

TOWN OF WEATHERSFIELD, VERMONT

BUDGET COMMITTEE

I. The Committee

A. Purpose of the Committee

1. The Town Budget Committee is convened:
 - to participate in the town budget process as representatives of the taxpayers;
 - to assist the Selectboard by contributing ideas, alternatives, research and time resources to the budget process; and
 - to present an independent and informed opinion of the budget to the voters at
Town Meeting.

B. Appointment of the Committees

The Selectboard shall appoint a town budget committee comprised of no less than three and no more than five registered voters of the Town of Weathersfield. Volunteers will be solicited by verbal invitation at Town Meeting and a written invitation in the Town Report. The board may select any registered voter but should pay particular attention to applicants responding to the formal solicitation. Committee members are appointed for a one-year term.

II. Town Budget Process

A. Selectboard and Town Manager Responsibilities

The Selectboard and Town Manager will:

1. hold an orientation meeting for the Budget Committee for the purpose of:
 - a. providing general introductions;
 - b. reviewing and defining the role of the Board, the Committee, and the Town Manager;
 - c. discussing the Town's goals and needs; and,
 - d. describing the budget process and general timetable;
2. send agendas, minutes, and other pertinent documents to each member;
3. publicly warn all Board and Committee meetings in accordance with State law.

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B. Budget Committee Responsibilities

Budget Committee members will:

1. select a spokesperson/facilitator to provide a primary point of contact between the Selectboard and the committee and to represent the opinion(s) of the committee to the town at Town Meeting; and,
2. Commit to attending Budget Committee meetings in order to be fully informed and an active contributor to the budget process.

Chairperson
