

Zoning Board of Adjustment

April 11, 2019

Meeting Minutes

1. Introductions

Board members present at the meeting were Willis Wood, Todd Hindinger, James Cahill, John Broker Campbell, and Alex Gleeson. Sven Fedorow, land use administrator, was also in attendance.

There were no audience members present.

2. Call to order

Sven Fedorow called the meeting to order at 7:10 PM.

3. Election of Officers

James Cahill made a motion to nominate Willis Wood as chairperson. John Broker Campbell seconded it. Willis Wood abstained. All others voted to approve this motion.

Willis Wood made a motion to nominate Todd Hindinger as vice chairperson. James Cahill seconded the motion. Todd Hindinger abstained. All others voted to approve this motion.

Willis Wood make a motion for James Cahill to be the clerk. John Broker Campbell seconded it. James Cahill abstained. All others were voted to approve this motion.

Willis Wood made a motion to approve Diana Stillson as recording secretary. James Cahill seconded it. All were unanimous to approve this motion.

4. Ethics, Conflict of Interest Policy, & Rules of Procedure review

The Board received these documents from Sven Fedorow. The Board will meet on the second and fourth Thursday of each month. Flo-Ann Dango swore in Todd Hindinger, Alex Gleeson, and John Broker Campbell. Willis Wood gave Sven Fedorow a copy of Rules of Procedure that he had. There were no dates on it, so the Board is not sure if it was ever adopted by the Select Board. Sven Fedorow will look into this. The Board will discuss this at their next meeting.

5. Approval of Prior Meeting Minutes: October 11, 2018 & August 23, 2018

Willis Wood made a motion to approve the minutes of October 11, 2018 as corrected. Todd Hindinger seconded it. James Cahill and Willis Wood voted in favor of accepting the minutes. John Broker Campbell and Alex Gleeson abstained.

Todd Hindinger made a motion to approve the minutes of August 23, 2018 as amended. James Cahill seconded it. Todd Hindinger and James Cahill voted in favor of accepting the minutes. Willis Wood, Alex Gleeson, and John Broker Campbell abstained.

6. New Business

Willis Wood stated that the website PDF for Rules of Procedure does not come up. Sven Fedorow will look into and correct it. He mentioned how David Gulbrandsen had to resign from the Board due to being too busy. He also stated that David Gulbrandsen might be interested in being an alternate for the Board. Sven Fedorow will contact David Gulbrandsen.

The Board discussed audience members being interested parties and then affirming. They decided that they would like it to be two separate sentences vs. one sentence. In the future, Diana Stillson will make interested party status and affirming two separate sentences.

The Board discussed how some applicants seem to be more prepared than others. Sven Fedorow stated that he meets with each applicant and discusses what he/she will need in regards to documents, site plans, which forms, who to contact, etc.

7.

Adjournment

John Broker Campbell made a motion to adjourn at 8:38 PM. James Cahill seconded it. All were unanimous to adjourn the meeting.

Respectfully submitted,
Diana Stillson