

Weathersfield Select Board
Minutes
April 1, 2013

Present: Norman John Arrison
Dan Boyer
Richard Clattenburg

Others Present: Jim Mullen, Town Manager
Lisa Slade, Recording Secretary
Julia Lloyd Wright
Dan Potter, SWCRR
Alan Hudson
Michael Todd
Ginny Franklin
Lynn Esty
deForest Bearse
Edith Stillson
Bette Jo Esty
Tom Appel
Wes Hazeltine
Chris Garofolo
William E Davies Jr
Ken Bisceglia, Weston & Sampson via conference call
Todd Hobson, Clay Point Association via conference call

1. Call to Order: Mr. Boyer called the Weathersfield Select Board meeting to order at 7:00 p.m.

2. Comments from Citizens and Select Board Members: Mrs. Slade asked if the Select Board would consider changing the date or time of their meeting that is scheduled for May 6th since the Ascutney Fire District annual meeting is on the same date and time. The consensus of the Board was to have the Select Board meeting begin at 8:00 p.m. and keep the agenda light.

3. Review Minutes from Previous Meetings: **Mr. Arrison made the motion to approve the minutes dated March 4, 2013. Mr. Clattenburg seconded the motion which passed without dissent.**

Mr. Arrison made the motion to approve the minutes dated March 1, 2013. Mr. Clattenburg seconded the motion which passed without dissent.

Mr. Arrison made the motion to approve the minutes dated February 4, 2013. Mr. Clattenburg seconded the motion which passed without dissent.

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John Arrison
Town Clerk

4. Regular Business

C. Approve Contract for Policing of North Springfield Lake - Chief Davies: **Mr. Arrison made the motion to approve the contact with Army Corp on policing services for \$12,822, Mr. Clattenburg seconded the motion.**

Mr. Arrison asked why mileage wasn't included as it was in the past. Mr. Mullen said the mileage is now in with the hourly rate. Mr. Mullen said if the part time Officers do the patrolling they will receive their regular hourly rate and if the Chief does the patrolling after his forty regular hours he will receive overtime pay. Mr. Arrison said he recently learned we locked gates and buildings, what if someone isn't available to do this. Mr. Mullen said this is a cooperative venture with the Army Corp personnel, they will lock them if we aren't on that day.

Motion carried unanimously.

A. Request use of Memorial Grove - Ginny & Russell Franklin: Mrs. Franklin asked if it was possible to close the road during the wedding since there is more traffic on the road than what she had thought. The Board suggested she talk with Chief Davies and Wes Hazeltine regarding helping with the traffic control. **Mr. Arrison made the motion to approve use of the Memorial Grove to Mr. & Mrs. Franklin for a wedding on July 20, 2013. Mr. Clattenburg seconded the motion which passed without dissent.**

B. Weathersfield Directory - Lynnette Esty: Mrs. Esty said the Directory is available online and they are ready to publish it however, need money to do so. She said they are hoping to print them every two years. After discussion on where the funds would come from Mr. Mullen said there is \$1500 in the budget left from the printing of the town reports. After further discussion on the number of Directory's that should be printed and who and who wasn't included in the Directory **Mr. Clattenburg made a motion to use the \$1500 balance from the printing of the Town reports for the printing of this Directory, Mr. Arrison seconded the motion.** Mr. Arrison said this is not in the budget and there are several items we over spend or under spend on and he does not support this expense because as he mentioned, it is not in the budget. Mr. Clattenburg said this volunteer group did come before the Select Board several months ago to let us know what they would be doing. Mr. Boyer said he will vote in favor of this but does feel it should support itself through the advertisers. **Motion carried 2-1.**

D. Update on Park and Ride Project: Mr. Boyer said the Planning Commission's opinion is we should stay with the original location. **Mr. Arrison made the motion to continue with the park and ride project at the original location on Route 106. Mr. Clattenburg seconded the motion which passed without dissent.**

E. Perkinsville School Redevelopment Project to include discussion on how management of the project will be structured, Brownsfield Grant process, Proposal for Services from Weston & Sampson and Tom Appel. Also to appoint three members of the Perkinsville School Site Redevelopment Committee:

Mr. Mullen called Ken Bisceglia from Weston Sampson on the phone and he said his proposal is to clean out the 6,000 gallon fuel tank, remove it, dispose of it and back fill the area. It was said that Mr. Hazeltine could remove 95% of what is in the tank before it is removed. Mr. Hudson asked if this went out to bid, it did not.

Mr. Hudson said he was told by contractors he took to the site that the tank would have a salvage value, Mr. Hazeltine said the tank is not steel.

Mr. Arrison wondered if the tank was properly cleaned if it could be used for fire water storage. Ken said he would have to look at the condition and see how clean it could get once it is removed.

The consensus was to get other competitive bids.

Mr. Potter said Phase 1 of the Brownsfield Grant has been completed but was done so for re-use of the building and now the building will be demolished further asbestos testing needs to be done, he said the cost to do this will be minimal.

Mr. Potter discussed what the process is for the sub grant that we will be awarded, he said we should be ready to receive request for proposals within a month.

Mr. Arrison made the motion to accept the proposal dated March 25, 2013 from Tom Appel (New England Management Company), Mr. Clattenburg seconded the motion. Mr. Arrison asked Mr. Appel what his experience was with demolition. Mr. Appel said most recently the Coop in Brattleboro as well as part of the Brattleboro High School. Mr. Hudson asked if he felt sixty five hours was enough time. Mr. Appel said he thinks it will be. **Motion carried unanimously.**

Mr. Hobson from Clay Point Associates said all hazardous materials would need to be removed before demolishing. He said his Company could go to the site next week to do another inspection and then the turn around would be only another week. Mr. Arrison asked what level of involvement for the bidding and actual work would he have. He said he is a certified asbestos firm so they could create all bid documents, they could handle notifications to the State and EPA and do the pre-bid site walk through as well.

Mr. Arrison made the motion to approve the Clay Point Associates proposal for \$6555. Mr. Clattenburg seconded the motion which passed without dissent.

There was brief discussion about the mold in the 1879 building, Mr. Hobson said it has to be removed and there is no requirement of disposal for mold but what is there has to be completely removed.

Mrs. Slade asked why two out of three proposals were accepted and one had to go out to bid. It was said because the proposal from Weston & Sampson is for a different scope of work.

Mr. Arrison made the motion to appoint Betty Jo Esty, Alan Hudson and Patty Kelly to the Perkinsville School Site Redevelopment Committee, Mr. Clattenburg seconded the motion. Mrs. Esty said Mrs. Kelly is not a citizen and wanted to be sure that was ok with the Board and it was. **Motion carried unanimously.**

F. Update on permitting for future extraction phases at Bow Pit: Mr. Mullen said we are treating this as a Class III wetland.

G. Process to develop information for review "total compensation" (wages & benefits) of employees: Mr. Mullen recommended having our Town Accountant, Jenness Burns talk to a few area towns to obtain information on their total compensation. The Board asked to be sure she has questions and asks the same questions to all Town's and also be prepared to share our information with them. Mr. Boyer suggested that Mr. Clattenburg, Mr. Mullen and Ms. Burns review the information once Ms. Burns has compiled the information.

H. Approve proposal for FY2013 auditing services: **Mr. Arrison made the motion to approve the agreement for accounting services with Mudgett, Jennett & Krogh-Wisner, Mr. Clattenburg seconded the motion.** Mr. Clattenburg asked why

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this did not go out to bid. Mr. Mullen said this is something that needs to be bid on.
Motion failed 0 - 3 (the Board wants this to go out to bid).

5. Appointments:

A. Budget Committee: **Mr. Arrison made the motion to appoint Jeff Slade and Alan Hudson to the budget committee. Mr. Clattenburg seconded the motion which passed without dissent.**

G. Emergency Management Coordinator: **Mr. Clattenburg made the motion to appoint Mr. Arrison the emergency management coordinator. Mr. Boyer seconded the motion which passed without dissent.**

H. Energy coordinator: **Mr. Arrison made the motion to appoint Julia Lloyd Wright the energy coordinator. Mr. Clattenburg seconded the motion which passed without dissent.**

J. Parks and Recreation Commission: **Mr. Clattenburg made the motion to appoint Julia Lloyd Wright to the parks and recreation commission. Mr. Arrison seconded the motion which passed without dissent.**

N. Southern Windsor County Transportation Advisory Committee: **Mr. Arrison made the motion to appoint Jeff Slade to the Southern Windsor County transportation advisory committee. Mr. Clattenburg seconded the motion which passed without dissent.**

O. Southern Windsor/Windham Counties Solid Waste Management: **Mr. Clattenburg made the motion to appoint Jeff Slade to the Southern Windsor/Windham counties solid waste management. Mr. Arrison seconded the motion which passed without dissent.**

P. Veterans' Memorial Committee: **Mr. Arrison made the motion to appoint Mr. Arrison to the Veteran's Memorial Committee. Mr. Clattenburg seconded the motion which passed without dissent.**

Q. Weathersfield Fire Commission: **Mr. Clattenburg made the motion to appoint John Arrison to the Fire Commission as the Select Board representative for six months. Mr. Clattenburg seconded the motion which passed without dissent.**

R. Weathersfield Planning Commission: **Mr. Clattenburg made the motion to appoint Julie Schmitz to the Weathersfield planning commission. Mr. Arrison seconded the motion which passed without dissent.**

S. Weigher of Coal: **Mr. Arrison made the motion to appoint John Arrison the weigher of coal. Mr. Clattenburg seconded the motion which passed without dissent.**

6. Sign Treasurer's Warrant: **Mr. Arrison made the motion to approve the Treasurer Warrants as follows:**

General Funds Payroll	\$16,226.94
General Funds Operating Expense	\$37,515.14
Highway Fund Payroll	\$13,757.03
Highway Fund Operating Expense	\$28,010.89

Solid Waste Management Fund Payroll	\$ 1,337.03
Solid Waste Management Fund Operating Expense	\$ 5,203.85
Library	\$ 479.02
Reserves	\$ 155.15

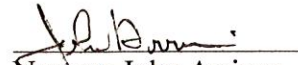
Mr. Clattenburg seconded the motion which passed without dissent.

7. Future Meeting Agenda Items: cemetery/ancient roads, bids for accounting firm, select board goals, Lavigne Road bridge weight limit.

8. Adjourn: **Mr. Clattenburg made the motion to adjourn. Mr. Arrison seconded the motion which passed without dissent.** The Weathersfield Select Board was adjourned at 9:18 p.m.



Submitted by,
Lisa Slade

Approved by the Weathersfield Select Board on May 6, 2013


Norman John Arrison


Richard Clattenburg

Dan Boyer

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