

Weathersfield Select Board

Minutes  
July 1, 2013

Present: C. Peter Cole  
Dan Boyer  
Dave Fuller  
Richard Clattenburg

Others Present: Jim Mullen, Town Manager  
Diana Day, Recording Secretary  
Chief Davies  
Darrin Spaulding  
Charles Horton  
Todd Hobson  
Tom Appel  
Ernie Shand  
Lorraine Shand  
John Esty  
Bette Jo Esty  
Dan Potter  
Edith Stillson  
Chip Cobb  
Westley Hazeltine  
Ginger Wimberg  
Lynn Esty

1. Call to Order: Mr. Boyer called the meeting of the Weathersfield Select Board to order at 7:00 PM at Martin Memorial Hall.

2. Comments from Citizens and Select Board Members: None

3. Review Minutes from Previous Meetings: **Mr. Clattenburg made the motion to approve the minutes dated June 17, 2013. Mr. Cole seconded the motion.** There were no corrections.  
**Motion passed 4-0.**

4. Regular Business

A. Perkinsville School Reuse

1. Review Clay Point Associates' Reports regarding additional inspections for hazardous materials

Mr. Hobson stated that the inspection work was completed on April 13, 2013. There are some asbestos issues and universal wastes that need to be addressed in the buildings, but the lead paint passed the test and will not have to be removed. All asbestos will need to be removed before the demolition takes place.

2. Approve release of Request for Bids for abatement of hazardous material

Mr. Hobson stated that there will be a bid walk through with certified contractors on July 10, 2013 for bid prospects. He is expecting around eight to ten bids. It will be free of asbestos on September 20, 2013. Mr. Appel stated that the bid packets will go to the Town Manager. Mr. Hobson stated that the bid packets will be reviewed by himself, Mr. Mullen, and Mr. Appel. Mr. Hobson will be check in on a daily basis on the project and issue the final report on September 20, 2013. **Dave Fuller made a motion to approve the release of the request for bids for abatement of hazardous material. Richard Clattenburg seconded the motion. The motion passed.** The Select Board will have a brief meeting on July 22, 2013 to appoint a contractor from the bids.

3. Discuss contracting for oversight/management of contractor abating hazardous materials

Mr. Mullen stated that the Brownfield's were hired for the beginning of this project, but there needs to be an onsite supervisor. He is recommending Wesson and Sampson. Then Mr. Hobson could be hired by them as a sub-

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contractor. Mr. Mullen will present the information to the Select Board at their next meeting so they can hire an oversight/management contractor. There will also need to be a demolition contractor. Mr. Appel stated that he will assist Mr. Mullen with the hiring of the contractors. The contractors will need to have insurance coverage, follow the rules and regulations, and state where the demolition material will be going. Mr. Mullen also mentioned that water and electricity will need to be provided for these contractors. There will also need to be site plan approval after the building is done for the parking lot, grass, etc.

- B. Approve Job Description for (Part Time) Police Officer and authorize posting of position  
Mr. Boyer stated that Howard Papineau will be starting as the full-time police officer on July 8, 2013. Mr. Mullen stated there will be a \$25,000 net increase for the year. The police department will then consist of the chief, one full-time and one part-time officer. Chief Davies stated that the new full-time officer will be working 10:00 AM to 6:00 PM. The part-time officer will work Thursday, Friday, Saturday, and Sunday evenings. Chief Davies work schedule ranges from day to day. Richard Clattenburg would like to see a report that documents the numbers of crimes committed in Weathersfield. The Board wants to see if the crime rate decreases with the increase of officers. Chief Davies stated that presence prevents crime. Mr. Fuller stated that the Board allocated \$30,000 more at their last budget discussion in March. Now there needs to be \$25,000 more. Mr. Mullen stated that the **part-time officer brings in the revenue. Chief Davies stated that the Army Corp of Engineers** wants specific times now and to have an officer in uniform patrol it during the day. The gate has to be locked at 8 PM by an officer. The Board will discuss this matter in a couple of months. **Mr. Cole made a motion to approve the job description for the part-time police officer. Mr. Fuller seconded it. The motion passed.**
- C. Approve request to purchase Town-owned PA System  
Mrs. Shand stated that a PA system could be used for various programs in Weathersfield. Mr. Cobb reviewed the bids with the Board. Mr. Mullen stated that he would be in charge of making sure that it is locked up, signed out, and returned. **Mr. Cole made a motion to purchase a Town-owned PA System up to \$1200.00 and Mr. Mullen will be in charge of it. Mr. Fuller seconded the motion. The motion passed.**
- D. Set 2013-2014 Property Tax Due Dates  
Mr. Cole made a motion to approve the property tax due dates of August 14, 2013, November 13, 2013, February 12, 2014, and May 14, 2014. Mr. Clattenburg seconded it. The motion passed.
- E. Set 2013-2014 Tax Rates  
The Board will meet July 9, 2013 at 6:45 p.m. to set the tax rate for 2013-2014.

F. Transfer Station

1. Review price of punch ticket

The Board agreed that the price of the punch ticket will stay at \$2.00.

2. Set 2013-2014 Solid Waste Management Fee

Mr. Clattenburg made a motion to lower the Solid Waste Assessment from \$28 to \$10. Mr. Cole seconded the motion. The Board discussed the motion and the draft FY14 budget for the solid waste fund. Mr. Fuller would like to see some of the surplus put into an account for a new bobcat. **Mr. Clattenburg amended his motion to lower the assessment to \$20. Mr. Cole seconded it. The motion passed.**

F. Approve Release of Request for Bids for crushed gravel

Mr. Mullen stated that there is \$45,000 in the budget for gravel and surpac for which Mr. Hazeltine would like \$35,000. **Mr. Cole made a motion to approve the release of request for bids for crushed gravel. Mr. Clattenburg seconded it. The motion passed.**

G. Approve Release of Request for Bids for paving Kendricks Corner Road

**Mr. Cole made a motion to approve the release of request for bids for paving Kendricks Corner Road. Mr. Clattenburg seconded it. The motion passed.**

H. Approve submittal of applications for two Better Back Roads Grants regarding culverts

Mr. Mullen discussed his memo dated June 27, 2013 with the Board. **Mr. Clattenburg made a motion to approve the submittal of applications for two Better Back Roads Grants regarding culverts. Mr. Fuller seconded it. The motion passed.**

I. Approve Revised Motion from 06/03/13 Meeting Regarding Treasurer's Warrant

Mr. Boyer reviewed the memo dated June 3, 2013 with the Board. **Mr. Fuller made a motion to approve the revised motion regarding the treasurer's warrant by reading the specific account, payroll and operating expenses for each account. Mr. Cole seconded it. The motion passed.**

J. Review year-to-date budget reports for FY2013

Mr. Mullen discussed the revised budget dated July 1, 2013 with the Board. He stated that the audited figures will be for June 30, 2012. The goal is to develop a budget that with the surplus would reduce taxes. Mr. Fuller stated that in March the voters voted to have 10% of the general fund surplus put into a rainy day fund. Mr. Mullen stated that the voters did vote for that, but it is not for this year's surplus, but for next year's.

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5. Board of Liquor Commission

A. Town of Springfield/Stoddard Enterprises VT LLC dba Summerfields Restaurant

The Board discussed the letter dated June 14, 2013 from the Town of Springfield. The Crown Point Country Club is located in Springfield, but some of the golf course is located in Weathersfield. The Club has a liquor cart that goes around to the different holes to provide refreshments. **Mr. Cole made a motion to ask the Crown Point Country Club to apply for an outside consumption permit with the Town of Weathersfield. Mr. Fuller seconded it. The motion passed.**

6. Appointments remaining to be filled:

A. Ancient Roads Committee

B. Budget Committee (one opening)

C. Connecticut River Development Corporation Representative and Alternate

D. Connecticut River Joint Commission

E. CRJC Mt Ascutney Subcommittee

F. Conservation Commission

G. Fence Viewer (two openings)

H. Parks and Recreation Commission (four openings)

I. River Connection Regional Partnership Representative

J. Southeastern Vermont Community Action, Inc. Representative

K. Southern Windsor County Regional Planning Commissioner

There were no appointments.

7. Sign Treasurer's Warrant

**Mr. Fuller made a motion to accept the treasurer's warrant dated July 1, 2013. Mr. Cole seconded it. The motion passed.**

8. Future Meeting Agenda Items:

Monday July 15, 2013 (Weathersfield Center Meeting House)

A. Crown Point Road: Review DiBernardo Associates overlay maps of north and south sections of Road

B. First look at review of "total Compensation" of Town Employees

C. Award bid for replacement of 0.6 mile Baltimore Road Culvert

D. Award paving contract for Kendricks Corner Road

E. Award bid for crushed gravel

F. Approve release of Request for Proposals for Maple Street Engineering Services

G. Land Use

1. Receive revised Land Use chapter for the Town Plan

2. Set dates for Two Public Hearing (August 5<sup>th</sup> and August 19<sup>th</sup>)

Future Undated Meeting(s) Items:

- A. Amend Large Gathering Permit Ordinance
  - B. Establish appropriate charge for Fire Department filling of swimming pools
  - C. Amend Delinquent Tax Policy
  - D. Set Public Hearing date for Asa Grout Lane
9. Adjourn: **Mr. Fuller made a motion to adjourn the meeting at 9:15 PM. Mr. Clattenburg seconded it. The motion passed.**

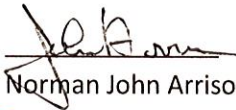
Respectfully submitted,

Diana Day

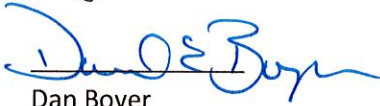
Approved by the Weathersfield Select Board July 15, 2013



C. Peter Cole



Norman John Arrison



Dan Boyer

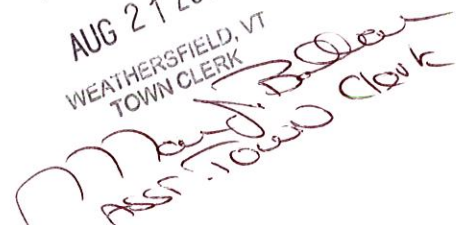


Richard Clattenburg

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