

Weathersfield Select Board
Minutes
August 5, 2013

Present: Dan Boyer
Norman John Arrison
C. Peter Cole
Richard Clattenburg

Others Present: Lisa Slade, Recording Secretary
deForest Bearse
Tom Appel
Edward Williams
Heather Allen
Beverly Savage
Janet Gould
Poly Bergeron
Shirley Harlow
Margaret L Smith
Maria Terralliane
Ruth Kelin
Edith Stillson
David Moore
Lawrence Moore
Wes Hazeltine
Sean Whalen
Lynn Esty

1. Call to Order: Mr. Boyer called the Weathersfield Select Board meeting to order at 7:00 p.m. at Martin Memorial Hall.

2. Comments from Citizens and Select Board Members: None

3. Review Minutes from Previous Meetings: **Mr. Clattenburg made the motion to approve the minutes dated July 9, 2013. Mr. Arrison seconded the motion which passed without dissent.**

Mr. Arrison made the motion to approve the minutes dated July 15, 2013. Mr. Clattenburg seconded the motion which passed without dissent.

4. Regular Business

1. First of two Public Hearings on revising land use chapter of Town plan: Mr. Boyer opened the Public Hearing.

Mrs. Bearse said there are not significant changes since these were re-adopted in 2009. She said a couple key differences are in Ascutney the growth center term is dropped and it is now referred to as a Village. The Industrial area shows the sub station,

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*910 Ann O'Leary
1 Town Clerk*

Hodgdons Brothers and Daniels Construction. And, in Perkinsville the Industrial area shows Sheehan Lumber, the Highway Garage and Vermont Soapstone along with Downers Four Corners. She said Amsden has been shrunk to a Hamlet area, they took out the flood plane area and the Bow is a Hamlet area. Mrs. Bearse said in Policies and Recommendations the terms Character and Rural Character have been defined since they are used a lot.

Mr. Arrison asked why the flood plane areas are not defined on the maps. Mrs. Bearse said she is not sure the reason for that but they are addressed in the text.

The next Hearing will be at the Highway Garage on August 19th. Mr. Boyer recessed this Public Hearing.

B. Perkinsville School Reuse Project

1. Contract for abatement of hazardous materials remediation has been awarded to EHM: Mr. Boyer said this was awarded last week, EHM was the lowest bidder. He also said Darrin Spaulding is going to install a new power drop to the 1879 school house.

Mr. Appel said EHM will start on August 12th and Mr. Mullen will be back on the 11th so he will have all paperwork from EHM before the project starts.

2. Approve contract with Weston & Sampson to assist Town with demolition phase of project: **Mr. Clattenburg made the motion to accept the August 1, 2013 proposal from Weston and Sampson to provide engineering services to assist the Town with the demolition of 1954 and 1969 additions to the Perkinsville School and the removal of the UST, for a maximum limiting amount of \$12830.00, Mr. Arrison seconded the motion.** Mr. Appel said a pre-construction meeting will be held on Thursday. **Motion carried unanimously.**

C. Meet with Weathersfield Food Shelf Committee: Mrs. Bearse said she gathered a few volunteers together and they have met a few times regarding a food shelf in Weathersfield. She said the ideal location is the Perkinsville School site and they are just waiting for the Board to say they can use this location. She introduced the ladies that have said they would be part of the Committee. Mrs. Bearse said the Food Shelf and the school site is a good match for grant funding.

Mr. Arrison asked how long we have with Reading, Mrs. Bearse said until November. Mr. Arrison said he doesn't think sanitary needs will be ready by November. Mrs. Bearse said they understand that will take some time however, there is a lot of work to be done to prep the site like put up shelving etc. Mr. Cole asked how much room in the building they would like to use. Mrs. Bearse said going in on the ramp side of the building there are two large storage areas which they would like to use as well as the first class room. She added they are not looking at providing perishables at this time but they need heat so the canned products don't freeze in the winter.

Mr. Boyer said three items need to be addressed - sanitary needs, heat and electricity. Mr. Clattenburg asked if the Board needed to vote or could it just be a consensus. Mr. Arrison said since this wasn't really warned for the Agenda tonight he thinks it should just be a consensus. The four Board members present agreed they are in support of the food shelf being located in the school building. Mr. Boyer said this would go on the Agenda again for August 19th.

D. Approve membership and purpose for Crown Point Road Advisory Committee: Mr. Boyer said we have advertised for members to start a Crown Point Road

Advisory Committee and to date it consists of himself, Steve Aikenhead and deForest. He said Jim needs to work on the easement language. **Mr. Cole made the motion to establish a Crown Point Road Advisory Committee with the membership and purpose as specified in tonight's memo. Mr. Arrison seconded the motion.** Mr. Arrison said he would like a landowner or two on the Committee.

Mr. Boyer said he received and read a booklet on Crown Point Road history and in there it states the Historical Society spent money on a survey. He feels we should address the areas for the landowners that have met with the Town like the Moore's and Mr. Mark. Mr. Arrison suggested referring to the Weathersfield Trail easements for help with the language.

Mr. David Moore asked if the Town was pursuing with this project by taking into consideration the land as it is currently used, Mr. Boyer said yes. **Motion carried unanimously.**

E. Update on recovery from July 2 flooding and culverts on Thrasher and Tarbell Hill Roads: Mr. Hazeltine said the hydraulic study of the culverts on Tarbell Hill Road and Thrasher Road have been done. It was said Northwoods Excavating is checking on the availability of a box culvert for Baltimore Road but this may need to be completed in the Spring of 2014.

F. Approve release of request for proposals for Maple Street Engineering Services: **Mr. Arrison made the motion to approve release of the Request for Qualifications for Engineering Studies, Design and Permitting Services for the Maple Street Reconstruction Project, Mr. Clattenburg seconded the motion.** Mr. Arrison asked if the grant was guaranteed. Mr. Boyer said he thinks it is. Mr. Arrison asked to be sure it is. **Motion carried unanimously.**

G. Approve release of request for bids for Wunch Dry Hydrant: **Mr. Arrison made the motion to approve the release of request for bids for the Wunch Dry Hydrant, Mr. Clattenburg seconded the motion.** Mr. Arrison questioned how secure the Beaver Pond is that is located above this site. **Motion carried unanimously.**

H. Approve release of request for bids for construction of Park-and-Ride: **Mr. Arrison made the motion to approve release of the request for bids for construction of Downers Park-and-Ride project, Mr. Clattenburg seconded the motion.** Mr. Boyer said Mr. Mullen told him if problems arise we can go back and ask for more money. Mr. Arrison asked if we were looking at this year for construction. Mr. Boyer said yes, this year. Mrs. Esty said she feels we are sending this out to bid a little early in the process. Mr. Boyer said we can re-bid if we need to. **Motion carried unanimously.**

I. Approve errors and omissions to 2013-2014 grand list: **Mr. Cole made the motion to approve the errors and omissions to the 2013-2014 grand list as outlined, Mr. Clattenburg seconded the motion.** Mr. Arrison said he doesn't see the revised house site numbers on the corrected bill. Mr. Cole said it doesn't appear it is printed correctly. **Motion carried unanimously.**

J. Update to plan to refund to taxpayers money from fund balance in Highway fund: Mr. Boyer said he recommends revising all tax bills for the next three quarterly installments. Mr. Arrison urged the Board to rescind the vote from the last meeting. He said the Highway fund is fully funded whether we collect taxes or not. He said we can

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put this money into ditching and gravel. It was decided to discuss this with a full Board present.

Mr. Clattenburg said we asked voters at the Town Meeting and they voted against holding onto money for a rainy day fund for the Highway department. Mr. Cole said they voted not to establish a rainy day fund but the vote did not specify to return money, he feels we can spend it now. Mr. Boyer said the Auditors are doing the Audit "as we speak".

Mr. Clattenburg said he does feel we need to address the gravel "running off the roads" during the storms. Mr. Hazeltine said he has been ditching for years and he believes the cost effective way would be to have a wheeled excavator, you can only do so much with a backhoe. He said the Town needs to buy more gravel and more culverts.

Mr. Williams said the Board may want to review the Statute before discussing again and we would save a lot of gravel if we re-paved Wellwood Orchard Road like it was originally. Mrs. Esty said if we have surplus money in the budget we should stock pile gravel.

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7. Sign Treasurer's Warrant: Mr. Arrison made the motion to approve the Treasurer Warrants as follows:

General Fund Payroll	\$ 28,729.64
General Fund Operating Expense	\$ 40,376.44
Highway Fund Payroll	\$ 17,947.43
Highway Fund Operating Expense	\$138,005.85
Solid Waste Management Fund Payroll	\$ 2,095.66
Solid Waste Management Fund Operating Expense	\$ 4,966.42
Library	\$ 1,245.81
Grants	\$ 39.00
Agency Monies	\$ 100.00
General Fund Payroll	\$ 1,637.51
Highway Fund Payroll	\$ 1,639.71

Mr. Clattenburg seconded the motion which passed without dissent.

8. Future Meeting Agenda Items: The August 19th meeting will be held at the Highway Garage.

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7. Appointments:

B. Budget Committee (One Opening) - George Lamb. No motion was made.

I. Planning Commission (One Opening) - Sean Whalen and Edward Williams:

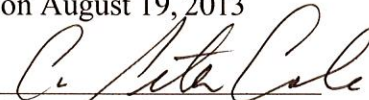
Mr. Clattenburg made the motion to go into Executive Session for Personnel with each candidate separately. Mr. Arrison seconded the motion which passed without dissent.

Once out of Executive Session, **Mr. Cole made the motion to appoint Sean Whalen to the Planning Commission. Mr. Clattenburg seconded the motion which passed unanimously.**


9. Adjourn: **Mr. Arrison made the motion to adjourn. Mr. Clattenburg seconded the motion which passed without dissent.** The Weathersfield Select Board meeting was adjourned at 9:02 p.m.

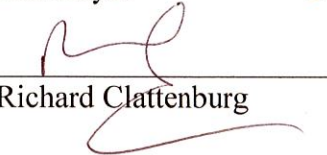
Submitted by,
Lisa Slade

Approved by the Weathersfield Select Board on August 19, 2013


C. Peter Cole


Norman John Arrison


Dan Boyer


Richard Clattenburg

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