

SELECT BOARD

**Select Board  
Martin Memorial Hall  
5259 Route 5  
7:00 PM, DECEMBER 15, 2014  
REGULAR MEETING**

**MINUTES  
APPROVED 1/5/2015**

**Present:** N. John Arrison  
David Fuller  
Daniel Boyer  
Richard Clattenburg  
C. Peter Cole

Bette Jo Esty  
Wanda Gropler  
Charles Horton  
Bonnie DuPrey  
Alan Hudson  
Michael Todd  
Jeness Burns  
Lynn Esty  
Mary Ellen Mellen

Edith Stillson  
Alex (?)  
Wes Hazeltine  
John Esty  
Jamie Beattie  
Darrin Spaulding  
William Daniels  
Melissa MacKenzie

Janet Gould  
Ginger Wimberg  
Juliette O'Leary  
Matt Keniston  
Ray Moore  
Ernest Shand  
Sue Boyer  
Alison Roth

**1. Call to Order**

Chairman Arrison called the meeting order at 7:00 PM.

**2. Comments from Select Board and Citizens on topics not on agenda**

**Select Board:** No comments.

**Citizens:** Darrin Spaulding asked that the Board consider coordinating with the School Board when scheduling budget discussions, because both Boards are discussing budgets on the same nights.

**3. Review Minutes from previous meeting(s)**

**Motion:** To accept the minutes of December 1, 2014 as presented.

**Made by:** Mr. Boyer    **Second:** Mr. Fuller    **Vote:** Unanimous in favor.

**Motion:** To accept the minutes of December 10, 2014 as presented.

**Made by:** Mr. Boyer    **Second:** Mr. Fuller    **Vote:** Unanimous in favor.

**4. Award bid for mold & asbestos remediation within 1879 Perkinsville School House?**

Postponed until after the budget discussions.

**5. FY16 Budget preparation**

**- Weathersfield Proctor Library**

Ernest Shand presented the Library's budget. The Trustees would like to increase the librarian's hours and her hourly rate of pay. They are also asking for two cents on the tax rate for the reserve fund. The Town Manager was asked to bring the Town's policy on insurance opt-out to the next meeting.

- **Budget for health insurance coverage in calendar year 2016**

The Town Manager met with the town employees to discuss ways of containing insurance costs. The Board discussed changing from the Platinum plan to the Gold plan or asking employees to contribute a portion of the premiums.

- **Treasurer's budget**

The Town Manager presented the treasurer's budget. There were no questions from the Board.

- **General Fund Budget**

The Town Manager stated that the general fund budget must be reduced by \$74,624 to stay within the recommended increase of no more than 1.7%. The Manager offered several suggestions, including reducing one full time police officer to 29 hours per week and making changes in the insurance plan. The Board did not support the reduction in the police officer's hours, preferring to allow the police chief to offer cuts where he finds them most practical. Mr. Spaulding asked for funds to purchase Knox boxes for each of four engines in which to store the keys to all of the Knox boxes in town. No action was taken.

- **Highway Fund Budget**

The Town Manager stated that \$62,000 must be cut from the Highway Budget to keep within the 1.7% increase cap. Various suggestions were discussed including putting the cost of the new heating system and the pickup truck on separate articles. Mr. Hazeltine stated that have an eight-man crew is his top priority. He stated that this is best for the town. No action was taken.

- **Capital Replacement Plan and Long Term Debt Schedule**

The consensus of the board was to purchase the pickup truck and the heating system with loans. There was discussion on whether or not to put any money into repairing the loader or not. No action was taken.

**Award bid for mold & asbestos remediation within 1879 Perkinsville School House?**

**Motion:** To put \$35,000 as a special article on the ballot for stabilization of and repairs to the 1879 School House.

**Made by:** Mr. Clattenburg    **Second:** Mr. Fuller    **Vote:** Arrison, Fuller, and Clattenburg in favor; Boyer and Cole opposed; motion carries.

**6. Request to place article for solar power on Warning for 2015 Town Meeting**

This item was not discussed.

**7. Listers: Errors & Omissions**

**Motion:** To approve the errors and omissions to the Grand List dated Dec. 15, 2014.

**Made by:** Mr. Boyer    **Second:** Mr. Cole    **Vote:** Unanimous

**8. Erica Tucker & Barbara Ball**

- **Request for Large Gathering Permit,**
- **Liquor Control Commissioners (Alcohol will be served)**
- **Request to use Memorial Grove**

No action was taken on any of these items.

**9. Award contract for Engineering Work for Baltimore Road 1.1 Mile Concrete Box Culvert Project**

**Motion:** To award a contract to Hammond Engineering to provide engineering services for the 1.1 Mile

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Baltimore Road Concrete Box Culvert Project as described in the Town's 12/5/14 Request for Proposals and Hammond Engineering's 12/12/14 Response.

**Made by:** Mr. Boyer    **Second:** Mr. Fuller    **Vote:** Unanimous in favor.

**10. Project updates:**

**A. Request for Bids issued on 12/5/14 for 0.85 Mile Baltimore Road Culvert Project**

This project has gone out to bid. Bids are due mid-January.

**B. Maple Street Reconstruction Project**

Design work is progressing. The Town Manager is negotiating with the State to allow us to put in the culverts in lieu of putting \$25,000 cash into the project.

**C. Project for trail access to Town Forest**

Wetland crossing design has been decided. The design has been given to the consultant to include in the application.

**D. Correspondence regarding appearance of cell tower in Ascutney**

A letter has been sent to the contractor asking for a time line on completion of the tower as it was presented to the town.

**E. Well at Highway Garage**

An RFP will be published for contractors to drill and test the well.

**Motion:** To fund the electric bill for the Food Shelf for six months.

**Made by:** Mr. Fuller    **Second:** Mr. Clattenburg    **Vote:** Unanimous in favor.

**11. Appointments:**

No appointments were made.

**12. Approve Warrants**

**Motion:** To approve the warrants for December 15, 2014 as follow:

General Funds	Operating Expenses	\$31,603.52
	Payroll	\$19,380.36
Highway Fund	Operating Expenses	\$67,345.85
	Payroll	\$17,163.33
Solid Waste Management Fund		
	Operating Expenses	\$8,449.88
	Payroll	\$1,492.15
Library	Operating Expenses	\$273.73
Grants		\$0.00
Agency Monies		\$0.00
Reserves		\$143.65

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**Made by:** Mr. Fuller

**Second:** Mr. Boyer

**Vote:** Unanimous in favor

**13. Future Meeting Agenda Items**

**14. Adjourn**

Motion: To adjourn the meeting

**Made by:** Mr. Fuller

**Second:** Mr. Clattenburg

**Vote:** Unanimous in favor

The meeting adjourned at 9:40 PM.

Respectfully submitted,

*deForest Bearse*

**WEATHERSFIELD SELECTBOARD**

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N. John Arrison, Chairperson

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Daniel E. Boyer, Vice-Chairperson

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David T. Fuller, Selector

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C. Peter Cole, Selector

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Richard N. Clattenburg, Selector