

Weathersfield Select Board
Meeting Minutes

June 2, 2014
Approved June 16, 2014

Present: N. John Arrison
Daniel Boyer
C. Peter Cole
David Fuller
Richard Clattenburg

Others Present: Jim Mullen
Edith Stillson
Bonnie DuPrey
Wanda Gropler
Sue Hickey
Barb Flinn
Julia Lloyd Wright
Michael Spaulding
Josh Dauphin
Tracey Dauphin
Kelly Murphy
Ross Girard
Ernie Shand
Mark Girard
Bette Jo Esty
John Esty
Lynn Esty
Wes Hazeltine
Bill Barrows

1. Call to Order

Chairman Arrison called the meeting to order at 7:00 PM.

2. Comments from Select Board and Citizens on topics not on agenda

Select Board: Chairman Arrison asked that the complaint filed by Charles Horton be placed on the agenda for the next meeting, as Mr. Horton was not present at this meeting.

Mr. Arrison stated that it is not the intent of the Board to skip over anyone who wants to speak at a select board meeting.

Citizens: Dave Moore stated that his family had offered the Town a piece of their land on Amsden School Road as a means of allowing citizens of all physical capability a Crown Point Road "experience" and he wanted to know where that offer stood. He wanted to know why the town is still pursuing a "path through the woods".

Dan Boyer stated that the CPR committee is working with Chris Callahan, the Town's attorney, to develop easement language for those property owners who would prefer a private easement across their lands instead of a Class IV town highway or town-owned trail.

Mr. Moore stated that an easement will only allow those on foot or horseback to use the CPR. He wanted to know if the Town was planning to pursue any provisions for those who cannot hike or ride a horse. Mr. Boyer stated that this topic had not yet been addressed by the committee.

Mr. Fuller stated that he has been made aware that the CPR committee was "trimming" parts of the current CPR path. He stated that according to the DiBernardo map that compared the current path to the original survey of the road, there are places where the two are as much as 200 feet apart on the Moore property. Mr. Boyer stated that he would contact Mr. Aikenhead and ask him to stop work on the trail across the Moore property until these issues are resolved.

Mr. Arrison asked that item #9 on the agenda be taken up next. There were no objections.

(#9) Approve Fireworks Display Permit for Running Bear Camping Area for July 4th.

Last year, a rainstorm came up during the fireworks display. The increased wind caused debris and residue from the fireworks to fall on neighboring cars, homes, and outbuildings causing varying degrees of damage.

To address these concerns, campground owner Ross Girard is proposing to move the shoot area 150-200 feet further away from the neighboring property line. There will also be a rain date scheduled in advance in case rain is forecast for the display date.

Mr. Boyer motioned to approve the fireworks display permit for Running Bear Camping Area with stipulations as presented and the following conditions:

- a. 200 feet to the crowd
- b. AM patrol and wet-down (of potentially dry areas) before the show
- c. If wind conditions are such that there are dangerous conditions, the show is to be shut down.

Mr. Cole seconded the motion and all were in favor. Mr. Girard agreed to post a notice at the mobile home park that states in the event of problems, people should call both the police department and Mr. Girard.

3. Review Minutes from previous meetings (May 19, 2014)

The board asked that the words "and 10-wheeler" be removed from the title of item #9.

Mr. Boyer motioned to accept the minutes of May 19 as corrected. Mr. Fuller seconded the motion and all were in favor.

4. First reading of proposed amendments to "Policy for Checking Driver License Records and Proof of Insurance" (First reading of three)

This agreement gives the fire departments the option of having the town do it and hold the records or have the chief do it and hold the records with the police chief reviewing what comes back from the DMV. It does not relieve drivers of the responsibility of reporting convictions for moving violations.

Mr. Fuller motioned to move this to a second reading. Mr. Boyer seconded the motion.

Mr. Dauphin stated that item 3b is silent on who actually reviews the reports when they come back from the DMV. Mr. Mullen agreed. It was agreed that this would be corrected for the second reading.

Mr. Shand stated that in the AVFD, the chief would not be reviewing the reports, but rather the President of the Corporation and asked that the language be changed to reflect that. He also asked for clarification of "acceptable driving record" and "proper" insurance.

Kelly Murphy asked what the penalty will be if employees or fire department members choose not to report a violation within a week as required in item 4.

All were in favor of the motion to move this to the second reading.

5. Review suggested changes from Fire Commission to renewal of Agreements between the Town and the two fire departments

The Fire Commission agreed to the following changes:

- a. Replace the words "a Weathersfield" in the last sentence of item 3.2 with the word "any"
- b. Renewal of the agreement will occur in three years, not five, in item 9.1
- c. Remove the second sentence in item 9.1

There was discussion about the dual title debate.

It was agreed to move this to the next meeting so that everyone has a clean copy of the agreement for all parties to sign. Both fire departments will have met by the next Select Board meeting on June 16.

6. Process for appointment of Deputy Forest Fire Warden

It appears from 10 V.S.A. §2641 that the commissioner appoints the town forest fire warden and, if the commissioner finds that one forest fire warden is insufficient, the commissioner may appoint one or more deputy forest fire wardens.

The Select Board had asked the Fire Commission to make a recommendation for deputy fire warden. The commission declined.

The discussion was tabled.

7. Update from Dan Boyer regarding topics discussed at 5/27/14 Fire Commission Meeting

Mr. Boyer stated that the dry hydrant in Perkinsville is again out of service since May. Mr. Dauphin and Mr. Hazeltine are trying to solve the problem. Various ideas for resolving the problem were discussed.

8. Emergency Management

- a. Adopt NIMS (National Incident Management System)

Mr. Arrison explained that the Town had not adopted the NIMS, which needs to be done before adopting the local plan.

Mr. Boyer motioned to adopt the NIMS as our emergency operating system. Mr. Cole seconded the motion and all were in favor.

- b. Mr. Boyer motioned to re-adopt the 2014 Local Emergency Operations Plan. Mr. Cole seconded the motion and all were in favor.

9. (Acted on earlier in the meeting.)

10. Receive public comments on approval of amended agreement with Weathersfield Food Shelf to cover rent

Mr. Fuller motioned to table this discussion to the next meeting. Mr. Clattenburg seconded the motion and all were in favor.

11. Future grant opportunities for a Community Solar Project

Ms. Wright was looking for ways to obtain matching funds for future grant opportunities. Setting up a reserve fund for energy-related projects was discussed as a possible way to meet this need. Ms. Wright was asked to return at budget time for further discussion.

12. Approve PACE Program documents

Mr. Cole motioned to approve the following documents relating to the Town of Weathersfield implementing the PACE Program in Weathersfield:

- (1) The Program Description and Guidelines; (2) the Resolution; (3) the Program Administrator Agreement; and (4) the Interlocal Contract, with the approval of each document subject to the following two conditions:
1. That the Town shall not contribute funds to the PACE Program without voter approval (by Australian ballot), and
 2. That any and all costs, including application, installation, collection, and default costs, shall be the responsibility of the PACE applicant and subsequent owners until all said costs are paid in full to the PAE Program.

Mr. Clattenburg seconded the motion and all were in favor.

13. Appoint members to 1879 Perkinsville Schoolhouse Committee

Mr. Cole motioned to appoint Karen McGee, deForest Bearse, Alison Roth, Matthew Keniston, Lynn Esty and BJ Esty to the 1879 Perkinsville Schoolhouse Committee. Mr. Boyer seconded the motion and all were in favor.

14. Approve VTrans Grant Agreements

- a. Baltimore Road Mr. Boyer motioned to approve the VTrans Town Highway Structures Grant Agreement for the 0.85 mile Baltimore Road Culvert Project. Mr. Clattenburg seconded the motion and all were in favor.

- b. Mr. Boyer motioned to approve the VTrans Class 2 Town Highway Road Program Grant Agreement for the Airport Road Reconstruction Project. Mr. Cole seconded the motion and all were in favor.

15. Authorize Town Manager to Solicit 3 Proposals for engineering services for Airport Road Reconstruction Project

Mr. Fuller motioned to authorize the Town Manager to issue a Request for Proposals to three pre-qualified engineering firms (Pathways Consulting, Dubois & King, and Hammond Engineering) for engineering assistance with the Airport Road Reconstruction Project. Mr. Clattenburg seconded the motion and all were in favor.

16. Appointments

There were no appointments to be made.

17. Approve Warrants

Mr. Fuller motioned to approve the Treasurer's Warrants dated June 2, 2014 as follows:

General Funds	Operating Expenses	\$22,585.64
	Payroll	\$17,862.92
Highway Fund	Operating Expenses	\$6,422.86
	Payroll	\$12,138.36
Solid Waste Management Fund	Operating Expenses	\$6,479.30
	Payroll	\$1,468.02
Library	Operating Expenses	\$110.55
Grants		\$1,158.22
Agency Monies		\$0.00
Reserves		\$95.00

Mr. Boyer seconded the motion and all were in favor.

18. Future Meeting Agenda Items

Chairman Arrison reminded all present that the next meeting of the Board will be at the Ascutney Volunteer Fire Station.

19. Adjourn

Mr. Boyer motioned to adjourn the meeting at 8:35 PM. Mr. Clattenburg seconded the motion and all were in favor.