

Weathersfield Select Board
Minutes
March 17, 2014

Present: C. Peter Cole
Norman John Arrison
Dan Boyer
Dave Fuller
Richard Clattenburg

Others Present: Jim Mullen, Town Manager
Lisa Slade, Recording Secretary
Edith Stillson
Lynn Esty
deForest Bearse
Mike Todd

1. Call to Order: Mr. Arrison called the Weathersfield Select Board meeting to order at 7:00 p.m. at Martin Memorial Hall.

2. Comments from Select Board and Citizens on topics not on agenda: Mr. Boyer said the Fire Commission discussed a few items at their last meeting that he wants to mention to the Board. They want to discuss Has Mat billing. They have questions on driver license checks, they want to talk with Chief Davies on this as they are concerned with confidentiality. Mrs. Esty said they have not received the final paperwork for this. And, they questioned the status of repeater grant. Mr. Mullen said he talked to John Broker-Campbell about this a few weeks ago and all he knows is that we have to re-apply.

Mrs. Esty said the meetings are now on the fourth Tuesday of each month at alternating stations.

Mr. Fuller said he will consider making a motion to temporarily freeze the Towns equipment dealing with HazMat.

3. Review Minutes from previous meeting(s): None

4. Authorize up to 3 more months of support for Weathersfield Food Shelf from Aid to Residents in Need Fund: **Mr. Clattenburg made the motion to use up to \$400 from the Aid to Residents in Need to support the Food Shelf, Mr. Boyer seconded the motion.**

Mrs. Bearse said they need to move from their current location in mid April and they need to find a place to use until the Perkinsville School building can be used. She said it is going well and they are serving about twenty families.

Mr. Fuller asked if more money was going into the Aid to Residents fund after July 1st? Mr. Mullen said no. **Motion carried unanimously.**

5. Discuss possible Select Board Goals for 2014 - 2015: Mr. Arrison said he didn't know if the list should be prioritized. Mr. Cole said several of the Highway goals have

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*Joe Ann Dwyer
Town Clerk*

deadlines so they will be completed soon. He asked to add Crown Point Road to the Town Land and Buildings section.

Mr. Arrison said he would like to add a list of roads to be paved under Highway. Mr. Boyer said we should look at guard rail projects too. Mr. Arrison said these two items could be combined.

Mr. Arrison noted there was some activity taking place in the Perkinsville Community regarding helping with the costs to renovate the Perkinsville School building now that the voters have voted in favor of keeping the building.

Mr. Arrison said we need to add the Fire Departments/Town Contract to the Emergency Services, the current contract expires on June 30th. He asked to add the Haz Mat Ordinance to this section as well.

Mr. Arrison said under Administration there is a conference call scheduled for next month regarding the PACE program. Mr. Fuller said he is requesting a copy of the SAPA tape from the Town Meeting because it was said the Town doesn't have to do anything for this program so he doesn't understand why this is a Select Board goal.

Mr. Arrison said since we cut the funding to Social Services this year we should discuss our policy before next Town Meeting.

Mr. Arrison said we used to keep the list of goals on the last page of the minutes and we could do this again if the Board finds it helpful.

Mr. Fuller said he thinks a site visit to the Perkinsville School should be scheduled, it is different going there and seeing what is there instead of just driving by and looking at plans on paper.

6. Authorize Highway Committee to issue Request for Bids for new grader and truck chassis: **Mr. Boyer made the motion to authorize the Highway Committee to issue the request for bids for a new grader and truck chassis. Mr. Cole seconded the motion which passed without dissent.**

7. Discuss whether any town-owned lands may be considered "surplus" property: Mr. Boyer said he thinks we should consider selling the Tenney Hill Road property. **Mr. Fuller made the motion to have the Town Manager ask a Realtor for an opinion of the value of the property, Mr. Clattenburg seconded the motion.** Mr. Arrison said he thinks this property is an asset to the Town. **Motion carried unanimously.**

Mr. Arrison said we should consider selling the piece of land by Strobel's to Chuck Strobel via a quick claim deed. Mr. Boyer said the land on Mt. View road is land locked so we should look at offering this to abutters via a quick claim deed. Mr. Mullen said we would have to seek sealed proposals from the abutters, we need to follow State Statute.

8. Discuss Policy for Rainy Day Reserve Fund

A. Create fund: Mr. Arrison said the voters have already voted to set this up but it hasn't been done. Mr. Mullen said he thinks this should be discussed with the Town Treasurer. **Mr. Boyer made the motion to establish a rainy day fund as authorized by the voters on March 4, 2013 for excess funds and put \$100 in the fund, Mr. Clattenburg seconded the motion.**

Mr. Todd said this should only be for excess funds, the taxpayers should not be taxed for money to go in this fund. Mr. Fuller said when this was voted on there was audited funds in the General Fund. **Motion passed unanimously.**

B. Establish policy for fund: to be discussed at the next meeting.

9. Assign Select Board members to guide projects for:

A. Water well at Highway Garage

B. Access to Town Forest from Thrasher Road:

Mr. Boyer and Mr. Clattenburg have been involved in the above projects and they will continue to be involved. Mr. Fuller said he would like to have an Executive Session on these two items under real estate at the next meeting.

10. Amend Policy for Conduct of Meetings and Hearings regarding goal to end meetings at 9:00 p.m.: Mr. Fuller said the key is to make sure the agenda isn't too long. Mr. Todd said he thinks motions should be made before any discussion takes place then the discussion is on the motion. Mrs. Esty said she is concerned the things that don't get discussed, because it is too late in the night, will have to wait another two weeks. Mr. Arrison said we have to look at the audience members that are on the agenda and make sure they are addressed early on in the night.

Mr. Cole made the motion to amend the Conduct of Meetings and Hearings to include wording that other than to approve the Warrant, no further agenda items may be considered after 9:00 p.m. without the concurrence of a majority of Select Board members (i.e. 3 members) to extend the meeting for a specific period of time (for example, 20 minutes). Mr. Boyer seconded the motion which passed 4 - 1. Mr. Fuller was the dissenting vote.

11. Discuss when and how emails get distributed to Select Board members: Mr. Mullen shared his current practice on distributing information to Board members. Mr. Arrison said it is important that all Board members get the same information and then it is in the packet as an FYI since it is public documentation.

There was discussion that there is a chance of the open meeting law being violated by the use of email. The Board was reminded that all email correspondence is public information even if only between two members of the Board. The consensus was to continue with the current practice.

12. Review statutes regarding setting the date and time for Annual Town Meetings: Mr. Mullen said he checked into this and it takes a vote of the Town to change the date. He said an Article would have to go on the next Warrant. Mr. Arrison said this could be added to the list of Select Board goals to discuss again.

Mrs. Slade said she is the one that asked the Board at the last meeting to consider holding the meetings on a Saturday and she asked if the Library holds a special Town Meeting for a November vote that the Select Board include this at that time instead of waiting until next March.

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13. Appointments:

A. Acting Town Manager: **Mr. Cole made the motion to appoint Westley Hazeltine the Acting Town Manager. Mr. Clattenburg seconded the motion which passed without dissent.**

C. Animal Control Officer: **Mr. Cole made the motion to appoint Cathy Sullivan the Animal Control Officer. Mr. Clattenburg seconded the motion which passed without dissent.**

I. Constable: **Mr. Cole made the motion to appoint William Davies the Constable. Mr. Clattenburg seconded the motion which passed without dissent.**

L. Fence Viewer: **Mr. Cole made the motion to appoint Dan Boyer as a Fence Viewer. Mr. Clattenburg seconded the motion which passed without dissent.**

M. Martin Memorial Hall Trustees (Three Openings): **Mr. Cole made the motion to appoint Marilyn Houghton and Edith Stillson Trustees of Martin Memorial Hall. Mr. Clattenburg seconded the motion which passed without dissent.**

T. Surveyor of Wood and Lumber: **Mr. Cole made the motion to appoint Dan Boyer the surveyor of wood and lumber. Mr. Clattenburg seconded the motion which passed without dissent.**

U. Town Pound: **Mr. Cole made the motion to have the home of Cathy Sullivan at 21 Hartford Street in Claremont, NH be the Town Pound. Mr. Clattenburg seconded the motion which passed without dissent.**

V. Tree Warden: **Mr. Cole made the motion to appoint Westley Hazeltine the Tree Warden. Mr. Boyer seconded the motion which passed without dissent.**

X. Weathersfield Fire Commission: **Mr. Cole made the motion to appoint Richard Ballantine to the Weathersfield Fire Commission. Mr. Boyer seconded the motion which passed without dissent.**

Y. Weathersfield Planning Commission: **Mr. Cole made the motion to appoint Mike Todd to the Planning Commission for a four year term. Mr. Clattenburg seconded the motion which passed without dissent.**

Z. Weathersfield Zoning Board of Adjustment: **Mr. Cole made the motion to appoint deForest Barse and Lynn Esty to the Zoning Board of Adjustment for a one year term. Mr. Clattenburg seconded the motion. Mr. Fuller said he has heard that no other members of the current Board are going to ask to serve. Mr. Mullen said a couple of members have told him they don't want to continue. Mr. Fuller said he is concerned there won't be a quorum if a meeting is needed. Motion passed unanimously.**

14. Approve Warrants: **Mr. Fuller made the motion to approve the Treasurer Warrants as follows:**

General Fund Payroll	\$18,475.28
General Fund Operating Expense	\$55,425.08
Highway Fund Payroll	\$12,880.43
Highway Fund Operating Expense	\$ 7,176.05
Solid Waste Management Fund Payroll	\$ 1,528.65
Solid Waste Management Fund Operating Expenses	\$ 4,470.39
Library	\$ 46.22
Agency Monies	\$ 181.02

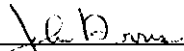
Mr. Boyer seconded the motion which passed without dissent.

15. Future Meeting Agenda Items: Next Wednesday special night, special meeting with Town Treasurer.

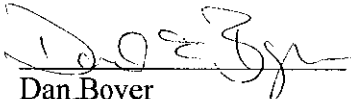
16: Adjourn: **Mr. Boyer made the motion to adjourn. Mr. Cole seconded the motion which passed without.** The Select Board meeting was adjourned at 8:25 p.m.

Submitted by,
Lisa Slade

Approved by the Weathersfield Select Board on April 21, 2014



Norman John Arrison



Dan Boyer



Dave Fuller



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