

TOWN OF WEATHERSFIELD, VERMONT

SELECT BOARD

Select Board
Martin Memorial Hall
5259 Route 5
7:00 PM, FEBRUARY 17, 2015
REGULAR MEETING

MINUTES
APPROVED 3/5/2015

Present: N. John Arrison
David Fuller
C. Peter Cole
Daniel Boyer

Town Manager, Jim Mullen

Charles Horton
Wanda Gropler
Lynn Esty

Daniel Pulin, VELCO
Aurelie Eybalin, VELCO
Edith Stillson

Brenda Richardson
Josh Dauphin
Darrin Spaulding
Kelly Murphy

1. Call to Order

Chairman Arrison called the meeting order at 7:03PM.

2. Comments from Select Board and Citizens on topics not on agenda

Select Board:

Mr. Fuller publically thanked Mr. Clattenburg for his four years of service on the Select Board. He also asked everyone in Town to express their thanks to Mr. Clattenburg as well.

Citizens:

Brenda Richardson said she does not feel safe on her property because of the people she sees coming to and going from the property across the street from her house. She asked the Select Board to look into the activities there. Mr. Arrison asked that the Zoning Administrator be directed to investigate.

Ms. Esty announced that the 1879 Perkinsville Schoolhouse Committee will be hosting a bake sale at the upcoming Town Meeting.

Mr. Dauphin announced that the West Weathersfield Volunteer Fire Department is hosting a performance of "The Logger" at Windsor High School on February 28th.

3. Review Minutes from previous meeting(s)

Motion: To accept the minutes of February 2, 2015 as presented.

Made by: Mr. Fuller **Second:** Mr. Cole **Vote:** Unanimous in favor.

4. VELCO Presentation on Connecticut River Valley Project – Shana Duval

Ms. Eybalin, project manager for VELCO, gave a presentation on the Connecticut River Valley Project. She explained the function of VELCO, described its assets, and explained the some of the details of the project, which includes a construction of a second substation at the Ascutney site on Route 5 and upgrading the power lines from Ascutney to Cavendish. The power line upgrades will occur within the existing rights-of-way. VELCO anticipates filing a petition with the Public Service Board for a Certificate of Public Good in mid-2015, with a projected start date of spring 2016. They anticipate 15-18 months to complete the project.

Ms. Eybalin and Mr. Poulin answered questions from the Board and the audience regarding the project. Public outreach (as part of the PSB petition) will begin in the next 2-3 months.

5. Weathersfield Hazardous Materials Response Ordinance

a. First Reading

Proposed amendments to the Hazardous Materials Response Ordinance were presented to the Board for consideration. Ms. Murphy explained that #8b(1)-(6) are being replaced by a proposed #8c(1)-(3). She explained that the change is necessary to reflect how the billing is currently being done. She added that the words “Chief Engineer” in item #9(b) should be changed to “Fire Chief”.

There was much discussion on the proposed changes with regard to the Town retaining some oversight in the collection of funds generated by Town-owned equipment and the segregation of fire department funds.

Motion: To accept the language of the first reading and move the proposal to the 2nd reading at the 2nd meeting of the Board in March.

Made by: Mr. Cole **Second:** Mr. Boyer **Vote:** Unanimous in favor

b. Approve update to Service Reimbursement Rates

No changes were proposed or discussed regarding the Service Reimbursement Rates.

6. Second Reading: Amend Personnel Policies regarding length of probationary period for new hires

Motion: To accept the language of the amended policy and move the proposal to the 3rd reading.

Made by: Mr. Fuller **Second:** Mr. Cole **Vote:** Unanimous in favor

7. Award contract for well drilling at Town Garage

Motion: To award a bid to Valley Artesian Well Co. to drill a well at the Town Highway Garage as described in the Town's 1/29/15 Request for Proposals and Valley Artesian Well Company's 2/4/15 Proposal.

Made by: Mr. Fuller **Second:** Mr. Cole **Vote:** Unanimous in favor

8. Approve change to pay range for full-time police officer

Motion: To authorize the Town Manager to post the position of Full-Time Police Officer at an hourly pay range \$18.25-\$21.85 depending on qualifications and experience.

Made by: Mr. Cole **Second:** Mr. Boyer **Vote:** Unanimous in favor

9. Approve proposal from Competitive Computers for computer system upgrades

Motion: To approve Quotes #8977, 8978, and 9000 from Competitive Computers for computer upgrades in Martin Memorial Hall.

Made by: Mr. Cole **Second:** Mr. Boyer **Vote:** Unanimous in favor

10. Approve release of two Request for Bids for Town Highway Plow Truck

Motion: To approve release of the Request for Bids for a ten-wheel truck and for a body and plow for a ten-wheel truck to be released 2/18/2015.

Made by: Mr. Fuller **Second:** Mr. Boyer **Vote:** Unanimous in favor

11. Sign *No Appeal or Suit Pending* Certificate

Motion: To sign the certificate *No Appeal or Suit Pending*.

Made by: Mr. Fuller **Second:** Mr. Cole **Vote:** Unanimous in favor

12. Town Meeting preparation (continued)

The Board briefly reviewed the Town Meeting Speaker List and discussed preparations for the upcoming Town Meeting. No changes were made.

13. Amend Engineering Agreement with Dubois & King for Maple Street Reconstruction Project

Mr. Mullen explained that the amendment reflects the final scope of work for the engineering work on the Maple Street reconstruction project.

Motion: To approve a \$9,355 amendment to the 11/4/13 Agreement for Consulting Engineering Services between the Town and Dubois & Ling for the Maple Street Reconstruction Project [PLH MAPL (1)].

Made by: Mr. Cole **Second:** Mr. Boyer **Vote:** Unanimous in favor

14. Project Updates

TOWN OF WEATHERSFIELD, VERMONT

SELECT BOARD

A. **Project for trail access to Town Forest Wetlands application to be filed 2/18/2015**

B. **Correspondence regarding appearance of cell tower in Ascutney**

No response has been received to a letter that was sent to the Vermont Public Service Board by the Select Board Chair.

C. **Phelan estate**

A nephew, a niece, and a daughter of the niece of Mr. Phelan have been located, thanks to the research skills of Town Lister, Carolyn Hier. Town Attorney, Chris Callahan, is filing a motion with the court asking to have the daughter appointed as the Administrator of Mr. Phelan's estate.

15. Approve Warrants

Motion: To approve the warrants for February 17, 2015 as follow:

General Funds	Operating Expenses	\$43,520.95
	Payroll	\$17,131.15
Highway Fund	Operating Expenses	\$18,165.00
	Payroll	\$15,689.73
Solid Waste Management Fund		
	Operating Expenses	\$2,259.90
	Payroll	\$1,532.85
Library	Operating Expenses	\$8.70
Grants	Operating Expenses	\$465.00
Agency Monies	Operating Expenses	\$200.00
Reserves		\$0.00

Made by: Mr. Fuller

Second: Mr. Cole

Vote: Unanimous in favor

16. Future Meeting Agenda Items

17. Executive Session: Annual Evaluation of Town Manager

Motion: To enter executive session to discuss the annual evaluation of the Town Manager

Made by: Mr. Boyer

Second: Mr. Cole:

Vote: Unanimous in favor

The Board came out of executive session at 8:50. No action was taken.

18. Adjourn

Motion: To adjourn the meeting

TOWN OF WEATHERSFIELD, VERMONT

SELECT BOARD

Made by: Mr. Boyer **Second:** Mr. Fuller **Vote:** Unanimous in favor

The meeting adjourned at 8:52 PM.

Respectfully submitted,
deForest Bearse

WEATHERSFIELD SELECTBOARD

N. John Arrison, Chairperson

Daniel E. Boyer, Vice-Chairperson

David T. Fuller, Selector

C. Peter Cole, Selector

Richard N. Clattenburg, Selector