

TOWN OF WEATHERSFIELD, VERMONT

SELECT BOARD

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Select Board  
Martin Memorial Hall  
5259 Route 5  
7:00 PM, MARCH 5, 2015  
ANNUAL REORGANIZATION MEETING

MINUTES  
APPROVED 3/16/2015

**Present:** N. John Arrison  
David Fuller  
C. Peter Cole  
Daniel Boyer  
Lynn Esty

Acting Town Manager, Westley Hazeltine

**Others Present:**

Edith Stillson  
Kelly Murphy

**1. Call to Order**

Mr. Hazeltine called the meeting order at 7:05 PM.

**2. Election of Chairperson**

Mr. Boyer nominated Mr. Arrison to be board chairperson. The nomination passed 5-0.

**3. Election of Vice-Chairperson**

Mr. Fuller nominated Mr. Boyer to be board vice-chairperson. The nomination passed 5-0.

**4. Election of Board Clerk**

Mr. Boyer nominated Mr. Cole to be Board Clerk. The nomination passed 5-0.

**5. Appointment of Recording Secretary**

Mr. Boyer nominated deForest Bearse to be Recording Secretary. The nomination passed 5-0.

**6. Designate regular meeting dates, times, and location**

**Motion:** To designate the first and third Monday of each month at 7:00 PM at Martin Memorial Hall as the Board's regular meeting dates, time, and location.

**Made by:** Mr. Boyer      **Second:** Mr. Fuller

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After a brief discussion, the board decided to change the start time to 6:30 PM. Mr. Boyer amended his motion, Mr. Fuller seconded.

**Vote:** Unanimous in favor of the amended motion

**7. Designate newspaper of record for Town**

**Motion:** To designate the Valley News as the newspaper of record for the Town.

**Made by:** Mr. Cole      **Second:** Mr. Boyer      **Vote:** Unanimous in favor

**8. Appoint Select Board Representative to the Fire Commission**

**Motion:** To appoint Lynn Esty as the Select Board representative to the Fire Commission

**Made by:** Mr. Cole      **Second:** Mr. Boyer      **Vote:** Unanimous in favor

**9. Appoint Select Board Representative to Highway Committee**

**Motion:** To appoint Mr. Fuller as the Select Board representative to the Highway Committee

**Made by:** Mr. Cole      **Second:** Mr. Boyer      **Vote:** Unanimous in favor

**10. Adopt *Policy for Conduct of Meetings and Hearings***

**Motion:** To adopt the *Policy for Conduct of Meetings and Hearings* dated March 5, 2015.

**Made by:** Mr. Boyer      **Second:** Mr. Cole

Ms. Esty asked to delete item "H" from the policy. After a brief discussion, the Board decided not to delete it.

**Vote:** Unanimous in favor of adopting the policy with no changes

**11. Adopt *Ethics Policy***

**Motion:** To adopt the *Ethics Policy* dated March 5, 2015

**Made by:** Mr. Boyer      **Second:** Ms. Esty      **Vote:** Unanimous in favor

**12. Comments from Select Board and Citizens on topics not on the agenda**

There were no comments.

**13. Review minutes from previous meetings**

Ms. Esty asked that the name "Ms. Kelly" be changed to "Ms. Murphy" under item #5.

**Motion:** To approve the minutes of February 17, 2015 as corrected.

**Made by:** Mr. Cole      **Second:** Mr. Fuller      **Vote:** Unanimous in favor

**14. Award bids for Town Highway 10-Wheeler Chassis and body/plow**

Mr. Hazeltine asked that this item be postponed to the next meeting.

**15. Award contract for engineering services for Thrasher Road culvert #4**

Mr. Mullen had asked the Board to postpone this item to the next meeting.

**16. Approve Town Highway & Bridge Weight Restrictions for 2015**

Under "Lavigne Road Bridge", the Board asked that "Yes" be changed to "No" in the "Overweight Permit Accepted" column.

**Motion:** To accept the Town Highway and Bridge Weight Restrictions for 2015 as corrected.

**Made by:** Ms. Esty    **Second:** Mr. Fuller    **Vote:** Unanimous in favor

**17. Approve notice of restricted use of town highways for 2015 mud season**

**Motion:** To approve the Notice of Restricted Use of Town Highways for the 2015 Mud Season

**Made by:** Mr. Fuller    **Second:** Ms. Esty    **Vote:** Unanimous in favor

**18. Approve Warrants**

**Motion:** To approve the warrants for March 5, 2015 as follow:

General Funds	Operating Expenses	\$36,483.36
	Payroll	\$16,763.56

Highway Fund	Operating Expenses	\$39,482.02
	Payroll	\$16,166.49

Solid Waste Management Fund		
	Operating Expenses	\$5,785.77
	Payroll	\$1,549.92

Library	Operating Expenses	\$407.43
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Grants	Operating Expenses	\$0.00
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Agency Monies	Operating Expenses	\$0.00
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Reserves		\$0.00
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**Made by:** Mr. Fuller    **Second:** Mr. Boyer    **Vote:** Unanimous in favor

**19. Future Meeting Agenda Items**

Mr. Fuller asked the Board to discuss at their next meeting creating an Energy Committee. He said he would like to serve on such a committee with the energy coordinator.

**20. Executive Session: Annual Evaluation of Town Manager**

The Board did not go into executive session.

**21. Adjourn**

**Motion:** To adjourn the meeting

**Made by:** Mr. Boyer    **Second:** Mr. Cole    **Vote:** Unanimous in favor

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The meeting adjourned at 7:36 PM.

Respectfully submitted,  
*deForest Bearse*

**WEATHERSFIELD SELECTBOARD**

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N. John Arrison, Chairperson

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Daniel E. Boyer, Vice-Chairperson

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David T. Fuller, Selector

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C. Peter Cole, Selector

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Lynn Esty, Selector