

SELECT BOARD

Select Board  
Meeting  
Martin Memorial Hall  
5259 Route 5  
7:00 PM, MAY 18, 2015

MINUTES  
APPROVED 6/1/2015

**Select Board Members Present:** N. John Arrison  
Daniel Boyer  
Lynn Esty

Westley Hazeltine, Acting Town Manager

**Others Present:**

Edith Stillson                      Bonnie DuPrey  
Steven Hier  
Charles Horton

**1. Call to Order**

Mr. Arrison called the meeting to order at 7:00PM.

**2. Comments from Select Board and Citizens on topics not on the agenda**

Chairman Arrison asked to add an executive session to the end of the agenda.

Mrs. Esty announced that there would be a Memorial Day ceremony on the Perkinsville Green at noon on Memorial Day.

There were no comments from citizens.

**3. Review minutes from previous meetings - May 4, 2015**

**Additions/corrections/deletions:**

#8 – add “charitable and” in the second sentence.

#10b – add the sentence, “This report does not include call volume from the VT State Police when our officers are not on duty.”

**Motion:** To accept the minutes as amended.

**Made by:** Mr. Boyer    **Second:** Mrs. Esty                      **Vote:** Unanimous in favor

**4. Treasurer/Steve Hier**

**a. Dump Truck Bank Note**

Mr. Hier explained the bank note and its terms, and gave the Board his recommendations.

**Motion:** To take out a bank note in the amount of \$115,000 from Peoples United Bank for the purchase of a truck/snowplow.

**Made by:** Mr. Boyer   **Second:** Mrs. Esty   **Vote:** Unanimous in favor

The Board signed the paperwork.

**b. 1879 Perkinsville Schoolhouse Building Improvements Bank Note**

It was discovered that there is no money in the FY 16 budget for payment on this loan. Mr. Hier recommended that the Board wait until the beginning of FY16 (July 1) to take out the loan. The Board can ensure there is money in the FY 17 budget when the payments will begin. He further recommended waiting until August of FY16 instead of July to take out the loan so that the first payment won't come due in July when cash flow can be challenging.

**Motion:** To table the loan for the Perkinsville School project until the August 3<sup>rd</sup> meeting of the Select Board.

**Made by:** Mr. Boyer   **Second:** Mrs. Esty

The Board confirmed with Mr. Hier that delaying the loan will not delay the improvement work that is already underway.

**Vote:** Unanimous in favor

**5. Town Manager Search Process/Continue Discussion**

Mr. Horton submitted a letter to the Board requesting appointment to the Town Manager search committee.

The Board briefly discussed the manager's job description, VLCT's search services, and composition of the search committee. They agreed to continue the discussion when all of the Board members could be present, and to set a timetable for the search at the next meeting.

**6. Animal Control Ordinance: Review to look for areas to update**

The Board reviewed the current ordinance. They agreed that communication between the police department and the animal control office could be improved. However, the consensus was that as long as the ordinance is properly applied and enforced, no changes were necessary.

**7. Project Updates:**

**a. Airport Road**

Mr. Hazeltine said that the project is nearing completion. He is looking into possibly adding a centerline stripe to the road.

**b. Maple Street**

Mr. Hazeltine said that all necessary easements have been signed. Everything now goes to the Town Attorney, then to the State, and so on. The project will be put out to bid with the option of beginning the work in the fall or next summer.

**c. Perkinsville Schoolhouse**

Mr. Hazeltine said that the mold remediation is underway and progressing well. Outside drainage work should begin next week.

**8. Select Board 2015 Summer Meeting Schedule and Locations**

The summer meeting schedule and list of locations is complete. Members were reminded to check agendas carefully to avoid going to the wrong meeting place.

**9. Transfer Station Redemption Charity Donation Request for Funds – Friends of the Meetinghouse**

The Friends of the Meetinghouse have submitted a written request for \$500 from the Fund. The Board agreed to delay voting on the request until there are written guidelines for distribution of the funds. Mrs. Esty offered to contact VLCT for model guidelines.

**Motion:** To table to the next meeting

**Made by:** Mrs. Esty **Second:** Mr. Boyer

**Vote:** Unanimous in favor

**10. Appointments**

There were no appointments.

**11. Approve Warrants**

**Motion:** To approve the warrants for May 18, 2015 as follow:

|                             |                    |             |
|-----------------------------|--------------------|-------------|
| General Funds               | Operating Expenses | \$25,756.27 |
|                             | Payroll            | \$10,622.92 |
| Highway Fund                | Operating Expenses | \$40,524.16 |
|                             | Payroll            | \$7,745.20  |
| Solid Waste Management Fund |                    |             |
|                             | Operating Expenses | \$7,951.62  |
|                             | Payroll            | \$1,091.95  |
| Library                     | Operating Expenses | \$68.17     |
| Grants                      | Operating Expenses | \$1,079.40  |

TOWN OF WEATHERSFIELD, VERMONT

SELECT BOARD

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Agency Monies    Operating Expenses    \$0.00

Reserves    \$0.00

**Made by:** Mr. Boyer        **Second:** Mrs. Esty        **Vote:** Unanimous in favor

**12. Future Meeting Agenda Items**

Mrs. Esty asked to have a review of finances added to the next agenda as the fiscal year is nearing its end.

**13. Executive Session**

**Motion:** To enter executive session to discuss personnel.

**Made by:** Mr. Boyer    **Second:** Mrs. Esty        **Vote:** Unanimous in favor

**14. Adjourn**

**Motion:** To adjourn the meeting

**Made by:** Mr. Boyer        **Second:** Mrs. Esty        **Vote:** Unanimous in favor

The meeting adjourned at 8:15PM.

Respectfully submitted,  
*deForest Bearse*

**WEATHERSFIELD SELECTBOARD**

\_\_\_\_\_  
N. John Arrison, Chairperson

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Daniel E. Boyer, Vice-Chairperson

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David T. Fuller, Selector

\_\_\_\_\_  
C. Peter Cole, Selector

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Lynn Esty, Selector