

TOWN OF WEATHERSFIELD, VERMONT

SELECT BOARD

Select Board
Martin Memorial Hall
Monday, January 18, 2016
7:00 PM
REGULAR MEETING

MINUTES
APPROVED 2/1/2016

Select Board Members Present: N. John Arrison
Daniel Boyer
Lynn Esty
David Fuller (arrived at 7:13 PM)

Jim Mullen, Town Manager

Others Present:

Edith Stillson	Mychael Spaulding
Bill Daniels	Michael Barrup
Ernie Shand	Josh Dauphin

1. Call to Order

Mr. Arrison called the meeting to order at 7:00PM.

2. Comments from Select Board and Citizens on topics not on the agenda

Select Board

No comments.

Citizens

No comments.

3. Review minutes from previous meetings – January 11, January 14

Motion: To accept the minutes of the January 11th meeting as written.

Made by: Mr. Boyer **Second:** Mrs. Esty

Vote: Unanimous in favor

Motion: To accept the minutes of the January 18th meeting as written.

Made by: Mr. Boyer **Second:** Mrs. Esty

Vote: Unanimous in favor

4. FY2017 Budget Approval

A. Approve FY2017 General Fund Budget

Motion: To accept the General Fund budget of \$1,276,135 with \$916,560 to be raised by taxes.

Made by: Mr. Boyer **Second:** Mrs. Esty

Vote: Unanimous in favor

B. Approve FY2017 Highway Fund Budget

Motion: To accept the Highway Fund Budget of \$995,103 with \$803,873 to be raised by taxes.

Made by: Mr. Boyer **Second:** Mrs. Esty

Vote: Unanimous in favor

C. Approve FY2017 Solid Waste Budget

Motion: To accept the Solid Waste Fund budget of \$273,181.

Made by: Mr. Boyer **Second:** Mrs. Esty

Vote: Unanimous in favor

D. Approve FY2017 Capital Replacement Plan and Long Term Debt Schedule

Motion: To adopt the FY2017 Capital Replacement Plan and Long Term Debt Schedule as presented.

Made by: Mrs. Esty **Second:** Mr. Boyer

Discussion: The replacement well and heating system for the highway garage are on the warrant as a separate article for \$55,000. If the article passes, the debt schedule will include the \$18,333 per year payments for three years. The five years of loan payments for the WWVFD replacement truck (also a separate article) are also included in the schedule.

Vote on the motion: Unanimous in favor

E. Approve FY2017 Reserve Funds Budget

Motion: To approve the FY2017 Reserve Fund Budget.

Made by: Mr. Boyer **Second:** Mrs. Esty

Vote: Unanimous in favor

5. Approve warning for 2016 Town Meeting

Motion: To approve the warning for the 2016 Town Meeting to be held on Saturday, February 27, 2016 with voting to follow on Tuesday, March 1, 2016.

Made by: Mr. Boyer **Second:** Mrs. Esty

Vote: Unanimous in favor

6. Approve use of \$4500 of Fire Equipment Reserve Funds to purchase turnout gear for WWFD

Motion: To approve the use of \$4500 of the Fire Equipment Reserve Funds to purchase turnout gear for WWVFD.

Made by: Mrs. Esty **Second:** Mr. Boyer

Discussion on the motion: Mr. Dauphin said he had received three quotes for the price of a coat and a pant. They ranged from \$1585 to \$1950.

Vote: Unanimous in favor

Mr. Mullen asked the Board to draft a policy outlining which funds require Select Board approval prior to spending and which do not for the benefit of the auditors.

7. Rewrite of Large Gathering Permit Ordinance (Final Reading)

All agreed that the purpose of the ordinance is to ensure that the Town is aware of large gatherings and that traffic and sanitation will be handled properly and safely. A “large gathering” constitutes 150 or more people.

(Mr. Fuller joined the meeting at this point.)

Section 3.01 will require a minimum of 30 day’s notice. No fee will be charged. Section 3.06 will be changed to say a bond “may” be required, in place of “shall”.

Motion: To move the third reading to February 1, 2016.

Made by: Mrs. Esty **Second:** Mr. Boyer

Vote: unanimous in favor

8. Increase purchasing card limit?

Mr. Mullen said that he, Mr. Hier and Mr. Butler had discussed this matter and decided to increase the limit of the Highway Department card to \$1,500; decrease the limit of the Town Office card to \$1,000; and open an Amazon account with a limit of \$10,000. The Board asked that Mr. Mullen to create a written policy regarding credit card and Amazon purchasing. In particular they asked that all purchases be approved by the Town Office and that there be no more personal reimbursements.

9. Review draft improvements to safety at Route 131/Weathersfield Center Road intersection

The Board reviewed the VTrans analysis of the traffic patterns and accidents at the Route 131/Weathersfield Center Road intersection. The study includes recommendations for improving the safety at the intersection, some for the Town to consider. The Board was amenable to implementing some of the less expensive options such as sign changes, but was reluctant to take on the more expensive recommendations, such as cutting back the bank on the northwest corner of the intersection.

10. Continue preparations for 2016 Annual Town Meeting

The Board will assign speakers for each article at the February 1st meeting. Mrs. Esty is still seeking vendors to provide food.

11. Appointments

Mrs. Esty asked that the agenda show that there are two openings on the Fire Commission.

12. Approve Warrants

Motion: To approve the warrants for January 18, 2016 as follow:

General Funds	Operating Expenses	\$20,350.81
	Payroll	\$13,254.73
Highway Fund	Operating Expenses	\$20,285.74
	Payroll	\$9,532.12
Solid Waste Management Fund		
	Operating Expenses	\$6,813.87
	Payroll	\$1,001.15
Library	Operating Expenses	\$0.00
Grants	Operating Expenses	\$0.00
Agency Monies	Operating Expenses	\$0.00
Reserves		\$2,675.00

Made by: Mrs. Esty **Second:** Mr. Boyer

Vote: Unanimous in favor

13. Future Meeting Agenda Items

14. Executive Session: the securing of real estate purchases [1 VSA §313(2)]

Motion: To go into executive session for the purpose of securing real estate purchases [1 VSA §313(2)]

Made by: Mr. Boyer **Second:** Mrs. Esty

Vote: Unanimous in favor

15. Adjourn

Motion: To adjourn the meeting

Made by: Mr. Fuller **Second:** Mr. Boyer

Vote: Unanimous in favor

TOWN OF WEATHERSFIELD, VERMONT
SELECT BOARD

The meeting adjourned at 8:17 PM.

Respectfully submitted,
deForest Bearse

WEATHERSFIELD SELECTBOARD

N. John Arrison, Chairperson

Daniel E. Boyer, Vice-Chairperson

David T. Fuller, Selector

C. Peter Cole, Selector

Lynn Esty, Selector