

TOWN OF WEATHERSFIELD, VERMONT

SELECT BOARD

Select Board
Weathersfield Center Meetinghouse
Weathersfield Center Road
Monday, July 18, 2016
7:00 PM
REGULAR MEETING

MINUTES
APPROVED 8/1/2016

Select Board Members Present: Daniel Boyer
C. Peter Cole
Lynn Esty
Amy Beth Main (Appointed at the meeting)

Absent: Kelly Murphy

Ed Morris, Town Manager

Others Present:

Edith Stillson	Jim Loutrel	Juliet Loutrel
Amy Beth Main	Tyler Waters	Marion Ballam
Brenda Richardson	Shawn Dennett	

1. Call to Order

Mr. Boyer called the meeting to order at 7:00PM.

2. Appoint Select Board member to fill out term/Expires in March 2017

Motion: To appoint Amy Beth Main as Select Board member to fill out unexpired term.

Made by: Mrs. Esty **Second:** Mr. Cole

Vote: Unanimous in favor

Assistant Town Clerk, Marion Ballam, swore in Ms. Main. Everyone welcomed Ms. Main to the Board.

3. Comments from Select Board and Town Manager

There were no comments from the Board or the Town Manager.

4. Comments from Citizens on topics not on the agenda

Brenda Richardson asked for an update on the zoning violation at the house across the street from her home in Perkinsville. Mr. Morris said a Notice of Violation has been issued and the landowner has expressed a desire to appeal. He said he is working through the process with the town attorney.

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5. Review minutes from previous meetings – 7/5/2016

Additions/corrections/deletions:

a. None.

Motion: To accept the minutes of the July 5th meeting as written.

Made by: Mrs. Esty **Second:** Mr. Cole

Vote: Unanimous in favor.

6. Employee Recognition (Shawn)

Mr. Boyer read a letter of recognition to Shawn Dennett thanking him for his fine service at the Transfer Station and successfully completing his first year of employment with the Town.

7. Request to fire off cannon after wedding ceremony (blank ammo) – Suzanne Loutrel

Suzanne Loutrel is getting married at the Meetinghouse on August 27th and would like to fire off a cannon after the ceremony. (It is a family tradition.) Jim Loutrel, Suzanne's father, said the cannon uses 10-gauge shotgun blank ammunition. They would like to shoot off the cannon at the Meetinghouse at about 3:30PM and again at the Inn at Weathersfield upon the arrival of the wedding party.

The consensus of the board was to approve the request, but asked Mr. Loutrel to notify abutters before the event. Mr. Morris will provide the abutters list.

8. Deputy Health Officer Appointment Recommendation/Hal Wilkins

Motion: To recommend that Hal Wilkins be appointed Deputy Health Officer.

Made by: Mrs. Esty **Second:** Ms. Main

Vote: Unanimous in favor

9. Land Use Update

Mr. Wilkins updated the Board on his progress as the new zoning administrator and listed several projects that are currently underway.

10. Consultant consideration for Zoning Bylaws

Mr. Morris and the Board discussed the possibility of hiring Jim Mullen to update the zoning bylaws in conjunction with the Town Plan update. He will be meeting with Regional Planning to discuss possible funding sources. The consensus of the Board was that it might be a good idea if funding can be found to pay for it. They directed him to move forward with the inquiries.

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11. Approve Loan for Police Cruiser

Motion: To approve borrowing \$34,000 from Peoples United Bank for three years at a rate of 2.25% to purchase a police cruiser.

Made by: Mrs. Esty **Second:** Mr. Cole

Vote: Unanimous in favor

12. Approve awarding roadside mowing contract to Bruce Orchitt

Motion: To award the roadside mowing bid to Bruce Orchitt

Made by: Mr. Cole **Second:** Mrs. Esty

Vote: Unanimous in favor

13. Approve RFP for Amsden School Road

The proposal is for a 1-inch shim where needed and completion with a 1 1/2-inch wearing surface overlay for \$60,000. The project is to be completed in the 2016 paving season.

Mr. Hazeltine said he is doing preliminary maintenance now. He asked that the road be posted against all trucks due to the damage they cause on the road. Mr. Morris said he has spoken with the Police Chief who has agreed to provide more enforcement of the weight limit.

Motion: To approve release of the RFP for paving Amsden Schoolhouse Road as presented.

Made by: Mr. Cole **Second:** Mrs. Esty

Vote: Unanimous in favor

14. Cell Tower (Ascutney)

SBA is offering to increase the density of “branches” on the tower and to camouflage the antennas with “foliated covers”. THE PSB is awaiting a response to the offer from the Town.

Motion: To direct the Town Manager to write a letter to the PSB approving the proposed changes to the cell tower.

Made by: Mr. Cole **Second:** Mrs. Esty

Vote: Unanimous in favor

15. Cascade Falls Road agreement

There were not enough Board members present to allow this discussion to go forward at this meeting.

Motion: To table the discussion until the August 1st meeting.

Made by: Mr. Cole **Second:** Ms. Main

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Vote: Unanimous in favor

16. Tax Resolution/Second Reading

The consensus of the Board was that all concerns had been addressed and that additional readings were not necessary.

Motion: To approve the Resolution as presented on July 18, 2016.

Made by: Mr. Cole **Second:** Mrs. Esty

Vote: Unanimous in favor

17. Transfer Station/Swap Shop discussion

Mr. Morris recommended closing the swap shop until volunteers or a nonprofit could be found to oversee it. He based his recommendation on the shortfall in revenue at the Transfer Station, the rising cost of waste disposal and the cost of disposing of the trash and garbage that gets left in the swap shop. The consensus of the Board was to keep the swap shop open and to search diligently for volunteers or a nonprofit to oversee it.

18. Approve transfer station contract with Windham Solid Waste

Mr. Morris recommended approving the Windham Solid Waste contract with the \$35 increase in tipping fee. Mr. Morris will continue to search for other options for the long range. This contract has a 60-day termination clause, so the Town can terminate easily if a better alternative is found.

Motion: To approve the Windham Solid Waste Contract.

Made by: Mrs. Esty **Second:** Mr Cole

Vote: Unanimous in favor

19. Approve addendum to Town Manager contract

Motion: To accept Addendum #1 to the employment agreement between Ed Morris and the Town of Weathersfield.

Made by: Mrs. Esty **Second:** Mr. Cole

Vote: Unanimous in favor

20. Fire Report Discussion

Mr. Morris continues to search for meeting facilitators. He has also met with Town Attorney, Chris Callahan, to discuss the liability issue. Mr. Callahan will be writing a letter to the Board soon to present his opinion. Mr. Morris and the Fire Chiefs met today to start the conversation and will probably meet on a regular basis to enhance communication as recommended by the Wood report.

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21. Budget Status Update

The Board reviewed the May 2016 Financial Report. Ms. Main questioned the Administration and Listers revenues and the Administration expenses. Mr. Morris will look into it.

22. Connecticut River Joint Commission/Mt Ascutney Subcommittee Advanced Appointment/Nancy Heatley

Motion: To appoint Nancy Heatley to the Connecticut River Joint Commission/Mt Ascutney Subcommittee for 2017.

Made by: Mrs. Esty **Second:** Ms. Main

Vote: Unanimous in favor

23. Appointments

There were no other appointments.

24. Approve Warrants

Motion: To approve the warrants for July 18, 2016 as follow:

General Funds	Operating Expenses	\$17,616.38
	Payroll	\$12,505.73
Highway Fund	Operating Expenses	\$7,421.51
	Payroll	\$8,461.76
Solid Waste Management Fund		
	Operating Expenses	\$6,190.12
	Payroll	\$1,093.77
Library	Operating Expenses	\$150.75
Grants	Operating Expenses	\$1,624.61
Agency Monies	Operating Expenses	\$0.00
Reserves		\$650.00

Made by: Mrs. Esty **Second:** Ms. Main

Vote: Unanimous in favor

25. Future Meeting Agenda Items

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26. Adjourn

Motion: To adjourn the meeting

Made by: Mrs. Esty **Second:** Mr. Cole

Vote: Unanimous in favor

The meeting adjourned at 8:20 PM.

Respectfully submitted,

deForest Bearse

WEATHERSFIELD SELECTBOARD

Daniel E. Boyer, Chairperson

C. Peter Cole, Selector

Kelly Murphy, Selector

Lynn Esty, Selector

Amy Beth Main