

Planning Commission  
Martin Memorial Hall  
5259 Route 5, Ascutney VT  
Monday, March 11, 2024  
6:30 PM  
REGULAR MEETING  
Draft Minutes

**Members Present:** Joseph Bublat, Michael Todd, Hank Ainley,

Ryan Gumbart, Land Use Administrator  
Halle Abuayyash, Town Planner (Remote)

Others Present:

|                 |        |  |
|-----------------|--------|--|
| Brandon Gulnick | Remote |  |
| Nicole Gagnon   | Remote |  |
|                 |        |  |

**1. Call to Order**

Mr. Bublat called the meeting to order at 6:31pm.

**2. Agenda Review**

A motion was made to table items 7 and 8 until Brian returns, with all agreeing to table without a formal motion. Discussion ensued about whether to talk about the Development Review Board, leading to a decision to discuss what could be discussed and add new items to the agenda as item 10, moving other items down.

**3. Comments from the Chair and Land Use Administrator**

The Chair expressed concern over not being included in the agenda preparation and requested that the agendas be prepared and shared earlier. The Land Use Administrator updated on upcoming hearings and clarified the board composition and appointments, especially concerning Howard's status. There was a discussion on the necessity of reappointing Howard to the Planning Commission due to administrative oversight.

**4. Comment from citizens regarding items not on the agenda**

The discussion touched upon Howard's membership status, the importance of confirming appointments, and the need for clarity on board members' terms.

**5. Approval of Meeting Minutes: December 11, 2023 & February 12, 2024**

It was decided to table the approval of December 12, 2023, minutes due to missing information. The February 12, 2024, minutes were approved with amendments suggested for accuracy, particularly naming the correct individuals for motions and correcting the date discrepancy.

**Motion:** Approved

**Made by:** Mr. Todd      **Second:** Mr. Ainley  
**Vote:** All in Favor

## **6. Reorganizational Meeting**

- **Meeting Dates**

The commission discussed at length the implications of changing meeting dates due to the Select Board's schedule changes. There was a debate on maintaining consistency for the public and the logistical challenges of scheduling.

- **Election of Officers**

Joe was nominated and elected as Chair; Brian was elected as Vice-Chair in absentia, and Hank was reluctantly elected as Clerk.

- **Meeting Minutes**

The discussion about meeting minutes revolved around their format and the efficiency of recording them.

## **7. Development Review Board Discussion**

This was tabled earlier in the meeting and discussed briefly regarding the necessity of having discussions even if decisions were not immediately forthcoming.

## **8. PUD Review Continued Discussion**

This item was tabled during the agenda review and moved to be discussed in a future meeting.

## **9. Dwellings Over Commercial/Industrial Business**

Similar to item 8, this topic was also tabled during the agenda review for discussion at a later date.

## **10. Discussion of Items for Future Agendas**

The Chair asked Ryan and Halle to share the list of projects

## **11. Any other business that can be legally discussed:**

The letter to the Select Board regarding meeting changes was discussed extensively, debating the impact of changing established meeting schedules on public participation and board members' schedules.

## **12. Adjourn**

**Motion:** To adjourn the meeting

**Made by:** Mr. Todd      **Second:** Mr. Ainley

**Vote:** All in favor

The meeting adjourned at 8:24 pm.

Respectfully submitted,

The next regularly scheduled meeting of the Planning Commission will be Monday, March 25, 2024 - 6:30 PM, Martin Memorial Hall.

Remote option – Zoom link and instructions:

<https://www.weathersfieldvt.org/home/news/public-meetings-zoom>

To join any public meeting via phone, dial (929) 205-6099. When prompted, enter meeting ID 542-595-4364. You will not have a participant ID. Please press # when prompted to skip this section. The passcode for all meetings is 8021

#### WEATHERSFIELD PLANNING COMMISSION

Joseph Bublat, Chairperson

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Hank Ainley, Commissioner

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Brian Bosenberg, Vice-Chairperson

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Howard Beach, Clerk

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Michael Todd, Commissioner