

TOWN OF WEATHERSFIELD, VERMONT
REQUEST FOR PROPOSALS
TO DITCH SEGMENTS ON SKYLINE DRIVE
[Released 9/18/2019]

The Town of Weathersfield is accepting proposals from contractors to reestablish a parabolic ditch with stone lining on Skyline Drive in Weathersfield, Vermont. Four maps of this project are attached.

Contractors shall furnish the labor and equipment necessary to ditch, stone line, and install culverts in these segments in accordance with the State of Vermont act 64 standards. Proposals shall, at a minimum, accomplish the following **Minimum Scope of Work**:

Section #1 (segment #168084)

1. Reestablish approximately 300' of ditch and line with 6" to 8"-stone on the east side
2. Reestablish approximately 330' of parabolic ditch and line with 6" to 8" stone on the west side.
3. Install one (1) 18" x 40' +/- culvert to drain from east to west with a stone inlet header

Section #2 (segment #168085)

1. Reestablish approximately 330' of parabolic ditch and line with 6" to 8" stone on east side
2. Install one (1) 24" x 40' +/- culvert to drain from the west side to the east side with stone headers and 6" to 8" stone lined outlet
3. Reestablish approximately 330' of parabolic ditch and line with 6" to 8" stone on west side
4. Install turnout with 6" to 8" stone on the east side of the road with a sediment trap

Section #3 (segment #168086)

1. Reestablish approximately 330' of parabolic ditch and line with 6" to 8" stone on the east side
2. Reestablish approximately 330' of parabolic ditch and line with 6" to 8" stone on the west side
3. Install one (1) 18" x 30' +/- culvert in driveway on the east side
4. Install one (1) 18" x 40' +/- culvert to drain from east to west with a stone inlet header

Section #4 (segment #168087)

1. Reestablish approximately 330' of parabolic ditch and line with 6" to 8" stone on the east side
2. Reestablish approximately 330' of parabolic ditch and line with 6" to 8" stone on west side (ditch to be made wider and use larger stones to slow water as needed)
3. Remove berms at corner of Downer Hill and stone line turn outs/culvert outlets with 6" to 8" stone

Section #5 "Downer Hill" **(Add on to be kept completely separate from above segments)**

1. Reestablish approximately 250' of parabolic ditch and line with 12" stone on the north side
2. Reestablish approximately 250' of parabolic ditch and line with 12" stone on the south side and install a stone lined turnout with 12" stone
3. Replace one (1) 42" x 40' +/- culvert to drain from the north to the south with stone inlet and outlet headers

- Culverts will be provided by the Town
- All hydro seeding to be provided by the Town
- Spoils disposal site is approximately half mile (.5) miles from job site
- Proposals may include **Options** to and beyond this Minimum Scope of Work.
- All work shall be done in cooperation with the Town Highway Superintendent and in accordance to the Vermont Act 64 specifications.
- **Bid shall show price per segment.**
- Bid shall show separate price for removal of ledge per foot if encountered.
- Truck(s) may be provided by the Town as available

SITE VISIT:

A mandatory site visit will be held at **8:00 AM on Tuesday, October 8th, 2019**. The Town will review the minimum Scope of Work and answer questions.

The chosen Contractor will work under the direction of the Highway Superintendent. Invoicing shall be for work satisfactorily completed as determined by the Highway Superintendent to be paid as one lump sum.

Work shall be completed before June 30, 2020

DUE DATE:

Sealed proposals clearly marked “Skyline Drive Ditching Project” on the outside, must be received no later than **1:00 PM on Wednesday October 23, 2019**, at the following address: Weathersfield Town Manager’s Office, 5259 Route 5, Post Office Box 550, Ascutney, Vermont 05030-0550.

Proposals shall be opened at that time and awarded by the Town within 10 business days.

Unsealed, late, emailed, or faxed Proposals will not be accepted. (Note: Do not submit Proposals to Highway Superintendent.) Proposals shall be submitted on the form provided and must be signed by the Contractor or his authorized representative.

The contract, if awarded, will be awarded to the least costly, best qualified and most responsible proposer. In determining the “least costly, best qualified and most responsible proposer,” in addition to price, the following may be considered:

1. The substantial performance of the proposer in meeting the specifications and other terms and conditions of the solicitation;
2. The ability, capacity and skill of the proposer to provide the services required, and to do so within the time specified;
3. The character, integrity, reputation, experience, financial resources and performance of the proposer under previous contracts with the municipality and elsewhere.
4. It is the chosen contractor’s responsibility to comply with all OSHA and VOSHA requirements, maintain a safe job site, and protect the safety of the public.

The chosen Contractor shall supply the Town with a Certificate of Insurance showing liability coverage no less than \$1,000,000. This does not have to be provided at the time proposals are submitted. The chosen Contractor shall either supply the Town with proof of Workers' Compensation insurance for all employees engaged in work or shall sign a non-employee work agreement form provided by the Town. This does not have to be provided at the time proposals are submitted.

- The chosen contractor may be required to provide references and demonstrate successful completion of similar work.
- The chosen contractor may be required to demonstrate that he or she consistently performs work using the highest quality of workmanship.
- The chosen contractor may be required to demonstrate that he or she owns or has access to the equipment required to perform this work.

The Town reserves the right:

1. to accept or reject any or all Proposals in whole or in part and to accept other than the lowest price proposal;
2. to amend, modify, or withdraw this Request for Proposals;
3. to require supplemental statements or information from proposers;
4. to extend the deadline for responses to this Request for Proposals;
5. to waive or correct any irregularities in Proposals received, after prior notice to the proposers;
6. to negotiate separately with competing proposers.

No mobilization charges will be permitted. The Town will issue a Purchase Order to the chosen Contractor. The Chosen Contractor shall contact Dig Safe.

Questions about this Request for Proposals should be directed to the Highway Superintendent, Ray Stapleton at highway@weathersfield.org

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Bidder's name, address, and phone number:

List similar work bidder has successfully completed:

Per Section Cost

Section #1	Section #2	Section #3	Section #4
\$_____	\$_____	\$_____	\$_____

**The lump sum for the proposed Minimum
Scope of Work will be:** \$_____

[Note: No mobilization charges will be permitted.]

Section Cost

Section #5 (Add on Downer Hill)

\$_____

**The lump sum for the proposed Minimum
Scope of Work will be:**

\$_____

[Note: No mobilization charges will be permitted.]

Options: Proposals may include Options to the Minimum Scope of Work. Please attach a description of any proposed Options on a separate sheet with their associated cost.

The undersigned, having familiarized itself with the existing conditions of the Downers Road ditching segments in Weathersfield affecting the work and conditions as set forth in this Request for Proposals, hereby proposes to furnish all supervision, technical personnel, labor, materials, tools, appurtenances, equipment and services required to perform the attached Proposed Scope of Work.

Signature of proposer: _____

Date: _____