

**1879 Perkinsville Schoolhouse Committee
MEETING
Wednesday December 12, 2018 6:30 PM
at 1879 Perkinsville Schoolhouse**

**MINUTES
Approved 2/26/2019**

Attending: deForest Bearse, Matt Keniston, Dottie Richardson, Alison Roth, Karen McGee, BJ Esty

1. deForest called meeting to order - 6:32 pm
2. Approve minutes from 10/17/2018 meeting - Karen moved to approve; Dottie seconded, all approved.
3. Financial report: deForest received from Darlene, we reviewed, Matt had a good handle on the report which has gone to the selectboard. The report shows our history; deForest noticed a discrepancy between FY 19 and the end of FY18. She will check with Darlene to verify figures.

Matt has kept track of all his numbers on a spreadsheet, which he showed the committee. He is keeping track of how much the school refurbishment cost the town every year, according to his records and receipts.

Question: does Darlene had access to Colin's records, the former accountant for the town. BJ noted that the school has the same system and can go back to review back records; Darlene should have that ability too. deForest is not sure Darlene can do this, she will again follow up with her. We have \$15,046 to provide the match for a grant for the finishing of the storm windows.

4. Matt: The work on the Windows is done (except for storm windows)!
5. Matt is awaiting numbers on the Ramp grant. Cindy Ingersoll and community grant people in Waterbury are in contact with each other. If it exceeds the \$50k threshold, then we will have other issues to wade through. Matt is awaiting input from a local contractor re: work on the ramp. Matt is giving all information he has to Ed Morris. Before work can go forward, we need to remove the asbestos in the canopy, (something that arguably should have been taken care of before now). Deadline for the ramp grant RFP: March 1st 2019. As part of the work going into the ramp, we'd been advised the School should be on the National Register, so that is something we will look into doing.

Dottie asked what the benefit was of doing that – the building is already on the State Register. BJ pointed out it could be beneficial to obtaining additional grants.

Matt is keeping track of volunteer hours. He checked with committee members on their volunteer hours, also on the volunteer time they've put into fundraising. He has records of some 1900 volunteer hours since the beginning of the project.

He also has an estimate on breaking ground for the ramp from a contractor. This info will go to Ed Morris. It will be up to Ed to decide how much of the required work goes out to bid, how much can be done by the town, etc.

6. Open House in September? – We started to discuss Celebration plans: we would like to start to plan but there is unfinished business to tackle first: electrical updates with John Arrison, getting the buckled floor fixed by Bob Holtorf. deForest would like to get all unfinished business done by the time the ramp is done. Dottie has a list of people who've given money towards remembering favorite teachers. We will look into costs for engraving a plaque to remembering those teachers, and the donors. Dottie and BJ will work on this.
7. Matt is willing to set up Volunteer days, but noted that the volunteer list has dwindled since the beginning of the project when there was great enthusiasm. He has shortened his original list to reflect reality, there is a real need for fresh volunteers. We started a discussion re: how to entice people to come help. BJ asked about using high school students who need a project to do, or using someone who needs to do community service. Yes, Matt said we can work with anyone.

So we need to advertise our needs and also get information to the townspeople on how much we've accomplished. At Town Meeting: we will update what we've done this past year. deForest will coordinate with BJ on updating the display. Dottie mentioned the website that Mary Lou Bastion operates and suggested we go through her asking for volunteers. There is also our own Facebook page where we can post updates and share information.

8. We paused to reflect on Mary Stover's passing, she gave BJ her first job mowing the lawn.

9. Next meeting: Jan 9th, 6:30 pm.