

Martin Memorial Hall Board of Trustees  
Monday, June 26th, 2023  
5259 US Route 5, Ascutney, Vermont 05030

Trustees present: Amy Beth Main, Julia Gumbart, Olivia Savage (alternate)

Trustees absent: Lisa Slade

Public present: none

Amy Beth called the meeting to order at 6:32 PM.

There were no comments from the Board, Town Manager, or citizens not on the agenda.

Olivia motioned to approve the minutes from 4/11/23, seconded by Julia. No discussion. All in favor.

### **Generator Installation**

Olivia gave an update that the generator has been placed, but will not have a propane connection until a determination is made between hooking it up to the existing propane tank or installing a new propane tank across the parking lot near the shed. The Board determined that we will need more information about the drainage issue and the potential of paving the lot before deciding whether to dig in a new propane line.

### **Lot Line Painting**

The Board decided to not paint the lines, and instead it will be revisited when a paving project is decided.

### **Drainage**

Amy Beth motioned to hire an engineer to identify a solution for the drainage problem, spending up to \$10,000 following the Town's purchasing policy. Seconded by Julia. No discussion. All in favor.

### **Downstairs Work/Humidity**

Olivia updated the Board that the small dehumidifier has been removed. It was discussed that sometimes people renting the hall or having meetings will unplug the big dehumidifier because it can be loud and will forget to plug it back in. Amy Beth suggested that a sign should be put on the dehumidifier to remind people to plug it back in. The Board also decided that it could be added to the rental agreement/closeout checklist with the potential to lose the safety deposit.

**Future Agenda Items**

- Generator installation
- Drainage issue
- Parking lot paving
- Review of Rules & Regulations to decide if any changes are needed
- Tour of building
- Online scheduling and payment for rentals

**Other Business**

It was brought to the attention of the Town Manager and the Board that rental fees and deposits are being collected offsite. The Board reviewed a letter regarding this issue from the Town Manager. Amy Beth motioned to add the following language to the Martin Memorial Hall Rules & Regulations document: “Martin Memorial Hall rental agreements, fees and deposits are to be received by the Town Office in advance of the rental”. Seconded by Julia. No discussion. All in favor.

Olivia motioned to adjourn at 8:02 PM.

Next meeting will be on Wednesday, July 12th at 6:30 PM at Martin Memorial Hall.

Respectfully submitted,

Julia Gumbart

Approved on: \_\_\_\_\_ by: \_\_\_\_\_