

Parks & Recreation Commission

Minutes from August 25, 2021

Committee Members Present: Mark Richardson, Olivia Savage, Ray Stapleton, Nicole Gagnon, Joseph Bublat, Deborah Richardson, and Cathy Vollmann

Others Present: BJ Esty

1) **Meeting Called to order** at 6:04pm and adjourned at 7:06pm

2) **Comments from the public on topics not on the agenda**
None

3) **Approval of Minutes for July 7, 2021**

Corrections- Nicole Gagnon needs to be added to the attendee list. The correct spelling of Deborah Richardson.

Under the With those changes minutes were approved.

Motion: To approve minutes with those changes

Made by: Nicole Gagnon

Second: Joseph Bublat

Vote: Unanimous in favor

4) **Commission Reorganization**

a. **Nominations for Chairperson:** Nicole Gagnon

Motion: To appoint Nicole Gagnon as Parks and Recreations Chairperson

Made by: Joseph Bublat

Second: Cathy Vollmann

Vote: All in favor

b. **Nominations for Vice-Chair:** Joseph Bublat

Motion: To appoint Joseph Bublate as Parks and Recreations Vice-Chair

Made by: Olivia Savage

Second: Cathy Vollmann

Vote: All in favor

c. **Nominations for Clerk:** Cathy Vollmann

Motion: To appoint Cathy Vollmann as Parks and Recreations Clerk

Made by: Olivia Savage

Second: Deborah Richardson

Vote: All in favor

5) **Establish regular meeting days and times**

First Wednesday of every month at 6pm to take place at the Martin Memorial Hall and a Zoom link will also be available.

6) Commission Purpose and FY22 Goals

Nicole purposed the following purpose and goals: To enhance the quality of life within our community by providing safe, well-maintained parks and public places, while strengthening the bonds with our community.

Goals: Assessment of inventory, supply, locations, and webpage.

We will talk more about the purpose and goals at future meetings.

7) Parks & Recreation Finance Report

The finance report for the music festival was provided. Parks and Recreational Commission receives \$1500 each FY the current balance after spending a \$1000 on the music festival leaves \$500 for the FY. Parks and Recreation was also presented the bill for \$212.50 for t-shirts that were created for them. We were told at the July 7th meeting by Brandon Gulnick that he was purchasing Parks and Recreation t-shirts for the committee members. Therefore, Parks and Recreation should not be expected to pay the bill for the t-shirts since it was stated they were being purchased for the committee.

8) Music Series Finance Report

The finance report for the music festival was provided and is attached. For all future events sponsored by the Parks & Recreation Commission a contract must be drawn up and signed by all parties.

9) Hoisington Field

a. Moving the Stage for Performances

The idea of putting a tent up and closer to parking area to get away from the mosquitoes but this would not be ideal for the musician equipment due to being put on the grass.

b. Broken picnic table

The table needs to be removed.

c. Trash

Trash barrels will be provided at the concerts and put away in the Park & Recreation shed at Hosington Field. During the week Ray will have it picked up and disposed of.

d. Mosquitoes

To get rid of the mosquitoes the area would have to be sprayed. Who and how the cost of this would be covered needs to be discussed about with other committees to clarify line items and responsibilities.

e. Lighting

There is no electricity to the pavilion. We can get an estimate to run electricity to the pavilion. We can also look into putting solar panels on the roof for power.

f. Music series attendance

There have been on average about 20-50 people per performance even when it was raining. For events going forward there should be a detailed attendance records of how many people broken down by adults, children; weather; if food was available.

g. Driving on Hoisington Field

Under no conditions is anyone allowed to drive onto the field.

10) Letter of Support – VOREC Grant

Deborah, Mark, Nicole and Joseph will work together to get the application to submit for the grant done by August 27. A few projects that we would like to look into are: At Hosington Field- replace the broken slide and picnic table, replace the roof on the pavilion, resurface the basketball court and get another basketball net, make the playground ADA accessible. Purchase kayaks for the community to borrow, and many other projects we could use for this grant.

11) Any other business that can be legally discussed

The slide on the playground at Hosington Field is broken and needs to be removed before someone gets hurt. We will investigate what committee and who's budget is responsible for replacing it.

A meeting with the Town Manager and all Chairpersons from each town Committee should meet to discuss who is responsible for what, budgets and line items to have clarification for everyone.

12) Adjourn

Motion: To adjourn the meeting at 7:06PM

Made by: Mark Richardson

Second: Deborah Richardson

Vote: All in favor

