

TOWN OF WEATHERSFIELD

LAND USE ADMINISTRATOR'S OFFICE

(802) 674-2626

P.O. BOX 550 ASCUTNEY, VT 05030

landuse@weathersfield.org

Planning Commission Agenda Martin Memorial Hall – 5259 Route 5, Ascutney, Vermont 05030 Monday, 23 November 2020 – 7:00 PM

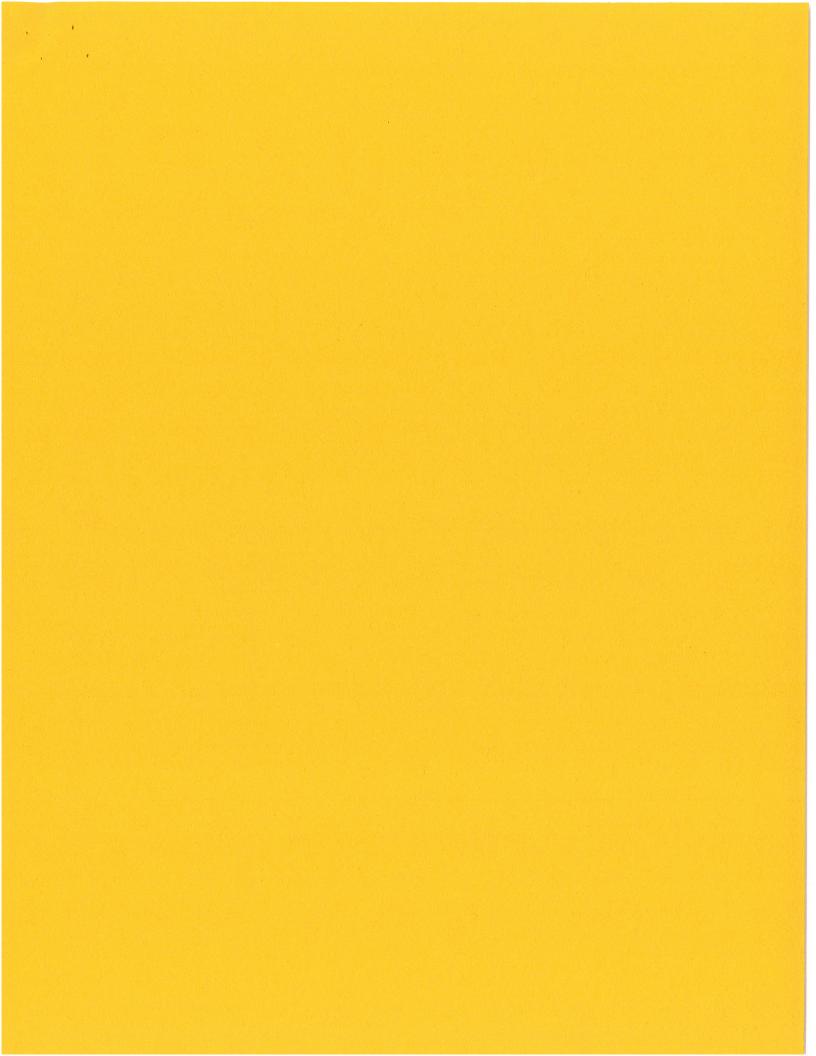
- 1. Call to Order
- 2. Agenda Review 23 November 2020
- 3. Comments from the Chair and Land Use Administrator
- 4. Comment from Citizens regarding items not on the agenda
- 5. Approval of Meeting Minutes 26 October 2020
- 6. Hearing for Drumlin Road Subdivision Gary Brown (continued)
- 7. Site Plan Review for Crown Point Country Club Subdivision
- 8. Town Manager Discussion on Economic Development and Future vision for the Town
- 9. Changes to the Zoning Map
- 10. Discussion of Items for Future Agendas
- 11. Any other business that can be legally discussed
- 12. Adjourn

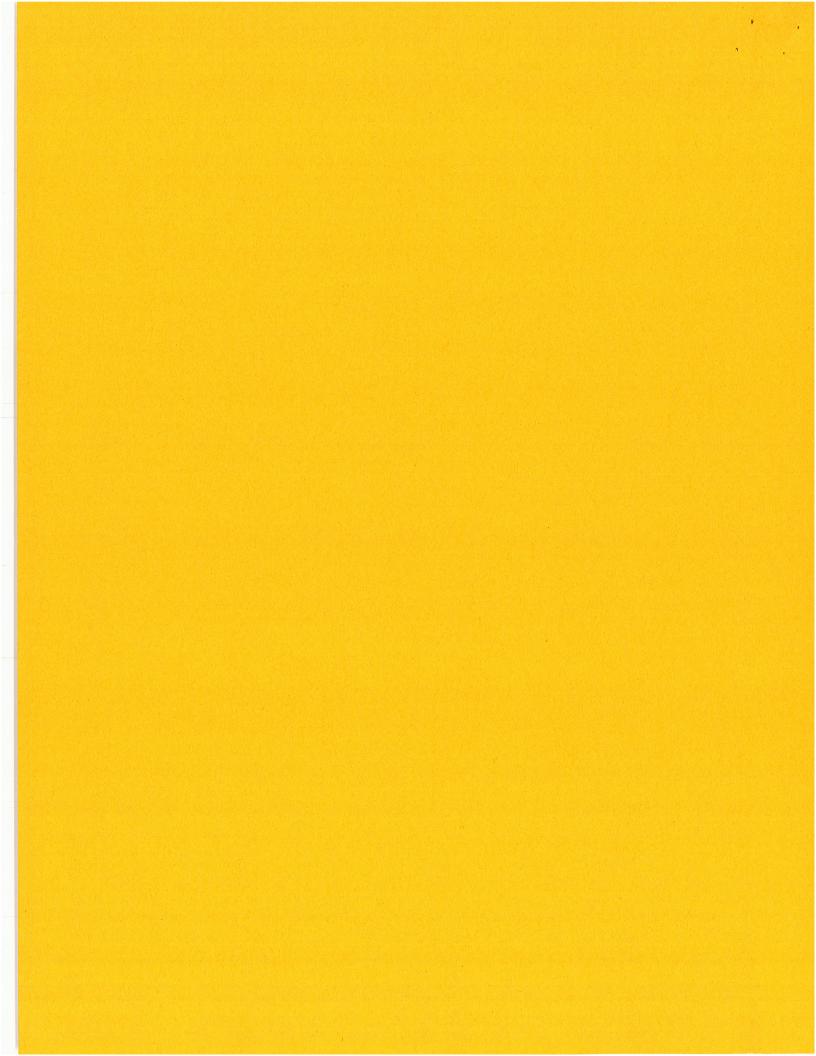
The next regularly scheduled meeting of the Planning Commission will be **Monday, December 14, 2020 - 7 PM**, Martin Memorial Hall.

Please join my meeting from your computer, tablet or smartphone.

https://global.gotomeeting.com/join/841114565

You can also dial in using your phone: United States: +1 (571) 317-3122; Access Code: 841-114-565





1 **Planning Commission** 2 Martin Memorial Hall 3 5259 Route 5, Ascutney VT 4 **DRAFT Planning Commission Meeting Minutes** 5 Monday October 26, 2020 7:00 PM 6 7 Planning Commission Members Present: 8 Paul Tillman Fred Kowalik 9 10 Howard Beach Michael Todd 11 12 Tyler Harwell 13 Chris Whidden, Zoning Administrator 14 Online Attendees: Nikita Lenihan 15 16 Attendees: 17 1.) Call to Order by Chair, Paul Tillman at 7:00 pm 18 2.) Agenda Review – October 26, 2020 19 20 21 Paul Tillman noted that #9 Discussion and consider a votexe. Full – Time Lane Use 22 Administrator will go to executive session at the end of the meeting. 23 3.) Comments from Chair and Land Use Administrator 24 25 26 Paul Tillman and Chris Whidden attended an online VLTC seminar which was very informative. 27 Chris Whidden noted that the bylaws from the 10/19/20 meeting went forward to the Select 28 board. One of the concerns from the Select board is the Home-Based Business bylaw. 29 30 Paul Tillman discussed an issue regarding cars going to properties in town, taking pictures with 31 32 no ID on the car or on their person. Chris Whidden said that when he goes out to someone's 33 house, he does have an ID that he wears as well business cards for when he is out. 34 Paul Tillman handed out a new Plat Checklist he created for review by the Planning Commission. 35 36 37 Chris Whidden has reached out to Jason Rasmeussen regarding the Town map. Jason will follow up, but as of the date and time of the meeting, Chris has not heard back from him. 38 39 40 Paul Tillman wrote up the Carl Wyman subdivision decision for Planning Commission to sign. He noted that the sidewalks will not be required. 41 42 43 Chris Whidden made the Planning Commission aware that the zoning fee amendments that were 44 discussed in the last meeting are on the agenda for the next Select board meeting. 45

46 47 48	There is a new subdivision application for Crown Point Country Club. Planning Commission will need to set a hearing date.
49 50	Signatures are needed for all previous Planning Commission Meeting Minutes. A packet was provided for the Planning Commission to sign at the end of the meeting.
51 52 53	4.) Comments from Citizens regarding items not on agenda.
54	No comments from Citizens.
55 56 57 58	Paul Tillman asked to move #5 – Approval of Meeting Minutes from 10-12-20 to #6. Planning Commission was in agreement.
59 60	5.) Hearing for Zoning Bylaws Update 7:15 pm –
61	Paul Tillman, Chair opened the hearing for the zoning bylaws at 7:17 pm.
62	NOTICE OF PUBLIC HEARING
63	In accordance with the provisions of 24 V.S.A. §§ 4441(d) and 4444, the Planning
64	Commission for the Town of Weathersfield Vermont, will hold a public hearing on
65	Monday, October 26, 2020, at 7:15 P.M., in the Weathersfield Jown Office, at 5259
66	Route 5 in Ascutney, Vermont, to hear public comments on the adoption of the
67	following bylaws:
68	
69	(1) Habitat Areas – Section 3.2.4
70	(2) Renewable Energy Production — Section 4.11
71	(3) Renewable Energy Systems — Section 4.20 (4) Definitions — Section 4.20.1
72 73	(5) Small-scale Renewable Energy Systems – Section 4.20.2
74	(6) Large-scale Renewable Energy Systems – Section 4.20.3
, . 75	(7) General Standards – Section 4.20.4
76	Variances for Renewable Energy Structures – Section 6.10.2
77	(9) Definitions – including:
78	a. Building Height
79	b Structure Height
80	c. Structure
81	d. Building
82	e. Minor Structures (10) Compliance with State and Federal law
83	(10) Compliance with state and rederation
84	Statement of Purpose
85	The Planning Commission is proposing the above listed bylaws in order to better achieve
86	the objectives in the 2017 Weathersfield Town Plan, and revitalize the village centers in
87	Ascutney and Perkinsville, areas that have been identified in the Plan as growth centers.

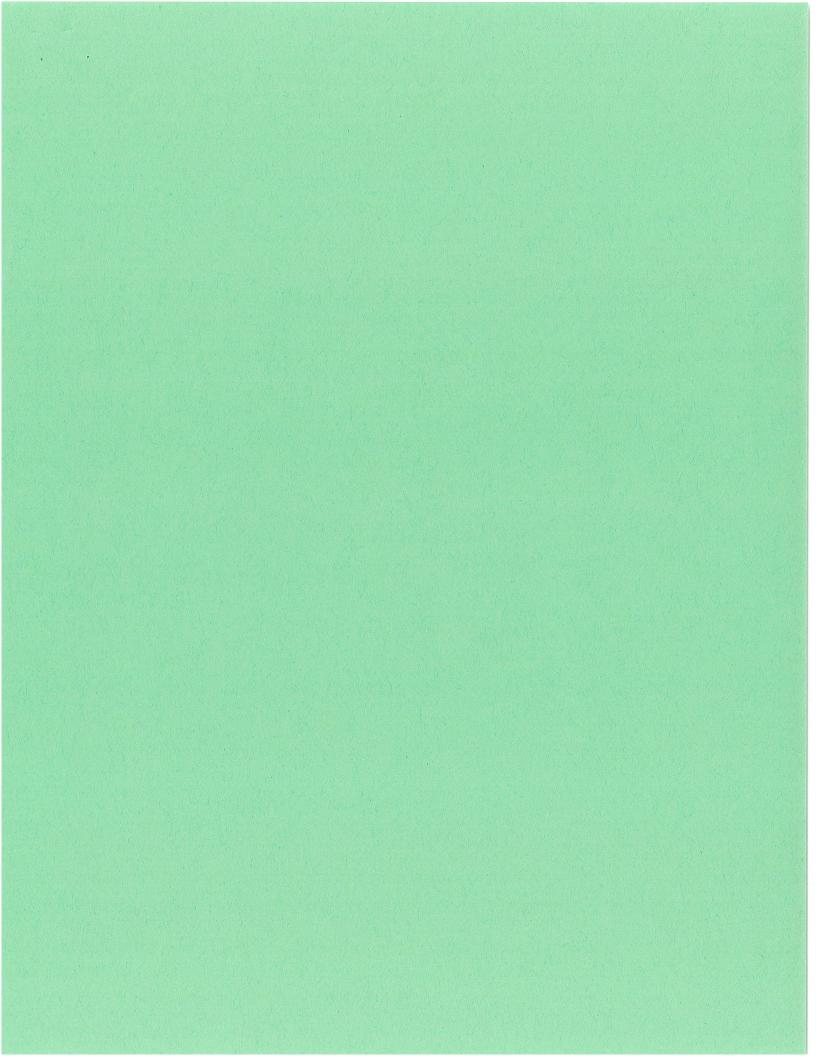
88	Geographic Areas Affected
89	The entire Town of Weathersfield is affected by this amendment.
90	Sections Headings
91	Amendment and adoption of the foregoing Bylaws. See Sections listed above.
92	Persons wishing to be heard may do so in person, be represented by an agent, or may file
93	written comments with the Planning Commission prior to the hearing.
94	Dated at Town of Weathersfield, Windsor County, State of Wermont, this 14th day of
95	September 2020.
96	Paul Tillman, Chair
97	Weathersfield Planning Commission
98	
99	Chris Whidden and all members of the Planning Commission have not received anything
100	regarding these bylaws.
101	Hearing no comments, Paul Tillman closed the hearing at 7:21 pm.
102	Michael Todd made a motion to approve the zoning bylaws are presented.
103	Tyler Harwell – 2 nd
104	Discussion – update the zoning bylaw report
105	Vote – Unanimous
106	
107	6.) Approval of Meeting Minutes 10-12-20
108	Milliol Todd model for the state of the stat
109	Michael Todd made motion to approve minutes from 10-12-20 with added pages
110	Tyler Harwell - 2 nd No Discussion
111 112	Vote – unanimous
113	vote – unanimous
114	7.) Discussion and consider a vote re: Zoning Fee Schedule update for Select Board consideration
115	and review.
116 117	Michael Todd made a motion to approve the Zoning Fee Schedule and forward to the Select board for review.
	Tyler Harwell – 2 nd
118	
119	No Discussion
120	Vote - unanimous
121	
122	

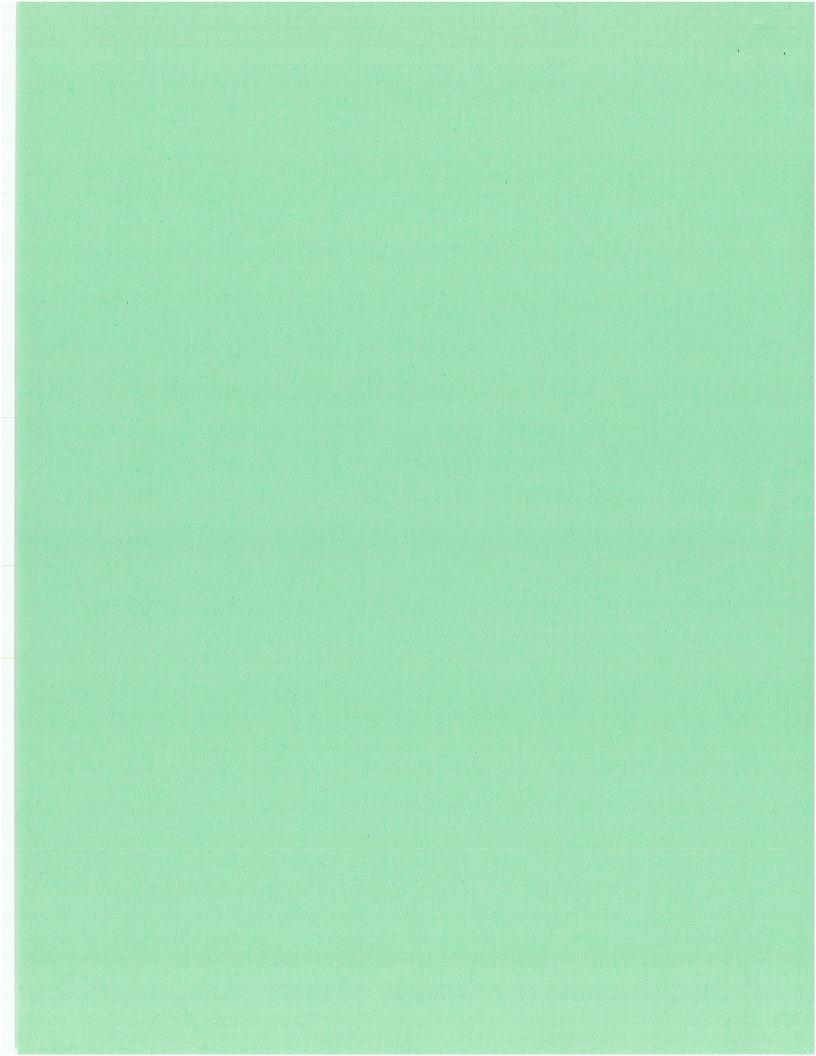
123	
124	
125	8.) Hearing for Drumlin Road Subdivision – Gary Brown
126	·
	Mr. Brown was not present at the meeting and as of the time of this meeting, Chris Whidden had
127 128	not received any other information regarding the subdivision.
129	not received any other information regarding the subdivision.
130	Michael Todd made a motion to continue the Drumlin Road subdivision to the Planning
131	Commission meeting on 11/9/20.
132	Howard Beach – 2 nd
133	No discussion
134	Vote - unanimous
135	
136	9.) Discussion and consider a vote re: Full Time Land Use Administrator proved to Executive
137	Session.
138	
139	Paul Tillman, Chair asked to move #11 Discussion of Items for Future Agendas to #10 and #10,
140	Changes to the Zoning Map to #11.
141	
142	10.) Discussion of Items for Future Agendas
143	10.) Discussion of fems for future regendate
144	Subdivision application for Crown Point Country Club
145	
146	Michael Todd made a motion for a hearing for the Crown Point Country Club subdivision on 11
147	23-20.
148	Howard Beach — 2 nd
149 150	No discussion Vote - unanimous
151	Voc - unanmous
152	11.) Changes to the Zoning Map
153	a. Review designations and boundaries for – tabled for another meeting
154	Hamlets
155	ii. Highway Commercial
156	iii. Industrial
157	
158	Continued discussion on the zoning map.
159	
160	12.) Any other business that can be legally discussed
161	
162	None
163	- · · · · · ·
164	

165 166	13.)Executive Session – Personnel
167	Michael Todd made a motion to go into Executive Session at 8:50 pm. Chris Whidden was
168	invited to join Executive Session.
169	Howard Beach – 2 nd
170	No discussion
171	Vote – unanimous
172	vote — unanimous
173	Executive Session ended at 9:21 pm
174	Executive bession ended at 7.21 pm
175	Tyler Harwell made a motion to accept and recommend the Planning Commission accept the
176	Town Manager's letter and authorize the Chair to sign a letter of support for the Town Manager's
177	letter.
178	Howard Beach – 2 nd
179	Discussion – Tyler Harwell would like to send both letter with the Planning Commission
180	approval.
181	Vote – unanimous
182	
183	Michael Todd made a motion to adopt the Planning Commission recommendation letter signed
184	individually by Planning Commission members
185	Howard Beach – 2 nd
186	No discussion
187	Vote - unanimous
188	
189	14.) Adjourn
190	Howard Beach made a motion to adjourn the meeting.
191	Fred Kowalik 2 nd
192	No discussion
193	Vote - unanimous
194	Meeting adjourned at 9:25 PM
195	Next Planning Commission Meeting is scheduled for Monday November 9, 2020 at 7:00 pm at
196	Martin Memorial Hall
197	
198	Respectfully,
199	Chauncie Tillman

Recording Secretary

200







TOWN OF WEATHERSFIELD

OFFICE OF THE LAND USE ADMINISTRATOR

(802)674-2626

P.O. BOX 550 ASCUTNEY, VT 05030

landuse@weathersfield.org

MEMORANDUM

TO:

Weathersfield Planning Commission

FROM:

Chris Whidden, Esq., Land Use Administrator

DATE:

11/9/2020

RE:

Crown Point Subdivision Sketch Plan Review

I am in receipt of Crown Point's subdivision application and proposed plat map for the parcel at 2 Weathersfield Center Road and have reviewed Crown Point's submission in accordance with the Weathersfield Subdivision Regulations and the Final Plat Checklist for parcel 12-00-52. The results of this review are as follows.

Crown Point proposes to subdivide the current 85.6-acre parcel into two smaller parcels: Lot 1 with 72.39 acres, and Lot 2 with 13.21 acres. The plat map contains all items checked on the attached checklist. The parcel is in a C-10 zoned district, and there are no elevation changes significant enough to warrant elevation contours. No buildings are present on the proposed subdivision. Further, there are no wetlands, flood plains, deer wintering areas, historical districts, nor wildlife present that would inhibit the proposed development of this parcel. There is no Act 250 permit required because this is not a commercial project, and there are only 2 lots being created as opposed to the 10 lots that would trigger an Act 250 permit requirement. The proposed use of Lot 2 is to construct a single-family dwelling, which is permitted in a C-10 district. Lot 1's use would not change. There have not been any wastewater permits issued for the proposed parcel, but the applicant indicates that the applicant will apply for one once the parcel is sold.



TOWN OF WEATHERSFIELD

OFFICE OF THE LAND USE ADMINISTRATOR

(802) 674-2626

P.O. BOX 550 ASCUTNEY, VT 05030

landuse@weathersfield.org

However, there are Prime Ag Soils that are located within the proposed subdivision. Parcel 1 would contain Statewide, Prime, and Statewide B soils. Lot 2 would contain Statewide, Statewide B, and possible Prime soils. See attached Natural Resources Atlas Map, prepared by the Vermont Agency of Natural Resources. These soils are not located on the plat map submitted by the applicant.

All fees associated with this subdivision application have been satisfied, and abutting property owners have been notified via USPS (see attached receipt and notice of hearing). There is a public hearing scheduled for November 23, 2020 at 7:15 PM, and notice of this hearing has been posted as of November 4, 2020.

If there are any further questions or concerns regarding this subdivision application, you can contact the Land Use Administrator at landuse@weathersfield.org or by calling the Town office at (802) 674-2626.

Sincerely

Chris Whidden, Esq. Land Use Administrator

Subdivision Application

Town of Weathersfield, ATTN: Land Use Administrator, P.O. Box 550, Ascutney, VT 05030 (802) 674-2626 | landuse@weathersfield.org

Property Inform	ation			Subdivision Detai	ls		
Address 2 WEATHERS FIELD CTR RD				Total Number of Pa	rcels to be Cr	eated: Z	
Town, State, Zip	WEATT	tersfic	ELD, VE OSISI	Parcel 1:		Parcel 7:	acres
Parcel ID & Zonin	g District	1500	52	Parcel 2: 13.	<mark>マル</mark> acres	Parcel 8:	acres
Lot Size (acres)	13.214	- 73		Parcel 3:	73 acres	Parcel 9:	acres
Road Frontage (ft	993 0	N THE	13.21 A	Parcel 4:	acres	Parcel 10:	acres
Existing Principal	Use of Land		Philosophia	Parcel 5:	acres	Parcel 11:	
GOLF G	DUASE !	FDZE	37	Parcel 6:	acres	Parcel 12:	acres
-	i			If more than 12 pa	arcels, attach	information on sep	parate sheet
Applicant				Landowner (if d	ifferent)		
Name(s)	GARY	RAPAN	ודוטי	Name(s)	CRIDUS	N FOINT	DUNTRY CLUB
Name(s)				Name(s)	CIGOTO		INE
Mailing Address	PO BOX	828	_	Mailing Address	PO BI	X 413	
Town, State, Zip	SPRELD	VE 05	5156	Town, State, Zip		GFIELD VE	25151
Telephone #	802-	875-5	000	Telephone #		-1	- 4150
Mobile #	802-2	289-16	85	Mobile #			
E-mail Address	SURVE	CROVER	EMUNTEL, NET	E-mail Address			
	State	EXISTING Local	Easement/Right-of-	way State	NON-EXIST		-of-way
Parcel 1:		1 3 b 1					
Parcel 2:		X					
Parcel 3:		X					
Parcel 4:							
Parcel 5:							
Parcel 6:							
Parcel 7:	ᆜ		Ц	Ц	Ц		
Parcel 8:	ᆜ	Ц.		Ц		Ц	
Parcel 9:	ᆸ		<u> </u>	<u> </u>	ᆜ	ᆜ	
Parcel 10:	ᆸ				_片	닏	and the second s
Parcel 11:		片	<u> </u>		ᆜ	<u> </u>	
Parcel 12:				Ш		Ш	
Wastewater Pern (ALWAYS applic	nit#: <u></u>		THE STATE OF THE PARTY OF THE P	gency (if multiple, lis TRANSACTI 47 or john.fay@vermon		COMPLE	TE-
Act 250 Permit #		U/A					

If yes, you must obtain an Act 250 p at stephanie.gile@vermont.gov or		division. Cont	act Stephanie Gile, Na	tural Resources E	Board, Act	250 District Coordinator, District 2	
Description							
where it is located (see Section	on 330 of the S oals and object	Subdivision Tives set for	Regulations for di th in the Town Pla	strict settleme	nt patte	l likely reflect the district settle rn descriptions), and how the phasis on the Land Use section	proposed
PLANNED	U SE	<i>I</i> 3	RESIDET	1942,	1	HOUSE	
PLANNED MEETS (GOALS	OF	TOWN	PLAN)		
9							
Landowner & Applicant Ac	cknowledgen	nents					
			ed in this application	n (and their age	nts, assig	ns, and successors in interest) her	eby apply for a

Is the subdivision for ten lots or more, or cumulatively ten lots of more in a five year period?

permit to develop the project described in this application and accept the following:

- Applications will not be considered properly filed and vested for rights to review under any applicable laws until fees are paid in full and all items necessary to determine compliance with this bylaw are complete and submitted;
- ♦ Vermont law allows the Land Use Administrator 30 days to act on this application;
- All submissions are public record available for inspection and copy;
- All representations made in this application and the materials accompanying it are true and accurate to the best of my knowledge. Omission or misstatement of any material fact on this application (which would warrant refusing the permit or approval) shall be grounds for revoking the permit or approval;
- Private agreements (such as covenants, deed restrictions and easements) may apply, be more or less restrictive than Weathersfield's bylaws and may affect this project. By signing, I acknowledge that it is my responsibility to disclose and comply with these agreements;
- State and Federal regulations may apply, be more or less restrictive than Weathersfield's bylaws, and may affect this project. By signing, I acknowledge that it is my responsibility to obtain all required State and Federal permits;
- No development or work may commence until receipt of all applicable permits and approvals;
- If this application is approved, I must post the Zoning Permit within view of the public right-of-way most nearly adjacent to the subject property until the period in which an appeal may be filed has expired; and
- Reasonable access to the subject property is to be granted to the Land Use Administrator, Planning Commission, designees, and the Listers Office for the purpose of establishing compliance with this permit and for the purpose of determining what, if any consequence the development will have on the property's assessment.

	Sum Ve	FOR INC	Applicant Signature	July 12D	A
Date	•	and a miles	Date	_ < 0	

Final Plat Checklist

Plat/I	viapping and Document Requirements (include an applicable):							
	Subdivision name/Title							
Y	Municipality name							
	Name and address of landowner							
.	Name and address of applicant							
	Date, north arrow, legend							
\square	Preparer information							
	Revision dates							
	Certifications							
\square	Scale (not greater than 1 inch = 200 feet unless waived for large parcels)							
d	Surveyed project boundaries							
1	Surveyed property lines							
1	Zoning district designations and boundaries							
	Existing elevations (contour lines at 5 foot intervals within 100 feet of any							
	development)							
	Proposed elevations (contour lines at 5 foot intervals within 100 feet of any							
	development)							
	Supplemental drawings (road profiles, intersection, parking areas)							
	State permits & documents (wastewater, Act 250, Project Review Sheet)							
	Existing and proposed traffic generation rates and volumes							
	Easements (including water, wastewater)							
	Deed reference, tax map reference, deed restrictions							
	If applicable, homeowner/tenant association agreements							
Surve	yed existing:							
	□ Lot lines							
	□ Dimensions							
	Parcel numbers							
	□ Lot numbers							
<u>Surve</u>	yed proposed:							
	Lot lines							
	Dimensions Dimensions							
	Parcel numbers							
	Lot numbers							

		Land uses				
		Subdivisions				
		Roads				
		Drainage and utilities (including location and size of culverts and				
		water and sewer mains)				
Spec	ific bou	undaries of the following development limitation areas, including:				
		slopes with a gradient of 25% or greater				
		deer wintering habitat areas				
		rare plant and animal communities				
		historic sites and features (e.g. cellar holes, stone walls)				
		flood hazard areas				
		surface waters				
		wetlands and associated buffers				
		scenic vistas				
		prime agricultural soils				
		statewide significant agricultural soils				
	e and l	g Commission may require additional information depending upon the ocation of the proposed subdivision, including but not limited to the				
	Storn	nwater management plans				
	Erosi	on control plans				
	Gradi	ing plans (showing proposed areas of cut and fill)				
		c impact analysis (current and proposed traffic volumes, capacities,				
		s of service, proposed improvements)				
	•	space management plan				
		l impact analysis and mitigation plan				
		Master plan for large subdivisions or subdivisions of large parcels				
		l impact analysis (analysis of financial costs and benefits to the Town)				
		r information or studies necessary for the Commission to conduct a				
	comp	orehensive review				

Adjoining:

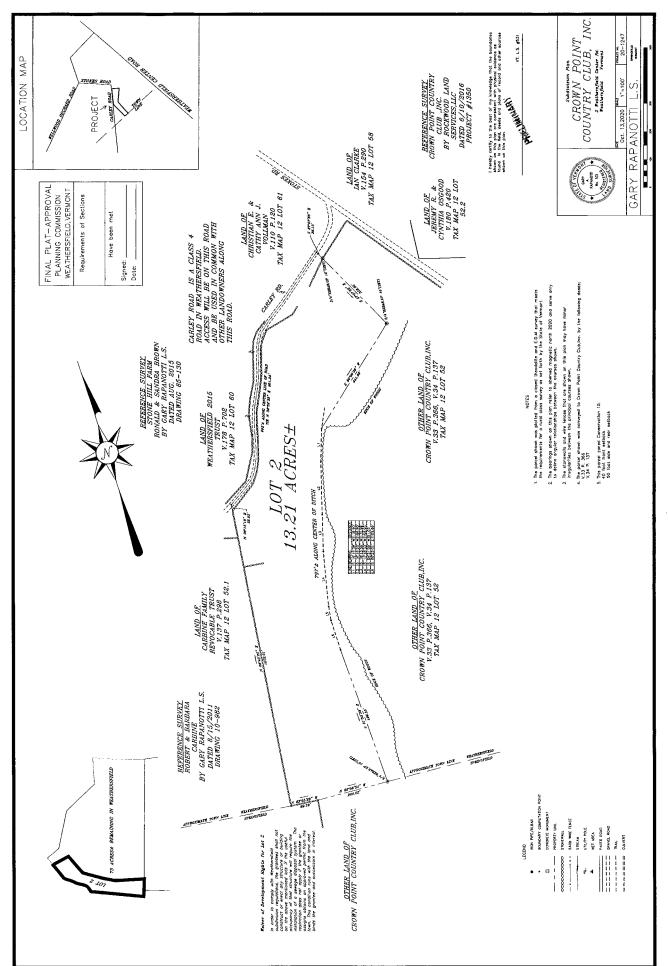
Date: 10/27/2020 Time: 11:13:12 Clerk: OSavage Account: 120052 Name: CROWN POINT COUNTRY CLUB INC Comments:

Description

10.00 3.00 2.00 385.00 Amount Land Records Land Records Land Records Zoning Permits

400.00 Check Number: 5887 TOTAL

Thank you





Natural Resources Atlas

Vermont Agency of Natural Resources

Statewide

Statewide

vermont.gov



LEGEND

Soils - Prime Agricultural Local

- Local (b) Not rated
- Prime
- Prime (b)
- Statewide Prime (f)
- Statewide (a)
- Statewide (b)
- Statewide (c)
 - Private Wells
- Incorrectly Located **GPS** Located
- Screen Digitized

Statemen

- E911 Address Matched
 - Welldriller/Clarion
- Unknown Location Method
 - Public Water Sources

Statewide

- Active
- Proposed Inactive

- Groundwater Interference
- Drilled Bedrock, Interference Repor Other •
 - Drilled Bedrock, No Interference

Drilled gravel, Interference Reporte

NOTES

Map created using ANR's Natural Resources Atlas

DISCLAIMER: This map is for general reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable. ANR and the State of Vermont make no representations of any kind, including but not limited to, the warranties of merchantability, or fluess for a particular use, nor are any such warranties to be implied with respect to the data on this map.

Meters

26

1cm =

812

WGS_1984_Web_Mercator_Auxiliary_Sphere © Vermont Agency of Natural Resources

495.0

495.0 Meters

248.00

THIS MAP IS NOT TO BE USED FOR NAVIGATION

November 9, 2020 1: 9,739



Property Card: **0 WEATHERSFIELD CENTER ROAD** Weathersfield, VT

NO PHOTO AVAILABLE Parcel ID: 12-00-52.000

Owner: CROWN POINT COUNTRY CLUB INC

Co-Owner:

Mailing Address:

PO BOX 413

SPRINGFIELD, VT 05156-0413

Property Description: LAND & BUILDINGS

Book / Page: /

Date Transfer Recorded:

Status: A

SPAN: 705-224-10374

Category: C Total Acres: 85.6

Real Value: \$405,700 Land Value: \$198,700 Building Value: \$207,000 Homestead Value: \$0 Housesite Value: \$0



Public Hearing Notice

A public hearing is here by warnedfor the following application:

Address: 2 West resid Ctr. R.
Applicant: Crown Point Country Club
Project Description:
Subdivision of govern Into 2 parcels.
Public Hearing scheduled for: Date
Location: Weathers <mark>field Town Office, 5259 R</mark> oute 5, Ascutney
Purpose of Hearing: Subdivision
Municipal Panel: Planing Comnission
Site Visit scheduled for: NA
Date: Time:

Gary Rapanotti

From:

"Peter Annis" <annis.peter48@yahoo.com> Tuesday, September 29, 2020 6:33 PM

Date:

To:

<surveyor@vermontel.net>

Cc:

"Andrew Courchesne" <acourchesne@arcmech.com>

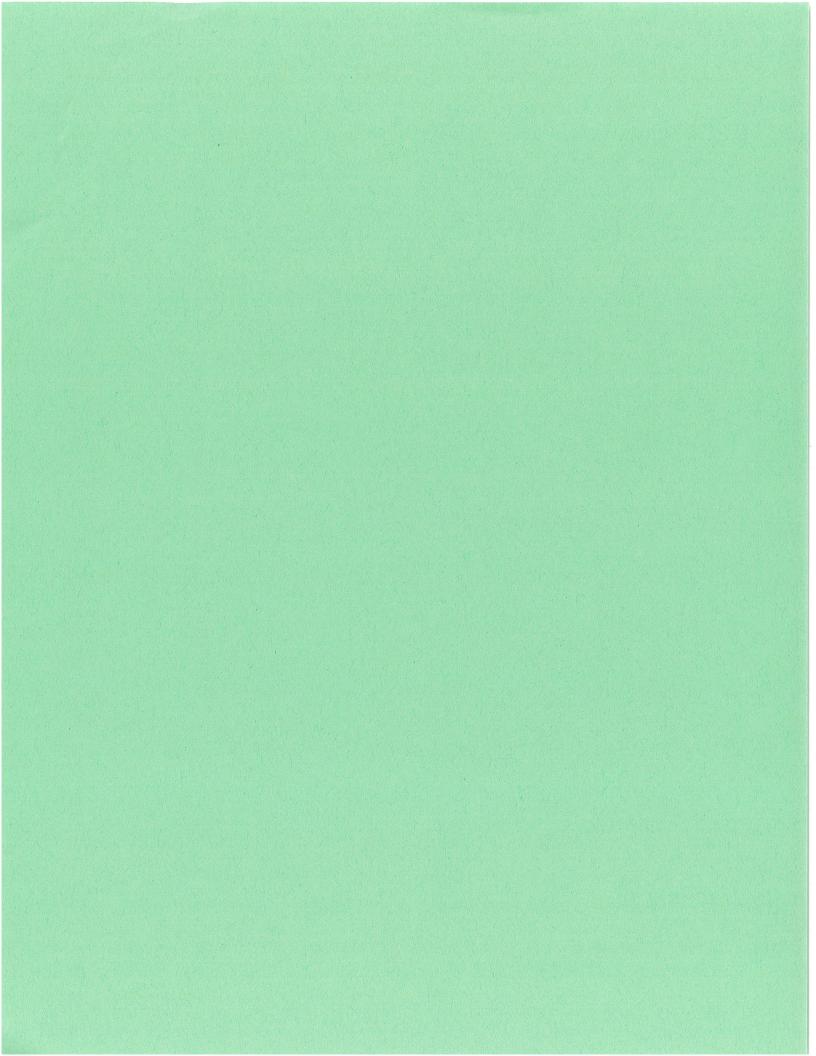
Subject:

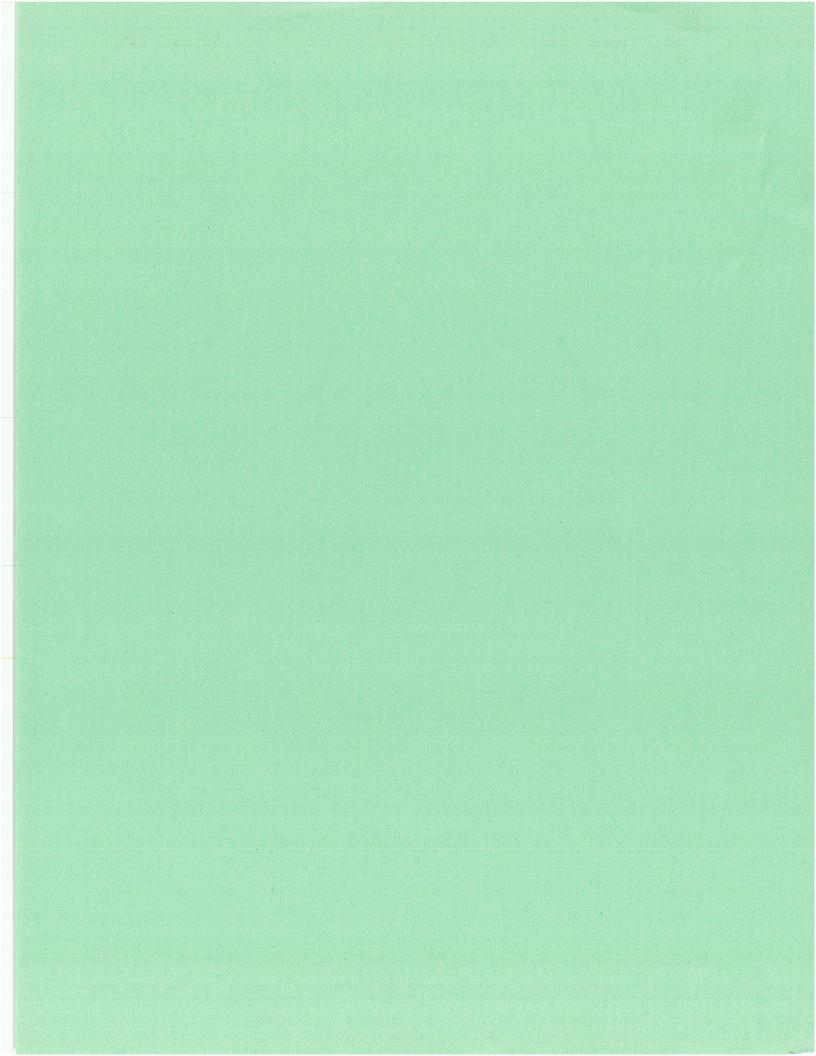
CPCC subdivision

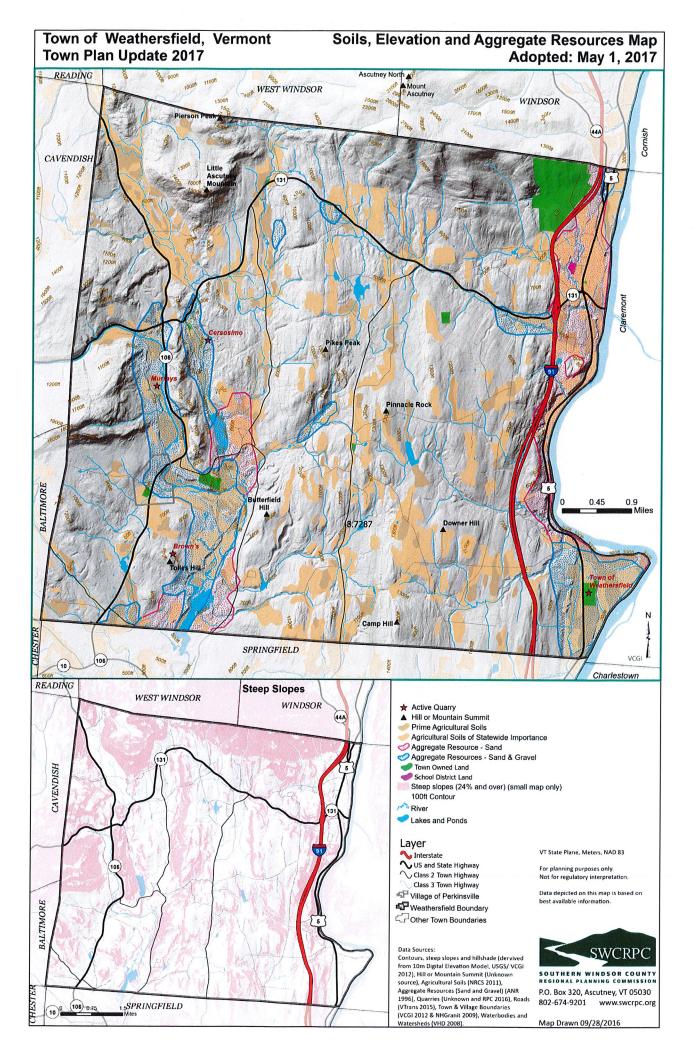
Gary on behave of Crown Point Country Club I give you permission to represent Crown Point in the development of the subdivision.

Sincerely, Peter Annis President CPCC

Sent from my iPhone







Town of Weathersfield, Vermont **Historic and Scenic Resources Map Town Plan Update 2017** Adopted: May 1, 2017 READING Mt Ascutney (scenic resource) WEST WINDSOR WINDSOR CAVENDISH 0.45 SPRINGFIELD Charlestown Priority Scenic View **Priority Scenic View** ID Notes Mount Ascutney (scenic resource) 1 View of Mount Ascutney from VT-131 near Joe Stoughton House Site on National Register of Historic Places Crown Point Road (Historic Resource) 2 View of Mount Ascutney from Weathersfield Center Road north of the townline Connecticut River Scenic Byway 3 View of Mount Ascutney from Gravelin Road 4 View of Mount Ascutney from US-5 in the Bow River 5 Views east from Skyline Drive at the height of the land Lakes and Ponds 6 View of Weathersfield Center Church and Grove N Interstate 7 Views west from Weathersfield Center Road near former Hunter Residence US and State Highway Class 2 Town Highway Class 3 Town Highway Site on the National Register of Historic PLaces Village of Perkinsville VT State Plane, Meters, NAD 83 ID Name Weathersfield Boundary Wilgus State Park For planning purposes only. Not for regulatory interpretation. Other Town Boundaries Crown Point Road Weathersfield Center Historic District Data depicted on this map is based on best available information. Crown Point Road Upper Falls Covered Bridge Priority Scenic View (SWCRPC 2013 draft), Site on National Register of Historic Places (SWCRPC 2016 draft), Crown Point Road (VTrans 2015), Connecticut River Scenic Byway (VTrans 2015), Mt Ascutney (Unknown Source), Hillshade (dervived from 10m Digital Elevation Model, USGS/ VCGI 2012), Roads (VTrans 2015), P.O. Box 320, Ascutney, VT 05030 802-674-9201

Town & Village Boundaries (VCGI 2012 & NHGranit 2009), Waterbodies and Watersheds (VHD 2008).

Map Drawn 09/28/2016

