

Planning Commission  
Martin Memorial Hall  
5459 Rte 5 Ascutney, VT  
Planning Commission Meeting Minutes  
Monday, November 22, 2021 6:30 PM

Planning Commission Members Present:

Paul Tillman  
Howard Beach  
Michael Todd, Online

Planning Commission Members Absent:

Tyler Harwell  
Joseph Bublat

Attendees: Ryan Gumbart, Land Use Administrator

1.) Call to Order by Chair Howard Beach at 6:31 pm

2.) Comments from Citizens, Planning Commission Members and Town Manager on items not on the Agenda.

None

3.) Approval of Meeting Minutes – October 25, 2021 and November 8, 2022

Paul Tillman made a motion to approve the minutes from 10-25-21 with corrections.  
Michael Todd – 2<sup>nd</sup>

The Recording Secretary noted that she did not receive the information regarding the time the meeting adjourned, who made a motion, who 2<sup>nd</sup>, discussion and the vote. Per Paul, Howard and Mike the Executive Session ended approximately 9:15 pm. Paul Tillman made the motion to adjourn, Mike Todd -2<sup>nd</sup> there was no discussion and the vote was unanimous. The Recording Secretary will update the minutes and send to Olivia Savage.

Vote: Unanimous

Paul Tillman made a motion to table the meeting minutes from 11-8-21 with corrections as needed.  
Michael Todd – 2<sup>nd</sup>

No further discussion

Vote: Unanimous

4.) Land Use Administrator Update

Ryan Gumbart has started as the Land Use Administrator and is currently organizing projects, learning bylaws, application types and fees. He also received a list of projects that are in progress by Alex Taft. He would also like to meet the Zoning Board to get familiar with them.

5.) Update on Zoning Bylaw Project – tabled to the next meeting.

6.) Discussion: Land Use Administrator Project 1 – tabled to the next meeting.

7.) Discussion: Noise Ordinance – tabled to the next meeting.

8.) Discussion: Guidelines for Hotels and Motels Siting – tabled to the next meeting.

Need update from Alex Taft. Howard Beach will call Alex before the next meeting.

9.) Discussion: Energy Chapter of the Town Plan

At the last meeting, Howard had mentioned trying to get ahold of Annette Smith and Julia Lloyd Wright to attend a meeting to discuss the Energy Chapter. Howard spoke to both of them. Annette and Julia will attend the next Planning Commission Meeting on December 8, 2021 via Zoom to discuss.

The Planning Commission gave some background on the Town Plan and current solar projects for Ryan Gumbart to give him an understanding of what the Planning Commission has been and will be working on.

10.) Discussion: Items for Future Agendas

- Noise ordinance
- Updated Bylaw List
- Guidelines for Hotels and Motels Siting
- Structure and responsibilities of members on the Planning Commission

11.) Other Business that can be legally discussed

None

12.) Adjourn

Paul Tillman made a motion to adjourn at 7:15pm

Michael Todd– 2<sup>nd</sup>

No discussion

Vote - unanimous

Next Planning Commission Meeting is scheduled for Monday, December, 6, 2021 at 6:30 pm at Martin Memorial Hall.

Respectfully,  
Chauncie Tillman  
Recording Secretary

93  
94  
95  
96  
97  
98  
99  
100  
101  
102  
103  
104  
105  
106  
107  
108  
109  
110  
111  
112  
113  
114  
115  
116  
117  
118  
119  
120  
121  
122  
123  
124  
125  
126  
127  
128  
129  
130  
131  
132  
133  
134  
135  
136  
137  
138  
139  
140  
141  
142  
143  
144

**Planning Commission**

145  
146  
147  
148  
149  
150  
151  
152  
153  
154  
155  
156  
157  
158  
159

---

Tyler Harwell, Chairperson

---

Paul Tillman, Vice Chair

---

Michael Todd, Chairperson