



TOWN OF WEATHERSFIELD
SELECT BOARD

Phone: 802-674-2626
Fax: 802-230-6262

MEETING AGENDA

Tuesday, January 19, 2021 | 06:30PM
5259 US Route 5, Ascotney, VT 05030

REMOTE PARTICIPATION (CONFERENCE CALL/ DIAL IN)

Phone Number: (646) 749-3122 | Access Code: 837-211-861

Pursuant to Governor Phil Scott's March 30, 2020 Order Suspending Certain Provisions of the Open Meeting Law, See H.681, and the Governor's March 21, 2020 order imposing strict limitation on the number of people that may gather in one place, this meeting of the Weathersfield Select Board will be conducted via remote participation to the greatest extent possible.

Specific information and the general guidelines for remote participation by members of the public and/or parties with a right and/or requirement to attend this meeting can be found on the Weathersfield website, at

http://cms2.revize.com/revize/weathersfieldvt/covid-19_resident_information/guidance_for_remote_meetings.php

For this meeting, members of the public who wish to watch the meeting may do so in the following manner:

Comcast Channel "1087" and VTEL Channel "161" on Wednesday at 6:30PM
GoToMeeting: "Live/ Real-time" – January 19, 2021 | 6:30PM
SAPATV.org – Wednesday Afternoon

In-person attendance is permitted, but every effort will be made to ensure that the public can adequately access the proceedings in real-time, via technological means. In the event that we are unable to do so, despite our best efforts, we will post on the Weathersfield website an audio or video recording, transcript or other comprehensive record of proceedings as soon as possible after the meeting.

1. Call to Order
2. Comments from Select Board/ Town Manager and Citizen on Topics not on the Agenda
3. Review minutes from previous meetings: January 12, 2021
4. Town Manager Report
5. FY22 Budget Proposals
 - a. General Fund Overview
 - b. Fund Balance - General Fund
 - c. General Fund Budget Reviews
 - i. FY22 Admin Budget
 - ii. FY22 Finance Budget
 - iii. FY22 Listers Budget – Third Pass
 - iv. FY22 WWVFD Budget
 - v. FY22 AVFD Budget
 - vi. FY22 Library Budget
 - vii. FY22 Transfer Station Budget
6. Weatherfield Website Review
7. Appointments
 - a. Budget Committee
 - b. Connecticut River Joint Commission
 - c. CRJC MT Ascotney Subcommittee
 - d. Fence Viewer
 - e. Selectmen Representative to School Board
 - f. Southern Windsor County Transportation Advisory Committee
 - g. Souther Windsor/ Windham Counties Solid Waste Management District
 - h. Tree Warden
8. Any other Business
9. Warrants
10. Adjourn

TOWN OF WEATHERSFIELD



PROPOSED BUDGET

FISCAL YEAR JULY 1, 2021 TO JUNE 30, 2022

Draft #3 | 01.15.2021

Weathersfield Select Board

David Fuller, Chair
Michael Todd, Vice Chair
Joseph Jarvis, Clerk
Paul Tillman, Member
John Arrison, Member

Town Manager's Office

Brandon Gulnick
Susanne Terrill
Olivia Savage

Finance

Rosalie McNamara

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Attachments

Attachment A	FY22 Administration Budget
Attachment B	FY22 Finance Budget
Attachment C	FY22 Listers Budget
Attachment D	FY22 Land Use Budget
Attachment E	FY22 Police Department Budget
Attachment F	FY22 WWV Fire Department Budget
Attachment G	FY22 AV Fire Department Budget
Attachment H	FY22 Town Clerk Budget
Attachment I	FY22 Library Budget
Attachment J	FY22 Highway Department Budget
Attachment K	FY22 Solid Waste budget

About Weathersfield's FY22 Proposed Budget Narrative

Considering the State of Emergency, we will be holding the Weathersfield Annual Town Meeting virtually on February 27, 2021. The purpose of this FY22 Proposed Budget Narrative is to provide residents with transparent budgetary information explaining the utilization of tax dollars, our financial position, and the level of service we can expect for the budget we are proposing.

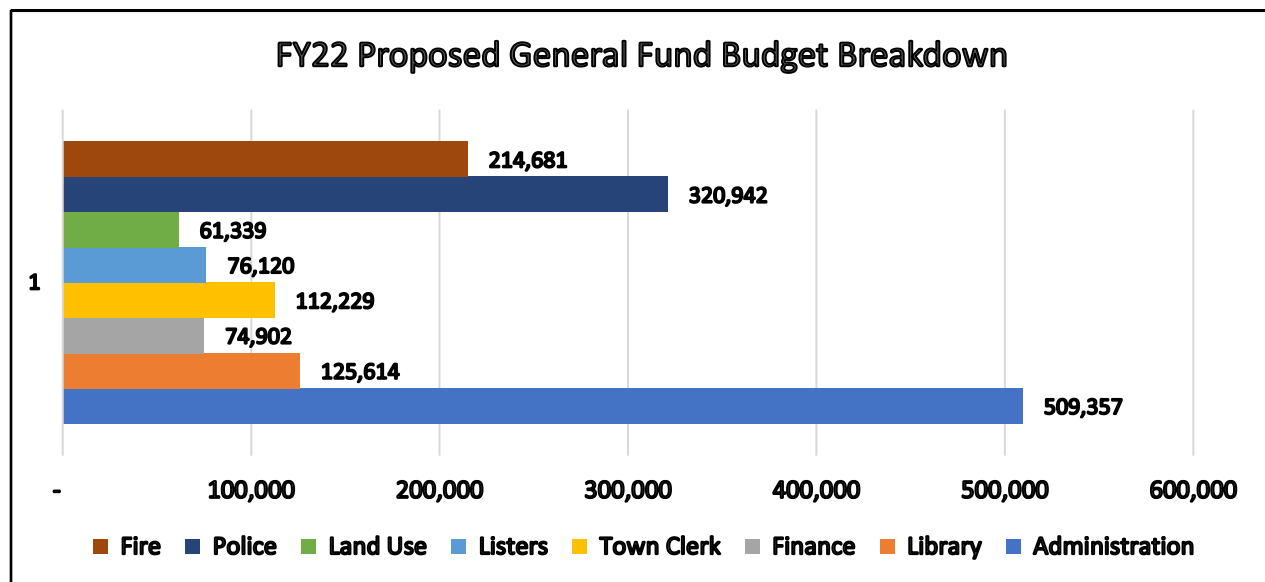
This Budget Narrative provides an summary of each department in Town explaining the changes we are proposing for Fiscal Year 2022. Following the summary is an overview of actual revenues and expenditures for three (3) years (FY18-FY20), the approved revenues and expenditures for FY21, and the proposed revenues and expenses for FY22. For each categorical table there are four (4) columns. The first column includes the Fiscal Year, the second column contains actual revenues/ expenses, the third column contains the proposed revenue/expenses, and the fourth column contains the variance between each respective fiscal year.

Our Administration was given clear instructions from the Select Board at the onset of budget development. Due to the State of Emergency and the uncertainty regarding this country's economic position, we have carefully developed a budget that level funds our municipal budget in FY22. We are confident that we will be able to achieve a higher level of service with the various budgetary decisions we made and the Zero-Based budgeting approach we took during the development of this budget. Moving forward into future fiscal years we will take an even greater Zero-Based budgeting approach to fine tune the municipal budget in Weathersfield.

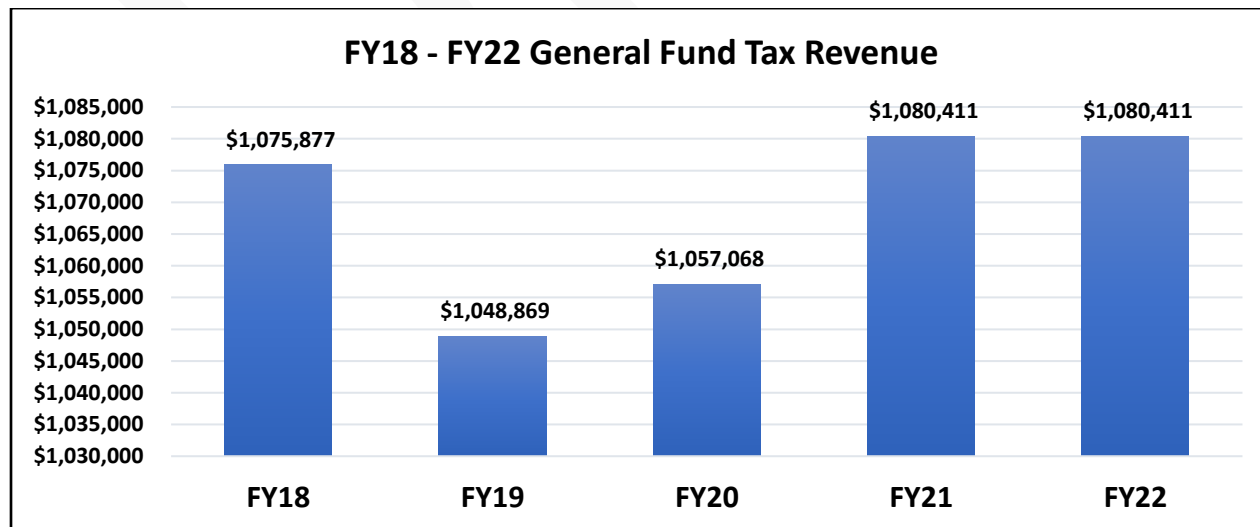
As always, if any resident has any questions or concerns please do not hesitate to contact our administration. We also recommend that you visit Weathersfield's new website at weathersfieldvt.org for information regarding virtual meetings, our administration, and news updates.

General Fund Overview

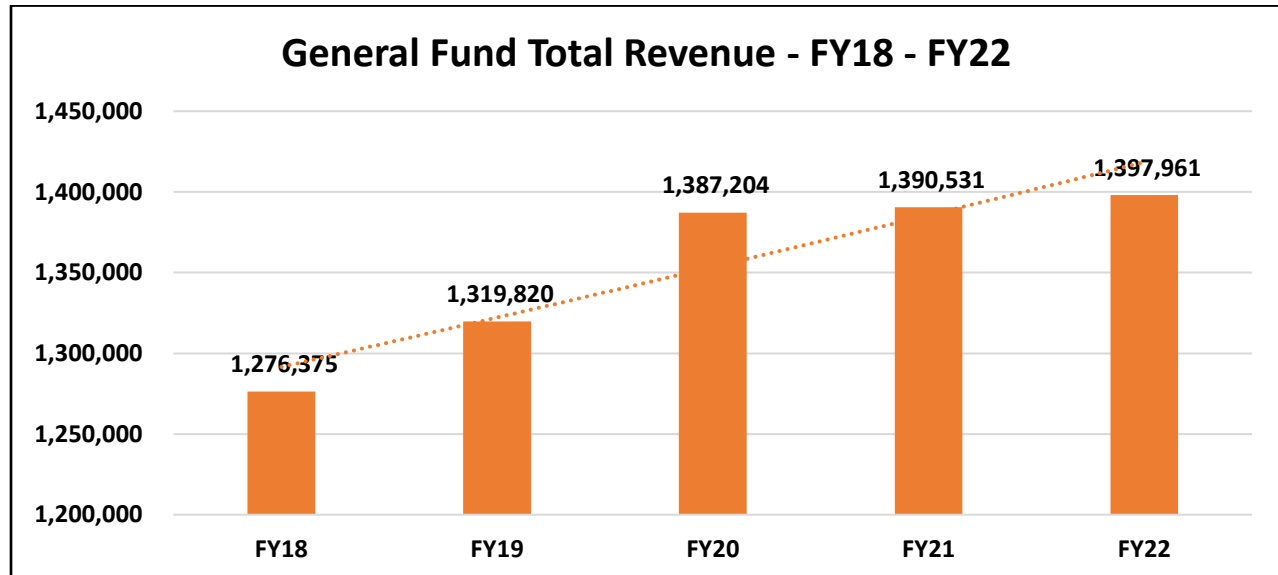
The General Fund consists of the Administration, Listers, Land Use, Police Department, Fire/ Emergency Services, Town Clerk, Finance, and the Proctor Library. The Administration Budget accounts for 94% of the Revenue in the General Fund. The remaining departments account for the other 6%%. As depicted below, Administration expenses account for 33% of the General Fund Budget, whereas Library accounts for 8% Finance for 5%, Town Clerk for 7.5%, Listers for 5%, Land Use for 4%, Police for 21%, and Fire/ Emergency Services for 14%.



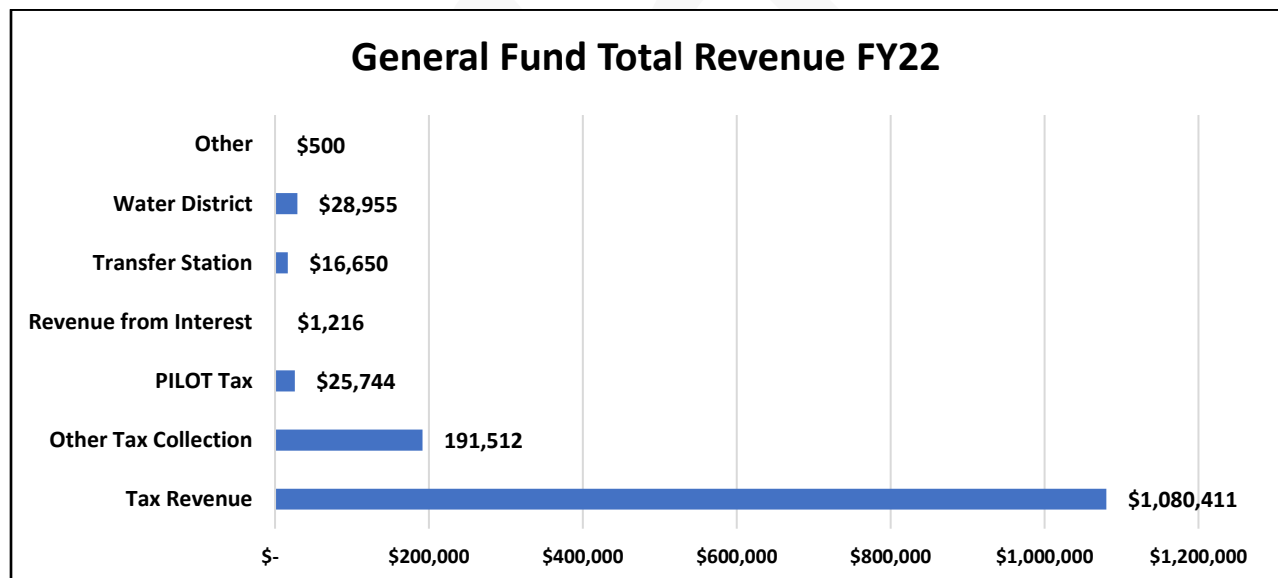
General Fund Tax Revenue has remained stable over the years. Since FY18, Tax revenue for the General Fund has increased by \$4,534 on average. Between FY21 and FY22, there is no proposed Tax Revenue increase. See the chart below.



Between FY18 and F22 total revenue in the General Fund has fluctuated on average of \$281,078.

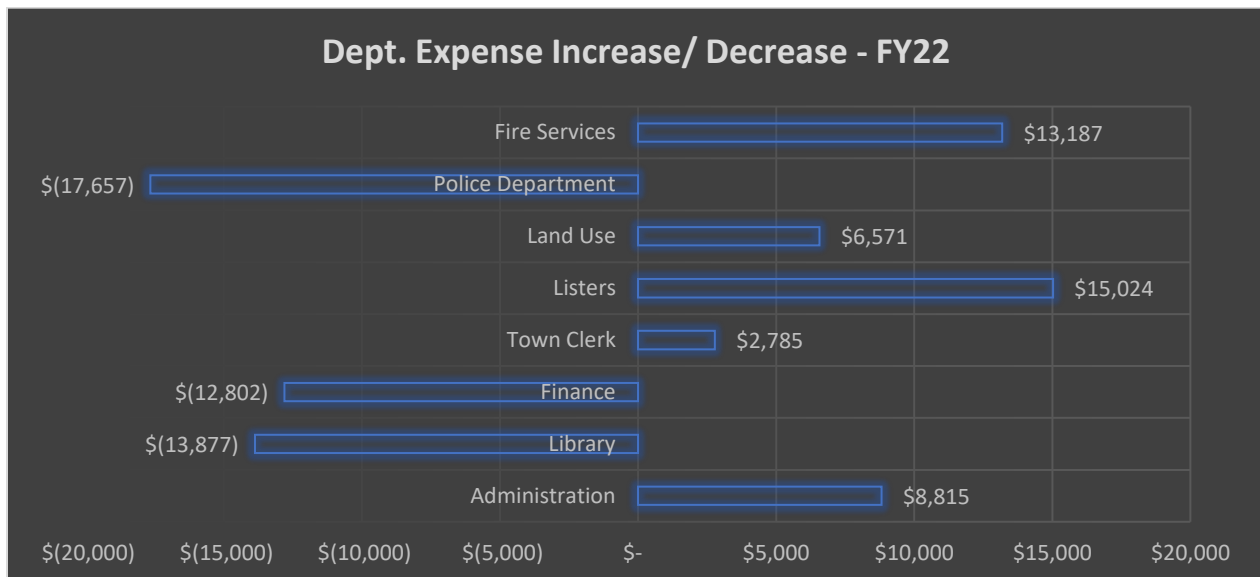


General Fund Total Revenue revenues includes revenue from various sources. See the chart below for a snapshot of these revenue sources for FY22.



As demonstrated above, there will be no change to Tax Revenue between FY21 and FY22, however, there are changes in revenue among other revenue sources. There is a \$2,782 increase in Tax Collection Revenues, 1,757 increase in PILOT revenue, 116 increase in revenue from interest, a \$12,000 increase in revenue from the Water District, and a \$1,000 increase in revenue from Solid Waste.

Total Expenses in the General Fund between FY21 and FY22 vary by \$2,046. There are increases and decreases within Departments that fluctuate between the years. The Administration budget increased by \$8,815, Town Clerk increased by \$2,785, Listers increased by 15,024, Land Use increased by \$6,571, and Fire Services increased by \$13,187. Please see the Fire Department Executive Summaries for a more in depth look at the various changes that were made between FY21 and FY22 contributing to the appearance of this increase. The Library budget decreased by \$13,877, Finance decreased by \$12,802, and the Police Department decreased by \$17,657.



The increase in the Fire Departments is primarily due to the Town's new contract with the Fire Departments, which eliminated the allocation the Fire Departments historically received. Moving forward, all Fire Department bills will be paid through the Town. In FY22, the budget document contains all Fire Departments expenses, including the expenses we previously accounted for and those that were not accounted for. Similarly, we are now accounting for all Fire Department outside revenues, including fundraising. Although the fundraising will not flow through the Town's accounting systems, we have an agreement with the Fire Departments to receive this information throughout the year. If expenses within their respective budget require fundraising revenue, the Fire Department will reimburse the town for these expenses. Please see the following executive summaries from each of the departments within the General Fund on pages 7 - 42.

Fund Balance General Fund

The cumulative audited unassigned Fund Balance in the General Fund as of June 30, 2020 is \$170,890. *See Exhibit C - Town of Weathersfield, VT Balance Sheet - Governmental Funds - PAGE 12.* There have been two (2) earmarks from the GF Fund Balance for FY20. The first earmark was voted on by the Select Board on April 20, 2020, to consider a vote to spend \$35,000 for the purchase of a police cruiser, \$19,750 of which will be used from reserves and \$17,000 of which will be transferred from our Fund Balance." *See meeting minutes - 04/20/20.* The second earmark of \$17,486 is to balance the FY21 budget. When the budget was approved for FY21 an accounting error occurred & our County Tax expense was included in revenues. The remainder of the Fund Balance is \$136,044.

General Fund Surplus - Proposed Use

- \$2,973 - applied toward FY22 Budget (keeps the tax rate the same)
- \$50,000 - Contingency - FY22 Budget
- \$25,000 - Police Reserves
- \$8,071 - Martin Memorial Hall Capital maintenance & Improvement
- \$40,000 - Fire Apparatus Acquisition
- \$10,000 - Firefighting Equipment & Gear

➤ **\$136,044**

REVIEW

The FY22 Budget requires \$2,973 more in expenses than revenues. In an effort to keep the tax rate the same as FY21, we will need to apply \$2,973 to the FY22 budget from the cumulative Fund Balance.

Our administration is requesting a \$50,000 contingency for the General Fund in FY22. This will remain in the Fund Balance Line Item in the Administration Budget as both a revenue and an expense. The purpose of this contingency is to cover a potential shortfall in revenue within the General Fund, such as delinquent taxes, a difference in PILOT revenue, or a shortfall in the \$191,512 in other Tax Collection revenue we anticipate.

After we purchase the police cruiser in FY21 the reserve account will be depleted. We anticipate the need to replace a Police Cruiser in FY23. It is a financially sound move to save for this expense in advance and be proactive by moving \$25,000 of the surplus to this reserve.

Martin Memorial Hall needs various repairs/ improvements. We are requesting to move \$8,071 into this reserve account to allow for these improvements.

West Weathersfield Fire Departments truck payment matures next year. Ascutney Fire Department is due to replace Engine 1, which is nearing 26 years old (6-years overdue). We anticipate spending \$225K to replace this Truck. By being proactive and moving \$40K to this reserve, we will have \$100K. West Weathersfield's Fire Truck payment is \$45K annually. By moving this \$40K to this reserve, we will only need to finance \$125K for Ascutney's Fire Truck purchase, which will allow for a low annual payment of \$15K - \$24K depending on the length of time we finance it for. This payment is expected to be both an interest savings and an annual payment savings of approximately \$20K.

Each Fire Department spent \$15K from the Firefighting Equipment and Gear Reserve in FY21. This reserve will have a balance of \$30,000 after these expenses are paid. We are requesting to add \$10K to this reserve to keep it funded.

CONCLUSION

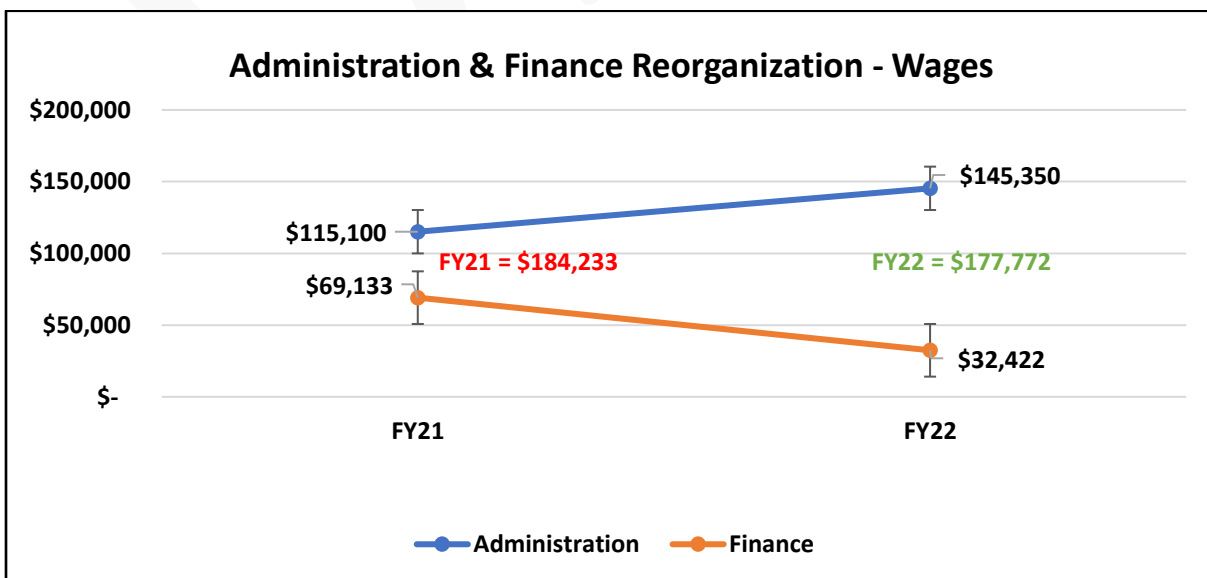
By using the Fund Balance as demonstrated above, we will reduce the need to include an appropriation in the Fire Department budgets in FY22, which will keep the amount requested from tax revenue the same as FY21. Additionally, we will save approximately \$25,000 per year in Fire Truck payments in the future by financing equipment with more money down. This savings alone is nearly a penny on the tax rate. The \$50,000 contingency in the budget allows our administration to confidently carry our FY21. If we have shortfalls in revenue due to COVID we will be able to offset, it with the contingency. If our revenues come in as projected in FY22, we will have a surplus to revisit during budget season in FY23.

Administration Summary

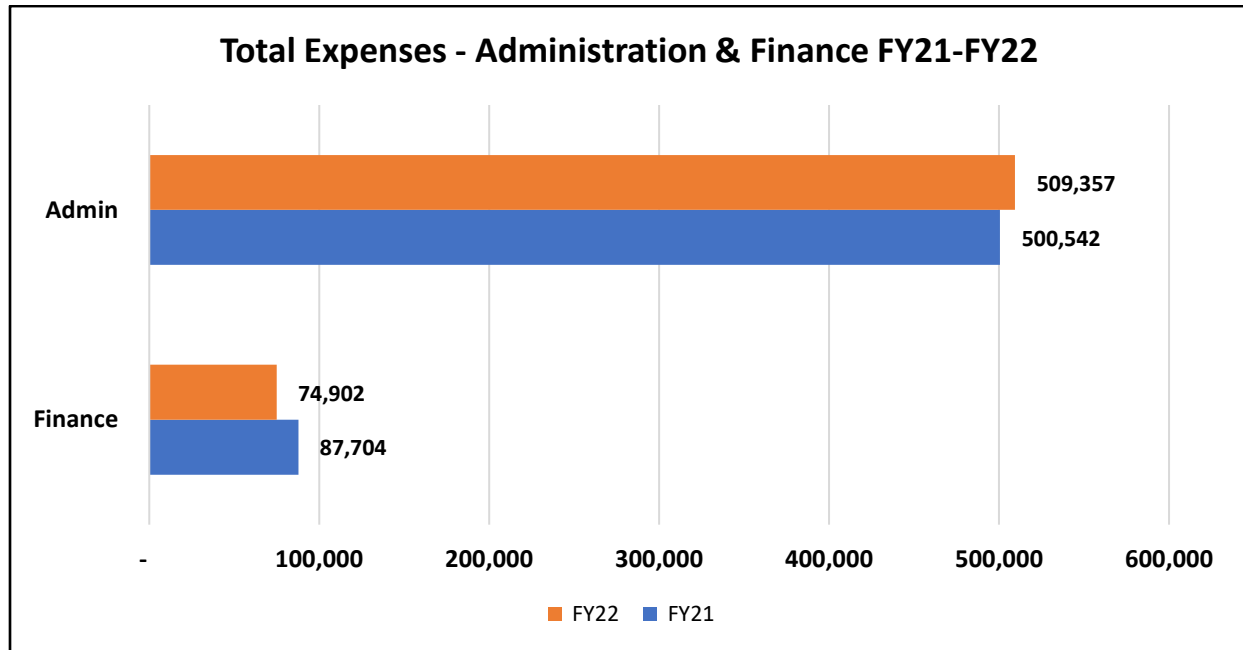
Our administration has reviewed the past 5 fiscal budgets in Weathersfield, including all of our revenues, expenses, and respective variances. We reviewed this information with our Financial Consultant and used a Zero-Based budgeting approach to draw our totals in the respective lines found within the Administration Budget for FY22. We were not able to complete a full Zero-Based budgeting approach during this budget season. This was primarily the result of the State of Emergency and the various parts of our budget and personnel time that COVID-19 has affected. Nonetheless, our goal when creating this budget was to present a level funded budget that will not decrease services and will not increase the tax rate.

As demonstrated above, the Administration Budget accounts for 93% of the revenue for the General Fund. Revenue consists of Tax Revenue, Tax Collection Revenue, PILOT Revenue, Revenue from Interest, other sources, and any Fund Balance / Surplus Revenue available to move forward. The total variance in revenue between FY21 and FY22 is \$30,872. This increase in revenue is attributed to reimbursements from the Water District to Manage the Water System, including all billing, accounting, infrastructure improvements/projects, and grants management. This agreement resulted in a \$9,000 increase in revenue in the General Fund for FY22. Additionally, Fire Department revenues will now be accounted for within our Municipal Budget leading to an increase of \$16,662 in previously unaccounted revenue.

The Administration Budget accounts for 34% of expenditures in the General Fund, which is comprised of Personnel, Office, Utilities, Legal & Consulting, Grants & Fund Balance, Insurance, Contracted Services, Martin Memorial Hall, Other Town Services, 1879 School House, and various appropriations. In FY21 we carefully reviewed the demands of the Town, evaluated the duties and responsibilities of our personnel, and moved forward with a reorganization of our administration. The reorganization consisted of moving resources from the Finance Budget to the Administration Budget. See the Administration Personnel Expense Overview on Page 8. The variance between FY21 & FY22 is \$31,943. See the Finance Personnel Expense Overview on Page 13. The variance between FY21 & FY22 is (\$42,558). In other words, there was an increase in Personnel expenses in the Administration Budget of \$31,943 and a decrease in Personnel expenses in the Finance budget of \$42,558. The reorganization allowed us to save \$6,461 in wages & absorb \$4,124 in Admin/Finance wage increases based on a 2% increase.



Another area we reviewed was the Office Expense budget in FY22. Reductions were made in Office Supplies, Postage, Advertising, and Tuition/Dues/Training. We reduced Office Expenses because we have made a series of technology improvements throughout the Town resulting in a cost savings in office supplies. These technology improvements were funded through a grant Weathersfield was awarded in FY21. See Page 8 “Office Supplies.”.



See Attachment A
[FY22 Administration Budget]

See Pages 10 - 14
[Revenues & Expenses / Variance – Administration]

Administration Revenues Overview

Revenues FY18 – FY22

Tax Revenue

Fiscal Year	Actual / Approved	Projected	Variance
FY18	1,075,877 /		
FY19	1,048,869 /		(27,008)
FY20	1,057,068 /		8,199
FY21	/ 1,080,411		23,343
FY22		1,080,411	0

Tax Collection Revenue

Fiscal Year	Actual / Approved	Projected	Variance
FY18	144,174 /		
FY19	156,311 /		12,137
FY20	168,771 /		12,460
FY21	/ 188,730		19,959
FY22		191,512	2,782

PILOT Revenue

Fiscal Year	Actual / Approved	Projected	Variance
FY18	26,819 /		
FY19	26,314 /		(505)
FY20	25,856 /		(458)
FY21	/ 23,987		(1,869)
FY22		25,744	1,757

Revenue from Interest

Fiscal Year	Actual / Approved	Projected	Variance
FY18	1,067 /		
FY19	2,219 /		1,152
FY20	1,875 /		(344)
FY21	/ 1,100		(775)
FY22		1,216	116

Revenue from Other Sources

Fiscal Year	Actual / Approved	Projected	Variance
FY18	28,439 /		
FY19	39,054 /		1,152
FY20	34,386 /		(344)
FY21	/ 34,226		(775)
FY22		46,105	11,879

Fund Balance/ Surplus Revenue

Fiscal Year	Actual / Approved	Projected	Variance
FY18	0 /		
FY19	47,053 /		47,053
FY20	99,247 /		52,194
FY21	/ 55,077		(56,945)
FY22		54,063	(1,014)

Total Revenue: \$1,399,051

Total Variance: \$15,520

Administration Expenses Overview

Expenses FY18-FY22

Personnel

Fiscal Year	Actual	Proposed	Variance
FY18	204,010 /		
FY19	198,131 /		(2,879)
FY20	178,198 /		(19,933)
FY21	/ 217,143		38,726
FY22		247,737	(30,594)

Office

Fiscal Year	Actual / Approved	Proposed	Variance
FY18	53,933 /		
FY19	61,267 /		7,334
FY20	47,352 /		(13,915)
FY21	/ 55,312		7,960
FY22		43,945	(11,367)

Utilities

Fiscal Year	Actual / Approved	Proposed	Variance
FY18	4,002 /		
FY19	4,879 /		877
FY20	8,904 /		4,025
FY21	/ 6,554		0
FY22		8,904	2,350

Legal Fees & Consulting

Fiscal Year	Actual / Approved	Proposed	Variance
FY18	21,219 /		
FY19	10,557 /		(10,662)
FY20	20,332 /		9,775
FY21	/ 16,813		(3,519)
FY22		11,859	(4,954)

Grants & Fund Balance

Fiscal Year	Actual / Approved	Proposed	Variance
FY18	0 /		
FY19	42,302 /		42,302
FY20	98,953 /		56,651
FY21	/ 55,077		(43,876)
FY22		50,000	(5,077)

Insurance

Fiscal Year	Actual / Approved	Proposed	Variance
FY18	16,230 /	,	
FY19	19,939 /		3,709
FY20	18,341 /		(1,598)
FY21	/ 17,083		(1,258)
FY22		17,500	417

Tax Collection

Fiscal Year	Actual / Approved	Proposed	Variance
FY18	26,255 /		
FY19	33,282 /		7,027
FY20	49,530 /		(16,248)
FY21	/ 39,862		(9,728)
FY22		36,207	(3,565)

Contracted Services

Fiscal Year	Actual / Approved	Proposed	Variance
FY18	24,104 /		
FY19	24,311 /		207
FY20	24,179 /		(132)
FY21	/ 24,654		475
FY22		24,658	4

Martin Memorial Hall

Fiscal Year	Actual / Approved	Proposed	Variance
FY18	32,689 /		
FY19	40,849 /		8,160
FY20	21,985 /		(18,864)
FY21	/ 21,211		(774)
FY22		22,164	953

Other Town Services

Fiscal Year	Actual / Approved	Proposed	Variance
FY18	10,969 /		
FY19	19,956 /		8,987
FY20	11,014 /		8,942
FY21	/ 13,800		2,786
FY22		13,800	0

1879 School House

Fiscal Year	Actual / Approved	Proposed	Variance
FY18	50,831 /		
FY19	49,629 /		(1,202)
FY20	6,177 /		(43,452)
FY21	/ 10,050		3,873
FY22		10,000	(50)

Appropriations

Fiscal Year	Actual / Approved	Proposed	Variance
FY18	123,319 /		
FY19	133,846 /		10,527
FY20	21,773 /		(112,073)
FY21	/ 22,983		1,210
FY22		22,583	(400)

Total Expenses: \$509,357**Total Variance: \$8,815**

Finance Summary

The Finance Budget accounts for 5% of expenses in the General Fund budget. Similar to all budgets within the General Fund, the Finance Department has an increase in expenses relating to the addition of NEMRC and IT Services. These expenses were previously charged to the Administration budget in their entirety. By moving this expense across the respective departments that utilize these services we are able to account for these expenses more adequately. As explained in the Administration Summary, there was a reorganization in organizational structure that resulted in a personnel change in both the Administration & Finance budgets for FY21 & FY22.

**See Attachment B
[FY22 Finance Budget]**

**See Pages 16 - 17
[Revenues & Expenses / Variance – Finance]**

Finance Revenues Overview

Revenues FY18 - FY22

Tax Revenue

Fiscal Year	Actual / Approved	Projected	Variance
FY18	99,431 /		
FY19	89,411 /		(10,020)
FY20	108,889 /		19,478
FY21	/ 112,513		3,624
FY22		74,902	(37,611)

Total Revenue: \$74,901
Total Variance: (\$37,611)

Finance Expenses Overview

Expenses FY18 - FY22

Personnel

Fiscal Year	Actual	Projected	Variance
FY18	86,169 /		
FY19	78,015 /		(8,154)
FY20	94,003 /		15,988
FY21	/ 71,881		2,687
FY22		54,132	(17,749)

Office

Fiscal Year	Actual / Approved	Projected	Variance
FY18	13,172 /		
FY19	11,396 /		(1,776)
FY20	14,886 /		3,490
FY21	/ 15,823		937
FY22		20,770	4,947

Total Expenses: \$74,902
Total Variance: (\$12,802)

Listers Office Summary

Personnel expenses for this department have increased by \$1,615. Due to the Listers Office reorganizing, Lister 1 is proposing to work 11.5 hours per week, Lister 2 is proposing to work 4 hours per week, and Lister 3 is proposing to work 29.5 hours per week. As you know when an employee moves from part-time to full-time benefits must be offered. Considering the differences in hours amongst the listers we decided to break-out the listers line to include lines for Lister 1, Lister 2, and Lister 3.

Office expenses have also increased for this department. Similar to the Town Clerk's Office, NEMRC & IT Services were distributed across the departments that use these services. As noted above, the full expense of these services was historically expensed to the Admin budget. Other expenses contributing to the increase in expenses within this department includes \$6,000 for Town Parcel Mapping. According to the Listers Office, \$3,000 was removed from the Town Parcel mapping for FY21, which causes us to need to make a double payment in FY22. Workers Compensation nor Unemployment was budgeted for the Listers since FY18. Moving forward these will be budgeted.

**See Attachment C
[FY22 Listers Budget]**

**See Page 19 - 20
[Revenues & Expenses / Variance – Listers Office]**

Listers Office Revenues Overview

Revenues FY18 – FY22

Tax Revenue

Fiscal Year	Actual / Approved	Projected	Variance
FY18	42,386 /		
FY19	42,333 /		(53)
FY20	29,902 /		(17,947)
FY21	/ 42,235		12,333
FY22		57,120	\$14,885

Act 60 – Listers Revenue & Penalty for Late Homestead

Fiscal Year	Actual / Approved	Projected	Variance
FY18	14,226 /		
FY19	17,704 /		3,478
FY20	15,742 /		(1,962)
FY21	/ 18,861		3,119
FY22		19,000	139

Total Revenues: \$76,120

Total Variance: \$15,024

Listers Office Expenses Overview

Expenses FY18 - FY22

Personnel

Fiscal Year	Actual / Approved	Proposed	Variance
FY18	38,692 /		
FY19	36,493 /		(2,199)
FY20	37,945 /		1,452
FY21	/ 43,455		5,510
FY22		45,069	1,615

Office Expenses

Fiscal Year	Actual / Approved	Proposed	Variance
FY18	17,745 /		
FY19	21,534 /		3,789
FY20	7,699 /		(13,835)
FY21	/ 17,641		9,942
FY22		31,050	13,409

Total Expenses: \$76,120

Total Variance: \$15,024

Land Use Office Summary

The Land Use Office anticipates a \$156 increase in Zoning Permits Income. As demonstrated on pages 13-14, personnel expenses for this department increased by \$6,923 to move the Land Use Administrator from 25 hours per week to 30 hours per week. This increase in hours was voted unanimous in favor by the Weathersfield Planning Commission. Due to the Land Use Administrators previous role in the United States Military, no benefits need to be budgeted for this increase in hours. Similar to the Town Clerk, Listers, and the Police Department, IT Services were distributed across the departments that use these services. In this case, IT Services was budgeted for 1,448 annually. Other variances include a \$100 increase in office expenses and a \$100 increase in Commission & Dues. This office decreased legal expenses by \$2,000 due to the current Land Use Administrators legal education and license to practice law in the State of Vermont.

**See Attachment D
[FY22 Land Use Budget]**

**See Pages 22 - 23
[Revenues & Expenses / Variance – Land Use Office]**

Land Use Office Revenues Overview

Revenues FY19 – FY22

Tax Revenue

Fiscal Year	Actual / Approved	Projected	Variance
FY19	52,656 /		
FY20	37,146 /		(15,510)
FY21	/ 49,174		12,028
FY22		55,589	6,415

Permits, Fines, and Penalties

Fiscal Year	Actual / Approved	Projected	Variance
FY19	5,586 /		
FY20	4,291 /		1,295
FY21	/ 5,594		1,303
FY22		5,750	156

Total Revenue: \$61,339

Total Variance: \$6,417

Land Use Office Expenses Overview

Expenses FY19 – FY22

Personnel

Fiscal Year	Actual / Approved	Projected	Variance
FY19	48,252 /		
FY20	31,408 /		(16,844)
FY21	/ 41,587		10,179
FY22		48,510	6,923

Office

Fiscal Year	Actual / Approved	Projected	Variance
FY19	691 /		
FY20	965 /		274
FY21	/ 2,550		1,585
FY22		4,098	1,548

Commission & Dues

Fiscal Year	Actual / Approved	Projected	Variance
FY19	3,917 /		
FY20	3,646 /		274
FY21	/ 4,131		1,585
FY22		4,231	100

Legal

Fiscal Year	Actual / Approved	Projected	Variance
FY19	5,382 /		
FY20	5,419 /		37
FY21	/ 6,500		1,081
FY22		4,500	(2,000)

Total Expenses: \$61,339

Total Variance: \$6,571

Police Department Summary

The Police Department is proposing a \$515 increase in Revenue for FY22. The Police Department anticipates a \$1,849 increase in police fines and a \$270 decrease in Corps of Engineers revenue. There is a 38 decrease in personnel expenses. Office expenses increased by \$8,342 because State Police Dispatching is now charging municipalities for their services. Insurance expenses decreased by \$270 and debt service decreased by \$32,525.

**See Attachment E
[FY22 Police Department Budget]**

**See Pages 25 - 26
[Revenues & Expenses / Variance – Police Department]**

Police Department Revenues Overview

Revenues FY18 – FY22

Tax Revenue

Fiscal Year	Actual / Approved	Projected	Variance
FY18	242,757 /		
FY19	240,384 /		(2,373)
FY20	299,352 /		58,968
FY21	/ 304,427		5,075
FY22		304,942	515

Police Fines

Fiscal Year	Actual / Approved	Projected	Variance
FY18	6,247 /		
FY19	5,151 /		(1,096)
FY20	4,486 /		(665)
FY21	/ 5,151		665
FY22		7,000	1,849

Corps of Engineers

Fiscal Year	Actual / Approved	Projected	Variance
FY18	9,248 /		
FY19	11,003 /		1,756
FY20	6,615 /		(4,388)
FY21	/ 9,270		2,655
FY22		9,000	(270)

Total Revenue: \$320,942

Total Variance: (\$17,656)

(Variance Includes \$19,750 transfer in from Cruiser Reserve)

Police Department Expenses Overview

Expenses FY18 – FY22

Personnel

Fiscal Year	Actual / Approved	Proposed	Variance
FY18	204,115 /		
FY19	216,706 /		12,591
FY20	249,677 /		32,971
FY21	/ 269,866		20,189
FY22		274,790	4,924

Office Expenses

Fiscal Year	Actual / Approved	Proposed	Variance
FY18	18,658 /		
FY19	15,153 /		(3,505)
FY20	21,897 /		6,744
FY21	/ 18,286		(3,611)
FY22		29,524	11,238

Insurance & Cruiser Expenses

Fiscal Year	Actual / Approved	Proposed	Variance
FY18	19,796 /		
FY19	15,982 /		1,756
FY20	19,093 /		(4,388)
FY21	/ 17,821		2,655
FY22		16,527	(1,294)

Debt Service

Fiscal Year	Actual / Approved	Proposed	Variance
FY18	17,536 /		
FY19	12,246 /		(5,290)
FY20	21,215 /		8,969
FY21	/ 32,625		11,410
FY22		100	(32,525)

Total Expenses: \$320,941

Total Variance: (\$17,657)

West Weathersfield Volunteer Fire Department Summary

West Weathersfield Volunteer Fire Department is proposing a \$2,905 increase in revenue to operate in FY22. Its important to note that the Town and the Fire Departments are moving forward with a new contract. This contract calls for all finance to be maintained by the Town. In the past, both Fire Department Budgets were combined into one single budget document. In FY22, both Fire Departments are broken out into their own respective budget documents. These budget documents now incorporate the financial information regarding the use of their allocation money for the past 5-years. Previously, the Town simply budgeted an allocation amount and paid the fire departments quarterly to cover the expenses (unknown previously) to operate the department outside of what the Town budgeted. By budgeting this way, we will have a better understanding of the cost to operate both Fire Departments. In West Weathersfield Volunteer Fire Departments case, the requested tax revenue to operate is adequate to cover its expenses alone. This is not the case for Ascutney Fire Department. *See Pages 31-36 - Ascutney Fire Department.*

For the remainder of FY21 and throughout FY22 we will be collecting data and reviewing financial information to more adequately budget for both departments. Considering this is the first year the Town and the Departments are budgeting with this strategy, it will take us time to fine tune our process. However, we are confident the budgets we created, and the budget documents presented provide an adequate image of Finance for both departments.

**See Attachment F
FY22 WWV Fire Department Budget**

**See Pages 28 - 30
[Revenues & Expenses / Variance – WWVFD]**

West Weathersfield Volunteer Fire Department Revenues Overview

Revenues FY18 – FY22

Tax Revenue

Fiscal Year	Actual / Approved	Proposed	Variance
FY18	111,770 /		
FY19	130,802 /		19,033
FY20	125,800 /		(5,003)
FY21	/ 125,780		(20)
FY22		128,684	2,905

Other Revenue

Fiscal Year	Actual / Approved	Proposed	Variance
FY18	338 /		
FY19	12,500 /		12,591
FY20	10,411 /		32,971
FY21	/ 15,000		20,189
FY22		0	(15,000)

Total Revenues: \$128,684

Total Variance: 2,905

West Weathersfield Volunteer Fire Department Expenses Overview

Expenses FY18 – FY22

Personnel

Fiscal Year	Actual / Approved	Proposed	Variance
FY18	2,486 /		
FY19	4,207 /		1,721
FY20	3,366 /		(841)
FY21	/ 3,669		303
FY22		10,728	7,059

Office

Fiscal Year	Actual / Approved	Proposed	Variance
FY18	1,184 /		
FY19	832 /		(352)
FY20	2,026 /		1,195
FY21	/ 3,067		1,041
FY22		4,425	1,358

Utilities

Fiscal Year	Actual / Approved	Proposed	Variance
FY18	4,039 /		
FY19	7,172 /		12,591
FY20	4,997 /		32,971
FY21	/ 5,692		20,189
FY22		7,150	1,458

Insurance

Fiscal Year	Actual / Approved	Proposed	Variance
FY18	2,641 /		
FY19	6,824 /		4,182
FY20	6,529 /		(294)
FY21	/ 6,064		(466)
FY22		6,666	(603)

Building & Grounds

Fiscal Year	Actual / Approved	Proposed	Variance
FY18	3,945 /		
FY19	1,465 /		(2,480)
FY20	4,013 /		2,549
FY21	/ 4,013		0
FY22		5,440	1,427

Communications

Fiscal Year	Actual / Approved	Proposed	Variance
FY18	7,951 /		
FY19	6,376 /		(1,575)
FY20	13,344 /		6,958
FY21	/ 9,733		(3,601)
FY22		11,081	1,348

Fire Equipment/PPE/Hose Testing & Maintenance

Fiscal Year	Actual / Approved	Proposed	Variance
FY18	28,910 /		
FY19	22,295 /		(6,615)
FY20	29,068 /		6,772
FY21	/ 24,702		(4,366)
FY22		29,750	5,048

Debt Service

Fiscal Year	Actual / Approved	Proposed	Variance
FY18	51,445 /		
FY19	50,370 /		(1,075)
FY20	49,202 /		(1,168)
FY21	/ 48,090		(1,112)
FY22		46,945	(1,145)

Highway and Fuel Service

Fiscal Year	Actual / Approved	Proposed	Variance
FY18	3,461 /		
FY19	3,857 /		396
FY20	6,675 /		2,819
FY21	/ 5,750		(925)
FY22		6,500	750

Reserve Transfers

Fiscal Year	Actual / Approved	Proposed	Variance
FY18	6,048 /		
FY19	27,406 /		21,358
FY20	8,500 /		(18,906)
FY21	/ 15,000		6,500
FY22		0	(15,000)

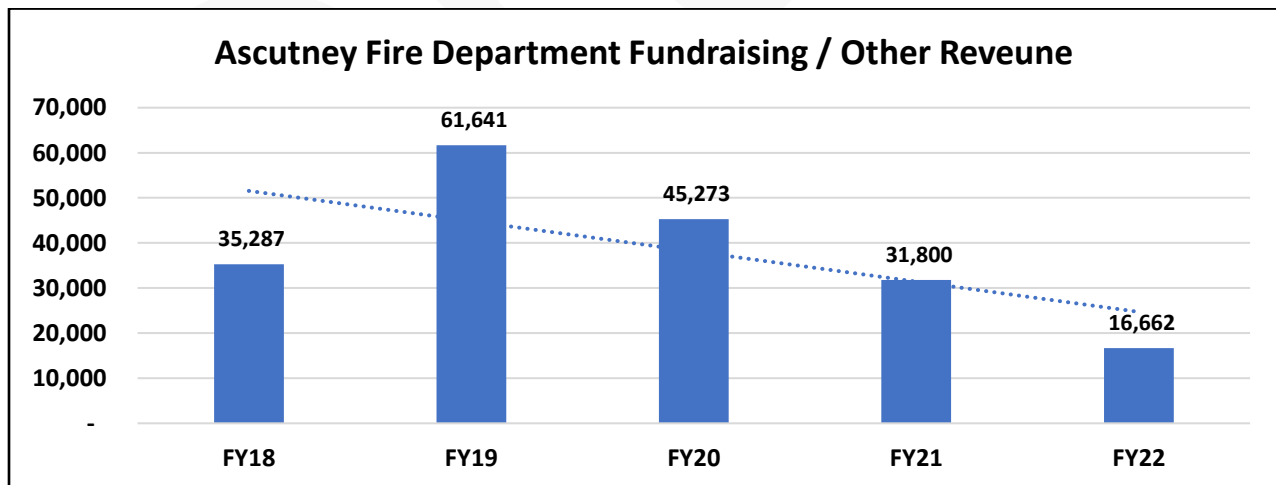
Total Expenses: \$128,684

Total Variance: \$2,905

Ascutney Volunteer Fire Association Summary

Ascutney Volunteer Fire Department is proposing a \$4,404 decrease in tax revenue to operate in FY22. It's important to note that the Town and the Fire Departments are moving forward with a new contract. This contract calls for all finance to be managed by the Town. In the past, both Fire Department Budgets were combined into one single budget document. In FY22, both Fire Departments are broken out into their own respective budget documents. These budget documents now incorporate the financial information regarding the use of their allocation money for the past 5-years. Previously, the Town simply budgeted an allocation amount and paid the fire departments quarterly to cover the expenses (unknown previously) to operate the department outside of what the Town budgeted. By budgeting this way, we will have a better understanding of the cost to operate both Fire Departments. In West Weathersfield Volunteer Fire Departments case, the requested tax revenue to operate is adequate to cover its expenses alone. This is not the case for Ascutney Fire Department.

As depicted on pages 32-33, \$16,662 in revenue for Ascutney Fire Department is received from Fund Raising and donations. Fundraising and Donation revenue has been decreasing significantly within this department. Between FY18 and FY19 Fundraising and Donation Revenue increased by \$26,354, between FY19 and FY20 it decreased by \$16,368, between FY20 and FY21 it decreased by \$13,743, and between FY21 and FY22 it decreased by \$15,139. For the remainder of FY21 and throughout FY22 we will be collecting data and reviewing financial information to more adequately budget for both departments. Considering this is the first year the Town and the Departments are budgeting with this strategy, it will take us time to fine tune our process. However, we are confident in the budgets we created, and the budget documents presented provide an adequate image of Finance for both departments.



See Attachment G
[FY AV Fire Department Budget]

See Pages 32 - 36
[Revenues & Expenses / Variance – AVFD]

Ascutney Volunteer Fire Association Revenues Overview

Revenues FY18 – FY22

Tax Revenue

Fiscal Year	Actual / Approved	Proposed	Variance
FY18	62,959 /		
FY19	65,062 /		2,103
FY20	61,940 /		(3,122)
FY21	/ 73,739		11,799
FY22		69,335	(19,542)

Appropriations & Reserves

Fiscal Year	Actual / Approved	Proposed	Variance
FY18	0 /		
FY19	25,000 /		25,000
FY20	17,000 /		(8,000)
FY21	/ 15,000		(2,000)
FY22		0	(15,000)

Direct Public Support

Fiscal Year	Actual / Approved	Proposed	Variance
FY18	7,555 /		
FY19	4,692 /		(2,863)
FY20	783 /		3,909
FY21	/ 650		(133)
FY22		650	0

Investments

Fiscal Year	Actual / Approved	Proposed	Variance
FY18	505 /		
FY19	579 /		74
FY20	586 /		7
FY21	/ 1,000		414
FY22		1,012	12

Other Types of Income

Fiscal Year	Actual / Approved	Proposed	Variance
FY18	1,330 /		
FY19	(994) /		(2,277)
FY20	1,340 /		2,287
FY21	/ 0		(1,340)
FY22		6,000	6,000

Program Revenue

Fiscal Year	Actual / Approved	Proposed	Variance
FY18	1,282 /		
FY19	0 /		(1,282)
FY20	7,355 /		7,355
FY21	/ 900		(6,455)
FY22		0	(900)

Fundraising Revenue

Fiscal Year	Actual / Approved	Proposed	Variance
FY18	24,615 /		
FY19	32,317 /		7,702
FY20	17,000 /		(15,318)
FY21	/ 14,250		(2,750)
FY22		9,000	5,250

Grants & Miscellaneous Revenue

Fiscal Year	Actual / Approved	Proposed	Variance
FY18	0 /		
FY19	0 /		0
FY20	1,209 /		1,209
FY21	/ 0		(1,209)
FY22		0	0

Total Revenues: \$16,662**Total Variance: (\$15,139)**

Ascutney Volunteer Fire Association Expenses Overview

Expenses FY18 – FY22

Personnel

Fiscal Year	Actual / Approved	Proposed	Variance
FY18	2,284 /		
FY19	2,519 /		234
FY20	1,896 /		(622)
FY21	/ 2,302		406
FY22		2,565	263

Program

Fiscal Year	Actual / Approved	Proposed	Variance
FY18	26,557 /		
FY19	19,192 /		(7,366)
FY20	25,004 /		5,812
FY21	/ 21,250		(3,754)
FY22		25,550	4,300

Contracted Services

Fiscal Year	Actual / Approved	Proposed	Variance
FY18	3,261 /		
FY19	5,730 /		2,469
FY20	3,415 /		(2,315)
FY21	/ 3,600		185
FY22		4,000	400

Facilities & Equipment

Fiscal Year	Actual / Approved	Proposed	Variance
FY18	11,571 /		
FY19	13,420 /		1,849
FY20	21,530 /		8,110
FY21	/ 11,625		(9,905)
FY22		12,575	950

Operations

Fiscal Year	Actual / Approved	Proposed	Variance
FY18	1,281 /		
FY19	427 /		(853)
FY20	549 /		122
FY21	/ 1,900		1,351
FY22		1,900	0

Other Types

Fiscal Year	Actual / Approved	Proposed	Variance
FY18	14,219 /		
FY19	9,642 /		(4,577)
FY20	9,139 /		(503)
FY21	/ 7,479		(1,660)
FY22		8,076	597

Fundraising

Fiscal Year	Actual / Approved	Proposed	Variance
FY18	9,479 /		
FY19	7,080 /		(2,394)
FY20	3,448 /		(3,632)
FY21	/ 2,500		(948)
FY22		0	(2,500)

Communications

Fiscal Year	Actual / Approved	Proposed	Variance
FY18	6,951 /		
FY19	6,376 /		575
FY20	13,334 /		(6,958)
FY21	/ 9,883		(3,451)
FY22		11,081	1,197

Fire Equipment/PPE/Hose Testing & Maintenance

Fiscal Year	Actual / Approved	Proposed	Variance
FY18	7,557 /		
FY19	7,385 /		(171)
FY20	5,265 /		(2,120)
FY21	/ 8,750		3,485
FY22		9,500	750

Debt Service

Fiscal Year	Actual / Approved	Proposed	Variance
FY18	0 /		
FY19	0 /		0
FY20	0 /		0
FY21	/ 0		0
FY22		0	0

Highway & Fuel Service

Fiscal Year	Actual / Approved	Proposed	Variance
FY18	3,673 /		
FY19	3,664 /		(9)
FY20	6,632 /		2,968
FY21	/ 6,250		(382)
FY22		5,750	(500)

Reserve Transfers

Fiscal Year	Actual / Approved	Proposed	Variance
FY18	11,420 /		
FY19	51,268 /		39,848
FY20	17,000 /		(34,268)
FY21	/ 30,000		13,000
FY22		5,000	(25,000)

Total Expenses: \$85,997

Total Variance: (\$19,542)

Town Clerk Summary

The Town Clerk's Office is proposing a \$185 decrease in tax revenue for FY22. As demonstrated on Page 7 of this proposal, the Town Clerks Office anticipates a \$2,970 increase in Operating Revenue. There is no variance in revenues for Computerization, Vault Fee, nor Other.

Personnel expenses have decreased by \$1,188. Office expenses increased by \$3,973 because NEMRC & IT Services were added to the Town Clerks budget. Historically, the Admin budget accounted for NEMRC & IT Services in total. Moving forward, the cost of these services will be spread out across the offices that use these services.

**See Attachment H
[FY22 Town Clerk Budget]**

**See Pages 38 - 39
[Revenues & Expenses / Variance – Town Clerks Office]**

Town Clerk Revenues Overview

Revenues FY18 – FY22

Tax Revenue

Fiscal Year	Actual / Approved	Proposed	Variance
FY18	73,508 /		
FY19	78,337 /		4,829
FY20	66,320 /		(12,017)
FY21	/ 74,154		7,834
FY22		73,969	(185)

Operating Revenue

Fiscal Year	Actual / Approved	Projected	Variance
FY18	19,088 /		
FY19	16,859 /		(2,229)
FY20	25,360 /		8,501
FY21	/ 20,690		(4,670)
FY22		23,660	2,970

Computerization Revenue

Fiscal Year	Actual / Approved	Projected	Variance
FY18	21,818 /		
FY19	5,648 /		(16,170)
FY20	11,138 /		5,490
FY21	/ 8,600		(2,538)
FY22		8,600	0

Vault Fee Revenue

Fiscal Year	Actual / Approved	Projected	Variance
FY18	4,513 /		
FY19	4,082 /		(431)
FY20	4,173 /		91
FY21	/ 6,000		(1,827)
FY22		6,000	0

Other Revenue

Fiscal Year	Actual	Projected	Variance
FY18	0 /		
FY19	26 /		26
FY20	7 /		(19)
FY21	/ -		-
FY22		-	-

Total Revenue: \$112,229

Total Variance: \$2,785

Town Clerk Expenditures Overview

Expenses FY18 – FY22

Personnel

Fiscal Year	Actual / Approved	Proposed	Variance
FY18	86,005 /		
FY19	78,848 /		(7,157)
FY20	82,543 /		3,695
FY21	/ 85,009		2,466
FY22		83,821	(1,188)

Office

Fiscal Year	Actual / Approved	Proposed	Variance
FY18	6,591 /		
FY19	6,793 /		(202)
FY20	4,784 /		(2,009)
FY21	/ 10,145		5,356
FY22		14,118	3,973

Computerization

Fiscal Year	Actual / Approved	Proposed	Variance
FY18	17,980 /		
FY19	9,548 /		(8,432)
FY20	15,291 /		5,743
FY21	/ 7,640		(7,651)
FY22		7,640	0

Vault Expenses

Fiscal Year	Actual / Approved	Projected	Variance
FY18	8,351 /		
FY19	9,263 /		912
FY20	4,181 /		(5,082)
FY21	/ 6,000		1,819
FY22		6,000	0

Transfer to Rabies

Fiscal Year	Actual / Approved	Projected	Variance
FY18	- /		
FY19	500 /		500
FY20	200 /		(300)
FY21	/ 650		450
FY22		650	0

Total Expenses: \$112,229

Total Variance: \$2,785

Weathersfield Library Summary

The Library is proposing a \$13,628 decrease in Tax Revenue for FY22. The Library also anticipates a \$250 decrease in other revenue. Personnel expenses decreased by \$13,414, Administrative expenses decreased by \$782, Building and Maintenance increased by \$8, Dues and Memberships increased by \$310. There is no variance nor media expenditures.

**See Attachment I
[FY22 Weathersfield Library Budget]**

**See Pages 41 - 43
[Revenues & Expenses / Variance – Weathersfield Library]**

Weathersfield Library Revenues Overview

Revenues FY18 – FY22

Tax Revenue

Fiscal Year	Actual / Approved	Projected	Variance
FY18	109,579 /		
FY19	124,804 /		15,225
FY20	123,766 /		(1,038)
FY21	/ 137,691		13,925
FY22		124,063	(13,628)

Other Revenue

Fiscal Year	Actual / Approved	Projected	Variance
FY18	1,161 /		
FY19	1,800 /		639
FY20	1,450 /		(350)
FY21	/ 1,800		350
FY22		1,550	(250)

Total Revenue: \$124,063

Total Variance: (\$13,628)

Weathersfield Library Expenses Overview

Expenses FY18 – FY22

Personnel

Fiscal Year	Actual / Approved	Proposed	Variance
FY18	81,104 /		
FY19	96,600 /		15,497
FY20	103,425 /		6,825
FY21	/ 107,818		4,393
FY22		94,405	(13,414)

Administrative

Fiscal Year	Actual / Approved	Proposed	Variance
FY18	21,459 /		
FY19	14,608 /		(6,851)
FY20	14,792 /		184
FY21	/ 17,270		2,478
FY22		16,489	(782)

Building and Maintenance

Fiscal Year	Actual / Approved	Proposed	Variance
FY18	2,797 /		
FY19	3,141 /		345
FY20	2,841 /		(301)
FY21	/ 2,963		122
FY22		2,971	8

Dues & Memberships

Fiscal Year	Actual / Approved	Proposed	Variance
FY18	715 /		
FY19	1,255 /		540
FY20	1,306 /		50
FY21	/ 1,240		(66)
FY22		1,550	310

Library Programs

Fiscal Year	Actual / Approved	Proposed	Variance
FY18	697 /		
FY19	519 /		(178)
FY20	539 /		20
FY21	/ 1,200		661
FY22		1,200	0

Media

Fiscal Year	Actual / Approved	Proposed	Variance
FY18	0 /		
FY19	0 /		0
FY20	167 /		167
FY21	/ 0		(167)
FY22		0	0

Total Expenses: \$125,615

Total Variance: (13,877)

Highway Department Summary

The Highway Department is proposing the same tax revenue as FY21. As you will see on Page 45 of this proposal the Highway Department anticipates a \$1,487 increase in State Aid to Highway and a \$23 increase in Permit Revenue. Highway Service to AFD#2 Revenue decreased by \$2,100 because the Highway Department will no longer contract its employees to conduct Water Operator duties and responsibilities to the Ascutney Water District. The cumulative Fund Balance as of June 30, 2020 for this Department is \$211,257. Please note: After we subtract the \$39,000 for the Grader Warranty and Maintenance Plan and the \$12,476 for the Salt Shed Roof Project the Cumulative Highway Department Surplus is \$159,281. During the January 12, 2021 Select Board Meeting, the board voted to move \$60,000 into the Highway Equipment Acquisition Reserve Fund and \$60,000 into the Highway Capital Maintenance & Improvements Reserve Fund. By moving this funding into these two (2) reserves the Town will be better equipped to stabilize the Tax Rate and ensure the Highway Department has the resources it needs to provide a higher level of service to Weathersfield residents.

There are some fluctuations in expenses which allowed us to absorb our debt service from purchasing the Motor Grader and Dump Truck. Personnel expenses decreased by \$24,303, Office expenses decreased \$185, Utilities decreased by \$158, Highway Garage & Truck Expenses decreased by \$10,000, and Road Materials & Repairs decreased by \$2,500. Our debt service increased by \$38,049, which includes a \$17,575 payment for the 2021 Dump Truck and a \$16,429 payment for the 2021 Motor Grader. The interest has also been accounted for in this budget. There were no variances in Fees & Permits nor in reserves. This budget includes no decreases/additions in the number of workers.

**See Attachment J
[FY22 Highway Department Budget]**

**See Pages 44 - 47
[Revenues & Expenses / Variance – Highway Department]**

Highway Department Revenues Overview

Revenues FY18 – FY22

Local Tax Revenue

Fiscal Year	Actual / Approved	Proposed	Variance
FY18	857,736 /		
FY19	922,053 /		64,317
FY20	947,632 /		25,579
FY21	/ 946,770		(862)
FY22		946,770	0

State Aid to Highway

Fiscal Year	Actual / Approved	Projected	Variance
FY18	142,805 /		
FY19	142,802 /		(3)
FY20	146,340 /		3,538
FY21	/ 142,000		(4,340)
FY22		143,487	1,487

Permit Revenue

Fiscal Year	Actual	Projected	Variance
FY18	285 /		
FY19	280 /		(5)
FY20	340 /		140
FY21	/ 281		(59)
FY22		304	23

Service to Other Departments

Fiscal Year	Actual	Projected	Variance
FY18	41,371 /		
FY19	27,987 /		(13,384)
FY20	36,120 /		8,133
FY21	/ 34,750		(1,370)
FY22		34,550	(200)

Fund Balance

Fiscal Year	Actual	Projected	Variance
FY19	97,845 /		
FY20	117,756 /		19,911
FY21	159,281		41,425
FY22		29,281	(121,475)

Total Revenue: \$1,154,392

Total Variance: (\$120,165)

Highway Department Expenditures Overview

Expenses FY18 – FY22

Personnel

Fiscal Year	Actual / Approved	Proposed	Variance
FY18	551,205 /		
FY19	567,680 /		16,475
FY20	563,213 /		(4,467)
FY21	/ 594,998		31,785
FY22		575,404	(19,594)

Office

Fiscal Year	Actual / Approved	Proposed	Variance
FY18	34,035 /		
FY19	29,969 /		(4,066)
FY20	30,354 /		385
FY21	/ 30,406		
FY22		30,221	(185)

Utilities

Fiscal Year	Actual / Approved	Proposed	Variance
FY18	5,800 /		
FY19	6,778 /		978
FY20	5,117 /		(1,661)
FY21	/ 6,435		1,318
FY22		6,277	(158)

Highway Garage & Truck Expenses

Fiscal Year	Actual / Approved	Proposed	Variance
FY18	150,797 /		
FY19	133,464 /		(17,333)
FY20	151,399 /		17,935
FY21	/ 160,500		9,101
FY22		148,000	(12,500)

Road Material & Repairs

Fiscal Year	Actual / Approved	Proposed	Variance
FY18	201,518 /		
FY19	251,450 /		49,932
FY20	407,769 /		156,769
FY21	/ 253,000		(154,769)
FY22		248,699	(4,301)

Fees & Permits

Fiscal Year	Actual / Approved	Proposed	Variance
FY18	18 /		
FY19	1,990 /		1,972
FY20	1,590 /		(400)
FY21	/ 1,350		(240)
FY22		1,350	0

Debt Service

Fiscal Year	Actual / Approved	Proposed	Variance
FY18	260,666 /		
FY19	100,217 /		(160,449)
FY20	68,717 /		(31,500)
FY21	/ 77,112		8,395
FY22		115,161	38,049

Fund Balance

Fiscal Year	Actual / Approved	Proposed	Variance
FY20	97,845 /		19,911
FY21	\$117,756		41,425
FY22		\$29,281	\$88,475

Reserves (Separate Article)

Fiscal Year	Actual / Approved	Proposed	Variance
FY19	57,308 /		
FY20	1,045 /		(56,263)
FY21	33,000		31,955
FY22		33,000	0

Total Expenses: \$1,154,392**Total Variance: (\$120.165)**

Solid Waste Department Summary

**See Attachment K
[FY22 Solid Waste Budget]**

**See Pages 49 - 50
[Revenues & Expenses / Variance – Transfer Station]**

Solid Waste Department Revenues Overview

Revenues FY18 - FY22

Weathersfield Solid Waste Assessment

Fiscal Year	Actual / Approved	Proposed	Variance
FY18	76,750 /		
FY19	77,100 /		428
FY20	77,300 /		(8,744)
FY21	/ 81,100		12,449
FY22			

Reading Assessment

Fiscal Year	Actual / Approved	Proposed	Variance
FY18	18,635 /		
FY19	18,635 /		0
FY20	18,635 /		0
FY21	/ 18,635		0
FY22			

West Windsor Permit Sticker Sales

Fiscal Year	Actual / Approved	Proposed	Variance
FY18	0 /		
FY19	1,785 /		1,785
FY20	3,900 /		2,115
FY21	6,000 /		2,100
FY22			

Solid Waste Tokens

Fiscal Year	Actual / Approved	Proposed	Variance
FY18	137,361 /		
FY19	154,004 /		16,643
FY20	151,882 /		(2,122)
FY21	150,000 /		(1,882)
FY22			

Solid Waste Reading Punch Tickets

Fiscal Year	Actual / Approved	Proposed	Variance
FY18	1,750 /		
FY19	0 /		(1,750)
FY20	4,025 /		4,025
FY21	2,400 /		(1,625)
FY22			

Solid Waste - West Windsor Punch Tickets

Fiscal Year	Actual / Approved	Proposed	Variance
FY18	5,760 /		
FY19	3,920 /		(1,840)
FY20	7,875 /		3,955
FY21	5,736 /		(2,139)
FY22			

Recycling Income

Fiscal Year	Actual / Approved	Proposed	Variance
FY18	10,508 /		
FY19	13,740 /		3,232
FY20	6,915 /		(6,824)
FY21	15,000 /		8,085
FY22			

Other Revenue

Fiscal Year	Actual / Approved	Proposed	Variance
FY18	28,933 /		
FY19	10,232 /		(18,701)
FY20	121 /		(10,111)
FY21	/ 0		(121)
FY22			

Revenues:

Total Variance:

Solid Waste Department Expenses Overview

Expenses - FY18 - FY22

Personnel

Fiscal Year	Actual / Approved	Proposed	Variance
FY18	52,314 /		
FY19	55,705 /		3,390
FY20	57,553 /		1,848
FY21	/ 60,509		2,956
FY22			

Office Expenses

Fiscal Year	Actual / Approved	Proposed	Variance
FY18	54,169 /		
FY19	48,773 /		(5,397)
FY20	44,991 /		(3,782)
FY21	/ 47,070		2,079
FY22			

Utilities

Fiscal Year	Actual / Approved	Proposed	Variance
FY18	1,897 /		
FY19	2,139 /		242
FY20	4,902 /		2,763
FY21	3,823 /		(1,079)
FY22			

Trash Tipping

Fiscal Year	Actual / Approved	Proposed	Variance
FY18	55,453 /		
FY19	64,183 /		8,730
FY20	68,262 /		4,079
FY21	/ 64,400		(3,862)
FY22			

C & D Tipping

Fiscal Year	Actual / Approved	Proposed	Variance
FY18	25,322 /		
FY19	29,776 /		4,454
FY20	28,695 /		(1,081)
FY21	/ 38,760		10,065
FY22			

Trash-Pick Up (Trucking)

Fiscal Year	Actual / Approved	Proposed	Variance
FY18	11,271 /		
FY19	13,219 /		1,948
FY20	13,475 /		256
FY21	/ 13,300		(175)
FY22			

C & D Pickup (Trucking)

Fiscal Year	Actual / Approved	Proposed	Variance
FY18	13,672 /		
FY19	16,905 /		3,234
FY20	19,110 /		2,205
FY21	/ 17,900		1,210
FY22			

Zero Sort Pickup and Tipping

Fiscal Year	Actual / Approved	Proposed	Variance
FY18	12,190 /		
FY19	29,158 /		16,968
FY20	30,781 /		1,622
FY21	/ 30,336		(445)
FY22			

Recycling Expenses

Fiscal Year	Actual / Approved	Proposed	Variance
FY18	23,787 /		
FY19	5,009 /		(18,778)
FY20	4,462 /		(547)
FY21	/ 5,000		538
FY22			

Insurance

Fiscal Year	Actual / Approved	Proposed	Variance
FY18	1,611 /		
FY19	1,419 /		(192)
FY20	2,953 /		1,534
FY21	/ 1,239		(1,714)
FY22			

Total Expenses:**Total Variance:**

**Summary
Tax Rate Calculation**

Draft

TOWN OF WEATHERSFIELD, VERMONT
BALANCE SHEET
GOVERNMENTAL FUNDS
JUNE 30, 2020

	General Fund	Highway Fund	Capital Reserve Fund	Grants Fund	Plain Cemetery Fund	Non-Major Governmental Funds	Total Governmental Funds
<u>ASSETS</u>							
Cash	\$ 503,761	\$ 0	\$ 547,470	\$ 0	\$ 0	\$ 110,947	\$ 1,162,178
Investments	0	0	0	0	503,250	84,663	587,913
Receivables (Net of Allowance for Uncollectibles)	273,010	0	0	38,377	0	0	311,387
Loans Receivable	0	0	0	0	0	23,568	23,568
Due from Other Funds	0	214,786	13,268	0	0	29,143	257,197
Advances to Other Funds	0	0	0	0	0	190,000	190,000
Prepaid Items	86,471	0	0	0	0	0	86,471
Total Assets	<u>\$ 863,242</u>	<u>\$ 214,786</u>	<u>\$ 560,738</u>	<u>\$ 38,377</u>	<u>\$ 503,250</u>	<u>\$ 438,321</u>	<u>\$ 2,618,714</u>
<u>LIABILITIES</u>							
Accounts Payable	\$ 25,240	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 25,240
Accrued Payroll and Benefits Payable	25,503	3,529	0	0	0	0	29,032
Due to Other Funds	197,214	0	0	33,881	0	11,723	242,818
Advances from Other Funds	0	190,000	0	0	0	0	190,000
Due to Others	567	0	0	0	0	0	567
Unearned Revenue	2,565	0	0	0	0	0	2,565
Tax Sale Escrow	15,857	0	0	0	0	0	15,857
Total Liabilities	<u>266,946</u>	<u>193,529</u>	<u>0</u>	<u>33,881</u>	<u>0</u>	<u>11,723</u>	<u>506,079</u>
<u>DEFERRED INFLOWS OF RESOURCES</u>							
Prepaid Property Taxes	19,545	0	0	0	0	0	19,545
Unavailable Property Taxes, Penalties and Interest	171,000	0	0	0	0	0	171,000
Unavailable Grants	0	0	0	38,377	0	0	38,377
Unavailable Loans Receivable	0	0	0	0	0	23,568	23,568
Total Deferred Inflows of Resources	<u>190,545</u>	<u>0</u>	<u>0</u>	<u>38,377</u>	<u>0</u>	<u>23,568</u>	<u>252,490</u>
<u>FUND BALANCES/(DEFICIT)</u>							
Nonspendable	86,471	0	0	0	0	0	86,471
Restricted	0	21,257	222,638	0	503,250	101,635	848,780
Committed	9,489	0	338,100	0	0	235,442	583,031
Assigned	138,901	0	0	0	0	77,676	216,577
Unassigned/(Deficit)	<u>170,890</u>	<u>0</u>	<u>0</u>	<u>(33,881)</u>	<u>0</u>	<u>(11,723)</u>	<u>125,286</u>
Total Fund Balances/(Deficit)	<u>405,751</u>	<u>21,257</u>	<u>560,738</u>	<u>(33,881)</u>	<u>503,250</u>	<u>403,030</u>	<u>1,860,145</u>
Total Liabilities, Deferred Inflows of Resources and Fund Balances	<u>\$ 863,242</u>	<u>\$ 214,786</u>	<u>\$ 560,738</u>	<u>\$ 38,377</u>	<u>\$ 503,250</u>	<u>\$ 438,321</u>	
Amounts Reported for Governmental Activities in the Statement of Net Position are Different Because:							
Capital Assets Used in Governmental Activities are not Financial Resources and, Therefore, are not Reported in the Funds.							5,122,826
Other Assets are not Available to Pay for Current-Period Expenditures and, Therefore, are Deferred in the Funds.							232,945
Long-term and Accrued Liabilities, Including Bonds Payable and the Net Pension Liability, are not Due or Payable in the Current Period and, Therefore, are not Reported in the Funds.							(623,940)
Deferred Outflows of Resources related to the Town's Participation in VMERS are applicable to Future Periods and, Therefore, are not Reported in the Funds.							113,680
Net Position of Governmental Activities							<u>\$ 6,705,656</u>

The accompanying notes are an integral part of this financial statement.

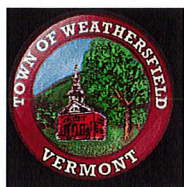
Town of Weathersfield Reserve Funds
as of 6/30/2020

FUND	Est.	6/30/2019	FY20	FY20	FY20	FY20	FY20	FY20	Current	DEPT	Fund
RESERVE FUNDS		Balance	Interest	Transfers	Other Rev	TTL Rev	Expenses	Balance		Total	
Fund 11 - General											
Conservation	2005	\$1,748.95	\$2.91			\$2.91		\$1,751.86	105		
Rabies Control	2003	\$4,133.05	\$6.89	\$500.00		\$506.89	\$200.00	\$4,439.94	103		
Aid to Residents in Need	2009	\$3,307.97	\$5.74	\$2,000.00	\$288.00	\$2,293.74	\$2,304.23	\$3,297.48	302		
Rainy Day	2013	\$138,670.30	\$231.16			\$231.16		\$138,901.46	101	\$148,390.74	
Fund 15 - Special Revenue											
Land & Vital Records Preservation	2003	\$12,501.67	\$24.84	\$4,445.00		\$4,469.84		\$16,971.51	103		
Property Reappraisal	2003	\$231,416.61	\$75.62	\$3,950.00		\$4,025.62		\$235,442.23	104	\$252,413.74	
Fund 21 - Solid Waste											
Solid Waste Management	2003	\$72,727.38	\$121.23			\$121.23		\$72,848.61	101	\$72,848.61	
Fund 41 - Capital Reserve											
Highway Equipment Acquisition	2003	\$95,131.90	\$225.26		\$40,000.00	\$40,225.26		\$135,357.16	400		
Highway Capital Maint & Improvements	2008	\$150,955.29	\$190.35			\$190.35	\$75,428.84	\$75,716.80	405		
Fire Apparatus Acquisition	2003	\$59,245.75	\$98.76			\$98.76		\$59,344.51	410		
Town Office Capital Improvements	2007	\$20,140.49	\$33.58			\$33.58		\$20,174.07	415		
Veterans Memorial	2005	\$6,498.41	\$10.83			\$10.83		\$6,509.24	420		
Parks and Recreation	2005	\$19,109.86	\$31.86			\$31.86		\$19,141.72	425		
Center Grove Preservation	2006	\$4,482.61	\$7.48	\$257.00		\$264.48		\$4,747.09	430		
Voting Equipment	2003	\$3,009.44	\$5.02			\$5.02		\$3,014.46	435		
Municipal Records (computerization)	2011	\$4,861.30	\$9.61	\$6,693.00		\$6,702.61		\$11,563.91	440		
Vault Usage	2003	\$59,265.28	\$97.00	\$4,173.25		\$4,270.25	\$3,074.00	\$60,461.53	445		
Covered Bridge Repair (Salmond)	1994	\$941.41	\$1.57			\$1.57		\$942.98	450		
Proctor Library Capital Improvement	2005	\$4,879.36	\$8.14			\$8.14		\$4,887.50	455		
Police Cruiser Purchase	2003	\$11,129.30	\$26.37	\$9,625.00		\$9,651.37		\$20,780.67	460		
Firefighting Equipment and Gear	2006	\$32,338.97	\$82.24	\$17,000.00		\$17,082.24		\$49,421.21	465		
Fire Protection Water Supply Construction	2007	\$12,816.41	\$21.36			\$21.36		\$12,837.77	470		
Martin Mem. Hall Cap Maint & Improvement	2007	\$33,935.56	\$82.46	\$14,749.76	\$1,120.00	\$15,952.22		\$49,887.78	475		
1879 Perk Schlse Cap Maint & Improvement	2015	\$20,569.51	\$34.84		\$5,345.24	\$5,380.08		\$25,949.59	480		
Martin Memorial Reserve	??	\$0.00				\$0.00		\$0.00			
Upper Falls Covered Bridge Restoration	2003	\$1,003,816.78	\$1,435.12	\$63,393.01	\$46,753.24	\$111,581.37	\$81,007.07	\$1,034,391.08		\$560,737.99	
						\$111,581.37		\$1,034,391.08		\$1,034,391.08	
BOOK BALANCES											
Custody Account		\$829,081.82	\$148,394.97	\$60,368.74	\$72,848.61	\$547,469.50		\$829,081.82			
Due From (To) Town		\$15,313.49		\$2,045.00		\$13,268.49		\$0.00			
Loan to Town		\$190,000.00		\$190,000.00							
Pending GF cash transfer		-\$4.23	-\$4.23								
Posting Variance		\$0.00									
Total		\$1,034,391.08	\$148,390.74	\$252,413.74	\$72,848.61	\$560,737.99		\$0.00		\$0.00	

BANK RECON

Book Balance	\$829,081.82
Unposted Int.	\$0.00
Adj. Book Bal.	\$829,081.82
Bank Balance	\$829,081.82
Variance	\$0.00

Meeting date January 19, 2021
 AP warrant date 01/19/21
 Payroll warrant date 1 01/07/21
 Payroll warrant date 2 01/14/21



TOWN OF WEATHERSFIELD, VERMONT

Warrants for Meeting of January 19, 2021

	Check Date	Payroll	Operating Expenses
General Fund			
	1/7/2021 (HSA)	\$14,725.10	
	1/14/2021	\$6,941.34	
AP	1/19/2021		\$19,653.56
Total		\$21,666.44	\$19,653.56
Highway Fund			
	1/7/2021	\$24,916.62	
	1/14/2021	\$5,341.42	
AP	1/19/2021		\$17,377.11
		\$30,258.04	\$17,377.11
Solid Waste Mgmt Fund			
	1/7/2021	\$2,727.18	
	1/14/2021	\$757.98	
AP	1/19/2021		\$10,650.98
Total		\$3,485.16	\$10,650.98
Library	1/7/2021	\$968.85	
	1/14/2021	\$1,697.35	(Vacation pay out)
Total		\$2,666.20	\$0.00
Grants			
Special Revenue			
MVP Healthcare January from 1/4/21 warrant			\$11,965.89
MES Open invoice from 1/4/21 warrant			\$2,120.00
Grand Totals		\$58,075.84	\$61,767.54

Selector

To the Treasurer of the Town of Weathersfield, we hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$119,843.38. Let this be your order for the payments of these amounts.

01/15/21

Town of Weathersfield Accounts Payable

Page 1 of 3

11:02 am

Check Warrant Report # 19395 Current Prior Next FY Invoices For Fund (General Fund)

Finance

For Check Acct 1(General Fund) All check #s 01/19/21 To 01/19/21

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
ASVFD	ASCUTNEY VOL. FIRE DEPT.	01/01/21	Dry hydrant signs 300112	11-7-205-90.20 Dry Hydrant Maintenance	236.21	223358	01/19/21
AT&T SVC	AT & T MOBILITY	12/16/20	Dec20 Cell Phone 12162020DEC	11-7-101-31.00 GF-Telephone	23.76	223359	01/19/21
AT&T SVC	AT & T MOBILITY	12/16/20	Dec20 Cell Phone 12162020DEC	11-7-101-31.00 GF-Telephone	23.24	223359	01/19/21
AT&T SVC	AT & T MOBILITY	12/16/20	Dec20 Cell Phone 12162020DEC	11-7-201-31.00 Police-Telephone/communic	23.24	223359	01/19/21
AT&T SVC	AT & T MOBILITY	12/16/20	Dec20 Cell Phone 12162020DEC	11-7-101-31.00 GF-Telephone	58.88	223359	01/19/21
AT&T SVC	AT & T MOBILITY	12/16/20	Dec20 Cell Phone 12162020DEC	11-7-201-31.00 Police-Telephone/communic	43.88	223359	01/19/21
AT&T SVC	AT & T MOBILITY	12/16/20	Dec20 Cell Phone 12162020DEC	11-7-105-31.00 Telephone Cell Phone	43.88	223359	01/19/21
AT&T SVC	AT & T MOBILITY	12/16/20	Dec20 Cell Phone 12162020DEC	11-7-201-31.00 Police-Telephone/communic	23.24	223359	01/19/21
AT&T SVC	AT & T MOBILITY	12/16/20	Dec20 Cell Phone 12162020DEC	11-7-201-31.00 Police-Telephone/communic	43.88	223359	01/19/21
AT&T SVC	AT & T MOBILITY	12/16/20	Dec20 Cell Phone 12162020DEC	11-7-201-31.00 Police-Telephone/communic	23.76	223359	01/19/21
AT&T SVC	AT & T MOBILITY	12/16/20	Dec20 Cell Phone 12162020DEC	11-7-101-31.00 GF-Telephone	6.02	223359	01/19/21
AT&T SVC	AT & T MOBILITY	12/16/20	Dec20 Cell Phone 12162020DEC	11-7-101-31.00 GF-Telephone	46.49	223359	01/19/21
AT&T SVC	AT & T MOBILITY	12/16/20	Dec20 Cell Phone 12162020DEC	11-7-101-31.00 GF-Telephone	105.64	223359	01/19/21
AT&T SVC	AT & T MOBILITY	12/16/20	Dec20 Cell Phone 12162020DEC	11-7-101-31.00 GF-Telephone	22.95	223359	01/19/21
CANON	CANON	01/01/21	Dec 20 copier 22303803	11-7-201-20.00 Police-Office Supplies	33.00	223363	01/19/21
CANON	CANON	01/01/21	Dec 20 copier 22303803	11-7-103-18.00 TC-Copier Usage/Supplies/	49.00	223363	01/19/21
CAN	CANON SOLUTIONS AMERICA	12/23/20	Copier Maintenance 4034912042	11-7-201-20.00 Police-Office Supplies	86.40	223364	01/19/21
CAN	CANON SOLUTIONS AMERICA	12/31/20	Copier Maintenance 4034981727	11-7-103-18.00 TC-Copier Usage/Supplies/	5.90	223364	01/19/21
COMPETIT	CCI MANAGED SERVICES	01/05/21	Dec20 IT services CW-50366	11-7-101-25.05 GF-IT Services	1995.25	223366	01/19/21
COMCASTBU	COMCAST BUSINESS	01/02/21	MMH internet Jan21 MMHINTJAN21	11-7-101-31.00 GF-Telephone	339.81	223368	01/19/21
COMCASTBU	COMCAST BUSINESS	01/01/21	WWVFD internet Jan 21 WWVFD1/21	11-7-207-30.00 WWVFD Funding	320.89	223368	01/19/21
FAIRPOINT	CONSOLIDATED COMMUNICATIO	12/27/20	Dec 20 1879 School house 6745347DEC20	11-7-302-39.00 1879 School house Maint	101.46	223369	01/19/21
CVC	CVC PAGING	01/05/21	Repair 10372165	11-7-207-45.15 Radio Repeater Fees	5.02	223370	01/19/21
DINGEE	DINGEE MACHINE CO.	01/11/21	Service to truck 8755	11-7-206-30.00 AVFD Funding	2993.00	223371	01/19/21
GOLDEN	GOLDEN CROSS AMBULANCE IN	01/01/21	January 2021 JAN2021	11-7-204-45.00 Golden Cross Ambulance	1859.00	223373	01/19/21

01/15/21

Town of Weathersfield Accounts Payable

Page 2 of 3

11:02 am

Check Warrant Report # 19395 Current Prior Next FY Invoices For Fund (General Fund)

Finance

For Check Acct 1 (General Fund) All check #s 01/19/21 To 01/19/21

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
GMP	GREEN MOUNTAIN POWER	10/20/20	Heat pump reimbursement 12941295-00	11-7-601-62.10 Library-Building Maint.	2634.38	223374	01/19/21
HARTFORD	HARTFORD, TOWN OF	01/01/21	Dispatch Jan-Mar21 11313	11-7-205-45.10 Dispatching Service	4292.00	223377	01/19/21
INGRA	INGRAM LIBRARY SERVICES	12/18/20	Books 50224261	11-7-601-78.00 Library-Media	3.04	223379	01/19/21
INGRA	INGRAM LIBRARY SERVICES	12/28/20	Books 50364637	11-7-601-78.00 Library-Media	39.15	223379	01/19/21
IRVINGOIL	IRVING ENERGY DISTRIBUTIO	01/02/21	Library Fuel Jan21 650757	11-7-601-32.00 Library-Heating & Fuel	204.94	223380	01/19/21
IRVINGOIL	IRVING ENERGY DISTRIBUTIO	01/02/21	MMhH fuel Jan21 651169	11-7-301-32.00 Heating Fuel Oil	358.11	223380	01/19/21
LEAF	LEAF	12/31/20	Copier lease Jan 21 11407771	11-7-101-44.00 GF-Copier Lease	342.65	223381	01/19/21
MES	MUNICIPAL EMERGENCY SERVI	01/07/21	WWVFD supplies IN1537264	11-7-207-30.00 WWVFD Funding	225.00	223383	01/19/21
OREILLY	O'REILLY AUTO PARTS	11/28/20	Service to police vehicle 5683-251502	11-7-201-53.50 Service to Police vehicel	88.92	223384	01/19/21
VTAGHUMAN	OFFICE OF CHILD SUPPORT	01/07/21	Payroll Transfer PR-01/07/21	11-2-011-07.00 Garnishments	327.84	223385	01/19/21
VTAGHUMAN	OFFICE OF CHILD SUPPORT	01/14/21	Payroll Transfer PR-01/14/21	11-2-011-07.00 Garnishments	327.84	223385	01/19/21
PANG	PANGURY VERMONT	01/05/21	Training: Word level 1 2021-3938	11-7-101-27.00 GF-Tuition and Dues	115.00	223386	01/19/21
PITNEY	PITNEY BOWES GLOBAL FINAN	05/07/20	June 20 lease 3311166313	11-7-101-21.00 GF-Postage	205.05	223387	01/19/21
SAVAGEO	SAVAGE OLIVIA	01/11/21	Mileage Nov/Dec MILENOV/DEC	11-7-101-29.20 GF-Travel/Mileage	80.20	223391	01/19/21
SECUR	SECURSHRED	01/14/21	DEC20 pick up 353504	11-7-101-20.00 GF-Office Supplies	22.00	223392	01/19/21
SPURRS	SPURRS REPAIR	12/30/20	HW truck service 21922	11-7-207-53.10 WWVFD Fire Equip Repair	963.28	223394	01/19/21
SCHWAAB	Schwaab, Inc.	12/15/20	Notary Stamps C099691	11-7-103-20.00 TC-Office Supplies	35.23	223396	01/19/21
SCHWAAB	Schwaab, Inc.	12/15/20	Notary Stamps C099691	11-7-101-24.10 GF-Office Equipment	35.23	223396	01/19/21
TDS	TDS TELECOM	01/04/21	December 2020 DEC2020	11-7-101-31.00 GF-Telephone	30.95	223398	01/19/21
TOWNWEATH	TOWN OF WEATHERSFIELD	01/07/21	Payroll Transfer PR-01/07/21	11-2-011-15.00 Miscellaneous Deduction	119.70	223399	01/19/21
VMERS DB	VMERS DB.	01/15/21	O. Savage Group A make up SAVAGE10/20	11-2-011-05.00 Retirement	47.09	223401	01/19/21
VOWP	VT OFFENDER WORK PROGRAMS	01/06/21	Envelopes, invoice slips PR10143	11-7-101-20.00 GF-Office Supplies	106.75	223402	01/19/21
WEXFLEET	WEX BANK	01/15/21	Jan21 Gas JAN2021	11-7-201-51.00 Gas and Oil	451.98	223403	01/19/21
GALLS	GALLS, LLC	01/06/21	Uniforms 017358415	11-7-201-15.00 Police-Uniforms and Clean	29.98	223404	01/19/21
GALLS	GALLS, LLC	01/06/21	Uniforms 017358415	11-7-201-24.00 Police-Equipment and Supp	53.45	223404	01/19/21

01/15/21

Town of Weathersfield Accounts Payable

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11:02 am

Check Warrant Report # 19395 Current Prior Next FY Invoices For Fund (General Fund)

Finance

For Check Acct 1 (General Fund) All check #s 01/19/21 To 01/19/21

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date

		Report Total		19653.56		
				=====		

01/15/21

Town of Weathersfield Accounts Payable

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11:02 am

Check Warrant Report # 19395 Current Prior Next FY Invoices For Fund (Highway Fund)

Finance

For Check Acct 1(General Fund) All check #s 01/19/21 To 01/19/21

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
ATG	ADVANTAGE TRUCK GROUP	01/11/21	Freightliner Service R30100577701	12-7-101-52.00 Repairs & Supplies	1425.11	223355	01/19/21
APAL	APALACHEE MARINE	01/06/21	30.69 Salt 60413	12-7-101-58.15 Salt	2163.65	223357	01/19/21
AT&T SVC	AT & T MOBILITY	12/16/20	Dec20 Cell Phone 12162020DEC	12-7-101-31.00 Wireless/Pager Service	23.76	223359	01/19/21
BIBENS	BIBENS HOME CENTER INC.	01/05/21	Batteries, bulb, lamp 260237/1	12-7-101-52.00 Repairs & Supplies	41.94	223361	01/19/21
B-B CHAIN	CHAPPEL TRACTOR SALES, IN	12/21/20	Chains PB06373	12-7-103-52.20 Chains	4026.00	223367	01/19/21
COMCASTBU	COMCAST BUSINESS	12/23/20	HW Internet Dec20 HWAYINTDEC20	12-7-101-25.00 Internet Services	129.50	223368	01/19/21
GLOB	GLOBAL MONTELLO GROUP	12/31/20	Dec20 Gas 267159	12-7-101-51.20 Gasoline	428.52	223372	01/19/21
GURNEY	GURNEY BROS. CONSTRUCTION	12/30/20	Service to hwy vehicles 24615	12-7-101-59.00 Reclamation and Other Exp	2547.00	223376	01/19/21
FAIRFIELD	HOWARD P. FAIRFIELD, LLC	01/13/21	Cylinders, chain link 7364634	12-7-101-52.00 Repairs & Supplies	401.30	223378	01/19/21
MCMASTER	MCMASTER-CARR	01/11/21	Supplies, Hardware 51318820	12-7-101-52.00 Repairs & Supplies	37.86	223382	01/19/21
PINNACLE	Pinnacleview Equipment, I	01/11/21	Hitchpin, jack, weld IW51494	12-7-101-52.00 Repairs & Supplies	24.62	223388	01/19/21
SAFELITE	SAFELITE AUTO GLASS	01/04/21	Windshield repair DEC20	12-7-101-52.00 Repairs & Supplies	472.17	223389	01/19/21
SANEL	SANEL NAPA SPRINGFIELD	12/16/20	Headlight bulbs, 2 370538	12-7-101-52.00 Repairs & Supplies	39.98	223390	01/19/21
SANEL	SANEL NAPA SPRINGFIELD	12/16/20	Headlight bulbs, returned 370548	12-7-101-52.00 Repairs & Supplies	-39.98	223390	01/19/21
SANEL	SANEL NAPA SPRINGFIELD	01/04/21	Oil, halogen sealed beams 371238	12-7-101-52.00 Repairs & Supplies	106.73	223390	01/19/21
SANEL	SANEL NAPA SPRINGFIELD	01/04/21	Hydfluid 371242	12-7-101-52.00 Repairs & Supplies	45.00	223390	01/19/21
SANEL	SANEL NAPA SPRINGFIELD	01/04/21	Halogen sealed beams 371262	12-7-101-52.00 Repairs & Supplies	12.49	223390	01/19/21
SOUTHWOTH	SOUTHWORTH-MILTON, INC	12/29/20	Parts for Grader SVINV524400	12-7-101-52.00 Repairs & Supplies	1807.90	223393	01/19/21
STPIERRE	ST. PIERRE INC.	12/31/20	1" gravel blend 1008912	12-7-101-58.26 Gravel Purchase	3349.40	223395	01/19/21
STATELINE	State Line Truck Service	12/29/20	Service to hwy vehicles 304117	12-7-101-52.00 Repairs & Supplies	20.28	223397	01/19/21
STATELINE	State Line Truck Service	01/06/21	Service to hwy vehicles 304244	12-7-101-52.00 Repairs & Supplies	45.68	223397	01/19/21
STATELINE	State Line Truck Service	01/06/21	Service to hwy vehicles 304249	12-7-101-52.00 Repairs & Supplies	45.68	223397	01/19/21
U1ST	UNIFIRST CORPORATION	01/01/21	UCleaning 01/01/21, soap 0354550105	12-7-101-52.00 Repairs & Supplies	0.55	223400	01/19/21
U1ST	UNIFIRST CORPORATION	01/01/21	UCleaning 01/01/21, soap 0354550105	12-7-101-15.20 HWY-Uniforms & Cleaning	110.71	223400	01/19/21
U1ST	UNIFIRST CORPORATION	01/08/21	UCleaning 01/08/21, soap 0354552062	12-7-101-52.00 Repairs & Supplies	0.55	223400	01/19/21

01/15/21

Town of Weathersfield Accounts Payable

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11:02 am

Check Warrant Report # 19395 Current Prior Next FY Invoices For Fund (Highway Fund)

Finance

For Check Acct 1 (General Fund) All check #s 01/19/21 To 01/19/21

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
U1ST	UNIFIRST CORPORATION	01/08/21 UCleaning 01/08/21, soap 0354552062	12-7-101-15.20 HWY-Uniforms & Cleaning	110.71	223400	01/19/21
Report Total				17377.11		

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Town of Weathersfield Accounts Payable

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11:02 am

Check Warrant Report # 19395 Current Prior Next FY Invoices For Fund (Solid Waste)

Finance

For Check Acct 1(General Fund) All check #s 01/19/21 To 01/19/21

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
ALV	ALVA WASTE SERVICES, LLC.	12/31/20	Zero Sort December20 37344	21-7-102-45.00 Zero Sort contain &Tipp	5121.25	223356	01/19/21
ALV	ALVA WASTE SERVICES, LLC.	12/31/20	Box Rental December 37345	21-7-102-50.00 Additional Equipment	140.00	223356	01/19/21
ALV	ALVA WASTE SERVICES, LLC.	12/31/20	Hauling Dec+Container 37346	21-7-102-45.00 Zero Sort contain &Tipp	267.00	223356	01/19/21
BESTSEPTI	BEST SEPTIC SERVICE LLC	01/01/21	Jan21 TS port a potty 25090	21-7-101-45.00 Contractual Rental Expens	110.00	223360	01/19/21
BOBSTIRE	BOB'S TIRE	01/07/21	Tire recycling 598543	21-7-102-45.03 Disposal of Tires	201.00	223362	01/19/21
GOBIN	CASELLA WASTE SERVICES	12/28/20	C&D Container 12/22 0613859	21-7-101-45.26 C&D-Container Charge	1067.90	223365	01/19/21
GOBIN	CASELLA WASTE SERVICES	12/28/20	C&D Container 12/22 0613859	21-7-101-45.05 Trash-Tippage	251.13	223365	01/19/21
GOBIN	CASELLA WASTE SERVICES	12/28/20	C&D Container 12/22 0613859	21-7-101-45.26 C&D-Container Charge	287.94	223365	01/19/21
GOBIN	CASELLA WASTE SERVICES	12/28/20	C&D Container 12/22 0613859	21-7-101-45.10 C&D Tippage	251.13	223365	01/19/21
GOBIN	CASELLA WASTE SERVICES	01/01/21	C&D Container 01/21 0615184	21-7-101-45.05 Trash-Tippage	251.13	223365	01/19/21
GOBIN	CASELLA WASTE SERVICES	01/01/21	C&D Container 01/21 0615184	21-7-101-45.26 C&D-Container Charge	1228.96	223365	01/19/21
GOBIN	CASELLA WASTE SERVICES	01/01/21	C&D Container 01/21 0615184	21-7-101-45.05 Trash-Tippage	251.13	223365	01/19/21
GOBIN	CASELLA WASTE SERVICES	01/01/21	C&D Container 01/21 0615184	21-7-101-45.26 C&D-Container Charge	624.41	223365	01/19/21
GRO	GROW COMPOST OF VERMONT L	12/31/20	Compost Dec20 13201	21-7-102-45.01 Recycling Expense	598.00	223375	01/19/21

Report Total

10650.98

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09:47 am

Town of Weathersfield Payroll
Check Warrant Report #

Page 1
Payroll

Check date 01/14/2021 to 01/14/2021 Departments 111 to 111

Employee Number	Employee Name		Check Number	Check Date	Net Amount	Elec Amount
BALLAM	BALLAM, MARION J.	E	13328	01/14/21	0.00	98.28
BEARSE	BEARSE, DEFOREST D.	E	13329	01/14/21	0.00	72.05
CONGDONJ	CONGDON, JENNIFER B.	E	13331	01/14/21	0.00	167.65
DANGOF	DANGO, FLORA ANN	E	13332	01/14/21	0.00	721.19
DANIELSWI	DANIELS, WILLIAM J.	E	13333	01/14/21	0.00	948.54
ESTYLYNNE	ESTY, LYNNETTE A.	E	13335	01/14/21	0.00	377.82
GRAHAMJ	GRAHAM, JOHN J.	E	13336	01/14/21	0.00	388.34
GULNICKB	GULNICK, BRANDON W.	E	13337	01/14/21	0.00	985.91
HIERCA	HIER, CAROLYN A.	E	13338	01/14/21	0.00	201.15
HIERS	HIER, STEVE A.	E	13339	01/14/21	0.00	154.14
MCNAMARAR	MCNAMARA, ROSALIE	E	13343	01/14/21	0.00	510.19
MORANCY	MORANCY, WALTER W.	E	13346	01/14/21	0.00	908.60
MORSESTEP	MORSE, STEPHANIE J.	E	13347	01/14/21	0.00	102.11
SAVAGE	SAVAGE, OLIVIA I.		47915	01/14/21	417.49	0.00
SMITH	SMITH, STEVEN		47916	01/14/21	186.65	0.00
TERRILL	TERRILL, SUSANNE	E	13352	01/14/21	0.00	928.06
WHIDDEN	WHIDDEN, BERT C.	E	13355	01/14/21	0.00	377.31
					604.14	6941.34
					=====	=====

***7,545.48

01/15/21
09:47 am

Town of Weathersfield Payroll
Check Warrant Report #
Check date 01/14/21 to 01/14/21 Departments 121 to 121

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Payroll

Employee Number	Employee Name	Check Number	Check Date	Net Amount	Elec Amount
ESTYJO	ESTY, JOHN W.	E 13334	01/14/21	0.00	915.91
HUNTDON	HUNTLEY, DONALD A.	E 13340	01/14/21	0.00	704.76
LIVAS	LIVAS, PHILLIP A.	E 13341	01/14/21	0.00	722.78
LONGTIN	LONGTIN, ALEXANDER J.	E 13342	01/14/21	0.00	593.98
MOORER	MOORE, RAY A.	E 13345	01/14/21	0.00	817.90
PIPE	PIPE, SCOTT	E 13348	01/14/21	0.00	815.64
STAPLETON	STAPLETON, RAY E.	E 13351	01/14/21	0.00	770.45
				-----	-----
				0.00	5341.42
				=====	=====

***5,341.42

01/15/21
09:47 am

Town of Weathersfield Payroll
Check Warrant Report #
Check date 01/14/21 to 01/14/21 Departments 131 to 131

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Payroll

Employee Number	Employee Name	Check Number	Check Date	Net Amount	Elec Amount
COLEMAN	COLEMAN, GLENNA J.	E 13330	01/14/21	0.00	122.71
RICHARDMA	RICHARDSON, MARK P.	E 13349	01/14/21	0.00	695.53
RICHARDMA	RICHARDSON, MARK P.	E 13350	01/14/21	0.00	728.50
Total of 2 items for RICHARDMA				0.00	1424.03
TOPOLSKI	TOPOLSKI, JUDITH A.	E 13353	01/14/21	0.00	150.61
				0.00	1697.35
				=====	=====

***1,697.35

01/15/21
09:47 am

Town of Weathersfield Payroll
Check Warrant Report #
Check date 01/14/21 to 01/14/21 Departments 211 to 211

Page 1 of 1
Payroll

Employee Number	Employee Name		Check Number	Check Date	Net Amount	Elec Amount
MERICLE J	MERICLE, JAMES S.	E	13344	01/14/21	0.00	278.85
WATERST	WATERS, TYLER M.	E	13354	01/14/21	0.00	479.13
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					0.00	757.98
					=====	=====

*****757.98

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09:48 am

Town of Weathersfield Payroll
Check Warrant Report #
Check date 01/07/21 to 01/07/21 Departments 111 to 111

Page 1 of 1
Payroll

Employee Number	Employee Name		Check Number	Check Date	Net Amount	Elec Amount
BALLAM	BALLAM, MARION J.	E	13300	01/07/21	0.00	153.90
CONGDONJ	CONGDON, JENNIFER B.	E	13302	01/07/21	0.00	47.95
DANGOF	DANGO, FLORA ANN	E	13303	01/07/21	0.00	835.06
DANIELSWI	DANIELS, WILLIAM J.	E	13304	01/07/21	0.00	787.46
	Fringes paid via direct deposit					4000.00
ESTYLYNNE	ESTY, LYNNETTE A.	E	13306	01/07/21	0.00	329.62
GRAHAMJ	GRAHAM, JOHN J.	E	13307	01/07/21	0.00	196.92
GULNICKB	GULNICK, BRANDON W.	E	13308	01/07/21	0.00	1143.11
	Fringes paid via direct deposit					4000.00
HIERCA	HIER, CAROLYN A.	E	13309	01/07/21	0.00	250.17
HIERS	HIER, STEVE A.	E	13310	01/07/21	0.00	154.14
MCNAMARAR	MCNAMARA, ROSALIE	E	13314	01/07/21	0.00	485.01
MORANCY	MORANCY, WALTER W.	E	13317	01/07/21	0.00	908.60
MORSESTEP	MORSE, STEPHANIE J.	E	13318	01/07/21	0.00	102.11
SAVAGE	SAVAGE, OLIVIA I.		47913	01/07/21	466.23	0.00
SMITH	SMITH, STEVEN		47914	01/07/21	186.65	0.00
TERRILL	TERRILL, SUSANNE	E	13322	01/07/21	0.00	928.06
WHIDDEN	WHIDDEN, BERT C.	E	13326	01/07/21	0.00	402.99
					652.88	14725.10

**15,377.98

01/15/21
09:48 am

Town of Weathersfield Payroll
Check Warrant Report #
Check date 01/07/21 to 01/07/21 Departments 121 to 121

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Payroll

Employee Number	Employee Name	Check Number	Check Date	Net Amount	Elec Amount
ESTYJO	ESTY, JOHN W.	E 13305	01/07/21	0.00	1167.57
HUNTDON	HUNTLEY, DONALD A.	E 13311	01/07/21	0.00	877.30
	Fringes paid via direct deposit				4000.00
LIVAS	LIVAS, PHILLIP A.	E 13312	01/07/21	0.00	811.64
	Fringes paid via direct deposit				2000.00
LONGTIN	LONGTIN, ALEXANDER J.	E 13313	01/07/21	0.00	732.90
	Fringes paid via direct deposit				4000.00
MOORER	MOORE, RAY A.	E 13316	01/07/21	0.00	1015.09
	Fringes paid via direct deposit				4000.00
PIPE	PIPE, SCOTT	E 13319	01/07/21	0.00	998.74
STAPLETON	STAPLETON, RAY E.	E 13321	01/07/21	0.00	862.34
	Fringes paid via direct deposit				4000.00
STAPLETON	STAPLETON, RAY E.	E 13327	01/07/21	0.00	451.04
Total of 2 items for STAPLETON				0.00	1313.38
				0.00	24916.62

**24,916.62

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Town of Weathersfield Payroll
Check Warrant Report #
Check date 01/07/21 to 01/07/21 Departments 131 to 131

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Payroll

Employee Number	Employee Name	Check Number	Check Date	Net Amount	Elec Amount
COLEMAN	COLEMAN, GLENNA J.	E 13301	01/07/21	0.00	122.71
RICHARDMA	RICHARDSON, MARK P.	E 13320	01/07/21	0.00	695.53
TOPOLSKI	TOPOLSKI, JUDITH A.	E 13324	01/07/21	0.00	150.61
				-----	-----
				0.00	968.85
				=====	=====

*****968.85

01/15/21
09:48 am

Town of Weathersfield Payroll
Check Warrant Report #
Check date 01/07/21 to 01/07/21 Departments 211 to 211

Page 1 of 1
Payroll

Employee Number	Employee Name		Check Number	Check Date	Net Amount	Elec Amount
MERICLE J	MERICLE, JAMES S.	E	13315	01/07/21	0.00	275.47
WATERST	WATERS, TYLER M.	E	13325	01/07/21	0.00	451.71
	Fringes paid via direct deposit					2000.00
					0.00	2727.18
					=====	=====

***2,727.18