



TOWN OF WEATHERSFIELD
SELECT BOARD

Phone: 802-674-2626
Fax: 802-230-6262

MEETING AGENDA

Monday, January 4, 2021 | 06:30PM
5259 US Route 5, Ascotney, VT 05030

REMOTE PARTICIPATION (CONFERENCE CALL/ DIAL IN)

Phone Number: (646) 749-3122 | Access Code: 837-211-861

Pursuant to Governor Phil Scott's March 30, 2020 Order Suspending Certain Provisions of the Open Meeting Law, See H.681, and the Governor's March 21, 2020 order imposing strict limitation on the number of people that may gather in one place, this meeting of the Weathersfield Select Board will be conducted via remote participation to the greatest extent possible.

Specific information and the general guidelines for remote participation by members of the public and/or parties with a right and/or requirement to attend this meeting can be found on the Weathersfield website, at

http://cms2.revize.com/revize/weathersfieldvt/covid-19_resident_information/guidance_for_remote_meetings.php

For this meeting, members of the public who wish to watch the meeting may do so in the following manner:

Comcast Channel "1087" and VTEL Channel "161" on Wednesday at 6:30PM
GoToMeeting: "Live/ Real-time" – January 4, 2021 | 6:30PM
SAPATV.org – Wednesday Afternoon

In-person attendance is permitted, but every effort will be made to ensure that the public can adequately access the proceedings in real-time, via technological means. In the event that we are unable to do so, despite our best efforts, we will post on the Weathersfield website an audio or video recording, transcript or other comprehensive record of proceedings as soon as possible after the meeting.

1. Call to Order
2. Comments from Select Board/ Town Manager and Citizen on Topics not on the Agenda
3. Review minutes from previous meetings: December 21, 2020
4. Town Manager Report
5. Town Meeting Discussion
6. Revised FY22 Budget Calendar
7. Appropriations
8. FY22 Highway Department Budget
9. FY22 Town Clerk Budget
10. FY22 Listers Budget
11. FY22 Land Use Budget
12. Move next meeting from January 18th, 2021 (Martin Luther King Day) to January 19th, 2021
13. Appointments
 - a. Budget Committee
 - b. Connecticut River Joint Commission
 - c. CRJC MT Ascotney Subcommittee
 - d. Fence Viewer
 - e. Selectmen Representative to School Board
 - f. Southern Windsor County Transportation Advisory Committee
 - g. Southern Windsor/ Windham Counties Solid Waste Management District
 - h. Tree Warden
14. Warrants
15. Any other Business
16. Adjourn

TOWN OF WEATHERSFIELD, VERMONT

SELECT BOARD

**Select Board
Martin Memorial Hall
5259 Route 5, Ascutney VT
Monday, December 21, 2020
6:30 PM
REGULAR MEETING**

MINUTES

Select Board Members Present: N. John Arrison
David Fuller
Joseph Jarvis
Paul Tillman
Michael Todd

Select Board Members Absent:

Brandon Gulnick, Town Manager

Others Present (online):

Rosalie McNamara	Darrin Spaulding		
Stephanie Smith	Suzanne Terrill		
Ray Stapleton			

The Public was permitted to attend this meeting in person. Remote public participation was facilitated via the GoTo Meeting video-conferencing platform and conference calling. The number for people to join or call in to the meeting was published on the meeting agenda and on the Town's website. Mr. Gulnick monitored the calls and the video-platform while Mr. Fuller ran the meeting. The meeting was recorded.

1. Call to Order

Mr. Fuller called the meeting to order 6:33 PM.

2. Comments from Select Board and Town Manager and Citizens on Topics not on the Agenda

Mr. Fuller thanked the highway crew for their hard work during the recent storm. He urged everyone to be patient while they continue working to clear the roads.

Mr. Arrison said petitions are not required for anyone wishing to run for open elected positions. A letter of consent is required however from the Town Clerk (due January 25th). The list of positions is posted on the Town's website. Elected officials will continue to serve until replacements are elected at Town Meeting, whenever that will be held.

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Mr. Gulnick said he is in the process of scheduling meetings with both fire departments to review the contract. He said he felt he will be prepared on January 4th to review with the Board any feedback from the departments.

Mr. Gulnick said he let the Town Clerk know that the Board will be discussing Town Meeting on January 4th. Mr. Fuller said his questions regarding elections had been answered at this meeting. He said he wasn't concerned about the money articles because the Town may actually know more by May and the fiscal year doesn't end until June 30th. He believed the Board could put together budgets that will pass. He said the wild card will be the State. The funding bill just passed by Congress does not include money for States to provide aid to local governments. This could affect State aid to highway and the education fund, which in turn could affect the Town's operations as these funds help to offset the tax rate.

There were no comments from citizens.

3. Review minutes from previous meetings – December 7, 2020

Additions/corrections/deletions:

a. None

Motion: To accept the minutes of our Board meeting on December 7, 2020

Made by: Mr. Todd **Second:** Mr. Arrison

Vote: All in favor

4. Hazard Mitigation Grant Program: Project #4356-4R

Mr. Gulnick said a meeting to discuss this grant had been held several months ago. Stephanie Smith was on the call to answer any questions the Board may have relative to the terms and conditions. The Board needs to sign off on the terms and conditions so FEMA can finalize the award for this project.

Mr. Fuller asked if the current landowner was still on board with this proposal. Ms. Smith said she had not personally spoken with the owner, but the owner could withdraw from the program at any time if they chose to. This is purely voluntary. The Town could withdraw at any time as well.

Mr. Fuller reminded everyone that this project refers to the demolition of the Amsden Store with creation of a greenspace/park in its place. The building sits right on the bank of the river and there is no place for a septic system. (Mr. Fuller thought that the original system may have been located on an adjacent lot (there's a house there now). The people who bought the property were planning to renovate the building until a sudden death in the family occurred. Plans changed after that.

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Mr. Fuller said he didn't know if a bank was involved in this.

Motion: That we approve the hazard mitigation grant for 6648 Route 131

Made by: Mr. Arrison **Second:** Mr. Todd

Mr. Arrison asked if the grant amount was fixed. He said he asked because the terms state that any hazardous materials discovered during the demolition must be properly dealt with and he wanted to know who would be responsible for that added expense. Ms. Smith said we can request an extension and that the first step was to hire an appraiser to get an accurate value of the property. Asbestos usually is found during the appraisal. A more detailed survey could be requested if that were a concern. She said we can ask FEMA for more money, but they will only cover 75% of the project cost. She said she has been talking with Two Rivers Regional Planning Commission who is managing a pot of money for the match – it's possible they can cover the 25% match for this project, but because it hasn't been awarded yet she has not been able to confirm it.

Mr. Tillman asked if there is anything in this contract that falls outside the standard language. Ms. Smith said she didn't think so. She said key points in the document include:

- The Town is required to manage the grant.
- The property will end up in Town ownership.
- The Town will be required to maintain the property as green open space.

Mr. Fuller wanted to know how big the lot is, but no one had the answer on hand. Everyone agreed that it is quite small and right on the bank of the river. There is no place for a septic system and this program is a way out for the owner.

Vote: All in favor

Ms. Smith said she would be in touch with the Regional Planning Commission and the landowner. Once she receives the signed document from the Town, she will send it to FEMA so the Town can receive the award. Mr. Gulnick had the document signature-ready for the Board members to sign after the meeting.

5. Town Manager Report

Website: Mr. Gulnick said the website is in its final stages of development. The website "team" has training on January 12th. The site will go live on January 20th, 2021.

Martin Memorial Hall Hours of Operation: The Board received a copy of the 2021 Holiday Schedule. The Town Office will be open on 12/24 until 12 Noon. The same will be done on 12/31. It will be closed on Christmas and New Year's Day.

FY22 Budget Schedule:

- Highway Budget – December 21st

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- General Fund Budget – January 4th
- Solid Waste Budget – January 18th

\$900B Covid Relief Bill: There is no funding in the bill for local governments with unbudgeted COVID 19 expenses for the 2nd half of FY20.

Mr. Fuller asked if a vote from the Board was needed for the Town Office to be closed for half a day on Thursday. He said Highway is closed for the day; the Town Office is not. Mr. Gulnick said this schedule was already approved at the beginning of the year. He said the Office was originally going to be closed completely on Christmas Eve, but since the Office moved to a full five-day schedule, they decided to remain open a half day on Thursday and close all day on Friday.

Mr. Fuller said weather forecasters are calling for 47° and an inch of rain for the 24th. He predicted that the highway department would be out sanding the roads that day.

6. Small Business Relief Fund Grant Awards

Mr. Todd recused himself as he had applied for grant funds. He stepped away from the table and sat in the audience during the discussion.

Mr. Gulnick said ten applications had been received. They were as follows:

1. Ascutney Mountain Horse Farm (\$1,000)
2. Evolution Salon (\$1,000)
3. Hawks Mountain Motorcycles (\$1,000)
4. Tiny Stars Childcare/PreK (\$1,000)
5. Perkinsville Preschool and Childcare (\$1,000)
6. Sweet Sprouts Daycare (\$1,000)
7. World of Discovery Center (\$1,000)
8. Richard Strobel Tax Services (\$500)
9. JC Site Works (\$500)
10. Everett Bingham (\$500)

Mr. Gulnick recommended awarding all of the ten requests. There was no discussion.

Motion: To approve as written

Made by: Mr. Arrison **Second:** Mr. Tillman

Mr. Fuller thanked Mr. Gulnick for securing the grant and the committee who helped vet the applications.

It was noted that \$1,500 would be left over from the original \$10,000 grant. Mr. Gulnick said the balance will go into the fund for covering unbudgeted COVID-19 expenses.

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Vote: All in favor

Mr. Gulnick said the checks should go out tomorrow.

7. Finance Report

Ms. McNamara reported the budget-to-actuals for each of the departments for the month. She noted that COVID-19 expenses contribute significantly to the total expenses to date. They will be moved to the Emergency Management line item in the Fire Services Budget. In late January, these expenses will be reimbursed through the LGER grant.

Mr. Fuller felt the well-related expense should be separated out from the highway budget. It was a project undertaken by the Town to avoid litigation. The well does not serve the highway garage. Mr. Gulnick said it was an expense that was incurred a month before our contract with the well-owner expired. The contract is now over and this represents our final expense for that project. We are no longer responsible for repairs or maintenance.

Mr. Arrison said the well contamination occurred because of highway activities.

(Ms. McNamara lost contact with the meeting, so Mr. Gulnick resumed the report.)

Mr. Gulnick said he was uncomfortable reporting Fire Department expenses because he doesn't have all of the information. With the new contract, he will have the numbers. At present, AVFA handles their finances. We reimburse WWVFD for their expenses.

Mr. Fuller asked why the two sets of books couldn't be made into a single set (for the fire departments). Mr. Gulnick said there are a couple of different ways this could be done. They are two separate departments. Right now, we have a budget that consolidates the departments. One of his recommendations would be to separate each department, and each would have their own budget documents – like highway and police are separate departments. Then the Town would pay all of the bills. The numbers would go through NEMRC and the budget-to-actual reports could be generated.

Mr. Fuller said that for the last few years, WWVFD had the Town Office paying their bills. He asked if there is any transfer of money to the department if the Town was paying the bills as they occurred. Mr. Gulnick said there is a separate budget document that leads to this budget document. Because it's complicated, it was agreed to wait until the general fund budget discussion to clarify. Mr. Gulnick said he would present an option with a consolidated budget and an option with them separated.

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Again, in the fire department report, communications show as 158%. Mr. Gulnick said this includes the Emergency Management line. This line is at 3,113% and that's not even all of our COVID expenses. All the COVID expenses must be extracted from other budgets and pulled into the Emergency Management line.

Mr. Fuller suggested handling COVID expenses in the same manner as Irene expenses were – as a separate line. He said the Emergency Management line is normally only \$300-\$600 in any given year and to put these expenses there looked “foolish” in his opinion. He said to handle it similar to a grant. He said the \$50,000 grant we had already received should not be mixed in with the operating budget.

Mr. Gulnick said that he felt all COVID expenses should be booked to the Emergency Management line. The grant would zero out the expenses. The report will show all of the individual expenses booked to that line. It is preferable to having the expenses scattered across all of the other budgets.

Mr. Fuller was concerned that such reporting would skew the budget and be confusing in future years. Mr. Tillman said there is ample space for notes in the budget document that could be used to explain the expenses. Mr. Gulnick convinced the Board that this was the simplest method of tracking the COVID expenses and grant income.

The report indicated that AVFA expenses were at 0%. After discussing it with Chief Spaulding, it appeared that AVFA had not been paid their first quarterly stipend. Mr. Gulnick said he would look into that immediately.

8. Appropriations

Ms. Terrill was available online to discuss the list of requests. She noted that Windsor County Mentors is asking for \$480 (same as last year) but it didn't show on the report.

There was much discussion about how appropriations are made from year to year. Because there was too much confusion, it was agreed to continue the discussion when the general fund budget is being discussed. The Board asked to have the Board's policy on hand at that time.

9. Proposed FY22 Highway department Budget

The highway budget has been level funded. It has absorbed the grader and dump truck lease and interest payments. State aid to highway was based on the average of FY18-FY20 figures (these numbers are usually received after Town Meeting).

Highway service to the water district was removed from this budget. Olivia Savage replaced Alex Longton as the water operator apprentice.

The budget includes a 2% increase in pay for the personnel.

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\$54,145 was saved in insurance benefits because two employees took the opt-out and the employee/employer contribution was increased to 14%.

Covered bridge and other insurances increased.

The IT services line is not certain at this time. Mr. Gulnick is meeting with CCI tomorrow to review the contract. The contract has been extended to give the Town and CCI time to work out details. Ten laptops are being added to the contract (one of which will go to highway) which may result in an additional increase.

The equipment-maintenance-repairs-and-supplies line was reduced because we purchased the grader maintenance plan. The warranty will cover unanticipated repairs. The cost of the maintenance plan and warranty was broken out separately. They are each 1/7th of their total respective amounts. These two lines plus the maintenance line together equal the amount budgeted last year for the single equipment-maintenance-repairs-and-supplies line.

The equipment line was lowered from \$7500 to \$2500 on the grounds that we don't have any large equipment purchases this year.

Paving was reduced by half (one day of crack-sealing instead of two).

Summer mowing was increased by \$2,000.

Mr. Fuller questioned having the guard rail budget at \$0. He said he has seen sections of rail that have been damaged by accidents but not removed or repaired. He thought guard rails should perhaps be something we take a section at a time. He did not think a zero budget was appropriate.

Mr. Gulnick agreed. He said he wasn't aware of the broken guard rails. He said he would discuss it with Mr. Stapleton.

Mr. Todd spoke to the "Reclamation and Other Exp" line where there is a note stating, "This money should be moved to reserve if not used." Mr. Stapleton said this money is for reclamation of the Bow pit. He said this money needs to be saved up in an account. He said there should be a sum of money somewhere as this money has been budgeted every year for 8-10 years, but not used. He surmised that it must be sitting in the fund balance.

Mr. Fuller said we should be doing reclamation every year to avoid issues with 250. Mr. Stapleton said he has been conversing with the 250 office – reclamation of the pit is to be done in phases. Once section six is completed, sections 4-6 have to be reclaimed. The terms are defined in the Act 250 permit. Mr. Stapleton says he meets with the 250 office every year and lets them know when he opens a new section.

It was agreed that a reserve account needs to be set up to hold the annual allotment.

Mr. Fuller said that while \$2500 may have been budgeted every year, it has not

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accumulated anywhere. The money has been absorbed into the operating budget each year as there was no means in place with which to reserve it.

The gravel and chloride budgets are the same as last year.

Mr. Arrison suggested putting the reclamation funds into the nonmotorized reserve account rather than creating a new reserve account.

Mr. Fuller asked how much was currently in each of the highway reserve accounts in light of the fact that we just bought a truck and grader. \$33,000 was put in reserve in last year's highway budget. \$40,000 was added when the old truck was sold. Funds were then taken out for the new truck and the grader. There is \$33,000 in this budget for (as a separate article) for equipment reserves.

Mr. Fuller said there was an audited surplus of \$100,000 in highway. He said we used \$50,000 of it to help pay for the grader. He asked where the remaining \$50,000 was. Mr. Gulnick said we used \$39,000 of it to pay for the truck. He said it is not in this budget – that he and Mr. Hier will be discussing this tomorrow. He said the auditors had a different opinion on the surplus.

(On a side note – we have a draft audit and Mr. Gulnick and Ms. McNamara are working on the executive summary of it.)

Mr. Gulnick said he would feel more comfortable answering Mr. Fuller's question after his meeting with Mr. Hier. He said the auditors currently show we are \$97,246 in the red. Mr. Stapleton said that matches the amount of the fund balance from last year. Both he and Mr. Gulnick think this is just a line-item mistake.

It was agreed to wait until Mr. Gulnick has a solid report before going any further.

Mr. Arrison expressed dissatisfaction with the current auditors' timeliness and asked when their contract is up.

Mr. Fuller expressed frustration that now the highway budget is being pushed into January 4th and once again the Board does not have the information it needs from the auditors. He had been ready to adopt the budget that was presented at this meeting with the recommendation that the \$60,000 from the surplus be put into the reserves and now they can't.

Mr. Gulnick said the auditors' contract has expired and will be put out to bid on the new website on January 21st.

Mr. Stapleton thanked his crew for all their hard work during the storm. They did an awesome job. The Town received between 40 and 48 inches of snow.

10. Errors and Omissions Certificate

Motion: To approve the Errors and Omissions Certificate from the Listers for 2020

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Made by: Mr. Jarvis **Second:** Mr. Arrison

Discussion: Mr. Arrison called into question how some of the numbers were presented – some that seemed as though should be negative were not bracketed to indicate that. Mr. Tillman asked why there were only two lister signatures on the Certificate. Mr. Gulnick said two represents a majority of the total, so it is acceptable.

Mr. Fuller asked that the minutes reflect that the Board has found that some of the figures are in the positive and others are in the negative and they may affect the Grand List appropriately but they are not that well documented (on the Certificate).

Amendment to the motion: Mr. Arrison amended his motion to add, “with clarifications of additions and subtractions”.

Vote: All in favor

11. Chain of Command Discussion

This item was requested by Mr. Fuller. His presentation was unclear given the nature of events to which he referred, but in essence he stated that everything goes through the Town Manager.

12. 2014 Purchase and Sale Agreement

Mr. Gulnick mailed a letter to Mrs. Abbott on December 14th in which he requests a meeting to discuss the situation. He has not yet heard back, but that could be due to mail delays. He said he will wait until the end of the year.

13. Appointments

No appointments were requested or made.

14. Approve Warrants

Motion: To approve the warrants for 12/21/20 as follow:

General Funds	Operating Expenses	\$10,941.69
	Payroll	\$14,012.40
Highway Fund	Operating Expenses	\$16,972.07
	Payroll	\$8,357.51
Solid Waste Management Fund		
	Operating Expenses	\$12,791.83
	Payroll	\$1,539.33
Library	Operating Expenses	\$0.00
	Payroll	\$1,895.85
Grants	Operating Expenses	\$17,185.50

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Special Revenue Operating Expenses \$0.00

Fire Gear \$930.00

Long Term Debt

Grand Totals Operating Expenses \$58,821.09

Payroll \$25,805.09

Made by: Mr. Arrison **Second:** Mr. Jarvis

Vote: All in favor

15. Any Other Business

At 8:35 PM, Mr. Fuller called for an executive session for personnel.

Motion: To enter executive session for personnel

Made by: Mr. Arrison **Second:** Mr. Jarvis

Vote: All in favor

The Board came out of executive session at 8:45 PM. No action was taken.

16. Adjourn

Motion: To adjourn the meeting

Made by: Mr. Arrison **Second:** Mr. Todd

Vote: All in favor

The meeting adjourned at 8:46 PM.

Respectfully submitted,

deForest Bearse

WEATHERSFIELD SELECTBOARD

N. John Arrison, Selector

David Fuller, Chairperson

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SELECT BOARD

Joseph Jarvis, Clerk

Paul Tillman

Michael Todd, Vice- Chairperson

DRAFT



Town of Weathersfield

5259 US ROUTE 5 | P.O. BOX 550 | WEATHERSFIELD, VT 05030 | P (802) 674-2626 | F (802) 674-2117

Brandon W. Gulnick
Town Manager

December 31, 2020

Weathersfield Select Board
5259 US Route 5
Ascutney, VT 05030

Re: FY22 Proposed Budget Calendar

Dear Select Board Members & Weathersfield Residents:

Our Administration is in the process of assembling a Budget Proposal for FY22. As demonstrated in the FY22 Budget Proposal in this Select Board Packet, we will keep a similar trend for the remaining budgets, which includes an executive summary for each department, a 5-year Budget history and Variance analysis, and Wage & Compensation studies. Historically, the Fire Departments were budgeted for under one (1) consolidated budget. Moving forward, we are splitting this budget per department and absorbing the expenses within these documents to transparently account for the use of their allocation funding.

Proposed Calendar

December 21, 2020	
	First Pass – Highway Department Budget
January 4, 2021	
	Second Pass – Highway Department Budget
	Town Clerks Budget
	Listers Budget
	Land Use Budget
January 19, 2021	
	Finance Budget
	Administration Budget
	Police Department Budget
	Library Budget
February 1, 2021	
	AV Fire Department Budget
	WWV Fire Department Budget
February 15, 2021	
	Solid Waste Budget

If you have any questions or concerns, please do not hesitate to contact me.

Respectfully,

Brandon Gulnick
Town Manager

Town of Weathersfield

FY 2022 Appropriations

Account Number	Name	FY 2022 Amounts Requested	Last Year	
11-9-901-90.01	American Red Cross	250.00	250.00	
	Big Heavy World	250.00		
	Cover Home Repair Inc			
	Friends of the Meeting House	1,000.00	1,000.00	
11-9-901-90.30	Green Mt RSVP	300.00	300.00	
11-9-901-90.67	Green Up Vermont	120.00	150.00	
	Health Care & Rehabilitation Services of Southeastern Vermont	2,683.00	2,683.00	
	M.A.P.P.	450.00	450.00	
11-9-901-90.20	Meals on Wheels	400.00	400.00	
11-9-901-90.10	Senior Solutions - Council on Aging for Southeastern VT	450.00	450.00	
11-9-901-90.69	The MOOver Rockingham - formerly SEVT the Current	125.00	125.00	
	Vermont Adult Learning	300.00	300.00	
11-9-901-90.50	Vermont Association for the Blind and Visually Impaired (VABVI)	750.00	750.00	
11-9-901-90.35	Southeastern Vermont Community Action (SEVCA)	1,500.00	1,500.00	
	Vermont Family Network	500.00	500.00	
	Vermont Rural Fire Protection Task Force	100.00	100.00	
11-9-901-90.60	Visiting Nurse and Hospice of Vt and NH (VNAVNH)	12,100.00	12,100.00	
11-9-901-90.65	Volunteers in Action	360.00	360.00	
11-9-901-90.55	VT Ctr Independent Living	185.00	185.00	
11-9-901-90.85	Windsor County Youth Services - MISSING 990 & request form		N/A	
	WISE	500.00	500.00	
	Windsor County Mentors			
FY 2020 Total		22,323.00	22,103.00	

* Appropriations were paid out 8/05/2019

TOWN OF WEATHERSFIELD, VERMONT

SOCIAL SERVICES POLICY

I. Authority

This policy is adopted pursuant to the authority granted in Title 24, Section 872 of the Vermont Statutes Annotated.

II. Purpose

To promote transparency, accountability and equitable practices in consideration and distribution of Weathersfield funds to area nonprofits.

III. Policy

The Board of Selectors will consider yearly financial requests from area nonprofits, which can demonstrate the delivery of direct programs and services to Weathersfield residents. All funding requests will be considered and voted on by the Selectors, following a review of the request and submitted documentation, and a question and answer opportunity with the requesting organization at a warned Selectors' meeting. Approved funding requests under \$500 will be included in the proposed general fund budget. Requests of \$500 or greater will require inclusion on the Town Meeting Warning and a majority vote in support of the request. All applications and required documentation will be available for inspection at any time by community members at the town office.

IV. Procedures

A. *Announcement and Application*

The Town will publish an announcement on its website in early August of each year, which will outline the policy, procedures and application deadline. Hard copy applications may be obtained in person during regular hours. All applications will be due 60 days beyond the day of initial announcement.

Applications received after the stated deadline, or incomplete applications, will be determined ineligible for funding. Submission of a complete and timely application is not guaranteed funding.

Application packages will include the following:

1. Application Request for Funding
2. 501c3 IRS Determination Letter
3. Most recently completed IRS 990 or 990EZ
4. Most recently reconciled financial statements
5. Current fiscal year operating budget & program budget for which funding is sought
6. Current list of Board/Trustee members

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SOCIAL SERVICES POLICY

B. Presentation and Review

All requests for funding will be reviewed by the Selectors. A question/answer opportunity will be scheduled during a regularly warned Selectors' meeting. Organizations are expected to provide a spokesperson to present the funding request and answer any questions about the advantages of the program and need, diversity of funding, financial stability and clear outcome-based goals to serve Weathersfield residents.

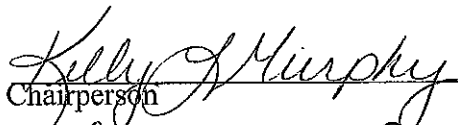
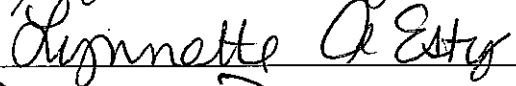

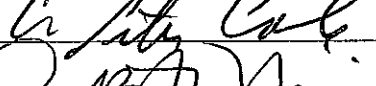
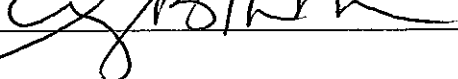
Approved requests are valid for two years. Subsequent funding will require yearly submission and compliance with all requirements. All funding requests will receive notification of approval or denial from the Town Manager. If approved, a one-time payment will be arranged. An informal report of achievements and unanticipated challenges serving Weathersfield residents will be required prior to an application for future funding.

All submitted documentation by the organization will be made available for voter review throughout the year.

VI. Effect

No section of this policy shall be construed to supersede or replace any Vermont Statute.

This policy is hereby adopted by the Selectors of the Town of Weathersfield, Vermont, this the 5th day of September 2017, and is effective as of this date until amended or repealed.


Chairperson





TOWN OF WEATHERSFIELD



PROPOSED BUDGET

FISCAL YEAR JULY 1, 2021 TO JUNE 30, 2022

Draft #2 | 12.31.2020

Weathersfield Select Board

David Fuller, Chair
Michael Todd, Vice Chair
Joseph Jarvis, Clerk
Paul Tillman, Member
John Arrison, Member

Town Manager's Office

Brandon Gulnick
Susanne Terrill
Olivia Savage

Finance

Rosalie McNamara
Steve Hier

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Page	Library Revenues & Expenses / Variance
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Page	Police Department Revenues & Expenses / Variance
Page	WWVFD Executive Summary
Page	WWVFD Revenues & Expenses / Variance
Page	AV Fire Department Executive Summary
Page	AV Fire Department Revenues & Expenses / Variance
Page	Solid Waste Executive Summary
Page	Solid Waste Revenues & Expenses / Variance

Attachments

- Attachment A – FY22 Highway Department Budget
- Attachment B – FY22 Town Clerk Budget
- Attachment C – Wage & Compensation Study – Town Clerk
- Attachment D – FY22 Listers Budget
- Attachment E – Wage & Compensation Study – Listers
- Attachment F – FY22 Land Use Budget
- Attachment G – Wage & Compensation Study – Land Use Administrator

Tentative Budget Review Calendar

<u>Fund</u>	<u>Department</u>	<u>Date</u>
Highway Fund		
	Highway Department	12/21/20 & 01/04/2021
General Fund		
	Administration	01/19/2021
	Listers	01/04/2021
	Land Use	01/04/2021
	Police Department	01/19/2021
	AVFD	02/01/2021
	WWVFD	02/01/2021
	Town Clerk	01/04/2021
	Finance	01/19/2021
	Library	01/19/2021
Enterprise Fund		
	Solid Waste	02/15/2021

Highway Department Executive Summary

Due to the State of Emergency the Highway Department is proposing the same tax revenue as FY22. As you will see on Page 4 of this proposal the Highway Department anticipates a \$1,487 increase in State Aid to Highway and a \$23 increase in Permit Revenue. Revenue from other departments decreased by \$1,700 because the Highway Department will no longer contract its employees to conduct Water Operator duties and responsibilities to the Ascutney Water District. The cumulative Fund Balance as of June 30, 2020 for this Department is \$211,257.

There are some fluctuations in expenses which allowed us to absorb our debt service from purchasing the Motor Grader and Dump Truck. Personnel expenses decreased by \$24,303, Office expenses decreased \$185, Utilities decreased by \$158, Highway Garage & Truck Expenses decreased by \$10,000, and Road Materials & Repairs decreased by \$2,500. Our debt service increased by \$38,049, which includes a \$17,575 payment for the 2021 Dump Truck and a \$16,429 payment for the 2021 Motor Grader. The interest has also been accounted for in this budget. There were no variances in Fees & Permits nor in reserves. This budget includes no decreases/additions in the number of workers.

**See Attachment A
[FY22 Highway Department Budget]**

**See Pages 4 – 6
[Revenues & Expenses / Variance – Highway Department]**

Highway Department Revenues Overview

Revenues FY18 – FY22

Local Tax Revenue

Fiscal Year	Actual / Approved	Proposed	Variance
FY18	857,736 /		
FY19	922,053 /		64,317
FY20	947,632 /		25,579
FY21	/ 946,770		(862)
FY22		946,770	0

State Aid to Highway

Fiscal Year	Actual / Approved	Projected	Variance
FY18	142,805 /		
FY19	142,802 /		(3)
FY20	146,340 /		3,538
FY21	/ 142,000		(4,340)
FY22		143,487	1,487

Permit Revenue

Fiscal Year	Actual	Projected	Variance
FY18	285 /		
FY19	280 /		(5)
FY20	340 /		140
FY21	/ 281		(59)
FY22		304	23

Service to Other Departments

Fiscal Year	Actual	Projected	Variance
FY18	41,371 /		
FY19	27,987 /		(13,384)
FY20	36,120 /		8,133
FY21	/ 34,750		(1,370)
FY22		33,050	(1,700)

Fund Balance

Fiscal Year	Actual	Projected	Variance
FY19	97,845 /		
FY20	117,756 /		19,911
FY21	211,257		93,501
FY22		TBA	

Total Revenue: \$1,367,868
Includes 33K Proposed Reserve + Fund Balance

Highway Department Expenditures Overview

Expenses FY18 – FY22

Personnel

Fiscal Year	Actual / Approved	Proposed	Variance
FY18	551,205 /		
FY19	567,680 /		16,475
FY20	563,213 /		(4,467)
FY21	/ 594,998		31,785
FY22		570,695	(24,303)

Office

Fiscal Year	Actual / Approved	Proposed	Variance
FY18	34,035 /		
FY19	29,969 /		(4,066)
FY20	30,354 /		385
FY21	/ 30,406		
FY22		30,221	(185)

Utilities

Fiscal Year	Actual / Approved	Proposed	Variance
FY18	5,800 /		
FY19	6,778 /		978
FY20	5,117 /		(1,661)
FY21	/ 6,435		1,318
FY22		6,277	(158)

Highway Garage & Truck Expenses

Fiscal Year	Actual / Approved	Proposed	Variance
FY18	150,797 /		
FY19	133,464 /		(17,333)
FY20	151,399 /		17,935
FY21	/ 160,500		9,101
FY22		150,500	(10,000)

Road Material & Repairs

Fiscal Year	Actual / Approved	Proposed	Variance
FY18	201,518 /		
FY19	251,450 /		49,932
FY20	407,769 /		156,769
FY21	/ 253,000		(154,769)
FY22		250,500	(2,500)

Fees & Permits

Fiscal Year	Actual / Approved	Proposed	Variance
FY18	18 /		
FY19	1,990 /		1,972
FY20	1,590 /		(400)
FY21	/ 1,350		(240)
FY22		1,350	0

Debt Service

Fiscal Year	Actual / Approved	Proposed	Variance
FY18	260,666 /		
FY19	100,217 /		(160,449)
FY20	68,717 /		(31,500)
FY21	/ 77,112		8,395
FY22		115,161	38,049

Fund Balance

Fiscal Year	Actual / Approved	Total Accumulated	Variance
FY19	97,845 /		
FY20	117,756 /		19,911
FY21		211,257	93,771
FY22		TBA	

Reserves

Fiscal Year	Actual / Approved	Proposed	Variance
FY19	57,308 /		
FY20	1,045 /		(56,263)
FY21	33,000		31,955
FY22		33,000	0

Total Expenses: \$1,367,867
(Includes 33K Proposed Reserve & Fund Balance)

Town Clerk Executive Summary

Due to the State of Emergency the Town Clerk's Office is proposing a \$1,735 decrease in tax revenue for FY22. As demonstrated on Page 8 of this proposal, the Town Clerks Office anticipates a \$2,970 increase in Operating Revenue. There is no variance in revenues for Computerization, Vault Fee, nor Other.

Personnel expenses have increased by \$733. Office expenses increased by \$3,973 because NEMRC & IT Services were added to the Town Clerks budget. Historically, the Admin budget accounted for NEMRC & IT Services in total. Moving forward, the cost of these services will be spread out across the offices that use these services.

**See Attachment B
[FY22 Town Clerk Budget]**

**See Attachment C
[Wage & Compensation Study]**

**See Pages 8 – 9
[Revenues & Expenses / Variance – Town Clerks Office]**

Town Clerk Revenues Overview

Revenues FY18 – FY22

Tax Revenue

Fiscal Year	Actual / Approved	Proposed	Variance
FY18	73,508 /		
FY19	78,337 /		4,829
FY20	66,320 /		(12,017)
FY21	/ 74,154		7,834
FY22		75,889	1,735

Operating Revenue

Fiscal Year	Actual / Approved	Projected	Variance
FY18	19,088 /		
FY19	16,859 /		(2,229)
FY20	25,360 /		8,501
FY21	/ 20,690		(4,670)
FY22		23,660	2,970

Computerization Revenue

Fiscal Year	Actual / Approved	Projected	Variance
FY18	21,818 /		
FY19	5,648 /		(16,170)
FY20	11,138 /		5,490
FY21	/ 8,600		(2,538)
FY22		8,600	0

Vault Fee Revenue

Fiscal Year	Actual / Approved	Projected	Variance
FY18	4,513 /		
FY19	4,082 /		(431)
FY20	4,173 /		91
FY21	/ 6,000		(1,827)
FY22		6,000	0

Other Revenue

Fiscal Year	Actual	Projected	Variance
FY18	0 /		
FY19	26 /		26
FY20	7 /		(19)
FY21	/ -		-
FY22		-	-

Total Revenue: \$114,149

Total Variance: 1,735

Town Clerk Expenditures Overview

Expenses FY18 – FY22

Personnel

Fiscal Year	Actual / Approved	Proposed	Variance
FY18	86,005 /		
FY19	78,848 /		(7,157)
FY20	82,543 /		3,695
FY21	/ 85,009		2,466
FY22		85,742	733

Office

Fiscal Year	Actual / Approved	Proposed	Variance
FY18	6,591 /		
FY19	6,793 /		(202)
FY20	4,784 /		(2,009)
FY21	/ 10,145		5,356
FY22		14,118	3,973

Computerization

Fiscal Year	Actual / Approved	Proposed	Variance
FY18	17,980 /		
FY19	9,548 /		(8,432)
FY20	15,291 /		5,743
FY21	/ 7,640		(7,651)
FY22		7,640	0

Vault Expenses

Fiscal Year	Actual / Approved	Projected	Variance
FY18	8,351 /		
FY19	9,263 /		912
FY20	4,181 /		(5,082)
FY21	/ 6,000		1,819
FY22		6,000	0

Transfer to Rabies

Fiscal Year	Actual / Approved	Projected	Variance
FY18	- /		
FY19	500 /		500
FY20	200 /		(300)
FY21	/ 650		450
FY22		650	0

Total Expenses: \$114,149

Total Variance: \$1,735

**Listers Office
Executive Summary**

The Listers Office is proposing a \$24,864 increase in Tax Revenue to operate the Listers Office in FY22 and this office anticipates a \$139 increase in Act 60 Listers Revenue.

Personnel expenses for this department have increased by \$11,744. Due to the Listers Office reorganizing, Lister 1 is proposing to work 10 hours per week, Lister 2 is proposing to work 32 hours per week, and Lister 3 is proposing to work 4 hours per week. As you know, when an employee moves from part-time to full-time benefits must be offered. Considering the differences in hours amongst the listers we decided to break-out the listers line to includes lines for Lister 1, Lister 2, and Lister 3.

Office expenses have also increased for this department. Similar to the Town Clerk's Office, NEMRC & IT Services were distributed across the departments that use these services. As noted above, the full expense of these services was historically expensed to the Admin budget. Other expenses contributing to the increase in expenses within this department includes \$6,000 for Town Parcel Mapping.

**See Attachment D
[FY22 Listers Budget]**

**See Attachment E
[Listers Wage & Compensation Study]**

**See Page 11
[Revenues & Expenses / Variance – Listers Office]**

**Listers Office
Revenues Overview**

Revenues FY18 – FY22

Tax Revenue

Fiscal Year	Actual / Approved	Projected	Variance
FY18	42,386 /		
FY19	42,333 /		(53)
FY20	29,902 /		(17,947)
FY21	/ 42,235		12,333
FY22		67,099	24,864

Act 60 – Listers Revenue & Penalty for Late Homestead

Fiscal Year	Actual / Approved	Projected	Variance
FY18	14,226 /		
FY19	17,704 /		3,478
FY20	15,742 /		(1,962)
FY21	/ 18,861		3,119
FY22		19,000	139

Total Revenues: \$86,099

Total Variance: \$25,142

Expenses

Personnel

Fiscal Year	Actual / Approved	Proposed	Variance
FY18	38,692 /		
FY19	36,493 /		(2,199)
FY20	37,945 /		1,452
FY21	/ 43,455		5,510
FY22		55,199	11,744

Office Expenses

Fiscal Year	Actual / Approved	Proposed	Variance
FY18	17,745 /		
FY19	21,534 /		3,789
FY20	7,699 /		(13,835)
FY21	/ 17,641		9,942
FY22		30,900	13,259

Total Expenses: \$86,099

Total Variance: \$25,142

**Land Use Office
Executive Summary**

The Land Use Office is proposing an \$8,865 increase in Tax Revenue and anticipates a \$156 increase in Zoning Permits Income. As demonstrated on pages 13-14, personnel expenses for this department increased by \$10,821 to move the Land Use Administrator from 25 hours per week to 33.5. This increase in hours was voted unanimous in favor by the Weathersfield Planning Commission. Due to the Land Use Administrators previous role in the United States Military, no benefits need to be budgeted for this increase in hours. Other variances include a \$100 increase in office expenses and a \$100 increase in Commission & Dues. This office decreased legal expenses by \$2,000 due to the current Land Use Administrators legal education and license to practice law in the State of Vermont.

**See Attachment F
[FY22 Land Use Budget]**

**See Attachment E
[Land Use Wage & Compensation Study]**

**See Pages 13-14
[Revenues & Expenses / Variance – Land Use Office]**

Land Use Office Revenues Overview

Revenues FY19 – FY22

Tax Revenue

Fiscal Year	Actual / Approved	Projected	Variance
FY19	52,656 /		
FY20	37,146 /		(15,510)
FY21	/ 49,174		12,028
FY22		58,039	8,865

Permits, Fines, and Penalties

Fiscal Year	Actual / Approved	Projected	Variance
FY19	5,586 /		
FY20	4,291 /		1,295
FY21	/ 5,594		1,303
FY22		5,750	156

Total Revenue: \$63,789

Total Variance: \$9,021

Expenses FY19 – FY22

Personnel

Fiscal Year	Actual / Approved	Projected	Variance
FY19	48,252 /		
FY20	31,408 /		(16,844)
FY21	/ 41,587		10,179
FY22		52,408	10,821

Office

Fiscal Year	Actual / Approved	Projected	Variance
FY19	691 /		
FY20	965 /		274
FY21	/ 2,550		1,585
FY22		2,650	100

Commission & Dues

Fiscal Year	Actual / Approved	Projected	Variance
FY19	3,917 /		
FY20	3,646 /		(271)
FY21	/ 4,131		485
FY22		4,231	100

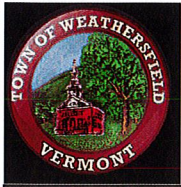
Legal

Fiscal Year	Actual / Approved	Projected	Variance
FY19	5,382 /		
FY20	5,419 /		37
FY21	/ 6,500		1,081
FY22		4,500	(2,000)

Total Expenses: \$63,789

Total Variance: \$9,021

Meeting date January 4, 2021
 AP warrant date 01/04/21
 Payroll warrant date 1 12/24/20
 Payroll warrant date 2 12/31/20



TOWN OF WEATHERSFIELD, VERMONT

Warrants for Meeting of January 4, 2021

	Check Date	Payroll	Operating Expenses
General Fund			
	12/24/2020	\$7,146.15	
	12/31/2020	\$7,089.96	
AP	1/4/2021		\$10,941.69
Total		<u>\$14,236.11</u>	<u>\$10,941.69</u>
Highway Fund			
	12/24/2020	\$5,990.49	
	12/31/2020	\$6,399.35	
AP	1/4/2021		\$14,980.15
		<u>\$12,389.84</u>	<u>\$14,980.15</u>
Solid Waste Mgmt Fund			
	12/24/2020	\$828.69	
	12/31/2020	\$777.77	
AP	1/4/2021		\$2,085.67
Total		<u>\$1,606.46</u>	<u>\$2,085.67</u>
Library			
	12/24/2020	\$953.80	
	12/31/2020	\$984.71	
Library Fundraising	1/4/2021		\$900.00
Total		<u>\$1,938.51</u>	<u>\$900.00</u>
Grants			
Special Revenue			
Fire Gear AVFD			
Long Term Debt			
Grand Totals		\$30,170.92	\$28,907.51

Selector

To the Treasurer of the Town of Weathersfield, we hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$59,078.43. Let this be your order for the payments of these amounts.

12/31/20

Town of Weathersfield Accounts Payable

Page 1 of 4

12:05 pm

Check Warrant Report # 19389 Current Prior Next FY Invoices For Fund (General Fund)

Finance

For Check Acct 1(General Fund) All check #s 01/04/21 To 01/04/21

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
AFLAC	AFLAC	12/03/20	Payroll Transfer PR-12/03/20	11-2-011-10.00 AFLAC	73.33	223297	01/04/21
AFLAC	AFLAC	12/03/20	Payroll Transfer PR-12/03/20	11-2-011-14.10 Insurance Prem Liability	26.04	223297	01/04/21
AFLAC	AFLAC	12/10/20	Payroll Transfer PR-12/10/20	11-2-011-10.00 AFLAC	73.33	223297	01/04/21
AFLAC	AFLAC	12/10/20	Payroll Transfer PR-12/10/20	11-2-011-14.10 Insurance Prem Liability	26.04	223297	01/04/21
AFLAC	AFLAC	12/17/20	Payroll Transfer PR-12/17/20	11-2-011-10.00 AFLAC	73.33	223297	01/04/21
AFLAC	AFLAC	12/17/20	Payroll Transfer PR-12/17/20	11-2-011-14.10 Insurance Prem Liability	26.04	223297	01/04/21
AFLAC	AFLAC	12/24/20	Payroll Transfer PR-12/24/20	11-2-011-10.00 AFLAC	73.33	223297	01/04/21
AFLAC	AFLAC	12/24/20	Payroll Transfer PR-12/24/20	11-2-011-14.10 Insurance Prem Liability	26.04	223297	01/04/21
AFLAC	AFLAC	12/31/20	Payroll Transfer PR-12/31/20	11-2-011-10.00 AFLAC	73.33	223297	01/04/21
AFLAC	AFLAC	12/31/20	Payroll Transfer PR-12/31/20	11-2-011-14.10 Insurance Prem Liability	26.04	223297	01/04/21
APPLE	APPLE INC	12/21/20	COVID ipads AE08235979	11-7-205-31.00 Emergency Management	1810.00	223299	01/04/21
APPLE	APPLE INC	12/29/20	COVID ipads AE08450660	11-7-205-31.00 Emergency Management	4150.00	223299	01/04/21
AFD#2 WAT	ASCUTNEY FIRE DISTRICT#2	12/29/20	Reimbursement 12/20 REIMCREDITCA	11-7-101-20.00 GF-Office Supplies	242.86	223300	01/04/21
AFD#2 WAT	ASCUTNEY FIRE DISTRICT#2	12/29/20	Reimbursement 12/20 REIMCREDITCA	11-7-206-30.00 AVFD Funding	206.20	223300	01/04/21
ASCUTNEY	ASCUTNEY MARKET	12/31/20	Gift cards, 4 GIFTCARD20	11-7-101-26.50 GF-Awards and Recognition	200.00	223301	01/04/21
ASCUTHAIR	ASCUTNEY'S COUNTRY HAIR S	12/28/20	Gift Cards 868351	11-7-101-26.50 GF-Awards and Recognition	100.00	223302	01/04/21
BUSYB	BUSYB GOAT FARM	12/23/20	Gift certificates 116	11-7-101-26.50 GF-Awards and Recognition	100.00	223304	01/04/21
COLONI	COLONIAL LIFE	12/03/20	Payroll Transfer PR-12/03/20	11-2-011-14.10 Insurance Prem Liability	41.82	223307	01/04/21
COLONI	COLONIAL LIFE	12/10/20	Payroll Transfer PR-12/10/20	11-2-011-14.10 Insurance Prem Liability	41.82	223307	01/04/21
COLONI	COLONIAL LIFE	12/17/20	Payroll Transfer PR-12/17/20	11-2-011-14.10 Insurance Prem Liability	41.82	223307	01/04/21
COLONI	COLONIAL LIFE	12/24/20	Payroll Transfer PR-12/24/20	11-2-011-14.10 Insurance Prem Liability	41.82	223307	01/04/21
COLONI	COLONIAL LIFE	12/31/20	Payroll Transfer PR-12/31/20	11-2-011-14.10 Insurance Prem Liability	41.82	223307	01/04/21
COMCASTBU	COMCAST BUSINESS	12/30/20	Library internet Dec20 LIBINT1220	11-7-601-31.00 Library-Telephone	78.94	223308	01/04/21
COMCASTBU	COMCAST BUSINESS	12/30/20	MMH internet Dec20 MMHINT1220	11-7-101-31.00 GF-Telephone	320.79	223308	01/04/21
COTTSYSYE	COTT SYSTEMS	12/18/20	Monthly hosted solution 138069	11-7-103-24.00 TC-Land Rec computer. Lea	345.00	223309	01/04/21

12/31/20

Town of Weathersfield Accounts Payable

Page 2 of 4

12:05 pm

Check Warrant Report # 19389 Current Prior Next FY Invoices For Fund (General Fund)

Finance

For Check Acct 1(General Fund) All check #s 01/04/21 To 01/04/21

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
DINGEE	DINGEE MACHINE CO.	12/21/20	AC connector kit 8744	11-7-207-53.10 WWVFD Fire Equip Repair	145.32	223310	01/04/21
LYNNETTE	ESTY, LYNNETTE	12/28/20	Mileage 11/20 + Postage MILEAGEDEC20	11-7-104-29.00 Expense Reimbursement	18.30	223311	01/04/21
EXITATE	EXIT ATE RESTAURANT	12/31/20	Gift cards, 3 GIFTCARD20	11-7-101-26.50 GF-Awards and Recognition	150.00	223312	01/04/21
GALLS	GALLS, LLC	12/21/20	Mask 017224175	11-7-205-31.00 Emergency Management	35.47	223313	01/04/21
GALLS	GALLS, LLC	12/21/20	Mask 017226110	11-7-205-31.00 Emergency Management	35.48	223313	01/04/21
GALLS	GALLS, LLC	12/21/20	MRE Case 017246460	11-7-201-24.00 Police-Equipment and Supp	178.99	223313	01/04/21
GALLS	GALLS, LLC	12/21/20	Camjam cord tightener 017247041	11-7-201-24.00 Police-Equipment and Supp	11.11	223313	01/04/21
GALLS	GALLS, LLC	12/28/20	Supplies + uniform 017251742	11-7-201-24.00 Police-Equipment and Supp	37.99	223313	01/04/21
GALLS	GALLS, LLC	12/28/20	Supplies + uniform 017251742	11-7-201-15.00 Police-Uniforms and Clean	115.98	223313	01/04/21
GALLS	GALLS, LLC	12/28/20	Supplies + uniform 017251742	11-7-201-15.00 Police-Uniforms and Clean	7.98	223313	01/04/21
GALLS	GALLS, LLC	12/28/20	Supplies + uniform 017251742	11-7-201-15.00 Police-Uniforms and Clean	115.98	223313	01/04/21
GALLS	GALLS, LLC	12/28/20	Supplies + uniform 017251742	11-7-201-15.00 Police-Uniforms and Clean	7.98	223313	01/04/21
GALLS	GALLS, LLC	12/28/20	Supplies + uniform 017251742	11-7-201-99.00 Miscellaneous Expenses	22.99	223313	01/04/21
GALLS	GALLS, LLC	12/28/20	Supplies + uniform 017251742	11-7-201-24.00 Police-Equipment and Supp	25.50	223313	01/04/21
GALLS	GALLS, LLC	12/28/20	Oakley, rolltop 017258377	11-7-201-24.00 Police-Equipment and Supp	103.94	223313	01/04/21
GMP	GREEN MOUNTAIN POWER	12/28/20	MMHDEC20 MMHDEC20	11-7-301-30.00 Electricity & Gas	374.95	223314	01/04/21
GULNIK	GULNICK, BRANDON	12/28/20	Mileage 11/25-12/31/20 MILEAGEDEC	11-7-101-29.20 GF-Travel/Mileage	165.09	223316	01/04/21
INGRA	INGRAM LIBRARY SERVICES	12/21/20	Books 49687659	11-7-601-78.00 Library-Media	4.87	223318	01/04/21
INGRA	INGRAM LIBRARY SERVICES	12/28/20	Books 49895730	11-7-601-78.00 Library-Media	10.98	223318	01/04/21
J&BSROCK	J&B'S SPLIT ROCK FARM	12/17/20	Gift cards DEC20GC	11-7-101-26.50 GF-Awards and Recognition	100.00	223319	01/04/21
J&BSROCK	J&B'S SPLIT ROCK FARM	12/28/20	Gift cards DEC20GIFTCAR	11-7-101-26.50 GF-Awards and Recognition	100.00	223319	01/04/21
JARVISENT	JARVIS ENTERPRISES	12/28/20	Gift cards 1	11-7-101-26.50 GF-Awards and Recognition	100.00	223320	01/04/21
LINCOLN	LINCOLN NATIONAL LIFE INS	12/29/20	Januar 21 Premiums JAN21	11-7-101-14.10 GF-Insurance Benefits	21.05	223322	01/04/21
LINCOLN	LINCOLN NATIONAL LIFE INS	12/29/20	Januar 21 Premiums JAN21	11-7-101-14.10 GF-Insurance Benefits	44.21	223322	01/04/21
LINCOLN	LINCOLN NATIONAL LIFE INS	12/29/20	Januar 21 Premiums JAN21	11-7-104-14.10 Listers-Insurances Benefi	20.34	223322	01/04/21

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Town of Weathersfield Accounts Payable

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12:05 pm

Check Warrant Report # 19389 Current Prior Next FY Invoices For Fund (General Fund)

Finance

For Check Acct 1(General Fund) All check #s 01/04/21 To 01/04/21

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
LINCOLN	LINCOLN NATIONAL LIFE INS	12/29/20	Januar 21 Premiums JAN21	11-7-201-14.10 Police-Insurance Benefits	35.90	223322	01/04/21
LINCOLN	LINCOLN NATIONAL LIFE INS	12/29/20	Januar 21 Premiums JAN21	11-7-601-14.10 Library-Insurance Benft	119.11	223322	01/04/21
LINCOLN	LINCOLN NATIONAL LIFE INS	12/29/20	Januar 21 Premiums JAN21	11-7-104-14.10 Listers-Insurances Benefi	16.73	223322	01/04/21
LINCOLN	LINCOLN NATIONAL LIFE INS	12/29/20	Januar 21 Premiums JAN21	11-7-103-14.10 TC-Insurance Benefits	24.13	223322	01/04/21
LINCOLN	LINCOLN NATIONAL LIFE INS	12/29/20	Januar 21 Premiums JAN21	11-7-101-14.10 GF-Insurance Benefits	23.75	223322	01/04/21
LINCOLN	LINCOLN NATIONAL LIFE INS	12/29/20	Januar 21 Premiums JAN21	11-7-101-14.10 GF-Insurance Benefits	23.75	223322	01/04/21
LINCOLN	LINCOLN NATIONAL LIFE INS	12/29/20	Januar 21 Premiums JAN21	11-7-101-14.10 GF-Insurance Benefits	22.42	223322	01/04/21
LINCOLN	LINCOLN NATIONAL LIFE INS	12/29/20	Januar 21 Premiums JAN21	11-7-201-14.10 Police-Insurance Benefits	80.59	223322	01/04/21
LINCOLN	LINCOLN NATIONAL LIFE INS	12/29/20	Januar 21 Premiums JAN21	11-7-101-14.10 GF-Insurance Benefits	30.41	223322	01/04/21
MOUNTSUG	MOUNTAINSIDE SUGARHOUSE	12/28/20	Gift cards 25	11-7-101-26.50 GF-Awards and Recognition	100.00	223324	01/04/21
NE MUN	NEMRC	12/28/20	2020 Tax Forms 47162	11-7-101-20.00 GF-Office Supplies	101.00	223325	01/04/21
OREILLY	O'REILLY AUTO PARTS	12/28/20	Gas and oil 5683-253665	11-7-201-51.00 Gas and Oil	41.96	223327	01/04/21
VTAGHUMAN	OFFICE OF CHILD SUPPORT	12/24/20	Payroll Transfer PR-12/24/20	11-2-011-07.00 Garnishments	327.84	223328	01/04/21
VTAGHUMAN	OFFICE OF CHILD SUPPORT	12/31/20	Payroll Transfer PR-12/31/20	11-2-011-07.00 Garnishments	327.84	223328	01/04/21
PANG	PANGURY VERMONT	12/29/20	Training: email writing 2020-3920	11-7-101-27.00 GF-Tuition and Dues	228.00	223329	01/04/21
PITNEY	PITNEY BOWES GLOBAL FINAN	12/24/20	Ink 1017094745	11-7-101-20.00 GF-Office Supplies	329.97	223330	01/04/21
PRIOR	PRIORITY EXPRESS	12/28/20	Interlibrary loan 7/30/20 81682032	11-7-601-21.00 Library-Postage	20.00	223331	01/04/21
PRIOR	PRIORITY EXPRESS	12/28/20	Interlibrary Loan 8/06/20 81682033	11-7-601-21.00 Library-Postage	20.00	223331	01/04/21
PRIOR	PRIORITY EXPRESS	12/28/20	Interlibrary loan 8/13/20 81682034	11-7-601-21.00 Library-Postage	20.00	223331	01/04/21
PRIOR	PRIORITY EXPRESS	12/28/20	Interlibrary Loan 12/03 81682050	11-7-601-21.00 Library-Postage	20.00	223331	01/04/21
PRIOR	PRIORITY EXPRESS	12/28/20	Interlibrary loan 12/10 81682051	11-7-601-21.00 Library-Postage	20.00	223331	01/04/21
S.G.REED	REED TRUCK SERVICES INC	12/30/20	Truck maintenance 12219	11-7-206-30.00 AVFD Funding	56.82	223332	01/04/21
SANEL	SANEL NAPA SPRINGFIELD	12/30/20	blades, masks 370998	11-7-205-31.00 Emergency Management	15.00	223333	01/04/21
SPURRS	SPURRS REPAIR	12/29/20	Gift cards 21913	11-7-101-26.50 GF-Awards and Recognition	100.00	223335	01/04/21
STAPLES	STAPLES CREDIT PLAN	12/28/20	Supplies: pens 2693398921	11-7-101-20.00 GF-Office Supplies	11.35	223337	01/04/21

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Town of Weathersfield Accounts Payable
Check Warrant Report # 19389 Current Prior Next FY Invoices For Fund (General Fund)
For Check Acct 1 (General Fund) All check #s 01/04/21 To 01/04/21

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Finance

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
SUNOCO	SUNOCO, INC.	12/28/20	Fuel Dec 20 69260889	11-7-206-51.00 AVFD Fuel	123.19	223338	01/04/21
SYMQUEST	SYMQUEST	12/21/20	Dec 20 copier lease 430565986	11-7-601-24.00 Library-Copier Lease	128.49	223339	01/04/21
FIRSTSIGN	THE FIRST SIGNS OF FIRE	12/30/20	Equiptment S20.0589	11-7-207-30.00 WWVFD Funding	113.45	223340	01/04/21
VT STA	TREASURER, STATE OF VERMON	12/29/20	Dog License May-Aug DOGMAY-AUG20	11-2-010-21.00 Clerk to VT - Dog fees	360.00	223341	01/04/21
VT STA	TREASURER, STATE OF VERMON	12/28/20	Dog License Sept-Dec DOGSEP-DEC20	11-2-010-21.00 Clerk to VT - Dog fees	55.00	223341	01/04/21
VT STA	TREASURER, STATE OF VERMON	12/29/20	Marriage license MARRAP-JUN20	11-2-010-23.00 Clerk to VT - Marriage Li	100.00	223341	01/04/21
VT STA	TREASURER, STATE OF VERMON	12/29/20	Marriage license MARRJAN-MAR	11-2-010-23.00 Clerk to VT - Marriage Li	100.00	223341	01/04/21
VT STA	TREASURER, STATE OF VERMON	12/29/20	Marriage license MARRJUL-SEP	11-2-010-23.00 Clerk to VT - Marriage Li	700.00	223341	01/04/21
VMERS DB	VMERS DB.	12/03/20	Payroll Transfer PR-12/03/20	11-2-011-05.00 Retirement	2235.27	223346	01/04/21
VMERS DB	VMERS DB.	12/10/20	Payroll Transfer PR-12/10/20	11-2-011-05.00 Retirement	1925.86	223346	01/04/21
VMERS DB	VMERS DB.	12/17/20	Payroll Transfer PR-12/17/20	11-2-011-05.00 Retirement	1904.53	223346	01/04/21
VMERS DB	VMERS DB.	12/24/20	Payroll Transfer PR-12/24/20	11-2-011-05.00 Retirement	2132.18	223346	01/04/21
VMERS DB	VMERS DB.	12/31/20	Payroll Transfer PR-12/31/20	11-2-011-05.00 Retirement	2187.60	223346	01/04/21
WEXFLEET	WEX BANK	12/28/20	Dec20 Gas 69128701	11-7-201-51.00 Gas and Oil	438.18	223348	01/04/21

Report Total

24834.56
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Town of Weathersfield Accounts Payable

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Check Warrant Report # 19389 Current Prior Next FY Invoices For Fund (Highway Fund)

Finance

For Check Acct 1(General Fund) All check #s 01/04/21 To 01/04/21

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
APAL	APALACHEE MARINE	12/28/20	30.64 Salt 59718	12-7-101-58.15 Salt	2160.12	223298	01/04/21
APAL	APALACHEE MARINE	12/29/20	35.97 59996	12-7-101-58.15 Salt	2535.89	223298	01/04/21
B-B CHAIN	CHAPPEL TRACTOR SALES, IN	12/21/20	Chains OB06373	12-7-103-52.20 Chains	4026.00	223306	01/04/21
COMCASTBU	COMCAST BUSINESS	12/30/20	HW Internet Nov20 HWYINT1220	12-7-101-25.00 Internet Services	66.29	223308	01/04/21
HUNTLEYDO	HUNTLEY, DONALD	12/28/20	Boot Reimbursement BOOTSFY21	12-7-101-53.50 Safety Equipment	200.00	223317	01/04/21
LAWSON	LAWSON PRODUCTS, INC	12/21/20	Drill Bit 9308081112	12-7-101-52.00 Repairs & Supplies	41.80	223321	01/04/21
LINCOLN	LINCOLN NATIONAL LIFE INS	12/29/20	Januar 21 Premiums JAN21	12-7-101-14.10 HWY-Insurance Benefits	27.97	223322	01/04/21
LINCOLN	LINCOLN NATIONAL LIFE INS	12/29/20	Januar 21 Premiums JAN21	12-7-101-14.10 HWY-Insurance Benefits	27.16	223322	01/04/21
LINCOLN	LINCOLN NATIONAL LIFE INS	12/29/20	Januar 21 Premiums JAN21	12-7-101-14.10 HWY-Insurance Benefits	31.08	223322	01/04/21
LINCOLN	LINCOLN NATIONAL LIFE INS	12/29/20	Januar 21 Premiums JAN21	12-7-101-14.10 HWY-Insurance Benefits	29.67	223322	01/04/21
LINCOLN	LINCOLN NATIONAL LIFE INS	12/29/20	Januar 21 Premiums JAN21	12-7-101-14.10 HWY-Insurance Benefits	19.76	223322	01/04/21
LINCOLN	LINCOLN NATIONAL LIFE INS	12/29/20	Januar 21 Premiums JAN21	12-7-101-14.10 HWY-Insurance Benefits	27.97	223322	01/04/21
LINCOLN	LINCOLN NATIONAL LIFE INS	12/29/20	Januar 21 Premiums JAN21	12-7-101-14.10 HWY-Insurance Benefits	26.82	223322	01/04/21
LINCOLN	LINCOLN NATIONAL LIFE INS	12/29/20	Januar 21 Premiums JAN21	12-7-101-14.10 HWY-Insurance Benefits	36.54	223322	01/04/21
LONGTINA	LONGTIN, ALEXANDER	12/28/20	Boots FY19 BOOTSFY20	12-7-101-53.50 Safety Equipment	169.99	223323	01/04/21
NORTRAX	NORTRAX EQUIPMENT COMPANY	12/28/20	Parts for loader 2054893	12-7-101-52.00 Repairs & Supplies	248.16	223326	01/04/21
S.G.REED	REED TRUCK SERVICES INC	12/30/20	Service to dump truck 2882	12-7-101-52.00 Repairs & Supplies	310.00	223332	01/04/21
SANEL	SANEL NAPA SPRINGFIELD	12/21/20	Halogen sealed beams 370547	12-7-101-52.00 Repairs & Supplies	24.98	223333	01/04/21
SANEL	SANEL NAPA SPRINGFIELD	12/28/20	Absorbent pad 370711	12-7-101-52.00 Repairs & Supplies	84.49	223333	01/04/21
SANEL	SANEL NAPA SPRINGFIELD	12/28/20	Combination box lamp 370780	12-7-101-52.00 Repairs & Supplies	38.50	223333	01/04/21
SANEL	SANEL NAPA SPRINGFIELD	12/28/20	Combination box lamp 370816	12-7-101-52.00 Repairs & Supplies	38.50	223333	01/04/21
SANEL	SANEL NAPA SPRINGFIELD	12/30/20	blades, masks 370998	12-7-101-52.00 Repairs & Supplies	31.98	223333	01/04/21
SANEL	SANEL NAPA SPRINGFIELD	12/30/20	Filter, tape 945369601	12-7-101-52.00 Repairs & Supplies	99.99	223333	01/04/21
SOUTHWOTH	SOUTHWORTH-MILTON, INC	12/28/20	Parts for Grader INV2139440	12-7-101-52.00 Repairs & Supplies	252.79	223334	01/04/21
STPIERRE	ST. PIERRE INC.	12/21/20	1" gravel blend 1008853	12-7-101-58.26 Gravel Purchase	2299.72	223336	01/04/21

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Town of Weathersfield Accounts Payable

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Check Warrant Report # 19389 Current Prior Next FY Invoices For Fund (Highway Fund)

Finance

For Check Acct 1 (General Fund) All check #s 01/04/21 To 01/04/21

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
TWIN	TWINLINE TOWING & AUTO RE	12/28/20	Towing 18820	12-7-101-52.00 Repairs & Supplies	1675.00	223342	01/04/21
WATER	TYLER WATERS	12/28/20	Mileage Dec20 DEC20MILEAGE	12-7-101-50.00 Expense Reimbursement	33.81	223343	01/04/21
U1ST	UNIFIRST CORPORATION	12/30/20	UCleaning 12/18/20, soap 0354546175	12-7-101-52.00 Repairs & Supplies	0.55	223344	01/04/21
U1ST	UNIFIRST CORPORATION	12/30/20	UCleaning 12/18/20, soap 0354546175	12-7-101-15.20 HWY-Uniforms & Cleaning	110.71	223344	01/04/21
U1ST	UNIFIRST CORPORATION	12/30/20	UCleaning 12/25/20, soap 0354548116	12-7-101-52.00 Repairs & Supplies	0.55	223344	01/04/21
U1ST	UNIFIRST CORPORATION	12/30/20	UCleaning 12/25/20, soap 0354548116	12-7-101-15.20 HWY-Uniforms & Cleaning	110.71	223344	01/04/21
VIKECIVES	VIKING-CIVES	12/28/20	Light led beacon T-09 4502119	12-7-101-52.00 Repairs & Supplies	113.86	223345	01/04/21
VOWP	VT OFFENDER WORK PROGRAMS	12/28/20	Road Signs SS5681	12-7-101-58.70 Road Signs	78.79	223347	01/04/21
Report Total					14980.15		

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Town of Weathersfield Accounts Payable
Check Warrant Report # 19389 Current Prior Next FY Invoices For Fund (Proctor Library)
For Check Acct 1 (General Fund) All check #s 01/04/21 To 01/04/21

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Finance

				Invoice	Invoice	Description		Amount	Check	Check
Vendor				Date	Invoice	Number	Account	Paid	Number	Date

GREENBERG	GREENBERG ASSOCIATES	ARCH	12/31/20	Reading	room design	13-6-101-01.33		900.00	223315	01/04/21
				NOV20		Library fundraising				

Report Total								900.00		
								=====		

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Town of Weathersfield Accounts Payable

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Check Warrant Report # 19389 Current Prior Next FY Invoices For Fund (Solid Waste)

Finance

For Check Acct 1 (General Fund) All check #s 01/04/21 To 01/04/21

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
BIBENS	BIBENS HOME CENTER INC.	12/30/20	Sign for transer station 259802/1	21-7-102-52.00 Repairs and Supplies	13.47	223303	01/04/21
GOBIN	CASELLA WASTE SERVICES	12/28/20	C&D Container 12/21 0612568	21-7-101-45.10 C&D Tippage	251.13	223305	01/04/21
GOBIN	CASELLA WASTE SERVICES	12/28/20	C&D Container 12/21 0612568	21-7-101-45.26 C&D-Container Charge	308.90	223305	01/04/21
GOBIN	CASELLA WASTE SERVICES	12/28/20	C&D Container 12/21 0612568	21-7-101-45.05 Trash-Tippage	251.13	223305	01/04/21
GOBIN	CASELLA WASTE SERVICES	12/28/20	C&D Container 12/21 0612568	21-7-101-45.25 Trash Container charge	1131.88	223305	01/04/21
COMCASTBU	COMCAST BUSINESS	12/30/20	TS internet Dec20 TSINT1220	21-7-101-31.00 Telephone	112.02	223308	01/04/21
LINCOLN	LINCOLN NATIONAL LIFE INS	12/29/20	Januar 21 Premiums JAN21	21-7-101-14.10 Insurance Benefits	17.14	223322	01/04/21

Report Total

2085.67
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12:21 pm

Town of Weathersfield Payroll
Check Warrant Report #
Check date 12/31/20 to 12/31/20 Departments 211 to 211

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payroll

Employee Number	Employee Name		Check Number	Check Date	Net Amount	Elec Amount
MERICLE J	MERICLE, JAMES S.	E	13289	12/31/20	0.00	286.18
WATERST	WATERS, TYLER M.	E	13298	12/31/20	0.00	491.59
					-----	-----
					0.00	777.77
					=====	=====

*****777.77

12/31/20
12:23 pm

Town of Weathersfield Payroll
Check Warrant Report #
Check date 12/24/20 to 12/24/20 Departments 211 to 211

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payroll

Employee Number	Employee Name		Check Number	Check Date	Net Amount	Elec Amount
-----	-----		-----	-----	-----	-----
MERICLE J	MERICLE, JAMES S.	E	13261	12/24/20	0.00	277.86
WATERST	WATERS, TYLER M.	E	13271	12/24/20	0.00	550.83
					-----	-----
					0.00	828.69
					=====	=====

*****828.69

12/31/20
12:21 pm

Town of Weathersfield Payroll
Check Warrant Report #
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payroll

Employee Number	Employee Name	Check Number	Check Date	Net Amount	Elec Amount
COLEMAN	COLEMAN, GLENNA J.	E 13275	12/31/20	0.00	122.36
RICHARDMA	RICHARDSON, MARK P.	E 13294	12/31/20	0.00	712.06
TOPOLSKI	TOPOLSKI, JUDITH A.	E 13297	12/31/20	0.00	150.29
				-----	-----
				0.00	984.71
				=====	=====

*****984.71

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Town of Weathersfield Payroll
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payroll

Employee Number	Employee Name		Check Number	Check Date	Net Amount	Elec Amount
COLEMAN	COLEMAN, GLENNA J.	E	13247	12/24/20	0.00	122.36
RICHARDMA	RICHARDSON, MARK P.	E	13267	12/24/20	0.00	681.15
TOPOLSKI	TOPOLSKI, JUDITH A.	E	13270	12/24/20	0.00	150.29
					-----	-----
					0.00	953.80
					=====	=====

*****953.80

12/31/20
12:21 pm

Town of Weathersfield Payroll
Check Warrant Report #
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payroll

Employee Number	Employee Name		Check Number	Check Date	Net Amount	Elec Amount
ESTYJO	ESTY, JOHN W.	E	13279	12/31/20	0.00	671.08
HUNTDON	HUNTLEY, DONALD A.	E	13285	12/31/20	0.00	983.59
LIVAS	LIVAS, PHILLIP A.	E	13286	12/31/20	0.00	810.62
LONGTIN	LONGTIN, ALEXANDER J.	E	13287	12/31/20	0.00	759.93
MOORER	MOORE, RAY A.	E	13290	12/31/20	0.00	1133.84
PIPE	PIPE, SCOTT	E	13293	12/31/20	0.00	885.34
STAPLETON	STAPLETON, RAY E.	E	13295	12/31/20	0.00	1154.95
					-----	-----
					0.00	6399.35
					=====	=====

***6,399.35

12/31/20
12:22 pm

Town of Weathersfield Payroll
Check Warrant Report #
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payroll

Employee Number	Employee Name		Check Number	Check Date	Net Amount	Elec Amount
ESTYJO	ESTY, JOHN W.	E	13251	12/24/20	0.00	649.09
HUNTDON	HUNTLEY, DONALD A.	E	13257	12/24/20	0.00	1021.16
LIVAS	LIVAS, PHILLIP A.	E	13258	12/24/20	0.00	685.53
LONGTIN	LONGTIN, ALEXANDER J.	E	13259	12/24/20	0.00	865.77
MOORER	MOORE, RAY A.	E	13262	12/24/20	0.00	1170.48
PIPE	PIPE, SCOTT	E	13266	12/24/20	0.00	814.92
STAPLETON	STAPLETON, RAY E.	E	13268	12/24/20	0.00	783.54
					-----	-----
					0.00	5990.49
					=====	=====

***5,990.49

12/31/20
12:22 pm

Town of Weathersfield Payroll
Check Warrant Report #
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payroll

Employee Number	Employee Name		Check Number	Check Date	Net Amount	Elec Amount
BALLAM	BALLAM, MARION J.	E	13246	12/24/20	0.00	104.59
CONGDONJ	CONGDON, JENNIFER B.	E	13248	12/24/20	0.00	167.32
DANGOF	DANGO, FLORA ANN	E	13249	12/24/20	0.00	719.31
DANIELSWI	DANIELS, WILLIAM J.	E	13250	12/24/20	0.00	1052.80
ESTYLYNNE	ESTY, LYNNETTE A.	E	13252	12/24/20	0.00	343.92
GRAHAMJ	GRAHAM, JOHN J.	E	13253	12/24/20	0.00	370.72
GULNICKB	GULNICK, BRANDON W.	E	13254	12/24/20	0.00	993.81
HIERCA	HIER, CAROLYN A.	E	13255	12/24/20	0.00	185.34
HIERS	HIER, STEVE A.	E	13256	12/24/20	0.00	153.48
MCNAMARAR	MCNAMARA, ROSALIE	E	13260	12/24/20	0.00	570.92
MORANCY	MORANCY, WALTER W.	E	13263	12/24/20	0.00	907.76
MORSE	MORSE, MARTHA J.	E	13264	12/24/20	0.00	37.01
MORSESTEP	MORSE, STEPHANIE J.	E	13265	12/24/20	0.00	140.34
SAVAGE	SAVAGE, OLIVIA I.		47909	12/24/20	402.58	0.00
SMITH	SMITH, STEVEN		47910	12/24/20	186.29	0.00
TERRILL	TERRILL, SUSANNE	E	13269	12/24/20	0.00	927.22
WHIDDEN	WHIDDEN, BERT C.	E	13272	12/24/20	0.00	415.42
					588.87	7089.96

***7,678.83

12/31/20
12:21 pm

Town of Weathersfield Payroll
Check Warrant Report #
Check date 12/31/20 to 12/31/20 Departments 111 to 111

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payroll

Employee Number	Employee Name		Check Number	Check Date	Net Amount	Elec Amount
BALLAM	BALLAM, MARION J.	E	13273	12/31/20	0.00	121.51
BEARSE	BEARSE, DEFOREST D.	E	13274	12/31/20	0.00	72.05
CONGDONJ	CONGDON, JENNIFER B.	E	13276	12/31/20	0.00	167.32
DANGOF	DANGO, FLORA ANN	E	13277	12/31/20	0.00	719.31
DANIELSWI	DANIELS, WILLIAM J.	E	13278	12/31/20	0.00	1133.14
ESTYLYNNE	ESTY, LYNNETTE A.	E	13280	12/31/20	0.00	332.79
GRAHAMJ	GRAHAM, JOHN J.	E	13281	12/31/20	0.00	387.90
GULNICKB	GULNICK, BRANDON W.	E	13282	12/31/20	0.00	993.81
HIERCA	HIER, CAROLYN A.	E	13283	12/31/20	0.00	188.80
HIERS	HIER, STEVE A.	E	13284	12/31/20	0.00	153.48
MCNAMARAR	MCNAMARA, ROSALIE	E	13288	12/31/20	0.00	513.07
MORANCY	MORANCY, WALTER W.	E	13291	12/31/20	0.00	907.76
MORSESTEP	MORSE, STEPHANIE J.	E	13292	12/31/20	0.00	101.79
SAVAGE	SAVAGE, OLIVIA I.		47911	12/31/20	484.61	0.00
SMITH	SMITH, STEVEN		47912	12/31/20	186.29	0.00
TERRILL	TERRILL, SUSANNE	E	13296	12/31/20	0.00	927.22
WHIDDEN	WHIDDEN, BERT C.	E	13299	12/31/20	0.00	426.20
					670.90	7146.15
					=====	=====

***7,817.05