



**TOWN OF WEATHERSFIELD
SELECTBOARD
REMOTE/ VIRTUAL MEETING AGENDA**

Monday, August 17, 2020 | 07:00PM

REMOTE PARTICIPATION (CONFERENCE CALL/ DIAL IN)

Phone Number: (646) 749-3122 | Access Code: 837-211-861

Pursuant to Governor Phil Scott's March 30, 2020 Order Suspending Certain Provisions of the Open Meeting Law, See H.681, and the Governor's March 21, 2020 order imposing strict limitation on the number of people that may gather in one place, this meeting of the Weathersfield Selectboard will be conducted via remote participation to the greatest extent possible. Specific information and the general guidelines for remote participation by members of the public and/or parties with a right and/or requirement to attend this meeting can be found on the Weathersfield website, at

http://cms2.revize.com/revize/weathersfieldvt/covid-19_resident_information/guidance_for_remote_meetings.php

For this meeting, members of the public who wish to watch the meeting may do so in the following manner:

Comcast Channel "1087" and VTEL Channel "161" on Wednesday at 7:00PM
GoToMeeting: "Live/ Real-time" – August 17, 2020 | 7:00PM
SAPATV.org – Wednesday Afternoon

In-person attendance is permitted, but every effort will be made to ensure that the public can adequately access the proceedings in real-time, via technological means. In the event that we are unable to do so, despite our best efforts, we will post on the Weathersfield website an audio or video recording, transcript or other comprehensive record of proceedings as soon as possible after the meeting.

1. Call to Order
2. Public Hearing – VCDP Grant
3. Comments from Selectboard/ Town Manager and Citizens on Topics not on the Agenda
4. Review Minutes from Previous Meeting (s) 8.3.2020
5. Town Manager Report
6. Vote to move the September 7th Selectboard Meeting to September 8th
7. Discussion Year-End Fund Balances
8. Tax Collectors Report on 2014 Purchase & Sale Agreement
9. Discussion & Possible Action on a Special Town Meeting Date
10. Water Operator Update
11. Appointments:
 - a. Budget Committee
 - b. Connecticut River Joint Commission
 - c. CRJC Mt Ascutney Subcommittee
 - d. Fence Viewer
 - e. Parks and Recreation Commission
 - f. Selectmen Representative to Schoolboard
 - g. Southern Windsor County Transportation Advisory Committee
 - h. Southern Windsor/Windham Counties Solid Waste Management District
 - i. Tree Warden
12. Approve Warrants
13. Any other business
14. Adjourn

MEMORANDUM

To: Weathersfield Selectboard
CC: Weathersfield Residents
From: Town Manager
Date: 08/17/2020
Re: Public Hearing – VCDP Grant

The 1879 Schoolhouse Project was funded by a VCDP grant and is now complete. The grant funded portion of this project included modifications to the rear exterior door, including the construction of a handicap accessible ramp, improvements to handicapped accessible parking and signage, and improvements to the approach from the parking area to the newly constructed entrance ramp.

One of the obligations of the Town of Weathersfield as a condition of accepting the grants funding is to hold a public hearing prior to the Completion Date to afford its residents the opportunity to review and comment on the program results and overall performance. The hearing shall be publicly warned at least fifteen (15) days in advance, stating the purpose of the hearing, with the notice appearing in a newspaper of general circulation in the municipality. Written minutes and a summary of public comments shall be filed with the Agency with the Final Program report.

The Public Hearing Date was set on July 20, 2020 to August 17, 2020

Vermont Community Development Program – Perkinsville School ADA Ramp Project

The Town of Weathersfield received \$40,000 from the State of Vermont for a grant under the Vermont Community Development Program. A public hearing will be held on August 17, 2020 at 7:00 PM, to furnish information concerning the range of community development activities that have been undertaken under this program, and to give affected citizens the opportunity to examine a statement of the use of these funds.

The VCDP Funds received have been used to accomplish the following activities:
Construction of an accessibility ramp to the Perkinsville Schoolhouse that is compliant with the Americans Disability Act (ADA) Standards.

Due to the COVID-19 Pandemic public safety measures issued by executive order of the Governor of Vermont regarding Suspending Certain Provisions of the Open Meeting Law and limitation on the number of people that may gather in one place, this public meeting will be conducted via remote participation to the greatest extent possible. See www.HealthVermont.gov for more information on the Governor's executive order.

To participate, members of the public may call in at the scheduled time of the meeting by using Phone Number: 646-749-3122 and Access Code: 837-211-861. Those who wish to watch the meeting may do so via TV at Comcast Channel "1087" and VTEL Channel "161" or online through "GoToMeeting: Live/ Real-time" at the scheduled meeting time. Specific information and the general guidelines for "GoToMeeting" remote participation on-line instructions can be found on the Weathersfield website by searching the website for "Guidance to Remote Meetings". Information on this project may be obtained from and viewed by appointment by contacting Brandon Gulnick, at townmanager@weathersfield.org or by calling 802-674-2626. Should you require any special accommodations to view information or to participate, please detail that information when you contact Brandon Gulnick to ensure appropriate arrangements are made. For the hearing impaired please call (TTY) #1-800-253-0191.

Legislative Body for the Town of Weathersfield











Select Board Meeting
Martin Memorial Hall
5259 Route 5, Ascutney VT
DRAFT of Select Board Meeting Minutes
Monday August 3, 2020 7:00PM

Select Board Members Present:

Paul Tillman
Michael Todd
David Fuller
Joey Jarvis
N. John Arrison
Brandon Gulnick, Town Manager

Attendees: Doug Reed, Dillin Reed, Lisa Slade, Colin Tindall, Ray Stapleton

Online Attendees: Darlene Kelly

- 1.) Call to Order by Chair, David Fuller at 7:00 pm
- 2.) Bylaw Petition Hearing: re: proposed bylaw change

Chair David Fuller opened the hearing for Proposed bylaw change at 7:00 PM

David Fuller read the petition:

“On February 13, 2020, Town Clerk FloAnn Dango received a complete petition for popular vote to amend the Weathersfield Zoning bylaws. According to the attached petition, the petitioners are seeking a meeting of the Town to consider, by Australian Ballot, amendments to the Weathersfield Zoning Bylaws initially adopted on March 5, 1974.”

Following the steps, the Planning Commission held a hearing during a duly noticed public hearing on Monday, June 22, 2020 at 7:00 PM.

It was then sent to the Selectboard with recommendations.

Tonight’s job it to take testimony, if any and record them in the minutes and then the Selectboard will discuss what they would like to do.

David Fuller did look into adding this vote to the ballot for the primary election on August 11, 2020, however it did not meet the days between the Planning Commission hearing and this hearing.

David Fuller read the petition to be recorded into the minutes. The petition was received on February 13, 2020.

“We, the undersigned registered voters of the Town of Weathersfield, Vermont, hereby petition for a meeting of the Town to consider, by Australian Ballot, the following amendments to the Weathersfield Zoning Bylaws, initially adopted March 5, 1974:

I. “The following shall be added to Section 4.2.6:

4.2.6 Processing of Firewood

No provision of these bylaws shall have the effect of regulating the processing of firewood (as defined in Section 8) in any district, provided that the processing takes place on parcels of 25 acres or more.

II. The following shall be added to Section 8 definitions:

Processing of Firewood: the storage, cutting, splitting, processing, packaging, distribution and sales of firewood of commercial value whether the processing occurs at the site where the product was harvested or at a site that is not the harvest site.”

David Fuller opened the floor to the public for comments.

No additional comments from the public at this time.

Is there anyone here that would like to comment on these proposed bylaw changes?

No comments from the public or the Selectboard.

David Fuller wanted to know if the proposed bylaw change had been reviewed by the Regional Planning Commission.

Paul Tillman stated it was reviewed by Jason Rassmusen as the Zoning Board Administrator but not from the Regional Planning Commission. It did not need to go to Regional Planning.

Michael Todd read the Statutory Requirements – Planning Commission:

“STATUTORY REQUIREMENTS – PLANNING COMMISSION 24 V.S.A. § 4441.

Preparation of bylaws and regulatory tools; amendment or repeal

(a) A municipality may have one or more bylaws. Any bylaw for a municipality shall be prepared by or at the direction of the planning commission of the municipality and shall have the purpose of implementing the plan. An amendment or repeal of a bylaw may be prepared by the planning commission or by any other person or body.

(b) A proposed amendment or repeal prepared by a person or body other than the planning commission shall be submitted in writing along with any supporting documents to the planning commission. The planning commission may then proceed under this subchapter as if the amendment or repeal had been prepared by the commission. However, if the proposed amendment or repeal of a bylaw is supported by a petition signed by not less than five percent of the voters of the municipality, the commission shall correct any technical deficiency and shall, without otherwise changing the amendment or repeal, promptly proceed in accordance with subsections (c) through (g) of this section, as if it had been prepared by the commission.

(c) When considering an amendment to a bylaw, the planning commission shall prepare and approve a written report on the proposal. A single report may be prepared so as to satisfy the requirements of this subsection concerning bylaw amendments and subsection 4384(c) of this title concerning plan amendments. The Department of Housing and Community Development shall provide all municipalities with a form for this report. The report shall provide a brief explanation of the proposed bylaw, amendment, or repeal and shall include a statement of purpose as required for notice under section 4444 of this title, and shall include findings regarding how the proposal:

1. Conforms with or furthers the goals and policies contained in the municipal plan, including the effect of the proposal on the availability of safe and affordable housing.
2. Is compatible with the proposed future land uses and densities of the municipal plan.
3. Carries out, as applicable, any specific proposals for any planned community facilities.

There was discussion regarding what action needs to take place. David Fuller read the options that the Selectboard has for this petition:

Please note, legislative body means Selectboard

1. Amendment of Proposal – Minor changes

- a. According to 24 V.S.A. § 4442, the legislative body may make minor changes to the proposed bylaw, amendment, or repeal, but shall not do so less than 14 days prior to the final public hearing.

If this option is chosen then the Selectboard we need to continue this hearing to have a final hearing.

2. Amendment of Proposal – Substantial changes

- a. If the legislative body at any time makes substantial changes in the concept, meaning, or extent of the proposed bylaw, amendment, or repeal, it shall warn a new public hearing or hearings under subsection (a) of this section.

3. Routine adoption.

a. A bylaw, bylaw amendment, or bylaw repeal shall be adopted by a majority of the members of the legislative body at a meeting that is held after the final public hearing, and shall be effective 21 days after adoption unless, by action of the legislative body...

This would allow this legislative body the ability to adopt this zoning bylaw.

Michael Todd does not believe this is an option due to the way the petition was written as well as the Statutory Requirements that need to be met from the Planning Commission. (See section D of the Statutory Requirements – Planning Commission)

Colin Tindall “I am also here representing Ethan McNaughton who could not be here. He called me directly, due to a child care conflict. I read that same line too in terms of a public meeting, that you as the legislative body have this certain responsibility to have that public meeting. That public meeting is very important because these others are advisory boards, which are taking up the language. The idea that it has to be a warned meeting within the time stipulations for the general election. I would make the case that the public meeting, as it were, not the advisory boards, that box has not yet been checked in terms of warning it to the populous of the Town since it will affect all of the property owners. As the Planning Commission has just ...”

Michael Todd asked Colin Tindall who he was referring to as the “advisory board”. Colin Tindall stated that it was the Planning Commission. Michael Todd said that was not the case.

Colin Tindall clarified that the Planning Commission was advising them of what recommendation to make.

Michael Todd made a motion to place, on the ballot, for consideration by the voters, the petition to amend the Weathersfield zoning bylaws, for November 3, 2020 as written by the petitioner.”

Paul Tillman – 2nd

Colin Tindall “ I feel like we skipped the idea that in the language of the petition as well, is from the Vermont State statutes is the idea that, I’m just asking, it sounds like it hasn’t been settled yet, whether or not or you’ve decide to let as the legislative body holden to have a public meeting first before we start talking about the various scenarios raised by Selector Jarvis. And then the only other thought I had was about when we read into the record first that we’re going to have a meeting and then also secondarily that subsequent to that meeting, we would have a vote by Australian Ballot, which is non-negotiable according to the statute, is easy it will be on the ballot, but what this body is yet to take up is the idea “are we beholden to have a public meeting first before this vote takes place?”

David Fuller “I think we are going to agree to do that. It’s a matter of timing to ask about, it’s unusual with the absentee ballots and those are going to have the article in there and

then if those people get the ballots and fill them out the very next day, then they really aren't that informed. We somehow have to quantify where that meeting would be placed in conjunction with FloAnn sending out the absentee ballots."

Doug Reed "I'd just like it to be noted that the petition was drawn up before COVID-19 hit. Where if it has been during it, the language might have been a little different. Where before COVID-19 hit, they weren't mailing ballots out. Everything was done in person, one-on-one. I think you are trying to split hairs and drawn time out more. You kind of have to look at the dates on things and when the whole world got kind of messed up. And furthermore, at least $\frac{3}{4}$, if not more, of the townspeople know what's going on because we've been dealing with this for 3 years now. There have been multiple hearings about 2 petitions. So, the fact of people not knowing what's going on is just splitting more hairs and trying to waste more time."

Vote – Unanimous

David Fuller noted that the petitioner asked for a meeting for the Town. It will be on the agenda for 8-17-20 to speak with FloAnn to determine the timeline for a special Town Meeting or Informational session.

John Arrison made a motion to close the hearing regarding the petition that was received.
Paul Tillman – 2nd

Paul Tillman noted that the Planning Commission will add a re-cap agenda and see what still needs to be done in anticipation of a Town Meeting or Information Session.

Vote- Unanimous

Chair, David Fuller closed the hearing.

3.) Comments from Selectboard/Town Manager and Citizens not on Agenda

Lisa Slade came to make the Selectboard and Townspeople aware of an event that she would be hosting to help support the local food shelves at Ascutney Union Church and the Town's food shelf.

On Saturday August 15, 2020 from 8:00 AM until Noon they will be set up at Exit Ate parking lot collecting donations of non-perishable food items.

Police Chief Daniels, Ascutney Volunteer Fire Department Chief Spaulding and West Weathersfield Volunteer Fire Department, Chief Dauphin have been asked to please bring an apparatus of their choice and participate in the food drive.

Lisa also discussed the flags that her and her husband put up on Rte 5 and Route 106. In the past they have come before the Selectboard asking for donations and they had been done through the bottle redemption program. She was wondering if the Selectboard was

going to continue to give donations or if there were the funds to do that. She requested a donation from that fund if that was still possible.

John Arrison noted that there is a form to complete.

Paul Tillman asked when the Selectboard would have another discussion regarding the Fire Department contract.

Town Manager, Brandon Gulnick stated that the contracts have been extended through December 31, 2020.

Town Manager, Brandon Gulnick announced that effective Monday, August 10, 2020, Martin Memorial Hall will be open Monday through Friday. Hours will be released on August 4, 2020.

4.) Review of minutes from previous meetings:

- a. Minutes from 7-20-20
Motion to approve made by Paul Tillman
2nd – Michael Todd
Review and correct grammatical and/or spelling errors
Vote – unanimous

5.) Finance Director Year-End Financial Report Fiscal Year Ending 6-30-20
The financial report was prepared 7/29/20.

FINANCE DEPARTMENT
DATE: 29 July 20
TO: Selectboard
FROM: Darlene Kelly
SUBJECT: FY20 Year-End (Pre-Audit)

Attached please find the summary financial report for the fiscal year ending June 30, 2020.

General Fund Administration: Revenues are 101% of budget and expenses are 100% of budget. In total the administration budget is a break even. There are several line items over budget but others that were not spent contributing to this at year end.

Fire Services: The fire service expenses for FY20 were \$194,574 or 101% of budget. The emergency management line item is a part of this department and is associated to COVID-19 expenses, the total expenses for FY20 are \$9,640 which we are hoping to get some reimbursement from the state. I wanted to note WWVFD PPE looks over budget however they reimbursed the town for gear which is booked to the misc. revenue line, so

the items are not netted. WWVFD fire equipment repairs line was over budget, but most other items remained on budget.

Police: Police revenues are at 89% and expenses at 102% of budget. There are several line items over budget including equipment and supplies, uniforms, service to police vehicles and office supplies.

Finance: Expenses are slightly over budget at 102% with salaries and VMERS contributing to this being over budget.

Lister: Lister Revenue is 87% of budget and expenditures are 97%. Late homestead filing was budget for this department, but it is hitting the admin budget with other tax revenue.

Town Clerk: Town clerk revenues are 130% of budget and expense are 106%. The town clerk saw significant increase in her revenue due to the change in recording fees in July of 2019. In turn it affected expenses, as per state statute many of the fees Flo-Ann collected need to be transferred to her reserve accounts by year end. Her operating expenses were on budget.

Land use: Revenues are at 78% of budget and expenses at 57%. Both revenue and expenses were under budget due to this position being vacant most of FY20 significantly contributing to the surplus in the general fund, this will change in FY21.

Library: Revenues are slightly over budget and expenditures are at 95%, which is slightly under budget for the end of the fiscal year. Overall, the general fund will have a \$62,467 surplus pre-audit, some adjustment may be made for delinquent taxes based on the agreements the town has entered and probabilities of collecting on those agreements. The vacant land use position was half the savings along with an increase in tax revenue from more residents filing their homestead declarations and reducing the liability we owed to the school. We will need to decide before the audit on what should be done with this surplus. Attached is the pre-audit budget to actual line item budget.

Highway Fund Highway Fund (pre audit) will look to end the fiscal year with a \$93,219 surplus. The mild winter and COVID has made an impact on this surplus and is not a reflection of what future years will look like. Salt, overtime expenses and repairs and maintenance were under budget contributing to half the surplus. Many other line items were under budget and very few over budget along with an increase in state aid were all contributing factors. I think this is an opportunity to put some money in reserves for paving projects or capital equipment reserves so we can limit our borrowing on these items in the future. Attached is the pre-audit budget to actual line item detail.

Solid Waste Solid waste fund (pre-audit) will look to end the year with a \$5,682 deficit. Revenues were over budget by 4% or \$9,906 but expenses were over budget by 6% or \$16,387. C&D, trash, and recycling tippage were significantly over budget. Again, we saw an increase in volume due to COVID and early in the fiscal year we tried to address the issue with C&D and the punch card system. In the future we need monitor this fund

closely to make sure the proposed fix for future fiscal years will put this fund back to a break even or profit so we can start working on reserves to address items that will need replacing in the future. Attached is the pre-audit budget to actual line item detail.

Additional discussion will be had regarding the budget in the Selectboard meeting on 8-17-20.

6.) Discussion – Delinquent Tax Notification

MEMORANDUM

To: Weathersfield Selectboard

CC: Weathersfield Residents

From: Tax Collector

Date: 08/03/2020

Re: Delinquent Taxes – Temporary Provisions Due to COVID-19

INTRODUCTION According to 32 V.S.A. § 4874, within 15 days after the expiration of the date or dates, fixed under the provisions of section 4792 of this title for the payment of taxes, the treasurer shall issue a warrant against the delinquent taxpayers for the amount of taxes remaining unpaid. Such warrants shall remain in full force until all the taxes thereon have been fully paid or otherwise discharged. The treasurer shall deliver such warrant, together with a rate bill of such delinquent taxes, to the collector of the town or municipality within it, who shall proceed forthwith to collect such taxes.

As of July 29, 2020, there are 134 residents with delinquent taxes. The Tax Collector will move forward with notices and other tax collection efforts for delinquent taxes prior to COVID-19, including the Tax Years 2003-early 2020. The Tax Collector requests a discussion with the Selectboard regarding tax payments that have become delinquent during the declared State of Emergency.

This first chart demonstrates the total number of residents with delinquent taxes during the 2019- 2020 tax year per quarter. The chart is broken down into the number of resident's delinquent and the number of new residents that were delinquent for the first time during that quarter in the 2019-2020 tax year only. For example, in the 4th quarter there were 53 residents that became delinquent in the 4th quarter only and were previously current during the first 3 quarters.

| 2019-2020 Tax Year | | |
|---------------------------|---------------------|-------------------------------|
| Quarterly Payment | # Delinquent | # of New Delinquencies |
| Quarter 1 | 34 | 34 |
| Quarter 2 | 48 | 14 |
| Quarter 3 | 68 | 18 |
| Quarter 4 | 134 | 53 |

The second chart below indicates the total amount of delinquent taxes per Tax Year. Please note that 2003-2010 was grouped together as it relates to one specific case.

| Current Delinquent Taxes – 2003 – 2020 | | | |
|--|---------------------------|-----------------|---------------|
| Tax Year | Total Amount Delinquent | # of Agreements | # of Defaults |
| 2003 – 2010 | \$101,506.13 | 1 | |
| 2016 – 2017 | \$15.43 | 0 | |
| 2017-2018 | \$2,506.55 (Request info) | 8 | |
| 2018-2019 | \$31,539.36 | 15 | 5 |
| 2019-2020 | \$145,055.95 | 0 | |

David Fuller noted that the payment arrangements need to be consistent and equal across the board.

Michael Todd stated that people who had tax agreements prior to COVID need to have a new agreement.

For the 5 properties in default, the Selectboard agreed to allow the Tax Collector to do what he needs to do to collect.

The Tax Collector will send letters for all delinquent accounts.

7.) Consider a Vote to Approve the Tax Rate

Proposed Municipal Tax Rate for FY 2021 is \$0.6406

Homestead Education tax rate for FY 2021 \$1.7879

Non-Homestead Education tax rate for FY 2021 \$1.7330

Recommended Quarterly Tax Due Dates

Payment 1 September 16, 2020

Payment 2 November 18, 2020

Payment 3 February 17, 2021

Payment 4 May 19, 2021

Paul Tillman made a motion to accept the Municipal Tax rate of 0.6406 for FY 2021

John Arrison 2nd

Discussion was had about the \$0.02 difference in the proposed tax rate vs. the rate discussed at Town Meeting. The difference is that the rate discussed at Town Meeting did not include all of the articles. The proposed tax rate for FY 2021 of \$0.6406 includes all articles.

Amend the motion to include the break down for the FY 2021 tax rate:

General Fund \$0.3389

Local Agreement \$0.0062

Highway Fund \$ 0.2955

For a total of \$0.6406

Vote – Unanimous

John Arrison made a motion to approve the Waste Management Fee of \$50 per parcel for FY 2021.

Michael Todd – 2nd

David Fuller wanted to note that parcels that don't have any buildings do not apply to the \$50 per parcel Waste Management Fee.

Vote - Unanimous

Paul Tillman made a motion to approve the proposed:

Homestead Education tax of \$2.4285

Non-Homestead tax rate of \$2.3736

For FY 2021.

David Fuller 2nd

No discussion

Vote – Unanimous

Paul Tillman made a motion to approve the recommended Quarterly Taxes Due Dates as follows for FY 2021:

Payment 1 September 16, 2020

Payment 2 November 18, 2020

Payment 3 February 17, 2021

Payment 4 May 19, 2021

John Arrison 2nd

No discussion

Vote - Unanimous

8.) Consider a Vote to Approve the Salt Shed RFB

John Arrison asked Ray Stapleton if there were any projected costs for this project and where the money would be coming from.

Ray noted that there are currently no projected costs and when this discussion started, they talked about a Rainy-Day fund.

Discussion was had regarding the safety issues with the current salt shed.

John Arrison made a motion to authorize the RFB, with the change in paragraph 2 and end the paragraph at functional. Remove temporarily, for a period no longer than 4 years, while a longer-term repair is completed or a replacement salt shed is installed.

Joey Jarvis 2nd
No discussion

Vote - Unanimous

9.) Discussion – Highway Garage Solar Array (if time allows) – tabled for further discussion
8-17-20

10.) Appointments – no new applicants for the following positions

- a. Budget Committee
- b. Connecticut River Joint Commission
- c. CRJC Mt. Ascutney Subcommittee
- d. Fence Viewer
- e. Parks and Recreation Commission
- f. Selectman Representative to the School Board
- g. Southern Windsor County Transportation Advisory Committee
- h. Southern Windsor/Windham Counties Solid Waste Management District
- i. Tree Warden
- j. Veteran’s Memorial Committee

11.) Approve Warrants

John Arrison made a motion to approve the warrants for August 3, 2020 as follows:

| | |
|-----------------------------|---|
| General Funds | Operating Expenses \$52,438.84 Payroll \$15,781.99 |
| Highway Fund | Operating Expenses \$25,764.13 Payroll \$8,182.00 |
| Solid Waste Management Fund | Operating Expenses \$10,298.89 Payroll \$1,527.24 |
| Library | Operating Expenses \$0.00 Payroll \$1,919.35 |
| Grants | Operating Expenses \$755.33 |
| Special Revenue | Operating Expenses \$0.00 |

| | |
|----------------|---|
| Reserves | \$0.00 |
| Long Term Debt | \$0.00 |
| Grand Totals | Operating Expenses \$89,257.19 Payroll \$27,410.58 |

Paul Tillman - 2nd
Vote - Unanimous

12.) Any other business – none

John Arrison made a motion to extend the meeting 5 minutes.

Michael Todd 2nd

Vote – Unanimous

Paul Tillman made a motion to go into Executive Session

Joey Jarvis – 2nd

Vote – Unanimous

Chair, David Fuller called an Executive Session at 8:59 PM

13.) Adjourn

Joey Jarvis made motion to adjourn the meeting at 9:40 pm

Paul Tillman 2nd

No discussion

Vote – unanimous

Respectfully,
Chauncie Tillman
Alt. Recording Secretary

CHARTERED BY
NEW HAMPSHIRE
AUGUST 20, 1761

Town of Weathersfield

POST OFFICE BOX 550
ASCUTNEY, VERMONT 05030-0550

CHARTERED BY
NEW YORK
APRIL 8, 1772

Telephone: [802] 674-2626
Facsimile: [802] 674-2117

E-mail: accountant@weathersfield.org
Website: <http://www.weathersfieldvt.org>

FINANCE DEPARTMENT

DATE: 29 July 20
TO: Selectboard
FROM: Darlene Kelly
SUBJECT: FY20 Year-End (Pre-Audit)

Attached please find the summary financial report for the fiscal year ending June 30, 2020

General Fund

Administration: Revenues are 101% of budget and expenses are 100% of budget. In total the administration budget is a break even. There are several line items over budget but others that were not spent contributing to this at year end.

Fire Services: The fire service expenses for FY20 were \$194,574 or 101% of budget. The emergency management line item is a part of this department and is associated to COVID-19 expenses, the total expenses for FY20 are \$9,640 which we are hoping to get some reimbursement from the state. I wanted to note WWVFD PPE looks over budget however they reimbursed the town for gear which is booked to the misc. revenue line, so the items are not netted. WWVFD fire equipment repairs line was over budget, but most other items remained on budget.

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Finance: Expenses are slightly over budget at 102% with salaries and VMERS contributing to this being over budget.

Lister: Lister Revenue is 87% of budget and expenditures are 97%. Late homestead filing was budget for this department, but it is hitting the admin budget with other tax revenue.

Town Clerk: Town clerk revenues are 130% of budget and expense are 106%. The town clerk saw significant increase in her revenue due to the change in recording fees in July of 2019. In turn it affected expenses, as per state statute many of the fees Flo-Ann collected need to be transferred to her reserve accounts by year end. Her operating expenses were on budget.

Land use: Revenues are at 78% of budget and expenses at 57%. Both revenue and expenses were under budget due to this position being vacant most of FY20 significantly contributing to the surplus in the general fund, this will change in FY21.

Library: Revenues are slightly over budget and expenditures are at 95%, which is slightly under budget for the end of the fiscal year.

Overall, the general fund will have a \$62,467 surplus pre-audit, some adjustment may be made for delinquent taxes based on the agreements the town has entered and probabilities of collecting on those agreements. The vacant land use position was half the savings along with an increase in tax revenue from more residents filing their homestead declarations and reducing the liability we owed to the school. We will need to decide before the audit on what should be done with this surplus. Attached is the pre-audit budget to actual line item budget.

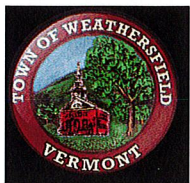
Highway Fund

Highway Fund (pre audit) will look to end the fiscal year with a \$93,219 surplus. The mild winter and COVID has made an impact on this surplus and is not a reflection of what future years will look like. Salt, overtime expenses and repairs and maintenance were under budget contributing to half the surplus. Many other line items were under budget and very few over budget along with an increase in state aid were all contributing factors. I think this is an opportunity to put some money in reserves for paving projects or capital equipment reserves so we can limit our borrowing on these items in the future. Attached is the pre-audit budget to actual line item detail.

Solid Waste

Solid waste fund (pre-audit) will look to end the year with a \$5,682 deficit. Revenues were over budget by 4% or \$9,906 but expenses were over budget by 6% or \$16,387. C&D, trash, and recycling tippage were significantly over budget. Again, we saw an increase in volume due to COVID and early in the fiscal year we tried to address the issue with C&D and the punch card system. In the future we need monitor this fund closely to make sure the proposed fix for future fiscal years will put this fund back to a break even or profit so we can starting working on reserves to address items that will need replacing in the future. Attached is the pre-audit budget to actual line item detail.

Meeting date August 17, 2020
 AP warrant date 08/12/20
 Payroll warrant date 1 08/06/20
 Payroll warrant date 2 08/13/20
 Payroll warrant date 3



TOWN OF WEATHERSFIELD, VERMONT

Warrants for Meeting of August 17, 2020

| | Check Date | Payroll | Operating Expenses |
|------------------------------|------------|--------------------|--------------------|
| General Fund | | | |
| | 08/06/20 | \$7,849.47 | |
| | 08/13/20 | \$8,336.11 | |
| AP | 8/12/2020 | | \$57,980.77 |
| Total | | <u>\$16,185.58</u> | <u>\$57,980.77</u> |
| Highway Fund | | | |
| | 08/06/20 | \$4,211.24 | |
| | 08/13/20 | \$3,980.94 | |
| AP | 8/12/2020 | | \$9,503.05 |
| | | <u>\$8,192.18</u> | <u>\$9,503.05</u> |
| Solid Waste Mgmt Fund | | | |
| | 08/06/20 | \$857.72 | |
| | 08/13/20 | \$824.96 | |
| AP | 8/12/2020 | | \$5,022.92 |
| Total | | <u>\$1,682.68</u> | <u>\$5,022.92</u> |
| Library | | | |
| | 08/06/20 | \$965.55 | |
| | 08/13/20 | \$953.80 | |
| Total | | <u>\$1,919.35</u> | <u>\$0.00</u> |
| Grants | | | |
| | | | |
| Special Revenue | | | |
| | | | |
| Reserves | | | |
| | | | |
| Long Term Debt | | | |
| | | | |
| Grand Totals | | \$27,979.79 | \$72,506.74 |

To the Treasurer of the Town of Weathersfield, we hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$100,486.53. Let this be your order for the payments of these amounts.

Selector

08/12/20

Town of Weathersfield Accounts Payable

Page 1 of 1

04:17 pm

Check Warrant Report # 19278 Current Prior Next FY Invoices For Fund

Account

For Check Acct 1(General Fund) All check #s 08/04/20 To 08/12/20

| Vendor | Invoice Date | Invoice Description Invoice Number | Account | Amount Paid | Check Number | Check Date |
|------------------------|-----------------|---------------------------------------|---------|----------------|-----------------|---------------|
| {R!VOID!} --- None --- | / / | -- VOID -- | | 0.00 | 222769 | 08/12/20 |
| {R!VOID!} --- None --- | / / | -- VOID -- | | 0.00 | 222770 | 08/12/20 |
| {R!VOID!} --- None --- | / / | -- VOID -- | | 0.00 | 222771 | 08/12/20 |
| {R!VOID!} --- None --- | / / | -- VOID -- | | 0.00 | 222772 | 08/12/20 |
| {R!VOID!} --- None --- | / / | -- VOID -- | | 0.00 | 222773 | 08/12/20 |
| {R!VOID!} --- None --- | / / | -- VOID -- | | 0.00 | 222774 | 08/12/20 |
| {R!VOID!} --- None --- | / / | -- VOID -- | | 0.00 | 222775 | 08/12/20 |

Report Total

0.00

08/12/20

Town of Weathersfield Accounts Payable

Page 1 of 3

04:17 pm

Check Warrant Report # 19278 Current Prior Next FY Invoices For Fund (General Fund)

Account

For Check Acct 1(General Fund) All check #s 08/04/20 To 08/12/20

| Vendor | | Invoice Date | Invoice Description Invoice Number | Account | Amount Paid | Check Number | Check Date |
|-----------|---------------------------|--------------|--|---|-------------|--------------|------------|
| BIBENS | BIBENS HOME CENTER INC. | 07/20/20 | Supplies L49331/1 | 11-7-207-30.00 WWVFD Funding | 217.48 | 222777 | 08/12/20 |
| BIBENS | BIBENS HOME CENTER INC. | 07/27/20 | broom, silicone L49901/1 | 11-7-201-20.00 Police-Office Supplies | 6.64 | 222777 | 08/12/20 |
| BIBENS | BIBENS HOME CENTER INC. | 07/27/20 | broom, silicone L49901/1 | 11-7-201-52.00 Repairs and Supplies | 17.97 | 222777 | 08/12/20 |
| CANON | CANON | 08/01/20 | July 20 copier 21719397 | 11-7-103-18.00 TC-Copier Usage/Supplies/ | 49.00 | 222778 | 08/12/20 |
| CANON | CANON | 08/01/20 | July 20 copier 21719397 | 11-7-201-20.00 Police-Office Supplies | 33.00 | 222778 | 08/12/20 |
| COMPETIT | CCI MANAGED SERVICES | 08/04/20 | August 20 AUGUST 20 | 11-7-601-25.00 Library-Computers | 257.10 | 222780 | 08/12/20 |
| COMPETIT | CCI MANAGED SERVICES | 08/04/20 | August 20 AUGUST 20 | 11-7-101-25.05 GF-IT Services | 1325.09 | 222780 | 08/12/20 |
| COLLINSR | COLLINS, RITA LIFE TENANT | 08/11/20 | FY21 Tax refund TAXREFUND | 11-2-020-01.00 Over payments received | 138.32 | 222782 | 08/12/20 |
| EYEMED | COMBINED INSURANCE CO OF | 08/01/20 | Aug 20 AUG 20 | 11-7-103-14.10 TC-Insurance Benefits | 8.70 | 222783 | 08/12/20 |
| EYEMED | COMBINED INSURANCE CO OF | 08/01/20 | Aug 20 AUG 20 | 11-7-601-14.10 Library-Insurance Benft | 12.76 | 222783 | 08/12/20 |
| EYEMED | COMBINED INSURANCE CO OF | 08/01/20 | Aug 20 AUG 20 | 11-7-201-14.10 Police-Insurance Benefits | 21.46 | 222783 | 08/12/20 |
| EYEMED | COMBINED INSURANCE CO OF | 08/01/20 | Aug 20 AUG 20 | 11-7-102-14.00 Finance-Insurance Benfit | 4.61 | 222783 | 08/12/20 |
| COMCASTBU | COMCAST BUSINESS | 08/01/20 | July 20 Office internet 106826JULY20 | 11-7-101-31.00 GF-Telephone | 218.96 | 222784 | 08/12/20 |
| COMCASTBU | COMCAST BUSINESS | 08/04/20 | WWVFD Aug 20 9194WWVFD | 11-7-207-30.00 WWVFD Funding | 144.69 | 222784 | 08/12/20 |
| FAIRPOINT | CONSOLIDATED COMMUNICATIO | 07/17/20 | July 20 1879 School 296999JULY20 | 11-7-302-39.00 1879 School house Maint | 77.20 | 222785 | 08/12/20 |
| FIRESAFET | FIRE SAFETY USA INC | 07/27/20 | Coat 136976 | 11-7-207-30.00 WWVFD Funding | 220.00 | 222786 | 08/12/20 |
| GALLS | GALLS, LLC | 07/27/20 | glove and mask 016138083 | 11-7-201-24.00 Police-Equipment and Supp | 49.39 | 222787 | 08/12/20 |
| GOLDEN | GOLDEN CROSS AMBULANCE IN | 08/01/20 | Aug 20 AUG 20 | 11-7-204-45.00 Golden Cross Ambulance | 1859.00 | 222788 | 08/12/20 |
| GMP | GREEN MOUNTAIN POWER | 08/01/20 | July 20 1879 Schoolhouse 1879SCHLJULY | 11-7-302-39.00 1879 School house Maint | 89.87 | 222789 | 08/12/20 |
| GMP | GREEN MOUNTAIN POWER | 08/01/20 | DH July 20 DHJULY20 | 11-7-205-31.10 Fire Hydrant El Service | 66.80 | 222789 | 08/12/20 |
| GMP | GREEN MOUNTAIN POWER | 07/24/20 | July 20 WWVFD JULY20WWVFD | 11-7-207-30.00 WWVFD Funding | 213.07 | 222789 | 08/12/20 |
| GMP | GREEN MOUNTAIN POWER | 08/01/20 | Village July 20 VILLAGEJULY | 11-7-301-30.01 GF-Perkins Village elec | 223.17 | 222789 | 08/12/20 |
| GMP | GREEN MOUNTAIN POWER | 08/01/20 | July 20 WWVFD WWVFDJULY20 | 11-7-207-30.00 WWVFD Funding | 197.09 | 222789 | 08/12/20 |
| HERSHENSO | HERSHENSON, CARTER, SCOTT | 08/11/20 | Tax sale issue 25260 | 11-7-101-29.19 GF-DTax Legal Expenses | 47.20 | 222791 | 08/12/20 |
| HERSHENSO | HERSHENSON, CARTER, SCOTT | 08/10/20 | Zoning enforcement 25261 | 11-7-105-43.00 Legal Expense | 71.48 | 222791 | 08/12/20 |

08/12/20

Town of Weathersfield Accounts Payable

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04:17 pm

Check Warrant Report # 19278 Current Prior Next FY Invoices For Fund (General Fund)

Account

For Check Acct 1(General Fund) All check #s 08/04/20 To 08/12/20

| Vendor | | Invoice Date | Invoice Description Invoice Number | Account | Amount Paid | Check Number | Check Date |
|-----------|---------------------------|--------------|---|---|-------------|--------------|------------|
| KOFILE | KOFILE PRESERVATION, INC. | 07/31/20 | Land records volume28 234815 | 11-7-103-44.00 TC-Vault Expense | 2870.00 | 222793 | 08/12/20 |
| LEAF | LEAF | 07/25/20 | Copier lease Aug 20 10891750 | 11-7-101-44.00 GF-Copier Lease | 311.50 | 222794 | 08/12/20 |
| MCCLE | MCCLELLAN, VIOLETTA | 08/11/20 | Tax refund REFUNDFY21 | 11-2-020-01.00 Over payments received | 167.72 | 222795 | 08/12/20 |
| MES | MUNICIPAL EMERGENCY SERVI | 07/22/20 | SCBA flow test 1479447 | 11-7-207-30.00 WWVFD Funding | 1541.36 | 222796 | 08/12/20 |
| VTAGHUMAN | OFFICE OF CHILD SUPPORT | 08/06/20 | Payroll Transfer PR-08/06/20 | 11-2-011-07.00 Garnishments | 327.84 | 222799 | 08/12/20 |
| VTAGHUMAN | OFFICE OF CHILD SUPPORT | 08/13/20 | Payroll Transfer PR-08/13/20 | 11-2-011-07.00 Garnishments | 327.84 | 222799 | 08/12/20 |
| OWENI | OWEN, IVERNA | 08/11/20 | Tax FY21 refund TAXREFUND | 11-2-020-01.00 Over payments received | 95.76 | 222800 | 08/12/20 |
| PEO | PEOPLE'S UNITED WEALTH MA | 08/11/20 | F&B Dimaggio GROUT-DIMAGG | 11-6-101-99.00 GF-Miscellaneous Revenue | 700.00 | 222801 | 08/12/20 |
| R.E. HINK | R.E. HINKLEY CO. INC. | 07/24/20 | Installl water heater 54942 | 11-7-601-62.10 Library-Building Maint. | 774.59 | 222803 | 08/12/20 |
| SAYMORE | SAYMORE TROPHY COMPANY | 07/24/20 | Chris whidden sign 2020-1344 | 11-7-105-20.00 Land Use-Supplies | 33.00 | 222805 | 08/12/20 |
| SECUR | SECURSHRED | 07/30/20 | July 20 secure shred 340556 | 11-7-101-20.00 GF-Office Supplies | 22.00 | 222806 | 08/12/20 |
| SWCRP | SOUTHERN WINDSOR COUNTY R | 07/21/20 | large format map PC0721 | 11-7-105-23.00 Printing | 50.00 | 222807 | 08/12/20 |
| SWWCSWMD | SOUTHERN WINDSOR/WINDHAM | 08/11/20 | 2 Sureclose Kitchen Scrap 081120SCRAP | 11-7-301-60.10 Building Maintenance | 10.00 | 222808 | 08/12/20 |
| SULL | SULLIVAN, POWERS & CO., P | 06/30/20 | FY20 Audit progress billi 127438 | 11-7-102-45.00 FIN-Annual audit of accou | 686.00 | 222810 | 08/12/20 |
| PETTY | SUSANNE TERRILL PETTY CAS | 08/11/20 | Replinish postage petty c PETTYCASHREP | 11-7-101-21.00 GF-Postage | 48.49 | 222811 | 08/12/20 |
| TJ PROPER | TJ PROPERTY MANAGEMENT LL | 08/01/20 | July 20 trimming WWVFD 5239 | 11-7-207-30.00 WWVFD Funding | 60.00 | 222813 | 08/12/20 |
| TJ PROPER | TJ PROPERTY MANAGEMENT LL | 08/01/20 | Mowing July 20 5244 | 11-7-302-31.20 Center Grove Maintenance | 280.00 | 222813 | 08/12/20 |
| TJ PROPER | TJ PROPERTY MANAGEMENT LL | 08/01/20 | Mowing July 20 5244 | 11-7-302-38.10 Parks & Recreation Commis | 294.00 | 222813 | 08/12/20 |
| TJ PROPER | TJ PROPERTY MANAGEMENT LL | 08/01/20 | Mowing July 20 5244 | 11-7-601-62.10 Library-Building Maint. | 88.00 | 222813 | 08/12/20 |
| TJ PROPER | TJ PROPERTY MANAGEMENT LL | 08/01/20 | Mowing July 20 5244 | 11-7-302-39.00 1879 School house Maint | 280.00 | 222813 | 08/12/20 |
| TJ PROPER | TJ PROPERTY MANAGEMENT LL | 08/01/20 | Mowing July 20 5244 | 11-7-302-38.10 Parks & Recreation Commis | 88.00 | 222813 | 08/12/20 |
| TJ PROPER | TJ PROPERTY MANAGEMENT LL | 08/01/20 | Mowing July 20 5244 | 11-7-301-60.10 Building Maintenance | 120.00 | 222813 | 08/12/20 |
| TOWNWEATH | TOWN OF WEATHERSFIELD | 08/06/20 | Payroll Transfer PR-08/06/20 | 11-2-011-15.00 Miscellaneous Deduction | 119.70 | 222814 | 08/12/20 |
| TWIN | TWINLINE TOWING & AUTO RE | 08/10/20 | Repairs to WWVFD brush 1 22083 | 11-7-207-53.10 WWVFD Fire Equip Repair | 1779.71 | 222816 | 08/12/20 |
| VLCTPRO1 | VLCT PACIF | 05/29/20 | 1st QTRFY21 1STQTRFY21 | 11-1-030-00.00 Prepaid Expenses & Insr | 29113.00 | 222818 | 08/12/20 |

08/12/20

Town of Weathersfield Accounts Payable

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04:17 pm

Check Warrant Report # 19278 Current Prior Next FY Invoices For Fund (General Fund)
 For Check Acct 1 (General Fund) All check #s 08/04/20 To 08/12/20

Account

| Vendor | Invoice Date | Invoice Description Invoice Number | Account | Amount Paid | Check Number | Check Date |
|-----------|--------------|--|---|----------------|-----------------|---------------|
| VLCTPRO1 | 04/03/20 | WC Audit 31094 | 11-7-101-10.25 GF-Water Clerical | 3.12 | 222818 | 08/12/20 |
| VLCTPRO1 | 04/03/20 | WC Audit 31094 | 11-7-601-16.00 Library-Workmen's Comp | 27.26 | 222818 | 08/12/20 |
| VLCTPRO1 | 04/03/20 | WC Audit 31094 | 11-7-201-16.00 Police-Workmen's Compensa | 74.75 | 222818 | 08/12/20 |
| VLCTPRO1 | 04/03/20 | WC Audit 31094 | 11-7-101-16.00 GF-Workmen's Compensation | 168.91 | 222818 | 08/12/20 |
| WEATHERSF | 08/10/20 | FY21 Appropriations FY21 APPRO | 11-1-010-07.00 Cash-GF Cemetery | 1500.00 | 222819 | 08/12/20 |
| WWVFD | 06/30/20 | WWVFD reimbursement 063020WWVFD | 11-7-207-30.00 WWVFD Funding | 139.35 | 222820 | 08/12/20 |
| PITNEYPP | 08/05/20 | Certfied mail delinquent REFILL 08052 | 11-7-101-21.00 GF-Postage | 200.00 | E 1572 | 08/10/20 |
| PRTAXES | 08/06/20 | Payroll Transfer PR-08/06/20 | 11-2-011-02.00 Social Security W/H | 2984.36 | E 1574 | 08/05/20 |
| PRTAXES | 08/06/20 | Payroll Transfer PR-08/06/20 | 11-2-011-01.00 Federal Income Tax W/H | 1890.92 | E 1574 | 08/05/20 |
| PITNEYPP | 07/30/20 | Tax bill refill 7/30 REFILL 07282 | 11-7-102-24.00 Finance-Tax Billing Posta | 200.00 | E 1576 | 08/04/20 |
| PRUDEN | 08/06/20 | Payroll Transfer PR-08/06/20 | 11-2-011-11.00 Deferred Compensation | 161.41 | E 1578 | 08/06/20 |
| PRTAXES | 08/13/20 | Payroll Transfer PR-08/13/20 | 11-2-011-02.00 Social Security W/H | 3004.50 | E 1579 | 08/06/20 |
| PRTAXES | 08/13/20 | Payroll Transfer PR-08/13/20 | 11-2-011-01.00 Federal Income Tax W/H | 1867.63 | E 1579 | 08/06/20 |

Report Total

57980.77

08/12/20

Town of Weathersfield Accounts Payable

Page 1 of 2

04:17 pm

Check Warrant Report # 19278 Current Prior Next FY Invoices For Fund (Highway Fund)

Account

For Check Acct 1 (General Fund) All check #s 08/04/20 To 08/12/20

| Vendor | | Invoice | Invoice Description | Amount | Check | Check |
|-----------|---------------------------|----------|------------------------|---------|--------|----------|
| | | Date | Invoice Number | | | |
| | | | Account | Paid | Number | Date |
| PATRIOT | ATG WESTMINSTER | 08/10/20 | Trck service | 209.80 | 222776 | 08/12/20 |
| | | | X301017989:0 | | | |
| COMPETIT | CCI MANAGED SERVICES | 08/04/20 | August 20 | 395.56 | 222780 | 08/12/20 |
| | | | AUGUST 20 | | | |
| CERSOSIMA | CERSOSIMO INDUSTRIES, INC | 07/25/20 | 1.5" cushed gravel | 403.00 | 222781 | 08/12/20 |
| | | | 102996 | | | |
| CERSOSIMA | CERSOSIMO INDUSTRIES, INC | 08/01/20 | 1.5" crushed gravel | 338.00 | 222781 | 08/12/20 |
| | | | 103112 | | | |
| EYEMED | COMBINED INSURANCE CO OF | 08/01/20 | Aug 20 | 73.05 | 222783 | 08/12/20 |
| | | | AUG 20 | | | |
| GMP | GREEN MOUNTAIN POWER | 08/01/20 | HW July 20 | 154.62 | 222789 | 08/12/20 |
| | | | HW JULY20 | | | |
| HOME DEPO | HOME DEPOT CREDIT SERVICE | 07/24/20 | 25 ft tape measure | 80.56 | 222792 | 08/12/20 |
| | | | 2334802 | | | |
| NORTRAX | NORTRAX EQUIPMENT COMPANY | 08/03/20 | Exhaust cover | 24.00 | 222798 | 08/12/20 |
| | | | 2030035 | | | |
| PETE'S | PETE'S TIRE BARN, INC. | 08/04/20 | Tire T-16 | 257.60 | 222802 | 08/12/20 |
| | | | 043737 | | | |
| SANEL | SANEL NAPA SPRINGFIELD | 08/04/20 | filter, oil | 120.70 | 222804 | 08/12/20 |
| | | | 19453631522 | | | |
| STPIERRE | ST. PIERRE INC. | 07/31/20 | 1" gravel blend | 5380.86 | 222809 | 08/12/20 |
| | | | 1005467 | | | |
| TDS | TDS TELECOM | 07/24/20 | July 20 Telephone HW | 45.00 | 222812 | 08/12/20 |
| | | | JULY 20 TELE | | | |
| TDS | TDS TELECOM | 07/24/20 | July 20 Telephone HW | 84.15 | 222812 | 08/12/20 |
| | | | JULY 20 TELE | | | |
| TWINSTG | TWIN STATE GARAGE DOOR, L | 07/17/20 | Service Call | 1674.50 | 222815 | 08/12/20 |
| | | | 13571 | | | |
| U1ST | UNIFIRST CORPORATION | 07/31/20 | uniforms 07/31/20 | 101.27 | 222817 | 08/12/20 |
| | | | 0354507342 | | | |
| VLCTPRO1 | VLCT PACIF | 04/03/20 | WC Audit | 160.38 | 222818 | 08/12/20 |
| | | | 31094 | | | |
| | | | Workmen's Compensation | | | |

08/12/20

Town of Weathersfield Accounts Payable

Page 2 of 2

04:17 pm

Check Warrant Report # 19278 Current Prior Next FY Invoices For Fund (Highway Fund)

Account

For Check Acct 1 (General Fund) All check #s 08/04/20 To 08/12/20

| Vendor | Invoice | Invoice Description | | Amount | Check | Check |
|--------|---------|---------------------|---------|---------|--------|-------|
| | Date | Invoice Number | Account | Paid | Number | Date |
| ----- | | | | ----- | | |
| | | Report Total | | 9503.05 | | |
| | | | | ===== | | |

08/12/20

Town of Weathersfield Accounts Payable

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04:17 pm

Check Warrant Report # 19278 Current Prior Next FY Invoices For Fund (Solid Waste)

Account

For Check Acct 1 (General Fund) All check #s 08/04/20 To 08/12/20

| Vendor | | Invoice Date | Invoice Description Invoice Number | Account | Amount Paid | Check Number | Check Date |
|-----------|---------------------------|-----------------|---------------------------------------|--|----------------|-----------------|---------------|
| GOBIN | CASELLA WASTE SERVICES | 07/27/20 | PU07/21/20 577929 | 21-7-101-45.05 Trash-Tippage | 1292.95 | 222779 | 08/12/20 |
| GOBIN | CASELLA WASTE SERVICES | 07/27/20 | PU07/21/20 577929 | 21-7-101-45.25 Trash Container charge | 251.13 | 222779 | 08/12/20 |
| GOBIN | CASELLA WASTE SERVICES | 08/03/20 | PU 07/29/20 580123 | 21-7-101-45.25 Trash Container charge | 251.13 | 222779 | 08/12/20 |
| GOBIN | CASELLA WASTE SERVICES | 08/03/20 | PU 07/29/20 580123 | 21-7-101-45.10 C&D Tippage | 753.48 | 222779 | 08/12/20 |
| GOBIN | CASELLA WASTE SERVICES | 08/03/20 | PU 07/29/20 580123 | 21-7-101-45.05 Trash-Tippage | 1240.00 | 222779 | 08/12/20 |
| GOBIN | CASELLA WASTE SERVICES | 08/03/20 | PU 07/29/20 580123 | 21-7-101-45.26 C&D-Container Charge | 502.26 | 222779 | 08/12/20 |
| EYEMED | COMBINED INSURANCE CO OF | 08/01/20 | Aug 20 AUG 20 | 21-7-101-14.10 Insurance Benefits | 4.61 | 222783 | 08/12/20 |
| COMCASTBU | COMCAST BUSINESS | 07/25/20 | TS July 20 108400JULY20 | 21-7-101-31.00 Telephone | 109.55 | 222784 | 08/12/20 |
| GMP | GREEN MOUNTAIN POWER | 08/01/20 | July 20 SW SWJULY20 | 21-7-101-30.00 Electricity | 142.74 | 222789 | 08/12/20 |
| GRO | GROW COMPOST OF VERMONT L | 07/31/20 | Compost July 20 11514 | 21-7-102-45.01 Recycling Expense | 398.67 | 222790 | 08/12/20 |
| NERESREC | NORTHEAST RESOURCE RECOVE | 07/17/20 | Scrap metal and hauling f 74524 | 21-7-102-45.01 Recycling Expense | 845.64 | 222797 | 08/12/20 |
| NERESREC | NORTHEAST RESOURCE RECOVE | 07/17/20 | Scrap metal and hauling f 74524 | 21-6-101-07.05 Recycling Income | -786.82 | 222797 | 08/12/20 |
| VLCTPRO1 | VLCT PACIF | 04/03/20 | WC Audit 31094 | 21-7-101-16.00 Workmen's Compensation | 17.58 | 222818 | 08/12/20 |

Report Total

5022.92

08/03/20
04:04 pm

Town of Weathersfield Payroll
Check Warrant Report #
Check date 08/06/20 to 08/06/20 Departments 111 to 111

Page 1 of 1
payroll

| Employee Number | Employee Name | | Check Number | Check Date | Net Amount | Elec Amount |
|--------------------|----------------------|---|-----------------|---------------|---------------|----------------|
| BALLAM | BALLAM, MARION J. | E | 12723 | 08/06/20 | 0.00 | 135.09 |
| CONGDONJ | CONGDON, JENNIFER B. | | 47847 | 08/06/20 | 47.62 | 0.00 |
| DANGOF | DANGO, FLORA ANN | E | 12725 | 08/06/20 | 0.00 | 719.31 |
| DANIELSWI | DANIELS, WILLIAM J. | E | 12726 | 08/06/20 | 0.00 | 1084.93 |
| ESTYLYNNE | ESTY, LYNNETTE A. | E | 12728 | 08/06/20 | 0.00 | 332.60 |
| GRAHAMJ | GRAHAM, JOHN J. | E | 12729 | 08/06/20 | 0.00 | 370.72 |
| GULNICKB | GULNICK, BRANDON W. | E | 12730 | 08/06/20 | 0.00 | 993.81 |
| HIERCA | HIER, CAROLYN A. | E | 12731 | 08/06/20 | 0.00 | 269.99 |
| HIER S | HIER, STEVE A. | E | 12732 | 08/06/20 | 0.00 | 153.48 |
| KELLY | KELLY, DARLENE R. | E | 12734 | 08/06/20 | 0.00 | 918.34 |
| MORANCY | MORANCY, WALTER W. | E | 12739 | 08/06/20 | 0.00 | 907.76 |
| MORSESTEP | MORSE, STEPHANIE J. | E | 12740 | 08/06/20 | 0.00 | 132.62 |
| SAVAGE | SAVAGE, OLIVIA I. | | 47849 | 08/06/20 | 149.15 | 0.00 |
| SMITH | SMITH, STEVEN | | 47850 | 08/06/20 | 304.51 | 0.00 |
| TERRILL | TERRILL, SUSANNE | E | 12744 | 08/06/20 | 0.00 | 849.90 |
| WHIDDEN | WHIDDEN, BERT C. | E | 12746 | 08/06/20 | 0.00 | 479.64 |
| | | | | | 501.28 | 7348.19 |
| | | | | | ===== | ===== |

***7,849.47

08/10/20
04:56 pm

Town of Weathersfield Payroll
Check Warrant Report #
Check date 08/13/20 to 08/13/20 Departments 111 to 111

Page 1 of 1
payroll

| Employee Number | Employee Name | | Check Number | Check Date | Net Amount | Elec Amount |
|--------------------|----------------------|---|-----------------|---------------|---------------|----------------|
| BALLAM | BALLAM, MARION J. | E | 12747 | 08/13/20 | 0.00 | 173.01 |
| CONGDONJ | CONGDON, JENNIFER B. | | 47852 | 08/13/20 | 167.32 | 0.00 |
| DANGOF | DANGO, FLORA ANN | E | 12749 | 08/13/20 | 0.00 | 719.31 |
| DANIELSWI | DANIELS, WILLIAM J. | E | 12750 | 08/13/20 | 0.00 | 891.70 |
| ESTYLYNNE | ESTY, LYNNETTE A. | E | 12752 | 08/13/20 | 0.00 | 365.41 |
| GRAHAMJ | GRAHAM, JOHN J. | E | 12753 | 08/13/20 | 0.00 | 370.72 |
| GULNICKB | GULNICK, BRANDON W. | E | 12754 | 08/13/20 | 0.00 | 993.81 |
| HIERCA | HIER, CAROLYN A. | E | 12755 | 08/13/20 | 0.00 | 289.83 |
| HIERS | HIER, STEVE A. | E | 12756 | 08/13/20 | 0.00 | 153.48 |
| KELLY | KELLY, DARLENE R. | E | 12758 | 08/13/20 | 0.00 | 918.34 |
| MORANCY | MORANCY, WALTER W. | E | 12763 | 08/13/20 | 0.00 | 935.75 |
| MORSESTEP | MORSE, STEPHANIE J. | E | 12764 | 08/13/20 | 0.00 | 124.92 |
| SAVAGE | SAVAGE, OLIVIA I. | | 47854 | 08/13/20 | 62.79 | 0.00 |
| SMITH | SMITH, STEVEN | | 47855 | 08/13/20 | 547.05 | 0.00 |
| TERRILL | TERRILL, SUSANNE | E | 12768 | 08/13/20 | 0.00 | 849.90 |
| WHIDDEN | WHIDDEN, BERT C. | E | 12771 | 08/13/20 | 0.00 | 586.68 |
| WHITNEY | WHITNEY, NATHALIE | | 47857 | 08/13/20 | 186.09 | 0.00 |
| | | | | | 963.25 | 7372.86 |

***8,336.11

08/03/20
04:04 pm

Town of Weathersfield Payroll
Check Warrant Report #
Check date 08/06/20 to 08/06/20 Departments 121 to 121

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payroll

| Employee Number | Employee Name | | Check Number | Check Date | Net Amount | Elec Amount |
|--------------------|-----------------------|---|-----------------|---------------|---------------|----------------|
| ESTYJO | ESTY, JOHN W. | E | 12727 | 08/06/20 | 0.00 | 653.98 |
| HUNTDON | HUNTLEY, DONALD A. | E | 12733 | 08/06/20 | 0.00 | 573.35 |
| LIVAS | LIVAS, PHILLIP A. | E | 12735 | 08/06/20 | 0.00 | 555.22 |
| LONGTIN | LONGTIN, ALEXANDER J. | E | 12736 | 08/06/20 | 0.00 | 437.46 |
| MOORER | MOORE, RAY A. | E | 12738 | 08/06/20 | 0.00 | 680.76 |
| PIPE | PIPE, SCOTT | E | 12741 | 08/06/20 | 0.00 | 564.86 |
| STAPLETON | STAPLETON, RAY E. | E | 12743 | 08/06/20 | 0.00 | 745.61 |
| | | | | | ----- | ----- |
| | | | | | 0.00 | 4211.24 |
| | | | | | ===== | ===== |

***4,211.24

08/10/20
04:56 pm

Town of Weathersfield Payroll
Check Warrant Report #
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payroll

| Employee Number | Employee Name | | Check Number | Check Date | Net Amount | Elec Amount |
|--------------------|-----------------------|---|-----------------|---------------|---------------|----------------|
| ESTYJO | ESTY, JOHN W. | E | 12751 | 08/13/20 | 0.00 | 726.79 |
| HUNTDON | HUNTLEY, DONALD A. | E | 12757 | 08/13/20 | 0.00 | 573.80 |
| LIVAS | LIVAS, PHILLIP A. | E | 12759 | 08/13/20 | 0.00 | 547.76 |
| LONGTIN | LONGTIN, ALEXANDER J. | E | 12760 | 08/13/20 | 0.00 | 437.69 |
| MOORER | MOORE, RAY A. | E | 12762 | 08/13/20 | 0.00 | 439.73 |
| PIPE | PIPE, SCOTT | E | 12765 | 08/13/20 | 0.00 | 471.63 |
| STAPLETON | STAPLETON, RAY E. | E | 12767 | 08/13/20 | 0.00 | 783.54 |
| | | | | | ----- | ----- |
| | | | | | 0.00 | 3980.94 |
| | | | | | ===== | ===== |

***3,980.94

08/03/20
04:04 pm

Town of Weathersfield Payroll
Check Warrant Report #
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payroll

| Employee Number | Employee Name | Check Number | Check Date | Net Amount | Elec Amount |
|--------------------|---------------------|-----------------|---------------|---------------|----------------|
| COLEMAN | COLEMAN, GLENNA J. | E 12724 | 08/06/20 | 0.00 | 134.11 |
| RICHARDMA | RICHARDSON, MARK P. | E 12742 | 08/06/20 | 0.00 | 681.15 |
| TOPOLSKI | TOPOLSKI, JUDITH A. | E 12745 | 08/06/20 | 0.00 | 150.29 |
| | | | | ----- | ----- |
| | | | | 0.00 | 965.55 |
| | | | | ===== | ===== |

*****965.55

08/10/20
04:56 pm

Town of Weathersfield Payroll
Check Warrant Report #
Check date 08/13/20 to 08/13/20 Departments 131 to 131

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payroll

| Employee Number | Employee Name | | Check Number | Check Date | Net Amount | Elec Amount |
|--------------------|---------------------|---|-----------------|---------------|---------------|----------------|
| COLEMAN | COLEMAN, GLENNA J. | E | 12748 | 08/13/20 | 0.00 | 122.36 |
| RICHARDMA | RICHARDSON, MARK P. | E | 12766 | 08/13/20 | 0.00 | 681.15 |
| TOPOLSKI | TOPOLSKI, JUDITH A. | E | 12770 | 08/13/20 | 0.00 | 150.29 |
| | | | | | ----- | ----- |
| | | | | | 0.00 | 953.80 |
| | | | | | ===== | ===== |

*****953.80

08/03/20
04:04 pm

Town of Weathersfield Payroll
Check Warrant Report #
Check date 08/06/20 to 08/06/20 Departments 211 to 211

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payroll

| Employee Number | Employee Name | Check Number | Check Date | Net Amount | Elec Amount |
|--------------------|-------------------|-----------------|---------------|---------------|----------------|
| DENNETTSH | DENNETT, SHAWN M. | 47848 | 08/06/20 | 98.88 | 0.00 |
| MERICLE J | MERICLE, JAMES S. | E 12737 | 08/06/20 | 0.00 | 277.77 |
| WATERST | WATERS, TYLER M. | 47851 | 08/06/20 | 481.07 | 0.00 |
| | | | | 579.95 | 277.77 |
| | | | | ===== | ===== |

*****857.72

08/10/20
04:56 pm

Town of Weathersfield Payroll
Check Warrant Report #
Check date 08/13/20 to 08/13/20 Departments 211 to 211

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payroll

| Employee Number | Employee Name | Check Number | Check Date | Net Amount | Elec Amount |
|--------------------|-------------------|-----------------|---------------|---------------|----------------|
| DENNETTSH | DENNETT, SHAWN M. | 47853 | 08/13/20 | 59.26 | 0.00 |
| MERICLE J | MERICLE, JAMES S. | E 12761 | 08/13/20 | 0.00 | 279.31 |
| WATERST | WATERS, TYLER M. | 47856 | 08/13/20 | 486.39 | 0.00 |
| | | | | ----- | ----- |
| | | | | 545.65 | 279.31 |
| | | | | ===== | ===== |

*****824.96