



**TOWN OF WEATHERSFIELD  
SELECTBOARD  
REMOTE/ VIRTUAL MEETING AGENDA**

**Monday, August 3, 2020 | 07:00PM**

**REMOTE PARTICIPATION (CONFERENCE CALL/ DIAL IN)**

**Phone Number: (872) 240-3412 | Access Code: 300-431-501**

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Pursuant to Governor Phil Scott's March 30, 2020 Order Suspending Certain Provisions of the Open Meeting Law, See H.681, and the Governor's March 21, 2020 order imposing strict limitation on the number of people that may gather in one place, this meeting of the Weathersfield Selectboard will be conducted via remote participation to the greatest extent possible. Specific information and the general guidelines for remote participation by members of the public and/or parties with a right and/or requirement to attend this meeting can be found on the Weathersfield website, at [http://cms2.revize.com/revize/weathersfieldvt/covid-19\\_resident\\_information/guidance\\_for\\_remote\\_meetings.php](http://cms2.revize.com/revize/weathersfieldvt/covid-19_resident_information/guidance_for_remote_meetings.php)

For this meeting, members of the public who wish to watch the meeting may do so in the following manner:

**Comcast Channel "1087" and VTEL Channel "161" on Wednesday at 7:00PM**  
**GoToMeeting: "Live/ Real-time" – August 3, 2020 | 7:00PM**  
**SAPATV.org – Wednesday Afternoon**

In-person attendance is permitted, but every effort will be made to ensure that the public can adequately access the proceedings in real-time, via technological means. In the event that we are unable to do so, despite our best efforts, we will post on the Weathersfield website an audio or video recording, transcript or other comprehensive record of proceedings as soon as possible after the meeting.

1. Call to Order
2. Bylaw Petition Hearing re: proposed bylaw change
3. Comments from Selectboard/ Town Manager and Citizens on Topics not on the Agenda
4. Review Minutes from Previous Meeting (s) 7.20.20
5. Finance Director Year-End Financial Report
6. Discussion - Delinquent Tax Notifications
7. Consider a Vote to Approve the Tax Rate
8. Consider a Vote to Approve the Salt Shed RFB
9. Discussion – Highway Garage Solar Array - *If Time Allows*
10. Appointments:
  - a. Budget Committee
  - b. Connecticut River Joint Commission
  - c. CRJC Mt Ascutney Subcommittee
  - d. Fence Viewer
  - e. Parks and Recreation Commission
  - f. Selectmen Representative to Schoolboard
  - g. Southern Windsor County Transportation Advisory Committee
  - h. Southern Windsor/Windham Counties Solid Waste Management District
  - i. Tree Warden
11. Approve Warrants
12. Any other business
13. Adjourn

# MEMORANDUM

To: Weathersfield Selectboard  
CC: Weathersfield Residents  
From: Town Manager  
Date: 08/03/2020  
Re: Petition for Popular Vote to Amend Weathersfield Zoning Bylaws

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## INTRODUCTION

On February 13, 2020, the Town Clerk received a complete Petition for Popular Vote to Amend Weathersfield Zoning Bylaws. According to the petition (attached), the petitioners are seeking a meeting of the Town to consider, by Australian Ballot, Amendments to the Weathersfield Zoning Bylaws initially adopted on March 5, 1974.

## NEXT STEPS

In accordance with the Statutory Requirements below, the Selectboard is holding a duly noticed hearing on August 3, 2020, which is less than 15 days and not more than 120 days after the proposed amendment was submitted and heard by the Planning Commission during a duly noticed public hearing on Monday, June 22, 2020 at 7:00PM. It's important to note that the petition specifically requests a meeting of the town and a vote by Australian ballot.

## TIMELINE OPTIONS FOR A VOTE BY AUSTRALIAN BALLOT

**Special Town Meeting** – According to App. V.S.A. ch. 149, § 22 a Special Town Meeting may be called at any time for reasons as prescribed by charter, by a majority vote of the Board of Selectmen; or by the decree of the Town Clerk upon receipt of a petition signed by no less than five percent of the voters registered at the time the petition is submitted. A special Town meeting, called in accordance with the above section, shall be held within 60 days from the date of the official call to meeting and is subject to the Timetable and Notice Requirements. There are additional costs to hold a Special Town Meeting, which should be discussed prior to moving forward with this option.

**November 3, 2020** - The Selectboard will need to open and close their hearing by September 28, 2020 to meet the requirements of 24 App. V.S.A. ch. 149, § 22 (A) Timetable & Notice. *See Below.*

## SELECTBOARD RESPONSE OPTIONS – PUBLIC HEARING

1. Amendment of Proposal – Minor changes
  - a. According to 24 V.S.A. § 4442, the legislative body may make minor changes to the proposed bylaw, amendment, or repeal, but shall not do so less than 14 days prior to the final public hearing.

2. Amendment of Proposal – Substantial changes

- a. If the legislative body at any time makes substantial changes in the concept, meaning, or extent of the proposed bylaw, amendment, or repeal, it shall warn a new public hearing or hearings under subsection (a) of this section. If any part of the proposal is changed, the legislative body at least 10 days prior to the hearing shall file a copy of the changed proposal with the clerk of the municipality and with the planning commission. The planning commission shall amend the report prepared pursuant to subsection 4441(c) of this title to reflect the changes made by the legislative body and shall submit that amended report to the legislative body at or prior to the public hearing.

3. Routine adoption.

- a. A bylaw, bylaw amendment, or bylaw repeal shall be adopted by a majority of the members of the legislative body at a meeting that is held after the final public hearing, and shall be effective 21 days after adoption unless, by action of the legislative body, the bylaw, bylaw amendment, or bylaw repeal is warned for adoption by the municipality by Australian ballot at a special or regular meeting of the municipality.
- b. However, a rural town as defined in section 4303 of this chapter, by vote of that town at a special or regular meeting duly warned on the issue, may elect to require that bylaws, bylaw amendments, or bylaw repeals shall be adopted by vote of the town by Australian ballot at a special or regular meeting duly warned on the issue. That procedure shall then apply until rescinded by the voters at a regular or special meeting of the town.

4. Multipurpose Hearings

- a. Nothing contained in this chapter shall be construed to prohibit any public hearing held under this chapter to be held for more than one purpose under this chapter. A municipality may prepare and adopt a plan, one or more bylaws, and a capital budget and program in the same proceedings. However, all the provisions of this chapter applicable to each purpose of the hearing shall be complied with.

5. Petition for Popular Vote

- a. Petition for popular vote. Notwithstanding subdivision (c)(1) of this section, a vote by the legislative body on a bylaw, amendment, or repeal shall not take effect if five percent of the voters of the municipality petition for a meeting of the municipality to consider the bylaw, amendment, or repeal, and the petition is filed within 20 days of the vote. In that case, a meeting of the municipality shall be duly warned for the purpose of acting by Australian ballot upon the bylaw, amendment, or repeal.

6. Time for Action

- a. If the proposed bylaw, amendment, or repeal is not approved or rejected under subsection (c) of this section within one year of the date of the final hearing of

the planning commission, it shall be considered disapproved unless five percent of the voters of the municipality petition for a meeting of the municipality to consider the bylaw, amendment, or repeal, and the petition is filed within 60 days of the end of that year. In that case, a meeting of the municipality shall be duly warned for the purpose of acting upon the bylaw, amendment, or repeal by Australian ballot. (Added 2003, No. 115 (Adj. Sess.), § 100; amended 2005, No. 30, § 2; 2005, No. 105 (Adj. Sess.), § 1, eff. April 5, 2006; 2007, No. 121 (Adj. Sess.), § 20; 2011, No. 155 (Adj. Sess.), § 15.)



## STATUTORY REQUIREMENTS – PLANNING COMMISSION

### 24 V.S.A. § 4441. Preparation of bylaws and regulatory tools; amendment or repeal

- (a) A municipality may have one or more bylaws. Any bylaw for a municipality shall be prepared by or at the direction of the planning commission of the municipality and shall have the purpose of implementing the plan. An amendment or repeal of a bylaw may be prepared by the planning commission or by any other person or body.
- (b) A proposed amendment or repeal prepared by a person or body other than the planning commission shall be submitted in writing along with any supporting documents to the planning commission. The planning commission may then proceed under this subchapter as if the amendment or repeal had been prepared by the commission. However, if the proposed amendment or repeal of a bylaw is supported by a petition signed by not less than five percent of the voters of the municipality, the commission shall correct any technical deficiency and shall, without otherwise changing the amendment or repeal, promptly proceed in accordance with subsections (c) through (g) of this section, as if it had been prepared by the commission.
- (c) When considering an amendment to a bylaw, the planning commission shall prepare and approve a written report on the proposal. A single report may be prepared so as to satisfy the requirements of this subsection concerning bylaw amendments and subsection 4384(c) of this title concerning plan amendments. The Department of Housing and Community Development shall provide all municipalities with a form for this report. The report shall provide a brief explanation of the proposed bylaw, amendment, or repeal and shall include a statement of purpose as required for notice under section 4444 of this title, and shall include findings regarding how the proposal:
  - 1. Conforms with or furthers the goals and policies contained in the municipal plan, including the effect of the proposal on the availability of safe and affordable housing.
  - 2. Is compatible with the proposed future land uses and densities of the municipal plan.
  - 3. Carries out, as applicable, any specific proposals for any planned community facilities.
- (d) The planning commission shall hold at least one public hearing within the municipality after public notice on any proposed bylaw, amendment, or repeal.
- (e) At least 15 days prior to the first hearing, a copy of the proposed bylaw, amendment, or repeal and the written report shall be delivered physically or electronically with proof of receipt or mailed by certified mail, return receipt requested, to each of the following:
  - 1. The chair of the planning commission of each abutting municipality, or in the absence of any planning commission in a municipality, the clerk of that abutting municipality.
  - 2. The executive director of the regional planning commission of the area in which the municipality is located.

3. The Department of Housing and Community Development within the Agency of Commerce and Community Development.
4. Any of the bodies identified in subsection (e) of this section, or their representatives, may submit comments on the proposed bylaw, amendment, or repeal to the planning commission, or may appear and be heard in any proceeding with respect to the adoption of the proposed bylaw, amendment, or repeal.
5. The planning commission may make revisions to a proposed bylaw, amendment, or repeal and to the written report, and shall then submit the proposed bylaw, amendment, or repeal and the written report to the legislative body of the municipality. However, if requested by the legislative body or if a proposed amendment was supported by a petition signed by not less than five percent of the voters of the municipality, the planning commission shall promptly submit the amendment, with changes only to correct technical deficiencies, to the legislative body of the municipality, together with any recommendation or opinion it considers appropriate. Simultaneously with the submission, the planning commission shall file with the clerk of the municipality a copy of the proposed bylaw, amendment, or repeal, and the written report for public review. (Added 2003, No. 115 (Adj. Sess.), § 100; amended 2017, No. 197 (Adj. Sess.), § 17.)

#### **STATUTORY REQUIREMENTS – LEGISLATIVE BODY**

##### **24 V.S.A. § 4442. Adoption of bylaws and related regulatory tools; amendment or repeal**

- (a) Public hearings. Not less than 15 nor more than 120 days after a proposed bylaw, amendment, or repeal is submitted to the legislative body of a municipality under section 4441 of this title, the legislative body shall hold the first of one or more public hearings, after public notice, on the proposed bylaw, amendment, or repeal, and shall make copies of the proposal and the written report of the planning commission available to the public upon request. Failure to hold a hearing within the 120 days shall not invalidate the adoption of the bylaw or amendment or the validity of any repeal.
- (b) Amendment of proposal. The legislative body may make minor changes to the proposed bylaw, amendment, or repeal, but shall not do so less than 14 days prior to the final public hearing. If the legislative body at any time makes substantial changes in the concept, meaning, or extent of the proposed bylaw, amendment, or repeal, it shall warn a new public hearing or hearings under subsection (a) of this section. If any part of the proposal is changed, the legislative body at least 10 days prior to the hearing shall file a copy of the changed proposal with the clerk of the municipality and with the planning commission. The planning commission shall amend the report prepared pursuant to subsection 4441(c) of this title to reflect the changes made by the legislative body and

shall submit that amended report to the legislative body at or prior to the public hearing.

(c) Routine adoption.

1. A bylaw, bylaw amendment, or bylaw repeal shall be adopted by a majority of the members of the legislative body at a meeting that is held after the final public hearing, and shall be effective 21 days after adoption unless, by action of the legislative body, the bylaw, bylaw amendment, or bylaw repeal is warned for adoption by the municipality by Australian ballot at a special or regular meeting of the municipality.
2. However, a rural town as defined in section 4303 of this chapter, by vote of that town at a special or regular meeting duly warned on the issue, may elect to require that bylaws, bylaw amendments, or bylaw repeals shall be adopted by vote of the town by Australian ballot at a special or regular meeting duly warned on the issue. That procedure shall then apply until rescinded by the voters at a regular or special meeting of the town.

(d) Petition for popular vote. Notwithstanding subdivision (c)(1) of this section, a vote by the legislative body on a bylaw, amendment, or repeal shall not take effect if five percent of the voters of the municipality petition for a meeting of the municipality to consider the bylaw, amendment, or repeal, and the petition is filed within 20 days of the vote. In that case, a meeting of the municipality shall be duly warned for the purpose of acting by Australian ballot upon the bylaw, amendment, or repeal.

(e) Multipurpose hearings. Nothing contained in this chapter shall be construed to prohibit any public hearing held under this chapter to be held for more than one purpose under this chapter. A municipality may prepare and adopt a plan, one or more bylaws, and a capital budget and program in the same proceedings. However, all the provisions of this chapter applicable to each purpose of the hearing shall be complied with.

(f) Unorganized towns and gores. A bylaw, amendment, or repeal of a bylaw of an unorganized town or gore shall be adopted by a majority of votes cast at a meeting of the regional planning commission in which the unorganized town or gore is located at which a quorum is present. However, a bylaw, amendment, or repeal of a bylaw of the unified towns and gores of Essex County, namely Averill, Avery's Gore, Ferdinand, Lewis, Warner's Grant, and Warren's Gore, shall be adopted by the board of governors.

(g) Time for action. If the proposed bylaw, amendment, or repeal is not approved or rejected under subsection (c) of this section within one year of the date of the final hearing of the planning commission, it shall be considered disapproved unless five percent of the voters of the municipality petition for a meeting of the municipality to consider the bylaw, amendment, or repeal, and the petition is filed within 60 days of the end of that year. In that case, a meeting of the municipality shall be duly warned for the purpose of acting upon the bylaw, amendment, or repeal by Australian ballot. (Added 2003, No. 115 (Adj. Sess.), § 100; amended 2005, No. 30, § 2; 2005, No. 105 (Adj. Sess.), § 1, eff. April 5, 2006; 2007, No. 121 (Adj. Sess.), § 20; 2011, No. 155 (Adj. Sess.), § 15.)

## **STATUTORY REQUIREMENTS – TOWN MEETING, ELECTIONS**

### **24 App. V.S.A. ch. 149, § 22 (A) Timetable & Notice**

Public notice of every annual or special Town meeting, or Town election, shall be given by a warning posted in at least five public places in the Town, at least 30, but no more than 40 days prior to the meeting; and published in a newspaper or newspapers of general circulation in the municipality as may be directed or designated by the Board of Selectmen.

## **NOTICE OF PUBLIC HEARING**

In accordance with the provisions of 24 V.S.A. §§ 4442(a) and 4444, of the Vermont Statutes Annotated, and in consideration of the stay at home guidelines in STATE OF VERMONT EXECUTIVE DEPARTMENT ADDENDUM 6 TO EXECUTIVE ORDER 01-20 with respect to the timing of a public hearing, the Selectboard for the Town of Weathersfield, Vermont, will hold a public hearing on Monday, August 3, 2020, at 7:00 P.M., in the Weathersfield Town Office, at 5259 Route 5 in Ascutney, Vermont, to hear public comments on the adoption of a proposed Zoning Bylaw amendment submitted by petition exempting fire processing as specified in the proposed amendment.

Pursuant to Governor Phil Scott's March 30, 2020 Order Suspending Certain Provisions of the Open Meeting Law, See H.681, and the Governor's March 21, 2020 order imposing strict limitation on the number of people that may gather in one place, this meeting of the Weathersfield Selectboard provides an option to attend virtually via remote participation. If you have any questions on how to attend remotely please visit our website at [Weathersfieldvt.org](http://Weathersfieldvt.org) or contact our offices directly at 802-674-2626.

Phone Number: 872-240-3412 | Access Code: 300-431-501

### **Statement of Purpose**

A group of registered voters of the Town of Weathersfield have submitted a petition to amend the Zoning Bylaws that would have the effect of exempting firewood processing facilities of any size and in any district provided that the processing takes place on parcels of 25 acres or more.

### **Geographic Areas Affected**

The entire Town of Weathersfield is affected by this amendment.

### **Sections Headings**

The proposed Zoning Bylaw amendments would add a new Section 4.2.6 Processing of Firewood and add a definition for Processing of Firewood.

Persons wishing to be heard may do so in person, be represented by an agent, or may file written comments with the Selectboard prior to the hearing.

Dated at Town of Weathersfield, Windsor County, State of Vermont, this 7<sup>th</sup> day of July, 2020.

Dave Fuller, Chair  
Weathersfield Selectboard

## Planning Commission Reporting Form for Municipal Bylaw Amendments

### Town of Weathersfield, Vermont

#### **Proposed Zoning Bylaw Amendment by Petition – Processing of Firewood – Submitted on February 13, 2020**

This report is in accordance with 24 V.S.A. §4441(c) which states: *“When considering an amendment to a bylaw, the planning commission shall prepare and approve a written report on the proposal.”*

The above referenced proposed bylaws are summarized as follows:

- 1. Brief explanation of the proposed bylaw, amendment or repeal; and a statement of purpose as required for notice under §4444 of this title:**

The Town received proposed Zoning Bylaw amendments by petition that would exempt firewood processing in all districts provided the processing takes place on a parcel of 25 acres or greater. The petition includes a definition of firewood processing. See the attached proposed language, which includes one minor change to reflect the correct bylaw adoption process in Weathersfield.

- 2. How does the proposal conform with or further the goals and policies contained in the municipal plan, including the effect of the proposal on the availability of safe and affordable housing:**

The proposal is consistent with aspirations in the *2017 Weathersfield Town Plan* as it relates to encouraging fire wood for heating buildings and promoting sustainable working landscape activities.

The proposal does not conform with a number of goals and policies in the *2017 Weathersfield Town Plan*. The proposal involves a blanket exemption for all firewood processing of any scale of operation, with no limits on traffic, no controls on siting the processing activities within 25 acre or greater parcel, and no mechanism to mitigate impacts on important resources or neighboring land uses. The proposal could very easily result in activities at such a scale that would conflict with specific goals in the Plan, including:

*2.6.3 Development shall not result in undue adverse impacts on the “rural character” of our community. The “rural character” of the community is defined by:*

*2.6.3.1 Gravel roads that are lined with mature trees and that are safe for walking, biking, and driving*

*2.6.3.4 Low traffic volume*

*2.6.3.5 Minimal traffic signage or lighting*

*2.6.3.6 Limited commercial development that is small in scale and footprint*

*2.6.3.9 Quiet*

*2.6.5 Development will not have an undue adverse impact on the town's most significant natural, scenic, or historic resources*

*5.8.3 Biofinder Tiers 1-3 are the highest priority natural and fragile areas subject to the following policies:*

*5.8.3.1 BioFinder Tiers 1 through 3 shall be shown on site plans where applicable*

*5.8.3.2 Rare and endangered plants and animals and their habitats will be protected and preserved according to a plan developed by the landowner in consultation with the Weathersfield Conservation Commission and the Vermont Natural Heritage Program.*

*5.8.3.3 The Biological Natural Areas of Weathersfield priority sites will be shown on site plans where applicable. Developments will be sited carefully so as to avoid undue adverse impacts on these priority sites.*

*5.8.3.4 Wetlands will be protected from development by maintaining an undisturbed buffer strip of naturally occurring vegetation around the wetland edge in accordance with the Zoning Bylaws. No development shall be permitted within the wetland or in this buffer zone.*

*5.8.3.5 Protective buffer strips or setbacks shall be established or maintained along the borders of all bodies of water in accordance with the Zoning Bylaws or State law as applicable.*

*5.8.3.6 Fragmentation of Biofinder Tiers 1-3 Conservation Areas shall not be approved.*

*5.8.5 Biofinder Tiers 5 Conservation Areas should be managed to preserve the functionality of the existing large contiguous forest habitat blocks and connecting areas that serve as wildlife habitat corridors.*

*9.5.1 The town shall strive to foster economic growth in the community through the support and encouragement of home-based businesses and those that are appropriate in scale to the rural character of the Town.*

The proposal does not have a direct effect on the availability of safe and affordable housing.

**3. Is the proposal compatible with the proposed future land uses and densities of the municipal plan:**

The proposal involves a blanket exemption for all firewood processing in any location in town and at any scale of operation. The future land uses described in Section 2.2 of the 2017 *Weathersfield Town Plan* identify a desired hierarchy of land use categories, based on community input and consistent with State planning goals in 24 V.S.A. §4302. The Light Industrial area was established expressly for this type of activity (i.e. firewood processing). The other future land use areas identified in the plan do not allow for industrial-types of activity. With no control over the scale of the operation, these firewood processing facilities could be large and have significant impacts on neighboring properties, roadways, and natural, scenic and historic resources.

4. **How does the proposal carry out, as applicable, any specific proposals for any planned community facilities:**

The proposal does not carry out any specific proposals for planned community facilities.



RECEIVED

FEB 13 2020

PETITION FOR POPULAR VOTE TO AMEND  
WEATHERSFIELD ZONING BYLAWS

WEATHERSFIELD, VT  
TOWN CLERK

We, the undersigned registered voters of the Town of Weathersfield, Vermont, hereby petition for a meeting of the Town to consider, ~~by Australian Ballot~~, the following Amendments to the Weathersfield Zoning Bylaws, initially adopted March 5, 1974:

I. The following shall be added to Section 4.2.6:

4.2.6 Processing of Firewood

No provision of these bylaws shall have the effect of regulating the processing of firewood (as defined in Section 8) in any district, provided that the processing takes place on parcels of 25 acres or more.

II. The following shall be added to Section 8 Definitions:

**Processing of Firewood:** The storage, cutting, splitting, processing, packaging, distribution and sales of firewood of commercial value whether the processing occurs at the site where the product was harvested or at a site that is not the harvest site.

Signature	Print Name	Address
1. Gary Plumley	GARY Plumley	Latic Acuteantey Rd
2. Edith Plumley	Edith Plumley	" " "
3. Donna Rossi	Donna Rossi	Jarvis Rd.
4. Nancy Reed	Nancy Reed	Plains Rd
5. Douglas Reed	Douglas Reed	Plains Rd
6. Richard W Scott	Richard W Scott	131
7. Kimberly A Scott	Kimberly A Scott	131
8. Joyce Lapointe	Joyce Lapointe	199 Cascade Falls Rd
9. Max Emery	MAX Emery	Rte 106
10. Joyce Emery	JOYCE Emery	Rte 106
11. Erin Rice	Erin Rice	460 Downer Hill Rd
12. Todd Regan	Todd Regan	PO Box 33 Acuteantey

Planning Commission  
Martin Memorial Hall  
5259 Route 5, Ascutney VT  
DRAFT of Planning Commission Meeting Minutes  
Monday June 22, 2020 6:45 PM

Planning Commission Members Present:

Paul Tillman  
Fred Kowalik  
Howard Beach  
Tyler Harwell  
Chris Whidden, Zoning Administrator  
Brandon Gulnick, Town Manager

Online attendees: Nikita Lenahan, Caller One (unidentified)

Attendees: Ralph Meima, Douglas Reed, Dillin Reed, Nancy Reed, Colin Tindall, Robin Tindall, Ethan McNaughton, Michelle McLaughlin, Luke McLaughlin

1.) Call to Order by Chair, Paul Tillman at 6:47 pm

2.) Agenda Review – June 22, 2020

Paul Tillman moved item #5 “Bylaw Petition Hearing re: logging on parcels > 25 acres to item #3 on the agenda so the remaining agenda will now be as follows:

#3 Bylaw Petition Hearing re: logging on parcels > 25 acres  
#4 Comments from the Chair and Land Use Administrator  
#5 Comments from Citizens regarding items not on this agenda  
#6 Approval of Meeting Minutes – June 8, 2020  
#7 Discussion of unnatural structures and property aesthetics  
#8 Zoning Bylaws Updates

- a.) Conservation of Natural Resources bylaw- Riparian buffers, Aquafer protection
- b.) Changes to zoning map
- c.) Review and approval of Definitions
- d.) Status spreadsheet review

#9 Discussion of Items for Future Agendas

#10 Adjourn

No discussion on agenda change.

3.) Paul Tillman called the public hearing to order for the petition that the planning commission has for wood processing. Paul Tillman read the notice of public hearing:

## **NOTICE OF PUBLIC HEARING**

In accordance with the provisions of 24 V.S.A. §§ 4441(d) and 4444, of the Vermont Statutes Annotated, and in consideration of the stay at home guidelines in STATE OF VERMONT EXECUTIVE DEPARTMENT ADDENDUM 6 TO EXECUTIVE ORDER 01-20 with respect to the timing of a public hearing, the Planning Commission for the Town of Weathersfield, Vermont, will hold a public hearing on Monday, June 22, 2020, at 7:00 P.M., in the Weathersfield Town Office, at 5259 Route 5 in Ascutney, Vermont, to hear public comments on the adoption of proposed Zoning Bylaw amendment submitted by petition exempting fire processing as specified in the proposed amendment.

### **Statement of Purpose**

A group of registered voters of the Town of Weathersfield have submitted a petition to amend the Zoning Bylaws that would have the effect of exempting firewood processing facilities of any size and in any district provided that the processing takes place on parcels of 25 acres or more.

### **Geographic Areas Affected**

The entire Town of Weathersfield is affected by this amendment.

### **Sections Headings**

The proposed Zoning Bylaw amendments would add a new Section 4.2.6 Processing of Firewood and add a definition for Processing of Firewood.

Persons wishing to be heard may do so in person, be represented by an agent, or may file written comments with the Planning Commission prior to the hearing.

Dated at Town of Weathersfield, Windsor County, State of Vermont, this 4<sup>th</sup> day of June, 2020.

Paul Tillman, Chair  
Weathersfield Planning Commission

Paul Tillman asked Chris Whidden, Zoning Administrator if he received any written documents or anything prior to this from anybody that wanted to comment.

Chris Whidden received a letter from Willis Wood that stated the following:

Dear Planning Commissioners-

I think there is a need to conditionally permit more firewood processing locations in

Weathersfield. We strive to have a working forestry and agricultural landscape in town. We want to have a community where we are more than a bedroom community for upper valley commuters, but where there are real and necessary jobs close to home.

However, I do not think the present petition to amend the zoning by-laws to permit firewood processing is a good idea. I believe that making such a use a conditional use, rather than a permitted use, would be a much better way to address the issue.

An example in our existing zoning by-laws that is in some ways similar to firewood processing is 7.10, Extraction of Earth Resources. While many of the conditions there do not apply, several seem similar to me. For example:

“f) No stationary power-activated crushing or sorting machinery or equipment shall be located within 300 feet of any occupied building without written and filed consent of the abutter...

j) The hours, frequency and duration of operation of the facility shall not unduly affect the character of the immediate neighborhood area.

k) The operation shall not ... create excessive dust, traffic, vibration, or noise at the site or in areas of close proximity to the site.”

I do not mean that a conditional firewood processing permit would contain the exact wording above, just that any permit should be conditioned on its location and effect on the neighborhood, not just on the lot size that it is situated on.

In full disclosure, I am a member, and presently chair, of the Weathersfield Zoning Board of Adjustment, but both my advocacy for more conditionally permitted firewood processing and my reluctance to make it a permitted use with no conditions attached are my personal opinions, not those of the board.

Sincerely,

Willis Wood

Paul Tillman read the petition that was received

- I. “The following shall be added to Section 4.2.6:  
4.2.6 Processing of Firewood

No provision of these bylaws shall have the effect of regulating the processing of firewood (as defined in Section 8) in any district, provided that the processing takes place on parcels of 25 acres or more.

- II. The following shall be added to Section 8 definitions:  
Processing of Firewood: the storage, cutting, splitting, processing, packaging, distribution and sales of firewood of commercial value whether the processing occurs at the site where the product was harvested or at a site that is not the harvest site.”

Paul Tillman reiterated that the Planning Commission has no authority to change anything in the petition with the exception of a spelling or grammatical error. As stated in the petition, this will go forward to the Select Board to be heard.

The meeting was opened up to the public for comments.

Doug Reed "First question, if you do a petition and get 5% of the votes, why isn't the petition allowed to do what it states and that's to go to a Town vote? It wasn't written up to go in front of the Planning Commission, it wasn't written up to go in front of the Select Board, it was written up to go in front of the people of the Town. That's 10% of the Town's signatures, from opposite ends of the Town."

Michael Todd "Can I deal with that first Doug? We're required by law to do this. We can't change anything and we have to forward this. What the law states is 24 V.S.A §4441(B) "A proposed amendment or repeal prepared by a person by a person or body other than the planning commission shall be submitted in writing along with any supporting documents to the planning commission."

It has to come to us first, it is State law. That's not our rules, it's not something we are making up.

"The planning commission may then proceed under this subchapter as if the amendment or repeal has been prepared by the commission."

Just like we had written this by law. It's handled the same way, but we can't make any changes to it because it's a petition the language has to stay exactly the same way you presented it. So, that's where we are.

"However, if the proposed amendment or repeal of a bylaw is supported by a petition signed by not less than 5 percent of the voters of the municipality, the commission shall correct any technical deficiency and shall, without otherwise changing the amendment or repeal, promptly proceed in accordance with subsections c through g of this section, as if it has been prepared by the commission."

Which is what we are going to do now.

Doug Reed "It was a waste of time to get 5% of the votes to sit here, fight about it and it's going to do nothing."

Michael Todd "No Doug, it's going to go in front of the voters."

Doug Reed "The next one is going to Superior Court to make the Town put it to a vote."

Paul Tillman "As you know there's multiple things going on, all we're working on is this petition right here that you got signed. Following the procedure of the law that comes before us and we act upon it as if we wrote it, which is to have this public hearing. As you heard Mike say and from the last one we did, there is nothing we can change on this. So there is not going to be any argument, there is not going to be any dispute on how this goes forward. This is going to forward to the Select Board, which is the standard procedure of how the State works the law. There might be debate here about what people think or whatever, but there is nothing that is going to change on this."

Doug Reed “Yeah, but it isn’t going to be allowed to do what it is written to do. It has to go to a vote to the Town’s people.”

Paul Tillman “So let me go one step further, once this leaves here with a recommendation from the Planning Commission, it goes to the Select Board.”

Michael Todd “The Select Board has one, possibly two hearings and there probably ought to be a Town Meeting specifically dedicated to this petition and then it will be on the ballot. That’s what will happen.”

Paul Tillman “This is the process we have to go through to get it to the next step of the way it goes.”

Doug Reed “The next note, whoever prepared your notes on that, stating that it affects all of Town, it only affects a small portion of Town actually. If you count up how many lots in Weathersfield are under 25 acres, there are going to be a lot more than lots that are over 25 acres and I wasn’t able to get the exact numbers because the Town Office has been closed, but did some research into it and you’ll find it was a small percentage of Town that petition could affect.”

Paul Tillman “Ok, but as far as 25 acres, which the petition does affect is not located in just one section of Town. That’s why it’s worded that way. If we looked at it, you’d probably find that up in the left-hand corner, the southwest corner, the northwest corner there would be people that owned 25 acres here and there. So, percentage wise, overall, I hear what you’re saying, but as a definition of where this affects this is not written to say east side of wherever or road. It’s encompassing the Town.” “Is there anything else you would like to particularly say on this?”

Doug Reed “Not at this time just that the Town hasn’t been very good timewise on anything. Posting anything on it, it’s been absolutely ridiculous through the whole thing and now you’ve got Willis (Wood) coming back with this. If you remember 2 years ago, I had it front of the Zoning Board trying to get a conditional use permit and they didn’t want to hear any part of that.”

Paul Tillman “Willis has the right, just like anyone in Town...”

Doug Reed “He was also sitting on the Board, but now things have changed. I mean we’re talking about something that was legal as far as anybody was concerned for years because of the way it was written up in the Weathersfield handbook. I was exempt. That was what all the other Zoning Commissioners felt. Until now.”

Paul Tillman “For right now, for all intents and purposes, this isn’t a discussion about whether it’s wrong, it’s right, the Town did this, the Town did that. There is a petition in front of us, which we have to go through the formalities of this public hearing and then move it on to the Select Board.”

Michael Todd “Chris, 24 V.S.A §4441, do you have the criteria c through g available?”

Chris Whidden “I can pull it up.”

Paul Tillman “24 V.S.A §4441 (c) states “When considering an amendment to a bylaw, the planning commission shall prepare and approve a written report on the proposal. A single report may be prepared so as to satisfy the requirements of this subsection concerning bylaw amendments and subsection 4384 (c) of this title concerning plan amendments. The Department of Housing and Community Development shall provide all municipalities with a form for this report. The report shall provide a brief explanation of the proposed bylaw, amendment, or repeal

and shall include a statement of purpose as required for notice under section 4444 of this title, and shall include findings regarding how the proposal:

- 1.) Conforms with or furthers the goals and policies contained in the municipal plan, including the effect of the proposal on the availability of safe and affordable housing.
- 2.) Is compatible with the proposed future land uses and densities of the municipal plan.
- 3.) Carries out, as applicable, any specific proposals for any planned community facilities.

Please see “Planning Commission Reporting Form for Municipal Bylaw Amendments” that was originally provided by Jason Rasmusson in 6-22-2020 packet.

Paul Tillman opened the floor up to comments from citizens on the Reed petition.

\*The beginning of Ethan McNaughton’s comments were cut off due to an interruption in recording. I have requested a follow up email regarding his comments.

“...the best thing to explore is to have an industrial district, to have a commercial district and then making a conditional use if you want to try to expand outside of those districts to make sure if you are going to put it here, and I don’t think it makes a lot of sense, in general but if you are not going to make it unsafe for everyone else and ruin their ability to use their property then we’ll let you do it and this does not have any of those safe guards.”

Michael Todd “What I am about to say is more of a promotion for what we are doing here right now, later on tonight we’re going to start talking about these maps. This is the future land use map that’s already been adopted with the 2027 Town Plan. Future land use plan means, what are you going to do? What’s your future land use map going to be? That’s exactly what you just finished on was where do you want these things?”

Doug Reed “I have one for the Town Manager, are we going to shut down on the roads in Weathersfield that kids live on to commercial vehicles now?”

Brandon Gulnick “All roads?”

Doug Reed “Must be, can’t have them drive by kids at a bus stop. That affects every road. I’ve heard that more than once and now I want an answer. It isn’t just my trucks that are on the road.”

Brandon Gulnick “This gentleman just gave his point of view and many people have different points of view. He has the right to be heard, that’s why he’s here tonight.”

Doug Reed “For 2 years all I heard was it was a deer yard. If it was a deer yard are, we going to fence them in?”

Paul Tillman “One of the things we do Doug is, along with everything else on certain items in town is screening. It’s not necessarily screening the whole lot in.”

Doug Reed “Not according to the paperwork I’ve gotten from the town.”

Paul Tillman “We are strictly here for this particular petition.”

Nancy Reed “A lot has been said about daycare. I’m retired, I have my grandchildren now, both of these people sent their children to my house knowing full well that processor was up there. Has it bothered me? No. I’m just down over the bank. Has it bothered any of my children in all the

years that I had kids? Never did we ever have a complaint. We walk right up the road. The closest call I've ever had was last year when that had that run out on our road. I almost ran over a little girl that came out from behind a band that was half way out in the road."

Paul Tillman "Again, I don't want to keep harping on this, but this hearing is not about traffic on that road, what has happened or close calls."

Robin Tindall "First I want it entered into the record that I agree with everything that Ethan said. I would like to summarize by saying that I believe that the proposed amendment is overly broad. That is also based on what Ethan was saying that the purpose of zoning is that there are specific land uses and specific land types that are good for different things and it benefits all of us to have those specifics that the town works hard putting into place that's been part of the Weathersfield Town Plan in 2017 just 3 years ago through the zoning that already exists. A lot of thought goes into knowing the very specific nature of the town and its uses so having something so overly broad sort of wipes away all of that work and all of the purpose that's behind it. I guess my other point is that the zoning benefits all of us. So, an example with a paved road vs a dirt road. Our tax money goes, we see with the grader and the culvert repair, our tax money that all of us have to pay in, it goes up every year, that goes to keeping those roads in repair. If we have a paved road that serves many businesses, it's an economy of scale and it's good for the people that have to maintain the trucks that are from those businesses and it's good for the town in terms of not putting wear and tear on a road that wasn't meant or built for in the first place to have. That goes around to the natural conservation district as well. The purpose of that is to have residences in concert with conservation areas. We can have a healthy deer population; we can have people coming in from out of state to do their hunting here because we have a good deer population. We can have residences and property values can be stable or rising because people want to live here. People want to get out of the cities, people want to come to Vermont and buy a house or move here. They want it to be a safe area. So again, compatible uses. An area where it's for biking and running and walking your dog and an area where we all need gas. We come here and we have 2 gas stations and we can buy our milk and we can do those things in compatible areas. So it's really good for all of us as tax payers to keep those things in place and benefits all of our property values and keeps all of our taxes a little bit lower."

Colin Tindall "I echo many of the comments from Willis Wood, Ethan and my wife, Robin and I just have my perspective. When we moved in, we chose Weathersfield as a quiet corner of Vermont. Just today I took a drive up to Graves Road and Baltimore and remarked what a quiet corner of Vermont it was. Just so happens that is the same place Mr. Reed lives. Yet, with this particular petition, there is no doubt it would adversely affect our quiet corner of Vermont that has long been deemed as such. Which has also been incorporated into the new Town Plan. I very much too support any and all business enterprises that give meaningful, livable wage jobs that attract people to our town, but it has to be done in a lawful and considerate manner. And balancing out interests of lots of differences within the town. In this case, this particular petition would turn our road into virtual logging camp with processing going through all the time. We have children on the road, we have people from all over town that come to our road. It is known as a fun place to recreate. I watch Greg Brown run up the town road trying to get into shape. I see Steve Aikenhead, I see all of these people come in recreating. We have the run for Laura once a year on the road. It's known far and wide as such. The broad language of this would not really apply to the rest of town, but would be a means to an end for Mr. Reed to continue doing things



that he is already in violation of. I would just ask the members of the committee to take that into account in their deliberations.”

Michelle McLaughlin “I just want to say that I have been living in Weathersfield for 50 years now and I have done nothing but watch small business get pushed out for 50 years. I’ve seen farms get shut down, I see retail space that sits empty. I see other places in Perkinsville that filed to get a car fixing up place that were told wasn’t zoned right, but yet 2 houses down, what are they doing? Fixing cars. You don’t have certain zoned places for people to have their businesses for 1. For 2, like they said, people are flocking up here to this town, to this area right now. If we can’t give them the means to make money in the town they live in, they’re not going to stay. They’re going to go and the people who live here are also going to go and we’re going to go to another town and run our businesses and we’re going to make taxes for another town and not the town that we live in. There is nothing for small business in this town. I’ve been trying to find a place for my small business in this town for years.”

Brandon Gulnick “The Select Board did appoint a representative from the Select Board to economic development which is Michael Todd. He and I have been having those discussions about responsible businesses in the Town of Weathersfield.”

Luke McLaughlin “I just want to reiterate what my wife said. It’s more and more, I’ve watched this case develop. I’ve heard arguments from both sides of this and I hear what this board says about wanting to embrace small business. I just wonder how embracing this town is going to be towards small business when one who has a small business established gets a new neighbor who doesn’t like what he’s already doing and squeezes them out. I came here from somewhere else, but not to make here like where I came from. I watch how all this knit picking and hen pecking and all this complaining going on, just how embracing is this town going to be for small business? I have my doubts. I, myself, wanted to have a small, home-based business run out of out building. I was told that’s not possible because it’s not attached to your house. I’m talking a small building, smaller than the 30% that my house has to be for an “in house” small business. But because it wasn’t attached, I couldn’t do it. I’m talking about a craft; I couldn’t do a craft on my own property. That craft could have been great for business revenue for this town. My neighbors had no problems with what I wanted to do, again we’ve got a cupcake business that because of COVID, and knee jerk reactions, we lost it. What are we going to do? Can we do something to save our business from home. I’m going to have to go somewhere else because my hometown doesn’t want to make conditions so I can sell cupcakes.”

Paul Tillman “I can’t personally comment on this.”

Luke McLaughlin “What this has to do with all of this is that he has an established business long standing. No body had a problem with it until the ball started rolling on what all of this is. Where did it come from? To Doug, it came out of left field.”

Todd Hindinger “I just had one question about the procedure as you take this forward. You said that in your report to the Select Board you can include recommendations. So, I assume you are going to include the stuff from Jason Rasmussen and the public comments? What wasn’t clear to me was if we’re having a hearing, we’re having an interesting dialogue and it’s informing everybody, but it wasn’t clear if you were going to take that and package it up, think about it and write some comments for the Select Board to consider or if we were going to delete the stuff from Rasmussen, delete the public comments and just take the petition as is and forward as is to the Select Board. So, are you going to do recommendations or no?”

Michael Todd “The statute, regardless of whether we create a bylaw or if it’s requested through petition or other has to follow the statute. Which means we have to issue a report. That’s what Jason did, he prepared this report. This is the report that will probably have a motion on here shortly to accept and approve and forward to the Select Board.”

Paul Tillman “What we will do, after we close the public hearing, as Chair I will accept any motions to send this forward as is, with amendments, or whatever it could be or could not be depending on how the motion goes.”

Paul Tillman closed the public hearing at 8:17 pm.

Michael Todd made a motion to accept the Planning Commission reporting form municipal bylaw amendments dated March 25, 2020, date should be updated to June 22, 2020 and forward this and the petition to the Select Board for the next step.

Howard Beach 2<sup>nd</sup>

Discussion – Michael Todd asked that the public’s comments be included to the Select Board.

Vote- unanimous

4.) Comments from the Chair and Land Use Administrator

No comments from the Chair or Land Use Administrator

5.) Comments from Citizens regarding items not on this agenda:

Ralph Meima came to thank the Planning Commission for working with Green Lantern Solar.

6.) Approval of Meeting Minutes – June 8, 2020 Minutes were not included in packet as they were not received prior to packet being mailed.

Michael Todd made a motion to table the minutes until next meeting.

Howard Beach – 2<sup>nd</sup>

Vote – unanimous

7.) Discussion of unnatural structures and property aesthetics - Tabled

Discussion – change “unnatural to manmade”, Paul to contact Julia Lloyd-Wright

8.) Zoning Bylaw Updates:

- a. Conservation of Natural Resources bylaw- Riparian buffers, Aquafer protection – Tabled
- b. Changes to Zoning Map – Tabled
- c. Evaluation of and possible changes to definitions in zoning bylaws –  
Michael Todd made a motion to accept Article 7 definitions as presented  
Howard Beach – 2<sup>nd</sup>  
Vote - unanimous
- d. Status Spreadsheet Review – up to date

9.) Discussion of items for future agendas – Tabled

10.)Adjourn

Howard Beach made a motion to adjourn the meeting at 8:45 PM

Fred Kowalik 2<sup>nd</sup>  
Vote – unanimous

Meeting adjourned at 8:45 PM

Next Planning Commission Meeting is scheduled for Monday July 13, 2020 at 7:00 pm at Martin Memorial Hall.

Respectfully,  
Chauncie Tillman  
Recording Secretary

**TOWN OF WEATHERSFIELD, VERMONT**

**SELECT BOARD**

**Select Board  
Martin Memorial Hall  
5259 Route 5, Ascutney VT  
Monday, July 20, 2020  
7:00 PM  
REGULAR MEETING**

**MINUTES**

**Select Board Members Present:** N. John Arrison  
David Fuller  
Joseph Jarvis  
Paul Tillman  
Michael Todd

**Select Board Members Absent:**

**Brandon Gulnick, Town Manager**

**Others Present:**

Ray Stapleton	Juergen Berthold		
Chris Whidden	Bette Jo Esty		
Richard Musbach			

**1. Call to Order**

Mr. Fuller called the meeting to order at 7:02 PM.

This meeting was closed to the public in accordance with the orders of the Governor and the CDC guidelines. Public participation was facilitated via the GoTo Meeting video-conferencing platform and conference calling. The number for people to join or call in to the meeting was published on the meeting agenda and on the Town's website. Mr. Gulnick monitored the calls and the video-platform while Mr. Fuller ran the meeting. The meeting was broadcast live on SAPA TV.

**2. Comments from Select Board and Town Manager and Citizens on Topics not on the Agenda**

There were no comments from the Board.

Mr. Gulnick said there were several grant opportunities that both he and Chris Whidden would be pursuing including a Local Government Expense Reimbursement Grant (approximately \$13 million from the State to reimburse towns for COVID-19 expenses); a Digitization of Land Records Grant (\$2 million available for digitization of land

# TOWN OF WEATHERSFIELD, VERMONT

## SELECT BOARD

records); a waiver on loan payments through the DEC until May 1<sup>st</sup>, 2021 and several others.

Mr. Fuller asked for an executive session to be added to the end of this meeting's agenda for a 6-month review of Mr. Gulnick's performance.

Comments from Citizens: Lynn Esty said the listers had filed the Grand List on June 29<sup>th</sup>. She thanked the Board for the time extension.

### **3. Review minutes from previous meetings – July 6, 2020**

#### **Additions/corrections/deletions:**

a. None

**Motion:** To approve

**Made by:** Mr. Todd **Second:** Mr. Jarvis

**Vote:** 1 abstention, 4 in favor

### **4. Reminder – August 3, 2020 Public Hearing - 7:00 PM**

Mr. Fuller stated there would be a public hearing on amendments to the zoning bylaws brought by petition.

### **5. Consider a Vote to Sign Transfer Station Report**

Mr. Gulnick said he had made the changes as discussed at the previous meeting.

**Motion:** To accept and sign the transfer station report dated July 20, 2020 as written

**Made by:** Mr. Todd **Second:** Mr. Arrison

A request was made to include the FY21 budget as an addendum to the report. Mr. Todd agreed to add this to his motion. Mr. Arrison agreed to second it.

**Vote:** All in favor

### **6. Discussion – letter sent on Town letterhead regarding Fire District #2**

A notice of meter inspection had been sent to the customers of the Fire District on Town letterhead. The notice also informed customers that the administrative tasks of the district were being merged with the Town. This led to some confusion about the Town absorbing the Fire District, which was not the intended message. Mr. Gulnick made it clear that the Town and the Fire District are two separate identities. He has since created a letterhead for the District.

The Prudential committee voted to change the name to Ascutney Water District. Separate water district email addresses have been created to keep water district business separate from Town business.

Mr. Arrison clarified that the Town was taking over management only – not debt service.

**TOWN OF WEATHERSFIELD, VERMONT**  
**SELECT BOARD**

The Town will be reimbursed from the water district for management expenses.

**7. Set a public hearing time/date for the VCDP Grant**

A public hearing is needed to close out the grant for the 1879 Perkinsville Schoolhouse ramp project.

**Motion:** To set the date of August 17<sup>th</sup> at 7PM at Martin Memorial Hall for the hearing to close out the VCDP grant

**Made by:** Mr. Arrison      **Second:** Mr. Todd

**Vote:** All in favor

**8. Discussion – Proposed FY21 Tax Rate**

Due to COVID-19 related delays in setting the tax rate, the Board was asked to adopt the following schedule:

- August 3, 2020 – Set FY21 tax rate
- August 6, 2020 – mail tax bills
- September 16, 2020 – first quarterly installment

The total tax amount would still be divided into four payments.

**9. Consider a vote to approve the amended COVID-19 Phased Reopening Plan**

**Motion:** To accept the amended COVID-19 phased reopening plan

**Made by:** Mr. Arrison      **Second:** Mr. Jarvis

Mr. Gulnick said that the Town Office employees voted to make mask-wearing mandatory for anyone in the Town Office. Several letters from Town Office employees calling for the mask mandate were shared with the Board. Mr. Gulnick asked the Board to include the mandate in the motion to accept the amended plan.

Mr. Fuller said he endorsed the mandate as emergency management coordinator. After discussion, the motion was not changed.

**Vote:** All in favor

**10. Discussion – Noise Ordinance and Enforcement**

Land Use Administrator asked the Board to authorize the purchase of a decibel meter with which to administer and enforce the noise standards in the zoning bylaws. The Town used to own one, but no one can find it.

Richard Musbach, resident on Route 131, recounted his ongoing challenge with his noisy neighbor.

The pros and cons of using a meter, the need to ensure its accuracy and the competence of its operator were discussed at length.

**TOWN OF WEATHERSFIELD, VERMONT**  
**SELECT BOARD**

The Town has noise standards in its zoning bylaws and a stand-alone noise ordinance as well.

**Motion:** To allow \$800 to purchase a sound meter preferably with digital recording ability in the event that the Town Manager is unable to locate the one we allegedly have

**Made by:** Mr. Todd      **Second:** Mr. Tillman

**Vote:** 2 in favor; 3 opposed - motion fails

Mr. Gulnick was asked to provide the Board with a copy of the noise ordinance and to continue searching for the elusive sound meter. The discussion is to be continued at the next meeting.

**11. Discussion – Employment of a Town Assessor**

Former Town Manager Ed Morris had first broached the idea of replacing elected listers with an appointed assessor position. The idea was raised once again. Mr. Fuller polled the Board as to whether they felt Mr. Gulnick should continue to research this position or not.

Mr. Todd – yes, continue researching;

Mr. Jarvis – how will the town benefit from this change? don't fix what isn't broken; we have bigger fish to fry;

Mr. Fuller – wants Mr. Gulnick to find out what the listers want to do; what's their current work schedule;

Mr. Arrison – not a priority; don't spend a lot of time on it.

**12. Discussion – Bylaw Definitions**

There was confusion about whether a hearing is required to change definitions in the zoning bylaws. There was also confusion about what definitions were to be changed. The matter was sent back to the Planning Commission for clarification.

**13. Update – Tandem Axle Dump Truck Bid Opening**

The Board reviewed and discussed the bids that had been received.

**Motion:** To approve the purchase of the truck from Reed for \$198,020 complete which includes the \$8500 for the trade-in

**Made by:** Mr. Arrison      **Second:** Mr. Jarvis

Mr. Arrison asked that the 7-year warranty be provided in writing.

**Vote:** All in favor

**14. Consider a vote to approve the amended motor grader RFB as written**

A list of changes to the RFB package were provided to the Board for review. The amended RFB calls for a pre-bid conference at which minutes are taken and are posted as an addendum to the bid package. It was agreed to strike the penalty for late delivery under the general specifications section.

# TOWN OF WEATHERSFIELD, VERMONT

## SELECT BOARD

**Motion:** To let the amended RFB go out for the road grader with the changes noted on 7/20/2020 plus striking of the penalty for late delivery

**Made by:** Mr. Arrison      **Second:** Mr. Jarvis

**Vote:** All in favor

### 15. Third reading:

- a. **Conflict of Interest & Ethical Conduct Policy (Draft)**
- b. **Fraud Prevention Policy (Draft)**
- c. **Investment & Banking Policy (Draft)**
- d. **Capitalization of Assets Policy (Draft)**

No changes were made to any of these policies. This is the third and final reading.

**Motion:** To accept the Conflict of Interest and Ethical Conduct Policy, the Fraud Prevention Policy, the Investment and Banking Policy, and the Capitalization of Assets Policy

**Made by:** Mr. Todd      **Second:** Mr. Arrison

**Vote:** All in favor

### 16. Appointments

- a. **Parks and Recreation Commission – Chris Whidden**

**Motion:** To appoint Chris Whidden to the Parks and Recreation Commission

**Made by:** Mr. Tillman      **Second:** Mr. Todd

**Vote:** All in favor

Lynn Esty challenged the appointment on the grounds that Mr. Whidden is not a town resident.

**Motion:** To rescind the motion to appoint Mr. Whidden

**Made by:** Mr. Tillman      **Second:** Mr. Todd.

**Vote:** All in favor

The residency requirement will be researched.

### 17. Approve Warrants

**Motion:** To approve the warrants for 7/20/2020 as follow:

General Funds	Operating Expenses	\$26,734.71
	Payroll	\$15,375.20
Highway Fund	Operating Expenses	\$6,410.96
	Payroll	\$9,118.90



# TOWN OF WEATHERSFIELD, VERMONT

## SELECT BOARD

### Solid Waste Management Fund

Operating Expenses	\$4,272.94
Payroll	\$1,704.48

Library	Operating Expenses	\$0.00
	Payroll	\$1,907.60

Grants	Operating Expenses	\$8,118.51
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Special Revenue	Operating Expenses	\$0.00
-----------------	--------------------	--------

Reserves		\$0.00
----------	--	--------

Long Term Debt		\$0.00
----------------	--	--------

Grand Totals	Operating Expenses	\$45,537.12
	Payroll	\$28,106.18

**Made by:** Mr. Arrison      **Second:** Mr. Todd

**Vote:** All in favor

### 18. Any Other Business

Mr. Stapleton said DPW will be replacing culverts on Cady Hill and Perkins Hill Roads.  
The roads will be closed at times.

### 19. Executive session for personnel

**Motion:** To enter executive session for personnel to conduct a 6-month review of Mr. Gulnick's performance as Town Manager

**Made by:** Mr. Tillman      **Second:** Mr. Todd

**Vote:** All in favor

The Board went into executive session at 8:47 PM.

The Board exited executive session and motioned to adjourn at 9:23p.m.

Motion: John Arrison

Second: Mike Todd

Vote: Unanimous.

### 20. Adjourn

**Motion:** To adjourn the meeting

**Made by:**      **Second:**

**Vote:**

**TOWN OF WEATHERSFIELD, VERMONT**  
**SELECT BOARD**

The meeting adjourned at

Respectfully submitted,  
*deForest Bearse*

**WEATHERSFIELD SELECTBOARD**

\_\_\_\_\_  
N. John Arrison, Selector

\_\_\_\_\_  
David Fuller, Chairperson

\_\_\_\_\_  
Joseph Jarvis, Clerk

\_\_\_\_\_  
Paul Tillman

\_\_\_\_\_  
Michael Todd, Vice- Chairperson

CHARTERED BY  
NEW HAMPSHIRE  
AUGUST 20, 1761

# Town of Weathersfield

POST OFFICE BOX 550  
ASCUTNEY, VERMONT 05030-0550

CHARTERED BY  
NEW YORK  
APRIL 8, 1772

Telephone: [802] 674-2626  
Facsimile: [802] 674-2117

E-mail: [accountant@weathersfield.org](mailto:accountant@weathersfield.org)  
Website: <http://www.weathersfieldvt.org>

## FINANCE DEPARTMENT

**DATE:** 29 July 20  
**TO:** Selectboard  
**FROM:** Darlene Kelly  
**SUBJECT:** FY20 Year-End (Pre-Audit)

Attached please find the summary financial report for the fiscal year ending June 30, 2020

## General Fund

**Administration:** Revenues are 101% of budget and expenses are 100% of budget. In total the administration budget is a break even. There are several line items over budget but others that were not spent contributing to this at year end.

**Fire Services:** The fire service expenses for FY20 were \$194,574 or 101% of budget. The emergency management line item is a part of this department and is associated to COVID-19 expenses, the total expenses for FY20 are \$9,640 which we are hoping to get some reimbursement from the state. I wanted to note WWVFD PPE looks over budget however they reimbursed the town for gear which is booked to the misc. revenue line, so the items are not netted. WWVFD fire equipment repairs line was over budget, but most other items remained on budget.

**Police:** Police revenues are at 89% and expenses at 102% of budget. There are several line items over budget including equipment and supplies, uniforms, service to police vehicles and office supplies.

**Finance:** Expenses are slightly over budget at 102% with salaries and VMERS contributing to this being over budget.

**Lister:** Lister Revenue is 87% of budget and expenditures are 97%. Late homestead filing was budget for this department, but it is hitting the admin budget with other tax revenue.

**Town Clerk:** Town clerk revenues are 130% of budget and expense are 106%. The town clerk saw significant increase in her revenue due to the change in recording fees in July of 2019. In turn it affected expenses, as per state statute many of the fees Flo-Ann collected need to be transferred to her reserve accounts by year end. Her operating expenses were on budget.

**Land use:** Revenues are at 78% of budget and expenses at 57%. Both revenue and expenses were under budget due to this position being vacant most of FY20 significantly contributing to the surplus in the general fund, this will change in FY21.

**Library:** Revenues are slightly over budget and expenditures are at 95%, which is slightly under budget for the end of the fiscal year.

Overall, the general fund will have a \$62,467 surplus pre-audit, some adjustment may be made for delinquent taxes based on the agreements the town has entered and probabilities of collecting on those agreements. The vacant land use position was half the savings along with an increase in tax revenue from more residents filing their homestead declarations and reducing the liability we owed to the school. We will need to decide before the audit on what should be done with this surplus. Attached is the pre-audit budget to actual line item budget.

## **Highway Fund**

Highway Fund (pre audit) will look to end the fiscal year with a \$93,219 surplus. The mild winter and COVID has made an impact on this surplus and is not a reflection of what future years will look like. Salt, overtime expenses and repairs and maintenance were under budget contributing to half the surplus. Many other line items were under budget and very few over budget along with an increase in state aid were all contributing factors. I think this is an opportunity to put some money in reserves for paving projects or capital equipment reserves so we can limit our borrowing on these items in the future. Attached is the pre-audit budget to actual line item detail.

## **Solid Waste**

Solid waste fund (pre-audit) will look to end the year with a \$5,682 deficit. Revenues were over budget by 4% or \$9,906 but expenses were over budget by 6% or \$16,387. C&D, trash, and recycling tippage were significantly over budget. Again, we saw an increase in volume due to COVID and early in the fiscal year we tried to address the issue with C&D and the punch card system. In the future we need monitor this fund closely to make sure the proposed fix for future fiscal years will put this fund back to a break even or profit so we can starting working on reserves to address items that will need replacing in the future. Attached is the pre-audit budget to actual line item detail.

Town of Weathersfield															
Income and Expenses for Month Ending 06/30/2020 (Pre Audit)															
															103%
	FY 20	0.08%	16.67%	0.25%	0.33%	0.42%	50%	0.58%	0.67%	75%	83%	92%	100%	YTD	% of
	Budget	July	August	September	October	November	December	January	February	March	April	May	June	June(100%)	Budget
All Funds Summary		Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual		
Revenues															
Administration(includes Fund balance \$98,953)	1,375,391	320,116	(37,006)	834,302	65,609	10,610	(3,195)	10,859	4,726	10,233	7,767	163,483	21,087	1,408,592	102%
Library	200		-	-	-	-	733	537	433	-	-	-	(252)	1,450	0%
Town Clerk	31,356	4,048	5,144	1,984	4,023	3,332	3,480	2,547	2,281	3,601	3,350	2,942	3,913	40,643	130%
Listers	18,000	-	-	-	-	-	-	-	-	14,085	1,657	-	-	15,741	87%
Land Use	5,500	304	452	177	236	40	74	30	524	272	599	786	797	4,291	78%
Police Department	17,000	-	2,722	3,802	2,256	1,713	145	136	219	407	70	40	3,589	15,097	89%
Fire Services	-	-	-	-	-	-	-	3,957	-	-	-	-	1,209	5,166	#DIV/0!
Special articles(Fire Service)	17,000	17,000	-	-	-	-	-	-	-	-	-	-	-	17,000	100%
<b>Subtotal- Revenues</b>	<b>1,464,447</b>	<b>341,468</b>	<b>(28,688)</b>	<b>840,265</b>	<b>72,124</b>	<b>15,695</b>	<b>1,237</b>	<b>18,066</b>	<b>8,182</b>	<b>28,596</b>	<b>13,443</b>	<b>167,250</b>	<b>30,343</b>	<b>1,507,979</b>	<b>103%</b>
Expenses															
Administration(includes Fund balance \$98,953)	507,020	78,286	28,044	37,505	18,974	23,433	21,434	27,588	43,299	28,003	23,439	133,475	43,155	506,634	100%
Library	131,941	11,764	9,425	10,530	13,367	7,599	9,478	15,854	11,930	8,323	9,574	8,382	9,077	125,302	95%
Finance	106,331	3,059	7,298	22,211	12,664	5,411	7,536	9,794	9,137	5,635	9,172	7,325	9,645	108,889	102%
Town Clerk	101,248	7,401	7,101	12,399	9,722	5,783	7,507	8,784	8,684	5,555	9,665	6,950	17,566	107,118	106%
Listers	51,050	5,198	2,333	6,445	3,703	1,947	2,867	3,565	4,180	2,195	3,292	3,369	10,500	49,594	97%
Land Use	72,249	9,474	3,666	4,858	2,064	1,051	1,354	2,676	1,236	1,354	2,865	3,059	7,781	41,437	57%
Police Department	306,562	32,448	21,038	35,492	30,333	22,047	18,187	42,122	22,551	20,004	22,964	21,499	23,280	311,964	102%
Fire Services	171,048	3,217	4,447	15,638	17,063	10,577	4,159	7,416	9,147	15,359	62,311	3,529	24,711	177,574	104%
Special articles	17,000		-	17,000	-	-	-	-	-	-				17,000	100%
<b>Subtotal- Expenses</b>	<b>1,464,449</b>	<b>150,846</b>	<b>83,351</b>	<b>162,079</b>	<b>107,890</b>	<b>77,847</b>	<b>72,521</b>	<b>117,800</b>	<b>110,164</b>	<b>86,428</b>	<b>143,281</b>	<b>187,588</b>	<b>145,717</b>	<b>1,445,512</b>	<b>99%</b>
<b>TOTAL(net)</b>	<b>(2)</b>	<b>190,622</b>	<b>(112,039)</b>	<b>678,186</b>	<b>(35,766)</b>	<b>(62,152)</b>	<b>(71,284)</b>	<b>(99,734)</b>	<b>(101,982)</b>	<b>(57,832)</b>	<b>(129,838)</b>	<b>(20,338)</b>	<b>(115,374)</b>	<b>62,467</b>	
Highway Fund															% of Budget
Revenues	1,224,522	983,342	480	6,135	37,613	219	4,275	230,286	2,869	40,367	6,844	4,082	4,412	1,320,925	108%
Grant revenue															
<b>Subtotal Revenue</b>	<b>1,224,522</b>	<b>983,342</b>	<b>480</b>	<b>6,135</b>	<b>37,613</b>	<b>219</b>	<b>4,275</b>	<b>230,286</b>	<b>2,869</b>	<b>40,367</b>	<b>6,844</b>	<b>4,082</b>	<b>4,412</b>	<b>1,320,925</b>	<b>108%</b>
<b>Operating Expenses</b>	<b>1,224,522</b>	<b>59,738</b>	<b>67,267</b>	<b>100,044</b>	<b>76,027</b>	<b>101,316</b>	<b>171,663</b>	<b>297,996</b>	<b>79,646</b>	<b>78,026</b>	<b>54,265</b>	<b>64,100</b>	<b>77,630</b>	<b>1,227,716</b>	<b>100%</b>
Grant Expenses															
<b>Subtotal Expenses</b>	<b>1,224,522</b>	<b>59,738</b>	<b>67,267</b>	<b>100,044</b>	<b>76,027</b>	<b>101,316</b>	<b>171,663</b>	<b>297,996</b>	<b>79,646</b>	<b>78,026</b>	<b>54,265</b>	<b>64,100</b>	<b>77,630</b>	<b>1,227,716</b>	<b>100%</b>
<b>Net Highway</b>		<b>923,604</b>	<b>(66,787)</b>	<b>(93,909)</b>	<b>(38,413)</b>	<b>(101,098)</b>	<b>(167,388)</b>	<b>(67,709)</b>	<b>(76,777)</b>	<b>(37,658)</b>	<b>(47,421)</b>	<b>(60,019)</b>	<b>(73,217)</b>	<b>93,209</b>	
<b>Solid Waste</b>															
Revenues	262,328	88,796	21,254	14,607	14,871	16,103	16,962	14,837	849	17,023	33,613	15,228	18,091	272,234	104%
Expenses	261,512	16,205	22,991	33,712	21,265	18,827	22,394	26,609	15,701	22,159	23,967	23,062	31,006	277,899	106%
<b>Net Solid Waste</b>		<b>72,590</b>	<b>(1,737)</b>	<b>(19,105)</b>	<b>(6,394)</b>	<b>(2,724)</b>	<b>(5,432)</b>	<b>(11,772)</b>	<b>(14,852)</b>	<b>(5,137)</b>	<b>9,646</b>	<b>(7,835)</b>	<b>(12,915)</b>	<b>(5,665)</b>	

**Town of Weathersfield**  
**Income and Expenses for Month Ending 06/30/2020 (Pre Audit)**

Administration		FY17 Actual	FY18 Actual	FY2019 Audited	FY2020 Proposed	May					% of Budget
						Actual	Actual	Projected	orable/(Unfavoral		
11-6-101-01.10	Tax Revenue	926,655	1,075,877	1,048,869	1,041,017	44,678		1,057,068	16,051	102%	
11-6-101-01.40	County Tax	17,414	17,434	17,400	17,400			17,400	-	100%	
11-6-101-01.45	County Courthouse Improvements	7,900	7,900	7,900	7,900			7,900	-	100%	
Total						44,678	-				
11-6-101-01.11	Int on Current Taxes	20,408	23,258	21,248	20,500	3,347	2,300	20,529	29	100%	
11-6-101-01.12	Other on Current Tax	15	-	-	-			-	-	0%	
11-6-101-01.15	St Curr Use/Hold Harm Pym	73,026	73,275	80,163	80,163			93,753	13,590	117%	
11-6-101-01.17	Appropriation Revenue	28,360	2,005		14,600			14,600	-	100%	
11-6-101-01.21	Penalty Delinq Taxes	15,055	13,513	16,208	14,000		14,603	14,603	603	104%	
11-6-101-01.22	Interest Delinq Taxes	19,317	22,104	24,173	20,000	1,107	992	19,690	(310)	98%	
11-6-101-01.23	Other Delinquent Tax Reve	-	5	4,000	-			337	337	0%	
11-6-101-01.26	Tax Sale Legal				-	2,394		2,394	2,394		
11-6-101-99.00	Miscellaneous Revenue		10,013	4,188	-	(1,000)	1,283	3,966	3,966	0%	
Subtotal	Tax collection revenue	1,108,150	1,245,385	1,224,149	1,215,580	5,847	19,178	1,252,240	36,660	5	
11-6-101-01.30	Pilot State VTrans	4,631	3,008	3,075	3,554			3,824	270	108%	
11-6-101-01.34	Pilot St Forest and Parks	5,740	3,465	8,490	4,967			4,435	(532)	89%	
11-6-101-01.35	Pilot St Fish and Wildlif	5,242	10,254	4,657	4,750			4,364	(386)	92%	
11-6-101-01.50	Flood Compact PILOT	10,092	10,092	10,092	10,254	10,092		10,092	(162)	98%	
11-6-101-01.60	Fed Land Management PILOT	2,947	-	-	3,008			-	(3,008)	0%	
Subtotal	PILOT revenue	28,652	26,819	26,314	26,533	10,092	-	22,714	(3,818)		
11-6-101-04.00	Interest Earned Investmen		-	-	-			-		#DIV/0!	
11-6-101-04.05	Interest Earned Checking	1,091	1,067	2,186	1,000			1,429	429	143%	
11-6-101-70.00	Transf fr MMH Rsrve-Gener							-	-	#DIV/0!	
11-6-101-80.00	Transfr from Fund Balance							-	-	#DIV/0!	
Subtotal	revenue from interest	1,091	1,067	2,186	1,000	-	-	1,429	429		
11-6-106-01.25	Perkinsville Insurance	175	175	175	175			-	(175)	-	
11-6-106-01.30	Reimb Town Sprt Solid Was	21,650	14,433	18,750	15,650	3,913		15,650	-	100%	
11-6-106-01.40	Reimb Town Sprt Water			4,000	4,000			4,000	-	100%	
11-6-106-01.45	Water salary Reimbursement	6,470	12,768	13,736	12,500		1,409	10,111	(2,389)	81%	
11-6-302-38.30	Weathersfield Directory		8	-	-			-	-	#DIV/0!	
11-6-202-01.10	Animal Control Fines		-		-			-	-	#DIV/0!	
11-6-301-01.70	Martin Memorial Hall Rental		555		500			-	(500)	0%	
11-6-106-08.15	Transfer -Bottle Redemption Fund				-			2,707	2,707		
11-6-302-09.15	GF-Other Rev ANR				-			288	288		
11-6-302-01.00	Town Land Rental		500	500	500		500	500	-	100%	

<u>Administration</u>		FY17 Actual	FY18 Actual	FY2019 Audited	FY2020 Proposed	May Actual	June Actual	YTD Projected	orable/(Unfavora	% of Budget
11-6-101-03.00	Sale of Assets				-			-	-	#DIV/0!
11-6-302-50.02	Loan Proceeds: Prk Sc II				-			-	-	#DIV/0!
								-	-	#DIV/0!
<b>Subtotal</b>	<b>Other sources</b>	<b>28,295</b>	<b>28,439</b>	<b>37,161</b>	<b>33,325</b>	<b>3,913</b>	<b>1,909</b>	<b>33,256</b>	<b>(69)</b>	
	Audited-fund balance -carry forward				98,953	98,953		98,953	-	100%
								-		#DIV/0!
<b>Subtotal</b>	<b>Fund Balance/surplus revenue</b>				<b>98,953</b>	<b>98,953</b>	<b>-</b>	<b>98,953</b>	<b>-</b>	
								-		
<b>Total</b>	<b>Revenue</b>	<b>1,166,188</b>	<b>1,301,709</b>	<b>1,289,810</b>	<b>1,301,738</b>	<b>163,483</b>	<b>21,087</b>	<b>1,408,592</b>	<b>106,854</b>	<b>108%</b>
<u>Expenses</u>										
<u>Personnel</u>										
11-7-101-10.01	Selectboard	2,500	1,875	2,500	2,500			2,500	-	100%
11-7-101-10.10	Town Manager Salary	70,799	72,140	73,543	75,948	5,962	8,048	76,404	(456)	101%
11-7-101-10.20	Hr/Admin Wages	41,082	40,250	41,745	39,146	3,668	2,947	35,821	3,325	92%
11-7-101-10.25	Water salary	125	10,576	-	12,500	758	917	9,528	2,972	76%
11-7-101-10.30	Town Accountant	52,128	43,693	54,573	-			-	-	#DIV/0!
11-7-101-10.40	Ap/Payroll		25,930					-	-	#DIV/0!
11-7-101-10.55	Recording Secretary	2,349	2,336	2,048	2,086	167	83	2,002	83	96%
11-7-101-10.60	Vet Recording Secretary	243	167	512	515			-	515	0%
11-7-101-10.90	Perkinsville Schoolhouse	-	-	300	-			-	-	#DIV/0!
11-7-101-10.95	Accrued Vacation Expense		-	-	-			-	-	#DIV/0!
11-7-101-11.00	FICA	14,214	15,465	14,649	10,151	841	1,130	11,722	(1,571)	115%
11-7-101-13.00	VMERS Retirement	8,872	9,555	9,414	7,360	2,012	751	6,454	906	88%
11-7-101-14.00	Section 125 Administratio	131	131	150	150			(70)	220	-46%
11-7-101-14.10	Employee Insurance Benefits	55,249	45,011	54,503	25,158	1,454	(13)	20,978	4,180	83%
11-7-101-14.20	Employee Wellness Program		-	-	-			-	-	#DIV/0!
11-7-101-14.30	COBRA Admin fee - Choice	435	360	435	360	-		375	(15)	104%
11-7-101-14.90	Employee Benefits Optout		6,800	-	10,000	769	1,038	9,885	115	99%
11-7-101-16.00	Workmen's Compensation		(842)	843	902	168.91	0.00	2,517	(1,615)	279%
11-7-101-17.00	Unemployment Insurance	210	187	359	240	0.00	0.00	82	159	34%
<b>Subtotal</b>	<b>Personnel expenses</b>	<b>248,337</b>	<b>273,634</b>	<b>255,574</b>	<b>187,016</b>	<b>15,800</b>	<b>14,902</b>	<b>178,198</b>	<b>8,818</b>	
<u>Office Expenses</u>										
11-7-101-20.00	Office Supplies	4,813	6,503	6,000	6,000	519.37	1764.41	5,998	2	100%
11-7-101-21.00	Postage	5,543	5,432	6,300	5,500	405.05	224.00	4,809	691	87%
11-7-101-23.50	Advertising	606	1,109	900	500			408	92	82%
11-7-101-24.00	Computer Equipment	3,248	8,969	10,000	2,000		1290.07	1,967	33	98%
11-7-101-24.10	Office Equipment	70	125	200	-			-	-	0%
11-7-101-25.05	IT Services	5,037	14,400	13,000	15,940	1375.00	1833.77	17,757	(1,817)	111%

<u>Administration</u>		FY17	FY18	FY2019	FY2020	May	June	YTD	orable/(Unfavora	% of Budget
		Actual	Actual	Audited	Proposed	Actual	Actual	Projected		
11-7-101-25.10	Website Development	578	138	4,500	3,050		3050.00	3,050	-	100%
11-7-101-25.15	Software Purchase	1,136	431	1,200	500		179.88	371	129	74%
11-7-101-26.00	Town Report Production	5,858	5,172	6,200	5,550			4,150	1,400	75%
11-7-101-26.50	Awards and Recognitions	160	791	2,100	2,100	180.00		2,617	(517)	125%
11-7-101-27.00	Tuition/Dues/Training	2,590	1,758	4,000	4,000			1,144	2,856	29%
11-7-101-99.00	Miscellaneous Expenditure	2,036	2,556	600	600	102.36		5,966	(5,366)	994%
11-7-101-99.01	Bank Reconciling Items		498		-			-	-	0%
11-7-101-29.20	Travel/mileage	2,594	1,823	2,500	2,000	89.01		302	1,698	15%
11-7-101-29.25	Public Health Expenditure	-	-	50	-			-	-	0%
11-7-101-29.99	Selectboard Other Expense	79	28	200	100	33.00		33	67	33%
11-7-101-42.05	V.L.C.T. Dues	4,058	4,201	4,311	4,410			4,410	-	100%
<b>Subtotal</b>	<b>Office expenses</b>	<b>38,406</b>	<b>53,933</b>	<b>62,061</b>	<b>52,250</b>	<b>2,704</b>	<b>8,342</b>	<b>52,981</b>	<b>(731)</b>	<b>2023%</b>
<u>Utilities</u>										
11-7-101-31.00	Telephone/wireless/internet	2,533	2,817	2,700	6,554	606	767	8,904	(2,351)	136%
11-7-101-31.01	Telephone Equip/Maintenan	188	60	50	-			-		#DIV/0!
11-7-101-31.50	Wireless Services	1,364	1,124	1,808	-			-		#DIV/0!
<b>Subtotal</b>	<b>Utilities expense</b>	<b>4,085</b>	<b>4,002</b>	<b>4,558</b>	<b>6,554</b>	<b>606</b>	<b>767</b>	<b>8,904</b>	<b>(2,351)</b>	<b>#DIV/0!</b>
<u>Legal Fees &amp; Consulting</u>										
11-7-101-43.00	Legal Fees	1,288	768	3,500	3,000	513	174	7,522	(4,522)	251%
11-7-101-43.15	Legal : Town Forest Acces	-	-	500	1,000	1,240	1,512	5,727	(4,727)	573%
11-7-101-43.20	Temp Acctg-Admin Support	-	12,617		-			-	-	#DIV/0!
11-7-101-43.50	Consultants	-	-	500	-			-	-	#DIV/0!
11-7-101-43.60	Consultants-Fire Service		-	-				-	-	#DIV/0!
11-7-101-44.00	Copier Lease	2,071	2,278	2,300	2,300	394	312	3,837	(1,537)	167%
11-7-101-45.00	Copier Service/Supplies	2,253	2,289	2,500	2,500			355	2,145	14%
11-7-101-45.10	NEMRC Services	3,146	3,268	3,900	3,500		-	2,891	609	83%
11-7-101-45.60	Computer Support	1,833	-	500				-	-	#DIV/0!
<b>Subtotal</b>	<b>Legal &amp; Consulting expenses</b>	<b>10,591</b>	<b>21,219</b>	<b>13,700</b>	<b>12,300</b>	<b>2,147</b>	<b>1,997</b>	<b>20,332</b>	<b>(8,032)</b>	<b>#DIV/0!</b>
<u>Grants &amp; fund balance</u>										
	Audited-Fund balance Carry forward				98,953	98,953		98,953	(0)	100%
	Grant match				6,000			-	6,000	0%
<b>Subtotal</b>	<b>Grant &amp; fund balance</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>104,953</b>	<b>98,953</b>	<b>-</b>	<b>98,953</b>	<b>6,000</b>	<b>1</b>
<u>Insurance</u>										
11-7-101-48.10	Insurance-Auto/property/boiler/general/cr	4,325	4,407	23,614	20,501	0.00	0.00	18,341	2,160	89%
11-7-101-48.20	Auto/property/general/boiler Liability Insuranc	3,334	4,250		-			-	-	#DIV/0!
11-7-101-48.35	Employment & Practice Ins	5,768	5,974		-			-	-	#DIV/0!
11-7-101-48.50	Crime Insurance	1,638	1,600		-			-	-	#DIV/0!
<b>Subtotal</b>	<b>Insurance expense</b>	<b>15,065</b>	<b>16,230</b>	<b>23,614</b>	<b>20,501</b>	<b>-</b>	<b>-</b>	<b>18,341</b>	<b>2,160</b>	<b>#DIV/0!</b>
<u>Tax Collection</u>										



<u>Administration</u>		FY17	FY18	FY2019	FY2020	May	June	YTD	orable/(Unfavora	% of Budget
		Actual	Actual	Audited	Proposed	Actual	Actual	Projected		
11-7-101-70.02	Over/Under Abated Taxes	5,544	12,496	10,000	7,886		4,195	4,195	3,691	53%
11-7-101-70.03	State Appeals/Abatement		-		-			-	-	0%
11-7-101-75.00	County Tax	14,720	8,556	16,500	17,400			16,593	807	95%
11-7-101-75.10	County Courthouse Bond Pa	8,056	4,694	8,000	7,900			8,604	(704)	109%
11-7-101-29.15	Delinquent Tax Expense	3,367	508	100	400			650	(250)	163%
11-7-101-80.00	Tax Sale Purchase				-	9,421		9,421	(9,421)	0%
11-7-101-29.19	DTax Legal Expenses	103	-	4,000	1,000	196	3,136	4,040	(3,040)	404%
<b>Subtotal</b>	<b>Tax Colletion expenses</b>	<b>31,790</b>	<b>26,255</b>	<b>38,600</b>	<b>34,586</b>	<b>9,617</b>	<b>7,331</b>	<b>43,503</b>	<b>(8,917)</b>	<b>824%</b>
<u>Contracted Services</u>										
11-7-202-10.10	Animal Control-Contracted	1,800	1,800	1,800	1,900	450	150	1,800	100	95%
11-7-202-45.10	Animal Boarding Charges			200	200			71	129	36%
11-7-202-45.50	Veterinary Services	371		250	250			-	250	0%
11-7-204-45.00	Golden Cross Ambulance	22,304	22,304	22,304	22,304	1,859	1,859	22,308	(4)	100%
<b>Subtotal</b>	<b>Contracted Services</b>	<b>24,475</b>	<b>24,104</b>	<b>24,554</b>	<b>24,654</b>	<b>2,309</b>	<b>2,009</b>	<b>24,179</b>	<b>475</b>	<b>98%</b>
<u>Martin Memorial Hall</u>										
11-7-301-10.10	Custodial Wages	7,592	7,772	7,820	7,800	600	900	7,950	(150)	102%
11-7-301-11.00	FICA	581	606	598	597	46	69	608	(12)	102%
11-7-301-16.00	Workmen's Compensation	410	431	35	34			-	34	0%
11-7-301-17.00	Unemployment Insurance	22	20	39	16			8	8	50%
11-7-301-20.00	Custodial Supplies	657	669	600	650		21	91	559	14%
11-7-301-30.00	Electricity	3,734	3,796	4,000	4,000	368	532	4,182	(182)	105%
11-7-301-32.00	heating fuel oil	1,359	2,065	2,000	2,500			2,410	90	96%
11-7-301-34.00	Water	358	261	450	350			172	178	49%
11-7-301-48.15	Fire Insurance		7,117		-			-	-	#DIV/0!
11-7-301-48.30	Boiler Insurance	7,476	573		-			-	-	#DIV/0!
11-7-301-60.10	Building Maintenance(rugs)	670	5,804	1,200	1,200	25	328	4,969	(3,769)	414%
11-7-301-60.20	Heating System Maintenanc	621	434	250	500			-	500	0%
11-7-301-62.50	Highway Service to MMH	369	586	1,500	1,500			1,500	-	100%
11-7-301-65.00	Emergency Building Repair	1,050	-					-	-	#DIV/0!
11-7-301-90.00	Transf to MMH Reserve Fun		-					-	-	#DIV/0!
11-7-301-90.02	Trsf to Unspecified Reser							-	-	#DIV/0!
11-7-301-99.00	Miscellaneous Expenses	100	2,556	100	50			56	(6)	112%
<b>Subtotal</b>	<b>Martin Memorial Hall</b>	<b>24,999</b>	<b>32,689</b>	<b>18,592</b>	<b>19,197</b>	<b>1,039</b>	<b>1,850</b>	<b>21,946</b>	<b>(2,750)</b>	<b>114%</b>
<u>Other Town Services</u>		-								
11-7-302-31.20	Center Grove Maintenance	-	-	2,000	2,000		603	1,743	257	87%
11-7-302-31.21	Trsf to Center Grove Rese		-					-	-	0%
11-7-302-38.10	Parks & Recreation Commis	360	-	500	1,500		36	2,419	(919)	161%
11-7-302-38.40	Aid to Residents in Need	2,000	3,218	2,000	2,000			2,304	(304)	115%
11-7-302-38.41	Electricity:Food Shelf		-					-	-	0%

<u>Administration</u>		FY17	FY18	FY2019	FY2020	May	June	YTD	orable/(Unfavora	% of Budget
		Actual	Actual	Audited	Proposed	Actual	Actual	Projected		
11-7-302-38.85	Town Parks	2,915	5,421	4,000	5,500		568	2,360	3,140	43%
11-7-302-38.86	Cemeteries	1,500	1,500	1,500	1,500		1,500	1,500	-	100%
11-7-302-38.89	Memorial Day	668	829	700	700	254	404	1,019	(319)	146%
<b>Subtotal</b>	<b>Other Town Services</b>	<b>7,443</b>	<b>10,969</b>	<b>10,700</b>	<b>13,200</b>	<b>254</b>	<b>3,111</b>	<b>11,346</b>	<b>1,854</b>	<b>86%</b>
<u>1879 School House</u>										
11-7-302-39.00	1879 School Hse Maintenace	1,451	2,484	3,500	3,500	46	985	3,448	52	99%
11-7-302-39.10	Hwy service to 1879 School house	1,806	868	2,500	1,500			532	968	35%
11-7-302-50.10	Debt Serv Perkinsville Sc	48,713	45,000	-				-	-	#DIV/0!
11-7-302-50.11	Debt Serv Perkinsville II	9,987	-					-	-	#DIV/0!
11-7-302-50.12	1879 School Debt Srv-Int		2,478	-				-	-	#DIV/0!
11-7-302-60.15	1879 School house Rennovation Repairs	4,192	-		5,550		1,862	2,198	3,353	40%
11-7-302-90.01	Trsf to PrkSch Captl Resr	100	-					-	-	#DIV/0!
<b>Subtotal</b>	<b>1879 School House</b>	<b>66,249</b>	<b>50,831</b>	<b>6,000</b>	<b>10,550</b>	<b>46</b>	<b>2,847</b>	<b>6,177</b>	<b>4,373</b>	<b>59%</b>
<u>Appropriations</u>										
11-9-901-90.01	American Red Cross	200	250	250	250			250	-	100%
11-9-901-90.10	Council on Aging	400	400	-	450			450	-	100%
11-9-901-90.15	Health/Rehabilitative Ser	2,145	-	2,683	2,683			2,683	-	100%
11-9-901-90.20	Meals on Wheels	400	400	400	400			400	-	100%
11-9-901-90.30	Green Mt RSVP	320	-	300	300			300	-	100%
11-9-901-90.35	SEVCA	1,200	1,200	1,200	1,500			1,500	-	100%
11-9-901-90.50	VT Association Blind	600	750	750	750			750	-	100%
11-9-901-90.55	VT Ctr Independent Living	150	185	185	185			185	-	100%
11-9-901-90.58	M. A. P. P.	-	-	450	450			450	-	100%
11-9-901-90.60	Visiting Nurses	9,680	9,680		12,100			12,100	-	100%
11-9-901-90.65	Volunteers in Action	360	360	360	360			360	-	100%
11-9-901-90.67	Green Up Vermont	120	120	120	120			120	-	100%
11-9-901-90.68	Northern Vermont RC&D	80	-					-	-	#DIV/0!
11-9-901-90.69	Southeast VT Transit	1,800	-		125			125	-	100%
11-9-901-90.70	Vermont Adult Learning		300					-	-	#DIV/0!
11-9-901-90.72	Proctor Library Appropria	106,632	108,874	126,648				-	-	#DIV/0!
11-9-901-90.80	Windsor County Partners	480	-	480				-	-	#DIV/0!
11-9-901-90.81	Windsor Connection Resour		-					-	-	#DIV/0!
11-9-901-90.82	SAPA TV	400	400					-	-	#DIV/0!
11-9-901-90.85	Windsor Cnty Youth Srvcs		400					-	-	#DIV/0!
11-9-901-90.94	Friend of Meeting house							1,500	(1,500)	#DIV/0!
	VT Rural Fire Protection Task Force				100			100	-	100%
	WISE			500	500			500	-	100%
<b>Subtotal</b>	<b>Appropriations</b>	<b>124,967</b>	<b>123,319</b>	<b>134,326</b>	<b>20,273</b>	<b>-</b>	<b>-</b>	<b>21,773</b>		
<b>Total</b>	<b>Expenditures</b>	<b>596,407</b>	<b>637,184</b>	<b>592,279</b>	<b>506,032</b>	<b>133,475</b>	<b>43,155</b>	<b>506,634</b>		<b>100%</b>

**Town of Weathersfield**  
**Income and Expenses for Month Ending 06/30/2020 (Pre Audit)**

		FY19 Projected Actual	FY2020 Budget	December	January	February	March	April	May	June	YTD	% Budget
<b>Revenues</b>	<b>Lister Tax Need</b>	45,749	33,050	Actual	Actual	Actual	Actual	Actual	Actual	Actual		
11-6-104-01.99	Lister income other sourc										-	#DIV/0!
11-6-104-01.25	Reimburse for Perkinsville										-	#DIV/0!
	Penalty for late Homestead		4,000								-	0%
11-6-104-90.00	Act 60 Listers Revenue	15,700	14,000				14,085	1,657			15,741	112%
11-6-104-91.00	Apprpriation Tax Revenue										-	#DIV/0!
11-6-104-96.00	Revenue fr Reserve	7,220									-	#DIV/0!
											-	#DIV/0!
<b>Total</b>	<b>Revenue</b>	22,920	18,000	-	-	-	14,085	1,657	-	-	15,741	87%
<b>Personnel</b>												
11-7-104-10.10	Listers	37,722	39,578	2,650	3,299	3,395	1,997	3,045	3,110	5,540	35,093	89%
11-7-104-10.30	Clerical Employees	1,500	-								-	#DIV/0!
11-7-104-11.00	FICA	2,886	3,028	201	250	257	151	231	236	420	2,655	88%
11-7-104-14.10	Insurances Benefits	466	191	16	16	18	16	16	16		197	103%
11-7-104-16.00	Workmen's Compensation	170	174								-	0%
11-7-104-17.00	Unemployment		79								-	0%
<b>Subtotal</b>	<b>Personnel</b>	42,744	43,050	2,867	3,565	3,670	2,164	3,292	3,362	5,960	37,944	88%
<b>Office Expenses</b>												
11-7-104-24.00	Equipment	375	100								26	26%
11-7-104-25.00	Software agreements/Sup	3,500	3,550			430				495	3,386	95%
11-7-104-27.00	Listers Tuition & Train	150	150			80	31				235	157%
11-7-104-29.00	Expense Reimbursement	200	250						7	95	102	41%
11-7-104-45.00	Town Parcel Mapping	6,000	-								-	#DIV/0!
11-7-104-90.00	Reappraisal Reserve Accou	15,700	3,950							3,950	7,900	200%
11-7-103-99.00	Misc. Expense		-								-	#DIV/0!
<b>Subtotal</b>	<b>Office Expenses</b>	25,925	8,000	-	-	510	31	-	7	4,540	11,649	146%
<b>Total</b>	<b>Total Expenses</b>	68,669	51,050	2,867	3,565	4,180	2,195	3,292	3,369	10,500	49,594	97%
	Net Revenue to expenses	(45,749)	(33,050)	(2,867)	(3,565)	(4,180)	11,889	(1,636)	(3,369)	(10,500)	(33,853)	



**Town of Weathersfield**  
**Income and Expenses for Month Ending 06/30/2020 (Pre Audit)**

		FY19	FY 2020						
		Proposed							
		Actual	Budget	April	May	June	YTD	% of Budget	Notes
<u>Land Use</u>				Actual	Actual	Actual			
<b>Revenues</b>	<b>Land Use Tax Need</b>	52,642	66,748						
11-6-105-01.00	Zoning Permits Income	5,586	5,500	599	786	797	4,291	78%	
11-6-105-01.25	Zoning By-Laws Income						-	#DIV/0!	
11-6-105-01.50	Zoning Fines & Penalties						-	#DIV/0!	
<b>Total</b>	<b>Revenue</b>	5,586	5,500	599	786	797	<b>4,291</b>	78%	
<b>Expenses</b>									
11-7-105-10.10	Administrative Officer	34,649	41,267	2,067	2,546	3,513	16,221	39%	25,046
11-7-105-10.55	Recording Secretary	2,086	2,837		334	334	2,169	76%	667
11-7-105-11.00	FICA	2,782	3,374	165	229	305	1,516	45%	1,858
11-7-105-13.00	Retirement	1,421	1,754	640	(1,309)	134	2,480	141%	(726)
11-7-105-14.10	Insurance Benefits	7,264	9,671		45	-	6,299	65%	3,372
11-7-105-16.00	Workmen's Compensation	-	182				-	0%	
11-7-105-17.00	Unemployment	35	83				23	27%	
<b>Subtotal</b>	<b>Personnel</b>	<b>48,237</b>	<b>59,167</b>	<b>2,871</b>	<b>1,844</b>	<b>4,286</b>	<b>28,708</b>		
<b>Office Expenses</b>									
11-7-105-20.00	Supplies	4	150	28	-	81	109	73%	
11-7-105-23.00	Printing	-	150				-	0%	Printing new bylaws
11-7-105-23.10	Advertising and Notices	290	1,750	(34)	-	252	636	36%	
11-7-105-24.00	Computer Equipment	-	-				-	#DIV/0!	
11-7-105-25.00	Consultant					1,800	2,700	#DIV/0!	
11-7-105-27.00	Memberships and Conferenc	70	600				-	0%	
11-7-105-29.00	Expense Reimbursement	328	300			110	220	73%	
<b>Subtotal</b>	<b>Office Expenses</b>	<b>692</b>	<b>2,950</b>	<b>(6)</b>	<b>-</b>	<b>2,243</b>	<b>3,665</b>		
<b>Commission &amp; Dues</b>									
11-7-105-38.50	Conservation Commission	386	500				90	18%	

		FY19	FY 2020						
		Proposed							
		Actual	Budget	April	May	June	YTD	% of Budget	Notes
<u>Land Use</u>				Actual	Actual	Actual			
11-7-105-42.00	Regional Planning Dues	3,531	3,531				3,531	100%	
11-7-105-45.50	Land Use Maps		-				-	#DIV/0!	
11-7-105-42.50	Dues and Subscriptions	-	100		25		25	25%	
<b>Subtotal</b>	<b>Commission &amp; Dues</b>	<b>3,917</b>	<b>4,131</b>	<b>-</b>	<b>25</b>	<b>-</b>	<b>3,646</b>		
<u>Legal</u>									
11-7-105-43.00	Legal Expense	5,382	6,000		1,190	1,253	5,419	90%	
<b>Subtotal</b>	<b>Legal</b>	<b>5,382</b>	<b>6,000</b>	<b>-</b>	<b>1,190</b>	<b>1,253</b>	<b>5,419</b>		
<b>Total</b>	<b>Expenditures</b>	58,228	72,248	2,865	3,059	7,781	<b>41,437</b>	57%	
	Net Revenue/expenditures	(52,642)	(66,748)	(2,266)	(2,273)	(6,985)	(37,146)		

Special Articles
2019 approved revenue
2019 approved expenditures
2018 approved revenue
2018 approved expenditures

**Town of Weathersfield**  
**Income and Expenses for Month Ending 06/30/2020 (Pre Audit)**

		FY19 Audited	FC FY 2020 Budget	April	May	June	YTD	% of Budget	Notes
<b>Fire Services</b>									
				Actual	Actual	Actual			
<b>Revenues</b>	<b>Tax Need</b>		188,048						
	Fire Equipment Motorized Reserve	20,000					-	#DIV/0!	
	Fire Equipment and Gear Reserve	5,000					-	#DIV/0!	
11-6-206-90.02	Dry Hydrant Reserve Trnsf	-					-	#DIV/0!	
11-6-205-90.00	Grant Revenue						-	#DIV/0!	
11-6-205-90.01	Local Sh Cowdrey Hyd Grnt						-	#DIV/0!	
11-6-206-01.20	Ascutney Fire Dept. Haz M	-	250				-	0%	
11-6-206-01.25	AVFD Insurance Reimb	3,234	2,642				2,612	99%	
11-6-206-01.30	AVFD Fuel Tax Reimburseme						-	#DIV/0!	
11-6-206-90.02	Dry Hydrant Reserve Trnsf						-	#DIV/0!	
11-6-206-92.00	Loan Proceeds						-	#DIV/0!	
11-6-207-01.20	WW Fire Dept Revenue Haz	-	250				-	0%	
11-6-207-01.25	WWFD Insurance Reimb	1,916	1,361				1,345	99%	
11-6-207-12.00	WWFD-Disposal of Equipmen						-	#DIV/0!	
11-6-207-91.00	WWFD-Trnsf frm Cap Reserv						-	#DIV/0!	
	Misc Revenue					1,209	1,209	#DIV/0!	
	<b>Total Revenue</b>	<b>30,150</b>	<b>4,503</b>	<b>-</b>	<b>-</b>	<b>1,209</b>	<b>5,166</b>	<b>115%</b>	
11-6-205-91.00	Appropriation Tax Revenue		17,000				17,000	100%	
	<b>Total Appropriation Revenue</b>		<b>17,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>17,000</b>	<b>1</b>	
<b>Personnel</b>									
11-7-205-10.55	Recording Secretary	751	918	83			166	18%	
11-7-205-10.70	Fire Warden Stipend	600	600			600	600	100%	
11-7-205-11.00	FICA	103	116	7		46	59	51%	
11-7-205-16.00	Workmen's Compensation	3,576	3,550				2,964	83%	
11-7-205-17.00	Unemployment	3	4				1	13%	
11-7-205-18.00	Fire Warden Mileage Reimb	-	200				-	0%	
	<b>Subtotal personnel expense</b>	<b>5,033.00</b>	<b>5,388</b>	<b>90</b>	<b>-</b>	<b>646</b>	<b>3,790</b>		

**Town of Weathersfield**  
**Income and Expenses for Month Ending 06/30/2020 (Pre Audit)**

		FY19 Audited	FC FY 2020 Budget						Notes
<b>Office Expenses</b>									
11-7-205-23.50	Advertising		-				-	#DIV/0!	
11-7-205-43.00	Legal Expense	80	600				120	20%	
	<b>Subtotal office expense</b>	<b>80.00</b>	<b>600</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>120</b>		
<b>Utilities</b>									
11-7-205-31.10	Fire Hyd Electrical Service	349	1,000	63	29	27	306	31%	
11-7-205-90.10	Hydrant Electric Repairs		-				-		
	<b>Subtotal Utilities</b>	<b>349.00</b>	<b>1,000</b>	<b>63</b>	<b>29</b>	<b>27</b>	<b>306</b>		
<b>Insurance</b>									
11-7-205-48.00	Insurance-vehicle/boiler/auto/fire	10,925	10,829				9,927	92%	
11-7-205-48.25	Insurance on Vehicles	-	-				-	#DIV/0!	combined with 11-7-205-48.00
11-7-205-48.30	Boiler Insurance	-	-				-	#DIV/0!	combined with 11-7-205-48.00
11-7-205-48.35	Fire Insurance	-	-				-	#DIV/0!	combined with 11-7-205-48.00
	<b>Subtotal Insurance expense</b>	<b>10,925.00</b>	<b>10,829</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>9,927</b>		
<b>Communications</b>									
11-7-206-45.15	Radio Repeater Fees-AVFD	1,000	1,000	1,000			1,000	100%	
11-7-207-45.15	Radio Repeater Fees-WWVFD	1,000	1,000	1,000			1,000	100%	
11-7-205-45.10	Dispatching Service	10,752	15,500	3,757			15,028	97%	
11-7-205-31.00	Emergency Management	-	300	3,781	539	2,915	9,640	3213%	
11-7-205-31.01	Emergency Mgmt Radios		-				-	#DIV/0!	
	<b>Subtotal communications</b>	<b>12,752.00</b>	<b>17,800</b>	<b>9,538</b>	<b>539</b>	<b>2,915</b>	<b>26,669</b>	<b>150%</b>	
<b>Fire Equipment/PPE/Hose Testing &amp; Maintenance</b>									
11-7-206-53.10	AVFD Fire Equip Repair	6,385	7,500			1,399	2,729	36%	
11-7-207-53.10	WWVFD Fire Equip Repair	5,866	6,200	115	(151)	4,411	11,118	179%	
11-7-206-30.01	Hose Testing-AVFD	1,000	1,000			1,000	1,000	100%	
11-7-207-30.01	Hose Testing-WWVFD	1,000	1,000				294	29%	
	<b>Subtotal fire equipment /PPE/Hose Testing</b>	<b>14,251.00</b>	<b>15,700</b>	<b>115</b>	<b>(151)</b>	<b>6,810</b>	<b>15,141</b>	<b>96%</b>	
<b>Debt Service</b>									
11-7-207-52.00	Fire Truck interest expense	4,570	3,435	3,402			3,402	99%	
11-7-207-53.00	Truck Bond debt reduction	45,800	45,800	45,800			45,800	100%	
11-7-207-53.05	Firetruck Purchase	-	-				-	#DIV/0!	
	<b>Subtotal Debt Service</b>	<b>50,370.00</b>	<b>49,235</b>	<b>49,202</b>	<b>-</b>	<b>-</b>	<b>49,202</b>		



**Town of Weathersfield**  
**Income and Expenses for Month Ending 06/30/2020 (Pre Audit)**

		FY19 Audited	FC FY 2020 Budget						Notes
<b>Highway and Fuel Service</b>									
11-7-205-90.20	Dry Hydrant Maintenance	1,655	3,500	(2,082)		1,056	2,168	62%	
11-7-205-90.25	Highway Serv to Dry Hydra	1,492	2,500	2,082			2,082	83%	
11-7-205-99.00	Miscellaneous Expenses	-	-				688	#DIV/0!	
11-7-206-51.00	AVFD Fuel	1,990	3,000	14	99	587	2,283	76%	
11-7-207-51.00	WWVFD Fuel	1,334	2,500	256	826	441	2,516	101%	
11-7-206-53.50	Truck Service to AVFD	100	2,000	47			1,536	77%	
11-7-207-53.50	Truck Services to WWVFD	949	2,000	431	(570)		1,346	67%	
	<b>Subtotal highway and fuel service</b>	<b>7,520.00</b>	<b>15,500</b>	<b>748</b>	<b>355</b>	<b>2,084</b>	<b>12,618</b>		
<b>11-7-206 ASCUTNEY FIRE</b>									
11-7-206-30.00	AVFD Funding	27,507	25,000			4,928	25,000	100%	recommend \$25,000 for operations
	AVFD PPE		4,500			3,035	4,500	100%	recommend \$4,500
	<b>Subtotal Ascutney fire expense</b>	<b>27,507</b>	<b>29,500</b>	<b>-</b>	<b>-</b>	<b>7,963</b>	<b>29,500</b>	<b>100%</b>	
<b>11-7-207 WEST WEATHERSFIELD FIRE</b>									
11-7-207-30.00	WWVFD Funding	27,005	25,000	1,372	220	2,682	25,000	100%	recommend \$25,000 for operations
11-7-207-30.02	WWVFD PPE		4,500	1,182	2,536	1,584	5,302	118%	recommend \$4,500
	<b>Subtotal West Weathersfield</b>	<b>27,005.00</b>	<b>29,500</b>	<b>2,554</b>	<b>2,756</b>	<b>4,266</b>	<b>30,302</b>	<b>103%</b>	
	Transf to Dry Hydrant Res	2,000	-				-	#DIV/0!	recommend \$0
	Transf to Fire Equip Rese						-	#DIV/0!	
	Hazmat Revenue to WWVFD						-	#DIV/0!	
	Hazmat Revenue to Reserve(WWVFD)	3,906	250				-	0%	
	Hazmat Revenue to Reserve(AVFD)	4,268	250				-	0%	
	Miscellaneous Expenses						-	#DIV/0!	
	Fire Equipment Motorized Reserve FY19	20,000	17,000				17,000	100%	
	Fire Equipment Motorized Reserve FY18 not moved in FY18	20,000							
	Fire Equipment and Gear Reserve	5,000					-	#DIV/0!	
							-	#DIV/0!	
	<b>Subtotal reserve transfers</b>	<b>55,174.00</b>	<b>17,500.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>17,000.00</b>		
	<b>Total Expense</b>	<b>210,966</b>	<b>192,551</b>	<b>62,311</b>	<b>3,529</b>	<b>24,711</b>	<b>194,574</b>	<b>101%</b>	
	<b>Total Net Revenues to expenses</b>	<b>(68,569)</b>	<b>(188,048)</b>	<b>(62,311)</b>	<b>(3,529)</b>	<b>(23,503)</b>	<b>(189,409)</b>		

**Town of Weathersfield**  
**Income and Expenses for Month Ending 06/30/2020 (Pre Audit)**

<b><u>Police Department</u></b>		FY2020	January	February	March	April	May	June	YTD	% of Budget	Notes
		Budget	Actual	Actual	Actual	Actual	Actual	Actual			
<b>Police Tax Need</b>		#REF!									
<b>Revenues</b>											
11-6-201-01.10	Police Fines	8,000	124	219	397	70	40	79	4,487	56%	
11-6-201-01.65	Corps of Engineers	9,000						3,510	9,180	102%	
11-6-201-01.66	Army Corp. Mileage Reimbu								-	#DIV/0!	
11-6-201-12.00	Sale of Equip & Vehicles								-	#DIV/0!	
11-6-201-50.75	Police Contracted Patrol								-	#DIV/0!	
11-6-201-99.00	Other Police Revenue		12		10				1,430	#DIV/0!	
<b>Subtotal</b>	<b>Revenue</b>	<b>17,000</b>	<b>136</b>	<b>219</b>	<b>407</b>	<b>70</b>	<b>40</b>	<b>3,589</b>	<b>15,097</b>	89%	
										#DIV/0!	
11-7-201-10.10	Chief of Police	73,015	8,513	7,547	4,212	7,021	5,617	8,944	79,062	108%	
11-7-201-10.20	Police Officers - FT	55,890	5,184	5,184	3,110	5,184	4,147	5,184	53,914	96%	
11-7-201-10.23	Police Officers - OT	5,803	778	-				175	3,888	67%	
11-7-201-10.25	Police Officers - PT	38,667	1,956	2,463	1,436	2,186	1,994	1,967	24,830	64%	
11-7-201-10.40	VIBRS Clerk	8,403	845	455		525	283	195	4,663	55%	
11-7-201-01.65	Corps of Engineers	3,569						1,587	2,430	68%	
11-7-201-10.75	Police Contracted Patrol								-	#DIV/0!	
11-7-201-11.00	FICA	13,906	1,461	1,369	772	1,252	1,004	1,415	14,400	104%	
11-7-201-13.00	Police Retirement	13,605	1,665	1,527	883	1,394	1,106	1,565	16,341	120%	
11-7-201-14.10	Insurance Benefits	27,368	5,240	1,440	1,440	1,623	1,462		22,215	81%	
11-7-201-14.30	Insurance Opt Out	-	962	962	577	962	769	1,038	10,077	#DIV/0!	
11-7-201-16.00	Workmen's Compensation	15,397			4,322		75		15,745	102%	
11-7-201-17.00	Unemployment Insurance	364			21				92	25%	
11-7-201-45.20	VIBRS	1,858	2,108						2,108	113%	
11-7-201-45.21	VLETS	200							-	0%	
<b>Subtotal</b>	<b>Personnel expenses</b>	<b>258,045</b>	<b>28,712</b>	<b>20,945</b>	<b>16,775</b>	<b>20,147</b>	<b>16,457</b>	<b>22,071</b>	<b>249,766</b>	97%	
										#DIV/0!	
										#DIV/0!	
<b>Office Expenses</b>											
11-7-201-15.00	Uniforms and Cleaning	2,500	1,132	247	154	536	41	42	3,083	123%	
11-7-201-20.00	Office Supplies	700	180	116	65	33	258	33	999	143%	
	Computer Equipment	-					5,647		5,647	#DIV/0!	
11-7-201-24.00	Equipment and Supplies	2,500	1,322	63	553	1,080	(1,796)	52	6,135	245%	
11-7-201-27.00	Tuition and Training	2,500		271					411	16%	
11-7-201-29.00	Expense Reimbursement	500							-	0%	
11-7-201-31.00	Telephone/Communications	3,700	161		161	161	160	160	2,098	57%	

<u>Police Department</u>		FY2020	January	February	March	April	May	June	YTD	% of Budget	Notes
		Budget	Actual	Actual	Actual	Actual	Actual	Actual			
11-7-201-42.00	Dues and Memberships	200			150				865	433%	
11-7-201-43.00	Legal Expense	500							-	0%	
11-7-201-52.00	Repairs and Supplies	4,000	133	41	18	3	24	27	2,652	66%	
<b>Subtotal</b>	<b>Office expenses</b>	<b>17,100</b>	<b>2,927</b>	<b>738</b>	<b>1,101</b>	<b>1,813</b>	<b>4,335</b>	<b>314</b>	<b>21,890</b>	128%	
<u>Insurance &amp; Cruiser Expenses</u>										#DIV/0!	
11-7-201-48.10	Law Enforcement Insurance	5,528			1,165				5,039	91%	
11-7-201-48.15	Gen'l Liability Insurance	1,000			325				1,086	109%	
11-7-201-48.25	Cruiser Insurance	1,200							578	48%	
11-7-201-51.00	Gas and Oil	10,000	858	868	639	671	625	895	9,369	94%	
11-7-201-53.50	Service to Police vehicle	2,000				332	82		3,022	151%	
<b>Subtotal</b>	<b>Insurance &amp; cruiser expenses</b>	<b>19,728</b>	<b>858</b>	<b>868</b>	<b>2,128</b>	<b>1,004</b>	<b>707</b>	<b>895</b>	<b>19,093</b>	97%	
<u>Debt Service</u>										#DIV/0!	
11-7-201-90.50	Cruiser Debt Service	11,334							11,334	100%	
11-7-201-90.51	Cruiser Debt Service-Int	255							256	101%	
11-7-201-99.00	Miscellaneous Expenses	100							-	0%	
11-7-201-90.05	Transer to cruiser		9,625						9,625	#DIV/0!	
<b>Subtotal</b>	<b>Debt Service</b>	<b>11,689</b>	<b>9,625</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>21,215</b>	181%	
	<b>Total Expenses</b>	<b>306,561</b>	<b>42,122</b>	<b>22,551</b>	<b>20,004</b>	<b>22,964</b>	<b>21,499</b>	<b>23,280</b>	<b>311,964</b>	102%	

Town Clerk  
Income and Expenses for Month Ending 06/30/2020 (Pre Audit)

Town Clerk		FY 19	FY 20								Notes
		Budget	Proposed	February	March	April	May	June	YTD	% of Budget	
Town Clerk Tax Need		82,534	69,892	Actual	Actual	Actual	Actual	Actual			
<b>Revenues</b>											
11-6-103-01.15	Marriage License Fees	150	200			20	20		140	70%	
11-6-103-01.20	Liquor Licenses	400	400			465	-	-	465	116%	
11-6-103-01.30	Vt Motor Vehicles Regs	150	150		12	6	-	24	135	90%	
11-6-103-01.35	Fees From Hunting/Fishing	70	66	2	5		2		53	80%	
11-6-103-01.40	Green Mountain Passport	30	40						26	65%	
11-6-103-20.10	Land Records	16,800	16,500	1,166	1,930	1,595	1,460	2,140	22,235	135%	\$7 per page
11-6-103-20.17	Land Postings Revenue	100	100		10	5	25	-	130	130%	
11-6-103-20.25	Dog Lic Fees & Rab.Contrl	2,500	2,500	287	378	254	360	242	1,995	80%	
11-6-103-99.00	Miscellanous Fees	200	200	20	13	5	20	8	153	76%	
Subtotal	Operating Revenue	20,400	20,156	1,483	2,347	2,350	1,887	2,414	25,332	126%	
Computerization Revenue										#DIV/0!	
11-6-103-01.05	Computerization-Preservation	2,400	2,400	230	402	324	292	454	4,445	185%	\$1 per-page net with expenses move remainder to reserves
11-6-103-20.15	Computerization	4,800	4,800	339	618	486	438	627	6,693	139%	\$2 per page net with expense move remainder to reserves
11-6-103-20.20	Transfer in Computerzation reserve	5,000	-						-	#DIV/0!	only if needed
11-6-103-01.91	Trans In Preservation Reserve	2,500	-						-	#DIV/0!	only if needed
Subtotal	Computerization Revenue	14,700	7,200	569	1,020	810	730	1,081	11,138	155%	
Vault Revenue										#DIV/0!	
11-6-103-01.10	Vault Fee Revenue(user fee)	4,000	4,000	229	234	190	325	418	4,173	104%	all transferred at year end to reserve
11-6-103-20.23	Transf In Vault Reserve	2,000	-						-	#DIV/0!	only if needed
Subtotal	Vault Fee Revenue	6,000	4,000	229	234	190	325	418	4,173	104%	
										#DIV/0!	
Total	Revenue	41,100	31,356	2,281	3,601	3,350	2,942	3,913	40,643	130%	
<b>Expenses</b>											
<b>Personnel</b>											
11-7-103-10.10	Town Clerk	40,524	41,880	4,027	2,416	4,027	3,222	4,356	42,208	1	
11-7-103-10.20	Asst. Town Clerk	27,793	19,758	2,254	1,308	2,250	1,780	1,126	20,630	104%	
11-7-103-10.30	Clerical Employees	2,500	-						113	#DIV/0!	
11-7-103-10.95	Accrued Vacation Expense		-						-	#DIV/0!	
11-7-103-11.00	FICA	5,625	4,715	470	279	470	375	416	4,703	100%	
11-7-103-13.00	VMERS Retirement	2,801	4,623	308	183	308	245	258	2,817	61%	
11-7-103-14.10	Insurance Benefits	15,004	1,452	158	158	149	166		1,970	136%	
11-7-103-14.90	Insurance Opt Out	-	10,000	962	577	962	769	1,038	10,077	101%	
11-7-103-16.00	Workmen's Compensation	324	271						-	0%	
11-7-103-17.00	Unemployment	113	123		6				25	20%	
Subtotal	Personnel	94,684	82,822	8,179	4,925	8,164	6,556	7,194	82,543	100%	
Office Expense										#DIV/0!	
11-7-103-18.00	Copier Usage/Supplies/Ser	650	600	98	49	49	49	49	720	120%	

Town Clerk		FY 19	FY 20								Notes
		Budget	Proposed	February	March	April	May	June	YTD	% of Budget	
11-7-103-20.00	Office Supplies	250	300		39				57	19%	
11-7-103-20.25	Dog License Supplies	500	300						247	82%	
11-7-103-27.00	Tuition and Training	1,600	1,600	13					1,489	93%	
11-7-103-39.00	Town Meetings and Electio	6,000	3,000		135	1,054		192	1,381	46%	
11-7-103-29.00	Expense Reimbursement	550	300		62				62	21%	
11-7-103-99.00	Miscellaneous Expenses	2,000	-						15	#DIV/0!	
11-7-103-31.00	Telephone	400	326						146	45%	
11-7-103-42.00	Dues	400	300						668	223%	
Subtotal	Office Expense	12,350	6,726	111	285	1,103	49	241	4,784	71%	
Computerization Expenses									-	#DIV/0!	
11-7-103-23.00	Computerized (book scans)	-	-						-	#DIV/0!	Scanned books(big project)
11-7-103-24.00	Computer Lease-Land records	4,000	3,900	345	345	345	345	-	4,100	105%	\$325 cotts
Reserve transfers									-	#DIV/0!	
11-7-103-90.00	Computerization to Reserves	2,200	900					5,793	6,693	744%	same as revenue above 11-6-103-20.15 less computerization expenses
11-7-103-90.02	Transfer to Computerization-Preservati	2,400	2,400			53		2,165	4,618	192%	same as revenue above 11-6-103-01.05
Subtotal	Computerization	8,600	7,200	345	345	398	345	7,958	15,411	214%	
Vault Expenses									-	#DIV/0!	
11-7-103-44.00	Vault/land record Supplies	3,500	2,000						8	0%	Red books, paper, survey supplies, binders, maintenance
11-7-103-90.03	Vault Fee to Reserve*	4,000	2,000					2,173	4,173	209%	Rev above 11-6-103-01.10 less expenses 11-7-103-44.00
Subtotal	Vault Expense	7,500	4,000	-	-	-	-	2,173	4,181	105%	Should equal 11-6-103-01.10
									-	#DIV/0!	
11-7-103-90.01	Transfer to Rabies Control Reserve	500	500						-	0%	
11-7-103-90.11	Rabies/Spay	-	-	50					200		
Subtotal	Transfer to Rabies	500	500	50	-	-	-	-	200	40%	
Total	Town Clerk Expenses	123,634	101,248	8,684	5,555	9,665	6,950	17,566	107,118	106%	
Total	Net Town Clerk	(82,534)	(69,892)	(6,404)	(1,954)	(6,315)	(4,009)	(13,653)	(66,475)		

**Town of Weathersfield**  
**Income and Expenses for Month Ending 06/30/2020 (Pre Audit)**

<b>Finance</b>		FY19	FY 2020	February	March	April	May	June	YTD	% of Budget	Notes
		Budget	Proposed	Actual	Actual	Actual	Actual	Projected			
<b>Revenue</b>	<b>Finance Tax Need</b>	117,292	106,331						-	0%	
<b>Expenses</b>									-	#DIV/0!	
11-7-102-10.10	Town Treasurer	7,154	16,104	1,549	929	1,550	1,239	1,675	16,231	101%	
11-7-102-10.20	Asst Town Treasurer	9,575	500	72	36	108	36	36	288	58%	
11-7-102-10.30	Town Accountant	54,573	55,665	5,494	3,296	5,494	4,395	5,956	57,625	104%	Move here from Admin budget
11-7-101-10.40	Accts Payable/Payroll	19,063							-	#DIV/0!	Move here from Admin budget
11-7-102-11.00	FICA	10,355	5,490	614	368	617	490	662	5,649	103%	
	VMERS		-	274	165	274	219	278	2,375	#DIV/0!	
11-7-102-14.00	Insurance Benefits	-	2,074	172	172	168	177		1,556	75%	
11-7-102-14.90	Opt Out		10,000	962	577	962	769	1,038	10,269	103%	
11-7-102-16.00	Workmen's Compensation	74	316						-	0%	
11-7-102-17.00	Unemployment	48	32		2				10	31%	
<b>Subtotal</b>	<b>Personnel expenses</b>	<b>100,842</b>	<b>90,181</b>	<b>9,137</b>	<b>5,545</b>	<b>9,172</b>	<b>7,325</b>	<b>9,645</b>	<b>94,003</b>	<b>104%</b>	
<b>Office Expenses</b>											
11-7-102-23.00	Tax Billing Supplies	800	600						239	40%	
11-7-102-23.50	Advertising								-	#DIV/0!	
11-7-102-24.00	Tax Billing Postage	1,500	1,000						876	88%	
11-7-102-25.00	Tax Billing- NEMRC work	600	600		90				90	15%	
11-7-102-25.50	Computer Equipment								-	#DIV/0!	
11-7-102-27.00	Tuition and Training	150	500						407	81%	
11-7-102-29.00	Expense Reimbursement	350	100						58	58%	
11-7-102-42.00	Dues	50	50						70	140%	
11-7-102-45.00	Annual audit of accounts	12,000	12,800						13,145	103%	
11-7-102-85.00	Interest Expense	1,000	500						-	0%	
<b>Subtotal</b>	<b>Office Expenses</b>	<b>16,450</b>	<b>16,150</b>	<b>-</b>	<b>90</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>14,886</b>	<b>92%</b>	
	<b>Total Expenditures</b>	<b>117,292</b>	<b>106,331</b>	<b>9,137</b>	<b>5,635</b>	<b>9,172</b>	<b>7,325</b>	<b>9,645</b>	<b>108,889</b>	<b>102%</b>	
	Total Net Treasurer	-	-								

**Town of Weathersfield**  
**Income and Expenses for Month Ending 06/30/2020 (Pre Audit)**

<b>Library</b>	FY19	FY2020						
	Budget	Budget	75%	83%	92%	100%		
			Actual	Actual	Actual	Actual		
			March	April	May	June	YTD	% of Budget
11-6-601-01.00 <b>Library Tax Need</b>							-	#DIV/0!
11-6-601-04.00 Transfer from Reserve							-	#DIV/0!
11-6-601-05.00 Library Miscellaneous							-	#DIV/0!
Library CD interest							-	#DIV/0!
E-Rate Internet Reimbursement	1,500					(252)	1,436	#DIV/0!
11-6-601-10.00 Copies-Printing Revenue	300	200					14	7%
<b>Total Revenue</b>	<b>1,800</b>	<b>200</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(252)</b>	<b>1,450</b>	<b>1,450</b>
<b>Expenses</b>								
<b>Personnel</b>								
11-7-601-10.10 Librarian Wages	45,572	46,387	2,676	4,460	3,568	4,839	46,766	101%
11-7-601-10.15 Circulation Coordinator	8,951	8,967	517	862	690	862	9,590	107%
11-7-601-10.20 Youth Serv Librarian Wage	6,524	8,561	617	823	658	823	8,921	104%
11-7-601-10.25 Library Custodial Wages	2,600	2,600	150	250	200	300	2,650	102%
11-7-601-10.95 Accrued Vac-Comp Exp	-						-	#DIV/0!
11-7-601-11.00 F.I.C.A.		5,088	289	466	373	499	4,974	98%
11-7-601-11.00 Retirement	4,721	2,667	154	256	205	256	2,717	102%
11-7-601-14.10 Insurance Benefits	2,547	24,948	1,834	1,821	1,847		27,244	109%
11-7-601-14.90 Employee Benefit Option	25,417						-	#DIV/0!
11-7-601-16.00 Workmen's Compensation	210	293	145		27		525	179%
11-7-601-17.00 Unemployment Insurance	57	133	9				37	28%
<b>Subtotal Personnel expenses</b>	<b>96,601</b>	<b>99,644</b>	<b>6,391</b>	<b>8,940</b>	<b>7,568</b>	<b>7,580</b>	<b>103,425</b>	
<b>Adminstrative</b>								
11-7-601-20.00 Library Supplies	1,038	750	44			75	712	95%
11-7-601-20.01 Office Supplies	1,440	350	37			139	368	105%
COVID Supplies		-				88	88	#DIV/0!
11-7-601-21.00 Postage	470	1,250	117	40	-	27	682	55%
11-7-601-22.00 Satellite Facility - 1879	-	-					-	#DIV/0!
11-7-601-23.50 Advertising	40	500					-	0%
11-7-601-24.00 Copier Lease	1,258	1,500	122	153	141	128	1,590	106%

**Town of Weathersfield**  
**Income and Expenses for Month Ending 06/30/2020 (Pre Audit)**

<u>Library</u>	FY19 Budget	FY2020 Budget	75%	83%	92%	100%		
11-7-601-25.00 Computers	-	2,447	181		181	83	1,710	70%
11-7-601-25.20 Software	-	-					-	#DIV/0!
11-7-601-26.00 Fiber Connect Service	2,721	3,200	241	68		(96)	2,572	80%
11-7-601-26.50 Fiber Connect Equipment	-	-					-	#DIV/0!
11-7-601-27.00 Tuition and Training	-	500					-	0%
11-7-601-29.10 Trustees Expense	-	250					-	0%
11-7-601-29.20 Travel Reimb/Librarian Exp	527	1,000	248				670	67%
11-7-601-30.00 Utilities	3,668	2,600	553	241	231	273	3,617	139%
11-7-601-31.00 Telephone	1,130	825	82	82	82	82	1,082	131%
11-7-601-32.00 Heating and Fuel	2,140	1,500			115	351	1,550	103%
11-7-601-34.00 Water	176	300				-	238	79%
11-7-601-43.00 Legal Expenses	-	150					-	0%
11-7-601-45.00 Consultant Fees	-	-					-	#DIV/0!
11-7-601-62.20 Christian CD Expense		-					-	#DIV/0!
<b>Subtotal Adminstrative expenses</b>	<b>14,608</b>	<b>17,122</b>	<b>1,625</b>	<b>584</b>	<b>750</b>	<b>1,152</b>	<b>14,879</b>	
<b><u>Building &amp; Maintenance</u></b>								
11-7-601-48.00 Insurance property/general/boiler	1,167	1,200					1,130	94%
11-7-601-53.50 HWY Service to Library	534	500					500	100%
11-7-601-62.10 Building Maintenance	1,087	2,000				211	1,173	59%
11-7-601-90.01 Emergency Maintenance Exp	166	-					-	#DIV/0!
11-7-601-90.06 Alarm System	188	225					38	17%
<b>Subtotal Building &amp; Maintenance expenses</b>	<b>3,142</b>	<b>3,925</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>211</b>	<b>2,841</b>	
<b><u>Dues &amp; Memberships</u></b>								
11-7-601-27.50 Dues	487	100					-	0%
11-7-601-27.51 Memberships	-	600					1,062	177%
11-7-601-80.00 On-Line Reference	-	-					-	#DIV/0!
11-7-601-90.05 Integrated Library System	228	350					244	70%
<b>Subtotal Dues &amp; Memberships</b>	<b>715</b>	<b>1,050</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,306</b>	
<b><u>Programs</u></b>								



**Town of Weathersfield**  
**Income and Expenses for Month Ending 06/30/2020 (Pre Audit)**

<b><u>Library</u></b>		FY19	FY2020						
		Budget	Budget	75%	83%	92%	100%		
11-7-601-38.00	Library Programs	519	1,200	90				539	45%
<b>Subtotal</b>	<b>Library Programs expenses</b>	<b>519</b>	<b>1,200</b>	<b>90</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>539</b>	
<b><u>Media</u></b>									
11-7-601-78.00	Media	2,030	9,000	178	10	11	134	2,145	24%
<b>Subtotal</b>	<b>Media</b>	<b>10,480</b>	<b>9,000</b>	<b>178</b>	<b>10</b>	<b>11</b>	<b>134</b>	<b>2,145</b>	
11-7-601-99.00	Miscellaneous Expenses	-		39	40	53		167	#DIV/0!
<b>Subtotal</b>	<b>Miscellaneous Expenses</b>		<b>-</b>	<b>39</b>	<b>40</b>	<b>53</b>	<b>-</b>	<b>167</b>	
<b>Total</b>	<b>Expenditures</b>	<b>126,065</b>	<b>131,941</b>	<b>8,323</b>	<b>9,574</b>	<b>8,382</b>	<b>9,077</b>	<b>125,302</b>	<b>95%</b>

<b>Net Revenue to Expenditures</b>		<b>(126,065)</b>	<b>(131,741)</b>	<b>(8,323)</b>	<b>(9,574)</b>	<b>(8,382)</b>	<b>(9,329)</b>	<b>(123,852)</b>	<b>1,449</b>
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**Town of Weathersfield**  
**Income and Expenses for Month Ending 06/30/2020 (Pre Audit)**

Highway					8%	92%	100%		
	FY19	FY2020			July	May	June	YTD	% of Budget
	Audited Actual	Budget			Actual	Actual	Actual	Actual	Projected
12-6-101-01.00 Highway Tax Need	922,053	947,777			947,632			947,632	100.0%
Special Appropriation	50,000							-	#DIV/0!
12-6-101-02.00 State Aid To Highway	142,802	142,000			35,699	1,181		146,340	103.1%
State Highway aid	142,802	142,000						-	0.0%
12-6-101-11.00 Driveway Permits	40	100			10			50	50.0%
12-6-101-11.50 Overweight Permits	240	200			-	30		280	140.0%
Permit Revenue	280	300						-	0.0%
12-6-101-92.00 Loan Proceeds	-	-						190,000	#DIV/0!
Debt Service Revenue	0	-						-	#DIV/0!
12-6-103-01.05 Serv to Solid Waste(allocation unless special)	8,756	15,000						14,496	96.6%
12-6-103-01.07 Serv to 1879 School	300	1,500						297	19.8%
12-6-103-01.08 Solid Waste Recycl Trips								-	#DIV/0!
12-6-103-01.10 Hwy Serv to MM Hall	2,111	1,500					192	1,692	112.8%
12-6-103-01.13 Highway Service to Librar	500	500						500	100.0%
12-6-103-01.14 Hwy Serv to SWD-Admin( HW Superint. Time)	7,000	9,500			-	1,871		9,500	100.0%
12-6-103-01.15 Serv to AFD#2(Water)	414						32	32	#DIV/0!
12-6-103-02.05 Service to Police	-	2,000						-	0.0%
12-6-103-02.08 Service to Dry Hydr	2,148	500			-		273	2,355	471.0%
12-6-103-02.10 Service to WWFD	662	2,900			-			990	34.1%
12-6-103-02.11 Fuel to WWVFD Diesel	1,620	1,600			-		441	2,155	134.7%
12-6-103-02.15 HWY service to other dept	1,029	1,600			-			117	7.3%
12-6-103-02.16 Service to Center Church	-	-						-	#DIV/0!
12-6-101-99.00 Misc. Hwy Revenue	3,447	-			-	1,000	3,475	4,489	#DIV/0!
Service to other Departments	27,987	36,600						-	0.0%
Grant Revenue	26,395								
Audited-Fund Balance carry forward- Rev		97,845						-	0.0%
Fund Balance & Reserves	26,395	97,845							
Total Revenues	1,169,517	1,224,522			983,342	4,082	4,412	1,320,925	108%

**Town of Weathersfield**  
**Income and Expenses for Month Ending 06/30/2020 (Pre Audit)**

				8%	92%	100%		
Highway		FY19	FY2020		July	May	June	YTD
		Audited Actual	Budget		Actual	Actual	Actual	% of Budget Projected
Expenses	<b><u>Personnel</u></b>							
12-7-101-10.10	Superintendent	58,221	59,151		4,550	4,550	6,152	59,615 101%
12-7-101-10.20	Regular Wages(includes Mechanic wages)	248,943	263,232		16,921	19,669	26,555	244,894 93%
12-7-101-10.21	Overtime Wages(includes Mechanic wages)	33,087	36,000		591	663	1,305	24,133 67%
12-7-101-11.00	FICA	25,028	27,416		1,593	1,799	2,472	23,978 87%
12-7-101-13.00	Retirement	13,328	15,231		1,112	1,032	1,285	13,680 90%
12-7-101-14.10	Insurance Benefit	160,080	162,001		21,350	11,272	(76)	164,139 101%
12-7-101-14.90	Employee Benefit Option				-			- #DIV/0!
12-7-101-16.00	Workmen's Compensation	28,673	35,982			160.38		32,628 91%
12-7-101-17.00	Unemployment Insurance	321	717					145 20%
	<b>Subtotal Personnel</b>	<b>567,681</b>	<b>599,730</b>		<b>46,118</b>	<b>39,146</b>	<b>37,693</b>	<b>563,213 94%</b>
	<b><u>Office Expense</u></b>							
12-7-101-43.00	Legal Expense	467	500					85 17%
12-7-101-48.00	Insurance - Covered Bridg	8,475	8,442					8,090 96%
12-7-101-48.20	Insurance - Liability/vehicle/boiler/general	14,527	15,051					12,868 85%
12-7-101-48.25	Insurance - Vehicle	-						- #DIV/0!
12-7-101-48.30	Insurance - Boiler	-						- #DIV/0!
12-7-101-48.35	Fire Insurance							- #DIV/0!
12-7-101-50.00	Expense Reimbursement(mileage)	221	500		-		11	212 42%
12-7-101-24.20	IT Services		360			562		2,127 591%
12-7-101-15.20	Uniforms & Cleaning	4,809	4,500		226	403	584	4,859 108%
12-7-101-20.00	Office Supplies	437	500		-		189	443 89%
12-7-101-23.50	Highway Advertising	110	750					593 79%
12-7-101-24.00	Computer Equipment	716	1,000					- 0%
12-7-101-99.00	Misc. Expense	-	-			59		1,045 #DIV/0!
12-7-101-27.00	Training and Conferences	207	500					1,077 215%
	<b>Subtotal Office Expense</b>	<b>29,969</b>	<b>32,103</b>		<b>226</b>	<b>1,024</b>	<b>784</b>	<b>31,399 98%</b>
	<b><u>Utilities</u></b>							

**Town of Weathersfield**  
**Income and Expenses for Month Ending 06/30/2020 (Pre Audit)**

Highway	8%				92%		100%	
	FY19	FY2020		July	May	June	YTD	% of Budget
	Audited Actual	Budget		Actual	Actual	Actual	Actual	Projected
12-7-101-30.00 Electricity(includes Antenna electric)	3,084	3,500			192	295	2,748	79%
12-7-101-31.00 Telephone/Pager Service	2,229	1,896		84	148	231	1,784	94%
12-7-101-25.00 Internet Services	405	600		45	45	90	585	98%
12-7-101-31.01 Antenna Phone Line	126	500		-			-	0%
12-7-101-31.03 Radio Repair	495	-					-	#DIV/0!
12-7-101-75.00 Highway - Wellwater	277	100					-	0%
12-7-101-45.01 Antenna Electric Service	162	-					-	#DIV/0!
12-7-101-35.10 Security System Maint change to security system	-	700					-	0%
<b>Subtotal Utilities</b>	<b>6,778</b>	<b>7,296</b>		<b>129</b>	<b>386</b>	<b>615</b>	<b>5,117</b>	<b>70%</b>
<b><u>Highway Garage &amp; Truck Expenses</u></b>								
12-7-101-62.00 Building Maintenance	4,039	-					-	#DIV/0!
12-7-101-51.10 Diesel Fuel	40,318	55,000		116	2,878	4,030	56,791	103%
12-7-101-51.20 Gasoline	4,718	4,000		-	359	627	4,258	106%
12-7-101-52.00 Repairs & Supplies( includes oil & grease)	40,124	67,000		1,177	2,448	6,394	59,094	88%
12-7-101-52.10 Grader & Snow Plow Blades	8,843	8,000				173	6,766	85%
12-7-101-53.00 Equipment	2,300	7,500				5,179	6,790	91%
12-7-101-54.00 Garage Tools	389	-					-	#DIV/0!
12-7-103-52.00 Equip and Garage Maint	3,033	-					-	#DIV/0!
12-7-103-51.50 Oil and Grease	3,972	-					-	#DIV/0!
12-7-101-53.50 Safety Equipment	6,158	5,000		-	80		2,863	57%
12-7-103-52.10 Tires	10,674	7,000			232	900	4,900	70%
12-7-103-52.20 Chains	8,896	7,500			-	-	7,374	98%
<b>Subtotal Highway Garage &amp; truck Expenses</b>	<b>133,464</b>	<b>161,000</b>		<b>1,293</b>	<b>5,996</b>	<b>17,302</b>	<b>148,836</b>	<b>92%</b>
<b><u>Road material &amp; Repairs</u></b>								
12-7-101-57.15 Pave Class 2	0						190,000	#DIV/0!
12-7-101-58.15 Salt	56,821	50,000					28,495	57%
12-7-101-58.20 ShurPac	-						-	#DIV/0!
12-7-101-58.26 Gravel/Road material	103,159	77,000		2,033	16,999	8,312	70,129	91%

**Town of Weathersfield**  
**Income and Expenses for Month Ending 06/30/2020 (Pre Audit)**

				8%	92%	100%		
Highway		FY19	FY2020		July	May	June	YTD
		Audited Actual	Budget		Actual	Actual	Actual	Actual
								% of Budget
								Projected
12-7-101-57.10	Paving repairs	1,310	51,000					58,744
12-7-101-58.30	Chloride	24,120	35,000		-		12,704	39,074
12-7-101-58.40	Guard Rails	7,469	-					-
12-7-101-58.60	Culverts	250	7,000				(777)	5,957
12-7-101-58.70	Road Signs	221	1,000					40
12-7-101-59.00	Reclamation and Other Exp		2,500					-
12-7-101-45.00	Contract Work(Ditiching and rentals)	21,695	9,100			550	995	8,055
	Match for grants	26,756	12,500					-
12-7-101-45.03	Summer Mowing	9,970	10,000		9,940			9,940
	<b>Subtotal Road Material &amp; repairs</b>	<b>251,771</b>	<b>255,100</b>		<b>11,973</b>	<b>17,549</b>	<b>21,235</b>	<b>410,433</b>
	<b>Fees and Permits</b>							
12-7-101-71.00	Fees and Permits	240	100					-
12-7-101-58.71	Bow Pit Permitting							-
12-7-101-71.10	Storm Water Permits	1,750	2,600					-
	<b>Subtotal Fees and permits</b>	<b>1,990</b>	<b>2,700</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
	<b>Debt Service</b>							
12-7-101-81.00	Capital Purchase							-
12-7-101-81.01	Debt Service Light Duty T	11,666						-
12-7-101-81.02	Debt Service Dump Truck	-						-
12-7-101-81.03	Debt Service Grader lease	33,988	34,000					33,989
12-7-101-81.05	Debt Service 2018 Plow Truck	31,304	31,304					31,304
12-7-101-85.01	Debt Serv Light DutyT-Int	240						-
12-7-101-86.06	Debt Service 18 Plow Trk-Int	4,292	3,444					3,424
12-7-101-87.00	Debt Service Well/Furnace	18,332						-
12-7-101-87.01	Debt Service Well/Furnace-Int	395						-
	<b>Subtotal Debt Service</b>	<b>100,217</b>	<b>68,748</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>68,717</b>
	<b>Fund Balance &amp; Reserves</b>							

**Town of Weathersfield**  
**Income and Expenses for Month Ending 06/30/2020 (Pre Audit)**

				8%	92%	100%		
Highway		FY19	FY2020		July	May	June	YTD
		Audited Actual	Budget		Actual	Actual	Actual	Actual
								% of Budget
	Audited-Fund Balance carry forward-expense		97,845					-
12-9-901-90.00	Transf to Hwy Capt Maint	56,988						-
12-9-901-91.00	Transf to Hwy Equipment	-						-
	Subtotal Fund Balance and Reserves	56,988	97,845		-	-	-	-
	<b>Total Expenditures</b>	1,148,858	1,224,522		59,738	64,100	77,630	1,227,716
	Net Highway Revenue to Expenses	20,659	(0)		923,604	(60,019)	(73,217)	93,209

**Town of Weathersfield**  
**Income and Expenses for Month Ending 06/30/2020 (Pre Audit)**

Solid Waste		FY19 Audited	FY2020 Budget		July Actual	August Actual	September Actual	October Actual	November Actual	December Actual	January Actual	February Actual	March Actual	April Actual	May Actual	June Actual	YTD Projected	% of the Budget Projected
<b>Revenues</b>																		
21-6-101-05.00	Solid Waste Assessment	77,100	81,100		77,300												77,300	95%
21-6-101-05.25	Reading Assessment	18,635	18,635											18,635			18,635	100%
21-6-101-05.50	West Windsor Permits stickers	1,785			-	2,700	1,200										3,900	#DIV/0!
21-6-101-06.10	Solid Waste Tokens	154,004	140,000		10,785	14,376	10,903	14,645	14,378	14,681	14,487	504	16,993	11,463	14,214	14,438	151,864	108%
21-6-101-06.12	Solid Waste-Reading-(punch)	-	3,309		-	1,138			875					1,138		875	4,026	122%
21-6-101-06.14	Solid Waste-Wst Windsor-(punch)	3,920	6,000		-	1,750	875			1,750				1,750		1,750	7,875	131%
21-6-101-06.16	Solid Waste-Duplicates	215	284		39	25	35	15	30	25	5	10	30	5	5	10	234	82%
21-6-101-06.18	Tire Disposal Fees	-															-	#DIV/0!
21-6-101-06.20	C & Demo disposal income	-															-	#DIV/0!
21-6-101-07.05	Recycling Income	13,739	13,000		672	1,266	1,594	211	820	507	284	335	-	623	1,008	959	8,279	64%
21-6-101-07.10	White Goods Income	-															-	#DIV/0!
21-6-101-07.15	Solid Waste Reserve										62					59	121	#DIV/0!
21-6-101-80.00	Transfer from Fund Balanc	-															-	#DIV/0!
21-6-101-90.00	Insurance Reimbursement	-															-	#DIV/0!
21-6-101-12.00	Sale of equipment	1,500															-	#DIV/0!
21-6-101-99.00	Misc Revenues	447															-	#DIV/0!
																	-	#DIV/0!
<b>Total</b>	<b>Revenues</b>	<b>271,345</b>	<b>262,328</b>		<b>88,796</b>	<b>21,254</b>	<b>14,607</b>	<b>14,871</b>	<b>16,103</b>	<b>16,962</b>	<b>14,837</b>	<b>849</b>	<b>17,023</b>	<b>33,613</b>	<b>15,228</b>	<b>18,091</b>	<b>272,234</b>	<b>104%</b>
<b>Personnel</b>																		
21-7-101-10.10	Operators Wages	23,057	23,136		1,725	1,725	1,831	2,501	1,597	1,799	2,217	2,249	1,322	2,334	1,785	2,464	23,550	102%
21-7-101-10.20	Attendants Wages	17,764	17,224		1,443	1,613	1,508	2,140	1,142	1,888	1,737	1,753	1,059	1,714	1,414	1,891	19,301	112%
21-7-101-10.21	Solid Waste Overtime Wage	1,212	100		296	-	120	-	-	-	179	-					595	595%
21-7-101-11.00	FICA	3,117	3,088		255	253	265	364	208	280	303	314	180	306	241	329	3,297	107%
21-7-101-13.00	Retirement	2,023	1,715		209	166	167	241	133	167	204	208	126	207	162	211	2,202	128%
21-7-101-14.10	Insurance Benefits	2,002	6,874		350	230	235	516	196	232	2,078	78	78	73	82	-	4,148	60%
21-7-101-16.00	Workmen's Compensation	5,149	6,349		-	-	2,809	-	-			1,598	-		18		4,424	70%
21-7-101-17.00	Unemployment Insurance	56	81				23	(12)	-	17			9				37	45%
<b>Subtotal</b>	<b>Personnel</b>	<b>54,380</b>	<b>58,567</b>		<b>4,277</b>	<b>3,987</b>	<b>6,958</b>	<b>5,750</b>	<b>3,276</b>	<b>4,382</b>	<b>6,719</b>	<b>4,602</b>	<b>4,371</b>	<b>4,634</b>	<b>3,701</b>	<b>4,895</b>	<b>57,553</b>	<b>98%</b>
<b>Office Expenses</b>																		
21-7-101-20.00	Supplies	276	200				14						60			72	146	73%
21-7-101-23.00	Permits/Disposal Tickets	782	800				145										145	18%
21-7-101-23.50	Advertising	-	100							87							87	87%
21-7-101-15.00	Uniforms & Cleaning S.W.	678	800		40	81	40	67	54	54	81	41	158		27		643	80%
21-7-102-52.00	Repairs and Supplies	1,803	1,538		-	1,346	122	14	-						278		1,759	114%
21-7-101-53.50	Safety Equipment	-	300									73					73	24%
21-7-101-62.00	Facilty Construct/Mainten	5,671	1,500		646	-	-	-									646	43%
21-7-102-53.00	Maintenance		300														-	0%
21-7-101-62.50	Highway Service /Station(allocation)	9,492	15,000				3,750			3,750		957		6,543			15,000	100%
21-7-101-62.60	Highway Support(allocation)	6,964	9,500				2,375				2,375		2,375		1,871		8,996	95%
21-7-101-62.65	Town Office Support(allocation)	18,750	15,650				3,913				3,913		3,913		3,913		15,651	100%
21-7-101-71.00	Permitting Fees/Expenses	-															-	#DIV/0!
21-7-101-45.00	Contractual Rental Expens	1,628	185		220		110	110	110	110	110	220	110			220	1,320	714%
21-7-101-91.00	Depreciation	2,285	2,060													2,285	2,285	111%
21-7-101-99.00	Miscellaneous Expense	110															-	#DIV/0!

**Town of Weathersfield**  
**Income and Expenses for Month Ending 06/30/2020 (Pre Audit)**

Solid Waste		FY19 Audited	FY2020 Budget		July Actual	August Actual	September Actual	October Actual	November Actual	December Actual	January Actual	February Actual	March Actual	April Actual	May Actual	June Actual	YTD Projected	% of the Budget Projected
21-7-102-50.00	Additional Equipment																-	#DIV/0!
21-7-101-74.00	Annual Audit of accounts		-														-	#DIV/0!
21-7-101-29.00	Expense Reimbursement		50														-	0%
Subtotal	Office Expenses	48,439	47,983		907	1,427	10,469	191	164	4,000	6,478	1,291	6,616	6,543	6,088	2,577	46,750	97%
	Utilities																	
21-7-101-30.00	Electricity	1,528	1,600		-	80	87	111	111	189	220	279	238	237	170	255	1,977	124%
21-7-101-31.00	Telephone/internet	611	1,896		51	82	66	50	-	769	203	189	190	190	517	617	2,925	154%
21-7-101-32.00	Heating Fuel		-														-	#DIV/0!
Subtotal	Utilities	2,139	3,496		51	162	153	162	111	958	424	468	428	427	687	872	4,902	140%
	Tippage and recycle																	
21-7-101-45.05	Trash Tippage	64,183	60,000		4,165	6,604	5,361	5,360	5,121	6,155	6,484	4,323	4,745	5,598	5,129	9,216	68,262	114%
21-7-101-45.10	C&D Tippage	29,776	25,000		2,584	3,826	3,741	3,698	2,642	1,191	1,056	854	1,330	1,884	2,242	3,647	28,695	115%
21-7-101-45.25	Trash-Pick up(trucking)	13,219	10,000		735	1,225	980	980	980	1,225	1,470	980	980	980	980	1,960	13,475	135%
21-7-101-45.26	C&D pick up(trucking)	16,905	14,000		1,715	2,450	2,205	2,450	1,715	735	735	490	980	1,225	1,715	2,695	19,110	137%
21-7-102-45.00	Zero Sort Pick up & Tippage	29,158	15,000		1,771	2,914	2,404	2,352	2,330	2,652	3,052	2,223	2,267	2,309	2,440	4,067	30,781	205%
21-7-102-45.01	Recycle Exp (Glass/Compost/mixed)	6,423	25,000		-	395	723	322	581	934	191	470	133	367	(371)	716	4,462	18%
21-7-102-45.03	Disposal of Tires	892	1,000							161	-				452	361	974	97%
Subtotal	tippage and recycle	160,556	150,000		10,970	17,415	15,414	15,162	13,369	13,054	12,988	9,341	10,436	12,363	12,586	22,662	165,758	111%
	Insurance																	
21-7-101-48.20	Insurance	1,420	1,467		-	-	719	-	1,907				310				2,936	200%
Subtotal	Insurance	1,420	1,467		-	-	718.94	-	1,907.22	-	-	-	309.66	-	-	-	2,935.82	200%
	Transfers																	
21-9-901-90.00	Transfer to S.W. Reserve																-	#DIV/0!
21-7-101-90.01	Transfer to Fund Balance																-	#DIV/0!
Subtotal	Transfers	-	-															
Total	Expenses	266,934	261,512		16,205	22,991	33,712	21,265	18,827	22,394	26,609	15,701	22,159	23,967	23,062	31,006	277,899	106%
	Net Revenue/expenes	4,411	816		72,590	(1,737)	(19,105)	(6,394)	(2,724)	(5,432)	(11,772)	(14,852)	(5,137)	9,646	(7,835)	(12,915)	(5,665)	



# MEMORANDUM

To: Weathersfield Selectboard  
CC: Weathersfield Residents  
From: Tax Collector  
Date: 08/03/2020  
Re: Delinquent Taxes – Temporary Provisions Due to COVID-19

---

## INTRODUCTION

According to 32 V.S.A. § 4874, within 15 days after the expiration of the date or dates, fixed under the provisions of section 4792 of this title for the payment of taxes, the treasurer shall issue a warrant against the delinquent taxpayers for the amount of taxes remaining unpaid. Such warrants shall remain in full force until all the taxes thereon have been fully paid or otherwise discharged. The treasurer shall deliver such warrant, together with a rate bill of such delinquent taxes, to the collector of the town or municipality within it, who shall proceed forthwith to collect such taxes.

As of July 29, 2020, there are 134 residents with delinquent taxes. The Tax Collector will move forward with notices and other tax collection efforts for delinquent taxes prior to COVID-19, including the Tax Years 2003-early 2020. The Tax Collector requests a discussion with the Selectboard regarding tax payments that have become delinquent during the declared State of Emergency.

This first chart demonstrates the total number of residents with delinquent taxes during the 2019-2020 tax year per quarter. The chart is broken down into the number of resident's delinquent and the number of new residents that were delinquent for the first time during that quarter in the 2019-2020 tax year only. For example, in the 4<sup>th</sup> quarter there were 53 residents that became delinquent in the 4<sup>th</sup> quarter only and were previously current during the first 3 quarters.

### 2019-2020 Tax Year

Quarterly Payment	# Delinquent	# of New Delinquencies
Quarter 1	34	34
Quarter 2	48	14
Quarter 3	68	18
Quarter 4	134	53

The second chart below indicates the total amount of delinquent taxes per Tax Year. Please note that 2003-2010 was grouped together as it relates to one specific case.

### Current Delinquent Taxes – 2003 – 2020

Tax Year	Total Amount Delinquent	# of Agreements	# of Defaults
2003 – 2010	\$101,506.13	1	
2016 – 2017	\$15.43	0	
2017-2018	\$2,506.55 (Request info)	8	
2018-2019	\$31,539.36	15	5
2019-2020	\$145,055.95	0	

## **TEMPORARY PROVISIONS DUE TO COVID-19**

The Legislature recently passed Act 102 (S.344), which modifies tax and tax penalty laws. What does Act 102 (S.344) temporarily change?

Act 102 (S.344) allows the Selectboard, without voter approval, to:

- reduce the municipal property tax rate.
- extend or establish a new time and method for paying taxes.
- establish a grace period for, reduce, or waive interest, fees, and penalties associated with late tax payments.

These acts may be taken by majority vote of the Selectboard so long as the vote occurs throughout the duration of the declared state of emergency. If voted, any such action would expire on January 1, 2021.

VLCT provided a list of questions and answers relating to COVID-19 and Town Finance/Taxes.

### **Can we change the tax rate without voter approval?**

Yes. Act 102 (S.344) gives the Selectboard temporary authority to reduce, but not increase, the municipal, but not the education, property tax rate. This means that Selectboard would not have to set a tax rate necessary to raise the appropriations approved by the voters at town meeting. Instead, the Selectboard will now have the flexibility to only raise that revenue from taxes which is necessary to fund its reduced operations.

### **Can we change when taxes are due without voter approval?**

Yes. Act 102 (S.344) gives the Selectboard temporary authority to either extend or establish a new time and method for the payment of the municipal and statewide education property tax collected from taxpayers. Please be aware that the new law does not apply to any deadlines, penalties, or interest imposed on a municipality with respect to payment of the statewide education property tax due to the State or a school district.

### **Can we issue abatements?**

Anyone can request an abatement of taxes, penalties, or interest under 24 V.S.A. § 1535 so long as one of the statutory criteria has been satisfied. One criterion a person can use to request an abatement is an inability to pay their taxes or charges, interest, and collection fees. 24 V.S.A. § 1535(a)(3). Although the ability to abate exists, it must be requested, it is up to the discretion of the board of abatement (Selectboard, town clerk, justices of the peace, listers, town treasurer), and it is not required that the board abate taxes or charges, interest, or penalties, even if the person requesting an abatement meets one of the criteria under 24 V.S.A. § 1535. It is important to note that if the board of abatement is anticipating hearing many abatement requests and considering abating a large portion of taxes, the

Selectboard should consider how it will cover any associated budget shortfall and otherwise meet its existing financial obligations.

### **Can we waive penalty and interest on delinquent taxes?**

Yes, separate from abatement, Act 102 (S.344) gives the Selectboard temporary authority to establish a grace period for, reduce, or completely waive any penalty, interest, or fee that would otherwise be imposed on taxpayers for the late payment of the municipal or statewide education property tax.

### **Can we decide not to hold any tax sales?**

The Delinquent Tax Collector (DTC) and Selectboard together could come up with a COVID-19 related temporary policy to address tax sales. Such a policy could modify the DTC's typical policy on how and when the DTC will proceed to tax sale (e.g., extending the timeframe or circumstances of when the DTC typically initiates a tax sale in order to give delinquent taxpayers more time to pay).

### **How do we continue to fund existing service levels and pay our bills without any incoming tax revenue?**

The COVID-19 pandemic is taking a financial toll on everyone, not the least of which includes municipalities. As people experience a loss of income due to unemployment and decreased revenues as a result of social distancing, towns will see a corresponding decline in timely tax payments, an increase in requests for tax abatement, and lower local tax revenues. Despite reducing service levels and staff hours, towns will still have their own outstanding financial obligations to meet including payroll, matching funds for state and federal grants, bond and lease payments, etc. The combination of these circumstances raises the likelihood that towns will need to borrow in order to get by, at least in the short term.

The difficulty with borrowing during a public health pandemic is that it requires voter approval at an annual or special town meeting and mass gatherings are not a luxury that we can presently afford. 24 V.S.A. § 1786a. The President has released guidelines that call for people to avoid gathering in groups of as small as ten (10) or more people. Even if a meeting were called, people would correctly be reluctant to attend and participate which could undermine and even skew the results of such a vote.

Fortunately, the law recognizes nine situations in which a Selectboard may borrow funds without voter approval.

A public vote to borrow is not required in the following instances:

1. Borrowing to paying current expenses so long as the term is one year or less. 24 V.S.A. § 1786. There is no statutory definition or explanation of a "current expense."

Our rule of thumb is that a current expense is one that will be paid for in a year or less. A current expense could arise from provision of a service or from the acquisition of a public improvement or asset. In our opinion, simply because something is an asset, or a public improvement does not mean that it cannot be considered a current expense under 24 V.S.A. § 1786. We view the term of the note (one year or less/more than one year) as the defining characteristic.

2. Borrowing in anticipation of taxes so long as the term is one year or less and the amount borrowed does not exceed 90% of the municipal taxes assessed for that year. 24 V.S.A. § 1786.
3. Borrowing in anticipation of the sale of bonds as long as the term is one year or less. 24 § V.S.A. § 1773(a).
4. Borrowing in anticipation of the sale of bonds as long as the term is one year or less. 24 § V.S.A. § 1773(a).
5. Borrowing for the purchase of tools, equipment and materials necessary for the construction, maintenance or repair of highways and bridges for a term of five years or less. 19 V.S.A. § 304(a)(3); 24 V.S.A. § 1786a(b).
6. Borrowing from the State Municipal Equipment Loan Fund for the purchase of construction, fire, emergency or heavy equipment or vehicles. 19 V.S.A. § 304(a)(3); 24 V.S.A. § 1786a(b); 29 V.S.A. § 1601.
7. Alternative financing of personal property, fixtures, technology and intellectual property. 24 V.S.A. § 1789. The Selectboard may enter into leases, lease-purchase agreements, installment sales agreements, and similar agreements to acquire assets for the municipality either singly or as a participant in an interlocal contract. Such an agreement, however, must contain a “nonappropriation clause” that states that the annual payments by the municipality must be approved by the voters.
8. Borrowing to retire a deficit with “refunding bonds.” The Selectboard may opt to convert a deficit into debt by issuing municipal refunding bonds for an amount equaling the deficit. 24 V.S.A. § 1771. This bond creates a replacement debt which will be paid off over a period of years.
9. Borrowing for the preparation of engineering studies or plans for public water/wastewater supply systems/facilities provided such debt is included in any subsequent public authorization of municipal indebtedness to construct the project for which the planning loans were used. 24 V.S.A. § 4756(e).

### **Can we borrow from the highway fund to help pay for general fund expenses?**

Ordinarily, no you can't or at least State law does not explicitly recognize your authority to do so. 19 V.S.A. § 312. Act 133, however, temporarily suspends this prohibition for the duration of the declared state of emergency and gives Selectboard the express authority to borrow monies appropriated from property taxes for highway expenditures and use them for general fund purposes, and vice versa. This temporary authority applies only to property taxes collected by a town from taxpayers and does not extend to any State aid for town highways. Any town that takes advantage of this allowance must pay back the amount

it borrows to the fund borrowed from, together with whatever interest the Selectboard deems appropriate.

**Can we disconnect delinquent users of our water and sewer services?**

No, at least not during the declared state of emergency. The recently enacted Act 92 clearly states that a “municipality shall be prohibited from disconnecting a person from water or sewer services during a declared state of emergency under 20 V.S.A. chapter 1 due to COVID-19.” Towns can use other collection methods at their disposal (e.g. small claims court, distraint, tax sale, etc.), but they cannot disconnect users so long as the current state of emergency remains in place.

**TOWN OF WEATHERSFIELD, VERMONT**  
**REQUEST FOR PROPOSALS FOR THE**  
**TOWN SALT SHED**  
**OVERHEAD PROTECTION SYSTEM**

[released August 4, 2020]

Introduction: The Town of Weathersfield is accepting proposals from Contractors to fabricate and install a temporary overhead protection system in the Town salt shed, located at 483 Stoughton Pond Road on the Town Highway Garage property in Perkinsville, a village in Weathersfield, Vermont. The salt shed is a concrete structure which houses the road salt for the Town Highway Department. The concrete roof is deteriorating and in need of shoring to allow for the continued temporary use of the structure as a permanent repair is completed or permanent replacement structure is installed.

The existing salt shed is a 30' long, 14' tall, 16' wide concrete structure. The concrete roof of the structure is deteriorated and collapsing in the area surrounding the salt dump opening, roughly the westerly 40% of the roof. The failure of the roof system allows portions of concrete to fall into the salt shed, into the salt material and potentially onto workers and equipment. The intent of the temporary overhead protection system shown on the plans is to provide temporary overhead protection throughout the weakened roof area to allow the salt shed to remain functional temporarily, for a period no longer than 4 years, while a longer term repair is completed or a replacement salt shed is installed.

The frame system is intended to be fabricated and erected outside and advanced into place, so that workers need not enter the space to build the system. Workers are not permitted to enter the back 20' of the salt shed unless the Contractor provides their own temporary overhead protection in pursuit of the system shown on the project plans.

Scope of Work: Contractors shall furnish the supervision, technical personnel, labor, material, fabrication, tools, delivery and equipment necessary for the project as described in these project documents. The Scope of Work is described on the project plans, this Request for Proposals (RFP) and the attached project documents. A summary of the project Scope of Work is as follows:

1. Fabricate and install a Temporary Overhead Protection System for the salt shed roof as shown on two drawings prepared by Heritage Engineering, P.C., the Engineer. Drawing 01 titled "Temporary Overhead Protection System", dated 01/20/2020. Drawing 02 titled "Frame Details", dated 01/20/2020.
2. Coordinate work with the Town of Weathersfield Highway Department. The Highway Department will remove the salt stockpiles from the shed two weeks in advance of the Contractor's date for installation of the frame system. The Highway Department will dedicate an onsite exterior area for the Contractor to use as a staging area for a period of two weeks. No electrical power will be provided by the Town.
3. Workers are not permitted to enter the back 20' of the salt shed unless the Contractor provides their own temporary overhead protection, in pursuit of the work shown on the project plans, or until the frame has been advanced into the space and is then able to provide the required overhead protection. Workers are not permitted to be on the roof of the structure unless staging and fall protection is provided.
4. Conduct measurements of the structure prior to fabrication to confirm geometry prior to

fabrications. The Town accepts that there are areas in the back 20ft of the structure which cannot be measured safely at this time. The salt will be removed two weeks in advance of the installation date so that area the frame will be installed into is visible and so that remote measuring can be completed.

5. The frame system is intended to be fabricated and erected outside and advanced into place. The Contractor is to install temporary bracing within the frame and provide a means of moving the frame so that it is not damaged during installation.
6. Until the system is placed into service the grated area is to be temporarily covered with plywood from below.
7. Once the frame is advanced into position, fasten the frame in place. Remove temporary cross bracing and plywood covering from grated area. Touch up any coatings on the steel.
8. Invoicing shall be for work satisfactorily completed as determined by the Town Highway Superintendent, to be paid as one lump sum.
9. Work shall be substantially completed before October 31, 2020.
10. Repairing or paying to repair any damage to private or public property sustained during and as a result of project activities to original condition.
11. Be competent in their knowledge of and compliant with VOSHA requirements. Maintain a safe job site, and protect the safety of the public and of Town personnel. This project is located in a busy area of the Town Highway Department operations with heavy truck and equipment use.
12. The omission from the plans and/or contract documents of express reference to any labor or materials reasonably to be inferred therefrom and necessary for the proper execution of the work shall not relieve the Contractor from furnishing them of a kind in keeping with the general intent of the work.
13. The Chosen Contractor shall supply the Town with a Certificate of Insurance showing liability coverage no less than \$1,000,000. This does not have to be provided at the time proposals are submitted.
14. The Chosen Contractor shall supply the Town with proof of Workers' Compensation insurance for all employees engaged in the project. This does not have to be provided at the time proposals are submitted.

Site Visit: A non-mandatory site visit will be held at 10:00 AM on Tuesday August 18, 2020. The Town will review the summary Scope of Work and answer questions. Email addresses will be recorded at that time for interested Contractors. Any Contractors who do not attend the Site Visit, and would like to be included on the follow up answers or clarifications to questions, must email the Highway Superintendent prior to the Due Date for Questions.

Contact: Highway Superintendent Raymond Stapleton, email: [highway@weathersfield.org](mailto:highway@weathersfield.org)

Due Date for Questions: All questions shall be emailed to the Highway Superintendent by 8:00 AM on Tuesday August 20, 2020. If any answers or clarifications are generated by the Highway Superintendent, they will be emailed to the interested Contractors no later than three days before the Due Date for Proposals.

Due Date for Proposals: Sealed proposals, clearly marked "Town Salt Shed Overhead Protection System", must be received no later than Noon on Tuesday, September 5, 2020, at the following address:

Weathersfield Town Manager's Office, 5259 Route 5, Post Office Box 550, Ascutney, Vermont 05030-0550.

1. Proposals shall be opened at that time and awarded by the Town within 14 days.

2. Unsealed, late, emailed, or faxed Proposals will not be accepted.
3. Proposals shall be submitted on the form provided and must be signed by the Contractor or his authorized representative.

Contract Award: The contract, if awarded, will be awarded to the least costly, best qualified and most responsible Proposer, the Contractor submitting the proposal. In determining the “least costly, best qualified and most responsible proposer,” in addition to price, the following may be considered:

1. The substantial performance of the Proposer in meeting the specifications and other terms and conditions of the solicitation;
2. The ability, capacity and skill of the Proposer to provide the services required, and to do so within the time specified;
3. The character, integrity, reputation, experience, financial resources and performance of the Proposer under previous contracts with the municipality and elsewhere.
4. The Proposer may be required to provide references and demonstrate successful completion of similar work.
5. The Proposer may be required to demonstrate that he or she consistently performs work using the highest quality of workmanship.
6. The Proposer may be required to demonstrate that he or she owns or has access to the equipment required to perform this work.

Options: Two optional additions to the contract are requested as follows:

Lump sum optional addition to Contract to prime and paint the steel structure with exterior metal paint system to extend service life, see note 8.1 sheet S2. Paint system and steel preparation to be completed per manufacturers system requirements.

Lump sum optional addition to Contract to provide cap plates to extend service life, see note 8.2 sheet S2:

Contract Notes: The Town reserves the right: (1) to accept or reject any or all Proposals in whole or in part and to accept other than the lowest price proposal; (2) to amend, modify, or withdraw this Request for Proposals; (3) to require supplemental statements or information from Proposers; (4) to extend the deadline for responses to this Request for Proposals; (4) to waive or correct any irregularities in Proposals received, after prior notice to the proposers; (5) to negotiate separately with competing Proposers.

No responsibility is assumed by the Engineer or the Town due to real or alleged error in the specifications, in the drawings and in the project documents.

The Engineer or the Town Highway Superintendent shall decide all questions which may arise as to the quality, quantity, acceptability, fitness and rate of progress of the several kinds of work and materials to be performed and furnished under the contract, and shall decide all questions which may arise as to fulfillment of the contract on the part of the contractor. The Engineer's determination and decision shall be final and conclusive as to any and all issues which may arise under the contract.

No mobilization charges will be permitted. The Town will issue a Purchase Order to the Chosen Contractor.



**TOWN OF WEATHERSFIELD, VERMONT  
REQUEST FOR PROPOSALS FOR THE  
TOWN SALT SHED  
OVERHEAD PROTECTION SYSTEM**

Bidder's name, address, and phone number:

List similar work bidder has successfully completed:

**The lump sum for the proposed Project and  
Scope of Work will be:**

**\$\_\_\_\_\_**

**Options:**

Lump sum optional addition to contract to prime and  
paint the steel structure with exterior metal paint system  
to extend service life, see note 8.1 drawing S2:

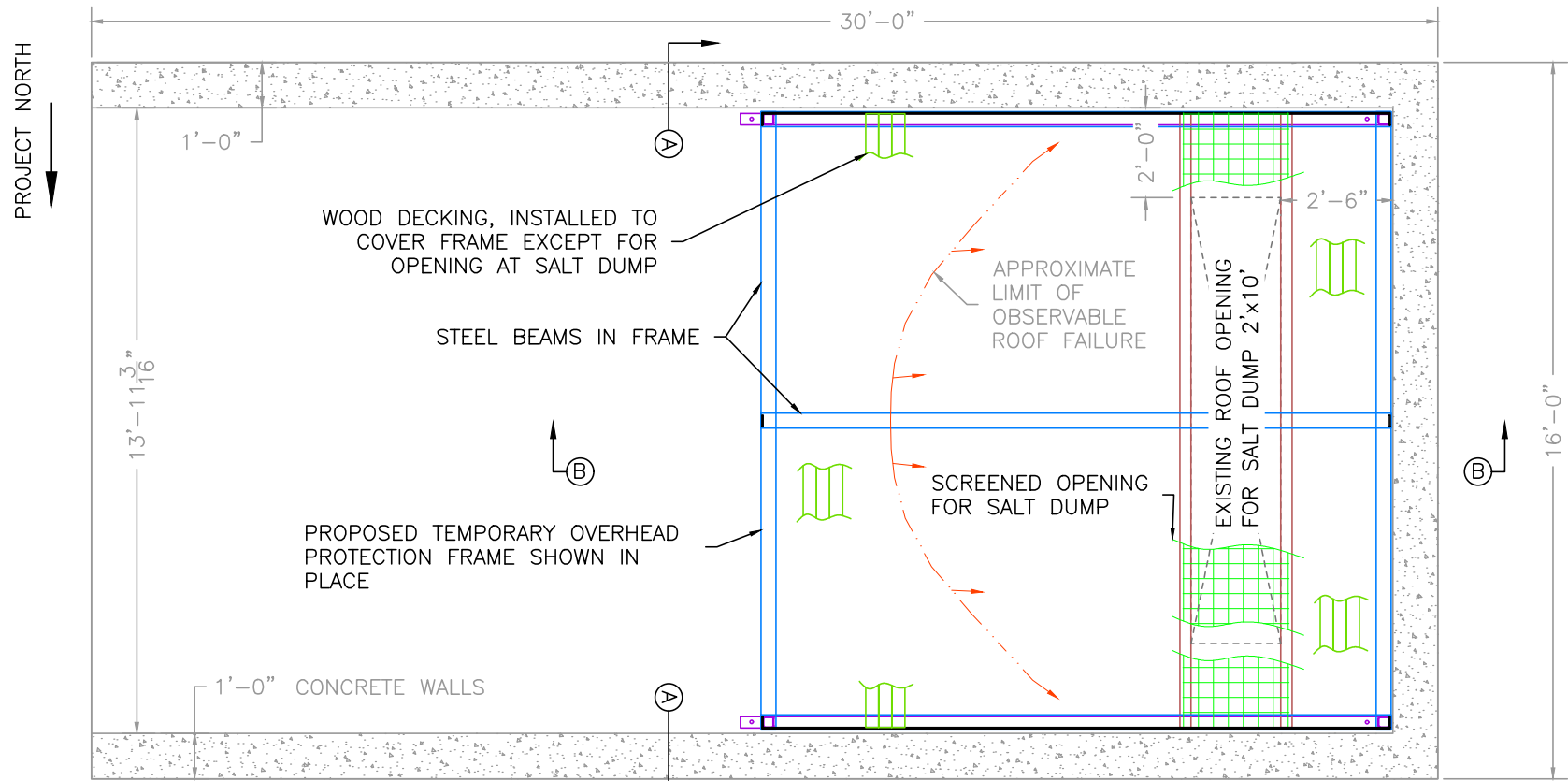
**\$\_\_\_\_\_**

Lump sum optional addition to contract to provide cap  
plates to extend service life, see note 8.2 drawing S2:

**\$\_\_\_\_\_**

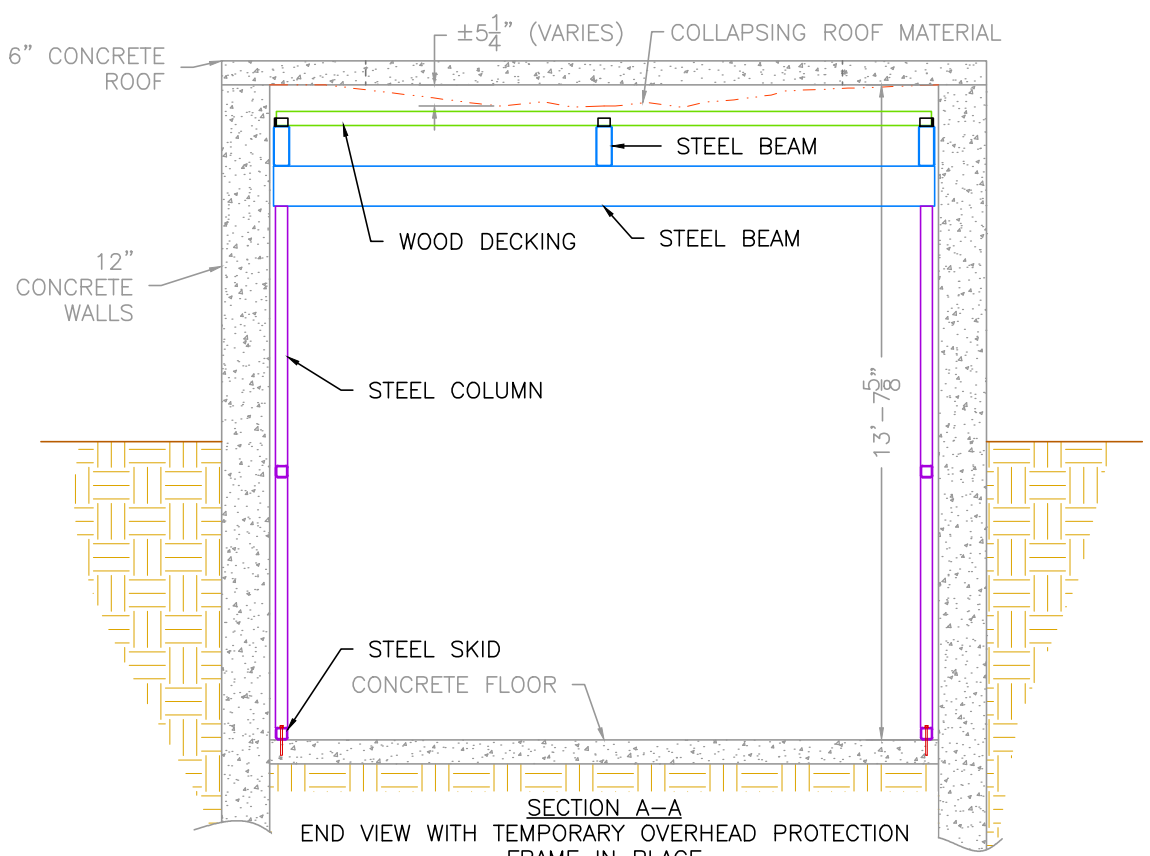
The undersigned, having familiarized itself with the existing conditions of the project in Weathersfield, the existing salt shed structure, the project site, the project plans and the contract documents for the project affecting the work and conditions as set forth in this Request for Proposals, hereby proposes to furnish all supervision, technical personnel, labor, materials, tools, appurtenances, equipment and services required to perform the attached Proposed Scope of Work.

Signature of proposer:\_\_\_\_\_ date: \_\_\_\_\_

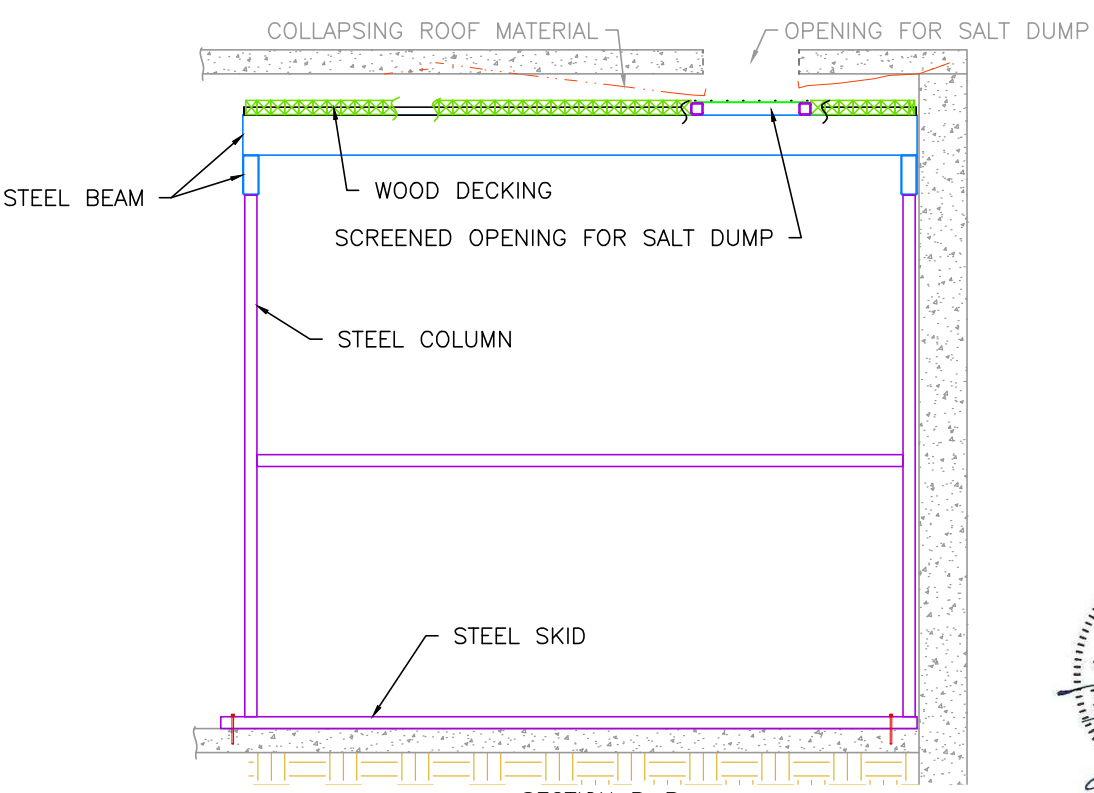


PLAN VIEW  
EXISTING CONCRETE SALT SHED

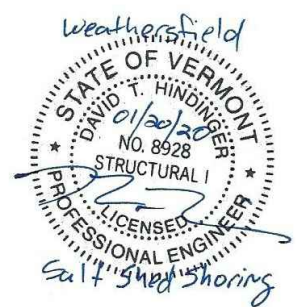
- TEMPORARY OVERHEAD PROTECTION SYSTEM FOR SALT SHED
1. THE EXISTING SALT SHED IS A 30' LONG, 14' TALL, 16' WIDE CONCRETE STRUCTURE. THE CONCRETE ROOF OF THE STRUCTURE IS COLLAPSING IN THE AREA SURROUNDING THE SALT DUMP OPENING, ROUGHLY THE WESTERLY 40% OF THE ROOF.
  2. THE FAILURE OF THE ROOF SYSTEM ALLOWS PORTIONS OF CONCRETE TO FALL INTO THE SALT SHED, INTO THE SALT MATERIAL AND POTENTIALLY ONTO WORKERS AND EQUIPMENT. THE INTENT OF THE TEMPORARY OVERHEAD PROTECTION SYSTEM SHOWN ON THESE PLANS IS TO PROVIDE TEMPORARY OVERHEAD PROTECTION THROUGHOUT THE WEAKENED ROOF AREA, EXCEPT AT THE SALT DUMP OPENING, WHERE A 4"x4" METAL GRID WILL BE PROVIDED WHICH WILL PROTECT FROM LARGE PORTIONS (>4") OF CONCRETE, AND ALLOW THE SALT SHED TO REMAIN FUNCTIONAL TEMPORARILY.
  3. IT IS THE INTENT OF THIS DESIGN TO BE TEMPORARY, TO LAST NO LONGER THAN 4 YEARS, WHILE A LONGER TERM REPAIR IS COMPLETED OR A REPLACEMENT SALT SHED IS INSTALLED. DUE TO SALT AND WATER EXPOSURE THE SELECTED REPAIR MATERIALS (STEEL) WILL DEGRADE AND DETERIORATE QUICKLY. ALSO, NOW THAT THE ROOF IS FAILING THE PACE OF FURTHER DETERIORATION OF THE ROOF WILL ACCELERATE (DUE TO WORSENING SALT AND WATER EXPOSURE) AND THE WALLS WILL DETERIORATED (BECAUSE THEY ARE SUPPORTED TO SOME EXTENT BY THE ROOF AND BECAUSE THEY ARE CONNECTED TO THE ROOF AS IT FAILS THEY ARE STRESSED IN A WAY THEY ARE NOT DESIGNED FOR). PRIMING AND PAINTING THE STEEL WILL EXTEND THE POTENTIAL TIME THE FRAME IS USEFUL.
  4. THE SYSTEM IS DESIGNED TO BE FABRICATED AND ERECTED OUTSIDE AND PUSHED INTO PLACE, SO THAT WORKERS NEED NOT ENTER THE SPACE TO COMPLETE THE WORK. ONCE IN PLACE, FASTEN THE FRAME IN PLACE. CONTACT THE ENGINEER IF THE FRAME WILL BE RELOCATED OR USED FOR OTHER PHASES.



SECTION A-A  
END VIEW WITH TEMPORARY OVERHEAD PROTECTION  
FRAME IN PLACE



SECTION B-B  
SIDE VIEW WITH TEMPORARY OVERHEAD PROTECTION FRAME IN PLACE



DATE: 01-20-2020

DRAWN BY: DTH

PROJECT NO.: 2020-01



Heritage Engineering, P.C.  
P.O. Box 255  
7290 VT Rte 131  
Perkinsville, VT 05151  
PH/Fax 802-263-5400  
www.heritageengineeringvt.com

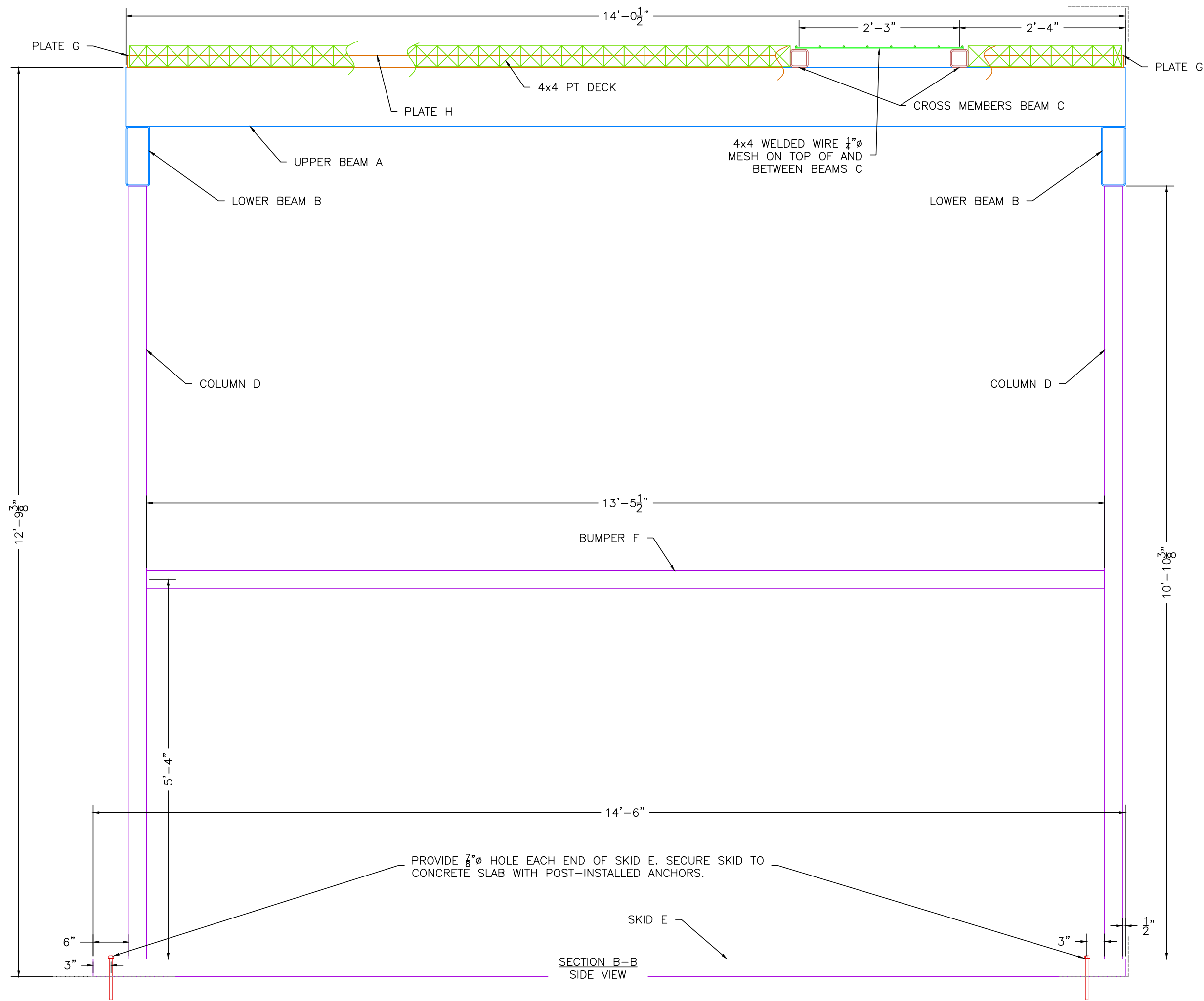
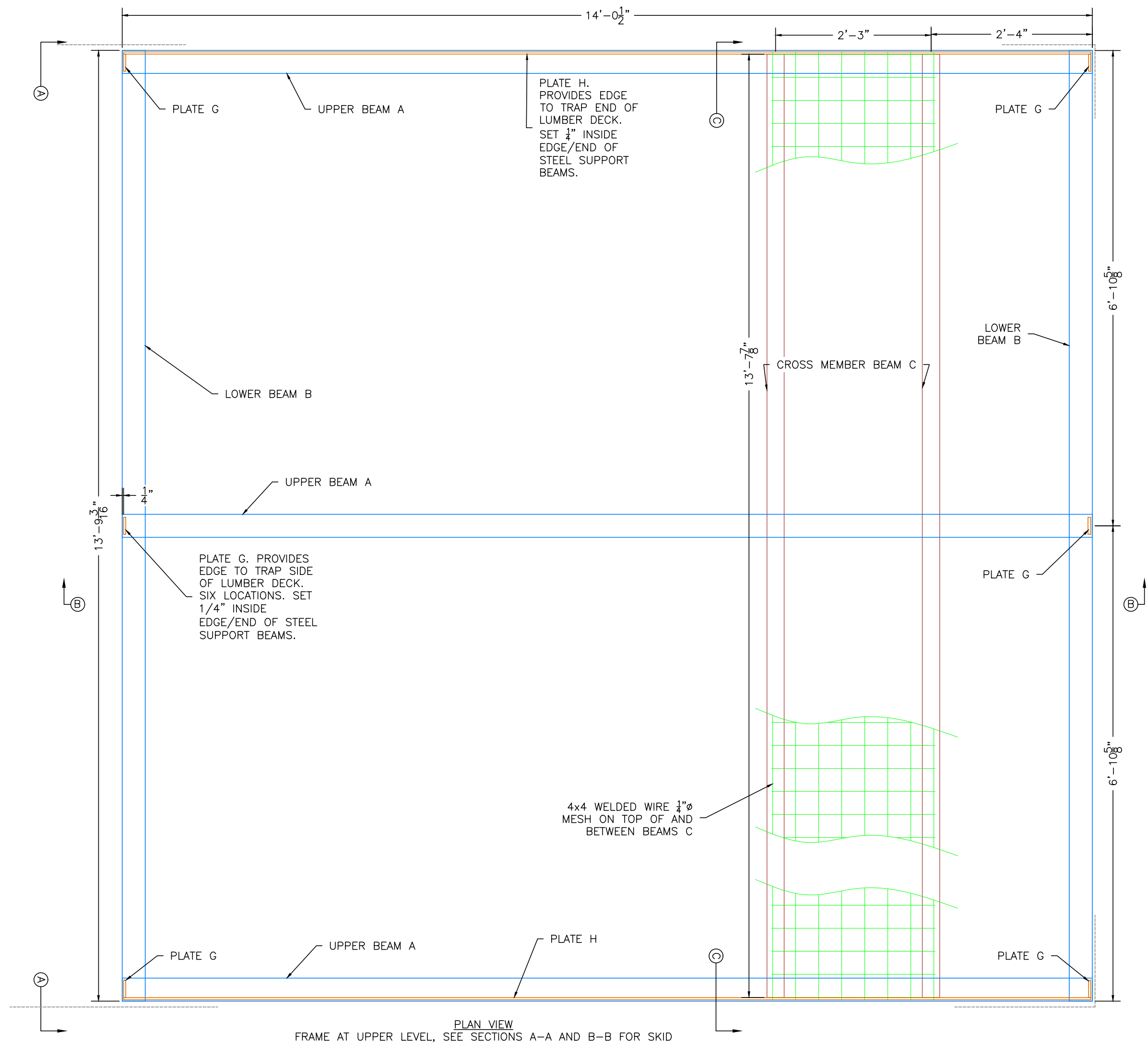
TEMPORARY OVERHEAD  
PROTECTION SYSTEM  
SALT SHED AT TOWN GARAGE  
PERKINSVILLE VT

FIGURE NO.

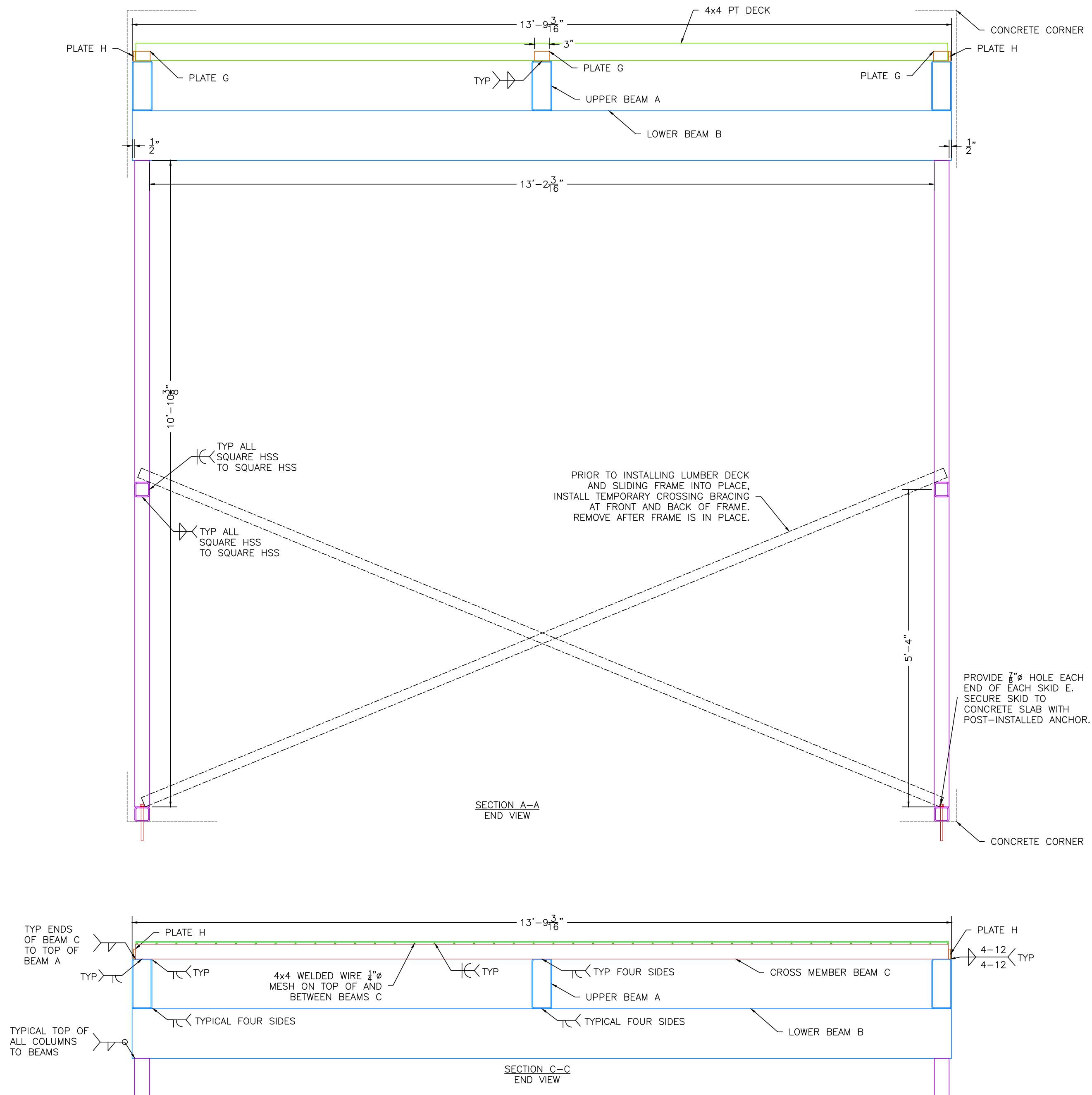
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MEMBER	SECTION	LENGTH	QTY
BEAM A	HSS 10x4x $\frac{3}{8}$	14'-0 $\frac{1}{2}$ "	3
BEAM B	HSS 10x4x $\frac{3}{8}$	13'-9 $\frac{3}{8}$ "	2
BEAM C	HSS 2x2x $\frac{1}{4}$	13'-8 $\frac{1}{8}$ "	2
COLUMN D	HSS 2x2x $\frac{1}{4}$	10'-10 $\frac{3}{8}$ "	4
SKID E	HSS 2x2x $\frac{1}{4}$	14'-6"	2
BUMPER F	HSS 2x2x $\frac{1}{4}$	13'-5 $\frac{1}{2}$ "	2
PLATE G	PLATE 2"x $\frac{3}{8}$ "	0'-3"	6
PLATE H	2"x $\frac{3}{8}$ "	14'-0"	2



GENERAL NOTES FRAME SYSTEM:

- STEEL MATERIAL MIN ASTM AS FOLLOWS: PLATE A36, HSS A500 GRADE B.
- STEEL MEMBERS:
  - LARGE STEEL BEAMS SHOWN HSS 10x4x $\frac{3}{8}$
  - COLUMNS AND SMALL STEEL BEAMS HSS 2x2x $\frac{1}{4}$
  - STEEL MESH 4x4x0.25 WELDED WIRE MESH ASTM A510.
- WOOD DECKING SHOWN: PRESSURE TREATED 4x4 LUMBER, SOUTHERN YELLOW PINE OR BETTER, FULL SPAN ACROSS FRAME.
- WELDS AND WELDING PER AWS D1.1. WELDING TYPE, WELD PROCESS, FILLER/BASE METAL COMBINATIONS, PREHEAT AND INTERPASS TEMPERATURE SHALL MEET THE PREQUALIFIED PROVISIONS OF D1.1 FOR ALL WELDS.
- WELD SIZES. PROVIDE MINIMUM WELD SIZE FOR PARTS BEING JOINED. GENERALLY WELD SIZE NO SMALLER THAN  $\frac{3}{16}$ ".
- LAYOUT GEOMETRY AND MEMBER DIMENSIONS TO BE CONFIRMED BY FABRICATOR AND OWNER PRIOR TO FABRICATION. DIMENSIONS SHOWN ARE INTENDED TO SHOWN DESIGN INTENT.
- SECURE FRAME TO CONCRETE SLAB WITH  $\frac{3}{4}$ " POST INSTALLED ANCHORS, USE  $\frac{3}{4}$ "x7" LONG ANCHORS. SIMPSON STRONG-TIE TITEN HD SCREW ANCHOR MODEL THD7560H6SS OR STRONG-BOLT 2 WEDGE ANCHOR MODEL S1B2-757004SS. EQUIVALENT OR BETTER ANCHORS MAY BE SUBSTITUTED.
- TO EXTEND THE USEFUL LIFE OF THE TEMPORARY FRAME:
  - AN OPTIONAL COST UPGRADE PROPOSAL IS TO BE PROVIDED FOR APPROVAL TO PRIME AND PAINT THE FRAME.
  - AN OPTIONAL COST UPGRADE PROPOSAL IS TO BE PROVIDED FOR APPROVAL TO PROVIDE  $\frac{1}{2}$ " CAP PLATES WITH SEAL WELDS AT THE ENDS OF ALL OPEN HSS SHAPES (18 LOCATIONS).

SCALE 3/4"=1'-0"

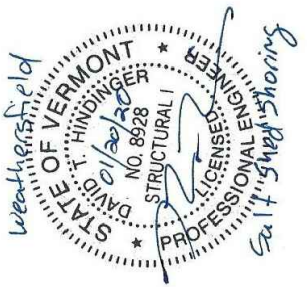
FRAME DETAILS

TOWN OF WEATHERSFIELD - PERKINSVILLE GARAGE

SALT SHED AT TOWN GARAGE

TEMPORARY OVERHEAD PROTECTION SYSTEM

DRAWN BY:	DTH
DESIGNED BY:	DTH
PROJECT NUMBER	2020-01
SCALE:	DATE:
AS SHOWN	01-20-20
DRAWING NO:	S2
SHEET: 2	OF: 2



PROFESSIONAL ENGINEERING DESIGN - PERMITTING  
CONSTRUCTION ENGINEERING - STORMWATER - SEPTIC DESIGN

Heritage Engineering, P.C.  
P.O. Box 255  
7290 VT Route 131, Suite 4A  
Perkinsville, VT 05151  
Ph/Fax (802) 263-5400  
heritageengineering@cs.net  
www.heritageengineeringvt.com



Weathersfield Town Garage  
Solar Project

483 Stoughton Pond Road  
Perkinsville, Vermont



Legend

- Proposed Solar Array
- Proposed Perimeter Fence
- Proposed Temporary Staging Area
- Interconnection Recloser
- Point of Interconnection
- AC Disconnect Pedestal
- AC Combiner Pad
- Proposed Overhead Power
- Proposed Underground Power
- Limit of Disturbance and Limit of Earth Disturbance
- Existing Overhead Power
- Vegetative Clearing Area
- Presumed Class II Wetlands, AE
- 50 ft Class II Wetland Buffer, AE
- Proposed Class III Wetland, AE
- Potential Roost Trees (PRT), Stantec
- 100 ft PRT Buffer
- Approximate Location of Private Well
- 25 ft Well Access Easement
- Primary Agricultural Soils, VCGI
- VHD Streams, VCGI
- 100 Year Floodplain, VCGI
- River Corridors, VCGI
- Deer Wintering Areas, VCGI
- Road Centerlines, VCGI
- Approximate Property Lines, VCGI
- 50 ft Property Setback
- 5 ft Elevation Contours
- 1 ft Elevation Contours

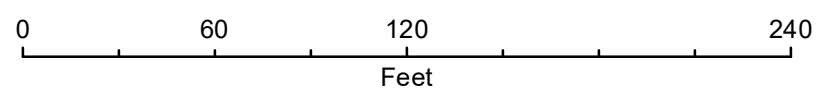
- Notes:
- Array sizing for 500 kW AC.
  - Aspects of this plan are approximate and from aerial imagery.
  - The horizontal coordinate system is NAD83 Vermont State Plane 4400 (Meters).
  - Elevations are based on NAVD88 (Feet)
  - Publicly available data are provided by the Vermont Center for Geographic Information (VCGI).
  - Existing elevation contour lines are based on 2016 LIDAR from VCGI.
  - The design shown is for the purposes of permitting.

Setback Distances

Point of Interest	Distance from Nearest Project Related Structure
Northern Property Line	+/- 110 ft
Eastern Property Line	+/- 815 ft
Southern Property Line	+/- 75 ft
Western Property Line	+/- 65 ft
Nearest Residence	+/- 260 ft
Edge of Nearest Travelled Way	+/- 110 ft

Impact Area Calculations

	Acres
IMPERVIOUS SURFACE POST CONSTRUCTION Existing Access Drive, Proposed Access Drive and Misc. project equipment	+/- 0.2
LIMIT OF DISTURBANCE (LOD) According to Vermont DEC, all areas of the solar site have the potential for ground disturbance under the stormwater permit due to driving vehicles or other activities during construction. The project will limit the disturbance to the extent practical. For the State construction stormwater discharge permit we will consider the entire site disturbed.	+/- 5.8
TOTAL DISTURBED PRIME AG SOILS Trenching for Underground Power	+/- 0.0
Note: Prime AG soils for conduit trenching will be excavated and backfilled in the same soil layers, and will not require soil storage stockpiles.	



1 inch = 60 feet  
Valid only when plotted on 24" by 36" media







Weathersfield Town Garage Solar Project  
483 Stoughton Pond Road  
Perkinsville, Vermont



Legend

- Elevation Profile Section Lines
- Proposed Solar Array
- Proposed Perimeter Fence
- Proposed Temporary Construction Staging Area
- Point of Interconnection
- Interconnection Recloser
- AC Disconnect Pedestal
- AC Combiner Pad
- Proposed Underground Power
- Proposed Overhead Power
- Limit of Disturbance and Limit of Earth Disturbance
- Existing Overhead Power
- Vegetative Clearing Area
- Presumed Class II Wetlands, AE
- 50 ft Class II Wetland Buffer, AE
- Proposed Class III Wetland, AE
- Approximate Location of Private Well
- 25 ft Well Access Easement
- Primary Agricultural Soils, VCGI
- VHD Streams, VCGI
- 100 Year Floodplain, VCGI
- River Corridors, VCGI
- Deer Wintering Areas, VCGI
- Road Centerlines, VCGI
- Approximate Property Lines, VCGI
- 50 ft Property Setback
- 5 ft Elevation Contours
- 1 ft Elevation Contours

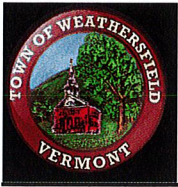
- Notes:
1. Array sizing for 500 kW AC.
  2. Aspects of this plan are approximate and from aerial imagery.
  3. The horizontal coordinate system is NAD83 Vermont State Plane 4400 (Meters).
  4. Elevations are based on NAVD88 (Feet).
  5. Publicly available data are provided by the Vermont Center for Geographic Information (VCGI).
  6. Existing elevation contour lines are based on 2016 LIDAR from VCGI.
  7. The design shown is for the purposes of permitting.

Setback Distances		
Point of Interest	Distance from Nearest Project Related Structure	
Northern Property Line	+/- 95 ft	
Eastern Property Line	+/- 775 ft	
Southern Property Line	50 ft	
Western Property Line	+/- 70 ft	
Nearest Residence	+/- 275 ft	
Edge of Nearest Travelled Way	+/- 260 ft	
Earth Disturbance Calculations		
Area Description	S.F.	ACRES
<i>Impervious Surfaces</i>		
Existing Impervious Surfaces	284,000	
Proposed Impervious Surfaces	306	
Total Impervious Surfaces	284,306	6.53
<i>Earth Disturbances</i>		
Trenching for Underground Power	1,418	
Utility Poles, Racking and Fence Posts	306	
Earth Disturbances	1,724	0.04
<i>Prime Agricultural Soils (PAS)</i>		
Total PAS in Project Area	0	
Total Disturbed PAS	0	0
Total Proposed Vegetative Clearing	163,870	3.76
Total Project Limit of Disturbance and Limit of Earth Disturbance	234,960	5.39

0 60 120 240  
Feet  
1 inch = 60 feet  
Valid only when plotted on 24" by 36" media



Meeting date August 3, 2020  
 AP warrant date 07/29/20  
 Payroll warrant date 1 07/23/20  
 Payroll warrant date 2 07/30/20  
 Payroll warrant date 3



## TOWN OF WEATHERSFIELD, VERMONT

### Warrants for Meeting of August 3, 2020

	Check Date	Payroll	Operating Expenses
<b>General Fund</b>			
	07/23/20	\$7,489.34	
	07/30/20	\$8,292.65	
AP	7/29/2020		\$52,438.84
Total		<u>\$15,781.99</u>	<u>\$52,438.84</u>
<b>Highway Fund</b>			
	07/23/20	\$4,240.38	
	07/30/20	\$3,941.62	
AP	7/29/2020		\$25,764.13
		<u>\$8,182.00</u>	<u>\$25,764.13</u>
<b>Solid Waste Mgmt Fund</b>			
	07/23/20	\$762.99	
	07/30/20	\$764.25	
AP	7/29/2020		\$10,298.89
Total		<u>\$1,527.24</u>	<u>\$10,298.89</u>
Library	07/23/20	\$965.55	
	07/30/20	\$953.80	
Total		<u>\$1,919.35</u>	<u>\$0.00</u>
Grants			\$755.33
Special Revenue			\$0.00
Reserves			
Long Term Debt			
Grand Totals		\$27,410.58	\$89,257.19

To the Treasurer of the Town of Weathersfield, we hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$116,667.77. Let this be your order for the payments of these amounts.

Selector

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

07/29/20

## Town of Weathersfield Accounts Payable

Page 1 of 6

10:57 am

Check Warrant Report # 19276 Current Prior Next FY Invoices For Fund (General Fund)

Account

For Check Acct 1(General Fund) All check #s 07/20/20 To 07/29/20

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
AFLAC	AFLAC	07/09/20	Payroll Transfer PR-07/09/20	11-2-011-10.00 AFLAC	73.33	222710	07/29/20
AFLAC	AFLAC	07/09/20	Payroll Transfer PR-07/09/20	11-2-011-14.10 Insurance Prem Liability	26.04	222710	07/29/20
AFLAC	AFLAC	07/16/20	Payroll Transfer PR-07/16/20	11-2-011-10.00 AFLAC	73.33	222710	07/29/20
AFLAC	AFLAC	07/16/20	Payroll Transfer PR-07/16/20	11-2-011-14.10 Insurance Prem Liability	26.04	222710	07/29/20
AFLAC	AFLAC	07/23/20	Payroll Transfer PR-07/23/20	11-2-011-10.00 AFLAC	73.33	222710	07/29/20
AFLAC	AFLAC	07/23/20	Payroll Transfer PR-07/23/20	11-2-011-14.10 Insurance Prem Liability	26.04	222710	07/29/20
AFLAC	AFLAC	07/30/20	Payroll Transfer PR-07/30/20	11-2-011-10.00 AFLAC	73.33	222710	07/29/20
AFLAC	AFLAC	07/30/20	Payroll Transfer PR-07/30/20	11-2-011-14.10 Insurance Prem Liability	26.04	222710	07/29/20
AMAZONCR	AMAZON	06/10/20	Logitech microphone 445349767435	11-7-101-24.00 GF-Computer Equipment	237.95	222711	07/29/20
AMAZONCR	AMAZON	06/24/20	auto soap 45465356365	11-7-101-20.00 GF-Office Supplies	38.98	222711	07/29/20
AMAZONCR	AMAZON	07/01/20	PD monitor 467674983463	11-7-201-20.00 Police-Office Supplies	149.99	222711	07/29/20
AMAZONCR	AMAZON	07/01/20	touchless faucet 567746434495	11-7-101-20.00 GF-Office Supplies	79.98	222711	07/29/20
AMAZONCR	AMAZON	06/24/20	Intercom 743996848934	11-7-205-31.00 Emergency Management	72.98	222711	07/29/20
AMAZONCR	AMAZON	06/24/20	touchless faucet 778678399345	11-7-101-20.00 GF-Office Supplies	59.98	222711	07/29/20
AMAZONCR	AMAZON	06/24/20	Sign stand 847596736897	11-7-205-31.00 Emergency Management	105.18	222711	07/29/20
AMAZONCR	AMAZON	07/01/20	wireless intercom 983864864756	11-7-101-20.00 GF-Office Supplies	47.98	222711	07/29/20
AMAZONCR	AMAZON	06/29/20	Heavy Duty LCD display 984653899933	11-7-101-20.00 GF-Office Supplies	79.99	222711	07/29/20
AMAZONCR	AMAZON	06/25/20	touchless toilet flush 98747996867	11-7-101-20.00 GF-Office Supplies	59.99	222711	07/29/20
AMERICAN	AMERICAN RED CROSS	07/28/20	FY21 Appropriation FY21 APPROP	11-9-901-90.01 American Red Cross	250.00	222712	07/29/20
AT&T SVC	AT & T MOBILITY	07/18/20	July 20 cell phone JLUY 20	11-7-101-31.00 GF-Telephone	164.48	222713	07/29/20
AT&T SVC	AT & T MOBILITY	07/18/20	July 20 cell phone JLUY 20	11-7-201-31.00 Police-Telephone/communic	161.03	222713	07/29/20
COLONI	COLONIAL LIFE	07/09/20	Payroll Transfer PR-07/09/20	11-2-011-14.10 Insurance Prem Liability	59.01	222718	07/29/20
COLONI	COLONIAL LIFE	07/16/20	Payroll Transfer PR-07/16/20	11-2-011-14.10 Insurance Prem Liability	59.01	222718	07/29/20
COLONI	COLONIAL LIFE	07/23/20	Payroll Transfer PR-07/23/20	11-2-011-14.10 Insurance Prem Liability	59.01	222718	07/29/20
COLONI	COLONIAL LIFE	07/30/20	Payroll Transfer PR-07/30/20	11-2-011-14.10 Insurance Prem Liability	59.01	222718	07/29/20

07/29/20  
10:57 am

Town of Weathersfield Accounts Payable  
Check Warrant Report # 19276 Current Prior Next FY Invoices For Fund (General Fund)  
For Check Acct 1 (General Fund) All check #s 07/20/20 To 07/29/20

Page 2 of 6  
Account

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
COMCAST	COMCAST	07/15/20	July 20 Phone 104823292	11-7-101-31.00 GF-Telephone	339.24	222719	07/29/20
COMCAST	COMCAST	07/15/20	July 20 Phone 104823292	11-7-601-31.00 Library-Telephone	83.53	222719	07/29/20
BUSINESSC	COMMERCIAL CARD SERVICES	07/14/20	July 20 charges JLUY20	11-7-101-26.50 GF-Awards and Recognition	4.23	222720	07/29/20
BUSINESSC	COMMERCIAL CARD SERVICES	07/14/20	July 20 charges JLUY20	11-7-101-25.15 GF-Software Purchase	113.97	222720	07/29/20
BUSINESSC	COMMERCIAL CARD SERVICES	07/14/20	June 20Charges JUNE/JULYCHA	11-7-101-20.00 GF-Office Supplies	23.94	222720	07/29/20
BUSINESSC	COMMERCIAL CARD SERVICES	07/14/20	June 20Charges JUNE/JULYCHA	11-7-205-31.00 Emergency Management	97.19	222720	07/29/20
COTTSYSTE	COTT SYSTEMS	07/24/20	Aug 20 Hosting 135361	11-7-103-24.00 TC-Land Rec computer. Lea	345.00	222721	07/29/20
EASTERN	EASTERN SALES, INC.	07/15/20	FY21 tax bills 00051748	11-7-102-23.00 Finance-Tax Billing Suppl	177.00	222723	07/29/20
FORDCL	FORD OF CLAREMONT	07/24/20	Brakes and steering 38292	11-7-201-52.00 Repairs and Supplies	2343.22	222724	07/29/20
GALLS	GALLS, LLC	07/13/20	Carabiner 016046392	11-7-201-24.00 Police-Equipment and Supp	32.72	222725	07/29/20
GALLS	GALLS, LLC	07/13/20	Nite S Biner steel 016047354	11-7-201-15.00 Police-Uniforms and Clean	79.98	222725	07/29/20
GALLS	GALLS, LLC	07/13/20	Nite S Biner steel 016047354	11-7-201-24.00 Police-Equipment and Supp	36.63	222725	07/29/20
GMP	GREEN MOUNTAIN POWER	07/28/20	July 20 MMH Electric 200009JULY20	11-7-301-30.00 Electricity & Gas	401.19	222728	07/29/20
RSVPWIN	GREEN MOUNTAIN RSVP	07/28/20	Fy21 Appropriations FY21 APPROP	11-9-901-90.30 Green Mt RSVP	300.00	222729	07/29/20
GREEN UP	GREEN UP VERMONT	07/28/20	FY21 Approp FY21 APPROP	11-9-901-90.67 Green Up Vermont	150.00	222730	07/29/20
HARTFORD	HARTFORD, TOWN OF	07/15/20	July-Sept20 Disptaching 11046	11-7-205-45.10 Dispatching Service	4290.30	222731	07/29/20
HEALTH C	HEALTH CARE & REHABILITAT	07/28/20	FY21 Approp FY21APPROP	11-9-901-90.15 Health/Rehabilitative Ser	2683.00	222732	07/29/20
LINCOLN	LINCOLN NATIONAL LIFE INS	07/15/20	Aug 20 Premiums AUG20	11-7-101-14.10 GF-Insurance Benefits	69.41	222733	07/29/20
LINCOLN	LINCOLN NATIONAL LIFE INS	07/15/20	Aug 20 Premiums AUG20	11-7-201-14.10 Police-Insurance Benefits	75.56	222733	07/29/20
LINCOLN	LINCOLN NATIONAL LIFE INS	07/15/20	Aug 20 Premiums AUG20	11-7-102-14.00 Finance-Insurance Benfit	33.97	222733	07/29/20
LINCOLN	LINCOLN NATIONAL LIFE INS	07/15/20	Aug 20 Premiums AUG20	11-7-104-14.10 Listers-Insurances Benefi	16.34	222733	07/29/20
LINCOLN	LINCOLN NATIONAL LIFE INS	07/15/20	Aug 20 Premiums AUG20	11-2-011-09.00 Lincoln Life Supplemental	122.00	222733	07/29/20
LINCOLN	LINCOLN NATIONAL LIFE INS	07/15/20	Aug 20 Premiums AUG20	11-7-103-14.10 TC-Insurance Benefits	24.20	222733	07/29/20
LINCOLN	LINCOLN NATIONAL LIFE INS	07/15/20	Aug 20 Premiums AUG20	11-7-105-14.10 Land Use-Insurance Benefi	22.42	222733	07/29/20
LINCOLN	LINCOLN NATIONAL LIFE INS	07/15/20	Aug 20 Premiums AUG20	11-7-601-14.10 Library-Insurance Benft	29.91	222733	07/29/20



07/29/20

## Town of Weathersfield Accounts Payable

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10:57 am

Check Warrant Report # 19276 Current Prior Next FY Invoices For Fund (General Fund)

Account

For Check Acct 1 (General Fund) All check #s 07/20/20 To 07/29/20

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
MEALS	MEALS & WHEELS GREATER SP	07/28/20	FY21 appropriations FY21APPROP	11-9-901-90.20 Meals on Wheels	400.00	222734	07/29/20
MAPP	MT. ASCUTNEY PREVENTION P	07/28/20	FY21 Approp FY21 APPROP	11-9-901-90.58 M.A.P.P	450.00	222735	07/29/20
MVP	MVP HEALTH CARE	07/15/20	Aug 20 Premiums AUG20	11-7-201-14.10 Police-Insurance Benefits	1138.50	222736	07/29/20
MVP	MVP HEALTH CARE	07/15/20	Aug 20 Premiums AUG20	11-2-011-14.10 Insurance Prem Liability	1402.49	222736	07/29/20
MVP	MVP HEALTH CARE	07/15/20	Aug 20 Premiums AUG20	11-7-601-14.10 Library-Insurance Benft	1657.60	222736	07/29/20
MVP	MVP HEALTH CARE	07/15/20	Aug 20 Premiums AUG20	11-7-101-14.10 GF-Insurance Benefits	1179.79	222736	07/29/20
N DELT	NORTHEAST DELTA DENTAL	07/15/20	Aug 20 Premiums AUG20	11-7-201-14.10 Police-Insurance Benefits	204.65	222737	07/29/20
N DELT	NORTHEAST DELTA DENTAL	07/15/20	Aug 20 Premiums AUG20	11-7-101-14.10 GF-Insurance Benefits	714.07	222737	07/29/20
N DELT	NORTHEAST DELTA DENTAL	07/15/20	Aug 20 Premiums AUG20	11-7-601-14.10 Library-Insurance Benft	133.79	222737	07/29/20
N DELT	NORTHEAST DELTA DENTAL	07/15/20	Aug 20 Premiums AUG20	11-7-102-14.00 Finance-Insurance Benfit	133.79	222737	07/29/20
N DELT	NORTHEAST DELTA DENTAL	07/15/20	Aug 20 Premiums AUG20	11-7-103-14.10 TC-Insurance Benefits	108.05	222737	07/29/20
N DELT	NORTHEAST DELTA DENTAL	07/15/20	Aug 20 Premiums AUG20	11-7-101-14.10 GF-Insurance Benefits	204.65	222737	07/29/20
VTAGHUMAN	OFFICE OF CHILD SUPPORT	07/23/20	Payroll Transfer PR-07/23/20	11-2-011-07.00 Garnishments	327.84	222738	07/29/20
VTAGHUMAN	OFFICE OF CHILD SUPPORT	07/30/20	Payroll Transfer PR-07/30/20	11-2-011-07.00 Garnishments	327.84	222738	07/29/20
ROCELE	ROCKINGHAM ELECTRICAL SUP	07/08/20	Light for bathroom S3206526.001	11-7-301-60.10 Building Maintenance	40.00	222739	07/29/20
C.R.T.	SOUTHEAST VERMONT TRANSIT	07/14/20	FY21 appropriaiton FY21 APPROP	11-9-901-90.69 Southeast VT Transit	125.00	222741	07/29/20
SPURRS	SPURRS REPAIR	07/14/20	PD oil change 21725	11-7-201-51.00 Gas and Oil	181.55	222743	07/29/20
STAPLES	STAPLES CREDIT PLAN	06/17/20	Toilet paper 2557423111	11-7-101-20.00 GF-Office Supplies	14.73	222745	07/29/20
STAPLES	STAPLES CREDIT PLAN	06/17/20	paper, trash bags 2557423241	11-7-301-20.00 Custodial Supplies	23.14	222745	07/29/20
STAPLES	STAPLES CREDIT PLAN	06/17/20	paper, trash bags 2557423241	11-7-101-20.00 GF-Office Supplies	27.25	222745	07/29/20
STAPLES	STAPLES CREDIT PLAN	06/17/20	staples 2557429331	11-7-101-20.00 GF-Office Supplies	55.98	222745	07/29/20
STAPLES	STAPLES CREDIT PLAN	06/19/20	tape 2559495831	11-7-101-20.00 GF-Office Supplies	16.99	222745	07/29/20
STAPLES	STAPLES CREDIT PLAN	06/24/20	Supplies 2563601911	11-7-101-20.00 GF-Office Supplies	319.99	222745	07/29/20
STAPLES	STAPLES CREDIT PLAN	07/02/20	supplies 2570344991	11-7-101-20.00 GF-Office Supplies	81.22	222745	07/29/20
STAPLES	STAPLES CREDIT PLAN	07/02/20	supplies 2573234241	11-7-101-20.00 GF-Office Supplies	59.98	222745	07/29/20

07/29/20

## Town of Weathersfield Accounts Payable

Page 4 of 6

10:57 am

Check Warrant Report # 19276 Current Prior Next FY Invoices For Fund (General Fund)

Account

For Check Acct 1 (General Fund) All check #s 07/20/20 To 07/29/20

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
STAPLES	STAPLES CREDIT PLAN	07/08/20	supplies 2574650811	11-7-101-20.00 GF-Office Supplies	46.12	222745	07/29/20
SULLIVANC	SULLIVAN, CATHY	06/30/20	June 20 JUNE20	11-7-202-10.10 Animal Control-Contracted	150.00	222746	07/29/20
SEVCA	Southeastern Vermont Comm	07/28/20	FY2021 Appropriations FY21 APPROP	11-9-901-90.35 SEVCA	1500.00	222747	07/29/20
TJ PROPER	TJ PROPERTY MANAGEMENT LL	06/13/20	May 20mowing 5175	11-7-601-62.10 Library-Building Maint.	88.00	222748	07/29/20
TJ PROPER	TJ PROPERTY MANAGEMENT LL	06/13/20	May 20mowing 5175	11-7-302-38.85 Town Parks	210.00	222748	07/29/20
TJ PROPER	TJ PROPERTY MANAGEMENT LL	06/13/20	May 20mowing 5175	11-7-302-31.20 Center Grove Maintenance	223.00	222748	07/29/20
TJ PROPER	TJ PROPERTY MANAGEMENT LL	06/13/20	May 20mowing 5175	11-7-301-60.10 Building Maintenance	120.00	222748	07/29/20
TJ PROPER	TJ PROPERTY MANAGEMENT LL	06/13/20	May 20mowing 5175	11-7-302-39.00 1879 School house Maint	210.00	222748	07/29/20
TJ PROPER	TJ PROPERTY MANAGEMENT LL	07/20/20	June 20 mowing 5211	11-7-207-30.00 WWVFD Funding	40.00	222748	07/29/20
TJ PROPER	TJ PROPERTY MANAGEMENT LL	07/20/20	June 20 Mowing 5215	11-7-302-39.00 1879 School house Maint	280.00	222748	07/29/20
TJ PROPER	TJ PROPERTY MANAGEMENT LL	07/20/20	June 20 Mowing 5215	11-7-301-60.10 Building Maintenance	120.00	222748	07/29/20
TJ PROPER	TJ PROPERTY MANAGEMENT LL	07/20/20	June 20 Mowing 5215	11-7-302-38.85 Town Parks	268.00	222748	07/29/20
TJ PROPER	TJ PROPERTY MANAGEMENT LL	07/20/20	June 20 Mowing 5215	11-7-601-62.10 Library-Building Maint.	88.00	222748	07/29/20
TJ PROPER	TJ PROPERTY MANAGEMENT LL	07/20/20	June 20 Mowing 5215	11-7-302-31.20 Center Grove Maintenance	280.00	222748	07/29/20
VALLEYNEW	VALLEY NEWS	06/30/20	Public hearing 128472JUNE20	11-7-105-23.10 Advertising and Notices	22.10	222750	07/29/20
VISITING	VISITING NURSE AND HOSPIC	07/28/20	FY21 Appropriations FY21 APPROP	11-9-901-90.60 Visiting Nurses	12100.00	222751	07/29/20
VMERS DB	VMERS DB.	07/02/20	Payroll Transfer PR-07/02/20	11-2-011-05.00 Retirement	1847.93	222752	07/29/20
VMERS DB	VMERS DB.	07/09/20	Payroll Transfer PR-07/09/20	11-2-011-05.00 Retirement	2226.60	222752	07/29/20
VMERS DB	VMERS DB.	07/16/20	Payroll Transfer PR-07/16/20	11-2-011-05.00 Retirement	1961.92	222752	07/29/20
VMERS DB	VMERS DB.	07/23/20	Payroll Transfer PR-07/23/20	11-2-011-05.00 Retirement	1927.03	222752	07/29/20
VMERS DB	VMERS DB.	07/30/20	Payroll Transfer PR-07/30/20	11-2-011-05.00 Retirement	1905.89	222752	07/29/20
VIA	VOLUNTEERS IN ACTION	07/28/20	FY 21 Approp FY21 APPROP	11-9-901-90.65 Volunteers in Action	360.00	222753	07/29/20
VT ADULT	VT ADULT LEARNING	07/28/20	FY21 Appro FY21 APPROP	11-9-901-90.70 Vermont Adult Learning	300.00	222754	07/29/20
VERMONT A	VT ASSOCIATION FOR THE BL	07/28/20	FY21 Appropriation FY21 APPROP	11-9-901-90.50 VT Association Blind	750.00	222755	07/29/20
INDLIV	VT CENTER FOR INDEPENDENT	07/28/20	FY21 Approp FY21 APPROP	11-9-901-90.55 VT Ctr Independent Living	185.00	222756	07/29/20

07/29/20

## Town of Weathersfield Accounts Payable

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10:57 am

Check Warrant Report # 19276 Current Prior Next FY Invoices For Fund (General Fund)

Account

For Check Acct 1(General Fund) All check #s 07/20/20 To 07/29/20

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
VOWP	VT OFFENDER WORK PROGRAMS	07/21/20	envelopes PR9659	11-7-101-20.00 GF-Office Supplies	52.97	222757	07/29/20
WEXBANK	WEX BANK	07/20/20	July 20 Gas AVFD 66596257	11-7-206-51.00 AVFD Fuel	124.76	222758	07/29/20
WEXFLEET	WEX BANK	07/15/20	July 20 Gas PD 65512150JULY	11-7-201-51.00 Gas and Oil	245.68	222759	07/29/20
WEXFLEET	WEX BANK	07/15/20	June 20 Gas PD 65512150JUNE	11-7-201-51.00 Gas and Oil	244.39	222759	07/29/20
AMAZONCR	AMAZON	06/27/20	Toner 458356653848	11-7-601-20.01 Library-Office Supplies	51.11	222760	07/29/20
AMAZONCR	AMAZON	06/27/20	book 463475865658	11-7-601-78.00 Library-Media	9.91	222760	07/29/20
AMAZONCR	AMAZON	06/27/20	book 599757384983	11-7-601-78.00 Library-Media	8.47	222760	07/29/20
AMAZONCR	AMAZON	06/27/20	Everybody's fine 665646876566	11-7-601-78.00 Library-Media	-8.47	222760	07/29/20
AMAZONCR	AMAZON	06/26/20	everybody's fine 737774344794	11-7-601-78.00 Library-Media	26.48	222760	07/29/20
BUSINESSC	COMMERCIAL CARD SERVICES	06/25/20	Postage JUNE20CHARGE	11-7-601-21.00 Library-Postage	13.14	222761	07/29/20
GMLC	GREEN MOUNTAIN LIBRARY CO	07/24/20	Dues FY21 Library V20-2803	11-7-601-27.50 Library-Dues	397.28	222762	07/29/20
GMP	GREEN MOUNTAIN POWER	07/15/20	Library July 20 electric JULY20LIBRAR	11-7-601-30.00 Library-Utilities	275.44	222763	07/29/20
INGRA	INGRAM LIBRARY SERVICES	07/09/20	Books 46929763	11-7-601-78.00 Library-Media	3.04	222764	07/29/20
INGRA	INGRAM LIBRARY SERVICES	07/13/20	Books 46996513	11-7-601-78.00 Library-Media	90.32	222764	07/29/20
INGRA	INGRAM LIBRARY SERVICES	07/14/20	Books 47021511	11-7-601-78.00 Library-Media	35.84	222764	07/29/20
IRVINGOIL	IRVING ENERGY DISTRIBUTIO	07/22/20	Furnance cleaning parts 39148	11-7-601-32.00 Library-Heating & Fuel	48.62	222765	07/29/20
PRIOR	PRIORITY EXPRESS	07/12/20	Currier service 81682029	11-7-601-21.00 Library-Postage	20.00	222766	07/29/20
PRIOR	PRIORITY EXPRESS	07/19/20	Currier service 81682030	11-7-601-21.00 Library-Postage	20.00	222766	07/29/20
MARKRICHA	RICHARDSON, MARK	07/20/20	Mileage to Barre MILEAGE7/20	11-7-601-29.20 Library-Travel Reim/Lib ex	75.91	222767	07/29/20
SYMQUEST	SYMQUEST	07/15/20	July 20 Copier lease 418463519	11-7-601-24.00 Library-Copier Lease	128.49	222768	07/29/20

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Check Warrant Report # 19276 Current Prior Next FY Invoices For Fund (General Fund)

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Account

Vendor	Invoice Date	Invoice Description	Account	Amount Paid	Check Number	Check Date
				-----		
	Report Total			52438.84		
				=====		

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## Town of Weathersfield Accounts Payable

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10:57 am

Check Warrant Report # 19276 Current Prior Next FY Invoices For Fund (Highway Fund)

Account

For Check Acct 1(General Fund) All check #s 07/20/20 To 07/29/20

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
AMAZONCR	AMAZON	06/17/20	Measuring wheel 498657969385	12-7-101-52.00 Repairs & Supplies	39.89	222711	07/29/20
AT&T SVC	AT & T MOBILITY	07/18/20	July 20 cell phone JLUY 20	12-7-101-31.00 Wireless/Pager Service	67.58	222713	07/29/20
BIBENS	BIBENS HOME CENTER INC.	07/24/20	Stakes L49588/1	12-7-101-52.00 Repairs & Supplies	22.95	222714	07/29/20
BRENNTA	BRENNTAG LUBRICANTS	07/14/20	DEF and drum 6666721	12-7-101-52.00 Repairs & Supplies	306.00	222715	07/29/20
CERSOSIMA	CERSOSIMO INDUSTRIES, INC	07/18/20	crushed gravel 102877	12-7-101-58.26 Gravel Purchase	247.00	222717	07/29/20
BUSINESSC	COMMERCIAL CARD SERVICES	07/15/20	Grant exp HWYJUNE20	12-7-101-20.00 Office Supplies	11.58	222720	07/29/20
GORMAN	GORMAN GROUP, LLC	07/15/20	Summer Calcium 11011344	12-7-101-58.30 Chloride	4173.30	222727	07/29/20
LINCOLN	LINCOLN NATIONAL LIFE INS	07/15/20	Aug 20 Premiums AUG20	12-7-101-14.10 HWY-Insurance Benefits	197.27	222733	07/29/20
MVP	MVP HEALTH CARE	07/15/20	Aug 20 Premiums AUG20	12-7-101-14.10 HWY-Insurance Benefits	589.90	222736	07/29/20
MVP	MVP HEALTH CARE	07/15/20	Aug 20 Premiums AUG20	12-7-101-14.10 HWY-Insurance Benefits	9662.34	222736	07/29/20
SANEL	SANEL NAPA SPRINGFIELD	07/13/20	oil & filter 19453618226	12-7-101-52.00 Repairs & Supplies	33.56	222740	07/29/20
SANEL	SANEL NAPA SPRINGFIELD	07/13/20	Fuse 19453618271	12-7-101-52.00 Repairs & Supplies	12.25	222740	07/29/20
SOUTHWOTH	SOUTHWORTH-MILTON, INC	07/20/20	Strip wear 1999038	12-7-101-52.00 Repairs & Supplies	239.71	222742	07/29/20
SPURRS	SPURRS REPAIR	07/14/20	HW truck service 21717	12-7-101-52.00 Repairs & Supplies	136.05	222743	07/29/20
STPIERRE	ST. PIERRE INC.	07/15/20	Gravel Blend July20 1005385	12-7-101-58.26 Gravel Purchase	9923.48	222744	07/29/20
U1ST	UNIFIRST CORPORATION	07/24/20	Uniforms 07/20 0354505373	12-7-101-15.20 HWY-Uniforms & Cleaning	101.27	222749	07/29/20

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Town of Weathersfield Accounts Payable  
Check Warrant Report # 19276 Current Prior Next FY Invoices For Fund (Highway Fund)  
For Check Acct 1 (General Fund) All check #s 07/20/20 To 07/29/20

Page 2 of 2  
Account

Vendor	Invoice	Invoice Description		Amount	Check	Check
	Date	Invoice Number	Account	Paid	Number	Date
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		Report Total		25764.13		
				=====		

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Town of Weathersfield Accounts Payable  
Check Warrant Report # 19276 Current Prior Next FY Invoices For Fund (Special Revenue)  
For Check Acct 1 (General Fund) All check #s 07/20/20 To 07/29/20

		Invoice	Invoice Description		Amount	Check	Check
Vendor		Date	Invoice Number	Account	Paid	Number	Date
-----							
BUSINESSC	COMMERCIAL CARD SERVICES	07/15/20	Grant exp	15-7-208-01.00	755.33	222720	07/29/20
			HWYJUNE20	GF-VLCT-PACIF Grant			
					-----		
Report Total					755.33		
					=====		

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## Town of Weathersfield Accounts Payable

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Check Warrant Report # 19276 Current Prior Next FY Invoices For Fund (Solid Waste)

Account

For Check Acct 1 (General Fund) All check #s 07/20/20 To 07/29/20

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
GOBIN	CASELLA WASTE SERVICES	07/13/20	PU 07/01-07/09 0576226	21-7-101-45.05 Trash-Tippage	2367.47	222716	07/29/20
GOBIN	CASELLA WASTE SERVICES	07/13/20	PU 07/01-07/09 0576226	21-7-101-45.10 C&D Tippage	1772.84	222716	07/29/20
GOBIN	CASELLA WASTE SERVICES	07/13/20	PU 07/01-07/09 0576226	21-7-102-45.00 Zero Sort contain &Tipp	251.13	222716	07/29/20
GOBIN	CASELLA WASTE SERVICES	07/13/20	PU 07/01-07/09 0576226	21-7-102-45.00 Zero Sort contain &Tipp	290.43	222716	07/29/20
GOBIN	CASELLA WASTE SERVICES	07/13/20	PU 07/01-07/09 0576226	21-7-101-45.10 C&D Tippage	1004.52	222716	07/29/20
GOBIN	CASELLA WASTE SERVICES	07/13/20	PU 07/01-07/09 0576226	21-7-101-45.25 Trash Container charge	502.26	222716	07/29/20
GOBIN	CASELLA WASTE SERVICES	07/13/20	PU 07/01-07/09 0576226	21-7-102-45.01 Recycling Expense	145.39	222716	07/29/20
GOBIN	CASELLA WASTE SERVICES	07/20/20	PU 07/15& 07/16 0577116	21-7-101-45.05 Trash-Tippage	1530.14	222716	07/29/20
GOBIN	CASELLA WASTE SERVICES	07/20/20	PU 07/15& 07/16 0577116	21-7-101-45.10 C&D Tippage	715.98	222716	07/29/20
GOBIN	CASELLA WASTE SERVICES	07/20/20	PU 07/15& 07/16 0577116	21-7-101-45.26 C&D-Container Charge	502.26	222716	07/29/20
GOBIN	CASELLA WASTE SERVICES	07/20/20	PU 07/15& 07/16 0577116	21-7-101-45.25 Trash Container charge	251.13	222716	07/29/20
COMCAST	COMCAST	07/15/20	July 20 Phone 104823292	21-7-101-31.00 Telephone	111.92	222719	07/29/20
DOLITL	DOOLITTLE'S PRINTSERVE, I	07/23/20	FY21 TS stickers FY21TS STICK	21-7-101-23.00 Permits/Disposal Tickets	659.12	222722	07/29/20
GOOD	GOOD POINT RECYCLING	07/10/20	June Non CED items 76114	21-7-102-45.01 Recycling Expense	121.20	222726	07/29/20
LINCOLN	LINCOLN NATIONAL LIFE INS	07/15/20	Aug 20 Premiums AUG20	21-7-101-14.10 Insurance Benefits	35.91	222733	07/29/20
N DELT	NORTHEAST DELTA DENTAL	07/15/20	Aug 20 Premiums AUG20	21-7-101-14.10 Insurance Benefits	37.19	222737	07/29/20



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Check Warrant Report # 19276 Current Prior Next FY Invoices For Fund (Solid Waste)  
For Check Acct 1 (General Fund) All check #s 07/20/20 To 07/29/20

Account

Vendor	Invoice Date	Invoice Number	Description	Account	Amount Paid	Check Number	Check Date
					-----		
Report Total					10298.89		

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Town of Weathersfield Payroll  
Check Warrant Report #  
Check date 07/23/20 to 07/23/20 Departments 111 to 111

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payroll

Employee Number	Employee Name		Check Number	Check Date	Net Amount	Elec Amount
BALLAM	BALLAM, MARION J.	E	12674	07/23/20	0.00	147.25
CONGDONJ	CONGDON, JENNIFER B.		47839	07/23/20	167.32	0.00
DANGOF	DANGO, FLORA ANN	E	12676	07/23/20	0.00	719.31
DANIELSWI	DANIELS, WILLIAM J.	E	12677	07/23/20	0.00	988.36
ESTYLYNNE	ESTY, LYNNETTE A.	E	12679	07/23/20	0.00	355.24
GRAHAMJ	GRAHAM, JOHN J.	E	12680	07/23/20	0.00	370.72
GULNICKB	GULNICK, BRANDON W.	E	12681	07/23/20	0.00	993.81
HIERCA	HIER, CAROLYN A.	E	12682	07/23/20	0.00	276.10
HIERS	HIER, STEVE A.	E	12683	07/23/20	0.00	153.48
KELLY	KELLY, DARLENE R.	E	12685	07/23/20	0.00	918.34
MORANCY	MORANCY, WALTER W.	E	12690	07/23/20	0.00	907.76
SMITH	SMITH, STEVEN		47840	07/23/20	127.87	0.00
TERRILL	TERRILL, SUSANNE	E	12694	07/23/20	0.00	849.90
WHIDDEN	WHIDDEN, BERT C.	E	12697	07/23/20	0.00	513.88
					295.19	7194.15
					=====	=====

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Town of Weathersfield Payroll  
Check Warrant Report #  
Check date 07/30/20 to 07/30/20 Departments 111 to 111

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payroll

Employee Number	Employee Name		Check Number	Check Date	Net Amount	Elec Amount
BALLAM	BALLAM, MARION J.	E	12698	07/30/20	0.00	108.86
BEARSE	BEARSE, DEFOREST D.	E	12699	07/30/20	0.00	72.05
CONGDONJ	CONGDON, JENNIFER B.		47842	07/30/20	167.32	0.00
DANGOF	DANGO, FLORA ANN	E	12701	07/30/20	0.00	719.31
DANIELSWI	DANIELS, WILLIAM J.	E	12702	07/30/20	0.00	988.36
DAY	STILLSON, DIANA L.		47845	07/30/20	77.05	0.00
ESTYLYNNE	ESTY, LYNNETTE A.	E	12704	07/30/20	0.00	323.32
GRAHAMJ	GRAHAM, JOHN J.	E	12705	07/30/20	0.00	370.72
GULNICKB	GULNICK, BRANDON W.	E	12706	07/30/20	0.00	993.81
HIERCA	HIER, CAROLYN A.	E	12707	07/30/20	0.00	269.85
HIERS	HIER, STEVE A.	E	12708	07/30/20	0.00	153.48
KELLY	KELLY, DARLENE R.	E	12710	07/30/20	0.00	918.34
MORANCY	MORANCY, WALTER W.	E	12715	07/30/20	0.00	907.76
MORSESTEP	MORSE, STEPHANIE J.	E	12716	07/30/20	0.00	159.60
SAVAGE	SAVAGE, OLIVIA I.		47843	07/30/20	62.79	0.00
SMITH	SMITH, STEVEN		47844	07/30/20	550.62	0.00
TERRILL	TERRILL, SUSANNE	E	12720	07/30/20	0.00	849.90
WHIDDEN	WHIDDEN, BERT C.	E	12722	07/30/20	0.00	599.51
					857.78	7434.87
					=====	=====

\*\*\*8,292.65

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Town of Weathersfield Payroll  
Check Warrant Report #  
Check date 07/23/20 to 07/23/20 Departments 121 to 121

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payroll

Employee Number	Employee Name	Check Number	Check Date	Net Amount	Elec Amount
ESTYJO	ESTY, JOHN W.	E 12678	07/23/20	0.00	653.46
HUNTDON	HUNTLEY, DONALD A.	E 12684	07/23/20	0.00	573.80
LIVAS	LIVAS, PHILLIP A.	E 12686	07/23/20	0.00	555.98
LONGTIN	LONGTIN, ALEXANDER J.	E 12687	07/23/20	0.00	435.92
MOORER	MOORE, RAY A.	E 12689	07/23/20	0.00	678.10
PIPE	PIPE, SCOTT	E 12691	07/23/20	0.00	559.58
STAPLETON	STAPLETON, RAY E.	E 12693	07/23/20	0.00	783.54
				0.00	4240.38
				=====	=====

\*\*\*4,240.38

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Town of Weathersfield Payroll  
Check Warrant Report #  
Check date 07/30/20 to 07/30/20 Departments 121 to 121

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payroll

Employee Number	Employee Name	Check Number	Check Date	Net Amount	Elec Amount
ESTYJO	ESTY, JOHN W.	E 12703	07/30/20	0.00	648.57
HUNTDON	HUNTLEY, DONALD A.	E 12709	07/30/20	0.00	566.57
LIVAS	LIVAS, PHILLIP A.	E 12711	07/30/20	0.00	417.18
LONGTIN	LONGTIN, ALEXANDER J.	E 12712	07/30/20	0.00	435.25
MOORER	MOORE, RAY A.	E 12714	07/30/20	0.00	674.79
PIPE	PIPE, SCOTT	E 12717	07/30/20	0.00	415.72
STAPLETON	STAPLETON, RAY E.	E 12719	07/30/20	0.00	783.54
				0.00	3941.62
				=====	=====

\*\*\*3,941.62

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Town of Weathersfield Payroll  
Check Warrant Report #  
Check date 07/23/20 to 07/23/20 Departments 211 to 211

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payroll

Employee Number	Employee Name		Check Number	Check Date	Net Amount	Elec Amount
MERICLE J	MERICLE, JAMES S.	E	12688	07/23/20	0.00	278.53
WATERST	WATERS, TYLER M.		47841	07/23/20	484.46	0.00
					484.46	278.53

\*\*\*\*\*762.99

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Town of Weathersfield Payroll

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payroll

Check Warrant Report #

Check date 07/30/20 to 07/30/20 Departments 211 to 211

Employee Number	Employee Name		Check Number	Check Date	Net Amount	Elec Amount
-----	-----		-----	-----	-----	-----
MERICLE J	MERICLE, JAMES S.	E	12713	07/30/20	0.00	283.18
WATERST	WATERS, TYLER M.		47846	07/30/20	481.07	0.00
					-----	-----
					481.07	283.18
					=====	=====

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Town of Weathersfield Payroll  
Check Warrant Report #

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payroll

Check date 07/23/20 to 07/23/20 Departments 131 to 131

Employee Number	Employee Name	Check Number	Check Date	Net Amount	Elec Amount
COLEMAN	COLEMAN, GLENNA J.	E 12675	07/23/20	0.00	134.11
RICHARDMA	RICHARDSON, MARK P.	E 12692	07/23/20	0.00	681.15
TOPOLSKI	TOPOLSKI, JUDITH A.	E 12696	07/23/20	0.00	150.29
				-----	-----
				0.00	965.55
				=====	=====

\*\*\*\*\*965.55



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Town of Weathersfield Payroll  
Check Warrant Report #  
Check date 07/30/20 to 07/30/20 Departments 131 to 131

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payroll

Employee Number	Employee Name		Check Number	Check Date	Net Amount	Elec Amount
COLEMAN	COLEMAN, GLENNA J.	E	12700	07/30/20	0.00	122.36
RICHARDMA	RICHARDSON, MARK P.	E	12718	07/30/20	0.00	681.15
TOPOLSKI	TOPOLSKI, JUDITH A.	E	12721	07/30/20	0.00	150.29
					-----	-----
					0.00	953.80
					=====	=====

\*\*\*\*\*953.80