



**TOWN OF WEATHERSFIELD  
SELECTBOARD  
REMOTE/ VIRTUAL MEETING AGENDA**

**Monday, April 20, 2020 | 07:00PM**

**REMOTE PARTICIPATION (CONFERENCE CALL/ DIAL IN)**

**Phone Number: (646) 749 - 3112 | Access Code: 664-627-229**

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Pursuant to Governor Phil Scott's March 30, 2020 Order Suspending Certain Provisions of the Open Meeting Law, *See H.681*, and the Governor's March 21, 2020 order imposing strict limitation on the number of people that may gather in one place, this meeting of the Weathersfield Selectboard will be conducted via remote participation to the greatest extent possible. Specific information and the general guidelines for remote participation by members of the public and/or parties with a right and/or requirement to attend this meeting can be found on the Weathersfield website, at [http://cms2.revize.com/revize/weathersfieldvt/covid-19\\_resident\\_information/guidance\\_for\\_remote\\_meetings.php](http://cms2.revize.com/revize/weathersfieldvt/covid-19_resident_information/guidance_for_remote_meetings.php)

For this meeting, members of the public who wish to watch the meeting may do so in the following manner:

Comcast Channel "1087" and VTEL Channel "161" on Wednesday at 7:00PM  
GoToMeeting: "Live/ Real-time" – April 20, 2020 | 7:00PM  
SAPATV.org – Wednesday Afternoon

No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings in real-time, via technological means. In the event that we are unable to do so, despite our best efforts, we will post on the Weathersfield website an audio or video recording, transcript or other comprehensive record of proceedings as soon as possible after the meeting.

1. Call to Order
2. Review Minutes from Previous Meeting (s)
3. Comments from Selectboard/ Town Manager and Citizens on Topics not on the Agenda
4. State Representative Annmarie Christensen
5. Town Manager Report
6. Finance Director Report
7. Consider a vote to spend \$35,000.00 for the purchase of a police cruiser, \$19,750.00 of which will be used from reserves and \$17,000 of which will be transferred from our fund balance.
8. Emergency Management Plan
9. Consider a vote to award the Ledge Blend Material Contract
10. Consider a vote to award the Roadside Mowing Contract
11. Appointments
  - a. Animal Control Officer  
- **Cathy Sullivan**
  - b. Budget Committee
  - c. Connecticut River Joint Commission
  - d. CRJC Mt Ascutney Subcommittee
  - e. Energy Coordinator  
- **Julia Wright**
  - f. Fence Viewer
  - g. Parks and Recreation Commission
  - h. Selectmen Representative to Schoolboard
  - i. Southern Windsor County Transportation Advisory Committee
  - j. Southern Windsor/Windham Counties Solid Waste Management District
  - k. Town Pound  
- **Cathy Sullivan**
  - l. Tree Warden  
- **Ray Stapleton**
  - m. Veteran's Memorial Committee
12. Description of SB Highway Representative
13. Approve Warrants
14. Any other business
15. Adjourn

# Town Manager Report



**To:** Weathersfield Selectboard  
**Cc:** Weathersfield Residents & Staff  
**From:** Brandon Gulnick, Town Manager  
**Date:** April 20, 2020

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## WEBSITE REDESIGN

The Town Office received several complaints regarding the Town's existing website.

The following action was taken to address this issue:

1. An analysis of the Town's existing website was conducted between April 6<sup>th</sup> and April 8<sup>th</sup> (See Attachment A "Website Analysis").
2. The Website Redesign was executed (See Attachment B "Revise Website Redesign, Revisions, and Timeline").
3. A model was created and is currently under development (See Attachment C "Website Model."

I anticipate the new website to go live on April 27<sup>th</sup>, 2020. At this point the old website will be taken offline. The new website will have the same address to eliminate confusion.

## EMERGENCY MANAGEMENT - COVID 19

### Review from 04/06/20 Town Manager Report:

1. Delinquent Tax Sale Postponed to May 14, 2020.
2. Planning Commission's Public Hearing Scheduled for June 8, 2020
3. Fire Contracts extended to December 31, 2020.
4. Spending Freeze imposed on non-essential purchases (Not defined).
5. Essential vs Non-Essential Covid-19 Services were identified.
6. Non-Essential Employees given option to work-at-home.
7. Work-at-home criteria was established.
8. Safe Workplace Protocol reviewed by all town staff and signed.
9. Work-at-home approval forms were created & implemented.
10. Weekly Reports were created and implemented.
11. GotoMeeting was purchased, explained, and implemented for Staff Meetings, Professional Meetings, and Public Meetings. Instructions provided.
12. Temporary Amendments to the Open Meeting law were reviewed & implemented.
13. Documentation of Emergency Expenses were reviewed and implemented.
14. Interest and Penalty through June 15, 2020 was explained and implemented.

### Review from 04/06/20 Town Manager Report (Continued):

15. An Emergency Management Director was appointed.
16. A Local Resource Center was built on the Weathersfield Website.

**The following action on Covid-19 has been taken since the previous Town Manager Report:**

1. The Town Manager became the Emergency Management Coordinator to work in sync with the Emergency Management Director.
2. Weathersfield Local Resource Center was reviewed and discontinued. The new website will include a more robust user-friendly Local Resource Center.
3. Emergency Management Director has provided updated information to the Town as new information becomes available.
4. An Emergency Management Director email was created.  
([emergencymanagement@weathersfield.org](mailto:emergencymanagement@weathersfield.org))
5. Lanyards for Town Employees were purchased and distributed throughout the Town.
6. Face Masks for Town employees were purchased and distributed throughout the Town.
7. Additional sanitizers were purchased and distributed throughout the Town.
8. An Emergency Management Team Meeting was conducted on April 15, 2020. These meetings will be held monthly.
9. A newsletter, focused on COVID-19 was created (Attachment D).
10. Darlene Kelly attended a FEMA briefing with Meghan Brunk on 04/16, which included training on the COVID-19 Streamlined Project Application, Process, Completing and Submitting a COVID-19 Project Application, and FEMA Job Aid.
11. An Executive Board Meeting, including Mark Richardson, Darlene Kelly, William Daniels, Ray Stapleton, and I took place on 4/14/20
12. Darlene Kelly has continued tracking COVID-19 expenses in relation to the Town and has been in contact with the Vermont State Public Assistance Officer Kim Canarecci.
13. A deep cleaning of Martin Memorial Hall took place on Friday, April 17, 2020.
14. A Town Manager Meeting was attended on 4/15/20, hosted by Tom Kennedy, and attended by Brendan McNamara (Cavendish), Julie Hance (Chester), Martha Harrison (West Windsor), Robert Allen (Reading), Scott Muphy (Ludlow), Tom Marsh (Windsor), Bob Flint (SRDC), Allison Hopkins (SWCRPC), Jason Rasmussen (SWCRPC), and Tom Bock (State Representative). We reviewed registering for FEMA Public Assistance, Local Emergency Management Plans, Inter-Municipal Agreements, Town Issues (Round Table), Microsoft Hot Spots, Road Crews, Care's Stimulus Package, Next Round of Federal Stimulus Funding, and the State Budget.

## **Highway Department**

As you know, RFB's were advertised for a Ledge Blend Material Contract and a Roadside Mowing Contract. I currently have 3 sealed bids for Ledge Blend Material and 2 sealed bids for Roadside Mowing. The deadline to submit bids is 2:00PM on Monday, April 20, 2020. I have established a new bid opening procedure. At 2:01PM the Bids will be opened in the Office of the Town Clerk. Bids will require 3 witnesses. The Town Manager, Town Clerk, Deputy Clerk, and/or one (1) additional staff member. Bids will be recorded on a bid opening sheet. Each bid will stamped by the Town Clerk and each witness will sign the date/ time. Bids will then be analyzed and the findings of this analysis will be given to the Selectboard to award the bidder. In my previous position in Pembroke, Massachusetts, this process was part of our "Procurement Best Practices" to ensure equal opportunity and fairness to all bidders.

The Highway Department is currently doing essential highway maintenance. The Highway Department has protocols in place to keep each worker safe, maintaining social distancing, and proper CDC recommendations for COVID-19 best practices. All Highway Workers and Transfer Station workers have personal protective equipment, including masks, to safely conduct essential Highway Department business for Weathersfield residents. Ray Stapleton has been working on an RFP for the Grader and Dump Truck. We anticipate having these on one of the Selectboard Agendas for review in May.

## **Solid Waste**

An RFP has been advertised on the Vermont Bid Website "Vermont Business Registry" under the Town's Bid Author Account (See Attachment E). The RFP was also sent directly to Ruggiero Trash Removal, Casella Waste, Alva Waste, and Triple T Recycling. Bids were advertised on April 13, 2020 and are due in my office by May 13, 2020 at 3:00PM. Bids will be reviewed with Tom Kennedy, Ray Stapleton, and Paul Tillman. An analysis will be conducted and be placed on the May 18, 2020 Selectboard Agenda for review.

## **Ascutney Fire District #2 (Water)**

The next Prudential Committee Meeting is scheduled for Wednesday, April 22, 2020. We will be losing a member of the Committee, however, Steve Smith expressed interest in joining. As you know, Steve is an asset to the Ascutney Fire District #2. The problem is that Steve currently does essential work for the Town and we do not want to see a conflict of interest between being on the Committee and doing work for the Water Department. Therefore, I have spoken with Steve about the possibility of his daughter joining the Prudential Committee as she has inherited both knowledge and experience from her father. Steve plans on talking to his daughter to see if she has interest as she

will be a valuable member on the Prudential Committee as well. See Prudential Committee Agenda “Attachment F.”

### **Fire Department Contracts**

We are moving forward with Fire Department/ Town Manager meetings. My third meeting with the West Weathersfield Fire Department is scheduled for April 27, 2020 at 06:30PM and the meeting with Ascutney Fire Department is scheduled for Wednesday, April 22, 2020 at 06:30PM. We will be meeting one additional time independently and then limiting contract negotiations between the Town Manager, Fire Chiefs, and President.

### **Land Use Report**

After a 45 day process to hire a new Land Use Administrator the appointment of Chris Whidden, JD, took place in the last Selectboard Meeting on April 6, 2020. Mr. Whidden has settled into his office and met with Jason Rasmussen on several occasions to get up to speed. Mr. Whidden and I are currently working on a project together that we anticipate reporting on in one of the May Selectboard meetings. I encourage any residents with zoning or permit questions to contact Mr. Whidden as he is eager to get involved in the Weathersfield community.

### **Emergency Management Plan**

The Weathersfield Emergency Management Team met on April 15, 2020 downstairs of Martin Memorial Hall. I presented the draft Local Emergency Management Plan. We discussed the plan as a team and made changes to strengthen the plan for the town. Our Emergency Management Team will meet monthly to expand our plan to build a stronger plan with an “all hazards” approach. We will be building a Continuity of Operations Plan (COOP), Communication Plan, Animal Resource Plan, Evacuation Plan, Debris Management Plan, and establishing an Emergency Contact List for the Town of Weathersfield. These meetings will take place over the course of 2020 until completed. At which point the plan will go before the Selectboard for review. During the review the Selectboard will provide feedback, determine whether or not we need to revisit and amend components of the plan, and adopt our Emergency Response plans for the Town. This amended plan will then be sent back to the state for approval.

**ATTACHMENT A**  
**[Website Analysis]**

## Existing Website Design Analysis

The following 4 questions were asked and answered to determine where we are with our existing website, what needs to be done to develop a user-friendly, highly functional website that will allow citizens to self-service their needs, and how we're going to get there.

1. Is the existing website organized based on our administrative setup?

**No.** The website does not have a consistent nor organized setup. The website design is similar to a website a tourist would visit to book a hotel. The website clearly lacks a user-friendly resident experience. There are not easy to find links to meeting and agenda information, such as the agenda itself and meeting minutes from previous meetings. Additionally, it is difficult to access department information, no content for upcoming projects nor events exist. Electronic payment options are not present, or difficult to find for residents. An easy trap that local governments fall into when developing the architecture and content hierarchy for their website, is in thinking in terms of how the administration is formed from a department and service perspective, and not how citizens think about their local government. More importantly, enough consideration and prioritization isn't placed on what information residents are searching for, and how many steps it will take them to get to the most commonly needed site pages. The existing website is not designed with such important factors in mind as page load speeds, mobile optimization, readability, and SEO optimization.

2. Is our website design ready to release critical information during a time of emergency.

**No.** With the existing website design, we cannot release critical information that will immediately catch a resident's eye. Critical information is buried at the bottom of the home page and has no logical setup. Even users that do find the information will be frustrated when they do. The existing website severely lacks the capability to efficiently get the information out. It's a struggle right now, during the COVID-19 pandemic to provide useful information in a user-friendly manner.

3. Can our website be used for direct civic engagement?

**No.** Resident experiences and community issues are non-existent. We cannot easily and efficiently capture feedback from residents to enhance resident experience and add relevant topics to meeting agendas. We cannot speak directly

with residents with the existing website design about their most pressing demands.

4. Are departments, boards, committees, and commission built out on the website.

No. The existing platform makes this impossible. Built out pages describing the mission of each board and committee is not there. Residents looking to join a board, committee or commission do not have information about what their joining and why the board, committee or commission exists. A new webpage built to enhance collaboration and build structure will directly lead to increased participation on boards, committees, and commissions.



**ATTACHMENT B**  
**[Website Solution]**

## Revize Website Modifications Sales Agreement

This Sales Agreement is between The Town of Weathersfield, Vermont ("CLIENT") and Revize LLC, aka Revize Software Systems, ("Revize"). Federal Tax ID# 20-5000179 Date: 4-9-2020

<b>CLIENT INFORMATION:</b>		<b>REVIZE LLC:</b>
Company Name:	<u>Town of Weathersfield</u>	Revize Software Systems
Company Address:	<u>5259 Route 5 P.O. Box 550</u>	150 Kirts Blvd.
Company City/State/Zip:	<u>Ascutney, VT 05030</u>	Troy, MI 48084
Contact Name:	<u>Brandon Gulnick 802.230.6262</u>	248-269-9263
Billing Dept. Contact:	<u><a href="mailto:Townmanager@weathersfield.org">Townmanager@weathersfield.org</a></u>	
CLIENT Website Address:	<u><a href="http://www.weathersfieldvt.org">www.weathersfieldvt.org</a></u>	

The CLIENT agrees to purchase the following products and services provided by REVIZE:

<u>Quantity</u>	<u>Description</u>	<u>Price</u>
1	<b>Phase 1 – Design Mockup from Scratch, onetime fee:</b> <ul style="list-style-type: none"> <li>1 mockup with up to 2 rounds of changes</li> <li>Home page template and inner page design and layout.</li> </ul>	\$400.00
1	<b>Phase 2 &amp; 3 – Revize Template Development, CMS Integration, and Content Integration, onetime fee:</b> <ul style="list-style-type: none"> <li>Develop HTML Version of Homepage and Inner Page Design</li> <li>Set-up all CMS modules listed in this agreement</li> <li>Port over sitemap "as is" from current town website</li> <li>Content will not include old news items or calendar events</li> </ul>	\$1,500.00
1	<b>Phase 4 –Content Editing Training, onetime fee:</b>	Included
1	<b>Phase 5 – Go Live:</b>	Included
1	<b>Grand Total First Year</b>	<b>\$1,900.00</b>

AGREED TO BY:

CLIENT


REVIZE

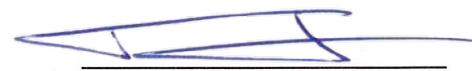
Signature of Authorized Person:

Name of Authorized Person:

Title of Authorized Person

Date:

  
Brandon Gulnick  
Town Manager  
4-9-2020

  
Thomas Jean  
Project Manager  
4/9/2020

Please sign and return to:

Thomas@revize.com

Fax 1-866-346-8880

**Terms:**

1. Payments: All Invoices are due upon receipt. Work begins upon receiving initial payment.
2. Revize requires a check for \$1,900 to start this project.
3. Additional content migration, if requested, is available for \$3 per web page or document.
4. Additional bandwidth is available at \$360 per year for each additional 50GB per month.
5. Additional website storage is available at \$1,000 per year for each additional 5GB website storage.
6. This agreement is the only legal document governing this sale & Proper jurisdiction and venue for any legal action or dispute relating to this Agreement shall be the State of Michigan.
7. Both parties must agree in writing to any changes or additions to this Sales Agreement.
8. CLIENT understands that project completion date is highly dependent on their timely communication with Revize. CLIENT also agrees and understands that;
  - a. The primary communication tool for this project and future tech support is the Revize customer portal found at <https://support.revize.com>.
  - b. During the project, CLIENT will respond to Revize inquiries within 48 hours of the request to avoid any delay in the project timeline.
  - c. CLIENT understands that project timelines will be delayed if they do not respond to Revize inquiries in a timely manner.
9. CLIENT owns design, content, and will receive periodic updates to the CMS for the life of the contract.
10. Unless otherwise agreed, Revize does not migrate irrelevant records, calendar events, news items, bid results, low quality images, or data that can reasonably be considered non-conforming to new website layout.
11. Storage is limited only to relevant website data. Unreasonably large folders of documents or images are not permitted. Examples include, but are not limited to, plat/property maps, tax records, GIS data, etc.
12. After content migration, CLIENT is responsible for any additional content cleanup. This includes, but is not limited to, resizing photos, reformatting text, replacing photos/icons, consolidating unwanted content, adding future calendar events, and general prep of the site before go live. CLIENT will also have the ability to add new photos, content, and pages.

## **Revize will integrate the following web applications into your website**

### **Citizen's Communication Center Apps**

- Bid Posting
- Document Center
- Email Notify
- FAQs
- News Center with Facebook/Twitter Integration
- Photo Gallery
- Quick Link Buttons
- Revize Web Calendar
- "Share This" Social Media Flyout App
- Sliding Feature Bar
- Language Translator

### **Citizen's Engagement Center Apps**

- Citizen Request Center with Captcha
- Online Bill Pay
- RSS Feed

### **Staff Productivity Apps**

- Agenda Posting Center
- Image Manager
- Link Checker
- Menu Manager
- Staff Directory
- Website Content Archiving
- Website Content Scheduling

## Site Administration and Security Features

- Audit Trail
- Auto Site Map Generator
- History Log
- URL Redirect Setup
- Roles and Permission-based Security Mode
- Secure Site Gateway
- Unique Login/Password for each Content Editor
- Web Statistics and Analytics
- Workflows by Department

## Mobile Device and Accessibility Features

- Font Size Adjustment
- Alt-Tags
- Responsive Website Design (RWD)

**ATTACHMENT C**  
**[Website Model]**





# TOWN OF WEATHERSFIELD

# Vermont

[HOME](#)[GOVERNMENT](#)[DEPARTMENTS](#)[RESIDENTS](#)[COMMUNITY](#)[BUSINESS](#)[I WANT TO](#)

*find it fast* ➡



**SIGN UP TO GET  
NOTIFICATIONS**



**UPCOMING  
TOWN EVENTS**



**DISCOVER  
WEATHERSFIELD**



**AGENDAS &  
MINUTES**



**CONTACT US**



## COVID-19 UPDATES

State of Emergency in Weathersfield, VT... [Read More »](#)



**MAKE AN ONLINE  
PAYMENT**



**MUNICIPAL FIRE  
DOCUMENTS & QUESTIONS**



**COVID-19 LOCAL  
RESOURCE CENTER**



**SELECTBOARD  
DOCUMENTS**



**PROPERTIES (GIS)**

[TOWN NEWS](#)[PUBLIC MEETINGS](#)[SOCIAL MEDIA](#)

### 4th Quarter Taxes

Curabitur blandit tempus porttitor. Donec sed odio dui. Maecenas faucibus mollis interd curabitur blandit tempus porttitor....

[READ MORE](#)

### Punch cards, dog licenses and other items

Curabitur blandit tempus porttitor. Donec sed odio dui. Maecenas faucibus mollis interd curabitur blandit tempus porttitor....

[READ MORE](#)

### Ascutney Market is delivering groceries and food

Curabitur blandit tempus porttitor. Donec sed odio dui. Maecenas faucibus mollis interd curabitur blandit tempus porttitor....

[READ MORE](#)

**ATTACHMENT D**  
**[Spring Newsletter]**





## Property Tax Reminder

### Susanne Terrill

2019-2020 Property Taxes

#### 4th and final Tax Installment

The last installment (4th quarter) of our property tax bill is due on May 13th, 2020 and becomes delinquent after 5:30 p.m. You will NOT receive a notice of payment due for this installment. If the installment is not paid on or before the close of business at 5:30 PM it will be subject to interest on the unpaid principal at the rate of 1% per month for the first three months and 1.5% thereafter. We do accept postmarks. Please note you can pay property taxes more frequently than the four installments and also sign up for Direct Debit through the Town. An 8% penalty on the unpaid principal will be charged if payment is not received in full on or before the close of business at 5:30 PM on the final installment due date as provided by 32 V.S.A. §5136. Interest and Penalty can be abated. An application can be obtained from the Town Clerk and will need to be filed with the Board of Abatement.

Note: The Town Office will be closed on Memorial Day, Monday May 25th, 2020.

#### Inside this issue:

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# Town of Weathersfield

Volume 11, Issue 2

Spring 2020

## Welcome 2020

*Brandon Gulnick, Town Manager*

Dear Weathersfield Residents,

On January 27, 2020 I took the Vermont Oath of Allegiance and Oath of Office as your Town Manager in Weathersfield. I am honored, excited, and eager to serve the residents of Weathersfield and assist all of you in achieving our goals. As you know, the novel Coronavirus, or COVID-19 has swiftly become the most pressing situation facing our Town, State, Nation, and World today. Our Team is doing our best to protect and serve our residents, our town officials, and our staff. Since Vermont Governor Phil Scott issued a "Stay Home, Stay Safe" order on March 25, 2020 we closed municipal buildings to the public, as well as the Weathersfield School and Library. Town Operations continue and we encourage our residents and others to either call or email our departments directly. All board, committee, and commission meetings will be held virtually. Selectboard meetings will be broadcasted by SAPA TV, and our meeting platform, "GoToMeeting" provides direct access to our meetings during scheduled meeting times to the public.

We continue to provide most services except for services requiring attendance in buildings or with more than 10 people at a time. Our team reviews this situation daily and provides updates to the Selectboard at bi-weekly meetings on Monday's at 7PM. Instructions on how to participate or call into these meetings will be listed on each meeting agenda. Our Emergency Management Team coordinated our response to COVID-19 by doing our part locally to practice social distancing, to ensure our first responders have the appropriate equipment and protocols in place to protect themselves so we may continue to provide emergency response and other public safety services to our residents and others, and to protect our town staff and officials in order to continue our local town government operations.

As I write this message to you the Weathersfield Town Website is being redesigned to provide user-friendly information for Weathersfield residents. The new website design will provide easy to find links to meeting and agenda information, ease of access to department information, upcoming projects, events, and electronic billing options. We expect to see direct civic engagement regarding resident experiences and community issues. Easily and efficiently capturing resident feedback will help from enhancing resident experience to adding relevant topics to meeting agendas. The new website redesign will provide us with better connectivity during emergency situations, such as the COVID-19 pandemic we are all living through today. By creating a functional website with easy navigation, we will be able to better connect with you to ensure you always stay well-informed. We anticipate the new website to be up and running by April 27<sup>th</sup>, 2020.

Weathersfield's Emergency Management Team developed our Local Emergency Management Plan. The Weathersfield Emergency Management Team will be meeting regularly to monitor COVID-19 and expand our Local Emergency Management Plan by taking an "all-hazards" approach. This plan is on the Selectboard Agenda to be adopted on April 20, 2020. We expect to amend this plan to include "all-hazards" this summer. We invite public input on this plan as we move forward through the process.

*Continue Page 1 Town Manager:*

Over the next year I will be conducting an analysis of the towns existing services. Evidence driven analysis will be a successful decision-making approach to innovation and improve operational efficiency and effectiveness, reduce costs and redundancies, and lead to the adoption of innovative solutions to existing issues. The first perspective under review is service delivery. Within this I will analyze and determine resident expectations and needs and compare it to the existing resident experience of service delivery. During my first month as your Town Manager the Town's existing website was one of the services that called for an immediate improvement. Overtime I will identify and address other areas for improvement, many of which are currently under review. The second perspective under review is financial management to ensure the efficient and cost-effective use of public resources. The third perspective under review is Human Resource Management to ensure the attention on key internal processes that drive our municipality. Here we will highlight the need to properly manage, motivate, involve, and train staff to deliver a cost-effective and quality service to Weathersfield residents.

Prior to and during my tenure as your Town Manager I found that residents, boards, committees, commissions, and staff make the Town of Weathersfield a special place to be. Volunteers are a critical component of community success. This hard work and dedication provides guidance the Town needs to ensure the action's we are pursuing reflect the character of Weathersfield. As the Town Manager I look forward to collaborating with Residents, Boards, Committees, and Commissions to absorb the goals, initiatives, and vision we are pursuing. There are several openings on our local boards and committees, including the Budget Committee, Connecticut River Joint Commission, CRJC Mt. Ascutney Subcommittee, Fence Viewer, Parks and Recreation Commission, Tree Warden, and Veteran's Memorial Committee. I urge you to contact our office about the work of these committees, and if you have interest, please contact Susanne Terrill with a letter of interest at [Weathersfield@weathersfield.org](mailto:Weathersfield@weathersfield.org).

Throughout the COVID-19 pandemic, please take care of yourselves. Follow the instructions provided to us by our federal, state, and local officials. Although it may seem difficult at times, practice social distancing, be aware of your surroundings, and use personal protective equipment during your trips to obtain essential supplies, avoid unnecessary travel, and avoid private gatherings. We will get through this together and become an even stronger community in the future.

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### Listers Office

By Carolyn Hier

The Listers Office is still functioning and processing land transfers, accepting homestead declarations from the state, updating assessments, and are responding to phone messages and emails as promptly as possible. The state has recommended that no interior inspections be conducted this year. We have been contacting property owners via email, letter, and telephone concerning their zoning permits or completion of previously started construction. We are grateful for the cooperation we have received.

Although the state has extended the deadline to July 15 for filing Homestead Declarations and Property Tax Adjustments, we encourage all landowners to file as soon as possible.

Information is being updated daily from our District Advisors regarding grievances. Their recommendation is that grievances not be held face to face this year. This will mean that we will be conducting grievances only by letter, or telephone. Our goal is to file the Grand List by the original date of June 4, in which case grievances will be held mid June. However, due to the extended deadlines being granted by the state and our challenge of completing our work under the current Covid19 restrictions, we may be forced to request an extension from the selectboard and the state. Should that be the case, our grievance dates will be later than usual. Any property owner who has a change to their valuation will receive a Change of Appraisal notice from our office which will include the actual date of grievances. Thank you and please stay safe!

**Town Clerk**  
By Flo Ann Dango

Since the “Stay Home, Stay Safe” order was put into effect on March 25<sup>th</sup> of 2020 the Weathersfield Town Clerk’s Office has made several changes to comply with Vermont’s ACCD recommendations and CDC guidelines. We feel it is necessary in these trying times to do our part to stop the spread of COVID-19 by limiting person to person contact. The following is a list of changes made in our office:

- We are only accepting payments for dog licensing via the mail or the drop box located by our parking lot entrance.
- We have also pushed back the late fees this year for dog licensing from April 1<sup>st</sup>, 2020 to May 1<sup>st</sup>, 2020 (liable to change) in order to give our residents the time they need to access vets for rabies shots.
- We are no longer allowing researchers into the vault until further notice. The State of Vermont has deemed Land Records and Title Research as a non-essential service. If, however, an attorney or individual knows the specific Book and Page number of the document they need then they may contact our office and we can supply them with copies. Our more recent Land Records (about 2006-current) can be found online through COTTS.
- We will be looking at marriage licenses on a case by case basis, but it has also been recommended that we limit them to the best of our ability given that they too require some face to face interaction.
- We are recommending that anyone in need of a Notary Public tries to contact their banks since this is another service deemed non-essential by the State.

We do ask that if anyone has any questions to please feel free to reach out to our office, our goal is and has always been the welfare of our residents and we will do whatever we can to accommodate your needs.

We can be reached by phone at 674-2626 ext. 1 Monday & Wednesday from 9am-4pm, Tuesday from 9am-2pm, and Thursday from 9am-5:30pm. We can also be reached by email at [town-clerk@weathersfield.org](mailto:town-clerk@weathersfield.org) and [deputyclerk@weathersfield.org](mailto:deputyclerk@weathersfield.org).

**Land Use Administrator's Office**

By Chris Whidden, JD

The Land Use Administrator's Office is available to process zoning permits and help members of the community with zoning or any questions related to land use. Chris Whidden, JD, is the town's new Land Use Administrator.

Chris is a veteran of the United States Army, and deployed to Iraq, Afghanistan and Kuwait. After nine years of service, Chris earned a Bachelor's of Arts in Legal Studies at the University of West Florida. He was also an executive member of both the Kappa Sigma Fraternity and the Phi Alpha Delta Law Fraternity. After earning his Bachelors, Chris earned his Juris Doctor and Certificate in Experiential Advocacy at Vermont Law School and was awarded the International Academy of Trial Lawyers Award for his advocacy for veterans. He now lives with his wife and children in Baltimore, VT and is very excited to play an active and helpful role for the Weathersfield community.

The Land Use Administrator can be reached via email at [landuse@weathersfield.org](mailto:landuse@weathersfield.org), phone at (802) 674-4510, or by mail at PO Box 550, Ascutney, VT 05030.

**Weathersfield Police Department**

Honor × Integrity × Courage

5259 US RT 5; PO Box 550 × Weathersfield, VT 05030

802-674-2185 × 802-674-1082 Fax



We are now responding to calls for service based on a need for response. We are no longer responding to calls for service for minor thefts, disorderly conduct by telephone, vehicle inspections, thefts etc. Our new response is to take the calls for service and adjust accordingly. What this means is continue to call in a complaint and the officer will determine if they will be responding or be mailing to the complainant a statement form with directions on how to mail in the report.

This time of year; we go out and enjoy the trails and waterways of the state. As you enjoy the outdoors please remember to hide your valuables and lock your door and roll up the windows in your vehicles.

When you go on vacation you can request the police department to do a residence check on your property. You can request a home check from the police department via mail service or email, once we receive the form we can stop by the residence when we have an officer on shift. Please do not post on social media that you are away; this is a good way for criminals to follow who is away on vacation.



### **Weathersfield Proctor Library**

Mark Richardson, Library Director

The Weathersfield Proctor Library is adjusting its community presence for the current emergency. Long a center for community engagement, the library has for 118 years been a place for our patrons to gather and engage with one another. With the new reality of social distancing, we are busy beefing up our digital collections during this pandemic. We are also trying to get the word out on what resources we have available. Patrons can access our digital collections through the Libby and Overdrive apps, as well as through our website. We have just added the Duke Classics collection of over four thousand volumes and the Project Gutenberg collection of over twenty-eight thousand volumes to the digital collection. Both these collections allow simultaneous use (no wait time). From our website patrons can also access the National Emergency Library for over 1.4 million ebook titles. The library has also launched a YouTube channel, easily found under our name, where community news can be announced and where a Story Time with Glenna for children is broadcast several times a week. More types of programming will be added in the coming weeks. Additionally, we will be experimenting with the GoToMeeting program for digital book clubs and virtual community programs.

In partnership with the Vermont Department of Libraries, we are offering Learning Express Online. LearningExpress Library provides a comprehensive selection of academic and career-related solutions available in one platform. It includes skill-building in reading, writing, math, and science, college admissions exams, occupational licensing tests, workplace skills improvement, career exploration, and much more. The subscription includes Job & Career Accelerator, a job and career platform where job seekers can explore occupations, find career matches based on interests and skills, search for jobs and internships, search for scholarships, write winning resumes and much more. Also included is computer Skills Center, where one can learn the fundamentals of using a computer, the Internet and popular software applications with these self-paced, easy-to-use online tutorials - in beginner to advanced levels. LearningExpress library is a deep and broad tool that has something for everyone, from prep for the Commercial Driver's License (CDL) exam, nursing and medical testing prep, job interview and resume writing, computer skills, SAT, LSAT, and GRE test prep, to interactive tools to help someone choose a career. It can help someone choose a pathway in life or provide the tools to get a better job.

WiFi access has always been a focus of concern for the library. We still offer free, public access WiFi at the library. This can be accessed in our parking lot. All we ask is that social distancing protocols be followed, and we recommend staying in your vehicle while using the service.

**Solid Waste**

By Ray Stapleton  
Covid-19 response  
Updated 4/15/2020

**We have made the following changes in response to the Covid-19 pandemic**

## Guidelines:

- Follow all social distancing guidelines while at the facility.
- We recommend that everyone wears a mask
- Bring a marker or pen to mark your own punch cards as directed by the attendants
- If you have not brought a marker or pen please hold the punch card so the attendant can punch it without touching it
- Limit trips to the facility
- Only bring necessary items such as household trash or compost
- No brush is allowed at this time due to a town wide burn permit ban
- Limit bringing “spring cleanup materials” and Construction & demolition waste (if it is not absolutely necessary to dispose of it don’t bring it)
- Bag all household trash
- Attendants have been directed not touch vehicles or any waste entering the facility (they like to help but we are trying to keep them safe)

If you have large amount of C&D (construction & demolition) waste that you need to dispose of rent a container from a vendor or bring the waste to the vendor’s sites

**The highest increase has been with household trash and C&D waste. If this trend continues we will need to limit the household trash quantities allowed, and suspend all C&D collection.**

Many Towns have limited or discontinued waste disposal services during this pandemic. We are trying to keep the Weathersfield Transfer Station open as long as we can. We need all your help and understanding to achieve this goal. The facility has seen a large increase in use due to residents doing more cleaning during the Governor’s Stay Home Safe policy. If this continues and we’re unable to provide adequate social distancing and/or unable to keep up with the volume of waste, we will need to reduce or suspend services. If the attendants become ill we have very limited resources to provide people to run the facility.

Normally we use Highway Department staff to run the facility when needed. At this time we will not be able to provide any help as we are trying to limit our Highway staff from as much public contact as possible. We all need to provide Tyler and James with as much help as possible to stay safe and allow the transfer station to remain open. Please do your part and follow these guidelines.



**TOWN OF  
WEATHERSFIELD**

5259 US Route 5  
P.O. Box 550  
Ascutney, VT 05030

Phone: 802-674-2626  
Fax: 802-674-2117  
Email:

[weathersfield@weathersfield.org](mailto:weathersfield@weathersfield.org)

**We're on the Web!**  
[www.weathersfieldvt.org](http://www.weathersfieldvt.org)

**Highway Department**

Ray Stapleton

I hope everyone is healthy and safe. I would like to send out a special thanks to all the care providers and service workers that are helping us get through these tough times. You have all done a wonderful job under very difficult conditions. Our local businesses have been having a very difficult time and could use any support you're able to give. Anything from purchasing gift cards for future use to buying groceries at local stores can make a big difference. I feel that we have a great community and once we make it through this we will be even stronger.

**Highway department news:**

The Highway Department has implemented many guidelines to help us all stay safe during this pandemic. We have closed the Highway garage to all the public, and restricted public entry to only essential vendors. We are practicing social distancing as much as possible between crew members, and the crew is sharing equipment as little as reasonably possible. We are cleaning the equipment between each use as well as daily cleaning of all frequently touched surfaces (or more often as needed). Everyone has been given information on best practices for prevention of Covid-19 as provided by the CDC, and Vermont health department guidelines. We will continue to update our guidelines as needed.

Weather has allowed us to work on some projects this spring earlier than usual. We have completed several ditch cleaning projects around Town. (If any resident is interested in providing us with a place to dump material for fill please contact us 802-263-5272, or [highway@weathersfield.org](mailto:highway@weathersfield.org)) if we can get a network of suitable fill sites around town we can spend less time getting rid of materials and more time ditching. This winter we were able to get out and complete a project cutting trees on a section of Center Road as well.

Mud season has been more manageable than usual this year. We still had places that required materials, but were able to come out of it relatively well with a limited financial impact to the budget.

Our grader has been out on most of our roads smoothing out the worst spots as they dry. At this time we have started to grade some of our roads that have finished the thaw process. We will be doing all roads as the weather allows. Please be patient and careful when driving through our worksites.

Our bigger drainage project on Skyline Drive, which is funded in part by the State of Vermont, has been pushed back due to the Covid-19 response. We will be completing this project later than the planned finish date of June 30<sup>th</sup>.

We have sent out a bid request for a one year roadside mowing contract. In order to try and lower the overall cost we will be mowing where we can with our old tractor with a sickle bar mower. We will be reviewing data to see if it would be more cost effective to purchase a new or used mowing machine in the future rather than hiring a contractor.

We have been awarded a grant for the replacement of the undersized culvert on Lottery Lane. There was a bid for this project last fall but due to a low response from contractors we did not award it. I just applied for an additional grant that will provide us with funds to hire an engineer for this project. This will allow us to look at more options for the structure's design, provide a clear definition of the scope of work to bidding contractors, and allow us to find the most economical way to meet the Vermont Water Study requirements for water flow.

Weathersfield has requested grant funds for stone retaining walls on Perkins Hill road for two culvert inlets that are showing signs of erosion. If funded these stone retaining walls will be similar to the two that were previously built on Perkins Hill.

We will continue to apply for all grants available to aide us in lessening the tax burden on us all.

Thank You



# **Town of Weathersfield Newsletter Spring 2020**

Town of Weathersfield  
5259 US Route 5,



**ATTACHMENT E**

**[Single Stream Recycling Bid Advertisement]**

[Home](#)

To print, go to File on the menu bar and select Print.

## Single Stream Recycling Services

Request Date: 4/16/2020 1:35:49 PM

[CLOSE WINDOW](#)

Open Date: 5/14/2020

Closing Date: 5/13/2020 3:00 PM

Intent To Bid Deadline:

Est. Dollar Value: \$0.00

RFQ Number: 0307

### Town of Weathersfield

5259 Route 5  
Weathersfield, VT 05030

**Bid Type:**  
Request for Proposal

**Locations:**  
Windsor  
**Keywords:**  
Sanitation Removal/Recycling Services

### Bid Description:

The Town of Weathersfield, Vermont (hereinafter referred to as Town), is seeking proposals for the processing of the Town's Single Stream Recycling, from qualified firms (hereinafter referred to as contractor, proposer, or firm) up to JUNE 30, 2022 at its Transfer Station. The Transfer Station is located on Route 106 about ¾ mile north of the intersection of Routes 106 and 131 near Downers Four Corners.

### Special Instructions:

Sealed proposals either mailed or hand delivered. No facsimile proposals. No emailed proposals. Bids must be clearly marked "RFP SINGLE STREAM RECYCLING CONTRACT." Proposals will be opened in the Office of the Town Clerk.

### Contact Information:

Brandon Gulnick  
Phone: (802) 230-6262  
Fax: (802) 674-2117  
Email: [Townmanager@weathersfield.org](mailto:Townmanager@weathersfield.org)  
For additional information: <https://www.weathersfieldvt.org/>

### Bid Attachments:

[Town of Weathersfield Recycling RFP2020.pdf](#)

**Site Visit:** Date: 5/6/2020 1:00:00 PM

Contact Ray Stapleton, Superintendent, at 802-291-3219 or by email at [highway@weathersfield.org](mailto:highway@weathersfield.org)

**ATTACHMENT F**  
**[Prudential Committee Meeting]**

PRUDENTIAL COMMITTEE  
ASCUTNEY FIRE DISTRICT #2

**REGULAR MEETING**

6:30 PM, Wednesday April 22, 2020  
MARTIN MEMORIAL HALL, ASCUTNEY  
VERMONT

1. Call to order
2. Changes to the agenda
3. Comments from citizens
4. Approve Warrant
5. Review minutes from previous meetings:
6. Consider appointing a new member to the Prudential Committee
7. Discussion – Annual meeting
8. Discussion – Bylaws
9. Discussion – Water Rates
10. Discussion – Gate Valves and Curb Stops
11. Discussion – Water Meters
12. Discussion – Billing System
13. Discussion – Delinquent Water Bills
14. Discussion – Water Director Description
15. Discussion – Compensation to Town
16. Discussion – Budget for FY21
17. Billing system – (Darlene & Nathalie)
18. Any other information that can legally be discussed
19. Adjournment

CHARTERED BY  
NEW HAMPSHIRE  
AUGUST 20, 1761

# Town of Weathersfield

POST OFFICE BOX 550  
ASCUTNEY, VERMONT 05030-0550

CHARTERED BY  
NEW YORK  
APRIL 8, 1772

Telephone: [802] 674-2626  
Facsimile: [802] 674-2117

E-mail: [accountant@weathersfield.org](mailto:accountant@weathersfield.org)  
Website: <http://www.weathersfieldvt.org>

## FINANCE DEPARTMENT

**DATE:** 15 April 20  
**TO:** Selectboard  
**FROM:** Darlene Kelly  
**SUBJECT:** March 20 Financial Report

Attached please find the summary financial report for the month and year-to-date ending March 31, 2020

## General Fund

**Administration:** Revenues are 98% of budget and expenses are 61% of budget. In total the administration budget is slightly under budget, YTD as we should be at 75% of budget. However, there are several lines over budget that might present an issue as we come into the last quarter of the year.

**Fire Services:** The fire service revenues and expenses are on budget YTD. WWVFD is over budget YTD in fire equipment repairs. WWVFD is at 83% of their allocation slightly over where they should be YTD and AFVD is at 80%. COVID-19 expenses are at \$2,405 at the end of March.

**Police:** Police revenues are at 67% and expenses at 82% of budget. Equipment and supplies are over budget as is service to police vehicle YTD.

**Finance:** Expenses are slightly over budget YTD at 78%.

**Lister:** The Act 60 revenue came in from the state in March and Lister's are slightly under budget YTD on expenditures.

**Town Clerk:** Town clerk revenues are 97% of budget and expense are 72%. This is on budget for the period.

**Land use:** Revenues are at 38% of budget and expenses at 38%. This is under budget YTD on both Revenue and Expenses.

**Library:** Revenues are slightly over budget and expenditures are at 74%, which is on budget YTD.

Overall, the general fund revenues are slightly above budget YTD on revenues and expenditures are slightly below budget at 67% YTD. The budget target on expenditures for period 8 is 75%.

## Highway Fund

Highway fund revenues are at 107% while expenses are at 84% of budget, slightly above where the

budget should be for March. Overtime wages are under the target budget YTD at 61% of budget. Some of the seasonal expenditures will be finished and this budget will level out to the target of 75% as the last quarter of the year approaches.

### **Solid Waste**

Solid waste revenues are slightly over budget at 78% and expense at 76%. Zero Sort expenses are over budget at 146% of budget, C&D is over the targeted budget at 96% and trash pickup is 96% for the period. Overall tippage and recycling is 82% of budget compared to where we should (75%) for the end of March. Jiffy Mart placed a punch card order for both March and again in April and I billed the Town of Reading for their annual assessment in April.

# Local Emergency Management Plan

## 1. Emergency Management (EM) planners

These are the people who wrote and/or maintain this plan.	
David Fuller	Darrin Spaulding
Brandon Gulnick	Josh Dauphin
William Daniels	Dale Girard
Ray Stapleton	Brian Woodbury
Jim Taft	David Baker
BJ Esty	Mark Richardson

## 2. Municipal Emergency Operations Center (EOC)

<i>The EOC is an organization that coordinates information, support, and response across the municipality for Incident Commanders and town officials. Its main functions are to maintain situational awareness for municipal leaders, coordinate resource and information requests, and provide public information.</i>	
Who, by position, can activate the EOC?	David Fuller & Brandon Gulnick
<b>Preferred EOC Positions and Duties</b>	
David Fuller & Brandon Gulnick	Supervises and directs all EOC activities coordinating municipal support and response
Susanne Terrill	Staffs phones and radio
Brandon Gulnick	Tracks and answers any Requests For Information (RFI)
Brandon Gulnick	Tracks and coordinates any Requests For Support (RFS)
Susanne Terrill	Produces and posts public information and press releases
<b>Potential EOC Staff Members</b>	
<i>Name</i>	<i>Notes / Contact Information</i>
Selectboard	See attached
Town Manager	See attached
Police Chief	See attached
Fire Chiefs	See attached
Finance Director	See attached
Highway Superintendent	See attached
<b>Primary EOC Location</b>	
Facility / Address:	Martin Memorial Hall, 5259 US-5, Ascutney, VT 05030
Phone Numbers:	802-674-2626
Equipment/Notes:	
<b>Alternate EOC Location</b>	
Facility / Address:	Ascutney Fire Station, 540 Route 131 Ascutney, VT 05030
Phone Numbers:	802-674-6869
Equipment/Notes:	
<b>Alternate EOC Location</b>	
Facility/ Address:	West Weathersfield Fire Station, 7259 VT-131, Perkinsville, VT 05151
Phone Numbers:	802-263-5655
Equipment/Notes:	

### 3. Resources

Use municipal resources, mutual aid agreements, and local purchases first to get resources for response as needed and available.		
Purchasing agents for emergencies: Brandon Gulnick, TM		
Emergency spending limits: \$10,000		
Businesses with Standing Municipal Contracts		
Type of Contract	Name	Contact Info
WWVFD – Fire Services	Josh Dauphin, President	603-300-7860
AVFD – Fire Services	Mark Girard, President	802-356-0623
Golden Cross Ambulance - EMS	Dale Girard	603-558-0860
Other Local Resources		
Type of Resources/Skills	Name	Contact Info
Jarvis and Sons Construction	Dwight Jarvis	603-558-6137
Browns Construction	Gary Brown	802-263-5588
Bushway Construction	Mark Bushway	802-384-2828
Gurney Brothers Construction	Brad Gurney	802-291-2620
Gurney Brothers Construction	Dan Gurney	802-291-6779
Black & Tan Construction	Ben Waters	802-291-3350
State support that is usually at no cost to the municipality: <ul style="list-style-type: none"><li>• Vermont Hazardous Material (HAZMAT) Response Team (VHMRT)</li><li>• Vermont Urban Search and Rescue (USAR, VT-TF1)</li><li>• Vermont State Police and Special Teams</li><li>• Community Emergency Response Teams (CERTs)</li><li>• Swiftwater Rescue Teams</li><li>• Regional Shelter Support</li><li>• State government agency expertise / services</li><li>• Federal response agency expertise</li></ul> State support the municipality will normally eventually have to pay for: <ul style="list-style-type: none"><li>• Supplies and equipment (including sandbags)</li><li>• VTrans Equipment and Personnel</li><li>• Vermont National Guard Support</li></ul>		
The State Emergency Operations Center (SEOC, 800-347-0488) will help coordinate any state support teams or other external resources that local responders may need.		



<b>National Incident Management System (NIMS) Typed Resources*</b>											
<b>Type</b>	<b>I</b>	<b>II</b>	<b>III</b>	<b>IV</b>	<b>Other</b>	<b>Type</b>	<b>I</b>	<b>II</b>	<b>III</b>	<b>IV</b>	<b>Other</b>
Critical Incident Stress Management Team				N/A		Hydraulic Excavator, Large Mass Excavation				N/A	
Mobile Communications Center						Hydraulic Excavator, Medium Mass Excavation					
Mobile Communications Unit			N/A	N/A		Hydraulic Excavator, Compact					
All-Terrain Vehicles	N/A	N/A	N/A	N/A	1 (ARGO)	Road Sweeper					
Marine Vessels	N/A	N/A	N/A	N/A		Snow Blower, Loader Mounted					
Snowmobile	N/A	N/A	N/A	N/A		Track Dozer					
Public Safety Dive Team						Track Loader					
SWAT/Tactical Team						Trailer, Equipment Tag-Trailer				N/A	
Firefighting Brush Patrol Engine	N/A	N/A	N/A	2		Trailer, Dump		N/A	N/A	N/A	
Fire Engine (Pumper)	4				1	Trailer, Small Equipment			N/A	N/A	
Firefighting Crew Transport				N/A		Truck, On-Road Dump		2	4	1	
Aerial Fire Truck	1		N/A	N/A		Truck, Plow	2	4	1		
Foam Tender			N/A	N/A		Truck, Sewer Flusher					
Hand Crew	1					Truck, Tractor Trailer				N/A	
HAZMAT Entry Team				N/A		Water Pumps, De-Watering					5
Engine Strike Team						Water Pumps, Drinking Water Supply - Auxiliary Pump					
Water Tender (Tanker)				N/A		Water Pumps, Water Distribution					
Fire Boat				N/A		Water Pumps, Wastewater					
Aerial Lift - Articulating Boom						Water Truck		N/A	N/A	N/A	
Aerial Lift - Self Propelled, Scissor, Rough Terrain						Wheel Dozer			N/A	N/A	
Aerial Lift - Telescopic Boom						Wheel Loader Backhoe					1
Aerial Lift - Truck Mounted						Wheel Loader, Large			1		
Air Compressor	1					Wheel Loader, Medium				1	
Concrete Cutter/Multi-Processor for Hydraulic Excavator						Wheel Loader, Small				N/A	
Electronic Boards, Arrow						Wheel Loader, Skid Steer			1	N/A	
Electronic Boards, Variable Message Signs						Wheel Loader, Telescopic Handler					
Floodlights				N/A	5	Wood Chipper		N/A	N/A	N/A	1
Generator					4	Wood Tub Grinder					
Grader	1			N/A							

\*Information about the NIMS Typed resources can be found at: <https://rtlt.preptoolkit.fema.gov>

#### 4. Public Information and Warning

<i>During a significant emergency, the Emergency Operations Center (EOC) and Incident Command Posts (ICPs) will coordinate and manage public information, both by producing accurate, timely reports and by tracking what is publicly reported to minimize confusion and help ensure a positive public response.</i>	
VT-Alert message - State: Other VT-Alert managers:	Vermont Emergency Management: 800-347-0488
Important Local Websites / Social Media channels:	Weathersfieldvt.org Weathersfieldproctorlibrary.org Town of Weathersfield (Facebook) Weathersfield Police Dept. (Facebook) Ascutney Volunteer Fire Association (Facebook) West Weathersfield Fire Department (Facebook)
Local Newspaper, Radio, TV:	Valley News Eagle Times WCAX
Public Notice locations:	Ascutney and Downers Post Offices Martin Memorial Hall Proctor Library
<i>Vermont 2-1-1 is a United Ways of Vermont system that provides 24x7x365 information and referral services in cooperation with a large number of state and local government and community based entities. 2-1-1 collects and maintains a database of local resource information and is available to take calls from the general public to inform and instruct them in relation to emergency events, and to refer them to the appropriate response and recovery resource, if necessary.</i>	
To provide information for 2-1-1	Dial 211 or (802) 652-4636

#### 5. Vulnerable Populations

<i>If necessary, the EOC may contact organizations and facilities, below, that serve vulnerable populations to identify residents who are at risk based on the emergency. If there are residents at risk or in danger, the EOC should monitor their status and if required coordinate support for them until their situation stabilizes.</i>	
<b>Name / Notes</b>	<b>Contact Info</b>
School Weathersfield School, Schoolhouse Road	Jean Marie Oakman 802-674-5400
Higher Risk Residents Country Estates Mobile Home Park, Route 5	Steve Smith 802-356-9237
Higher Risk Residents Ascutney House / Residential Care Route 5 & 131 / North Side of Rt 5	Vince Jewell 802-674-4328 802-376-5025
Higher Risk Residents Colonial Manor, Route 5	Wes & Joy Smith 802-546-7136
Higher Risk Residents Hastings Mobile Home Park, Hastings Drive	Max Frazer 802-674-9288
Higher Risk Residents Mountain View Mobile Home Park, Jason Smith Rd	Everett Bingham 802-674-5626
Daycare Facility Suzy's Little Peanuts, Route 5 & 131 / South Side of Rt 5	Suzy Coutermarsh 802-546-4499 Cell 802-591-0089
Daycare Facility Blake, Apryl, Cemetery Road	Apryl Blake 802-674-6292
Daycare Facility Roberts, Elizabeth, 320 Jarvis Road	Elizabeth Roberts 802-795-0038
Daycare Facility World of Discovery, Inc., Route 131 / Downers Corners	Nikita Lenahan 802-795-0079
Daycare Facility Perkinsville Preschool & Childcare, 93 Butterfield Hill Road	Chelsea Chase 802-795-0043
Transient Residents Running Bear Campground, Off Route 5 in Ascutney	Ross Girard 802-674-6417 603-234-2229
Transient Residents Get-a-Way Campground, Route 5 South	Dave & Ellen Fraczek 802-674-812

Recreation Area      Stoughton Pond Recreation Area	Jason Farnsworth    802-886-2775 802-380-1456 (Cell)
Recreation Area - Springweather Nature Area	Same as above or Stephen Majeski 802-245-4337 - 978-904-1125
Recreation Area      North Springfield Lake	Same as above
Crown Point Campground	(802) 263-5555
Wilgus State Park	(802) 674-5422
Running Bear Campground	Ross Girard (802) 674-6417
Getaway Mountain Campground	(802) 674-2812

## 6. Shelters

During some emergencies, the EOC will monitor or coordinate support for residents who are displaced due to property or infrastructure damage.

### ***Spontaneous Sheltering***

- Determine the approximate number of people who need sheltering
- Call the State EOC / Watch Officer at 800-347-0488 and request support
- Track the status of residents who need shelter until their situation stabilizes

### ***Regional Shelter***

Location / Address:	Hartford Regional Shelter (Call Red Cross)
Opening Contact:	State EOC, 800-347-0488; American Red Cross, 802-660-9130
Phone Numbers:	

### ***Primary Local Shelter***

Location / Address:	Weathersfield School, 135 Schoolhouse Road
Facility Contact(s):	BJ Esty or Jean Marie Oakman
Phone Numbers:	802-674-5400
Shelter Manager:	Jim Taft 802-291-6894
Staff Requirements:	
Services:	Warm/Cool Overnight Food Prep
Notes:	Capacity:                      Generator? No      Pets Allowed? Service only

### ***Alternate Local Shelter***

Location / Address:	Martin Memorial Hall, 5259 Route 5
Facility Contact(s):	Brandon Gulnick or Susanne Terrill
Phone Numbers:	802-674-2626
Shelter Manager:	Brandon Gulnick
Staff Requirements:	Susanne Terrill
Services:	Warm/Cool Overnight Food Prep
Notes:	Capacity:                      Generator? No      Pets Allowed? Service only

## Annexes (Optional, create and letter as needed)

See the Vermont Emergency Management (VEM) web site at <http://vem.vermont.gov> for samples and examples of annexes, such as: forms; delegations of authority; debris plans; incident-specific plans, checklists, and matrices; animal disaster references; etc.

## Contact Information

Position	Name	Phone numbers		Email	E-mail (Alternate)
		Primary	Alternate	Primary	Alternate
Local Emergency Management Team					
EMD	David Fuller	802-591-7105		dfuller@weathersfield.org	Dfullerfarminc@hotmail.com
EM Coordinator	Brandon Gulnick	802-230-6262	617-756-0319	townmanager@weathersfield.org	bgulnick@weathersfield.org
Local Response Organization Contacts					
AVFD Fire Chief	Darrin Spaulding	802-674-6869	802-296-1888	m_d_electric@yahoo.com	
WWVFD Fire Chief	Josh Dauphin	802-263-5655	802-356-0623	Joshdauphin@comcast.net	
EMS Chief	Golden Cross Ambulance	603-542-6660	603-558-0860	Dale@goldencrossamb.com	allyn@goldencrossamb.com
Chief of Police	William Daniels	802-674-2185	802-230-6730	william.daniels@vermont.gov	wdaniels@weatherfield.org
State Police or County Sheriff	State Police Dispatch	802-674-2185			
Local Dispatch Center	Hartford Dispatch	802-295-9425			
Local Public Works Contacts					
Highway Superintendent	Raymond Stapleton	802-263-5272	802-291-3219	<a href="mailto:highway@weathersfield.org">highway@weathersfield.org</a>	
Town Garage	Raymond Stapleton	802-263-5272	802-291-3219	<a href="mailto:highway@weathersfield.org">highway@weathersfield.org</a>	
Drinking Water Utility	Brandon Gulnick	802-230-6262	617-756-0319	<a href="mailto:bgulnick@weathersfield.org">bgulnick@weathersfield.org</a>	
Transfer Station	Raymond Stapleton	802-263-5272	802-291-3219	<a href="mailto:highway@weathersfield.org">highway@weathersfield.org</a>	
Municipal Government Contacts					
Town Manager	Brandon Gulnick	802-230-6262	617-756-0319	townmanager@weathersfield.org	bgulnick@weathersfield.org
Selectboard Chair	David Fuller	802-591-7105		dfuller@weathersfield.org	dfullerfarminc@hotmail.com
Selectboard Vice Chair	Michael Todd	802-738-9447		mtodd@weathersfield.org	chopper1usa@yahoo.com
Selectboard Clerk	Joseph Jarvis	802-356-9267		jjarvis@weathersfield.org	
Selectboard Member	John Arrison	802-291-0587	802-674-5561	jarrison@weathersfield.org	wattsup@tds.net
Selectboard Member	Paul Tillman	802-738-2500		ptillman@weathersfield.org	
Town Clerk	Flo-Ann Dango	802-674-9500		townclerk@weathersfield.org	

## Contact Information

Position	Name	Phone numbers		Email	E-mail (Alternate)
		Primary	Alternate	Primary	Alternate
Town Treasurer	Steve Hier	802-674-2626	802-674-2626	treasurer@weathersfield.org	
Finance Director	Darlene Kelly	802-674-2626		accountant@weathersfield.org	
Town Health Officer	Brandon Gulnick	802-230-6262	617-756-0319	bgulnick@weathersfield.org	
Forest Fire Warden	Darrin Spaulding	802-674-6869	802-296-1888	M_d_electric@yahoo.com	
Library Director	Mark Richardson	207-332-2323		Weathersfieldproctorlibrary@gmail.com	
Animal Control Officer	Cathy Sullivan	603-477-1229	603-542-1419	Cathy3sullivan@yahoo.com	
School Contact #1	Jean Marie Oakman	802-674-5400		jmoakman@wsesu.net	
School Contact #2	BJ Esty	802-674-5400		bjesty@wsesu.net	
School Contact #3	Brian Woodbury	802-299-5197		Bryan.woodbury@wsesu.net	
School Contact #4	Jim Taft	802-291-6894		jtaft@wsesu.net	
School District Office	David Baker	802-674-2144		dbaker@wsesu.net	
Other Contacts					
American Red Cross (Disaster Program Manager Vt South)	Kerry Foley	802-598-0338		Kerry.Foley@redcross.org	
Vt Emergency Management	Richard Cogliano	802-241-5097	802-505-1699	Richard.cogliano@vermont.gov	

Hi,

We have been actively doing calls in Weathersfield. Perkinsville VT on , barking dogs on 131 and 2 loose huskies killing chicken which we spoke to owner of each calls.

We are also the town pound for the strays of the town. We post all strays on Lost my way animal shelter site on face book and weathersfield news on face book to assure these animal go home.

If not owned we board and spay neut all the animals before adoption. and bring them UTD with shots.

We are still interested in doing Animal Control in Weathersfield to help with all animal issues

6034771229 Cell

6035421419 Home

Thank You for your time

Sincerely,

Cathy Sullivan

April 14, 2020

To: Weathersfield Town Manager  
Re: Letter of reappointment for Town Energy Coordinator  
per: State Statute

Dear Brandon,

Could you please include my name on the list for reappointments at the next SB meeting?

I have served the Town for several years in this position, coordinating with various State, Municipal, private and non-profit groups over this period. I have kept the data base for Town energy usage costs (electricity, oil, propane for all departments) since I was first appointed.

I have successfully written for grants - to fund insulation of Town buildings - Town Office, Highway Garage and Library. Participated with State and Regional Groups in energy-related projects to assist both residents and the Town in reducing energy usage, resulting in warmer buildings and monetary savings.

I have hosted many energy-saving workshops, often with Efficiency Vermont speakers, (some in partnership with neighboring towns) all aimed at helping homeowners weatherize, install solar, heat pumps, etc.

Partnered with NESEA (Northeast Sustainable Energy Association) in the annual Fall Nationwide - 'Open your homes and invite the community' to promote renewable energy systems!

I Coordinate with Efficiency Vermont promoting rebate opportunities for homeowners to weatherize homes and replace inefficient appliances and update lighting.

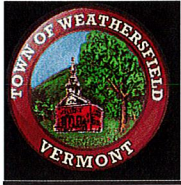
Currently working with SWCRPC on the Regional State Plan and with VTRANS/Green Mountain Power on the installation of two EV charging stations for the Village of Ascutney.

If you have any questions, please contact me.

Thank you,

Julia Lloyd Wright

Meeting date	April 20, 2020
AP warrant date	04/15/20
Payroll warrant date 1	04/09/20
Payroll warrant date 2	04/16/20



## TOWN OF WEATHERSFIELD, VERMONT

### Warrants for Meeting of April 20, 2020

	Check Date	Payroll	Operating Expenses
<b>General Fund</b>			
	04/09/20	\$6,601.51	
	04/16/20	\$7,532.76	
AP	4/15/2020		\$11,627.80
Total		\$14,134.27	\$11,627.80
<b>Highway Fund</b>			
	04/09/20	\$4,157.78	
	04/16/20	\$4,168.68	
AP	4/15/2020		\$4,713.25
		\$8,326.46	\$4,713.25
<b>Solid Waste Mgmt Fund</b>			
	04/09/20	\$750.02	
	04/16/20	\$727.61	
AP	4/15/2020		\$5,421.63
Total		\$1,477.63	\$5,421.63
<b>Library</b>			
	04/09/20	\$899.77	
	04/16/20	\$899.77	
Total		\$1,799.54	\$0.00
<b>Grants</b>			
Special Revenue			\$0.00
<b>Reserves</b>			
<b>Long Term Debt</b>			
Grand Totals		\$25,737.90	\$21,762.68

Selector

To the Treasurer of the Town of Weathersfield, we hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$47,500.58. Let this be your order for the payments of these amounts.



04/15/20

## Town of Weathersfield Accounts Payable

Page 1 of 2

02:30 pm

Check Warrant Report # 19248 Current Prior Next FY Invoices For Fund (General Fund)

Account

For Check Acct 1(General Fund) All check #s 04/07/20 To 04/15/20

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
AFD#2 WAT	04/15/20	ASCUTNEY FIRE DISTRICT #2 Water Jan-March 20 JAN-MARCH20	11-7-301-34.00 Water	57.43	222371	04/15/20
BIBENS	03/18/20	BIBENS HOME CENTER INC. washer hose rubber L37407/1	11-7-201-52.00 Repairs and Supplies	3.23	222372	04/15/20
BIBENS	03/25/20	BIBENS HOME CENTER INC. off, batteries,gloves L37923/1	11-7-205-31.00 Emergency Management	22.06	222372	04/15/20
CAPITOL S	04/01/20	CAPITOL STEEL TC & PD copier lease 21267293	11-7-201-20.00 Police-Office Supplies	33.00	222373	04/15/20
CAPITOL S	04/01/20	CAPITOL STEEL TC & PD copier lease 21267293	11-7-103-18.00 TC-Copier Usage/Supplies/	49.00	222373	04/15/20
COMPETIT	04/02/20	CCI MANAGED SERVICES April 20-IT services CW-48151	11-7-101-25.05 GF-IT Services	1732.32	222375	04/15/20
COMCASTBU	04/15/20	COMCAST BUSINESS Office internet April 20 0106826APRIL	11-7-101-31.00 GF-Telephone	109.34	222376	04/15/20
COMCASTBU	04/15/20	COMCAST BUSINESS WWVFD Internet APRIL 20 WWVFD0009194	11-7-207-30.00 WWVFD Funding	143.82	222376	04/15/20
DOLITL	04/08/20	DOOLITTLE'S PRINTSERVE, I Business card C. Whidden 46770	11-7-105-20.00 Land Use-Supplies	28.00	222377	04/15/20
FIRSTL	04/15/20	FIRST LIGHT April 20 6966226	11-7-601-26.00 Library-Fiber Connect Ser	250.00	222379	04/15/20
FIRSTL	04/15/20	FIRST LIGHT April Erate credit APRIL ADJUST	11-7-601-26.00 Library-Fiber Connect Ser	-182.50	222379	04/15/20
GOLDEN	04/01/20	GOLDEN CROSS AMBULANCE IN April 20 monthly charge 20-3871APRIL	11-7-204-45.00 Golden Cross Ambulance	1859.00	222380	04/15/20
GRNMNTMES	04/14/20	GREEN MOUNTAIN MESSENGER Book delivery 85881	11-7-601-21.00 Library-Postage	40.00	222381	04/15/20
GMP	04/13/20	GREEN MOUNTAIN POWER April 20 WWVFD 200008APR20	11-7-207-30.00 WWVFD Funding	173.35	222382	04/15/20
GMP	04/13/20	GREEN MOUNTAIN POWER 1879School April19 20002APRIL19	11-7-302-39.00 1879 School house Maint	58.11	222382	04/15/20
GMP	04/13/20	GREEN MOUNTAIN POWER April20 DH electric DRYHDAPRIL20	11-7-205-31.10 Fire Hydrant El Service	63.30	222382	04/15/20
LEAF	04/01/20	LEAF April 20 Copier lease 10492470	11-7-101-44.00 GF-Copier Lease	287.73	222385	04/15/20
VTAGHUMAN	04/09/20	OFFICE OF CHILD SUPPORT Payroll Transfer PR-04/09/20	11-2-011-07.00 Garnishments	327.84	222386	04/15/20
VTAGHUMAN	04/16/20	OFFICE OF CHILD SUPPORT Payroll Transfer PR-04/16/20	11-2-011-07.00 Garnishments	327.84	222386	04/15/20
S.G.REED	02/27/20	REED TRUCK SERVICES INC Fluid AVFD 2001274	11-7-206-53.50 HW Service to AVFD	17.98	222388	04/15/20
S.G.REED	02/27/20	REED TRUCK SERVICES INC ALC cover 2001275	11-7-206-53.50 HW Service to AVFD	29.00	222388	04/15/20
REVIZ	04/15/20	REVIZE LLC Website rework 9740	11-7-205-31.00 Emergency Management	1900.00	222389	04/15/20
SANEL	04/14/20	SANEL NAPA SPRINGFIELD COVID towels 200001945	11-7-205-31.00 Emergency Management	25.98	222390	04/15/20
U1ST	04/03/20	UNIFIRST Unforms, gloves TP 0354473344	11-7-205-31.00 Emergency Management	27.20	222392	04/15/20
PRTAXES	04/09/20	IRS - PAYROLL TAXES Payroll Transfer PR-04/09/20	11-2-011-02.00 Social Security W/H	2626.34 E	1520	04/08/20

04/15/20  
02:30 pm

Town of Weathersfield Accounts Payable  
Check Warrant Report # 19248 Current Prior Next FY Invoices For Fund (General Fund)  
For Check Acct 1 (General Fund) All check #s 04/07/20 To 04/15/20

Page 2 of 2  
Account

Vendor	Invoice		Invoice Description	Account	Amount	Check	Check
	Date	Invoice Number			Paid	Number	Date
PRTAXES	IRS - PAYROLL TAXES	04/09/20	Payroll Transfer	11-2-011-01.00	1618.43 E	1520	04/08/20
		PR-04/09/20	Federal Income Tax W/H				
Report Total					11627.80		

04/15/20

## Town of Weathersfield Accounts Payable

Page 1 of 1

02:30 pm

Check Warrant Report # 19248 Current Prior Next FY Invoices For Fund (Highway Fund)

Account

For Check Acct 1 (General Fund) All check #s 04/07/20 To 04/15/20

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
VMERS DB	04/07/20	VMERS DB. Employer match LIVASJAN-MAR	12-7-101-13.00 Retirement	81.90	222370	04/07/20
BIBENS	03/25/20	BIBENS HOME CENTER INC. off, batteries,gloves L37923/1	12-7-101-52.00 Repairs & Supplies	19.28	222372	04/15/20
BIBENS	04/14/20	BIBENS HOME CENTER INC. car wash L37969/1	12-7-101-52.00 Repairs & Supplies	6.64	222372	04/15/20
EAGLE	03/31/20	EAGLE PUBLICATIONS, INC. Bids WANTED mowing 300096766	12-7-101-23.50 Highway Advertising	25.90	222378	04/15/20
GMP	04/13/20	GREEN MOUNTAIN POWER HW April 20 Electric 200006HW	12-7-101-30.00 Electricity	262.75	222382	04/15/20
IRVINGOIL	04/15/20	IRVING ENERGY DISTRIBUTIO 2000 gallons 647287 2292388-6472	12-7-101-51.10 Diesel Fuel	3118.00	222384	04/15/20
PETE'S	04/14/20	PETE'S TIRE BARN, INC. 2 Firestone 041637	12-7-103-52.10 Tires	898.92	222387	04/15/20
PETE'S	04/15/20	PETE'S TIRE BARN, INC. Casting core credit 296621	12-7-103-52.10 Tires	-160.00	222387	04/15/20
TDS	04/01/20	TDS TELECOM April HW phone HWAPRIL20	12-7-101-25.00 Internet Services	45.00	222391	04/15/20
TDS	04/01/20	TDS TELECOM April HW phone HWAPRIL20	12-7-101-31.00 Wireless/Pager Service	82.90	222391	04/15/20
U1ST	04/03/20	UNIFIRST Unforms, gloves TP 0354473344	12-7-101-15.20 Uniforms & Cleaning	82.66	222392	04/15/20
U1ST	04/10/20	UNIFIRST uniforms 04/10 0354475391	12-7-101-15.20 Uniforms & Cleaning	92.90	222392	04/15/20
VALLEYNEW	04/14/20	VALLEY NEWS Bid for ledge material 41981	12-7-101-23.50 Highway Advertising	78.20	222393	04/15/20
VALLEYNEW	04/14/20	VALLEY NEWS Roadside mowing 41982	12-7-101-23.50 Highway Advertising	78.20	222393	04/15/20

Report Total

4713.25

04/15/20

## Town of Weathersfield Accounts Payable

Page 1 of 1

02:30 pm

Check Warrant Report # 19248 Current Prior Next FY Invoices For Fund (Solid Waste)

Account

For Check Acct 1 (General Fund) All check #s 04/07/20 To 04/15/20

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
GOBIN	CASELLA WASTE SERVICES	04/01/20	PU 03/24-03/30	21-7-102-45.00	288.92	222374	04/15/20
			554209	Zero Sort contain &Tipp			
GOBIN	CASELLA WASTE SERVICES	04/01/20	PU 03/24-03/30	21-7-102-45.00	280.87	222374	04/15/20
			554209	Zero Sort contain &Tipp			
GOBIN	CASELLA WASTE SERVICES	04/01/20	PU 03/24-03/30	21-7-101-45.25	490.00	222374	04/15/20
			554209	Trash Container charge			
GOBIN	CASELLA WASTE SERVICES	04/01/20	PU 03/24-03/30	21-7-101-45.10	829.83	222374	04/15/20
			554209	C&D Tippage			
GOBIN	CASELLA WASTE SERVICES	04/01/20	PU 03/24-03/30	21-7-101-45.05	2556.21	222374	04/15/20
			554209	Trash-Tippage			
GOBIN	CASELLA WASTE SERVICES	04/01/20	PU 03/24-03/30	21-7-101-45.26	490.00	222374	04/15/20
			554209	C&D-Container Charge			
COMCASTBU	COMCAST BUSINESS	04/15/20	SW internet	21-7-101-31.00	135.86	222376	04/15/20
			SW0107345APR	Telephone			
GMP	GREEN MOUNTAIN POWER	04/13/20	April20 Sw electric	21-7-101-30.00	237.27	222382	04/15/20
			200009APRIL1	Electricity			
GRO	GROW COMPOST OF VERMONT L	04/01/20	Food scraps	21-7-102-45.01	112.67	222383	04/15/20
			10745	Recycling Expense			
Report Total					5421.63		

04/09/20  
08:45 am

Town of Weathersfield Payroll  
Check Warrant Report #  
Check date 04/09/20 to 04/09/20 Departments 111 to 111

Page 1 of 1  
payroll

Employee Number	Employee Name		Check Number	Check Date	Net Amount	Elec Amount
BEARSE	BEARSE, DEFOREST D.	E	12320	04/09/20	0.00	72.05
CONGDONJ	CONGDON, JENNIFER B.		47769	04/09/20	167.32	0.00
DANGOF	DANGO, FLORA ANN	E	12322	04/09/20	0.00	711.17
DANIELSWI	DANIELS, WILLIAM J.	E	12323	04/09/20	0.00	714.78
ESTYLYNNE	ESTY, LYNNETTE A.	E	12325	04/09/20	0.00	242.94
GRAHAMJ	GRAHAM, JOHN J.	E	12326	04/09/20	0.00	363.95
GULNICKB	GULNICK, BRANDON W.	E	12327	04/09/20	0.00	969.35
HIERCA	HIER, CAROLYN A.	E	12328	04/09/20	0.00	239.21
HIERS	HIER, STEVE A.	E	12329	04/09/20	0.00	148.58
KELLY	KELLY, DARLENE R.	E	12331	04/09/20	0.00	885.11
MORANCY	MORANCY, WALTER W.	E	12335	04/09/20	0.00	857.86
SMITH	SMITH, STEVEN		47771	04/09/20	127.87	0.00
STAPLENIC	STAPLETON, NICKOLAS E.	E	12338	04/09/20	0.00	340.36
TERRILL	TERRILL, SUSANNE	E	12340	04/09/20	0.00	688.93
WHITNEY	WHITNEY, NATHALIE		47773	04/09/20	72.03	0.00
					367.22	6234.29
					=====	=====

\*\*\*6,601.51

04/15/20  
02:27 pm

Town of Weathersfield Payroll  
Check Warrant Report #  
Check date 04/16/20 to 04/16/20 Departments 111 to 111

Page 1 of 1  
Account

Employee Number	Employee Name		Check Number	Check Date	Net Amount	Elec Amount
BEARSE	BEARSE, DEFOREST D.	E	12342	04/16/20	0.00	72.05
CONGDONJ	CONGDON, JENNIFER B.		47779	04/16/20	167.32	0.00
DANGOF	DANGO, FLORA ANN	E	12344	04/16/20	0.00	711.17
DANIELSWI	DANIELS, WILLIAM J.	E	12345	04/16/20	0.00	890.05
ESTYLYNNE	ESTY, LYNNETTE A.	E	12347	04/16/20	0.00	212.52
GRAHAMJ	GRAHAM, JOHN J.	E	12348	04/16/20	0.00	363.95
GULNICKB	GULNICK, BRANDON W.	E	12349	04/16/20	0.00	996.47
HIERCA	HIER, CAROLYN A.	E	12350	04/16/20	0.00	216.98
HIERS	HIER, STEVE A.	E	12351	04/16/20	0.00	148.58
KELLY	KELLY, DARLENE R.	E	12353	04/16/20	0.00	885.11
MORANCY	MORANCY, WALTER W.	E	12357	04/16/20	0.00	857.86
MORSE	MORSE, MARTHA J.	E	12358	04/16/20	0.00	53.16
SMITH	SMITH, STEVEN		47781	04/16/20	208.78	0.00
STAPLENIC	STAPLETON, NICKOLAS E.	E	12361	04/16/20	0.00	356.53
TERRILL	TERRILL, SUSANNE	E	12363	04/16/20	0.00	688.93
WHIDDEN	WHIDDEN, BERT C.	E	12365	04/16/20	0.00	553.24
WHITNEY	WHITNEY, NATHALIE		47783	04/16/20	150.06	0.00
					-----	-----
					526.16	7006.60
					=====	=====

\*\*\*7,532.76

04/09/20  
08:45 am

Town of Weathersfield Payroll  
Check Warrant Report #  
Check date 04/09/20 to 04/09/20 Departments 121 to 121

Page 1 of 1  
payroll

Employee Number	Employee Name	Check Number	Check Date	Net Amount	Elec Amount
ESTYJO	ESTY, JOHN W.	E 12324	04/09/20	0.00	637.08
HUNTDON	HUNTLEY, DONALD A.	E 12330	04/09/20	0.00	564.47
LIVAS	LIVAS, PHILLIP A.	E 12332	04/09/20	0.00	547.41
LONGTIN	LONGTIN, ALEXANDER J.	E 12333	04/09/20	0.00	426.16
MOORER	MOORE, RAY A.	E 12334	04/09/20	0.00	660.31
PIPE	PIPE, SCOTT	E 12336	04/09/20	0.00	550.74
STAPLETON	STAPLETON, RAY E.	E 12339	04/09/20	0.00	771.61
				0.00	4157.78
				=====	=====

\*\*\*4,157.78

04/15/20  
02:27 pm

Town of Weathersfield Payroll  
Check Warrant Report #  
Check date 04/16/20 to 04/16/20 Departments 121 to 121

Page 1 of 1  
Account

Employee Number	Employee Name	Check Number	Check Date	Net Amount	Elec Amount
ESTYJO	ESTY, JOHN W.	E 12346	04/16/20	0.00	638.09
HUNTDON	HUNTLEY, DONALD A.	E 12352	04/16/20	0.00	563.80
LIVAS	LIVAS, PHILLIP A.	E 12354	04/16/20	0.00	547.00
LONGTIN	LONGTIN, ALEXANDER J.	E 12355	04/16/20	0.00	425.94
MOORER	MOORE, RAY A.	E 12356	04/16/20	0.00	672.12
PIPE	PIPE, SCOTT	E 12359	04/16/20	0.00	550.12
STAPLETON	STAPLETON, RAY E.	E 12362	04/16/20	0.00	771.61
				-----	-----
				0.00	4168.68
				=====	=====

\*\*\*4,168.68



04/09/20  
08:46 am

Town of Weathersfield Payroll  
Check Warrant Report #  
Check date 04/09/20 to 04/09/20 Departments 211 to 211

Page 1 of 1  
payroll

Employee Number	Employee Name	Check Number	Check Date	Net Amount	Elec Amount
MERICLE J	MERICLE, JAMES S.	47770	04/09/20	270.57	0.00
WATERST	WATERS, TYLER M.	47772	04/09/20	479.45	0.00
				750.02	0.00

\*\*\*\*\*750.02

04/15/20  
02:28 pm

Town of Weathersfield Payroll  
Check Warrant Report #  
Check date 04/16/20 to 04/16/20 Departments 211 to 211

Page 1 of 1  
Account

Employee Number	Employee Name	Check Number	Check Date	Net Amount	Elec Amount
MERICLE J	MERICLE, JAMES S.	47780	04/16/20	275.05	0.00
WATERST	WATERS, TYLER M.	47782	04/16/20	452.56	0.00
				727.61	0.00
				=====	=====

\*\*\*\*\*727.61

04/09/20  
08:45 am

Town of Weathersfield Payroll  
Check Warrant Report #  
Check date 04/09/20 to 04/09/20 Departments 131 to 131

Page 1 of 1  
payroll

Employee Number	Employee Name	Check Number	Check Date	Net Amount	Elec Amount
COLEMAN	COLEMAN, GLENNA J.	E 12321	04/09/20	0.00	111.45
RICHARDMA	RICHARDSON, MARK P.	E 12337	04/09/20	0.00	642.77
TOPOLSKI	TOPOLSKI, JUDITH A.	E 12341	04/09/20	0.00	145.55
				0.00	899.77

\*\*\*\*\*899.77

04/15/20  
02:27 pm

Town of Weathersfield Payroll  
Check Warrant Report #  
Check date 04/16/20 to 04/16/20 Departments 131 to 131

Page 1 of 1  
Account

Employee Number	Employee Name	Check Number	Check Date	Net Amount	Elec Amount
COLEMAN	COLEMAN, GLENNA J.	E 12343	04/16/20	0.00	111.45
RICHARDMA	RICHARDSON, MARK P.	E 12360	04/16/20	0.00	642.77
TOPOLSKI	TOPOLSKI, JUDITH A.	E 12364	04/16/20	0.00	145.55
				-----	-----
				0.00	899.77
				=====	=====

\*\*\*\*\*899.77