



**TOWN OF WEATHERSFIELD
SELECTBOARD
REGULAR MEETING AGENDA
Thursday, March 5, 2020 | 7:00PM
Martin Memorial Hall
5259 US Route 5**

1. Call to Order
2. Election of Chairperson
3. Election of Vice-Chairperson
4. Election of Board Clerk
5. Appointment of Recording Secretary
6. Designate regular meeting dates, times, and location
7. Appoint Selectboard Representative to Highway Committee
8. Review *Open Meeting Law*
9. Review *Policy for Conduct of Meetings and Hearings*
10. Review *Ethics Policy*
11. Review *Conflict of Interest Policy*
12. Future Meeting Agenda Items
 - a. March 16, 2020
 - Selectboard/Town Manager Goals
 - Liquor Licenses
13. Notice of Restricted Use of Town Highways
14. Warrants
15. Any other Business
16. Adjourn

THE LAW

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FREQUENTLY ASKED QUESTIONS ABOUT VERMONT'S OPEN MEETING LAW

THE LAW

1. What is the Open Meeting Law?

The Open Meeting Law provides that “[a]ll meetings of a public body are declared to be open to the public at all times, except as provided in section 313 of this title [on executive sessions].” 1 V.S.A. § 312(a). The intent of the law is to create transparency in government by requiring advance public notice and an opportunity for public participation in governmental decisions. The law is found in 1 V.S.A. §§ 310-314.

2. What are the requirements of the Open Meeting Law?

- a. Provide advance notice of meetings. 1 V.S.A. §§ 312(c), 310(4);
- b. Create and post an agenda for all regular and special meetings. 1 V.S.A. § 312(d);
- c. Conduct all business in an open meeting (unless an exemption applies). 1 V.S.A. §§ 312(a); 313(a);
- d. Vote by roll call when there is electronic participation. 1 V.S.A. § 312(a)(2)(B);
- e. Allow public comment at meetings. 1 V.S.A. § 312(h);
- f. Take and post minutes. 1 V.S.A. § 312(b); and
- g. Respond to complaints of violation. 1 V.S.A. § 314(b)(2).

3. To whom does the law apply?

The law applies to every “public body” of a municipality. **A public body is any board, council, commission, committee, or subcommittee of a municipality.** 1 V.S.A. § 310(3). This includes bodies that are specifically mentioned in state statute and municipal charter such as selectboards, prudential committees, planning commissions, conservation commissions, cemetery commissions, development review boards, boards of civil authority, boards of health, zoning boards of adjustment, etc. It also includes committees and subcommittees of those groups. The law does not apply to community justice boards or community justice centers. 24 V.S.A. § 1964(b).

4. When does the law apply?

The requirements of the law are triggered whenever a “quorum” of the body is “meeting.” A **quorum** is a majority of the total members of the body. Quorum is determined based on the number of positions on the body, not the number of persons occupying those positions. Therefore, quorum does not change when there is a recusal or a vacancy. **"Meeting"** is defined as a gathering of a quorum of the members of a public body for the purpose of discussing the business of the body or for the purpose of taking any action. 1 V.S.A. § 310(2).

The Law applies regardless of the physical location of the members; the members don't all have to be in the same room at the same time for it to be considered a "meeting" under the Law.

Therefore, a phone conversation between a quorum of the members is a "meeting" for purposes of the law. **Furthermore, time is not a factor.** If a conversation occurs over a period of time (for

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instance in a string of emails) that conversation may still amount to a "meeting" under the Law. This is why public bodies should generally avoid the use of group emails.

a. Does this mean that we can never be in the same room at the same time unless we are in a meeting?

Not necessarily. The law does not prohibit members of a public body from gathering at social functions or discussing topics that do not fall under their official duties. The Law also allows a quorum of the members of a public body to talk about routine administrative matters (such as scheduling meetings) outside of a meeting.

b. The following does not constitute a "meeting" for purposes of the law: "written correspondence or an electronic communication, including e-mail, telephone, or teleconferencing, between members of a public body for the purpose of scheduling a meeting, organizing an agenda, or distributing materials to discuss at a meeting, provided that any such correspondence or communication that results in written or recorded information shall be available for inspection and copying under the Public Records Act." 1 V.S.A. § 310(2).

5. What are the different types of meetings and why does it matter?

There are three types of meetings under the Law. The Law imposes different requirements for notices and agendas depending on the type of meeting that is being held.

- "Regular meetings" are meetings that take place at a regularly occurring, pre-arranged time and day.
- "Special meetings" are meetings that take place at any time or date outside of the "regular" meeting schedule.
- "Emergency meetings" may be held only when necessary to respond to an unforeseen occurrence or condition requiring immediate attention by the public body. 1 V.S.A. § 312(c)(3).

EMAIL, PHONE, AND OTHER ELECTRONIC COMMUNICATION

6. Do group emails violate the Law?

Not necessarily. Group emails may be used to schedule a meeting, create an agenda, or to distribute materials to discuss at a meeting. Group emails should never be used for discussion purposes (which is why you should avoid hitting the "Reply All" button). Emails must generally be available for copying and inspection as public records. 1 V.S.A. § 310(2).

In addition, email may be used in instances where a public body is engaged in a quasi-judicial deliberation – for instance, when a development review board is in the midst of drafting the written decision on a permit application. 1 V.S.A. § 312(e). Before taking advantage of this exception to the Law, the public body must have conducted a quasi-judicial hearing in public

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session, and then entered into deliberative session to discuss the evidence and decide how to proceed. (See #20-21.)

7. If a member is unable to attend a meeting, can that person vote by email or proxy?

No, the law does not allow for voting by email or by proxy. However, the law allows members to attend a meeting by electronic means (e.g., speaker phone or Skype), and to vote at that meeting, so long as the other requirements of the Open Meeting Law are adhered to (see #8, below). 1 V.S.A. § 312(a)(2).

8. Can a member attend a meeting by phone or Skype?

Yes, a member may participate and vote at a meeting by electronic means (e.g., speaker phone, Skype, etc.) as long as that member identifies himself or herself when the meeting is convened, and the member is able to hear and be heard throughout the meeting. Whenever one or more members attend electronically, voting must be done by roll call for any vote that is not unanimous. 1 V.S.A. § 312(a)(2).

a. What if a majority of members are not able to be physically present? Can they still have a meeting?

Yes. A quorum or more members of a public body may participate in a meeting electronically when the agenda that has been posted for such meeting designates at least one physical location where a member of the public can attend and participate in the meeting. At least one member of the body or at least one staff person or other designee must be present at that physical location. Each member that attends electronically must identify himself or herself when the meeting is convened, and must be able to hear and be heard throughout the meeting. Any voting that occurs at the meeting that is not unanimous must be done by roll call. 1 V.S.A. § 312(a)(2).

AGENDAS

9. Does the law require an agenda for every meeting?

A written agenda must be created in advance of every regular or special meeting. 1 V.S.A. § 312(d). There is no requirement for an agenda for an emergency meeting.

10. Do we have to post the agenda?

Yes. At least 48 hours in advance of a regular meeting, and at least 24 hours in advance of a special meeting, an agenda must be posted in or near the municipal office and in at least two other designated public places in the municipality. 1 V.S.A. § 312(d). If it has not already done so, every municipality should officially designate two or more public places in the municipality at which agendas will be posted. Our opinion is that the legislative body can make this designation on behalf of all of the public bodies in the municipality, unless those bodies are independently-elected. In

FREQUENTLY ASKED QUESTIONS ABOUT VERMONT'S OPEN MEETING LAW

addition, agendas for regular and special meetings must be posted to an official website, if one exists that is maintained or has been designated as the official website of the public body. 1 V.S.A. § 312(d).

11. What must be contained in an agenda?

The Open Meeting Law does not contain a definition of "agenda." That being said, it is clear from the intent of the Law that an agenda must be drafted so that it provides actual notice of the specific topics to be addressed and the actions that may be taken at that meeting. An agenda should include specific topics such as "proposed contract with ambulance service," or "discussion of speed limit on town highway 7" rather than general terms such as "contract," or "speed limits" which do not provide notice to the public about what will be discussed and decided.

12. Can we add items to an agenda after it is posted?

A public body may table or otherwise postpone an item on their meeting agenda when necessary, as in situations where additional information is needed before a decision may be made. Other adjustments to an agenda such as changing the order of items may be made at any time during the meeting. 1 V.S.A. § 312(d)(3)(B).

There are more stringent standards for adding items to an agenda. The Law was amended in 2014 to state that an item may only be added or removed from a meeting agenda as the first order of business at that meeting. 1 V.S.A. § 312(d)(3)(A). Our opinion is that the language in 1 V.S.A. § 312(d)(3)(A) does not give a public body free reign to alter a meeting agenda at the last minute. Instead, our advice is that once the deadline for posting an agenda has passed (48 hours in advance of a regular meeting and 24 hours in advance of a special meeting) **items should only be added to that agenda when necessary to deal with an unforeseen occurrence or condition requiring immediate action.** In all other cases, an item that has not been listed on a posted agenda should not be discussed as a last-minute addition. Instead, the body should place the item on the agenda of their next regular meeting or, if necessary, call a duly-noticed special meeting to address that item. Taking this approach will assure that the public has adequate advance notice and an opportunity to be heard on all topics to be discussed and decided by the public body.

POSTING, NOTICING, AND ANNOUNCING MEETINGS

13. What are the requirements for noticing and announcing a meeting?

Regular meetings of a public body (i.e. meetings that occur at a regular date, time, and place) only need to be announced once: in a charter, local ordinance, or resolution. 1 V.S.A. § 312(c)(1). A resolution regarding the regular meeting schedule can be done in the public body's annual organizational meeting (first meeting of the year). However, an agenda must be posted in advance of every regular meeting. 1 V.S.A. § 312(d). (See #9 and 10.)

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Special meetings (meetings that occur outside of the regular schedule) must be publicly announced at least 24 hours in advance. 1 V.S.A. § 312(c)(2). A meeting is "publicly announced" when notice is given either orally or in writing to all the members of the public body; to an editor, publisher, or news director of a newspaper or radio station serving the area; and to any person who has requested notice of such meetings. 1 V.S.A. § 310(4). In addition, notices and agendas must be posted at the municipal clerk's office and in at least two other designated public places in the municipality at least 24 hours in advance. 1 V.S.A. § 312(c)(2).

Emergency meetings There is no specific requirement for announcing and posting notice for emergency meetings (which are held only when necessary to respond to an unforeseen occurrence or condition requiring immediate attention by the public body) although "some public notice must be given as soon as possible before any such meeting." 1 V.S.A. § 312(c)(3).

MEETING MINUTES

14. Do we have to take minutes at every meeting and provide them to the public? Who is responsible?

Yes. Minutes must be taken at every public meeting. Minutes need not be taken in executive session, but if they are, they are not subject to a public records request. 1 V.S.A. § 313(a). Each public body is responsible for creating its own minutes. Minutes must be kept by the secretary or clerk of the public body (which may or may not be the municipal clerk). 1 V.S.A. § 312(b)(1).

15. What must be included in the minutes?

Meeting minutes do not have to be a transcript of the meeting. Minutes must give a "true indication of the business of the meeting" - which may require supplementing the following statutorily-required elements: members present; active participants at the meeting; motions, proposals, and resolutions made, offered, and considered and what disposition is made of the same; the result of any votes taken; and a record of individual votes if a roll call is taken. 1 V.S.A. § 312(b)(1).

16. When must minutes be available/posted?

Minutes must be available for inspection five calendar days after the meeting. 1 V.S.A. § 312(b)(2). In addition, minutes must be posted no later than five calendar days after the meeting to an official website, if one exists, that is maintained or has been designated as the official website of the public body. 1 V.S.A. § 312(b)(2). Except for draft minutes that have been substituted with updated minutes, posted minutes shall not be removed from the website sooner than one year from the date of the meeting for which the minutes were taken. 1 V.S.A. § 312(b)(2).

FREQUENTLY ASKED QUESTIONS ABOUT VERMONT'S OPEN MEETING LAW

a. How can we have time to approve or finalize the minutes if they have to be available within 5 days?

There is nothing in the Open Meeting Law that requires any official finalization, correction, or approval action by the public body. Since there is no law on the subject it is up to each public body to decide whether and how it will deal with corrections, approvals, etc. Many public bodies make it a practice to create a set of minutes labeled "draft" or "unapproved" and subsequently correct and "approve" those minutes at a subsequent meeting. This is done as an acknowledgement that the body has read the draft minutes and agree that they accurately reflect what took place at the meeting.

EXCEPTIONS TO THE OPEN MEETING LAW

17. In what instances can a public body meet in private?

There are limited instances in which a public body can meet in private. These instances are described in the exceptions to the Open Meeting Law which are as follows:

- Site inspections for the purpose of assessing damage or making tax assessments or abatements. 1 V.S.A. § 312(g);
- Clerical Work. 1 V.S.A. § 312(g);
- Work Assignments of staff or other personnel. 1 V.S.A. § 312(g);
- Routine, day-to-day administrative matters that do not require action by the public body, provided that no money is appropriated, expended, or encumbered. 1 V.S.A. § 310(2);
- Deliberative sessions within the context of a quasi-judicial proceeding. 1 V.S.A. § 312(e); and
- Executive sessions. 1 V.S.A. § 312(a).

18. Is there an exception for "work sessions"?

No. The only exceptions to the law are those that are listed in #17, above.

19. What falls under the exception for "routine administrative matters"?

This exception is mainly only used by the town listers and auditors who engage in routine administrative matters when they update listers cards, examine the treasurer's spread sheets, etc. On the other hand, this exception does not apply to the actions taken by the listers and auditors that are specifically required by statute (such as lodging the grand list, making decisions about the annual auditors' report, etc.) therefore, such actions may only be taken in the context of a duly-warned open public meeting that meets all of the requirements of the Open Meeting Law.

20. What is a "deliberative session"?

A deliberative session occurs only in conjunction with a quasi-judicial proceeding. These are situations where a public body (such as a selectboard or development review board) is acting like a judge or jury in that it takes evidence or testimony, and then weighs, examines, and discusses the

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reasons for or against an act or decision based on that evidence. 1 V.S.A. § 310(5). Examples include tax appeal hearings before the board of civil authority; vicious dog hearings and employment termination hearings before the selectboard; and zoning and subdivision hearings before a planning commission, zoning board of adjustment, or development review board. The exception for deliberative session is limited to quasi-judicial proceedings and does not apply simply because the public body wants time to deliberate in private.

21. Do we have to come out of deliberative session to issue or adopt a decision?

Generally, no. The law allows a public body to make a decision in deliberative session so long as the decision is issued in writing and the writing is a public record. 1 V.S.A. § 312(f). This means that after the public body has heard all of the evidence in a hearing, it may adjourn the public portion of the hearing, privately discuss and determine the merits of the case, and then circulate drafts of an opinion for comment and approval prior to issuing its formal written decision.

22. What about executive session? When can we use that exception?

Rarely. An executive session is a closed portion of a public meeting and is allowed only in certain limited situations. Those that apply to municipal bodies are as follows:

- a. Negotiating or securing real estate purchase or lease options. 1 V.S.A. § 313(a)(2)
- b. The appointment or employment or evaluation of a public officer or employee (**but** the public body must make a final decision to hire or appoint in an open meeting **and** it must explain the reasons for its final decision). 1 V.S.A. § 313(a)(3)
- c. A disciplinary or dismissal action against a public officer or employee (**but** such officer or employee has the right to a public hearing if formal charges are brought). 1 V.S.A. § 313(a)(4)
- d. A clear and imminent peril to the public safety. 1 V.S.A. § 313(a)(5)
- e. Discussion or consideration of records or documents that are exempt from the public records laws (**but** that does not give authority to discuss the general subject to which the document pertains). 1 V.S.A. § 313(a)(6)
- f. Municipal or school security or emergency response measures, the disclosure of which could jeopardize public safety. 1 V.S.A. § 313(a)(10)
- g. When (and only when) the public body has made a specific finding that premature general public knowledge (see #23) would clearly place the state, municipality, other public body, or a person involved at a substantial disadvantage, it may go into executive session to discuss one of the following:

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- contracts;
- labor relations agreements with employees;
- arbitration or mediation;
- grievances, other than tax grievances;
- pending or probable civil litigation or a prosecution, to which the public body is or may be a party; or
- confidential attorney-client communications made for the purpose of providing professional legal services to the body. 1 V.S.A. § 313(a)(1)

23. What is “premature general public knowledge” and how could that place someone at a substantial disadvantage?

In order to go into executive session to discuss one of the subjects listed in 1 V.S.A. § 313(a)(1), there must be a reason that the subject cannot be discussed in open session at that time. For instance, if the municipality is in the midst of a contract negotiation, the selectboard would not want to discuss its proposed terms as that would give the other side an advantage at the bargaining table. In that instance, premature public knowledge of the subject would place the municipality at a substantial disadvantage.

24. When can we enter into executive session to discuss legal matters?

The Law sets out two reasons to discuss legal issues in executive session once there has been a finding that premature general public knowledge would place a person or entity at a substantial disadvantage. First, you may discuss “pending or probable civil litigation or a prosecution, to which the public body may be a party.” Second, you may discuss “confidential attorney-client communications made for the purpose of providing professional legal services to the body.” 1 V.S.A. §§ 313(a)(1)(E) and (F). In addition, the law allows a public body to have its attorney, among others, present during executive sessions. 1 V.S.A. § 313(b) (“Attendance in executive session shall be limited to members of the public body, and, in the discretion of the public body, its staff, clerical assistants and legal counsel, and persons who are subjects of the discussion or whose information is needed.”) In addition to the above, the Law also allows a public body to discuss correspondence from the municipal attorney under 1 V.S.A. 317(c)(4). This provision of law exempts from the general rule of disclosure “records which, if made public ... would cause the custodian to violate any statutory or common law privilege.” The attorney-client privilege falls within this exemption.

25. What are the logistics of entering into executive session?

A motion to go into executive session must be made during the open portion of a meeting and must indicate the nature of the business to be discussed. 1 V.S.A. §§ 313(a). We recommend that you state the specific statutory provision that gives authority to enter into such session (“Title 1, Section 313, Subsection ____ of the Vermont Statutes”). We also recommend that you provide in your motion as much information as you can, without giving away the details that necessitate the

FREQUENTLY ASKED QUESTIONS ABOUT VERMONT'S OPEN MEETING LAW

executive session. The motion must get the vote of a majority of the members present to pass. 1 V.S.A. §§ 313(a).

26. How do we make a motion to enter into executive session?

The contents of the motion to enter into executive session depend on the reason for entering that executive session. To enter into executive session for the reasons noted in 1 V.S.A. §§ 313(a)(2)-(a)(10) (listed in #22, parts a-f), the motion merely needs to identify the topic of discussion and the specific statutory provision that gives authority to enter into such session. We also recommend that you provide in your motion sufficient information without giving away the details that necessitate the executive session. For instance: "Because it is time for our annual evaluation of the town manager, I move that we go into executive session to discuss the evaluation of a public officer or employee under the provisions of Title 1, Section 313(a)(3) of the Vermont Statutes."

To enter into executive session for the reasons noted in 1 V.S.A. §§ 313(a)(1) (listed in #22, part g), you must make a finding that premature general public knowledge would place the public body or a person involved at a substantial disadvantage. 1 V.S.A. §§ 313(a)(1). Therefore, we recommend that you make **two separate motions**:

The **first motion** is to find that premature public discussion of the subject would cause the municipality or a person to suffer a substantial disadvantage. For instance, in the case of a contract under negotiation, the motion might be:

"I move to find that premature general public knowledge regarding the town's contract with ABC Company would clearly place the town at a substantial disadvantage, because the selectboard risks disclosing its negotiation strategy if it discusses the proposed contract terms in public."

In this hypothetical situation, the "substantial disadvantage" is the risk of losing the competitive edge in the negotiations by talking about the specific contract terms in public. For instance, once ABC Company hears the selectboard talk about the maximum price it can afford to pay, ABC Company may refuse to take anything less than that amount.

The **second motion** follows from the first and should recite the specific statutory provision that gives authority to enter into such session. For instance:

"I move that we enter into executive session to discuss the town's contract with ABC Company under the provisions of Title 1, Section 313(a)(1)(A) of the Vermont Statutes."

It is important that the minutes show that there was a careful analysis of the need to enter into executive session before the first motion was made. The Vermont Supreme Court has stated:

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It is not unworkable for a public body to make a careful analysis of need before deciding to go into executive session. In fact, in the absence of a case-by-case determination, the legislative policy of openness would be frustrated by the impossibility of describing in categorical terms, without being over-inclusive, the permissible subjects of executive sessions. The exercise of judgment is inevitable.

Trombley v. Bellows Falls Union High School Dist. No. 27, 160 Vt. 101, (1993). Given the Court's opinion in *Trombley*, the first motion described above should only be made after a discussion (careful analysis) in general terms (otherwise the purpose of entering executive session would be defeated) of why "premature general public knowledge would clearly place the public body, or a person involved at a substantial disadvantage."

VIOLATIONS OF THE OPEN MEETING LAW

27. What are the consequences of violating the Law?

Either the Attorney General or "any person aggrieved by a violation of the law" can bring an action in Superior Court for injunctive relief or declaratory judgment. Prior to instituting such action, the Attorney General or person must provide the public body with written notice of the alleged violation and an opportunity to "cure" that violation. (See #_29.)

In addition, a person who knowingly and willfully violates the Open Meeting Law, or who knowingly and willfully violates the Open Meeting Law on behalf of or at the behest of a public body, or who knowingly and intentionally participates in the wrongful exclusion of any person or persons from any relevant meeting may be guilty of a misdemeanor, punishable with a fine up to \$500. 1 V.S.A. § 314(a).

28. What must the public body do if it receives written notice of an alleged violation of the Law?

Immediately contact your town attorney or the Municipal Assistance Center! A public body must respond publicly within ten calendar days after receiving written notice alleging a violation. Logistically, this means that it must immediately call a special meeting if a regularly-scheduled meeting does not fall within this timeframe and provide adequate notice and warning of that meeting, including an agenda. During the meeting, the body should publicly discuss the situation and determine whether there was an **inadvertent** violation of the law. Based on this determination, it should issue a statement that either denies the allegation and states that no cure is necessary, or acknowledges that there was an **inadvertent** violation that will be cured within 14 calendar days. The public body should **not** publicly acknowledge a violation that is anything other than "inadvertent" without specific legal advice to do so. Failure to respond to the allegation within ten calendar days is treated as a denial. 1 V.S.A. § 314(b). In the event that the public body is sued

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for a violation of the law the court will assess attorneys' fees and costs based in part on whether there was a timely response to a notice of violation. 1 V.S.A. § 314(d).

29. Can someone sue the municipality for a violation of the law?

Yes, but that person must first give the public body a chance to respond to the allegation of violation. After the public body issues an acknowledgement or denial of the alleged violation, and after allowing 14 calendar days for the body to cure the violation, either the Attorney General or any person aggrieved by the alleged violation may bring suit against the public body in Superior Court. Such a suit must be brought within one year from the date of the alleged violation. 1 V.S.A. § 314(a).

30. Is the public body liable for attorneys' fees if it is sued for a violation of the law?

The law is unclear on this point. It states that a public body is not liable for attorneys' fees arising from litigation over an inadvertent violation of the law that is cured by the public body. 1 V.S.A. § 314(b)(1). However, the law also allows a court to assess attorneys' fees against a public body found to have violated the law. Before making this assessment, however, the court must consider whether the public body had a reasonable basis in fact and law for its position and that it acted in good faith, which includes responding to the notice of violation in a timely manner. 1 V.S.A. § 314(d).

31. When does the clock start ticking? When has the public body "received" an allegation of violation?

Receipt of a complaint or allegation starts the ten calendar day timeline for response. Unfortunately, the statute does not define when the "receipt" takes place. We therefore advise that you take the most conservative approach and consider that the public body has received an allegation when any member of the public body, or any municipal official who acts in an administrative capacity for the public body, receives a written complaint or allegation of violation. At that point, the public body has ten calendar days in which to respond.

32. How does the public body "cure" an inadvertent violation?

An inadvertent violation must be cured within 14 calendar days after a public body acknowledges an inadvertent violation. A inadvertent violation is cured when the public body either ratifies or declares as void, any action taken at or resulting from a meeting that was not noticed in accordance with the Law; or a meeting that a person or the public was wrongfully excluded from attending; or an executive session or portion thereof that was not authorized under the Law. The public body must also adopt specific measures to prevent future violations of the law. 1 V.S.A. § 314(b)(4). Such measures should be geared toward addressing the particular violation and might include, for example, training regarding the requirements of the Open Meeting Law, or implementation of internal procedures to assist the public body in future Open Meeting Law

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compliance, such as VLCT's "Revised Model Rules of Procedure," which are available on our website (www.vlct.org).

[TOP](#)



TOWN OF WEATHERSFIELD

CHARTERED BY: NEW HAMPSHIRE ON AUGUST 20, 1761
NEW YORK ON APRIL 8, 1772

(802)674-2626

P.O. BOX 550 ASCUTNEY, VT 05030

townmanager@weathersfield.org

I _____ have received a copy of the Open Meeting Law on this 5th day of March, 2020. I understand that as a public official (any person elected, appointed or employed by the Town of Weathersfield), I will be held responsible for following this under the requirements of this law.

Public official's signature: _____ Date: _____

TOWN OF WEATHERSFIELD, VERMONT
CONFLICT OF INTEREST POLICY
ADOPTED 9/6/2016

Article 1. Authority.

Under the authority granted in 24 V.S.A. § 2291(20), the Town of Weathersfield hereby adopts the following policy concerning conflicts of interest.

Article 2. Purpose.

The purpose of this policy is to ensure that the business of this municipality will be conducted in such a way that no public officer of the municipality will gain a personal or financial advantage from his or her work for the municipality and so that the public trust in municipal officials and employees will be preserved. It is also the intent of this policy to ensure that all decisions made by municipal officials and employees are based on the best interest of the community at large.

Article 3. Application.

This policy applies to all public officers as that term is defined below.

When management of a contract involves State or Federal Funds this policy will be followed along with the provisions of the contract and the procurement policies of those organizations (Ex. 2 CFR 200.318 - general procurement standards). The portion of each policy that is most restrictive will be followed.

Article 4. Definitions.

For the purposes of this policy, the following definitions shall apply:

- *Conflict of interest* means any of the following:

A direct or indirect personal or financial interest of a public officer, his or her spouse or partner, household member, child, stepchild, parent, grandparent, grandchild, sibling, aunt or uncle, brother- or sister-in-law, business associate, employer or employee, or perspective employer in the outcome of a cause, proceeding, application, or any other matter pending before the officer or before the public body in which he or she holds office or is employed.

A situation where a public officer has publicly displayed a prejudgment of the merits of a particular quasi-judicial proceeding. This shall not apply to a member's particular political views or general opinion on a given issue.

A situation where a public officer has not disclosed ex parte communications with a party in a quasi-judicial proceeding.

TOWN OF WEATHERSFIELD, VERMONT
CONFLICT OF INTEREST POLICY
ADOPTED 9/6/2016

A "conflict of interest" does not arise in the case of votes or decisions on matters in which the public official has a personal or financial interest in the outcome, such as in the establishment of a tax rate that is no greater than that of other persons generally affected by the decision.

- *Emergency* means an imminent threat or peril to the public health, safety, or welfare.
- *Ex Parte Communication* means direct or indirect communication between a member of a public body and any party, party's representative, party's counsel or any person interested in the outcome of a quasi-judicial proceeding, that occurs outside the proceeding and concerns the substance or merits of the proceeding.
- *Official act or action* means any legislative, administrative, or quasi-judicial act performed by any public officer while acting on behalf of the municipality.
- *Public body* means any board, council, commission, or committee of the municipality.
- *Public interest* means an interest of the community as a whole, conferred generally upon all residents of the municipality.
- *Public officer* means any person elected, appointed or employed by the Town of Weathersfield.
- *Quasi-judicial proceeding* means a case in which the legal rights of one or more persons who are granted party status are adjudicated, which is conducted in such a way that all parties have opportunities to present evidence and to cross-examine witnesses presented by other parties, and which results in a written decision, the result of which is appealable by a party to a higher authority.

Article 5. Prohibited Conduct.

A public officer shall not participate in any official action if he or she has a conflict of interest in the matter under consideration.

A public officer shall not personally – or through any member of his or her household, business associate, employer or employee, perspective employer, or any other – represent, appear for, or negotiate in a private capacity on behalf of any person or organization in a cause, proceeding, application, or other matter pending before the public body in which the public officer holds office.

A public officer shall not accept gifts or other offerings for personal gain by virtue of his or her public office that are not available to the public in general. A public officer shall not use resources unavailable to the general public – including but not limited to municipal staff time,

TOWN OF WEATHERSFIELD, VERMONT
CONFLICT OF INTEREST POLICY
ADOPTED 9/6/2016

equipment, supplies, or facilities – for private gain or personal purposes.

Article 6. Disclosure.

A public officer who has reason to believe that he or she has or may have a conflict of interest in a particular matter shall, prior to participating in any official action on the matter, publicly disclose at a public meeting or public hearing that he or she has an actual or perceived conflict of interest in the matter under consideration and disclose the nature of the actual or perceived conflict of interest. Alternatively, a public officer may request that another public officer recuse him or herself from a matter due to a conflict of interest.

Article 7. Consideration of Recusal.

Once there has been a disclosure of an actual or perceived conflict of interest, other public officers may be afforded an opportunity to ask questions or make comments about the situation. If a previously unknown conflict is discovered during a meeting or hearing conducted by a public body of the municipality, the public body may take evidence pertaining to the conflict and, if appropriate, adjourn to an executive session to address the conflict.

- 1 Such request shall not be considered an order for the officer to recuse him or herself.
- 2 In any case where the Town is receiving funding through federal sources a public officer shall recuse themselves from any selection, award or administration of any contract if their is a conflict of interest, real or apparent, as defined in Article 4 of this policy or 2 CFR 200.

Article 8. Recusal.

- *Recusal of Elected Officers.* After taking the actions listed in Articles 6 and 7, an elected public officer should declare whether he or she will recuse him or herself and explain the basis for that decision. If the public officer has an actual or perceived conflict of interest but believes that he or she is able to act fairly, objectively, and in the public interest, in spite of the conflict, he or she shall state why he or she believes that he or she is able to act in the matter fairly, objectively, and in the public interest.
- *Recusal of Appointed Officers.* The failure of an appointed public officer to recuse himself or herself in spite of a conflict of interest may be grounds for discipline or removal from office.
- *Recusal of employees.* The failure of an employee to recuse himself or herself in spite of a conflict of interest may be grounds for discipline up to and including termination in

TOWN OF WEATHERSFIELD, VERMONT
CONFLICT OF INTEREST POLICY
ADOPTED 9/6/2016

accordance with the Weathersfield Personnel Policy and State Laws.

Article 9. Post-Recusal Procedure.

A public officer who has recused himself or herself from serving on a public body in a particular proceeding shall not sit with the public body, deliberate with the public body, or participate in that proceeding as a member of the public body in any capacity, though such member may still participate as a member of the public.

The public body may adjourn the proceedings to a time certain if, after a recusal, it may not be possible to take action through the concurrence of a majority of the total membership of the public body. The public body may then resume the proceeding with sufficient members present.

Article 10. Enforcement.

- A. Enforcement Against Elected Officers;* Progressive Consequences for Failure to Follow the Conflict of Interest Procedures. In cases where an elected public officer has engaged in any of the prohibited conduct listed in Article 5, or has not followed the conflict of interest procedures in Articles 6 through 9, the Weathersfield Select Board may take progressive action to discipline such elected officer as follows:

The chair of the Selectboard of the Town of Weathersfield and Town Manager (or Vice Chair if the officer is the Town Manager) may meet with the public officer to discuss the possible conflict of interest violation. This shall not take place in situations where the chair and the public officer together constitute a quorum of a public body. The Selectboard of the Town of Weathersfield may meet to discuss the conduct of the public officer. Executive session may be used for such discussion in accordance with 1 V.S.A. § 313(a)(4). The public officer may request that this meeting occur in public. If appropriate, the Town of Weathersfield may admonish the offending public officer in private.

Each member of an elected public body is independently elected and answers only to the voters. Therefore, unless there is a local ordinance or charter provision that states otherwise, the remaining members of the body may not force recusal. They may only express their opinion about the subject and/or privately or publicly admonish a fellow member who fails to handle conflicts appropriately. Certain appointed officials such as a Zoning Administrator and a Town Manager may only be removed for cause and after being afforded with procedural due process protections including notice and a reasonable opportunity to be heard.

If the Selectboard of the Town of Weathersfield decides that further action is warranted, the Selectboard of the Town of Weathersfield may admonish the offending public officer at an open meeting and reflect this action in the minutes of the meeting. The public

TOWN OF WEATHERSFIELD, VERMONT
CONFLICT OF INTEREST POLICY
ADOPTED 9/6/2016

officer shall be given the opportunity to respond to the admonishment. Upon majority vote in an open meeting, the Selectboard of the Town of Weathersfield may request (but not order) that the offending public officer resign from his or her office.

- B. Enforcement Against Appointed Officers.* The Selectboard of the Town of Weathersfield may choose to follow any of the steps articulated in Article 10A. In addition to or in lieu of any of those steps, the Selectboard of the Town of Weathersfield may choose to remove an appointed officer from office, subject to state law.
- C. Enforcement Against Employees.* The Selectboard of the Town of Weathersfield may choose to follow any of the steps articulated in Article 10A. In addition to or in lieu of any of those steps, the Selectboard of the Town of Weathersfield may choose to discipline employees up to and including termination in accordance with the Weathersfield Personnel Policy and State Laws.

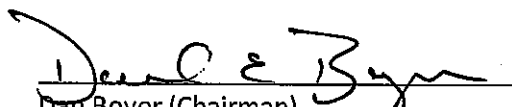
Article 11. Exception.

The recusal provisions of Article 8 shall not apply if the Selectboard of the Town of Weathersfield determines that an emergency exists and that actions of the public body otherwise could not take place. In such a case, a public officer who has reason to believe he or she has a conflict of interest shall disclose such conflict as provided in Article 6.

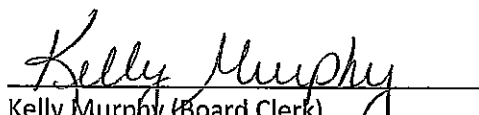
Article 12. Effective Date.

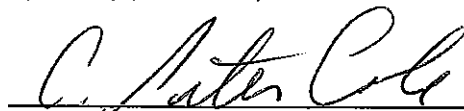
This policy shall become effective immediately upon its adoption by the Selectboard of the Town of Weathersfield.


Adopted this the 6 day of SEPT, 2016.


Dan Boyer (Chairman)


Lynn Esty (Vice-Chair)


Kelly Murphy (Board Clerk)


Peter Cole


Amy Beth Main



TOWN OF WEATHERSFIELD

CHARTERED BY: NEW HAMPSHIRE ON AUGUST 20, 1761
NEW YORK ON APRIL 8, 1772

(802)674-2626

P.O. BOX 550 ASCUTNEY, VT 05030

townmanager@weathersfield.org

I _____ have received a copy of the Town of Weathersfield's Conflict of Interest Policy on this 5th day of March, 2020. I understand that as a public official (any person elected, appointed or employed by the Town of Weathersfield), I will be held responsible for following this policy.

Public official's signature: _____ Date: _____

TOWN OF WEATHERSFIELD, VERMONT

ETHICS POLICY

I. PURPOSE

The residents and property owners of Weathersfield deserve the finest municipal government possible.

The operation of a democratic government requires:

- ~ That public officials and employees be independent, impartial, and responsible to the people;
- ~ That government decisions and policy be made in the proper channels of governmental structure;
- ~ The public office not be used for personal purposes or gain; and
- ~ That the public have confidence in the integrity of its government.

In recognition of these goals, a policy relating to ethics and conflict of interest should be implemented. The purpose of this Policy is to establish guidelines and ethical standards of conduct to the Town of Weathersfield, by setting forth those acts or actions which are incompatible with the best interests of the Town, and directing disclosure by officials and staff of private financial, or other, interest in matters affecting the Town.

II. DEFINITIONS

- (A) **Board or Commission** shall mean the Select Board of the Town of Weathersfield, and all other boards, councils, commissions, or committees of the Town of Weathersfield.
- (B) **Conflict of Interest** shall mean a personal or pecuniary interest of a public official, or his or her relative as defined in Title 12, Section 61 (a) or Title 24, Section 1023, of the Vermont Statutes Annotated, a member of the household, business associate, employer or employee, in the outcome of a cause, proceeding, application, or any other matter pending before the board or commission in which he/she holds office or is employed. **Conflict of Interest** does not arise in the case of votes or decisions on matters in which the public official has a personal or pecuniary interest in the outcome no greater than that of other persons residing in Weathersfield generally affected by the decision, such as adopting a bylaw or setting a tax rate;

RECEIVED

SEP 07 2016

WEATHERSFIELD, VT
TOWN CLERK

210. Ann Dwyer
Town Clerk

TOWN OF WEATHERSFIELD, VERMONT

ETHICS POLICY

- (C) **Official act or action** means any legislative, administrative, or quasi-judicial act performed by any public officer while acting on behalf of the municipality.
- (D) **Public Official** means any person elected, appointed or employed by the Town of Weathersfield.

III. OFFICIAL ACTIONS

- (A) No board or commission member has any legal powers or authority unless acting at a duly warned meeting, or acting for the board or commission after the board or commission has formally granted power to act on its behalf.
- (B) Any board, town staff or commission member shall attend all scheduled meetings, in so far as possible, and review the materials about the issues to be considered on each agenda.
- (C) All board, town staff or commission members shall maintain confidentiality of any discussion conducted in executive or deliberative sessions, and of any privileged information.
- (D) All board, town staff or commission members shall abide by the board's or commissions decisions, regardless of how individual members voted.
- (E) All board, town staff or commission members shall listen to legal counsel and constructive criticism, to protect the Town from liability.

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SEP 07 2016

WEATHERSFIELD, VT
TOWN CLERK

TOWN OF WEATHERSFIELD, VERMONT

ETHICS POLICY

- (F) All board, town staff or commission members, elected, or appointed officials shall adhere to the chain of command regarding complaints, reports, and concerns, and shall avoid making commitments or promises that compromise the Town.

IV. DISCLOSURE AND RECUSAL FROM OFFICIAL ACTIONS

- (A) A public official shall not take any official action if he/she has a conflict of interest as defined in Section II (B) of this Policy.
- (B) A public official shall not take any action on any matter in which he/she has an appearance of conflict of interest unless, in his/her own estimation, he/she is able to do so fairly, objectively, and in the public interest in spite of the appearance of conflict of interest.
- (C) A public official who has reason to believe that he/she has an appearance of a conflict of interest, but believes that he/she is able to act fairly, objectively, and in the public interest in spite of the appearance of conflict of interest shall, prior to participating in any official action on the matter involving the conflict, disclose to the other board or commission members, during an official public meeting of the board or commission, the nature of the potential appearance of a conflict of interest and the reason why the official believes he/she is able to take action fairly, objectively, and in the public interest in spite of the potential appearance of conflict.

V. VIOLATIONS

Violations of this Ethics Policy may be grounds for removal from public office, except if such removal is prohibited by State law.

VI. REPEAL OF INCONSISTENT PROVISIONS

Any provisions of any Policy of the Town of Weathersfield in effect at the time of enactment of this Policy governing any activity included in this Policy is hereby revoked.

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SEP 07 2016

WEATHERSFIELD, VT
TOWN CLERK

TOWN OF WEATHERSFIELD, VERMONT

ETHICS POLICY

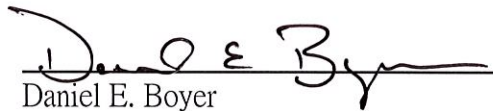
VII: SEVERABILITY

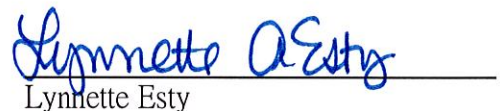
The Select Board hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, clause, or phrase thereof irrespective of the fact that any one or more sections, subsections, subdivisions, paragraphs, sentences, clauses, or phrases be declared unconstitutional or ineffective.

VIII: EFFECTIVE DATE

No section of this Policy shall be construed to supersede or replace any Vermont statute.

The foregoing Policy is hereby adopted by the Select Board of the Town of Weathersfield, Vermont, this 15th day of August, 2016.


Daniel E. Boyer


Lynnette Esty


Amy Beth Main


Kelly Murphy


C. Peter Cole

RECEIVED
SEP 07 2016
WEATHERSFIELD, VT
TOWN CLERK



TOWN OF WEATHERSFIELD

CHARTERED BY: NEW HAMPSHIRE ON AUGUST 20, 1761
NEW YORK ON APRIL 8, 1772

(802)674-2626

P.O. BOX 550 ASCUTNEY, VT 05030

townmanager@weathersfield.org

I _____ have received a copy of the Town of Weathersfield's Ethics Policy on this 5th day of March, 2020. I understand that as a public official (any person elected, appointed or employed by the Town of Weathersfield), I will be held responsible for following this policy.

Public official's signature: _____ Date: _____

State of Vermont
Office of the Secretary
219 North Main Street, Suite 101
Barre, VT 05641
vtrans.vermont.gov

[phone] 802-476-2690
[fax] 802-479-2210
[ttd] 802-253-0191

Agency of Transportation

Rule 118-4

To Whom It May Concern,

In accordance with Title 19, Vermont Statutes Annotated, Sections 1109-1110, the Transportation Board has made and promulgated a rule to prevent the abuse of highways from November 15th to December 31st and January 1st to May 15th inclusive, in each year, or until adoption and announcement of any modification to the rule, two copies of which are enclosed herewith. In accordance with Section 12 of Act no. 246 of 1990, this rule is now administered by the Agency of Transportation.

In reading over these Sections you will note:

- a) This rule does not become effective in a particular town until it has been filed with the Select board, and
- b) Posted by the Select board in two public places, such as bulletin board at the Town Hall, or the office of the Town Clerk or Town Treasurer. Posted on privately owned property does not, in most cases, meet the legal requirements. The attached rule is sent to you for this purpose, if you have occasion to use it.
- c) The road to be protected must also be posted at each end with suitable conspicuous notices.

Two-axle trucks
Three-axle trucks
Tractor-trailer units

Town Highways
(Classes 2, 3 and 4)

15,000 lbs
18,000 lbs
20,000 lbs

If there are any roads in your town on which it is advisable to limit the loads from November 15th to December 31st and January 1st to May 15th, it will be necessary for you to post these two notices as outlined above. The conspicuous notices for each end of the road affected may be procured from your District Transportation Administrator.

Vermont Agency of Transportation
Montpelier, VT

By



Secretary of Transportation

Date

1/29/2020

Rule 118-4



NOTICE

Pursuant to the Title 19, Vermont Statutes Annotated, Sections 1109-1110, the State Transportation Board has made and promulgated the following rule, now administered by the Agency of Transportation, in accordance with Section 12 of Act No. 246 of 1990.

In order to prevent the abuse of any highway, or portion thereof, posted under the provisions of these Sections from November 15th to December 31st and from January 1st to May 15th, inclusive, in each year, or until adoption and announcement of any modifications of said rules, no vehicle having a weight, including vehicle and load, in excess of the weights specified below, shall be operated on any part of the following classes of highways, which are posted under the provisions of these Sections:

	State Highways	Town Highways (Classes 2, 3, and 4)
Two-axle Trucks	20,000 lbs	15,000 lbs
Three-axle Trucks	30,000 lbs	18,000 lbs
Tractor Trailer Units	40,000 lbs	20,000 lbs

Vermont Agency of Transportation
Montpelier, VT

By


Secretary of Transportation

Date

01/29/2020



TOWN OF WEATHERSFIELD

CHARTERED BY: NEW HAMPSHIRE ON AUGUST 20, 1761
NEW YORK ON APRIL 8, 1772

(802)674-2626

P.O. BOX 550 ASCUTNEY, VT 05030

townmanager@weathersfield.org

March 5, 2020

To: Selectboard
From: Brandon Gulnick
Subject: Mud Season Road Restrictions

Attached is a "Notice of Restricted Use of Town Highways" to be approved by the Select Board in late February to early March of each year at the same time that the Board approves their annual Notice of Posting of Town Highways for mud season.

A local ordinance is not needed for a Select Board to approve this Notice of Restricted Use; the statutes cited in the Notice already provide the Select Board sufficient authority to restrict road use. The statutes are:

19 VSA § 304. Duties of selectmen

(a) It shall be the duty and responsibility of the select board of the town to, or acting as a board, it shall have the authority to:

(1) see that town highways and bridges are properly laid out, constructed, maintained, altered, widened, vacated, discontinued and operated, when the safety of the public requires, in accordance with the provisions of this title;

(2) take any action consistent with the provisions of law, including determinations made pursuant to subdivision 302(a)(3)(B) or subsection 310(a) of this title, which are necessary for or incidental to the proper management and administration of town highways;

(6) make special regulations as to the operation, use and parking of motor vehicles on highways under their jurisdiction, as provided in Title 23;

19 VSA § 1110. Posting of highways

(a) If the use of a town highway is to be restricted, the selectmen shall post copies of the rules in at least two public places in the town. Posting signs provided by the agency informing the traveler of the restriction shall be conspicuously placed at each end of the highway or portion of the highway. The secretary shall be responsible for furnishing notice of any restricted use of state highways.

(b) A person who violates these rules shall be guilty of a traffic offense under 23 V.S.A. chapter 23, for which he or she shall be fined not more than \$100.00 and shall be liable to the state or town in which the damage is done for all damages to the highway to be recovered in a civil action. (Added 1985, No. 269 (Adj. Sess.), § 1.)



TOWN OF WEATHERSFIELD

CHARTERED BY: NEW HAMPSHIRE ON AUGUST 20, 1761
NEW YORK ON APRIL 8, 1772

(802)674-2626

P.O. BOX 550 ASCUTNEY, VT 05030

townmanager@weathersfield.org

Notice of Restricted Use of Town Highways

Pursuant to 19 VSA, Section 304, Subsections (1), (2), and (6), and 19 VSA Section 1110, the Town of Weathersfield hereby authorizes the Town Highway Superintendent to restrict the below named roads as follows:

1. From March 8 to May 15, 2019, the Town Highway Superintendent shall have the power to post a notice on any of the below named roads restricting vehicular travel on the roads (or parts thereof) to road residents and their guests, vehicles delivering goods and services to road residents, emergency vehicles, and Town Highway Department vehicles. The notice shall also be posted in at least two public places in the Town.
2. The Town Highway Superintendent shall have the power to restrict vehicular travel when he believes that unnecessary use of the road will result in damage to the road such that emergency vehicles may be unable to reach homes on the road in case of emergency.

Roads which may be restricted as needed:

Town Highway	Number	Name
Class 2	5	Baltimore Road
Class 3	5	Little Ascutney Road
Class 3	6	Ascutney Basin Road
Class 3	26	Cady Hill Road
Class 3	32	Tarbell Hill Road
Class 3	44	Goulden Ridge Road
Class 3	46	Girdlot Road
Class 3	47	Perkins Hill Road
Class 3	50	Skyline Drive
Class 3	62	Wellwood Orchard Road

and any other road which in the opinion of the Town Highway Superintendent meets the criteria of Paragraphs #1 and #2 above.

Approved, this 5th day of March 2019, at Weathersfield, Windsor County, Vermont

WEATHERSFIELD SELECTBOARD

BY: _____
David Fuller, Chair

Meeting date	March 5, 2020
AP warrant date	02/26/20
Payroll warrant date 1	02/20/20
Payroll warrant date 2	02/27/20



TOWN OF WEATHERSFIELD, VERMONT

Warrants for Meeting of March 5, 2020

	Check Date	Payroll	Operating Expenses
General Fund			
	02/20/20	\$6,799.99	
	02/27/20	\$7,169.60	
AP	2/26/2020		\$42,195.07
Total		\$13,969.59	\$42,195.07
Highway Fund			
	02/20/20	\$4,945.81	
	02/27/20	\$5,003.66	
AP	2/26/2020		\$20,226.73
		\$9,949.47	\$20,226.73
Solid Waste Mgmt Fund			
	02/20/20	\$724.05	
	02/27/20	\$773.52	
AP	2/26/2020		\$5,372.05
Total		\$1,497.57	\$5,372.05
Library	02/20/20	\$910.61	
	02/27/20	\$899.77	
Total		\$1,810.38	\$0.00
Grants			\$457.21
Special Revenue			\$0.00
Reserves			
Long Term Debt			
Grand Totals		\$27,227.01	\$68,251.06

Selector

To the Treasurer of the Town of Weathersfield, we hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$95,478.07. Let this be your order for the payments of these amounts.

02/27/20
08:44 am

Town of Weathersfield Accounts Payable
Check Warrant Report # 19240 Current Prior Next FY Invoices For Fund (General Fund)
For Check Acct 1(Fund 00) All check #s 02/18/20 To 02/26/20

Page 1 of 5
Account

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
VTAGHUMAN	OFFICE OF CHILD SUPPORT	02/13/20	Payroll Transfer PR-02/13/20	11-2-011-07.00 Garnishments	327.84	222207	02/20/20
VTAGHUMAN	OFFICE OF CHILD SUPPORT	02/20/20	Payroll Transfer PR-02/20/20	11-2-011-07.00 Garnishments	327.84	222207	02/20/20
AFLAC	AFLAC	02/06/20	Payroll Transfer PR-02/06/20	11-2-011-14.10 Insurance Prem Liability	26.04	222208	02/26/20
AFLAC	AFLAC	02/06/20	Payroll Transfer PR-02/06/20	11-2-011-10.00 AFLAC	73.33	222208	02/26/20
AFLAC	AFLAC	02/13/20	Payroll Transfer PR-02/13/20	11-2-011-14.10 Insurance Prem Liability	26.04	222208	02/26/20
AFLAC	AFLAC	02/13/20	Payroll Transfer PR-02/13/20	11-2-011-10.00 AFLAC	73.33	222208	02/26/20
AFLAC	AFLAC	02/20/20	Payroll Transfer PR-02/20/20	11-2-011-10.00 AFLAC	73.33	222208	02/26/20
AFLAC	AFLAC	02/20/20	Payroll Transfer PR-02/20/20	11-2-011-14.10 Insurance Prem Liability	26.04	222208	02/26/20
AFLAC	AFLAC	02/27/20	Payroll Transfer PR-02/27/20	11-2-011-10.00 AFLAC	73.33	222208	02/26/20
AFLAC	AFLAC	02/27/20	Payroll Transfer PR-02/27/20	11-2-011-14.10 Insurance Prem Liability	26.04	222208	02/26/20
AMAZONCR	AMAZON	01/30/20	Books raising pigs 494438693374	11-7-601-78.00 Library-Media	23.72	222209	02/26/20
AFD#2 WAT	ASCUTNEY FIRE DISTRICT #2	01/16/20	Libby 011620 water LIBBY 011620	11-6-101-99.00 Miscellaneous Revenue	65.00	222210	02/26/20
BIBENS	BIBENS HOME CENTER INC.	02/26/20	Ace Scoop Grain L14209/1	11-7-207-30.00 WWVFD Funding	59.97	222211	02/26/20
BIBENS	BIBENS HOME CENTER INC.	02/04/20	Lamp, LED L33870/1	11-7-207-30.00 WWVFD Funding	61.85	222211	02/26/20
BIBENS	BIBENS HOME CENTER INC.	02/14/20	Toilet repair L34592/1	11-7-301-60.10 Building Maintenance	20.66	222211	02/26/20
BIBENS	BIBENS HOME CENTER INC.	02/24/20	Walk Traction, plow exten L35336/1	11-7-201-24.00 Equipment and Supplies	28.15	222211	02/26/20
BIBENS	BIBENS HOME CENTER INC.	02/13/20	Closet flange, hook L37094/1	11-7-201-24.00 Equipment and Supplies	19.99	222211	02/26/20
BIBENS	BIBENS HOME CENTER INC.	02/13/20	Closet flange, hook L37094/1	11-7-301-60.10 Building Maintenance	15.45	222211	02/26/20
BIBENS	BIBENS HOME CENTER INC.	12/02/20	Plug ins, soap,dawn L85879/1	11-7-207-30.00 WWVFD Funding	55.31	222211	02/26/20
BIBENS	BIBENS HOME CENTER INC.	12/03/19	Demo Sawzall L85922/1	11-7-207-30.00 WWVFD Funding	31.99	222211	02/26/20
BIBENS	BIBENS HOME CENTER INC.	02/26/20	Fuel can replacement L97181/1	11-7-207-30.00 WWVFD Funding	17.98	222211	02/26/20
CANON	CANON	12/20/19	Dec 19 lease 0780374-001 DEC19 COPIER	11-7-201-20.00 Office Supplies	33.00	222212	02/26/20
CANON	CANON	02/20/20	Feb 20 lease 0780374-001 FEB 20 LEASE	11-7-201-20.00 Office Supplies	33.00	222212	02/26/20
CANON	CANON	02/20/20	Feb20 Lease 0780374-002 FEB 20TC LEA	11-7-103-18.00 Copier Usage/Supplies/Ser	49.00	222212	02/26/20
CANON	CANON	01/20/20	Jan 20 lease 0780374-001 JAN 20 LEASE	11-7-201-20.00 Office Supplies	33.00	222212	02/26/20

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Town of Weathersfield Accounts Payable

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Check Warrant Report # 19240 Current Prior Next FY Invoices For Fund (General Fund)

Account

For Check Acct 1(Fund 00) All check #s 02/18/20 To 02/26/20

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
CARROT	CARROT-TOP INDUSTRIES, IN	01/30/20	Flags 44908500	11-7-302-38.89 Memorial Day	350.27	222213	02/26/20
COMPETIT	CCI MANAGED SERVICES	02/13/20	Feb 20 CW-47555	11-7-101-25.05 IT Services	1199.52	222215	02/26/20
COMPETIT	CCI MANAGED SERVICES	02/13/20	Feb 20 CW-47555	11-7-601-25.00 Library-Computers	181.00	222215	02/26/20
GOEWEG	CLIFTON R GOEWY	02/13/20	6 Hand made town placques 0001	11-7-101-26.50 Awards and Recognitions	270.00	222216	02/26/20
COLONI	COLONIAL LIFE	02/06/20	Payroll Transfer PR-02/06/20	11-2-011-14.10 Insurance Prem Liability	59.01	222217	02/26/20
COLONI	COLONIAL LIFE	02/13/20	Payroll Transfer PR-02/13/20	11-2-011-14.10 Insurance Prem Liability	59.01	222217	02/26/20
COLONI	COLONIAL LIFE	02/20/20	Payroll Transfer PR-02/20/20	11-2-011-14.10 Insurance Prem Liability	59.01	222217	02/26/20
COLONI	COLONIAL LIFE	02/27/20	Payroll Transfer PR-02/27/20	11-2-011-14.10 Insurance Prem Liability	59.01	222217	02/26/20
COMCASTBU	COMCAST BUSINESS	02/01/20	MMH Jan 20 0106826JAN20	11-7-101-31.00 Telephone	-41.27	222218	02/26/20
COMCASTBU	COMCAST BUSINESS	02/15/20	Feb20 Telephone 96395430	11-7-101-31.00 Telephone	332.59	222218	02/26/20
COMCASTBU	COMCAST BUSINESS	02/15/20	Feb20 Telephone 96395430	11-7-601-31.00 Library-Telephone	82.22	222218	02/26/20
BUSINESSC	COMMERCIAL CARD SERVICES	02/26/20	Lib Jan-Feb20 chrgs JAN/FEB20CHR	11-7-601-38.00 Library-Library Programs	50.35	222219	02/26/20
BUSINESSC	COMMERCIAL CARD SERVICES	02/26/20	Lib Jan-Feb20 chrgs JAN/FEB20CHR	11-7-601-21.00 Library-Postage	18.40	222219	02/26/20
BUSINESSC	COMMERCIAL CARD SERVICES	02/26/20	Lib Jan-Feb20 chrgs JAN/FEB20CHR	11-7-601-62.10 Library-Building Maint.	44.50	222219	02/26/20
BUSINESSC	COMMERCIAL CARD SERVICES	02/26/20	Lib Jan-Feb20 chrgs JAN/FEB20CHR	11-7-601-78.00 Library-Media	48.79	222219	02/26/20
BUSINESSC	COMMERCIAL CARD SERVICES	02/24/20	Jan 20 Charges JAN20CHARGES	11-7-101-26.50 Awards and Recognitions	29.98	222219	02/26/20
BUSINESSC	COMMERCIAL CARD SERVICES	02/24/20	Jan 20 Charges JAN20CHARGES	11-7-201-27.00 Tuition and Training	80.55	222219	02/26/20
BUSINESSC	COMMERCIAL CARD SERVICES	02/24/20	Jan 20 Charges JAN20CHARGES	11-7-101-27.00 Tuition and Dues	462.46	222219	02/26/20
COTTSYSTE	COTT SYSTEMS	03/01/20	March 20 Hosting 132881	11-7-103-24.00 Land Rec computer. Lease	345.00	222220	02/26/20
DOLITL	DOOLITTLE'S PRINTSERVE, I	02/17/20	Town Reports 45911	11-7-101-26.00 Town Report Production	7062.37	222221	02/26/20
DOLITL	DOOLITTLE'S PRINTSERVE, I	02/07/20	Business cards 46246	11-7-101-20.00 Office Supplies	51.67	222221	02/26/20
DANIELSCO	Daniels Contruction, Inc	12/31/19	State inspection 60767	11-7-206-53.10 AVFD Fire Equip Repair	490.00	222222	02/26/20
LYNNETTE	ESTY, LYNNETTE	02/13/20	Mileage training 02/13/20 MILEAGE02132	11-7-104-27.00 Listers Tuition & Train	79.79	222224	02/26/20
FIRSTL	FIRST LIGHT	02/01/20	Feb20 6621238	11-6-601-09.10 Library-E-Rate Intrnt Rei	-76.48	222225	02/26/20
FIRSTL	FIRST LIGHT	02/01/20	Feb20 6621238	11-7-601-26.00 Library-Fiber Connect Ser	250.00	222225	02/26/20

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Town of Weathersfield Accounts Payable

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Check Warrant Report # 19240 Current Prior Next FY Invoices For Fund (General Fund)

Account

For Check Acct 1(Fund 00) All check #s 02/18/20 To 02/26/20

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
GALLS	GALLS, LLC	02/03/20	Crew Neck Tshirt 014923719	11-7-201-15.00 Uniforms and Cleaning	102.39	222227	02/26/20
GMP	GREEN MOUNTAIN POWER	02/13/20	MMH Feb 20 316820009FEB	11-7-301-30.00 Electricity & Gas	371.23	222228	02/26/20
LINCOLN	LINCOLN NATIONAL LIFE INS	02/13/20	March 20 Premiums MARCH 20	11-7-601-14.10 Library-Insurance Benft	29.91	222230	02/26/20
LINCOLN	LINCOLN NATIONAL LIFE INS	02/13/20	March 20 Premiums MARCH 20	11-7-101-14.10 Insurance Benefits	64.06	222230	02/26/20
LINCOLN	LINCOLN NATIONAL LIFE INS	02/13/20	March 20 Premiums MARCH 20	11-7-201-14.10 Insurance Benefits	75.56	222230	02/26/20
LINCOLN	LINCOLN NATIONAL LIFE INS	02/13/20	March 20 Premiums MARCH 20	11-7-104-14.10 Insurances Benefits	18.02	222230	02/26/20
LINCOLN	LINCOLN NATIONAL LIFE INS	02/13/20	March 20 Premiums MARCH 20	11-7-103-14.10 Insurance Benefits	40.77	222230	02/26/20
LINCOLN	LINCOLN NATIONAL LIFE INS	02/13/20	March 20 Premiums MARCH 20	11-7-105-14.10 Insurance Benefits	0.00	222230	02/26/20
LINCOLN	LINCOLN NATIONAL LIFE INS	02/13/20	March 20 Premiums MARCH 20	11-2-011-09.00 Lincoln Life Supplemental	40.60	222230	02/26/20
LINCOLN	LINCOLN NATIONAL LIFE INS	02/13/20	March 20 Premiums MARCH 20	11-7-102-14.00 Finance-Insurance Benfit	33.97	222230	02/26/20
MES	MUNICIPAL EMERGENCY SERVI	02/03/20	Kevlar lining 4 strap har 1423283	11-7-207-30.00 WWVFD Funding	869.13	222232	02/26/20
MVP	MVP HEALTH CARE	02/13/20	March 20 Premiums MARCH 20	11-7-101-14.10 Insurance Benefits	1179.79	222233	02/26/20
MVP	MVP HEALTH CARE	02/13/20	March 20 Premiums MARCH 20	11-2-011-14.10 Insurance Prem Liability	923.20	222233	02/26/20
MVP	MVP HEALTH CARE	02/13/20	March 20 Premiums MARCH 20	11-7-201-14.10 Insurance Benefits	1138.50	222233	02/26/20
MVP	MVP HEALTH CARE	02/13/20	March 20 Premiums MARCH 20	11-2-011-14.10 Insurance Prem Liability	119.51	222233	02/26/20
MVP	MVP HEALTH CARE	02/13/20	March 20 Premiums MARCH 20	11-2-011-14.10 Insurance Prem Liability	123.85	222233	02/26/20
MVP	MVP HEALTH CARE	02/13/20	March 20 Premiums MARCH 20	11-7-601-14.10 Library-Insurance Benft	1657.61	222233	02/26/20
MVP	MVP HEALTH CARE	02/13/20	March 20 Premiums MARCH 20	11-2-011-14.10 Insurance Prem Liability	61.92	222233	02/26/20
MVP	MVP HEALTH CARE	02/13/20	March 20 Premiums MARCH 20	11-2-011-14.10 Insurance Prem Liability	174.00	222233	02/26/20
OREILLY	O'REILLY AUTO PARTS	02/24/20	Oil filter & oil 5683-220325	11-7-201-51.00 Gas and Oil	66.22	222235	02/26/20
VTAGHUMAN	OFFICE OF CHILD SUPPORT	02/27/20	Payroll Transfer PR-02/27/20	11-2-011-07.00 Garnishments	327.84	222236	02/26/20
PRKVLL TR	PERKINSVILLE VILLAGE TREA	02/24/20	3rd Qtr Tax due 3RDQTRTAX	11-2-010-13.00 Due to Perkinsville Treas	1508.50	222237	02/26/20
SAYMORE	SAYMORE TROPHY COMPANY	01/28/20	Town manager sign 2020-0220	11-7-101-20.00 Office Supplies	18.00	222238	02/26/20
SAYMORE	SAYMORE TROPHY COMPANY	02/14/20	Service award 2020-0416	11-7-101-26.50 Awards and Recognitions	172.00	222238	02/26/20
SECUR	SECURSHRED	02/13/20	Feb 20 shred 329829	11-7-101-20.00 Office Supplies	22.00	222239	02/26/20

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Town of Weathersfield Accounts Payable

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Check Warrant Report # 19240 Current Prior Next FY Invoices For Fund (General Fund)

Account

For Check Acct 1(Fund 00) All check #s 02/18/20 To 02/26/20

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
STAPLES	STAPLES CREDIT PLAN	01/15/20	tissue,purell 2423919271	11-7-101-20.00 Office Supplies	17.07	222241	02/26/20
STAPLES	STAPLES CREDIT PLAN	01/29/20	Print Cartridge 2432904531	11-7-101-20.00 Office Supplies	42.19	222241	02/26/20
STAPLES	STAPLES CREDIT PLAN	01/30/20	Peel and seal 2433245871	11-7-101-20.00 Office Supplies	9.69	222241	02/26/20
STAPLES	STAPLES CREDIT PLAN	01/30/20	Dish soap 2433542001	11-7-101-20.00 Office Supplies	2.24	222241	02/26/20
STAPLES	STAPLES CREDIT PLAN	02/11/20	Trash bags, copier paper 2439345471	11-7-101-20.00 Office Supplies	52.53	222241	02/26/20
STAPLES	STAPLES CREDIT PLAN	01/14/20	bounty 9807574887	11-7-101-20.00 Office Supplies	32.58	222241	02/26/20
STAP	STAPLETON, NICK	02/24/20	Mileage 02/24/20 WE022420	11-7-103-27.00 Tuition and Training	12.65	222242	02/26/20
SUNOCO	SUNOCO, INC.	02/10/20	Fuel Feb 20 64007721	11-7-206-51.00 AVFD Fuel	45.29	222243	02/26/20
TOWNWEATH	TOWN OF WEATHERSFIELD	02/06/20	Payroll Transfer PR-02/06/20	11-2-011-15.00 Miscellaneous Deduction	119.70	222245	02/26/20
VTFIRE	VERMONT FIRE EXTINGUISHER	02/13/20	Annual service 42180	11-7-301-60.10 Building Maintenance	40.00	222246	02/26/20
VLCT MUNI	VLCT	02/13/20	TM search 2020-21510	11-7-101-99.00 Miscellaneous Expenditure	264.00	222247	02/26/20
VMERS DB	VMERS DB.	02/06/20	Payroll Transfer PR-02/06/20	11-2-011-05.00 Retirement	2135.07	222248	02/26/20
VMERS DB	VMERS DB.	02/13/20	Payroll Transfer PR-02/13/20	11-2-011-05.00 Retirement	2027.48	222248	02/26/20
VMERS DB	VMERS DB.	02/20/20	Payroll Transfer PR-02/20/20	11-2-011-05.00 Retirement	1729.68	222248	02/26/20
VMERS DB	VMERS DB.	02/27/20	Payroll Transfer PR-02/27/20	11-2-011-05.00 Retirement	1857.47	222248	02/26/20
VOWP	VT OFFENDER WORK PROGRAMS	02/19/20	Oak Rd PVT SS4710	11-7-101-99.00 Miscellaneous Expenditure	52.24	222249	02/26/20
WEXFLEET	WEX BANK	02/13/20	Feb 20 Fuel FUEL FEB20	11-7-201-51.00 Gas and Oil	802.14	222250	02/26/20
N DELT	NORTHEAST DELTA DENTAL	02/27/20	March 20 premiums MARCH PREMIU	11-7-102-14.00 Finance-Insurance Benfit	133.79	222256	02/26/20
N DELT	NORTHEAST DELTA DENTAL	02/27/20	March 20 premiums MARCH PREMIU	11-7-201-14.10 Insurance Benefits	204.65	222256	02/26/20
N DELT	NORTHEAST DELTA DENTAL	02/27/20	March 20 premiums MARCH PREMIU	11-7-601-14.10 Library-Insurance Benft	133.79	222256	02/26/20
N DELT	NORTHEAST DELTA DENTAL	02/27/20	March 20 premiums MARCH PREMIU	11-7-103-14.10 Insurance Benefits	108.05	222256	02/26/20
N DELT	NORTHEAST DELTA DENTAL	02/27/20	March 20 premiums MARCH PREMIU	11-7-101-14.10 Insurance Benefits	204.65	222256	02/26/20
CHOICECAR	COBRA ADMINISTRATION & HE	02/18/20	Feb 20 Cobra Fee FEB 20COBRA	11-7-101-14.30 COBRA Admin fee - Choice	30.00 E	1497	02/18/20
PRTAXES	IRS - PAYROLL TAXES	02/20/20	Payroll Transfer PR-02/20/20	11-2-011-02.00 Social Security W/H	2825.78 E	1499	02/19/20
PRTAXES	IRS - PAYROLL TAXES	02/20/20	Payroll Transfer PR-02/20/20	11-2-011-01.00 Federal Income Tax W/H	1772.72 E	1499	02/19/20

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Town of Weathersfield Accounts Payable

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Check Warrant Report # 19240 Current Prior Next FY Invoices For Fund (General Fund)

Account

For Check Acct 1(Fund 00) All check #s 02/18/20 To 02/26/20

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
PITNEYPP	PITNEY BOWES POSTAGE BY P	02/20/20	Postage refill	11-7-101-21.00	200.00 E	1502	02/20/20
			022020POSTAG	Postage			
FISHWILD	VERMONT DEPARTMENT OF FIS	02/20/20	FISH & Wildlife 022020	11-2-010-22.00	72.00 E	1503	02/20/20
			022020FISH	Clerk to VT - Hunt/Fish			
PRTAXES	IRS - PAYROLL TAXES	02/27/20	Payroll Transfer	11-2-011-01.00	1881.02 E	1504	02/25/20
			PR-02/27/20	Federal Income Tax W/H			
PRTAXES	IRS - PAYROLL TAXES	02/27/20	Payroll Transfer	11-2-011-02.00	2938.54 E	1504	02/25/20
			PR-02/27/20	Social Security W/H			
PRUDEN	PRUDENTIAL RETIREMENT	02/20/20	Payroll Transfer	11-2-011-11.00	160.50 E	1505	02/20/20
			PR-02/20/20	Deferred Compensation			

					42195.07		
					=====		

Report Total

42195.07

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Town of Weathersfield Accounts Payable

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Check Warrant Report # 19240 Current Prior Next FY Invoices For Fund (Highway Fund)

Account

For Check Acct 1(Fund 00) All check #s 02/18/20 To 02/26/20

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
AMAZONCR	AMAZON	01/23/20	Metal drill bit 435394697834	12-7-101-52.00 Repairs & Supplies	16.57	222209	02/26/20
AMAZONCR	AMAZON	01/14/20	LED Flood 459844553949	12-7-101-52.00 Repairs & Supplies	29.99	222209	02/26/20
AMAZONCR	AMAZON	01/20/20	Gloveworks 484377883688	12-7-101-52.00 Repairs & Supplies	152.57	222209	02/26/20
AMAZONCR	AMAZON	01/30/20	4"round LED 778954768376	12-7-101-52.00 Repairs & Supplies	54.62	222209	02/26/20
AMAZONCR	AMAZON	01/29/20	2 way radio 888448349497	12-7-101-52.00 Repairs & Supplies	23.98	222209	02/26/20
BIBENS	BIBENS HOME CENTER INC.	02/25/20	Fasteners L35349/1	12-7-101-52.00 Repairs & Supplies	4.52	222211	02/26/20
BIBENS	BIBENS HOME CENTER INC.	02/25/20	Screw and Fasteners L35365/1	12-7-101-52.00 Repairs & Supplies	18.00	222211	02/26/20
COMPETIT	CCI MANAGED SERVICES	02/13/20	Feb 20 CW-47555	12-7-101-25.00 Internet Services	281.00	222215	02/26/20
JOHN ESTY	ESTY, JOHN	02/25/20	Boot Reimbursement BOOTSEFY20	12-7-101-53.50 Safety Equipment	119.52	222223	02/26/20
FOLEY	Foley Services, Inc.	02/11/20	HW uniforms 1296038	12-7-101-15.20 Uniforms & Cleaning	76.86	222226	02/26/20
FOLEY	Foley Services, Inc.	02/18/20	HW uniforms 02/18 1297408	12-7-101-15.20 Uniforms & Cleaning	75.33	222226	02/26/20
IRVINGOIL	IRVING ENERGY DISTRIBUTIO	02/21/20	Acct 2292388 2000 gallons 51308	12-7-101-51.10 Diesel Fuel	3977.40	222229	02/26/20
LINCOLN	LINCOLN NATIONAL LIFE INS	02/13/20	March 20 Premiums MARCH 20	12-7-101-14.10 Insurance Benefits	209.13	222230	02/26/20
RAY MOORE	MOORE, RAY	02/25/20	Mileage to class in Berli 020320MILES	12-7-101-27.00 Training and Conferences	91.60	222231	02/26/20
MVP	MVP HEALTH CARE	02/13/20	March 20 Premiums MARCH 20	12-7-101-14.10 Insurance Benefits	9662.34	222233	02/26/20
MVP	MVP HEALTH CARE	02/13/20	March 20 Premiums MARCH 20	12-7-101-14.10 Insurance Benefits	589.90	222233	02/26/20
NORTRAX	NORTRAX EQUIPMENT COMPANY	12/17/19	JD Loader fuel filter 1986907	12-7-101-52.00 Repairs & Supplies	108.68	222234	02/26/20
SOUTHWOTH	SOUTHWORTH-MILTON, INC	02/11/20	Diesel Filter SCINV454914	12-7-101-52.00 Repairs & Supplies	3782.36	222240	02/26/20
TDS	TDS TELECOM	01/28/20	HW phone Jan 20 2635272JAN20	12-7-101-31.00 Wireless/Pager Service	81.29	222244	02/26/20
TDS	TDS TELECOM	01/28/20	HW phone Jan 20 2635272JAN20	12-7-101-25.00 Internet Services	45.00	222244	02/26/20
VTFIRE	VERMONT FIRE EXTINGUISHER	02/13/20	Town garage annual inspec 42178	12-7-101-52.00 Repairs & Supplies	112.00	222246	02/26/20
N DELT	NORTHEAST DELTA DENTAL	02/27/20	March 20 premiums MARCH PREMIU	12-7-101-14.10 Insurance Benefits	714.07	222256	02/26/20

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Town of Weathersfield Accounts Payable

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Check Warrant Report # 19240 Current Prior Next FY Invoices For Fund (Highway Fund)

Account

For Check Acct 1 (Fund 00) All check #s 02/18/20 To 02/26/20

Vendor	Invoice	Invoice Description		Amount	Check	Check
	Date	Invoice Number	Account	Paid	Number	Date

Report Total				20226.73	=====	

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Town of Weathersfield Accounts Payable

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Check Warrant Report # 19240 Current Prior Next FY Invoices For Fund (Solid Waste)

Account

For Check Acct 1(Fund 00) All check #s 02/18/20 To 02/26/20

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
GOBIN	CASELLA WASTE SERVICES	02/10/20	PU02/03-02/06 545652	21-7-101-45.25 Trash Container charge	245.00	222214	02/26/20
GOBIN	CASELLA WASTE SERVICES	02/10/20	PU02/03-02/06 545652	21-7-101-45.05 Trash-Tippage	1143.03	222214	02/26/20
GOBIN	CASELLA WASTE SERVICES	02/10/20	PU02/03-02/06 545652	21-7-102-45.00 Zero Sort contain &Tipp	288.92	222214	02/26/20
GOBIN	CASELLA WASTE SERVICES	02/10/20	PU02/03-02/06 545652	21-7-102-45.00 Zero Sort contain &Tipp	341.10	222214	02/26/20
GOBIN	CASELLA WASTE SERVICES	02/10/20	PU02/03-02/06 545652	21-7-101-45.10 C&D Tippage	392.85	222214	02/26/20
GOBIN	CASELLA WASTE SERVICES	02/10/20	PU02/03-02/06 545652	21-7-101-45.26 C&D-Container Charge	245.00	222214	02/26/20
GOBIN	CASELLA WASTE SERVICES	02/17/20	PU 02/13/20-02/14/20 546214	21-7-101-45.25 Trash Container charge	245.00	222214	02/26/20
GOBIN	CASELLA WASTE SERVICES	02/17/20	PU 02/13/20-02/14/20 546214	21-7-102-45.00 Zero Sort contain &Tipp	288.92	222214	02/26/20
GOBIN	CASELLA WASTE SERVICES	02/17/20	PU 02/13/20-02/14/20 546214	21-7-102-45.00 Zero Sort contain &Tipp	207.73	222214	02/26/20
GOBIN	CASELLA WASTE SERVICES	02/17/20	PU 02/13/20-02/14/20 546214	21-7-101-45.10 C&D Tippage	460.66	222214	02/26/20
GOBIN	CASELLA WASTE SERVICES	02/17/20	PU 02/13/20-02/14/20 546214	21-7-101-45.05 Trash-Tippage	906.24	222214	02/26/20
GOBIN	CASELLA WASTE SERVICES	02/17/20	PU 02/13/20-02/14/20 546214	21-7-101-45.26 C&D-Container Charge	245.00	222214	02/26/20
COMCASTBU	COMCAST BUSINESS	02/06/20	TS Feb20 0107345FEB20	21-7-101-31.00 Telephone	135.36	222218	02/26/20
COMCASTBU	COMCAST BUSINESS	02/15/20	Feb20 Telephone 96395430	21-7-101-31.00 Telephone	53.95	222218	02/26/20
FOLEY	Foley Services, Inc.	02/11/20	SW uniforms 1296039	21-7-101-15.00 Uniforms & Cleaning S.W.	13.73	222226	02/26/20
FOLEY	Foley Services, Inc.	02/18/20	SW uniforms 02/18 1297409	21-7-101-15.00 Uniforms & Cleaning S.W.	13.46	222226	02/26/20
LINCOLN	LINCOLN NATIONAL LIFE INS	02/13/20	March 20 Premiums MARCH 20	21-7-101-14.10 Insurance Benefits	35.91	222230	02/26/20
VTFIRE	VERMONT FIRE EXTINGUISHER	02/13/20	annual inspection 42179	21-7-101-53.50 Safety Equipment	73.00	222246	02/26/20
N DELT	NORTHEAST DELTA DENTAL	02/27/20	March 20 premiums MARCH PREMIU	21-7-101-14.10 Insurance Benefits	37.19	222256	02/26/20

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Town of Weathersfield Accounts Payable

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Check Warrant Report # 19240 Current Prior Next FY Invoices For Fund (Solid Waste)

Account

For Check Acct 1(Fund 00) All check #s 02/18/20 To 02/26/20

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date

		Report Total		5372.05		
				=====		

02/18/20
11:21 am

Town of Weathersfield Payroll
Check Warrant Report #
Check date 02/20/20 to 02/20/20 Departments 111 to 111

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Payroll

Employee Number	Employee Name		Check Number	Check Date	Net Amount	Elec Amount
CONGDONJ	CONGDON, JENNIFER B.		47720	02/20/20	167.32	0.00
DANGOF	DANGO, FLORA ANN		47721	02/20/20	266.17	445.00
DANIELSWI	DANIELS, WILLIAM J.	E	12172	02/20/20	0.00	714.78
ESTYJOSH	ESTY, JOSHUA W.	E	12174	02/20/20	0.00	134.01
ESTYLYNNE	ESTY, LYNNETTE A.	E	12175	02/20/20	0.00	297.10
GRAHAMJ	GRAHAM, JOHN J.	E	12176	02/20/20	0.00	363.95
GULNICKB	GULNICK, BRANDON W.	E	12177	02/20/20	0.00	969.35
HIERCA	HIER, CAROLYN A.	E	12178	02/20/20	0.00	278.33
HIER	HIER, STEVE A.	E	12179	02/20/20	0.00	148.58
KELLY	KELLY, DARLENE R.	E	12181	02/20/20	0.00	885.11
MORANCY	MORANCY, WALTER W.	E	12185	02/20/20	0.00	857.86
MORSE	MORSE, MARTHA J.	E	12186	02/20/20	0.00	116.99
SMITH	SMITH, STEVEN		47723	02/20/20	127.87	0.00
STAPLENIC	STAPLETON, NICKOLAS E.		47724	02/20/20	338.64	0.00
TERRILL	TERRILL, SUSANNE	E	12190	02/20/20	0.00	688.93
					900.00	5899.99

***6,799.99

02/18/20
11:22 am

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Payroll

Employee Number	Employee Name	Check Number	Check Date	Net Amount	Elec Amount
ESTYJO	ESTY, JOHN W.	E 12173	02/20/20	0.00	803.15
HUNTDON	HUNTLEY, DONALD A.	E 12180	02/20/20	0.00	708.89
LIVAS	LIVAS, PHILLIP A.	E 12182	02/20/20	0.00	653.50
LONGTIN	LONGTIN, ALEXANDER J.	E 12183	02/20/20	0.00	543.10
MOORER	MOORE, RAY A.	E 12184	02/20/20	0.00	797.91
PIPE	PIPE, SCOTT	E 12187	02/20/20	0.00	667.65
STAPLETON	STAPLETON, RAY E.	E 12189	02/20/20	0.00	771.61
				-----	-----
				0.00	4945.81
				=====	=====

***4,945.81

02/18/20
11:26 am

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Payroll

Employee Number	Employee Name	Check Number	Check Date	Net Amount	Elec Amount
COLEMAN	COLEMAN, GLENNA J.	E 12171	02/20/20	0.00	122.29
RICHARDMA	RICHARDSON, MARK P.	E 12188	02/20/20	0.00	642.77
TOPOLSKI	TOPOLSKI, JUDITH A.	E 12191	02/20/20	0.00	145.55
				-----	-----
				0.00	910.61
				=====	=====

*****910.61

02/18/20
11:26 am

Town of Weathersfield Payroll
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Payroll

Employee Number	Employee Name	Check Number	Check Date	Net Amount	Elec Amount
MERICLE J	MERICLE, JAMES S.	47722	02/20/20	273.62	0.00
WATERST	WATERS, TYLER M.	47725	02/20/20	450.43	0.00
				724.05	0.00
				=====	=====

*****724.05

02/24/20
03:08 pm

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Employee Number	Employee Name		Check Number	Check Date	Net Amount	Elec Amount
BEARSE	BEARSE, DEFOREST D.	E	12192	02/27/20	0.00	72.05
CONGDONJ	CONGDON, JENNIFER B.		47726	02/27/20	167.32	0.00
DANGOF	DANGO, FLORA ANN		47727	02/27/20	266.17	445.00
DANIELSWI	DANIELS, WILLIAM J.	E	12194	02/27/20	0.00	1006.86
ESTYJOSH	ESTY, JOSHUA W.	E	12196	02/27/20	0.00	200.02
ESTYLYNNE	ESTY, LYNNETTE A.	E	12197	02/27/20	0.00	250.44
GRAHAMJ	GRAHAM, JOHN J.	E	12198	02/27/20	0.00	363.95
GULNICKB	GULNICK, BRANDON W.	E	12199	02/27/20	0.00	969.35
HIERCA	HIER, CAROLYN A.	E	12200	02/27/20	0.00	290.05
HIERS	HIER, STEVE A.	E	12201	02/27/20	0.00	148.58
KELLY	KELLY, DARLENE R.	E	12203	02/27/20	0.00	885.11
MORANCY	MORANCY, WALTER W.	E	12207	02/27/20	0.00	857.86
MORSE	MORSE, MARTHA J.	E	12208	02/27/20	0.00	53.16
SMITH	SMITH, STEVEN		47729	02/27/20	127.87	0.00
STAPLENIC	STAPLETON, NICKOLAS E.		47730	02/27/20	374.90	0.00
TERRILL	TERRILL, SUSANNE	E	12212	02/27/20	0.00	690.91
					936.26	6233.34

***7,169.60

02/24/20
03:08 pm

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Payroll

Employee Number	Employee Name		Check Number	Check Date	Net Amount	Elec Amount
ESTYJO	ESTY, JOHN W.	E	12195	02/27/20	0.00	907.76
HUNTDON	HUNTLEY, DONALD A.	E	12202	02/27/20	0.00	690.43
LIVAS	LIVAS, PHILLIP A.	E	12204	02/27/20	0.00	661.62
LONGTIN	LONGTIN, ALEXANDER J.	E	12205	02/27/20	0.00	534.28
MOORER	MOORE, RAY A.	E	12206	02/27/20	0.00	819.74
PIPE	PIPE, SCOTT	E	12209	02/27/20	0.00	618.22
STAPLETON	STAPLETON, RAY E.	E	12211	02/27/20	0.00	771.61
					-----	-----
					0.00	5003.66
					=====	=====

***5,003.66

02/24/20
03:08 pm

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Payroll

Employee Number	Employee Name	Check Number	Check Date	Net Amount	Elec Amount
COLEMAN	COLEMAN, GLENNA J.	E 12193	02/27/20	0.00	111.45
RICHARDMA	RICHARDSON, MARK P.	E 12210	02/27/20	0.00	642.77
TOPOLSKI	TOPOLSKI, JUDITH A.	E 12213	02/27/20	0.00	145.55
				-----	-----
				0.00	899.77
				=====	=====

*****899.77

02/24/20
03:08 pm

Town of Weathersfield Payroll

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Employee Number	Employee Name	Check Number	Check Date	Net Amount	Elec Amount
MERICLE J	MERICLE, JAMES S.	47728	02/27/20	280.56	0.00
WATERST	WATERS, TYLER M.	47731	02/27/20	492.96	0.00
				773.52	0.00
				=====	=====

*****773.52