

TOWN OF WEATHERSFIELD, VERMONT

SELECT BOARD

**Select Board Agenda
Martin Memorial Hall
5259 US Route 5
Monday, February 3rd, 2020
REGULAR MEETING – 7:00 PM**

1. Call to Order
2. Review Minutes from Previous Meeting (s) 1/13/2020, 1/16/2020, 1/20/20, 1/28/2020
3. Comments from Select Board/ Town Manager and Citizens on Topics not on the Agenda
4. PUC Notice for Solar at Transfer Station
5. Review Warning/ Preparation for Town Meeting
6. Review Select Board Annual Report
7. Advertisement of the Land Use Position (Coming Soon)
8. Warrants
9. Any other Business
10. Adjourn

Select Board
Martin Memorial Hall
5259 Route 5, Ascutney VT
Monday January 13, 2020 6:00PM
Special Budget Meeting

Select Board Members Present:

Kelly Murphy
Michael Todd
Dan Boyer
David Fuller
John Arrison

Acting Town Manager – Sven Fedorow

Others Present:

Darrin Spaulding, Lisa Slade, Darlene Kelly, Joey Jarvis, Colby Hodgdon, Howard Page,
Jeremy Lavanway, Derrick Gurney, Ray Stapleton

Call to Order:

Kelly Murphy called the meeting to order at 6:00 pm.

Kelly Murphy read the following email to the Select Board:

January 13, 2020

To:

David Fuller, Vice-Chair
Michael Todd, Clerk
John Arrison
Dan Boyer

From: Kelly Murphy

Select Board Members:

After contemplation, I have decided to step down as chair of the Select Board, effective at the close of this meeting. Prompting this decision is the fact that the amount of time required for town business has greatly exceeded the typical commitment level in the chair's position, since the town manager resigned on September 23rd. At no point should my limited availability impact the work of the town. That assurance is not possible at this point. I will certainly continue in my commitment as Select Board member until the end of my term at town meeting.

In addition, a formal citizen complaint filed against me on Monday evening January 6th claims that “employees at the town office have been directed by the Select Board chair not to have any contact with {Darrin Spaulding} whatsoever” and that I have “threatened the employment of an employee”. These publicly documented accusations must be thoroughly investigated with no perceived barriers to this investigation. I believe stepping down from the role as chair will assist in this effort.

Thank you for placing your trust in me as chair through our many conversations.

Sincerely,

Kelly Murphy

David Fuller will become Chair at the close of the January 13, 2020 Select Board meeting.

Motion to approve Kelly Murphy’s resignation

Made by: Michael Todd, Second Dan Boyer

Vote: Four in favor

One abstains

David Fuller warned a special meeting for Thursday January 16, 2020 at 6:30 pm to address the formal complaints that have been filed. The first one, an open meeting law violation, which was filed on January 8, 2020 needs to be addressed within 10 days, which falls before the next scheduled Select Board meeting. The second issue, needs to be handled in executive session prior to the 6:30 pm meeting.

** Attached spreadsheets are from 1/13/20 meeting**

Solid Waste Budget:

Discussion questions with West Windsor/Reading:

Transfer Station proposal

Martha Harrison <townadmin@westwindsorvt.org>

Thu 1/9/2020 3:55 PM

To: Kelly Murphy <kmurphy@weathersfield.org>

Hi Kelly,

As we discussed, West Windsor has a number of questions about the Transfer Station proposal:

1. Effective date?
2. Is the intention to include all parcels, even "land only" parcels? Our Listers aren't in right now, but I think we have 775 "occupied" parcels and 108 "land only" parcels. "Land only" parcels generally don't produce any waste.
3. How do you handle multi-family parcels? Time shares? We have a lot of condos with shared ownership of a parcel.
4. Are there financial statements available for the Transfer Station, and can you share them with us?
5. If the proposal passes in both towns and more people are contributing could the fee be reduced?
6. How do you envision this working? Would West Windsor pay Weathersfield a lump sum and then send everyone a dump sticker in the mail with their tax bill?

At this point, we would probably have to have this as a separate article on the warning for Town Meeting, if we can get more detailed information. The Selectboard meets on Monday (January 13) at 6:30 PM. If you have any additional information before then, it would be helpful.

Thank you,
Martha Harrison
Town Administrator
484-3520

*Tom Kennedy is attending both town mts.
↳ would like to ask if Ray could be rep-
-ent meetings*

Bob Allen - Reading Chair - 577 parcels including

*1) Reading after conversation w/ Sven thought this only applied
to people who used the transfer station ~ this doesn't include
those who pay someone else privately.*

*2) Several parcels are over near Woodstock / Bondgavaker area that would never use transfer
"Curtis Hollows"*

Discussion on how to increase revenue/decrease expenses future fiscal years:

- Charging for C&D
- Review the policy for addition stickers and sticker charges:
 - 2nd car charge vs 2nd residency charge
- Increase the cost of dump sticker per parcel fees
- Working with West Windsor and Reading on transfer fees

Areas that we can change for FY2021 budget in order to maintain the current per parcel fee of \$50:

- Charge for C&D
- Do not transfer money to the reserve fund, which currently has a \$72,000.00 balance.

John Arrison made a motion to approve the Solid Waste Budget of \$283,336.00, which backs out the \$12,000.00.

2nd Dan Boyer

David Fuller "Wouldn't you take away the \$16,220.00 away from the \$295,336.00?"

Remove the \$16,220.00 in revenue (Increase to stickers)

Add \$4,220.00 in C&D revenue

Totaling \$283,336.00 in Revenue

Remove the transfer to the reserve for \$12,000.00
Totaling \$283,336.00 in Expenses

David Fuller “I move to amend motion to we make sure that the Weathersfield per parcel sticker is \$50.”

No further discussion

Vote: Unanimous in favor

Fire Budget:

Chief Spaulding suggested selling their current 1985 ladder truck and purchasing a 2000 ladder truck that has become available. He believes this would help reduce the AVFD Fire Equipment Repair Fund from \$8,500.00 down to \$6,500.00. Over the past year the AVFD has spent close to \$3,000 on maintenance costs on the current ladder truck in testing and hydraulic repairs. The current truck has approximately 140,000 miles on it. They currently have an option to purchase a 2000 ladder truck with 13,000 miles in excellent condition, which would save them maintenance costs. It would also allow them to take the truck off their 5- year plan for the next 12-15 years also saving them some money in the budget.

Dispatching Services decreased – the Town of Hartford decided to phase in the \$4,000 over a 2-year period instead of all at once. It is unclear if this is for toning only one department or both.

John Arrison made motion to approve the Fire Budget of \$170,494.00

2nd Michael Todd

No further discussion

Vote: Unanimous in favor

The purchase of the truck was tabled to a future meeting.

Listers Budget:

\$100 per parcel, approximately 1,800 parcels = ~\$180,000.00 that does not include Listers needing additional time to work with the assessors.

We are not allowed to use the money from the State as we did in the current budget to offset any of their salaries. It is strictly for reappraisals, the only thing it can be used for is mapping.

\$231,000.00 is currently in the reserve account.

Kelly Murphy “Does someone want to make a motion to amend the Listers budget to \$61,096.00?”

Motion made by Dan Boyer, 2nd by Michael Todd

Vote: Unanimous in favor

Library Budget – moved to Monday January 22nd Meeting

Kelly Murphy addressed the salary increases with the Select Board.

“The Select Board had given a directive for Darlene to put in a 2% salary increase across the board so that we could get a handle on where we were moving forward. Some Departments followed that; some Departments submitted their own requests off of that. I would like to have the Board’s direction as to whether or not they are comfortable with taking Department’s as they submit it individually or if you want to hold with the 2% increase, we had originally authorized?”

David Fuller “I don’t have any objection to them, if somebody could show us that their demonstrably showing us, they have a reason to say what they want to say, that we would listen, and I think that’s what we did with the Police.”

Police Budget:

Police salaries to be discussed at the Budget meeting January 20, 2020.

Darlene Kelly addressed the questions regarding the sale of the police cruiser. The \$9,625.00 was in the General Fund Budget. According to the minutes from that meeting, there was no motion to move the \$9,625.00 to the Cruiser Reserve Fund at the time it was sold. It sits on the Budget to Actual for FY17.

David Fuller “So do you think it went into an annual budget account for police?”

Darlene Kelly “It went into Sale of Equipment and Vehicles, into his regular operating budget for FY 17 so then it got absorbed into the General Fund unassigned fund balance.”

Current balance of the Police Reserve Account \$11,129.00

David Fuller made a motion to transfer \$9,625.00 from the Undesignated Fund Balance in the General Fund to the Police Cruiser Purchase Fund.”

John Arrison 2nd

Discussion on the motion:

Kelly Murphy “Does this follow the Town policy, what we’re putting in the motion, the sentence that says “proceeds from the sale of Town assets should be placed in the specified reserve for the purchase of similar assets at the Town Manager’s discretion with approval from the Select Board, unless otherwise directed for an article at Town Meeting?” “So, the motion on the table matches the sentence?”

David Fuller “Yes, we’re taking the sale of police and putting it towards a new police car.”

Lisa Slade “So if this was done in 2017, then this money must have been spent by now?”

John Arrison “It’s accumulated into the fund balance.”

Lisa Slade “So she said that \$9,600.00 went into the general fund, so you’re assuming that its been carried over from year to year and it’s still there.”

David Fuller “We’re not assuming anything, it’s audited. It’s there.”

Darlene Kelly “It’s audited on the Unassigned Fund Balance.”

Vote: Unanimous in favor

Discussion was had to make a reserve article vs use all the money in the reserve fund to purchase the new police cruiser. Further discussion to be had Monday January 20, 2020. Darlene to present budget with and without an article.

Admin Budget:

No changes from the spreadsheet on 1/6/20

Discussion/Requested Changes:

Non-Profits – the policy is that any requests under \$500, the Select Board can vote to add those into the General Fund, anything over \$500 they go on an article once the Select Board has vetted them for the tax payers to vote.

- Darlene submitted a package for a salary increase for Suzanne based on multiple factors, surrounding pay scale, additional job duties, etc. for \$5,574.00.
- Cost savings in benefits for the new Town Manager coming in on a 2-person plan vs a family plan.
- Computer expenses were removed from Admin budget and appropriated to the correct budget.
- Town Report production had a significant increase of \$3,700.00 due to postage and printing costs, however that is split with the school.
- Increase in NEMRC service by \$2,860.00
- Additional licensing fees (Listers, etc.)

There was discussion regarding the increased costs of the NEMRC services and looking at alternate providers. Changing providers would affect every aspect of the Town Office.

Pay.gov has been added to the Town Office so tax payers are now able to pay their taxes and dump stickers at the Town Office with the debit/credit card. The fee is 3%.

Will need to discuss how to proceed with the 1879 School House. They are asking for an alarm through a phone line which will also alert in the event the temperature below freezing so pipes don't burst. Will need to discuss if this will come out of their current budget and how their budget will be change.

The following non- profits will be added to the current spreadsheet to be voted on by the Select Board Monday January 20, 2020:

Big Heavy World \$250
Cover Home Repair \$400
VT Adult Learning \$300
Windsor County Mentors \$480

To be added to the ballot for voting:

VT Family Network \$500

Admin budget will be finalized at the meeting Monday January 20, 2020

Land Use Budget – Tabled until meeting Monday January 20, 2020

Finance Budget:

Darlene's salary (Town Accountant) was budgeted incorrectly on the pay scale, she would like it to be corrected for this year. FY19 scale was used in FY20.

VEMRS was moved from the Admin Budget to the Finance Budget, which is where it should be listed.

John Arrison made a motion to approve the Finance Budget of \$112,513.00.

Dan Boyer 2nd

Vote: Unanimous in favor

Highway Budget:

There were some missing personnel benefits in the spreadsheet from 1/6/20 that have been added.

David Fuller had questions regarding the \$117,756.00 Fund Balances as well as a \$38,355.00 payment on a new grater that hasn't been purchased yet. Darlene explained it was put in as a transfer to Highway Equipment to cover the first year's payment.

Another option for the first-year payment is to not put it in the budget as a transfer to the Highway Equipment and take the first year's payment out of reserve if the article is approved by Town.

There were concerns that the quotes that have been received for the graters are not equal.

Kelly Murphy asked for the Monday January 20th, Ray Stapleton and/or Darlene Kelly gather equal quotes to include, lease, maintenance package, amortization schedules, etc. to present to the Select Board.

The Highway Department is looking to purchase a grater and a dump truck this fiscal year. They are looking at lease-purchase on the dump truck. For the grater they want to make payments in advance and payments in arrears for the dump truck trying to keep the payments stable between the two.

Areas of discussion concerning current grater and purchase of new grater:

- Current grater just received a new transmission
- Warranty just ended this year
- Some of the Select Board has not seen the Capital Equipment Purchase Plan as a whole
- Cost analysis repairs on current grater vs cost of new grater
- Funds are not being set aside for repairs on the current grater – there have been no repair expenses on the grater since 2007.
- Equipment Maintenance, Repairs & Supplies needs to be broken down in the budget.

Lisa Slade “Is there is a reserve for equipment? If the grater passes as an article, and there is a payment due before the next budget, then that payment should come out the reserves. Why should the tax payers vote to put more money in the budget when the funds are already there?”

Darlene Kelly “There is \$95,000.00 in the Highway Equipment Acquisition Reserve. We had proposed to take \$75,000.00 out for the dump truck, which would not leave you enough for the first payment.”

Ray Stapleton “It would be \$125,000.00 loan, \$40,000.00 from the sale of the previous truck, \$10,000.00 from a trade in for one of our other trucks and then \$35,000.00 from reserves.”

Highway budget tabled until Monday January 20, 2020.

Kelly Murphy “In the past couple of years, we have done a joint board meeting with the school in which they present where they are coming in and where they town is coming in. It’s not by any means an opportunity to question their budget, but its to see the total package. Is the board interested in doing that joint meeting given the amount of time that we have?”

John Arrison “I don’t think that we have time. We are going to meet Monday, we are going to have to meet another day next week, because the following Monday its got to be in.”

Kelly Murphy “This is not a meeting to adjust our budget based on what the school is doing. This is just an opportunity to for the voters to see both priorities.”

** Please note SAPA coverage ended at approximately 8:45 PM due to battery life ending on the video recorder**

Kelly Murphy “What I need to know from the board is

1.) Do you want that joint meeting with the school?

2.) Do you want a SAPA taping again?

The Select Board decided to not do the meeting with school.
They have decided to do the SAPA taping to do an overview of the budget. Date and time to be determined.

For the budget meeting scheduled on Monday January 20, 2020, 7:00 PM
Martin Memorial Hall

Library Budget

Highway Budget

Police Budget w/ research

Admin Budget

Land Use Budget

Color Coded Emails – Fire Article Suggest regarding adding a ballot article asking the voters a question about launching a volunteer municipal department. Kelly Murphy sent an email to Flo Ann to VLTC and to Nate Stearns, the Town Attorney asking the question. Flo Ann then forwarded it on to the Secretary of State’s Office and VLTC took a look.

- Red = Flo Ann’s conversation with Nate Stearns (at the end)
- Blue = Kelly’s conversation with VLTC
- Black = Nate Stearns and VLTC

Years ago, the voters of Weathersfield passed a ballot article saying that anything with a dollar value had to be put on the ballot and anything without a dollar value had to be voted on the floor.

Motion to adjourn at 8:52 pm

Made by Michael Todd

2nd Dan Boyer

Vote: Unanimous in favor

Submitted Very Respectfully,
Chauncie Tillman

Draft Minutes Select Board Special Meeting 01/16/2020

Attendance: Mr Fuller- Chair, Mr Arrisson, Mr Todd, Mr Boyer,
Nate Stearns, Town Attorney

public in attendance; Lisa Slade, Darren Spaulding, Josh Compo, Paul Tilman, Edith Stillson,
Mychael Spaulding, Howard Page, Bethany Renaud, Fran Renaud,
Mary Lavanaway.

Mr. Fuller called the meeting to order at 6:10 pm

Motion by Mr. Boyer to enter executive session under VSA 1 313 (3) Personnel
2nd Mr Arrisson

Vote is unanimous to enter executive session.

Mr Fuller-Chair, Took the board out of Executive session at 6:27pm

Mr Fuller opened the Special Meeting at 6:28pm and acknowledged the receipt of 2 complaints.
(complaint #1 AVFD Chief against the Select Board Chair Kelly Murphy,
Complaint #2 AVFD Chief against Select Board, open meeting violation)

Complaint #1: The Chair stated the complaint is being investigated and the investigation is ongoing at
at this time.

Complaint #2: The Chair stated the time line and requirements listed with in the Law.
(VSA 314). This meeting satisfies the 10 day period to respond to the complaint and starts the clock on
the 14 days to issue a determination and any action on the complaint per the statute.

The Chair recognized Town Council;

Town Attorney Nate Stearns stated he has reviewed the E-mails submitted to the board. He further
stated most of the e-mails do not violate the Open Meeting Law however, there are a few that require
further review and information from the board to reach a determination.

The Chair again stated there is a 14 day period for this to take place.

The Chair asked if there was any public comment.
There was none.

The Chair stated he hoped to have resolution to complaint #1 within a couple weeks and #2 within the
14 days

Mr Boyer made a motion to adjourn at 6:33pm, 2nd Mr Boyer
Vote is unanimous to adjourn.

Respectfully Submitted

Michael Todd, Board Clerk

TOWN OF WEATHERSFIELD, VERMONT

SELECT BOARD

Select Board

**Martin Memorial Hall
5259 Route 5, Ascutney VT
Monday, January 20, 2020
7:00 PM
REGULAR MEETING**

MINUTES

Select Board Members Present: N. John Arrison
Daniel Boyer
David Fuller
Kelly Murphy
Michael Todd

Select Board Members Absent:

Others Present:

Travis Compo	Levi Parker	Howard Page	Mavis Ellingwood
Mychael Spaulding	Ray Stapleton	Jeremy LaVanway	Fred Kowalik
Josh Compo	Lisa Slade	Darlene Kelly	Nikita Lenahan
Paul Tillman	Ben Waters	Darrin Spaulding	Josh Dauphin
Chief Daniels			

1. Call to Order

Mr. Fuller called the meeting to order at 7:00PM.

2. Agenda Review

Mr. Arrison asked for a very short executive session at the end of the meeting. Mr. Fuller acknowledged the request.

Mr. Fuller said the warning needs to be signed and given to the Town Clerk by January 30th. He asked to add "Sample Warning" as item #8e.

3. Comments from Select Board and Town Manager

Ms. Murphy asked that the board make public the findings it makes after its investigation into the complaint against her (done during executive session).

Mr. Todd asked if the board could take up the petition filed by Mrs. Slade during this meeting. He noted that it was not on the agenda. Mr. Fuller said a discussion about a special article for fire would be taken up under item #8d. He felt the discussion of the petition could take place there.

TOWN OF WEATHERSFIELD, VERMONT

SELECT BOARD

Mr. Fuller spoke in regard to the complaint filed against Ms. Murphy. Mr. Fuller said he respected Ms. Murphy's earlier request. He said the complaint was received by the Town on January 6th. He was charged with gathering information; that is complete. He will relay that to the four board members at this meeting in executive session. The members will go over the information that he had found; board members will make findings or issue a statement that there is no finding. The board will follow its policy in this matter. The board will come out of executive session and issue that statement.

Ms. Murphy asked the board to go into exec session on topics that did not pertain to her; if an action is needed, come out of exec session; do that action with her present; she will then leave, the board will go back into exec session and discuss the complaint.

Mr. Fuller asked that the record show that this is what would happen.

Mr. Fuller said he had a personnel issue and a contract issue for the board to discuss. These, too, will be addressed in exec session. Ms. Murphy will be present for that discussion, and then excused for the discussion about the complaint.

Mr. Fuller said the complaint was issued on 1/8, which was the open meeting law complaint. Mr. Fuller will give an update on that. The board met on January 16th in open session, which satisfies the 10-day requirement for the board to meet. The packet of emails handed to the board have been forwarded to the Town attorney, who is handling that issue. The board must next address the complaint within 14 days from the 16th or January 30th. The attorney will have information by that date. (State law requirement)

The select board and school board will (tentatively) meet jointly on February 3rd.

Mr. Fuller will be meeting with the new Town Manager on Thursday (January 23rd) to discuss current events. He may be starting work here a bit earlier than anticipated.

Mr. Fuller said that anyone wishing to run for office must have their petitions in to the Town Clerk by 5PM on January 27th. There is still no one wanting to run for moderator.

4. Comments from Citizens on topics not on the agenda

Mrs. Slade thanked Mr. Todd for bringing up the petition. She acknowledged that for a couple of meetings she had been told that it would be addressed during the fire department article discussion. She was not certain that would satisfy what she had submitted, but she remains patient.

Mrs. Slade said she has conflicting information regarding the hiring process of the new town manager. Several townspeople have asked her to clarify one piece of correspondence that

TOWN OF WEATHERSFIELD, VERMONT

SELECT BOARD

was published in the Eagle Times. It was a quote from Ms. Murphy saying that on January 6th the select board reviewed the background investigation report condensed by VLCT. The board reaffirmed its commitment and authorized the chair to sign the letter of hire with contingency from the original agreement. The article also said interviews were conducted with each candidate and an offer was made to a candidate contingent upon successful review of reference and criminal background checks. In the minutes of the January 6th meeting, a motion was made for the chair to sign the employment agreement for the town manager with removal of stipulation for reference checks. Mrs. Slade said she would like clarification or would like to know if reference and criminal background checks were done; if they were done, does this comment lead us to believe that maybe something was found, but the board still agreed to go forward with the contract offer or maybe background checks were done but not reference checks.

Mr. Fuller said it was his understanding that all the checks were done. He said he didn't see anything that would rise to the level of concern. He asked Ms. Murphy to comment.

Ms. Murphy said the board agreed to extend the contract with the stipulation of successful background and criminal reference checks. These were completed and VLCT hired a company to do an external check. On January 6th the board contacted Abby Friedman at VLCT. She presented her report. The board came out of exec session. A motion was made to have Ms. Murphy sign the contract, removing the stipulation of successful reference checks. The only thing not done is signing of the agreement. The board approves Ms. Murphy signing the agreement and taking out the original first sentence in his contract which stipulated "successful completion of background and criminal checks".

Mrs. Slade said the minutes of the December 4th meeting were tabled on December 16th so as to confirm something via SAPA TV. Those minutes have yet to be returned for approval.

Mrs. Slade said that several memos in the board packet are being written on town letterhead, but without any author stated. She said it is confusing to people who read them not knowing who wrote them. Mr. Fuller acknowledged her complaint.

5. Review minutes from previous meetings – 12/23/2019

Additions/corrections/deletions:

a. None

Motion: To accept the minutes of the December 23rd, 2019

Made by: Mr. Boyer **Second:** Mr. Arrison

Vote: All in favor

Review minutes from previous meetings – 1/6/2020

Additions/corrections/deletions:

TOWN OF WEATHERSFIELD, VERMONT

SELECT BOARD

a. None

Motion: To accept the minutes of January 6th, 2020

Made by: Mr. Boyer **Second:** Mr. Arrison

Vote: All in favor

6. Approve Warrants

Motion: To approve the warrants for 1/20/2020 as follow:

General Funds	Operating Expenses	\$14,786.70
	Payroll	\$14,345.54
Highway Fund	Operating Expenses	\$8,979.58
	Payroll	\$10,626.01
Solid Waste Management Fund	Operating Expenses	\$8,278.25
	Payroll	\$2,234.83
Library	Operating Expenses	\$0.00
	Payroll	\$1,799.54
Grants	Operating Expenses	\$0.00
Special Revenue	Operating Expenses	\$0.00
Reserves		\$0.00
Long Term Debt		\$0.00
Grand Totals	Operating Expenses	\$32,044.53
	Payroll	\$29,005.92

Made by: Mr. Arrison **Second:** Mr. Boyer

Mr. Todd took issue with the manner in which an item was shown in the warrant on page 4. He felt this should not have been made public as it was an item addressed in exec session. He asked to see the invoice.

Vote: All in favor

7. Budget FY21 Update including ballot articles

- a. **Library:** The Trustees were originally proposing a 6% increase in their budget. They have reduced it to 4% by adding \$1500 internet reimbursement to their revenues and by reducing the building maintenance line by \$1000. There were no other changes.

TOWN OF WEATHERSFIELD, VERMONT

SELECT BOARD

Motion: To accept the library's report with the budget of \$139,491 of which \$137,691 is to be raised by taxes

Made by: Mr. Arrison **Second:** Mr. Boyer

Vote: All in favor

b. Land Use:

Mr. Fedorow has begun the task of digitizing the land use records. He has completed about a third of the records, but will be leaving his position with the Town to work in Montpelier. Completion of the digitization will reduce the amount of time needed to research permit history and consequently the hours needed for this position.

The board discussed reducing the time for this position to 25 hours with a focus on enforcement and permits. A block grant of \$5000 would be sought for contract services as needed for the Planning Commission. There was concern that zoning enforcement and research assistance for the Planning Commission's update of the zoning bylaws would be compromised with the reduction in hours. Planning Commission co-chair Paul Tillman asked that written guidelines be provided that specify how the grant funds would be accessed and what the funds could be spent on.

Motion: To approve the sum of \$54,768 for the land use department of which \$49,174 is to be raised by taxes

(This budget covers 25 hours a week at \$23 per hour with a block grant of \$5000 for additional services.)

Made by: Mr. Arrison **Second:** Mr. Boyer

Vote: All in favor

c. Highway

Ms. Kelly said she had transferred "around \$40,000" to highway equipment reserve (rounded up from \$38,355) as discussed from the December 16th meeting. The budget shows \$1,281,557 in expenditures of which \$946,770 is to be raised by taxes (\$294,787 in revenues). There is an audited fund balance of \$117,756 carried over from FY19. The FY20 fund balance won't be known until the year is done.

Mr. Fuller asked where the \$40,000 came from to transfer to the highway reserve. Ms. Kelly said they had talked about it for the grader. Mr. Fuller said, "So that was anticipated as an expense in the annual appropriations above and beyond the 117?" Ms. Kelly said that was what was being proposed for this year – "the budget we're talking about". She said we have been talking about moving the first payment on the grader to the reserves.

Mr. Fuller said that in his experience it is best to try and satisfy everybody. He said the effect of this budget is to raise the taxes by 4% (\$38,993). He said he thought he could get everything done without raising the taxes. He also said the board owes it to the

TOWN OF WEATHERSFIELD, VERMONT

SELECT BOARD

taxpayers to the use the money that they've already paid and look to the future. Mr. Fuller suggested adding a repair or replacement line item specific to the grader and fund it with \$20,000. He suggested using \$33,000 for tax relief and transfer \$30,000 into the highway equipment reserve fund. That leaves \$34,000 in cash (in the undesignated fund balance).

Ms. Murphy expressed concern that salaries are being raised unevenly when the board had declared at the outset that they would be raised by 2% across the board (the proposed budget shows raises from 1% to 12%). Those employees that can do the research self-advocate for more. Not all employees have had that opportunity.

Ms. Kelly said the board had discussed at length putting \$38,355 in the budget for the first payment on a grader. She further said that the board would directly violate its Fund Balance Policy (June 2018) if it uses the fund balance to reduce the tax need. The policy calls for 13% of the highway operating budget (\$123,000) to be held as unrestricted fund balance. She asked the board for guidance.

Mr. Fuller disagreed – he felt the board was following the policy. The \$33,000 was the only amount going back to the taxpayers – everything else stays in the budget or goes into the reserves. Ms. Kelly maintained that this still violates the policy.

Ms. Murphy said the policy “recommends”, not “requires”.

Mr. Fuller said this policy directly “flies in the face” of Vermont statute.

Mr. Fuller said the \$40,000 for the first payment of a grader should stand as a separate article. He said this was preferable for him – that putting \$40,000 in the budget was akin to “pulling a fast one”. Mr. Todd said that if the grader article is defeated, then there would be \$40,000 in the budget for something that's not being purchased.

Ms. Kelly reminded the board that they were planning to use \$75,000 from the reserves to help with the purchase of a dump truck. The reserve would be completely wiped out if both the grader payment and the dump truck payment are taken out at the same time. Mr. Fuller said he was not in favor of draining the account.

Mr. Fuller said he is aware of other graders that are far older than ours that are still running fine. He said he is trying to balance the needs of the highway department and the taxpayers. He said you have to have faith (that the grader won't need expensive repairs). Mr. Boyer was concerned about the risk of running a computer-driven machine out of warranty. He said it was a gamble, running a machine longer than what it's estimated for. He said the \$20,000 earmarked for repairs “isn't going to go all the way.”

TOWN OF WEATHERSFIELD, VERMONT

SELECT BOARD

Mr. Stapleton said in 2007, we paid \$267,547 for a grader. When we traded that grader in in 2014, it was worth \$225,000. We actually spent \$42,547 for the grader. In 2014 we paid \$385,000. They're offering \$240,000 – so the total cost is \$145,000 over six years. Each year we delay, (on the trade-in) the value decreases through depreciation. Replacement costs then increase, requiring additional tax dollars. The shorter replacement cycle keeps the trade-in value higher and the replacement cost lower.

Mr. Fuller asked the board to consider the rest of the highway operating budget at this point and to continue the grader discussion afterward. He said the grader and dump truck are separate from the operating budget. The funds to purchase them should come from reserves or a loan on a special article passed by the voters.

Mr. Todd said he wasn't comfortable putting \$40,000 in the budget for an article that may be turned down.

There was discussion about the fund balance, whether/how it gets used. Mr. Fuller maintained that the surpluses are the result of overbudgeting line item expenses and are "snowballing". He said he did not believe that the policy set up by Ed Morris and adopted by the board is legal. Mr. Fuller said the question posed to VLCT attorneys was, if there is a surplus in the highway funds at the end of any year, can those funds be transferred to two accounts set up by the voters. (Mr. Fuller said those two accounts are "capital maintenance to town highways" or "equipment acquisition".) Mr. Fuller said the attorney said those surplus funds should have been transferred to these two accounts. The funds are not to be left as undesignated.

After additional discussion, Mr. Fuller called for a motion on the highway operating budget.

Motion: For highway FY2021, \$1,241,557 of which \$946,770 the amount to be raised by taxes **Made by:** Mr. Boyer **Second:** Ms. Murphy

Vote: All in favor

Mr. Fuller asked if anyone was interested in having a special article on the ballot for a specified amount of money for highway equipment reserves. It would not be a part of the operating budget. There is currently \$135,132 in the highway equipment acquisition reserve fund. This contains the \$40,000 from the sale of the Mack truck.

Mr. Fuller asked Mr. Stapleton what he (Mr. Stapleton) was thinking of for the (new) dump truck. Mr. Stapleton said, "The dump truck is replacing a 1999 Mack with a brand new 10-wheeler dump truck completely prepped for plow and snow and to replace the

TOWN OF WEATHERSFIELD, VERMONT

SELECT BOARD

'03 that didn't plow." The highest price quoted was \$217,000. One vendor was not interested in a trade. One offered \$10,000 in trade for the '96 Mack.

Mr. Stapleton proposed, "\$217,000 subtracting \$75,000 – using \$40,000 from the sale of the '02 Mack and \$35,000 from the reserves to pay down the price of the truck." It would be paid for over seven years. This would leave \$60,000 in the reserve account.

Mr. Fuller proposed the motion, Shall the voters of Weathersfield appropriate up to an amount not to exceed \$220,000 – the finance package will be \$75,000 out of reserves; the balance of \$140,000 loan to be paid in five years. Mr. Arrison said the payment won't be in the budget the board was working on. Mr. Fuller said we wouldn't take delivery until the fall of this year at best.

Mr. Stapleton said he planned payments of \$24,000 for seven years. Paying it off in five years will significantly increase the tax need. Mr. Stapleton said it would be a lease-purchase – "buying it, but through the company and they offer seven years". Mr. Fuller said he didn't know the Town's loan program "right now." He said, "Frankly we don't know if that's a good deal."

Mr. Fuller again asked if the board was interested in placing an article on the warrant for a dump truck.

Motion: We warn an article for the purchase of a new dump truck for a sum not to exceed \$220,000 - \$75,000 of which will come out of the reserve fund and \$145,000 to be financed over five years.

Made by: Mr. Arrison **Second:** Mr. Todd

Ms. Murphy asked why the board would go with five years when Mr. Stapleton is asking for seven. Mr. Stapleton suggested changing the article to say "not to exceed seven years" instead. Ms. Kelly confirmed that it is possible for the Town to borrow for seven years. There was much skepticism as to whether or how this would be possible.

Motion: To extend the meeting 30 minutes

Made by: Mr. Todd **Second:** Ms. Murphy

Vote: All in favor

Discussion returned to the motion on the warrant article. When the motion was repeated by the chair, the term of the loan was changed to "for a period not to exceed seven years". (The motion was not formally amended to reflect this change.)

Vote on the motion: All in favor

TOWN OF WEATHERSFIELD, VERMONT

SELECT BOARD

The discussion returned to placing an article on the ballot to add funds to the equipment acquisition reserve. Mr. Stapleton said he was not planning to use any of the reserve funds toward a new grader – only the trade-in value of our current grader.

The highest quote on a grader without a service plan is \$240,000.

Ms. Murphy asked Mr. Stapleton which need was greater – the dump truck or the grader. Mr. Stapleton said the dump truck was the more important of the two. He said the dump truck is a need. Turning over the grader just makes financial sense.

Motion: Shall the voters of the Town of Weathersfield authorize the select board to borrow funds not to exceed \$240,000 with trade-in for a period not to exceed seven years for the purpose of purchasing a grader

Made by: Ms. Murphy **Second:** Mr. Arrison

Vote: All in favor

Motion: To place a special article on the ballot for highway equipment acquisition fund \$33,000

Made by: Mr. Boyer **Second:** Mr. Todd

Vote: 4 in favor, 1 opposed

Mrs. Slade said this article implies that there is not already a highway equipment acquisition fund. It appears to be creating a fund that already exists. It was suggested that the word “existing” be added to the motion to indicate that the fund already exists. (The motion was not amended to change the language.)

Ms. Murphy said she voted against this motion, because while she is in favor of reserves, the board will be asking the voters for \$380,000 worth of highway equipment purchases in one year and she felt they should not be asking for additional money to go into the reserves. The reserves should be funded in the years when we are not purchasing equipment.

d. Police

Chief Daniels provided the board with a survey of police chief hourly rates for towns of similar size and call volume (based on a 40-hour work week and full-time positions). The FY20 budget was \$73,015; Chief Daniels is asking for \$80,800.

Motion: To extend the meeting to 10:00 PM

Made by: Mr. Todd **Second:** Ms. Murphy

Vote: All in favor

TOWN OF WEATHERSFIELD, VERMONT

SELECT BOARD

Ms. Murphy again raised her concern with providing employee raises that are different from the 2% for everyone declared by the board at the start of the budget discussions. She maintained that the new manager should address the pay scales for all of the Town employees before differing raises are awarded.

Mr. Tillman asked the board what the board does use as a guide for awarding pay raises. Ms. Murphy said there has not been much consistency. Ed Morris's pay scale was intended to put a structure to the process. The challenge was finding the starting point for all the employees. While Ms. Murphy has no problem with cost of living raises, she felt all raises should be based upon measured evaluations.

Mr. Fuller said it generally comes about as an evaluation of some sort - either where a department head comes to the board or there is a job description change.

It was pointed out that the Chief had been directed by the board to do the research that he did.

Mr. Todd pointed out that even with the increase the Chief was requesting, his pay will still be below the average of the towns surveyed.

Ms. Murphy and Ms. Kelly asserted that discussion of employee compensation has not been on a fair playing field. Ms. Kelly cautioned the board about the course it was on.

Mrs. Slade said the Chief had come to the board and said he had wanted to talk to the interim town manager about salary increases for two people and the board gave him instruction from that. He had approached the board after the 2% salary increase had been declared. She asserted that the Town Clerk and the listers could have come to the board and been instructed to do the same thing.

Ms. Murphy said employees are supposed to go to the town manager to discuss compensation. She said Chief Daniels had gone to the interim town manager and the interim town manager told him to go to the select board. Staff are not supposed to be coming to the board and advocating for their salaries.

Mr. Fuller asked if there was a pay increase that the board would be comfortable with other than what was being proposed, given the information that the Chief had provided. He polled the board:

- Mr. Arrison proposed a 5% increase in this budget; continue to bump up each year till we are competitive with our neighbors
- Mr. Boyer agreed with Mr. Arrison
- Mr. Todd proposed a 10% increase for the Chief and a 4% (for?)

TOWN OF WEATHERSFIELD, VERMONT

SELECT BOARD

- Mr. Fuller agreed with Mr. Todd

- Ms. Murphy proposed 2%

Mr. Arrison and Mr. Boyer changed their proposal to 10% and 4% as proposed by Mr. Todd and Mr. Fuller.

Looking at the rest of the operating budget, Chief Daniels said the cost of the Explorer had increased. To keep costs down, he is looking at the Charger. The total cost of the Charger with full equipment is \$35,000. We will be able to use some of the equipment of the car we have now. He proposes going no higher than \$37,000. (This price is an estimate from the State bid list.)

There is \$20,804 in the reserve.

Mr. Fuller said there is \$42,000 in audited undesignated fund balance in the general fund, above the \$138,000 in the rainy-day fund. The board proposed deficit spending the \$17,000 short-fall and taking the amount needed from the fund balance.

Motion: Propose police operating budget for FY2021 of \$306,073 of which \$291,652 is the amount to be raised by taxes

Made by: Mr. Fuller **Second:** Mr. Arrison

Vote: All in favor

Motion: To extend the meeting 30 minutes

Made by: Ms. Murphy **Second:** Mr. Arrison

Vote: All in favor

Fire Discussion

Mr. Fuller said that Darrin Spaulding had asked to have the repair line reduced by \$2,000 at the last meeting. Mr. Fuller suggested putting it back. He asked the board how they felt about that. Mr. Arrison said the board had not been enthusiastic about purchasing new equipment, so there may be an increased need for repairs of the existing equipment.

Ms. Kelly said the board had reduced it by \$1,000 and asked if the board wanted to go back up to \$7,500. Mr. Arrison said yes. Or \$8,500? Mr. Arrison said the actuals (in previous years) had been pretty much spot-on, so he felt comfortable with \$7,500. The others were comfortable with that, too. That would be the only change in the fire budget.

The debate about the article on the fire department was centered on a floor vote or a ballot vote. The attorney said it had to be a floor vote because it didn't involve any money.

TOWN OF WEATHERSFIELD, VERMONT

SELECT BOARD

Mr. Arrison said the article would be, “Shall the Town of Weathersfield create a unified single municipal fire department?” It was advised by a VLCT attorney to leave out the word “volunteer”.

Mr. Todd felt it was not a bad idea to keep the word “volunteer” in the article and if later, the Town wanted/needed to change to a paying model, it would have to go back to the voters.

Mr. Arrison recapped – there is one department that wants to maintain the status quo and one that wants to turn over its equipment and form a municipal department. The board then turned the debate over to the two departments and asked them to work it out. He said the board was told, “That isn’t going to work – we don’t want to do that.” It went back to the board to find a compromise.

Mr. Todd said he agreed with that, but if this article goes to Town Meeting, voters will ask what it will cost and the board won’t know. Mr. Arrison disagreed. He said it would cost whatever the budget is now. Mr. Fuller disagreed and said that budget is for the current situation. He said, “That’s not an envisionment of a single department. That’s the status quo.”

Josh Dauphin said there is one department that is not re-signing the contract. So regardless of whether the article fails or not, there will be changes come July 1. It won’t be status quo. The board has already stated that it doesn’t like the status quo.

Mr. Arrison said he agreed 100% with Josh’s saying either the Town is fully in with a department or it is fully out, much like our contract with Golden Cross Ambulance. We provide a check to Dale Girard and ask for ambulance service in return.

Mr. Fuller said, “But the budget, the finance package, that we just proposed, is the status quo financing package – the payment for the truck, the insurance on the vehicles, the electricity, fuel – whatever it is. That will run through June 30th of 2021. And we are not sending that out – to my knowledge – as a special article. It is going to be incorporated into the general fund budget.”

Mr. Arrison agreed, but said the board couldn’t create a budget for a single department until the vote is taken. If the vote fails, then the Town should go to a contract model. “The convoluted mess we have now is not sustainable.”

Mr. Spaulding said the contract model had been taken out when the John Wood report was rewritten by ‘someone’.

TOWN OF WEATHERSFIELD, VERMONT

SELECT BOARD

Mr. Fuller said, “We have already incorporated the main fire budget within the general fund. You could put on a special article the difference and also put the words in there if you’d like to have one fire department at a cost of X.”

Mr. Fuller polled the board to see if they wanted the article about the single fire department.

Mr. Arrison – yes

Mr. Boyer – yes

Mr. Todd – maybe

Ms. Murphy – yes

There is a majority that would like “an article of some kind.” Ballot or floor?

Mr. Arrison – ballot

Mr. Boyer – ballot

Mr. Todd – ballot

Ms. Murphy – ballot

Ms. Murphy suggested, “Shall the voters of the Town of Weathersfield create a municipal fire department pursuant to 24 VSA 19:51?”

Mr. Todd agreed to make that suggestion a motion. Mr. Boyer moved “that we use that verbiage right there.” Mr. Arrison seconded.

Three selectors voted in favor; one opposed; one did not vote.

Mr. Fuller affirmed that this article will be voted on by Australian ballot.

e. Admin

Ms. Kelly was asking for an increase in the administrative assistant in part because Ms. Terrell had taken on additional roles. She was hired as part time HR and payroll, and then moved into full time admin and kept HR and payroll. Instead of an increase given to her at the time, Mr. Morris moved the money to make Land Use full time. Ms. Kelly had asked Mr. Fedorow to look at other admin assistants in towns with populations similar to us. Mr. Fedorow proposed \$44,120. (*Note – not clear on this figure.*)

Motion: To extend the meeting 15 minutes

Made by: Mr. Todd **Second:** Ms. Murphy

Vote: 3 in favor, 2 opposed

The board agrees to raise the admin compensation by 6%, an increase of \$2,454 in that line.

TOWN OF WEATHERSFIELD, VERMONT

SELECT BOARD

Motion: Admin budget of \$460,372 of which \$213,627 to be raised by taxes

Made by: Mr. Todd **Second:** Mr. Boyer

Vote: 4 in favor, 1 abstention

Big Heavy World was not included in the non-profit requests; all others were included.

f. Any other budget updates

8. Discussion of Potential Special Articles

a. Non-profit Appropriations

b. Police Cruiser: Special Article or Outright Purchase (\$20K from reserve; \$15K from unallocated surplus general fund)

c. Dump truck and grader

d. Fire Departments - special article (See discussion above)

e. Sample warning

9. Service Award Recipient

Motion: To enter executive session for personnel, contract and for town service award

Made by: Mr. Boyer **Second:** Mr. Todd

Vote: All in favor

The board entered executive session at 10:43 PM.

10. Health Officer Appointment

11. Appointments

12. Adjourn

Motion: To adjourn the meeting

Made by: **Second:**

Vote:

The meeting adjourned at

Respectfully submitted,

deForest Bearse

WEATHERSFIELD SELECTBOARD

N. John Arrison, Selector

Daniel E. Boyer, Selector

TOWN OF WEATHERSFIELD, VERMONT
SELECT BOARD

David Fuller, Vice-Chairperson

Kelly Murphy, Chairperson

Michael Todd, Clerk

DRAFT

TOWN OF WEATHERSFIELD, VERMONT

SELECT BOARD

**Select Board
Martin Memorial Hall
5259 Route 5, Ascutney VT
Tuesday, January 28, 2020
7:00 PM
SPECIAL MEETING**

MINUTES

Select Board Members Present: N. John Arrison
David Fuller
Kelly Murphy
Michael Todd

Select Board Members Absent: Daniel Boyer

Brandon Gulnick, Town Manager

Others Present:

Darrin Spaulding	Mary Lavanway	Edith Stillson	Darlene Kelly
Howard Page	Ernest Shand	Lisa Slade	Nate Stearns
Jeremy Lavanway	Loraine Shand	Paul Tillman	

1. Call to Order

Mr. Fuller called the meeting to order at 7:10 PM.

2. Comments from Select Board, Town Manager and Citizens not on Agenda

Mr. Fuller introduced the new Town Manager, Brandon Gulnick and welcomed him to Weathersfield.

3. Review and Approve Town Meeting Warning

The board reviewed the draft Town Meeting Warning. Town meeting is warned for Saturday, February 29th at 12:30 PM at the Weathersfield School.

Article 1: No changes.

Article 2: No changes.

Article 3: This article was changed to one authorizing the Selectboard to borrow money in anticipation of taxes. This is for cash-flow purposes only.

All articles following will be renumbered.

Australian Ballot articles:

TOWN OF WEATHERSFIELD, VERMONT

SELECT BOARD

Article 5: No change in the officers to be elected. It is as the Town Clerk wants it.

Article 6: General Fund

- \$2,000 has been allocated in the Highway budget for repairs to the Grout Cemetery access road.
- \$1,250 will be allocated to each fire department for hose testing
- \$33,000 will be requested for the Highway reserve fund
- \$400 was backed out from the nonprofit allocations
- The County tax was counted twice, but was corrected

Motion: To set Article 6, Shall the voters of the Town of Weathersfield approve the expenditure of \$1,414,851 for the support and operation of the Town's General Fund? \$1,080,411 shall be raised by property taxation, allowing the Select Board to set the appropriate tax rate.

Made by: Mr. Todd

Second: Ms. Murphy

Vote: All in favor

Article 7: Highway

Motion: Article 7 to read, "Shall the voters of the Town of Weathersfield approve the expenditure of \$1,242,557 for the support and operation of the Town's Highway Fund? \$946,770 shall be raised by property taxation, allowing the Select Board to set the appropriate tax rate."

Made by: Mr. Todd

Second: Ms. Murphy

Vote: All in favor

Article 8: Solid Waste

Motion: To operate the fiscal year 20-21 Solid Waste budget \$283,336

Made by: Mr. Todd

Second: Mr. Arrison

Vote: All in favor

Article 9: Dump Truck (special article)

Motion: Warn the Article 9 for the purchase of a 10-wheel dump truck for a sum not to exceed \$220,000 with \$75,000 coming from equipment reserve and up to \$145,000 to be financed for a period not to exceed seven years

Made by: Mr. Arrison

Second: Ms. Murphy

Vote: All in favor

Article 10: Grader (special article)

Motion: Article 10 to read, Shall the voters of the Town of Weathersfield authorize the Select Board to borrow funds not to exceed \$240,000 for a period not to exceed seven years for the lease purchase of a new road grader?

TOWN OF WEATHERSFIELD, VERMONT

SELECT BOARD

Made by: Mr. Arrison **Second:** Ms. Murphy

Vote: All in favor

Article 11: Highway Reserve

Motion: Article 11 to read, Shall the voters of the Town of Weathersfield approve \$33,000 to be placed in the Highway Equipment Acquisition fund for future highway equipment purchases?

Made by: Mr. Todd **Second:** Ms. Murphy

Vote: All in favor

Article 12: Fire reserve

Motion: Article 12 to read, “Shall the voters of the Town of Weathersfield approve \$30,000 to be placed in the Motorized Fire Apparatus Acquisition fund for future motorized fire apparatus purchases?”

Made by: Mr. Todd **Second:** Ms. Murphy

Vote: All in favor

It was noted that the article asking the voters if they want to create a single municipal fire department was not on the warning. After discussion, it was agreed to not put it to the voters.

Motion: To rescind the motion made on January 20, 2020 to place an article on the ballot saying, “Shall the voters of the Town of Weathersfield create a municipal fire department pursuant to 24 VSA 19:51?”

Made by: Ms. Murphy **Second:** Mr. Arrison

Vote: All in favor

In conclusion, the tax rate will decrease by 0.4%, regardless of the outcome of the vote on the dump truck and grader articles.

Motion: To have the office staff draft the warning for publication in the town report and make it available for signing by the selectors

Made by: Mr. Todd **Second:** Ms. Murphy

Vote: All in favor

4. Open Meeting Complaint – Town Counsel

Nate Stearns, Town Attorney, was present to address a complaint lodged against the board for an open meeting law violation, namely conversations via email. The board has complied with the timeline prescribed in the Complaint Policy.

Mr. Fuller asked to have the matter addressed in open session for the benefit of the public.

TOWN OF WEATHERSFIELD, VERMONT

SELECT BOARD

Mr. Stearns said roughly half of the 70 emails were not in violation of the Open Meeting Law. The other half contained violations of varying severity. He recommended the board get additional training on how to comply with the Law. He said there appears to be a general awareness of how the Law works, but additional training is warranted.

He did say that no votes were ever taken or decisions made illegally. The violations were mainly in comments being made.

It was agreed that the Ethics Policy should be improved to add focus on this important Law and hopefully keep future board members from making similar mistakes.

5. Any Other Business

There was no other business to discuss.

6. Executive Session per 1 V.S.A. §313(3) Personnel

Motion: To enter executive session per 1 V.S.A. §313(3) Personnel and to include John Arrison, Michael Todd, and David Fuller.

Made by: Mr. Todd **Second:** Mr. Arrison

Vote: All in favor

The Board entered executive session at 8:23 PM.

The Board came out of executive session at 8:35 PM.

Mr. Fuller said the board had addressed a complaint filed with the board by Darrin Spaulding on January 6th, 2020 against then board chair Kelly Murphy. Mr. Fuller said records produced in executive session in this matter will be sealed. He then read a prepared statement as follows:

*Town of Weathersfield Vt
Selectboard Response to Complaint dated Jan 6, 2020
Spaulding/Murphy 1-28-2020*

The Town received a Citizens Complaint received on Jan 6,2020 from Darrin Spaulding, whereas Ascutney Fire Chief alleges inappropriate conduct of the Chair of the Town's Selectboard, Kelly Murphy.

This complaint, by the Town's policy, must be addressed to the Vice-Chair David Fuller.

On Jan. 13, 2020, at a warned Selectboard meeting, Chair Kelly Murphy, resigned as Chair to "assist in the effort to have no perceived barriers to any investigation" with this complaint.

Jan 14, 2020 - I assumed the role as Chair of the Town Selectboard, and developed a plan, following the Town's Complaint policy dated 7/10/08 and amended 5/3/2011.

I found the complaint noted 3 separate issues.

TOWN OF WEATHERSFIELD, VERMONT

SELECT BOARD

1. *That employees at the town office had been "directed by the Selectboard chair not to have any contact " with Darrin Spaulding as Fire Chief of AVFD*
2. *The allegation that Board member/ Chair Murphy as a result of the above referenced charge "threatened the employment" of any employee that did.*
3. *The complaint alleges "bias" toward AVFD and Chief Spaulding as a result of a former membership issue.*

I found that the Town must address items 1 and 2. I dismissed the portion of the complaint item number 3 and found that the Town had no standing.

I contacted both Kelly Murphy and Darrin Spaulding and asked each person the same question: Please identify any person(s) you would like interviewed about this complaint.

On Jan. 16 and 17, 2020, each person was asked to answer the same question(s) to help in resolving the complaint. Each person complied.

CONCLUSION:

The Board finds that through the answers ---there was a directive from the Chair Murphy ---not to have contact with AVFD Chief Spaulding.

The Board finds that through the answers---at no time, from any person identified, was any employment " threatened as a result of contact".

The Board finds that it has no jurisdiction over an allegation within an organization not controlled by the Town and as a result has no opinion.

CORRECTIVE PLAN:

The Board will review its own member conduct policy.

The Board will be reminded of the procedures whereby a member (who has an issue with anything) is informed where to address those concerns.

Ex. Any Board member (by policy) brings their issue to the Chair---who then transfers that issue to the Town Manager for resolution.

I want to thank those that were involved for openly discussing this with me and will schedule the above-mentioned corrective actions.

David T. Fuller Chair Weathersfield Vt Selectboard

Mr. Fuller said that the other board members had been directed not to comment.

Ms. Murphy said, "The only thing in that complaint that is true is the fact that I work with non-profits and that I should know better. And I do know better – I would never threaten anyone". She was displeased that the records of the executive sessions were to be sealed.

TOWN OF WEATHERSFIELD, VERMONT
SELECT BOARD

Mr. Fuller referred Ms. Murphy to the findings.

7. Adjourn

Motion: To adjourn the meeting

Made by: Mr. Todd **Second:** Mr. Arrison

Vote: All in favor

The meeting adjourned at 8:44 PM.

Respectfully submitted,

deForest Bearse

WEATHERSFIELD SELECTBOARD

N. John Arrison, Selector

Daniel E. Boyer, Selector

David Fuller, Vice-Chairperson

Kelly Murphy, Chairperson

Michael Todd, Clerk



TOWN OF WEATHERSFIELD

CHARTERED BY: NEW HAMPSHIRE ON AUGUST 20, 1761
NEW YORK ON APRIL 8, 1772

(802)674-2626

P.O. BOX 550 ASCUTNEY, VT 05030

townmanager@weathersfield.org

January 30, 2020

To: Selectboard

Subject: PUC Notice for Solar at Transfer Station

The PUC is issuing a stay until an additional study is complete. The Town is waiting on an opinion from Norwich Solar as to how they're going to proceed. ANR is requesting a Phase II. The intent of this agenda item is to discuss what our next steps will be in the process.

The DEC's Waste Management and Prevention Division provided the following statement. (The REC is the landfill).

The WMPD has reviewed the Phase I ESA report and has noted that a Recognized Environmental Condition (REC) is present in the location where the solar array is proposed. The report identified the presence of a former landfill as a REC and also identifies several data gaps related to the former landfill site, as follows:

- o The lack of documentation of the types of waste accepted by the landfill;*
- o The lack of documentation of the exact limits of buried waste, construction of the landfill,*
and capping of the landfill;
- o The lack of post closure monitoring data, specifically for groundwater quality, surface*
water quality, and methane gas production.

It is my opinion that a Phase II ESA should be conducted to see if there are any adverse environmental impacts on the property related to the former landfill and if so, there should be a statement from the developer that the construction of the proposed solar array wouldn't worsen the current contamination conditions.

The level of the Phase II work is expected to include a couple of soil samples, surface water tests and ground water tests. If the town moves forward with the Phase II, it would most likely be done in non-frozen conditions (next summer?). The work would be more costly to perform in the winter.

Town of Weathersfield, Vermont
Warning for the Annual Town Meeting
Saturday, February 29th and Tuesday, March 3rd, 2020

The legal voters of the Town of Weathersfield, Vermont, are hereby notified and warned to meet at the Weathersfield School, 135 Schoolhouse Road in Ascutney, in the Town of Weathersfield, Vermont, on Saturday, the 29th day of February, 2020, at 12:30 P.M., to act on the following articles:

- Article 1:** Shall the voters of the Town of Weathersfield accept the reports of the Town's officers for the period from July 1, 2018, through June 30, 2019.
- Article 2:** Shall the voters of the Town of Weathersfield, in accordance with 17 V.S.A. § 2664 and 22 V.S.A. § 142, authorize the Proctor Library Trustees to expend such grant monies, gifts, or bequests which may be received by the Proctor Library, in accordance with the terms of said grants, gifts, or bequests?
- Article 3:** Shall the voters of the Town of Weathersfield authorize the Select Board to borrow money, if necessary, to pay current expenses in anticipation of taxes in accordance with the provisions of Title 24, Section 1786 of the Vermont Statutes Annotated.
- Article 4:** To transact any other business deemed proper when met.

Voting by Australian ballot will be conducted in Martin Memorial Hall, at 5259 U.S. Route 5 in Ascutney, on Tuesday, the 3rd day of March 2020. [The polls will open at 10:00 A.M. and close at 7:00 P.M. on that date], to act on the following articles:

- Article 5:** To elect all Town officers as required by law.
Moderator - One Year
Select Person - Three Years
Select Person - Two Years
Lister – Three Years
Trustee of Public Funds - Three Years
Town Agent - One Year
Town Grand Juror - One Year
Cemetery Commissioner - Five Years
Library Trustee - Three Years
- Article 6:** Shall the voters of the Town of Weathersfield approve the expenditure of \$1,414,851 for the support and operation of the Town's General Fund? \$1,080,411 shall be raised by property taxation, allowing the Selectboard to set the appropriate tax rate.
- Article 7:** Shall the voters of the Town of Weathersfield approve the

expenditure of \$1,241,557 for the support and operation of the Town's Highway Fund? \$946,770 shall be raised by property taxation, allowing the Select Board to set the appropriate tax rate.

Article 8: Shall the voters of the Town of Weathersfield approve the expenditure of \$283,336 for the support and operation of the Town's Solid Waste Management Facility? These monies shall be raised by non-tax revenues.

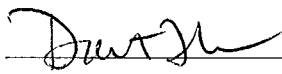
Article 9: Shall the voters of the Town of Weathersfield approve the lease/ purchase of a new 10-wheel dump truck for a total not to exceed \$220,000, of which payment for such item includes \$75,000 from the Highway Equipment Acquisition reserve and up to \$145,000 to be financed for a period not to exceed 7 years?

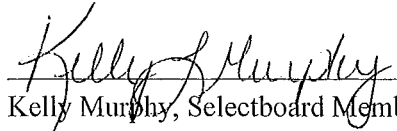
Article 10: Shall the voters of the Town of Weathersfield authorize the Select Board to borrow funds not to exceed \$240,000 for a period not to exceed seven years for the lease purchase of a new road grader?

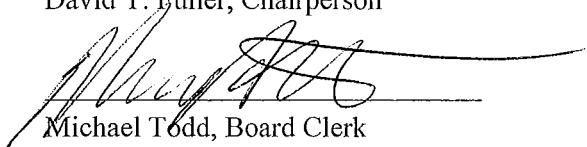
Article 11: Shall the voters of the Town of Weathersfield approve \$33,000 to be placed in the Highway Equipment Acquisition fund for future highway equipment purchases?

Article 12: Shall the voters of the Town of Weathersfield approve \$30,000 to be placed in the Motorized Fire Apparatus Acquisition fund for future motorized fire apparatus purchases?

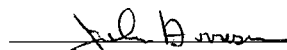
Dated at Weathersfield, Windsor County, Vermont this 30th day of January 2020.


David T. Fuller, Chairperson


Kelly Murphy, Selectboard Member

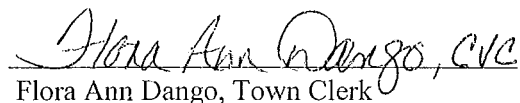

Michael Todd, Board Clerk

Dan Boyer, Selectboard Member


N. John Arrison, Selectboard Member

ATTEST:

Received at the Town of Weathersfield this
30th day of January 2020.


Flora Ann Dango, Town Clerk

The first half of the 2019-2020 fiscal year became a period of transition for the Town of Weathersfield, as we recognized the former town manager, Ed Morris, for his three years of service and wished him well with his new position as Claremont's city manager. Tremendous appreciation to the eight members of the staff/community volunteer search committee who carefully reviewed applications and completed interviews in preparation for hiring a new town manager.

By the distribution of this report, Weathersfield's new town manager will be completing his first month on the job. **Welcome to Brandon Gulnick!!** The Select Board and staff look forward to your transition, working collaboratively and cohesively to create a seamless first year.

Over the last year, the Select Board continued to deliberate and investigate the structure of providing fire services within the community. Community volunteers are instrumental and vital in providing first response to our growing town. Identifying a structure that supports those volunteers, meets the requests of two private fire organizations, and is mindful of taxpayer support and town responsibility continues to be elusive.

The Select Board extends appreciation to Weathersfield's highway crew for their constant vigilance in maintaining roads in a cost efficient and quality-conscious manner. Weathersfield paved approximately six miles of town roads, which was more mileage than initially anticipated due to a decrease in paving prices. To maintain and extend the quality of roads between paving projects, highway crews have launched preventive efforts to "crack seal" roads effected by water and ice. Five miles of roads were treated with this sealant.

The Equipment needed to maintain our roads is constantly monitored for repair and replacement needs. Age of machinery, the cost of repairing older machinery and the rising cost of replacing machinery all factor into decisions about whether to repair or replace. The Select Board chooses to go to the voters for these decisions because of these high costs.

The Highway superintendent has requested the voters consider two articles for replacement of equipment. A, ten-wheel dump truck with plow and sander and the road grader. These articles will be discussed on the floor of the Town Meeting and voted by Australian Ballot.

(solar)

The town moved forward with 2 solar projects over the past year. Both are 500kw systems that will provide lease income and reduce energy cost for the town. One is located at the Highway Garage and one at Transfer Station. These are moving toward construction however there are some hold ups at the PUC (Public Service Commission) concerning the Transfer Station Site. The contracts and permits are available for review at the Town office or PUC.

Solid waste removal is a critical conversation occurring in communities across Vermont. During the coming year, the Select Board will engage in conversations with the Select Boards of West Windsor and Reading to more uniformly share the costs of solid waste amongst the towns utilizing the Weathersfield transfer station in Perkinsville. These local talks are in the early stages; however, each community recognizes the need to proactively plan and distribute responsibility equitably. And speaking of the transfer station ... we

also thank the transfer station staff for their dedication to assist community members, regardless of snowstorms, downpours or scorching sun.

And lastly, the Select Board extends tremendous appreciation to all the town staff in their roles of law enforcement, administration, town clerk, treasurer, finance, and land use. We thank you for your dedication to community members, especially through this period of transition.



TOWN OF WEATHERSFIELD

CHARTERED BY: NEW HAMPSHIRE ON AUGUST 20, 1761
NEW YORK ON APRIL 8, 1772

(802)674-2626

P.O. BOX 550 ASCUTNEY, VT 05030

townmanager@weathersfield.org

January 30, 2020

To: Selectboard

Subject: Advertisement of the Land Use Coordinator Position (Coming Soon)

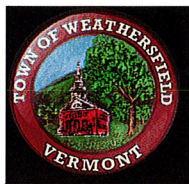
As you know, the Land Use Coordinator position is currently vacant. It is important that the Planning Commission, Select Board, and Town Manager begin the process, however, there are a few preliminary issues that we need to resolve before we move forward.

First, the position will be cut back to part-time in FY21. Since we are in the hiring process now we should discuss advertising and filling the position as part-time, rather than hiring someone full-time and dropping them down to part-time 3 months later.

Second, it's important that we address the difference between hiring a candidate at 24 hours per week and under 20 hours per week. Once we cross over this threshold the Town will need to budget for the benefits that come along with a 24 hour position.

Finally, the Land Use Coordinator job description should be revisited by the Planning Commission and Select Board to insure it is up to par with issues the Town is currently facing.

Meeting date February 3, 2020
 AP warrant date 01/30/20
 Payroll warrant date 1 01/30/20
 Payroll warrant date 2



TOWN OF WEATHERSFIELD, VERMONT

Warrants for Meeting of February 3, 2020

	Check Date	Payroll	Operating Expenses
General Fund			
	01/30/20	\$6,769.84	
AP			\$41,242.26
Total		\$6,769.84	\$41,242.26
Highway Fund			
	01/30/20	\$5,085.98	
AP			\$19,650.58
		\$5,085.98	\$19,650.58
Solid Waste Mgmt Fund			
	01/30/20	\$755.24	
AP	1/30/2020		\$5,401.96
Total		\$755.24	\$5,401.96
Library	01/30/20 01/00/00	\$962.21	
Total		\$962.21	\$0.00
Grants			
Special Revenue			\$0.00
Reserves			
Long Term Debt			
Grand Totals		\$13,573.27	\$66,294.80

Selector

To the Treasurer of the Town of Weathersfield, we hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$79,868.07. Let this be your order for the payments of these amounts.

01/30/20

Town of Weathersfield Accounts Payable

Page 1 of 1

11:29 am

Check Warrant Report # 19230 Current Prior Next FY Invoices For Fund

Account

For Check Acct 1(Fund 00) All check #s 01/21/20 To 01/30/20

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date

{R!VOID!} --- None ---	/ /			0.00	222117	01/30/20
		-- VOID --				

		Report Total		0.00		
				=====		

01/30/20

Town of Weathersfield Accounts Payable

Page 1 of 5

11:29 am

Check Warrant Report # 19230 Current Prior Next FY Invoices For Fund (General Fund)

Account

For Check Acct 1(Fund 00) All check #s 01/21/20 To 01/30/20

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
LINCOLN	LINCOLN NATIONAL LIFE INS	01/22/20	Feb20 premiums FEB20PREMIUM	11-7-601-14.10 Library-Insurance Benft	29.91	222118	01/30/20
LINCOLN	LINCOLN NATIONAL LIFE INS	01/22/20	Feb20 premiums FEB20PREMIUM	11-2-011-09.00 Lincoln Life Supplemental	122.00	222118	01/30/20
LINCOLN	LINCOLN NATIONAL LIFE INS	01/22/20	Feb20 premiums FEB20PREMIUM	11-7-103-14.10 Insurance Benefits	40.77	222118	01/30/20
LINCOLN	LINCOLN NATIONAL LIFE INS	01/22/20	Feb20 premiums FEB20PREMIUM	11-7-102-14.00 Finance-Insurance Benfit	33.97	222118	01/30/20
LINCOLN	LINCOLN NATIONAL LIFE INS	01/22/20	Feb20 premiums FEB20PREMIUM	11-7-101-14.10 Insurance Benefits	64.06	222118	01/30/20
LINCOLN	LINCOLN NATIONAL LIFE INS	01/22/20	Feb20 premiums FEB20PREMIUM	11-7-201-14.10 Insurance Benefits	75.56	222118	01/30/20
LINCOLN	LINCOLN NATIONAL LIFE INS	01/22/20	Feb20 premiums FEB20PREMIUM	11-7-104-14.10 Insurances Benefits	16.34	222118	01/30/20
AFLAC	AFLAC	01/09/20	Payroll Transfer PR-01/09/20	11-2-011-10.00 AFLAC	73.33	222120	01/30/20
AFLAC	AFLAC	01/09/20	Payroll Transfer PR-01/09/20	11-2-011-14.10 Insurance Prem Liability	26.04	222120	01/30/20
AFLAC	AFLAC	01/16/20	Payroll Transfer PR-01/16/20	11-2-011-14.10 Insurance Prem Liability	26.04	222120	01/30/20
AFLAC	AFLAC	01/16/20	Payroll Transfer PR-01/16/20	11-2-011-10.00 AFLAC	73.33	222120	01/30/20
AFLAC	AFLAC	01/23/20	Payroll Transfer PR-01/23/20	11-2-011-14.10 Insurance Prem Liability	26.04	222120	01/30/20
AFLAC	AFLAC	01/23/20	Payroll Transfer PR-01/23/20	11-2-011-10.00 AFLAC	73.33	222120	01/30/20
AFLAC	AFLAC	01/30/20	Payroll Transfer PR-01/30/20	11-2-011-14.10 Insurance Prem Liability	26.04	222120	01/30/20
AFLAC	AFLAC	01/30/20	Payroll Transfer PR-01/30/20	11-2-011-10.00 AFLAC	73.33	222120	01/30/20
AFLAC	AFLAC	01/02/20	PR 01/02/20 PR01/02/20	11-2-011-10.00 AFLAC	99.37	222120	01/30/20
AGT BATT	AGT BATTERY SUPPLY LLC	01/21/20	Battery, desk charger 91100A	11-7-207-30.00 WWVFD Funding	360.70	222121	01/30/20
AFD#2 WAT	ASCUTNEY FIRE DISTRICT #2	01/27/20	Back Water Libby BACKWTRLIBBY	11-6-101-99.00 Miscellaneous Revenue	128.00	222124	01/30/20
AFD#2 WAT	ASCUTNEY FIRE DISTRICT #2	01/01/20	MMH Oct-Dec 19 usage MMHWATER12/1	11-7-601-34.00 Library-Water	57.68	222124	01/30/20
AT&T SVC	AT & T MOBILITY	01/27/20	Jan2020 Cell JAN 2020	11-7-201-31.00 Telephone/communications	160.80	222125	01/30/20
AT&T SVC	AT & T MOBILITY	01/27/20	Jan2020 Cell JAN 2020	11-7-101-31.00 Telephone	129.18	222125	01/30/20
BIBENS	BIBENS HOME CENTER INC.	01/27/20	FASTENERS L33231/1	11-7-201-24.00 Equipment and Supplies	21.40	222126	01/30/20
COLONI	COLONIAL LIFE	01/09/20	Payroll Transfer PR-01/09/20	11-2-011-14.10 Insurance Prem Liability	59.01	222129	01/30/20
COLONI	COLONIAL LIFE	01/16/20	Payroll Transfer PR-01/16/20	11-2-011-14.10 Insurance Prem Liability	59.01	222129	01/30/20
COLONI	COLONIAL LIFE	01/23/20	Payroll Transfer PR-01/23/20	11-2-011-14.10 Insurance Prem Liability	59.01	222129	01/30/20

01/30/20

Town of Weathersfield Accounts Payable

Page 2 of 5

11:29 am

Check Warrant Report # 19230 Current Prior Next FY Invoices For Fund (General Fund)

Account

For Check Acct 1(Fund 00) All check #s 01/21/20 To 01/30/20

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
COLONI	COLONIAL LIFE	01/30/20	Payroll Transfer PR-01/30/20	11-2-011-14.10 Insurance Prem Liability	59.01	222129	01/30/20
COLONI	COLONIAL LIFE	01/02/20	PR 01/02/20 PR01/02/20	11-2-011-14.10 Insurance Prem Liability	59.01	222129	01/30/20
COMCAST	COMCAST	01/27/20	Jan 2020 94761656	11-7-101-31.00 Telephone	292.16	222130	01/30/20
COMCAST	COMCAST	01/27/20	Jan 2020 94761656	11-7-101-31.00 Telephone	7.35	222130	01/30/20
COMCAST	COMCAST	01/27/20	Jan 2020 94761656	11-7-601-31.00 Library-Telephone	82.22	222130	01/30/20
COTTSYSTE	COTT SYSTEMS	02/01/20	Feb20 Hosting 132380	11-7-103-24.00 Land Rec computer. Lease	345.00	222131	01/30/20
GALLS	GALLS, LLC	01/09/20	Champion tactical jersey 014716143CR	11-7-201-15.00 Uniforms and Cleaning	-16.00	222133	01/30/20
GALLS	GALLS, LLC	01/09/20	Neoprene knee pads 014716150CR	11-7-201-24.00 Equipment and Supplies	-19.98	222133	01/30/20
GALLS	GALLS, LLC	01/15/20	First defense MK-2 Stream 014759260	11-7-201-24.00 Equipment and Supplies	43.39	222133	01/30/20
GALLS	GALLS, LLC	01/21/20	UA tech 1/2 zip 014806695	11-7-201-15.00 Uniforms and Cleaning	30.52	222133	01/30/20
GALLS	GALLS, LLC	01/22/20	Safety fastfilt glove 014819400	11-7-201-24.00 Equipment and Supplies	118.19	222133	01/30/20
GALLS	GALLS, LLC	01/24/20	Station grip glove 014843191	11-7-201-24.00 Equipment and Supplies	54.97	222133	01/30/20
GMP	GREEN MOUNTAIN POWER	01/22/20	Dec19 MMH electric MMHDEC19	11-7-301-30.00 Electricity & Gas	368.62	222135	01/30/20
IIMC	IIMC	01/09/20	Dango renewal DANGO RENEWA	11-7-103-42.00 Dues	195.00	222136	01/30/20
IIMC	IIMC	01/09/20	Stapleton membership STAPLETONREN	11-7-103-42.00 Dues	110.00	222136	01/30/20
MES	MUNICIPAL EMERGENCY SERVI	01/02/20	Task Foce Tips 1412512	11-7-207-30.00 WWVFD Funding	509.20	222138	01/30/20
MVP	MVP HEALTH CARE	01/20/20	Feb 2020 premiums 431242FEB20	11-2-011-14.10 Insurance Prem Liability	119.51	222139	01/30/20
MVP	MVP HEALTH CARE	01/20/20	Feb 2020 premiums 431242FEB20	11-2-011-14.10 Insurance Prem Liability	61.92	222139	01/30/20
MVP	MVP HEALTH CARE	01/20/20	Feb 2020 premiums 431242FEB20	11-2-011-14.10 Insurance Prem Liability	174.00	222139	01/30/20
MVP	MVP HEALTH CARE	01/20/20	Feb 2020 premiums 431242FEB20	11-7-601-14.10 Library-Insurance Benft	1657.61	222139	01/30/20
MVP	MVP HEALTH CARE	01/20/20	Feb 2020 premiums 431242FEB20	11-7-101-14.10 Insurance Benefits	589.90	222139	01/30/20
MVP	MVP HEALTH CARE	01/20/20	Feb 2020 premiums 431242FEB20	11-7-201-14.10 Insurance Benefits	1138.50	222139	01/30/20
MVP	MVP HEALTH CARE	01/20/20	Feb 2020 premiums 431242FEB20	11-2-011-14.10 Insurance Prem Liability	61.92	222139	01/30/20
MVP	MVP HEALTH CARE	01/20/20	Feb 2020 premiums 431242FEB20	11-2-011-14.10 Insurance Prem Liability	923.20	222139	01/30/20
N DELT	NORTHEAST DELTA DENTAL	01/20/20	Feb 20 Premiums FEB20PREMIUM	11-7-601-14.10 Library-Insurance Benft	133.79	222140	01/30/20

01/30/20

Town of Weathersfield Accounts Payable

Page 3 of 5

11:29 am

Check Warrant Report # 19230 Current Prior Next FY Invoices For Fund (General Fund)

Account

For Check Acct 1(Fund 00) All check #s 01/21/20 To 01/30/20

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
N DELT	NORTHEAST DELTA DENTAL	01/20/20	Feb 20 Premiums FEB20PREMIUM	11-7-103-14.10 Insurance Benefits	108.05	222140	01/30/20
N DELT	NORTHEAST DELTA DENTAL	01/20/20	Feb 20 Premiums FEB20PREMIUM	11-7-102-14.00 Finance-Insurance Benfit	133.79	222140	01/30/20
N DELT	NORTHEAST DELTA DENTAL	01/20/20	Feb 20 Premiums FEB20PREMIUM	11-7-201-14.10 Insurance Benefits	0.00	222140	01/30/20
N DELT	NORTHEAST DELTA DENTAL	01/20/20	Feb 20 Premiums FEB20PREMIUM	11-7-101-14.10 Insurance Benefits	133.79	222140	01/30/20
N DELT	NORTHEAST DELTA DENTAL	01/20/20	Feb 20 Premiums FEB20PREMIUM	11-7-105-14.10 Insurance Benefits	37.19	222140	01/30/20
VTAGHUMAN	OFFICE OF CHILD SUPPORT	01/23/20	Payroll Transfer PR-01/23/20	11-2-011-07.00 Garnishments	327.84	222141	01/30/20
VTAGHUMAN	OFFICE OF CHILD SUPPORT	01/30/20	Payroll Transfer PR-01/30/20	11-2-011-07.00 Garnishments	327.84	222141	01/30/20
S.G.REED	REED TRUCK SERVICES INC	01/28/20	Fluid AVFD 1905035	11-7-206-53.10 AVFD Fire Equip Repair	17.98	222142	01/30/20
RYMES	RYMES PROPANE & OIL	01/02/20	Oil WWVFD PREBUY DEPT	11-7-207-30.00 WWVFD Funding	1000.00	222143	01/30/20
SECUR	SECURSHRED	01/16/20	Jan 2020 Shred 327282	11-7-101-20.00 Office Supplies	22.00	222145	01/30/20
SPURRS	SPURRS REPAIR	01/16/20	WWVFD AAT304 21394	11-7-207-53.10 WWVFD Fire Equip Repair	32.50	222146	01/30/20
SPURRS	SPURRS REPAIR	01/16/20	WWVFD AAG186 21395	11-7-207-53.10 WWVFD Fire Equip Repair	32.50	222146	01/30/20
SPURRS	SPURRS REPAIR	01/16/20	WWVFD VL1711 21396	11-7-207-53.10 WWVFD Fire Equip Repair	249.53	222146	01/30/20
STAPLES	STAPLES CREDIT PLAN	12/19/19	PD chairs 9806723569	11-7-201-20.00 Office Supplies	179.97	222147	01/30/20
STAPLES	STAPLES CREDIT PLAN	12/20/19	office supplies 9806773887	11-7-101-20.00 Office Supplies	42.88	222147	01/30/20
STAPLES	STAPLES CREDIT PLAN	01/09/20	office supplies 9807367166	11-7-101-20.00 Office Supplies	101.66	222147	01/30/20
SULLIVANC	SULLIVAN, CATHY	01/27/20	Jan 2020 Animal control JAN 2020	11-7-202-10.10 Animal Control-Contracted	150.00	222148	01/30/20
VLCT MUNI	VLCT	01/14/20	Exec search 2020-21309	11-7-101-99.00 Miscellaneous Expenditure	2177.00	222149	01/30/20
VLCT MUNI	VLCT	01/14/20	Exec search 2020-21310	11-7-101-99.00 Miscellaneous Expenditure	2239.84	222149	01/30/20
VLCT MUNI	VLCT	01/14/20	Exec search 2020-21311	11-7-101-99.00 Miscellaneous Expenditure	745.00	222149	01/30/20
VMERS DB	VMERS DB.	01/02/20	Payroll Transfer PR-01/02/20	11-2-011-05.00 Retirement	1870.31	222150	01/30/20
VMERS DB	VMERS DB.	01/09/20	Payroll Transfer PR-01/09/20	11-2-011-05.00 Retirement	2039.59	222150	01/30/20
VMERS DB	VMERS DB.	01/16/20	Payroll Transfer PR-01/16/20	11-2-011-05.00 Retirement	1748.20	222150	01/30/20
VMERS DB	VMERS DB.	01/23/20	Payroll Transfer PR-01/23/20	11-2-011-05.00 Retirement	1618.11	222150	01/30/20
VMERS DB	VMERS DB.	01/30/20	Payroll Transfer PR-01/30/20	11-2-011-05.00 Retirement	1818.91	222150	01/30/20

01/30/20

Town of Weathersfield Accounts Payable

Page 4 of 5

11:29 am

Check Warrant Report # 19230 Current Prior Next FY Invoices For Fund (General Fund)

Account

For Check Acct 1(Fund 00) All check #s 01/21/20 To 01/30/20

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
DEPT	VT DEPT OF PUBLIC SAFETY	12/31/19	VIBRS FY20 80154	11-7-201-45.20 VIBRS	2107.75	222151	01/30/20
VTGFOA	VT GFOA	01/22/20	Winter Workshop 213CONFER	11-7-101-27.00 Tuition and Dues	55.00	222152	01/30/20
WBMASON	WB MASON CO INC	12/31/19	Water IS1066114	11-7-101-20.00 Office Supplies	19.90	222153	01/30/20
WEXBANK	WEX BANK	12/31/19	AVFD fuel Jan 2020 63517528	11-7-206-51.00 AVFD Fuel	203.16	222154	01/30/20
WEXFLEET	WEX BANK	01/22/20	Dec-Jan20 gas 63383986	11-7-201-51.00 Gas and Oil	858.30	222155	01/30/20
PRUDEN	PRUDENTIAL RETIREMENT	01/23/20	Payroll Transfer PR-01/23/20	11-2-011-11.00 Deferred Compensation	160.50 E	1489	01/23/20
PRTAXES	IRS - PAYROLL TAXES	01/23/20	Payroll Transfer PR-01/23/20	11-2-011-01.00 Federal Income Tax W/H	1541.62 E	1490	01/22/20
PRTAXES	IRS - PAYROLL TAXES	01/23/20	Payroll Transfer PR-01/23/20	11-2-011-02.00 Social Security W/H	2566.30 E	1490	01/22/20
PRTAXES	IRS - PAYROLL TAXES	01/30/20	Payroll Transfer PR-01/30/20	11-2-011-01.00 Federal Income Tax W/H	1798.63 E	1491	01/29/20
PRTAXES	IRS - PAYROLL TAXES	01/30/20	Payroll Transfer PR-01/30/20	11-2-011-02.00 Social Security W/H	2868.40 E	1491	01/29/20
VT TAX	VERMONT DEPARTMENT OF TAX	01/02/20	Payroll Transfer PR-01/02/20	11-2-011-07.00 Garnishments	12.00 E	1492	01/30/20
VT TAX	VERMONT DEPARTMENT OF TAX	01/02/20	Payroll Transfer PR-01/02/20	11-2-011-04.00 State Income Tax W/H	581.29 E	1492	01/30/20
VT TAX	VERMONT DEPARTMENT OF TAX	01/09/20	Payroll Transfer PR-01/09/20	11-2-011-07.00 Garnishments	12.00 E	1492	01/30/20
VT TAX	VERMONT DEPARTMENT OF TAX	01/09/20	Payroll Transfer PR-01/09/20	11-2-011-04.00 State Income Tax W/H	626.82 E	1492	01/30/20
VT TAX	VERMONT DEPARTMENT OF TAX	01/16/20	Payroll Transfer PR-01/16/20	11-2-011-07.00 Garnishments	12.00 E	1492	01/30/20
VT TAX	VERMONT DEPARTMENT OF TAX	01/16/20	Payroll Transfer PR-01/16/20	11-2-011-04.00 State Income Tax W/H	563.97 E	1492	01/30/20
VT TAX	VERMONT DEPARTMENT OF TAX	01/23/20	Payroll Transfer PR-01/23/20	11-2-011-07.00 Garnishments	12.00 E	1492	01/30/20
VT TAX	VERMONT DEPARTMENT OF TAX	01/23/20	Payroll Transfer PR-01/23/20	11-2-011-04.00 State Income Tax W/H	495.15 E	1492	01/30/20
VT TAX	VERMONT DEPARTMENT OF TAX	01/30/20	Payroll Transfer PR-01/30/20	11-2-011-07.00 Garnishments	12.00 E	1492	01/30/20
VT TAX	VERMONT DEPARTMENT OF TAX	01/30/20	Payroll Transfer PR-01/30/20	11-2-011-04.00 State Income Tax W/H	567.73 E	1492	01/30/20

01/30/20

Town of Weathersfield Accounts Payable

Page 5 of 5

11:29 am

Check Warrant Report # 19230 Current Prior Next FY Invoices For Fund (General Fund)

Account

For Check Acct 1(Fund 00) All check #s 01/21/20 To 01/30/20

Vendor	Invoice	Invoice Description		Amount		Check	Check
	Date	Invoice Number	Account	Paid	Number	Date	
-----				-----			
Report Total				41242.26			
				=====			

01/30/20

Town of Weathersfield Accounts Payable

Page 1 of 2

11:29 am

Check Warrant Report # 19230 Current Prior Next FY Invoices For Fund (Highway Fund)

Account

For Check Acct 1(Fund 00) All check #s 01/21/20 To 01/30/20

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
LINCOLN	LINCOLN NATIONAL LIFE INS	01/22/20	Feb20 premiums FEB20PREMIUM	12-7-101-14.10 Insurance Benefits	197.27	222118	01/30/20
LINCOLN	LINCOLN NATIONAL LIFE INS	01/28/20	Past due PL & OTHERS	12-7-101-14.10 Insurance Benefits	83.75	222118	01/30/20
BUSINESSC	COMMERCIAL CARD SERVICES	01/30/20	Credit HWCREDIT	12-7-101-52.00 Repairs & Supplies	-8.99	222119	01/30/20
BUSINESSC	COMMERCIAL CARD SERVICES	01/22/20	Water and nospill HWDEC19	12-7-101-52.00 Repairs & Supplies	171.45	222119	01/30/20
AMAZONCR	AMAZON	12/31/19	led flood 453359933378	12-7-101-52.00 Repairs & Supplies	31.60	222122	01/30/20
AMAZONCR	AMAZON	01/09/20	power point and excel for 853877778945	12-7-101-52.00 Repairs & Supplies	60.13	222122	01/30/20
APAL	APALACHEE MARINE	01/06/20	59.41 tons of salt 531047	12-7-101-58.15 Salt	4515.16	222123	01/30/20
APAL	APALACHEE MARINE	01/10/20	30.47 tons 531048	12-7-101-58.15 Salt	2315.72	222123	01/30/20
AT&T SVC	AT & T MOBILITY	01/27/20	Jan2020 Cell JAN 2020	12-7-101-31.00 Wireless/Pager Service	102.02	222125	01/30/20
BIBENS	BIBENS HOME CENTER INC.	01/20/20	Muffler 227466/1	12-7-101-52.00 Repairs & Supplies	38.99	222126	01/30/20
BRENNTA	BRENNTAG LUBRICANTS	01/09/20	red grease 6563485	12-7-101-52.00 Repairs & Supplies	200.04	222127	01/30/20
FOLEY	Foley Services, Inc.	01/14/20	HW uniforms 1/14/20 1290471	12-7-101-15.20 Uniforms & Cleaning	75.33	222132	01/30/20
FOLEY	Foley Services, Inc.	01/21/20	HW uniforms 1/21/2020 1291848	12-7-101-15.20 Uniforms & Cleaning	75.33	222132	01/30/20
FOLEY	Foley Services, Inc.	01/28/20	HW uniforms 01/28/20 1293256	12-7-101-15.20 Uniforms & Cleaning	75.33	222132	01/30/20
GLOB	GLOBAL MONTELLO GROUP	12/31/19	Gas Dec 2019 251562	12-7-101-51.20 Gasoline	431.93	222134	01/30/20
RAY MOORE	MOORE, RAY	01/28/20	Mileage to Berlin 012920MILE	12-7-101-27.00 Training and Conferences	91.60	222137	01/30/20
MVP	MVP HEALTH CARE	01/20/20	Feb 2020 premiums 431242FEB20	12-7-101-14.10 Insurance Benefits	589.90	222139	01/30/20
MVP	MVP HEALTH CARE	01/20/20	Feb 2020 premiums 431242FEB20	12-7-101-14.10 Insurance Benefits	9662.34	222139	01/30/20
N DELT	NORTHEAST DELTA DENTAL	01/20/20	Feb 20 Premiums FEB20PREMIUM	12-7-101-14.10 Insurance Benefits	714.07	222140	01/30/20
SANEL	SANEL NAPA SPRINGFIELD	01/22/20	Hydraulic filter 19453524130	12-7-101-52.00 Repairs & Supplies	84.49	222144	01/30/20
SANEL	SANEL NAPA SPRINGFIELD	01/22/20	Alarm water resis 19453524185	12-7-101-52.00 Repairs & Supplies	110.62	222144	01/30/20
SPURRS	SPURRS REPAIR	01/21/20	HW AAP239 21404	12-7-101-52.00 Repairs & Supplies	32.50	222146	01/30/20

Vendor	Invoice	Invoice Description		Amount	Check	Check
	Date	Invoice Number	Account	Paid	Number	Date
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Report Total				19650.58	=====	

01/30/20

Town of Weathersfield Accounts Payable

Page 1 of 2

11:29 am

Check Warrant Report # 19230 Current Prior Next FY Invoices For Fund (Solid Waste)

Account

For Check Acct 1(Fund 00) All check #s 01/21/20 To 01/30/20

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
LINCOLN	LINCOLN NATIONAL LIFE INS	01/22/20	Feb20 premiums FEB20PREMIUM	21-7-101-14.10 Insurance Benefits	35.91	222118	01/30/20
GOBIN	CASELLA WASTE SERVICES	01/20/20	PU 01/13-01/16/20 540827	21-7-102-45.00 Zero Sort contain &Tipp	360.76	222128	01/30/20
GOBIN	CASELLA WASTE SERVICES	01/20/20	PU 01/13-01/16/20 540827	21-7-102-45.00 Zero Sort contain &Tipp	288.92	222128	01/30/20
GOBIN	CASELLA WASTE SERVICES	01/20/20	PU 01/13-01/16/20 540827	21-7-101-45.05 Trash-Tippage	1914.74	222128	01/30/20
GOBIN	CASELLA WASTE SERVICES	01/20/20	PU 01/13-01/16/20 540827	21-7-101-45.10 C&D Tippage	0.00	222128	01/30/20
GOBIN	CASELLA WASTE SERVICES	01/20/20	PU 01/13-01/16/20 540827	21-7-101-45.26 C&D-Container Charge	0.00	222128	01/30/20
GOBIN	CASELLA WASTE SERVICES	01/20/20	PU 01/13-01/16/20 540827	21-7-101-45.25 Trash Container charge	490.00	222128	01/30/20
GOBIN	CASELLA WASTE SERVICES	01/27/20	Trash PU 1/27/20 541399	21-7-102-45.00 Zero Sort contain &Tipp	288.92	222128	01/30/20
GOBIN	CASELLA WASTE SERVICES	01/27/20	Trash PU 1/27/20 541399	21-7-102-45.00 Zero Sort contain &Tipp	223.71	222128	01/30/20
GOBIN	CASELLA WASTE SERVICES	01/27/20	Trash PU 1/27/20 541399	21-7-101-45.25 Trash Container charge	245.00	222128	01/30/20
GOBIN	CASELLA WASTE SERVICES	01/27/20	Trash PU 1/27/20 541399	21-7-101-45.10 C&D Tippage	332.58	222128	01/30/20
GOBIN	CASELLA WASTE SERVICES	01/27/20	Trash PU 1/27/20 541399	21-7-101-45.26 C&D-Container Charge	245.00	222128	01/30/20
GOBIN	CASELLA WASTE SERVICES	01/27/20	Trash PU 1/27/20 541399	21-7-101-45.05 Trash-Tippage	844.90	222128	01/30/20
COMCAST	COMCAST	01/27/20	Jan 2020 94761656	21-7-101-31.00 Telephone	53.95	222130	01/30/20
FOLEY	Foley Services, Inc.	01/14/20	SW uniforms 01/14/20 1290472	21-7-101-15.00 Uniforms & Cleaning S.W.	13.46	222132	01/30/20
FOLEY	Foley Services, Inc.	01/21/20	SW uniforms 1/21/20 1291849	21-7-101-15.00 Uniforms & Cleaning S.W.	13.46	222132	01/30/20
FOLEY	Foley Services, Inc.	01/28/20	SW Uniforms1/28/20 1293257	21-7-101-15.00 Uniforms & Cleaning S.W.	13.46	222132	01/30/20
N DELT	NORTHEAST DELTA DENTAL	01/20/20	Feb 20 Premiums FEB20PREMIUM	21-7-101-14.10 Insurance Benefits	37.19	222140	01/30/20

01/30/20

Town of Weathersfield Accounts Payable

Page 2 of 2

11:29 am

Check Warrant Report # 19230 Current Prior Next FY Invoices For Fund (Solid Waste)

Account

For Check Acct 1(Fund 00) All check #s 01/21/20 To 01/30/20

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date

Report Total				5401.96		
				=====		

01/27/20
03:20 pm

Town of Weathersfield Payroll
Check Warrant Report #
Check date 01/30/20 to 01/30/20 Departments 111 to 111

Page 1 of 1
Payroll

Employee Number	Employee Name		Check Number	Check Date	Net Amount	Elec Amount
BEARSE	BEARSE, DEFOREST D.	E	12104	01/30/20	0.00	72.05
CONGDONJ	CONGDON, JENNIFER B.		47696	01/30/20	167.32	0.00
DANGOF	DANGO, FLORA ANN		47697	01/30/20	266.17	445.00
DANIELSWI	DANIELS, WILLIAM J.	E	12106	01/30/20	0.00	1006.88
ESTYLYNNE	ESTY, LYNNETTE A.	E	12108	01/30/20	0.00	196.00
FEDOROW	FEDOROW, SVEN	E	12109	01/30/20	0.00	800.80
GRAHAMJ	GRAHAM, JOHN J.	E	12110	01/30/20	0.00	363.95
HIERCA	HIER, CAROLYN A.	E	12111	01/30/20	0.00	281.00
HIERS	HIER, STEVE A.	E	12112	01/30/20	0.00	148.58
KELLY	KELLY, DARLENE R.	E	12114	01/30/20	0.00	885.11
MORANCY	MORANCY, WALTER W.	E	12118	01/30/20	0.00	972.51
SKALABAN	SKALABAN, ALEXIS H.	E	12121	01/30/20	0.00	12.97
SMITH	SMITH, STEVEN		47699	01/30/20	127.87	0.00
STAPLENIC	STAPLETON, NICKOLAS E.		47700	01/30/20	334.69	0.00
TERRILL	TERRILL, SUSANNE	E	12123	01/30/20	0.00	688.94
					896.05	5873.79
					=====	=====

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01/27/20
03:20 pm

Town of Weathersfield Payroll
Check Warrant Report #
Check date 01/30/20 to 01/30/20 Departments 121 to 121

Page 1 of 1
Payroll

Employee Number	Employee Name	Check Number	Check Date	Net Amount	Elec Amount
ESTYJO	ESTY, JOHN W.	E 12107	01/30/20	0.00	1073.07
HUNTDON	HUNTLEY, DONALD A.	E 12113	01/30/20	0.00	825.30
LIVAS	LIVAS, PHILLIP A.	E 12115	01/30/20	0.00	60.41
LONGTIN	LONGTIN, ALEXANDER J.	E 12116	01/30/20	0.00	521.94
MOORER	MOORE, RAY A.	E 12117	01/30/20	0.00	983.04
PIPE	PIPE, SCOTT	E 12119	01/30/20	0.00	850.61
STAPLETON	STAPLETON, RAY E.	E 12122	01/30/20	0.00	771.61
				-----	-----
				0.00	5085.98
				=====	=====

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01/27/20
03:20 pm

Town of Weathersfield Payroll
Check Warrant Report #
Check date 01/30/20 to 01/30/20 Departments 131 to 131

Page 1 of 1
Payroll

Employee Number	Employee Name	Check Number	Check Date	Net Amount	Elec Amount
COLEMAN	COLEMAN, GLENNA J.	E 12105	01/30/20	0.00	111.45
RICHARDMA	RICHARDSON, MARK P.	E 12120	01/30/20	0.00	642.77
TOPOLSKI	TOPOLSKI, JUDITH A.	E 12124	01/30/20	0.00	207.99
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				0.00	962.21
				=====	=====

*****962.21

01/30/20
11:55 am

Town of Weathersfield Payroll
Check Warrant Report #
Check date 01/30/20 to 01/30/20 Departments 211 to 211

Page 1 of 1
Payroll

Employee Number	Employee Name	Check Number	Check Date	Net Amount	Elec Amount
MERICLE J	MERICLE, JAMES S.	47698	01/30/20	289.51	0.00
WATERST	WATERS, TYLER M.	47701	01/30/20	465.73	0.00
				755.24	0.00
				=====	=====

*****755.24