

TOWN OF WEATHERSFIELD, VERMONT  
SELECT BOARD

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**Select Board Agenda  
Martin Memorial Hall  
5259 US Route 5  
Monday, January 20<sup>th</sup>, 2020  
REGULAR MEETING – 7:00 PM**

1. Call to Order
2. Agenda Review
3. Comments from Select Board and Town Manager
4. Comments from Citizens on Topics not on Agenda
5. Review Minutes: 12/23/2019, 1/6/2020
6. Approve Warrant
7. Budget FY21 Update including ballot articles
  - a. Library
  - b. Land Use
  - c. Highway
  - d. Police
  - e. Admin budget
  - f. Any other budget update
8. Discussion of Potential Special Articles
  - a. Non-profit appropriations
  - b. Police cruiser: Special article or outright purchase (\$20k from reserve; \$15k from unallocated surplus general fund)
  - c. Dump truck & grader
  - d. Fire departments
9. Service Award Recipient
10. Health Officer Appointment
11. Appointments
  - A. Budget Committee (Three Openings)
  - B. CRJC Mt Ascutney Subcommittee
  - C. Fence Viewer (Two Openings)
  - D. Southern Windsor County Transportation Advisory Committee
  - E. Zoning Board of Adjustment (One Opening)
  - F. Village Planning Committee
12. Adjourn

Draft Minutes Select Board 12/23/2019

Attendance: Mr Fuller-Vice Chair, Mr Arrisson, Mr Todd, Mr Boyer,  
Nate Stearns, Town Attorney  
By Teleconference, Ms Murphy-Chair

Mr. Fuller called the meeting to order at 6:00 pm

Motion by Mr Todd to enter executive session under VSA 1 313 (3) Personnel

2<sup>nd</sup> Mr Arrisson

Vote is unanimous to enter executive session.

Mr. Fuller called Ms Murphy for participation

Ms Murphy-Chair took the board out of executive session.

Mr Arrisson motion to adjourn at 6:53pm, 2<sup>nd</sup> Mr Boyer

Vote is unanimous to adjourn.

Respectfully Submitted

Michael Todd, Board Clerk

TOWN OF WEATHERSFIELD, VERMONT

SELECT BOARD

Select Board

Martin Memorial Hall  
5259 Route 5, Ascutney VT

Monday, January 6, 2020

6:00 PM

REGULAR MEETING

MINUTES

**Select Board Members Present:** N. John Arrison  
Daniel Boyer  
David Fuller  
Kelly Murphy  
Michael Todd

**Select Board Members Absent:**

Others Present:

Paul Tillman	Josh Compo	Darrin Spaulding	
Nikita Lenahan	Edith Stillson	Mavis Ellingwood	
Lisa Slade	Howard Page	Roderick Bates	

**1. Call to Order**

Ms. Murphy called the meeting to order at 6:04PM.

**2. Executive Session per 1 V.S.A. §313(3) Personnel**

**Motion:** To enter executive session per 1 V.S.A. §313(3) Personnel

**Made by:** Mr. Boyer      **Second:** Mr. Todd

**Vote:** Unanimous in favor

The board came out of executive session at 6:39 PM.

**Motion:** To authorize the chair to sign an employment agreement for Town Manager with Brandon Gulnick with removal of stipulation for reference checks

**Made by:** Mr. Boyer      **Second:** Mr. Todd

**Vote:** Unanimous in favor

Ms. Murphy thanked VLCT and the search committee for their assistance in the search for a new town manager. Mr. Gulnick will be starting on February 3<sup>rd</sup>.

**3. Agenda Review**

There were no changes to the agenda.

TOWN OF WEATHERSFIELD, VERMONT  
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**4. Nonprofit Request: Vermont Adult Learning**

The first attempt to reach Ashley Daley via telephone was unsuccessful

**5. Comments from Select Board and Town Manager**

Mr. Arrison asked if the letter to Reading and West Windsor regarding the request for (?) per parcel had been sent. Ms. Murphy said it had not. She provided a copy of a draft of it and asked the board to review and approve it. Mr. Arrison said he felt the letter should have been sent out three weeks ago.

Mr. Todd has draft minutes of the special meeting held on December 21<sup>st</sup>.

Mr. Boyer thanked the road crews for their hard work in keeping the roads open and passable during the recent storms.

**6. Comments from Citizens on topics not on the agenda**

Darrin Spaulding filed a written complaint with the vice chair of the board in accordance with the Citizen Complaint Policy. The complaint was directed toward board chair Kelly Murphy. Mr. Fuller accepted the complaint and said it would need to be checked.

Mr. Spaulding had also filed a public records request for all communications regarding himself and AVFD between the Town Manager and the board without Mr. Spaulding's knowledge or presence from the last 2 years. He had received those emails, made copies of them all, and presented them to each of the board members. Mr. Fuller asked that the board be given time to read them before deciding how to proceed.

Lisa Slade asked the board to label agendas as revised when revisions have been made. She also asked that SAPA TV direct the camera to the full board at all times instead of focusing in on whoever is speaking.

**7. Review minutes from previous meetings – 12/16/2019, 12/18/2019**

**Motion:** To approve the minutes of the December 16<sup>th</sup> meeting

**Made by:** Mr. Todd    **Second:** Mr. Boyer

**Additions/corrections/deletions:**

- a. Mr. Arrison asked to have the words “on anything” stricken from a sentence on page 5. (*No decisions were made ~~on anything~~.*)
- b. Mr. Arrison asked to change the word “going” to “asking” in the motion on page 6. (*To send letters to Reading and West Windsor indicating that we are ~~going~~ asking to move to a per parcel fee of \$40.*)

It was agreed to table approving this set of minutes to confirm the exact words of the motion.

**TOWN OF WEATHERSFIELD, VERMONT**  
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**Motion:** To approve the minutes of the December 18<sup>th</sup> meeting

**Made by:** Mr. Boyer    **Second:** Mr. Todd

**Additions/corrections/deletions:**

Change the spelling of Brendon to Brandon

**Vote:** 1 abstention; 4 in favor

**8. Citizen Complaints & Complaint Policy**

Ms. Murphy turned the meeting over to Vice-chair Fuller for this discussion.

Mr. Fuller said the board had asked to see the complaint policy to review as there were questions about how to handle complaints. The discussion focused on Section IV, *Resolution Process*. It became apparent that the policy lacks a timeframe in which to address complaints. The policy also lacks direction on complaints that are filed against the full board, as in the case of Lisa Slade's complaint.

Mrs. Slade filed a written complaint with the Town Manager on December 17<sup>th</sup>. Ms. Murphy said the complaint had been forwarded via email to all of the board members by Mr. Fedorow with a request for how they board wanted to proceed. No one responded to Mr. Fedorow's email. The complaint had not been addressed by the board in executive session since that time. Mr. Fuller said the complaint had since been addressed in open session and that an executive session was not required. Ms. Murphy pointed out that this was the first meeting of the board since the complaint had been filed. Mrs. Slade maintained that she was entitled to an acknowledgement of her complaint either verbally or in writing which felt she had not received.

The board agreed that guidance from VLCT would be helpful.

It was unclear how to address the petition that came to the board simultaneously with Mrs. Slade's complaint.

Mr. Fuller turned the meeting back over to Ms. Murphy.

Ms. Murphy was able to reach Ms. Daley via telephone. Vermont Adult Learning (VAL) is requesting \$300. VAL provides adult educational services (reading, writing, math computer skills, etc.) to people over 16. They provide a high school completion program as well. Last fiscal year they served 166 students, 6 of whom were from Weathersfield. One of those 6 obtained their high school diploma. The funds would be used for educational and instructional materials and also food for those that are food insecure. This organization has been funded in the past; but not last year.

**9. Approve Warrants**

**TOWN OF WEATHERSFIELD, VERMONT**  
**SELECT BOARD**

**Motion:** To approve the warrants for 1/6/2020 as follow:

General Funds	Operating Expenses	\$37,507.21
	Payroll	\$27,178.68
Highway Fund	Operating Expenses	\$78,456.59
	Payroll	\$43,109.71
Solid Waste Management Fund		
	Operating Expenses	\$10,923.33
	Payroll	\$4,431.94
Library	Operating Expenses	\$0.00
	Payroll	\$6,908.01
Grants	Operating Expenses	\$0.00
Special Revenue	Operating Expenses	\$0.00
Reserves		\$0.00
Long Term Debt		\$0.00
Grand Totals	Operating Expenses	\$126,887.13
	Payroll	\$81,628.34

**Made by:** Mr. Arrison      **Second:** Mr. Boyer

Front-loading the HSAs due to policy changes in mid-fiscal year will put expenditures over budget in this fiscal year.

**Vote:** All in favor

**10. Budget Update**

**a. Library Budget**

Mavis Ellingwood, president of the trustees and Roderick Bates, trustee, presented the library budget. The trustees are proposing a 6% or \$9,000 increase due primarily to employee compensation. They are trying to move the employees' compensation closer to where they should be. There is \$2,000 in this budget for building maintenance as well as \$1,500 for a substitute librarian. Having a substitute librarian will facilitate the library director taking the vacation time to which he is entitled. Volunteers cover some, but not all, of the time the director would be away on vacation. The substitute librarian will fill in the gaps.

The library gets some revenue from the internet providers, but the amount varies widely from year to year. This revenue was not included in the proposed budget for that reason.

**TOWN OF WEATHERSFIELD, VERMONT**  
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Mr. Boyer questioned the renting of a heat pump. Mr. Bates aid the cost of purchasing one outright was more the library could afford. Mr. Bates said they will revisit the pump later.

Mr. Bates said they have become aware that the library is underinsured. They do not yet know what the proper amount will be, but they may be back at a later date to address it with the board.

Mr. Fuller took exception to the substitute librarian expense. Mr. Bates said the Governor wants libraries “polished” in the State’s quest to attract tech workers to come live in Vermont. The State Library Association is targeting library wages and services as part of that quest.

The Hartford Decision prevents the board from mandating changes to the library’s budget.

Mr. Bates said the library budget has gone up, but so have library hours and services. In addition, the director has taken on a lot more activities with Parks and Rec.

Ms. Murphy asked the board if they wanted to accept what the trustees have proposed or are there questions for them to take back to their board?

Mr. Todd asked if they could get the increase down to 3%?

Ms. Murphy asked about the “media” line increase from \$2000 to \$9000. Mr. Bates said it is a matter of how it’s shown on the budget – this line now represents several lines that were previously listed separately.

Mr. Arrison asked that the trustees try to reduce the budget a bit.

**b. Updated Department Budgets**

**10.b.i. Police**

Chief Daniels said the pay scale is not comparable to area wages. The board had instructed the Chief to work with Mr. Fedorow on the matter, but Mr. Fedorow has not been available.

The Chief said the department needs new computers in this fiscal year.

The truck was sold for \$9,000. It appears that the money went into the general fund instead of the reserve. Policy dictates that it should have gone into the reserve. Ms. Kelly is still working on tracing what happened to the funds.

**TOWN OF WEATHERSFIELD, VERMONT**  
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**Motion:** To take the expenditure of \$5647.48 for computers for the police department

**Made by:** Mr. Boyer      **Second:** Mr. Arrison

**Vote:** Unanimous in favor

Mr. Todd said if we put \$20,000 in for the cruiser, it will cause a 7% increase in the budget.

Chief Daniels is proposing a 10% increase for the chief's salary and a 4% increase for the full-time officer. Ms. Kelly expressed concern about requests for raises above what the board had already authorized.

(At 9:00PM)

**Motion:** To extend the meeting 30 minutes

**Made by:** Mr. Todd      **Second:** Mr. Arrison

**Vote:** Unanimous in favor

There is currently \$138,670.30 in the rainy-day fund.

There was discussion about possible savings in the budget in other areas that might offset increases. The current proposed budget is showing a 5.7% increase based on what has been presented thus far. Ms. Kelly confirmed that this budget includes the general fund budget which includes the library, police, land use, listers and town clerk. Ms. Kelly included a separate article for the cruiser (\$27,000); fire services shows the proposed changes made at the last meeting. There was discussion at that meeting of a possible \$30,000 reserve article for motorized (fire) equipment. The highway budget may either include a grader payment or it could be pulled out as a separate article.

Mr. Fuller asked that the \$9600 for the truck be found to help pay for the cruiser. He also asked to see what surrounding towns are paying. He said he was okay with the Chief's request for the cruiser.

Mr. Arrison said he wants all department heads to know when a change is being made to their budgets.

**10.b.ii. Fire Services**

Fire Apparatus Acquisition Fund – the name of the reserve voted on by the voters; used for capital purchase of motorized firefighting equipment

**Motion:** To have a special article for fire equipment – motorized fund – at \$30,000

**Made by:** Mr. Fuller      **Second:** Mr. Todd



**TOWN OF WEATHERSFIELD, VERMONT**  
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Ms. Kelly asked if the Town is going to own another fire truck. Ms. Murphy said the money is going into a reserve – this is not a decision to purchase (or not) another truck.

**Vote:** All in favor

**Motion:** To fund FY20-21 for fire services \$174,632

**Made by:** Mr. Fuller      **Second:** Mr. Todd

**Vote:** All in favor

**10.b.iii. Town Clerk**

There is an 8% increase (\$7700) in the Town Clerk's budget.

It was agreed that the Town will revisit copying fees after Town Meeting (not changed since 1996). Copying fees are not in the Clerk's jurisdiction. Clerk fees are mandated by the State and can't be changed locally.

The board agreed to remove the \$2,000 for clerical wages on the grounds that the funding could be found elsewhere.

**Motion:** To approve the Town Clerk's budget at \$109,597

**Made by:** Mr. Arrison      **Second:** Mr. Boyer

**Vote:** All in favor

**10.b.iv. Land Use**

There is a 10% change from last year to this year in the land use budget.

Mr. Fuller asked not to finalize this budget at this time due to lack of information on how the Interim Town Manager will transition back to the Land Use Administrator position.

The board agreed to table to the next meeting.

**10.b.v. Listers**

There is a 24% change in the listers' budget from last year, because last year's budget was subsidized by funds from the Act 60 fund. It could be done again this year, but it takes away money for the (eventual) reappraisal. The board asked that the actual cost of the reappraisal be provided to compare with the amount already set aside for it.

**c. Solid Waste**

**d. Highway**

There is a 4% change in the Highway budget.

**TOWN OF WEATHERSFIELD, VERMONT**  
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**Motion:** To extend the meeting another 30 minutes

**Made by:** Mr. Arrison                      **Second:** Mr. Boyer

**Vote:** All in favor

The board agreed to stop the budget discussion at this point and take up item #11.

**e. Nonprofit Appropriations**

**11. Discussion Fire Special Article for Municipal Department**

The board agreed to put to the voters the question of creating a single volunteer fire department. The method of getting to the voters was the question. The board agreed that it would be best to put it on the ballot, but the board was unsure if that could happen as there is no money associated with the question. It was agreed to ask the town attorney, the town clerk and VLCT if it is possible to put a non-money article on the ballot.

Mr. Fuller said that if AVFD is not on board, a single department will not happen.

Josh Compo said that it's time both departments honored whatever the voters want.

**12. Salt Shed Discussion**

**Motion:** To authorize Ray to send out an RFP with a 30-day timeline for contractors to submit proposals to remove the cement cover and built a wood truss roof on the salt shed

**Made by:** Mr. Fuller                      **Second:** Mr. Todd

**Vote:** 1 in favor, 4 opposed

**Motion:** To extend the meeting 10 minutes

**Made by:** Mr. Todd                      **Second:** Mr. Fuller

**Vote:** All in favor

After discussion, the motion on the salt shed RFP was changed to be less restrictive.

**Motion:** To send out an RFP for replacement of the roof on the salt shed

**Made by:** Mr. Arrison                      **Second:** Mr. Boyer

**Vote:** All in favor

**13. Martin Luther King, Jr. Holiday**

**Motion:** To deny the request to make Martin Luther King, Jr. Day a holiday

**Made by:** Mr. Arrison                      **Second:** Mr. Boyer

**Vote:** All in favor

There will be an extra meeting of the board on January 13<sup>th</sup> at 6PM to continue the discussion on the budget.

TOWN OF WEATHERSFIELD, VERMONT  
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**14. Appointments**

**15. Adjourn**

**Motion:** To adjourn the meeting

**Made by:** Mr. Fuller    **Second:** Mr. Todd

**Vote:** All in favor

The meeting adjourned at 10:06 PM.

Respectfully submitted,

*deForest Bearse*

**WEATHERSFIELD SELECTBOARD**

\_\_\_\_\_  
N. John Arrison, Selector

\_\_\_\_\_  
Daniel E. Boyer, Selector

\_\_\_\_\_  
David Fuller, Vice-Chairperson

\_\_\_\_\_  
Kelly Murphy, Chairperson

\_\_\_\_\_  
Michael Todd, Clerk

Meeting date January 20, 2020  
 AP warrant date 01/16/20  
 Payroll warrant date 1 01/09/20  
 Payroll warrant date 2 01/16/20  
 Payroll warrant date 3



## TOWN OF WEATHERSFIELD, VERMONT

### Warrants for Meeting of January 20, 2020

	Check Date	Payroll	Operating Expenses
<b>General Fund</b>			
	01/09/20	\$7,476.89	
	01/16/20	\$6,868.65	
AP			\$14,786.70
Total		<u>\$14,345.54</u>	<u>\$14,786.70</u>
<b>Highway Fund</b>			
	01/09/20	\$5,704.15	
	01/16/20	\$4,921.86	
AP			\$8,979.58
		<u>\$10,626.01</u>	<u>\$8,979.58</u>
<b>Solid Waste Mgmt Fund</b>			
	01/09/20	\$761.35	
	01/16/20	\$736.74	
AP	1/16/2020	736.74	\$8,278.25
Total		<u>\$2,234.83</u>	<u>\$8,278.25</u>
<b>Library</b>			
	01/09/20	\$899.77	
	01/16/20	\$899.77	
Total		<u>\$1,799.54</u>	<u>\$0.00</u>
<b>Grants</b>			
<b>Special Revenue</b>			
			\$0.00
<b>Reserves</b>			
<b>Long Term Debt</b>			
Grand Totals		\$29,005.92	\$32,044.53

To the Treasurer of the Town of Weathersfield, we hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$61,050.45. Let this be your order for the payments of these amounts.

Selector

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01/16/20

## Town of Weathersfield Accounts Payable

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02:50 pm

Check Warrant Report # 19229 Current Prior Next FY Invoices For Fund (General Fund)

Account

For Check Acct 1(Fund 00) All check #s 01/16/20 To 01/16/20

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
BRODART	BRODART CO.	12/20/19	Label Protector 547087	11-7-601-20.00 Library-Supplies	107.63	222072	01/16/20
CENTERPOI	CENTER POINT LARGE PRINT	12/18/19	Books large print 1752261	11-7-601-78.00 Library-Media	26.96	222073	01/16/20
GRNMNTMES	GREEN MOUNTAIN MESSENGER	12/31/19	Book delivery 81734	11-7-601-21.00 Library-Postage	60.00	222074	01/16/20
IRVINGOIL	IRVING ENERGY DISTRIBUTIO	01/20/20	133.4 gallons 848856	11-7-601-32.00 Library-Heating & Fuel	311.51	222075	01/16/20
SYMQUEST	SYMQUEST	01/07/20	Copier lease Library 403985153	11-7-601-24.00 Library-Copier Lease	133.73	222076	01/16/20
VTAGHUMAN	OFFICE OF CHILD SUPPORT	01/16/20	Payroll Transfer PR-01/16/20	11-2-011-07.00 Garnishments	327.84	222077	01/16/20
BIBENS	BIBENS HOME CENTER INC.	01/11/20	Fire ext L31842/1	11-7-201-24.00 Equipment and Supplies	43.98	222081	01/16/20
CAN	CANON SOLUTIONS AMERICA	01/09/20	Usage July-Sept19 4030629823	11-7-103-18.00 Copier Usage/Supplies/Ser	37.51	222082	01/16/20
CAN	CANON SOLUTIONS AMERICA	01/09/20	Usage Oct-Dec19 USAGE 4TH QT	11-7-103-18.00 Copier Usage/Supplies/Ser	17.39	222082	01/16/20
COMPETIT	CCI MANAGED SERVICES	01/02/20	IT Service Jan 20 CW-47278	11-7-101-25.05 IT Services	1721.52	222084	01/16/20
EYEMED	COMBINED INSURANCE CO OF	12/21/19	Dec 19 Eye 164160637	11-7-201-14.10 Insurance Benefits	21.46	222085	01/16/20
EYEMED	COMBINED INSURANCE CO OF	12/21/19	Dec 19 Eye 164160637	11-7-103-14.10 Insurance Benefits	8.70	222085	01/16/20
EYEMED	COMBINED INSURANCE CO OF	12/21/19	Dec 19 Eye 164160637	11-7-601-14.10 Library-Insurance Benft	12.76	222085	01/16/20
EYEMED	COMBINED INSURANCE CO OF	12/21/19	Dec 19 Eye 164160637	11-7-101-14.10 Insurance Benefits	4.61	222085	01/16/20
EYEMED	COMBINED INSURANCE CO OF	12/21/19	Dec 19 Eye 164160637	11-7-102-14.00 Finance-Insurance Benfit	4.61	222085	01/16/20
COMCASTBU	COMCAST BUSINESS	01/07/20	Dec 2019 0106826DEC19	11-7-101-31.00 Telephone	108.17	222086	01/16/20
COMCASTBU	COMCAST BUSINESS	12/10/19	Nov19 Charges 0106826NOV19	11-7-101-31.00 Telephone	101.74	222086	01/16/20
COMCASTBU	COMCAST BUSINESS	12/10/19	credit Nov&Oct CREDIT NOV/O	11-7-101-31.00 Telephone	-163.26	222086	01/16/20
COMCASTBU	COMCAST BUSINESS	01/03/20	8773501440009194Dec WWVFDDEC19	11-7-207-30.00 WWVFD Funding	180.43	222086	01/16/20
FED	FEDOROW, SVEN	01/12/20	WE010920 EXP010920	11-7-101-27.00 Tuition and Dues	61.60	222087	01/16/20
FOLEY	Foley Services, Inc.	01/01/20	Mats MMH 1288003	11-7-301-60.10 Building Maintenance	52.77	222089	01/16/20
GALLS	GALLS, LLC	01/31/20	Microfleece watch cap 011871941	11-7-201-24.00 Equipment and Supplies	-9.60	222090	01/16/20
GALLS	GALLS, LLC	12/01/19	Tac Lite Pants 012822734	11-7-201-15.00 Uniforms and Cleaning	50.98	222090	01/16/20
GALLS	GALLS, LLC	12/01/19	Pants 012834398	11-7-201-15.00 Uniforms and Cleaning	101.98	222090	01/16/20
GALLS	GALLS, LLC	11/04/19	Polo 013197793	11-7-201-15.00 Uniforms and Cleaning	84.97	222090	01/16/20

01/16/20

## Town of Weathersfield Accounts Payable

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02:50 pm

Check Warrant Report # 19229 Current Prior Next FY Invoices For Fund (General Fund)

Account

For Check Acct 1(Fund 00) All check #s 01/16/20 To 01/16/20

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
GALLS	GALLS, LLC	08/16/19	Handcuff pouch 013469660	11-7-201-24.00 Equipment and Supplies	33.79	222090	01/16/20
GALLS	GALLS, LLC	12/01/19	Ammo Security cabinet 013542691	11-7-201-24.00 Equipment and Supplies	178.84	222090	01/16/20
GALLS	GALLS, LLC	12/01/19	Tech Tee 013558829	11-7-201-15.00 Uniforms and Cleaning	26.65	222090	01/16/20
GALLS	GALLS, LLC	10/02/19	gloves 013597543	11-7-201-24.00 Equipment and Supplies	72.19	222090	01/16/20
GALLS	GALLS, LLC	10/02/19	forces and polo 013866111	11-7-201-15.00 Uniforms and Cleaning	2.99	222090	01/16/20
GALLS	GALLS, LLC	10/02/19	forces and polo 013866111	11-7-201-15.00 Uniforms and Cleaning	89.98	222090	01/16/20
GALLS	GALLS, LLC	10/02/19	forces and polo 013866111	11-7-201-24.00 Equipment and Supplies	280.00	222090	01/16/20
GALLS	GALLS, LLC	10/07/19	Micro case 013900528	11-7-201-24.00 Equipment and Supplies	42.63	222090	01/16/20
GALLS	GALLS, LLC	10/09/19	Pistol rug 013930355	11-7-201-24.00 Equipment and Supplies	19.16	222090	01/16/20
GALLS	GALLS, LLC	10/18/19	Tincan Cap 014015961	11-7-201-15.00 Uniforms and Cleaning	18.33	222090	01/16/20
GALLS	GALLS, LLC	10/19/19	latex gloves powder free 014020841	11-7-201-24.00 Equipment and Supplies	106.99	222090	01/16/20
GALLS	GALLS, LLC	10/23/19	Duffle and Polo 014051850	11-7-201-15.00 Uniforms and Cleaning	82.37	222090	01/16/20
GALLS	GALLS, LLC	10/23/19	Duffle and Polo 014051850	11-7-201-24.00 Equipment and Supplies	44.99	222090	01/16/20
GALLS	GALLS, LLC	10/24/19	replaceable lens 014065014	11-7-201-24.00 Equipment and Supplies	14.25	222090	01/16/20
GALLS	GALLS, LLC	11/04/19	fleece full zip hoodies 014155774	11-7-201-15.00 Uniforms and Cleaning	185.98	222090	01/16/20
GALLS	GALLS, LLC	11/06/19	Fleece Full zip hoodie 014179978	11-7-201-15.00 Uniforms and Cleaning	59.99	222090	01/16/20
GALLS	GALLS, LLC	11/09/19	Stealth beanie 014212717	11-7-201-15.00 Uniforms and Cleaning	76.45	222090	01/16/20
GALLS	GALLS, LLC	11/11/19	fleece full zip 014220592	11-7-201-15.00 Uniforms and Cleaning	167.99	222090	01/16/20
GALLS	GALLS, LLC	11/18/19	3base crew shirts 014284741	11-7-201-15.00 Uniforms and Cleaning	182.99	222090	01/16/20
GALLS	GALLS, LLC	12/02/19	mag pouch 014406827	11-7-201-24.00 Equipment and Supplies	67.97	222090	01/16/20
GALLS	GALLS, LLC	12/02/19	fleece full zip hoodie 014413876	11-7-201-15.00 Uniforms and Cleaning	-55.00	222090	01/16/20
GALLS	GALLS, LLC	12/02/19	Fleece zip hoodie 014413878	11-7-201-15.00 Uniforms and Cleaning	-110.00	222090	01/16/20
GALLS	GALLS, LLC	12/03/19	Shirt 014420484	11-7-201-15.00 Uniforms and Cleaning	16.87	222090	01/16/20
GALLS	GALLS, LLC	12/11/19	Stealth beanie 014491934	11-7-201-24.00 Equipment and Supplies	54.99	222090	01/16/20
GALLS	GALLS, LLC	12/16/19	Stealth Beanie 014530045	11-7-201-24.00 Equipment and Supplies	54.99	222090	01/16/20

01/16/20

## Town of Weathersfield Accounts Payable

Page 3 of 4

02:50 pm

Check Warrant Report # 19229 Current Prior Next FY Invoices For Fund (General Fund)

Account

For Check Acct 1(Fund 00) All check #s 01/16/20 To 01/16/20

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
GALLS	GALLS, LLC	12/21/19	1/2 zip 014586321	11-7-201-15.00 Uniforms and Cleaning	40.77	222090	01/16/20
GALLS	GALLS, LLC	12/29/19	Crew socks, spray 014624171	11-7-201-24.00 Equipment and Supplies	98.66	222090	01/16/20
GALLS	GALLS, LLC	12/31/19	1/4 zip job shirt 014642374	11-7-201-15.00 Uniforms and Cleaning	128.97	222090	01/16/20
GALLS	GALLS, LLC	01/09/20	Classic jersey 014716143	11-7-201-15.00 Uniforms and Cleaning	-16.00	222090	01/16/20
GALLS	GALLS, LLC	01/09/20	Neoprene knee pads 014716150	11-7-201-15.00 Uniforms and Cleaning	-19.98	222090	01/16/20
GOLDEN	GOLDEN CROSS AMBULANCE IN	01/03/20	Jan 2020 JAN 2020	11-7-204-45.00 Golden Cross Ambulance	1859.00	222093	01/16/20
GMP	GREEN MOUNTAIN POWER	01/03/20	Dry Hydrant Dec19 57200009WWVF	11-7-205-31.10 Fire Hydrant El Service	27.18	222095	01/16/20
GMP	GREEN MOUNTAIN POWER	01/03/20	WWVFD Dec19 7200008WWVFD	11-7-207-30.00 WWVFD Funding	137.55	222095	01/16/20
GMP	GREEN MOUNTAIN POWER	01/03/20	1879 school house 8200002DEC19	11-7-302-39.00 1879 School house Maint	95.99	222095	01/16/20
GREENT	GREEN TREE	01/16/20	Orv Pymt 0007575483 0007575483	11-2-010-11.00 Tax Clearing Account	780.66	222096	01/16/20
HARTFORD	HARTFORD, TOWN OF	01/12/20	oCT-dEC19 10670	11-7-205-45.10 Dispatching Service	3757.05	222097	01/16/20
HERSHENSO	HERSHENSON, CARTER, SCOTT	01/07/20	SFedorow termination 24644	11-7-101-43.00 Legal Fees	526.99	222098	01/16/20
HERSHENSO	HERSHENSON, CARTER, SCOTT	01/07/20	DReed zoning appeal 24645	11-7-105-43.00 Legal Expense	94.40	222098	01/16/20
IRVINGOIL	IRVING ENERGY DISTRIBUTIO	01/12/20	317.5 gallons 1879 School 44111	11-7-302-39.00 1879 School house Maint	722.71	222099	01/16/20
IRVINGOIL	IRVING ENERGY DISTRIBUTIO	01/12/20	152.1 gallons MMH 55463	11-7-301-32.00 Heating Fuel Oil	346.21	222099	01/16/20
LEAF	LEAF	12/31/19	Copier lease Jan 20 10188575	11-7-101-44.00 Copier Lease	223.97	222101	01/16/20
SPURRS	SPURRS REPAIR	12/26/19	Oil change PD 21343	11-7-201-52.00 Repairs and Supplies	117.45	222107	01/16/20
SPURRS	SPURRS REPAIR	01/06/20	Wire connector 21370	11-7-207-53.10 WWVFD Fire Equip Repair	49.13	222107	01/16/20
SULL	SULLIVAN, POWERS & CO., P	01/02/20	Jan 2020 animal control JAN2020	11-7-202-10.10 Animal Control-Contracted	150.00	222108	01/16/20
VT STA	TREASURER, STATE OF VERMON	01/16/20	Dogs May-Aug DOGS MAY-AUG	11-2-010-21.00 Clerk to VT - Dog fees	400.00	222111	01/16/20
VT STA	TREASURER, STATE OF VERMON	01/05/20	Marriage license LICENSE SEQTR4T	11-2-010-23.00 Clerk to VT - Marriage Li	50.00	222111	01/16/20
VT STA	TREASURER, STATE OF VERMON	01/16/20	Sept-Dec19 SEPT-DEC19	11-2-010-21.00 Clerk to VT - Dog fees	35.00	222111	01/16/20
OREILLY	O'REILLY AUTO PARTS	01/09/20	Cash Wash 5683-147017	11-7-201-52.00 Repairs and Supplies	15.12	222113	01/16/20
SAYMORE	SAYMORE TROPHY COMPANY	01/09/20	ST Sign 2020-0057	11-7-101-20.00 Office Supplies	18.00	222116	01/16/20
FISHWILD	VERMONT DEPARTMENT OF FIS	01/13/20	Fish & Wildlife 1132020 FISH01162020	11-2-010-22.00 Clerk to VT - Hunt/Fish	21.50 E	1483	01/16/20

01/16/20  
02:50 pm

Town of Weathersfield Accounts Payable  
Check Warrant Report # 19229 Current Prior Next FY Invoices For Fund (General Fund)  
For Check Acct 1(Fund 00) All check #s 01/16/20 To 01/16/20

Page 4 of 4  
Account

Vendor	Invoice	Invoice Description		Amount	Check	Check
	Date	Invoice Number	Account	Paid	Number	Date
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		Report Total		14786.70		
				=====		



01/16/20

## Town of Weathersfield Accounts Payable

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02:50 pm

Check Warrant Report # 19229 Current Prior Next FY Invoices For Fund (Highway Fund)

Account

For Check Acct 1(Fund 00) All check #s 01/16/20 To 01/16/20

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
APAL	APALACHEE MARINE	12/23/19	Road Salt 60.18 tons 530925	12-7-101-58.15 Salt	4573.68	222078	01/16/20
PATRIOT	ATG WESTMINSTER	01/07/20	Kit filter X301011420:0	12-7-101-52.00 Repairs & Supplies	244.60	222079	01/16/20
BIBENS	BIBENS HOME CENTER INC.	12/31/19	Red & White paint marker L30924/1	12-7-101-52.00 Repairs & Supplies	19.04	222081	01/16/20
BIBENS	BIBENS HOME CENTER INC.	01/05/20	Sander L31266/1	12-7-101-52.00 Repairs & Supplies	17.48	222081	01/16/20
EYEMED	COMBINED INSURANCE CO OF	12/21/19	Dec 19 Eye 164160637	12-7-101-14.10 Insurance Benefits	73.05	222085	01/16/20
FORDCL	FORD OF CLAREMONT	12/31/19	Kit Jet 11119	12-7-101-52.00 Repairs & Supplies	9.32	222088	01/16/20
FOLEY	Foley Services, Inc.	12/24/19	HW uniforms 1286278	12-7-101-15.20 Uniforms & Cleaning	75.33	222089	01/16/20
FOLEY	Foley Services, Inc.	12/31/19	HW Uniforms 123119 1287689	12-7-101-15.20 Uniforms & Cleaning	75.33	222089	01/16/20
FOLEY	Foley Services, Inc.	01/07/20	HW uniforms 1/7/20 1289075	12-7-101-15.20 Uniforms & Cleaning	75.33	222089	01/16/20
GMP	GREEN MOUNTAIN POWER	01/10/20	Town garage Dec 19 7200006DEC19	12-7-101-30.00 Electricity	368.38	222095	01/16/20
LAWSON	LAWSON PRODUCTS, INC	01/02/20	Nylon quik slide 9307275981	12-7-101-52.00 Repairs & Supplies	133.12	222100	01/16/20
SPURRS	SPURRS REPAIR	12/24/19	U-Joint and tie rod F550 21340	12-7-101-52.00 Repairs & Supplies	438.22	222107	01/16/20
SPURRS	SPURRS REPAIR	01/03/20	Front tires, wheel spacer 21366	12-7-101-52.00 Repairs & Supplies	162.50	222107	01/16/20
SPURRS	SPURRS REPAIR	01/07/20	Right rear brake 21376	12-7-101-52.00 Repairs & Supplies	65.00	222107	01/16/20
TDS	TDS TELECOM	01/12/20	Phone & internet Dec19 8022635272DE	12-7-101-31.00 Wireless/Pager Service	81.29	222109	01/16/20
TDS	TDS TELECOM	01/12/20	Phone & internet Dec19 8022635272DE	12-7-101-25.00 Internet Services	45.00	222109	01/16/20
WINDSR	TOWN OF WEST WINDSOR	10/28/19	Game of Logging classes A-001	12-7-101-53.50 Safety Equipment	894.00	222110	01/16/20
NORTRAX	NORTRAX EQUIPMENT COMPANY	12/23/19	Oil filter and oil 1988307	12-7-101-52.00 Repairs & Supplies	450.90	222112	01/16/20
NORTRAX	NORTRAX EQUIPMENT COMPANY	01/13/20	Weatherstrip 1991653	12-7-101-52.00 Repairs & Supplies	-91.68	222112	01/16/20
NORTRAX	NORTRAX EQUIPMENT COMPANY	01/14/20	Service on loader 1991851	12-7-101-52.00 Repairs & Supplies	978.13	222112	01/16/20
SANEL	SANEL NAPA SPRINGFIELD	12/31/19	F-350 winter blades 19453511581	12-7-101-52.00 Repairs & Supplies	17.90	222114	01/16/20
SANEL	SANEL NAPA SPRINGFIELD	01/02/20	Garage opener 194535122269	12-7-101-52.00 Repairs & Supplies	12.79	222114	01/16/20
SANEL	SANEL NAPA SPRINGFIELD	01/02/20	Hydraulic filter/fuel fil 19453512385	12-7-101-52.00 Repairs & Supplies	230.90	222114	01/16/20
SARGT	SARGENT, JUDY	01/16/20	Mailbox replacment MAILBOX	12-7-101-52.00 Repairs & Supplies	29.97	222115	01/16/20

01/16/20  
02:50 pm

Town of Weathersfield Accounts Payable  
Check Warrant Report # 19229 Current Prior Next FY Invoices For Fund (Highway Fund)  
For Check Acct 1(Fund 00) All check #s 01/16/20 To 01/16/20

Vendor	Invoice	Invoice Description		Amount	Check	Check
	Date	Invoice Number	Account	Paid	Number	Date
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		Report Total		8979.58		
				=====		

01/16/20

## Town of Weathersfield Accounts Payable

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02:50 pm

Check Warrant Report # 19229 Current Prior Next FY Invoices For Fund (Solid Waste)

Account

For Check Acct 1(Fund 00) All check #s 01/16/20 To 01/16/20

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
BESTSEPTI	BEST SEPTIC SERVICE LLC	01/01/20	Portable toilet Jan20 19696	21-7-101-45.00 Contractual Rental Expens	110.00	222080	01/16/20
GOBIN	CASELLA WASTE SERVICES	01/01/20	Trash PU 12/24-12/31 537351	21-7-102-45.00 Zero Sort contain &Tipp	288.92	222083	01/16/20
GOBIN	CASELLA WASTE SERVICES	01/01/20	Trash PU 12/24-12/31 537351	21-7-102-45.00 Zero Sort contain &Tipp	282.10	222083	01/16/20
GOBIN	CASELLA WASTE SERVICES	01/01/20	Trash PU 12/24-12/31 537351	21-7-101-45.25 Trash Container charge	490.00	222083	01/16/20
GOBIN	CASELLA WASTE SERVICES	01/01/20	Trash PU 12/24-12/31 537351	21-7-101-45.10 C&D Tippage	341.19	222083	01/16/20
GOBIN	CASELLA WASTE SERVICES	01/01/20	Trash PU 12/24-12/31 537351	21-7-101-45.26 C&D-Container Charge	245.00	222083	01/16/20
GOBIN	CASELLA WASTE SERVICES	01/01/20	Trash PU 12/24-12/31 537351	21-7-101-45.05 Trash-Tippage	2366.78	222083	01/16/20
GOBIN	CASELLA WASTE SERVICES	01/13/20	PU 01/02-01/09 540158	21-7-102-45.00 Zero Sort contain &Tipp	741.21	222083	01/16/20
GOBIN	CASELLA WASTE SERVICES	01/13/20	PU 01/02-01/09 540158	21-7-101-45.25 Trash Container charge	245.00	222083	01/16/20
GOBIN	CASELLA WASTE SERVICES	01/13/20	PU 01/02-01/09 540158	21-7-102-45.00 Zero Sort contain &Tipp	577.84	222083	01/16/20
GOBIN	CASELLA WASTE SERVICES	01/13/20	PU 01/02-01/09 540158	21-7-102-45.01 Recycling Expense	141.84	222083	01/16/20
GOBIN	CASELLA WASTE SERVICES	01/13/20	PU 01/02-01/09 540158	21-7-101-45.05 Trash-Tippage	1357.21	222083	01/16/20
GOBIN	CASELLA WASTE SERVICES	01/13/20	PU 01/02-01/09 540158	21-7-101-45.26 C&D-Container Charge	245.00	222083	01/16/20
GOBIN	CASELLA WASTE SERVICES	01/13/20	PU 01/02-01/09 540158	21-7-101-45.10 C&D Tippage	382.09	222083	01/16/20
EYEMED	COMBINED INSURANCE CO OF	12/21/19	Dec 19 Eye 164160637	21-7-101-14.10 Insurance Benefits	4.61	222085	01/16/20
COMCASTBU	COMCAST BUSINESS	01/09/20	Telephone/internet Jan20 0107345JAN20	21-7-101-31.00 Telephone	149.15	222086	01/16/20
FOLEY	Foley Services, Inc.	12/24/19	SW Uniforms 12/24/19 1286279	21-7-101-15.00 Uniforms & Cleaning S.W.	13.46	222089	01/16/20
FOLEY	Foley Services, Inc.	12/31/19	SW uniforms 123119 1287690	21-7-101-15.00 Uniforms & Cleaning S.W.	13.46	222089	01/16/20
FOLEY	Foley Services, Inc.	01/07/20	SW uniforms 1/7/20 1289076	21-7-101-15.00 Uniforms & Cleaning S.W.	13.46	222089	01/16/20
GOOD	GOOD POINT RECYCLING	01/10/20	Dec19 Non-Ced items 75916	21-7-102-45.01 Recycling Expense	49.50	222094	01/16/20
GMP	GREEN MOUNTAIN POWER	01/10/20	Dec19 Landfill 7200009DEC19	21-7-101-30.00 Electricity	220.43	222095	01/16/20

01/16/20

Town of Weathersfield Accounts Payable

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02:50 pm

Check Warrant Report # 19229 Current Prior Next FY Invoices For Fund (Solid Waste)

Account

For Check Acct 1(Fund 00) All check #s 01/16/20 To 01/16/20

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
				-----		
Report Total				8278.25		
				=====		

01/13/20  
03:57 pm

Town of Weathersfield Payroll  
Check Warrant Report #  
Check date 01/16/20 to 01/16/20 Departments 111 to 111

Page 1 of 1  
Payroll

Employee Number	Employee Name		Check Number	Check Date	Net Amount	Elec Amount
BEARSE	BEARSE, DEFOREST D.	E	12063	01/16/20	0.00	72.05
CONGDONJ	CONGDON, JENNIFER B.		47683	01/16/20	167.32	0.00
DANGOF	DANGO, FLORA ANN		47684	01/16/20	266.17	445.00
DANIELSWI	DANIELS, WILLIAM J.	E	12065	01/16/20	0.00	860.84
ESTYLYNNE	ESTY, LYNNETTE A.	E	12067	01/16/20	0.00	202.13
FEDOROW	FEDOROW, SVEN	E	12068	01/16/20	0.00	800.80
GRAHAMJ	GRAHAM, JOHN J.	E	12069	01/16/20	0.00	523.86
HIERCA	HIER, CAROLYN A.	E	12070	01/16/20	0.00	261.03
HIERS	HIER, STEVE A.	E	12071	01/16/20	0.00	148.58
KELLY	KELLY, DARLENE R.	E	12073	01/16/20	0.00	885.11
MORANCY	MORANCY, WALTER W.	E	12077	01/16/20	0.00	972.51
MORSE	MORSE, MARTHA J.	E	12078	01/16/20	0.00	69.12
SMITH	SMITH, STEVEN		47686	01/16/20	127.87	0.00
STAPLENIC	STAPLETON, NICKOLAS E.		47687	01/16/20	335.31	0.00
TERRILL	TERRILL, SUSANNE	E	12082	01/16/20	0.00	688.93
WHITNEY	WHITNEY, NATHALIE		47689	01/16/20	42.02	0.00
					-----	-----
					938.69	5929.96
					=====	=====

\*\*\*6,868.65

01/13/20  
03:57 pm

Town of Weathersfield Payroll  
Check Warrant Report #  
Check date 01/16/20 to 01/16/20 Departments 121 to 121

Page 1 of 1  
Payroll

Employee Number	Employee Name		Check Number	Check Date	Net Amount	Elec Amount
ESTYJO	ESTY, JOHN W.	E	12066	01/16/20	0.00	865.10
HUNTDON	HUNTLEY, DONALD A.	E	12072	01/16/20	0.00	569.67
LIVAS	LIVAS, PHILLIP A.	E	12074	01/16/20	0.00	493.78
LONGTIN	LONGTIN, ALEXANDER J.	E	12075	01/16/20	0.00	588.54
MOORER	MOORE, RAY A.	E	12076	01/16/20	0.00	846.08
PIPE	PIPE, SCOTT	E	12079	01/16/20	0.00	641.71
STAPLETON	STAPLETON, RAY E.	E	12081	01/16/20	0.00	916.98
					-----	-----
					0.00	4921.86
					=====	=====

\*\*\*4,921.86

01/13/20  
03:58 pm

Town of Weathersfield Payroll  
Check Warrant Report #  
Check date 01/16/20 to 01/16/20 Departments 211 to 211

Page 1 of 1  
Payroll

Employee Number	Employee Name	Check Number	Check Date	Net Amount	Elec Amount
MERICLE J	MERICLE, JAMES S.	47685	01/16/20	273.62	0.00
WATERST	WATERS, TYLER M.	47688	01/16/20	463.12	0.00
				-----	-----
				736.74	0.00
				=====	=====

\*\*\*\*\*736.74

01/13/20  
03:57 pm

Town of Weathersfield Payroll  
Check Warrant Report #  
Check date 01/16/20 to 01/16/20 Departments 131 to 131

Page 1 of 1  
Payroll

Employee Number	Employee Name	Check Number	Check Date	Net Amount	Elec Amount
COLEMAN	COLEMAN, GLENNA J.	E 12064	01/16/20	0.00	111.45
RICHARDMA	RICHARDSON, MARK P.	E 12080	01/16/20	0.00	642.77
TOPOLSKI	TOPOLSKI, JUDITH A.	E 12083	01/16/20	0.00	145.55
				-----	-----
				0.00	899.77
				=====	=====

\*\*\*\*\*899.77



01/16/20  
03:30 pm

Town of Weathersfield Payroll  
Check warrant report # for department:111  
Check date 01/09/20 to 01/09/20

Page 1 of 1  
Account

Employee Number	Employee Name		Check Number	Check Date	Net Amount	Elec Amount
CONGDONJ	CONGDON, JENNIFER B.		47676	01/09/20	167.32	0.00
DANGOF	DANGO, FLORA ANN		47677	01/09/20	266.17	445.00
DANIELSWI	DANIELS, WILLIAM J.	E	12045	01/09/20	0.00	1197.81
ESTYLYNNE	ESTY, LYNNETTE A.	E	12047	01/09/20	0.00	181.16
FEDOROW	FEDOROW, SVEN	E	12048	01/09/20	0.00	800.80
GRAHAMJ	GRAHAM, JOHN J.	E	12049	01/09/20	0.00	193.09
HIERCA	HIER, CAROLYN A.	E	12050	01/09/20	0.00	282.60
HIERS	HIER, STEVE A.	E	12051	01/09/20	0.00	148.58
KELLY	KELLY, DARLENE R.	E	12053	01/09/20	0.00	885.11
MORANCY	MORANCY, WALTER W.	E	12057	01/09/20	0.00	1443.44
MORSESTEP	MORSE, STEPHANIE J.		47679	01/09/20	300.01	0.00
SMITH	SMITH, STEVEN		47680	01/09/20	127.87	0.00
STAPLENIC	STAPLETON, NICKOLAS E.		47681	01/09/20	349.00	0.00
TERRILL	TERRILL, SUSANNE	E	12061	01/09/20	0.00	688.93
					-----	-----
					1210.37	6266.52
					=====	=====

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01/16/20  
03:30 pm

Town of Weathersfield Payroll  
Check warrant report # for department:121  
Check date 01/09/20 to 01/09/20

Page 1 of 1  
Account

Employee Number	Employee Name		Check Number	Check Date	Net Amount	Elec Amount
ESTYJO	ESTY, JOHN W.	E	12046	01/09/20	0.00	959.56
HUNTDON	HUNTLEY, DONALD A.	E	12052	01/09/20	0.00	832.68
LIVAS	LIVAS, PHILLIP A.	E	12054	01/09/20	0.00	793.88
LONGTIN	LONGTIN, ALEXANDER J.	E	12055	01/09/20	0.00	659.36
MOORER	MOORE, RAY A.	E	12056	01/09/20	0.00	948.39
PIPE	PIPE, SCOTT	E	12058	01/09/20	0.00	738.67
STAPLETON	STAPLETON, RAY E.	E	12060	01/09/20	0.00	771.61
					-----	-----
					0.00	5704.15
					=====	=====

\*\*\*5,704.15

01/16/20  
03:30 pm

Town of Weathersfield Payroll  
Check warrant report # for department:211  
Check date 01/09/20 to 01/09/20

Page 1 of 1  
Account

Employee Number	Employee Name	Check Number	Check Date	Net Amount	Elec Amount
MERICLE J	MERICLE, JAMES S.	47678	01/09/20	273.91	0.00
WATERST	WATERS, TYLER M.	47682	01/09/20	487.44	0.00
				-----	-----
				761.35	0.00
				=====	=====

\*\*\*\*\*761.35

01/16/20  
03:30 pm

Town of Weathersfield Payroll  
Check warrant report # for department:131  
Check date 01/09/20 to 01/09/20

Page 1 of 1  
Account

Employee Number	Employee Name	Check Number	Check Date	Net Amount	Elec Amount
COLEMAN	COLEMAN, GLENNA J.	E 12044	01/09/20	0.00	111.45
RICHARDMA	RICHARDSON, MARK P.	E 12059	01/09/20	0.00	642.77
TOPOLSKI	TOPOLSKI, JUDITH A.	E 12062	01/09/20	0.00	145.55
				-----	-----
				0.00	899.77
				=====	=====

\*\*\*\*\*899.77



# TOWN OF WEATHERSFIELD

CHARTERED BY: NEW HAMPSHIRE ON AUGUST 20, 1761  
NEW YORK ON APRIL 8, 1772

(802) 674-2626

P.O. BOX 550 ASCUTNEY, VT 05030

[townmanager@weathersfield.org](mailto:townmanager@weathersfield.org)

## Budget status

Complete	Incomplete
Solid Waste	Land Use
Fire	Highway
Finance	Library
Listers	Police
	Admin



# TOWN OF WEATHERSFIELD

CHARTERED BY: NEW HAMPSHIRE ON AUGUST 20, 1761  
NEW YORK ON APRIL 8, 1772

(802)674-2626

P.O. BOX 550 ASCUTNEY, VT 05030

[townmanager@weathersfield.org](mailto:townmanager@weathersfield.org)

January 16, 2020

To: Selectboard

Subject: Land Use Budget

On account of the Land Use Administrator salary having not been paid out since September, funding is available within that department for this fiscal year. One major project which has been underway but remains incomplete involves the scanning and filing of all zoning related files in the Town Clerk's office, which is approximately 30% finished and required around 150-200 hours to complete. As a consequence, for those parcels with digitized records, any zoning related inquiries can be answered with a dramatically reduced response time, and information can be reviewed without requiring physical access to the parcel files.

With a major set of zoning bylaw revisions currently in progress, the majority of properties having only non-digital records, and the time still required to investigate and potentially enforce bylaw violations around town subsequent to many years without any significant enforcement activity, the position should remain full time and at the approved pay rate. However, in the long term and based on efficiencies obtainable through having a fully digitized set of zoning records, along with a predicted reduction in enforcement related needs, a state of affairs may be eventually reached permitting a reduction in the necessary hours for the position. This is likely, at minimum, several years away.

Given the current unique availability of funds within the department, the Board may therefore wish to consider allocating a portion of those surplus funds toward the further digitization of the zoning records, as this will in the long term help reduce costs associated with zoning. The project involves a high degree of care and attention to detail, as omissions or errors will render the digital files unreliable and thus be of little benefit, and this should be taken into consideration in any determination of an hourly pay rate for the digitization project.

**RECOMMENDATION:** Maintain the current hours and pay for the Land Use Administrator position into the next fiscal year, and allocate some portion of the current year surplus in Land Use pay toward hiring a part-time employee to continue work on the digitization of the zoning records.



Mr. Ray Stapleton  
Town of Weathersfield  
Town Office  
PO Box 550  
Weathersfield, VT 05030

January 15, 2020

Dear Ray,

This letter is intended as a follow up to the text I received from you yesterday morning regarding a request from a Selectboard Member to get pricing from Milton Cat on a 7 Year/7000 Hour Service Contract for the 140AWD Motor Grader that we previously (October 14, 2019) provided you with a Budget Quote on.

Per your request, Milton Cat will perform the following services:

At 1000 Hours or 1 Year

Engine Oil/Filter-Replace  
Fuel System Filter-Replace  
All Wheel Drive Oil Filter-Replace  
Implement Controls Oil Filter-Replace  
Transmission and Differential Oil Filter and Screens-Replace/Clean  
Engine/Cabin Air Filters-Replace  
Obtain Oil Samples

At 2000 Hours or 2 Years

Engine Oil/Filter-Replace  
Fuel System Filter-Replace  
All Wheel Drive Oil Filter-Replace  
Implement Controls Oil Filter-Replace  
Transmission and Differential Oil Filter and Screens-Replace/Clean

**Corporate:**

100 Quarry Drive  
Milford, MA 01757  
508.634.3400

84 Concord Street  
North Reading, MA 01864  
978.276.2400

14 Kendrick Road, Rt. 28  
Wareham, MA 02571  
508.291.1200

2158 Plainfield Pike  
Cranston, RI 02920  
401.946.6350

30 Industrial Drive  
Londonderry, NH 03053  
603.665.4500

One Cat Lane, Rt. 2  
Richmond, VT 05477  
802.434.4228

79 Robertson Boulevard  
Brewer, ME 04412  
207.989.1890

16 Pleasant Hill Road  
Scarborough, ME 04074  
207.883.9586

500 Commerce Drive  
Clifton Park, NY 12065  
518.877.8000

294 Ainsley Drive  
Syracuse, NY 13210  
315.476.9981

4610 E. Saile Drive  
Batavia, NY 14020  
585.815.6200

55 Industrial Park Drive  
Binghamton, NY 13904  
607.772.6500

Mr. Ray Stapleton

Page 2

At 2000 Hours or 2 Years (cont.)

Engine/Cabin Air Filters-Replace  
Obtain Oil Samples  
Battery Cables-Inspect/Replace  
Circle Drive Oil-Replace  
Obtain Cooling System Sample  
Cooling System Pressure Cap-Inspect/Clean/Replace  
Crankcase Vibration Damper-Inspect  
All Wheel Drive Gear Group Oil-Replace  
Open Crankcase Ventilation Fumes Filter-Replace  
Tandem Breather-Clean/Replace  
Tandem Drive Oil-Replace  
Transmission and Differential Oil-Replace  
Front Wheel Bearing Oil-Replace

At 3000 Hours or 3 Years

Engine Oil/Filter-Replace  
Fuel System Filter-Replace  
All Wheel Drive Oil Filter-Replace  
Implement Controls Oil Filter-Replace  
Transmission and Differential Oil Filter and Screens-Replace/Clean  
Engine/Cabin Air Filters-Replace  
Obtain Oil Samples

At 4000 Hours or 4 Years

Engine Oil/Filter-Replace  
Fuel System Filter-Replace  
All Wheel Drive Oil Filter-Replace  
Implement Controls Oil Filter-Replace  
Transmission and Differential Oil Filter and Screens-Replace/Clean  
Engine/Cabin Air Filters-Replace  
Obtain Oil Samples  
Battery Cables-Inspect/Replace  
Circle Drive Oil-Replace  
Obtain Cooling System Sample  
Cooling System Pressure Cap-Inspect/Clean/Replace  
Crankcase Vibration Damper-Inspect  
All Wheel Drive Gear Group Oil-Replace  
Open Crankcase Ventilation Fumes Filter-Replace  
Tandem Breather-Clean/Replace  
Tandem Drive Oil-Replace  
Transmission and Differential Oil-Replace  
Front Wheel Bearing Oil-Replace



Mr. Ray Stapleton

Page 3

At 5000 Hours or 5 Years

Engine Oil/Filter-Replace

Fuel System Filter-Replace

All Wheel Drive Oil Filter-Replace

Implement Controls Oil Filter-Replace

Transmission and Differential Oil Filter and Screens-Replace/Clean

Engine/Cabin Air Filters-Replace

Obtain Oil Samples

At 6000 Hours or 6 Years

Engine Oil/Filter-Replace

Fuel System Filter-Replace

All Wheel Drive Oil Filter-Replace

Implement Controls Oil Filter-Replace

Transmission and Differential Oil Filter and Screens-Replace/Clean

Engine/Cabin Air Filters-Replace

Obtain Oil Samples

Battery Cables-Inspect/Replace

Circle Drive Oil-Replace

Obtain Cooling System Sample

Cooling System Pressure Cap-Inspect/Clean/Replace

Crankcase Vibration Damper-Inspect

All Wheel Drive Gear Group Oil-Replace

Open Crankcase Ventilation Fumes Filter-Replace

Tandem Breather-Clean/Replace

Tandem Drive Oil-Replace

Transmission and Differential Oil-Replace

Front Wheel Bearing Oil-Replace

At 7000 Hours or 7 Years

Engine Oil/Filter-Replace

Fuel System Filter-Replace

All Wheel Drive Oil Filter-Replace

Implement Controls Oil Filter-Replace

Transmission and Differential Oil Filter and Screens-Replace/Clean

Engine/Cabin Air Filters-Replace

Obtain Oil Samples

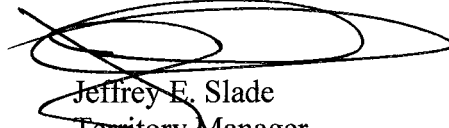
**Milton Cat will provide the above Services for an upfront cost of \$25,863.60**

\*It will be the responsibility of the Town of Weathersfield to obtain/submit oil samples at 500 Hour intervals (Sample bottles provided by Milton Cat)

Mr. Ray Stapleton  
Page 4

Thank you for allowing Milton Cat the opportunity to provide you with this information. Should you need additional information, or if you have any additional questions, please feel free to contact me.

Sincerely,

A handwritten signature in black ink, appearing to read "Jeffrey E. Slade", is written over a series of overlapping horizontal ovals that serve as a background for the signature.

Jeffrey E. Slade  
Territory Manager  
Governmental Accounts  
Vermont/New Hampshire

JES  
cc:sven fedorow  
surface/weathersfieldvtgraderservicing20

Quote Id: 20728807

---

Prepared For:  
**TOWN OF WEATHERSFIELD**



Prepared By: **JACOB KEZAR**

Nortrax, Inc.  
300 Clinton Street  
Springfield, VT 05156

Tel: 802-885-6840  
Fax: 802-885-6849  
Email: [jacob.kezar@nortrax.com](mailto:jacob.kezar@nortrax.com)

Date: 31 October 2019

Offer Expires: 29 November 2019

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*Confidential*

### Quote Summary

**Prepared For:**

TOWN OF WEATHERSFIELD  
Po Box 550  
Ascutney, VT 05030  
Business: 802-674-2626

**Prepared By:**

JACOB KEZAR  
Nortrax, Inc.  
300 Clinton Street  
Springfield, VT 05156  
Phone: 802-885-6840  
jacob.kezar@nortrax.com

**Quote Id:** 20728807  
**Created On:** 31 October 2019  
**Last Modified On:** 15 January 2020  
**Expiration Date:** 29 November 2019

Equipment Summary	Selling Price	Qty	Extended
JOHN DEERE 672G MOTOR GRADER with 6WD	\$ 390,100.00 X	1 =	\$ 390,100.00
John Deere Preventative Maintenance-84/5000 UU	\$ 22,800.00 X	1 =	\$ 22,800.00
John Deere Extended Warranty-84/5000 Comp	\$ 0.00 X	1 =	\$ 0.00
<b>Sub Total</b>			<b>\$ 412,900.00</b>

**Equipment Total \$ 412,900.00**

Trade In Summary	Qty	Each	Extended
2015 CATERPILLAR 140M	1	\$ 185,000.00	\$ 185,000.00
PayOff			\$ 0.00
Total Trade Allowance			\$ 185,000.00

**Trade In Total \$ 185,000.00**

**Quote Summary**

Equipment Total	\$ 412,900.00
Trade In	\$ (185,000.00)
SubTotal	\$ 227,900.00
Total	\$ 227,900.00
<b>Balance Due</b>	<b>\$ 227,900.00</b>

Salesperson : X \_\_\_\_\_

Accepted By : X \_\_\_\_\_

# Selling Equipment

Quote Id: 20728807

Customer: TOWN OF WEATHERSFIELD

## JOHN DEERE 672G MOTOR GRADER with 6WD

Hours:

Stock Number:

Code	Description	Qty
8450T	672G MOTOR GRADER with 6WD	1
Standard Options - Per Unit		
170C	JDLink Ultimate - 5 Year Subscription	1
1030	Dual Joystick Controls	1
1140	John Deere PowerTech PSS 9.0L meets EPA FT4 Emissions	1
1240	Dual 100 Amp Alternators (200 Amp total)	1
1320	No Quick Service Group	1
1410	Standard Fuel & Water Filtration	1
1610	Hydraulic Pump Disconnect	1
1830	Engine Exhaust W/ Flat Black Stack (FT4 or Stage V only)	1
1910	Blade Impact Absorption System	1
2080	14 Ft. x 27 In. x 1 In. (4.27M x 686mm x 25mm) w/ 8 In. x 3/4 In. (203 x 19mm) Cutting Edge & 3/4 in. (19mm) Hardware	1
2575	No Grade Control Base Kit Installed	1
2605	English Manual W/ English Labels & Decals	1
2775	No Topcon 3D GPS Grade Control System installed	1
2820	Single Input Gearbox with Slip Clutch	1
4636	Michelin SnoPlus	1
5060	Grade Pro Low Cab w/ Lower Front and Side Opening Windows	1
5510	Autoshift Transmission	1
5710	Transmission Solenoid Valve Guard	1
5815	Hydrau	1
6030	No Powered Cab Air Precleaner	1
6140	Grade Pro Premium Heated, Leather/ Fabric, High-Wide Back Air Suspension Seat	1
6580	Grade Pro Controls w/1 Front Auxiliary Function AND 2 Rear Auxiliary Functions	1
6650	Grade Pro Controls - Left Side	1

# Selling Equipment

**Quote Id:** 20728807**Customer:** TOWN OF WEATHERSFIELD

6720	Front Scarifier	1
6850	No Rear Attachment	1
7180	Premium Grading Lights (18 LED Lights)	1
7820	No Front Fenders	1
8120	24-to-12 Volt Converter (30 amps peak / 25 amps continuous)	1
8220	Heated Exterior Mounted Rearview Mirrors	1
8310	Lower Front Intermittent Wiper & Washer	1
8415	Premium AM/FM Radio with Bluetooth, Aux and Weather Band (WB).	1
8510	Air Conditioner Refrigerant Charged	1
8730	No Sound Absorption Package	1
8810	Rear Camera	1
9130	Rear Retractable Sun Shade	1
9210	Decelerator	1
9273	Right Side Engine Compartment Work Light	1
9299	Beacon with Flip Down Cab Beacon Bracket (LH)	1
9360	Engine Block Heater	1
9450	Reversible Overlay End Bits	1
<b>Dealer Attachments</b>		
	Stinger bit system	1
	Craig Wing plow	1
		1
<b>Service Agreements</b>		
	John Deere Preventative Maintenance - 84/5000 UU	
	John Deere Extended Warranty - 84/5000 Comp	
<b>Other Charges</b>		
	Freight	1
	PDI	1
	Local Delivery	1
	PD Book Supplies	1
	ASA	1
	Install Craig equip	1
	Install scarifier	1



## Extended Warranty Proposal

### JOHN DEERE 672G MOTOR GRADER with 6WD

Date : January 15, 2020

Machine/Use Information		Plan Description	Price	
Manufacturer	JOHN DEERE	Application	Deductible	
Equipment Type	672GXT	Coverage	List	\$ 0.00
Model	672GXT	Total Months		
Country	US	Total Hours		

Extended Warranty is available only through authorized John Deere Dealers for John Deere Products, and may be purchased at any time before the product's Standard Warranty, or Extended Warranty expires.

#### Extended Warranty Proposal Prepared for:

I have been offered this extended warranty and

Customer Name - Please Print

☒ I ACCEPT the Extended Warranty

☐ I DECLINE the Extended Warranty

Customer Signature

If declined, I fully understand that any equipment listed above is not covered for customer expenses due to component failures beyond the original basic warranty period provided by John Deere.

**Note :** This is **not** a contract. For specific Extended Warranty coverage terms and conditions, please refer to the actual Extended Warranty contract for more information and the terms, conditions and limitations of the agreement.

#### What Extended Warranty is :

The Extended Warranty Program is for the reimbursement on parts and labor for covered components that fail due to faulty material or original workmanship that occur beyond the John Deere Basic Warranty coverage period. The agreement is between Deere & Company and the owners of select John Deere Construction and Forestry equipment, who purchase the Extended Warranty Plans for the desired coverage as indicated in this proposal.

#### What Extended Warranty is not :

Extended Warranty is not insurance. It also does not cover routine maintenance or high wear items, or insurance-related risks/perils such as collision, overturn, vandalism, wind, fire, hail, etc. It does not cover loss of income during or after an equipment failure. See the actual product-specific Extended Warranty agreement for a complete listing of covered components, and limitations and conditions under the program.

#### Features/Benefits:

- Extended Warranty includes the following features and benefits under the program :
- Pays for parts and labor costs incurred on failed covered components (less any applicable deductibles),
- Does not require pre-approval before repairs are made by the authorized John Deere dealership,
- Payments are reimbursed directly to the dealership with no prepayment required by the contract holder.

**JOHN DEERE 672G MOTOR GRADER with 6WD****Date:** January 15, 2020

Machine/Use Information		Plan Description	Price	
Manufacturer	JOHN DEERE	Application	Deductible	
Equipment Type	672GXT	Coverage	List	\$ 22,800.00
Model	672GXT	Total Months		
Country	US	Total Hours		

**John Deere Preventative Maintenance Proposal Prepared for:**

I have been offered this Preventative Maintenance agreement and

-----  
Customer Name - Please Print☒ I ACCEPT John Deere Preventative Maintenance☐ I DECLINE John Deere Preventative Maintenance-----  
Customer Signature

If declined, I fully understand that any equipment listed above is not covered for customer expenses due to component failures beyond the original basic warranty period provided by John Deere.

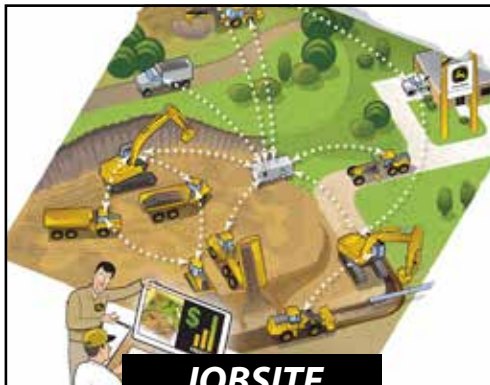
**Note :** This is **not** a contract. For specific John Deere Preventative Maintenance coverage terms and conditions, please refer to the actual John Deere Preventative Maintenance contract for more information and the terms, conditions and limitations of the agreement.



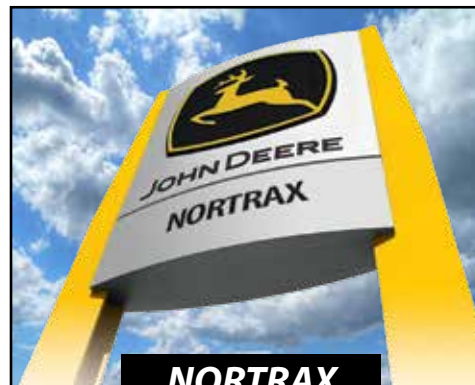
# JOHN DEERE WORKSIGHT™ SOLUTIONS



**MACHINE**



**JOBSITE**



**NORTRAX**

John Deere Worksight integrates services to help monitor productivity, protect machine health, and connects your machine and jobsite to Nortrax, so we can initiate profit-saving action before a machine-down situation — without even visiting your jobsite. It's a suite of five core technologies that will streamline your fleet management, resulting in more accurate bidding and better profit margins.

## FIVE CORE TECHNOLOGIES:



**JDLINK™  
Ultimate  
Telematics**



**Machine-  
Health  
Prognostics**



**Remote-Diagnostics  
and -Programming  
Capability**



**Payload  
Weighing**



**Integrated  
Grade Control**

Anytime remote access to fleet location and utilization, machine alerts, maintenance reminders, and more. Standard with three years of service on most new John Deere machines, five years on production-class models.

Analyze your machine's JDLINK™ data and fluid samples to recommend maintenance to address issues before they turn into costly repairs and downtime.

With an active JDLINK Ultimate subscription, Nortrax can read and reset diagnostic trouble codes, record performance readings, and update software without a trip to the jobsite.

Makes loading and moving material more efficient and accurate on select John Deere wheel loaders and ADTs. Payload and production data can be viewed remotely in JDLINK Ultimate.

Helps dozer, excavator, and motor grader operators work faster and more accurately. Grade-control utilization can be viewed remotely in JDLINK Ultimate.

**WE STAND READY.**

**NORTRAX**  
[www.nortrax.com](http://www.nortrax.com)

\*JDLINK™ Ultimate is factory equipped on many construction models and is available on other pieces of equipment including Forestry machines. See Nortrax for details.

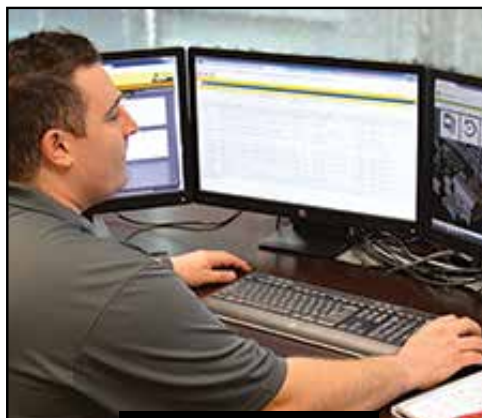


**JOHN DEERE**

# NORTRAX TECHNOLOGY SOLUTIONS

## AT YOUR SERVICE. MANAGING YOUR FLEET.

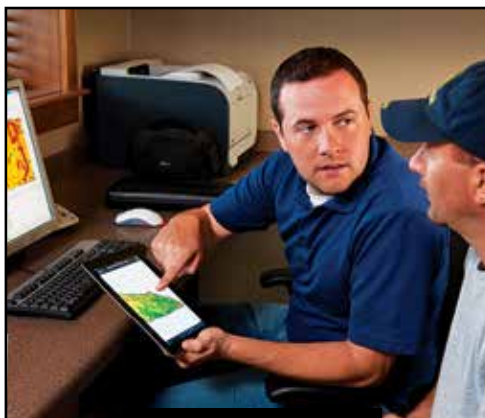
Meet your Nortrax team of technology specialists dedicated to helping you understand and utilize the technology built in to your machines.



### MMS

#### Machine Monitoring Specialists

Our staff of highly trained and factory certified MMS work hard behind the scenes watching over your machines. They utilize John Deere's telematics system, JDLink™ and an industry exclusive Remote Diagnostics and Programming to connect with machines that are often hundreds of miles away.



### PSTR

#### Product Support Technology Representatives

Your dedicated PSTRs will conduct training sessions on multiple technology solutions and use telematics to help you stay connected to your equipment 24/7/365. They can perform on-site and remote machine performance optimization sessions, to keep your machines on the job and performing to their fullest potential.



### IGC

#### Integrated Grade Control Specialists

Our IGC specialists will be your first call for all training, demonstrations and trouble shooting of grade control and other machine technology components on construction equipment.

## At Nortrax, we are making technology personal.

Technology is quickly changing the world we work in, and at Nortrax, your MMS, PSTR and IGC Specialists will ensure these changes positively impact your equipment's productivity, uptime and reduce your daily operating costs. From training you face-to-face on advancing new technologies, delivering you detailed proactive messages from your machines, or helping with all your parts and service needs, they are dedicated to helping you grow your business, no matter the size of your fleet.



WE STAND **READY.**

**NORTRAX**  
[www.nortrax.com](http://www.nortrax.com)



JOHN DEERE

# NORTRAX TECHNOLOGY SOLUTIONS

## NORTRAX ULTIMATE UPTIME

AN ULTIMATE UPTIME SOLUTION  
FEATURING JOHN DEERE WORKSIGHT™



### POWERFUL PACKAGES FOR WORRY FREE OWNERSHIP.

Not all operations are the same, so that's why Nortrax offers three levels of Ultimate Uptime. Your dedicated Product Support Technology Representative (PSTR) will work closely with your team on the jobsite and at the office, maximizing your Productivity and Uptime while lowering your Daily Operating Costs.

#### Three levels of Nortrax Ultimate Uptime to choose from and totally customized.

	Level 1	Level 2	Level 3
JDLink™ Machine Monitoring System & Multiyear Contract	●	●	●
JDLink User Setup and Training	●	●	●
Monthly Fleet Monitoring Reports	●	●	●
Quarterly Machine Optimization Consultations	●	●	●
Timely Maintenance Reminders	●	●	●
Factory Certified Remote Machine Monitoring	●	●	●
Remote Diagnostics and Controller Reprogramming	●	●	●
Preventative Maintenance Parts and Labor		●	●
Oil Scan Fluid Sampling		●	●
Total Maintenance and Repair Contract			●

WE STAND **READY.**

**NORTRAX**  
[www.nortrax.com](http://www.nortrax.com)



JOHN DEERE

# Weathersfield Police Department



**Honor · Integrity · Courage**  
5259 US RT 5; PO Box 550 · Ascutney, VT 05030  
802-674-2185 · 802-674-1082 Fax



To: Town Manager

From: Chief of Police William J. Daniels

Date: January 7, 2020

Re: Pay increase

I have received from VLCT for cost comparison the salaries for agencies within the state of Vermont with pay scales. Not all departments have taken part in this survey; I have reached out to some surrounding towns to get information. I have only received information from one town not on the VLCT list that is incorporated into this report.

Last year our full time officer received a 7% increase after our budget was voted on and passed. This was on top of the 3.9% pay raise he received from the Town Manager for the fiscal year. His pay increased from \$24.24/hour to \$25.92/hour.

I compared departments close in size to our town with citizens, call volume per officer, years of experience and knowledge.

I am asking that the town re-evaluate the police department's pay taking into account what our agencies has to offer. I would ask you look at salaries and pay from other towns and take into account for our time we have been in law enforcement, years of experience, knowledge of the job, understanding of budget constraints, use of grants to purchase items for the town minimizing the use of taxing the citizens, our progressive approach to law enforcement which had been lacking with previous members of this department, the professionalism we have achieved since my taking office and the need to pay officers a comparable salary to retain good help which would normally leave for other departments that can pay substantially more money.

Here is a list of the towns and salaries for Chiefs of Police that I feel are comparable to our situation:

<u><b>Town:</b></u>	<u><b>Hourly rate:</b></u>	<u><b>Population:</b></u>
Town of Manchester	\$42.79	4285
Town of Chester	\$38.04	3154
Town of Norwich	\$ 42.17	3317
Town of Springfield	\$42.46 (Acting)	9086



Town of Wilmington	\$46.20	1771
Town of Windsor	\$51.08	3439
Town of Winhall	\$37.00 (LT)	589
Town of Ludlow	\$41.35	1986
Town of Weathersfield	\$35.10	2767

I am asking for an increase to \$38.50/hour for a salary of \$80,080.00 a year.

Here is a list of the town and hourly rates for Police Officer that I feel are comparable to our situation:

<b><u>Town:</u></b>	<b><u>Hourly rate:</u></b>
Town of Manchester	\$ 27.15
Town of Chester	\$ N/A
Town of Norwich	\$ 26.43
Town of Wilmington	\$ 26.00 – \$31.00
Town of Winhall	\$ 29.04 (1 <sup>st</sup> Cpl)
Town of Windsor	\$ 27.29
Town of Ludlow	\$ 29.31 (Detective)
Town of Springfield	\$24.06 up to \$40.00
Town of Weathersfield	\$ 25.92

I am requesting his pay be increased by three percent to \$26.70/hour giving him a salary of \$55,536.00

Once again I want to stress this is per officer call volume. We handle approximately 300-400 calls for service per officer which includes assistance to Fire/EMS. We are regularly called upon by other towns to assist at scenes due to the vast knowledge our officers have from Taser instructor, Rape Aggression Defense Instructors, Accident Re-constructionists and Stinger Tire Deflation instructors.

We conduct regular public events where we go into the public and conduct child safety checks, customer appreciation events, teach self defense courses free to the public and at no charge to the town. We do this to show the town a different side of police work and strive to show the public we are approachable in hopes of building a better working relationship between the town and police departments.

We utilize Governor Highway Safety grants to get OT for officers and the purchase of equipment for our department that we would normally have to add into our budget at a cost to the town of Weathersfield

citizens. Since I took over in June of 2014, we have purchased equipment and extra salaries from our grants to exceed twenty thousand dollars in each fiscal year.

Equipment we have purchased:

2 new radar units for each cruiser (\$4400.00 approx.)

2 New Alco Sensors one for each cruiser (\$550.00 each)

Equipment to maintain and calibrate Alco Sensors (\$378.50)

1 new handheld radar unit (\$2942.52)

1 Stationary radar unit (WCR) (\$5020.00)

1 light bar for cruiser (\$610.15)

Road flares for our use and each fire department to use (\$4293.85)

Road signs for use on fire scenes and accident scenes (\$2466.23)

5 rechargeable lights (\$999.75)

2 sets of Stinger tire deflation devices for each cruiser (\$1000.00)

10 sets of hi visibility vests with the Weathersfield Police in reflective tape (\$800.00)

1 moveable radar unit (\$3179.00) second approved for purchase this year from GHSP

We have averaged \$10,000.00 to \$14,000.00 per year for OT details through GHSP grants which puts more officers on the road at no cost to the town of Weathersfield.

This current year we have applied for a grant for E-tickets. This will allow for officers to issue tickets and have them printed out in the cruiser and electronically emailed to the judicial bureau. The grant was for \$1,538.20. This again is a way to modernize and outfit our department with no cost to the taxpayers.

This department has begun contractual services with providers in our town who need to hire police for traffic control. The cost we bill pays for the officer and cruiser with the town getting the remaining money for the general fund. Over the past few years we have contracted with companies doing water work, high tension wire work, local events and cable companies upgrading service. We hope to continue these details as it allows us to give full time and part time officers extra money with no cost to the town. This is new to the town and was not done prior to my taking over as Chief of Police.

Sincerely,

A handwritten signature in black ink, appearing to read 'WJ Daniels', is written over a horizontal line.

William J. Daniels

Chief of Police

# RESPONDENTS BY POPULATION

*Estimated population statistics derived from the 2017 American Community Survey (U.S. Census)*

Victory Town	72	Greensboro Town	729	Stratford Town	1122	Newfane Town	1827	Johnson Town	3564
Landgrove Town	109	Barnard Town	760	Washington Town	1147	Starksboro Town	1830	Cambridge Town	3802
Norton Town	127	Lowell Town	767	Leicester Town	1166	Dummerston Town	1867	Charlotte Town	3818
Old Bennington Village	179	Jeffersonville Village	793	Marlboro Town	1171	Huntington Town	1914	Bristol Town	3901
Guildhall Town	185	Derby Line Village	815	Tunbridge Town	1172	Ludlow Town	1986	Rutland Town	4043
Maidstone Town	186	Wardsboro Town	825	Dover Town	1203	Westford Town	2019	Manchester Town	4285
Stratton Town	235	Jamaica Town	827	Bridport Town	1223	Wallingford Town	2045	Newport City	4372
Mount Tabor Town	265	Middletown Springs Town	835	Mount Holly Town	1231	Guilford Town	2065	Stowe Town	4406
Peru Town	329	Stamford Town	866	Irasburg Town	1241	Bethel Town	2196	Derby Town	4409
Pittsfield Town	412	Elmore Town	872	Chittenden Town	1245	Newbury Town	2221	Fairfax Town	4574
Saxtons River Village	464	Woodbury Town	878	Chelsea Town	1290	Grand Isle Town	2229	Castleton Town	4602
Plymouth Town	494	Weybridge Town	886	Enosburg Falls Village	1295	Danville Town	2230	Georgia Town	4691
Andover Town	534	Bridgewater Town	898	Fayston Town	1298	West Rutland Town	2454	Randolph Town	4715
Weston Town	544	Sunderl& Town	898	Cabot Town	1322	Richford Town	2458	Jericho Town	5055
Alburgh Village	545	Wheelock Town	911	Lincoln Town	1340	Arlington Town	2543	Waterbury Town	5117
Barton Village	559	Albany Town	921	Pawlet Town	1344	Thetford Town	2564	Morristown Town	5404
Hubbardton Town	559	Wells Town	922	Orwell Town	1347	East Montpelier Town	2596	St. Albans Town	6348
Newark Town	560	Orleans Village	926	Bolton Town	1353	Vergennes City	2606	St. Albans City	6847
Derby Center Village	563	North Hero Town	968	Concord Town	1361	Swanton Village	2632	St. Johnsbury Town	7375
Panton Town	581	Groton Town	995	Cavendish Town	1366	Fair Haven Town	2635	Shelburne Town	7677
Winhall Town	589	Ryegate Town	999	Plainfield Town	1392	Putney Town	2663	Barre Town	7787
Timmouth Town	601	Walden Town	1000	Franklin Town	1414	Weathersfield Town	2767	Middlebury Town	8542
Manchester Village	603	Orange Town	1003	Fletcher Town	1424	Royalton Town	2801	Barre City	8778
Ripton Town	608	Pomfret Town	1008	Burke Town	1449	Berlin Town	2832	Springfield Town	9086
Reading Town	612	Coventry Town	1027	Troy Town	1455	Pittsford Town	2870	Essex Junction Village	10132
North Troy Village	617	Sutton Town	1035	Brookfield Town	1462	Hardwick Town	2907	Milton Town	10761
Grafton Town	663	Cornwall Town	1045	Calais Town	1534	Hyde Park Town	3014	Brattleboro Town	11646
Sheffield Town	671	Brownington Town	1052	Londonderry Town	1582	Underhill Town	3053	Bennington Town	15239
Jay Town	677	Fairlee Town	1057	Proctor Town	1668	Westminster Town	3068	Colchester Town	17309
Brookline Town	681	Rochester Town	1061	Middlesex Town	1672	Norwich Town	3341	Essex Town	20901
Stockbridge Town	684	Glover Town	1090	North Bennington Village	1685	Windsor Town	3439	Unified Towns & Gores	
Peacham Town	692	Braintree Town	1105	Warren Town	1716	Williamstown Town	3446		
Readsboro Town	727	West Windsor Town	1106	Wilmington Town	1771	Pownal Town	3452		

TITLE: FULL TIME POLICE OFFICER

DOH: 03/30/2015

STARTING HOURLY RATE: \$21.85 / HR

7/1/15 - Police Dept went into VMERS Plan D

7/1/2015 COLA FY16 Pay Raises (1.7%) New Rate: \$22.22 per hour (cat)

3/30/2016 Larry completed 1 year of employment. Ed Morris approved 1 week vacation - 40 hours.  
(3.31.16 CAT)

9/1/2016 - New Vacation Accrual Policy adopted by SB 8/1/2016 - Larry will accrue 3.33 hrs of vacation  
per month - Tier 2. CAT

01/01/2017 Updated med premium and deduction rates CJB

4/27/17 adjusted his vacation accrual rate to 6.67 per town policy after his anniversary. cd

5/2/2017 vacation accrual adjusted to 59.92 to reflect 2 years at 3.33 hours per month less 20 hours  
taken during 2016. CJB

7/1/2017 enacted 3% COLA which brought new rate from \$22.22 to \$23.33. Ed Morris

7/1/2018 COLA FY19 Pay Raises (3.9%) New Rate: \$24.24 per hour (ST)

10/1/2018 hourly increase to \$25.92 per hour (ST)





# TOWN OF WEATHERSFIELD

CHARTERED BY: NEW HAMPSHIRE ON AUGUST 20, 1761  
NEW YORK ON APRIL 8, 1772

(802) 674-2626

P.O. BOX 550 ASCUTNEY, VT 05030

[townmanager@weathersfield.org](mailto:townmanager@weathersfield.org)

December 19, 2019

**RE: Salary and Pay Levels**

Following discussions at the December 4<sup>th</sup> Selectboard meeting resulting in a vote to cease usage of the "Pay Matrix" previously in effect, Town staff conducted and completed a review of existing pay levels to determine whether any current compensation rates merit immediate correction.

The objective in conducting this review was to ensure consistency of compensation levels within the office across positions with similar levels of responsibility (internal consistency), and also to ensure that pay rates were consistent with prevailing pay rates in other similar towns for similar roles (external consistency).

Two recommendations have resulted from this research and analysis:

(1) Pay for manager or director level positions should be consistent. The Finance Director salary was incorrectly placed on the then existing "Pay Matrix" for fiscal year 2020, and should, at minimum, be raised to the level it would have been if the "Pay Matrix" were still in effect, or \$59,133. Even with this increase, this salary falls on the low end of the scale of similarly placed Town employees, and consideration should be provided toward authorizing a greater increase.

(2) A new position was created in the last fiscal year which combines the roles of Executive Assistant to the Town Manager, Payroll Manager and Human Resources Manager. This is a demanding position with a significant workload and greatly increased responsibility over that which would attach to each of these positions individually. No pay increase was allocated to this new position, and its current pay rate is lower than what has historically been paid to employees in these positions when they were standalone, separate roles.

In the attached chart providing pay rates for the role of "Administrative Assistant", it is evident that surrounding towns are currently compensating that position (which includes only a subset of the responsibilities associated with the three separate roles of Executive Assistant to the Town Manager, Payroll Manager and Human Resources Manager) at a higher rate than this new, far more demanding role. With regard to the above considerations, it is therefore recommended that the pay for this role be increased to \$21.50 per hour.

## Administrative Assistant Support

Town	Population	Rate
Cavendish	1457	\$20.12
Chester	3074	\$21.70
Windsor	3463	\$23.27
Putney	2669	\$18.00

I think the Human resource manager/Executive assistant should be moved up to \$19.92 an hour. This position is a combined position, serving as the Executive assistant to the town manager, payroll and human resources. This position was created in late FY18 after retirement of the former executive assistant retired. The former assistant left at \$19.68 and Susanne was hired at \$18.00 for a part time position after 2 months in the position she was approached about taking on the combined position stated above, many job duties were added with no additional pay increase. I feel she has taken on a lot of responsibilities and she should be compensated for the job she is currently doing.

## Finance Director

I'm asking to be placed on the salary level comparable to the other managers. My salary when budgeted in FY20 was placed on the wrong salary scale. I feel that should be corrected and my increase should be based on what is the correct amount if we were following the salary pay scale, \$59,133 this is still slightly below the highway superintendent who is at \$60,020.

Budget Worksheets fo FY21		
Admin		Not approved
Listers		Approved no futher discussion
Land Use		Not approved
Police		Not approved
Fire Service		Approved no futher discussion
Town Clerk		Approved no futher discussion
Finance		Approved no futher discussion
Library		Not approved
Highway		Not approved
Solid Waste		Approved no futher discussion

Admin  
FY2021 Proposed

<u>Administration</u>		FY17 Actual	FY18 Actual	FY2019 Audit	FY2020 Budget	FY 2021 Proposed	% Change	\$ Change	Notes
11-6-101-01.10	Admin Tax need	926,655	1,075,877	1,048,869	187,260	191,686	2%	4,425	
11-6-101-01.40	County Tax	17,414	17,434	17,400	17,400	17,400	0%	-	
11-6-101-01.45	County Courthouse Improvements	7,900	7,900	7,900	7,900	7,900	0%	-	
<b>Total Tax need</b>					<b>212,560</b>	<b>216,986</b>			
<b>Tax Revenue</b>									
11-6-101-01.11	Int on Current Taxes	20,408	23,258	21,248	20,500	20,875	2%	375	
11-6-101-01.12	Other on Current Tax	15	-	-	-		0%	-	
11-6-101-01.15	St Curr Use/Hold Harm Pym	73,026	73,275	80,163	80,163	80,163	0%	-	
11-6-101-01.17	Appropriation Revenue	28,360	2,005	5,133			0%	-	
11-6-101-01.21	Penalty Delinq Taxes	15,055	13,513	16,208	14,000	14,694	5%	694	
11-6-101-01.22	Interest Delinq Taxes	19,317	22,104	24,173	20,000	21,398	7%	1,398	
11-6-101-01.23	Other Delinquent Tax Reve	-	5	5,198	-	6,000	0%	6,000	
11-6-101-99.00	Miscellaneous Revenue		10,013	4,188	-	2,000	100%	2,000	
<b>Subtotal Tax collection revenue</b>		<b>1,108,150</b>	<b>1,245,385</b>	<b>1,230,480</b>	<b>134,663</b>	<b>145,130</b>		<b>10,467</b>	
11-6-101-01.30	Pilot State VTrans	4,631	3,008	3,075	3,554	3,567	0%	13	
11-6-101-01.34	Pilot St Forest and Parks	5,740	3,465	8,490	4,967	4,435	-12%	(532)	
11-6-101-01.35	Pilot St Fish and Wildlif	5,242	10,254	4,657	4,750	4,364	-9%	(386)	
11-6-101-01.50	Flood Compact PILOT	10,092	10,092	10,092	10,254	10,133	-1%	(121)	
11-6-101-01.60	Fed Land Management PILOT	2,947	-	-	3,008	1,489	-102%	(1,519)	
<b>Subtotal PILOT revenue</b>		<b>28,652</b>	<b>26,819</b>	<b>26,314</b>	<b>26,533</b>	<b>23,987</b>		<b>(2,545)</b>	
11-6-101-04.00	Interest Earned Investmen		-		-				
11-6-101-04.05	Interest Earned Checking	1,091	1,067	2,186	1,000	1,100	9%	100	
	Interest Conservation Reserve			11			0%		
	Interest ARIN			22			0%		
11-6-101-70.00	Transf fr MMH Rsrve-Gener						0%		
11-6-101-80.00	Transfr from Fund Balance						0%		
<b>Subtotal revenue from interest</b>		<b>1,091</b>	<b>1,067</b>	<b>2,219</b>	<b>1,000</b>	<b>1,100</b>		<b>100</b>	
11-6-106-01.25	Perkinsville Insurance	175	175	175	175	175	0%	-	
11-6-106-01.30	Reimb Town Sprrt Solid Was	21,650	14,433	18,750	15,650	15,650	0%	-	Should match SW Budget
11-6-106-01.40	Reimb Town Sprrt Water			4,000	4,000	4,000	0%	-	\$1,000/Quarterly for town admin support
11-6-106-01.45	Water salary Reimbursement	6,470	12,768	13,736	12,500	13,001	4%	501	should offset salaries
11-6-302-38.30	Weathersfield Directory		8	-	-		0%	-	
11-6-202-01.10	Animal Control Fines		-		-		0%	-	
11-6-301-01.70	Martin Memorial Hall Rental		555		500	500	0%	-	
11-6-302-01.00	Town Land Rental		500	500	500	500	0%	-	
11-6-101-03.00	Sale of Assets				-		0%	-	

<u>Administration</u>		FY17 Actual	FY18 Actual	FY2019 Audit	FY2020 Budget	FY 2021 Proposed	% Change	\$ Change	Notes
11-6-302-50.02	Cemetery			1,893		400	100%	400	
	Loan Proceeds: Prk Sc II				-		0%	-	
							0%	-	
<b>Subtotal</b>	<b>Other sources</b>	<b>28,295</b>	<b>28,439</b>	<b>39,054</b>	<b>33,325</b>	<b>34,226</b>		<b>901</b>	
	Audited-fund balance -carry forward			42,302	98,953	42,302	-134%	(56,651)	
	Grant Income			4,751	-	-	#DIV/0!		
<b>Subtotal</b>	<b>Fund Balance/surplus revenue</b>			<b>47,053</b>	<b>98,953</b>	<b>42,302</b>		<b>(56,651)</b>	
<b>Total</b>	<b>Revenue</b>	<b>1,166,188</b>	<b>1,301,709</b>	<b>1,345,120</b>	<b>294,474</b>	<b>246,745</b>	<b>-</b>	<b>(47,728)</b>	
			-						
<u>Expenses</u>									
<u>Personnel</u>									
11-7-101-10.01	Selectboard	2,500	1,875	2,500	2,500	2,500	0%	-	
11-7-101-10.10	Town Manager Salary	70,799	72,140	73,692	75,948	77,500	2%	1,552	
11-7-101-10.20	Secretary Wages	41,082	40,250	33,944	39,146	44,720	12%	5,574	
11-7-101-10.25	Water salary	125	10,576	9,951	12,500	13,001	4%	501	Same as revenue
11-7-101-10.30	Town Accountant	52,128	43,693	54,381	-		0%	-	Move this line item to Treasurer
11-7-101-10.40	Ap/Payroll		25,930				0%	-	Move this line item to Treasurer
11-7-101-10.55	Recording Secretary	2,349	2,336	2,085	2,086	2,086	0%	(0)	
11-7-101-10.60	Vet Recording Secretary	243	167	-	515	515	0%	-	
11-7-101-10.90	Perkinsville Schoolhouse	-	-	-	-		0%	-	
11-7-101-10.95	Accrued Vacation Expense		-	-	-		0%	-	
11-7-101-11.00	FICA	14,214	15,465	15,617	10,151	10,536	4%	385	7.65% of all wages
11-7-101-13.00	VMERS Retirement	8,872	9,555	9,887	7,360	8,065	9%	705	4.5% for 2020 TM at 7.5%
11-7-101-14.00	Section 125 Administratio	131	131	52	150	150	0%	-	
11-7-101-14.10	Employee Benefits	55,249	45,011	27,640	25,158	21,251	-18%	(3,907)	MVP Family + H.S.A, dental,vision,life
11-7-101-14.20	Employee Wellness Program		-	-	-		0%	-	
11-7-101-14.30	COBRA Admin fee - Choice	435	360	465	360	360	0%	-	\$30/month
11-7-101-14.90	Employee Benefits Optout		6,800	20,385	10,000	10,000	0%	-	
11-7-101-16.00	Workmen's Compensation		(842)	1,708	902	1,844	51%	942	
11-7-101-17.00	Unemployment Insurance	210	187	205	240	240	0%	-	
<b>Subtotal</b>	<b>Personnel expenses</b>	<b>248,337</b>	<b>273,634</b>	<b>252,512</b>	<b>187,016</b>	<b>192,767</b>		<b>5,751</b>	
<u>Office Expenses</u>									
11-7-101-20.00	Office Supplies	4,813	6,503	3,323	6,000	6,168	3%	168	add \$22/secure shred
11-7-101-21.00	Postage	5,543	5,432	5,816	5,500	5,700	4%	200	
11-7-101-23.50	Advertising	606	1,109	481	500	800	38%	300	
11-7-101-24.00	Computer Equipment	3,248	8,969	7,084	2,000	500	-300%	(1,500)	
11-7-101-24.10	Office Equipment	70	125	693	-	-	0%	-	combined with office supplies
11-7-101-25.05	IT Services	5,037	14,400	17,578	15,940	15,414	-3%	(526)	
11-7-101-25.10	Website Development	578	138	4,920	3,050	3,500	13%	450	

<u>Administration</u>		FY17 Actual	FY18 Actual	FY2019 Audit	FY2020 Budget	FY 2021 Proposed	% Change	\$ Change	Notes
11-7-101-25.15	Software Purchase	1,136	431	191	500	500	0%	-	Adobe
11-7-101-26.00	Town Report Production	5,858	5,172	10,174	5,550	9,330	41%	3,780	Per email/ split with school
11-7-101-26.50	Awards and Recognitions	160	791	1,659	2,100	2,100	0%	-	
11-7-101-27.00	Tuition/Dues/Training	2,590	1,758	3,027	4,000	4,000	0%	-	GFOA/ICMA
11-7-101-99.00	Miscellaneous Expenditure	2,036	2,556	73	600	600	0%	-	
11-7-101-99.01	Bank Reconciling Items		498		-		0%	-	
11-7-101-29.20	Expense Reimbursement	2,594	1,823	1,957	2,000	2,000	0%	-	
11-7-101-29.25	Public Health Expenditure	-	-	-	-		0%	-	
11-7-101-29.99	Selectboard Other Expense	79	28	-	100	100	0%	-	
11-7-101-42.05	V.L.C.T. Dues	4,058	4,201	4,291	4,410	4,600	4%	190	
<b>Subtotal</b>	<b>Office expenses</b>	<b>38,406</b>	<b>53,933</b>	<b>61,267</b>	<b>52,250</b>	<b>55,312</b>		<b>3,062</b>	
<u>Utilities</u>									
11-7-101-31.00	Telephone/wireless	2,533	2,817	3,215	6,554	6,554	0%	0	\$360.26 new service and \$152.15 cell
11-7-101-31.01	Telephone Equip/Maintenan	188	60	20	-				Combine with Telephone
11-7-101-31.50	Wireless Services	1,364	1,124	1,644	-				Combine with Telephone
<b>Subtotal</b>	<b>Utilities expense</b>	<b>4,085</b>	<b>4,002</b>	<b>4,879</b>	<b>6,554</b>	<b>6,554</b>		<b>0</b>	
<u>Legal Fees &amp; Consulting</u>									
11-7-101-43.00	Legal Fees	1,288	768	2,689	3,000	3,000	0%	-	
11-7-101-43.15	Legal : Town Forest Acces	-	-	417	1,000	1,500	33%	500	
11-7-101-43.20	Temp Acctg-Admin Support	-	12,617	-	-		0%	-	
11-7-101-43.50	Consultants	-	-	-	-		0%	-	
11-7-101-43.60	Consultants-Fire Service		-	-			0%	-	
11-7-101-44.00	Copier Lease	2,071	2,278	2,377	2,300	3,453	33%	1,153	\$287.73/month
11-7-101-45.00	Copier Service/Supplies	2,253	2,289	2,585	2,500	2,500	0%	-	
11-7-101-45.10	NEMRC Services	3,146	3,268	2,489	3,500	6,360	45%	2,860	Disater recovery \$680, CAMA Listers \$680, Annual supp
11-7-101-45.60	Computer Support	1,833	-	-			0%	-	
<b>Subtotal</b>	<b>Legal &amp; Consulting expenses</b>	<b>10,591</b>	<b>21,219</b>	<b>10,557</b>	<b>12,300</b>	<b>16,813</b>		<b>4,513</b>	
<u>Grants &amp; fund balance</u>									
	Audited-Fund balance Carry forward			42,302	98,953	42,302	-134%	(56,651)	
	Grant match				6,000	-	#DIV/0!	(6,000)	
<b>Subtotal</b>	<b>Grant &amp; fund balance</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>104,953</b>	<b>42,302</b>		<b>(62,651)</b>	
<u>Insurance</u>									
11-7-101-48.10	Insurance-Auto/property/boiler/general/c	4,325	4,407	19,939	20,501	17,083	-20%	(3,418)	Includes all admin dept except PD & Library
<b>Subtotal</b>	<b>Insurance expense</b>	<b>15,065</b>	<b>16,230</b>	<b>19,939</b>	<b>20,501</b>	<b>17,083</b>		<b>(3,418)</b>	
<u>Tax Collection</u>									
11-7-101-70.02	Over/Under Abated Taxes	5,544	12,496	3,625	7,886	8,002	1%	116	3 year avg.
11-7-101-70.03	State Appeals/Abatement		-				0%	-	
11-7-101-75.00	County Tax	14,720	8,556	15,169	17,400	17,400	0%	-	
11-7-101-75.10	County Courthouse Bond Pa	8,056	4,694	8,073	7,900	7,900	0%	-	
11-7-101-29.15	Delinquent Tax Expense	3,367	508	174	400	500	20%	100	

<u>Administration</u>		FY17 Actual	FY18 Actual	FY2019 Audit	FY2020 Budget	FY 2021 Proposed	% Change	\$ Change	Notes
11-7-101-29.19	DTax Legal Expenses	103	-	6,241	1,000	6,000	83%	5,000	
<b>Subtotal</b>	<b>Tax Colletion expenses</b>	<b>31,790</b>	<b>26,255</b>	<b>33,282</b>	<b>34,586</b>	<b>39,802</b>		<b>5,216</b>	
<u>Contracted Services</u>									
11-7-202-10.10	Animal Control-Contracted	1,800	1,800	1,800	1,900	1,900	0%	-	
11-7-202-45.10	Animal Boarding Charges			-	200	200	0%	-	
11-7-202-45.50	Veterinary Services	371		203	250	250	0%	-	
11-7-204-45.00	Golden Cross Ambulance	22,304	22,304	22,308	22,304	22,304	0%	-	
<b>Subtotal</b>	<b>Contracted Services</b>	<b>24,475</b>	<b>24,104</b>	<b>24,311</b>	<b>24,654</b>	<b>24,654</b>		<b>-</b>	
<u>Martin Memorial Hall</u>									
11-7-301-10.10	Custodial Wages	7,592	7,772	7,800	7,800	7,800	0%	-	
11-7-301-11.00	FICA	581	606	597	597	597	0%	(0)	
11-7-301-14.50	Catamount Health Care		-				#DIV/0!	-	
11-7-301-16.00	Workmen's Compensation	410	431	-	34	34	0%	-	
11-7-301-17.00	Unemployment Insurance	22	20	18	16	20	20%	4	
11-7-301-20.00	Custodial Supplies	657	669	601	650	600	-8%	(50)	
11-7-301-30.00	Electricity	3,734	3,796	4,033	4,000	4,040	1%	40	
11-7-301-32.00	Heating Fuel Oil	1,359	2,065	1,976	2,500	2,300	-9%	(200)	
11-7-301-34.00	Water	358	261	348	350	320	-9%	(30)	avg.
11-7-301-48.15	Fire Insurance		7,117		-		#DIV/0!	-	combined with 11-7-101-48.10
11-7-301-48.30	Boiler Insurance	7,476	573		-		#DIV/0!	-	combined with 11-7-101-48.10
11-7-301-60.10	Building Maintenance	670	5,804	3,453	1,200	3,400	65%	2,200	ALARM, Rugs
11-7-301-60.20	Heating System Maintenanc	621	434	319	500	500	0%	-	
11-7-301-62.50	Highway Service to MMH	369	586	1,500	1,500	1,500	0%	-	
11-7-301-65.00	Emergency Building Repair	1,050	-			-	0%	-	
11-7-301-90.00	Transf to MMH Reserve Fun		-	20,000		-	0%	-	
11-7-301-90.02	Trsf to Unspecified Reser					-	0%	-	
11-7-301-99.00	Miscellaneous Expenses	100	2,556	204	50	100	50%	50	
<b>Subtotal</b>	<b>Martin Memorial Hall</b>	<b>24,999</b>	<b>32,689</b>	<b>40,849</b>	<b>19,197</b>	<b>21,211</b>		<b>2,014</b>	
<u>Other Town Services</u>									
11-7-302-31.20	Center Grove Maintenance	-	-	5,492	2,000	2,000	-	-	
11-7-302-31.21	Trsf to Center Grove Rese		-				-	-	
11-7-302-38.10	Parks & Recreation Commis	360	-	2,428	1,500	1,500	-	-	
11-7-302-38.40	Aid to Residents in Need	2,000	3,218	3,733	2,000	2,000	-	-	
11-7-302-38.41	Electricity:Food Shelf		-				-	-	
11-7-302-38.85	Town Parks	2,915	5,421	2,950	5,500	5,500	-	-	Allard Portable (\$195/monthx6)&mowing
11-7-302-38.86	Cemeteries	1,500	1,500	3,525	1,500	2,000	0	500	
11-7-401-10.00	Grant Admin Exp			932		-	-	-	
11-7-302-38.89	Memorial Day	668	829	896	700	800	0	100	
<b>Subtotal</b>	<b>Other Town Services</b>	<b>7,443</b>	<b>10,969</b>	<b>19,956</b>	<b>13,200</b>	<b>13,800</b>		<b>600</b>	
<u>1879 School House</u>									

<u>Administration</u>		FY17 Actual	FY18 Actual	FY2019 Audit	FY2020 Budget	FY 2021 Proposed	% Change	\$ Change	Notes
11-7-302-39.00	1879 School Hse Maintenace	1,451	2,484	3,076	3,500	3,500	0%	-	
11-7-302-39.10	Hwy service to 1879 School house	1,806	868	333	1,500	1,000	-50%	(500)	
11-7-302-50.10	Debt Serv Perkinsville Sc	48,713	45,000	45,000		-	0%	-	
11-7-302-50.11	Debt Serv Perkinsville II	9,987	-			-	0%	-	
11-7-302-50.12	1879 School Debt Srv-Int		2,478	1,220		-	0%	-	
11-7-302-60.15	1879 School house Capital Repairs	4,192	-		5,550	5,550	0%	-	Requested from the 1879 School house committee
11-7-302-90.01	Trsf to PrkSch Captl Resr	100	-			-	0%	-	
<b>Subtotal</b>	<b>1879 School House</b>	<b>66,249</b>	<b>50,831</b>	<b>49,629</b>	<b>10,550</b>	<b>10,050</b>		<b>(500)</b>	
<u>Appropriations</u>									
11-9-901-90.01	American Red Cross	200	250	250	250	250	0%	-	
11-9-901-90.10	Council on Aging	400	400	-	450	450	0%	-	
11-9-901-90.15	Health/Rehabilitative Ser	2,145	-	2,683	2,683	2,683	0%	-	
11-9-901-90.20	Meals on Wheels	400	400	400	400	400	0%	-	
11-9-901-90.30	Green Mt RSVP	320	-	300	300	300	0%	-	
11-9-901-90.35	SEVCA	1,200	1,200	1,200	1,500	1,500	0%	-	
11-9-901-90.50	VT Association Blind	600	750	750	750	750	0%	-	
11-9-901-90.55	VT Ctr Independent Living	150	185	185	185	185	0%	-	
11-9-901-90.58	M. A. P. P.	-	-	450	450	450	0%	-	
11-9-901-90.60	Visiting Nurses	9,680	9,680		12,100	12,100	0%	-	
11-9-901-90.65	Volunteers in Action	360	360	360	360	360	0%	-	
11-9-901-90.67	Green Up Vermont	120	120	120	120	150	20%	30	
11-9-901-90.68	Northern Vermont RC&D	80	-			-	0%	-	
11-9-901-90.69	Southeast VT Transit	1,800	-		125	125	0%	-	
11-9-901-90.70	Vermont Adult Learning		300			300	0%	300	
11-9-901-90.72	Proctor Library Appropria	106,632	108,874	126,648		-	0%	-	
11-9-901-90.81	Windsor Connection Resour		-				0%	-	
	Cover Home Repair	400	400			400	0%	400	
	VT Family Network					500		500	
	Windsor Cnty Mentors					480		480	
11-9-901-90.85	Windsor Cnty Youth Services		400			400	0%	400	
11-9-901-90.94	Friend of Meeting house				1,000	1,000	0%	-	
	VT Rural Fire Protection Task Force				100	100	0%	-	
	WISE			500	500	500	0%	-	
<b>Subtotal</b>	<b>Appropriations</b>	<b>124,487</b>	<b>123,319</b>	<b>133,846</b>	<b>21,273</b>	<b>23,383</b>		<b>2,110</b>	
<b>Total</b>	<b>Expenditures</b>	<b>595,927</b>	<b>637,184</b>	<b>651,027</b>	<b>507,034</b>	<b>463,731</b>		<b>(43,303)</b>	



**Listers**  
**FY2021 Proposed**

<b>Listers</b>		FY17	FY18	FY19	FY2020	FY2021 Proposed Budget			Notes
<b>FY2021 Proposed</b>		Actual	Actual	Audited	Budget	Budget	% change	\$ Change	
<b>Revenues</b>	<b>Lister Tax Need</b>	36,856	42,211	42,333	33,037	42,235	22%	9,198	
11-6-104-01.99	Lister income other sourc						0%	-	
11-6-104-01.25	Reimburse for Perkinsville		175				0%	-	
	Penalty for late Homestead				4,000	4,000	0%	-	
11-6-104-90.00	Act 60 Listers Revenue	15,694	14,051	15,694	14,000	14,861	6%	861	
11-6-104-91.00	Apprpriation Tax Revenue						0%	-	
	Other Revenue			2,010			0%	-	
11-6-104-96.00	Revenue fr Reserve					-	0%	-	
							0%	-	
<b>Total</b>	<b>Revenue</b>	15,694	14,226	17,704	18,000	18,861		10,059	
<b>Personnel</b>									
11-7-104-10.10	Listers	32,194	35,373	33,603	39,578	39,974	1%	396	Carolyn-24,Lynn-18.5, Alexis-3
11-7-104-10.30	Clerical Employees	437		-	-	-	0%	-	
11-7-104-11.00	FICA	2,507	2,706	2,562	3,028	3,058	1%	30	
11-7-104-14.10	Insurances Benefits	427	454	328	178	422	58%	244	LT,ST,Life
11-7-104-16.00	Workmen's Compensation	-	159	-	174	-	0%	(174)	
11-7-104-17.00	Unemployment				79	-	0%	(79)	
<b>Subtotal</b>	<b>Personnel</b>	<b>35,565</b>	<b>38,692</b>	<b>36,493</b>	<b>43,037</b>	<b>43,455</b>		<b>418</b>	
<b>Office Expenses</b>									
11-7-104-24.00	Equipment	370	750	-	100	50	-100%	(50)	
11-7-104-25.00	Software agreements/Sup	600	725	1,502	3,550	2,330	-52%	(1,220)	GIS Software \$1,900 and Apex \$430
11-7-104-27.00	Listers Tuition & Train	160	150	205	150	150	0%	-	
11-7-104-29.00	Expense Reimbursement	161	200	333	250	250	0%	-	
11-7-104-45.00	Town Parcel Mapping	-	-	3,800	-	-	#DIV/0!	-	have to do in FY21
11-7-104-90.00	Reappraisal Reserve Accou	15,694	15,920	15,694	3,950	14,861	73%	10,911	
11-7-103-99.00	Misc. Expense				-			-	
<b>Subtotal</b>	<b>Office Expenses</b>	<b>16,985</b>	<b>17,745</b>	<b>21,534</b>	<b>8,000</b>	<b>17,641</b>		<b>9,641</b>	
<b>Total</b>	<b>Total Expenses</b>	<b>52,550</b>	<b>56,437</b>	<b>58,027</b>	<b>51,037</b>	<b>61,096</b>		<b>10,059</b>	

	Net Revenue to expenses	(36,856)	(42,211)	(40,323)	(33,037)	(42,235)	-

**Land Use**  
**FY2021 Proposed**

		FY17	FY18	FY19	FY 2020	FY2021			
		Actual	Actual	Audited	Budget	Proposed	% Change	\$ Change	Notes
Land Use									
Revenues	Land Use Tax Need	43,853	40,838	52,656	66,749	44,174	-2%	(22,575)	
11-6-105-01.00	Zoning Permits Income	4,644	5,697	5,586	5,500	5,594	2%	94	
11-6-105-01.25	Zoning By-Laws Income						0%	-	
11-6-105-01.50	Zoning Fines & Penalties						0%	-	
Total	Revenue	4,644	5,697	5,586	5,500	5,594		94	
Expenses									
11-7-105-10.10	Administrative Officer	28,660	26,708	34,649	41,267	29,900	-38%	(11,367)	Hours reduced to 25 hrs @\$23
11-7-105-10.55	Recording Secretary	2,673	2,257	2,086	2,837	2,837	0%	-	
11-7-105-11.00	FICA	2,397	2,216	2,782	3,374	2,504	-35%	(870)	
	FICA increase					-	0%	-	
11-7-105-13.00	Retirement	1,146	1,062	1,421	1,754	1,346	-30%	(409)	
11-7-105-14.10	Insurance Benefits	226	227	7,264	9,671	-	#DIV/0!	(9,671)	no benefits for 25 hrs
							0%	-	
11-7-105-16.00	Workmen's Compensation	-	(163)	-	182	-	0%	(182)	
11-7-105-17.00	Unemployment	59	53	50	83	-	0%	(83)	This is all booked to admin
Subtotal	Personnel	35,161	32,360	48,252	59,168	36,587		(22,581)	
Office Expenses									
11-7-105-20.00	Supplies	157	-	3	150	150	0%	-	
11-7-105-23.00	Printing	277	153	-	150	150	0%	-	
11-7-105-23.10	Advertising and Notices	1,706	1,761	290	1,750	1,750	0%	-	
11-7-105-24.00	Computer Equipment	129	31	-	-	-	0%	-	
11-7-105-27.00	Memberships and Conferenc	250	564	70	600	150	-300%	(450)	
11-7-105-29.00	Expense Reimbursement	552	55	328	300	350	14%	50	
Subtotal	Office Expenses	3,071	2,564	691	2,950	2,550		(400)	
Commission & Dues									
11-7-105-38.50	Conservation Commission	345	33	386	500	500	0%	-	

		FY17	FY18	FY19	FY 2020	FY2021			
		Actual	Actual	Audited	Budget	Proposed	% Change	\$ Change	Notes
<b>Land Use</b>									
11-7-105-42.00	Regional Planning Dues	3,531	3,531	3,531	3,531	3,531	0%	-	
11-7-105-45.50	Land Use Maps	60	-		-	-	0%	-	
11-7-105-42.50	Dues and Subscriptions	96	99	-	100	100	0%	-	
<b>Subtotal</b>	<b>Commission &amp; Dues</b>	<b>4,032</b>	<b>3,663</b>	<b>3,917</b>	<b>4,131</b>	<b>4,131</b>		-	
<b>Legal</b>									
11-7-105-43.00	Legal Expense	6,233	7,948	5,382	6,000	6,500	8%	500	
<b>Subtotal</b>	<b>Legal</b>	<b>6,233</b>	<b>7,948</b>	<b>5,382</b>	<b>6,000</b>	<b>6,500</b>		<b>500</b>	
<b>Total</b>	<b>Expenditures</b>	48,497	46,535	58,242	72,249	49,768		(22,481)	
	Net Revenue/expenditures	(43,853)	(40,838)	(52,656)	(66,749)	(44,174)		22,575	

**Police**  
**FY 2021 Proposed**

Police Department		FY17	FY18	FY19	FY2020	FY 2021			Notes
		Actual	Actual	Audited	Budget	Proposed	% Change	\$ Change	
Police Tax Need		205,604	242,757	240,384	287,562	305,652	6%	18,091	
Revenues									
11-6-201-01.10	Police Fines	8,842	6,247	5,151	8,000	5,151	-55%	(2,849)	
11-6-201-01.65	Corps of Engineers	7,560	9,248	11,003	9,000	9,270	3%	270	
11-6-201-01.66	Army Corp. Mileage Reimbu		-			-	0%	-	
11-6-201-12.00	Sale of Equip & Vehicles	9,625	-	-		-	0%	-	
11-6-201-50.75	Police Contracted Patrol	12,255	910			-	0%	-	
11-6-201-99.00	Other Police Revenue	1,527	943	3,549		-	0%	-	
	Transfer in from cruiser reserve					-	0%	-	
Subtotal	Revenue	39,809	17,348	19,703	17,000	14,421		(2,579)	
Personnel									
11-7-201-10.10	Chief of Police	57,894	73,877	77,903	73,015	80,800	10%	7,785	Chief's request
11-7-201-10.20	Police Officers - FT	39,740	50,516	46,634	55,890	57,990	4%	2,100	Chief's request
11-7-201-10.23	Police Officers - OT	-	4,149	4,522	5,803	5,711	-2%	(92)	
11-7-201-10.25	Police Officers - PT	40,456	6,533	14,796	38,667	32,927	-17%	(5,740)	
11-7-201-10.40	VIBRS Clerk	7,746	5,141	4,995	8,403	8,571	2%	168	
11-7-201-10.65	Corps of Engineers	3,400	1,876	991	3,569	4,000	11%	431	
11-7-201-10.75	Police Contracted Patrol	-	-	990		-	0%	-	
11-7-201-11.00	FICA	11,339	11,481	12,369	13,906	14,535	4%	629	
11-7-201-13.00	Police Retirement	6,593	13,507	14,250	13,605	13,991	0%	386	
11-7-201-14.10	Insurance Benefits	29,875	24,289	23,700	27,368	20,544	-33%	(6,824)	
	Insurance Benefits-Opt Out			962		10,000	100%	10,000	
11-7-201-16.00	Workmen's Compensation	6,345	10,978	12,232	15,397	18,289	16%	2,892	
11-7-201-17.00	Unemployment Insurance	310	213	203	364	353	-3%	(11)	
11-7-201-45.20	VIBRS	1,550	1,555	1,862	1,858	1,858	0%	-	
11-7-201-45.21	VLETS	-	-	297	200	297	33%	97	
Subtotal	Personnel expenses	205,248	204,115	216,706	258,045	269,866		11,821	
Office Expenses									

<b>Police Department</b>		FY17	FY18	FY19	FY2020	FY 2021			Notes
		Actual	Actual	Audited	Budget	Proposed	% Change	\$ Change	
11-7-201-15.00	Uniforms and Cleaning	3,100	4,907	2,894	2,500	3,634	31%	1,134	
11-7-201-20.00	Office Supplies	500	933	1,091	700	1,100	36%	400	copier lease \$33 + supplies
11-7-201-24.00	Equipment and Supplies	2,000	2,110	4,090	2,500	2,900	14%	400	
11-7-201-27.00	Tuition and Training	4,000	2,836	1,131	2,500	2,656	6%	156	
11-7-201-29.00	Expense Reimbursement	900	224	262	500	500	0%	-	
11-7-201-31.00	Telephone/Communications	4,200	3,805	1,933	3,700	3,410	-9%	(290)	
11-7-201-42.00	Dues and Memberships	250	170	560	200	295	32%	95	
11-7-201-43.00	Legal Expense	-	332	467	500	325	-54%	(175)	
11-7-201-52.00	Repairs and Supplies	3,800	3,341	2,725	4,000	3,466	-15%	(534)	
<b>Subtotal</b>	<b>Office expenses</b>	<b>18,750</b>	<b>18,658</b>	<b>15,153</b>	<b>17,100</b>	<b>18,286</b>		<b>1,186</b>	
<b>Insurance &amp; Cruiser Expenses</b>									
11-7-201-48.10	Law Enforcement Insurance	5,655	7,225	6,262	5,528	5,158	-7%	(370)	
11-7-201-48.15	Gen'l Liability Insurance	-	1,136	834	1,000	1,799	44%	799	
11-7-201-48.25	Cruiser Insurance	1,535	1,537	1,145	1,200	1,248	4%	48	
11-7-201-51.00	Gas and Oil	12,000	8,722	7,741	10,000	9,616	-4%	(384)	
11-7-201-53.50	Hwy Service to Police	2,200	1,176	-				-	
<b>Subtotal</b>	<b>Insurance &amp; cruiser expenses</b>	<b>21,390</b>	<b>19,796</b>	<b>15,982</b>	<b>17,728</b>	<b>17,821</b>		<b>93</b>	
<b>Debt Service &amp; Capital Purchase</b>									
11-7-201-90.50	Cruiser Debt Service	-	16,667	11,333	11,334	-	0%	(11,334)	paid off in FY2020, separate article for new cruiser
	Capital Purchase-cruiser					14,000			
11-7-201-90.51	Cruiser Debt Service-Int	-	869	503	255	-	0%	(255)	
11-7-201-99.00	Miscellaneous Expenses	25	-	410	100	100	0%	-	
<b>Subtotal</b>	<b>Debt Service</b>	<b>25</b>	<b>17,536</b>	<b>12,246</b>	<b>11,689</b>	<b>14,100</b>		<b>(11,589)</b>	
	<b>Total Expenses</b>	<b>245,413</b>	<b>260,105</b>	<b>260,087</b>	<b>304,562</b>	<b>320,073</b>		<b>1,512</b>	

Fire Service  
FY2021 Proposed

Fire Commission		FY2018 Acutal	FY19 Audited	FS FY 2020 Budget	FS FY2021 Proposed			Notes
						% Change	\$ Change	
Revenues	Tax Need			171,145	166,491	-3%	(4,654)	
	Fire Equipment Motorized Reserve		20,000	-		#DIV/0!	-	This will be a separate article for \$30K
	Fire Equipment and Gear Reserve		5,000	17,000		0%	(17,000)	
11-6-206-90.02	Dry Hydrant Reserve Trnsf	-	-				-	
11-6-205-90.00	Grant Revenue	-					-	
11-6-205-90.01	Local Sh Cowdrey Hyd Grnt	-					-	
11-6-205-91.00	Apprpriation Tax Revenue	-					-	
11-6-206-01.20	Ascutney Fire Dept. Haz M	800		250			(250)	
11-6-206-01.25	AVFD Insurance Reimb	2,874	3,234	2,642	2,642	0%	0	
11-6-206-01.30	AVFD Fuel Tax Reimburseme	-					-	
11-6-206-90.02	Dry Hydrant Reserve Trnsf	-					-	
11-6-206-92.00	Loan Proceeds	-					-	
11-6-207-01.20	WW Fire Dept Revenue Haz	338	-	250			(250)	
11-6-207-01.25	WWFD Insurance Reimb	1,460	1,916	1,361	1,361	0%	(0)	
11-6-207-12.00	WWFD-Disposal of Equipmen	-					-	
11-6-207-91.00	WWFD-Trnsf frm Cap Reserv	-					-	
							-	
	Total Revenue	5,472	30,150	4,503	4,003	-12%	(500)	
							-	
Personnel							-	
11-7-205-10.55	Recording Secretary	417	751	918	-		(918)	no longer
11-7-205-10.70	Fire Warden Stipend	600	600	600	600	0%	-	
11-7-205-11.00	FICA	32	103	116	46	-153%	(70)	
11-7-205-16.00	Workmen's Compensation	3,513	3,576	3,550	3,550	0%	-	
11-7-205-17.00	Unemployment	3	3	4	4	0%	-	
11-7-205-18.00	Fire Warden Mileage Reimb	-	-	200	200	0%	-	
	Subtotal personnel expense	4,565.05	5,033.67	5,388	4,400	-22%	(988)	
Office Expenses							-	
11-7-205-23.50	Advertising	-		-			-	
11-7-205-43.00	Legal Expense	538	80	600	600	0%	-	Includes back ground checks
	Subtotal office expense	537.50	79.54	600	600	0%	-	
Utilities							-	
11-7-205-31.10	Fire Hyd Electrical Service	377	349	1,000	1,000	0%	-	

Fire Service  
FY2021 Proposed

		FY2018 Acutal	FY19 Audited	FS FY 2020 Budget	FS FY2021 Proposed			Notes
						% Change	\$ Change	
11-7-205-90.10	Hydrant Electric Repairs	-		-			-	
	Subtotal Utilties	376.64	348.77	1,000	1,000	0%	-	
Insurance							-	
11-7-205-48.00	Insurance-vehicle/boiler/auto/fire	2,356	10,925	10,925	9,437	-16%	(1,488)	
11-7-205-48.25	Insurance on Vehicles	5,977	-	-			-	combined with 11-7-205-48.00
11-7-205-48.30	Boiler Insurance	195	-	-			-	combined with 11-7-205-48.00
11-7-205-48.35	Fire Insurance	2,407	-	-			-	combined with 11-7-205-48.00
	Subtotal Insurance expense	10,936.23	10,924.72	10,925	9,437	-16%	(1,488)	
Communications							-	
11-7-206-45.15	Radio Repeater Fees-AVFD	-	1,000	1,000	1,000	0%	-	
11-7-207-45.15	Radio Repeater Fees-WWVFD	1,000	1,000	1,000	1,000	0%	-	
11-7-205-45.10	Dispatching Service	13,901	10,752	15,500	17,166	10%	1,666	Increase per Scott Smith in Hartford
11-7-205-31.00	Emergency Management	-	-	300	300	0%	-	
11-7-205-31.01	Emergency Mgmt Radios	-		-			-	
	Subtotal communications	14,901.00	12,752.00	17,800	19,466	9%	1,666	
Fire Equipment/PPE/Hose Testing & Maintenance							-	
11-7-206-53.10	AVFD Fire Equip Repair	6,557	6,385	7,500	6,500	-15%	(1,000)	
11-7-207-53.10	WWVFD Fire Equip Repair	5,992	5,866	6,200	6,500	5%	300	
11-7-206-30.01	Hose Testing-AVFD	1,000	1,000	1,000	1,000	0%	-	
11-7-207-30.01	Hose Testing-WWVFD		1,000	1,000	1,500	33%	500	
	Subtotal fire equipment /PPE/Hose Testing	13,548.23	14,251.63	15,700	15,500	-1%	(200)	
Debt Service							-	
11-7-207-52.00	Fire Truck interest expense	5,645	4,570	3,435	2,290	-50%	(1,145)	
11-7-207-53.00	Truck Bond debt reduction	45,800	45,800	45,800	45,800	0%	-	
11-7-207-53.05	Firetruck Purchase	-	-	-			-	
	Subtotal Debt Service	51,445.49	50,370.45	49,235	48,090	-2%	(1,145)	
Highway and Fuel Service							-	
11-7-205-90.20	Dry Hydrant Maintenance	201	1,655	3,500	5,000	30%	1,500	Per board on 12/19/19
11-7-205-90.25	Highway Serv to Dry Hydra	268	1,492	2,500	1,500	-67%	(1,000)	match to HW
11-7-205-99.00	Miscellaneous Expenses	116	-	-		#DIV/0!	-	
11-7-206-51.00	AVFD Fuel	2,255	1,990	3,000	2,500	-20%	(500)	
11-7-207-51.00	WWVFD Fuel	1,402	1,334	2,500	2,000	-25%	(500)	
11-7-206-53.50	Highway Service to AVFD	1,067	101	2,000	500	-300%	(1,500)	
11-7-207-53.50	Highway Services to WWVFD	1,708	949	2,000	500	-300%	(1,500)	match to HW
	Subtotal highway and fuel service	7,016.57	7,520.64	15,500	12,000	-29%	(3,500)	



Fire Service  
FY2021 Proposed

		FY2018 Acutal	FY19 Audited	FS FY 2020 Budget	FS FY2021 Proposed			Notes
						% Change	\$ Change	
<b>11-7-206 ASCUTNEY FIRE</b>							-	
11-7-206-30.00	AVFD Funding	27,039	27,507	25,000	27,000	7%	2,000	
	AVFD PPE			4,500	3,000	-50%	(1,500)	Per board on 12/19/19
	<b>Subtotal Ascutney fire expense</b>	<b>27,039</b>	<b>27,507</b>	<b>29,500</b>	<b>30,000</b>	2%	500	
<b>11-7-207 WEST WEATHERSFIELD FIRE</b>							-	
11-7-207-30.00	WWVFD Funding	27,336	27,005	25,000	27,000	7%	2,000	Per board on 12/19/19
	WWVFD PPE			4,500	3,000	-50%	(1,500)	Per board on 12/19/19
	<b>Subtotal West Weathersfield</b>	<b>27,336.00</b>	<b>27,005.00</b>	<b>29,500</b>	<b>30,000</b>	2%	500	
<b>Reserve transfers</b>						0%	-	
11-7-205-90.30	Transf to Dry Hydrant Res	2,000	2,000	-		0%	-	
11-7-205-90.35	Transf to Fire Equip Rese	9,420	45,000			0%	-	
11-7-207-85.00	Hazmat Revenue to WWVFD	-				0%	-	
11-7-207-90.00	Hazmat Revenue to Reserve(WWVFD)	338	3,906	250		0%	(250)	
11-7-206-90.00	Hazmat Revenue to Reserve(AVFD)	-	4,268	250		0%	(250)	
11-7-207-99.00	Miscellaneous Expenses	-				0%	-	
						0%	-	
						0%	-	
						0%	-	
						0%	-	
	<b>Subtotal reserve transfers</b>	<b>11,757.09</b>	<b>55,174.00</b>	<b>500.00</b>	<b>-</b>	0%	(500)	
	<b>Total Expense</b>	<b>169,459</b>	<b>210,967</b>	<b>175,648</b>	<b>170,494</b>	-3%		
	<b>Total Net Revenues to expenses</b>	<b>(49,363)</b>	<b>(68,569)</b>	<b>(171,145)</b>	<b>(166,491)</b>			

**Town Clerk**  
**FY2021 Proposed**

Town Clerk		FY 18 Actual	FY 19 Audited	FY 20 Budget	FY21 Proposed	% change	\$ Change	Notes
Town Clerk Tax Need		73,508	78,363	69,892	74,154	6%	4,262	
Revenues								
11-6-103-01.15	Marriage License Fees	230	170	200	180	-11%	(20)	
11-6-103-01.20	Liquor Licenses	860	465	400	450	11%	50	
11-6-103-01.30	Vt Motor Vehicles Regs	181	171	150	150	0%	-	
11-6-103-01.35	Fees From Hunting/Fishing	66	103	66	70	6%	4	
11-6-103-01.40	Green Mountain Passport	42	42	40	40	0%	-	
11-6-103-20.10	Land Records	17,305	13,255	16,500	17,000	3%	500	\$15 per page
11-6-103-20.17	Land Postings Revenue	115	120	100	100	0%	-	
11-6-103-20.25	Dog Lic Fees & Rab.Contrl	2,151	2,372	2,500	2,500	0%	-	
11-6-103-99.00	Miscellaneous Fees	(1,863)	161	200	200	0%	-	
Subtotal	Operating Revenue	19,088	16,859	20,156	20,690			
Computerization Revenue								
11-6-103-01.05	Computerization-Preservation	2,413	1,875	2,400	3,500	31%	1,100	\$2 per page
11-6-103-20.15	Computerization	4,876	3,773	4,800	5,100	6%	300	\$3 per page
11-6-103-20.20	Transfer in Computerization reserve	14,529	-	-	-	0%	-	
11-6-103-01.91	Trans In Preservation Reserve	-	-	-	-	0%	-	
Subtotal	Computerization Revenue	21,818	5,648	7,200	8,600		1,934	
Vault Revenue								
11-6-103-01.10	Vault Fee Revenue(user fee)	4,513	4,082	4,000	6,000	33%	2,000	all transferred at year end to reserve
11-6-103-20.23	Transf In Vault Reserve	-	-	-	-			
Subtotal	Vault Fee Revenue	4,513	4,082	4,000	6,000			
Interest								
Subtotal	Interest Earned Rabies Reserve		26			#DIV/0!	-	
Subtotal	Other Revenue		26	-	-			
Total	Revenue	45,419	26,615	31,356	35,290		1,934	
Expenses								
Personnel								
11-7-103-10.10	Town Clerk	39,985	40,444	41,880	42,717	2%	837	
11-7-103-10.20	Asst. Town Clerk	25,295	21,088	19,758	20,153	2%	395	
11-7-103-10.30	Clerical Employees	1,249	-	-	-	#DIV/0!	-	
11-7-103-10.95	Accrued Vacation Expense	-		-	-	0%	-	

Town Clerk		FY 18 Actual	FY 19 Audited	FY 20 Budget	FY21 Proposed	% change	\$ Change	Notes
11-7-103-11.00	FICA	4,878	4,601	4,715	4,810	2%	95	
11-7-103-13.00	VMERS Retirement	2,612	2,039	4,623	5,501	0%	878	
11-7-103-14.10	Insurance Benefits	7,827	1,535	1,452	1,491	0%	39	
11-7-103-14.90	Insurance Opt Out	4,499	9,086	10,000	10,000	0%	-	
11-7-103-16.00	Workmen's Compensation	(401)	-	271	277	0%	6	
11-7-103-17.00	Unemployment	62	55	123	60	-105%	(63)	
<b>Subtotal</b>	<b>Personnel</b>	<b>86,005</b>	<b>78,848</b>	<b>82,822</b>	<b>85,009</b>		<b>2,187</b>	
<b>Office Expense</b>								
11-7-103-18.00	Copier Usage/Supplies/Ser	869	593	600	838	28%	238	\$49/ month plus overage @\$250
11-7-103-20.00	Office Supplies	561	198	300	300	0%	-	
11-7-103-20.25	Dog License Supplies	536	239	300	300	0%	-	
11-7-103-27.00	Tuition and Training	1,521	1,027	1,600	1,600	0%	-	
11-7-103-39.00	Town Meetings and Electio	2,367	4,063	3,000	6,000	50%	3,000	
11-7-103-29.00	Expense Reimbursement	175	215	300	500	40%	200	
11-7-103-99.00	Miscellaneous Expenses	18	73	-	-	0%	-	
11-7-103-31.00	Telephone	305	207	326	207	-57%	(119)	
11-7-103-42.00	Dues	240	178	300	400	25%	100	
<b>Subtotal</b>	<b>Office Expense</b>	<b>6,591</b>	<b>6,793</b>	<b>6,726</b>	<b>10,145</b>		<b>3,419</b>	
<b>Computerization Expenses</b>								
11-7-103-23.00	Computerized (book scans)	12,967	-	-			-	Scanned books(big project)
11-7-103-24.00	Computer Lease-Land records	2,600	3,900	3,900	4,140	6%	240	345 per month
<b>Reserve transfers</b>						0%	-	
11-7-103-90.00	Computerization to Reserves	-	3,773	900	-	0%	(900)	same as revenue above 11-6-103-20.15 less computerization expenses
11-7-103-90.02	Transfer to Computerization-Preservati	2,413	1,875	2,400	3,500	31%	1,100	same as revenue above 11-6-103-01.05
<b>Subtotal</b>	<b>Computerization</b>	<b>17,980</b>	<b>9,548</b>	<b>7,200</b>	<b>7,640</b>			
<b>Vault Expenses</b>								
11-7-103-44.00	Vault/land record Supplies	3,838	5,180	2,000	3,000	33%	1,000	Red books, paper, survey supplies, binders, maintenance
11-7-103-90.03	Vault Fee to Reserve*	4,513	4,083	2,000	3,000	33%	1,000	Rev above 11-6-103-01.10 less expenses 11-7-103-44.00
<b>Subtotal</b>	<b>Vault Expense</b>	<b>8,351</b>	<b>9,263</b>	<b>4,000</b>	<b>6,000</b>			<b>Should equal 11-6-103-01.10</b>
11-7-103-90.01	Rabies Expense		140		150	100%	150	
	Transfer to Rabies Control Reserve	-	500	500	500	0%	-	
<b>Subtotal</b>	<b>Transfer to Rabies</b>	<b>-</b>	<b>500</b>	<b>500</b>	<b>650</b>			
<b>Total</b>	<b>Town Clerk Expenses</b>	<b>118,927</b>	<b>104,952</b>	<b>101,248</b>	<b>109,444</b>		<b>5,606</b>	
<b>Total</b>	<b>Net Town Clerk</b>	<b>(73,508)</b>	<b>(78,337)</b>	<b>(69,892)</b>	<b>(74,154)</b>			

Finance  
Proposed FY2021

Finance		FY 17	FY18	FY19	FY 2020	FY 2021	Notes		
		Actual	Actual	Audited	Budget	Proposed	% Change	\$ Change	
Revenue	Finance Tax Need	102,457	99,341	89,411	106,090	112,513	6%	6,423	
Expenses							0%		
11-7-102-10.10	Town Treasurer	6,794	6,993	14,138	16,104	16,426	2%	322	
11-7-102-10.20	Asst Town Treasurer	7,296	3,496	72	500	500	0%	-	
11-7-101-10.30	Town Accountant	52,128	43,693	54,381	55,665	59,133	6%	3,468	FY20 wrong step used FY19 scale was used
11-7-101-10.40	Accts Payable/Payroll	19,971	25,930	-		-	0%	-	
11-7-102-11.00	FICA	1,078	6,129	9,402	5,490	5,819	6%	329	
	VEMRS					2,622	100%	2,622	Rate Change
11-7-102-14.00	Insurance Benefits			-	2,074	2,156	0%	82	dental,vision,II
	Opt Out				10,000	10,000	0%	-	
11-7-102-16.00	Workmen's Compensation	-	(96)	-	75	-	0%	(75)	
11-7-102-17.00	Unemployment	26	24	22	32	33	4%	1	
Subtotal	Personnel expenses	87,293	86,169	78,015	89,940	96,690		6,750	
Office Expenses									
11-7-102-23.00	Tax Billing Supplies	591	38	-	600	650	8%	50	
11-7-102-23.50	Advertising	-	-			-	0%	-	
11-7-102-24.00	Tax Billing Postage	850	780	-	1,000	1,033	3%	33	
11-7-102-25.00	Tax Billing- NEMRC work	500	531	-	600	400	-50%	(200)	
11-7-102-25.50	Computer Equipment		128			-	0%	-	
11-7-102-27.00	Tuition and Training	135	60	150	500	211	-137%	(289)	
11-7-102-29.00	Expense Reimbursement	-	103	118	100	184	46%	84	
11-7-102-42.00	Dues	40	40	-	50	45	-11%	(5)	
11-7-102-45.00	Annual audit of accounts	10,852	11,492	11,128	12,800	12,800	0%	-	
11-7-102-85.00	Interest Expense	2,196	-	-	500	500	0%	-	
Subtotal	Office Expenses	15,164	13,172	11,396	16,150	15,823			
	Total Expenditures	102,457	99,341	89,411	106,090	112,513		(327)	
	Total Net Treasurer	-	-	-	-				

Library  
Proposed FY2021

<u>Library</u>		FY17	FY18	FY19	FY2020	FY2021	Note
		Actual	Actual	Actual	Budget	Proposed	
11-6-601-01.00	<b>Library Tax Need</b>	99,787	109,579		131,741	137,691	<b>4%</b>
11-6-601-04.00	Transfer from Reserve		-				
11-6-601-05.00	Library Miscellaneous		1,000				
	Library CD interest	32					
	E-Rate Internet Reimbursement	514		1,500		1,500	
11-6-601-10.00	Copies-Printing Revenue	265	161	300	200	300	
<b>Total</b>	<b>Revenue</b>	<b>811</b>	<b>1,161</b>	<b>1,800</b>	<b>200</b>	<b>1,800</b>	
<b>Expenses</b>							
<b>Personnel</b>							
11-7-601-10.10	Librarian Wages	33,496	35,607	45,572	46,387	49,277	
11-7-601-10.15	Library Assistant	8,258	7,939	8,951	8,967	9,279	
	Substitute wages				-	1,500	
11-7-601-10.20	Youth Serv Librarian Wage	1,507	6,207	6,524	8,561	9,279	
11-7-601-10.25	Library Custodial Wages	2,600	2,650	2,600	2,600	2,600	
11-7-601-10.95	Accrued Vac-Comp Exp	-	-				
11-7-601-11.00	F.I.C.A.	3,434	3,907	4,721	5,088	5,388	
11-7-601-13.00	Retirement	1,842	1,918	2,547	2,667	2,957	Rate going up to 6% for FY2021
11-7-601-14.10	Insurance Benefits	25,443	23,067	25,417	24,948	26,777	
11-7-601-14.90	Employee Benefit Option	-	-				
11-7-601-16.00	Workmen's Compensation	(392)	(278)	210	293	628	
11-7-601-17.00	Unemployment Insurance	97	87	57	133	133	
<b>Subtotal</b>	<b>Personnel expenses</b>	<b>76,285</b>	<b>81,104</b>	<b>96,600</b>	<b>99,644</b>	<b>107,818</b>	
<b>Adminstrative</b>							
11-7-601-20.00	Library Supplies	2,674	388	1,038	750	750	
11-7-601-20.01	Office Supplies	248	314	1,440	350	350	
11-7-601-21.00	Postage	444	946	470	1,250	1,250	Green mtn messenger(what the grant doesn't cover)
11-7-601-22.00	Satellite Facility - 1879	-	-	-	-		
11-7-601-23.50	Advertising	-	163	40	500	500	
11-7-601-24.00	Copier Lease	1,511	1,012	1,258	1,500	1,500	CCI working on this???

**Library**  
**Proposed FY2021**

<b><u>Library</u></b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY2020</b>	<b>FY2021</b>	<b>Note</b>
	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Budget</b>	<b>Proposed</b>	
11-7-601-25.00 Computers	2,260	500	-	2,447	1,572	3 chrome books at \$5,1 firewall \$50,2 managed network wifi \$25,1 Business premium \$12.50, 1 MS Exchange \$3.50 Total of \$131/month
11-7-601-25.20 Software	-	-	-	-	-	
11-7-601-26.00 Fiber Connect Service	2,914	(862)	2,721	3,200	3,200	
11-7-601-26.50 Fiber Connect Equipment	-	-	-	-	-	
11-7-601-27.00 Tuition and Training	-	119	-	500	500	
11-7-601-29.10 Trustees Expense	-	-	-	250	250	
11-7-601-29.20 Travel Reimb/Librarian Exp	311	579	527	1,000	1,000	
11-7-601-30.00 Utilities	1,174	1,440	3,668	2,600	3,636	Heat pump lease \$153 & \$150 in usage per month
11-7-601-31.00 Telephone	990	1,093	1,130	825	947	
11-7-601-32.00 Heating and Fuel	1,353	1,465	2,140	1,500	1,600	avg
11-7-601-34.00 Water	255	296	176	300	215	\$53.73*4
11-7-601-43.00 Legal Expenses	-	-	-	150	-	
11-7-601-45.00 Consultant Fees	-	-	-	-	-	
11-7-601-62.20 Christian CD Expense		14,005		-	-	
<b>Subtotal      Adminstrative expenses</b>	<b>14,134</b>	<b>21,459</b>	<b>14,608</b>	<b>17,122</b>	<b>17,270</b>	
<b><u>Building &amp; Maintenance</u></b>						
11-7-601-48.00 Insurance property/general/boiler	1,426	1,261	1,167	1,200	1,263	
11-7-601-53.50 HWY Service to Library	134	-	534	500	500	
11-7-601-62.10 Building Maintenance	807	1,361	1,087	2,000	1,000	
11-7-601-90.01 Emergency Maintenance Exp	-	-	166	-	-	This is in building maintenance
11-7-601-90.06 Alarm System	-	175	188	225	200	CCI Looking at this
<b>Subtotal      Building &amp; Maintenance expenses</b>	<b>2,367</b>	<b>2,797</b>	<b>3,141</b>	<b>3,925</b>	<b>2,963</b>	
<b><u>Dues &amp; Memberships</u></b>						
11-7-601-27.50 Dues	239	487	134	100	240	
11-7-601-27.51 Memberships			228	600	600	GMLC(455.48), American Library Assoc(140), new england assoc, no payment since 2014
11-7-601-80.00 On-Line Reference	-	-	200	-	-	
11-7-601-90.05 Integrated Library System	350	228	694	350	400	
<b>Subtotal      Dues &amp; Memberships</b>	<b>589</b>	<b>715</b>	<b>1,255</b>	<b>1,050</b>	<b>1,240</b>	
<b><u>Programs</u></b>						

Library  
Proposed FY2021

<u>Library</u>		FY17	FY18	FY19	FY2020	FY2021	Note
		Actual	Actual	Actual	Budget	Proposed	
11-7-601-38.00	Library Programs	864	697	519	1,200	1,200	
<b>Subtotal</b>	<b>Library Programs expenses</b>	<b>864</b>	<b>697</b>	<b>519</b>	<b>1,200</b>	<b>1,200</b>	
<u>Media</u>							
11-7-601-78.00	Media	42	89	2,030	9,000	9,000	
<b>Subtotal</b>	<b>Media</b>	<b>6,359</b>	<b>3,969</b>	<b>10,480</b>	<b>9,000</b>	<b>9,000</b>	
11-7-601-99.00	Miscellaneous Expenses	-	-	-			
<b>Subtotal</b>	<b>Miscellaneous Expenses</b>				-		
<b>Total</b>	<b>Expenditures</b>	<b>100,598</b>	<b>110,740</b>	<b>126,604</b>	<b>131,941</b>	<b>139,491</b>	

<b>Net Revenue to Expenditures</b>	<b>(99,787)</b>	<b>(109,579)</b>	<b>(124,804)</b>	<b>(131,741)</b>	<b>(137,691)</b>	
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Highway		FY17	FY18	FY19	FY2020	FY2021	% Change	\$ Change	Notes
		Actual	Actual	Audit	Budget	Proposed Budget			4%
12-6-101-01.00	Highway Tax Need	746,575	857,736	922,053	947,777	986,770	4%	38,993	
12-6-101-02.00	State Aid To Highway	140,000	142,805	142,802	142,000	142,000	0%	-	
	State Highway aid	140,000	142,805	142,802	142,000	142,000	0%	-	
12-6-101-11.00	Driveway Permits	50	90	40	100	70	-43%	(30)	
12-6-101-11.50	Overweight Permits	210	195	240	200	211	5%	11	
	Permit Revenue	260	285	280	300	281	-7%	(19)	
12-6-101-92.00	Equipment Loan Proceeds	-	156,520	-	-	-	#DIV/0!	-	
	Debt Service Revenue	0	156,520	0	-	-	#DIV/0!	-	
12-6-103-01.05	Serv to Solid Waste	30,000	18,698	8,756	15,000	15,000	0%	-	matches to SW
12-6-103-01.07	Serv to 1879 School	4,000	868	300	1,500	1,500	0%	-	
12-6-103-01.08	Solid Waste Recycl Trips	50	-				#DIV/0!	-	
12-6-103-01.10	Hwy Serv to MM Hall	1,000	586	2,111	1,500	1,500	0%	-	
12-6-103-01.13	Highway Service to Librar	1,000	-	500	500	500	0%	-	
12-6-103-01.14	Hwy Serv to SWD-Admin	6,250	14,188	7,000	9,500	9,500	0%	-	matches to SW
12-6-103-01.15	Serv to AFD#2(Water)	-	296	414		2,100	100%	2,100	
12-6-103-02.05	Service to Police	2,200	1,060	-	2,000	-	#DIV/0!	(2,000)	
12-6-103-02.08	Service to Dry Hydr	400	1,333	2,147	500	1,500	67%	1,000	Plowing, weed wacking, general maintenance
12-6-103-02.10	Service to WWVFD	2,850	972	662	2,900	500	-480%	(2,400)	
12-6-103-02.11	Fuel to WWVFD Diesel	2,700	1,890	1,621	1,600	1,600	0%	-	
12-6-103-02.15	HWY service to other dept	2,800	1,480	1,028	1,600	1,050	-52%	(550)	
12-6-103-02.16	Service to Center Church			-	-		#DIV/0!	-	
12-6-101-99.00	Misc. Hwy Revenue	-	-	3,448	-		#DIV/0!	-	
	Service to other Departments	53,250	41,371	27,987	36,600	34,750	-5%	(1,850)	
	Audited-Fund Balance carry forward- Rev				97,845	117,756	17%	19,911	
	Grant Revenue			26,395	-	-	#DIV/0!	-	
	Appropriation rev-Separate article			50,000	-	-	#DIV/0!	-	
	Transfer in from Highway Capital						#DIV/0!	-	
	Fund Balance & Reserves			76,395	97,845	117,756	17%		
Total	Revenues	940,085	1,198,718	1,169,517	1,224,522	1,281,557	#DIV/0!	55,166	
Expenses	Personnel								
12-7-101-10.10	Superintendent	59,003	67,281	58,221	59,151	60,334	2%	1,183	
12-7-101-10.20	Regular Wages	204,356	236,387	248,943	263,232	263,348	0%	116	
12-7-101-10.21	Overtime Wages	49,212	42,499	33,087	36,000	36,540	1%	540	
12-7-101-11.00	FICA	25,115	25,760	25,028	27,416	27,557	1%	141	
12-7-101-13.00	Retirement	20,153	13,300	13,328	15,231	16,210	6%	979	
12-7-101-14.10	Insurance Benefit	98,585	137,872	160,081	162,001	161,710	0%	(291)	
12-7-101-14.90	Employee Benefit Option	-	-	-	-	-	#DIV/0!	-	
12-7-101-16.00	Workmen's Compensation	26,167	27,779	28,673	35,982	28,500	-26%	(7,482)	rate dropped to \$8.77/1000 but payroll is increasing again
12-7-101-17.00	Unemployment Insurance	907	327	319	717	800	10%	83	



Highway	FY17	FY18	FY19	FY2020	FY2021	% Change	\$ Change	Notes
	Actual	Actual	Audit	Budget	Proposed Budget			4%
<b>Proposed FY2021</b>								
<b>Subtotal Personnel</b>	<b>483,498</b>	<b>551,205</b>	<b>567,680</b>	<b>599,730</b>	<b>594,998</b>	<b>-1%</b>	<b>(4,732)</b>	
<b>Office Expense</b>								
12-7-101-43.00 Legal Expense	400	88	467	500	364	-37%	(136)	
12-7-101-48.00 Insurance - Covered Bridg	14,845	7,114	8,475	8,442	7,906	-7%	(536)	
12-7-101-48.20 Insurance - Liability/vehicle/boiler/general	6,540	5,022	14,527	15,051	11,567	-30%	(3,484)	
12-7-101-48.25 Insurance - Vehicle	10,535	9,758	-			#DIV/0!	-	
12-7-101-48.30 Insurance - Boiler	4,871	195	-			#DIV/0!	-	
12-7-101-48.35 Fire Insurance	-	2,407				#DIV/0!	-	
12-7-101-50.00 Expense Reimbursement(mileage)	1,500	412	221	500	500	0%	-	
IT Services				360	3,852	91%	3,492	\$321/month check with Sven & CCI
12-7-101-15.20 Uniforms & Cleaning	4,000	5,279	4,809	4,500	4,500	0%	-	
12-7-101-20.00 Office Supplies	600	465	437	500	467	-7%	(33)	
12-7-101-23.50 Highway Advertising	750	1,435	110	750	750	0%	-	
12-7-101-24.00 Computer Equipment	-	1,663	716	1,000	-	#DIV/0!	(1,000)	
12-7-101-27.00 Training and Conferences	500	196	207	500	500	0%	-	
<b>Subtotal Office Expense</b>	<b>44,541</b>	<b>34,035</b>	<b>29,969</b>	<b>32,103</b>	<b>30,406</b>	<b>#DIV/0!</b>	<b>(1,697)</b>	
<b>Utilities</b>								
12-7-101-30.00 Electricity(includes Antenna electric)	4,800	3,110	3,084	3,500	3,231	-8%	(269)	
12-7-101-31.00 Telephone/Pager Service	2,400	1,702	2,229	1,896	1,942	2%	46	
12-7-101-25.00 Internet Services	500	450	405	600	485	-24%	(115)	
12-7-101-31.01 Antenna Phone Line	200	218	126	500	-	#DIV/0!	(500)	
12-7-101-31.03 Radio Repair	250	126	495	-	500	100%	500	
12-7-101-75.00 Highway - Wellwater	100	-	277	100	277	64%	177	
12-7-101-45.01 Antenna Electric Service		194	162	-		#DIV/0!	-	
12-7-101-35.10 Security System Maint change to security system	700	-	-	700	-	#DIV/0!	(700)	
<b>Subtotal Utilities</b>	<b>8,950</b>	<b>5,800</b>	<b>6,778</b>	<b>7,296</b>	<b>6,435</b>	<b>#DIV/0!</b>	<b>(861)</b>	
<b>Highway Garage &amp; Truck Expenses</b>								
12-7-101-62.00 Building Maintenance	-	2,173	4,039	-	-	#DIV/0!	-	
12-7-101-51.10 Diesel Fuel	67,000	47,641	40,318	55,000	55,000	0%	-	
12-7-101-51.20 Gasoline	5,500	4,664	4,718	4,000	4,500	11%	500	
12-7-101-52.00 Equipment Maintenance,Repairs, & Supplies	76,500	56,178	40,124	67,000	89,500	25%	22,500	Add blades, chains & tires
12-7-101-52.10 Grader & Snow Plow Blades	7,500	5,507	8,843	8,000	-	#DIV/0!	(8,000)	moved to line above
12-7-101-53.00 Equipment	1,500	5,963	2,300	7,500	7,500	0%	-	
Garage Tools			389	-		#DIV/0!	-	
12-7-103-52.00 Equip and Garage Maint		569	3,033	-	-	#DIV/0!	-	
12-7-103-51.50 Oil and Grease		6,139	3,972	-	-	#DIV/0!	-	
12-7-101-53.50 Safety Equipment	3,000	1,075	6,158	5,000	4,000	-25%	(1,000)	
12-7-103-52.10 Tires	10,000	13,667	10,674	7,000	-	#DIV/0!	(7,000)	add to 12-7-101-52.00
12-7-103-52.20 Chains	12,000	7,223	8,896	7,500	-	#DIV/0!	(7,500)	add to 12-7-101-52.00
<b>Subtotal Highway Garage &amp; truck Expenses</b>	<b>183,000</b>	<b>150,797</b>	<b>133,464</b>	<b>161,000</b>	<b>160,500</b>	<b>#DIV/0!</b>	<b>(500)</b>	

Highway	FY17	FY18	FY19	FY2020	FY2021	% Change	\$ Change	Notes
	Actual	Actual	Audit	Budget	Proposed Budget			
<b>Proposed FY2021</b>								<b>4%</b>
<b>Road material &amp; Repairs</b>								
12-7-101-57.15 Paving		37,886	0		50,000	100%	50,000	
12-7-101-58.15 Salt	-	41,330	56,821	50,000	50,000	0%	-	
12-7-101-58.20 ShurPac	-	1,742	-		-	#DIV/0!	-	
12-7-101-58.26 Gravel/Road material	45,000	64,613	103,159	77,000	70,000	-10%	(7,000)	
12-7-101-57.10 Paving repairs	2,200	789	1,310	51,000	10,000	-410%	(41,000)	
12-7-101-58.30 Chloride	-	36,396	24,120	35,000	40,000	13%	5,000	
12-7-101-58.40 Guard Rails	75,000	-	7,469	-	-	#DIV/0!	-	
12-7-101-58.60 Culverts	12,000	-	250	7,000	7,000	0%	-	
12-7-101-58.70 Road Signs	8,000	1,207	221	1,000	500	-100%	(500)	
12-7-101-59.00 Reclamation and Other Exp	4,000	-		2,500	2,500	0%	-	This money should be moved to reserve if not used
12-7-101-45.00 Contract Work(Ditching and rentals)	15,000	11,606	21,695	9,100	8,000	-14%	(1,100)	
Match for grants expenses			26,435	12,500	5,000	-150%	(7,500)	Pacif grant
12-7-101-45.03 Summer Mowing	6,800	5,950	9,970	10,000	10,000	0%	-	
<b>Subtotal Road Material &amp; repairs</b>	<b>168,000</b>	<b>201,518</b>	<b>251,450</b>	<b>255,100</b>	<b>253,000</b>	<b>#DIV/0!</b>	<b>(2,100)</b>	
<b>Fees and Permits</b>								
12-7-101-71.00 Fees and Permits	1,000	18	240	100		#DIV/0!	(100)	
12-7-101-58.71 Bow Pit Permitting	10,000	-			-	#DIV/0!	-	
12-7-101-71.10 Storm Water Permits	1,000	-	1,750	2,600	1,350	-93%	(1,250)	
<b>Subtotal Fees and permits</b>	<b>12,000</b>	<b>18</b>	<b>1,990</b>	<b>2,700</b>	<b>1,350</b>	<b>#DIV/0!</b>	<b>(1,350)</b>	
<b>Debt Service</b>								
12-7-101-81.00 Capital Purchase	100	157,117				#DIV/0!	-	
12-7-101-81.01 Debt Service Light Duty T	-	11,667	11,666			#DIV/0!	-	
Center Rd Paving					38,000	100%	38,000	Payment on loan to ourself
Center Rd Paving Interest					5,225	100%	5,225	Payment on loan to ourself
12-7-101-81.02 Debt Service Dump Truck	-	-	-			#DIV/0!	-	1st payment would be due in FY2022
12-7-101-81.03 Debt Service Grader lease	33,988	33,988	33,988	34,000		#DIV/0!	(34,000)	SEE BELOW
12-7-101-81.05 Debt Service 2018 Plow Truck	39,483	38,334	31,304	31,304	31,304	0%	-	pay off 2023
12-7-101-85.01 Debt Serv Light DutyT-Int	-	468	240			#DIV/0!	-	
12-7-101-86.06 Debt Service 18 Plow Trk-Int	-	758	4,292	3,444	2,583	-33%	(861)	
12-7-101-87.00 Debt Service Well/Furnace	-	18,334	18,332	-		#DIV/0!	-	
12-7-101-87.01 Debt Service Well/Furnace-Int	38,986	-	395			#DIV/0!	-	
<b>Subtotal Debt Service</b>	<b>112,557</b>	<b>260,666</b>	<b>100,217</b>	<b>68,748</b>	<b>77,112</b>	<b>#DIV/0!</b>	<b>8,364</b>	
<b>Fund Balance &amp; Reserves</b>								
Audited-Fund Balance carry forward-expense				97,845	117,756	17%	19,911	
12-9-901-90.00 Transf to Hwy Capt Maint-appropriation			50,000			#DIV/0!	-	
FY19 Surplus move to reserves			6,988			#DIV/0!	-	
12-7-207-03.00 Transfer out to Grants			320			#DIV/0!	-	
12-9-901-91.00 Transf to Hwy Equipment					40,000	100%	40,000	

Highway	FY17	FY18	FY19	FY2020	FY2021	% Change	\$ Change	Notes
	Actual	Actual	Audit	Budget	Proposed Budget			4%
Proposed FY2021	Subtotal Fund Balance and Reserves		57,308	97,845	157,756	#DIV/0!	59,911	
	Total Expenditures	1,012,546	1,204,039	1,148,856	1,224,522	1,281,557	#DIV/0!	57,035
	Net Highway Revenue to Expenses	(72,461)	(5,322)	20,661	(0)	(0)	#DIV/0!	

Solid Waste Fund  
Proposed FY2021

Solid Waste		FY17	FY18	FY19	FY2020	FY2021			Notes
		Actual	Actual	Pre-Audit Actual	Budget	Proposed Budget	% Change	\$ Change	
<b>Revenues</b>									
21-6-101-05.00	Solid Waste Assessment	76,750	76,750	77,100	81,100	81,100	-	-	1622 parcels at \$50/parcel
21-6-101-05.25	Reading Assessment	18,635	18,635	18,635	18,635	18,635	-		
21-6-101-05.50	West Windsor Permits stickers		-	1,785		6,000	100%	6,000	
21-6-101-06.10	Solid Waste Tokens	130,447	137,361	154,704	140,000	150,000	7%	10,000	
21-6-101-06.12	Solid Waste-Reading-(punch)	4,813	1,750	-	3,309	2,400	-38%	(909)	
21-6-101-06.14	Solid Waste-Wst Windsor-(punch)	24,935	5,760	3,920	6,000	5,736	-5%	(264)	
21-6-101-06.16	Solid Waste-Duplicates	273	215	215	284	245	-16%	(39)	
21-6-101-06.18	Tire Disposal Fees		-	-			0%	-	
21-6-101-06.20	C & Demo disposal income		147	-		4,220	0%	4,220	
21-6-101-07.05	Recycling Income	4,255	10,508	14,558	13,000	15,000	13%	2,000	
21-6-101-07.10	White Goods Income		-	-			0%	-	
21-6-101-07.15	Solid Waste Reserve		24,433	8,708			0%	-	
21-6-101-80.00	Transfer from Fund Balanc		-	-			0%	-	
21-6-101-90.00	Insurance Reimbursement		-	-			0%	-	
21-6-101-12.00	Sale of equipment		4,500	1,500			0%	-	
21-6-101-99.00	Misc Revenues		-				0%	-	
			-				0%	-	
<b>Total</b>	<b>Revenues</b>	260,108	280,058	281,125	262,328	283,336	7%	21,008	
<b>Personnel</b>									
21-7-101-10.10	Operators Wages	22,828	24,774	23,057	23,136	23,587	2%	451	
21-7-101-10.20	Attendants Wages	13,108	16,655	17,764	17,224	17,569	2%	345	
21-7-101-10.21	Solid Waste Overtime Wage	139	415	1,212	100	1,200	92%	1,100	need to use HW crew which causes OT
21-7-101-11.00	FICA	2,797	3,200	3,117	3,088	3,240	5%	152	
21-7-101-13.00	Retirement	1,465	1,905	2,023	1,715	1,860	8%	145	Rate Change
21-7-101-14.10	Insurance Benefits	387	76	2,002	6,874	6,529	-5%	(345)	
21-7-101-16.00	Workmen's Compensation	4,534	5,203	5,149	6,349	6,440	1%	91	
21-7-101-17.00	Unemployment Insurance	96	87	56	81	83	2%	2	
<b>Subtotal</b>	<b>Personnel</b>	45,354	52,314	54,380	58,567	60,509	3%	1,942	
<b>Office Expenses</b>									
21-7-101-20.00	Supplies	148	280	276	200	200	-	-	
21-7-101-23.00	Permits/Disposal Tickets	807	836	782	800	750	(0)	(50)	

**Solid Waste Fund**  
**Proposed FY2021**

Solid Waste		FY17	FY18	FY19	FY2020	FY2021			Notes
		Actual	Actual	Pre-Audit Actual	Budget	Proposed Budget	% Change	\$ Change	
21-7-101-23.50	Advertising	282	-	-	100	-	-	(100)	
21-7-101-15.00	Uniforms & Cleaning S.W.	774	641	678	800	800	-	-	\$13.46/wk -Foley
21-7-102-52.00	Repairs and Supplies	523	2,928	1,413	1,538	1,500	(0)	(38)	
21-7-101-53.50	Safety Equipment	350	-	-	300	300	-	-	
21-7-101-62.00	Facilty Construct/Mainten	4,405	1,589	5,671	1,500		-	(1,500)	
21-7-102-53.00	Maintenance		-		300		-	(300)	
21-7-101-62.50	Highway Service /Station	26,333	16,826	9,492	15,000	15,000	-	-	decreased need for highway assistance-Checked to HW budget
21-7-101-62.60	Highway Support(allocation)	6,250	9,231	6,964	9,500	9,500	-	-	checks to HW
21-7-101-62.65	Town Office Support(allocation)	6,250	19,049	18,750	15,650	15,650	-	-	Monthly allocation of 1/12-checked to Admin
21-7-101-71.00	Permitting Fees/Expenses	21,650	-	-		-	-	-	
21-7-101-45.00	Contractual Rental Expens	160	117	1,628	185	1,320	1	1,135	portable toilet \$110*12
21-7-101-91.00	Depreciation	2,060	-	2,285	2,060	2,050	(0)	(10)	
21-7-101-99.00	Miscellaneous Expense		560	110			-	-	
21-7-102-50.00	Additional Equipment		753				-	-	
21-7-101-74.00	Annual Audit of accounts	2,575	1,359		-		-	-	
21-7-101-29.00	Expense Reimbursement		-		50		-	(50)	
Subtotal	Office Expenses	72,567	54,169	48,049	47,983	47,070	-2%	(913)	
	Utilities								
21-7-101-30.00	Electricity	1,295	1,390	1,475	1,600	1,650	3%	50	new heat pump for shed
21-7-101-31.00	Telephone & internet	553	507	611	1,896	2,173	13%	277	phone
21-7-101-32.00	Heating Fuel		-		-				
Subtotal	Utliities	1,848	1,897	2,086	3,496	3,823	9%	327	
	Tippage and recycle								
21-7-101-45.05	Trash Tippage	56,202	55,453	64,183	60,000	64,400	7%	4,400	\$16,033 per qrt based on FY20 1st qrt
21-7-101-45.10	C&D Tippage	16,490	25,322	29,776	25,000	38,760	36%	13,760	\$9,690 for 1st qrt FY20
21-7-101-45.25	Trash-Pick up(trucking)	9,331	11,271	13,219	10,000	13,300	25%	3,300	\$245 per pick up
21-7-101-45.26	C&D pick up(trucking)	6,687	13,672	16,905	14,000	17,900	22%	3,900	\$245 per pick up going up per CPI
21-7-102-45.00	Zero Sort Pick up & Tippage	27,171	12,190	29,158	15,000	30,336	51%	15,336	2% increase based on CPI
21-7-102-45.01	Recycle Exp (Glass/Compost/mixed)	8,562	23,787	4,501	25,000	5,000	-400%	(20,000)	
21-7-102-45.03	Disposal of Tires	904	-	892	1,000	1,000	0%	-	
Subtotal	tippage and recycle	125,347	141,695	158,634	150,000	170,696	12%	20,696	
	Insurance								

Solid Waste Fund  
Proposed FY2021

Solid Waste		FY17	FY18	FY19	FY2020	FY2021			Notes
		Actual	Actual	Pre-Audit Actual	Budget	Proposed Budget	% Change	\$ Change	
21-7-101-48.20	Insurance	1,880	1,611	1,419	1,467	1,239	-18%	(228)	
Subtotal	Insurance	1,880	1,611	1,419	1,467	1,239	-18%	(228)	
<u>Transfers</u>									
21-9-901-90.00	Transfer to S.W. Reserve	2,000	-	8,285				-	
21-7-101-90.01	Transfer to Fund Balance	2,575	-						
Subtotal	Transfers	4,575	-	8,285	-	-		-	
Total	Expenses	251,571	251,687	272,853	261,512	283,336		21,824	
Net Revenue/expenes		8,537	28,372	8,272	816	0			

## FY2021 Estimated Municipal Tax Rate Computation- ESTIMATED

*Municipal Grand List: \$3,299,554 each penny on Grand List is **\$32,995.54**; ( updated 7/01/19)*

### General Fund

Expense	cost	cents on tax rate	FY20 Tax Rate	Change in Tax Rate
General Fund	\$ 1,426,609	0.3387	0.2811	
<b>Subtotal General Fund Taxes</b>	<b>\$ 1,426,609</b>	<b>0.3387</b>	0.2811	

### Highway Fund

Expense	cost	cents on tax rate	
Highway Fund	\$ 1,281,557	0.2991	0.2872
<b>Subtotal Highway Taxes</b>	<b>\$ 1,281,557</b>	<b>0.2991</b>	0.2872

### Total **Proposed** Municipal Tax Rate

Total Taxes to be Raised	cost	cents on tax rate		
General Fund (local ed \$17,575 & County & Fire Service)	\$ 1,117,470	0.3387	0.3329	0.0058
Fire Reserve Article	\$ 30,000	0.0091	0.0052	0.0039
Highway Fund	\$ 986,770	0.2991	0.2872	0.0119
Grader Lease Payment #1-Separate Article	\$ -	0.0000	0.0000	0.0000
Dump Truck-Separate article no pymt until FY22	\$ -		0.0000	0.0000

<b>Total Municipal Taxes to be Raised</b>	<b>\$ 2,134,240</b>	<b>0.6468</b>	0.6253	0.0215
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### Soild Waste

Expense	cost	
Solid Waste Fund	\$ 283,336	
<b>Subtotal Solid Waste Taxes</b>	<b>\$ 283,336</b>	

### Other Taxes & Fees\*

<b>Waste Management Fee</b>	<b>\$81,100</b>	<b>\$50/parcel</b>
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\* based on 1622 parcels

#### Tax Rates

Fiscal Year	Tax Rate	% Change from Previous Year
<b>FY21</b>	<b>0.6468</b>	3.4%
FY20	0.6253	-1.9%
FY19	0.6375	-2.6%
FY18	0.6544	4.2%
FY17	0.6282	5.3%
FY16	0.5963	-0.1%
FY15	0.5970	5.2%
FY14	0.5674	-6.1%
FY13	0.6045	-2.6%
FY12	0.6207	0.6%
FY11	0.6167	5.7%
FY10	0.5832	0.7%

Municipal Taxes on \$100,000 house (without educational taxes)	Increase/Decrease
<b>647</b>	<b>\$22</b>
<b>625</b>	<b>(\$12)</b>
638	<b>(\$17)</b>
654	<b>\$26</b>
628	<b>\$32</b>
596	<b>-\$1</b>
597	<b>\$30</b>
567	<b>-\$37</b>
605	<b>-\$16</b>
621	<b>\$4</b>
617	<b>\$33</b>
583	<b>\$4</b>



# TOWN OF WEATHERSFIELD

CHARTERED BY: NEW HAMPSHIRE ON AUGUST 20, 1761  
NEW YORK ON APRIL 8, 1772

(802)674-2626

P.O. BOX 550 ASCUTNEY, VT 05030

[townmanager@weathersfield.org](mailto:townmanager@weathersfield.org)

January 16, 2020

To: Selectboard

Subject: Service Award Recipient

Ten nominations have been received to date and details of those nominations will be provided to the Selectboard. Additionally, JeanMarie Oakman has offered to assist with the service award and her e-mail has been included in this packet.



**From:** [JeanMarie Oakman](#)  
**To:** [Sven Fedorow](#)  
**Subject:** Community Service Award  
**Date:** Tuesday, January 14, 2020 3:11:46 PM

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Hi Sven!

Usually the town and the school take turns awarding the Community Service Award in the town report. Its your turn, but I know you are the Interim person and probably have a lot on your plate. I would be delighted to do it for you and the new town manager can do it next year. What do you think?

Sincerely,  
JM

JeanMarie K. Oakman, Principal  
Weathersfield School  
135 Schoolhouse Road  
Ascutney, Vermont 05030  
(802) 674-5400, ext. 501  
Fax: (802) 674-9963  
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# TOWN OF WEATHERSFIELD

CHARTERED BY: NEW HAMPSHIRE ON AUGUST 20, 1761  
NEW YORK ON APRIL 8, 1772

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January 16, 2020

To: Selectboard

Subject: Health Officer Appointment

A letter has been submitted by the interim Town Manager resigning as Town Health Officer effective January 31, 2020. There is currently no Deputy Health Officer, as normally this position would be held by the Land Use Administrator. Unless another Town Health Officer is nominated to begin a term effective on February 1, 2020, statute provides that by default, the Chair of the Selectboard becomes Town Health Officer. According to the Vermont Department of Health, terms can only end/begin at the end or beginning of a month. Therefore, without a nomination and submission of a form to appoint a new Town Health Officer prior to the end of this month, the Chair of the Selectboard will become Town Health Officer for a minimum of one month through the end of February.