

TOWN OF WEATHERSFIELD, VERMONT
SELECT BOARD

**Select Board Agenda
Martin Memorial Hall
5259 US Route 5
Monday, January 6th, 2020
REGULAR MEETING – 6:00 PM**

1. Call to Order
2. 6:05pm Executive Session per 1 V.S.A. § 313(3) (Personnel)
3. Agenda Review
4. Nonprofit request: Vermont Adult Learning
5. Comments from Select Board and Town Manager
6. Comments from Citizens on Topics not on Agenda
7. Review Minutes: 12/16/2019, 12/18/2019
8. Citizen Complaints & Complaint Policy
9. Approve Warrant
10. Budget FY21 Update including ballot articles
 - a. Library Budget
 - b. Updated Department Budgets
 - c. Solid Waste
 - d. Highway
 - e. Nonprofit Appropriations
11. Discussion Fire Special Article for Municipal Department
12. Salt Shed discussion
13. Martin Luther King, Jr. Holiday
14. Appointments
 - A. Budget Committee (Three Openings)
 - B. CRJC Mt Ascutney Subcommittee
 - C. Fence Viewer (Two Openings)
 - D. Southern Windsor County Transportation Advisory Committee
 - E. Zoning Board of Adjustment (One Opening)
 - F. Village Planning Committee
15. Adjourn



TOWN OF WEATHERSFIELD

CHARTERED BY: NEW HAMPSHIRE ON AUGUST 20, 1761
NEW YORK ON APRIL 8, 1772

(802) 674-2626

P.O. BOX 550 ASCUTNEY, VT 05030

townmanager@weathersfield.org

December 31, 2019

To: Selectboard

Subject: Non-profit request

Vermont Adult Learning will be participating in the meeting via telephone to present its funding request due to technical difficulties at a prior meeting.

TOWN OF WEATHERSFIELD, VERMONT

SELECT BOARD

Select Board

Martin Memorial Hall

5259 Route 5, Ascutney VT

Monday, December 16, 2019

6:00 PM

REGULAR MEETING

MINUTES

Select Board Members Present: N. John Arrison
Daniel Boyer
David Fuller
Kelly Murphy
Michael Todd

Select Board Members Absent:

Sven Fedorow, Interim Town Manager

Others Present:

Paul Tillman	Barbara Slaton	Lisa Slade
Edith Stillson	Nikita Lenahan	Ray Stapleton
James Lockridge	Fred Kowalik	Darlene Kelly

1. Call to Order

Ms. Murphy called the meeting to order at 6:02PM.

2. Agenda Review

Ms. Murphy read a revised version of the agenda. Copies of it were distributed to board members and the audience.

Lisa Slade asked if citizens could comment under “Agenda Review”. There seemed to be no objection to that.

Mr. Fuller continues to have difficulty getting emails from the board Chair.

3. Non-profit Requests: Presentations

The board reviewed the policy for non-profit requests. Requests for \$500 or more go on to the ballot for Town Meeting. Requests for less than \$500 can be placed directly into the General Fund budget by the board. Once approved, the funding is secure for two years. New requests, changes to previous requests, and returning requests must be presented to the

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board at a public meeting.

Ms. Murphy said she works exclusively with non-profit organizations in her profession and would be abstaining from voting on any of the requests due to the high likelihood of working with a non-profit that is seeking funding from the Town.

a. Big Heavy World

James Lockridge presented the request for \$250. His organization helps musical artists across the state. It archives and supports Vermont musicians and runs a radio station. It hosts livestream events and podcasts interviews. It has about 5000 recordings which they are making accessible by the public library system. The organization is grant funded, but they are reaching out to Towns across the State for additional support.

b. Cover Home Repair, Inc.

Bill Neukomm presented the request for \$400. Cover Home Repairs provides a wide variety of services to (generally) low income residences in the Upper Valley including urgent home repairs, weatherization, fall prevention for the elderly, accessibility ramps and roof replacements on mobile homes. They rely on 400+ volunteers to supply the labor for their projects. They have recently doubled in work load and have had to carry over 30 projects this winter. They have a store in White River Junction to provide low-cost goods and to gather additional revenue. They spent \$5,000 on supplies for jobs in Weathersfield this past year, including a large access ramp in Perkinsville. They coordinate with SEVCA, but their work does not overlap.

c. Vermont Adult Learning

There was no one at the meeting to present the request.

d. Vermont Family Network

Claire Giroux-William made the request for \$500 via telephone. This organizations' mission is to support families with children with special needs. They work statewide as a parent-to-parent organization, helping parents navigate the medical/insurance/educational systems following diagnosis. Last year they supported 3 Weathersfield families.

e. Windsor County Mentors

Barbara Slaton presented the request for \$480. This organization provides adult mentors to children ages 7 to 18 across Windsor County. At present they have one community-based match in Weathersfield (activities take place in the community). They are working with the school to provide school-based mentoring (mentoring occurs at the school during school hours). They are working to double the number of mentors (50 to 100). The program builds meaningful and lasting relationships between the children and their

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mentors. This organization was previously known as Windsor County Partners. Their office is in Windsor. It has been previously supported by Weathersfield.

f. Windsor County Youth Services

This request has been removed because of incomplete documentation.

The board did not make any decisions at this meeting regarding these requests.

4. Comments from Select Board and Town Manager

Mr. Fuller continues to have difficulty receiving emails regarding board business. It may be related to the source of the messages. Mr. Fedorow will try sending a message from the Town Office to see if that works better.

Mr. Fedorow learned that information obtained during an executive session had been inappropriately shared. He urged everyone to respect the integrity of executive sessions.

Mr. Arrison expressed concern about the Town Report, but was assured that it is in good hands.

The board will need to call an executive session to choose a Citizen of the Year.

The cost of printing the Town Report has almost doubled. Including the full audit report may be cost prohibitive, but the auditors do not wish the Town to print a Town-generated summary of the audit on the grounds that they feel it is not a fair representation of the entire audit. Ms. Kelly was asked to find out what the auditors would be willing to provide. A single page with a link to the website where the full audit can be found was deemed appropriate.

Mr. Arrison noted that the board has not yet seen this year's audit. Ms. Kelly assured him that it will be available soon. The numbers are done (and can be used for budget proposes), only some of the text portions remain to be completed.

5. Comments from Citizens on topics not on the agenda

Lisa Slade said on November 18th she had submitted to the board a letter which was accompanied by 90 signatures, asking the board to rescind their motion to create a municipal fire department. She complained that the board had not addressed her letter since that date, while a matter brought to the board by Patti Arrison had been addressed right away. Ms. Murphy stated that the letter would be addressed at the Wednesday special meeting when the fire department budgets will be discussed.

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Mr. Todd started to make a motion rescinding the board's earlier motion on the fire department, but did not complete it on a point of order that this item was not on the agenda.

Mrs. Slade went on to point out that Mr. Todd had asked for a discussion of a Town emergency shelter at that same November 18th meeting, and that had yet to appear on the board's agenda. Ms. Murphy said that Mr. Fedorow is reaching out to the school principal to start that discussion. She also stated that time constraints require prioritizing what goes on the agenda, especially now during budget season. Mrs. Slade that that just goes to her point that the board has spent so much time debating the fire department issues that it has neglected other Town matters.

6. 2020-2021 Budget Preparation & Discussion

a. Town Clerk

- Revenues have increased slightly; recording fees have increased to \$15 per page
- Funding for additional clerical help has been added to the budget
- The election budget line has doubled to cover the cost of the two major upcoming elections
- Tax need is up by 8%
- Some of the clerical expense might be taken from reserves and vault supplies; Ms. Kelly will check

b. Highway Department

- The grader will be on the ballot again. In the event that it gets voted in, the first payment (\$38,000) will be placed in the reserves to cover it. If the grader is voted down, the funds will stay in the reserve account.
- Revenues are close to the same as last year; service to police is the biggest change – the department is not doing oil changes and such anymore
- Service to the Ascutney Fire District has been added – one of the employees is testing water
- Proposing to use \$75,000 from capital reserves to a down payment on a dump truck (we have \$40,000 from the sale of another truck); the first payment on it won't be due until 2022
- Employee health insurance cost has decreased
- Building and vehicle insurance has decreased
- Employees have been given a 2% raise
- IT services will be reduced by the reduction in the number of "managed users" in the department (some corrections are needed on the total IT services as it appears to have been double-entered)
- There is no money in the budget for the salt shed
- The antenna on Yewell Lane has been turned off and is not costing anything. The equipment is still there in case it is needed in the future.
- Paving repair funds have been taken out of the paving line

TOWN OF WEATHERSFIELD, VERMONT

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- There is \$50,000 in the budget again for paving; any surplus will go into reserves at the end of the year
- Mowing still needs improvement
- No comments on fees and permits
- Debt service –
 - \$75,000 is the down payment on a truck (offset by reserve)
 - \$38,000 is payment to ourselves for paving Center Road
- Tax need for the department has gone up by 3%.

Grader Plan

Westley Hazeltine started a program five years ago where we would own the grader for five years, during which all repairs would be under warranty; then trade it in while the value is still high, giving us \$275,000 towards the next \$432,000 machine. However, the replacement grader was voted down last year. The warranty is now gone and the price of a new grader has gone up. There will be a \$15,000-\$20,000 increase every year. The plan was to use the equity of the machine to help pay for a new one, and to always have a machine under warranty. Without a warranty, repairs are hard to budget for. Mr. Stapleton would like to apply the same practice to the trucks.

There is a fund balance of \$117,756. The board discussed having a fund balance in highway budget, with some in favor and others opposed. The GFOA (Government Finance Officers Association) recommends having a 10% surplus as a general practice, with anything above that automatically going back into the budget. The board will revisit Mr. Morris's fund balance policy presentation.

There was additional discussion about whether to put both the truck and the grader as separate articles.

No decisions were made on anything.

c. Solid Waste Budget

- We need to set aside \$12,000 a year for the next year toward a new compactor
- This may need to be accompanied by a \$010 increase in the sticker price
- \$25,000 must be retained in the reserve account for decommissioning the transfer station
- A change was made to the method in which West Windsor buys their dump stickers – they now pre-pay for the tickets and take on the burden themselves of collecting the money for each ticket
- It would be fairer if all towns were charged by the parcel.
- If everyone were to pay \$40, it would cover all overhead costs

At 9:00 PM, Mr. Fuller moved to extend the meeting a half hour. Mr. Todd seconded the motion and all were in favor.

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Motion: To send letters to Reading and West Windsor indicating that we are going to move to a per parcel fee of \$40

Made by: Mr. Arrison **Second:** Mr. Fuller

Vote: All in favor

Ms. Kelly said that Weathersfield needs a representative on the solid waste management board. Mr. Fuller said he would consider it.

7. Approve Warrants

Motion: To approve the warrants for 12/16/2019 as follow:

General Funds	Operating Expenses	\$18,416.23
	Payroll	\$14,167.60
Highway Fund	Operating Expenses	\$19,969.61
	Payroll	\$11,875.53
Solid Waste Management Fund	Operating Expenses	\$6,007.99
	Payroll	\$1,692.21
Library	Operating Expenses	\$0.00
	Payroll	\$2,056.24
Grants	Operating Expenses	\$0.00
Special Revenue	Operating Expenses	\$45.00
Reserves		\$0.00
Long Term Debt		\$0.00
Grand Totals	Operating Expenses	\$44,438.83
	Payroll	\$29,791.58

Made by: Mr. Arrison **Second:** Mr. Boyer

Vote: All in favor

8. Discussion of Tenney Tree at Park and Ride

Local arborist, Lee Stevens, visited the tree and gave a list of actions that could be taken to preserve the tree. However, it is not clear if the Town would be liable for the costs of those alternative actions. Since we don't own the tree or the land on which it grows, the board was opposed to taking on any contractual obligations. The consensus of the board was to voice

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our appreciation, encourage pursuit of Lee Stevens' prevention measures, and urge the State to consider memorial options.

9. Review minutes from previous meetings: 11/4/2019, 12/4/2019

a. 11/4/2019

Motion: To approve as amended

Made by: Mr. Todd **Second:** Mr. Fuller

Vote: All in favor

b. 12/4/2019

Motion: To table

Made by: Mr. Arrison **Second:**

The board wanted to check the SAPA TV coverage of the meeting to confirm some details from the meeting.

10. Amendment of September 3rd Minutes

A motion made at the September 3rd meeting, as stated in the minutes of that meeting, did not match the actual motion as captured on the SAPA TV coverage. According to VLCT, there is no legal barrier to changing the minutes to match the actual motion. It is recommended that the minutes at which the revision is made clearly indicate the action taken.

Motion: To approve amending the minutes

Made by: Mr. Fuller **Second:** Mr. Boyer

Vote: All in favor

11. Early Office Closure – December 24th

Motion: To authorize the Town Office to close at noon on Tuesday, December 24th with hourly employees receiving compensation for the portion of the day during which the office is closed.

Made by: Mr. Boyer **Second:** Mr. Arrison

Vote: 4 in favor, 1 did not vote

12. Appointments

No appointments were requested or made.

13. Executive Session per 1 VSA§313(3) Personnel

Motion: To enter executive session as per 1 VSA §313(3) Personnel

Made by: Mr. Arrison **Second:** Mr. Boyer

Mr. Fedorow asked to be allowed to join the session for the first few minutes. Permission was granted.

Vote: All in favor

The board entered executive session at 9:25 PM.

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14. Adjourn

Motion: To adjourn the meeting

Made by: Second:

Vote:

The meeting adjourned at

Respectfully submitted,

deForest Bearse

WEATHERSFIELD SELECTBOARD

N. John Arrison, Selector

Daniel E. Boyer, Selector

David Fuller, Vice-Chairperson

Kelly Murphy, Chairperson

Michael Todd, Clerk

**TOWN OF WEATHERSFIELD, VERMONT
SELECT BOARD**

**Select Board
Martin Memorial Hall
5259 Route 5, Ascutney VT
Wednesday, December 18, 2019
6:00 PM
REGULAR MEETING**

MINUTES

Select Board Members Present: N. John Arrison
Daniel Boyer
David Fuller
Michael Todd

Select Board Members Absent: Kelly Murphy

Others Present:

Josh Compo	Joseph Renaud	Bethany Renaud	
Mychael Spaulding	Edith Stillson	Bill Daniels	
Paul Tillman	Darrin Spaulding	Lisa Slade	

1. Call to Order

Mr. Fuller called the meeting to order at 6:10 PM.

2. Agenda Review

There were no changes to the agenda.

3. Non-Profit Request: Vermont Adult Learning

Mr. Fuller attempted to call the representative for Vermont Adult Learning, but received no answer.

Motion: To table to the January 6, 2020 meeting

Made by: Mr. Todd **Second:** Mr. Arrison

Vote: Unanimous in favor

4. Comments from Select Board and Town Manager

Mr. Fuller announced that Brendon Gulnick had been hired as the new Town Manager.

Mr. Gulnick and his wife, Erica, are from Middleboro, Massachusetts. Mr. Gulnick will start on February 3, 2020.

Mr. Fuller thanked the members of the Town Manager Search Committee.

5. Comments from Citizens on topics not on the agenda

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Darrin Spaulding asked if a select board member can go into a town office and tell employees not to communicate with him (Mr. Spaulding) or they will be fired. Mr. Spaulding said he had been told that the employees are not allowed to talk to him or they would lose their jobs. He said this person uses their own cell phone to send text messages to him. Mr. Spaulding said he is a department head and as such is entitled to be kept informed.

Mr. Spaulding was advised to submit a citizen complaint form. Mr. Spaulding said he would do that, and then asked how this board member would vote on the complaint. Mr. Fuller said he could not speculate on that.

Mr. Spaulding asked the board if there had been any email conversations about AVFD between Mr. Morris and other board members? Mr. Boyer and Mr. Arrison answered absolutely not. Mr. Arrison said he had not had any emails from Mr. Morris since Mr. Morris had left the Town's employ.

Mr. Spaulding said he has been asking for two years for any emails with Mr. Morris regarding AVFD. (He later said he was seeking all correspondence between the board and the Town Manager regarding AVFD.) Darlene Kelly advised Mr. Spaulding to file a request for information with the Town Manager. She said VLCT could provide guidance on how to comply with the request.

6. Budget Update

a. Admin Update

- 2% increase in tax need
- PILOT revenue has decreased by approximately \$2500
- The Town Manager salary line has been adjusted for the new manager
- a 2% cost of living increase was added to the budget for all employees
- water salary is offset by water revenue
- Admin health insurance is down because the new manager has a different plan from the previous manager
- Secure Shred is coming in now partly at the request of the Police Department (\$20/month)
- IT services have been adjusted as requested at Monday's meeting
- The town report has gone up a lot; we split the cost with the school; \$9000 is the cost to print the report;
- Ms. Kelly reached out to auditors to ask them for a summary of the audit; they will provide a single statement that the audit has been done and is available at the Town Office; their licensing requires that the full summary is printed in full (70 pages) or not at all; it is spelled out in the contract; the Town cannot choose what it wants to print from the audit in the annual report
- We can provide our own financial information in the report ("budget to actuals"), but we cannot make statements from the audit

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- Copier lease has gone up a little bit; should not be paying overage because the number of copies was increased (in the lease agreement)
- Increased the cost of the Town Forest access
- Insurance has gone down because PACIF received a credit which they are passing on (this does not include health insurance)
- Abatements represent a 3-year average
- NEMRC's annual support of their software has increased by 45%; we also get support from them for the listers' software; disaster recovery; they maintain a backup of our records offsite so they can rebuild our accounting and our tax base in the event of a system crash; there are other companies that can provide this service; there would be a major cost incurred to convert to another company; keeping ahead of cyber threats is, in part, driving the cost increase; CCI also has a backup of our data, possibly including NEMRC data
- Delinquent taxes – there was one tax sale last year and Mr. Fedorow is in the middle of one right now; some legal expenses will be incurred; this year's budget is the same as last year's; there was a small error in the delinquent tax revenue that will be fixed by the next review of the budget
- The county tax amount isn't known until January; it should be less than what's shown in the budget (which is just an estimate)
- No change in ambulance services
- MMH is roughly the same
- Heating oil and electricity are averages
- Need to have a discussion with the Fire District about the water billing
- Building maintenance needs to increase to cover expenses for work on the alarm system; rugs are serviced every few weeks
- There is \$48,000 in the MMH reserve; it can only be used for capital improvements to the Hall (\$5,000 minimum); there are no other funds for MMH – the auditors had the agency funds moved into the general fund (fund balance)
- Funds for the heat pump for MMH were taken out of the budget (\$14,000 previously transferred to reserve to cover); \$500 was left in for the heating system maintenance; there is no money for emergency repairs
- The Cemetery Commission has put in a request for \$1500 for repairs to the access road to the Grout Cemetery; Ms. Kelly wasn't clear as to whether this request should be in the admin budget or in highway; Mr. Morris had asserted that this was a Town-owned right-of-way, but if it's a Class 4 road, should the Town be maintaining it?
- There is \$42,302 in unassigned fund balance

b. Police Budget

- The department will be asking for a new cruiser this year;
- Chief Daniels and Ms. Kelly disagree about how much money should be in the reserve account; (\$15,000 vs \$11,000)
- Chief Daniels said we sold the truck for \$9600 plus there was \$5000 passed by the voters for the cruiser reserve fund

TOWN OF WEATHERSFIELD, VERMONT

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- Ms. Kelly said the reserve has shown a balance of \$11,000 for the past couple of years
- A new cruiser will cost \$38,000 (\$29,000 for the cruiser itself- through the state bid list - plus equipping it with a new cage and console; should be able to use our old lights)
- will need \$20,000-\$25,000 from the taxpayers, depending on how much is in the reserve
- the current cruiser has over 100,000 miles on it, the warranty has run out; 4500 hours of idling time; the entire exhaust system was replaced for \$3,000 two weeks ago (was covered under the warranty before it ran out)
- repairs will now come out of our pockets
- it will likely start needing more repairs due to its age and the number of miles on it
- Mr. Arrison wants to see this as a line in the budget instead of a separate article
- Mr. Fuller said capital purchases usually go on the ballot as separate articles; the \$29,000 is not in this budget because of that practice
- Chief Daniels would like to hold onto the old cruiser so it could be used as a second vehicle - as a spare car for use by the town office personnel to do town business, go to trainings, etc.; its cost would be offset by reduced mileage reimbursements
- Chief Daniels prefers the Ford Explorer as his cruiser of choice
- The department will need new laptops with mounting stations and chargers next year (\$7,000 on the State bid list)
- Mr. Arrison noted that the revenues continue to decline. Chief Daniels said they have lost one part-time officer to injury; the other part-time officer is unable to put in a lot of hours; one part-time officer was hired a couple of months ago so the revenue (from traffic tickets) should start to increase
- Chief Daniels said he has been asking for pay raises for his officers for the past four years and every year it gets taken out of the budget. Last year one of his officers went to Ed Morris – behind Chief Daniels’ back – and that officer got a pay raise (when no one else did). Chief Daniels is upset that people are being treated differently within his department. He asked for a discussion about equal pay for the full-time officers (himself and the one other full-time officer).
- The board had directed that pay raises be 2% across the board for this budget.
- Mr. Fuller directed Chief Daniels to discuss his request with the interim manager; then the interim manager will present it to the board on January 6th
- Ms. Kelly cautioned against entertaining independent requests for raises; don’t treat different departments differently

c. Fire Department

6.c.i. WWVFD Notification Letter

The board received a letter from the WWVFD asking the board to follow through with the creation of a municipal fire department, and stating that if

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SELECT BOARD

that does not happen, they request negotiation of a new fire agreement. They do not wish the re-enter into the current agreement.

There was no discussion on the letter.

6.c.ii. Petitions related to fire discussion

The board received a letter from Lisa Slade asking the board to stop the discussion on the motion to form a municipal fire department. The letter was accompanied by a petition with about 100 signatures asking the board to rescind that motion. There followed more discussion from all parties on the matter with no resolution. It was agreed to move on to the budget.

6.c.iii. 2020-2021 Budget Discussion

- Ms. Kelly received input from each department;
- Two weeks ago, the budget was level-funded; that is no longer the case
- \$30,000 was put into the motorized reserve fund in anticipation of a new truck for AVFD
- There is currently \$59245.75 in the motorized reserve fund.
- The \$30,000 request would be a separate article.

Motion: Put on the ballot \$30,000 for (motorized) fire apparatus (acquisition) reserve fund

Made by: Mr. Boyer **Second:** Mr. Todd

Vote: All in favor

Discussion on the budget continued:

- Revenues are stagnant
- No recording secretary as the Fire Commission has been disbanded
- Dispatching services are increasing to \$19,304 because of toning two departments on all calls

There was discussion on why both departments are toned for all calls. Chief Dauphin said it was a recommendation from the Wood report based on the lack of available volunteers during the day. It also reduces response time.

Both departments agree to discontinue the practice except for structure fires and car accidents with entrapment. However, this will not reduce the expense to what it has been in the past. It was agreed to leave the budget number as it is for now and to ask dispatch for their best estimate of the cost without dual toning.

- The line for dry hydrants was reduced from \$10,000 to \$5,000 because amount in reserve and ease of obtaining grant funds
- The rainy-day fund could be used to cover unanticipated repairs
- It was agreed to reduce highway service to \$500; the highway revenue line will be reduced by the same amount

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- PPE was reduced to \$3,000 for each department
- AVFD is requesting \$27,000 appropriation
- WWVFD is asking for \$41,750 – \$25,000 appropriation with additional \$9,000 for stipend for training (new request) and \$7,750 for officer and maintenance

At 9:00 PM, Mr. Todd motioned to extend the meeting for 30 minutes. Mr. Arrison seconded the motion and all were in favor.

- The board discussed with Chief Dauphin the request for volunteer stipends. Mr. Arrison felt this action was akin to creating employees and urged caution. Mr. Compo said the funds would incentivize volunteers to show up to trainings
- It was ultimately agreed to give both department \$27,000 appropriations

There were no other questions.

Mr. Todd reminded the board that the fire agreement expires in June and urged the board to start talking about it right away.

7. Adjourn

Motion: To adjourn the meeting

Made by: Mr. Arrison **Second:** Mr. Boyer

Vote: All in favor

The meeting adjourned at 9:05 PM.

Merry Christmas and Happy New Year!

Respectfully submitted,
deForest Bearse

WEATHERSFIELD SELECTBOARD

N. John Arrison, Selector

Daniel E. Boyer, Selector

TOWN OF WEATHERSFIELD, VERMONT
SELECT BOARD

David Fuller, Vice-Chairperson

Kelly Murphy, Chairperson

Michael Todd, Clerk

DRAFT



TOWN OF WEATHERSFIELD

CHARTERED BY: NEW HAMPSHIRE ON AUGUST 20, 1761
NEW YORK ON APRIL 8, 1772

(802)674-2626

P.O. BOX 550 ASCUTNEY, VT 05030

townmanager@weathersfield.org

December 31, 2019

To: Selectboard

Subject: Citizen Complaints & Complaint Policy

At a prior meeting, a citizen complaint was received, and the Selectboard requested a copy of the Complaint Policy. That policy is attached in full following this page.

TOWN OF WEATHERSFIELD, VERMONT

CITIZEN FORMAL WRITTEN COMPLAINT POLICY AND PROCEDURE

Adopted 7/10/08 – Amended 5/3/11

I. POLICY

It is the policy of the Town of Weathersfield to provide good-quality services that promote the quality of life for all of our residents. A resident who believes that services are less than satisfactory is encouraged to discuss his/her complaint with the appropriate Department Head or the Town Manager, who will attempt to promptly resolve the complaint. Formal written complaints may be used when informal resolution of the complaint has not been successful.

II. DEFINITIONS

A formal written complaint is a written and signed expression of discontent with town services and/or a formal accusation against a town employee or official.

III. PROCEDURE FOR INITIATING A FORMAL WRITTEN COMPLAINT

- (A) Anyone who has personal knowledge of facts, and wishes to file a formal written complaint (“complaint”), may do so in writing on forms provided by the Town of Weathersfield. A copy of the form is included as an appendix to this Policy.
- (B) Forms shall be available at the Town Manager’s office and on the Town’s website, weathersfield.org.
- (C) All complaints shall be signed by the person making the complaint.

IV. RESOLUTION PROCESS

- (A) Upon receiving a formal written complaint, the Town Manager shall acknowledge receipt of the complaint by notifying in writing the person making the complaint that the complaint has been received.
- (B) If the complaint involves a Town employee, the Town Manager may direct the complaint to the employee’s supervisor. If the supervisor determines that the complaint could, if true, constitute misconduct, he/she shall so notify the Town Manager.
- (C) The Town Manager shall handle the complaint in accordance with state and federal laws and the Town of Weathersfield Personnel Rules and Regulations.
- (D) Upon completion of his/her investigation, the Town Manager shall notify the complainant of the findings of his/her investigation. However, the Town Manager cannot, by law, discuss any individual personnel actions (such as disciplinary actions) that may result from the complaint.
- (E) If the person(s) filing the written complaint are not satisfied with the Town Manager’s resolution, he/she may refer the matter to the Select Board.
- (F) Complaints against the Town Manager, or any Select Board appointee who is not a Town employee, shall be directed to the Chairperson of the Select Board.

RECEIVED

MAY 18 2011

**WEATHERSFIELD, VT
TOWN CLERK**

TOWN OF WEATHERSFIELD, VERMONT
CITIZEN FORMAL WRITTEN COMPLAINT POLICY AND PROCEDURE

Adopted 7/10/08 – Amended 5/3/11

- (G) Complaints against appointees made by other Town officials shall be directed to the appointing authority.
- (H) Complaints against a Select Board member shall be directed to the Select Board Chair. If the complaint is against the Select Board Chair, the complaint shall be directed to the Select Board Vice-Chair.
- (I) When a complaint is received by the Select Board Chair under Subsections (F) and (H) above, the Chairperson shall bring such complaints to the attention of the full Select Board in an Executive Session during a warned meeting of the Board. In the case of a complaint about a Select Board appointee who is not a Town employee, the Select Board may direct the Town Manager to investigate the matter on their behalf, and present a report of his/her findings to the Board.
- (J) Any meetings of the Select Board under Subsection (H) above to address any complaints against appointees shall be conducted pursuant to the Title 1, Section 313, of the Vermont Statutes Annotated, or any other applicable Federal or State law.

V. MAINTENANCE AND DISCLOSURE OF INFORMATION

- (A) Maintenance and disclosure of any information collected, created, or received by the Town of Weathersfield in connection with this Policy shall be in conformance with applicable Federal Data Privacy laws and Vermont Statutes.
- (B) The Town of Weathersfield will not, by law, discuss any individual personnel actions which may result from the investigation of a complaint.

VI: REPEAL OF INCONSISTENT PROVISIONS

Any provisions of any Policy of the Town of Weathersfield in effect at the time of enactment of this Policy governing any activity included in this Policy is hereby revoked.

VII: SEVERABILITY

The Select Board hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, clause, or phrase thereof irrespective of the fact that any one or more sections, subsections, subdivisions, paragraphs, sentences, clauses, or phrases be declared unconstitutional or ineffective.

VIII: EFFECTIVE DATE

No section of this Policy shall be construed to supersede or replace any Vermont statute.

The foregoing Policy as amended is hereby adopted by the Select Board of the Town of Weathersfield, Vermont, this 3rd day of May, 2011.

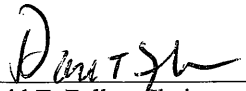
RECEIVED

MAY 18 2011

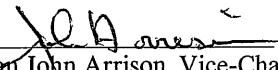
TOWN OF WEATHERSFIELD, VERMONT
CITIZEN FORMAL WRITTEN COMPLAINT POLICY AND PROCEDURE

Adopted 7/10/08 – Amended 5/3/11

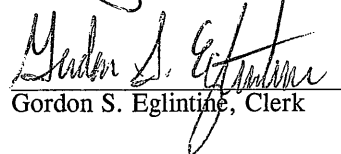
WEATHERSFIELD SELECTBOARD



David T. Fuller, Chairperson

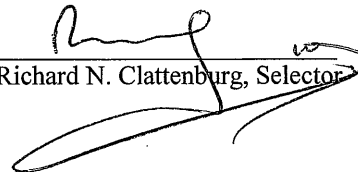


Norman John Arrison, Vice-Chairperson



Gordon S. Eglintine, Clerk

Daniel E. Boyer, Selector



Richard N. Clattenburg, Selector

RECEIVED
MAY 18 2011
WEATHERSFIELD, VT
TOWN CLERK

Meeting date January 6, 2020
 AP warrant date 12/31/19
 Payroll warrant date 1 12/19/19
 Payroll warrant date 2 12/26/19
 Payroll warrant date 3 01/02/20



TOWN OF WEATHERSFIELD, VERMONT

Warrants for Meeting of January 6, 2020

	Check Date	Payroll	Operating Expenses
General Fund			
	12/19/19	\$6,868.85	
	12/26/19	\$7,047.22	
	01/02/20	\$13,262.61	
AP			\$37,507.21
Total		<u>\$27,178.68</u>	<u>\$37,507.21</u>
Highway Fund			
	12/19/19	\$6,954.03	
	12/26/19	\$5,371.15	
	01/02/20	\$30,784.53	
AP			\$78,456.59
		<u>\$43,109.71</u>	<u>\$78,456.59</u>
Solid Waste Mgmt Fund			
	12/19/19	\$892.91	
	12/26/19	\$861.94	
	01/02/20	\$2,677.09	
AP	12/31/2019		\$10,923.33
Total		<u>\$4,431.94</u>	<u>\$10,923.33</u>
Library			
	12/19/19	\$984.76	
	12/26/19	\$1,023.48	
	01/02/20	\$4,899.77	
Total		<u>\$6,908.01</u>	<u>\$0.00</u>
Grants			
			\$0.00
Special Revenue			
			\$0.00
Reserves			
Long Term Debt			
Grand Totals		\$81,628.34	\$126,887.13

Selector

To the Treasurer of the Town of Weathersfield, we hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$208,515.47. Let this be your order for the payments of these amounts.

12/31/19

Town of Weathersfield Accounts Payable

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02:53 pm

Check Warrant Report # 19226 Current Prior Next FY Invoices For Fund (General Fund)

Account

For Check Acct 1(Fund 00) All check #s 12/31/19 To 12/31/19

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
AFLAC	AFLAC	01/02/20	Payroll Transfer PR-01/02/20	11-2-011-10.00 AFLAC	73.33	222017	12/31/19
AFLAC	AFLAC	01/02/20	Payroll Transfer PR-01/02/20	11-2-011-14.10 Insurance Prem Liability	26.04	222017	12/31/19
AFLAC	AFLAC	12/05/19	Payroll Transfer PR-12/05/19	11-2-011-10.00 AFLAC	73.33	222017	12/31/19
AFLAC	AFLAC	12/05/19	Payroll Transfer PR-12/05/19	11-2-011-14.10 Insurance Prem Liability	26.04	222017	12/31/19
AFLAC	AFLAC	12/12/19	Payroll Transfer PR-12/12/19	11-2-011-10.00 AFLAC	73.33	222017	12/31/19
AFLAC	AFLAC	12/12/19	Payroll Transfer PR-12/12/19	11-2-011-14.10 Insurance Prem Liability	26.04	222017	12/31/19
AFLAC	AFLAC	12/19/19	Payroll Transfer PR-12/19/19	11-2-011-10.00 AFLAC	73.33	222017	12/31/19
AFLAC	AFLAC	12/19/19	Payroll Transfer PR-12/19/19	11-2-011-14.10 Insurance Prem Liability	26.04	222017	12/31/19
AFLAC	AFLAC	12/26/19	Payroll Transfer PR-12/26/19	11-2-011-10.00 AFLAC	73.33	222017	12/31/19
AFLAC	AFLAC	12/26/19	Payroll Transfer PR-12/26/19	11-2-011-14.10 Insurance Prem Liability	26.04	222017	12/31/19
AMAZONCR	AMAZON	12/04/19	The rabbit queen 453833385957	11-7-601-78.00 Library-Media	27.12	222018	12/31/19
AT&T SVC	AT & T MOBILITY	12/23/19	Dec 19 Cell 12242019	11-7-101-31.00 Telephone	129.33	222020	12/31/19
AT&T SVC	AT & T MOBILITY	12/23/19	Dec 19 Cell 12242019	11-7-201-31.00 Telephone/communications	160.98	222020	12/31/19
BERGERON	BERGERON PROTECTIVE CLOTH	11/18/19	2019 Globe G-Xtrme 220206	11-7-207-30.00 WWVFD Funding	814.68	222021	12/31/19
BIBENS	BIBENS HOME CENTER INC.	12/07/19	roller, tape L28931/1	11-7-201-20.00 Office Supplies	41.67	222022	12/31/19
BIBENS	BIBENS HOME CENTER INC.	12/16/19	Floor Squeegee, walk tract L29739/1	11-7-201-24.00 Equipment and Supplies	45.74	222022	12/31/19
COLONI	COLONIAL LIFE	01/02/20	Payroll Transfer PR-01/02/20	11-2-011-14.10 Insurance Prem Liability	59.01	222025	12/31/19
COLONI	COLONIAL LIFE	12/05/19	Payroll Transfer PR-12/05/19	11-2-011-14.10 Insurance Prem Liability	59.01	222025	12/31/19
COLONI	COLONIAL LIFE	12/12/19	Payroll Transfer PR-12/12/19	11-2-011-14.10 Insurance Prem Liability	59.01	222025	12/31/19
COLONI	COLONIAL LIFE	12/19/19	Payroll Transfer PR-12/19/19	11-2-011-14.10 Insurance Prem Liability	59.01	222025	12/31/19
COLONI	COLONIAL LIFE	12/26/19	Payroll Transfer PR-12/26/19	11-2-011-14.10 Insurance Prem Liability	59.01	222025	12/31/19
COMCAST	COMCAST	12/15/19	Dec 19 telephone 93146104	11-7-601-31.00 Library-Telephone	78.92	222026	12/31/19
COMCAST	COMCAST	12/15/19	Dec 19 telephone 93146104	11-7-101-31.00 Telephone	366.20	222026	12/31/19
COTTSYSTE	COTT SYSTEMS	01/01/20	monthly hosting Jan 131875	11-7-103-24.00 Land Rec computer. Lease	345.00	222028	12/31/19
FIRSTCH	FIRST CHOICE	12/18/19	Permanently wire for wifi 23293	11-7-101-31.00 Telephone	711.82	222031	12/31/19

12/31/19

Town of Weathersfield Accounts Payable

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Check Warrant Report # 19226 Current Prior Next FY Invoices For Fund (General Fund)

Account

For Check Acct 1(Fund 00) All check #s 12/31/19 To 12/31/19

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
FOLEY	Foley Services, Inc.	12/04/19	Rugs MMH 1282442	11-7-301-60.10 Building Maintenance	52.77	222032	12/31/19
GFOA	GOVERNMENT FINANCE OFFICE	12/24/19	2020 Membership 2020MEMBERSH	11-7-101-27.00 Tuition and Dues	160.00	222034	12/31/19
GMP	GREEN MOUNTAIN POWER	12/24/19	MMH Dec 19 5259MMHDEC19	11-7-301-30.00 Electricity & Gas	366.43	222035	12/31/19
GUARDIAN	GUARDIAN UNIFORM	10/09/19	PD uniforms 831234	11-7-201-15.00 Uniforms and Cleaning	130.83	222037	12/31/19
JARVIS	JARVIS & SON'S INC.	11/12/19	excavator for fire WWVFD 3545	11-7-205-99.00 Miscellaneous Expenses	687.50	222039	12/31/19
LINCOLN	LINCOLN NATIONAL LIFE INS	12/15/19	Jan 20 Premiums JAN 20PREMIU	11-7-101-14.10 Insurance Benefits	64.06	222041	12/31/19
LINCOLN	LINCOLN NATIONAL LIFE INS	12/15/19	Jan 20 Premiums JAN 20PREMIU	11-7-102-14.00 Finance-Insurance Benfit	33.97	222041	12/31/19
LINCOLN	LINCOLN NATIONAL LIFE INS	12/15/19	Jan 20 Premiums JAN 20PREMIU	11-7-103-14.10 Insurance Benefits	40.77	222041	12/31/19
LINCOLN	LINCOLN NATIONAL LIFE INS	12/15/19	Jan 20 Premiums JAN 20PREMIU	11-7-104-14.10 Insurances Benefits	16.34	222041	12/31/19
LINCOLN	LINCOLN NATIONAL LIFE INS	12/15/19	Jan 20 Premiums JAN 20PREMIU	11-7-201-14.10 Insurance Benefits	75.56	222041	12/31/19
LINCOLN	LINCOLN NATIONAL LIFE INS	12/15/19	Jan 20 Premiums JAN 20PREMIU	11-7-601-14.10 Library-Insurance Benft	29.91	222041	12/31/19
LINCOLN	LINCOLN NATIONAL LIFE INS	12/15/19	Jan 20 Premiums JAN 20PREMIU	11-2-011-09.00 Lincoln Life Supplemental	122.00	222041	12/31/19
MVP	MVP HEALTH CARE	12/30/19	Jan 20 premiums 431242JAN20	11-7-101-14.10 Insurance Benefits	589.90	222042	12/31/19
MVP	MVP HEALTH CARE	12/30/19	Jan 20 premiums 431242JAN20	11-2-011-14.10 Insurance Prem Liability	61.92	222042	12/31/19
MVP	MVP HEALTH CARE	12/30/19	Jan 20 premiums 431242JAN20	11-2-011-14.10 Insurance Prem Liability	923.20	222042	12/31/19
MVP	MVP HEALTH CARE	12/30/19	Jan 20 premiums 431242JAN20	11-7-201-14.10 Insurance Benefits	1138.50	222042	12/31/19
MVP	MVP HEALTH CARE	12/30/19	Jan 20 premiums 431242JAN20	11-2-011-14.10 Insurance Prem Liability	119.51	222042	12/31/19
MVP	MVP HEALTH CARE	12/30/19	Jan 20 premiums 431242JAN20	11-7-601-14.10 Library-Insurance Benft	1657.61	222042	12/31/19
MVP	MVP HEALTH CARE	12/30/19	Jan 20 premiums 431242JAN20	11-2-011-14.10 Insurance Prem Liability	174.00	222042	12/31/19
MVP	MVP HEALTH CARE	12/30/19	Jan 20 premiums 431242JAN20	11-2-011-14.10 Insurance Prem Liability	61.92	222042	12/31/19
N DELT	NORTHEAST DELTA DENTAL	12/30/19	Jan 20 premiums JAN2020	11-7-101-14.10 Insurance Benefits	133.79	222043	12/31/19
N DELT	NORTHEAST DELTA DENTAL	12/30/19	Jan 20 premiums JAN2020	11-7-102-14.00 Finance-Insurance Benfit	133.79	222043	12/31/19
N DELT	NORTHEAST DELTA DENTAL	12/30/19	Jan 20 premiums JAN2020	11-7-105-14.10 Insurance Benefits	37.19	222043	12/31/19
N DELT	NORTHEAST DELTA DENTAL	12/30/19	Jan 20 premiums JAN2020	11-7-201-14.10 Insurance Benefits	204.65	222043	12/31/19
N DELT	NORTHEAST DELTA DENTAL	12/30/19	Jan 20 premiums JAN2020	11-7-601-14.10 Library-Insurance Benft	133.79	222043	12/31/19

12/31/19

Town of Weathersfield Accounts Payable

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Check Warrant Report # 19226 Current Prior Next FY Invoices For Fund (General Fund)

Account

For Check Acct 1 (Fund 00) All check #s 12/31/19 To 12/31/19

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
N DELT	NORTHEAST DELTA DENTAL	12/30/19	Jan 20 premiums JAN2020	11-7-103-14.10 Insurance Benefits	108.05	222043	12/31/19
RAD	RAD SYSTEMS	12/23/19	RAD renewal 20RCT 1154	11-7-201-27.00 Tuition and Training	75.00	222047	12/31/19
VAIL	SARAH E. VAIL, ATTORNEY	12/17/19	Overpymt town clerk REFUNDTOWNCL	11-6-103-99.00 Miscellaneous Fees	30.00	222050	12/31/19
SECUR	SECURSHRED	12/19/19	Shredding Dec 19 324877	11-7-101-20.00 Office Supplies	22.00	222051	12/31/19
STAPLES	STAPLES CREDIT PLAN	11/20/19	Cups 2392078711	11-7-101-20.00 Office Supplies	11.99	222053	12/31/19
STAPLES	STAPLES CREDIT PLAN	11/20/19	TOILET BOWL CLEANER,PAPER 2392371991	11-7-101-20.00 Office Supplies	41.79	222053	12/31/19
STAPLES	STAPLES CREDIT PLAN	11/20/19	TOILET BOWL CLEANER,PAPER 2392371991	11-7-301-20.00 Custodial Supplies	5.58	222053	12/31/19
STAPLES	STAPLES CREDIT PLAN	11/26/19	calender 2395130351	11-7-101-20.00 Office Supplies	19.02	222053	12/31/19
STAPLES	STAPLES CREDIT PLAN	11/27/19	calendar,paper 2395497461	11-7-101-20.00 Office Supplies	80.46	222053	12/31/19
STAPLES	STAPLES CREDIT PLAN	11/30/19	Paper towel,TP 2396564751	11-7-301-20.00 Custodial Supplies	38.52	222053	12/31/19
TOWNWEATH	TOWN OF WEATHERSFIELD	01/02/20	Payroll Transfer PR-01/02/20	11-2-011-15.00 Miscellaneous Deduction	119.70	222054	12/31/19
VTAXGA	VERMONT STATE OF	12/30/19	Oct-Dec 19 OCT-DEC19	11-2-011-07.00 Garnishments	156.00	222055	12/31/19
VLCTEMPLO	VLCT EMPLOYMENT RESOURCE	11/21/19	Unemployment Qtr#1 30685-Q1	11-7-101-17.00 Unemployment Insurance	36.69	222057	12/31/19
VLCTEMPLO	VLCT EMPLOYMENT RESOURCE	11/21/19	Unemployment Qtr#1 30685-Q1	11-7-105-17.00 Unemployment	10.20	222057	12/31/19
VLCTEMPLO	VLCT EMPLOYMENT RESOURCE	11/21/19	Unemployment Qtr#1 30685-Q1	11-7-201-17.00 Unemployment Insurance	41.46	222057	12/31/19
VLCTEMPLO	VLCT EMPLOYMENT RESOURCE	11/21/19	Unemployment Qtr#1 30685-Q1	11-7-103-17.00 Unemployment	11.10	222057	12/31/19
VLCTEMPLO	VLCT EMPLOYMENT RESOURCE	11/21/19	Unemployment Qtr#1 30685-Q1	11-7-102-17.00 Finance-Unemployment Ins	4.54	222057	12/31/19
VLCTEMPLO	VLCT EMPLOYMENT RESOURCE	11/21/19	Unemployment Qtr#1 30685-Q1	11-7-205-17.00 Unemployment	0.71	222057	12/31/19
VLCTEMPLO	VLCT EMPLOYMENT RESOURCE	11/21/19	Unemployment Qtr#1 30685-Q1	11-7-301-17.00 Unemployment Insurance	3.75	222057	12/31/19
VLCTEMPLO	VLCT EMPLOYMENT RESOURCE	11/21/19	Unemployment Qtr#1 30685-Q1	11-7-601-17.00 Library-Unemplomt Ins.	16.69	222057	12/31/19
VLCTPRO1	VLCT PACIF	11/18/19	1/1/20 payment JAN 20CONTRI	11-7-101-48.20 Insurance	4145.79	222058	12/31/19
VLCTPRO1	VLCT PACIF	11/18/19	1/1/20 payment JAN 20CONTRI	11-7-205-48.00 Fire- Insurance	2309.37	222058	12/31/19
VLCTPRO1	VLCT PACIF	11/18/19	1/1/20 payment JAN 20CONTRI	11-7-601-48.00 Library-Insurance	265.74	222058	12/31/19
VLCTPRO1	VLCT PACIF	11/18/19	1/1/20 payment JAN 20CONTRI	11-7-201-48.15 Police-Insurance	324.75	222058	12/31/19
VLCTPRO1	VLCT PACIF	11/18/19	1/1/20 payment JAN 20CONTRI	11-7-201-48.10 Law Enforcement Insurance	1164.50	222058	12/31/19

12/31/19

Town of Weathersfield Accounts Payable

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Check Warrant Report # 19226 Current Prior Next FY Invoices For Fund (General Fund)

Account

For Check Acct 1(Fund 00) All check #s 12/31/19 To 12/31/19

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
VLCTPRO1	VLCT PACIF	11/18/19	1/1/20 payment JAN 20CONTRI	11-7-101-16.00 Workmen's Compensation	658.59	222058	12/31/19
VLCTPRO1	VLCT PACIF	11/18/19	1/1/20 payment JAN 20CONTRI	11-7-201-16.00 Workmen's Compensation	4322.28	222058	12/31/19
VLCTPRO1	VLCT PACIF	11/18/19	1/1/20 payment JAN 20CONTRI	11-7-601-16.00 Library-Workmen's Comp	144.54	222058	12/31/19
VLCTPRO1	VLCT PACIF	11/18/19	1/1/20 payment JAN 20CONTRI	11-7-205-16.00 Workmen's Compensation	673.51	222058	12/31/19
VMERS DB	VMERS DB.	12/05/19	Payroll Transfer PR-12/05/19	11-2-011-05.00 Retirement	1687.23	222059	12/31/19
VMERS DB	VMERS DB.	12/12/19	Payroll Transfer PR-12/12/19	11-2-011-05.00 Retirement	1924.47	222059	12/31/19
VMERS DB	VMERS DB.	12/19/19	Payroll Transfer PR-12/19/19	11-2-011-05.00 Retirement	1857.33	222059	12/31/19
VMERS DB	VMERS DB.	12/26/19	Payroll Transfer PR-12/26/19	11-2-011-05.00 Retirement	1801.90	222059	12/31/19
WBMASON	WB MASON CO INC	11/30/19	cooler rental IS1052538	11-7-101-20.00 Office Supplies	4.95	222061	12/31/19
WWVFD	WEST WEATHERSF. VOL. FIRE	12/17/19	WWVFD request 112119 11212019WWVF	11-7-207-30.00 WWVFD Funding	934.51	222062	12/31/19
WWVFD	WEST WEATHERSF. VOL. FIRE	12/17/19	WWVFD request 112119 11212019WWVF	11-7-207-53.10 WWVFD Fire Equip Repair	153.79	222062	12/31/19
WWVFD	WEST WEATHERSF. VOL. FIRE	12/03/19	hose testing 12162019	11-7-207-30.01 Hose Testing	294.00	222062	12/31/19
WEXBANK	WEX BANK	12/19/19	Nov19 Gas 62467652	11-7-206-51.00 AVFD Fuel	221.31	222063	12/31/19
WEXBANK	WEX BANK	12/21/19	Dec19 62974644	11-7-206-51.00 AVFD Fuel	186.88	222063	12/31/19
WEXFLEET	WEX BANK	12/15/19	Dec 19 62881758	11-7-201-51.00 Gas and Oil	511.06	222064	12/31/19
VT TAX	VERMONT DEPARTMENT OF TAX	12/05/19	Payroll Transfer PR-12/05/19	11-2-011-04.00 State Income Tax W/H	539.82 E	1473	12/31/19
VT TAX	VERMONT DEPARTMENT OF TAX	12/05/19	Payroll Transfer PR-12/05/19	11-2-011-07.00 Garnishments	0.00 E	1473	12/31/19
VT TAX	VERMONT DEPARTMENT OF TAX	12/12/19	Payroll Transfer PR-12/12/19	11-2-011-04.00 State Income Tax W/H	657.19 E	1473	12/31/19
VT TAX	VERMONT DEPARTMENT OF TAX	12/12/19	Payroll Transfer PR-12/12/19	11-2-011-07.00 Garnishments	0.00 E	1473	12/31/19
VT TAX	VERMONT DEPARTMENT OF TAX	12/19/19	Payroll Transfer PR-12/19/19	11-2-011-04.00 State Income Tax W/H	653.10 E	1473	12/31/19
VT TAX	VERMONT DEPARTMENT OF TAX	12/19/19	Payroll Transfer PR-12/19/19	11-2-011-07.00 Garnishments	0.00 E	1473	12/31/19
VT TAX	VERMONT DEPARTMENT OF TAX	12/26/19	Payroll Transfer PR-12/26/19	11-2-011-04.00 State Income Tax W/H	574.08 E	1473	12/31/19
VT TAX	VERMONT DEPARTMENT OF TAX	12/26/19	Payroll Transfer PR-12/26/19	11-2-011-07.00 Garnishments	0.00 E	1473	12/31/19

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Check Warrant Report # 19226 Current Prior Next FY Invoices For Fund (General Fund)
For Check Acct 1(Fund 00) All check #s 12/31/19 To 12/31/19

Account

Vendor	Invoice Date	Invoice Number	Description	Account	Amount Paid	Check Number	Check Date

Report Total					37507.21		

12/31/19

Town of Weathersfield Accounts Payable

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02:53 pm

Check Warrant Report # 19226 Current Prior Next FY Invoices For Fund (Highway Fund)

Account

For Check Acct 1(Fund 00) All check #s 12/31/19 To 12/31/19

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
AMAZONCR	AMAZON	12/17/19	Highway tools 436588668365	12-7-101-52.00 Repairs & Supplies	118.23	222018	12/31/19
AMAZONCR	AMAZON	12/17/19	Highway shop 966334769946	12-7-101-52.00 Repairs & Supplies	148.27	222018	12/31/19
APAL	APALACHEE MARINE	12/05/19	Road Salt 31.52 ton 530779	12-7-101-58.15 Salt	2395.52	222019	12/31/19
AT&T SVC	AT & T MOBILITY	12/23/19	Dec 19 Cell 12242019	12-7-101-31.00 Wireless/Pager Service	67.55	222020	12/31/19
BIBENS	BIBENS HOME CENTER INC.	12/12/19	Batteries L29433/1	12-7-101-52.00 Repairs & Supplies	13.99	222022	12/31/19
BIBENS	BIBENS HOME CENTER INC.	12/12/19	gas can L29434/1	12-7-101-52.00 Repairs & Supplies	22.07	222022	12/31/19
BIBENS	BIBENS HOME CENTER INC.	12/16/19	Air filters L29696/1	12-7-101-52.00 Repairs & Supplies	16.99	222022	12/31/19
BIBENS	BIBENS HOME CENTER INC.	12/16/19	Keyset bit insert L29698/1	12-7-101-52.00 Repairs & Supplies	8.67	222022	12/31/19
BIBENS	BIBENS HOME CENTER INC.	12/23/19	Fasteners L30349/1	12-7-101-52.00 Repairs & Supplies	1.34	222022	12/31/19
BRENNTA	BRENNTAG LUBRICANTS	12/08/19	Grease 6502172	12-7-101-52.00 Repairs & Supplies	207.08	222023	12/31/19
BRENNTA	BRENNTAG LUBRICANTS	12/17/19	grease 6547629	12-7-101-52.00 Repairs & Supplies	659.88	222023	12/31/19
DON'S	DON'S HEATING LLC	12/10/19	Shop furnace yearly 4953	12-7-101-52.00 Repairs & Supplies	192.00	222029	12/31/19
FOLEY	Foley Services, Inc.	12/03/19	Uniforms HW 12/03/19 1282129	12-7-101-15.20 Uniforms & Cleaning	89.40	222032	12/31/19
FOLEY	Foley Services, Inc.	12/10/19	uniforms 12/10/19 1283509	12-7-101-15.20 Uniforms & Cleaning	74.81	222032	12/31/19
FOLEY	Foley Services, Inc.	12/17/19	Uniforms 12/17/19 1284902	12-7-101-15.20 Uniforms & Cleaning	89.40	222032	12/31/19
IRVINGOIL	IRVING ENERGY DISTRIBUTIO	12/21/19	2727.5 gallons 830592	12-7-101-51.10 Diesel Fuel	6122.70	222038	12/31/19
LAWSON	LAWSON PRODUCTS, INC	12/23/19	Supplies 9307264609	12-7-101-52.00 Repairs & Supplies	70.59	222040	12/31/19
LINCOLN	LINCOLN NATIONAL LIFE INS	12/15/19	Jan 20 Premiums JAN 20PREMIU	12-7-101-14.10 Insurance Benefits	197.27	222041	12/31/19
MVP	MVP HEALTH CARE	12/30/19	Jan 20 premiums 431242JAN20	12-7-101-14.10 Insurance Benefits	9662.34	222042	12/31/19
MVP	MVP HEALTH CARE	12/30/19	Jan 20 premiums 431242JAN20	12-7-101-14.10 Insurance Benefits	589.90	222042	12/31/19
N DELT	NORTHEAST DELTA DENTAL	12/30/19	Jan 20 premiums JAN2020	12-7-101-14.10 Insurance Benefits	714.07	222043	12/31/19
CHIT BANK	PEOPLE'S UNITED BANK, N.A	12/23/19	Jan 20 Pymt JAN20PYMT	12-7-101-86.06 Debt Service-18 Plow T-In	3424.31	222045	12/31/19
CHIT BANK	PEOPLE'S UNITED BANK, N.A	12/23/19	Jan 20 Pymt JAN20PYMT	12-7-101-81.05 Debt Service 18 Plow Truc	31304.00	222045	12/31/19
PETE'S	PETE'S TIRE BARN, INC.	12/18/19	tires T99 040671	12-7-103-52.10 Tires	625.10	222046	12/31/19
OSGOOD	RALPH OSGOOD, INC.	12/09/19	bearings,sprocket 27578	12-7-101-52.00 Repairs & Supplies	131.20	222048	12/31/19

12/31/19

Town of Weathersfield Accounts Payable

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02:53 pm

Check Warrant Report # 19226 Current Prior Next FY Invoices For Fund (Highway Fund)

Account

For Check Acct 1(Fund 00) All check #s 12/31/19 To 12/31/19

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
OSGOOD	RALPH OSGOOD, INC.	12/11/19	bearings 27579	12-7-101-52.00 Repairs & Supplies	18.13	222048	12/31/19
SANEL	SANEL NAPA SPRINGFIELD	12/09/19	Blister Pack Capsule 453459754	12-7-101-52.00 Repairs & Supplies	73.33	222049	12/31/19
SANEL	SANEL NAPA SPRINGFIELD	12/11/19	Air filter 453501459	12-7-101-52.00 Repairs & Supplies	74.60	222049	12/31/19
SANEL	SANEL NAPA SPRINGFIELD	12/13/19	Alarm water resis 453502519	12-7-101-52.00 Repairs & Supplies	44.49	222049	12/31/19
SANEL	SANEL NAPA SPRINGFIELD	12/24/19	Shop door opener 453508755	12-7-101-52.00 Repairs & Supplies	12.79	222049	12/31/19
SOUTHWOTH	SOUTHWORTH-MILTON, INC	12/12/19	Hydro Advanced 1810989	12-7-101-52.00 Repairs & Supplies	138.23	222052	12/31/19
SOUTHWOTH	SOUTHWORTH-MILTON, INC	12/12/19	bowl as 1811124	12-7-101-52.00 Repairs & Supplies	51.32	222052	12/31/19
VIKECIVES	VIKING-CIVES	12/13/19	Blades and repairs 4494448	12-7-101-52.00 Repairs & Supplies	1500.00	222056	12/31/19
VIKECIVES	VIKING-CIVES	12/13/19	Blades and repairs 4494448	12-7-101-52.10 Grader & Snow Plow Blades	6300.00	222056	12/31/19
VLCTEMPLO	VLCT EMPLOYMENT RESOURCE	11/21/19	Unemployment Qtr#1 30685-Q1	12-7-101-17.00 Unemployment Insurance	65.34	222057	12/31/19
VLCTPRO1	VLCT PACIF	11/18/19	1/1/20 payment JAN 20CONTRI	12-7-101-48.00 HWY-Insurance - Covered B	1975.94	222058	12/31/19
VLCTPRO1	VLCT PACIF	11/18/19	1/1/20 payment JAN 20CONTRI	12-7-101-48.20 Insurance	2891.79	222058	12/31/19
VLCTPRO1	VLCT PACIF	11/18/19	1/1/20 payment JAN 20CONTRI	12-7-101-16.00 Workmen's Compensation	8328.98	222058	12/31/19
VOWP	VT OFFENDER WORK PROGRAMS	11/05/19	Signs SS4748	12-7-101-58.70 Road Signs	34.97	222060	12/31/19

Report Total

78456.59

12/31/19

Town of Weathersfield Accounts Payable

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02:53 pm

Check Warrant Report # 19226 Current Prior Next FY Invoices For Fund (Solid Waste)

Account

For Check Acct 1 (Fund 00) All check #s 12/31/19 To 12/31/19

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
GOBIN	CASELLA WASTE SERVICES	12/09/19	PU 12/02 & 12/03 533860	21-7-101-45.25 Trash Container charge	245.00	222024	12/31/19
GOBIN	CASELLA WASTE SERVICES	12/09/19	PU 12/02 & 12/03 533860	21-7-101-45.05 Trash-Tippage	1395.96	222024	12/31/19
GOBIN	CASELLA WASTE SERVICES	12/09/19	PU 12/02 & 12/03 533860	21-7-101-45.26 C&D-Container Charge	245.00	222024	12/31/19
GOBIN	CASELLA WASTE SERVICES	12/09/19	PU 12/02 & 12/03 533860	21-7-101-45.10 C&D Tippage	472.50	222024	12/31/19
GOBIN	CASELLA WASTE SERVICES	12/09/19	PU 12/02 & 12/03 533860	21-7-102-45.00 Zero Sort contain &Tipp	288.92	222024	12/31/19
GOBIN	CASELLA WASTE SERVICES	12/09/19	PU 12/02 & 12/03 533860	21-7-102-45.00 Zero Sort contain &Tipp	71.29	222024	12/31/19
GOBIN	CASELLA WASTE SERVICES	12/16/19	PU 12/12/19 534561	21-7-101-45.25 Trash Container charge	245.00	222024	12/31/19
GOBIN	CASELLA WASTE SERVICES	12/16/19	PU 12/12/19 534561	21-7-101-45.05 Trash-Tippage	1141.95	222024	12/31/19
GOBIN	CASELLA WASTE SERVICES	12/16/19	PU 12/12/19 534561	21-7-101-45.26 C&D-Container Charge	245.00	222024	12/31/19
GOBIN	CASELLA WASTE SERVICES	12/16/19	PU 12/12/19 534561	21-7-101-45.10 C&D Tippage	390.70	222024	12/31/19
GOBIN	CASELLA WASTE SERVICES	12/16/19	PU 12/12/19 534561	21-7-102-45.00 Zero Sort contain &Tipp	288.92	222024	12/31/19
GOBIN	CASELLA WASTE SERVICES	12/16/19	PU 12/12/19 534561	21-7-102-45.00 Zero Sort contain &Tipp	326.97	222024	12/31/19
GOBIN	CASELLA WASTE SERVICES	12/23/19	PU 12/18&12/19 535248	21-7-101-45.25 Trash Container charge	245.00	222024	12/31/19
GOBIN	CASELLA WASTE SERVICES	12/23/19	PU 12/18&12/19 535248	21-7-101-45.05 Trash-Tippage	1077.38	222024	12/31/19
GOBIN	CASELLA WASTE SERVICES	12/23/19	PU 12/18&12/19 535248	21-7-102-45.00 Zero Sort contain &Tipp	288.92	222024	12/31/19
GOBIN	CASELLA WASTE SERVICES	12/23/19	PU 12/18&12/19 535248	21-7-102-45.00 Zero Sort contain &Tipp	272.27	222024	12/31/19
COMCAST	COMCAST	12/15/19	Dec 19 telephone 93146104	21-7-101-31.00 Telephone	50.46	222026	12/31/19
COMCASTBU	COMCAST BUSINESS	12/11/19	Aug19 107345AUG19	21-7-101-31.00 Telephone	130.60	222027	12/31/19
COMCASTBU	COMCAST BUSINESS	12/11/19	Dec 19 SW itnernet 107345DEC19	21-7-101-31.00 Telephone	132.56	222027	12/31/19
COMCASTBU	COMCAST BUSINESS	12/11/19	Nov 19 SW internet 107345NOV19	21-7-101-31.00 Telephone	143.33	222027	12/31/19
COMCASTBU	COMCAST BUSINESS	12/11/19	Oct 19 SW internet 107345OCT19	21-7-101-31.00 Telephone	130.60	222027	12/31/19
COMCASTBU	COMCAST BUSINESS	12/11/19	Sept 19 SW internet 107345SEPT19	21-7-101-31.00 Telephone	130.60	222027	12/31/19
DOLITL	DOOLITTLE'S PRINTSERVE, I	12/17/19	Laminated transfer statio 45740	21-7-101-23.50 Advertising	86.50	222030	12/31/19
FOLEY	Foley Services, Inc.	12/03/19	SW uniforms 12/03/19 1282130	21-7-101-15.00 Uniforms & Cleaning S.W.	13.46	222032	12/31/19
FOLEY	Foley Services, Inc.	12/10/19	SW uniforms 12/10/19 1283510	21-7-101-15.00 Uniforms & Cleaning S.W.	13.46	222032	12/31/19

12/31/19

Town of Weathersfield Accounts Payable

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02:53 pm

Check Warrant Report # 19226 Current Prior Next FY Invoices For Fund (Solid Waste)

Account

For Check Acct 1(Fund 00) All check #s 12/31/19 To 12/31/19

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
FOLEY	Foley Services, Inc.	12/17/19	SW uniforms 12/17/19 1284903	21-7-101-15.00 Uniforms & Cleaning S.W.	13.46	222032	12/31/19
GOOD	GOOD POINT RECYCLING	12/24/19	Nov Non-ced Items 75888	21-7-102-45.01 Recycling Expense	58.65	222033	12/31/19
GRO	GROW COMPOST OF VERMONT L	12/31/19	Compost Dec19 9880	21-7-102-45.01 Recycling Expense	112.67	222036	12/31/19
LINCOLN	LINCOLN NATIONAL LIFE INS	12/15/19	Jan 20 Premiums JAN 20PREMIU	21-7-101-14.10 Insurance Benefits	35.91	222041	12/31/19
N DELT	NORTHEAST DELTA DENTAL	12/30/19	Jan 20 premiums JAN2020	21-7-101-14.10 Insurance Benefits	37.19	222043	12/31/19
NERESREC	NORTHEAST RESOURCE RECOVE	12/16/19	Scrap metal,hauling fees, 71491	21-7-102-45.03 Disposal of Tires	161.00	222044	12/31/19
NERESREC	NORTHEAST RESOURCE RECOVE	12/16/19	Scrap metal,hauling fees, 71491	21-7-102-45.01 Recycling Expense	508.36	222044	12/31/19
VLCTEMPLO	VLCT EMPLOYMENT RESOURCE	11/21/19	Unemployment Qtr#1 30685-Q1	21-7-101-17.00 Unemployment Insurance	16.52	222057	12/31/19
VLCTPRO1	VLCT PACIF	11/18/19	1/1/20 payment JAN 20CONTRI	21-7-101-48.20 Insurance	309.66	222058	12/31/19
VLCTPRO1	VLCT PACIF	11/18/19	1/1/20 payment JAN 20CONTRI	21-7-101-48.20 Insurance	1597.56	222058	12/31/19
Report Total					10923.33		

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Town of Weathersfield Accounts Payable

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02:53 pm

Check Warrant Report # 19226 Current Prior Next FY Invoices For Fund (Long Term Debt)

Account

For Check Acct 1 (Fund 00) All check #s 12/31/19 To 12/31/19

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
CHIT BANK PEOPLE'S UNITED BANK, N.A	12/23/19	Jan 20 Pymt JAN20PYMT	98-2-030-32.00 Note Payable-2018 Dump Tr	31304.00	222045	12/31/19
CHIT BANK PEOPLE'S UNITED BANK, N.A	12/23/19	Jan 20 Pymt JAN20PYMT	98-1-040-02.00 Amount to Retired, LT Dbt	-31304.00	222045	12/31/19
Report Total				0.00		

12/16/19
10:41 am

Town of Weathersfield Payroll
Check Warrant Report #
Check date 12/19/19 to 12/19/19 Departments 111 to 111

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Payroll

Employee Number	Employee Name		Check Number	Check Date	Net Amount	Elec Amount
CONGDONJ	CONGDON, JENNIFER B.		47654	12/19/19	167.29	0.00
DANGOF	DANGO, FLORA ANN		47655	12/19/19	264.33	445.00
DANIELSWI	DANIELS, WILLIAM J.	E	11981	12/19/19	0.00	893.47
	Fringes paid via direct deposit					76.92
ESTYJOSH	ESTY, JOSHUA W.	E	11983	12/19/19	0.00	84.49
ESTYLYNNE	ESTY, LYNNETTE A.	E	11984	12/19/19	0.00	217.86
FEDOROW	FEDOROW, SVEN	E	11985	12/19/19	0.00	801.45
	Fringes paid via direct deposit					38.46
GRAHAMJ	GRAHAM, JOHN J.	E	11986	12/19/19	0.00	363.55
HIERCA	HIER, CAROLYN A.	E	11987	12/19/19	0.00	271.25
HIERS	HIER, STEVE A.	E	11988	12/19/19	0.00	148.30
KELLY	KELLY, DARLENE R.	E	11990	12/19/19	0.00	865.80
MORANCY	MORANCY, WALTER W.	E	11995	12/19/19	0.00	972.51
MORSE	MORSE, MARTHA J.	E	11996	12/19/19	0.00	17.31
SMITH	SMITH, STEVEN		47658	12/19/19	127.87	0.00
STAPLENIC	STAPLETON, NICKOLAS E.		47659	12/19/19	347.92	0.00
TERRILL	TERRILL, SUSANNE	E	12000	12/19/19	0.00	688.02
WRIGHT	LLOYD WRIGHT, JULIA	E	11992	12/19/19	0.00	77.05
					907.41	5961.44

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12/23/19
03:34 pm

Town of Weathersfield Payroll
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Payroll

Employee Number	Employee Name		Check Number	Check Date	Net Amount	Elec Amount
BEARSE	BEARSE, DEFOREST D.	E	12002	12/26/19	0.00	72.05
CONGDONJ	CONGDON, JENNIFER B.		47661	12/26/19	167.29	0.00
DANGOF	DANGO, FLORA ANN		47662	12/26/19	264.33	445.00
DANIELSWI	DANIELS, WILLIAM J.	E	12004	12/26/19	0.00	1010.30
	Fringes paid via direct deposit					76.92
ESTYLYNNE	ESTY, LYNNETTE A.	E	12006	12/26/19	0.00	209.38
FEDOROW	FEDOROW, SVEN	E	12007	12/26/19	0.00	801.45
	Fringes paid via direct deposit					38.46
GRAHAMJ	GRAHAM, JOHN J.	E	12008	12/26/19	0.00	192.80
HIERCA	HIER, CAROLYN A.	E	12009	12/26/19	0.00	282.43
HIERS	HIER, STEVE A.	E	12010	12/26/19	0.00	148.30
KELLY	KELLY, DARLENE R.	E	12012	12/26/19	0.00	865.80
MORANCY	MORANCY, WALTER W.	E	12016	12/26/19	0.00	1129.48
MORSE	MORSE, MARTHA J.	E	12017	12/26/19	0.00	69.09
MORSESTEP	MORSE, STEPHANIE J.		47665	12/26/19	101.76	0.00
SMITH	SMITH, STEVEN		47666	12/26/19	127.87	0.00
STAPLENIC	STAPLETON, NICKOLAS E.		47667	12/26/19	330.77	0.00
TERRILL	TERRILL, SUSANNE	E	12021	12/26/19	0.00	713.74
					992.02	6055.20
					=====	=====

***7,047.22

12/30/19
03:37 pm

Town of Weathersfield Payroll
Check Warrant Report #
Check date 01/02/20 to 01/02/20 Departments 111 to 111

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Payroll

Employee Number	Employee Name		Check Number	Check Date	Net Amount	Elec Amount
BEARSE	BEARSE, DEFOREST D.	E	12023	01/02/20	0.00	72.05
CONGDONJ	CONGDON, JENNIFER B.		47669	01/02/20	47.62	0.00
DANGOF	DANGO, FLORA ANN		47670	01/02/20	266.17	445.00
DANIELSWI	DANIELS, WILLIAM J.	E	12025	01/02/20	0.00	1197.78
	Fringes paid via direct deposit					4000.00
ESTYLYNNE	ESTY, LYNNETTE A.	E	12027	01/02/20	0.00	217.09
FEDOROW	FEDOROW, SVEN	E	12028	01/02/20	0.00	800.80
	Fringes paid via direct deposit					2000.00
GRAHAMJ	GRAHAM, JOHN J.	E	12029	01/02/20	0.00	363.95
HIERCA	HIER, CAROLYN A.	E	12030	01/02/20	0.00	275.55
HIERS	HIER, STEVE A.	E	12031	01/02/20	0.00	148.58
KELLY	KELLY, DARLENE R.	E	12033	01/02/20	0.00	885.11
MORANCY	MORANCY, WALTER W.	E	12037	01/02/20	0.00	1129.48
MORSESTEP	MORSE, STEPHANIE J.		47672	01/02/20	239.93	0.00
SKALABAN	SKALABAN, ALEXIS H.	E	12040	01/02/20	0.00	19.84
SMITH	SMITH, STEVEN		47673	01/02/20	127.87	0.00
STAPLENIC	STAPLETON, NICKOLAS E.		47674	01/02/20	335.31	0.00
TERRILL	TERRILL, SUSANNE	E	12042	01/02/20	0.00	690.48
					1016.90	12245.71
					=====	=====

**13,262.61

12/16/19
10:41 am

Town of Weathersfield Payroll
Check Warrant Report #
Check date 12/19/19 to 12/19/19 Departments 121 to 121

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Payroll

Employee Number	Employee Name	Check Number	Check Date	Net Amount	Elec Amount
ESTYJO	ESTY, JOHN W.	E 11982	12/19/19	0.00	1178.38
	Fringes paid via direct deposit				76.92
HUNTDON	HUNTLEY, DONALD A.	E 11989	12/19/19	0.00	952.49
	Fringes paid via direct deposit				76.92
LIVAS	LIVAS, PHILLIP A.	E 11991	12/19/19	0.00	798.12
	Fringes paid via direct deposit				38.46
LONGTIN	LONGTIN, ALEXANDER J.	E 11993	12/19/19	0.00	785.07
	Fringes paid via direct deposit				76.92
MOORER	MOORE, RAY A.	E 11994	12/19/19	0.00	1094.92
	Fringes paid via direct deposit				76.92
PIPE	PIPE, SCOTT	E 11997	12/19/19	0.00	875.42
	Fringes paid via direct deposit				76.92
STAPLETON	STAPLETON, RAY E.	E 11999	12/19/19	0.00	769.65
	Fringes paid via direct deposit				76.92
				0.00	6954.03
				=====	=====

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12/23/19
03:35 pm

Town of Weathersfield Payroll
Check Warrant Report #
Check date 12/26/19 to 12/26/19 Departments 121 to 121

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Payroll

Employee Number	Employee Name		Check Number	Check Date	Net Amount	Elec Amount
ESTYJO	ESTY, JOHN W.	E	12005	12/26/19	0.00	807.63
	Fringes paid via direct deposit					76.92
HUNTDON	HUNTLEY, DONALD A.	E	12011	12/26/19	0.00	615.22
	Fringes paid via direct deposit					76.92
LIVAS	LIVAS, PHILLIP A.	E	12013	12/26/19	0.00	635.03
	Fringes paid via direct deposit					38.46
LONGTIN	LONGTIN, ALEXANDER J.	E	12014	12/26/19	0.00	537.08
	Fringes paid via direct deposit					76.92
MOORER	MOORE, RAY A.	E	12015	12/26/19	0.00	785.44
	Fringes paid via direct deposit					76.92
PIPE	PIPE, SCOTT	E	12018	12/26/19	0.00	721.12
	Fringes paid via direct deposit					76.92
STAPLETON	STAPLETON, RAY E.	E	12020	12/26/19	0.00	769.65
	Fringes paid via direct deposit					76.92
					-----	-----
					0.00	5371.15
					=====	=====

***5,371.15

12/30/19
03:37 pm

Town of Weathersfield Payroll
Check Warrant Report #
Check date 01/02/20 to 01/02/20 Departments 121 to 121

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Payroll

Employee Number	Employee Name	Check Number	Check Date	Net Amount	Elec Amount
ESTYJO	ESTY, JOHN W.	E 12026	01/02/20	0.00	750.83
	Fringes paid via direct deposit				4000.00
HUNTDON	HUNTLEY, DONALD A.	E 12032	01/02/20	0.00	657.84
	Fringes paid via direct deposit				4000.00
LIVAS	LIVAS, PHILLIP A.	E 12034	01/02/20	0.00	624.79
	Fringes paid via direct deposit				2000.00
LONGTIN	LONGTIN, ALEXANDER J.	E 12035	01/02/20	0.00	565.54
	Fringes paid via direct deposit				4000.00
MOORER	MOORE, RAY A.	E 12036	01/02/20	0.00	756.38
	Fringes paid via direct deposit				4000.00
PIPE	PIPE, SCOTT	E 12038	01/02/20	0.00	695.47
	Fringes paid via direct deposit				4000.00
STAPLETON	STAPLETON, RAY E.	E 12041	01/02/20	0.00	733.68
	Fringes paid via direct deposit				4000.00
				0.00	30784.53

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12/16/19
10:41 am

Town of Weathersfield Payroll
Check Warrant Report #
Check date 12/19/19 to 12/19/19 Departments 131 to 131

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Payroll

Employee Number	Employee Name		Check Number	Check Date	Net Amount	Elec Amount
COLEMAN	COLEMAN, GLENNA J.	E	11980	12/19/19	0.00	111.16
RICHARDMA	RICHARDSON, MARK P.	E	11998	12/19/19	0.00	651.17
	Fringes paid via direct deposit					76.92
TOPOLSKI	TOPOLSKI, JUDITH A.	E	12001	12/19/19	0.00	145.51
					-----	-----
					0.00	984.76
					=====	=====

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12/23/19
03:35 pm

Town of Weathersfield Payroll
Check Warrant Report #
Check date 12/26/19 to 12/26/19 Departments 131 to 131

Page 1 of 1
Payroll

Employee Number	Employee Name		Check Number	Check Date	Net Amount	Elec Amount
COLEMAN	COLEMAN, GLENNA J.	E	12003	12/26/19	0.00	132.84
RICHARDMA	RICHARDSON, MARK P.	E	12019	12/26/19	0.00	651.17
	Fringes paid via direct deposit					76.92
TOPOLSKI	TOPOLSKI, JUDITH A.	E	12022	12/26/19	0.00	162.55
					0.00	1023.48

***1,023.48

12/30/19
03:37 pm

Town of Weathersfield Payroll
Check Warrant Report #
Check date 01/02/20 to 01/02/20 Departments 131 to 131

Page 1 of 1
Payroll

Employee Number	Employee Name		Check Number	Check Date	Net Amount	Elec Amount
COLEMAN	COLEMAN, GLENNA J.	E	12024	01/02/20	0.00	111.45
RICHARDMA	RICHARDSON, MARK P.	E	12039	01/02/20	0.00	642.77
	Fringes paid via direct deposit					4000.00
TOPOLSKI	TOPOLSKI, JUDITH A.	E	12043	01/02/20	0.00	145.55
					0.00	4899.77
					=====	=====

***4,899.77

12/16/19
10:41 am

Town of Weathersfield Payroll
Check Warrant Report #
Check date 12/19/19 to 12/19/19 Departments 211 to 211

Page 1 of 1
Payroll

Employee Number	Employee Name	Check Number	Check Date	Net Amount	Elec Amount
DENNETTSH	DENNETT, SHAWN M.	47656	12/19/19	107.37	0.00
MERICLE J	MERICLE, JAMES S.	47657	12/19/19	274.38	0.00
WATERST	WATERS, TYLER M.	47660	12/19/19	472.70	0.00
	Fringes paid via direct deposit				38.46
				854.45	38.46

*****892.91

12/23/19
03:35 pm

Town of Weathersfield Payroll
Check Warrant Report #
Check date 12/26/19 to 12/26/19 Departments 211 to 211

Page 1 of 1
Payroll

Employee Number	Employee Name	Check Number	Check Date	Net Amount	Elec Amount
DENNETTSH	DENNETT, SHAWN M.	47663	12/26/19	64.57	0.00
MERICLE J	MERICLE, JAMES S.	47664	12/26/19	277.90	0.00
WATERST	WATERS, TYLER M.	47668	12/26/19	481.01	0.00
	Fringes paid via direct deposit				38.46
				823.48	38.46
				=====	=====

*****861.94

12/30/19
03:37 pm

Town of Weathersfield Payroll
Check Warrant Report #
Check date 01/02/20 to 01/02/20 Departments 211 to 211

Page 1 of 1
Payroll

Employee Number	Employee Name	Check Number	Check Date	Net Amount	Elec Amount
MERICLE J	MERICLE, JAMES S.	47671	01/02/20	264.87	0.00
WATERST	WATERS, TYLER M.	47675	01/02/20	412.22	0.00
	Fringes paid via direct deposit				2000.00
				677.09	2000.00
				=====	=====

***2,677.09



TOWN OF WEATHERSFIELD

CHARTERED BY: NEW HAMPSHIRE ON AUGUST 20, 1761
NEW YORK ON APRIL 8, 1772

(802)674-2626

P.O. BOX 550 ASCUTNEY, VT 05030

townmanager@weathersfield.org

December 31, 2019

To: Selectboard

Subject: Budget Update

This meeting, the Library Budget will be discussed along with any updates to department budgets. Any further discussion concerning the Solid Waste and Highway budgets will also be covered.

Library
Proposed FY2021

<u>Library</u>		FY17	FY18	FY19	FY2020	FY2021	Note
		Actual	Actual	Actual	Budget	Proposed	
11-6-601-01.00	Library Tax Need	99,787	109,579		131,741	140,491	6%
11-6-601-04.00	Transfer from Reserve		-				
11-6-601-05.00	Library Miscellaneous		1,000				
	Library CD interest	32					
	E-Rate Internet Reimbursement	514		1,500			
11-6-601-10.00	Copies-Printing Revenue	265	161	300	200		
Total	Revenue	811	1,161	1,800	200	-	
<u>Expenses</u>							
<u>Personnel</u>							
11-7-601-10.10	Librarian Wages	33,496	35,607	45,572	46,387	49,277	
11-7-601-10.15	Library Assistant	8,258	7,939	8,951	8,967	9,279	
	Sub wages				-	1,500	75 Hours of Mark's vacation @\$20/hr
11-7-601-10.20	Youth Serv Librarian Wage	1,507	6,207	6,524	8,561	9,279	
11-7-601-10.25	Library Custodial Wages	2,600	2,650	2,600	2,600	2,600	
11-7-601-10.95	Accrued Vac-Comp Exp	-	-				
11-7-601-11.00	F.I.C.A.	3,434	3,907	4,721	5,088	5,388	
11-7-601-11.00	Retirement	1,842	1,918	2,547	2,667	2,957	Rate going up to 6% for FY2021
11-7-601-14.10	Insurance Benefits	25,443	23,067	25,417	24,948	26,777	
11-7-601-14.90	Employee Benefit Option	-	-				
11-7-601-16.00	Workmen's Compensation	(392)	(278)	210	293	628	
11-7-601-17.00	Unemployment Insurance	97	87	57	133	133	
Subtotal	Personnel expenses	76,285	81,104	96,600	99,644	107,818	
<u>Adminstrative</u>							
11-7-601-20.00	Library Supplies	2,674	388	1,038	750	750	
11-7-601-20.01	Office Supplies	248	314	1,440	350	350	
11-7-601-21.00	Postage	444	946	470	1,250	1,250	Green mtn messenger(what the grant doesn't cover)
11-7-601-22.00	Satellite Facility - 1879	-	-	-	-		
11-7-601-23.50	Advertising	-	163	40	500	500	
11-7-601-24.00	Copier Lease	1,511	1,012	1,258	1,500	1,500	CCI working on this???

Library
Proposed FY2021

<u>Library</u>		FY17	FY18	FY19	FY2020	FY2021	Note
		Actual	Actual	Actual	Budget	Proposed	
11-7-601-25.00	Computers	2,260	500	-	2,447	1,572	3 chrome books at \$5,1 firewall \$50,2 managed network wifi \$25,1 Business premium \$12.50, 1 MS Exchange \$3.50 Total of \$131/month
11-7-601-25.20	Software	-	-	-	-		
11-7-601-26.00	Fiber Connect Service	2,914	(862)	2,721	3,200	3,200	
11-7-601-26.50	Fiber Connect Equipment	-	-	-	-		
11-7-601-27.00	Tuition and Training	-	119	-	500	500	
11-7-601-29.10	Trustees Expense	-	-	-	250	250	
11-7-601-29.20	Travel Reimb/Librarian Exp	311	579	527	1,000	1,000	
11-7-601-30.00	Utilities	1,174	1,440	3,668	2,600	3,636	Heat pump lease \$153 & \$150 in usage per month
11-7-601-31.00	Telephone	990	1,093	1,130	825	947	
11-7-601-32.00	Heating and Fuel	1,353	1,465	2,140	1,500	1,600	avg
11-7-601-34.00	Water	255	296	176	300	215	\$53.73*4
11-7-601-43.00	Legal Expenses	-	-	-	150	-	not needed per Mark
11-7-601-45.00	Consultant Fees	-	-	-	-		
11-7-601-62.20	Christian CD Expense		14,005		-		
Subtotal	Adminstrative expenses	14,134	21,459	14,608	17,122	17,270	
<u>Building & Maintenance</u>							
11-7-601-48.00	Insurance property/general/boiler	1,426	1,261	1,167	1,200	1,263	
11-7-601-53.50	HWY Service to Library	134	-	534	500	500	
11-7-601-62.10	Building Maintenance	807	1,361	1,087	2,000	2,000	
11-7-601-90.01	Emergency Maintenance Exp	-	-	166	-		This is in building maintenance
11-7-601-90.06	Alarm System	-	175	188	225	200	CCI Looking at this
Subtotal	Building & Maintenance expenses	2,367	2,797	3,141	3,925	3,963	
<u>Dues & Memberships</u>							
11-7-601-27.50	Dues	239	487	134	100	240	
11-7-601-27.51	Memberships			228	600	600	GMLC(455.48), American Library Assoc(140), new england assoc, no payment since 2014
11-7-601-80.00	On-Line Reference	-	-	200	-	-	
11-7-601-90.05	Integrated Library System	350	228	694	350	400	
Subtotal	Dues & Memberships	589	715	1,255	1,050	1,240	
<u>Programs</u>							

Library
Proposed FY2021

<u>Library</u>		FY17	FY18	FY19	FY2020	FY2021	Note
		Actual	Actual	Actual	Budget	Proposed	
11-7-601-38.00	Library Programs	864	697	519	1,200	1,200	too low really need to increase per Mark
Subtotal	Library Programs expenses	864	697	519	1,200	1,200	
<u>Media</u>							
11-7-601-78.00	Media	42	89	2,030	9,000	9,000	
Subtotal	Media	6,359	3,969	10,480	9,000	9,000	
11-7-601-99.00	Miscellaneous Expenses	-	-	-			
Subtotal	Miscellaneous Expenses				-		
Total	Expenditures	100,598	110,740	126,604	131,941	140,491	

Net Revenue to Expenditures	(99,787)	(109,579)	(124,804)	(131,741)	(140,491)	
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FY2021 Estimated Municipal Tax Rate Computation- ESTIMATED

*Municipal Grand List: \$3,299,554 each penny on Grand List is **\$32,995.54**; (updated 7/01/19)*

General Fund

Expense	cost	cents on tax rate	FY20 Tax Rate	Change in Tax Rate
General Fund	\$ 1,449,319	0.2943	0.2811	
Subtotal General Fund Taxes	\$ 1,449,319	0.2943	0.2811	

Highway Fund

Expense	cost	cents on tax rate	
Highway Fund	\$ 1,279,912	0.2986	0.2872
Subtotal Highway Taxes	\$ 1,279,912	0.2986	0.2872

Total **Proposed** Municipal Tax Rate

Total Taxes to be Raised	cost	cents on tax rate		
General Fund (local ed & County)	\$ 970,966	0.2943	0.2811	0.0132
Police Crusier-Separate Article	\$ 27,000	0.0082	0.0000	0.0082
Fire Services	\$ 170,629	0.0517	0.0518	-0.0001
Fire Reserve Article	\$ 30,000	0.0091	0.0052	0.0039
Highway Fund	\$ 985,125	0.2986	0.2872	0.0114
Grader Lease Payment #1-Separate Article	\$ 39,831	0.0121	0.0000	0.0121
Dump Truck-Separate article no pymt until FY22	\$ -		0.0000	0.0000

Total Municipal Taxes to be Raised	\$ 2,223,551	0.6739	0.6253	0.0486
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Soild Waste

Expense	cost	
Solid Waste Fund	\$ 295,336	
Subtotal Solid Waste Taxes	\$ 295,336	

Other Taxes & Fees*

Waste Management Fee	\$81,100	\$50/parcel
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* based on 1622 parcels

Tax Rates

Fiscal Year	Tax Rate	% Change from Previous Year
FY20	0.6739	5.7%
FY19	0.6375	-2.6%
FY18	0.6544	4.2%
FY17	0.6282	5.3%
FY16	0.5963	-0.1%
FY15	0.5970	5.2%
FY14	0.5674	-6.1%
FY13	0.6045	-2.6%
FY12	0.6207	0.6%
FY11	0.6167	5.7%
FY10	0.5832	0.7%

Municipal Taxes on \$100,000 house (without educational taxes)	Increase/ Decrease
674	\$36
638	(\$17)
654	\$26
628	\$32
596	-\$1
597	\$30
567	-\$37
605	-\$16
621	\$4
617	\$33
583	\$4

Admin
FY2021 Proposed

<u>Administration</u>		FY17 Actual	FY18 Actual	FY2019 Audit	FY2020 Budget	FY 2021 Proposed	% Change	\$ Change	Notes
11-6-101-01.10	Admin Tax need	926,655	1,075,877	1,048,869	187,260	189,606	1%	2,345	
11-6-101-01.40	County Tax	17,414	17,434	17,400	17,400	17,400	0%	-	
11-6-101-01.45	County Courthouse Improvements	7,900	7,900	7,900	7,900	7,900	0%	-	
Total Tax need					212,560	214,906			
Tax Revenue									
11-6-101-01.11	Int on Current Taxes	20,408	23,258	21,248	20,500	20,875	2%	375	
11-6-101-01.12	Other on Current Tax	15	-	-	-		0%	-	
11-6-101-01.15	St Curr Use/Hold Harm Pym	73,026	73,275	80,163	80,163	80,163	0%	-	
11-6-101-01.17	Appropriation Revenue	28,360	2,005	5,133			0%	-	
11-6-101-01.21	Penalty Delinq Taxes	15,055	13,513	16,208	14,000	14,694	5%	694	
11-6-101-01.22	Interest Delinq Taxes	19,317	22,104	24,173	20,000	21,398	7%	1,398	
11-6-101-01.23	Other Delinquent Tax Reve	-	5	5,198	-	6,000	0%	6,000	
11-6-101-99.00	Miscellaneous Revenue		10,013	4,188	-	2,000	100%	2,000	
Subtotal Tax collection revenue		1,108,150	1,245,385	1,230,480	134,663	145,130		10,467	
11-6-101-01.30	Pilot State VTrans	4,631	3,008	3,075	3,554	3,567	0%	13	
11-6-101-01.34	Pilot St Forest and Parks	5,740	3,465	8,490	4,967	4,435	-12%	(532)	
11-6-101-01.35	Pilot St Fish and Wildlif	5,242	10,254	4,657	4,750	4,364	-9%	(386)	
11-6-101-01.50	Flood Compact PILOT	10,092	10,092	10,092	10,254	10,133	-1%	(121)	
11-6-101-01.60	Fed Land Management PILOT	2,947	-	-	3,008	1,489	-102%	(1,519)	
Subtotal PILOT revenue		28,652	26,819	26,314	26,533	23,987		(2,545)	
11-6-101-04.00	Interest Earned Investmen		-		-				
11-6-101-04.05	Interest Earned Checking	1,091	1,067	2,186	1,000	1,100	9%	100	
	Interest Conservation Reserve			11			0%		
	Interest ARIN			22			0%		
11-6-101-70.00	Transf fr MMH Rsrve-Gener						0%		
11-6-101-80.00	Transfr from Fund Balance						0%		
Subtotal revenue from interest		1,091	1,067	2,219	1,000	1,100		100	
11-6-106-01.25	Perkinsville Insurance	175	175	175	175	175	0%	-	
11-6-106-01.30	Reimb Town Sprrt Solid Was	21,650	14,433	18,750	15,650	15,650	0%	-	Should match SW Budget
11-6-106-01.40	Reimb Town Sprrt Water			4,000	4,000	4,000	0%	-	\$1,000/Quarterly for town admin support
11-6-106-01.45	Water salary Reimbursement	6,470	12,768	13,736	12,500	13,001	4%	501	should offset salaries
11-6-302-38.30	Weathersfield Directory		8	-	-		0%	-	
11-6-202-01.10	Animal Control Fines		-		-		0%	-	
11-6-301-01.70	Martin Memorial Hall Rental		555		500	500	0%	-	
11-6-302-01.00	Town Land Rental		500	500	500	500	0%	-	
11-6-101-03.00	Sale of Assets				-		0%	-	

<u>Administration</u>		FY17 Actual	FY18 Actual	FY2019 Audit	FY2020 Budget	FY 2021 Proposed	% Change	\$ Change	Notes
11-6-302-50.02	Cemetery			1,893		400	100%	400	
	Loan Proceeds: Prk Sc II				-		0%	-	
							0%	-	
Subtotal	Other sources	28,295	28,439	39,054	33,325	34,226		901	
	Audited-fund balance -carry forward			42,302	98,953	42,302	-134%	(56,651)	
	Grant Income			4,751	-	-	#DIV/0!		
Subtotal	Fund Balance/surplus revenue			47,053	98,953	42,302		(56,651)	
Total	Revenue	1,166,188	1,301,709	1,345,120	294,474	246,745	-	(47,728)	
			-						
<u>Expenses</u>									
<u>Personnel</u>									
11-7-101-10.01	Selectboard	2,500	1,875	2,500	2,500	2,500	0%	-	
11-7-101-10.10	Town Manager Salary	70,799	72,140	73,692	75,948	77,500	2%	1,552	
11-7-101-10.20	Secretary Wages	41,082	40,250	33,944	39,146	44,720	12%	5,574	
11-7-101-10.25	Water salary	125	10,576	9,951	12,500	13,001	4%	501	Same as revenue
11-7-101-10.30	Town Accountant	52,128	43,693	54,381	-		0%	-	Move this line item to Treasurer
11-7-101-10.40	Ap/Payroll		25,930				0%	-	Move this line item to Treasurer
11-7-101-10.55	Recording Secretary	2,349	2,336	2,085	2,086	2,086	0%	(0)	
11-7-101-10.60	Vet Recording Secretary	243	167	-	515	515	0%	-	
11-7-101-10.90	Perkinsville Schoolhouse	-	-	-	-		0%	-	
11-7-101-10.95	Accrued Vacation Expense		-	-	-		0%	-	
11-7-101-11.00	FICA	14,214	15,465	15,617	10,151	10,536	4%	385	7.65% of all wages
11-7-101-13.00	VMERS Retirement	8,872	9,555	9,887	7,360	8,065	9%	705	4.5% for 2020 TM at 7.5%
11-7-101-14.00	Section 125 Administratio	131	131	52	150	150	0%	-	
11-7-101-14.10	Employee Benefits	55,249	45,011	27,640	25,158	21,251	-18%	(3,907)	MVP Family + H.S.A, dental,vision,life
11-7-101-14.20	Employee Wellness Program		-	-	-		0%	-	
11-7-101-14.30	COBRA Admin fee - Choice	435	360	465	360	360	0%	-	\$30/month
11-7-101-14.90	Employee Benefits Optout		6,800	20,385	10,000	10,000	0%	-	
11-7-101-16.00	Workmen's Compensation		(842)	1,708	902	1,844	51%	942	
11-7-101-17.00	Unemployment Insurance	210	187	205	240	240	0%	-	
Subtotal	Personnel expenses	248,337	273,634	252,512	187,016	192,767		5,751	
<u>Office Expenses</u>									
11-7-101-20.00	Office Supplies	4,813	6,503	3,323	6,000	6,168	3%	168	add \$22/secure shred
11-7-101-21.00	Postage	5,543	5,432	5,816	5,500	5,700	4%	200	
11-7-101-23.50	Advertising	606	1,109	481	500	800	38%	300	
11-7-101-24.00	Computer Equipment	3,248	8,969	7,084	2,000	500	-300%	(1,500)	
11-7-101-24.10	Office Equipment	70	125	693	-	-	0%	-	combined with office supplies
11-7-101-25.05	IT Services	5,037	14,400	17,578	15,940	15,414	-3%	(526)	
11-7-101-25.10	Website Development	578	138	4,920	3,050	3,500	13%	450	

<u>Administration</u>		FY17 Actual	FY18 Actual	FY2019 Audit	FY2020 Budget	FY 2021 Proposed	% Change	\$ Change	Notes
11-7-101-25.15	Software Purchase	1,136	431	191	500	500	0%	-	Adobe
11-7-101-26.00	Town Report Production	5,858	5,172	10,174	5,550	9,330	41%	3,780	Per email/ split with school
11-7-101-26.50	Awards and Recognitions	160	791	1,659	2,100	2,100	0%	-	
11-7-101-27.00	Tuition/Dues/Training	2,590	1,758	3,027	4,000	4,000	0%	-	GFOA/ICMA
11-7-101-99.00	Miscellaneous Expenditure	2,036	2,556	73	600	600	0%	-	
11-7-101-99.01	Bank Reconciling Items		498		-		0%	-	
11-7-101-29.20	Expense Reimbursement	2,594	1,823	1,957	2,000	2,000	0%	-	
11-7-101-29.25	Public Health Expenditure	-	-	-	-		0%	-	
11-7-101-29.99	Selectboard Other Expense	79	28	-	100	100	0%	-	
11-7-101-42.05	V.L.C.T. Dues	4,058	4,201	4,291	4,410	4,600	4%	190	
Subtotal	Office expenses	38,406	53,933	61,267	52,250	55,312		3,062	
<u>Utilities</u>									
11-7-101-31.00	Telephone/wireless	2,533	2,817	3,215	6,554	6,554	0%	0	\$360.26 new service and \$152.15 cell
11-7-101-31.01	Telephone Equip/Maintenan	188	60	20	-				Combine with Telephone
11-7-101-31.50	Wireless Services	1,364	1,124	1,644	-				Combine with Telephone
Subtotal	Utilities expense	4,085	4,002	4,879	6,554	6,554		0	
<u>Legal Fees & Consulting</u>									
11-7-101-43.00	Legal Fees	1,288	768	2,689	3,000	3,000	0%	-	
11-7-101-43.15	Legal : Town Forest Acces	-	-	417	1,000	1,500	33%	500	
11-7-101-43.20	Temp Acctg-Admin Support	-	12,617	-	-		0%	-	
11-7-101-43.50	Consultants	-	-	-	-		0%	-	
11-7-101-43.60	Consultants-Fire Service		-	-			0%	-	
11-7-101-44.00	Copier Lease	2,071	2,278	2,377	2,300	3,453	33%	1,153	\$287.73/month
11-7-101-45.00	Copier Service/Supplies	2,253	2,289	2,585	2,500	2,500	0%	-	
11-7-101-45.10	NEMRC Services	3,146	3,268	2,489	3,500	6,360	45%	2,860	Disater recovery \$680, CAMA Listers \$680, Annual supp
11-7-101-45.60	Computer Support	1,833	-	-			0%	-	
Subtotal	Legal & Consulting expenses	10,591	21,219	10,557	12,300	16,813		4,513	
<u>Grants & fund balance</u>									
	Audited-Fund balance Carry forward			42,302	98,953	42,302	-134%	(56,651)	
	Grant match				6,000	-	#DIV/0!	(6,000)	
Subtotal	Grant & fund balance	-	-	-	104,953	42,302		(62,651)	
<u>Insurance</u>									
11-7-101-48.10	Insurance-Auto/property/boiler/general/c	4,325	4,407	19,939	20,501	17,083	-20%	(3,418)	Includes all admin dept except PD & Library
Subtotal	Insurance expense	15,065	16,230	19,939	20,501	17,083		(3,418)	
<u>Tax Collection</u>									
11-7-101-70.02	Over/Under Abated Taxes	5,544	12,496	3,625	7,886	8,002	1%	116	3 year avg.
11-7-101-70.03	State Appeals/Abatement		-				0%	-	
11-7-101-75.00	County Tax	14,720	8,556	15,169	17,400	17,400	0%	-	
11-7-101-75.10	County Courthouse Bond Pa	8,056	4,694	8,073	7,900	7,900	0%	-	
11-7-101-29.15	Delinquent Tax Expense	3,367	508	174	400	500	20%	100	

<u>Administration</u>		FY17 Actual	FY18 Actual	FY2019 Audit	FY2020 Budget	FY 2021 Proposed	% Change	\$ Change	Notes
11-7-101-29.19	DTax Legal Expenses	103	-	6,241	1,000	6,000	83%	5,000	
Subtotal	Tax Colletion expenses	31,790	26,255	33,282	34,586	39,802		5,216	
<u>Contracted Services</u>									
11-7-202-10.10	Animal Control-Contracted	1,800	1,800	1,800	1,900	1,900	0%	-	
11-7-202-45.10	Animal Boarding Charges			-	200	200	0%	-	
11-7-202-45.50	Veterinary Services	371		203	250	250	0%	-	
11-7-204-45.00	Golden Cross Ambulance	22,304	22,304	22,308	22,304	22,304	0%	-	
Subtotal	Contracted Services	24,475	24,104	24,311	24,654	24,654		-	
<u>Martin Memorial Hall</u>									
11-7-301-10.10	Custodial Wages	7,592	7,772	7,800	7,800	7,800	0%	-	
11-7-301-11.00	FICA	581	606	597	597	597	0%	(0)	
11-7-301-14.50	Catamount Health Care		-				#DIV/0!	-	
11-7-301-16.00	Workmen's Compensation	410	431	-	34	34	0%	-	
11-7-301-17.00	Unemployment Insurance	22	20	18	16	20	20%	4	
11-7-301-20.00	Custodial Supplies	657	669	601	650	600	-8%	(50)	
11-7-301-30.00	Electricity	3,734	3,796	4,033	4,000	4,040	1%	40	
11-7-301-32.00	Heating Fuel Oil	1,359	2,065	1,976	2,500	2,300	-9%	(200)	
11-7-301-34.00	Water	358	261	348	350	320	-9%	(30)	avg.
11-7-301-48.15	Fire Insurance		7,117		-		#DIV/0!	-	combined with 11-7-101-48.10
11-7-301-48.30	Boiler Insurance	7,476	573		-		#DIV/0!	-	combined with 11-7-101-48.10
11-7-301-60.10	Building Maintenance	670	5,804	3,453	1,200	3,400	65%	2,200	ALARM, Rugs
11-7-301-60.20	Heating System Maintenanc	621	434	319	500	500	0%	-	
11-7-301-62.50	Highway Service to MMH	369	586	1,500	1,500	1,500	0%	-	
11-7-301-65.00	Emergency Building Repair	1,050	-			-	0%	-	
11-7-301-90.00	Transf to MMH Reserve Fun		-	20,000		-	0%	-	
11-7-301-90.02	Trsf to Unspecified Reser					-	0%	-	
11-7-301-99.00	Miscellaneous Expenses	100	2,556	204	50	100	50%	50	
Subtotal	Martin Memorial Hall	24,999	32,689	40,849	19,197	21,211		2,014	
<u>Other Town Services</u>									
11-7-302-31.20	Center Grove Maintenance	-	-	5,492	2,000	2,000	-	-	
11-7-302-31.21	Trsf to Center Grove Rese		-				-	-	
11-7-302-38.10	Parks & Recreation Commis	360	-	2,428	1,500	1,500	-	-	
11-7-302-38.40	Aid to Residents in Need	2,000	3,218	3,733	2,000	2,000	-	-	
11-7-302-38.41	Electricity:Food Shelf		-				-	-	
11-7-302-38.85	Town Parks	2,915	5,421	2,950	5,500	5,500	-	-	Allard Portable (\$195/monthx6)&mowing
11-7-302-38.86	Cemeteries	1,500	1,500	3,525	1,500	2,000	0	500	
11-7-401-10.00	Grant Admin Exp			932		-	-	-	
11-7-302-38.89	Memorial Day	668	829	896	700	800	0	100	
Subtotal	Other Town Services	7,443	10,969	19,956	13,200	13,800		600	
<u>1879 School House</u>									

<u>Administration</u>		FY17 Actual	FY18 Actual	FY2019 Audit	FY2020 Budget	FY 2021 Proposed	% Change	\$ Change	Notes
11-7-302-39.00	1879 School Hse Maintenance	1,451	2,484	3,076	3,500	3,500	0%	-	
11-7-302-39.10	Hwy service to 1879 School house	1,806	868	333	1,500	1,000	-50%	(500)	
11-7-302-50.10	Debt Serv Perkinsville Sc	48,713	45,000	45,000		-	0%	-	
11-7-302-50.11	Debt Serv Perkinsville II	9,987	-			-	0%	-	
11-7-302-50.12	1879 School Debt Srv-Int		2,478	1,220		-	0%	-	
11-7-302-60.15	1879 School house Capital Repairs	4,192	-		5,550	5,550	0%	-	Requested from the 1879 School house committee
11-7-302-90.01	Trsf to PrkSch Captl Resr	100	-			-	0%	-	
Subtotal	1879 School House	66,249	50,831	49,629	10,550	10,050		(500)	
<u>Appropriations</u>									
11-9-901-90.01	American Red Cross	200	250	250	250	250	0%	-	
11-9-901-90.10	Council on Aging	400	400	-	450	450	0%	-	
11-9-901-90.15	Health/Rehabilitative Ser	2,145	-	2,683	2,683	2,683	0%	-	
11-9-901-90.20	Meals on Wheels	400	400	400	400	400	0%	-	
11-9-901-90.30	Green Mt RSVP	320	-	300	300	300	0%	-	
11-9-901-90.35	SEVCA	1,200	1,200	1,200	1,500	1,500	0%	-	
11-9-901-90.50	VT Association Blind	600	750	750	750	750	0%	-	
11-9-901-90.55	VT Ctr Independent Living	150	185	185	185	185	0%	-	
11-9-901-90.58	M. A. P. P.	-	-	450	450	450	0%	-	
11-9-901-90.60	Visiting Nurses	9,680	9,680		12,100	12,100	0%	-	
11-9-901-90.65	Volunteers in Action	360	360	360	360	360	0%	-	
11-9-901-90.67	Green Up Vermont	120	120	120	120	150	20%	30	
11-9-901-90.68	Northern Vermont RC&D	80	-				0%	-	
11-9-901-90.69	Southeast VT Transit	1,800	-		125	125	0%	-	
11-9-901-90.70	Vermont Adult Learning		300				0%	-	
11-9-901-90.72	Proctor Library Appropria	106,632	108,874	126,648			0%	-	
11-9-901-90.80	Windsor County Partners	480	-	480			0%	-	
11-9-901-90.81	Windsor Connection Resour		-				0%	-	
11-9-901-90.82	SAPA TV	400	400				0%	-	
11-9-901-90.85	Windsor Cnty Youth Srvcs		400				0%	-	
11-9-901-90.94	Friend of Meeting house				1,000	1,000	0%	-	
	VT Rural Fire Protection Task Force				100	100	0%	-	
	WISE			500	500	500	0%	-	
Subtotal	Appropriations	124,967	123,319	134,326	21,273	21,303		30	
Total	Expenditures	596,407	637,184	651,507	507,034	461,651		(45,383)	

Listers
FY2021 Proposed

Listers		FY17	FY18	FY19	FY2020	FY2021 Proposed Budget			Notes
FY2021 Proposed		Actual	Actual	Audited	Budget	Budget	% change	\$ Change	
Revenues	Lister Tax Need	36,856	42,211	42,333	33,037	43,585	24%	10,548	
11-6-104-01.99	Lister income other sourc						0%	-	
11-6-104-01.25	Reimburse for Perkinsville		175				0%	-	
	Penalty for late Homestead				4,000	4,000	0%	-	
11-6-104-90.00	Act 60 Listers Revenue	15,694	14,051	15,694	14,000	14,861	6%	861	
11-6-104-91.00	Apprpriation Tax Revenue						0%	-	
	Other Revenue			2,010			0%	-	
11-6-104-96.00	Revenue fr Reserve					-	0%	-	
							0%	-	
Total	Revenue	15,694	14,226	17,704	18,000	18,861		11,409	
Personnel									
11-7-104-10.10	Listers	32,194	35,373	33,603	39,578	39,974	1%	396	Carolyn-24,Lynn-18.5, Alexis-3
11-7-104-10.30	Clerical Employees	437		-	-	-	0%	-	
11-7-104-11.00	FICA	2,507	2,706	2,562	3,028	3,058	1%	30	
11-7-104-14.10	Insurances Benefits	427	454	328	178	422	58%	244	LT,ST,Life
11-7-104-16.00	Workmen's Compensation	-	159	-	174	-	0%	(174)	
11-7-104-17.00	Unemployment				79	-	0%	(79)	
Subtotal	Personnel	35,565	38,692	36,493	43,037	43,455		418	
Office Expenses									
11-7-104-24.00	Equipment	370	750	-	100	50	-100%	(50)	
11-7-104-25.00	Software agreements/Sup	600	725	1,502	3,550	2,330	-52%	(1,220)	GIS Software \$1,900 and Apex \$430
11-7-104-27.00	Listers Tuition & Train	160	150	205	150	150	0%	-	
11-7-104-29.00	Expense Reimbursement	161	200	333	250	250	0%	-	
11-7-104-45.00	Town Parcel Mapping	-	-	3,800	-	4,900	100%	4,900	have to do in FY21
11-7-104-90.00	Reappraisal Reserve Accou	15,694	15,920	15,694	3,950	11,311	65%	7,361	Net of Act 60 revenue above with 11-7-104-25.00
11-7-103-99.00	Misc. Expense				-			-	
Subtotal	Office Expenses	16,985	17,745	21,534	8,000	18,991		10,991	
Total	Total Expenses	52,550	56,437	58,027	51,037	62,446		11,409	

	Net Revenue to expenses	(36,856)	(42,211)	(40,323)	(33,037)	(43,585)	-

Land Use
FY2021 Proposed

		FY17	FY18	FY19	FY 2020	FY2021			
Land Use		Actual	Actual	Audited	Budget	Proposed	% Change	\$ Change	Notes
Revenues	Land Use Tax Need	43,853	40,838	52,656	66,749	74,199	(0)	7,450	
11-6-105-01.00	Zoning Permits Income	4,644	5,697	5,586	5,500	5,594	2%	94	
11-6-105-01.25	Zoning By-Laws Income						0%	-	
11-6-105-01.50	Zoning Fines & Penalties						0%	-	
Total	Revenue	4,644	5,697	5,586	5,500	5,594		94	
Expenses									
11-7-105-10.10	Administrative Officer	28,660	26,708	34,649	41,267	47,840	14%	6,573	
11-7-105-10.55	Recording Secretary	2,673	2,257	2,086	2,837	2,837	0%	-	
11-7-105-11.00	FICA	2,397	2,216	2,782	3,374	3,877	13%	503	
	FICA increase					-	0%	-	
11-7-105-13.00	Retirement	1,146	1,062	1,421	1,754	2,153	19%	399	
11-7-105-14.10	Insurance Benefits	226	227	7,264	9,671	9,905	2%	234	
							0%	-	
11-7-105-16.00	Workmen's Compensation	-	(163)	-	182	-	0%	(182)	
11-7-105-17.00	Unemployment	59	53	50	83	-	0%	(83)	This is all booked to admin
Subtotal	Personnel	35,161	32,360	48,252	59,168	66,612		7,444	
Office Expenses									
11-7-105-20.00	Supplies	157	-	3	150	150	0%	-	
11-7-105-23.00	Printing	277	153	-	150	150	0%	-	
11-7-105-23.10	Advertising and Notices	1,706	1,761	290	1,750	1,750	0%	-	
11-7-105-24.00	Computer Equipment	129	31	-	-	-	0%	-	
11-7-105-27.00	Memberships and Conferenc	250	564	70	600	150	-300%	(450)	
11-7-105-29.00	Expense Reimbursement	552	55	328	300	350	14%	50	
Subtotal	Office Expenses	3,071	2,564	691	2,950	2,550		(400)	
Commission & Dues									
11-7-105-38.50	Conservation Commission	345	33	386	500	500	0%	-	

		FY17	FY18	FY19	FY 2020	FY2021			
		Actual	Actual	Audited	Budget	Proposed	% Change	\$ Change	Notes
Land Use									
11-7-105-42.00	Regional Planning Dues	3,531	3,531	3,531	3,531	3,531	0%	-	
11-7-105-45.50	Land Use Maps	60	-		-	-	0%	-	
11-7-105-42.50	Dues and Subscriptions	96	99	-	100	100	0%	-	
Subtotal	Commission & Dues	4,032	3,663	3,917	4,131	4,131		-	
Legal									
11-7-105-43.00	Legal Expense	6,233	7,948	5,382	6,000	6,500	8%	500	
Subtotal	Legal	6,233	7,948	5,382	6,000	6,500		500	
Total	Expenditures	48,497	46,535	58,242	72,249	79,793		7,544	
	Net Revenue/expenditures	(43,853)	(40,838)	(52,656)	(66,749)	(74,199)		(7,450)	

Police
FY 2021 Proposed

Police Department		FY17	FY18	FY19	FY2020	FY 2021			Notes
		Actual	Actual	Audited	Budget	Proposed	% Change	\$ Change	
Police Tax Need		205,604	242,757	240,384	287,562	291,776	1%	4,214	
Revenues									
11-6-201-01.10	Police Fines	8,842	6,247	5,151	8,000	5,151	-55%	(2,849)	
11-6-201-01.65	Corps of Engineers	7,560	9,248	11,003	9,000	9,270	3%	270	
11-6-201-01.66	Army Corp. Mileage Reimbu		-			-	0%	-	
11-6-201-12.00	Sale of Equip & Vehicles	9,625	-	-		-	0%	-	
11-6-201-50.75	Police Contracted Patrol	12,255	910			-	0%	-	
11-6-201-99.00	Other Police Revenue	1,527	943	3,549		-	0%	-	
	Transfer in from cruiser reserve					-	0%	-	
Subtotal	Revenue	39,809	17,348	19,703	17,000	14,421		(2,579)	
Personnel									
11-7-201-10.10	Chief of Police	57,894	73,877	77,903	73,015	78,015	6%	5,000	Chief's request
11-7-201-10.20	Police Officers - FT	39,740	50,516	46,634	55,890	60,890	8%	5,000	Chief's request
11-7-201-10.23	Police Officers - OT	-	4,149	4,522	5,803	5,711	-2%	(92)	
11-7-201-10.25	Police Officers - PT	40,456	6,533	14,796	38,667	32,927	-17%	(5,740)	
11-7-201-10.40	VIBRS Clerk	7,746	5,141	4,995	8,403	8,571	2%	168	
11-7-201-10.65	Corps of Engineers	3,400	1,876	991	3,569	4,000	11%	431	
11-7-201-10.75	Police Contracted Patrol	-	-	990		-	0%	-	
11-7-201-11.00	FICA	11,339	11,481	12,369	13,906	14,544	4%	638	
11-7-201-13.00	Police Retirement	6,593	13,507	14,250	13,605	13,991	0%	386	
11-7-201-14.10	Insurance Benefits	29,875	24,289	23,700	27,368	20,544	-33%	(6,824)	
	Insurance Benefits-Opt Out			962		10,000	100%	10,000	
11-7-201-16.00	Workmen's Compensation	6,345	10,978	12,232	15,397	18,289	16%	2,892	
11-7-201-17.00	Unemployment Insurance	310	213	203	364	353	-3%	(11)	
11-7-201-45.20	VIBRS	1,550	1,555	1,862	1,858	1,858	0%	-	
11-7-201-45.21	VLETS	-	-	297	200	297	33%	97	
Subtotal	Personnel expenses	205,248	204,115	216,706	258,045	269,990		11,945	
Office Expenses									

Police Department		FY17	FY18	FY19	FY2020	FY 2021			Notes
		Actual	Actual	Audited	Budget	Proposed	% Change	\$ Change	
11-7-201-15.00	Uniforms and Cleaning	3,100	4,907	2,894	2,500	3,634	31%	1,134	
11-7-201-20.00	Office Supplies	500	933	1,091	700	1,100	36%	400	copier lease \$33 + supplies
11-7-201-24.00	Equipment and Supplies	2,000	2,110	4,090	2,500	2,900	14%	400	
11-7-201-27.00	Tuition and Training	4,000	2,836	1,131	2,500	2,656	6%	156	
11-7-201-29.00	Expense Reimbursement	900	224	262	500	500	0%	-	
11-7-201-31.00	Telephone/Communications	4,200	3,805	1,933	3,700	3,410	-9%	(290)	
11-7-201-42.00	Dues and Memberships	250	170	560	200	295	32%	95	
11-7-201-43.00	Legal Expense	-	332	467	500	325	-54%	(175)	
11-7-201-52.00	Repairs and Supplies	3,800	3,341	2,725	4,000	3,466	-15%	(534)	
Subtotal	Office expenses	18,750	18,658	15,153	17,100	18,286		1,186	
Insurance & Cruiser Expenses									
11-7-201-48.10	Law Enforcement Insurance	5,655	7,225	6,262	5,528	5,158	-7%	(370)	
11-7-201-48.15	Gen'l Liability Insurance	-	1,136	834	1,000	1,799	44%	799	
11-7-201-48.25	Cruiser Insurance	1,535	1,537	1,145	1,200	1,248	4%	48	
11-7-201-51.00	Gas and Oil	12,000	8,722	7,741	10,000	9,616	-4%	(384)	
11-7-201-53.50	Hwy Service to Police	2,200	1,176	-				-	
Subtotal	Insurance & cruiser expenses	21,390	19,796	15,982	17,728	17,821		93	
Debt Service									
11-7-201-90.50	Cruiser Debt Service	-	16,667	11,333	11,334	-	0%	(11,334)	paid off in FY2020, separate article for new cruiser
11-7-201-90.51	Cruiser Debt Service-Int	-	869	503	255	-	0%	(255)	
11-7-201-99.00	Miscellaneous Expenses	25	-	410	100	100	0%	-	
Subtotal	Debt Service	25	17,536	12,246	11,689	100		(11,589)	
Total Expenses		245,413	260,105	260,087	304,562	306,197		1,635	

Fire Service
FY2021 Proposed

Fire Commission		FY2018 Acutal	FY19 Audited	FS FY 2020 Budget	FS FY2021 Proposed			Notes
						% Change	\$ Change	
Revenues	Tax Need			171,145	170,629	0%	(516)	
	Fire Equipment Motorized Reserve		20,000	-		#DIV/0!	-	This will be a separate article for \$30K
	Fire Equipment and Gear Reserve		5,000	17,000		0%	(17,000)	
11-6-206-90.02	Dry Hydrant Reserve Trnsf	-	-				-	
11-6-205-90.00	Grant Revenue	-					-	
11-6-205-90.01	Local Sh Cowdrey Hyd Grnt	-					-	
11-6-205-91.00	Apprpriation Tax Revenue	-					-	
11-6-206-01.20	Ascutney Fire Dept. Haz M	800		250			(250)	
11-6-206-01.25	AVFD Insurance Reimb	2,874	3,234	2,642	2,642	0%	0	
11-6-206-01.30	AVFD Fuel Tax Reimburseme	-					-	
11-6-206-90.02	Dry Hydrant Reserve Trnsf	-					-	
11-6-206-92.00	Loan Proceeds	-					-	
11-6-207-01.20	WW Fire Dept Revenue Haz	338	-	250			(250)	
11-6-207-01.25	WWFD Insurance Reimb	1,460	1,916	1,361	1,361	0%	(0)	
11-6-207-12.00	WWFD-Disposal of Equipmen	-					-	
11-6-207-91.00	WWFD-Trnsf frm Cap Reserv	-					-	
							-	
	Total Revenue	5,472	30,150	4,503	4,003	-12%	(500)	
							-	
Personnel							-	
11-7-205-10.55	Recording Secretary	417	751	918	-		(918)	no longer
11-7-205-10.70	Fire Warden Stipend	600	600	600	600	0%	-	
11-7-205-11.00	FICA	32	103	116	46	-153%	(70)	
11-7-205-16.00	Workmen's Compensation	3,513	3,576	3,550	3,550	0%	-	
11-7-205-17.00	Unemployment	3	3	4	4	0%	-	
11-7-205-18.00	Fire Warden Mileage Reimb	-	-	200	200	0%	-	
	Subtotal personnel expense	4,565.05	5,033.67	5,388	4,400	-22%	(988)	
Office Expenses							-	
11-7-205-23.50	Advertising	-		-			-	
11-7-205-43.00	Legal Expense	538	80	600	600	0%	-	Includes back ground checks
	Subtotal office expense	537.50	79.54	600	600	0%	-	
Utilities							-	
11-7-205-31.10	Fire Hyd Electrical Service	377	349	1,000	1,000	0%	-	

Fire Service
FY2021 Proposed

		FY2018 Actual	FY19 Audited	FS FY 2020 Budget	FS FY2021 Proposed			Notes
						% Change	\$ Change	
11-7-205-90.10	Hydrant Electric Repairs	-		-			-	
	Subtotal Utilities	376.64	348.77	1,000	1,000	0%	-	
Insurance							-	
11-7-205-48.00	Insurance-vehicle/boiler/auto/fire	2,356	10,925	10,925	9,437	-16%	(1,488)	
11-7-205-48.25	Insurance on Vehicles	5,977	-	-			-	combined with 11-7-205-48.00
11-7-205-48.30	Boiler Insurance	195	-	-			-	combined with 11-7-205-48.00
11-7-205-48.35	Fire Insurance	2,407	-	-			-	combined with 11-7-205-48.00
	Subtotal Insurance expense	10,936.23	10,924.72	10,925	9,437	-16%	(1,488)	
Communications							-	
11-7-206-45.15	Radio Repeater Fees-AVFD	-	1,000	1,000	1,000	0%	-	
11-7-207-45.15	Radio Repeater Fees-WWVFD	1,000	1,000	1,000	1,000	0%	-	
11-7-205-45.10	Dispatching Service	13,901	10,752	15,500	19,304	20%	3,804	Increase per Scott Smith in Hartford
11-7-205-31.00	Emergency Management	-	-	300	300	0%	-	
11-7-205-31.01	Emergency Mgmt Radios	-		-			-	
	Subtotal communications	14,901.00	12,752.00	17,800	21,604	18%	3,804	
Fire Equipment/PPE/Hose Testing & Maintenance							-	
11-7-206-53.10	AVFD Fire Equip Repair	6,557	6,385	7,500	8,500	12%	1,000	
11-7-207-53.10	WWVFD Fire Equip Repair	5,992	5,866	6,200	6,500	5%	300	
11-7-206-30.01	Hose Testing-AVFD	1,000	1,000	1,000	1,000	0%	-	
11-7-207-30.01	Hose Testing-WWVFD		1,000	1,000	1,500	33%	500	
	Subtotal fire equipment /PPE/Hose Testing	13,548.23	14,251.63	15,700	17,500	10%	1,800	
Debt Service							-	
11-7-207-52.00	Fire Truck interest expense	5,645	4,570	3,435	2,290	-50%	(1,145)	
11-7-207-53.00	Truck Bond debt reduction	45,800	45,800	45,800	45,800	0%	-	
11-7-207-53.05	Firetruck Purchase	-	-	-			-	
	Subtotal Debt Service	51,445.49	50,370.45	49,235	48,090	-2%	(1,145)	
Highway and Fuel Service							-	
11-7-205-90.20	Dry Hydrant Maintenance	201	1,655	3,500	5,000	30%	1,500	Per board on 12/19/19
11-7-205-90.25	Highway Serv to Dry Hydra	268	1,492	2,500	1,500	-67%	(1,000)	match to HW
11-7-205-99.00	Miscellaneous Expenses	116	-	-		#DIV/0!	-	
11-7-206-51.00	AVFD Fuel	2,255	1,990	3,000	2,500	-20%	(500)	
11-7-207-51.00	WWVFD Fuel	1,402	1,334	2,500	2,000	-25%	(500)	
11-7-206-53.50	Highway Service to AVFD	1,067	101	2,000	500	-300%	(1,500)	
11-7-207-53.50	Highway Services to WWVFD	1,708	949	2,000	500	-300%	(1,500)	match to HW
	Subtotal highway and fuel service	7,016.57	7,520.64	15,500	12,000	-29%	(3,500)	

Fire Service
FY2021 Proposed

		FY2018 Acutal	FY19 Audited	FS FY 2020 Budget	FS FY2021 Proposed			Notes
						% Change	\$ Change	
11-7-206 ASCUTNEY FIRE							-	
11-7-206-30.00	AVFD Funding	27,039	27,507	25,000	27,000	7%	2,000	
	AVFD PPE			4,500	3,000	-50%	(1,500)	Per board on 12/19/19
	Subtotal Ascutney fire expense	27,039	27,507	29,500	30,000	2%	500	
11-7-207 WEST WEATHERSFIELD FIRE							-	
11-7-207-30.00	WWVFD Funding	27,336	27,005	25,000	27,000	7%	2,000	Per board on 12/19/19
	WWVFD PPE			4,500	3,000	-50%	(1,500)	Per board on 12/19/19
	Subtotal West Weathersfield	27,336.00	27,005.00	29,500	30,000	2%	500	
Reserve transfers						0%	-	
11-7-205-90.30	Transf to Dry Hydrant Res	2,000	2,000	-		0%	-	
11-7-205-90.35	Transf to Fire Equip Rese	9,420	45,000			0%	-	
11-7-207-85.00	Hazmat Revenue to WWVFD	-				0%	-	
11-7-207-90.00	Hazmat Revenue to Reserve(WWVFD)	338	3,906	250		0%	(250)	
11-7-206-90.00	Hazmat Revenue to Reserve(AVFD)	-	4,268	250		0%	(250)	
11-7-207-99.00	Miscellaneous Expenses	-				0%	-	
						0%	-	
						0%	-	
						0%	-	
						0%	-	
	Subtotal reserve transfers	11,757.09	55,174.00	500.00	-	0%	(500)	
	Total Expense	169,459	210,967	175,648	174,632	-1%		
	Total Net Revenues to expenses	(49,363)	(68,569)	(171,145)	(170,629)			

Town Clerk
FY2021 Proposed

Town Clerk		FY 18 Actual	FY 19 Audited	FY 20 Budget	FY21 Proposed	% change	\$ Change	Notes
Town Clerk Tax Need		73,508	78,363	69,892	76,307	8%	6,415	
Revenues								
11-6-103-01.15	Marriage License Fees	230	170	200	180	-11%	(20)	
11-6-103-01.20	Liquor Licenses	860	465	400	450	11%	50	
11-6-103-01.30	Vt Motor Vehicles Regs	181	171	150	150	0%	-	
11-6-103-01.35	Fees From Hunting/Fishing	66	103	66	70	6%	4	
11-6-103-01.40	Green Mountain Passport	42	42	40	40	0%	-	
11-6-103-20.10	Land Records	17,305	13,255	16,500	17,000	3%	500	\$15 per page
11-6-103-20.17	Land Postings Revenue	115	120	100	100	0%	-	
11-6-103-20.25	Dog Lic Fees & Rab.Contrl	2,151	2,372	2,500	2,500	0%	-	
11-6-103-99.00	Miscellaneous Fees	(1,863)	161	200	200	0%	-	
Subtotal	Operating Revenue	19,088	16,859	20,156	20,690			
Computerization Revenue								
11-6-103-01.05	Computerization-Preservation	2,413	1,875	2,400	3,500	31%	1,100	\$2 per page
11-6-103-20.15	Computerization	4,876	3,773	4,800	5,100	6%	300	\$3 per page
11-6-103-20.20	Transfer in Computerization reserve	14,529	-	-	-	0%	-	
11-6-103-01.91	Trans In Preservation Reserve	-	-	-	-	0%	-	
Subtotal	Computerization Revenue	21,818	5,648	7,200	8,600		1,934	
Vault Revenue								
11-6-103-01.10	Vault Fee Revenue(user fee)	4,513	4,082	4,000	6,000	33%	2,000	all transferred at year end to reserve
11-6-103-20.23	Transf In Vault Reserve	-	-	-	-			
Subtotal	Vault Fee Revenue	4,513	4,082	4,000	6,000			
Interest								
Subtotal	Interest Earned Rabies Reserve		26			#DIV/0!	-	
Subtotal	Other Revenue		26	-	-			
Total	Revenue	45,419	26,615	31,356	35,290		1,934	
Expenses								
Personnel								
11-7-103-10.10	Town Clerk	39,985	40,444	41,880	42,717	2%	837	
11-7-103-10.20	Asst. Town Clerk	25,295	21,088	19,758	20,153	2%	395	
11-7-103-10.30	Clerical Employees	1,249	-	-	2,000	100%	2,000	
11-7-103-10.95	Accrued Vacation Expense	-		-	-	0%	-	

Town Clerk		FY 18 Actual	FY 19 Audited	FY 20 Budget	FY21 Proposed	% change	\$ Change	Notes
11-7-103-11.00	FICA	4,878	4,601	4,715	4,963	5%	248	
11-7-103-13.00	VMERS Retirement	2,612	2,039	4,623	5,501	0%	878	
11-7-103-14.10	Insurance Benefits	7,827	1,535	1,452	1,491	0%	39	
11-7-103-14.90	Insurance Opt Out	4,499	9,086	10,000	10,000	0%	-	
11-7-103-16.00	Workmen's Compensation	(401)	-	271	277	0%	6	
11-7-103-17.00	Unemployment	62	55	123	60	-105%	(63)	
Subtotal	Personnel	86,005	78,848	82,822	87,162		4,340	
Office Expense								
11-7-103-18.00	Copier Usage/Supplies/Ser	869	593	600	838	28%	238	\$49/ month plus overage @\$250
11-7-103-20.00	Office Supplies	561	198	300	300	0%	-	
11-7-103-20.25	Dog License Supplies	536	239	300	300	0%	-	
11-7-103-27.00	Tuition and Training	1,521	1,027	1,600	1,600	0%	-	
11-7-103-39.00	Town Meetings and Electio	2,367	4,063	3,000	6,000	50%	3,000	
11-7-103-29.00	Expense Reimbursement	175	215	300	500	40%	200	
11-7-103-99.00	Miscellaneous Expenses	18	73	-	-	0%	-	
11-7-103-31.00	Telephone	305	207	326	207	-57%	(119)	
11-7-103-42.00	Dues	240	178	300	400	25%	100	
Subtotal	Office Expense	6,591	6,793	6,726	10,145		3,419	
Computerization Expenses								
11-7-103-23.00	Computerized (book scans)	12,967	-	-			-	Scanned books(big project)
11-7-103-24.00	Computer Lease-Land records	2,600	3,900	3,900	4,140	6%	240	345 per month
Reserve transfers						0%	-	
11-7-103-90.00	Computerization to Reserves	-	3,773	900	-	0%	(900)	same as revenue above 11-6-103-20.15 less computerization expenses
11-7-103-90.02	Transfer to Computerization-Preservati	2,413	1,875	2,400	3,500	31%	1,100	same as revenue above 11-6-103-01.05
Subtotal	Computerization	17,980	9,548	7,200	7,640			
Vault Expenses								
11-7-103-44.00	Vault/land record Supplies	3,838	5,180	2,000	3,000	33%	1,000	Red books, paper, survey supplies, binders, maintenance
11-7-103-90.03	Vault Fee to Reserve*	4,513	4,083	2,000	3,000	33%	1,000	Rev above 11-6-103-01.10 less expenses 11-7-103-44.00
Subtotal	Vault Expense	8,351	9,263	4,000	6,000			Should equal 11-6-103-01.10
11-7-103-90.01	Rabies Expense		140		150	100%	150	
	Transfer to Rabies Control Reserve	-	500	500	500	0%	-	
Subtotal	Transfer to Rabies	-	500	500	650			
Total	Town Clerk Expenses	118,927	104,952	101,248	111,597		7,759	
Total	Net Town Clerk	(73,508)	(78,337)	(69,892)	(76,307)			

Finance
Proposed FY2021

Finance		FY 17	FY18	FY19	FY 2020	FY 2021	Notes		
		Actual	Actual	Audited	Budget	Proposed	% Change	\$ Change	
Revenue	Finance Tax Need	102,457	99,341	89,411	106,090	112,513	6%	6,423	
Expenses							0%		
11-7-102-10.10	Town Treasurer	6,794	6,993	14,138	16,104	16,426	2%	322	
11-7-102-10.20	Asst Town Treasurer	7,296	3,496	72	500	500	0%	-	
11-7-101-10.30	Town Accountant	52,128	43,693	54,381	55,665	59,133	6%	3,468	FY20 wrong step used FY19 scale was used
11-7-101-10.40	Accts Payable/Payroll	19,971	25,930	-		-	0%	-	
11-7-102-11.00	FICA	1,078	6,129	9,402	5,490	5,819	6%	329	
	VEMRS					2,622	100%	2,622	Rate Change
11-7-102-14.00	Insurance Benefits			-	2,074	2,156	0%	82	dental,vision,II
	Opt Out				10,000	10,000	0%	-	
11-7-102-16.00	Workmen's Compensation	-	(96)	-	75	-	0%	(75)	
11-7-102-17.00	Unemployment	26	24	22	32	33	4%	1	
Subtotal	Personnel expenses	87,293	86,169	78,015	89,940	96,690		6,750	
Office Expenses									
11-7-102-23.00	Tax Billing Supplies	591	38	-	600	650	8%	50	
11-7-102-23.50	Advertising	-	-			-	0%	-	
11-7-102-24.00	Tax Billing Postage	850	780	-	1,000	1,033	3%	33	
11-7-102-25.00	Tax Billing- NEMRC work	500	531	-	600	400	-50%	(200)	
11-7-102-25.50	Computer Equipment		128			-	0%	-	
11-7-102-27.00	Tuition and Training	135	60	150	500	211	-137%	(289)	
11-7-102-29.00	Expense Reimbursement	-	103	118	100	184	46%	84	
11-7-102-42.00	Dues	40	40	-	50	45	-11%	(5)	
11-7-102-45.00	Annual audit of accounts	10,852	11,492	11,128	12,800	12,800	0%	-	
11-7-102-85.00	Interest Expense	2,196	-	-	500	500	0%	-	
Subtotal	Office Expenses	15,164	13,172	11,396	16,150	15,823			
	Total Expenditures	102,457	99,341	89,411	106,090	112,513		(327)	
	Total Net Treasurer	-	-	-	-				

Highway		FY17	FY18	FY19	FY2020	FY2021	% Change	\$ Change	Notes
Proposed FY2021		Actual	Actual	Audit	Budget	Proposed Budget			4%
12-6-101-01.00	Highway Tax Need	746,575	857,736	922,053	947,777	985,125	4%	37,348	
12-6-101-02.00	State Aid To Highway	140,000	142,805	142,802	142,000	142,000	0%	-	
	State Highway aid	140,000	142,805	142,802	142,000	142,000	0%	-	
12-6-101-11.00	Driveway Permits	50	90	40	100	70	-43%	(30)	
12-6-101-11.50	Overweight Permits	210	195	240	200	211	5%	11	
	Permit Revenue	260	285	280	300	281	-7%	(19)	
12-6-101-92.00	Equipment Loan Proceeds	-	156,520	-	-	-	#DIV/0!	-	
	Debt Service Revenue	0	156,520	0	-	-	#DIV/0!	-	
12-6-103-01.05	Serv to Solid Waste	30,000	18,698	8,756	15,000	15,000	0%	-	matches to SW
12-6-103-01.07	Serv to 1879 School	4,000	868	300	1,500	1,500	0%	-	
12-6-103-01.08	Solid Waste Recycl Trips	50	-				#DIV/0!	-	
12-6-103-01.10	Hwy Serv to MM Hall	1,000	586	2,111	1,500	1,500	0%	-	
12-6-103-01.13	Highway Service to Librar	1,000	-	500	500	500	0%	-	
12-6-103-01.14	Hwy Serv to SWD-Admin	6,250	14,188	7,000	9,500	9,500	0%	-	matches to SW
12-6-103-01.15	Serv to AFD#2(Water)	-	296	414		2,100	100%	2,100	
12-6-103-02.05	Service to Police	2,200	1,060	-	2,000	-	#DIV/0!	(2,000)	
12-6-103-02.08	Service to Dry Hydr	400	1,333	2,147	500	1,500	67%	1,000	Plowing, weed wacking, general maintenance
12-6-103-02.10	Service to WWVFD	2,850	972	662	2,900	500	-480%	(2,400)	
12-6-103-02.11	Fuel to WWVFD Diesel	2,700	1,890	1,621	1,600	1,600	0%	-	
12-6-103-02.15	HWY service to other dept	2,800	1,480	1,028	1,600	1,050	-52%	(550)	
12-6-103-02.16	Service to Center Church			-	-		#DIV/0!	-	
12-6-101-99.00	Misc. Hwy Revenue	-	-	3,448	-		#DIV/0!	-	
	Service to other Departments	53,250	41,371	27,987	36,600	34,750	-5%	(1,850)	
	Audited-Fund Balance carry forward- Rev				97,845	117,756	17%	19,911	
	Grant Revenue			26,395	-	-	#DIV/0!	-	
	Appropriation rev-Separate article			50,000	-	-	#DIV/0!	-	
	Transfer in from Highway Capital						#DIV/0!	-	
	Fund Balance & Reserves			76,395	97,845	117,756	17%		
Total	Revenues	940,085	1,198,718	1,169,517	1,224,522	1,279,912	#DIV/0!	53,521	
Expenses	Personnel								
12-7-101-10.10	Superintendent	59,003	67,281	58,221	59,151	60,334	2%	1,183	
12-7-101-10.20	Regular Wages	204,356	236,387	248,943	263,232	263,348	0%	116	
12-7-101-10.21	Overtime Wages	49,212	42,499	33,087	36,000	36,540	1%	540	
12-7-101-11.00	FICA	25,115	25,760	25,028	27,416	27,557	1%	141	
12-7-101-13.00	Retirement	20,153	13,300	13,328	15,231	16,210	6%	979	
12-7-101-14.10	Insurance Benefit	98,585	137,872	160,081	162,001	161,710	0%	(291)	
12-7-101-14.90	Employee Benefit Option	-	-	-	-	-	#DIV/0!	-	
12-7-101-16.00	Workmen's Compensation	26,167	27,779	28,673	35,982	28,500	-26%	(7,482)	rate dropped to \$8.77/1000 but payroll is increasing again
12-7-101-17.00	Unemployment Insurance	907	327	319	717	800	10%	83	

Highway	FY17	FY18	FY19	FY2020	FY2021	% Change	\$ Change	Notes
	Actual	Actual	Audit	Budget	Proposed Budget			4%
Proposed FY2021								
Subtotal Personnel	483,498	551,205	567,680	599,730	594,998	-1%	(4,732)	
Office Expense								
12-7-101-43.00 Legal Expense	400	88	467	500	364	-37%	(136)	
12-7-101-48.00 Insurance - Covered Bridg	14,845	7,114	8,475	8,442	7,906	-7%	(536)	
12-7-101-48.20 Insurance - Liability/vehicle/boiler/general	6,540	5,022	14,527	15,051	11,567	-30%	(3,484)	
12-7-101-48.25 Insurance - Vehicle	10,535	9,758	-			#DIV/0!	-	
12-7-101-48.30 Insurance - Boiler	4,871	195	-			#DIV/0!	-	
12-7-101-48.35 Fire Insurance	-	2,407				#DIV/0!	-	
12-7-101-50.00 Expense Reimbursement(mileage)	1,500	412	221	500	500	0%	-	
IT Services				360	3,852	91%	3,492	\$321/month check with Sven & CCI
12-7-101-15.20 Uniforms & Cleaning	4,000	5,279	4,809	4,500	4,500	0%	-	
12-7-101-20.00 Office Supplies	600	465	437	500	467	-7%	(33)	
12-7-101-23.50 Highway Advertising	750	1,435	110	750	750	0%	-	
12-7-101-24.00 Computer Equipment	-	1,663	716	1,000	-	#DIV/0!	(1,000)	
12-7-101-27.00 Training and Conferences	500	196	207	500	500	0%	-	
Subtotal Office Expense	44,541	34,035	29,969	32,103	30,406	#DIV/0!	(1,697)	
Utilities								
12-7-101-30.00 Electricity(includes Antenna electric)	4,800	3,110	3,084	3,500	3,231	-8%	(269)	
12-7-101-31.00 Telephone/Pager Service	2,400	1,702	2,229	1,896	1,942	2%	46	
12-7-101-25.00 Internet Services	500	450	405	600	485	-24%	(115)	
12-7-101-31.01 Antenna Phone Line	200	218	126	500	-	#DIV/0!	(500)	
12-7-101-31.03 Radio Repair	250	126	495	-	500	100%	500	
12-7-101-75.00 Highway - Wellwater	100	-	277	100	277	64%	177	
12-7-101-45.01 Antenna Electric Service		194	162	-		#DIV/0!	-	
12-7-101-35.10 Security System Maint change to security system	700	-	-	700	-	#DIV/0!	(700)	
Subtotal Utilities	8,950	5,800	6,778	7,296	6,435	#DIV/0!	(861)	
Highway Garage & Truck Expenses								
12-7-101-62.00 Building Maintenance	-	2,173	4,039	-	-	#DIV/0!	-	
12-7-101-51.10 Diesel Fuel	67,000	47,641	40,318	55,000	55,000	0%	-	
12-7-101-51.20 Gasoline	5,500	4,664	4,718	4,000	4,500	11%	500	
12-7-101-52.00 Equipment Maintenance,Repairs, & Supplies	76,500	56,178	40,124	67,000	89,500	25%	22,500	Add blades, chains & tires
12-7-101-52.10 Grader & Snow Plow Blades	7,500	5,507	8,843	8,000	-	#DIV/0!	(8,000)	moved to line above
12-7-101-53.00 Equipment	1,500	5,963	2,300	7,500	7,500	0%	-	
Garage Tools			389	-		#DIV/0!	-	
12-7-103-52.00 Equip and Garage Maint		569	3,033	-	-	#DIV/0!	-	
12-7-103-51.50 Oil and Grease		6,139	3,972	-	-	#DIV/0!	-	
12-7-101-53.50 Safety Equipment	3,000	1,075	6,158	5,000	4,000	-25%	(1,000)	
12-7-103-52.10 Tires	10,000	13,667	10,674	7,000	-	#DIV/0!	(7,000)	add to 12-7-101-52.00
12-7-103-52.20 Chains	12,000	7,223	8,896	7,500	-	#DIV/0!	(7,500)	add to 12-7-101-52.00
Subtotal Highway Garage & truck Expenses	183,000	150,797	133,464	161,000	160,500	#DIV/0!	(500)	

Highway	FY17	FY18	FY19	FY2020	FY2021	% Change	\$ Change	Notes
	Actual	Actual	Audit	Budget	Proposed Budget			4%
Proposed FY2021								
Road material & Repairs								
12-7-101-57.15 Paving		37,886	0		50,000	100%	50,000	
12-7-101-58.15 Salt	-	41,330	56,821	50,000	50,000	0%	-	
12-7-101-58.20 ShurPac	-	1,742	-		-	#DIV/0!	-	
12-7-101-58.26 Gravel/Road material	45,000	64,613	103,159	77,000	70,000	-10%	(7,000)	
12-7-101-57.10 Paving repairs	2,200	789	1,310	51,000	10,000	-410%	(41,000)	
12-7-101-58.30 Chloride	-	36,396	24,120	35,000	40,000	13%	5,000	
12-7-101-58.40 Guard Rails	75,000	-	7,469	-	-	#DIV/0!	-	
12-7-101-58.60 Culverts	12,000	-	250	7,000	7,000	0%	-	
12-7-101-58.70 Road Signs	8,000	1,207	221	1,000	500	-100%	(500)	
12-7-101-59.00 Reclamation and Other Exp	4,000	-		2,500	2,500	0%	-	This money should be moved to reserve if not used
12-7-101-45.00 Contract Work(Ditching and rentals)	15,000	11,606	21,695	9,100	8,000	-14%	(1,100)	
Match for grants expenses			26,435	12,500	5,000	-150%	(7,500)	Pacif grant
12-7-101-45.03 Summer Mowing	6,800	5,950	9,970	10,000	10,000	0%	-	
Subtotal Road Material & repairs	168,000	201,518	251,450	255,100	253,000	#DIV/0!	(2,100)	
Fees and Permits								
12-7-101-71.00 Fees and Permits	1,000	18	240	100		#DIV/0!	(100)	
12-7-101-58.71 Bow Pit Permitting	10,000	-			-	#DIV/0!	-	
12-7-101-71.10 Storm Water Permits	1,000	-	1,750	2,600	1,350	-93%	(1,250)	
Subtotal Fees and permits	12,000	18	1,990	2,700	1,350	#DIV/0!	(1,350)	
Debt Service								
12-7-101-81.00 Capital Purchase	100	157,117				#DIV/0!	-	
12-7-101-81.01 Debt Service Light Duty T	-	11,667	11,666			#DIV/0!	-	
Center Rd Paving					38,000	100%	38,000	Payment on loan to ourself
Center Rd Paving Interest					5,225	100%	5,225	Payment on loan to ourself
12-7-101-81.02 Debt Service Dump Truck	-	-	-			#DIV/0!	-	1st payment would be due in FY2022
12-7-101-81.03 Debt Service Grader lease	33,988	33,988	33,988	34,000		#DIV/0!	(34,000)	SEE BELOW
12-7-101-81.05 Debt Service 2018 Plow Truck	39,483	38,334	31,304	31,304	31,304	0%	-	pay off 2023
12-7-101-85.01 Debt Serv Light DutyT-Int	-	468	240			#DIV/0!	-	
12-7-101-86.06 Debt Service 18 Plow Trk-Int	-	758	4,292	3,444	2,583	-33%	(861)	
12-7-101-87.00 Debt Service Well/Furnace	-	18,334	18,332	-		#DIV/0!	-	
12-7-101-87.01 Debt Service Well/Furnace-Int	38,986	-	395			#DIV/0!	-	
Subtotal Debt Service	112,557	260,666	100,217	68,748	77,112	#DIV/0!	8,364	
Fund Balance & Reserves								
Audited-Fund Balance carry forward-expense				97,845	117,756	17%	19,911	
12-9-901-90.00 Transf to Hwy Capt Maint-appropriation			50,000			#DIV/0!	-	
FY19 Surplus move to reserves			6,988			#DIV/0!	-	
12-7-207-03.00 Transfer out to Grants			320			#DIV/0!	-	
12-9-901-91.00 Transf to Hwy Equipment					38,355	100%	38,355	

Highway	FY17	FY18	FY19	FY2020	FY2021	% Change	\$ Change	Notes
	Actual	Actual	Audit	Budget	Proposed Budget			4%
Proposed FY2021	Subtotal Fund Balance and Reserves		57,308	97,845	156,111	#DIV/0!	58,266	
	Total Expenditures	1,012,546	1,204,039	1,148,856	1,224,522	1,279,912	#DIV/0!	55,390
	Net Highway Revenue to Expenses	(72,461)	(5,322)	20,661	(0)	(0)	#DIV/0!	

Solid Waste Fund
Proposed FY2021

Solid Waste		FY17	FY18	FY19	FY2020	FY2021			Notes
		Actual	Actual	Pre-Audit Actual	Budget	Proposed Budget	% Change	\$ Change	
Revenues									
21-6-101-05.00	Solid Waste Assessment	76,750	76,750	77,100	81,100	81,100	-	-	1622 parcels at \$50/parcel
	Solid Waste Assessment					16,220	-	16,220	Increase to stickers by \$10
21-6-101-05.25	Reading Assessment	18,635	18,635	18,635	18,635	18,635	-		
21-6-101-05.50	West Windsor Permits stickers		-	1,785		6,000	100%	6,000	
21-6-101-06.10	Solid Waste Tokens	130,447	137,361	154,704	140,000	150,000	7%	10,000	
21-6-101-06.12	Solid Waste-Reading-(punch)	4,813	1,750	-	3,309	2,400	-38%	(909)	
21-6-101-06.14	Solid Waste-Wst Windsor-(punch)	24,935	5,760	3,920	6,000	5,736	-5%	(264)	
21-6-101-06.16	Solid Waste-Duplicates	273	215	215	284	245	-16%	(39)	
21-6-101-06.18	Tire Disposal Fees		-	-			0%	-	
21-6-101-06.20	C & Demo disposal income		147	-			0%	-	
21-6-101-07.05	Recycling Income	4,255	10,508	14,558	13,000	15,000	13%	2,000	
21-6-101-07.10	White Goods Income		-	-			0%	-	
21-6-101-07.15	Solid Waste Reserve		24,433	8,708			0%	-	
21-6-101-80.00	Transfer from Fund Balanc		-	-			0%	-	
21-6-101-90.00	Insurance Reimbursement		-	-			0%	-	
21-6-101-12.00	Sale of equipment		4,500	1,500			0%	-	
21-6-101-99.00	Misc Revenues		-				0%	-	
			-				0%	-	
Total	Revenues	260,108	280,058	281,125	262,328	295,336	11%	33,008	
Personnel									
21-7-101-10.10	Operators Wages	22,828	24,774	23,057	23,136	23,587	2%	451	
21-7-101-10.20	Attendants Wages	13,108	16,655	17,764	17,224	17,569	2%	345	
21-7-101-10.21	Solid Waste Overtime Wage	139	415	1,212	100	1,200	92%	1,100	need to use HW crew which causes OT
21-7-101-11.00	FICA	2,797	3,200	3,117	3,088	3,240	5%	152	
21-7-101-13.00	Retirement	1,465	1,905	2,023	1,715	1,860	8%	145	Rate Change
21-7-101-14.10	Insurance Benefits	387	76	2,002	6,874	6,529	-5%	(345)	
21-7-101-16.00	Workmen's Compensation	4,534	5,203	5,149	6,349	6,440	1%	91	
21-7-101-17.00	Unemployment Insurance	96	87	56	81	83	2%	2	
Subtotal	Personnel	45,354	52,314	54,380	58,567	60,509	3%	1,942	
Office Expenses									
21-7-101-20.00	Supplies	148	280	276	200	200	-	-	

Solid Waste Fund
Proposed FY2021

Solid Waste		FY17	FY18	FY19	FY2020	FY2021			Notes
		Actual	Actual	Pre-Audit Actual	Budget	Proposed Budget	% Change	\$ Change	
21-7-101-23.00	Permits/Disposal Tickets	807	836	782	800	750	(0)	(50)	
21-7-101-23.50	Advertising	282	-	-	100	-	-	(100)	
21-7-101-15.00	Uniforms & Cleaning S.W.	774	641	678	800	800	-	-	\$13.46/wk -Foley
21-7-102-52.00	Repairs and Supplies	523	2,928	1,413	1,538	1,500	(0)	(38)	
21-7-101-53.50	Safety Equipment	350	-	-	300	300	-	-	
21-7-101-62.00	Facilty Construct/Mainten	4,405	1,589	5,671	1,500		-	(1,500)	
21-7-102-53.00	Maintenance		-		300		-	(300)	
21-7-101-62.50	Highway Service /Station	26,333	16,826	9,492	15,000	15,000	-	-	decreased need for highway assistance-Checked to HW budget
21-7-101-62.60	Highway Support(allocation)	6,250	9,231	6,964	9,500	9,500	-	-	checks to HW
21-7-101-62.65	Town Office Support(allocation)	6,250	19,049	18,750	15,650	15,650	-	-	Monthly allocation of 1/12-checked to Admin
21-7-101-71.00	Permitting Fees/Expenses	21,650	-	-		-	-	-	
21-7-101-45.00	Contractual Rental Expens	160	117	1,628	185	1,320	1	1,135	portable toilet \$110*12
21-7-101-91.00	Depreciation	2,060	-	2,285	2,060	2,050	(0)	(10)	
21-7-101-99.00	Miscellaneous Expense		560	110			-	-	
21-7-102-50.00	Additional Equipment		753				-	-	
21-7-101-74.00	Annual Audit of accounts	2,575	1,359		-		-	-	
21-7-101-29.00	Expense Reimbursement		-		50		-	(50)	
Subtotal	Office Expenses	72,567	54,169	48,049	47,983	47,070	-2%	(913)	
	Utilities								
21-7-101-30.00	Electricity	1,295	1,390	1,475	1,600	1,650	3%	50	new heat pump for shed
21-7-101-31.00	Telephone & internet	553	507	611	1,896	2,173	13%	277	phone
21-7-101-32.00	Heating Fuel		-		-				
Subtotal	Utilities	1,848	1,897	2,086	3,496	3,823	9%	327	
	Tippage and recycle								
21-7-101-45.05	Trash Tippage	56,202	55,453	64,183	60,000	64,400	7%	4,400	\$16,033 per qrt based on FY20 1st qrt
21-7-101-45.10	C&D Tippage	16,490	25,322	29,776	25,000	38,760	36%	13,760	\$9,690 for 1st qrt FY20
21-7-101-45.25	Trash-Pick up(trucking)	9,331	11,271	13,219	10,000	13,300	25%	3,300	\$245 per pick up
21-7-101-45.26	C&D pick up(trucking)	6,687	13,672	16,905	14,000	17,900	22%	3,900	\$245 per pick up going up per CPI
21-7-102-45.00	Zero Sort Pick up & Tippage	27,171	12,190	29,158	15,000	30,336	51%	15,336	2% increase based on CPI
21-7-102-45.01	Recycle Exp (Glass/Compost/mixed)	8,562	23,787	4,501	25,000	5,000	-400%	(20,000)	
21-7-102-45.03	Disposal of Tires	904	-	892	1,000	1,000	0%	-	
Subtotal	tippage and recycle	125,347	141,695	158,634	150,000	170,696	12%	20,696	

Solid Waste Fund
Proposed FY2021

Solid Waste		FY17	FY18	FY19	FY2020	FY2021			Notes
		Actual	Actual	Pre-Audit Actual	Budget	Proposed Budget	% Change	\$ Change	
Insurance									
21-7-101-48.20	Insurance	1,880	1,611	1,419	1,467	1,239	-18%	(228)	
Subtotal	Insurance	1,880	1,611	1,419	1,467	1,239	-18%	(228)	
Transfers									
21-9-901-90.00	Transfer to S.W. Reserve	2,000	-	8,285		12,000		12,000	
21-7-101-90.01	Transfer to Fund Balance	2,575	-						
Subtotal	Transfers	4,575	-	8,285	-	12,000		12,000	
Total	Expenses	251,571	251,687	272,853	261,512	295,336		33,824	
Net Revenue/expenes		8,537	28,372	8,272	816	0			



TOWN OF WEATHERSFIELD

CHARTERED BY: NEW HAMPSHIRE ON AUGUST 20, 1761
NEW YORK ON APRIL 8, 1772

(802)674-2626

P.O. BOX 550 ASCUTNEY, VT 05030

townmanager@weathersfield.org

December 31, 2019

To: Selectboard

Subject: Salt Shed discussion

The salt shed at the Highway Garage is in urgent need of replacement or repair. Several meetings ago, a grant application was discussed to cover the associated costs.



TOWN OF WEATHERSFIELD

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December 31, 2019

To: Selectboard

Subject: Martin Luther King, Jr. holiday

Currently, the Town office is closed for every Federal holiday other than Martin Luther King Day. A floating holiday is provided to staff to replace Town Meeting day.

RECOMMENDATION: Provide Martin Luther King Day as a holiday in accordance with the handling of all other Federal holidays.