

TOWN OF WEATHERSFIELD, VERMONT
SELECTBOARD

**Selectboard Agenda
Martin Memorial Hall
5259 Route 5, Ascutney, VT 05030
Monday, November 19th, 2018
7:00 P.M.
REGULAR MEETING**

1. Call to Order
2. Cady Hill Reclassification Hearing
3. Comments from Selectboard and Town Manager
4. Comments from Citizens on Topics not on Agenda
5. Review Minutes from Previous Meeting(s) 11/5/2018
6. Bottle Redemption Fund – Memorial Flags
7. AVFD Attorney to Discuss FY2018 Funding – Denise Anderson
8. Discussion Police Contracted Services
9. FY2019 Budget Update
10. Budget Discussion
 - a. Police Budget
 - b. Fire Department Budget
 - c. Highway Budget- Center Road Paving discussion
 - d. Admin
11. Approve Culvert Engineering Grant
12. Discuss and Approve VOREC Grant
13. Town Report Distribution Discussion
14. Boat Access Discussion
15. Appointments
 - a. Budget Committee (Four Openings)
 - b. CRJC Mt Ascutney Subcommittee
 - c. Conservation Commission (One Opening)
 - d. Fence Viewer (Three Openings)
 - e. Planning Commission (4-year term)
 - f. Zoning Board of Adjustment
16. Approve Warrant



TOWN OF WEATHERSFIELD

CHARTERED BY: NEW HAMPSHIRE ON AUGUST 20, 1761
NEW YORK ON APRIL 8, 1772

(802)674-2626

P.O. BOX 550 ASCUTNEY, VT 05030

townmanager@weathersfield.org

November 14, 2018

To: Selectboard

Subject: Cady Hill Hearing

At the Selectboard meeting held on June 22nd, 2018 Patty Kelly approached the Selectboard with a concern about Cady Hill Road. She stated she had witnessed many accidents and near misses at the intersection of Cady Hill and Weathersfield Center Road. During this same meeting Ray Stapleton discussed the possible challenges with this road meeting the new Act 64 standards.

During our research we found that there have been two accidents reported in 2017 and none this year as of August 2018, but we have had many slide offs in this area. Mapping programs route people through this shortcut and because of this we have had many large vehicles that have had trouble coming up Cady Hill.

Ray Stapleton worked with the State of Vermont to look at the safety of the road and what would be needed to bring the road up to Act 64 standards. Meghan Brunk from VTrans created a cost estimate of approximately \$413,000 to bring the road up to road safety and Act 64 standards.

With this information the Selectboard made the decision, on October 1st, 2018, to set a hearing date of November 19th, 2018 for the purposes of possible reclassification of approximately 883 feet Cady Hill Road (Town Highway #26) to a trail. The portion of the road to be reclassified is from the intersection of Center Road (Town Highway #1) and Cady Hill Road (Town Highway #26) and continuing in a N58°W direction for 883 feet. This portion of road passes by the parcel of Jason Gaudette and Patricia Kelly (08-01-34.1) and through the parcel owned by Eric and Sarah Taylor (08-01-34). The right of way for this road is three rods or (49.5 feet). By reclassifying this portion of the road to a trail, the Town will maintain the 3 rod right of way.

Some things to consider during this hearing and before a decision is made is the long-term maintenance of this road, maintaining access for highway vehicles and the history of this section of road. For maintenance purposes a trail will be easier to maintain and take less in terms of erosion control. I do feel we should still maintain this section of road, so it does not slowly wash away. Second, this trail section should be gated so the highway department or others can access this portion of the road

(trail) can be accessed if needed. Finally, we need to remember that this road is an ancient road and should be treated as such. We have documentation that this road existed in 1786 connecting the Center Meeting Square to the Crown Point Road. With this road being a part of the history of our Town, again I feel if the board decides to reclassify this section of road, we try to maintain it in a way to preserve its integrity.

Ed Morris
Town Manager



TOWN OF WEATHERSFIELD

CHARTERED BY: NEW HAMPSHIRE ON AUGUST 20, 1761
NEW YORK ON APRIL 8, 1772

(802) 674-2626

P.O. BOX 550 ASCUTNEY, VT 05030

townmanager@weathersfield.org

Public Hearing

Upon motion of the Select Board for the Town of Weathersfield, and pursuant to the requirements of Title 19, Chapter 7, of the Vermont Statutes Annotated, the Select Board for the Town of Weathersfield, Vermont, will conduct a public hearing on Monday, November 19th, 2018, starting at 7:00 P.M., at Martin Memorial Hall, 5259 Route 5, Ascutney, Vermont, for the purpose of deciding whether to reclassify the portion of Cady Hill Road (Town Highway #26, from Center Road down approximately 900 feet) to a Town Trail. This will in turn close this section of road to automobile traffic.

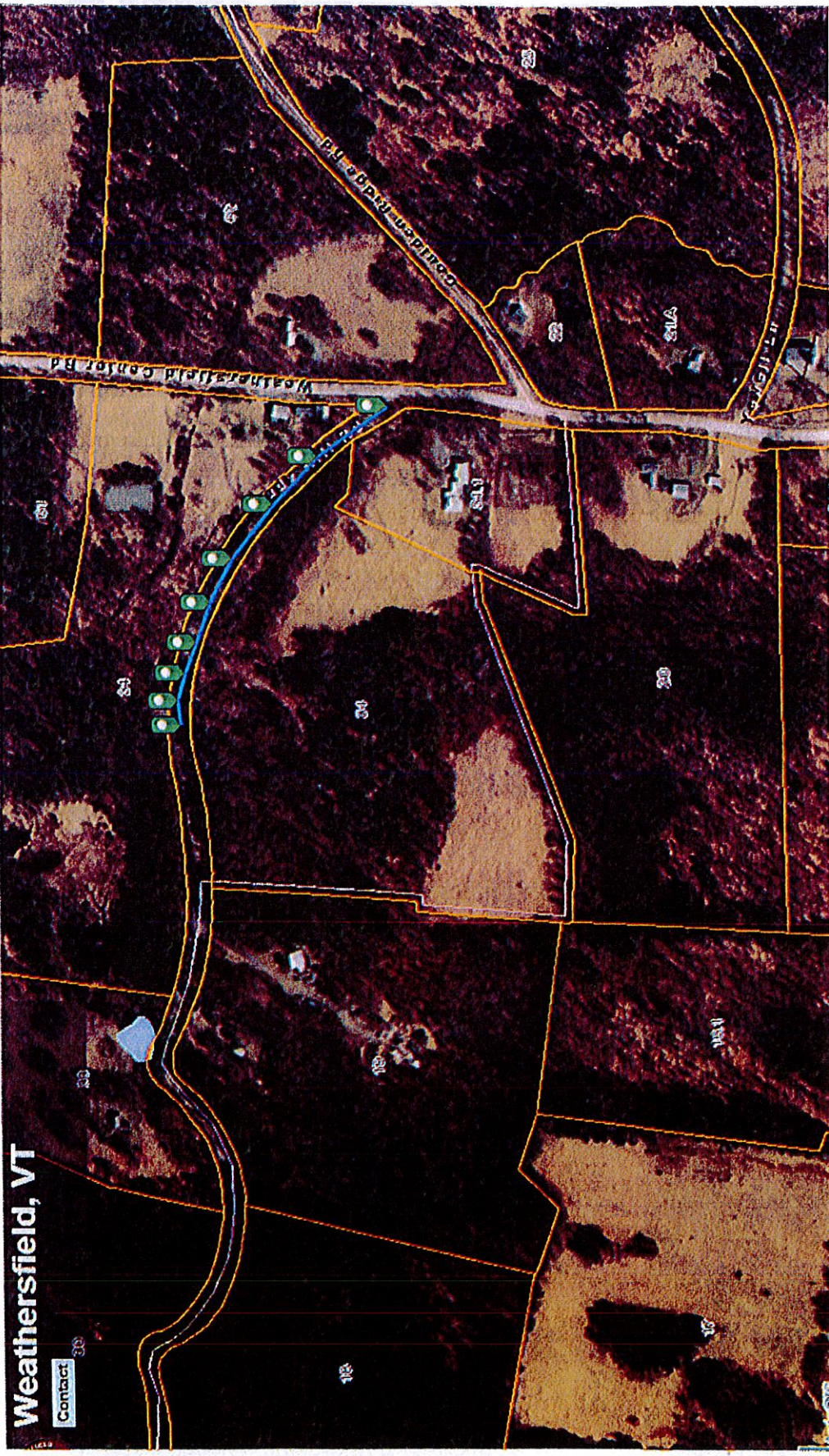
The public hearing will be preceded by a site visit to the road beginning at 6:00 PM.

Persons wishing to review documents pertaining to this proposal may do so at the Weathersfield Town Offices in Ascutney.

Persons wishing to comment or give evidence regarding the proposal may do so in person during the hearing or by filing written comments prior to the hearing with the Weathersfield Town Manager, PO Box 550, Ascutney, Vermont 05030.

Dated at Weathersfield, this 8th day of October, 2018.

Ed Morris
Town Manager



Weathersfield, VT

Contact

EATON ELWIN I & NANCY C I
PO BOX 1280
BRATTLEBORO, VT 05302-1280

EATON TERESA
941 PERKINS HILL RD
PERKINSVILLE, VT 05151

GAUDETTE JASON A
KELLY PATRICIA A
2740 WEATHERSFIELD CTR RD
PERKINSVILLE, VT 05151

GRAZIANO VINCENT & NEOMI
701 CADY HILL RD
PERKINSVILLE, VT 05151

HANSON WILLIAM E & JESSE
C/O JESSE HANSON
264 CADY HILL RD
PERKINSVILLE, VT 05151

STEINLE JOHN L REVOCABLE
C/O JOHN STEINLE
910 NORTHEAST 4TH ST
DELRAY BEACH, FL 33483

TAYLOR ERIC M & SARAH T
2798 WEATHERSFIELD CENTER RD
SPRINGFIELD, VT 05156

WINDSOR COUNTY PROPERTIES
C/O MICHAEL GREENBERG
1 NORTH BREAKERS ROW #343
PALM BEACH, FL 33480

Ed Morris

From: Ray Stapleton
Sent: Wednesday, August 29, 2018 12:19 PM
To: Ed Morris
Subject: FW: Cady hill
Attachments: Cady Hill Cost Estimate.xlsx

From: Brunk, Meghan [mailto:Meghan.Brunk@vermont.gov]
Sent: Wednesday, August 29, 2018 10:20 AM
To: Ray Stapleton <Highway@weathersfield.org>
Subject: RE: Cady hill

Good morning Ray,

Attached is the rough cost estimate for the work on Cady Hill. The total cost for the section from the pull off to the intersection with Weathersfield Center RD is approximately \$413,000. I did not include the cost of all of the tree removal but our estimates tend to run high.

I'm not sure on the exact measurements of how much the top would need to be expanded to make a safe intersection. The fill for this section was the majority of the cost so feel free to change those measurements to more accurately reflect your proposed plans.

Another possible cost would be ROW acquisition. I don't know how far the town's right-of-way extends at this spot but I would imagine that at least part of the new landing would be on private property so there would be legal fees associated with purchasing the land for the town and establishing the new ROW.

Please let me know any questions you have about the numbers.

Thank you,

Meghan

From: Brunk, Meghan
Sent: Tuesday, August 21, 2018 2:26 PM
To: 'Ray Stapleton' <Highway@weathersfield.org>
Subject: RE: Cady hill

Would 9AM on Thursday, August 23 work for you? I could meet you at the town garage.

If that doesn't work, I am free anytime Thursday or Friday so just let me know a better time for you.

Thanks,

Meghan

[illegible]

October 16, 2018

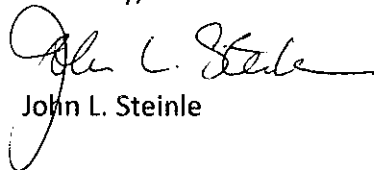
Weathersfield Town Manager
PO Box 550
Ascutney, VT 05030

Dear Mr. Morris,

Thank you for your letter dated September 12, 2018 regarding Cady Hill Road.

The purpose of this letter is simply to let you know that my family and I are in favor of closing the upper section of Cady Hill Road to automobile traffic. The Steinle family has enjoyed our Cady Hill home since 1935, and the reduction of traffic will greatly enhance the quality and privacy of our time there!

Sincerely,

A handwritten signature in black ink, appearing to read "John L. Steinle", with a large, stylized initial "J" and a long horizontal flourish extending to the right.

John L. Steinle

Ed Morris

From: Josh Dauphin <joshdauphin@comcast.net>
Sent: Wednesday, November 14, 2018 6:22 PM
To: Ed Morris
Subject: Re: Cady Hill Shortcut

From the fire department stand point there are no problems with this change. We hardly use Cady Hill to access center rd because of this issue. And if we have a fire call on Cady Hill we are coming in off from Perkins hill anyway.

Sent from my iPhone

On Nov 14, 2018, at 7:59 AM, Ed Morris <Townmanager@weathersfield.org> wrote:

We are preparing for the hearing Monday night to reclassify approximately 900 feet (from Center Road down) of Cady Hill to a trail. I know we have talked before, but would you be willing to write an email stating and concerns or thoughts you may have on this change. I would like to put your comments in the Selectboard Packet tomorrow afternoon, but would be able to present them or let you present them Monday evening.

Ed Morris
Weathersfield Town Manager
PO BOX 550
Route 5 Ascutney VT 05030
(802)230-6262

TOWN OF WEATHERSFIELD, VERMONT
TOWN ROADWAY AND BRIDGE STANDARDS

1. PURPOSE

- 1.1 The Town of Weathersfield, Vermont, hereby adopts the following *Town Roadway and Bridge Standards*, which shall apply to all highway, roadway, and bridge construction and maintenance within the Town, unless a waiver is granted or Federal or State funding regulations take precedence over this Policy. The standards listed herein are considered minimum standards, and are presented for the purpose of guiding construction and maintenance personnel.
- 1.2 Any new roadway, whether or not that roadway is proposed to be conveyed to the Town, shall be constructed according to these minimum standards. These minimum standards also apply to the reconstruction of Town highways and to the replacement of drainage structures. If any Federal and/or State funding is involved in a project, the Vermont Agency of Transportation's (VTrans) district office shall be notified prior to any field changes taking place which would alter the original scope of work.
- 1.3 Vermont Agency of Transportation Standards A 76 and B 71 are hereby adopted and enforced as supplemental criteria under this Policy [Appendix 1].

2. CONSTRUCTION STANDARDS

2.1 Roadways

- 2.11 All roadways shall have a minimum fifty (50) foot wide right-of-way, with the travel way to be constructed in the middle of the right-of-way.
- 2.12 Material will be graded so that water does not remain on the roadway surface. The roadway surface shall be properly crowned so as to prevent surface water from running down the length of the roadway. The goal is to sheet drain surface water from the travel way to the sides of the roadway surface as quickly as possible.
- 2.13 All gravel roadways shall have at least a fifteen inch (15") thick processed gravel subbase, with the top three inches (3") being crushed gravel.
- 2.14 Roadways shall have proper ditching in accordance with Section 2.2.
- 2.15 Any tree removal within the Town right-of-way may be allowed only with the approval of the Tree Warden.
- 2.16 The minimum travel lane and shoulder widths of all roadways shall be determined according to Table 1, below.
- 2.17 Dead end roadways are discouraged. If they are unavoidable due to limitations of the site and adjacent land uses, a "T" or "hammerhead" or cul-de-sac is required at the terminus of the roadway [See Appendix 2]. Cul-de-sacs shall be constructed as shown in Figure 1. "T's" or hammerheads shall be constructed as showed in Figure 2, in accordance with this Policy.

2.2 Paving

- 2.21 Paving is generally recommended for roadways expected to handle greater than four hundred (400) vehicles per day. The rural or urban characteristics of the neighborhood in which the roadway is located shall be considered.

TOWN OF WEATHERSFIELD, VERMONT
TOWN ROADWAY AND BRIDGE STANDARDS

- 2.22 The Select Board shall be guided by prevailing urban or rural characteristics of the surrounding area and public comment, as well as the proposed development, in deciding whether to require that a roadway be paved.
- 2.23 Safety of the traveling public and of the inhabitants along the roadway shall be considered in deciding whether to require paving a proposed roadway and the extent and form of pavement to be required.
- 2.24 Future foreseeable connection or intensification of a proposed roadway shall be considered in determining whether and when to require pavement and what form or location of pavement or finishing to require.

Table 1 - Maximum Lane and Shoulder Widths for Rural Roadways							
Design Volumes (ADT)	0-25	25-50	50-100	100-400	400-1,500	1,500-2,000	2,000+
Design Speed (mph)	Width of Lane/Shoulder (ft.)						
25	7/0	8/0	9/0	9/2	9/2	10/3	11/3
30	7/0	8/0	9/0	9/2	9/2	10/3	11/3
35	7/0	8/0	9/0	9/2	9/2	10/3	11/3
40	7/0	8/0	9/2	9/2	9/2	10/3	11/3
45	n/a	n/a	9/2	9/2	9/2	10/3	11/3
50	n/a	n/a	9/2	9/2	10/2	10/3	11/3

Source: *Vermont State Standards for the Design of Transportation Construction, Reconstruction and Rehabilitation on Freeways, Roadways and Streets*, October 1997.

2.3 Ditches

Soil exposed during ditch and slope construction, or roadway maintenance, shall be treated immediately following the operation as follows:

- 2.31 Slopes less than two and one-half percent (2.5%) shall be seeded and mulched.
- 2.32 Slopes between two and one-half percent (2.5%) and five percent (5%) shall have biodegradable matting and seeding in place.
- 2.33 Slopes greater than five percent (5%) shall have stone lined ditches with angular material.

2.4 Culverts and Bridges

- 2.41 All new driveway culverts shall have a minimum diameter of eighteen inches (18").
- 2.42 All new roadway culverts shall have a minimum diameter of eighteen inches (18").
- 2.43 Any culvert greater than, or equal to, thirty-six inches (36") in diameter shall be designed according to the latest VTrans "Hydraulics Manual." The end treatment, both inlets and outlets, shall also be evaluated in accordance with this "Manual."

TOWN OF WEATHERSFIELD, VERMONT
TOWN ROADWAY AND BRIDGE STANDARDS

- 2.44 All bridges, which are structures with spans greater than six feet (6'), shall have waterway openings designed in accordance with the latest VTtrans "Hydraulics Manual."

2.5 Guardrails

When roadway or culvert construction creates side slopes greater than one on three (1 on 3), guardrails shall be installed according to the American Association of State Highway and Transportation Officials (A.A.S.H.T.O.) "Roadside Design Guide."

2.6 Street Signs

All street signs, including but not limited to street identification, traffic direction, or traffic regulation, shall be installed in conformance with the Manual on Uniform Traffic Control Devices (MUTCD). The developer and/or property owner(s) shall be responsible for all costs.

2.7 Roads in Special Flood Hazard Areas (SFHA)

To effect the purposes of Title 10, Chapter 32, of the Vermont Statutes Annotated, all construction of new roads and substantial improvements to existing roads that are located in SFHAs as shown on the most current flood insurance studies and maps published by the Department of Homeland Security (DHS), Federal Emergency Management Agency (FEMA), National Flood Insurance Program (NFIP) shall conform to the standards of Section 6.20 of the Weathersfield Zoning Bylaws.

3. WAIVERS

- 3.1 The Select Board reserves the right to modify or waive the standards for a particular project where, due to unique physical circumstances or conditions, there is no possibility that the project can be completed in strict conformance with these standards.
- 3.2 Fiscal constraints shall not be a basis for modification of the standards.
- 3.3 Unique physical circumstances or conditions shall include but not be limited to slope, terrain, proximity to natural watercourses or wetlands, physical features such as ledge outcrops, and pre-existing utilities such as water sources, wastewater disposal systems, or telephone/electrical lines.
- 3.4 The appellant must show that there is no possibility that the roadway can be constructed or maintained in strict conformity with these standards because of these unique circumstances and that the circumstances were not created by the appellant.
- 3.5 The waiver sought must be the minimum necessary to provide access to the affected properties and that in granting the waiver, no harm is caused to adjacent properties.
- 3.6 The Select Board may attach appropriate conditions to the waiver, including the stipulation that the Town will never take over a private roadway for which a waiver has been granted.

TOWN OF WEATHERSFIELD, VERMONT
TOWN ROADWAY AND BRIDGE STANDARDS

4. INCONSISTENT POLICIES REPEALED

This Policy shall amend and/or replace any provisions of any Policy of the Town of Weathersfield in effect at the time of enactment of this amended Policy governing any activity included in this amended Policy.

5. SEVERABILITY

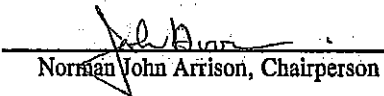
If any section, subsection, subdivision, paragraph, sentence, clause, or phrase of this Ordinance, or any part thereof, is for any reason held to be unconstitutional or invalid or ineffective by any court of competent jurisdiction, such decision shall not affect the validity or effectiveness of the remaining portions of this Ordinance or any part thereof.

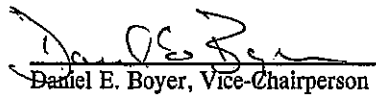
6. EFFECT

No section of this Policy shall be construed to supersede or replace any Vermont statute.

This amended Policy shall be entered in the minutes of the Select Board's meeting.

The foregoing amended Policy is hereby adopted by the Select Board of the Town of Weathersfield, Vermont, this sixteenth of July, 2009, and is effective as of this date until amended or repealed.


Norman John Arrison, Chairperson


Daniel E. Boyer, Vice-Chairperson


Glenn S. Fisher, Selector


David T. Fuller, Selector

Appendix 1: VTrans A 76 and B 71 standards

Appendix 2: Figure 1, diagram of allowable cul-de-sac design
Figure 2, diagram of "hammerhead" design

Appendix 1:

VTrans A 76 and B 71 standards

TOWN OF WEATHERSFIELD, VERMONT

TOWN ROADWAY AND BRIDGE STANDARDS

ROADWAY TYPICALS

1. ROADWAY - 24' WIDE ROADWAY WITH 12' SHOULDERS AND 4' DITCH. 2. ROADWAY - 12' WIDE ROADWAY WITH 6' SHOULDERS AND 6' DITCH.

GENERAL NOTES FOR LOCAL ROADS

1. ROADWAY - 24' WIDE ROADWAY WITH 12' SHOULDERS AND 4' DITCH. 2. ROADWAY - 12' WIDE ROADWAY WITH 6' SHOULDERS AND 6' DITCH.
2. ROADWAY - 24' WIDE ROADWAY WITH 12' SHOULDERS AND 4' DITCH. 3. ROADWAY - 12' WIDE ROADWAY WITH 6' SHOULDERS AND 6' DITCH.
3. ROADWAY - 24' WIDE ROADWAY WITH 12' SHOULDERS AND 4' DITCH. 4. ROADWAY - 12' WIDE ROADWAY WITH 6' SHOULDERS AND 6' DITCH.
4. ROADWAY - 24' WIDE ROADWAY WITH 12' SHOULDERS AND 4' DITCH. 5. ROADWAY - 12' WIDE ROADWAY WITH 6' SHOULDERS AND 6' DITCH.

INTERSECTION OF THROUGH ROAD AND SIDE ROAD

1. INTERSECTION OF THROUGH ROAD AND SIDE ROAD. 2. INTERSECTION OF THROUGH ROAD AND SIDE ROAD.

PROPOSED INTERSECTION (PLAN SECTION)

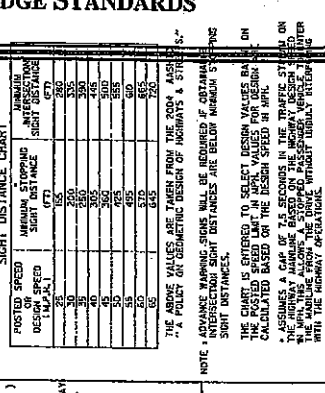
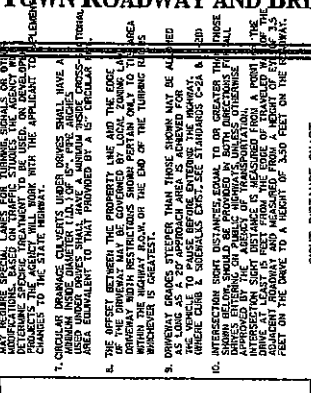
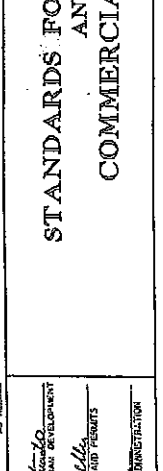
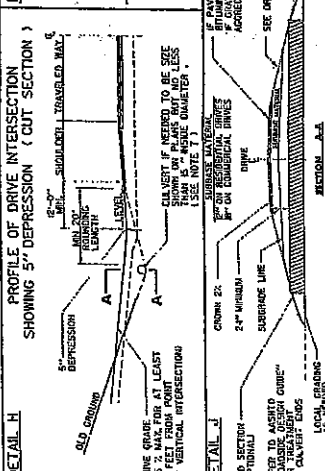
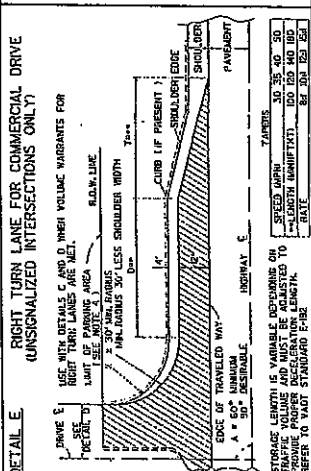
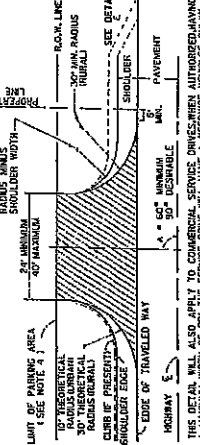
1. PROPOSED INTERSECTION (PLAN SECTION). 2. PROPOSED INTERSECTION (PLAN SECTION).

STANDARDS FOR TOWN & DEVELOPMENT ROADS

STANDARD A-76

TOWN ROADWAY AND BRIDGE STANDARDS

DETAIL A IDENTICAL DRIVE



STANDARD
B-71

STANDARDS FOR RESIDENTIAL AND COMMERCIAL DRIVES

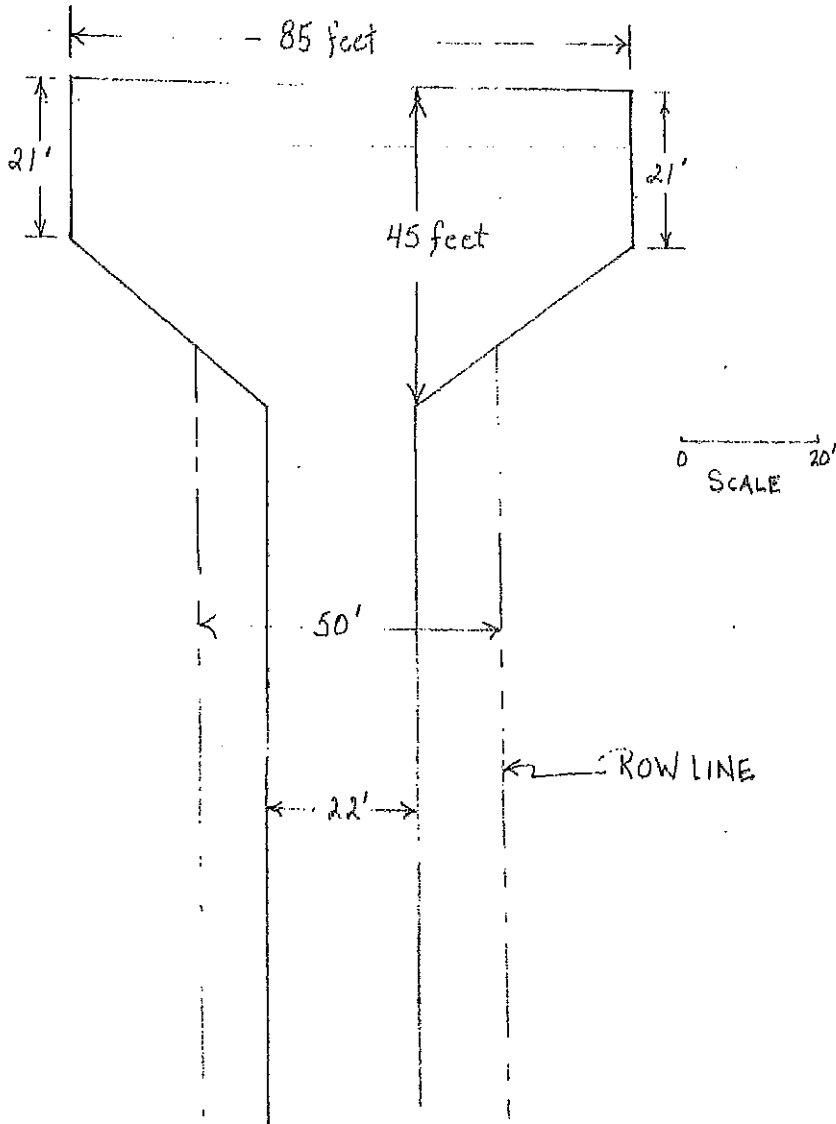
STANDARD
B-71

Appendix 2:

Figure 1 - Cul-de-sac design
Figure 2 - Hammerhead design

TOWN OF WEATHERSFIELD, VERMONT
TOWN ROADWAY AND BRIDGE STANDARDS

FIGURE 2 - "T" INTERSECTIONS



**TOWN OF WEATHERSFIELD, VERMONT
SELECT BOARD**

**Select Board
Martin Memorial Hall
5259 Route 5, Ascutney VT
Monday, November 5, 2018
7:00 PM
REGULAR MEETING**

MINUTES

Select Board Members Present: N. John Arrison
Daniel Boyer
C. Peter Cole
Tom Leach (by telephone)
Kelly Murphy

Select Board Members Absent:

Ed Morris, Town Manager

Others Present:

Edith Stillson	Richard Watson	Denise Anderson	Dave Picknell
Travis Compo	Paul Tillman	Mark Girard	Ben Waters
NaToshya Spaulding	Josh Compo	Darrin Spaulding	Josh Dauphin
Ray Stapleton	Jordyn Bagalio	Sam Spaulding	Tracy Dauphin
Cheryl Watson	Mychael Spaulding	Nancy Nutile-	Darlene Kelly
		McMenemy	

1. Call to Order

Ms. Murphy called the meeting to order at 7:00PM.

2. Comments from Select Board and Town Manager

Ms. Murphy announced the publication of the first Town Newsletter (posted on the Town's website and Facebook page), put together by Mr. Morris and (most of) the department heads. Mr. Morris is planning to publish the newsletter quarterly. Ms. Murphy asked the Selectboard to consider adding a piece to it to highlight the good things that are happening in Town. The next issue is planned for January

Mr. Morris said that the Planning Commission had held a public hearing on several zoning bylaw changes and asked the Selectboard to schedule their public hearing on the changes as soon as feasible. The Planning Commission would like to see these changes implemented as soon as possible. (There is a 21-day delay following adoption of bylaw changes by the Board.) The Board set the hearing date for their December 5th meeting.

TOWN OF WEATHERSFIELD, VERMONT
SELECT BOARD

Ms. Murphy read a thank you letter from Meals on Wheels, thanking the Town for their appropriation.

Mr. Morris attended the Planning Commission meeting regarding the solar project on the Hodgdon property on Route 5. (No Selectboard members attended.) The Planning Commission asked that screening be provided for any solar panels that might be visible from Route 5 and that there be a security bond posted to cover the cost of dismantling the panels and restoring the site should the project be discontinued. They made it clear in their comments, however, that the Town remains in favor of the project.

The Board signed thank you notes addressed to Butler Bus Service for providing a bus in which to tour the historic site in Town on the day of the Town Festival.

There will be a financial report available at the next meeting. Ms. Murphy asked that these reports be provided to the Board on a quarterly basis.

Darrin Spaulding said that many of the telephones on the 674 exchange are still not functioning due to a downed tree on Saturday. (The Town Office phones are not working either.) People experiencing difficulties were invited to come to the Town Office so it could be reported to the phone company via cell phone.

3. Comments from Citizens on topics not on the agenda

Attorney Denise Anderson announced that she has been retained by the Ascutney Volunteer Fire Department to resolve a dispute over \$7000 in invoices that the Town has not paid. It was agreed to place the matter on the Board's next meeting agenda.

4. Review minutes from previous meetings – 10/15/2018

Additions/corrections/deletions:

a. None

Motion: To accept the minutes of Monday, October 15, 2018.

Made by: Mr. Boyer **Second:** Mr. Arrison

Roll Call Vote:

N. John Arrison - Aye

Daniel Boyer - Aye

C. Peter Cole - Aye

Tom Leach (by telephone) - Aye

Kelly Murphy - Aye

5. Selectboard Work Request Discussion

Ms. Murphy asked to have this topic on the agenda because Mr. Arrison had contacted Mr. Stapleton about problems with storm water ponding in the library's driveway. She said the Board had discussed this idea of Selectboard members communicating directly with

TOWN OF WEATHERSFIELD, VERMONT
SELECT BOARD

department heads before and said this was just a reminder to Board members to refrain from doing it. If a board member has an issue to discuss, they are to bring it to the next board meeting and bring it up under the "Comments" section of the agenda. The manager can then work through it with the appropriate department head. She said she did not want to see department heads having to respond directly to individual board members.

Mr. Morris said he is working on resolving the drainage issue at the library, but the problem is bigger than it seems and will take time and money to fix it.

Mr. Arrison said that his email had been addressed to Mr. Morris and only cc'd to Mr. Stapleton. He said he had never directed a department head to do anything and that was not his intention with this communication. He disagreed with having to wait for a board meeting to bring things up.

Mr. Morris said that clearly if a matter is urgent, it should not have to wait until the next meeting (e.g. a downed tree in the road). However, if it's an ongoing issue or will require a long-term project (e.g. storm water drainage in the wrong place), it should come to the board.

6. Discussion Police Contracted Services

Mr. Morris and Chief Daniels have proposed contracted police services to Reading, Baltimore and Cavendish as authorized by the board some time ago. Baltimore and Cavendish have expressed interest in the idea.

Weathersfield is proposing 20-25 hours a week of service to Cavendish and 5-8 hours a week to Baltimore, based on analyses of call volumes in both towns.

Cost analyses indicate that an hourly rate of \$65 would cover administrative costs plus allow for vehicle maintenance and adding some to the reserve account for future vehicles.

If Cavendish agrees to the proposal, the Town will be able to hire another officer. If Baltimore agrees, then additional help will be needed.

Mr. Morris believes there would be enough work and revenue if Cavendish signs on to offset the cost of a full time officer. He said this would help build the Weathersfield police force with little to no cost to the Town. There would be a slight increase in police coverage in Weathersfield (increase from 80 to 120 hours), but a lot more time on emergency calls. He felt this would be a benefit to all of the Towns and urged the board to take a look at it.

Mr. Arrison asked to see the math that generated the figures. He and Mr. Leach asked what would happen if we were to lose an officer when we're obligated to other towns.

TOWN OF WEATHERSFIELD, VERMONT
SELECT BOARD

Mr. Fuller was concerned that Chief Daniels is already overworked and that administering this program will pull him away from being in the field. He didn't see how two cars will work. He also felt the board already had a great deal "on its plate this year", and urged caution moving forward.

There was additional discussion and questions. The board will revisit the topic at another meeting.

7. Municipal Fire Services Process Discussion

- a. Town Meeting Preparation**
- b. Fire Commission**
- c. Chief**

Town Meeting Preparation -

At issue is whether the board should exercise its statutory authority to establish a municipal fire department on its own motion or whether the voters should decide.

Mr. Arrison and Ms. Murphy preferred to see the voters decide primarily because of the magnitude of the action being taken.

Mr. Cole, Mr. Boyer, and Mr. Leach preferred to have the board make the decision on its own on the grounds that the voters will make their preference known by voting the budget - which would contain the cost of the municipal department - up or down.

All expressed their support for a municipal department and the desire to move this along. Mr. Cole expressed his regret that the Ascutney Fire department does not support the plan. Ms. Murphy expressed deep concern for the misinformation being spread and the scare tactics being employed.

Ray Stapleton said it would be clearer for the voters to understand if the board agrees to establish the department and then comes to them (the voters) with a clear understanding of what the cost would be.

Nancy Nutile-McMenemy felt the process has been flawed from the start and that there wasn't enough information for the board to make a decision.

Josh Dauphin disagreed saying there was more than enough information based on multiple discussions over the past few years.

TOWN OF WEATHERSFIELD, VERMONT
SELECT BOARD

Darrin Spaulding said he had yet “to see any paperwork on the cost”. He cited difficulties with a fire services in Norwich. He claimed he doesn't do more than 8 hours of paperwork a week. He asked if anyone had checked NFPA standards regarding municipal fire services. He said the new chief would be able to “get rid of the bad people” and asked who the bad people were that would be removed.

Mr. Arrison said he wanted to see the bottom line on the general fund budget before deciding.

Mr. Morris said the board needs to decide what type of chief it wants to create the numbers for the budget. He urged the board not to make the decision based solely on the dollars – the decision must be based on what is best for the Town. Once that's established, then everyone works to make it happen.

Mark Girard said the new chief would cost \$110,000 plus an additional \$50,000. He said there would be a morale problem with a paid chief and a volunteer force.

Mr. Cole urged the board to continue with the process; assume the Town would hire a full time chief and work together to make it work.

Ms. Murphy called for a motion on creating the department.

Motion: To enact the board's statutory authority pursuant to 24 VSA §1951 to create a municipal fire department.

Made by: Mr. Boyer **Second:** Mr. Arrison

Roll Call Vote:

N. John Arrison - Aye
Daniel Boyer - Aye
C. Peter Cole - Aye
Tom Leach (by telephone) - Aye
Kelly Murphy - Aye

Motion: To direct the town manager to present a budget for a full time fire chief and associated costs

Made by: Mr. Arrison **Second:** Mr. Boyer

Roll Call Vote:

N. John Arrison - Aye
Daniel Boyer - Aye
C. Peter Cole - Aye
Tom Leach (by telephone) - Aye
Kelly Murphy - Aye

TOWN OF WEATHERSFIELD, VERMONT

SELECT BOARD

It was agreed that the board would set aside 1 hour of meeting time during a regular monthly meeting and 2 hours of time during a special meeting on the 2nd Thursday of the month to discuss the transition to a municipal fire department. Members of the fire commission will be invited to participate in these discussions.

Motion: To suspend further meetings of the fire commission until further notice

Made by: Mr. Cole **Second:** Mr. Boyer

Roll Call Vote:

N. John Arrison - Aye
Daniel Boyer - Aye
C. Peter Cole - Aye
Tom Leach (by telephone) - Aye
Kelly Murphy - Aye

The first special meeting will be on Thursday, November 8th at 6-8 PM. In future, meetings will be on the 2nd Thursday of the month. The board will dedicate the 1st hour of their regular meeting time at the 1st meeting of the month for additional discussion.

The board took a 5-minute recess at 8:47 PM. The meeting resumed at 8:52 PM.

8. Budget Discussion

a. Benefits Discussion

Through much research and discussion and with changes in health insurance laws, Mr. Morris and Ms. Kelly propose to join a new association administered medical group – BRS – and offer their plans. This proposal will save the Town \$22,704. There have been multiple discussions with town employees about this proposal and Mr. Morris will work with employees needing assistance until their HSAs are fully funded. The cost to join the association is \$250.

Motion: To we proceed with the BRS plan as laid out by the manager

Made by: Mr. Cole **Second:** Mr. Arrison

Roll Call Vote:

N. John Arrison - Aye
Daniel Boyer - Aye
C. Peter Cole - Aye
Tom Leach (by telephone) - Aye
Kelly Murphy - Aye

At this time, it was after 9:00 PM.

Motion: To extend the meeting to get through the budget

Made by: Mr. Boyer **Second:** Mr. Arrison

Roll Call Vote:

N. John Arrison - Aye

TOWN OF WEATHERSFIELD, VERMONT
SELECT BOARD

Daniel Boyer - Aye
C. Peter Cole - Aye
Tom Leach (by telephone) - Aye
Kelly Murphy - Aye

b. Highway Budget – Center Road Paving discussion

In response to the question of “Why did the wages jump so much in highway?”, Mr. Morris said, “We moved Ryan's wages in from the mechanic; we took our highest paid employee and forecasted their wages into the assistant highway superintendent position.”

\$80,000 was inserted for highway paving. Mr. Morris said Pike's estimation for paving Center Road is \$550,000; however Pike has since said their prices are going up by 3% (\$16,500). (This does not include the cost of shoulder work.) This is the cost of repaving from Rt. 131 to the Springfield line. Aiken Hill would be ground down completely and repaved (base and top coats).

We are expecting a \$200K grant from the state this year (\$175K plus a \$25K match from us). We have \$116K in reserves. (Mr. Morris recommends only using \$100K from the reserve.) If we budget for \$50K (not the \$80K in the draft budget in the packet), we would need a loan for \$216K. Mr. Morris recommended budgeting a bit more than \$50K to allow for paving repair.

Mr. Stapleton preferred to budget \$80K so he can start a paving budget. Mr. Morris recommended \$50-55K, but agreed with Mr. Stapleton. He would like to move toward \$135K worth of paving a year.

Mr. Morris said we could float ourselves a loan from reserves; we have the cash flow to cover it. A \$200K loan is a \$40K a year payment for 5 years. We would pay it back with interest. The finance director and the auditors feel we could do it. The auditors would mandate it be paid back with interest so future board members could not avoid it. He said it's an option for the board to consider.

Mr. Fuller stated he was opposed to this option.

If the board decides to borrow the money, the first payment would not be due until the next budget cycle.

There was brief discussion on the dire state of Kendricks Corner Road and Ascutney Store Road and the need to budget for and prioritize roads that need paving.

Mr. Arrison suggested creating a line item for paving that would automatically go into a reserve account for paving if not used in any given year.

TOWN OF WEATHERSFIELD, VERMONT
SELECT BOARD

c. Solid Waste Budget

We are about \$5K in hole with no money going into reserves.

Mr. Morris recommended changing how we do things with West Windsor. Currently we give them stickers and give them a bill; they pat us checks from their people. Mr. Morris recommended selling them stickers for \$65 a piece, no \$5 2nd sticker, the town of West Windsor writes us a check. If there are any left over at the end of the year, we would refund their money. We would do the same with the punch cards.

Mr. Stapleton said we will need to replace the compactor soon.

Motion: That we sell bulk stickers and tickets to West Windsor

Made by: Mr. Cole **Second:** Mr. Arrison

Roll Call Vote:

N. John Arrison - Aye

Daniel Boyer - Aye

C. Peter Cole - Aye

Tom Leach (by telephone) - Aye

Kelly Murphy - Aye

d. Finance

There were no questions.

e. Listers

There were no questions.

f. Clerk

There were no questions.

9. Town Report Distribution

This item was tabled.

10. Boat Access Discussion

This item was tabled.

11. Appointments

Motion: To appoint John Broker Campbell to the Zoning Board of Adjustment

Made by: Mr. Arrison **Second:** Mr. Boyer

Roll Call Vote:

N. John Arrison - Aye

TOWN OF WEATHERSFIELD, VERMONT
SELECT BOARD

Daniel Boyer - Aye
C. Peter Cole - Aye
Tom Leach (by telephone) - Aye
Kelly Murphy - Aye

12. Approve Warrants

Motion: To approve the warrants for 11/5/2018 as follow:

General Funds	Operating Expenses	\$112,433.31
	Payroll	\$21,954.34
Highway Fund	Operating Expenses	\$120,982.72
	Payroll	\$12,729.27
Solid Waste Management Fund		
	Operating Expenses	\$21,197.78
	Payroll	\$2,342.51
Library	Operating Expenses	\$1,355.57
	Payroll	\$2,807.28
Grants	Operating Expenses	\$6,624.51
Agency Monies	Operating Expenses	\$50.00
Reserves		\$0.00
Grand Totals	Operating Expenses	\$262,643.89
	Payroll	\$39,833.40

Made by: Mr. Arrison **Second:** Mr. Boyer

Roll Call Vote:

N. John Arrison - Aye
Daniel Boyer - Aye
C. Peter Cole - Aye
Tom Leach (by telephone) - Aye
Kelly Murphy - Aye

Motion: To approve the warrant for library operating expenses for 11/5/2018 for \$411.54.

Made by: Mr. Arrison **Second:** Mr. Boyer

Roll Call Vote:

N. John Arrison - Aye
Daniel Boyer - Aye
C. Peter Cole - Aye

TOWN OF WEATHERSFIELD, VERMONT

SELECT BOARD

Tom Leach (by telephone) - Aye
Kelly Murphy - Aye

Motion: To approve the warrant for highway operating expenses for 11/5/2018 for \$2,300.

Made by: Mr. Arrison **Second:** Mr. Boyer

Roll Call Vote:

N. John Arrison - Aye
Daniel Boyer - Aye
C. Peter Cole - Aye
Tom Leach (by telephone) - Aye
Kelly Murphy - Aye

13. Future Meeting Agenda Items

Thursday – 6-8 PM; first work meeting for municipal fire dept
Cady Hill hearing on November 19th – site visit at 6:16
Dec 3rd – ordinance meeting

14. Adjourn

Motion: To adjourn the meeting

Made by: Mr. Arrison **Second:** Mr. Boyer

Roll Call Vote:

N. John Arrison - Aye
Daniel Boyer - Aye
C. Peter Cole - Aye
Tom Leach (by telephone) - Aye
Kelly Murphy - Aye

The meeting adjourned at 9:59 PM.

Respectfully submitted,
deForest Bearse

WEATHERSFIELD SELECTBOARD

N. John Arrison, Selector

Daniel E. Boyer, Selector

TOWN OF WEATHERSFIELD, VERMONT
SELECT BOARD

C. Peter Cole, Vice-Chairperson

Tom Leach, Clerk

Kelly Murphy, Chairperson

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TOWN OF WEATHERSFIELD

CHARTERED BY: NEW HAMPSHIRE ON AUGUST 20, 1761
NEW YORK ON APRIL 8, 1772

(802)674-2626

P.O. BOX 550 ASCUTNEY, VT. 05030

townmanager@weathersfield.org

November 15, 2018

To: Selectboard

Subject: Bottle Fund Request

The Veterans Memorial Committee is asking for \$700 to purchase new flags to replace the old tattered flags along Route 5 for next year. The full request is attached along with the amount currently in the bottle fund (#3,055.18).

Recommendation: Approve giving \$700 from the redemption Program fund to the Veterans Memorial Committee for the purpose of purchasing new flags.

Ed Morris
Town Manager

Lisa Slade
PO Box 77
Ascutney, VT 05030

November 12, 2018

Weathersfield Select Board
PO Box 500
Ascutney, VT 05030

Dear Board Members,

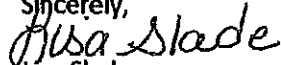
As most of you know, four years ago my husband and I took on the project of talking with Green Mountain Power as well as the Select Board and then asking for donations so American flags could be displayed on about 50 utility poles along Route 5 and along Route 106. We raised over \$2,000 in four months and flags were displayed in time for Veterans Day 2014! The initial flag "kits" were purchased strictly by funds donated from businesses and individuals in Town. Over the years we have had to replace several flags (and poles) and have been fortunate enough to do this through continued donations (including one past donation from the Towns bottle redemption fund).

As you may have noticed, it is time to replace all of the flags as they are showing wear and tear. We will look to do this before putting the flags back up in May. The estimated cost associated with the purchase of new flags (and collars and a few new poles) is \$1,120. **This estimate is valid until the end of the year, if we wait until Spring to make the purchase the price will be higher.**

As of November 1st, there was \$509.70 in the fund that was set up for "the flag project" (again, this is money received through donations). I am writing to ask if you would please donate again to the flag project from the Towns bottle redemption fund? As mentioned above, we're looking at spending approximately \$1,120 before year end. With the balance in the flag project fund being \$509.70 we are in need of about \$700 to make the purchase (and leave a very small balance in the fund).

Thank you for your consideration. And, thank you to those that have donated in the past and those that help us put them up in May and take them down in November each year.

I hope to be at your next meeting but, if I'm not in attendance please feel free to contact me at 802-291-1475 or via email at lisaaneslade@aol.com.

Sincerely,

Lisa Slade

11/13/18
08:11 am

Town of Weathersfield General Ledger
Trial Balance - Agency Monies
Current Year - Period 5 Nov

Page 1 of 3
Account

Account/Description	Budget	Encumbrance	Balance
40-1-010-99.00 Due From/To Other Funds	0.00	0.00	43,080.70
Total Asset	0.00	0.00	43,080.70
40-2-101-01.00 Martin Memorial Hall	0.00	0.00	11,224.76
40-2-101-02.00 Weathersfield Book Sales	0.00	0.00	490.25
40-2-101-03.00 Veterans' Memorial Commit	0.00	0.00	6,753.91
40-2-101-04.00 Salmond Bridge	0.00	0.00	936.39
40-2-101-06.00 Library Misc Donations	0.00	0.00	169.71
40-2-101-06.50 Library Expansion	0.00	0.00	0.00
40-2-101-07.00 Historical Society	0.00	0.00	132.00
40-2-101-08.00 Employee Safety & Wellnes	0.00	0.00	4,145.62
40-2-101-10.00 Weathersfield 250th	0.00	0.00	2.00
40-2-101-11.00 Weathersfield Directory	0.00	0.00	15.00
40-2-101-12.00 American Flag Project	0.00	0.00	509.70
40-2-101-15.00 1879 Schoolhouse Fund	0.00	0.00	15,291.18
40-2-101-16.00 Food Shelf Donations	0.00	0.00	0.00
40-2-101-21.00 Redemption Program Fund	0.00	0.00	3,055.18
40-2-201-01.00 Police Donations Dare, et	0.00	0.00	0.00
Total Liability	0.00	0.00	42,725.70
40-3-000-00.00 Fund Balance	0.00	0.00	0.00
Total Fund Balance	0.00	0.00	0.00

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TOWN OF WEATHERSFIELD

CHARTERED BY: NEW HAMPSHIRE ON AUGUST 20, 1761
NEW YORK ON APRIL 8, 1772

(802)674-2626

P.O. BOX 550 ASCUTNEY, VT 05030

townmanager@weathersfield.org

November 14, 2018

To: Selectboard

Subject: AVFD Attorney

At the last regular Selectboard meeting on November 5th, Denise Anderson the AVFD attorney notified the board that AVFD had retained her services to discuss the FY2018 allocation. During this meeting the board advised her that this issue would be placed on the next agenda for discussion since it had not been warned for that meeting.

Ed Morris
Town Manager

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TOWN OF WEATHERSFIELD

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NEW YORK ON APRIL 8, 1772

(802) 674-2626

P.O. BOX 550 ASCUTNEY, VT 05030

townmanager@weathersfield.org

November 14, 2018

To: Selectboard

Subject: Police Contracted Services

At the last regular Selectboard meeting on November 5th we introduced a plan to contract police services to the Town's of Baltimore and Cavendish. We had stated an hourly rate of \$65 an hour and the board asked for a breakdown of costs. What Chief Daniels had prepared equaled:

- \$39 an hour for labor
- \$16 an hour for vehicle fuel and maintenance
- And \$10 an hour for Administration and other costs

If we use officer Muldoon for costing purposes, his FY202 proposed hourly rate with benefits equals \$37.56. By using the IRS mileage rate the cruisers would need to be driven an average of 30 miles per hour to equal the maintenance cost associated. The \$10 admin fee will help with his paperwork needs associated with the contract and other misc. items that need to be purchased. After reviewing these costs, we feel that \$65 an hour is a fair rate that is comparable to other police contracted rates. As stated in our presentation, we plan to track time and mileage throughout the year to make sure the costs are being covered and to identify any surplus from this contract to be placed in the reserve account for a future cruiser purchase.

To be able to provide this coverage, we would plan to hire a full-time officer and possibly a part time officer, both of which would be covered by the contracted price and currently budgeted amount in our part time police budget. We currently plan to run the program with the two police cars we currently have, knowing that we would need to purchase a third car in the future.

We feel this current plan will benefit the Town of Weathersfield in many ways. First, it will provide more police coverage for the Town at a very low cost. We will pick up about 7-10 hours of direct coverage and 30-40 hours of coverage time for emergency calls. Second, we will be helping the two

surrounding Towns provide much needed coverage in a regional capacity. This not only helps their Towns, but many of the problem subjects that the police deal with do not stop at Town lines. By working multiple Towns, the Police will be able to better serve the region and not just push crime from town to town. Third, this will help us be able to build stronger relationships and agreements with the State Police and other surrounding Towns to help with overall coverage.

I know this is a big step into uncharted waters, but a very needed step in our area. With the lack of State Police patrols and increase in drug related crime, we need to be able to work together to regionalize police and emergency service coverage. As you know the cost of emergency service response is climbing and by being able to spread the cost of services over multiple towns, we can keep the costs lower for everyone while providing a better service. The first step is the always the hardest and many times once we take that step, we can provide a better overall service. As Dave Fuller mentioned last meeting, the school consolidation here in Town was the same way. Many people were against it at the time, but most will probably admit that we have a great school now and the transition was the right thing to do.

I would like to have more conversation about this plan and hopefully receive the OK to move forward drafting a contract for final review.

Ed Morris
Town Manager

CHARTERED BY
NEW HAMPSHIRE
AUGUST 20, 1761

Town of Weathersfield

POST OFFICE BOX 550
ASCUTNEY, VERMONT 05030-0550

CHARTERED BY
NEW YORK
APRIL 8, 1772

Telephone: [802] 674-2626
Facsimile: [802] 674-2117

E-mail: accountant@weathersfield.org
Website: <http://www.weathersfieldvt.org>

FINANCE DEPARTMENT

DATE: 15 November 2018
TO: Selectboard
FROM: Darlene Kelly
SUBJECT: 1st Quarter Financial Report

Attached please find the summary financial report for the month and year-to-date ending Sept 30, 2018.

General Fund

General fund is on target. While moving through the first quarter of the year it was noted the Perkinsville school house final debt payment was not budgeted for this fiscal year. We are watching spending closely and tighten up areas that we can to help offset this unbudgeted expense of \$45,000.

Highway Fund

Highway fund revenues are at 86% of budget while expenses are at 35% of budget. We will continue to watch spending as we move throughout the year.

Solid Waste

Our solid waste revenue is at 47% of budget while expenses are 23%.

Library

Library revenues are running at 100% of budget while expenses are at 27% of plan. The library director is strategically watching his spending as they are in desperate need of new computers. He is working with the friends of the library to offset some of this unbudgeted cost and hopes to cover the rest by cutting back on some other areas of his budget.

It is still early in the fiscal year but all the funds look to be in good shape moving forward to the second quarter of the fiscal year.

Town of Weatherfield
Income and Expenses for Month Ending 09/30/2018

All Funds Summary	Annual Budget	Month of												YTD June(100%)	% of Budget
		July	August	September	October	November	December	January	February	March	April	May	June		
Revenues															
Administration	1,263,784	238,830	828,744	(16,134)										1,051,440	83%
Treasurer	-													-	0%
Town Clerk	41,100	1,653	4,219	2,448	-	-	-	-	-	-	-	-	-	8,320	20%
Listers	22,920	-	-	2,010	-	-	-	-	-	-	-	-	-	2,010	9%
Land Use	5,000	599	846	628	-	-	-	-	-	-	-	-	-	2,072	41%
Police Department	19,100	2,098	46	7,876	-	-	-	-	-	-	-	-	-	10,019	52%
Fire Departments	4,666	-	-	-	-	-	-	-	-	-	-	-	-	-	0%
Special articles	29,383	25,000	-	-	-	-	-	-	-	-	-	-	-	25,000	85%
Subtotal- Revenues	1,385,953	243,119	833,855	(3,172)	-	-	-	-	-	-	-	-	-	1,073,862	77%
Expenses															
Administration	477,016	53,130	63,198	41,155	-	-	-	-	-	-	-	-	-	157,483	33%
Treasurer	34,581	608	909	9,943	-	-	-	-	-	-	-	-	-	11,460	33%
Town Clerk	123,634	9,556	12,542	7,833	-	-	-	-	-	-	-	-	-	29,930	24%
Listers	68,669	4,249	2,962	3,121	-	-	-	-	-	-	-	-	-	10,333	15%
Land Use	48,791	7,067	3,841	3,483	-	-	-	-	-	-	-	-	-	14,392	29%
Police Department	298,772	35,447	25,569	21,909	-	-	-	-	-	-	-	-	-	82,925	28%
Fire Departments	175,914	1,385	8,688	4,214	-	-	-	-	-	-	-	-	-	14,288	8%
Appropriations	129,193	133,846	-	-	-	-	-	-	-	-	-	-	-	133,846	104%
Special articles	29,383	29,383	-	-	-	-	-	-	-	-	-	-	-	29,383	100%
Subtotal- Expenses	1,385,953	245,288	117,709	91,659	-	-	-	-	-	-	-	-	-	486,039	35%
TOTAL(Inet)	(0)	(2,109)	716,146	(94,831)	-	-	-	-	-	-	-	-	-	589,823	
Highway Fund															
Revenues	1,111,653	957,754	-	-	-	-	-	-	-	-	-	-	-	957,754	86%
Expenses	1,111,653	149,691	69,437	137,371	-	-	-	-	-	-	-	-	-	356,499	32%
Net Highway	-	808,062	(69,437)	(137,371)	-	-	-	-	-	-	-	-	-	601,254	
Solid Waste															
Revenues	270,935	91,444	7,247	27,376	-	-	-	-	-	-	-	-	-	126,067	47%
Expenses	98,535	18,640	21,588	21,923	-	-	-	-	-	-	-	-	-	62,151	63%
Net Solid Waste	172,400	72,804	(14,341)	5,453	-	-	-	-	-	-	-	-	-	63,916	
Library															
Revenues	128,448	128,498	100	875	-	-	-	-	-	-	-	-	-	129,473	101%
Expenses	128,448	13,609	11,795	9,636	-	-	-	-	-	-	-	-	-	35,040	27%
Net Library	-	114,889	(11,695)	(8,761)	-	-	-	-	-	-	-	-	-	94,433	



TOWN OF WEATHERSFIELD

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NEW YORK ON APRIL 8, 1772

(802)674-2626

P.O. BOX 550 ASCUTNEY, VT 05030

townmanager@weathersfield.org

November 15, 2018

To: Selectboard

Subject: Budget

We will be discussing budgets again this week. I hope we can finish the Police and Fire budgets as well as our discussion on how to finance Center Road. I have also added the Administration budget which is the last preliminary budget to review. Once we complete this budget, we will start to see the overall picture of what the budget is looking like.

Police Budget:

There are no major changes to the Police Budget this year. The budget presented equals a 1% increase from last year. The one thing to take into consideration is that if we decide to contract police services, we will need to increase the budget by the cost of an officer, but this will be offset by the revenue from the contracts.

Fire Budget:

In your packet you will see two fire budgets, one proposed from the fire commission based on our current operations and a municipal fire budget. We will go through these budgets on Monday night and review the differences between the budgets. The primary number to look at is the tax need on the top of each page. Again, this just represents the fire department tax need, not the total change in tax need for the general fund budget.

Center Road:

Last meeting, we discussed the center road project funding.. The Center Road Project is estimated to cost approximately \$566,000 to repave from Route 131 to the Springfield Line. We are up on the schedule for the Class II Paving Grant which is \$200,000 (\$175K from State and \$25K

match). This leaves \$366,000 to fund. If we use \$100,000 from the Highway Maintenance Reserve and budget \$66,000, we would need a loan for \$200,000. Steve Hier researched this amount in a loan which would have a 4% interest rate with an annual cost of:

- 5 principal payments of \$40,000 (\$200,000)
- \$8000 interest payment reduced by \$1600 per year (\$8000, \$6400, \$4800, \$3200, \$1,600) or a total interest payment of \$24,000.

After determining this plan, we discussed a self-loan option. As you know, we have worked hard to build our reserve funds and fund balances to a rate that will put the Town in good fiscal standing. Because of this, we have the cash reserves enough to cover loaning ourselves the money. We talked with our auditors, who agreed that our financial position and financial reporting is strong enough to engage in this practice (email attached). The auditors stated they would enforce the 4% interest rate (which can be placed in the Highway Maintenance Reserve) and would make sure the payments are made (No Exceptions). By doing this, we would be able to pay ourselves \$24,000 instead of the bank.

From last meetings discussion, Steve Hier has done the math and has shown the small amount of money we are currently making on the money we have in the bank. At this time, we are making .2% APR and we could possibly move some money into short term CD's to get us 1%. At that rate we would triple our investment by loaning ourselves the money.

Administration:

You will see some changes in the administration budget for this year. The biggest of these being the move of the Accountant/Finance Director to the Treasurers budget. We also moved the library budget out of the appropriations section and gave them their own tab to show the line item budget. This has caused some confusion in the past since they showed up in two different places. Another change was calculating a tax need for each department which has a large impact on the administration budget where the entire tax revenue used to be calculated. We feel these changes add more transparency to the budgeting process by showing the true costs to each department.

As for program type changes you will notice A large reduction in benefits costs. This is a culmination of the reduced costs of benefits, the change in moving the finance director and Susanne's opt out which is listed below. Next, I would like to draw your attention to the computer equipment which is being reduced from \$10,000 to \$2,000 because we have completed most of the computer upgrades that are needed at this time. This \$8,000 can be used to help offset the tax need for fire services. Software purchase costs are down because most of what we need is part of our IT contract. You will also notice the telephone bills are added together and this number also encompasses a change

in telephone services to a new upgraded telephone system.

The final two things I would like to draw your attention to is the increase in the Parks and Recreation and the request for the 1879 schoolhouse. The parks and recreation budget has been increased to maintain the movies, concerts and other programs that we have been trying to implement. The 1879 Schoolhouse committee has also requested \$5,500 to continue the refurbishing of the schoolhouse, with the hopes of making the classroom portion of the building usable.

With these changes you will notice that the current General Fund is looking to be a slight decrease from last year. These are preliminary numbers and some changes will still take place over the next month.

Ed Morris
Town Manager

	FY16	FY17	FY18	FY19	FY2020	Notes
	Actual	Actual	Actual	Budget	Proposed	
Police Department						
Revenues						
Tax Need					283,717.29	
11-6-201-01-10 Police Fines	10,190	8,662	6,247	10,000	8,000	
11-6-201-01-65 Corps of Engineers	8,760	7,560	9,248	8,500	9,000	
11-6-201-01-66 Army Corp. Mileage Reimbu						
11-6-201-12-00 Sale of Equip & Vehicles	1,300	9,625	-	-	-	
11-6-201-50-75 Police Contracted Patrol		12,255	910	-	-	
11-6-201-99-00 Other Police Revenue	305	1,527	943	400		
Subtotal Revenue	20,555	39,809	17,348	18,900	17,000	
Personnel						
11-7-201-10-10 Chief of Police	67,449	57,894	73,877	70,491	73,015	
11-7-201-10-20 Police Officers - FT	46,818	39,740	50,516	49,478	51,854	
11-7-201-10-23 Police Officers - OT	2,866	-	4,149	5,139	5,385	
11-7-201-10-25 Police Officers - PT	15,055	40,456	6,533	36,331	38,667	
11-7-201-10-40 VIBRS Clerk	4,290	7,746	5,141	8,114	8,403	
11-7-201-10-65 Corps of Engineers	3,056	3,400	1,876	4,500	3,569	
11-7-201-10-75 Police Contracted Patrol		-	-	-	-	
11-7-201-11-00 RICA	11,276	11,339	11,481	13,365	13,565	
11-7-201-13-00 Police Retirement	12,675	6,593	13,507	13,090	13,156	
11-7-201-14-10 Insurance Benefits	27,182	29,875	24,289	27,886	22,862	
11-7-201-16-00 Workmen's Compensation	6,262	6,345	10,978	12,893	15,019	
11-7-201-17-00 Unemployment Insurance	258	310	213	421	355	
11-7-201-45-20 VIBRS	1,590	1,550	1,555	1,858	1,858	
11-7-201-45-21 VLETS	167	-	-	200	200	
Subtotal Personnel	198,944	205,248	204,115	243,766	247,928	
Office Expenses						
11-7-201-15-00 Uniforms and Cleaning	2,215	3,100	4,907	2,500	2,500	
11-7-201-20-00 Office Supplies	594	500	993	700	700	
11-7-201-24-00 Equipment and Supplies	6,833	2,000	2,110	5,500	5,500	5916 Tickers Lens
11-7-201-27-00 Tuition and Training	1,136	4,000	2,836	2,500	2,500	
11-7-201-29-00 Expense Reimbursement	1,072	900	224	500	1,000	
11-7-201-31-00 Telephone/Communications	3,690	4,200	3,805	3,000	3,700	
11-7-201-42-00 Dues and Memberships	185	250	170	200	200	
11-7-201-43-00 Legal Expense			332	500	500	
11-7-201-52-00 Repairs and Supplies		3,800	3,561	4,000	4,000	
Subtotal Office Expenses	15,725	18,750	18,658	19,400	17,600	
Insurance & Cruiser Expenses						
11-7-201-48-10 Law Enforcement Insurance	9,219	5,555	7,225	6,951	7,000	
11-7-201-48-15 Gen'l Liability Insurance	1,478	-	1,136	962	1,000	
11-7-201-48-25 Cruiser Insurance	1,478	1,535	1,537	1,304	1,500	
11-7-201-51-00 Gas and Oil	9,067	12,000	8,722	10,500	10,000	
11-7-201-53-50 Hwy Service to Police	1,619	2,200	1,176	2,000	2,000	Matches HW Budget
Subtotal Insurance & Cruiser exp	22,861	21,390	19,796	21,717	21,500	
Debt Service						
11-7-201-90-50 Cruiser Debt Service	5,333	-	16,667	13,334	13,334	
11-7-201-90-51 Cruiser Debt Service-Int	318	-	869	255	255	
11-7-201-99-00 Miscellaneous Expenses	43	25	-	100	100	
Transfer to Cruiser	6,300					
Subtotal Debt Service	11,994	25	17,536	13,689	13,689	
Total Expenses	249,524	245,413	260,105	298,572	300,717	
Grant						
11-6-201-99-03 Grant Reimb:OP Enforcement	5210	4,685		100		
11-6-201-99-04 Grant Reimb: DUJ Enforcem	5900	6,173		100		
11-6-201-99-07 Grant Reimb: Equip	614	1,000		200		
Subtotal Grant Revenue	11,724	10,858	1,000			
11-7-201-10-50 Grant: OP Enforcement	4188	-		100		
11-7-201-10-51 Grant: DUJ Enforcement	4192	0	0	100		
Subtotal Grant Expenses	8380	0	0	200	0	

11-7-205-90.30	Transf to Dry Hydrant Res	-			2,000		2,000		3,000		
11-7-205-90.35	Transf to Fire Equip Rese	-	22,000		3,022						
11-7-205-99.00	Miscellaneous Expenses	100.00	-		116	500			-		
	Subtotal	57,576.00	41,471		16,984	19,835			71,088		
11-7-206 ASCUTNEY FIRE											
11-7-206-30.00	AVFD Funding	20,000.00	22,500	27,039		27,500			32,000	No PPE	
	PPE	-	-	-	-	-			-		
11-7-206-30.01	Hose Testing	1,000.00		1,000		1,000			1,000		
11-7-206-45.15	Radio Repeater Fees	-	1,000		-	1,000			1,000		
11-7-206-50.00	Fire Equipment Purchase	3,500.00			-				-	?	
11-7-206-51.00	AVFD Fuel	-	2,186	2,255		3,000			3,000	Paperwork?	
11-7-206-52.00	Firetruck Purchase	1,500.00		-					-		
11-7-206-53.10	AVFD Fire Equip Repair	3,500.00	12,246	6,557		7,500			7,500	make sure Darrin get slips	
11-7-206-53.50	Highway Service to AVFD	1,575.00	2,309	1,067		2,000			2,000		
11-7-206-54.00	Interest Expense	35,000.00	-	-					-		
11-7-206-85.00	Hazmat Revenue to AVFD	250.00	-	-					-		
11-7-206-90.00	Hazmat Revenue to Reserve	-	4,475	-		250			250		
	Subtotal	66,325.00	44,716	37,918		42,250			46,750		
11-7-207 WEST WEATHERSFIELD FIRE											
11-7-207-30.00	WWVFD Funding	20,000.00	22,500	27,336		27,500			29,500	25,000 for operations and 4,500 for gear	
11-7-207-30.01	Hose Testing	1,000.00				1,000			1,000		
11-7-207-45.15	Radio Repeater Fees	3,000.00	1,000	1,000		1,000			1,000		
11-7-207-51.00	WWVFD Fuel	2,958.00	2,231	1,402		2,800			2,500		
11-7-207-52.00	Interest Expense	20,000.00	216	5,645		4,580					
11-7-207-53.00	Truck Bond Debt Reduction	-	10,000	45,800		45,800					
11-7-207-53.05	Firetruck Purchase	3,000.00	390,533	-		-					
11-7-207-53.10	WWVFD Fire Equip Repair	2,800.00	3,478	5,992		6,500			6,200		
11-7-207-53.50	Highway Services to WWVFD	-	3,607	1,708		2,000			2,000		
11-7-207-80.00	Insurance Reimb to WWVFD	-	-	-							
11-7-207-85.00	Hazmat Revenue to WWVFD	250.00	-	-		250			250		
11-7-207-90.00	Hazmat Revenue to Reserve	-	1,963	338							
11-7-207-99.00	Miscellaneous Expenses			-							
	Subtotal	53,008.00	435,528	89,220		91,430			42,450		
	Subtotal Expense		542,582	163,502		175,914			184,915		
	Total	(176,054)	(120,368)	(138,651)		(148,849)			(159,788)		

Need to file for tax return

FY2020 Estimated Municipal Tax Rate Computation WITH Fire Commission

General Fund

Expense	cost	cents on tax rate
General Fund	\$ 1,321,767	0.3061
Motorized Fire Apparatus Reserve Fund	\$ -	0.0000
11 social service agencies		0.0000
Subtotal General Fund Taxes	\$ 1,321,767	0.3061

FY19 Tax
rate

Municipal Grand List: \$3,364,490 each penny on Grand List raises \$33,644.90; assumes no increase in Grand List in FY18.

0.3268	
0	
0	

Highway Fund

Expense	cost	cents on tax rate
Highway Fund	\$ 1,135,734	0.2837
Highway Equipment Reserve Fund	\$ -	0.0000
Subtotal Highway Taxes	\$ 1,135,734	0.2837

0.2987	
0	

Total Municipal Tax Rate

Total Taxes to be Raised	cost	cents on tax rate
General Fund	\$ 1,029,890	0.3061
Highway Fund	\$ 954,434	0.2837
County Taxes	\$ 23,242	0.0069
Local Education Taxes		0.0000
Total Municipal Taxes to be Raised	\$ 2,007,566	0.5967

0.3268

0	
0 \$15,169+ \$8,073 courthouse improvement bond payment	
0 Voter approved educational tax exemptions for two granges, WWVFD, veterans, etc.	

Other Taxes & Fees

Waste Management Fee	\$81,100	\$50/parcel
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1622 parcels	
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Municipal Fire
Proposed FY2020

Municipal Fire Revenue	FY17	FY18	FY19	FY2020	Notes
	Actual	estimated actual	Budget	Proposed	
Tax Need	141,235	158,031	171,248	228,425	
Donations				-	
Fundraising				-	
Gain Sale Assets				-	
Fire Equipment Motorized Reserve			20,000		Special article
Fire Equipment and Gear Reserve			5,000		Special article
Insurance Loss Claim				-	
Loan Proceeds	229,000				
WWVFD Disposal of Equipment	15,533				
WWVFD Transfer from Capital	146,000				
Chief's Account Revenue				-	
Miscellaneous				-	
HazMat Reimbursements				30,000	Total other revenue
Hazmat Revenue-AVFD	4,475	800	250	-	
Hazmat Revenue-WWVFD	1,963	338	250	-	
Insur. Reimbursement-AVFD	2,637	2,874	2,666	-	
Insur. Reimbursement-WWVFD	1,739	1,460	1,500	-	
TOTAL REVENUE	401,347	5,472	29,666	30,000	
Personnel					
Fire Chief Wages				60,038	
Benefits				22,827	Family Plan
Retirement				3,452	
Recording Secretary	486	417	845	-	
Fire Warden Stipen	300	600	600	-	
Fire Warden Mileage Reimb	23	-	200	-	
Emergency Management			300		
FICA	37	32	111	4,593	
Work Comp	4,598	3,513	4,380	14,682	Chief and members Pd chief is \$10,614.72
Unemployment	4	3	8	120	
Chief's Stipend				-	

Subtotal Personnel	5,448	4,565	6,444	105,712	
Office Expenses					
Interest Expense				-	Added to truck payments
Fundraising Expense				-	Offset by revenue.
Chief's Mileage Reimbursement				500	
Chief's Discretion				-	
Accounting Fees		-		-	
Legal Fees	888	538	500	500	
Office Supplies				700	Computer service and office supplies
Printing/Advertising/Postage				-	Already included in Admin
Service Charges				-	
Membership & Dues				300	IAFC/mutual aid
Uniforms/Duty Shirts				1,000	Chief and Members
Training				1,500	Emphasis on training
Subtotal Office expenses	888	538	500	4,500	
Utilities					
Internet and Phone				3,000	
Fuel/Propane				4,000	Combined contract
Water/Sewer				-	
Fire Hydrant Electric Service	1,035	377	1,000	400	GMP information
Subtotal utilities	1,035	377	1,000	7,400	
Insurance Expense					
General property & liability Insurance	2,014	2,356	1,778	3,867	
Insurance on Vehicles	5,133	5,977	5,931	5,216	per vehicle 652.03*8 per Pam's email
Boiler Insurance	272	1,072	274	284	
Fire Insurance	3,406	1,971	3,352	1,494	VLCT Information
Subtotal Insurance	10,825	11,376	11,335	10,861	
Communications					
CAD Communications				700	50 Active 911
Repeater Fees for AVFD	1,000	1,000	1,000	1,000	
Repeater Fees for WWFD	1,000	1,000	1,000	1,000	
Dispatching Service	13,496	13,901	14,455	14,000	
Subtotal communications	15,496	15,901	16,455	16,700	
Community & fire scene expenses					
Fire Prevention				100	
Goodwill to Community				-	Not from taxes
Food During Incidents				300	

FireFighter Appreciation					500	
Subtotal community & fire scene	-	-	-	-	900	
Fire Equipment & maintenance						
Fire Equipment Purchases					9,000	
Capital Purchase	390,533				14,000	
Fire Fighter Gear					6,000	
Equipment Maintenance/testing					4,000	less apparatus
Fire Equipment Repair for AVFD	12,246	6,557	7,500	6,500	4,000	less apparatus
Fire Equipment Repair for WWVFD	3,478	5,992	45,800	45,800	50,384	Engine and ladder
Fire Truck Debt Reduction	10,000	45,800	4,580	5,067		Engine and ladder
Fire truck interest expense	216	5,645			-	
Depreciation					1,000	
Miscellaneous Maintenance		116	500			
Subtotal fire equipment & maintenance	416,473	64,110	64,880	93,451		
Building & Grounds						
Grounds Maintenance (plowing, mow, septic)					1,000	Highway plow
Utilities					3,000	possibly less
Security System/Fire Alarm					600	
Building Maintenance					2,000	
Pump Repair/Insurance					-	
Building Supplies					1,000	
Subtotal Building & grounds	-	-	-	7,600		
Highway and Fuel Service						
Highway Service for Dry Hydrants	1,470	268	2,500	500		Chief can do a lot
Highway Service for AVFD	2,309	1,067	2,000	-		
Highway Service for WWVFDI	3,607	1,708	2,000	-		less apparatus and
Highway Service Municipal				2,900		chief doing some maint.
Fuel for AVFD	2,186	2,255	3,000	1,600		less apparatus and
Fuel for WWVFD	2,231	1,402	2,800	1,600		response protocols
Subtotal highway and fuel service	11,803	6,700	12,300	6,600		
Hazmat						
Hazmat Supplies, Restocking, etc.				1,200		offset by reimbursements
Hazmat Service Fee to Town		-		-		

Hazmat Mutual Aid Reimbursement for Time/Exp		-			-	direct bill reimbursement
Hazmat Truck Reimbursement to Town		-			-	
Subtotal Hazmat	-	-	-	-	1,200	

Reserve transfers

Hazmat Revenue to Reserve AVFD	4,475	-	250	-	
Hazmat Revenue to Reserve WWVFD	1,963	338	250	-	
Dry Hydrant Maintenance	7,176	201	3,500	3,500	
Transfer to Fire Equipment Motorized	22,000		20,000	-	special article
Transfer to Fire Equipment and gear		3,022	5,000		special article
Transfer to Dry Hydrant Reserve	-		2,000	-	
Town Allocations to Fire Depts	45,000	56,345	57,000	-	
Subtotal Reserve transfers	80,614	59,936	88,000	3,500	
TOTAL EXPENSES	542,582	163,503	200,914	258,425	

FY2020 Estimated Municipal Tax Rate Computation with Municipal Fire

General Fund

Expense	cost	cents on tax rate
General Fund	\$ 1,395,276	0.3192
Motorized Fire Apparatus Reserve Fund	\$ -	0.0000
11 social service agencies		0.0000
Subtotal General Fund Taxes	\$ 1,395,276	0.3192

FY19 Tax rate

Municipal Grand List: \$3,364,490 each penny on Grand List raises \$33,644.90; assumes no increase in Grand List in FY19

0.3268

0

0

Highway Fund

Expense	cost	cents on tax rate
Highway Fund	\$ 1,135,734	0.2837
Highway Equipment Reserve Fund	\$ -	0.0000
Subtotal Highway Taxes	\$ 1,135,734	0.2837

0.2987

0

Total Municipal Tax Rate

Total Taxes to be Raised	cost	cents on tax rate
General Fund	\$ 1,073,899	0.3192
Highway Fund	\$ 954,434	0.2837
County Taxes	\$ 23,242	0.6908
Local Education Taxes		0.0000
Total Municipal Taxes to be Raised	\$ 2,051,575	1.2937

0.3268

0

\$15,169+ \$8,073 courthouse improvement bond payment

0 Voter approved educational tax exemptions for two granges, WWVFD, veterans, etc.

Other Taxes & Fees

Waste Management Fee	\$81,100	\$50/parcel
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1622 parcels

Ed Morris

From: Steve Hier
Sent: Thursday, November 8, 2018 12:03 PM
To: Ed Morris
Subject: Reserve Fund Interest

Our reserve funds are currently in a money market account which earns .2% interest. (Not two percent but two tenths of a percent.)

Last fiscal year (FY18) we earned .3% on those funds.

In FY17 we earned .2%.

I do plan to be more active with those funds now that I have assumed the duties delegated to my Assistant and begin to put some into short term CDs. But, the interest rate on those will still be around 1%.

Our borrowing from these funds at market interest rates of around 3% rather than from the bank would result in a much greater return on those funds than what we have been receiving.

	Interest Rate	Year 1	Year 2	Year 3	Year 4	Year 5	TOTAL
Five Year \$ 200,000 Note to Town	3.00%						
Principal Repayment		\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00	\$200,000.00
Interest Earnings		\$6,000.00	\$4,800.00	\$3,600.00	\$2,400.00	\$1,200.00	\$18,000.00
\$ 200,000 in Money Market Account	0.30%	\$600.00	\$600.00	\$600.00	\$600.00	\$600.00	\$3,000.00
\$ 200,000 in a CD	1.00%	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$10,000.00
Additional Interest							
Note to Town vs Money Market							\$15,000.00
Note to Town vs CD							\$8,000.00



TOWN OF WEATHERSFIELD

CHARTERED BY: NEW HAMPSHIRE ON AUGUST 20, 1761
NEW YORK ON APRIL 8, 1772

(802)674-2626

P.O. BOX 550 ASCUTNEY, VT 05030

townmanager@weathersfield.org

November 15, 2018

To: Selectboard

Subject: Culvert Engineering Grant

Last month there was some discussion of engineering some more projects to have them ready for possible future grant opportunities. Since then I have received word from Regional Planning that FEMA has released a mitigation grant for engineering these types of projects. I would like to get permission to apply to get two culverts engineered.

After discussing this grant with Ray we determined that Lottery Lane and Green Valley Road are the two culverts that need to be done, that fit within the mitigation requirements. From this decision, I contacted Everett Hammond to get a cost estimate. After some discussion with Everett and Regional Planning we feel \$15,000 per culvert would be enough to complete these projects. The FEMA grant requires a 25% match. Which means the Town would pay \$7,500 to have both culverts engineered. I would like to get permission from the Selectboard to apply for this grant.

Recommendation: Approve the Town Manager to apply for \$30,000 worth of grant funds through the upcoming FEMA grant programs for the purposes of engineering culverts on Lottery Lane and Green Valley Road.

Ed Morris
Town Manager

Ed Morris

From: Otis Munroe <omunroe@swcrpc.org>
Sent: Tuesday, November 13, 2018 1:59 PM
To: Ed Morris
Subject: RE: Weathersfield Green Valley Road and Lottery Lane culverts

At this stage, I think it makes the most sense to plan for \$15,000 rather than \$11,000 for each project. For the two together, that gives a total of \$30,000 and a 25% Town match of \$7,500. It's early so this is all guess work, but our thinking is that there's a very real chance that you won't get any bids for \$11,000 or less. On the other hand, it is reasonable to expect at least a couple of bids for less than \$15,000 for each of these two projects.

Let me know if the Select Board will want the estimate broken down further the way Everett Hammond has.

From: Ed Morris [mailto:Townmanager@weathersfield.org]
Sent: Tuesday, November 13, 2018 8:55 AM
To: Otis Munroe
Subject: FW: Weathersfield Green Valley Road and Lottery Lane culverts

Call me and we can discuss these numbers.

Ed Morris
Weathersfield Town Manager
PO BOX 550
Route 5 Ascutney VT 05030
(802)230-6262

From: Everett Hammond <hammondeng@gmail.com>
Sent: Sunday, November 11, 2018 11:10 PM
To: Ed Morris <Townmanager@weathersfield.org>
Cc: Everett Hammond <hammondeng@gmail.com>
Subject: Weathersfield Green Valley Road and Lottery Lane culverts

Ed:

Attached are the engineering estimates for the Green Valley Road and Lottery lane culverts. For the design and permit plans I would use \$11,000 each. The Green Valley Road project could possibly be pruned by \$1,500 if the Town completed the test pits (\$1,500 test pits; \$1,000 soil engineer). I would not recommend excavating the Lottery Lane culvert as the crew will be in the water within 3' of excavation. If you want to add in bidding/permitting fees and easements for the complete project cost than I would use \$19,000/culvert. If applying for a structures grant than I would round this up to \$20,000/structure. I am around the house on Monday morning (11/12) in case you have any questions or need any additional information.

Good luck, Everett Hammond
802-885-3872 (home)
802-376-0042 (cell)

On Thu, Nov 8, 2018 at 9:33 AM Ed Morris <Townmanager@weathersfield.org> wrote:



TOWN OF WEATHERSFIELD

CHARTERED BY: NEW HAMPSHIRE ON AUGUST 20, 1761
NEW YORK ON APRIL 8, 1772

(802)674-2626

P.O. BOX 550 ASCUTNEY, VT 05030

townmanager@weathersfield.org

November 15, 2018

To: Selectboard

Subject: VOREC Grant

We are in the final phases of our Town Forest Planning Grant. The next step is trail planning and implementation. With the current decision of the Selectboard to move forward with the purchase of the parking area and trail easement from the Abbots, I would like to apply for the upcoming Vermont Outdoor Recreation Economic Collaborative (VOREC) grant to construct the parking lot and trail through this portion of land. The grant is a new grant that has been released and has no match requirement from the Town. They do have a section on the application for local funds used which will make the application more competitive. My plan would be to discuss the upcoming purchase of this land and the cost of the volunteer match for people to do the trail building outside of the structural components.

Our consultant estimates a cost of \$75,000 to \$110,000 for the trail (not taking into consideration volunteer labor). This does not account for the parking facilities either. I would like to get permission to apply for a \$100,000 grant with no budgeted grant match for the purposes of creating the parking area and trail. We plan to work with STAB, Ascutney trails and others to get volunteer labor to build the trail. I believe we can get a great product for this amount of money.

Recommendation: Approve the Town Manager to apply for \$100,000 worth of grant funds through the upcoming VOREC grant program for the purposes of constructing a parking area and trail for Town Forest access.

Ed Morris
Town Manager

Drew,

We are looking to apply for the new VOREC grants to build the access trail across the Abbot Property and complete the parking lot and trail kiosk. Would you be able to get me a plan and possible cost estimate for the boardwalk across the wetlands area, and supplement al cost for the secondary access. I would also like a plan for the trail up to and through the state land. I am thinking after the boardwalk or secondary trail access we just need to clear a 4-6 foot trail up through the property and across the state lands. Is this what you would recommend? Could you also provide the plans for the kiosk you showed us at the three town stakeholder meeting? I will have our highway department cost the parking lot.

Any help you could provide would be much appreciated.

Thank you,
Ed Morris
Weathersfield Town Manager
PO BOX 550
Route 5 Ascutney VT 05030
(802)230-6262

Ed Morris

From: Drew Pollak-Bruce <dbruce@segroup.com>
Sent: Wednesday, November 7, 2018 4:08 PM
To: Ed Morris
Cc: Jason Rasmussen
Subject: RE: VOREC Grant

Hi Ed and Jason,

Sorry for the delay in getting back to you on these costs, Ed! It was a busy week last week around here and we're in for another one!

While these things have not been designed yet (which would provide the best cost estimates), we would recommend carrying at least \$350/linear foot for boardwalk and \$22/linear foot for soft surface trails for grant application purposes. This would be for a 6 foot wide boardwalk (no railing; i.e. low to the ground) and a 6 ft wide soft surface trail. The average length of the two options crossing the wetland that we are showing on the action plan map is approximately 250 linear feet. Carrying at least \$350 per foot, you're looking at about \$90,000-\$110,000 for the boardwalk build. The soft surface trail we are showing connecting from the boardwalk up to the "existing trail system" on the town forest is about 2,550' linear feet, so at \$22/linear foot that would be about \$60,000-\$75,000. This would be an improved trail corridor with stone dust surfacing, but you could do a much cheaper option without resurfacing, possibly using volunteer labor. Again, both of these are VERY rough costs for grant budgeting purposes. We would recommend doing this as a design-build project and including room for that in the grant application.

For boardwalks in Vermont, Josh Ryan of Timber and Stone Trail builders is almost certainly your guy. <http://www.timberandstonellc.com/> They have done most of the boardwalks in the state and do really good work. He usually does these as design-build projects and might be willing to do a site visit and some preliminary design work before the grant application if you chat him up. After seeing the site, Josh could probably put a better number on the build cost as well.

The trailhead kiosk design is an easy one. That is downloadable here:
<http://naturalhighs.net/waterfalls/misc/Plans%20for%20Kiosk%20Revised.pdf>

Let me know if you have any questions. Thanks! ~Drew

Drew Pollak-Bruce, CPRP
Associate Planner



131 Church Street, Suite 300, Burlington, Vermont
direct 802.735.9144 | mobile 303.859.2370



From: Ed Morris <Townmanager@weathersfield.org>
Sent: Tuesday, October 23, 2018 3:38 PM
To: Drew Pollak-Bruce <dbruce@segroup.com>
Subject: VOREC Grant

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TOWN OF WEATHERSFIELD

CHARTERED BY: NEW HAMPSHIRE ON AUGUST 20, 1761
NEW YORK ON APRIL 8, 1772

(802) 674-2626

P.O. BOX 550 ASCUTNEY, VT 05030

townmanager@weathersfield.org

October 31, 2018

To: Selectboard

Subject: Town Report Distribution Discussion

I would like to open the discussion back up of how to reduce the cost of publishing and distributing the Town Report. Last year the Town and School spent \$7,212.40 on the production and \$1,464.44 on distribution of Town Reports for a total cost of \$8,676.84. This cost is split with the school, but the total cost is still taxpayer money.

Many of these reports do not make it out of the post office before being placed in the recycle bin, and I would venture to guess many more go straight to recycling. Many Towns have stopped mailing their Town reports to save money. I would like to discuss approaching the voters again with a plan to print reports and place them at multiple locations around Town (Post Offices, Downers, Ascutney Market, Town Hall, etc.). We can also mail reports upon request.

I believe we would be able to completely remove the cost of postage (\$1,464.44) and will be able to reduce the amount of reports printed (Estimated \$2,000). We will also continue to post the PDF version on our website and distribute it electronically. Between the electronic version, printed version set around town, and the few mailed copies I believe everyone who would like a report would have easy access to them while reducing the waste we currently have. Not only would this reduce cost but would also be environmentally friendly.

I would like the board to have a discussion about the possibility of adding a warrant article to change the Towns process for Town Report distribution.

Ed Morris
Town Manager



TOWN OF WEATHERSFIELD

CHARTERED BY: NEW HAMPSHIRE ON AUGUST 20, 1761
NEW YORK ON APRIL 8, 1772

(802) 674-2626

P.O. BOX 550 ASCUTNEY, VT 05030

townmanager@weathersfield.org

October 31, 2018

To: Selectboard

Subject: Boat Access Discussion

During our Village Revitalization program last year, one of the items that came up many times was the need for parks and Connecticut river access. I have identified a location that the Town Could use to create a boat access for small nonmotorized boats (Canoes, Kayaks, etc.) for a very low cost. The land is the Ascutney Fire District property at the end of Sunset Blvd (by the well site). I have talked with the Fire District Prudential Committee and Vermont Rural Water, who worked with the State, and have received their blessing to create a park with boat access at this location. (Pictures and the email from Rural Water is attached).

The next step is to get Selectboard approval to work towards finding funding to make this thought a reality. My thought is to gravel the parking area and access, place boulders to keep cars off the beach area, place some signage, and place trash receptacles and a porta-potty before allowing access. Other thoughts are clearing the flat bench area and adding picnic tables and a BBQ. Besides the cost of opening the park, there will be some costs associated with ongoing maintenance such as someone to empty trash, the porta-potty, possible mowing costs, and the possibility of having to open and close the park if we start to get unwanted after-hours activity.

My thoughts right now are to open the park Memorial Day weekend and close it either after Labor Day or Columbus Day. There is already a gate just off Sunset Blvd. that we can close and lock. If the park becomes an after-hours problem, we could patrol and lock the park every evening and open it the next morning.

I would like some discussion and direction from the board. If the board is in favor of exploring this option further, I will create cost estimates and try to find funding options.

Ed Morris
Town Manager





Sunset Blvd.



VERMONT
NEW HAMPSHIRE



Beach

Access



Parking

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Meeting date November 19, 2018
 AP warrant date 11/15/18
 Payroll warrant date 11/08/18
 Payroll warrant date 2 11/15/18



TOWN OF WEATHERSFIELD, VERMONT

Warrants for Meeting of November 19, 2018

	Check Date	Payroll	Operating Expenses
General Fund	11/08/18	\$7,619.43	
	11/15/18	\$7,410.86	
AP	11/15/2018		\$23,983.51
Total		\$15,030.29	\$23,983.51
Highway Fund	11/08/18	\$4,291.66	
	11/15/18	\$4,467.86	
AP	11/15/2018		\$64,772.99
		\$8,759.52	\$64,772.99
Solid Waste Mgmt Fd	11/08/18	\$712.52	
	11/15/18	\$732.03	
AP	11/15/2018		\$10,400.11
Total		\$1,444.55	\$10,400.11
Library	11/08/18		
	11/15/18		
AP	11/15/2018		\$5,058.30
Total		\$0.00	\$5,058.30
Grants	11/15/18		\$3,914.36
Agency Monies	11/15/18		\$150.00
Reserves	11/15/18		\$1,110.00
Long Term Debt	11/15/18		
Grand Totals		\$25,234.36	\$109,389.27

To the Treasurer of the Town of Weathersfield, we hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$134,623.63. Let this be your order for the payments of these amounts.

Selector

11/15/18

Town of Weathersfield Accounts Payable

Page 1 of 3

01:33 pm

Check Warrant Report # 19071 Current Prior Next FY Invoices For Fund (General Fund)

Account

For Check Acct 1(General Fund) All check #s 11/06/18 To 11/15/18 & Fund 11

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
VTAGHUMAN	OFFICE OF CHILD SUPPORT	11/08/18	Payroll Transfer PR-11/08/18	11-2-011-07.00 Garnishments	312.49	220671	11/06/18
AT&T SVC	AT & T MOBILITY	10/31/18	Oct18 Charges 10242018	11-7-201-31.00 Wireless Services	167.56	220674	11/15/18
AT&T SVC	AT & T MOBILITY	10/31/18	Oct18 Charges 10242018	11-7-101-31.50 Wireless Services	152.15	220674	11/15/18
BCBS VLCT	BLUECROSS BLUESHIELD OF V	11/14/18	Dec 18 Premiums DEC 2018	11-2-011-14.10 Health Insur. Prem Liabil	110.16	220676	11/15/18
BCBS VLCT	BLUECROSS BLUESHIELD OF V	11/14/18	Dec 18 Premiums DEC 2018	11-2-011-14.10 Health Insur. Prem Liabil	37.59	220676	11/15/18
BCBS VLCT	BLUECROSS BLUESHIELD OF V	11/14/18	Dec 18 Premiums DEC 2018	11-2-011-14.10 Health Insur. Prem Liabil	105.65	220676	11/15/18
BCBS VLCT	BLUECROSS BLUESHIELD OF V	11/14/18	Dec 18 Premiums DEC 2018	11-7-201-14.10 Insurance Benefits	2092.97	220676	11/15/18
BCBS VLCT	BLUECROSS BLUESHIELD OF V	11/14/18	Dec 18 Premiums DEC 2018	11-7-101-14.10 Insurance Benefits	1621.35	220676	11/15/18
BCBS VLCT	BLUECROSS BLUESHIELD OF V	11/14/18	Dec 18 Premiums DEC 2018	11-2-011-14.10 Health Insur. Prem Liabil	75.19	220676	11/15/18
BCBS VLCT	BLUECROSS BLUESHIELD OF V	11/14/18	Dec 18 Premiums DEC 2018	11-2-011-14.10 Health Insur. Prem Liabil	572.96	220676	11/15/18
BCBS VLCT	BLUECROSS BLUESHIELD OF V	11/14/18	Dec 18 Premiums DEC 2018	11-2-011-14.10 Health Insur. Prem Liabil	85.33	220676	11/15/18
BCBS VLCT	BLUECROSS BLUESHIELD OF V	11/14/18	Dec 18 Premiums DEC 2018	11-7-105-14.10 Insurance Benefits	714.32	220676	11/15/18
BCBS VLCT	BLUECROSS BLUESHIELD OF V	11/14/18	Dec 18 Premiums DEC 2018	11-2-011-14.10 Health Insur. Prem Liabil	37.60	220676	11/15/18
BUSINESSSC	BUSINESSCARD SERVICES	11/14/18	Nov18 charges 09971673NOV1	11-7-101-21.00 Postage	29.40	220679	11/15/18
BUSINESSSC	BUSINESSCARD SERVICES	11/14/18	Nov18 charges 09971673NOV1	11-7-101-25.15 Software Purchase	190.67	220679	11/15/18
BUSINESSSC	BUSINESSCARD SERVICES	11/14/18	Nov18 charges 09971673NOV1	11-7-101-99.00 Miscellaneous Expenditure	6.74	220679	11/15/18
BUSINESSSC	BUSINESSCARD SERVICES	11/14/18	Nov18 charges 09971673NOV1	11-7-103-39.00 Town Meetings and Electio	56.97	220679	11/15/18
BUSINESSSC	BUSINESSCARD SERVICES	11/14/18	Bank Interest 9554INTEREST	11-7-101-99.00 Miscellaneous Expenditure	8.61	220679	11/15/18
COMPETIT	CCI MANAGED SERVICES	10/31/18	server build CW-42881	11-7-101-24.00 Computer Equipment	5288.00	220682	11/15/18
COMPETIT	CCI MANAGED SERVICES	10/31/18	Smasung buffer for server CW-42882	11-7-101-24.00 Computer Equipment	169.00	220682	11/15/18
COMPETIT	CCI MANAGED SERVICES	11/01/18	Nov 18 CW-43052	11-7-101-25.05 LAN Networking Services	1357.10	220682	11/15/18
EYEMED	COMBINED INSURANCE CO OF	11/14/18	Dec 18 DEC 18	11-7-103-14.10 Insurance Benefits	8.70	220685	11/15/18
EYEMED	COMBINED INSURANCE CO OF	11/14/18	Dec 18 DEC 18	11-7-201-14.10 Insurance Benefits	13.31	220685	11/15/18
EYEMED	COMBINED INSURANCE CO OF	11/14/18	Dec 18 DEC 18	11-7-101-14.10 Insurance Benefits	26.07	220685	11/15/18
EYEMED	COMBINED INSURANCE CO OF	11/14/18	Nov 18 premiums NOV18	11-7-103-14.10 Insurance Benefits	8.70	220685	11/15/18

11/15/18

Town of Weathersfield Accounts Payable

Page 2 of 3

01:33 pm

Check Warrant Report # 19071 Current Prior Next FY Invoices For Fund (General Fund)

Account

For Check Acct 1(General Fund) All check #s 11/06/18 To 11/15/18 & Fund 11

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
EYEMED	COMBINED INSURANCE CO OF	11/14/18	Nov 18 premiums NOV18	11-7-201-14.10 Insurance Benefits	13.31	220685	11/15/18
EYEMED	COMBINED INSURANCE CO OF	11/14/18	Nov 18 premiums NOV18	11-7-101-14.10 Insurance Benefits	26.07	220685	11/15/18
FAIRPOINT	CONSOLIDATE COMMUNICATION	10/17/18	OCT 2018 6742626	11-7-101-31.00 Telephone	227.90	220686	11/15/18
FAIRPOINT	CONSOLIDATE COMMUNICATION	10/17/18	OCT 2018 6742626	11-7-201-31.00 Wireless Services	28.19	220686	11/15/18
FAIRPOINT	CONSOLIDATE COMMUNICATION	10/17/18	OCT 2018 6742626	11-7-103-31.00 Telephone	22.99	220686	11/15/18
FLOANN	DANGO, FLO-ANN	11/13/18	NE town clerk conference NECTC2018CON	11-7-103-27.00 Tuition and Training	250.00	220688	11/15/18
W.S. DARL	DARLEY	10/31/18	Bracket fire ext 17342201	11-7-207-30.00 WWVFD Funding	62.05	220689	11/15/18
GALLS	GALLS, LLC	10/22/18	fleece hoodie 011058065	11-7-201-15.00 Uniforms and Cleaning	109.98	220692	11/15/18
GALLS	GALLS, LLC	11/01/18	coldgear infared mock 011061478	11-7-201-15.00 Uniforms and Cleaning	167.96	220692	11/15/18
GALLS	GALLS, LLC	11/01/18	infared leggin 011143864	11-7-201-15.00 Uniforms and Cleaning	83.98	220692	11/15/18
GOLDEN	GOLDEN CROSS AMBULANCE IN	11/14/18	Nov 18 coverage NOV18	11-7-204-45.00 Golden Cross Ambulance	1859.00	220694	11/15/18
GMP	GREEN MOUNTAIN POWER	11/14/18	Nov 18 electric DRY HYDRANT0	11-7-205-31.10 Fire Hydrant El Service	32.98	220697	11/15/18
GMP	GREEN MOUNTAIN POWER	11/14/18	School Hse SCHOOL200002	11-7-302-39.00 Perkinsville School Maint	61.73	220697	11/15/18
ICMA	INTERNATIONAL CITY MANAGE	10/15/18	Membership renewal 809887	11-7-101-27.00 Tuition and Dues	588.34	220700	11/15/18
LINCOLN	LINCOLN NATIONAL LIFE INS	11/01/18	Nov18 NOV18 PREMIU	11-2-011-09.00 Lincoln Life Supplemental	129.00	220703	11/15/18
LINCOLN	LINCOLN NATIONAL LIFE INS	11/01/18	Nov18 NOV18 PREMIU	11-7-201-14.10 Insurance Benefits	75.57	220703	11/15/18
LINCOLN	LINCOLN NATIONAL LIFE INS	11/01/18	Nov18 NOV18 PREMIU	11-7-105-14.10 Insurance Benefits	24.41	220703	11/15/18
LINCOLN	LINCOLN NATIONAL LIFE INS	11/01/18	Nov18 NOV18 PREMIU	11-7-104-14.10 Insurances Benefits	19.89	220703	11/15/18
LINCOLN	LINCOLN NATIONAL LIFE INS	11/01/18	Nov18 NOV18 PREMIU	11-7-103-14.10 Insurance Benefits	43.67	220703	11/15/18
LINCOLN	LINCOLN NATIONAL LIFE INS	11/01/18	Nov18 NOV18 PREMIU	11-7-101-14.10 Insurance Benefits	107.13	220703	11/15/18
MARTIC	MARTICIESOL, P	06/19/18	17-18tax refund 17-18TAXREFU	11-2-020-01.00 Over payments received	323.64	220705	11/15/18
MORRISEDW	MORRIS, ED	11/08/18	Mileage OCT 2018	11-7-101-29.20 Exp reimb.mileage	186.06	220706	11/15/18
MES	MUNICIPAL EMERGENCY SERVI	10/17/18	Compressor service IN1273642	11-7-207-30.00 WWVFD Funding	225.00	220707	11/15/18
MES	MUNICIPAL EMERGENCY SERVI	10/26/18	Battery IN1276616	11-7-207-30.00 WWVFD Funding	70.00	220707	11/15/18
VTAGHUMAN	OFFICE OF CHILD SUPPORT	11/15/18	Payroll Transfer PR-11/15/18	11-2-011-07.00 Garnishments	312.49	220709	11/15/18

11/15/18

Town of Weathersfield Accounts Payable

Page 3 of 3

01:33 pm

Check Warrant Report # 19071 Current Prior Next FY Invoices For Fund (General Fund)

Account

For Check Acct 1 (General Fund) All check #s 11/06/18 To 11/15/18 & Fund 11

Vendor	Invoice Date	Invoice Description	Account	Amount Paid	Check Number	Check Date
PRKVLL TR PERKINSVILLE VILLAGE TREA	11/14/18	Nov installment	11-2-010-13.00	813.09	220710	11/15/18
		TAX PYMTSNOV	Due to Perkinsville Treas			
RYMES RYMES PROPANE & OIL	10/31/18	47.2 gallons @3.159	11-7-207-30.00	149.41	220713	11/15/18
		35882	WWVFD Funding			
SULLIVANC SULLIVAN, CATHY	11/01/18	Nov 18	11-7-202-10.10	150.00	220717	11/15/18
		NOV18	Animal Control-Contracted			
WBMASON WB MASON CO INC	10/31/18	water	11-7-101-20.00	29.88	220720	11/15/18
		IS0869724	Office Supplies			
WOODBURY WOODBURY FLORIST INC.	10/09/18	Josh & Megan Compo	11-7-207-30.00	53.98	220721	11/15/18
		4954	WWVFD Funding			
PRTAXES IRS - PAYROLL TAXES	11/08/18	Payroll Transfer	11-2-011-02.00	2790.54 E	1247	11/07/18
		PR-11/08/18	Social Security W/H			
PRTAXES IRS - PAYROLL TAXES	11/08/18	Payroll Transfer	11-2-011-01.00	1552.18 E	1247	11/07/18
		PR-11/08/18	Federal Income Tax W/H			
FISHWILD VERMONT DEPARTMENT OF FIS	11/08/18	Fish & Wildlife 11/8/18	11-2-010-22.00	98.50 E	1255	11/08/18
		11082018FISH	Clerk to VT - Hunt/Fish			
FISHWILD VERMONT DEPARTMENT OF FIS	11/15/18	FISH&WILD 11/15/18	11-2-010-22.00	46.00 E	1256	11/15/18
		11152018	Clerk to VT - Hunt/Fish			

Report Total

23983.51

11/15/18

Town of Weathersfield Accounts Payable

Page 1 of 2

01:33 pm

Check Warrant Report # 19072 Current Prior Next FY Invoices For Fund (Highway Fund)

Account

For Check Acct 1(General Fund) All check #s 11/06/18 To 11/15/18 & Fund 12

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
COLLIN	COLLINS, KEVIN	11/06/18	Hydro seeder HYDRO SEEDER	12-7-101-53.00 Equipment	2300.00	220670	11/06/18
AIRGAS	AIRGAS USA, LLC	11/01/18	oxygen and argon 9957555953	12-7-101-52.00 Repairs & Supplies	156.00	220672	11/15/18
APAL	APALACHEE MARINE	10/30/18	Bulk highway salt 51541	12-7-101-58.15 Salt	5077.50	220673	11/15/18
AT&T SVC	AT & T MOBILITY	10/31/18	Oct18 Charges 10242018	12-7-101-31.00 Wireless/Pager Service	50.69	220674	11/15/18
BCBS VLCT	BLUECROSS BLUESHIELD OF V	11/14/18	Dec 18 Premiums DEC 2018	12-7-101-14.10 Insurance Benefits	714.32	220676	11/15/18
BCBS VLCT	BLUECROSS BLUESHIELD OF V	11/14/18	Dec 18 Premiums DEC 2018	12-7-101-14.10 Insurance Benefits	10886.32	220676	11/15/18
BCBS VLCT	BLUECROSS BLUESHIELD OF V	11/14/18	Dec 18 Premiums DEC 2018	12-7-103-14.00 Insurance Benefits	1428.65	220676	11/15/18
BRENNTA	BRENTAG LUBRICANTS	11/06/18	Mobil grease 6284610	12-7-103-51.50 Oil and Grease	190.55	220677	11/15/18
BUSINESSC	BUSINESSCARD SERVICES	11/14/18	tools,appreciation, HWN0V18	12-7-101-50.00 Expense Reimbursement	49.66	220679	11/15/18
BUSINESSC	BUSINESSCARD SERVICES	11/14/18	tools,appreciation, HWN0V18	12-7-101-52.00 Repairs & Supplies	126.83	220679	11/15/18
BUSINESSC	BUSINESSCARD SERVICES	11/14/18	tools,appreciation, HWN0V18	12-7-101-52.00 Repairs & Supplies	137.12	220679	11/15/18
CATFINANC	CATERPILLAR FINANCIAL SER	11/08/18	FY19 lease pymt 19336764	12-7-101-81.03 Debt Service Grader	33987.58	220681	11/15/18
B-B CHAIN	CHAPPEL TRACTOR SALES, IN	11/01/18	Chains PB56446	12-7-103-52.20 Chains	2129.00	220683	11/15/18
EYEMED	COMBINED INSURANCE CO OF	11/14/18	Dec 18 DEC 18	12-7-103-14.00 Insurance Benefits	8.70	220685	11/15/18
EYEMED	COMBINED INSURANCE CO OF	11/14/18	Dec 18 DEC 18	12-7-101-14.10 Insurance Benefits	68.44	220685	11/15/18
EYEMED	COMBINED INSURANCE CO OF	11/14/18	Nov 18 premiums NOV18	12-7-101-14.10 Insurance Benefits	68.44	220685	11/15/18
EYEMED	COMBINED INSURANCE CO OF	11/14/18	Nov 18 premiums NOV18	12-7-103-14.00 Insurance Benefits	8.70	220685	11/15/18
EAGLEP	EAGLE PRINTING	11/14/18	Request to Bid 1048460	12-7-101-23.50 Highway Advertising	52.50	220690	11/15/18
FOLEY	Foley Services, Inc.	10/30/18	HW uniforms 10/30 1199772	12-7-101-15.20 Uniforms & Cleaning	88.43	220691	11/15/18
FOLEY	Foley Services, Inc.	11/06/18	HW uniforms 11/06/2018 1201749	12-7-101-15.20 Uniforms & Cleaning	88.43	220691	11/15/18
GLOB	GLOBAL MONTELLO GROUP	11/15/18	Sept 18 Charges 228217	12-7-101-51.20 Gasoline	248.21	220693	11/15/18
GLOB	GLOBAL MONTELLO GROUP	11/15/18	Oct18 charges 229544	12-7-101-51.20 Gasoline	358.81	220693	11/15/18
GMP	GREEN MOUNTAIN POWER	11/14/18	Nov 18 Electric HW200006	12-7-101-30.00 Electricity	235.41	220697	11/15/18
FAIRFIELD	HOWARD P. FAIRFIELD, LLC	11/01/18	Control cable 6410207	12-7-101-52.00 Repairs & Supplies	133.28	220699	11/15/18
IRVINGOIL	IRVING ENERGY DISTRIBUTIO	11/07/18	1500 gallons off road 950120	12-7-101-51.10 Diesel Fuel	3887.25	220701	11/15/18

11/15/18

Town of Weathersfield Accounts Payable

Page 2 of 2

01:33 pm

Check Warrant Report # 19072 Current Prior Next FY Invoices For Fund (Highway Fund)

Account

For Check Acct 1 (General Fund) All check #s 11/06/18 To 11/15/18 & Fund 12

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
LINCOLN	LINCOLN NATIONAL LIFE INS	11/01/18	Nov18	12-7-101-14.10	171.09	220703	11/15/18
			NOV18 PREMIU	Insurance Benefits			
LINCOLN	LINCOLN NATIONAL LIFE INS	11/01/18	Nov18	12-7-103-14.00	29.46	220703	11/15/18
			NOV18 PREMIU	Insurance Benefits			
M&W	M & W SOILS ENGINEERING,	10/31/18	Concrete inspection & Rep	12-7-101-56.10	865.40	220704	11/15/18
			2747	Grant Exp-Baltimore			
NOE	NOE ELECTRONICS	10/30/18	Radio repair	12-7-101-31.03	35.50	220708	11/15/18
			14169	Radio Repairs			
SPURRS	SPURRS REPAIR	10/28/18	oil under coat	12-7-101-52.00	170.00	220715	11/15/18
			19776	Repairs & Supplies			
STEAR	STEARNS SEPTIC SERVICE LL	11/07/18	Vactor truck lottery lane	12-7-101-44.00	885.00	220716	11/15/18
			29723	Equipment Rental			
TDS	TDS TELECOM	11/04/18	Oct18	12-7-101-31.01	18.05	220719	11/15/18
			OCT185272	Antenna Phone Line			
TDS	TDS TELECOM	11/04/18	Oct18	12-7-101-31.00	72.67	220719	11/15/18
			OCT185272	Wireless/Pager Service			
TDS	TDS TELECOM	11/04/18	Oct18	12-7-101-25.00	45.00	220719	11/15/18
			OCT185272	Internet Services			

Report Total

64772.99

11/15/18

Town of Weathersfield Accounts Payable

Page 1 of 2

01:33 pm

Check Warrant Report # 19073 Current Prior Next FY Invoices For Fund (Proctor Library)

Account

For Check Acct 1 (General Fund) All check #s 11/06/18 To 11/15/18 & Fund 13

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
BCBS VLCT	BLUECROSS BLUESHIELD OF V	11/14/18	Dec 18 Premiums DEC 2018	13-7-101-14.10 Insurance Benefits	2007.26	220676	11/15/18
BRODART	BRODART CO.	10/23/18	Books B5456901	13-7-101-78.20 Books, Juvenile	16.35	220678	11/15/18
BRODART	BRODART CO.	10/23/18	Books B5456901	13-7-101-78.10 Books, Adult	52.37	220678	11/15/18
BRODART	BRODART CO.	11/07/18	Books B5470192	13-7-101-78.10 Books, Adult	28.08	220678	11/15/18
BRODART	BRODART CO.	11/07/18	Books B5470192	13-7-101-78.20 Books, Juvenile	30.60	220678	11/15/18
BUSINESSC	BUSINESSCARD SERVICES	11/14/18	supplies, trunk or treat LIBRARYNOV18	13-7-101-38.00 Library Programs	29.48	220679	11/15/18
BUSINESSC	BUSINESSCARD SERVICES	11/14/18	supplies, trunk or treat LIBRARYNOV18	13-7-101-20.01 Office Supplies	26.61	220679	11/15/18
BUSINESSC	BUSINESSCARD SERVICES	11/14/18	supplies, trunk or treat LIBRARYNOV18	13-7-101-20.01 Office Supplies	31.99	220679	11/15/18
COL	COLEMAN, GLENNA	11/14/18	Mileage 10/24-11/14/18 MILEAGEOCT-N	13-7-101-29.20 Librarian Expense	22.24	220684	11/15/18
EYEMED	COMBINED INSURANCE CO OF	11/14/18	Dec 18 DEC 18	13-7-101-14.10 Insurance Benefits	12.76	220685	11/15/18
EYEMED	COMBINED INSURANCE CO OF	11/14/18	Nov 18 premiums NOV18	13-7-101-14.10 Insurance Benefits	12.76	220685	11/15/18
FAIRPOINT	CONSOLIDATE COMMUNICATION	11/04/18	Library Oct18 6742863OCT18	13-7-101-31.00 Telephone	94.56	220686	11/15/18
CONSUMER	CONSUMER REPORTS	11/06/18	Subscription renewal SUBRENEWAL	13-7-101-78.30 Magazines, Adult	30.00	220687	11/15/18
GRNMTNMES	GREEN MOUNTAIN MESSENGER	10/31/18	Book delivery 68635	13-7-101-21.00 Postage	60.00	220696	11/15/18
LINCOLN	LINCOLN NATIONAL LIFE INS	11/01/18	Nov18 NOV18 PREMIU	13-7-101-14.10 Insurance Benefits	26.99	220703	11/15/18
MARKRICHA	RICHARDSON, MARK	11/14/18	VT library summit MILEAGE11/9/	13-7-101-29.20 Librarian Expense	77.83	220712	11/15/18
SYMQUEST	SYMQUEST	11/02/18	Nov18 Lease 370313934	13-7-101-24.00 Copier Lease	99.42	220718	11/15/18

11/15/18
01:33 pm

Town of Weathersfield Accounts Payable
Check Warrant Report # 19073 Current Prior Next FY Invoices For Fund (Proctor Library)
For Check Acct 1 (General Fund) All check #s 11/06/18 To 11/15/18 & Fund 13

Vendor	Invoice	Invoice Description		Amount	Check	Check
	Date	Invoice Number	Account	Paid	Number	Date
-----				-----		
		Report Total		2659.30		
				=====		

11/15/18
02:01 pm

Town of Weathersfield Accounts Payable
Check Warrant Report # 19083 Current Prior Next FY Invoices For Fund (Library Expansion)
For Check Acct 1 (General Fund) All check #s 11/06/18 To 11/15/18 & Fund 60

Page 1 of 1
Account

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
ALL SEASO ALL SEASONS CONSTRUCTION	11/15/18	Final expansion FINAL BILL	60-7-101-06.50 Library Expan-Constructio	2399.00	220722	11/15/18
Report Total				2399.00		

11/15/18
01:33 pm

Town of Weathersfield Accounts Payable
Check Warrant Report # 19074 Current Prior Next FY Invoices For Fund (HMGP-16-32917)
For Check Acct 1 (General Fund) All check #s 11/06/18 To 11/15/18 & Fund 53

Page 1 of 1
Account

		Invoice	Invoice Description		Amount	Check	Check
Vendor		Date	Invoice Number	Account	Paid	Number	Date

SWCRP	SOUTHERN WINDSOR COUNTY R	11/15/18	HMGP16-32917-7	53-7-105-42.00	875.53	220714	11/15/18
			FINAL34140-0	HMGP Exp-SWCRP-Exp			
SWCRP	SOUTHERN WINDSOR COUNTY R	11/01/18	HMGP july-Sept18	53-7-105-42.00	3038.83	220714	11/15/18
			JULY-SEPT18	HMGP Exp-SWCRP-Exp			
Report Total					-----		
					3914.36		
					=====		

11/15/18

Town of Weathersfield Accounts Payable

Page 1 of 1

01:40 pm

Check Warrant Report # 19078 Current Prior Next FY Invoices For Fund (Reserves)

Account

For Check Acct 1 (General Fund) All check #s 11/06/18 To 11/15/18 & Fund 41

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
GOODW	GOODWIN, BOB	11/15/18	Neuter program	41-7-101-90.60	50.00	220695	11/15/18
			NEUTER1115	Rabies Fee #14			
JAM	JAMS FUEL	11/15/18	250 gallons for CF	41-7-101-90.90	875.00	220702	11/15/18
			FUELASSISTAN	Aid to Residents in Need			
R.E. HINK	R.E. HINKLEY CO. INC.	11/14/18	1 month for HG	41-7-101-90.90	185.00	220711	11/15/18
			FUELASSISTAN	Aid to Residents in Need			

			Report Total		1110.00		
					=====		

11/15/18

Town of Weathersfield Accounts Payable

Page 1 of 2

01:39 pm

Check Warrant Report # 19076 Current Prior Next FY Invoices For Fund (Solid Waste)

Account

For Check Acct 1(General Fund) All check #s 11/06/18 To 11/15/18 & Fund 21

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
GOBIN	CASELLA WASTE SERVICES	11/01/18	Trash 10/25-10/30 446669	21-7-102-45.00 Zero Sort contain &Tipp	312.39	220680	11/15/18
GOBIN	CASELLA WASTE SERVICES	11/01/18	Trash 10/25-10/30 446669	21-7-102-45.00 Zero Sort contain &Tipp	281.88	220680	11/15/18
GOBIN	CASELLA WASTE SERVICES	11/01/18	Trash 10/25-10/30 446669	21-7-101-45.05 Trash-Tippage	1434.30	220680	11/15/18
GOBIN	CASELLA WASTE SERVICES	11/01/18	Trash 10/25-10/30 446669	21-7-101-45.10 C&D Tippage	1404.90	220680	11/15/18
GOBIN	CASELLA WASTE SERVICES	11/01/18	Trash 10/25-10/30 446669	21-7-101-45.26 C&D-Container Charge	980.00	220680	11/15/18
GOBIN	CASELLA WASTE SERVICES	11/01/18	Trash 10/25-10/30 446669	21-7-101-45.25 Trash Container charge	245.00	220680	11/15/18
GOBIN	CASELLA WASTE SERVICES	11/12/18	Pickup 11/01-11/08 449615	21-7-102-45.00 Zero Sort contain &Tipp	554.63	220680	11/15/18
GOBIN	CASELLA WASTE SERVICES	11/12/18	Pickup 11/01-11/08 449615	21-7-102-45.00 Zero Sort contain &Tipp	563.76	220680	11/15/18
GOBIN	CASELLA WASTE SERVICES	11/12/18	Pickup 11/01-11/08 449615	21-7-101-45.05 Trash-Tippage	2515.80	220680	11/15/18
GOBIN	CASELLA WASTE SERVICES	11/12/18	Pickup 11/01-11/08 449615	21-7-101-45.10 C&D Tippage	764.40	220680	11/15/18
GOBIN	CASELLA WASTE SERVICES	11/12/18	Pickup 11/01-11/08 449615	21-7-101-45.26 C&D-Container Charge	490.00	220680	11/15/18
GOBIN	CASELLA WASTE SERVICES	11/12/18	Pickup 11/01-11/08 449615	21-7-101-45.25 Trash Container charge	490.00	220680	11/15/18
EYEMED	COMBINED INSURANCE CO OF	11/14/18	Dec 18 DEC 18	21-7-101-14.10 Insurance Benefits	4.61	220685	11/15/18
EYEMED	COMBINED INSURANCE CO OF	11/14/18	Nov 18 premiums NOV18	21-7-101-14.10 Insurance Benefits	4.61	220685	11/15/18
FOLEY	Foley Services, Inc.	10/30/18	SW uniforms 1199773	21-7-101-15.00 Uniforms & Cleaning S.W.	13.08	220691	11/15/18
FOLEY	Foley Services, Inc.	11/06/18	SW uniforms 11/6/2018 1201750	21-7-101-15.00 Uniforms & Cleaning S.W.	13.08	220691	11/15/18
GMP	GREEN MOUNTAIN POWER	11/14/18	Nov18 electric SW200009	21-7-101-30.00 Electricity	125.34	220697	11/15/18
GRO	GROW COMPOST OF VERMONT L	10/31/18	Food scraps 10/31 6977	21-7-101-45.25 Trash Container charge	112.67	220698	11/15/18
LINCOLN	LINCOLN NATIONAL LIFE INS	11/01/18	Nov18 NOV18 PREMIU	21-7-101-14.10 Insurance Benefits	38.62	220703	11/15/18
TDS	TDS TELECOM	10/17/18	Oct18 OCT185651	21-7-101-31.00 Telephone	51.04	220719	11/15/18

11/15/18
01:39 pm

Town of Weathersfield Accounts Payable
Check Warrant Report # 19076 Current Prior Next FY Invoices For Fund (Solid Waste)
For Check Acct 1 (General Fund) All check #s 11/06/18 To 11/15/18 & Fund 21

Page 2 of 2
Account

	Invoice	Invoice	Description		Amount	Check	Check
Vendor	Date	Invoice	Number	Account	Paid	Number	Date

Report Total					10400.11		
					=====		

11/15/18
01:43 pm

Town of Weathersfield Accounts Payable
Check Warrant Report # 19081 Current Prior Next FY Invoices For Fund (Agency Monies)
For Check Acct 1(General Fund) All check #s 11/06/18 To 11/15/18 & Fund 40

Page 1 of 1
Account

Vendor	Invoice		Invoice Description	Account	Amount	Check	Check
	Date	Invoice Number			Paid	Number	Date
DEFOREST BEARSE, DEFOREST	11/14/18		Vet committee wreath	40-7-101-03.00	150.00	220675	11/15/18
			VETWREATH	Veterans committee			
Report Total					150.00		

11/06/18
08:30 am

Town of Weathersfield Payroll
Check Warrant Report #
Check date 11/08/18 to 11/08/18 Departments 111 to 111

Page 1 of 1
Payroll

Employee Number	Employee Name		Check Number	Check Date	Net Amount	Elec Amount
BALLAM	BALLAM, MARION J.	E	10715	11/08/18	0.00	66.63
CONGDONJ	CONGDON, JENNIFER B.		47231	11/08/18	166.53	0.00
DANGOF	DANGO, FLORA ANN		47232	11/08/18	266.28	415.00
DANIELSWI	DANIELS, WILLIAM J.	E	10717	11/08/18	0.00	921.05
ESTYJOSH	ESTY, JOSHUA W.	E	10719	11/08/18	0.00	246.48
ESTYLYNNE	ESTY, LYNNETTE A.	E	10720	11/08/18	0.00	159.87
FEDOROW	FEDOROW, SVEN	E	10721	11/08/18	0.00	544.85
HIERCA	HIER, CAROLYN A.	E	10722	11/08/18	0.00	278.86
HIERS	HIER, STEVE A.	E	10723	11/08/18	0.00	226.07
KELLY	KELLY, DARLENE R.	E	10725	11/08/18	0.00	852.34
MORRISED	MORRIS, EDWARD F.	E	10728	11/08/18	0.00	1026.58
	Fringes paid via direct deposit					64.38
MORSE	MORSE, MARTHA J.	E	10729	11/08/18	0.00	98.86
MULDOONLA	MULDOON, LARRY J.	E	10730	11/08/18	0.00	670.38
NEILYSTEV	NEILY SR, STEVEN B.		47234	11/08/18	244.82	0.00
SMITH	SMITH, STEVEN		47235	11/08/18	168.18	0.00
STAPLENIC	STAPLETON, NICKOLAS E.		47236	11/08/18	250.99	0.00
TERRILL	TERRILL, SUSANNE	E	10735	11/08/18	0.00	689.09
WHITNEY	WHITNEY, NATHALIE		47238	11/08/18	262.19	0.00
					1358.99	6260.44
					=====	=====

***7,619.43

11/13/18
12:03 pm

Town of Weathersfield Payroll
Check Warrant Report #
Check date 11/15/18 to 11/15/18 Departments 111 to 111

Page 1 of 1
Payroll

Employee Number	Employee Name		Check Number	Check Date	Net Amount	Elec Amount
BALLAM	BALLAM, MARION J.	E	10737	11/15/18	0.00	279.28
BEARSE	BEARSE, DEFOREST D.	E	10738	11/15/18	0.00	72.05
CONGDONJ	CONGDON, JENNIFER B.		47239	11/15/18	166.53	0.00
DANGOF	DANGO, FLORA ANN		47240	11/15/18	266.28	415.00
DANIELSWI	DANIELS, WILLIAM J.	E	10740	11/15/18	0.00	702.59
ESTYJOSH	ESTY, JOSHUA W.	E	10742	11/15/18	0.00	185.80
ESTYLYNNE	ESTY, LYNNETTE A.	E	10743	11/15/18	0.00	152.01
FEDOROW	FEDOROW, SVEN	E	10744	11/15/18	0.00	552.13
HIERCA	HIER, CAROLYN A.	E	10745	11/15/18	0.00	278.09
HIERS	HIER, STEVE A.	E	10746	11/15/18	0.00	226.07
KELLY	KELLY, DARLENE R.	E	10748	11/15/18	0.00	852.34
MORRISED	MORRIS, EDWARD F.	E	10751	11/15/18	0.00	1026.58
	Fringes paid via direct deposit					64.38
MORSE	MORSE, MARTHA J.	E	10752	11/15/18	0.00	60.42
MULDOONLA	MULDOON, LARRY J.	E	10753	11/15/18	0.00	670.38
NEILYSTEVE	NEILY SR, STEVEN B.		47242	11/15/18	271.58	0.00
SMITH	SMITH, STEVEN		47243	11/15/18	127.53	0.00
STAPLENIC	STAPLETON, NICKOLAS E.		47244	11/15/18	356.50	0.00
TERRILL	TERRILL, SUSANNE	E	10758	11/15/18	0.00	685.32
					1188.42	6222.44

***7,410.86

11/06/18

Town of Weathersfield Payroll

Page 1 of 1

08:30 am

Check Warrant Report

Payroll

Check date 11/08/18 to 11/08/18 Departments 121 to 121

Employee Number	Employee Name		Check Number	Check Date	Net Amount	Elec Amount
ESTYJO	ESTY, JOHN W.	E	10718	11/08/18	0.00	545.90
HUNTDON	HUNTLEY, DONALD A.	E	10724	11/08/18	0.00	583.00
LONGTIN	LONGTIN, ALEXANDER J.	E	10726	11/08/18	0.00	590.53
MOORER	MOORE, RAY A.	E	10727	11/08/18	0.00	660.95
PELLETRY	PELLETIER, RYAN M.	E	10731	11/08/18	0.00	550.00
PIPE	PIPE, SCOTT	E	10732	11/08/18	0.00	562.04
STAPLETON	STAPLETON, RAY E.	E	10734	11/08/18	0.00	799.24
					-----	-----
					0.00	4291.66
					=====	=====

***4,291.66

11/13/18
12:04 pm

Town of Weathersfield Payroll
Check Warrant Report #
Check date 11/15/18 to 11/15/18 Departments 121 to 121

Page 1 of 1
Payroll

Employee Number	Employee Name	Check Number	Check Date	Net Amount	Elec Amount
ESTYJO	ESTY, JOHN W.	E 10741	11/15/18	0.00	611.49
HUNTDON	HUNTLEY, DONALD A.	E 10747	11/15/18	0.00	583.00
LONGTIN	LONGTIN, ALEXANDER J.	E 10749	11/15/18	0.00	562.89
MOORER	MOORE, RAY A.	E 10750	11/15/18	0.00	722.07
PELLETRY	PELLETIER, RYAN M.	E 10754	11/15/18	0.00	580.82
PIPE	PIPE, SCOTT	E 10755	11/15/18	0.00	608.35
STAPLETON	STAPLETON, RAY E.	E 10757	11/15/18	0.00	799.24
				-----	-----
				0.00	4467.86
				=====	=====

***4,467.86

11/06/18
08:31 am

Town of Weathersfield Payroll

Page 1 of 1

Check Warrant Report #

Payroll

Check date 11/08/18 to 11/08/18 Departments 211 to 211

Employee Number	Employee Name	Check Number	Check Date	Net Amount	Elec Amount
MERICLE J	MERICLE, JAMES S.	47233	11/08/18	252.54	0.00
WATERST	WATERS, TYLER M.	47237	11/08/18	459.98	0.00
				712.52	0.00
				=====	=====

*****712.52

11/13/18
12:04 pm

Town of Weathersfield Payroll
Check Warrant Report #
Check date 11/15/18 to 11/15/18 Departments 211 to 211

Page 1 of 1
Payroll

Employee Number	Employee Name	Check Number	Check Date	Net Amount	Elec Amount
MERICLE J	MERICLE, JAMES S.	47241	11/15/18	261.71	0.00
WATERST	WATERS, TYLER M.	47245	11/15/18	470.32	0.00
				732.03	0.00
				=====	=====

*****732.03