

**Selectboard Agenda
Martin Memorial Hall
5259 Route 5
Monday, June 4th, 2018
7:00 P.M.
REGULAR MEETING**

1. Call to Order
2. Comments from Selectboard and Town Manager
3. Comments from Citizens on topics not on agenda
4. Review minutes from previous meeting(s) 05/21/2018
5. Update on Cell Tower Camouflage (Continued from 05/07/2018)
6. Library
 - a. Ribbon Cutting
 - b. Use of Reserves
7. Website Presentation and Approval (scheduled for 7:30)
8. Request Large Gathering Permit / David and Candy Fuller (Continued from 05/21/2018)
9. Fire Department Matrix (Continued from 05/21/2018)
10. Compensation Plan Introduction (Continued from 05/21/2018)
11. Award FY2019 Crushed Gravel Bid
12. Discuss Town Manager -Selectboard Communications
13. Appointments
 - a. Budget Committee (Four Openings)
 - b. CRJC Mt Ascutney Subcommittee
 - c. Conservation Commission (Two Openings)
 - d. Fence Viewer (Three Openings)
 - e. Planning Commission (4-year term)
 - f. Southern Windsor County Regional Planning Commissioner
 - g. Southern Windsor County Transportation Advisory Committee
 - h. Zoning Board of Adjustment (One Opening)

14. Approve Warrant

15. Future Agenda Items

June 18th, 2018 / Weathersfield Center

- Fire Commission Update
- Approve Line of Credit for FY19 Cash Flow (as per Steve's request)

July 2nd, 2018

- Set 2018-2019 Property Tax Rate
- Set Property Tax Due Dates

Future Agenda

- Budget Calendar
- Town Policies
- Finance Policy
- Return to Work Policy
- Ordinance Review
 - Child Safety (Continued from 05/21/2018)
 - Entertainment
 - Fire Services Reimbursement
 - HazMat Materials Response

16. Adjourn

TOWN OF WEATHERSFIELD, VERMONT

SELECT BOARD

Select Board
Martin Memorial Hall
5259 Route 5, Ascotney VT
Monday, May 21, 2018
7:00 PM
REGULAR MEETING

MINUTES

Select Board Members Present: N. John Arrison
Daniel Boyer
C. Peter Cole
Tom Leach
Kelly Murphy

Select Board Members Absent:

Ed Morris, Town Manager

Others Present:

Sven Federow
Chip Cobb

Darlene Kelly
Ray Stapleton

Mark Girard
Edith Stillson

Chief Daniels
Jennifer Grant

1. Call to Order

Ms. Murphy called the meeting to order at 7:00PM.

2. Comments from Select Board and Town Manager

Mr. Morris introduced Sven Federow, the town's new land use administrator. The board welcomed him aboard.

3. Comments from Citizens on topics not on the agenda

Chip Cobb, chair of the Veterans Memorial Committee, announced that he will be moving away leaving the committee without leadership. He appealed to the board to find someone/some way to continue recognizing veterans. Mr. Morris said the town will do what it can to help keep the committee's work going. The board thanked Mr. Cobb for his many years of service to the community and his many accomplishments.

Ms. Murphy read an email from Lisa Slade expressing concern about activities at the Windsor Motel. She asked all departments of the town to pay close attention to the what's happening there.

Chief Daniels said he spends a great deal of time at the motel and is aware of the concern. He said thus far the motel is operating within the rules.

TOWN OF WEATHERSFIELD, VERMONT
SELECT BOARD

4. Review minutes from previous meetings – May 7, 2018

Additions/corrections/deletions:

- a. *Mr. Morris announced there would be an active shooter presentation next Monday at 6:30 PM at the school for select board and ~~and~~ school board members. (page 1)*
- b. Change *Federov/Federow* to Federow (page 7)

Motion: To approve the minutes of May 7, 2018 as amended

Made by: Mr. Boyer **Second:** Mr. Leach

Vote: Mr. Boyer abstained; all others voted in favor of the motion

May 14, 2018

Additions/corrections/deletions:

- a. None

Motion: To accept the minutes of May 14, 2018

Made by: Mr. Arrison **Second:** Mr. Leach

Vote: Mr. Boyer abstained; all others voted in favor of the motion

5. Request Large Gathering Permit/David and Candy Fuller

Dave and Candy Fuller would like to have a going away party on July 28th for their son Ben, who is a musician about to move to Nashville. The plans are still being developed. The number of guests is unknown, though approximated at between 125 and 500. The event will be held in one of the Fuller fields.

The board was in favor of supporting the event, but was not ready to approve the large gathering permit until plans were better developed. Town staff are willing to work with Mr. Fuller to work out the details.

Motion: That the board express its support for the plan as it is laid out; subject to approval at a later date once the plans are finalized. We certainly express general support.

Made by: Mr. Cole **Second:** Mr. Arrison

Mr. Leach encouraged the Town to meet with Mr. Fuller sooner rather than later so that whatever plans have to be made can be “put in stone” and the request can be approved.

Vote: Unanimous in favor

6. Request for Fireworks Display Permit/Mark Girard

Mr. Girard applied for a fireworks display permit for an event for July 5th. He said the setup would be the same as the last couple of years. He said he was not aware of any issues although he wanted the board to be aware that last year someone else shot off fireworks somewhere else in town that he could see from his property.

The application had been signed by the manager, police chief, both fire chiefs and the fire warden.

TOWN OF WEATHERSFIELD, VERMONT
SELECT BOARD

Motion: To approve the fireworks permit for Mark Girard for 7/5/18 with the conditions as stated.

Made by: Mr. Arrison **Second:** Mr. Boyer

Vote: Unanimous in favor

7. Funds Request/Returnable Cans & Bottles/Windsor County Partners

Jennifer Grant, Executive Director of Windsor County Partners, requested \$200 from the Cans & Bottles fund to fund staff support for their mentors.

According to Ms. Kelly, there is currently \$3014 in the fund.

Motion: To approve the \$200 from the bottle fund to go to Windsor County Partners

Made by: Mr. Arrison **Second:** Mr. Leach

Vote: Unanimous in favor

8. Use of Reserves/Center Grove (cont. from 5/7/2018)

Mr. Morris said he had received an additional bid from Rice Tree Service of \$3800 plus \$200 to grind the stumps of the two removed trees (preferred method). A previous bidder had met with staff at the site. All bids are now based on the same number of trees. Mr. Morris is still waiting for a bid from Knox.

Mr. Morris will collaborate with the Friends of the Meetinghouse (Mr. Arrison is chair) before making any final decisions to determine the best methods for the proposed work (climbing with spikes versus reaching with bucket truck) and creating the best long-term maintenance plan for the Grove.

Mr. Morris would like the Board to approve use of \$3000 from the reserve fund to add to the \$1000 in the budget for a total of \$4000 for this project. That amount will cover the bids received thus far.

Motion: To allocate \$3000 from the Center Grove Reserve Fund to be used for the maintenance in the Weathersfield Center Grove.

Made by: Mr. Leach **Second:** Mr. Cole

Vote: Unanimous in favor

Mr. Arrison urged getting this work done as soon as possible.

SELECT BOARD

9. Discuss Road Maintenance Plan/Act 64 presentation

Mr. Morris said most of the town's roads are in great condition, but acknowledged that there are some rough sections. He said the highway department is really starting to focus on doing the roads correctly.

Mr. Stapleton emphasized the importance of crowning the roads to sheet drain the water off of them, and cleaning the ditches so the water has someplace to go. The berms on the roadsides need to be removed and the gravel brought back into the roads. This process takes longer but yields much better results. The new leaf blower is a big help.

The whole department is learning about what goes into making better roads.

Mr. Morris said he is breaking the cycle of grading in response to citizen complaints. Roads are being addressed in order of need – the worst first.

Mr. Morris gave a power point presentation on Act 64, state legislation that is directed toward reducing water pollution from stormwater runoff from roads.

The town has begun work under the Act with the help of the regional planning commission and funding from a grant-in-aid program.

10. Active Shooter Presentation Discussion

Ms. Murphy asked each board member to summarize their thoughts on the presentation.

Mr. Leach:

- It was well thought-out and organized;
- The role of law enforcement should be tweaked;
- The board should support it.

Mr. Arrison:

- It was a good presentation;
- Fire departments should not be spending any money until the training is done and we know how many people are willing to participate in the program;
- We won't be participating in the RTF until we are better trained;
- Never thought we would see a day when we had to worry about this kind of event;

Mr. Cole:

- It was an eye-opening experience;
- Feels much better informed;
- Has a much better appreciation for the need of the fire department to be equipped, assuming they are properly trained;
- Agrees with Mr. Arrison that training should come before expenditures.

Ms. Murphy:

SELECT BOARD

- The presentation was good;
- Agreed with everything said previously.

Ms. Murphy said she had an issue with the (lack of) communication regarding an equipment purchase related to this topic. She asked to have a board discussion at an upcoming board meeting about it. The equipment was purchased prior to any conversation with the manager or members of the department. The board received a "very chastising email" for "lack of support" for the purchase. She wants to clarify that it's not the board's lack of support for the protection of firefighters, it's the fact neither the board nor the manager had any idea of being asked to purchase that equipment. She said she had received a couple of phone calls from firefighters urging the board to be cautious about supporting this purchase.

Ms. Murphy felt that the board should direct Mr. Morris to contact Golden Cross as to where they stand with this issue. Mr. Morris said our contract with them is up at the end of June and it would be a good time to have that conversation and clarify what their role would be.

11. Fire Commission Update

Ms. Murphy said the Fire Commission met following the Active Shooter presentation at 8:36 and had an abbreviated meeting that ended at 9:15. *AM JPM T*

Under comments on "Topics not on the Agenda", Chief Dauphin requested a conversation with either or both the Fire Commission and the Select Board regarding an AVFD resignation. The Firefighter is Fire 1 certified and went to WWVFD where he/she was approved. Chief Dauphin wanted to know if this firefighter's turnout gear could remain with the firefighter. The Fire Commission will probably make a recommendation for the Select Board to consider. The source of the funds with which the gear was purchased will be relevant to the discussion.

WWVFD made their monthly report and submitted a current roster of its members, copies of which were distributed to the board. AVFD did not have a representative at the meeting. The Commission chair will be requesting a roster form AVFD in the same format as that submitted by WWVFD.

Everything else on the agenda was postponed to the next meeting.

12. Fire Department Matrix (cont. from 5/7/2018)

Ms. Murphy went over how she created the matrix, which is a compilation of the John Woods report recommendations and the ranking of them by each selectboard member. (It also includes input from former selectboard member Amy Beth Main.)

SELECT BOARD

Ms. Murphy asked each board member for their overall thoughts of the matrix results.

Mr. Leach:

- We need to control duplication of equipment
- Response protocols – too much equipment on a scene; not a lot of canceling going on when a line officer gets to the scene
- Would like to see restructuring of the Fire Commission – ineffective in its current set-up
- Need for mirrored SOGs

Mr. Arrison:

- All articles on the list deserve some consideration
- SOGs should be fairly uniform
- The board and the town need to decide how many firefighters we will financially support
- The board should decide what direction fire services should go in – which scenario will work best (not on the list). Without that determination, the same problems will persist.

Mr. Boyer:

- Was upset that the fire departments have had hose-testing equipment for 4-5 years and hadn't been using it; having things without having the training to use them; costs the taxpayers money
- Need to prioritize a certain number of items on the list and get them implemented

Mr. Morris:

- Need to think about the resources that are going to go into each of the recommendations (financial and manpower) and where those resources are going to come from
- Example – the selectboard can work on restructuring the fire commission while the fire commission works on streamlining SOGs versus the board choosing 2 or 3 items that would put the whole work load on one person - not as effective

Mr. Cole:

- Very sensitive to not having a conversation that could be perceived as negative toward the firefighters themselves; they are certainly highly dedicated
- Concerns about duplication of equipment and responses that weren't particularly coordinated
- Allocating town-owned equipment where the board thinks it will be most efficiently used

Ms. Murphy:

- Agrees with previous comments
- Does not want to see this process kicked to the fire commission as a default especially in light of the recommendation that the commission be redefined

SELECT BOARD

- Determine which of these recommendations should go to the commission and which should stay with the board

The Fire Commission has not yet seen this matrix ranking yet. Ms. Murphy wanted the board to discuss it first, then bring those results to the commission.

Mr. Cole felt the current structure of the fire commission is a not a bad thing. It's a good mixture of town and fire personnel. It's more a matter of the commission working like it should.

Mr. Morris felt the role of the fire commission needs to be defined by the selectboard – what is its purpose and what does the selectboard need from it. The role needs to be updated from its original one and there need to be some specific goals.

Ms. Murphy asked the board what they would like to see as the next step.

Mr. Leach felt the board could mandate that the departments work together to create standardized SOGs on the grounds that the Town funds the departments.

Mr. Morris agreed that that would be a good thing to work on and that the fire commission could work as the mediator in the discussions when needed.

The matrix will come back to the board at the June 4th meeting with an extra column in it. The board will decide who and with what resources. She asked Mr. Morris to create a draft for the board to work from. The fire commission meets on the 11th and will view the matrix. Comments and questions from the commission will be presented to the board at the meeting on the 18th.

13. Compensation Plan Introduction (cont. from 5/7/2018)

This item was tabled to the next meeting.

14. Ordinance Review

- a. **Child Safety** – Mr. Morris said the ordinance was reviewed by VLCT and our attorney and may not be legal.

15. Approve Executive Assistant Job Description

Shirley Cole is retiring and a replacement will be needed. A job description was provided to the board in the meeting packet for their approval. It has been reviewed by Ms. Kelly and the HR director.

TOWN OF WEATHERSFIELD, VERMONT

SELECT BOARD

Ms. Murphy asked that close attention be paid to applicant cover letters. They can be good indicators of the applicant's attention to detail which is critical to this position. She also asked that "maintains confidentiality" be moved to top position.

Motion: To approve as amended (including Ms. Murphy's recommendations)

Made by: Mr. Boyer **Second:** Mr. Leach

Vote: Unanimous in favor

16. Budget Status Report

Ms. Kelly reported the following:

- DPW revenues are at 97% of budget; expenses are at 87%. They have had to absorb some unexpected expenses, but should finish the year alright with careful attention to purchases.
- The Library revenues are at 100% of budget; expenses are at 87% of budget. Mark is holding off buying books until the addition is done as he has no room. Staff is looking into joining a purchasing consortium to save money.
- Police revenues are down relative to expenses and previous years' revenues; chief would like to buy a taser; expenses for the remainder of the year will be just salaries and benefits.
- Ms. Kelly has been working with Chief Dauphin; not yet with Chief Spaulding.
- Solid waste revenues are at 84%; expenses are at 67%. The auditors recommend eliminating the solid waste deficit. Mr. Morris said he is working on it. Keeping the highway crew on the roads and not going to the transfer station as much will help. He noted that Casella is now coming every week.

17. Appointments

- **Connecticut River Joint Commission**

Motion: To appoint Howard Beach to represent Weathersfield on the Connecticut River Joint Commission

Made by: Mr. Cole **Second:** Mr. Arrison

Vote: Unanimous in favor

18. Approve Warrants

Motion: To approve the warrants for 5/21/2018 as follow:

General Funds	Operating Expenses	\$71,251.57
	Payroll	\$13,570.19
Highway Fund	Operating Expenses	\$68,789.96
	Payroll	\$8,215.96

TOWN OF WEATHERSFIELD, VERMONT

SELECT BOARD

Solid Waste Management Fund

Operating Expenses \$2,455.40

Payroll \$1,422.17

Library

Operating Expenses \$3033.10

Payroll \$1,515.38

Grants

Operating Expenses \$1,049.50

Agency Monies

Operating Expenses \$0.00

Reserves

\$0.00

Grand Totals

Operating Expenses \$146,579.53

Payroll \$24,723.70

Made by: Mr. Arrison **Second:** Mr. Leach

Vote: Unanimous in favor

19. Future Meeting Agenda Items

20. Executive Session as per 1 V.S.A. §313(3) Personnel

Motion: To enter executive session as per 1 V.S.A. §313(3) Personnel

Made by: Mr. Arrison **Second:** Mr. Cole

Vote: Unanimous in favor

Removed from Executive Session 9:52 PM

21. Adjourn

Motion: To adjourn the meeting

Made by: Peter Cole **Second:** Dan Boyer

Vote: Unanimous in favor

The meeting adjourned at 9:53 PM

Respectfully submitted,

deForest Bearse

WEATHERSFIELD SELECTBOARD

N. John Arrison

Daniel E. Boyer, Selector

TOWN OF WEATHERSFIELD, VERMONT
SELECT BOARD

C. Peter Cole, Vice-Chairperson

Tom Leach, Selector

Kelly Murphy, Chairperson



TOWN OF WEATHERSFIELD

CHARTERED BY: NEW HAMPSHIRE ON AUGUST 20, 1761
NEW YORK ON APRIL 8, 1772

(802)674-2626

P.O. BOX 550 ASCUTNEY, VT 05030

townmanager@weathersfield.org

May 31, 2018

To: Selectboard

Subject: Cell Tower Update

Since our last meeting, I have spoken with Annmarie Christensen and Alison Clarkson about the issues we are having with the cell tower. During our conversations both of them mentioned filing a formal complaint with the Public Utilities Commission. I have completed the formal online complaint process and will update you as I hear more.

Both Alison Clarkson and Annmarie Christensen will not be able to attend the meeting because of prior engagements. They both send their apologies and asked that we keep them informed on the situation.

Sincerely,

Ed Morris

Town Manager

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NEW YORK ON APRIL 8, 1772

(802)674-2626

P.O. BOX 550 ASCUTNEY, VT 05030

townmanager@weathersfield.org

May 31, 2018

To: Selectboard

Subject: Library Ribbon Cutting and Use of Reserve Request

The Library will be here to discuss the ribbon cutting event coming up for the new library expansion project and to ask for the use of some reserve funds to cover some costs. Roderick Bates will be at the meeting to discuss the need for use of library reserves.

Sincerely,

Ed Morris

Town Manager

05/30/18
10:49 am

Town of Weathersfield General Ledger
Trial Balance - Reserves
Current Year - Period 11 May

Page 1 of 3
ACCOUNT

Account/Description	Budget	Encumbrance	Balance
41-1-010-02.00 Peoples United Rsrv Inv.	0.00	0.00	739,746.43
41-1-010-99.00 Due From/To Other Funds	0.00	0.00	-13,703.02
Total Asset	0.00	0.00	726,043.41
41-2-011-02.00 Solid Waste Management	0.00	0.00	63,920.44
41-2-011-03.00 Highway Equipment	0.00	0.00	94,436.34
41-2-011-04.00 Town Hwy Cap Maint & Imp	0.00	0.00	66,753.79
41-2-101-01.00 Fire Equipment Motorized	0.00	0.00	27,424.12
41-2-101-90.01 Town Office Cap Imprvmnts	0.00	0.00	19,992.11
41-2-101-90.17 Parks and Recreation	0.00	0.00	18,969.09
41-2-101-90.18 Center Grove Preservation	0.00	0.00	4,449.58
41-2-101-90.19 Voting Equipment	0.00	0.00	2,987.28
41-2-101-90.20 Twn Clerk Computerization	0.00	0.00	3,399.66
41-2-101-90.21 Records Maint- Vault Fee	0.00	0.00	52,904.27
41-2-101-90.23 Records Presrv/Restore	0.00	0.00	8,125.14
41-2-101-90.35 Proctor Library Capital F	0.00	0.00	26,659.78
41-2-101-90.37 Conservation Fund	0.00	0.00	1,623.68
41-2-101-90.58 Act 60 Reappraisal	0.00	0.00	203,998.42
41-2-101-90.60 Rabies Control	0.00	0.00	3,991.49
41-2-101-90.90 Aid to Residents in Need	0.00	0.00	3,605.23
41-2-201-90.06 Police Cruiser	0.00	0.00	11,050.36
41-2-205-90.00 Fire Equipment & Gear	0.00	0.00	6,500.16
41-2-205-90.02 Fire Protect-Dry Hydrant	0.00	0.00	8,725.93
41-2-301-90.01 Martin MH Cap Maint & Imp	0.00	0.00	13,791.82
41-2-301-90.02 Unspecified Res Gen Fund	0.00	0.00	95,559.57
41-2-302-90.01 PrkSch Cap Maint & Imp	0.00	0.00	301.13
Total Liability	0.00	0.00	739,169.39
41-3-000-00.00 Reserves	0.00	0.00	0.00
Total Fund Balance	0.00	0.00	0.00



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P.O. BOX 550 ASCUTNEY, VT 05030

townmanager@weathersfield.org

May 31, 2018

To: Selectboard

Subject: Website Presentation

Jeff Porter from Revize will be giving a presentation on there websites and some features that will enhance citizen communication and staff efficiency. I will then follow up with discussion about the process and the costs associated with building a new Town Website with Revize.

Through this process, I have researched and made contact with four different government website providers. Of these four providers I asked for a webinar from two of them before the budgeting process, and a second presentation after the budget was passed by three providers. During the second round of presentations I asked Shirley Cole to sit in since she currently does much of the website updating. During these presentations we discussed the different options and applications available. Shirley and I spent time reviewing these websites and which would be the best option for the Town. After discussing these options, we chose who we thought would be the best website provider (Revize). From there I crunched the numbers and determined with the options we wanted, Revize was also the lowest cost to the Town.

I am bringing this quote to the Selectboard for approval since this will be a multi-year service contract. Revize has worked with me to stay within the confines of our budget and hopes to be the long-term provider of these services to the Town of Weathersfield.

Recommendation: Approve the Town Manager signing a five-year contract with Revize in the amount of \$5750 with the costs to be broken over two years with a continuing \$1800 a year service contract.

Sincerely,

Ed Morris

Town Manager

PROPOSAL FOR

Town of Weathersfield, Vermont

Prepared by Jeffrey Porter

1890 Crooks Rd, Troy, MI 48084

Ph: 248-269-9263 x20 Fax: 866-346-8880

www.revize.com May 24th, 2018

Pricing good for 30 days



Citizen's Communication Center Apps

- Notification Center with Email Alerts
- Bid Posting
- Document Center
- FAQs
- Job Posting
- News Center with Facebook/Twitter Integration
- Online Forms
- Photo Gallery
- Quick Link Buttons
- Revize Web Calendar
- "Share This" Social Media Flyout App
- Sliding Feature Bar
- Language Translator

Citizen's Engagement CENTER Apps

- Citizen Request Center with Captcha
- Online Bill Pay
- RSS Feed

Staff Productivity Apps

- Agenda Posting Center
- Image Manager
- iCal Integration
- Link Checker
- Menu Manager
- Online Form Builder
- Staff Directory
- Website Content Archiving
- Website Content Scheduling

Site Administration and Security Features

- Audit Trail
- Auto Site Map Generator
- History Log
- URL Redirect Setup
- Roles and Permission-based Security Mode
- Secure Site Gateway
- Unique Login/Password for each Content Editor
- Web Statistics and Analytics
- Workflows by Department

Mobile Device and Accessibility Features

- Font Size Adjustment
- Alt-Tags
- Responsive Website Design (RWD)

Revize Quote

Phase 1: Project Planning and Analysis, SOW	\$750
Phase 2: Discovery & Design from scratch - One concept, three rounds of changes, home page template and inner page design and layout, includes Responsive Web Design for great viewing on any size handheld internet viewing device complete with pictures and no need to zoom in on the text!	\$1,500
Phase 3 & 4: Revize Template Development - Set-up all CMS modules listed on the following page with linking to any additional 3rd party web application. You also receive all updates to all CMS modules for the life of your Revize relationship. And you own the technology, design and content!	\$1,200
Phase 5: QA Testing	\$300
Phase 6: Site map development/content migration from old website into new website including spell checking and style corrections – up to 400 webpages and documents. (reduced amount from what's on your website today)	\$1,100
Phase 7: Content editing and site administration training (one day session via web conference)	\$600
Phase 8: Go live!	300
Annual tech support, CMS software updates (6 users), and website health checks. website hosting Included free of charge (20 GB storage space): Five-year agreement	\$1,800
Revize First Time Client Special Discount, onetime:	(\$1,800)
Grand Total (1st year)	\$5,750
Second year and onward investment	\$1,800/year

Payment Options

Revize provides a free website redesign during year four of service!

Optional Payment Plan - The Revize Client First Plan

The Revize Client First Plan offers local governments an alternative payment plan that makes it easier to purchase a new website on your budget and spreads the one-time project design and development costs over a longer period of time.

Through a minimum three-year contract, The Revize Client First Plan dramatically lowers the one-time project development and start-up costs of launching a new website. What Revize does is combine the one-time and recurring fees and spreading them over the life of the contract. And because we value our continuing relationships with our customers, those who extend their contract beyond the three-year minimum will receive a redesign at the end of their fourth year with Revize Free of Charge.

The Revize Client First Plan Annual Recurring Fees - Interest Free

First Year	\$ 4,500
Second Year.....	\$ 3,050
Third Year.....	\$ 1,800
Fourth Year.....	\$ 1,800

Revize Support Includes

- 8 AM – 8PM EST Phone Support (Monday thru Friday)
- 24X7X365 Portal and Email Support
- Staff provides assistance and answers all questions
- Dedicated support staff
- New/existing user training
- Free Training Refreshers
- Video tutorials and online training manual
- Automatic integration of enhancements
- E-Newsletter Module support
- Automatic upgrade of CMS modules, such as Calendar, Document Center, etc.
- Four major CMS upgrades per year
- Software and modules upgrades (automatic install)
- Server hardware and OS upgrades
- Immediate bug fixes/patches
- Round the clock server monitoring
- Data Center Network upgrades
- Security and antivirus software upgrades
- Firewall and router upgrades
- Bandwidth and network infrastructure upgrades
- Remote backup of all website assets
- Tape backup of all website assets
- Quarterly Newsletters on major feature updates
- Regular webinars on CMS features and usage



Did you know?

Revize updates your Content Management System an average of 4 times per year!

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NEW YORK ON APRIL 8, 1772

(802)674-2626

P.O. BOX 550 ASCUTNEY, VT 05030

townmanager@weathersfield.org

May 29, 2018

To: Selectboard

Subject: Dave and Candy Fuller's Large Assembly Permit

The event committee (Dave Fuller, Chief Daniels, Ray Stapleton and myself) met to discuss our concerns about the event and to put a plan in place. We decided to plan the event as if 500 people were going to attend, with the thought that we can adjust the plan as the event gets closer if we are convinced the number will be much different than what is planned for.

Ray Stapleton found a chart that showed we should have approximately 1 porta potty facility for every 100 people. It is my recommendation that four regular facilities and one handicap accessible facility is provided. I talked with Dale from Golden Cross and he stated he would provide an ambulance and manpower for the event. Chief Daniels recommended traffic be advertised and encouraged to enter from RT-106 and forced to leave in that direction at the end of the concert portion of the event, which is when the largest outflow will most likely happen. There is recommendation of one officer to provide traffic flow support at RT-106. The other recommendation made is to keep parking to the 10-acre field with two people providing parking direction, or at the very least, cones and grade stakes with rope be used to show where cars should park and create rows.

We feel these are reasonable accommodations and are enough to recommend approval based on these conditions. It is also reasonable for the Selectboard to appoint this committee to work with Dave as the event approaches and continue to make additional conditions, or modify the current conditions based on agreed upon number estimates. One example of this is that under 500 people, security may not be necessary, but if we exceed this number there should be onsite security.

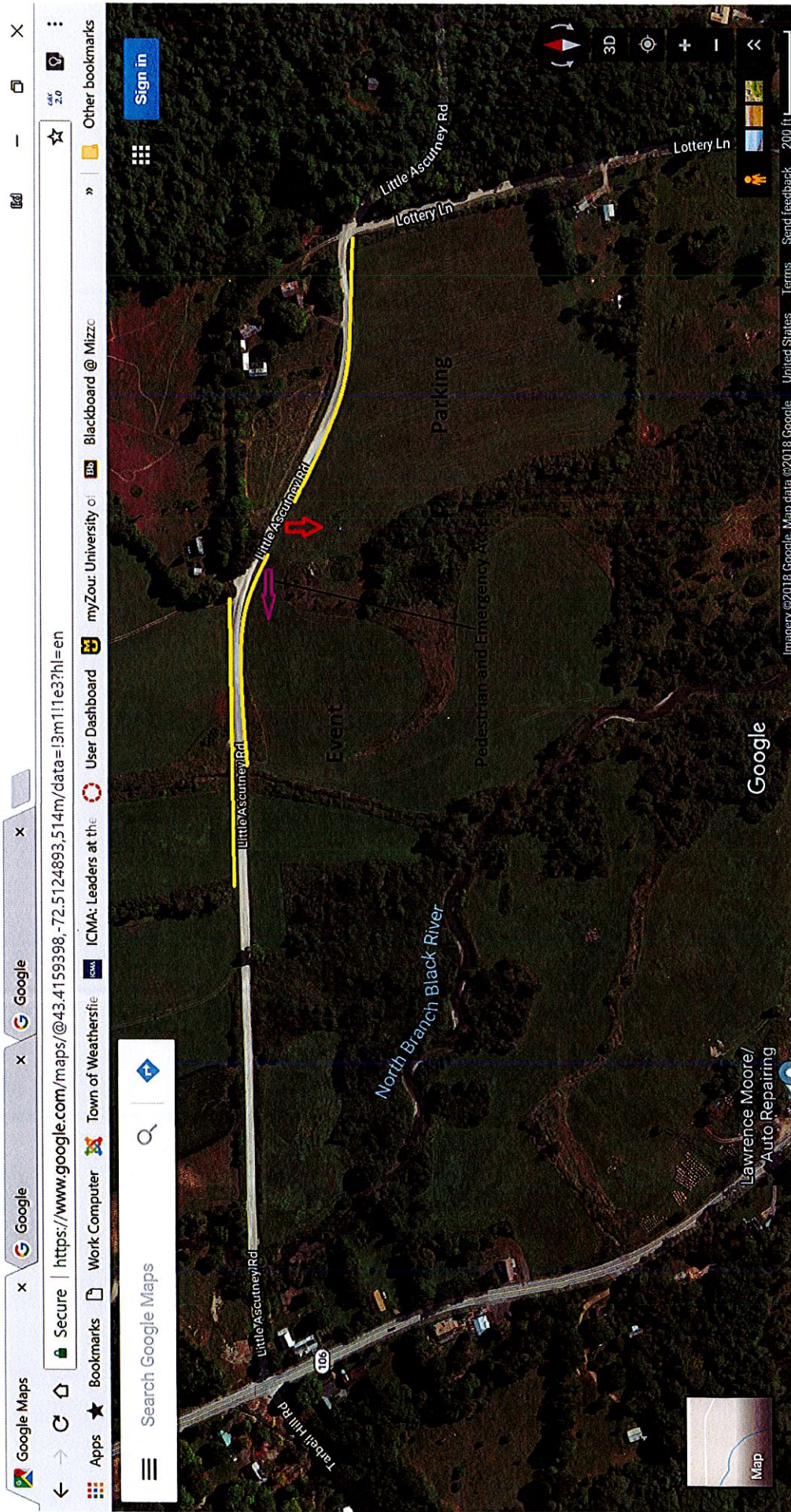
Recommendation: Approve the Large Assembly permit for Dave and Candy Fuller for their event to be hosted on July 28, 2018, with the following conditions:

- Proper Sanitation facilities are provided (Currently 4 regular porta potties and 1 handicap facility)
- Parking is segregated from the event and direction is given to ensure proper parking providing lane access for emergency services.
- Direction is given for spectators to enter from Route 106
- Signage be used to direct all spectators to leave via Route 106
- Encourage One Police officer be provided to direct traffic from 5:30 -7:00 if spectator attendance is expected to exceed 300 people.
- Allow Town Staff to modify or make additional conditions as needed to ensure a safe event.

Sincerely,

Ed Morris

Town Manager



TOWN OF WEATHERSFIELD, VERMONT
APPLICATION FOR LARGE GATHERING PERMIT

Applicant: DAVID T AND CANDY R FULLER

Mailing Address: 556 PLAIN RD
PERKINSVILLE VT 05151 Telephone: 802 263 5415

Property Owner: SAME

Mailing Address: _____

Date/Time of Event: JULY 28 2018 Number Attending: MANY

Event Location: 10 ACRE FIELD LOTTERY LANE - LITTLE ASUTNEY RD

Description of Event: BEV FULLER MUSIC - MOVE TO NASHVILLE

Will alcohol be served: ☐ Yes ☒ No

Parking Location: FIELD

Traffic Control: ALL PARKING OFF ROAD

Sanitation Facilities: PORT-A-POTY RENTALS

Clean-Up Provisions: OWNERS

Application No. _____	Date Submitted: <u>5/9/2018</u>	Fee Paid: _____
Action by Board of Selectmen:	<input type="checkbox"/> Approved <input type="checkbox"/> Denied	Date of Action: _____
Conditions (If Applicable) _____		

Select Board Chairperson: _____		



TOWN OF WEATHERSFIELD

CHARTERED BY: NEW HAMPSHIRE ON AUGUST 20, 1761
NEW YORK ON APRIL 8, 1772

(802)674-2626

P.O. BOX 550 ASCUTNEY, VT 05030

townmanager@weathersfield.org

May 29, 2018

To: Selectboard

Subject: Fire Action Plan Discussion

Kelly will lead a discussion about the Fire Action Plan (Matrix). The Selectboard should discuss asset needs (financial/manpower) for each item along with what group within the Town (Selectboard, Staff, Fire Commission, etc.) should complete the work.

Ed Morris

Town Manager

Wood Recommendation	Town Mgr suggested Town action	Town Mgr recommends Fire Dept action	Select Board designates entity initial discussion and/or action for completion	SB Member A	SB Member B	SB Member C	SB Member D	SB Member E	SB Member F
Reduce apparatus response to many incidents to one piece of apparatus	Fire Commission should work with department to write response protocols.			A-4	S-2	S-2	S-1	S-2	
Coordinate Purchase of Equipment as if one department to reduce duplication.	Fire Commission should create list of needed equipment and where it will be housed as if one department			A-2	A-3	A-4	A-4	A-3	I believe the town Manager should determine long term plans regarding eliminating some current equipment and the purchase of any future equipment.
Redefine Fire Commission Role				A-1		A-1: redefine duties and responsibilities of FC	A-1	A-2	I believe the fire commission is tasked with too much without the resources to do it in a timely and effective manner and should be eliminated in its present form. An over-site board is needed, but I believe it should be made up of 4 or 5 officers from each department plus a representative from the Select Board. Each department knows what they need and the other department's needs. It will force both departments to work more closely together and much easier to hold each department accountable.
Review and plan guide to meet NFPA recommendations and OSHA guidelines including: 1720, hose & SCBA fit testing, 2 in -2 Out etc.	Fire Commission should review standards and regulations and put a plan in place of what Weathersfield will do for compliance.			S-2	A-1		S-2	S-1	I believe the town Manager should define minimum equipment requirements for maintaining our current ISO rating.
Coordinate Monthly Fire Training				S-4: encourage training to FF2 and more areas		S-1: support more training for FF2; S-3: joint trainings on a regular schedule			The town should hold departments to a minimum FF1 standard on all active members. Line officers should have a minimum requirement to take an online or classroom fire command class approved by the NFPA.
Reduce the number of fire apparatus by one engine	Fire Commission should complete a plan for apparatus needed in Town.	WWVFD should plan to reduce fleet by one engine.		S-5: Replace pumpers w/ tankers	S-1		A-2	S-4	I believe the town Manager should determine long term plans regarding eliminating some current equipment and the purchase of any future equipment
Need better accounting for equipment purchases (page 5)	Town administered finance			A-3	A-5	A-2: single dept w/ 2 stations	A-3	A-5	
Single Department	Single contract	Combined Response Cross training on Apparatus			S-3			A-1	
Review Bylaws and SOG's annually	Coordinate response protocols and SOG's to be the same between departments.	Town Manager recommends reviewing SOG's one year and bylaws the next.		S-1		S-4		S-3	
Assure oversight of the department operations and procedures.	Fire Commission should develop town wide response protocols.	SOG and response protocol review from outside agency agreed upon between departments and Town.			A-4		S-3	A-4	
Single incident report per incident	Fire Commission should find a way to determine town call volume (one report between both departments)	One report per department per incident maximum.		A-5: Single incident report for both depts; all incidents	S-5		A-5		
Organize fast squad or only respond to ALS calls	Fire Commission should determine best approach for EMS services along with studying response times from Golden Cross.			S-3: People responding to medical calls have adequate training	S-4				
Increase Fire Operations Budget	Add'l \$7,500 per department in 2017/18 for gear & hose					A-3			
Improve communications between the Chiefs and Town		Monthly Meetings TM, C-1s, President				A-5			
Request ISO Review	Completed, letter received					S-5			



TOWN OF WEATHERSFIELD

CHARTERED BY: NEW HAMPSHIRE ON AUGUST 20, 1761
NEW YORK ON APRIL 8, 1772

(802)674-2626

P.O. BOX 550 ASCUTNEY, VT 05030

townmanager@weathersfield.org

May 29, 2018

To: Selectboard

Subject: Compensation Plan

I will give a presentation on my compensation plan.

Ed Morris

Town Manager

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TOWN OF WEATHERSFIELD

CHARTERED BY: NEW HAMPSHIRE ON AUGUST 20, 1761
NEW YORK ON APRIL 8, 1772

(802)263-5272

P.O. BOX 550 ASCUTNEY, VT 05030

highway@weathersfield.org

May 29, 2018

To: Weathersfield Selectors

From Ray Stapleton

Subject: Gravel bid

Town Selectors,

The bid opening for the purchase of gravel was on May 24, 2018. The Town received five (5) total quotes ranging from \$31.87 to \$14.45 a yard.

The overall lowest bid was Butch Wilson. All bids were in compliance with the gravel that was described in the RFP and Butch Wilson is the lowest price delivered to the Highway Garage.

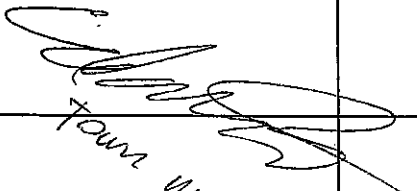
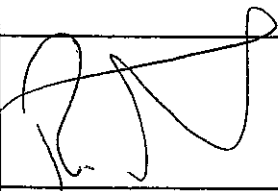
Recommendation; Award the contract to Butch Wilson for the FY 2019 gravel contract at a price of \$14.45 a ton delivered.

Thank you,
Ray Stapleton

Town of Weathersfield

Bid Opening Date: May 24th, 2018 at 1:00 PM

Project: Crushed Gravel

Company Name	Price per Cubic Yard	Price per Ton if applicable
Cersosimo	18.00 YARD 14.50 FOB	
Wilson	14.45 yd	
Eastman	17.25 yd	
Twin States	29.02 yd	19.35
Pike	31.87	20.05
		
Town Manager		
		



TOWN OF WEATHERSFIELD

CHARTERED BY: NEW HAMPSHIRE ON AUGUST 20, 1761
NEW YORK ON APRIL 8, 1772

(802)674-2626

P.O. BOX 550 ASCUTNEY, VT 05030

townmanager@weathersfield.org

May 29, 2018

To: Selectboard

Subject: Town Manager and Selectboard Communications

We will discuss communication expectations between the Town Manager and Selectboard.

Ed Morris

Town Manager

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Meeting date June 4, 2018
 AP warrant date 05/31/18
 Payroll warrant date 05/24/18
 Payroll warrant date 2 05/31/18



TOWN OF WEATHERSFIELD, VERMONT

Warrants for Meeting of June 4, 2018

	Check Date	Payroll	Operating Expenses
General Fund	05/24/18	\$7,030.25	
	05/31/18	\$7,663.98	
AP	5/31/2018		\$21,092.27
Total		\$14,694.23	\$21,092.27
Highway Fund	05/24/18	\$3,699.52	
	05/31/18	\$3,620.63	
AP	5/31/2018		\$7,350.78
		\$7,320.15	\$7,350.78
Solid Waste Mgmt Ft	05/24/18	\$690.52	
	05/31/18	\$697.71	
AP	5/31/2018		\$9,962.54
Total		\$1,388.23	\$9,962.54
Library	05/24/18	\$797.63	
	05/31/18	\$761.74	
AP	5/31/2018		\$362.21
Total		\$1,559.37	\$362.21
Grants	05/31/18		\$200.00
Agency Monies	05/31/18		
Reserves	05/31/18		
Long Term Debt	05/31/18		
Grand Totals		\$24,961.98	\$38,967.80

To the Treasurer of the Town of Weathersfield, we hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$63,929.78. Let this be your order for the payments of these amounts.

Selector

05/21/18
03:38 pm

Town of Weathersfield Payroll
Check Warrant Report #
Check date 05/24/18 to 05/24/18 Departments 111 to 111

Page 1 of 1
payroll

Employee Number	Employee Name		Check Number	Check Date	Net Amount	Elec Amount
BALLAM	BALLAM, MARION J.	E	10145	05/24/18	0.00	24.01
BEARSE	BEARSE, DEFOREST D.	E	10146	05/24/18	0.00	72.05
COLES	COLE, SHIRLEY M.	E	10147	05/24/18	0.00	449.38
CONGDONJ	CONGDON, JENNIFER B.		47062	05/24/18	166.53	0.00
DANGOF	DANGO, FLORA ANN		47063	05/24/18	258.66	415.00
DANIELSWI	DANIELS, WILLIAM J.	E	10149	05/24/18	0.00	982.05
ESTYLYNNE	ESTY, LYNNETTE A.	E	10150	05/24/18	0.00	241.63
FEDOROW	FEDOROW, SVEN		47065	05/24/18	436.38	0.00
HIERCA	HIER, CAROLYN A.	E	10151	05/24/18	0.00	313.41
HIERS	HIER, STEVE A.	E	10152	05/24/18	0.00	86.20
KELLY	KELLY, DARLENE R.	E	10154	05/24/18	0.00	853.44
MORRISED	MORRIS, EDWARD F.	E	10158	05/24/18	0.00	1009.12
	Fringes paid via direct deposit					64.38
MULDOONLA	MULDOON, LARRY J.	E	10159	05/24/18	0.00	752.74
PIPEB	PIPE, BRENDA	E	10161	05/24/18	0.00	335.85
SKALABAN	SKALABAN, ALEXIS H.	E	10164	05/24/18	0.00	39.70
SMITH	SMITH, STEVEN		47067	05/24/18	127.53	0.00
TERRILL	TERRILL, SUSANNE	E	10166	05/24/18	0.00	325.14
WRIGHT	LLOYD WRIGHT, JULIA	E	10155	05/24/18	0.00	77.05
					989.10	6041.15

***7,030.25

05/21/18
03:38 pm

Town of Weathersfield Payroll
Check Warrant Report #
Check date 05/24/18 to 05/24/18 Departments 121 to 121

Page 1 of 1
payroll

Employee Number	Employee Name	Check Number	Check Date	Net Amount	Elec Amount
ESTYJO	ESTY, JOHN W.	47064	05/24/18	188.98	350.00
HUNTDON	HUNTLEY, DONALD A.	E 10153	05/24/18	0.00	578.52
LONGTIN	LONGTIN, ALEXANDER J.	E 10156	05/24/18	0.00	411.23
MOORER	MOORE, RAY A.	E 10157	05/24/18	0.00	689.96
PELLETRY	PELLETIER, RYAN M.	E 10160	05/24/18	0.00	151.05
PIPE	PIPE, SCOTT	E 10162	05/24/18	0.00	492.69
STAPLETON	STAPLETON, RAY E.	E 10165	05/24/18	0.00	837.09
				-----	-----
				188.98	3510.54
				=====	=====

***3,699.52

05/21/18
03:39 pm

Town of Weathersfield Payroll
Check Warrant Report #
Check date 05/24/18 to 05/24/18 Departments 211 to 211

Page 1 of 1
payroll

Employee Number	Employee Name	Check Number	Check Date	Net Amount	Elec Amount
MERICLE J	MERICLE, JAMES S.	47066	05/24/18	250.58	0.00
WATERST	WATERS, TYLER M.	47068	05/24/18	439.94	0.00
				690.52	0.00

*****690.52

05/21/18
03:39 pm

Town of Weathersfield Payroll
Check Warrant Report #
Check date 05/24/18 to 05/24/18 Departments 131 to 131

Page 1 of 1
payroll

Employee Number	Employee Name		Check Number	Check Date	Net Amount	Elec Amount
COLEMAN	COLEMAN, GLENNA J.	E	10148	05/24/18	0.00	91.82
RICHARDMA	RICHARDSON, MARK P.	E	10163	05/24/18	0.00	588.14
TOPOLSKI	TOPOLSKI, JUDITH A.	E	10167	05/24/18	0.00	117.67
					-----	-----
					0.00	797.63
					=====	=====

*****797.63

05/29/18
01:49 pm

Town of Weathersfield Payroll
Check Warrant Report #
Check date 05/31/18 to 05/31/18 Departments 111 to 111

Page 1 of 1
payroll

Employee Number	Employee Name		Check Number	Check Date	Net Amount	Elec Amount
BALLAM	BALLAM, MARION J.	E	10168	05/31/18	0.00	108.29
BEARSE	BEARSE, DEFOREST D.	E	10169	05/31/18	0.00	72.05
COLES	COLE, SHIRLEY M.	E	10170	05/31/18	0.00	448.93
CONGDONJ	CONGDON, JENNIFER B.		47069	05/31/18	166.53	0.00
DANGOF	DANGO, FLORA ANN		47070	05/31/18	258.66	415.00
DANIELSWI	DANIELS, WILLIAM J.	E	10172	05/31/18	0.00	900.00
DAY	STILLSON, DIANA L.		47075	05/31/18	77.05	0.00
ESTYJOSH	ESTY, JOSHUA W.	E	10173	05/31/18	0.00	100.38
ESTYLYNNE	ESTY, LYNNETTE A.	E	10174	05/31/18	0.00	259.00
FEDOROW	FEDOROW, SVEN		47072	05/31/18	425.46	0.00
HIERCA	HIER, CAROLYN A.	E	10175	05/31/18	0.00	403.93
HIERS	HIER, STEVE A.	E	10176	05/31/18	0.00	86.20
KELLY	KELLY, DARLENE R.	E	10178	05/31/18	0.00	853.44
MORRISED	MORRIS, EDWARD F.	E	10181	05/31/18	0.00	1009.12
	Fringes paid via direct deposit					64.38
MORSE	MORSE, MARTHA J.	E	10182	05/31/18	0.00	121.92
MULDOONLA	MULDOON, LARRY J.	E	10183	05/31/18	0.00	812.46
PIPEB	PIPE, BRENDA	E	10184	05/31/18	0.00	312.13
SKALABAN	SKALABAN, ALEXIS H.	E	10187	05/31/18	0.00	145.01
SMITH	SMITH, STEVEN		47074	05/31/18	127.53	0.00
TERRILL	TERRILL, SUSANNE	E	10189	05/31/18	0.00	496.51
					1055.23	6608.75

***7,663.98

05/29/18
01:49 pm

Town of Weathersfield Payroll
Check Warrant Report #
Check date 05/31/18 to 05/31/18 Departments 121 to 121

Page 1 of 1
payroll

Employee Number	Employee Name	Check Number	Check Date	Net Amount	Elec Amount
ESTYJO	ESTY, JOHN W.	47071	05/31/18	190.75	350.00
HUNTDON	HUNTLEY, DONALD A.	E 10177	05/31/18	0.00	574.77
LONGTIN	LONGTIN, ALEXANDER J.	E 10179	05/31/18	0.00	409.78
MOORER	MOORE, RAY A.	E 10180	05/31/18	0.00	675.65
PIPE	PIPE, SCOTT	E 10185	05/31/18	0.00	582.59
STAPLETON	STAPLETON, RAY E.	E 10188	05/31/18	0.00	837.09
				190.75	3429.88
				=====	=====

***3,620.63

05/29/18
01:49 pm

Town of Weathersfield Payroll
Check Warrant Report #
Check date 05/31/18 to 05/31/18 Departments 211 to 211

Page 1 of 1
payroll

Employee Number	Employee Name	Check Number	Check Date	Net Amount	Elec Amount
MERICLE J	MERICLE, JAMES S.	47073	05/31/18	242.30	0.00
WATERST	WATERS, TYLER M.	47076	05/31/18	455.41	0.00
				697.71	0.00
				=====	=====

*****697.71

05/29/18
01:50 pm

Town of Weathersfield Payroll
Check Warrant Report #
Check date 05/31/18 to 05/31/18 Departments 131 to 131

Page 1 of 1
payroll

Employee Number	Employee Name		Check Number	Check Date	Net Amount	Elec Amount
COLEMAN	COLEMAN, GLENNA J.	E	10171	05/31/18	0.00	91.82
RICHARDMA	RICHARDSON, MARK P.	E	10186	05/31/18	0.00	525.06
TOPOLSKI	TOPOLSKI, JUDITH A.	E	10190	05/31/18	0.00	144.86
					-----	-----
					0.00	761.74
					=====	=====

*****761.74

05/31/18

Town of Weathersfield Accounts Payable

Page 1 of 3

01:05 pm

Check Warrant Report # 18013 Current Prior Next FY Invoices For Fund (General Fund)

ACCOUNT

For Check Acct 1(General Fund) All check #s 05/22/18 To 06/04/18

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
ADAMSON	ADAMSON INDUSTRIES CORP.	05/17/18	Light repair in front gr 139892	11-7-201-52.00 Repairs and Supplies	100.00	219993	05/31/18
AFLAC	AFLAC	05/03/18	Payroll Transfer PR-05/03/18	11-2-011-10.00 AFLAC	95.58	219994	05/31/18
AFLAC	AFLAC	05/10/18	Payroll Transfer PR-05/10/18	11-2-011-10.00 AFLAC	95.58	219994	05/31/18
AFLAC	AFLAC	05/16/18	Payroll Transfer PR-05/16/18	11-2-011-10.00 AFLAC	-84.54	219994	05/31/18
AFLAC	AFLAC	05/17/18	Payroll Transfer PR-05/17/18	11-2-011-10.00 AFLAC	172.17	219994	05/31/18
AFLAC	AFLAC	05/24/18	Payroll Transfer PR-05/24/18	11-2-011-10.00 AFLAC	-76.56	219994	05/31/18
AFLAC	AFLAC	05/31/18	Payroll Transfer PR-05/31/18	11-2-011-10.00 AFLAC	116.76	219994	05/31/18
ALLA	ALLARD'S PORTABLE TOILETS	05/24/18	Hoisington Field 05152018PARK	11-7-302-38.85 Town Parks	165.00	219995	05/31/18
AMAZONCR	AMAZON	05/23/18	May18 Town charges 045488MAY18	11-7-101-20.00 Office Supplies	32.97	219996	05/31/18
AT&T SVC	AT & T MOBILITY	05/14/18	MAY 18 CHARGES 28701877404M	11-7-101-31.50 Wireless Services	151.12	219997	05/31/18
AT&T SVC	AT & T MOBILITY	05/14/18	MAY 18 CHARGES 28701877404M	11-7-201-31.00 Wireless Services	162.50	219997	05/31/18
BENS	BEN'S UNIFORMS	05/17/18	Hat,gloves shoes 77350	11-7-201-15.00 Uniforms and Cleaning	207.00	219998	05/31/18
COTTSYSYSTE	COTT SYSTEMS	05/23/18	May 18 Hosting 122140	11-7-103-24.00 Land Rec computer. Lease	325.00	220002	05/31/18
DANIELSWI	DANIELS, WILLIAM	05/16/18	Exp TrainingWD TRAININGEXP	11-7-201-29.00 Expense Reimbursement	180.31	220003	05/31/18
DOLITL	DOOLITTLE'S PRINTSERVE, I	05/23/18	Emergency Cards 39848	11-7-101-20.00 Office Supplies	73.91	220004	05/31/18
LYNNETTE	ESTY, LYNNETTE	05/23/18	Veterans flags placement MILEAGEFLAGS	11-7-302-38.89 Memorial Day	190.47	220005	05/31/18
LYNNETTE	ESTY, LYNNETTE	05/29/18	Miles May 18 MILESMAY18	11-7-104-29.00 Expense Reimbursement	13.95	220005	05/31/18
FOLEY	Foley Services, Inc.	04/26/18	MMH Rugs 1162147	11-7-301-20.00 Custodial Supplies	49.98	220006	05/31/18
GLOCK	GLOCK PROFESSIONAL	05/29/18	Armorer's Course TRP/10010651	11-7-201-27.00 Tuition and Training	250.00	220007	05/31/18
GMP	GREEN MOUNTAIN POWER	05/16/18	MMH May18 Electric 2000009MAY18	11-7-301-30.00 Electricity & Gas	264.03	220008	05/31/18
GMP	GREEN MOUNTAIN POWER	05/29/18	Fire Pump May 18 FIREPUMP0000	11-7-205-31.10 Fire Hydrant El Service	32.98	220008	05/31/18
THEETG	GUY THEETGE JR	05/23/18	Balance due on ext paint 370325	11-7-301-60.10 Building Maintenance	1200.00	220009	05/31/18
IRS	INTERNAL REVENUE SERVICE	05/11/18	03-6000745 CP220 NOTICECP220	11-7-101-99.00 Miscellaneous Expenditure	317.73	220011	05/31/18
LEAF	LEAF	05/21/18	Copier lease 8391205	11-7-101-44.00 Copier Lease	188.23	220013	05/31/18
LINCOLN	LINCOLN NATIONAL LIFE INS	05/23/18	June 18 premiums JUNE 18	11-7-105-14.10 Insurance Benefits	24.41	220014	05/31/18

05/31/18

Town of Weathersfield Accounts Payable

Page 2 of 3

01:05 pm

Check Warrant Report # 18013 Current Prior Next FY Invoices For Fund (General Fund)

ACCOUNT

For Check Acct 1(General Fund) All check #s 05/22/18 To 06/04/18

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
LINCOLN	LINCOLN NATIONAL LIFE INS	05/23/18	June 18 premiums JUNE 18	11-7-201-14.10 Insurance Benefits	75.57	220014	05/31/18
LINCOLN	LINCOLN NATIONAL LIFE INS	05/23/18	June 18 premiums JUNE 18	11-2-011-09.00 Lincoln Life Supplemental	281.25	220014	05/31/18
LINCOLN	LINCOLN NATIONAL LIFE INS	05/23/18	June 18 premiums JUNE 18	11-7-103-14.10 Insurance Benefits	62.38	220014	05/31/18
LINCOLN	LINCOLN NATIONAL LIFE INS	05/23/18	June 18 premiums JUNE 18	11-7-101-14.10 Insurance Benefits	147.97	220014	05/31/18
LINCOLN	LINCOLN NATIONAL LIFE INS	05/23/18	June 18 premiums JUNE 18	11-7-104-14.10 Insurances Benefits	19.89	220014	05/31/18
VTAGHUMAN	OFFICE OF CHILD SUPPORT	05/24/18	Payroll Transfer PR-05/24/18	11-2-011-07.00 Garnishments	312.49	219991	05/22/18
VTAGHUMAN	OFFICE OF CHILD SUPPORT	05/31/18	Payroll Transfer PR-05/31/18	11-2-011-07.00 Garnishments	312.49	219992	05/29/18
PAULTHEE	PAUL THEETGE	05/23/18	Balance on exterior paitM 370324	11-7-301-60.10 Building Maintenance	1200.00	220015	05/31/18
CHIT BANK	PEOPLE'S UNITED BANK, N.A	05/29/18	FinalPymt 15 crusier 17777459-12M	11-7-201-90.50 Cruiser Debt Service	5334.00	220016	05/31/18
CHIT BANK	PEOPLE'S UNITED BANK, N.A	05/29/18	FinalPymt 15 crusier 17777459-12M	11-7-201-90.51 Cruiser Debt Service-Int	104.02	220016	05/31/18
SPURRS	SPURRS REPAIR	05/11/18	Brakes for WWVFD 19129	11-7-207-53.10 WWVFD Fire Equip Repair	160.20	220018	05/31/18
STAPLESBU	STAPLES ADVANTAGE	04/23/18	Plate only name plate 3377875362	11-7-101-20.00 Office Supplies	13.50	220019	05/31/18
STAPLESBU	STAPLES ADVANTAGE	05/30/18	Name plate only 3378468532	11-7-101-20.00 Office Supplies	13.50	220019	05/31/18
STAPLESBU	STAPLES ADVANTAGE	05/19/18	Name plate 3378468533	11-7-101-20.00 Office Supplies	13.50	220019	05/31/18
STAPLESBU	STAPLES ADVANTAGE	05/19/18	NAME PLATE ONLY 3378468534	11-7-101-20.00 Office Supplies	13.50	220019	05/31/18
STAPLESBU	STAPLES ADVANTAGE	05/19/18	TP,pencils, 3378468535	11-7-101-20.00 Office Supplies	130.50	220019	05/31/18
TJ PROPER	TJ PROPERTY MANAGEMENT LL	05/09/18	Spring clean up 4129	11-7-302-38.85 Town Parks	451.50	220020	05/31/18
VALLEYNEW	VALLEY NEWS	05/09/18	ZBA notice 01275893	11-7-105-23.10 Advertising and Notices	113.22	220021	05/31/18
VMERS	VEMERS	05/16/18	Empler contribution FEDOROWEMPLY	05/12 11-7-105-13.00 Retirement	14.43	220022	05/31/18
VTLSTRAS	VERMONT ASSESSORS & LISTE	05/16/18	understanding Comparable LYNNESTYCLAS	11-7-104-27.00 Listers Tuition & Train	50.00	220023	05/31/18
VTLSTRAS	VERMONT ASSESSORS & LISTE	05/16/18	VALA mmebers conference VALA ANLCONF	11-7-104-27.00 Listers Tuition & Train	60.00	220023	05/31/18
VMERS DB	VMERS DB.	05/03/18	Payroll Transfer PR-05/03/18	11-2-011-05.00 Retirement	1500.14	220024	05/31/18
VMERS DB	VMERS DB.	05/10/18	Payroll Transfer PR-05/10/18	11-2-011-05.00 Retirement	1540.05	220024	05/31/18
VMERS DB	VMERS DB.	05/17/18	Payroll Transfer PR-05/17/18	11-2-011-05.00 Retirement	1466.25	220024	05/31/18
VMERS DB	VMERS DB.	05/24/18	Payroll Transfer PR-05/24/18	11-2-011-05.00 Retirement	1529.78	220024	05/31/18

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Town of Weathersfield Accounts Payable

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01:05 pm

Check Warrant Report # 18013 Current Prior Next FY Invoices For Fund (General Fund)

ACCOUNT

For Check Acct 1 (General Fund) All check #s 05/22/18 To 06/04/18

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
VMERS DB	05/31/18	Payroll Transfer	11-2-011-05.00	1510.84	220024	05/31/18
		PR-05/31/18	Retirement			
VTGFOA	05/23/18	VTGFOA Summer Workshop18	11-7-101-27.00	50.00	220025	05/31/18
		GFOAWORKSHOP	Tuition and Dues			
VOWP	05/15/18	Dog index cards	11-7-103-20.25	158.05	220026	05/31/18
		PR5845	Dog License Supplies			
WEXBANK	04/30/18	April 18 Fuel chargesAFVD	11-7-206-51.00	144.99	220027	05/31/18
		APR18FUEL	AVFD Fuel			
WEXBANK	04/17/18	Feb&march paid twice	11-7-206-51.00	-209.28	220027	05/31/18
		CREDITAPRSTA	AVFD Fuel			
WEXBANK	05/23/18	May 18 AVFD chrgs	11-7-206-51.00	268.96	220027	05/31/18
		MAY18 CHARGE	AVFD Fuel			
Report Total				21092.27		

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Town of Weathersfield Accounts Payable

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Check Warrant Report # 18013 Current Prior Next FY Invoices For Fund (Highway Fund)

ACCOUNT

For Check Acct 1 (General Fund) All check #s 05/22/18 To 06/04/18

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
AMAZONCR	AMAZON	05/23/18 May18 Town charges 045488MAY18	12-7-101-52.00 Repairs & Supplies	16.67	219996	05/31/18
AMAZONCR	AMAZON	05/23/18 May18 Town charges 045488MAY18	12-7-101-52.00 Repairs & Supplies	26.81	219996	05/31/18
AT&T SVC	AT & T MOBILITY	05/14/18 MAY 18 CHARGES 28701877404M	12-7-101-31.00 Wireless/Pager Service	51.01	219997	05/31/18
GMP	GREEN MOUNTAIN POWER	05/15/18 Yewell Lane May18 200001MAY18	12-7-101-45.01 Antenna Electric Service	21.02	220008	05/31/18
FAIRFIELD	HOWARD P. FAIRFIELD, LLC	05/15/18 Cyclone PTO Leaf 6177454	12-7-101-53.00 Equipment	5400.00	220010	05/31/18
JORD	JORDAN EQUIPMENT	05/21/18 Blades for grader P32025	12-7-101-52.10 Grader & Snow Plow Blades	1529.52	220012	05/31/18
LINCOLN	LINCOLN NATIONAL LIFE INS	05/23/18 June 18 premiums JUNE 18	12-7-101-14.10 Insurance Benefits	237.74	220014	05/31/18
LINCOLN	LINCOLN NATIONAL LIFE INS	05/23/18 June 18 premiums JUNE 18	12-7-103-14.00 Insurance Benefits	29.46	220014	05/31/18
S.G.REED	REED TRUCK SERVICES INC	05/14/18 2 in clutch 1802722	12-7-101-52.00 Repairs & Supplies	38.55	220017	05/31/18
Report Total				7350.78		

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Town of Weathersfield Accounts Payable

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01:05 pm

Check Warrant Report # 18013 Current Prior Next FY Invoices For Fund (Proctor Library)

ACCOUNT

For Check Acct 1 (General Fund) All check #s 05/22/18 To 06/04/18

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
AMAZONCR	AMAZON	05/23/18 May 18 Charges	13-7-101-78.10	40.83	219996	05/31/18
		MAY18 LIBRAR	Books, Adult			
BRODART	BRODART CO.	05/14/18 The story of the last Bla	13-7-101-78.10	14.69	220000	05/31/18
		B5327063	Books, Adult			
DOLITL	DOOLITTLE'S PRINTSERVE, I	05/24/18 EWntry Door Decals	13-7-101-62.10	42.72	220004	05/31/18
		39927	Building Maintenance			
GMP	GREEN MOUNTAIN POWER	05/29/18 Library Electric Apr&May	13-7-101-30.00	236.98	220008	05/31/18
		APR&MAY18	Utilities			
LINCOLN	LINCOLN NATIONAL LIFE INS	05/23/18 June 18 premiums	13-7-101-14.10	26.99	220014	05/31/18
		JUNE 18	Insurance Benefits			
Report Total				362.21		

05/31/18

Town of Weathersfield Accounts Payable

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01:05 pm

Check Warrant Report # 18013 Current Prior Next FY Invoices For Fund (Solid Waste)

ACCOUNT

For Check Acct 1 (General Fund) All check #s 05/22/18 To 06/04/18

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
BESTSEPTI	BEST SEPTIC SERVICE LLC	05/16/18	SW Portable Toilet 11128	21-7-101-45.00 Contractual Rental Expens	116.60	219999	05/31/18
GOBIN	CASELLA WASTE SERVICES	05/14/18	SW pick up 05/03-05/11/18 0408730	21-7-102-45.00 Zero Sort contain &Tipp	603.20	220001	05/31/18
GOBIN	CASELLA WASTE SERVICES	05/14/18	SW pick up 05/03-05/11/18 0408730	21-7-102-45.01 Misc. Recycling Expense	138.36	220001	05/31/18
GOBIN	CASELLA WASTE SERVICES	05/14/18	SW pick up 05/03-05/11/18 0408730	21-7-101-45.25 Trash Container charge	361.42	220001	05/31/18
GOBIN	CASELLA WASTE SERVICES	05/14/18	SW pick up 05/03-05/11/18 0408730	21-7-102-45.00 Zero Sort contain &Tipp	563.76	220001	05/31/18
GOBIN	CASELLA WASTE SERVICES	05/14/18	SW pick up 05/03-05/11/18 0408730	21-7-101-45.10 C&D Tipping	1370.96	220001	05/31/18
GOBIN	CASELLA WASTE SERVICES	05/14/18	SW pick up 05/03-05/11/18 0408730	21-7-101-45.05 Trash-Tipping	2681.74	220001	05/31/18
GOBIN	CASELLA WASTE SERVICES	05/14/18	SW pick up 05/03-05/11/18 0408730	21-7-101-45.26 C&D-Container Charge	542.13	220001	05/31/18
GOBIN	CASELLA WASTE SERVICES	05/21/18	SW 05/12-05/17 0409607	21-7-102-45.00 Zero Sort contain &Tipp	281.88	220001	05/31/18
GOBIN	CASELLA WASTE SERVICES	05/21/18	SW 05/12-05/17 0409607	21-7-102-45.00 Zero Sort contain &Tipp	317.79	220001	05/31/18
GOBIN	CASELLA WASTE SERVICES	05/21/18	SW 05/12-05/17 0409607	21-7-101-45.25 Trash Container charge	180.71	220001	05/31/18
GOBIN	CASELLA WASTE SERVICES	05/21/18	SW 05/12-05/17 0409607	21-7-101-45.10 C&D Tipping	564.18	220001	05/31/18
GOBIN	CASELLA WASTE SERVICES	05/21/18	SW 05/12-05/17 0409607	21-7-101-45.26 C&D-Container Charge	361.42	220001	05/31/18
GOBIN	CASELLA WASTE SERVICES	05/21/18	SW 05/12-05/17 0409607	21-7-101-45.05 Trash-Tipping	1148.11	220001	05/31/18
DOLITL	DOOLITTLE'S PRINTSERVE, I	05/17/18	Transfer stickers 39659	21-7-101-23.00 Permits/Disposal Tickets	691.66	220004	05/31/18
LINCOLN	LINCOLN NATIONAL LIFE INS	05/23/18	June 18 premiums JUNE 18	21-7-101-14.10 Insurance Benefits	38.62	220014	05/31/18

05/31/18

Town of Weathersfield Accounts Payable

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Check Warrant Report # 18013 Current Prior Next FY Invoices For Fund (Solid Waste)

ACCOUNT

For Check Acct 1 (General Fund) All check #s 05/22/18 To 06/04/18

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date

Report Total				9962.54		

05/31/18

Town of Weathersfield Accounts Payable

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01:05 pm

Check Warrant Report # 18013 Current Prior Next FY Invoices For Fund (Agency Monies)

ACCOUNT

For Check Acct 1 (General Fund) All check #s 05/22/18 To 06/04/18

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
W C P	05/15/18	Request for mentorsWF REQUEST52118	40-2-101-21.00 Redemption Program Fund	200.00	220028	05/31/18
Report Total				200.00		

05/31/18

Town of Weathersfield Accounts Payable

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Check Warrant Report # 18013 Current Prior Next FY Invoices For Fund (Long Term Debt)

ACCOUNT

For Check Acct 1 (General Fund) All check #s 05/22/18 To 06/04/18

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
CHIT BANK PEOPLE'S UNITED BANK, N.A	05/29/18	FinalPymt 15 crusier 17777459-12M	98-2-030-27.00 Note Payable - '15 Cruise	5334.00	220016	05/31/18
CHIT BANK PEOPLE'S UNITED BANK, N.A	05/29/18	FinalPymt 15 crusier 17777459-12M	98-1-040-02.00 Amount to Retired, LT Dbt	-5334.00	220016	05/31/18
Report Total				0.00		

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Town of Weathersfield Accounts Payable

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01:05 pm

Check Warrant Report # 18013 Current Prior Next FY Invoices For Fund (Capital Assets)

ACCOUNT

For Check Acct 1 (General Fund) All check #s 05/22/18 To 06/04/18

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
FAIRFIELD HOWARD P. FAIRFIELD, LLC	05/15/18	Cyclone PTO Leaf 6177454	99-1-040-05.00 FA-Highway Department	5400.00	220010	05/31/18
FAIRFIELD HOWARD P. FAIRFIELD, LLC	05/15/18	Cyclone PTO Leaf 6177454	99-3-010-00.00 Investment in Fixed Assts	-5400.00	220010	05/31/18
Report Total				0.00		