

**Select Board Agenda
Martin Memorial Hall
5259 Route 5
Monday, February 5th, 2018
7:00 P.M.
REGULAR MEETING**

**THE PLANNING COMMISSION WILL
BE IN ATTENDANCE FOR AGENDA
ITEMS 6 & 7**

1. Call to Order
2. Firefighter I and II Recognition
3. Comments from Select Board and Town Manager
4. Comments from citizens on topics not on agenda
5. Review minutes from previous meeting(s) 01/015/2018 and 01/018/2018
6. Village Revitalization Presentation – Jason Rasmussen
7. Zoning Review
 - Accessory Dwelling Units
8. Errors and Omissions to the Grand List / Listers
9. Review Highway Superintendent Hiring Process
10. Approve Truck Driver Laborer Job Description
11. Audit Review
12. Budget Discussion
13. Approve Hazard Mitigation Plan
14. Board of Liquor Control Commissioners
 - Second Class Liquor License Renewal
 - A. Fireside Beverage, LLC / DBA Fireside Beverage
 - B. Scott Rogers, LLC / DBA Scott Rogers, LLC
 - C. J.W. Sandri Inc. / DBA Sandri #204

TOWN OF WEATHERSFIELD, VERMONT

SELECT BOARD

15. Appointments

- a. Budget Committee (Four Openings)
- b. Connecticut River Joint Commission
- c. Conservation Commission (One four year term open)
- d. Fence Viewer (One Opening)
- e. Parks and Recreation (Two Openings)
- f. Southern Windsor County Regional Planning Commissioner
 - Alternate
- g. Southern Windsor County Transportation Advisory Committee
 - Representative
 - Alternate

16. Approve Warrant

17. Future Agenda Items

- 1. Other Future Agenda Items

18. Executive Session as per 1 V.S.A. § 313 (3) (Town Manager Evaluation)

19. Adjourn



TOWN OF WEATHERSFIELD

CHARTERED BY: NEW HAMPSHIRE ON AUGUST 20, 1761
NEW YORK ON APRIL 8, 1772

(802)674-2626

P.O. BOX 550 ASCUTNEY, VT 05030

townmanager@weathersfield.org

January 31, 2018

To: Selectboard

From: Ed Morris

Subject: Firefighter I and II Recognition

Nine firefighters from AVFD and WWVFD have completed their Firefighter I and II certifications. We will take time at the meeting to recognize these members for their accomplishment and dedicated service to our community.

Ed Morris

Town Manager

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TOWN OF WEATHERSFIELD, VERMONT

SELECT BOARD

**Select Board
Martin Memorial Hall
5259 Route 5, Ascotney VT
Monday, January 15, 2018
C. PETER COLE 7:00 PM
REGULAR MEETING**

MINUTES

Select Board Members Present: Daniel Boyer
C. Peter Cole (participated via telephone)
Tom Leach
Amy Beth Main
Kelly Murphy

Select Board Members Absent:

Ed Morris, Town Manager

Others Present:

Darlene Kelly	Steve Geller	Tom Gilbert	John Esty
Alicia Jenks	Martha Zoerheide	Jackie McCuin	Wes Hazeltine
Jennifer Grant	Corey Mitchell	Bette Jo Esty	Edith Stillson
Shawn Brown	William Daniels	Darrin Spaulding	Ernest Shand
Loraine Shand	Roderick Bates	Nancy Nutile-McMenemy	Nancy Heatley
Don Huntley	Ray Stapleton	Katie Cooper	

1. Call to Order

Ms. Murphy called the meeting to order at 7:01PM.

2. Comments from Select Board and Town Manager

Ms. Murphy announced this year's Citizen of the Year award would be given to Cookie Shand. Mrs. Shand was present at the meeting and received a round of applause. She will formally receive the award at Town Meeting. Ms. Murphy said this manner of announcing the award before publication of the Town Report was to preempt the secret being "leaked".

3. Comments from Citizens on topics not on the agenda

There were no comments from citizens.

4. Review minutes from previous meetings – 1/3/2018

Additions/corrections/deletions:

a. Ms. Murphy asked that the names of the Library Trustees who presented the Library's budget be added to the minutes on page 6.

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Motion: To accept the minutes of 1/3/2018

Made by: Mr. Boyer **Second:** Ms. Main

Vote: Unanimous in favor with the amendment

5. Representatives from Social Service Agencies (Question and Answer)

In accordance with the new Social Service Agency Appropriation Policy, which Ms. Murphy read aloud, 12 agencies seeking funding from the Town had been invited to present their requests and answer questions from the Board. Representatives from Green Mountain RSVP, Green Up Vermont, HCRS, MAPP, Meals & Wheels, SEVCA, Vermont Association for the Blind and Visually Impaired, Vermont Center for Independent Living, Volunteers in Action, Windsor County Partners, and WISE were present at the meeting and gave their respective presentations.

Requests for amounts less than \$500 will be contained in the General Fund budget. Anything over \$500 must be placed on the warrant as a separate article for Town Meeting.

Motion: To approve the list of appropriations as stated (including Red Cross).

Made by: Mr. Boyer **Second:** Mr. Leach

The total amount from requests less than \$500 is \$2545 (to be added to the General Fund). Four requests will go on the warrant – HCRS (\$2683), SEVCA (\$1200), VT Association for the Blind and Visually Impaired (\$750); WISE (\$500).

Vote: Unanimous in favor

Everyone was pleased with the process and thanks were given all around.

6. Approve 2018 Certificate of Highway Mileage

Mr. Morris and Mr. Hazeltine agreed that there were no changes from the last year.

Motion: To approve the 2018 Certificate of Highway Mileage

Made by: Mr. Boyer **Second:** Ms. Main

Vote: Unanimous in favor

7. Approve Loan for New Snow Plow

Mr. Morris said the voters had already approved the money for the new truck and plow. What was needed now was for the Board to approve taking out the loan. The truck is ready to be shipped and have the plow put on.

Motion: To approve the loan for \$156,520 from Peoples United Bank for five years at a rate of 2.75%.

Made by: Mr. Boyer **Second:** Mr. Leach

Note: At the March 2017 Town Meeting, the voters authorized borrowing up to \$170,000.

The actual cost is \$156,520.

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Vote: Unanimous in favor

8. Fire Discussion

AVFD Chief Darrin Spaulding appealed to the Board to restore \$5000 to his budget (that had been cut following last week's meeting) and provided a list of approximately \$6000 worth of air-mask filters, radios and other small equipment that he claimed his department needs.

It was agreed to address this matter during the budget discussion.

9. Fiscal Year 2019 Budget Discussion

At the start of the discussion, the budget contained a 2.4% total increase for highway and general fund (down from a 6% increase).

Ms. Murphy said the Board had had an excellent meeting with the School Board on January 8th. The boards discussed ways to work together and share information. The state representative was also present to speak to what may be coming from the legislature.

The school budget was down \$23,000 from last year; but due to state-imposed taxes, the budget will increase by 9-10 cents.

The Select Board met after the joint meeting and went through their budget again and Mr. Morris made the necessary changes to the budget.

The library was going to review their budget again on Sunday and were at the meeting to present their revisions.

Roderick Bates, library trustee, presented an adjusted budget of \$128,448.00 of which \$126,648 is to be raised from taxes (\$1800 is derived from other sources). This number is shown in the administration budget.

Ms. Murphy asked the trustees to discuss the budget at Town Meeting and include the statistics that show the increased use of the library.

(Mr. Cole joins the meeting by telephone.)

Ms. Murphy brought Mr. Cole up to speed on what had transpired at this meeting prior to his joining in by phone.

Mr. Morris said he went through the budget over the weekend – added up all the columns by hand to make sure the spread sheets were working properly. That partly explains the drop to

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SELECT BOARD

a 2.4% increase – he found that a formula wasn't working right and we were losing \$22,000 in revenue. He has been talking with CCI – we need to replace our server, so the cost of that was added to the administration budget (\$10K). (Note: The cost to transition to cloud-base will be similar to a new server – it is a discussion for later.) There were a few other minor changes.

Mr. Morris and Mr. Hazeltine also went through the Highway budget and made a few adjustments and judicious cuts.

Nancy Heatley asked for clarification of the library director increase to full time and any connection to the parks and recreation committee. There was some confusion regarding the budget for “Town Parks” and the budget for the Parks & Recreation Committee (they are not connected).

There were additional questions about the Parks & Recreation reserve fund -what it is intended for and how it was set up. Additional research was called for.

Motion: To extend the meeting for 30 minutes

Made by: Mr. Leach **Second:** Ms. Main

Vote: Unanimous in favor

There were no further questions. Ms. Murphy asked for guidance from the Board.

Mr. Cole said he would like to see \$30,000 for each of the fire departments. Mr. Boyer said he would like it to stay at \$27,500. Mr Leach said that the department needs outlined by Mr. Spaulding were immediate and should be addressed now, not in the next budget cycle. Mr. Cole agreed.

Employee raises will be 2% across the board. Insurance contributions will remain at 5%.

There were no further questions and no further discussion.

Motion: Town of Weathersfield approve the expenditure of \$1,356,570 for the Town General Fund with \$1,056,805 to be raised by taxes.

Made by: Mr. Boyer **Second:** Mr. Cole

Vote: Unanimous in favor

Motion: Town Highway fund expenditure of \$1,111,653 with \$922,053 to being raised by property taxes.

Made by: Mr. Boyer **Second:** Mr. Leach

Vote: Unanimous in favor

SELECT BOARD

Motion: To approve \$270,935 for the Solid Waste

Made by: Mr. Boyer **Second:** Mr. Cole

Vote: Unanimous in favor

10. Review and approve Annual Meeting Warning

Articles 2 and 3 are to be removed. The remaining article numbers will be changed accordingly.

Article 9 calls for \$50,000 to be deposited into the highway maintenance fund.

Mr. Morris said the town needs to start setting aside money in a reserve for repaving of Center Road.

The fire department is asking for \$32,000 to be put into their motorized equipment reserve.

The non-motorized reserve is at \$6500.

The police reserve has not been getting funded. It's falling behind.

Mr. Morris said he wanted the board to discuss reserves and how many to put on the warning. He maintained that building reserves is a priority for the Town. How much can be handled at one time is up for discussion.

Ms. Main said the police reserve funding should be requested every year, despite the fact that it may get turned down periodically.

Mr. Morris said we need to keep to talking about the value of reserves at each Town Meeting – building the reserves is the best way to stabilize the tax rate over time.

Ms. Main asked if Mr. Butler's spread sheet showing capital expenditures over time could be resurrected. Mr Morris said he could do that – that the sheet showed that ten cents needed to be put into capital spending to really help. (Seven cents is already be spent on paying debt.)

Ms. Main asked that the voters be informed as to what the tax increase would be (above the 2.4%) if all of the articles are passed.

Ms. Murphy asked about the \$50,000 that is in Article 9 – is that the reserve that's tapped into for paving of Center Road. Mr Morris said yes – that's for highway maintenance. We may use some of that for Reservoir Road depending on how this year's surplus comes out.

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We had \$105,000 that we'll put into reserves soon and moved back out to be spent on that project. The project came in at \$160,000, so we had about \$55,000 there. Wes said he thought he could find \$20,000 - \$30,000 from this year, so we may be tapping that a little bit. Highway Capital Maintenance is now at \$66,743. If we need to take \$20,000 out, that pulls this down to \$46,000.

Ms. Main mentioned something about a certain percentage the board decided to keep in reserve – maybe 7% or 10%. Mr. Morris said yes, the board did put that in its policy, but the board didn't break down each and every reserve. The board talked about the undesignated reserve to over 75% funded. If it fell below that, the board would decide how to build it back up. But he said what the board really needs to focus on is what needs to be purchased and building up the reserves to be prepared.

Ms. McMenemy asked about changes to the Grand List from the Velco improvements. Mr. Morris said he is expecting that, but the numbers won't be available until April, so he prefers to go into Town Meeting with known figures from the previous years for budgeting purposes.

Ms. Murphy called for suggestions for the reserves. When no one offered any ideas, Ms. Murphy suggested \$50,000 for highway maintenance; \$5,000 for non-motorized fire; \$5,000 for the police cruiser; and \$20,000 for motorized fire – for a total of \$80,000. Mr. Cole agreed to that.

Motion: To extend the meeting for another 25 minutes

Made by: Mr. Boyer **Second:** Mr. Leach

Vote: Unanimous in favor

There was substantial discussion about how to help voters understand the need for funding the reserves.

Mr. Leach proposed adding \$2500 to the police cruiser reserve (for total of \$7500). Mr. Cole agreed with that.

Motion: To set the reserves at \$50,000 for highway maintenance; \$5,000 for non-motorized fire; \$7,500 for the police cruiser; and \$20,000 for motorized fire.

Made by: Mr. Leach **Second:** Mr. Boyer

Vote: Unanimous in favor

Motion: To approve the warning as designed tonight for Saturday, March 3, 2018 and Tuesday, March 6, 2018 based on information provided tonight.

Made by: Mr. Boyer **Second:** Mr. Cole

TOWN OF WEATHERSFIELD, VERMONT

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Vote: Unanimous in favor

(Mr. Cole left the meeting at this point.)

11. Appointments

Nancy Heatley asked that descriptions of the appointment positions be provided – Mr. Morris said he is working on having them in the Town Report this year and on the website.

Ms. Murphy suggested forming the budget committee right after Town Meeting and start meeting on July. Mr. Morris said he starts meeting with department heads in August.

12. Approve Warrants

Motion: To approve the warrants for 1/15/2018 as follow:

General Funds	Operating Expenses	\$19,953.62
	Payroll	\$12,760.84
Highway Fund	Operating Expenses	\$139,973.79
	Payroll	\$11,424.11
Solid Waste Management Fund		
	Operating Expenses	\$4,552.45
	Payroll	\$1,391.51
Library	Operating Expenses	\$1,744.76
	Payroll	\$1,498.17
Grants	Operating Expenses	\$0.00
Agency Monies	Operating Expenses	\$
Reserves		\$
Grand Totals	Operating Expenses	\$166,224.62
	Payroll	\$27,074.63

Made by: Mr. Boyer **Second:** Mr. Leach

Vote: Unanimous in favor

13. Future Meeting Agenda Items

14. Adjourn

Motion: To adjourn the meeting

Made by: Mr. Boyer **Second:** Ms. Main

Vote: Unanimous in favor

TOWN OF WEATHERSFIELD, VERMONT
SELECT BOARD

The meeting adjourned at 9:52 PM.

Respectfully submitted,
deForest Bearse

WEATHERSFIELD SELECTBOARD

Daniel E. Boyer, Selector

C. Peter Cole, Vice-Chairperson

Amy Beth Main, Clerk

Kelly Murphy, Chairperson

Tom Leach, Selector

Special Select Board Meeting, Thursday, January 18, 2018

Select Board Members Present: Kelly Murphy
Tom Leach
Dan Boyer
Peter Cole (on phone)
Amy Beth Main

Ed Morris, Town Manager

Others Present:

Charlie Horton
Darlene Kelly
Wanda Gropler
Bonnie Duprey

Call to Order:

Ms Murphy called meeting to order at 5:41PM.

Ms Murphy opened the meeting asking Mr. Morris to explain the reason for the special meeting.

Ed Morris, Town Manager explained the need for re-approval of general fund budget because the wrong number was taken Monday night. The wrong number did not include the library appropriation the in the general fund. General fund total expense on tax rate calculations sheet needs to be \$1,485,018.

Did not change the rate for taxes, just changed the amount to written in Article 5.

Mr. Cole was dialed into the meeting.

Motion: To approve general fund Article of \$1,485,018.00 with the total to be raised by taxes to be \$1,057,805.00;

Made by: Dan Boyer Second: Tom Leach.

Vote: Ms. Main opposed, all others voted in favor.

Mr. Morris explained the town offices were notified by the state grange association looking for property tax exemption, added as Article 2.

Motion: To approve the warning for annual town meeting to include property tax exception Vermont State Grange located at Map No. 07, Block No. 02, Parcel No. 53.00 for a period of five years.

Made by Mr. Boyer Second: Mr. Cole

Vote: Unanimous in favor

Ms. Murphy received an email from Nancy Nutille McEnemy asking why Ed as town manager was at the library budget meeting. Ms. Murphy encouraged Ms. Nutille-McEnemy in a reply to have the same

discussion with Mr. Morris, especially considering since Ms. Nuttall-McEnemy was present during the actual meeting in question as a trustee of the library. Ms. Main brought the same question. Mr. Morris explained that he was approached by the library director, who was hired under an agreement that he would do the job for two years at the lower rate of compensation but after two years that could not do the job for less than \$45k. Mr. Morris met with, Roderick Bates, chair of library trustees, at which time they discussed finances and Mr. Morris's approach he was taking with a compensation model for the town employees. Mr. Morris talked with the library director after that, at which point Mr. Richards stated he could not continue unless his compensation was at the \$45k number. Mr. Morris returned to discussions with Mr. Bates at which time it was requested Mr. Morris to come to the library trustees meeting. Mr. Morris attended the December 11th library trustee meeting at which time finances were discussed. Mr. Morris was at meeting to supply numbers, how insurance and heating would be impacted by the expansion. He also discussed a little bit about the compensation plan he was presenting to the select board. Mr. Morris's involvement was to help library process and how Mr. Richards could be potentially utilized for additional town purposes, such as a newsletter. The library trustees were responsible for any budgeting decisions to be presented to the select board for inclusion in the general fund budget.

Ms. Main asked how the current library director job descriptions is impacted by this inclusion of additional duties discussed as potential options. Mr. Morris explained this increases the hours worked from 32 to 40, not just the salary increases. It is at the discretion of the library trustees how the job description will change. Mr. Morris stated he would like the library director to be involved with the town management meetings, working together. Ms. Murphy stated there is a breakdown in communication as to why Mr. Morris was at the meeting based on the questions from the members of the community. Ms. Murphy references Library minutes from December 22nd, while they legally compile with minutes they lack details explaining the budget discussions. There appears to be miscommunication between trustees and chair, missing pieces that need to be rectified. Ms. Murphy stated we owe it to the tax payer to be transparent.

Ms. Murphy went on to explain the Hartford decision, if the select board has no authority the town manager should not be advocating for library financials. Mr. Morris did provide a quick VLTC study for the library director compensation, it was found that comparable \$50k in the area. Mr. Morris stated he was not advocating a decision one way or another, just provided his findings. Ms. Main noted these facts are not represented in any of the library minutes on December 11th.

Ms. Murphy stated there is a need for ongoing transparency in communication to the community.

Motion to adjourn the meeting.

Made by: Mr. Boyer Second: Mr. Leach

Meeting adjourned at 6:06PM

Respectfully submitted,

Amy Beth Main, Board Clerk



TOWN OF WEATHERSFIELD

CHARTERED BY: NEW HAMPSHIRE ON AUGUST 20, 1761
NEW YORK ON APRIL 8, 1772

(802)674-2626

P.O. BOX 550 ASCUTNEY, VT 05030

townmanager@weathersfield.org

January 31, 2018

To: Selectboard

From: Ed Morris

Subject: Village Revitalization

Jason Rasmussen will be at the meeting to present the preliminary findings from the Village Revitalization workshops and survey.

Ed Morris

Town Manager

Appendix B – Summary of Public Outreach

B.1 Background

In 2017 and 2018, the Town of Weathersfield conducted a series of outreach efforts in order to get public input about community revitalization and economic development. These efforts involved conducting two surveys, facilitating four public workshops, and additional public meetings. A particular focus for this effort was to identify ways to revitalize the villages of Ascutney and Perkinsville. This summary is intended to be included as an Appendix to the Weathersfield Town Plan.

This project was funded in part by a Municipal Planning Grant from the Vermont Department of Housing and Community Development. The purpose of this project is to promote village revitalization and improve the quality of life in Weathersfield. Project deliverables are to include a summary of existing conditions, a vision for revitalization of both villages, identifying strategies to achieve the visions, and to update the Economic Development and Land Use sections of the Town Plan.

B.2 Public Outreach Efforts

Public outreach efforts were intended to encourage citizen participation in this planning process. Through November 2017, a total of 85 people participated in the public workshops and there were a total 104 respondents to the two public surveys. These outreach events included:

1. July 17, 2017: Project kickoff meeting at a Selectboard meeting at the Weathersfield Center Church.
2. August 31, 2017: Public Workshop #1 at the Highway Garage.
3. September 28, 2017: Public Workshop #2 at the Weathersfield Center Church.
4. September 30, 2017: Table display at the Town Festival.
5. September – November 2017: Public Surveys (one for residents and another one for visitors).
6. October 26, 2017: Public Workshop #3 at the Bow Baptist Church.
7. November 16, 2017: Public Workshop #4 in the Town Offices.
8. January 9, 2018: Meet with Weathersfield School staff, who asked students a few questions and provided their responses to inform this effort.

The findings of these outreach efforts are summarized in the next sections of this report.

B.3 Public Workshop Findings

For the purposes of this report, the input received at the four public workshops are summarized in aggregate in this section. The following are key ideas resulting from these meetings to help focus future village revitalization and community improvement efforts that the Town will work towards over the next couple of decades.

- A. All efforts should **take advantage of Weathersfield's strengths**, which include the following key features:
 - 1) Weathersfield School.
 - 2) School choice.

- 3) Existing recreation facilities (e.g. Wilgus State Park, hiking trails, equestrian trails, Crown Point Road, SpringWeather Recreation Area) and recreation facilities in adjacent communities.
 - 4) Scenic landscape and rural character.
 - 5) Mt. Ascutney is the dominate landform not only in Weathersfield, but in the surrounding two-state area.
 - 6) Connecticut River and the associated Scenic Byway.
 - 7) Black River.
 - 8) Community's history and existing historic resources.
- B. Strive to improve a town-wide **sense of community** or identity through efforts such as:
- 1) Establishing one zip code for the Town of Weathersfield.
 - 2) Hold community events and provide other opportunities for residents to gather together.
 - 3) Find mechanisms to enhance communications among residents and to better publicize community events and facilitate town-wide information sharing.
 - 4) Provide better directional signage to Weathersfield from I-91 and improve wayfinding to the villages, recreation areas and other key destinations.
 - 5) Improve the visual entrance when arriving to Town, such as improved "welcome signs" and landscaping enhancements, such as those envisioned in the Exit 8 Interchange Master Plan.
 - 6) Improved marketing of Weathersfield. Explore cooperative regional marketing opportunities.
- C. Improve **mobility and access** for all residents and for all modes through:
- 1) Support aging-in-place.
 - 2) Improve resident's knowledge of existing transportation services (e.g. commuter bus, dial-a-ride, Volunteers in Action).
 - 3) Enhanced bus service to surrounding larger towns.
 - 4) Explore opportunities to provide bus services and construct bus stops in both villages, in coordination with the transit provider.
 - 5) Explore solutions for the VT Route 131 corridor in Ascutney. Consider implementation of the Exit 8 Interchange Master Plan.
 - 6) Develop ways to slow traffic on US Route 5 through Ascutney.
- D. Design and construct **streetscape Improvements** in the villages in order to:
- 1) Provide safe walking conditions in both villages:
 - Construct sidewalks in Ascutney (i.e. Phase 1 between the school and the library, Phase 2 between Thrasher Road and the school).
 - Consider all options (e.g. sidewalk, walking path or road shoulders) in Perkinsville, due to the more limited rights-of-way.
 - 2) Make Ascutney look more like a village.
 - 3) Plant street trees, especially in Ascutney.
 - 4) Provide pedestrian-scaled lighting along any sidewalk constructed in the future.
 - 5) Explore the ability to provide bicycle routes (e.g. road shoulders or shared lane markings) along Routes 5, 106, 131.
 - 6) Provide bicycle parking within each village.

E. **Invest in other infrastructure** that supports Town Plan goals, including:

- 1) Internet speeds are good in some places (Ascutney). Provide better broadband/internet speeds throughout town.
- 2) Provide universal cell phone coverage throughout town.
- 3) Explore wastewater solutions (e.g. lower-cost, decentralized options), especially for the core area of Perkinsville.
- 4) Provide better access to existing trails and recreation facilities.
- 5) Purchase land and establish a new public park in Ascutney.
- 6) Enhance Hoisington Fields or purchase land and establish a new park in Perkinsville.
- 7) Improve recreational facilities.
- 8) Better utilize existing facilities for community events, such as the Weathersfield Center church and meeting house, 1879 School, and the Perkinsville grange hall.

F. Encourage **new or expanded uses** in order to help revitalize the villages, such as:

- 1) Public gathering places.
- 2) More places to eat.
- 3) Businesses that sell local food and drinks.
- 4) More housing choices, of better quality and at reasonable prices.
- 5) Recreation-based businesses.
- 6) Small-scale businesses.

B.4 Resident Survey Responses

Of the 96 respondents to the survey for Town residents, about 19% live in the Village of Perkinsville, 28% in the village of Ascutney, and more than half live in the more rural parts of Weathersfield. A significant effort was made to get the word out about the survey. Unfortunately, the response rate was disappointing. However, the survey responses were very similar to the input received at the public meetings. Therefore, it is our opinion that the survey responses generally validate the public meeting findings and help to understand them in a little more detail, as summarized below.

If the Town was to seek grants or invest in a public project, respondents had the strongest support for the following types of projects in rank order:

Ascutney:

1. Improve access to recreation facilities/resources.
2. Provide parks/public gathering places.
3. Construct sidewalks within the villages.

Perkinsville:

1. Improve access to recreation facilities/resources.
2. Provide parks/public gathering places.
3. Septic/wastewater solutions for the villages.

The survey asked what types of new businesses they would like to see in the villages. Respondents had the most favorable view of the following business types in rank order:

Ascutney:

1. General store
2. Small-scale retail
3. Personal service (e.g. barber, tailor, etc.)
4. Bank
5. Professional office

Perkinsville:

1. General store
2. Personal service (e.g. barber, tailor, etc.)
3. Small-scale retail
4. Professional office

Places to eat and local foods are popular ideas for what residents would like to have available, or to have more options available, within the villages. When asked what type of eating establishments they would like to see in the villages, respondents had the strongest support for the following types in rank order. The rank order was the same for both villages.

1. Coffee shop/bakery.
2. Sandwich shop.
3. Casual dining.

When asked what the Town should do to help revitalize the villages, respondents had the strongest support for the following types of efforts in rank order:

1. Create new parks or improve existing parks to serve as public gathering places in the villages.
2. Seek grants to construct sidewalks, street trees and/or street lights in the villages.
3. Establish a quick and easy local permitting review process for the identified desirable types of projects.
4. Explore options to provide better septic/wastewater services in the villages.
5. Provide financial incentives to help pay for building improvements for income-producing uses.

Figure 1 and Figure 2 illustrate the input received when the survey asked respondents to identify additional ways to revitalize each village. The larger the word in the images, the more respondents support that idea. Figure 1 presents the results for Ascutney, which shows very strong interest in providing safe pedestrian and bicycling facilities, improving the appearance of the village, and improving traffic safety.

Figure 1: Respondents other suggestions for how to revitalize the village of Ascutney, presented in a Word Cloud format.



Figure 2 presents the results for Perkinsville, which shows very strong interest in maintaining the small-village character of the area, holding more community events, providing a public gathering place, and re-opening the general store.

Figure 2: Respondents other suggestions for how to revitalize the village of Perkinsville, presented in a Word Cloud format.



B.5 Visitor Survey Responses

A survey was conducted to get input from people that visit Weathersfield. Attempts were made to let people know about this survey, but the response rate was very poor. As a result, the responses are not presented here.

B.6 Weathersfield School Students

Weathersfield School staff asked the middle school-aged students a few questions in order to solicit their input on how to improve the community. Much of the input corresponds with findings from the other outreach efforts summarized in previous sections. In general, the students desire to have more things to do in the forms of public parks, indoor and outdoor recreational opportunities, restaurants and shops in the villages. The students also indicated a desire for a community center or similar place for students to go after school.

They also indicated that the community does not feel like it is very united. Therefore, having more community activities and public gathering places would be beneficial. They also suggested having organized events, such as snow shoeing or cross-country skiing outings.

The student input shows some mixed feelings about a sidewalk in Ascutney; some supported it, some did not. Although, there appears to be some level of support for a sidewalk that connected the Weathersfield School to the library. These results are not statistically valid. More work may be needed to quantify community support for a sidewalk.

The following summarizes this student input in a little more detail.

When asked what they like best about living in Weathersfield, middle school-aged students identified that it is small and not crowded, and has nice people and smooth roads. They also liked the forests, snowmobile trails and Mount Ascutney.

Students were asked what they do not like about Weathersfield, to which they largely indicated a lack of things to do and that it is hard to get to places independently. Specifically, students ~~do not like that say~~ that there are not enough food places, no name-brand stores, and stores are too spread out. They also expressed ~~identified~~ not being able to walk to places, such as to stores or friend's houses, as something they don't like about Weathersfield.

When asked what other things the students would like to see in Ascutney, the responses generally revolved around looking for "more things to do". They want to see more stores and places to eat (e.g. art stores, diners, Starbuck's). Public gathering places and recreation facilities are also popular ideas; specifically, students mentioned wanting a park, recreation center and/or a community center where they can hangout after school. There also appears to be support for outdoor recreation facilities, including an ice skating rink and hiking trails around the schools/expansion of the outdoor learning area.

In Perkinsville, the students expressed an interest in re-establishing both the general store and the ice skating rink. There is also interest in having expanded outdoor recreational facilities, including parks, playground, and clearly defined hiking trails. Similar to the other outreach, students want to see places to eat and shop in the Village, and they specifically asked for a farmers market.

B.7 Summary

Sentiment expressed during these public outreach efforts envision that the villages should function as centers of the community: where residents can gather, get a meal in a restaurant, shop in a general store, and access recreation facilities. Villages should be comprised of a mix of civic uses, small-scale businesses, and quality home choices that are at reasonable prices for various demographic groups. Currently, neither village functions quite to that extent. Overwhelming support was expressed during all outreach efforts for revitalizing the villages with that vision in mind.

Very strong support was indicated for parks and outdoor recreation. Village revitalization must include these elements in order to be consistent with the findings of this outreach effort.

Findings indicate a desire to encourage small-scale businesses in Ascutney and Perkinsville that are appropriate for village locations and that contribute toward village revitalization. Desirable types of businesses for the villages include a general store, personal services (e.g. barber, tailor), small-scale retail restaurants and professional offices. There was recognition that Ascutney has more opportunity for businesses due to the proximity to Interstate 91 and higher traffic volumes. Strong support was expressed ~~to~~ for re-opening the Perkinsville general store.

There was very strong support expressed for more eating establishments for each village, although options might be more limited in Perkinsville since it is smaller and has lower traffic volumes. In general, public input shows a preference for eating establishments to be casual and modestly-priced, such as a coffee shop, bakery, sandwich shop or other casual dining restaurant. A lot of interest was also expressed for establishments that serve local foods and beverages. Students also showed a preference for brand-named stores (e.g. Starbuck's). ~~Coupled with the desire for public gathering places, there appears to be a strong interest in casual food establishments that also serve as a gathering place; such~~

as a ~~coffee shop or an~~ internet café that provides free Wi-Fi, or a general store that serves breakfast and lunch – can address two major outreach priorities at the same time. Student comments suggest a community center or a similar place to gather after school.

In terms of how the Town might encourage revitalization through capital improvement projects, input shows support for investing in pedestrian and bicycle facilities and exploring wastewater solutions, especially in the core area of Perkinsville. There was also support for improvements that “make Ascutney look and function more like a village”, which might include constructing a combination of sidewalks, street trees, and pedestrian-scaled lighting. While student input was mixed about sidewalks, there seems to be a need expressed to enable walking and bicycling safely in and around the villages for all users.

DRAFT



TOWN OF WEATHERSFIELD

CHARTERED BY: NEW HAMPSHIRE ON AUGUST 20, 1761
NEW YORK ON APRIL 8, 1772

(802)674-2626

P.O. BOX 550 ASCUTNEY, VT 05030

townmanager@weathersfield.org

February 1, 2018

To: Selectboard

From: Ed Morris

Subject: Zoning Bylaws and Subdivision Regulation Review

The Planning Commission has approved and recommend the Selectboard review the attached seven rewritten (amended) zoning bylaws and one subdivision regulation. The Planning Commission would like your comments before entering the public hearing process for adoption. I recommend we review and discuss them at this meeting and return them to the Planning Commission with comments. All the following amended chapters are attached:

- *Off Street Parking (Zoning Bylaw)*
- *Outdoor Lighting (Zoning Bylaw)*
- *Signs (Zoning Bylaw)*
- *Accessory Dwelling Units (Zoning Bylaw)*
- *Gasoline stations/ Convenience Stores (Zoning Bylaw)*
- *Home Based Occupation and Home-Based Business (Zoning Bylaw)*
- *Waivers (Zoning Bylaw)*
- *Fragmentation of Agricultural Lands (Subdivision Regulation)*

Thank you,

Ed Morris

Town Manager



TOWN OF WEATHERSFIELD

LAND USE ADMINISTRATOR'S OFFICE

(802)674-2626

P.O. BOX 550 ASCUTNEY, VT 05030

landuse@weathersfield.org

To: Weathersfield Selectboard
From: Hal J. Wilkins – Land Use Administrator
Re: Zoning Bylaws; Subdivision Regulations
Date: 31 January 2018

Weathersfield Selectboard:

The accompanying *Zoning Bylaw* sections – and one modification to the *Subdivision Regulations* – have been carefully evaluated by the Planning Commission, revisions and/or new language included, and are here forwarded to you for final review and comments.

Planning Commission members look forward to meeting with you on Monday, 5 February to discuss these changes – and the reasons for them.

Following your review process, the Planning Commission will make any required changes and then schedule a public hearing on these revisions.

The *Town Plan* is being similarly reviewed and revised and will be presented to you for final review and adoption.

Thank you.

HJW/tf

Encls.

Cc: Planning Commission



TOWN OF WEATHERSFIELD

LAND USE ADMINISTRATOR'S OFFICE

(802) 674-2626

P.O. BOX 550 ASCUTNEY, VT 05030

landuse@weathersfield.org

To: Weathersfield Selectboard

From: Hal J. Wilkins – Land Use Administrator

Re: Proposed Changes to Zoning Bylaws, Subdivision Regulations

Date: 1 February 2018

The following proposed revisions represent many months of evaluation and discussion – and incorporate recommendations from the public, from the Weathersfield Zoning Board of Adjustment and the Conservation Commission, and include significant participation from members of the Southern Windsor County Regional Planning Commission and from former Town Attorney Chris Callahan.

As noted in the individual section revision explanations below, the rationale for these changes has been

The Planning Commission wishes to thank all those who have participated in this effort to improve the documents that guide development in the Town.

Zoning Bylaws

Section 3.5 - Off-Street Parking

The parking chart (# parking spaces required for a particular use) has been replaced with a general statement that requires “adequate accommodation” for all vehicles that are anticipated to be using the property. The chart was arbitrary, difficult to apply, and did not address the changing nature of development types in the Town. The involvement of the ZBA in decision-making should ensure that parking facilities match the requirements of any use.

Section 3.6 - Outdoor Lighting

Changes to the Outdoor Lighting bylaw were made primarily to reflect current lighting technologies, to ensure consistency of the regulation for each use in each zoning district, and to minimize the effects of off-premises illumination.

Section 3.8 - Signs

The signage bylaw has been carefully analyzed to better match the likely uses in each zoning district (particularly to include the commercial activities discussed in Section 4.5, below); to be consistent with the revised statutory language concerning agricultural signage, and to facilitate (and simplify) enforcement of non-complying signage. Clarification of sign measurements and the requirement that all signs shall require a zoning permit (most will be simply involve administrative review and approval) should improve the way signs “fit” with the particular character of each area of the Town.



TOWN OF WEATHERSFIELD

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(802)674-2626

P.O. BOX 550 ASCUTNEY, VT 05030

landuse@weathersfield.org

Section 4.1 - Accessory Dwelling Units (ADU)

Revisions to the ADU section were made for the following reasons. (a) to make the Town's definition of "appurtenant" consistent with state and federal language and (b) to remove some of the regulatory barriers to the so-called "in law" apartment, and to provide administrative flexibility in determining compliance with changing demographics and housing types.

Section 4.4 - Gasoline Stations / Convenience Stores

The evolution of the traditional "service station" to a fuel dispensing / retail necessity store....frequently with an on-site eating facility necessitated some changes to the bylaw – particularly the active involvement of the Zoning Board of Adjustment in matters relating to lighting, vehicle maneuvering, landscaping and screening, advertising, etc. The intent of the Planning Commission is not to overly-regulate these enterprises; rather, it is to ensure that these uses do not conflict with the existing character of a given neighborhood.

Section 4.5 - Home-Based Occupation and Home-Based Businesses

The Planning Commission recognizes the current changes in the nature and pattern of commercial activity – the proliferation of generally unobtrusive "in home" business ventures – of many types and most with limited impacts on the immediate neighborhood. Balancing what might seem to be encouragement of commercial activity in traditional residential areas with use limitations that protect the quality of life of other residents is the primary objective of this section.

Signage, lighting, level of activity, building size, parking, etc. permitted in these three business types are established to best reflect (and limit) the nature and level of expected impacts and to protect the "character of the neighborhood."

Increasing levels of regulatory involvement – to parallel the increase in allowable impacts - form an essential part of this proposed revision. The Home-Based Occupation is allowed "by right" and does not require a zoning permit; the Home-Based Business Level 1 requires Land Use Administrator review the issuance of a zoning permit; the Home-Based Business Level 2 requires review and approval by the Zoning Board of Adjustment.

Section 6.9 - Waivers

This section was prepared primarily by SWCRPC and the Town Attorney to ensure consistency with current state statutes and federal (ADA) regulations. It also provides the Land Use Administrator with a higher degree of involvement in the zoning application review process; particularly a means to apply flexibility/common sense when a particular aspect of a development plan may not be entirely consistent with the applicable zoning bylaw – but does not violate the intended requirements that is required in a particular zoning district or use category.

3.5 Off-Street Parking

The layout and design of parking areas is intended to address safety considerations, to maintain the rural character of the Town, and to comply with current VTrans engineering standards.

3.5.1 General Standards

- 3.5.1.1 Off-street parking spaces shall be provided when any use is established or enlarged and shall adequately accommodate the proposed development. Such accommodation shall include all owners, occupants, employees, customers, delivery vehicles, and/or other persons expected to be on the premises.
- 3.5.1.2. All standard parking spaces shall have a minimum width of ten (10) feet and a minimum length of twenty (20) feet.
- 3.5.1.3 Nonresidential parking lots shall be effectively landscaped in accordance with Section 7.8.5 of these Bylaws (Site Plan Review)
- 3.5.1.4 Handicap parking spaces shall be provided in a size and number in accordance with current ADA requirements

3.5.2 Specific Standards

3.5.2.1 Additional standards for Home-Based Occupation and Home-Based Businesses

Level 1 and 2 are described in Section 4.5 of these Bylaws.

3.5.2.3 Commercial or Industrial parking lots adjacent to residential uses shall be set back a minimum of thirty (30) feet. In Village Districts, a four (4) foot high, solid fence may be used in lieu of a 30 foot setback. Effective landscaping and plantings may be used in lieu of the 30' setback and shall be evaluated by the Land Use Administrator or the ZBA.

3.5.2.4 Off-street loading space shall be provided for commercial, industrial, or institutional uses that would be expected to receive shipments in vehicles too large for a standard parking space. Such delivery spaces shall be large enough to fully accommodate the maximum number of such vehicles expected to be on the premises at any one time.

3.5.2.5 Where practicable, parking spaces shall be delineated.

3.5.3 Waivers

3.5.3.1 On-site / off-street parking, loading, and delivery requirements may be increased, reduced, or waived by the Zoning Board of Adjustment under Site Plan Review based on a determination that, due to the unique circumstances of the development, a strict application of these standards is unnecessary.

3.6 Outdoor Lighting

The Town's rural character is enhanced by the ability to clearly view and enjoy the night sky largely free from light pollution. While some outdoor lighting is necessary for safety and security, inappropriate, poorly designed, or improperly installed outdoor lighting can create unsafe conditions and nuisances for adjacent properties, cause sky glow that obstructs views of the night sky, and result in unnecessary energy consumption.

3.6.1 General Standards - The following general standards apply to all outdoor lighting:

- a). Exterior building lights and outdoor lighting fixtures shall not direct light upward, onto adjacent properties, or onto public highways. The light shall be focused downward and inward.
- b). No zoning permit is required for holiday lighting, other temporary lighting, or lighting of flagpoles.

3.6.2. Home business, commercial and industrial uses - The following general standards apply to all uses:

- a). Only full cut-off, shielded, or recessed external lighting fixtures that fully direct light downward shall be used.
- b). The maximum height of any freestanding lighting fixture shall not exceed 15 feet, as measured from the average grade at the base of the sign.
- c). Exterior and signage lighting shall be used during business hours only and shall be kept to the minimum required to maintain safety and security for persons and property.
- d). Interior building lights shall not direct illumination outward and towards adjacent properties or public highways.
- e). Interior lighting shall not illuminate the roadway or an adjacent residential building; window tinting shall be used to reduce non-residential light from emanating outwards.
- f). Mere visibility of a light source from an adjacent or nearby property does not constitute the directing of light onto that property.

3.6.3 The lighting of private roadways shall require a conditional use permit

3.8 Signs

3.8.1 General Standards: Applicable in all Zoning Districts:

- a) Signage is divided into categories based on the nature and scale of activity. Signs that meet one of these categorical requirements shall be considered a permitted accessory use. **All signs require a zoning permit.**
- b) For measurement purposes, a two-sided sign shall be measured as one side only.
- c) No part – including the support structure – of any sign shall be located within 10' of the nearest edge of the travelled way.
- d) All signs shall comply with VTrans regulations (i.e., no flashing nor moving signs that could distract a motorist). In the event of conflicts between local and state sign regulations, the more restrictive standard will apply. For State of Vermont signage regulations, see Title 10, Chapter 021, § 494
- e). External illumination must comply with the outdoor lighting standards and be fully directed downward onto sign surfaces with no undue glare or reflections onto the public right of way or neighboring properties. The sign shall only be illuminated during business operating hours.
- f). All applicants shall submit a sketch of the proposed signs; showing dimensions, materials, design, colors, lighting, mounting method, and location. Existing signs, if applicable, shall be shown with dimensions and locations described.
- g). A single (1) sandwich board / roadside sign is allowed for all occupations, home businesses, commercial, and industrial activities during operating hours only and shall be no larger than twelve (12) square feet. A zoning permit is not required.
- h). Agricultural businesses may install portable directional signs as necessary to direct the travelling public and shall conform with Vermont Statutes. The signs shall be a maximum of six (6) square feet, be in place only during the active business season, and – with landowner permission – may be placed within the public right-of-way. No zoning permit is required.

i). Temporary non-commercial, real estate, contractor, active construction, special event signs shall be less than eight (8) square feet in area do not require a permit. Larger signs shall require a Conditional Use permit. All such signs shall be removed at the completion of the event or activity.

j). Signs that are in disrepair or are no longer serving their intended purpose. shall be removed within thirty (30) days of notification to the property owner by the Land Use Administrator.

3.8.2 Home Occupation Signage - A sign that conveys a simple message while preserving the appearance, character, and quality of the residence and the surrounding neighborhood. The sign shall conform to the character of the neighborhood and shall not obstruct the view of pedestrians or motorists.

3.8.2.1 Sign standards:

- a). Maximum of one (1) sign
- b). Maximum sign area three (3) square feet
- c). Building-mounted or free standing
- d). Non-reflective colors and surfaces
- e). Maximum ten (10) feet height above ground
- f). No internal nor external illumination is allowed

3.8.3 Home Business Level 1 Signage — A sign that conveys a simple message while preserving the appearance, character, and quality of the residence and the surrounding neighborhood. The sign shall conform to the character of the neighborhood and shall not obstruct the view of pedestrians or motorists.

3.8.3.1 Sign Standards

- a). Maximum of one (1) sign
- b). Maximum sign area nine (9) square feet
- c). Building-mounted or free standing
- d). Non-reflective colors and surfaces
- e). Maximum ten (10) feet height above ground
- f). No internal nor external illumination is allowed

3.8.4 Home Business Level 2 Signage – A sign that serves an existing, permitted Home Business Level 2 activity. The sign shall conform to the character of the neighborhood and shall not obstruct the view of pedestrians or motorists.

3.8.4.1 Sign Standards

- a). Maximum of (1) one freestanding and one (1) building mounted sign.
- b). Each sign shall be a maximum area of fifteen (15) square feet.
- c). Non-reflective colors and surfaces
- d). "Open" flags are allowed and exempted from square footage calculations
- e). No internal illumination is allowed
- f). The sign shall only be illuminated during business operating hours.
- g). Maximum ten (10) feet height above ground
- h). Any sign illumination shall be reviewed by the Land Use Administrator and shall be in keeping with the character of the neighborhood.

3.8.5 Commercial / Industrial Signage – Signs for existing, permitted commercial or industrial businesses.

3.8.5.1 Sign standards

- a). Maximum of one (1) freestanding and one (1) building-mounted or roof-mounted sign that shall not exceed local building height limitations.
- b). Each sign to be a maximum of fifty (50) square feet in area
- c). Non-reflective colors and surfaces.
- d). "Open" flags are allowed and are exempt from square footage calculations
- e). External illumination shall comply with the outdoor lighting standards and shall be fully directed downward onto sign surfaces with no undue glare or reflections onto the public right of way or to neighboring properties.

Section 4.1 Accessory Dwelling Units (VSA 24 §4412(1)(E))

4.1.1 Definition

An Accessory Dwelling Unit is an efficiency or one-bedroom apartment, located within or appurtenant to an owner-occupied single-family dwelling, that is clearly subordinate to a single-family dwelling, and that has facilities and provisions for independent living, including sleeping, food preparation, and sanitation, provided there is compliance with all the following:

Note: "Appurtenant" shall mean that any attached or detached Accessory Dwelling Unit that meets the above requirements is incidental to or subordinate to the primary dwelling.

4.1.2. General Standards

- a) The property has sufficient water supply and wastewater capacity.
- b) The unit does not exceed 30 percent of the total habitable * floor area of the single-family dwelling.
- c) Applicable setback, coverage, and parking requirements specified in the bylaws are met.
- d) The owner occupies either the primary or the accessory dwelling unit.

*See *Definitions* section for clarification of "Habitable Floor Area."

"Habitable floor area shall include all areas of the residence except garages, workshops, storage rooms, decks and porches, etc."

Section 4.4 Gasoline Stations / Convenience Stores

4.4.1 General Standards

Gasoline stations /convenience stores are conditionally permitted in Highway Commercial Districts, are subject to conditional use review by the ZBA, and shall comply with the following standards:

- a). Pumps, lubricating and other service devices shall be located at least thirty five (35) feet from all lot lines.
- b). All fuel and oil storage tanks shall be stored at least twenty (20) feet from any property line and shall comply with all state and federal regulations.
- c). There shall be only two access drives or curb cuts from the street. The maximum width of each access driveway shall be thirty (30) feet. Corner lots may receive an additional driveway on the abutting road and require a side setback of thirty (30) feet along each road.
- d). A suitable curbed and landscaped area shall be maintained at least ten (10) feet in depth along all street frontages not used for a driveway.
- e). The Zoning Board of Adjustment shall review plans for any canopy, installation, addition, or renovation. Canopies shall be limited to the minimum area required for adequate pump and apron coverage and the minimum ceiling height necessary to meet applicable state and federal safety requirements. Canopy lighting must be fully shielded downward. Canopy scale and design shall be compatible with station design and with surrounding buildings. Corporate logos are specifically prohibited on station canopies. Canopy fasciae shall not be illuminated nor used for advertising. Lights that produce sky glow, illuminate abutting properties, or cast light onto the public roadway are prohibited. Canopy lighting shall be in use during regular business hours only.
- f). Fuel pumps shall include a provision for the user to mute the sound on a display panel.
- g). The Zoning Board of Adjustment may require additional curbing, landscaping, or screening as needed to manage vehicle and pedestrian circulation on- and off-site and to minimize adverse impacts to adjoining properties.

4.5 Home-Based Occupation and Home-Based Business

4.5.1 Definitions and General Standards

- a). Home-Based Business - a professional, commercial, or light industrial activity that takes place on a residential property, is for gain by the resident(s), and where these activities are subordinate to a Level 1 Home-Based Business or augment a Level 2 Home-Based Business at the residential property.
- b). Home-Based Occupation - employment activity that is carried on for gain by the resident and is clearly subordinate to the residential use of the property.
- c). A Home-Based Occupation or Home-Based Business shall not be regulated as an accessory use.
- d). All new buildings shall be of a design and shall be constructed of materials that are consistent with the character of the neighborhood and that do not present an undue and adverse impact.

4.5.2 Home-Based Occupation

- a). Home-Based Occupation - A home-based occupation that meets all these standards shall be considered an allowed use in all districts where a residential structure is a permitted or conditional use.
- b). Employs only those who reside at the subject residence
- c). Placed entirely within the existing residence
- d). Generates a maximum of 20 average daily vehicle trips (defined as double the traffic generated by a private residence)
- e). Does not have displays, storage, lights, heavy commercial vehicles, or any other exterior evidence of a home occupation that is detectable beyond the property line.
- f). Does not generate noise, vibration, odor, glare, or other nuisances that are detectable beyond the property line.
- g). The Home-Based Occupation may display one non-illuminated, non-reflective building or free standing mounted sign; a maximum of three square feet in size.
- h). Parking may include a 1-2 vehicle enlargement of an existing driveway. Separate on-site parking can be provided if fully screened from the public right-of-way or abutting properties.
- i). No zoning permit is required for a home-based occupation.

4.5.4 Home Based Business – Level 2

4.5.4.1 A home-based business is a conditional use in all districts where a private residence is a permitted or conditional use. The Level 2 Home Based Business must meet all the criteria below and establishes a mixture of residential and commercial activity on the property. A Conditional Use Permit requires review and approval by the Zoning Board of Adjustment.

- a). Conducted by the individual(s) who reside(s) at the private residence
- b). Employs a maximum of 6 additional employees
- c). Occupies a building area not to exceed 4000 square feet. The area allocated to the home-based business may be in the existing residential structure or in a new or existing-outbuilding.
- d). Generates a maximum of 60 daily vehicle trips (defined as six times the number of average daily vehicle trips for a private residence)
- e). May display two non-illuminated, non-reflective signs, with a per sign maximum of fifteen square feet in size.
- f). The Level 2 Home-Based Business Conditional Use application shall clearly describe the type of business, business hours (to include times/days that have retail-related activities), number of employees, square footage allocated to the business, traffic generation, exterior displays of products, areas for storage of materials, limitation for noise, light, or other business-related impacts which are detectable from the public right-of-way or abutting properties, etc. A change to the original application shall require conditional use review.
- g). Does not generate noise, vibration, odor, glare, or other nuisances that are in excess of typical private residence activities and that are easily detectable beyond the property line.
- h). Provides effective, year-round screening of business-related on-site parking that is visible from the public right-of-way and at abutting properties
- i). The home-based business zoning application and plan shall clearly define the type of business, number of employees, square footage allocated to the business, and traffic generation. The application shall clearly define and locate on the plan the landscaping and/or fencing that shall be used to effectively screen the business from the public right of way and abutting properties.
- j). Appropriate maintenance and prompt replacement of dead, dying, or diseased landscaping components shall be done to maintain conformance with the permit. Any change to the original application shall require permit review.

6.9 Waivers

6.9.1 Purpose

The intent of this section is to provide flexibility in the setback requirements for existing structures within the Perkinsville Center, Greater Perkinsville, and Ascutney Village zoning districts in order to enable the continued viability of these structures while also maintaining the character of the areas.

6.9.2 Allowable Waivers

- a) In accordance with 24. V.S.A. 4414(8), waivers of dimensional setbacks are limited to the reduction of any required front, side and/or rear setbacks for legally existing primary structures within the Perkinsville Center, Greater Perkinsville, and Ascutney Village zoning districts in order to accommodate:
 - 1. ADA accessibility improvements;
 - 2. Life safety improvements;
 - 3. Unheated, open-sided additions (e.g. decks, stairways, entryways, etc.)
 - 4. Renewable energy structures that could not be reasonably developed without a waiver.
- b) Waivers shall not be granted for any of the other requirements in the Zoning Bylaws.

6.9.3 Review Procedure

Waiver requests are subject to approval by the Land Use Administrator, are appealable to the Zoning Board of Adjustment, and are subject to all zoning bylaws, including public notice, abutter notification, and the posting of the zoning permit placard.

- a) The Applicant shall submit accurate, detailed, and dimensioned plans that describe and depict the waiver request.

6.9.4 Standard of Review

All proposed development shall meet all the following criteria in order for a setback waiver to be granted:

- a) Granting a waiver shall not result in an unsafe condition of the lot or to the public.
- b) Incorporates design techniques (restricted height, lack of windows), screening (fencing or plantings) or other remedies to reasonably limit impact or the potential for impact upon the neighbors or when detected from the public rights-of-way.
- c) The waiver requested shall not impair nor diminish sight distances on nor the maintenance of public or private roads or sidewalks.
- d) The proposed work or construction does not encroach into the required front, side, or rear yard setbacks any more than the minimum necessary to accomplish the desired results.
- e) The proposed development is compatible in scale and design of structures and the overall existing development pattern of the surrounding area and maintains the character of the neighborhood.
- f) The waiver resolves a practical difficulty in developing the property and allows reasonable use of the property.
- g) In the case of historic properties, the waiver is essential to the preservation and renovation of the historic building or the preservation of the historic pattern of land use of the surrounding area.

6.9.5 Decisions and Conditions of Approval

The Land Use Administrator shall make a decision on the request for a waiver by applying the facts presented in the application to the criteria listed herein. In approving a waiver request, the Land Use Administrator may require certain conditions so as to meet the stated objectives of the zoning district, to reduce or eliminate impacts, or to protect the interests of the surrounding properties, neighborhood or Town as a whole. These conditions shall include, but need not be limited to, the following:

- a) Limiting the size of the structure or the subject of the waiver request.
- b) The Land Use Administrator shall inspect all proposed mitigation measures that are shown on the site plans
- c) Reducing the encroachment into the required front, side, or rear yard setbacks.
- d) Requiring that the project does not extend beyond an existing nonconforming structure - unless needed to accomplish the intended goal;
- e) Reducing the waiver requested to ensure that the waiver represents the minimum waiver that will afford relief and will represent the least deviation possible from the zoning bylaws;
- f) Controlling the location and number of vehicle access points;
- g) In the event the use of a renewable energy structure(s) is discontinued for a period two (2) years, the site shall be promptly restored to its natural condition or returned to the conditions in existence prior to construction of the facility;



TOWN OF WEATHERSFIELD

LAND USE ADMINISTRATOR'S OFFICE

(802)674-2626

P.O. BOX 550 ASCUTNEY, VT 05030

landuse@weathersfield.org

Subdivision Regulations

Section 310 - Fragmentation of Agricultural Lands

Strengthening the ability of the Planning Commission to protect the Town's dwindling agricultural land base is the primary objective of this change to the Subdivision Regulation. The key term in this section is "contiguous agricultural lands" – as the intent of the Commission is to maintain the pattern and viability of agricultural lands by preventing repeat subdivision (and subsequent re-subdivision) - while still allowing measured development in those situations in which some intensity of residential development could be reasonably expected.

This revision strikes a good balance between land conservation, protection of agriculture, and allowing a property owner to proceed with a well-reasoned development plan.

Development / Fragmentation of Agricultural Lands (Subdivision regulations)

- . 310.1 Character of the Land: All land to be subdivided shall be, in the judgment of the Planning Commission, of such a character that it can be used for the intended purposes and proposed density of use without undue adverse impacts on public health or safety, neighboring properties, rural character and agricultural use and natural resources or to the environment. Land subject to periodic flooding, poor drainage, inadequate capability to support structures, including streets, utilities, and buildings, or other hazardous conditions, shall not ordinarily be subdivided. Contiguous agricultural lands shall not be fragmented.
- . 320.2 Establishment of Development Envelopes: The Planning Commission may require clustering development and shall require the designation of development envelopes to protect natural and cultural resources – including land containing prime and secondary agricultural soils, further goals and policies of the Town Plan, and to ensure the maintenance and/or extension of district settlement patterns as described in Section 330. Development envelopes shall be configured to limit the location of site improvements on the subdivided lot, including principal and accessory structures, parking areas, and associated site development, excluding road, driveway and utility rights-of-way or easements. Development envelopes shown on plats to protect natural or cultural resources under Section 320 may be defined as open space or common land in accordance with Section 380.
- . 320.5 a. Subdivisions should avoid fragmenting important contiguous agricultural lands, wildlife habitat areas, including large tracts of undeveloped land, areas that serve as wildlife travel corridors and Biological Natural Areas as identified in "1992 Biological Natural Areas of Weathersfield, VT," prepared by Elizabeth H. Thompson. The Planning Commission may require the submission of a wildlife habitat assessment, prepared by a wildlife biologist or comparable professional, to identify the function and relative value of impacted habitat and provide recommended mitigation strategies to maintain or enhance the function of the identified habitat areas. The Planning Commission may also consult with the Weathersfield Conservation Commission and/or the Vermont Department of Fish and Wildlife prior to issuing a decision.
- . 320.7 Protection of Farm Land: Subdivision boundaries, lot layout and development envelopes shall be located and configured to minimize the encroachment of development onto prime and statewide agricultural soils in accordance with the Zoning Bylaws. Subsequent land development and re-subdivision of contiguous agricultural lands shall comply with 24 VSA §4302, the *Statewide Planning and Development Goals*.

Town of Weathersfield

CHARTERED BY
NEW HAMPSHIRE
AUGUST 20, 1761

TOWN OFFICE/ ASCUTNEY, VERMONT 05030-0304
(802) 674-2626

CHARTERED BY
NEW YORK
APRIL 8, 1772

Jan. 17, 2018

To: Selectboard
From: Board of Listers
Re: Errors and omissions to Grand List

In accordance with 32 V.S.A., section 4261, we request approval from the Selectboard to make the following changes to the 2017 Grand List book.

Parcel #5A0143, B Cairns Property LLC, value changed from 649,000 to 502,300
Parcel #110209, Tucker, homestead and housesite values changed from 75,700 to 110,700
Parcel #120009, Ellis, category changed from R1 to R2
Parcel #070160, West and Woods, homestead and housesite values changed from 154,200 to 182,800
Parcel #110160, Pincott, acreage corrected, value changed from 57,300 to 28,600

Thank you,

Carolyn A. Huir

Board of Listers

Selectboard

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TOWN OF WEATHERSFIELD

CHARTERED BY: NEW HAMPSHIRE ON AUGUST 20, 1761
NEW YORK ON APRIL 8, 1772

(802)674-2626

P.O. BOX 550 ASCUTNEY, VT 05030

townmanager@weathersfield.org

January 31, 2018

To: Selectboard

From: Ed Morris

Subject: Highway Superintendent

As You know we have just concluded an extensive search for a new Highway Superintendent. The search started back in September when the Selectboard approved the new Job Description and reviewed the recruitment process.

The job was posted nation wide in early October. From the first search we received seven applications by the end of November when the search committee met to review the applications. After this first meeting, we decided to call five applicants for interviews. During this time, I had two applicants deny an interview and two applicants that did not answer and would not return calls. I discussed this issue with the search committee and we decided to reopen the search.

We received four new applications during the second announcement. These resumes were distributed to the search committee in early January, and the committee met on January 16th to review the resumes and determine the next step. After some discussion, the committee (including the highway department employees) decided to end the search process and promote Ray Stapleton to the position.

I thanked them for their recommendation and told them that I would be calling one of the four new applicants that I felt was qualified to learn more about them. On Thursday January 18th Wes Hazeltine and myself conducted a phone interview with the other candidate. After the interview we decided that the candidate was strong enough to warrant an administrative interview.

On January 23rd Kelly Murphy, Phon Chambers (the highway Superintendent in Cavendish) and myself conducted administrative interviews with Ray Stapleton and William Gresh. After these interviews a unanimous decision was made that Ray Stapleton was the most qualified candidate. On Wednesday January 24th I met with Ray Stapleton and made an offer of promotion that was accepted.

I would like to congratulate Ray Stapleton on the promotion that will officially take place on April 2nd, 2018. Until this time Ray will be working with Wes to ensure a smooth transition.

Ed Morris
Town Manager

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TOWN OF WEATHERSFIELD

CHARTERED BY: NEW HAMPSHIRE ON AUGUST 20, 1761
NEW YORK ON APRIL 8, 1772

(802)674-2626

P.O. BOX 550 ASCUTNEY, VT 05030

townmanager@weathersfield.org

February 1, 2018

To: Selectboard

From: Ed Morris

Subject: Job Description

We have made some changes to the Truck Driver/Laborer Job Description to help standardize job descriptions, before starting a search for a new highway employee to fill the vacancy that will be made when Wes retires.

Recommendation: Approve the Truck Driver/Laborer Job Description as written.

Ed Morris

Town Manager



TOWN OF WEATHERSFIELD

CHARTERED BY: NEW HAMPSHIRE ON AUGUST 20, 1761
NEW YORK ON APRIL 8, 1772

(802)674-2626

P.O. BOX 550 ASCUTNEY, VT 05030

townmanager@weathersfield.org

DEPARTMENT: Highway

POSITION: Truck Driver/Laborer

CLASSIFICATION: Full time, Hourly

REPORTS TO: The Highway Superintendent

WORK HOURS:

This position is an hourly position that is expected to work 40 hours per week. The normal workweek is Monday to Thursday from 6:00 a.m. to 4:00 p.m. However, hours will vary depending upon weather conditions and the needs of the municipality. This position will sometimes exceed 40 hours per week and may include work at all times of the day/night, Fridays, Saturdays and Sundays. Wintry weather conditions and certain projects will also require extra hours.

OBJECTIVE/PURPOSE

Under the direction of the Highway Superintendent this position performs maintenance work for the Town of Weathersfield. Performs, including a number of laboring and semi-skilled tasks. Duties involve serving as a member of a work crew and using hand tools and power equipment to complete assigned tasks. Employees are required to demonstrate skill and knowledge in road maintenance and repair, and preventive maintenance work on equipment.

Supervision Received

Works under the direction of the Town Highway Superintendent

DUTIES AND RESPONSIBILITIES

- Assists with maintenance of roads and right of ways performing such tasks as:
 - Installing guardrails
 - Repairing bridges
 - Paving and paving repair
 - Painting
 - Repairing shoulders, ditches and road surfaces
 - Cutting trees and brush
 - Sweeping
 - Plowing, salting, shoveling and sanding as necessary
 - Other duties as assigned
- Performs manual work such as: shoveling, sign repair and installation, flagging, trash/debris removal, soil/asphalt compaction and all related work.
- Operates large and small trucks with and without snowplows and wings
- Operates equipment such as: loaders, rollers, backhoe and other equipment
- Performs periodic safety inspections of municipal vehicles to ensure all are in proper operating condition.
- Maintains a neat and orderly storage and work space.
- Follows safety precautions and procedures at all times, including wearing personal protective equipment (PPE).
- Interacts with colleagues, municipal officials and the public in a friendly, courteous and helpful manner.

- Performs other duties as assigned.

KNOWLEDGE, SKILLS AND ABILITIES

- Knowledge of road repair and maintenance methods.
- Ability to operate and maintain hand tools and power equipment.
- Ability to work in a team and with members of the public.
- Ability to communicate as required.
- Ability to keep basic records of time and materials.
- Working knowledge of State and Town rules, regulations, policies, procedures, and practices.
- Ability to safely perform snow removal.
- Ability to safely direct traffic.
- Ability to properly use personal protection devices (safety equipment).
- Ability to perform assigned duties safely.
- Ability to meet job deadlines and complete assigned tasks in a safe and timely manner.
- Ability to complete payroll forms and minor material reports.
- Must be willing to engage in all required safety and other appropriate training.
- Must be willing to receive and apply constructive feedback.

RECOMMENDED EDUCATION AND TRAINING

- High school diploma
- At least two years' experience with highway maintenance, heavy equipment operation or construction.
- Valid driver's license and clean driving record are required;
- Valid Commercial Driver's License (CDL) Class -B or higher required within one year of hire

TOOLS/TECHNOLOGY

- Must safely operate machinery and equipment including but not limited to: plow truck, dump truck, loader, grader, excavator, tractor, chipper, compactor, power washer, etc.;
- Must safely use hand tools and power tools such as jack hammer and chain saw;
- Must demonstrate computer literacy that includes: email, data entry, basic spreadsheet work, computerized timekeeping, online training, internet searches, etc.
- Ability to learn and effectively use software programs including: Microsoft Word, Excel and Outlook

PHYSICAL AND MENTAL DEMANDS

- Must be able to communicate clearly.
- Must be able to evaluate and solve problems.
- Must be able to use basic math skills.
- Frequently and repeatedly lifts or moves up to 50 pounds and occasionally lifts or moves up to 100 pounds to waist level.
- Dexterity and visual acuity (with or without corrective lenses), needed to safely drive and operate manual and power tools.
- Must be able to operate municipal vehicle for prolonged periods of time that include darkness and challenging weather conditions.
- Must have ability to withstand exposure to varying weather conditions while exerting physical effort for long shifts.
- Must have ability to climb up and down ladders, climb into and out of large vehicles and heavy equipment safely.

- Must be able to read, comprehend and follow complex written and verbal directions and instructions.
- Must have ability to stand and work over uneven or slippery terrain is required.
- Must be able to go from sedentary driving position to several hours of manual labor and vice versa.
- Physical demands include: kneeling, bending, crouching, crawling, constant reaching, frequent walking, prolonged sitting, prolonged standing, frequent climbing up and down, and frequent grasping.
- Must have good hearing and speaking abilities to communicate with others in person, over the phone, radio, etc., and be able to respond immediately to vehicle horns and voice communication.
- Must adhere to all federal drug and alcohol testing requirements for drivers of Commercial Motor Vehicles.

WORK ENVIRONMENT/CONDITIONS

- Most work occurs in trucks, outdoors on municipal roads, or in municipal garage.
- Frequent and considerable overtime is required during winter months, with highly variable work schedules, including nights and weekends.
- Weekend and night on-call hours required.
- Exposure to rain, snow, ice, heat, cold, and other extreme weather conditions for long periods.
- Walking/movement occurs over uneven or slippery ground, hillsides, ditches, brooks, etc.
- Exposure to biting insects, plants, and other wildlife.
- Exposure to moving mechanical parts, roadside danger, loud noise, and vibration.
- May be exposed to dust, fumes, fuels, paint, lubricants, or other chemicals
- Participation in random drug and alcohol-testing program is required.

DISCLAIMERS

- The above information is intended to describe the general nature of this position and is not to be considered a comprehensive statement of duties, activities, responsibilities, and requirements. Additional duties, activities, responsibilities, and requirements may be assigned, with or without notice, at any time.
- This job description is not an employment contract nor is it a promise of work for any specific length of time.

TERMS OF EMPLOYMENT

This position is hired by the Town Manager after interviews, and satisfactory reference checks. The terms of employment, compensation, and benefits are set by the Town Manager. This position has a one-year probationary period as a condition of employment. A final offer of employment is subject to passing a drug test and pre-employment medical exam.

EQUAL EMPLOYMENT OPPORTUNITY

The Town of Weathersfield is an Equal Employment Opportunity employer.

SIGNATURES

Employee Acknowledgement

I have received and understand the requirements, essential functions and duties of this position.

Employee Signature

Date

Supervisor Approval

Supervisor Signature

Date

Selectboard Approval

Selectboard Chair Signature

Date

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The FY 2017 Audit
can be reviewed as a separate link
at the bottom of the agenda.

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TOWN OF WEATHERSFIELD

CHARTERED BY: NEW HAMPSHIRE ON AUGUST 20, 1761
NEW YORK ON APRIL 8, 1772

(802)674-2626

P.O. BOX 550 ASCUTNEY, VT 05030

townmanager@weathersfield.org

January 31, 2018

To: Selectboard

From: Ed Morris

Subject: Budget Discussion

This budget discussion is to address the questions asked by Amy Beth Main a couple weeks ago.

Ed Morris

Town Manager

So here are what I anticipate lines to be questioned, so we should probably have some answers.

What is with the

11-7-101-31.50 Wireless Services

The comment is "plan change total reduction" yet budget 2018 is \$1,032 and 2019 request is \$1,800? How is that a reduction? Are we now absorbing expense for phones we were not previously covering?

We changed plans through AT&T which moved much of the fees to the Admin phone. The overall cost of wireless services between Admin, Police and Highway is a \$224 reduction. The breakdown is as follows.

	Last Year	This Year
Admin	1,032	1,808
Highway	2400	2,100
Police	3700	3,000
Total	7,132	6,908

11-7-101-99.00 Misc Expenditure - comments are not updated (again just a detail but all eyes are watching, questions credibility and data integrity)

The comments can be updated on the budget sheets. The comments are not printed in the Town report.

12-7-101-58-26 Gravel purchase - where will the more gravel be put down; as referenced in line 127; that is a big jump from the \$67k actual in 2017 to \$100k requested 2019

The gravel budget not only includes gravel, but stone and Cerpack. This increase contains adding more gravel to the roads as well as starting on stone lining ditches for Act 64 (Municipal Storm Water Permit)

12-7-101-71.10 Storm water permits - Is this something we will continue to see ongoing with the new regulation for the next 20 years, why is this so high?

Act 64 comes with a \$2600 a year permit fee that has no end. A question was asked in one of our meetings about act 64 about the fee ending at the end of the 20-year timeframe after all roads comply. The answer was no, the fee will continue after all roads are in compliance.

21-7-101-10-10 why does the Operators wages go up 3.6 and attendants 2.7 when all other employees are getting 2?

11-7-102-10.10 Town Treasurer gets 2.3 versus 2 why? Yes it is 0.3 but that is not the across the board that was told.

11-7-102-10.20 = Asst Town Treasure is going to get 5.2 and all others are getting 2.0? Again the statement was made the other night it was reduced to 2.0 across the board. How does this factor in, the math doesn't match the statement/story.

11-7-104-10.10 Salaries, listers are getting 6.6% increase?

11-7-105-10.10 Administrative officer only gets 0.6%

Town Clerk and Asst Town Clerk are only getting 1.8 and 1.4 respectively? Last year we had the increases hitting the select board seems to be a bit all over the place.

All other employees are not getting a 2% across the board raise. There are varying raises based on the compensation study, with most of the raises being around 2%. We never had a discussion about all employees getting a 2% across the board. In the meeting where the budget was finalized there was discussion about changing the Highway department employees to a 2% across the department because the positions we had been discussing were not developed enough to budget them for this year. Most of the other positions were given raises in line with the compensation plan. Many employees will be moved into the plan this next year. I hope the plan is discussed in more detail after Town Meeting and we can budget next year to move the rest of the employees into the pay scale.

The Assistant treasurer was budgeted off Coleen's current wage, there is some uncertainty in the finance department, and I wanted to make sure we budgeted enough money to do what needs to be done. As things smooth out in finance we can pay the wage that is needed.

The Treasurer wage is .3% higher. This was an oversight, with the original raise being estimated at 2.3%, but will more than likely end up at 2%.

Listers are higher and clerks are lower based upon the pay study and the pay scale.

The .6% is based upon the current wage which is lower than what was budgeted last year. Just because the budget is a percentage different does not mean the pay is that. This is what happened in the library budget as well. The trustees went off last years budget number and added 2% instead of what the actual salary is for that employee. There are a few things that can cause this such as a new employee with a different starting salary, lower compensation adjustment than what was budgeted, or change in hours worked.

21-7-101-45-10 Construction Demo Dispos - we have a 3 year average of \$16,172 and we are increasing the budget to \$21k from 20? Why?

During the transition we added a second C&D container. With this addition we plan on having more cost. We do bring in revenue from C&D with the hopes that the revenues offset the costs. If you remember punches are estimated on sight visually, but we are charged by weight. We have worked hard to try to keep the punches close to the actual cost.

21-7-101-62.65 Town Office Support, 3 year average of \$20,683 yet we are reducing the budget to \$18,750

We are reducing both the office and highway support to solid waste. Now that the projects are complete, and we have trained Tyler and James to complete many of the things that need to be done around the transfer station there is less time spent by both the Town Admin. And Highway Departments managing solid waste.

Fire Departments - Reduction in \$5k per department, what was this based on? Transparency, get ahead of the questions that are going to come flying at town meeting. Nancy Heatley implied it this week already. Also, the liability of the hose testing. Clearly two departments not on the same page.

Last years increase of \$10,000 per department were earmarked for purchases of hose and Turnout gear. The board felt that this year they would add \$5000 for the purposes of buying safety gear to the \$22,500 operational budget that was given in FY2017.

As for hose testing, Kelly Murphy and I talked with Wade from PACIF and he stated that most departments test their own hose. He also stated that testing our own hose is much better and less of a liability than not testing it at all.

13-7-101-10.10 Librarian wages - explain to me what this means; what was voted on versus what? Who thinks that number is different?

I expect that it is going to be discussed by the library; but there needs to be an explanation of your involvement at the library trustee meeting reviewing budgets and in the salary discussion when LD is excused. As noted in the library minutes. I highly anticipate this to be a hot topic. Roderick eluded to something the other night about numbers they thought versus what was in the town report or something. It is not their problem if it is perceived and/or numbers are coming from the town office.

We discussed this in detail last meeting. I was asked by Roderick to come to the trustees meeting to follow up a discussion we had in my office about Marks request. After Marks request to the trustees, I was asked to look into the \$45,000 that was asked for. I researched the VLCT compensation report and put together a few items in which I thought Mark might be able to help the Town. Near the end of this conversation I told the board that I did not feel this request was excessive as compared to what I found, and that I felt finding a new director for much less would be a difficult task.

At the trustee meeting I presented my findings and an updated budget report including the director and other employee's salaries as asked by Roderick. I also updated some insurance, and electricity expectations for the new expansion.

11-7-102-2.00 Why do we anticipate the tax billing postage to jump \$600 above the average?

The costs the two previous years were \$625 and \$815. The \$245 actual for 2017 was adjusted during the audit and the actual expenditure from last year was \$590.78. We budget this line item to cover the costs that are expected. The postage has also gone up this year, which will add some expense.

11-7-103-39.00 We have it marked as an increase because of 3 elections yet since 2015 I'm sure we have had that and yet to hit \$5k

The last time we had three elections was the 2016-2017 budget years. During this year the State paid for the primary ballots, which normally does not happen. When Budgeting, the Clerk thought she would need \$6000 to ensure we had enough to cover the cost of the elections. Much of the cost is the cost of the ballots. If we need two ballots for an election like in 2016-17 and the state does not pay the cost, this could cause us to be over budget.

11-7-104-10.30 - clerical employees for the listers at \$1,500 which we have not historically seen. Who is this? Someone else in the office, absorbed into another position?

The listers have a tedious project that that needs to be completed and budgeted for extra help to complete the project. With the changes taking place in the Listers office they may be able to complete the task without the help but budgeted to make sure it could be completed. Bringing in help at a lower hourly rate would be cheaper than having listers work extra hours to complete the task.

11-7-104-25.00 Highlight what this software is and what it is going to do for the taxpayer

The GIS software will make a digital parcel map available to the public and Town Staff. We can set many layers on this map such as, roads, trails, streams, wetlands, flood plains, fire hydrants, zoning map, etc. This way taxpayers can look at and create the maps they would like to see. We can also make available any parcel or land data the town decides it would like available. We will also have a back-end system that can make more information readily available to staff. This will increase efficiency and allow documents to be found for the public much quicker.

Employee Insurance Expense worksheet says year to date actual and then annualized, only has data for July in the referenced worksheet "All Funds" ; not even a quarter of data to annualize. Hope this isn't being used for anything meaningful.

That spreadsheet page was not used this year, and not distributed to the board. You were able to see it on the electronic version.

We will struggle as the capital replacement plan is not tied to any of these things. Need a plan to tie all these reserve expenses too to demonstrate how it impacts things. And what the plan is? Clearly it has changed since Jim's plan but it hasn't even been represented in any budget conversations in a visual form.

We are still working off Jim's Capital Budget spreadsheet until the new Long-Term Capital Plan is complete. Last year we showed how funding total Capital purchases at 10 cents compared to the 7 cents we were currently paying would build reserves and stabilize the capital budget. This year our Capital debt has decreased to 5 cents from 7. We understand this may be a tough year with the increase in the school budget, but still have asked for the capitol budget to be raised to 8 cents through the four articles. This will move us in the right direction towards capitol budget stabilization.

Also I think at 6 months through the year we should be prepared to speak to year to date budget to actual numbers and while some of these payments and such are a matter of timing (all at once or not paid yet) we should know where we are. It would be helpful to see it in these worksheets. It may speak to the rational for the proposed budget. We have seen this in the past year to date actual or annualized actual. I'm not sure during my time on the board but definitely when I was on the budget committee for two years.

We normally have regular budget updates during the budget process, but with the lack of an accountant it has been daunting to keep the bills paid and get the budget completed. Darlene will be conducting a budget review at the next meeting.

I feel like these emails are things that I historically did as part of the budget committee. This was done in advance and this was vetted before going to the board. The budget committee should be your

sounding board of the public opinion. I don't think you will have any problem getting volunteers I have received lots of feedback.

As I stated before, in my first year I struggled with the budget committee because we had many hours of meetings that were spent educating a few people on certain line items and turning around to have the exact same discussion with the board. Many of the budget committee meetings there was no quorum, and many times just one committee member. Some of the members and Town Staff felt it was a waste of everyone's time. I was looking forward to trying a different approach this year, but with only one person on the committee, it was disappointing and challenging.

The inconsistency in the data, the lack of message, no clear articulation of goals and budget strategy are making this budget year a challenge. As Nancy Heatley stated the other night, the story needs to be all year long not just this mad dash to the finish line.

Agreed! I believe we are at a point where the board has bought in that there should be plans in place that guide the budget. From what I can tell, this has not happened in the past. We are working to get many of these plans in place, but they are not completed yet. The Town Staff will work hard this next year to complete some of these plans, and we will discuss them at the board level. Once the plans are adopted by the board, then the Staff can start to implement them. The Selectboard and Budget Committee can review the budget to make sure it is in line with the plans. My goal, in the future, is to have the department heads present and justify their budgets based on the adopted plans.

2018 LIQUOR LICENSE RENEWAL APPLICATION
SECOND CLASS LICENSE TO SELL MALT AND VINOUS BEVERAGES

9376-001-SECN-001

Page 1

License Year Beginning May 1, 2018 ending April 30, 2019

Fee: \$140.00 of which
\$70.00 is paid to town/city
\$70.00 is paid to DLC
Town: 14100 - WEATHERSFIELD

MISREPRESENTATION OF A MATERIAL FACT ON ANY LICENSE APPLICATION SHALL BE GROUNDS
FOR SUSPENSION OR REVOCATION OF THE LICENSE, AFTER NOTICE AND HEARING

Applicant: Review all of the information presented on this form, indicating any changes in the spaces provided.

Applicant: Fireside Beverage, LLC
Doing Business As:

Licensee # 9376- 1

Fireside Beverage
113 Running Bear Trail
Ascutney VT 05030
Telephone: (802) 674-6417

Mailing Address:
P.O. Box 378
Ascutney VT 05030

PLEASE INCLUDE EMAIL ADDRESS: firesidebeverage@gmail.com

Description of Premises:

Store in a single story wood framed building, approximately 600 Sq ft
in size. Located at the entrance to a campground, designated as 113
Running Bear Trail in the Town of Ascutney, Vermont.

Lessor:

Fireside Recreation, LLC
Ascutney VT 05030

Last Enforcement Seminar: 07/11/2017

Filed Articles of Organization: Yes

Date Filed: 06/28/2017

Federal ID Number: 32-0436957

Majority of Members are US Citizens: Yes

ATTACH AN ADDITIONAL SHEET TO THIS APPLICATION NOTING ANY NECESSARY CORRECTIONS OR CHANGES
AND UPDATES THAT HAVE OCCURRED DURING THE PAST YEAR.

Limited Liability

Company	Name	Address	Town/City	State	Zip Code
Member	1. Girard, Phyllis	113 Running Bear Trail	Ascutney	VT	05030
Member	2. Girard, Ross	113 Running Bear Trail	Ascutney	VT	05030

Has any person been convicted or pleaded guilty to any criminal or motor vehicle offense in any court of law
(including traffic tickets by mail) during the last year? ☒ Yes ☐ No

If yes, please attach the following information: Individual's name, court/traffic bureau, offense and date

Ross & Girard A.Civil (traffic) Stop sign violation 9/29/17

In the past year has any person held any elective or appointive state, county, city, village or town office in Vermont
(See VSA, T.7, Ch.9, Sec. 223)? ☐ Yes ☒ No

If yes, please attach the following information: Individual's name, office and jurisdiction

Disclosure of Non-profit Organization?: ☐ Yes ☒ No

ALL APPLICANTS MUST COMPLETE AND SIGN

The applicant understands and agrees that the Liquor Control Board may obtain criminal history record information from
State and Federal record repositories.

I/We hereby certify, under the pains and penalties of perjury, that I/We are in good standing with respect to or in full
compliance with a plan approved by the Commissioner of Taxes to pay any and all taxes due the State of Vermont as of the date
of this application. (VSA, Title 32, Section 3113)

I/We hereby certify that I/We are not under an obligation to pay child support or that I/We are in good standing with
respect to child support or are in full compliance with a plan to pay any and all child support payable under a support
order. (VSA, Title 15, Section 795)

In accordance with 21 VSA, Section 1378(b), I/We certify, under pains and penalties of perjury, that I/We are in good
standing with respect to or in full compliance with a plan to pay any and all contributions or payments in lieu of
contributions due to the Department of Employment and Training.

I/We have registered the trade name of these premises with the Secretary of State.

I/We hereby certify that the information in this application is true and complete.

Dated this 21st day of January, 2018

Signature of authorized agent
of corporation, company, club or association

Signature of individual or partners

owner Bm [Signature]
owner [Signature]

(Title)

Are you making this application for the benefit of any other party? ☐ Yes ☒ No

Continued on next page

2018 LIQUOR LICENSE RENEWAL APPLICATION
SECOND CLASS LICENSE TO SELL MALT AND VINOUS BEVERAGES

9376-001-SECN-001
Page 2

Upon being satisfied that the conditions precedent to the granting of this license as provided in Title 7 of the Vermont Statutes Annotated, as amended, have been fully met by the applicant, the commissioners will endorse their recommendation on the back of the application and transmit it to the Liquor Control Board for suitable action thereon, before any license may be granted. For the information of the Liquor Control Board, all applications shall carry the signature of each individual commissioner registering either approval or disapproval. Lease or title must be recorded in town or city before issuance of license.

APPROVED

DISAPPROVED

_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Approved by Board of Control Commissioners of the City or Town of _____.

Total Membership _____, _____ members present Attest, _____, Town Clerk

TOWN OR CITY CLERK SHALL MAIL APPROVED RENEWAL DIRECTLY TO:
DEPARTMENT OF LIQUOR CONTROL
13 GREEN MOUNTAIN DRIVE
MONTPELIER, VT 05602

If application is disapproved, local control commissioners shall notify the applicant by letter.

No formal action taken by any agency or authority of any town board of selectmen or city board of aldenmen on a first or second class license application shall be considered binding except as taken or made at an open public meeting. VSA T-1, Sec.312

2018 LIQUOR LICENSE RENEWAL APPLICATION

6497-001-SECN-001

SECOND CLASS LICENSE TO SELL MALT AND VINOUS BEVERAGES

Page 1

License Year Beginning May 1, 2018 ending April 30, 2019

Fee: \$140.00 of which
\$70.00 is paid to town/city
\$70.00 is paid to DIC
Town: 14100 - WEATHERSFIELD

**MISREPRESENTATION OF A MATERIAL FACT ON ANY LICENSE APPLICATION SHALL BE GROUNDS
FOR SUSPENSION OR REVOCATION OF THE LICENSE, AFTER NOTICE AND HEARING**

Applicant: Review all of the information presented on this form, indicating any changes in the spaces provided.

Applicant: Scott Rogers, LLC

Licensee # 6497- 1

Doing Business As:

Scott Rogers, LLC

6014 US Route 5

Ascutney VT 05030

Telephone: (802) 338-5489

Mailing Address:

PO Box 705

Ascutney VT 05030

PLEASE INCLUDE EMAIL ADDRESS:

Big_Rogers@hotmail.com

Description of Premises:

Convenience Store in a one story wood frame building situated on the
West side of US Route 5, at 6014 US Route 5, in the Village of
Ascutney, Town of Weathersfield, Vermont.

Lessor:

Scott & Nancy Rogers
North Springfield VT 05150

Last Enforcement Seminar: 04/26/2017

Filed Articles of Organization: Yes

Date Filed: 11/02/2007

Federal ID Number: 45-0579879

Majority of Members are US Citizens: Yes

**ATTACH AN ADDITIONAL SHEET TO THIS APPLICATION NOTING ANY NECESSARY CORRECTIONS OR CHANGES
AND UPDATES THAT HAVE OCCURRED DURING THE PAST YEAR.**

Limited Liability

Company	Name	Address	Town/City	State	Zip Code
Member	1. Rogers, Scott	22 Piper Road	North Springfield	VT	05150

Has any person been convicted or pleaded guilty to any criminal or motor vehicle offense in any court of law
(including traffic tickets by mail) during the last year? Yes ☒ No

If yes, please attach the following information: Individual's name, court/traffic bureau, offense and date

In the past year has any person held any elective or appointive state, county, city, village or town office in Vermont
(See VSA, T.7, Ch.9, Sec. 223)? Yes ☒ No

If yes, please attach the following information: Individual's name, office and jurisdiction

Disclosure of Non-profit Organization?: Yes ☒ No

ALL APPLICANTS MUST COMPLETE AND SIGN

The applicant understands and agrees that the Liquor Control Board may obtain criminal history record information from
State and Federal record repositories.

I/We hereby certify, under the pains and penalties of perjury, that I/We are in good standing with respect to or in full
compliance with a plan approved by the Commissioner of Taxes to pay any and all taxes due the State of Vermont as of the date
of this application. (VSA, Title 32, Section 3113)

I/We hereby certify that I/We are not under an obligation to pay child support or that I/We are in good standing with
respect to child support or are in full compliance with a plan to pay any and all child support payable under a support
order. (VSA, Title 15, Section 795)

In accordance with 21 VSA, Section 1378(b), I/We certify, under pains and penalties of perjury, that I/We are in good
standing with respect to or in full compliance with a plan to pay any and all contributions or payments in lieu of
contributions due to the Department of Employment and Training.

I/We have registered the trade name of these premises with the Secretary of State.

I/We hereby certify that the information in this application is true and complete.

Dated this 21st day of January, 2018Signature of authorized agent
of corporation, company, club or association

Signature of individual or partners

(Title)

Are you making this application for the benefit of any other party? Yes ☒ No

Continued on next page

2018 LIQUOR LICENSE RENEWAL APPLICATION
SECOND CLASS LICENSE TO SELL MALT AND VINOUS BEVERAGES

6497-001-SECN-001
Page 2

Upon being satisfied that the conditions precedent to the granting of this license as provided in Title 7 of the Vermont Statutes Annotated, as amended, have been fully met by the applicant, the commissioners will endorse their recommendation on the back of the application and transmit it to the Liquor Control Board for suitable action thereon, before any license may be granted. For the information of the Liquor Control Board, all applications shall carry the signature of each individual commissioner registering either approval or disapproval. Lease or title must be recorded in town or city before issuance of license.

APPROVED

DISAPPROVED

_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Approved by Board of Control Commissioners of the City or Town of _____.

Total Membership _____, _____ members present Attest, _____, Town Clerk

TOWN OR CITY CLERK SHALL MAIL APPROVED RENEWAL DIRECTLY TO:
DEPARTMENT OF LIQUOR CONTROL
13 GREEN MOUNTAIN DRIVE
MONTPELIER, VT 05602

If application is disapproved, local control commissioners shall notify the applicant by letter.

No formal action taken by any agency or authority of any town board of selectmen or city board of aldermen on a first or second class license application shall be considered binding except as taken or made at an open public meeting. VSA T-1, Sec.312

2018 LIQUOR LICENSE RENEWAL APPLICATION
SECOND CLASS LICENSE TO SELL MALT AND VINOUS BEVERAGES

458-009-SECN-001
Page 1

License Year Beginning May 1, 2018 ending April 30, 2019

Fee: \$140.00 of which
\$70.00 is paid to town/city
\$70.00 is paid to DLC
Town: 14100 - WEATHERSFIELD

MISREPRESENTATION OF A MATERIAL FACT ON ANY LICENSE APPLICATION SHALL BE GROUNDS
FOR SUSPENSION OR REVOCATION OF THE LICENSE, AFTER NOTICE AND HEARING

Applicant: Review all of the information presented on this form, indicating any changes in the spaces provided.

Applicant: J.W. Sandri Inc.

Licensee # 458- 9

Doing Business As:

Sandri #204
32 Route 131
Ascutney VT 05030
Telephone: (802) 674-2393

Mailing Address:
400 Chapman St.
Greenfield MA 01301

PLEASE INCLUDE EMAIL ADDRESS: Sabbotte Sandri.com

Description of Premises:

Store located on the south side of Route 131 designated as #32, 1/10
of a mile east of the I-91 Exit 8, interchange in the village of
Ascutney, town of Weathersfield, Vermont.

Lessor:

Rexbo Development, Inc.
Greenfield MA 01302

Last Enforcement Seminar: 09/20/2016

Fed. ID Number: 02-0332954 Incorporation Date: 10/21/1977 Valid Charter? Yes State of Charter: New Hampshire

Majority of Directors are US Citizens: Yes

ATTACH AN ADDITIONAL SHEET TO THIS APPLICATION NOTING ANY NECESSARY CORRECTIONS OR CHANGES
AND UPDATES THAT HAVE OCCURRED DURING THE PAST YEAR.

Corporation	Name	Address	Town/City	State	Zip Code
Director	1. Benny, Michael	20 Lookaway Lane	Wentworth	NH	03282
Director	2. Vanepps, Timothy	39 Union Street	Northampton	MA	01060

Has any director or stockholder been convicted or pleaded guilty to any criminal or motor vehicle offense in any court
of law (including traffic tickets by mail) during the last year? Yes ☒ No
If yes, please attach the following information: Individual's name, court/traffic bureau, offense and date

In the past year has any director or stockholder of the corporation held any elective or appointive state, county,
city, village or town office in Vermont (See VSA, T.7, Ch.9, Sec. 223)? Yes ☒ No
If yes, please attach the following information: Individual's name, office and jurisdiction

Disclosure of Non-profit Organization?: Yes ☒ No

ALL APPLICANTS MUST COMPLETE AND SIGN

The applicant understands and agrees that the Liquor Control Board may obtain criminal history record information from
State and Federal record repositories.

I/We hereby certify, under the pains and penalties of perjury, that I/We are in good standing with respect to or in full
compliance with a plan approved by the Commissioner of Taxes to pay any and all taxes due the State of Vermont as of the date
of this application. (VSA, Title 32, Section 3113)

I/We hereby certify that I/We are not under an obligation to pay child support or that I/We are in good standing with
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order. (VSA, Title 15, Section 795)

In accordance with 21 VSA, Section 1378(b), I/We certify, under pains and penalties of perjury, that I/We are in good
standing with respect to or in full compliance with a plan to pay any and all contributions or payments in lieu of
contributions due to the Department of Employment and Training.

I/We have registered the trade name of these premises with the Secretary of State.

I/We hereby certify that the information in this application is true and complete.

Dated this 26th day of January, 2018

Signature of authorized agent
of corporation, company, club or association

Signature of individual or partners

Michael U Beh
VICE PRESIDENT
(Title)

Are you making this application for the benefit of any other party? Yes ☒ No

Continued on next page

2018 LIQUOR LICENSE RENEWAL APPLICATION
SECOND CLASS LICENSE TO SELL MALT AND VINOUS BEVERAGES

458-009-SECN-001
Page 2

Upon being satisfied that the conditions precedent to the granting of this license as provided in Title 7 of the Vermont Statutes Annotated, as amended, have been fully met by the applicant, the commissioners will endorse their recommendation on the back of the application and transmit it to the Liquor Control Board for suitable action thereon, before any license may be granted. For the information of the Liquor Control Board, all applications shall carry the signature of each individual commissioner registering either approval or disapproval. Lease or title must be recorded in town or city before issuance of license.

APPROVED

DISAPPROVED

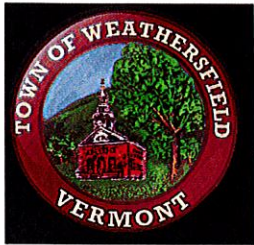
Approved by Board of Control Commissioners of the City or Town of _____,

Total Membership _____, _____ members present Attest, _____, Town Clerk

TOWN OR CITY CLERK SHALL MAIL APPROVED RENEWAL DIRECTLY TO:
DEPARTMENT OF LIQUOR CONTROL
13 GREEN MOUNTAIN DRIVE
MONTPELIER, VT 05602

If application is disapproved, local control commissioners shall notify the applicant by letter.

No formal action taken by any agency or authority of any town board of selectmen or city board of aldermen on a first or second class license application shall be considered binding except as taken or made at an open public meeting. VSA T-1, Sec. 312



TOWN OF WEATHERSFIELD, VERMONT

Warrants for Meeting of February 5, 2018

	Check Date	Payroll	Operating Expenses
General Fund			
	01/18/18	\$5,772.97	
	01/25/18	\$8,228.36	\$18,273.74
	02/01/18	\$6,719.57	
Total		\$14,001.33	\$18,273.74
Highway Fund			
	01/18/18	\$5,864.98	
	01/25/18	\$4,918.51	\$18,413.73
	02/01/18	\$4,950.28	
Total		\$10,783.49	\$18,413.73
Solid Waste Management Fund			
	01/18/18	\$667.53	
	01/25/18	\$676.09	6370.95
	02/01/18	\$692.99	
Total		\$2,036.61	\$6,370.95
Library			
	01/18/18	\$766.45	
	01/25/18	\$831.67	\$301.15
	02/01/18	\$753.25	
Total		\$2,351.37	\$301.15
Grants			
			\$3,681.66
Agency Monies			
			\$19.98
Dry Hydrant fund			
			\$531.00
Reserves			
			\$0.00
Grand Totals		\$29,172.80	\$47,592.21

Selector

To the Treasurer of the Town of Weathersfield, we hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$76,765.01. Let this be your order for the payments of these amounts.

01/31/18

Town of Weathersfield Accounts Payable

Page 1 of 4

04:39 pm

Check Warrant Report # 201 Current Prior Next FY Invoices For Fund (General Fund)
For Check Acct 1(General Fund) All check #s 01/31/18 To 01/31/18 & Fund 11

Atreasr

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
AFLAC	AFLAC	01/04/18	Payroll Transfer PR-01/04/18	11-2-011-10.00 AFLAC	94.20	219511	01/31/18
AFLAC	AFLAC	01/11/18	Payroll Transfer PR-01/11/18	11-2-011-10.00 AFLAC	94.20	219511	01/31/18
AFLAC	AFLAC	01/18/18	Payroll Transfer PR-01/18/18	11-2-011-10.00 AFLAC	106.62	219511	01/31/18
AFLAC	AFLAC	01/25/18	Payroll Transfer PR-01/25/18	11-2-011-10.00 AFLAC	108.87	219511	01/31/18
AMAZONCR	AMAZON	01/31/18		11-7-101-31.01	15.40	219512	01/31/18
			466346384569	Telephone Equip/Maintenan			
AMAZONCR	AMAZON	01/31/18		11-7-301-20.00	119.57	219512	01/31/18
			978785398496	Custodial Supplies			
APEX	APEX SOFTWARE	01/31/18	Software 299847	11-7-104-25.00 Software agreements/Sup	430.00	219513	01/31/18
AT&T SVC	AT & T MOBILITY	01/30/18	Police Phones Internet 1242018	11-7-101-31.50 Wireless Services	0.06	219514	01/31/18
AT&T SVC	AT & T MOBILITY	01/30/18	Police Phones Internet 1242018	11-7-201-31.00 Telephone/Communications	0.49	219514	01/31/18
BIBENS	BIBENS HOME CENTER INC.	01/23/18	WWVFD Dec 2017 WWVFD12/17	11-7-207-30.00 WWVFD Funding	149.94	219517	01/31/18
BONDAP	BOND AUTO PARTS, INC.	01/30/18	Car Wash 5683129391	11-7-201-52.00 Repairs and Supplies	29.97	219518	01/31/18
BROTHW	BROTHERS, WENDY	01/31/18	Overpayment vital Records DEC3118	11-6-103-99.00 Miscellaneous Fees	10.00	219519	01/31/18
BUSINESSC	BUSINESSCARD SERVICES	01/30/18		11-7-101-10.30	44.80	219520	01/31/18
			12/11/17	Town Accountant			
BUSINESSC	BUSINESSCARD SERVICES	01/30/18	Town Accountant 12/18/17	11-7-101-10.30 Town Accountant	34.44	219520	01/31/18
COMPETIT	CCI MANAGED SERVICES	01/23/18	VIP service CW-39690	11-7-101-25.05 LAN Networking Services	1200.00	219523	01/31/18
B-B CHAIN	CHAPPEL TRACTOR SALES, IN	01/30/18	Chains BP41986	11-7-207-53.10 WWVFD Fire Equip Repair	575.00	219524	01/31/18
EYEMED	COMBINED INSURANCE CO OF	01/30/18	EyeMed Jan2018 FEB2018	11-7-103-14.10 Insurance Benefits	8.66	219525	01/31/18
EYEMED	COMBINED INSURANCE CO OF	01/30/18	EyeMed Jan2018 FEB2018	11-7-201-14.10 Insurance Benefits	13.26	219525	01/31/18
EYEMED	COMBINED INSURANCE CO OF	01/30/18	EyeMed Jan2018 FEB2018	11-7-101-14.10 Insurance Benefits	25.97	219525	01/31/18
COMCAST	COMCAST	01/23/18	WWVFD triple play JAN2018	11-7-207-30.00 WWVFD Funding	151.62	219526	01/31/18
W.S. DARL	DARLEY	01/30/18	Bungee Straps 17307109	11-7-207-30.00 WWVFD Funding	60.01	219527	01/31/18
W.S. DARL	DARLEY	01/31/18	Fast LOK Kit, straps 17310952	11-7-207-30.00 WWVFD Funding	132.45	219527	01/31/18
DOLITL	DOOLITTLE'S PRINTSERVE, I	01/23/18	Business Cards Police 38507	11-7-201-20.00 Office Supplies	38.67	219528	01/31/18
GALLS	GALLS, LLC	01/23/18	Cotton Shirt 8937274	11-7-201-15.00 Uniforms and Cleaning	23.96	219530	01/31/18
GALLS	GALLS, LLC	01/23/18	Infrared hood, bands 9046019	11-7-201-15.00 Uniforms and Cleaning	81.92	219530	01/31/18

01/31/18

Town of Weathersfield Accounts Payable

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04:39 pm

Check Warrant Report # 201 Current Prior Next FY Invoices For Fund (General Fund)

Atreasr

For Check Acct 1(General Fund) All check #s 01/31/18 To 01/31/18 & Fund 11

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
GALLS	GALLS, LLC	01/23/18	Gortex Watch Cap 9046703	11-7-201-15.00 Uniforms and Cleaning	25.41	219530	01/31/18
GALLS	GALLS, LLC	01/23/18	UA Tac Vest 9091977	11-7-201-15.00 Uniforms and Cleaning	64.00	219530	01/31/18
GMP	GREEN MOUNTAIN POWER	01/30/18	WWVFD jan 2017 1/31/18	11-7-207-30.00 WWVFD Funding	175.96	219531	01/31/18
GMP	GREEN MOUNTAIN POWER	01/23/18	Martin Memorial Electric JAN2018	11-7-301-30.00 Electricity & Gas	335.33	219531	01/31/18
INCLUSION	INCLUSION SOLUTIONS, LLC	01/31/18	Ballot Box, trolly, flag, 11923	11-7-103-39.00 Town Meetings and Electio	880.95	219533	01/31/18
ICMA	INTERNATIONAL CITY MANAGE	01/23/18	Annual dues Police Cheif 1001298076	11-7-201-42.00 Dues and Memberships	150.00	219534	01/31/18
IRVINGOIL	IRVING ENERGY DISTRIBUTIO	01/22/18	MMH Boiler Service Plan 23768	11-7-301-60.20 Heating System Maintenanc	299.00	219535	01/31/18
IRVINGOIL	IRVING ENERGY DISTRIBUTIO	01/22/18	MMH HE/FUEL 244. GAL 725488	11-7-301-32.00 Heating Fuel Oil	596.71	219535	01/31/18
IRVINGOIL	IRVING ENERGY DISTRIBUTIO	01/22/18	Late Fee DEC312018	11-7-301-32.00 Heating Fuel Oil	2.40	219535	01/31/18
LEAF	LEAF	01/30/18	copier lease Jan/Feb.2017 JAN/FEB18	11-7-101-44.00 Copier Lease	395.28	219538	01/31/18
LINCOLN	LINCOLN NATIONAL LIFE INS	01/23/18	Life Insurance FEB2018	11-2-011-09.00 Lincoln Life Supplemental	294.17	219539	01/31/18
LINCOLN	LINCOLN NATIONAL LIFE INS	01/23/18	Life Insurance FEB2018	11-7-201-14.10 Insurance Benefits	85.06	219539	01/31/18
LINCOLN	LINCOLN NATIONAL LIFE INS	01/23/18	Life Insurance FEB2018	11-7-105-14.10 Insurance Benefits	21.65	219539	01/31/18
LINCOLN	LINCOLN NATIONAL LIFE INS	01/23/18	Life Insurance FEB2018	11-7-104-14.10 Insurances Benefits	34.06	219539	01/31/18
LINCOLN	LINCOLN NATIONAL LIFE INS	01/23/18	Life Insurance FEB2018	11-7-101-14.10 Insurance Benefits	117.52	219539	01/31/18
LINCOLN	LINCOLN NATIONAL LIFE INS	01/23/18	Life Insurance FEB2018	11-7-103-14.10 Insurance Benefits	55.58	219539	01/31/18
MOOREMED	MOOREMEDICAL	01/23/18	West Weathersfield VFD 99743823	11-7-207-30.00 WWVFD Funding	444.71	219541	01/31/18
MOUNTM	MOUNTAIN MEADOW PROPERTY	01/31/18	Plowing 1145	11-7-207-30.00 WWVFD Funding	225.00	219542	01/31/18
NE MUN	NEMRC	01/22/18	ON-SITE ACCTING Dec5 & 11 40863	11-7-101-43.20 Temp Acctg-Admin Support	812.50	219543	01/31/18
N DELT	NORTHEAST DELTA DENTAL	01/23/18	Dental Insurance FEB2018	11-7-103-14.10 Insurance Benefits	66.40	219544	01/31/18
N DELT	NORTHEAST DELTA DENTAL	01/23/18	Dental Insurance FEB2018	11-7-201-14.10 Insurance Benefits	101.27	219544	01/31/18
N DELT	NORTHEAST DELTA DENTAL	01/23/18	Dental Insurance FEB2018	11-7-101-14.10 Insurance Benefits	226.66	219544	01/31/18
OFFICESYS	OFFICE SYSTEMS OF VERMONT	01/30/18	copier overage charges IN53475	11-7-101-45.00 Copier Service/Supplies	354.64	219545	01/31/18
RYMES	RYMES PROPANE & OIL	01/30/18	West Weathersfield VFD 01/03/18	11-7-207-30.00 WWVFD Funding	339.25	219548	01/31/18
RYMES	RYMES PROPANE & OIL	01/23/18	West Weathersfield VFD DEC2017	11-7-207-30.00 WWVFD Funding	208.55	219548	01/31/18

01/31/18

Town of Weathersfield Accounts Payable

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04:39 pm

Check Warrant Report # 201 Current Prior Next FY Invoices For Fund (General Fund)
 For Check Acct 1 (General Fund) All check #s 01/31/18 To 01/31/18 & Fund 11

Atreasr

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
RYMES	RYMES PROPANE & OIL	11/02/17	WWFD OCT 2017	11-7-207-30.00 WWVFD Funding	-213.04	219548	01/31/18
STAPLESBU	STAPLES ADVANTAGE	01/23/18	Office Supplies 3365263252	11-7-101-20.00 Office Supplies	9.96	219550	01/31/18
STAPLESBU	STAPLES ADVANTAGE	01/23/18	Office Supplies 3365263255	11-7-101-20.00 Office Supplies	109.67	219550	01/31/18
STAPLESBU	STAPLES ADVANTAGE	01/23/18	Office Supplies 3365263258	11-7-101-20.00 Office Supplies	110.22	219550	01/31/18
STAPLESBU	STAPLES ADVANTAGE	01/23/18	Office Supplies 3365263259	11-7-101-20.00 Office Supplies	54.95	219550	01/31/18
STAPLESBU	STAPLES ADVANTAGE	01/23/18	Office Supplies 8048142196	11-7-101-20.00 Office Supplies	136.56	219550	01/31/18
SULLIVANC	SULLIVAN, CATHY	01/22/18	Feb18 Animal Control FEB2018	11-7-202-10.10 Animal Control-Contracted	150.00	219552	01/31/18
SYMQUEST	SYSQUEST	01/30/18	Toner/Lease 101017	11-7-103-18.00 Copier Usage/Supplies/Ser	70.94	219553	01/31/18
SYMQUEST	SYSQUEST	01/30/18	copies 1222076	11-7-101-24.00 Computer Equipment	52.90	219553	01/31/18
SYMQUEST	SYSQUEST	01/30/18	Toner/Lease 9/8/17	11-7-103-18.00 Copier Usage/Supplies/Ser	74.32	219553	01/31/18
VALLEYNEW	VALLEY NEWS	01/30/18	Planning Comm. Subdivi 01272662	11-7-105-23.10 Advertising and Notices	31.45	219554	01/31/18
VMERS DB	VMERS DB.	01/04/18	Payroll Transfer PR-01/04/18	11-2-011-05.00 Retirement	1885.45	219555	01/31/18
VMERS DB	VMERS DB.	01/11/18	Payroll Transfer PR-01/11/18	11-2-011-05.00 Retirement	1748.94	219555	01/31/18
VMERS DB	VMERS DB.	01/18/18	Payroll Transfer PR-01/18/18	11-2-011-05.00 Retirement	2307.38	219555	01/31/18
VMERS DB	VMERS DB.	01/25/18	Payroll Transfer PR-01/25/18	11-2-011-05.00 Retirement	1635.62	219555	01/31/18
PRPREV	VT STATE TREASURER	01/31/18	Marriage Lices. Oct-Dec17 OCT-DEC17	11-2-010-23.00 Clerk to VT - Marriage Li	200.00	219556	01/31/18
PRPREV	VT STATE TREASURER	01/31/18	Dog Lic. Sep-Dec17 SEP-DEC17	11-2-010-21.00 Clerk to VT - Dog fees	40.00	219556	01/31/18
WBMASON	WB MASON CO INC	01/23/18	Water DEC2017	11-7-301-34.00 Water	6.28	219557	01/31/18

04:39 pm

Check Warrant Report # 201 Current Prior Next FY Invoices For Fund (General Fund)
For Check Acct 1 (General Fund) All check #s 01/31/18 To 01/31/18 & Fund 11

Atreasr

Vendor	Invoice Date	Invoice Number	Invoice Description	Account	Amount Paid	Check Number	Check Date

Report Total					18273.74		
					=====		

01/31/18

Town of Weathersfield Accounts Payable

Page 1 of 2

04:40 pm

Check Warrant Report # 202 Current Prior Next FY Invoices For Fund (Highway Fund)

Atreasr

For Check Acct 1(General Fund) All check #s 01/31/18 To 01/31/18 & Fund 12

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
AMAZONCR	AMAZON	01/31/18 Supplies & Repairs 468379343838	12-7-101-52.00 Repairs & Supplies	184.12	219512	01/31/18
AMAZONCR	AMAZON	01/31/18 Supplies & Repairs 667785867493	12-7-101-52.00 Repairs & Supplies	172.96	219512	01/31/18
AT&T SVC	AT & T MOBILITY	01/30/18 Police Phones Internet 1242018	12-7-101-31.00 Telephone/Pager Service	0.08	219514	01/31/18
BERDSY	BEARDSLEY, INC	01/30/18 Hi Cap Filter 83959	12-7-101-52.00 Repairs & Supplies	47.92	219516	01/31/18
BUSINESSC	BUSINESSCARD SERVICES	01/30/18 DPW Superintendent 01/02/18	12-7-101-23.50 Highway Advertising	50.00	219520	01/31/18
CARGILL	CARGILL, INCORPORATED	01/30/18 DEICER - SALT 290384588	12-7-101-58.15 Salt	2272.09	219521	01/31/18
CARGILL	CARGILL, INCORPORATED	01/30/18 Deicer - Salt 2903855125	12-7-101-58.15 Salt	2409.56	219521	01/31/18
CARGILL	CARGILL, INCORPORATED	01/30/18 Deicer - Salt 2903859113	12-7-101-58.15 Salt	2413.87	219521	01/31/18
CARGILL	CARGILL, INCORPORATED	01/30/18 Deicer - Salt 2903888548	12-7-101-58.15 Salt	2300.16	219521	01/31/18
B-B CHAIN	CHAPPEL TRACTOR SALES, IN	01/30/18 Clamps, Hooks, asst. BP41985	12-7-103-52.20 Chains	2564.00	219524	01/31/18
B-B CHAIN	CHAPPEL TRACTOR SALES, IN	01/30/18 Winter Gloves BP43406	12-7-101-52.00 Repairs & Supplies	307.00	219524	01/31/18
B-B CHAIN	CHAPPEL TRACTOR SALES, IN	01/30/18 Tire Chains PB43551	12-7-103-52.20 Chains	1165.00	219524	01/31/18
B-B CHAIN	CHAPPEL TRACTOR SALES, IN	01/30/18 Chains PB43742	12-7-103-52.20 Chains	270.00	219524	01/31/18
EYEMED	COMBINED INSURANCE CO OF	01/30/18 EyeMed Jan2018 FEB2018	12-7-101-14.10 Insurance Benefits	64.64	219525	01/31/18
EYEMED	COMBINED INSURANCE CO OF	01/30/18 EyeMed Jan2018 FEB2018	12-7-103-14.00 Insurance Benefits	4.59	219525	01/31/18
F W WEBB	FW WEBB COMPANY	01/30/18 VB Hose, ATM 57647857	12-7-103-52.00 Equip and Garage Maint	134.22	219529	01/31/18
GMP	GREEN MOUNTAIN POWER	01/30/18 Yewell Antenna Site YEWELL12/18	12-7-101-31.01 Antenna Phone Line	22.64	219531	01/31/18
FAIRFIELD	HOWARD P. FAIRFIELD, LLC	01/30/18 tailgate assembly 5995331	12-7-101-52.00 Repairs & Supplies	283.30	219532	01/31/18
FAIRFIELD	HOWARD P. FAIRFIELD, LLC	01/30/18 Parts 6013023	12-7-101-52.00 Repairs & Supplies	149.46	219532	01/31/18
FAIRFIELD	HOWARD P. FAIRFIELD, LLC	01/30/18 parts 6015851	12-7-101-52.00 Repairs & Supplies	-90.60	219532	01/31/18
FAIRFIELD	HOWARD P. FAIRFIELD, LLC	01/30/18 Parts 6020304	12-7-101-52.00 Repairs & Supplies	396.54	219532	01/31/18
FAIRFIELD	HOWARD P. FAIRFIELD, LLC	01/30/18 Drive Shaft 60217038	12-7-101-52.00 Repairs & Supplies	631.74	219532	01/31/18
FAIRFIELD	HOWARD P. FAIRFIELD, LLC	01/30/18 Control Cables 6029580	12-7-101-52.00 Repairs & Supplies	128.60	219532	01/31/18
JACKOF	JACK OF ALL BLADES	01/30/18 teeth ripper carbide 1/17/18	12-7-101-52.10 Grader & Snow Plow Blades	407.00	219536	01/31/18
LAWSON	LAWSON PRODUCTS, INC	01/30/18 Grease, Fittings, Coupler 9305540014	12-7-101-52.00 Repairs & Supplies	663.08	219537	01/31/18

01/31/18
04:40 pm

Town of Weathersfield Accounts Payable
Check Warrant Report # 202 Current Prior Next FY Invoices For Fund (Highway Fund)
For Check Acct 1 (General Fund) All check #s 01/31/18 To 01/31/18 & Fund 12

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Atreasr

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
LINCOLN	LINCOLN NATIONAL LIFE INS	01/23/18	Life Insurance FEB2018	12-7-103-14.00 Insurance Benefits	32.47	219539	01/31/18
LINCOLN	LINCOLN NATIONAL LIFE INS	01/23/18	Life Insurance FEB2018	12-7-101-14.10 Insurance Benefits	201.74	219539	01/31/18
MCMASTER	MCMASTER-CARR	01/30/18	Asst. Fasteners, mounts 53427049	12-7-101-52.00 Repairs & Supplies	161.27	219540	01/31/18
MCMASTER	MCMASTER-CARR	01/30/18	Cable Tie Mount 53657627	12-7-101-52.00 Repairs & Supplies	23.48	219540	01/31/18
N DELT	NORTHEAST DELTA DENTAL	01/23/18	Dental Insurance FEB2018	12-7-101-14.10 Insurance Benefits	543.85	219544	01/31/18
N DELT	NORTHEAST DELTA DENTAL	01/23/18	Dental Insurance FEB2018	12-7-103-14.00 Insurance Benefits	34.85	219544	01/31/18
POWERPLAN	POWERPLAN	01/30/18	Hose Fitting, Hose 1818655	12-7-101-52.00 Repairs & Supplies	94.02	219546	01/31/18
POWERPLAN	POWERPLAN	01/30/18	O-Ring, Antenna 1824567	12-7-101-52.00 Repairs & Supplies	93.03	219546	01/31/18
POWERPLAN	POWERPLAN	01/30/18	Fuel Protect 1825941	12-7-101-52.00 Repairs & Supplies	38.72	219546	01/31/18
POWERPLAN	POWERPLAN	01/30/18	Paint, Buffer Sealer 1835342	12-7-101-52.00 Repairs & Supplies	40.08	219546	01/31/18
ROCELE	ROCKINGHAM ELECTRICAL SUP	01/31/18	Supplies & Repairs S2759730.001	12-7-101-52.00 Repairs & Supplies	189.25	219547	01/31/18
WBMASON	WB MASON CO INC	01/23/18	Water DEC2017	12-7-101-52.00 Repairs & Supplies	9.00	219557	01/31/18
Report Total					18413.73		

01/31/18

Town of Weathersfield Accounts Payable

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04:40 pm

Check Warrant Report # 203 Current Prior Next FY Invoices For Fund (Proctor Library)

Atreasr

For Check Acct 1 (General Fund) All check #s 01/31/18 To 01/31/18 & Fund 13

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
BATES	BATES, RODERICK- PETTY CA	01/31/18	Petty Cash Reimbursement 01/31/2018	13-7-101-38.00 Library Programs	25.12	219515	01/31/18
BATES	BATES, RODERICK- PETTY CA	01/31/18	Petty Cash Reimbursement 01/31/2018	13-7-101-21.00 Postage	44.58	219515	01/31/18
BATES	BATES, RODERICK- PETTY CA	01/31/18	Petty Cash Reimbursement 01/31/2018	13-7-101-20.01 Office Supplies	41.31	219515	01/31/18
EYEMED	COMBINED INSURANCE CO OF	01/30/18	EyeMed Jan2018 FEB2018	13-7-101-14.10 Insurance Benefits	12.71	219525	01/31/18
LINCOLN	LINCOLN NATIONAL LIFE INS	01/23/18	Life Insurance FEB2018	13-7-101-14.10 Insurance Benefits	32.06	219539	01/31/18
N DELT	NORTHEAST DELTA DENTAL	01/23/18	Dental Insurance FEB2018	13-7-101-14.10 Insurance Benefits	125.39	219544	01/31/18
STEVENSS	STEVENS, SHANNON	01/30/18	Swags T-Hall & Library DEC2017	13-7-101-62.10 Building Maintenance	19.98	219551	01/31/18
Report Total					301.15		

01/31/18

Town of Weathersfield Accounts Payable

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04:41 pm

Check Warrant Report # 204 Current Prior Next FY Invoices For Fund (Grants)
For Check Acct 1 (General Fund) All check #s 01/31/18 To 01/31/18 & Fund 15

Atreasr

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
SWCRP	SOUTHERN WINDSOR COUNTY R	01/23/18	MP Grant 17 MPDEC2017	15-6-105-07.00 MP-2017 00057	1091.15	219549	01/31/18
SWCRP	SOUTHERN WINDSOR COUNTY R	01/23/18	Hazard Mitigation Grant16 OCT-DEC17	15-7-105-16.00 MP-2016-Weathersfi-00030	2590.51	219549	01/31/18
Report Total					3681.66		

01/31/18

Town of Weathersfield Accounts Payable

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04:41 pm

Check Warrant Report # 205 Current Prior Next FY Invoices For Fund (Solid Waste)

Atreasr

For Check Acct 1(General Fund) All check #s 01/31/18 To 01/31/18 & Fund 21

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
GOBIN	CASELLA WASTE SERVICES	01/30/18	C&D, Trash, Zero Sort 0383997	21-7-102-45.01 Recycling Expense	263.22	219522	01/31/18
GOBIN	CASELLA WASTE SERVICES	01/30/18	C&D, Trash, Zero Sort 0383997	21-7-102-45.01 Recycling Expense	281.88	219522	01/31/18
GOBIN	CASELLA WASTE SERVICES	01/30/18	C&D, Trash, Zero Sort 0383997	21-7-101-45.05 Tippage	1098.27	219522	01/31/18
GOBIN	CASELLA WASTE SERVICES	01/30/18	C&D, Trash, Zero Sort 0383997	21-7-101-45.25 Compactor Hauler Trash	180.71	219522	01/31/18
GOBIN	CASELLA WASTE SERVICES	01/30/18	C&D, Trash, Zero Sort 0383997	21-7-101-45.10 Construction Demo Dispos	582.99	219522	01/31/18
GOBIN	CASELLA WASTE SERVICES	01/30/18	C&D, Trash, Zero Sort 0383997	21-7-101-45.26 Compactor Hauler C&D	180.71	219522	01/31/18
GOBIN	CASELLA WASTE SERVICES	01/30/18	Trash & Zero Sort 0384660	21-7-101-45.05 Tippage	1196.06	219522	01/31/18
GOBIN	CASELLA WASTE SERVICES	01/30/18	Trash & Zero Sort 0384660	21-7-102-45.01 Recycling Expense	281.88	219522	01/31/18
GOBIN	CASELLA WASTE SERVICES	01/30/18	Trash & Zero Sort 0384660	21-7-102-45.01 Recycling Expense	281.21	219522	01/31/18
GOBIN	CASELLA WASTE SERVICES	01/30/18	Trash & Zero Sort 0384660	21-7-101-45.25 Compactor Hauler Trash	180.71	219522	01/31/18
GOBIN	CASELLA WASTE SERVICES	01/30/18	Trash & Zero Sort 0385394	21-7-101-45.05 Tippage	1085.78	219522	01/31/18
GOBIN	CASELLA WASTE SERVICES	01/30/18	Trash & Zero Sort 0385394	21-7-101-45.25 Compactor Hauler Trash	180.71	219522	01/31/18
GOBIN	CASELLA WASTE SERVICES	01/30/18	Trash & Zero Sort 0385394	21-7-102-45.01 Recycling Expense	218.85	219522	01/31/18
GOBIN	CASELLA WASTE SERVICES	01/30/18	Trash & Zero Sort 0385394	21-7-102-45.01 Recycling Expense	281.21	219522	01/31/18
LINCOLN	LINCOLN NATIONAL LIFE INS	01/23/18	Life Insurance FEB2018	21-7-101-14.10 Insurance Benefits	41.90	219539	01/31/18
N DELT	NORTHEAST DELTA DENTAL	01/23/18	Dental Insurance FEB2018	21-7-101-14.10 Insurance Benefits	34.86	219544	01/31/18

01/31/18

Town of Weathersfield Accounts Payable

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04:41 pm

Check Warrant Report # 205 Current Prior Next FY Invoices For Fund (Solid Waste)

Atreasr

For Check Acct 1 (General Fund) All check #s 01/31/18 To 01/31/18 & Fund 21

Vendor	Invoice	Invoice Description		Amount		Check	Check
	Date	Invoice Number	Account	Paid		Number	Date
-----					-----		
		Report Total			6370.95	=====	

01/31/18

Town of Weathersfield Accounts Payable

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04:42 pm

Check Warrant Report # 206 Current Prior Next FY Invoices For Fund (Agency Monies)

Atreasr

For Check Acct 1 (General Fund) All check #s 01/31/18 To 01/31/18 & Fund 40

Vendor	Invoice Date	Invoice Description	Account	Amount Paid	Check Number	Check Date
STEVENSS STEVENS, SHANNON	01/30/18	Swags T-Hall & Library	40-2-101-01.00	19.98	219551	01/31/18
		DEC2017	Martin Memorial Hall			
		Report Total		19.98		

01/16/18
10:19 am

Town of Weathersfield Payroll
Check Warrant Report #
Period end date 01/13/18 to 01/13/18 Departments 111 to 111

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Atreasr

Employee Number	Employee Name		Check Number	Check Date	Net Amount	Elec Amount
BALLAM	BALLAM, MARION J.	E	9764	01/18/18	0.00	404.59
BEARSE	BEARSE, DEFOREST D.	E	9765	01/18/18	0.00	72.05
COLES	COLE, SHIRLEY M.	E	9766	01/18/18	0.00	385.16
CONGDONJ	CONGDON, JENNIFER B.		46912	01/18/18	163.83	0.00
DANGOF	DANGO, FLORA ANN		46913	01/18/18	423.79	415.00
DANIELSWI	DANIELS, WILLIAM J.	E	9768	01/18/18	0.00	647.54
ESTYJOSH	ESTY, JOSHUA W.	E	9769	01/18/18	0.00	67.52
GOLDING	GOLDING, PHILIP L.		46915	01/18/18	20.96	0.00
HAMMONDC	HAMMOND, COLLEEN L.	E	9770	01/18/18	0.00	415.42
HIERCA	HIER, CAROLYN A.	E	9771	01/18/18	0.00	235.95
HIERS	HIER, STEVE A.	E	9772	01/18/18	0.00	86.20
MORRISED	MORRIS, EDWARD F.	E	9776	01/18/18	0.00	987.49
	Fringes paid via direct deposit					64.38
MORSESTEP	MORSE, STEPHANIE J.		46918	01/18/18	129.23	0.00
MULDOONLA	MULDOON, LARRY J.	E	9777	01/18/18	0.00	627.87
NEILYSTEV	NEILY SR, STEVEN B.		46919	01/18/18	64.87	0.00
SMITH	SMITH, STEVEN		46920	01/18/18	125.90	0.00
WILKINSHA	WILKINS, HAL J.	E	9782	01/18/18	0.00	435.22
					928.58	4844.39
					=====	=====

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10:19 am

Town of Weathersfield Payroll
Check Warrant Report #

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Atreasr

Period end date 01/13/18 to 01/13/18 Departments 121 to 121

Employee Number	Employee Name		Check Number	Check Date	Net Amount	Elec Amount
ESTYJO	ESTY, JOHN W.		46914	01/18/18	536.30	350.00
HAZELW	HAZELTINE, WESTLEY W.		46916	01/18/18	614.06	200.00
HUNTDON	HUNTLEY, DONALD A.	E	9773	01/18/18	0.00	905.37
LONGTIN	LONGTIN, ALEXANDER J.	E	9774	01/18/18	0.00	563.55
MOORER	MOORE, RAY A.	E	9775	01/18/18	0.00	908.77
PELLETRY	PELLETIER, RYAN M.	E	9778	01/18/18	0.00	877.72
STAPLETON	STAPLETON, RAY E.	E	9780	01/18/18	0.00	909.21
					-----	-----
					1150.36	4714.62
					=====	=====

***5,864.98

01/16/18
10:20 am

Town of Weathersfield Payroll
Check Warrant Report #
Period end date 01/13/18 to 01/13/18 Departments 211 to 211

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Atreasr

Employee Number	Employee Name	Check Number	Check Date	Net Amount	Elec Amount
-----	-----	-----	-----	-----	-----
MERICLE J	MERICLE, JAMES S.	46917	01/18/18	240.17	0.00
WATERST	WATERS, TYLER M.	46921	01/18/18	427.36	0.00
				-----	-----
				667.53	0.00
				=====	=====

*****667.53

01/16/18
10:20 am

Town of Weathersfield Payroll
Check Warrant Report #

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Atreasr

Period end date 01/13/18 to 01/13/18 Departments 131 to 131

Employee Number	Employee Name		Check Number	Check Date	Net Amount	Elec Amount
COLEMAN	COLEMAN, GLENNA J.	E	9767	01/18/18	0.00	110.82
RICHARDMA	RICHARDSON, MARK P.	E	9779	01/18/18	0.00	518.91
TOPOLSKI	TOPOLSKI, JUDITH A.	E	9781	01/18/18	0.00	136.72
					-----	-----
					0.00	766.45
					=====	=====

*****766.45

01/29/18
04:46 pm

Town of Weathersfield Payroll
Check Warrant Report #
Check date 01/25/18 to 01/25/18 Departments 111 to 111

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Atreasr

Employee Number	Employee Name		Check Number	Check Date	Net Amount	Elec Amount
BALLAM	BALLAM, MARION J.	E	9783	01/25/18	0.00	392.07
BEARSE	BEARSE, DEFOREST D.	E	9784	01/25/18	0.00	72.05
BOYER	BOYER, DANIEL E.		46922	01/25/18	416.09	0.00
COLECH	COLE, CHARLES P.		46923	01/25/18	437.20	0.00
COLES	COLE, SHIRLEY M.	E	9785	01/25/18	0.00	466.80
CONGDONJ	CONGDON, JENNIFER B.		46924	01/25/18	163.83	0.00
DANGOF	DANGO, FLORA ANN		46925	01/25/18	232.96	415.00
DANIELSWI	DANIELS, WILLIAM J.	E	9787	01/25/18	0.00	647.54
ESTYJOSH	ESTY, JOSHUA W.	E	9788	01/25/18	0.00	67.52
GOLDING	GOLDING, PHILIP L.		46927	01/25/18	330.52	0.00
HAMMONDC	HAMMOND, COLLEEN L.	E	9789	01/25/18	0.00	630.55
HIERCA	HIER, CAROLYN A.	E	9790	01/25/18	0.00	236.68
HIERS	HIER, STEVE A.	E	9791	01/25/18	0.00	86.20
KELLY	KELLY, DARLENE R.	E	9793	01/25/18	0.00	816.82
MORRISED	MORRIS, EDWARD F.	E	9797	01/25/18	0.00	987.49
	Fringes paid via direct deposit					64.38
MORSE	MORSE, MARTHA J.	E	9798	01/25/18	0.00	119.23
MULDOONLA	MULDOON, LARRY J.	E	9799	01/25/18	0.00	627.87
MURPHY	MURPHY, KELLY L.		46930	01/25/18	386.41	0.00
SMITH	SMITH, STEVEN		46931	01/25/18	125.90	0.00
WILKINSHA	WILKINS, HAL J.	E	9804	01/25/18	0.00	428.20
WRIGHT	LLOYD WRIGHT, JULIA	E	9794	01/25/18	0.00	77.05
					2092.91	6135.45
					=====	=====

***8,228.36

01/29/18
04:46 pm

Town of Weathersfield Payroll
Check Warrant Report #
Check date 01/25/18 to 01/25/18 Departments 121 to 121

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Atreasr

Employee Number	Employee Name		Check Number	Check Date	Net Amount	Elec Amount
ESTYJO	ESTY, JOHN W.		46926	01/25/18	335.63	350.00
HAZELW	HAZELTINE, WESTLEY W.		46928	01/25/18	614.06	200.00
HUNTDON	HUNTLEY, DONALD A.	E	9792	01/25/18	0.00	685.85
LONGTIN	LONGTIN, ALEXANDER J.	E	9795	01/25/18	0.00	507.75
MOORER	MOORE, RAY A.	E	9796	01/25/18	0.00	743.81
PELLETRY	PELLETIER, RYAN M.	E	9800	01/25/18	0.00	741.61
STAPLETON	STAPLETON, RAY E.	E	9802	01/25/18	0.00	739.80
					-----	-----
					949.69	3968.82
					=====	=====

***4,918.51

01/29/18
04:45 pm

Town of Weathersfield Payroll
Check Warrant Report #
Check date 01/25/18 to 01/25/18 Departments 211 to 211

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Atreasr

Employee Number	Employee Name	Check Number	Check Date	Net Amount	Elec Amount
MERICLE J	MERICLE, JAMES S.	46929	01/25/18	236.25	0.00
WATERST	WATERS, TYLER M.	46932	01/25/18	439.84	0.00
				-----	-----
				676.09	0.00
				=====	=====

*****676.09

01/29/18
04:45 pm

Town of Weathersfield Payroll
Check Warrant Report #
Check date 01/25/18 to 01/25/18 Departments 131 to 131

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Atreasr

Employee Number	Employee Name		Check Number	Check Date	Net Amount	Elec Amount
COLEMAN	COLEMAN, GLENNA J.	E	9786	01/25/18	0.00	113.50
RICHARDMA	RICHARDSON, MARK P.	E	9801	01/25/18	0.00	597.75
TOPOLSKI	TOPOLSKI, JUDITH A.	E	9803	01/25/18	0.00	120.42
					-----	-----
					0.00	831.67
					=====	=====

*****831.67

01/29/18
04:30 pm

Town of Weathersfield Payroll
Check Warrant Report #
Check date 02/01/18 to 02/01/18 Departments 111 to 111

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Atreasr

Employee Number	Employee Name		Check Number	Check Date	Net Amount	Elec Amount
BALLAM	BALLAM, MARION J.	E	9805	02/01/18	0.00	413.49
COLES	COLE, SHIRLEY M.	E	9806	02/01/18	0.00	484.38
CONGDONJ	CONGDON, JENNIFER B.		46933	02/01/18	166.53	0.00
DANGOF	DANGO, FLORA ANN		46934	02/01/18	260.00	415.00
DANIELSWI	DANIELS, WILLIAM J.	E	9808	02/01/18	0.00	680.81
ESTYJOSH	ESTY, JOSHUA W.	E	9809	02/01/18	0.00	67.52
HAMMONDC	HAMMOND, COLLEEN L.	E	9810	02/01/18	0.00	646.24
HIERCA	HIER, CAROLYN A.	E	9811	02/01/18	0.00	237.26
HIERS	HIER, STEVE A.	E	9812	02/01/18	0.00	86.20
KELLY	KELLY, DARLENE R.	E	9814	02/01/18	0.00	853.44
MORRISED	MORRIS, EDWARD F.	E	9817	02/01/18	0.00	1009.12
	Fringes paid via direct deposit					64.38
MORSE	MORSE, MARTHA J.	E	9818	02/01/18	0.00	121.92
MULDOONLA	MULDOON, LARRY J.	E	9819	02/01/18	0.00	646.93
SKALABAN	SKALABAN, ALEXIS H.	E	9822	02/01/18	0.00	22.85
SMITH	SMITH, STEVEN		46938	02/01/18	127.53	0.00
WILKINSHA	WILKINS, HAL J.	E	9825	02/01/18	0.00	415.97
					554.06	6165.51
					=====	=====

***6,719.57

01/29/18
04:31 pm

Town of Weathersfield Payroll
Check Warrant Report #
Check date 02/01/18 to 02/01/18 Departments 121 to 121

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Atreasr

Employee Number	Employee Name	Check Number	Check Date	Net Amount	Elec Amount
ESTYJO	ESTY, JOHN W.	46935	02/01/18	351.75	350.00
HAZELW	HAZELTINE, WESTLEY W.	46936	02/01/18	649.30	200.00
HUNTDON	HUNTLEY, DONALD A.	E 9813	02/01/18	0.00	717.69
LONGTIN	LONGTIN, ALEXANDER J.	E 9815	02/01/18	0.00	528.00
MOORER	MOORE, RAY A.	E 9816	02/01/18	0.00	741.20
PELLETRY	PELLETIER, RYAN M.	E 9820	02/01/18	0.00	699.78
STAPLETON	STAPLETON, RAY E.	E 9823	02/01/18	0.00	712.56
				-----	-----
				1001.05	3949.23
				=====	=====

***4,950.28

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04:31 pm

Town of Weathersfield Payroll
Check Warrant Report #
Check date 02/01/18 to 02/01/18 Departments 211 to 211

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Atreasr

Employee Number	Employee Name	Check Number	Check Date	Net Amount	Elec Amount
MERICLE J	MERICLE, JAMES S.	46937	02/01/18	244.02	0.00
WATERST	WATERS, TYLER M.	46939	02/01/18	448.97	0.00
				-----	-----
				692.99	0.00
				=====	=====

*****692.99

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04:31 pm

Town of Weathersfield Payroll
Check Warrant Report #
Check date 02/01/18 to 02/01/18 Departments 131 to 131

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Atreasr

Employee Number	Employee Name		Check Number	Check Date	Net Amount	Elec Amount
COLEMAN	COLEMAN, GLENNA J.	E	9807	02/01/18	0.00	94.20
RICHARDMA	RICHARDSON, MARK P.	E	9821	02/01/18	0.00	525.06
TOPOLSKI	TOPOLSKI, JUDITH A.	E	9824	02/01/18	0.00	133.99
					-----	-----
					0.00	753.25
					=====	=====

*****753.25