

TOWN OF WEATHERSFIELD, VERMONT  
SELECT BOARD

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**Select Board Agenda  
Martin Memorial Hall  
5259 US Route 5  
Monday December 2<sup>nd</sup>, 2019  
REGULAR MEETING – 7:00 PM**

1. Call to Order
2. Agenda Review
3. Comments from Select Board and Town Manager
4. Comments from Citizens on Topics not on Agenda
5. Review Minutes from Previous Meetings: 11/4/2019, 11/18/2019
6. Approve Warrant
7. Early Office Closure – December 24<sup>th</sup>
8. Discussion of Tenney Tree at Park and Ride
9. Award of Grounds Maintenance Bid, Roadside Mowing Bid, Lottery Lane Culvert Bid
10. Transfer Station – Fee Schedule & Policy
11. Budget Update
  - a. Synopsis of reserves
  - b. Land Use & September 3 Selectboard decision
  - c. Finance Department and Solid Waste Budget
  - d. Non-profit Requests & Presentation Schedule for Next Meeting
12. Appointments
  - A. Budget Committee (Three Openings)
  - B. CRJC Mt Ascutney Subcommittee
  - C. Fence Viewer (Two Openings)
  - D. Southern Windsor County Transportation Advisory Committee
  - E. Zoning Board of Adjustment (One Opening)
  - F. Village Planning Committee
13. Executive Session per 1 V.S.A. § 313(3) (Personnel)
14. Adjourn

**TOWN OF WEATHERSFIELD, VERMONT  
SELECT BOARD**

**Select Board  
Martin Memorial Hall  
5259 Route 5, Ascutney VT  
Monday, November 4, 2019  
7:00 PM  
REGULAR MEETING**

**MINUTES**

**Select Board Members Present:** N. John Arrison  
Daniel Boyer  
David Fuller  
Kelly Murphy  
Michael Todd

**Select Board Members Absent:**

**Sven Fedorow, Interim Town Manager**

**Others Present:**

Edith Stillson	Bette Jo Esty	Alex Longton	Darrin Spaulding
Donnie Huntley	Ray Moore	Patrick Adrian, Eagle Times	Howard Page
John Esty	Linda Moore	Fred Kowalik	Jeremy LaVanway
Mary LaVanway	Mychael Spaulding	Tracy Dauphin	Josh Compo
Josh Dauphin	Steve Hier	Darlene Kelly	Ray Stapleton
Abby Friedman, VLCT	Nikita Lenahan		

**1. Call to Order**

Ms. Murphy called the meeting to order at 7:02PM.

**2. Agenda Review**

The Search Committee is currently meeting upstairs so we will move down the agenda and skip the Search Process item until they are finished.

**3. Comments from Select Board and Town Manager**

- A. Dan Boyer recognized the road crew and work of the fire departments for responding to Friday's storm and electricity interruption for many community members.
- B. John Arrison reviewed the recent State meeting to discuss their plans to cut down the last remaining Tenney Farm tree, located at the Ascutney Park and Ride. State official, Andrea Wright, will contact the board chair.

**Motion:** To write a letter to the Governor, CC'd to the Transportation Director requesting an immediate stay to cut down the Tenney Tree, pending further investigation.

**TOWN OF WEATHERSFIELD, VERMONT**  
**SELECT BOARD**

**Made by:** Dave Fuller    **Second:** John Arrison    **Vote:** All in favor

C. Interim Town Manager Fedorow stated a debriefing would occur on Tuesday with EOC Tim Austin. Power throughout town is nearly restored with pockets of interruption still in effect.

**4. Comments from Citizens on topics not on the agenda**

No comments

**5. Review minutes from previous meetings – 10/21/2019**

**Additions/corrections/deletions:**

a. None

**Motion: To approve minutes as written**

**Made by:** Dan Boyer    **Second:** Dave Fuller    **Vote:** All in favor

John Arrison commented that the conduct of the Board at the last meeting was unacceptable. "It not only matters what is said, but how it is said." Michael Todd stated, "Point taken." No additional agenda item was requested.

**6. Town Manager Search Process – VLCT facilitated discussion**

Abby Friedman from VLCT and members of the Town Manager Search Committee joined the meeting. Ms. Friedman thanked the board for hiring VLCT to assist with the manager search. She explained that VLCT has a standard process it follows for hiring, but it gets nuanced for each town. VLCT had received 26 applications by the deadline, but application was withdrawn.

Ms. Friedman said she had met with the search committee earlier this evening to provide members with general guidance regarding their role in the search process. Ms. Friedman provided each member with an information packet compiled by VLCT to provide guidance on their function and duties.

Committee members will come to the town office (where the applications are being held) on their own time to independently review each of the applications. Once everyone has completed their initial reviews, the committee will come together to agree on 10 candidates for the first round of interviews. VLCT will schedule the interviews, which will be conducted by the search committee, probably by telephone. Based on the first interviews, the committee will narrow down the pool of candidates to 5, who will be recommended to the select board for the 2<sup>nd</sup> round of interviews. The 2<sup>nd</sup> round of interviews will be conducted by the select board.

The process is to remain confidential until the candidates must be interviewed in person.

It is the committee's intent to have the list of 5 finalists to the select board by the board's first meeting in December.

**TOWN OF WEATHERSFIELD, VERMONT**  
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Paul Tillman, chair of the search committee, asked the board to provide the committee with a list of their priorities. The board provided the following in no particular order:

- People skills; thick-skinned
- Stellar supervisory skills; grant-writing skills
- Ability to communicate and give examples of how communication was used in prior jobs with staff, communication skills in tense situations; no ambiguity
- Municipal experience with budgets, leadership; conflict resolution
- Finish what we start; be used to meetings and controversy; organizational skills; prioritization; understand town scale

It was the consensus of the board that the committee could take more time if needed; that one round of phone interviews may not really be enough. They urged the committee not to rush the process.

VLCT will facilitate communication between all parties (board, committee, candidates).

#### **7. Town Forest Update**

Nate Stearns, Town Attorney, was contacted a year ago by the prior town manager, although this process actually began while Jim Mullen was town manager. There is no date on the original agreement, Ms. Abbott owed back taxes and an agreement was penned to exchange the value of taxes for an easement through her property. The Town Forest was property donated to the town by a community member, with the Upper Valley Land Trust managing the land.

The letter from Tyler Harwell was addressed by Mr. Stearns, specifically inaccuracies. Ms. Murphy addressed a statement in the letter, "I understand that the Selectmen are considering the donation of this town forest to the State." Ms. Murphy stated there has never been a board conversation on this idea. Mr. Arrison agreed.

Mr. Fuller felt the Town should consider stopping its pursuit of the easement and gift the land to the State.

Darlene Kelly stated that the Abbott taxes are now current; however, there is a significant amount of penalties and interest that have accrued over this time.

Not everyone was fully knowledgeable about the history or current status of all of the various components of this project, so Ms. Murphy asked that the interim town manager research the topic and the former Town Manager Ed Morris be invited to the next meeting to join the discussion.

#### **8. Approve Warrant**

**Motion:** To approve the warrants for 11/4/2019 as follow:

**TOWN OF WEATHERSFIELD, VERMONT**  
**SELECT BOARD**

General Funds Operating Expenses	\$32,156.97
Payroll	\$14,234.50
Highway Fund Operating Expenses	\$10,175.59
Payroll	\$9,291.92
Solid Waste Management Fund	
Operating Expenses	\$10,442.07
Payroll	\$1,773.47
Library	
Operating Expenses	\$0.00
Payroll	\$1,969.52
Grants	
Operating Expenses	\$42,221.46
Special Revenue	
Operating Expenses	\$0.00
Reserves	\$0.00
Long Term Debt	\$0.00
Grand Totals	
Operating Expenses	\$94,996.09
Payroll	\$27,269.41

**Made by:** Mr. Arrison      **Second:** Mr. Boyer  
**Vote:** All in favor

**9. Employee Health Plan Renewal**

Several employees were on hand to participate in the continued discussion on their health plan renewal options. After meeting with Mr. Fedorow and Ms. Kelly, the consensus of the highway department employees was to go with the MVP high-deductible plan with the HSA, but to have the HSA “front-loaded” at the start of each year.

There is a risk to the Town with front-loading the HSAs, because if an employee leaves shortly after receiving the funds, the funds go with them. Ms. Kelly estimated it would cost \$38,000 to fully fund the HSAs.

Mr. Todd had done some research on his own and asked if the MVP Platinum plan had been considered. Mr. Hier said it had been ruled out as it was too expensive for both the town and the employees. Mr. Todd disagreed.

**TOWN OF WEATHERSFIELD, VERMONT**  
**SELECT BOARD**

There was discussion about the insurance broker – the cost of the broker, how the fee is paid, whether or not the Town should have one. There was no consensus about the matter.

Ms. Kelly said the town needs to decide before the November 21<sup>st</sup> open enrollment date.

**Motion:** To table the discussion to the next meeting (November 19<sup>th</sup>).

**Made by:** Mr. Fuller    **Second:** Mr. Arrison

**Vote:** All in favor

**Motion:** To extend the meeting to 9:30 PM

**Made by:** Mr. Arrison    **Second:** Mr. Fuller

**Vote:** Unanimous in favor

The discussion continued with the question of the cost increase of the premiums. Donnie Huntley said that the cost to the employees of the platinum plan with 7.5% of the premiums paid by the employees or the high-deductible plan at 9.5% and the HSAs are virtually the same. However, the employees prefer having the HSAs, fully funded up front with 9.5%. Then followed more discussion about how much to put into the HSAs up front. The consensus was to fund 50% up front.

#### **10. Budget Update**

Ms. Kelly asked for guidance from the board on how to present the capital needs of the departments (new police cruiser, grader repairs) – special article? Funds from reserves? Full amount in the general fund? The police cruiser needs \$13,000 in repairs, the grader needs \$25,000 in repairs, and the compacter at the transfer station needs to be replaced (\$47,000). And then there is the question of funding for the fire departments.

It was agreed that large capital expenses are never put into the general fund budget, but rather as a separate article with support from reserves.

Ms. Kelly noted that if the article for the cruiser gets voted down, then there will be \$13,000 needed for repairs that won't be in the budget.

It was agreed to level fund the fire departments.

#### **11. Highway Garage Salt Shed**

**Motion:** To table this item to the next meeting.

**Made by:** Mr. Boyer    **Second:** Mr. Fuller

**Vote:** All in favor

At 9:33PM:

**Motion:** to Extend the meeting to 10:00 PM.

**Made by:** Mr. Arrison    **Second:** Mr. Fuller

**Vote:** All in favor

**TOWN OF WEATHERSFIELD, VERMONT**  
**SELECT BOARD**

**12. Fire Discussion**

Mr. Fedorow said he had been working on creating a single set of SOGs for the two departments. It was to be discussed at the next meeting of the chiefs and Mr. Fedorow on November 19<sup>th</sup>. However, Chief Dauphin said he would not attend any more of those meetings.

**Motion:** To start accepting applications for volunteer firefighters for a municipal fire department

**Made by:** Mr. Boyer    **Second:** Mr. Arrison

It was agreed that this would be the beginning of an “exploratory municipal department” and those who choose to apply, would be, in essence, providing a letter of intent to create the new department. The existing departments would continue to operate as they are. This would be an exploratory process with a municipal department as its end result.

**Vote on motion:** one in favor; 4 opposed – motion fails.

There was no consensus on what to do next.

**13. Skyline Drive Ditching Bid**

**Motion:** To accept the bid of Daniel Lesnick for ditching on Skyline Drive.

**Made by:** Mr. Todd    **Second:** Mr. Fuller

**Vote:** All in favor

**14. Town Office Security Bid**

**Motion:** To table

**Made by:** Mr. Fuller    **Second:** Mr. Todd

**Vote:** All in favor

**15. Appointments**

**16. Future Meeting Agenda Items**

**17. Adjourn**

**Motion:** To adjourn the meeting

**Made by:** Mr. Boyer    **Second:** Mr. Fuller

**Vote:** All in favor

The meeting adjourned at 10:10 PM.

Respectfully submitted,  
*deForest Bearse*

**TOWN OF WEATHERSFIELD, VERMONT**  
**SELECT BOARD**

**WEATHERSFIELD SELECTBOARD**

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N. John Arrison, Selector

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Daniel E. Boyer, Selector

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David Fuller, Vice-Chairperson

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Kelly Murphy, Chairperson

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Michael Todd, Clerk

**TOWN OF WEATHERSFIELD, VERMONT**

**SELECT BOARD**

**Select Board**

**Martin Memorial Hall**

**5259 Route 5, Ascutney VT**

**Monday, November 18, 2019**

**7:00 PM**

**REGULAR MEETING**

**MINUTES**

**Select Board Members Present:** N. John Arrison  
Daniel Boyer  
David Fuller  
Kelly Murphy  
Michael Todd

**Select Board Members Absent:**

**Sven Fedorow, Interim Town Manager**

**Others Present:**

Tim Austin	Nikita Lenahan	Kyle Obenauer	Edith Stillson
Ray Stapleton	Fred Kowalik	Andrea Wright	Lisa Slade
Donnie Huntley	Paul Tillman	Patrick Adrian	Gerold Davis
Darlene Kelly	Colby Hodgdon	Darrin Spaulding	Howard Page
John Esty	Bette Jo Esty	Katy (?)	Jane Cleveland
Patti Arrison			

**1. Call to Order**

Ms. Murphy called the meeting to order at 7:00PM.

**2. Agenda Review**

There were no changes to the agenda.

**3. Comments from Select Board and Town Manager**

There were no comments.

**4. Comments from Citizens on Topics not on Agenda**

Lisa Slade read a letter requesting the Select Board rescind the motion to form a municipal fire department. The letter was accompanied by 100 signatures in the form of a petition.

**5. Discussion on Tenney Tree at Park and Ride**

**a. Guests: Andrea Wright & Kyle Obenauer, State of Vermont**

The Board had sent a letter to the Governor asking for a stay of all action pertaining to the tree. On November 15<sup>th</sup>, a letter was received from Wayne Simonds, chief engineer, and from the Secretary of

**TOWN OF WEATHERSFIELD, VERMONT**  
**SELECT BOARD**

Transportation's office acknowledging the Board's letter and agreeing that suspension of all action would allow time for further investigation into the matter. They also support further investigation by a qualified arborist. Ms. Wright and Mr. Obenauer were present at the meeting to facilitate the discussion.

Ms. Wright explained that VTrans was planning to block off 7 parking spaces nearest the tree in the interest of safety. She requested collaboration on messaging the closure of the spaces.

The State is willing to pay for a 2<sup>nd</sup> arborist's opinion on the state of the tree. It was agreed that Mr. Fedorow would provide Ms. Wright with the names of certified arborists from which they could choose.

Ms. Wright explained that this tree had been identified as a hazard tree during a routine check. They have been keeping tabs on the tree since it was cabled ten years ago. Recently several large branches had fallen which drew additional attention to it. Now that the State is aware of the hazard, they are anxious to take action to prevent harm.

Mr. Obenauer said he is looking to collaborate with representatives of the Town and the Tenney family in crafting the text to be placed on a large brass historic marker. Mr. Arrison said he would like to see something more than the generic brass plaque that might be overlooked by the public. Mr. Obenauer said there could be more than just the plaque. He will start working on the text at any rate while additional ideas are explored. It was suggested that Mr. Obenauer contact the Historical Society for suggestions of others who might wish to work on the text.

Ms. Wright will talk to the arborist about creating offspring from this tree.

It was agreed to have Ginger Wimberg, president of the Historical Society, and Mr. Fedorow as the points of contact.

Mr. Fuller said he feels a close connection to Mr. Tenney as they were both farmers and suggested a light, like a perpetual flame, as an appropriate memorial to Mr. Tenney.

There was discussion about having hazard limbs removed from the tree now so that the parking spaces would not have to be blocked off. This will be looked into as VTrans doesn't want to block off the spaces if it can be avoided.

Discussion on this will continue as information becomes available.

## **6. Storm Debriefing**

### **a. Comments from Emergency Management Coordinator, Tim Austin**

Mr. Austin was appointed as Emergency Management Coordinator last spring, but the appointment was not widely communicated so very few people knew who to contact following the storm. Mr. Austin himself was not aware of the extent of the damage until John Arrison called him advising him of the situation. Mr. Austin was able to coordinate with the fire chiefs and Ray Stapleton and made the best of the situation. He admitted to having to get himself up to speed with the Emergency Management Plan, but said he didn't know who the Town Manager was at the time or how to get in contact with him. Mr. Fedorow was unable to communicate with the Town because he had no power or cell service at the time.

**TOWN OF WEATHERSFIELD, VERMONT**  
**SELECT BOARD**

It was learned that the contact information on the Town's website was not up to date and new emergency contact cards had not been distributed to pertinent personnel.

It was agreed that Mr. Austin should have a phone and a radio to use during emergency events. There had been money set aside for purchase of them, but the purchases were never made. Ms. Kelly said there is no money now for a radio and only \$300 in the budget for emergency management.

The need for a central command location and a Town emergency shelter was discussed. Mr. Austin said he also needed maps of the Town to coordinate activities. Someone needs to be manning the phones at all times during these emergency events. Mr. Austin felt the Town Office was the best place for a command center because everyone knows where it is.

Wherever the emergency shelter is ultimately located, the need for a generator still exists to keep phones working, cell phones charged, and water running. The cost of a generator remains too big for either the school or the town budget.

It was obvious that much work needs to be done to help the Town be better prepared for the next emergency. Ms. Murphy asked Mr. Fedorow and Ms. Kelly to work together to create a list of what's needed. She asked someone to touch base with the school principal as well.

The discussion is to continue at the next meeting.

**7. Review minutes from previous meetings – 11/4/2019**

**Motion:** To approve

**Made by:** Mr. Boyer      **Second:** Mr. Fuller

Mr. Fuller asked for more time before approving the minutes so he could clarify his comments on the town forest discussion.

**Vote:** 4 no; 1 yes. Motion fails.

**Motion:** To table

**Made by:** Mr. Fuller      **Second:** Mr. Todd

**Vote:** Unanimous in favor

**8. Approve Warrants**

**Motion:** To approve the warrants for 11/18/2019 as follow:

General Funds	Operating Expenses	\$20,087.58
	Payroll	\$13,737.23
Highway Fund	Operating Expenses	\$62,387.10
	Payroll	\$9,636.75

**TOWN OF WEATHERSFIELD, VERMONT**  
**SELECT BOARD**

Solid Waste Management Fund		
	Operating Expenses	\$6,741.45
	Payroll	\$1,513.24
Library		
	Operating Expenses	\$0.00
	Payroll	\$1,969.52
Grants		
	Operating Expenses	\$0.00
Special Revenue		
	Operating Expense	\$623.02
Reserves		
		\$0.00
Long Term Debt		
		\$0.00
Grand Totals		
	Operating Expenses	\$89,839.15
	Payroll	\$26,856.74

**Made by:** Mr. Arrison      **Second:** Mr. Todd  
**Vote:** all in favor

#### **9. Employee Health Plan Renewal**

Since the last meeting and discussion on this matter, employees were encouraged to ask questions about the plans offered before making their decision. Of the 11 employees, 9 have decided that they prefer the gold plan with a 9.5% contribution if the HSA is fully frontloaded. Two employees wish to have the platinum plan with no HSA and a 7.5% contribution. There is no restriction on the Town offering both plans. Donnie Hinckley asked if the Board would consider the gold plan with an 8.5% contribution and only 50% frontloading of the HSA.

There was again discussion about offering funding for the HSA to new employees when the risk is high that the employee won't stay. However, the focus shifted to why the Town would be offering full benefits to new employees as soon as they are hired.

**Motion:** To offer both the Gold plan with a 9.5% employee contribution and fully frontloading the HSA and the Platinum plan with a 7.5% employee contribution and no HSA.

**Made by:** Mr. Todd      **Second:** Mr. Boyer

**Vote:** Unanimous in favor

#### **10. Budget Update**

It was agreed to review the smaller budgets first.

Listers: The Town parcel mapping needs to be done in FY21. Currently Carolyn Hier works 24 hours a week; Lynn Esty works 18 hours; and Lexi Skalaban works 4 hours. They have minimal benefits. Mrs. Hier wants to retire soon. She will run for re-election, but likely will not serve her full term. The Board needs to start planning for a town-wide re-appraisal. No decision was made on the Listers' budget.

**TOWN OF WEATHERSFIELD, VERMONT**  
**SELECT BOARD**

Land Use: There was discussion about the hourly rate for the Land Use Administrator. It was not clear if the \$23/hour rate was agreed to. All agreed for the need to see the minutes of the September 3<sup>rd</sup> meeting to clarify.

Not much else is changing in this budget. It was agreed not to pursue combining the Lister/Land Use positions until after Mrs. Hier retires. Ms. Murphy said she favors maintaining the status quo until a new manager is hired. The Board agreed.

**Motion:** To extend the meeting for 30 minutes

**Made by:** Mr. Todd      **Second:** Mr. Arrison

**Vote:** All in favor

**a. Synopsis of reserves**

Synopsis of reserves

Ms. Kelly explained that some items have been moved around because of the audit. She described the different types of reserves and their various sources of funds.

Mr. Fuller asked to know the fund balance at the end of FY19.

Ms. Murphy asked that the purpose of each reserve fund be provided to the Board.

This discussion will be continued at the next meeting.

**11. Salt Shed update**

Chris Yurek at the RPC informed Mr. Fedorow that the salt shed was going to cost an additional \$40,000, which would push the Town's match to \$69,000. At this time it is a moot point, as the application has already been submitted and can't be amended. The Town will have the option of declining the grant should it be offered and the Town not able to meet the increased cost.

Discussion on this will continue when additional information is made available.

**12. Appointments**

There are now four openings on the budget committee.

**13. Executive Session per 1 V.S.A. §313(3)(Personnel)**

**Motion:** To enter executive session as per 1 V.S.A. §313(3)(Personnel) and to have Ms. Kelly and Mr. Fedorow present.

**Made by:** Mr. Todd      **Second:** Mr. Boyer

**Vote:** All in favor

The Board entered executive session at 9:25 PM.

The Board exited executive session at 9:55pm with no actions.

**14. Adjourn**

**Motion:** To adjourn the meeting at 9:56pm

**Made by:** Mr. Boyer      **Second:** Mr. Arrison

**Vote:** All in favor

TOWN OF WEATHERSFIELD, VERMONT  
SELECT BOARD

Respectfully submitted,  
*deForest Bearse*

WEATHERSFIELD SELECTBOARD

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N. John Arrison, Selector

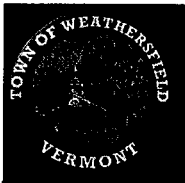
\_\_\_\_\_  
Daniel E. Boyer, Selector

\_\_\_\_\_  
David Fuller, Vice-Chairperson

\_\_\_\_\_  
Kelly Murphy, Chairperson

\_\_\_\_\_  
Michael Todd, Clerk

Meeting date December 2, 2019  
 AP warrant date 11/27/19  
 Payroll warrant date 1 11/21/19  
 Payroll warrant date 2 11/27/19



# **TOWN OF WEATHERSFIELD, VERMONT**

## **Warrants for Meeting of December 2, 2019**

	Check Date	Payroll	Operating Expenses
<b>General Fund</b>			
	11/21/19	\$7,103.82	
	11/27/19	\$6,500.92	
AP			\$25,698.16
Total		<u>\$13,604.74</u>	<u>\$25,698.16</u>
<b>Highway Fund</b>			
	11/21/19	\$4,685.96	
	11/27/19	\$5,164.20	
AP			\$3,895.48
		<u>\$9,850.16</u>	<u>\$3,895.48</u>
<b>Solid Waste Mgmt Fund</b>			
	11/21/19	\$930.14	
	11/27/19	\$785.42	
AP	11/27/2019		\$6,983.02
Total		<u>\$1,715.56</u>	<u>\$6,983.02</u>
<b>Library</b>			
	11/21/19	\$984.76	
	11/27/19	\$984.76	
Total		<u>\$1,969.52</u>	<u>\$0.00</u>
<b>Grants</b>			
<b>Special Revenue</b>			
			\$10,000.00
<b>Reserves</b>			
<b>Long Term Debt</b>			
Grand Totals		\$27,139.98	\$46,576.66

To the Treasurer of the Town of Weathersfield, we hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$73,716.64. Let this be your order for the payments of these amounts.

Selector

11/27/19

## Town of Weathersfield Accounts Payable

Page 1 of 4

10:45 am

Check Warrant Report # 19215 Current Prior Next FY Invoices For Fund (General Fund)

Account

For Check Acct 1(Fund 00) All check #s 11/19/19 To 11/28/19 &amp; Fund 11

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
VTAGHUMAN	OFFICE OF CHILD SUPPORT	11/21/19	Payroll Transfer PR-11/21/19	11-2-011-07.00 Garnishments	327.84	221923	11/21/19
WEXBANK	WEX BANK	11/21/19	AVFD Oct 19 OCT19GAS	11-7-206-51.00 AVFD Fuel	56.08	221924	11/21/19
BUSINESSC	COMMERCIAL CARD SERVICES	11/21/19	Nov19 Library CC NOV19LIBRARY	11-7-601-20.01 Library-Office Supplies	37.98	221925	11/26/19
BUSINESSC	COMMERCIAL CARD SERVICES	11/21/19	Nov19 Library CC NOV19LIBRARY	11-7-601-62.10 Library-Building Maint.	8.09	221925	11/26/19
BUSINESSC	COMMERCIAL CARD SERVICES	11/21/19	Nov19 Library CC NOV19LIBRARY	11-7-601-21.00 Library-Postage	21.21	221925	11/26/19
BUSINESSC	COMMERCIAL CARD SERVICES	11/21/19	Nov19 Library CC NOV19LIBRARY	11-7-601-62.10 Library-Building Maint.	40.28	221925	11/26/19
BUSINESSC	COMMERCIAL CARD SERVICES	11/21/19	Nov19 Library CC NOV19LIBRARY	11-7-601-38.00 Library-Library Programs	35.68	221925	11/26/19
GMP	GREEN MOUNTAIN POWER	11/07/19	Library Nov 19 NOV19LIBRARY	11-7-601-30.00 Library-Utilities	336.86	221926	11/26/19
INGRA	INGRAM LIBRARY SERVICES	11/07/19	twisted 26 42659243	11-7-601-78.00 Library-Media	14.81	221927	11/26/19
INGRA	INGRAM LIBRARY SERVICES	11/08/19	vanops 42673552	11-7-601-78.00 Library-Media	14.81	221927	11/26/19
NATIONALG	NATIONAL GEOGRAPHIC SOCIE	11/15/19	2020 Yr subscription 2019 SUBSRCI	11-7-601-78.00 Library-Media	26.50	221928	11/26/19
SYMQUEST	SYMQUEST	11/29/19	Nov19 contract 399182203	11-7-601-24.00 Library-Copier Lease	133.12	221930	11/26/19
AFLAC	AFLAC	11/07/19	Payroll Transfer PR-11/07/19	11-2-011-10.00 AFLAC	73.33	221931	11/27/19
AFLAC	AFLAC	11/07/19	Payroll Transfer PR-11/07/19	11-2-011-14.10 Insurance Prem Liability	26.04	221931	11/27/19
AFLAC	AFLAC	11/14/19	Payroll Transfer PR-11/14/19	11-2-011-14.10 Insurance Prem Liability	26.04	221931	11/27/19
AFLAC	AFLAC	11/14/19	Payroll Transfer PR-11/14/19	11-2-011-10.00 AFLAC	73.33	221931	11/27/19
AFLAC	AFLAC	11/21/19	Payroll Transfer PR-11/21/19	11-2-011-14.10 Insurance Prem Liability	26.04	221931	11/27/19
AFLAC	AFLAC	11/21/19	Payroll Transfer PR-11/21/19	11-2-011-10.00 AFLAC	73.33	221931	11/27/19
AFLAC	AFLAC	11/27/19	Payroll Transfer PR-11/27/19	11-2-011-10.00 AFLAC	73.33	221931	11/27/19
AFLAC	AFLAC	11/27/19	Payroll Transfer PR-11/27/19	11-2-011-14.10 Insurance Prem Liability	26.04	221931	11/27/19
AMAZONCR	AMAZON	10/17/19	battery back up listers 465448639376	11-7-104-24.00 Equipment	25.59	221933	11/27/19
AMAZONCR	AMAZON	09/17/19	Phone case 675636595587	11-7-201-20.00 Office Supplies	30.89	221933	11/27/19
BERGERON	BERGERON PROTECTIVE CLOTH	11/07/19	Boots 2 pair 220222	11-7-207-30.00 WWVFD Funding	840.00	221935	11/27/19
BIBENS	BIBENS HOME CENTER INC.	11/13/19	Nozzel gun metal L26840/1	11-7-201-24.00 Equipment and Supplies	7.19	221936	11/27/19
BIBENS	BIBENS HOME CENTER INC.	11/16/19	tote, batteries, shelf L27118/1	11-7-201-20.00 Office Supplies	81.65	221936	11/27/19

11/27/19

10:45 am

## Town of Weathersfield Accounts Payable

Page 2 of 4

Check Warrant Report # 19215 Current Prior Next FY Invoices For Fund (General Fund)

Account

For Check Acct 1(Fund 00) All check #s 11/19/19 To 11/28/19 &amp; Fund 11

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
CLAREMONT	CLAREMONT ANIMAL HOSPITAL	11/12/19	Cat cremation 592823	11-7-202-45.10 Animal Boarding Charges	71.40	221938	11/27/19
COLONI	COLONIAL LIFE	11/07/19	Payroll Transfer PR-11/07/19	11-2-011-14.10 Insurance Prem Liability	59.01	221939	11/27/19
COLONI	COLONIAL LIFE	11/14/19	Payroll Transfer PR-11/14/19	11-2-011-14.10 Insurance Prem Liability	59.01	221939	11/27/19
COLONI	COLONIAL LIFE	11/21/19	Payroll Transfer PR-11/21/19	11-2-011-14.10 Insurance Prem Liability	59.01	221939	11/27/19
COLONI	COLONIAL LIFE	11/27/19	Payroll Transfer PR-11/27/19	11-2-011-14.10 Insurance Prem Liability	59.01	221939	11/27/19
EYEMED	COMBINED INSURANCE CO OF	11/04/19	Nov 19 Premiums NOV 2019	11-7-201-14.10 Insurance Benefits	21.46	221940	11/27/19
EYEMED	COMBINED INSURANCE CO OF	11/04/19	Nov 19 Premiums NOV 2019	11-7-103-14.10 Insurance Benefits	8.70	221940	11/27/19
EYEMED	COMBINED INSURANCE CO OF	11/04/19	Nov 19 Premiums NOV 2019	11-7-101-14.10 Insurance Benefits	0.55	221940	11/27/19
EYEMED	COMBINED INSURANCE CO OF	11/04/19	Nov 19 Premiums NOV 2019	11-7-601-14.10 Library-Insurance Benft	12.76	221940	11/27/19
EYEMED	COMBINED INSURANCE CO OF	11/04/19	Nov 19 Premiums NOV 2019	11-7-105-14.10 Insurance Benefits	0.00	221940	11/27/19
EYEMED	COMBINED INSURANCE CO OF	11/04/19	Nov 19 Premiums NOV 2019	11-7-102-14.00 Finance-Insurance Benfit	4.61	221940	11/27/19
BUSINESSC	COMMERCIAL CARD SERVICES	11/20/19	Nov 19 charges ADMINNOV19	11-7-101-27.00 Tuition and Dues	-53.84	221941	11/27/19
BUSINESSC	COMMERCIAL CARD SERVICES	11/20/19	Nov 19 charges ADMINNOV19	11-7-201-24.00 Equipment and Supplies	78.78	221941	11/27/19
BUSINESSC	COMMERCIAL CARD SERVICES	11/20/19	Nov 19 charges ADMINNOV19	11-7-101-21.00 Postage	48.75	221941	11/27/19
BUSINESSC	COMMERCIAL CARD SERVICES	11/20/19	Nov 19 charges ADMINNOV19	11-7-302-38.40 Aid to Residents in Need	103.80	221941	11/27/19
BUSINESSC	COMMERCIAL CARD SERVICES	11/20/19	Nov 19 charges ADMINNOV19	11-7-101-25.15 Software Purchase	190.67	221941	11/27/19
COTTSYSTE	COTT SYSTEMS	12/01/19	Dec 19 Hosting 131353	11-7-103-24.00 Land Rec computer. Lease	345.00	221942	11/27/19
FIRESAFET	FIRE SAFETY USA INC	11/07/19	Fire Boots 128455	11-7-207-30.00 WWVFD Funding	345.00	221943	11/27/19
GMP	GREEN MOUNTAIN POWER	11/20/19	MMH Nov 19 NOV19MMH	11-7-301-30.00 Electricity & Gas	314.54	221946	11/27/19
IRVINGOIL	IRVING ENERGY DISTRIBUTIO	11/24/19	188.1 gallons 152673	11-7-301-32.00 Heating Fuel Oil	412.83	221948	11/27/19
LINCOLN	LINCOLN NATIONAL LIFE INS	11/30/19	Dec19 premiums DEC19 PREMIU	11-2-011-09.00 Lincoln Life Supplemental	122.00	221949	11/27/19
LINCOLN	LINCOLN NATIONAL LIFE INS	11/30/19	Dec19 premiums DEC19 PREMIU	11-7-601-14.10 Library-Insurance Benft	31.59	221949	11/27/19
LINCOLN	LINCOLN NATIONAL LIFE INS	11/30/19	Dec19 premiums DEC19 PREMIU	11-7-201-14.10 Insurance Benefits	78.92	221949	11/27/19
LINCOLN	LINCOLN NATIONAL LIFE INS	11/30/19	Dec19 premiums DEC19 PREMIU	11-7-103-14.10 Insurance Benefits	43.53	221949	11/27/19
LINCOLN	LINCOLN NATIONAL LIFE INS	11/30/19	Dec19 premiums DEC19 PREMIU	11-7-101-14.10 Insurance Benefits	67.42	221949	11/27/19

11/27/19

## Town of Weathersfield Accounts Payable

Page 3 of 4

10:45 am

Check Warrant Report # 19215 Current Prior Next FY Invoices For Fund (General Fund)

Account

For Check Acct 1(Fund 00) All check #s 11/19/19 To 11/28/19 &amp; Fund 11

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
LINCOLN	LINCOLN NATIONAL LIFE INS	11/30/19	Dec19 premiums DEC19 PREMIU	11-7-102-14.00 Finance-Insurance Benfit	35.65	221949	11/27/19
LINCOLN	LINCOLN NATIONAL LIFE INS	11/30/19	Dec19 premiums DEC19 PREMIU	11-7-104-14.10 Insurances Benefits	17.60	221949	11/27/19
NE MUN	NEMRC	11/20/19	W-2, 1099 44624	11-7-101-20.00 Office Supplies	90.00	221951	11/27/19
N DELT	NORTHEAST DELTA DENTAL	11/30/19	Dec 19 Premiums DEC 2019	11-7-103-14.10 Insurance Benefits	108.05	221952	11/27/19
N DELT	NORTHEAST DELTA DENTAL	11/30/19	Dec 19 Premiums DEC 2019	11-7-601-14.10 <i>Lib</i> Library-Insurance Benft	133.79	221952	11/27/19
N DELT	NORTHEAST DELTA DENTAL	11/30/19	Dec 19 Premiums DEC 2019	11-7-102-14.00 Finance-Insurance Benfit	133.79	221952	11/27/19
N DELT	NORTHEAST DELTA DENTAL	11/30/19	Dec 19 Premiums DEC 2019	11-7-201-14.10 Insurance Benefits	204.65	221952	11/27/19
N DELT	NORTHEAST DELTA DENTAL	11/30/19	Dec 19 Premiums DEC 2019	11-7-105-14.10 Insurance Benefits	37.19	221952	11/27/19
N DELT	NORTHEAST DELTA DENTAL	11/30/19	Dec 19 Premiums DEC 2019	11-7-101-14.10 Insurance Benefits	133.79	221952	11/27/19
OREILLY	O'REILLY AUTO PARTS	11/13/19	Air filter 5683-209833	11-7-201-52.00 Repairs and Supplies	10.93	221953	11/27/19
VTAGHUMAN	OFFICE OF CHILD SUPPORT	11/27/19	Payroll Transfer PR-11/27/19	11-2-011-07.00 Garnishments	327.84	221954	11/27/19
PARKER&AN	PARKER & ANKUDA, P.C.	11/11/19	Ray Horton Parcel 27727	11-7-101-43.00 Legal Fees	225.00	221955	11/27/19
PETE'S	PETE'S TIRE BARN, INC.	11/12/19	4 Tires 039991	11-7-201-52.00 Repairs and Supplies	592.28	221956	11/27/19
PETE'S	PETE'S TIRE BARN, INC.	11/12/19	4 Tires PD 039995	11-7-201-52.00 Repairs and Supplies	592.28	221956	11/27/19
SHANDHEAT	SHAND, HEATHER	11/12/19	2019 AVCC Conservation su 09282019	11-7-105-38.50 Conservation Commission	40.00	221959	11/27/19
SPURRS	SPURRS REPAIR	11/20/19	Mount/balance tire PD 21260	11-7-201-52.00 Repairs and Supplies	160.00	221960	11/27/19
STAPLES	STAPLES CREDIT PLAN	10/22/19	batteries, stamp ink 9804621093	11-7-101-20.00 Office Supplies	72.85	221961	11/27/19
STAPLES	STAPLES CREDIT PLAN	11/05/19	copy paper, timesheet 9805056912	11-7-101-20.00 Office Supplies	26.99	221961	11/27/19
TILLMA	TILLMAN, PAUL	11/25/19	HDMI Cord for projector 11212019CORD	11-7-101-20.00 Office Supplies	34.99	221962	11/27/19
TJ PROPER	TJ PROPERTY MANAGEMENT LL	11/15/19	Fall Clean up 4890	11-7-302-38.85 Town Parks	247.00	221963	11/27/19
TJ PROPER	TJ PROPERTY MANAGEMENT LL	11/15/19	Fall Clean up 4890	11-7-302-31.20 Center Grove Maintenance	152.00	221963	11/27/19
TJ PROPER	TJ PROPERTY MANAGEMENT LL	11/15/19	Fall Clean up 4890	11-7-302-38.85 Town Parks	38.00	221963	11/27/19
TJ PROPER	TJ PROPERTY MANAGEMENT LL	11/15/19	Fall Clean up 4890	11-7-601-62.10 <i>Lib</i> Library-Building Maint.	38.00	221963	11/27/19
TJ PROPER	TJ PROPERTY MANAGEMENT LL	11/15/19	Fall Clean up 4890	11-7-301-60.10 Building Maintenance	100.00	221963	11/27/19
VMERS DB	VMERS DB.	11/07/19	Payroll Transfer PR-11/07/19	11-2-011-05.00 Retirement	1684.59	221964	11/27/19

11/27/19

## Town of Weathersfield Accounts Payable

Page 4 of 4

10:45 am

Check Warrant Report # 19215 Current Prior Next FY Invoices For Fund (General Fund)

Account

For Check Acct 1(Fund 00) All check #s 11/19/19 To 11/28/19 &amp; Fund 11

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
VMERS DB	11/14/19	Payroll Transfer PR-11/14/19	11-2-011-05.00 Retirement	1712.82	221964	11/27/19
VMERS DB	11/21/19	Payroll Transfer PR-11/21/19	11-2-011-05.00 Retirement	1826.19	221964	11/27/19
VMERS DB	11/27/19	Payroll Transfer PR-11/27/19	11-2-011-05.00 Retirement	1712.57	221964	11/27/19
VMERS DB	11/27/19	Payroll Transfer PR-11/27/19A	11-2-011-05.00 Retirement	2.90	221964	11/27/19
WEXFLEET	11/15/19	Nov 19 PD gas NOV19	11-7-201-51.00 Gas and Oil	808.16	221965	11/27/19
YOUNGS	11/21/19	11 lbs 3099078812	11-7-301-32.00 Heating Fuel Oil	32.93	221966	11/27/19
PRKVLL TR	11/27/19	Nov19 installment due NOV19TAXESDU	11-2-010-12.00 Perkinsville Clearing	1215.47	221967	11/27/19
PRTAXES	11/14/19	Payroll Transfer PR-11/14/19	11-2-011-02.00 Social Security W/H	2645.24 E	1454	11/20/19
PRTAXES	11/14/19	Payroll Transfer PR-11/14/19	11-2-011-01.00 Federal Income Tax W/H	1626.73 E	1454	11/20/19
FISHWILD	11/28/19	Fish & Wildlifell/28/19 FISH11282019	11-2-010-22.00 Clerk to VT - Hunt/Fish	58.50 E	1457	11/28/19
PRTAXES	11/27/19	Payroll Transfer PR-11/27/19	11-2-011-02.00 Social Security W/H	2690.40 E	1458	11/27/19
PRTAXES	11/27/19	Payroll Transfer PR-11/27/19	11-2-011-01.00 Federal Income Tax W/H	1657.63 E	1458	11/27/19
PITNEYPP	11/26/19	Postage refill 11252019POST	11-7-101-21.00 Postage	200.00 E	1459	11/25/19
PRTAXES	11/27/19	Payroll Transfer PR-11/27/19A	11-2-011-02.00 Social Security W/H	6.34 E	1460	11/27/19

Report Total

26353.71

11/27/19

## Town of Weathersfield Accounts Payable

Page 1 of 2

09:51 am

Check Warrant Report # 19211 Current Prior Next FY Invoices For Fund (Highway Fund)

Account

For Check Acct 1(Fund 00) All check #s 11/19/19 To 11/28/19

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
AIRGAS	AIRGAS USA, LLC	11/01/19	Oxygen,apron 9966296194	12-7-101-52.00 Repairs & Supplies	186.40	221932	11/27/19
AMAZONCR	AMAZON	10/09/19	Glove works 594755333579	12-7-101-52.00 Repairs & Supplies	52.92	221933	11/27/19
AMAZONCR	AMAZON	10/01/19	HW charge 646589744685	12-7-101-52.00 Repairs & Supplies	136.09	221933	11/27/19
AMAZONCR	AMAZON	10/01/19	HW charge 648634335437	12-7-101-52.00 Repairs & Supplies	115.00	221933	11/27/19
AMAZONCR	AMAZON	10/09/19	GOJO 747683799683	12-7-101-52.00 Repairs & Supplies	95.58	221933	11/27/19
AMAZONCR	AMAZON	10/04/19	Dump trailer remo 983353375599	12-7-101-52.00 Repairs & Supplies	35.99	221933	11/27/19
ASC	ASCUTNEY CUSTOM FABRICATI	11/11/19	Repair Hyd piston 3255	12-7-101-52.00 Repairs & Supplies	150.00	221934	11/27/19
BUSINESSC	COMMERCIAL CARD SERVICES	11/21/19	HW Nov19 CC NOV19	12-7-101-52.00 Repairs & Supplies	1203.31	221941	11/27/19
EYEMED	COMBINED INSURANCE CO OF	11/04/19	Nov 19 Premiums NOV 2019	12-7-101-14.10 Insurance Benefits	73.05	221940	11/27/19
FOLEY	Foley Services, Inc.	11/12/19	HW uniforms 11/12/19 1278040	12-7-101-15.20 Uniforms & Cleaning	74.81	221944	11/27/19
FOLEY	Foley Services, Inc.	11/19/19	HW uniforms 11/19/19 1279382	12-7-101-15.20 Uniforms & Cleaning	74.81	221944	11/27/19
INK	INK FACTORY CLOTHING CO	11/12/19	Shirts HW S21626	12-7-101-15.20 Uniforms & Cleaning	186.00	221947	11/27/19
LINCOLN	LINCOLN NATIONAL LIFE INS	11/30/19	Dec19 premiums DEC19 PREMIU	12-7-101-14.10 Insurance Benefits	209.03	221949	11/27/19
MCMASTER	MCMASTER-CARR	11/24/19	bolts 22635241	12-7-101-52.00 Repairs & Supplies	165.04	221950	11/27/19
N DELT	NORTHEAST DELTA DENTAL	11/30/19	Dec 19 Premiums DEC 2019	12-7-101-14.10 Insurance Benefits	714.07	221952	11/27/19
SANEL	SANEL NAPA SPRINGFIELD	11/13/19	Battery 9453483914	12-7-101-52.00 Repairs & Supplies	308.36	221958	11/27/19
SANEL	SANEL NAPA SPRINGFIELD	11/14/19	Winter Blades 9453484904	12-7-101-52.00 Repairs & Supplies	87.84	221958	11/27/19
STAPLES	STAPLES CREDIT PLAN	11/05/19	copy paper, timesheet 9805056912	12-7-101-20.00 Office Supplies	27.18	221961	11/27/19

11/27/19

Town of Weathersfield Accounts Payable

Page 2 of 2

09:51 am

Check Warrant Report # 19211 Current Prior Next FY Invoices For Fund (Highway Fund)

Account

For Check Acct 1(Fund 00) All check #s 11/19/19 To 11/28/19

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
				-----		
		Report Total		3895.48		
				=====		

11/27/19

Town of Weathersfield Accounts Payable

Page 1 of 1

09:51 am

Check Warrant Report # 19211 Current Prior Next FY Invoices For Fund (Special Revenue)

Account

For Check Acct 1(Fund 00) All check #s 11/19/19 To 11/28/19

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
PIKE	PIKE INDUSTRIES, INC.	11/12/19	Balance to complete 5473-A	15-7-207-05.00 HWY-Paving Center Rd	10000.00	221957	11/27/19
					-----		
			Report Total		10000.00		
					=====		

11/27/19

## Town of Weathersfield Accounts Payable

Page 1 of 2

09:51 am

Check Warrant Report # 19211 Current Prior Next FY Invoices For Fund (Solid Waste)

Account

For Check Acct 1(Fund 00) All check #s 11/19/19 To 11/28/19

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
EYEMED	COMBINED INSURANCE CO OF	11/04/19	Nov 19 Premiums NOV 2019	21-7-101-14.10 Insurance Benefits	4.61	221940	11/27/19
FOLEY	Foley Services, Inc.	11/12/19	SW 11/12/19 Uniforms 1278041	21-7-101-15.00 Uniforms & Cleaning S.W.	13.46	221944	11/27/19
FOLEY	Foley Services, Inc.	11/19/19	SW 11/19/19 uniforms 1279383	21-7-101-15.00 Uniforms & Cleaning S.W.	13.46	221944	11/27/19
GOBIN	CASELLA WASTE SERVICES	11/12/19	PU 11/01-11/07/19 528106	21-7-102-45.00 Zero Sort contain &Tipp	322.04	221937	11/27/19
GOBIN	CASELLA WASTE SERVICES	11/12/19	PU 11/01-11/07/19 528106	21-7-102-45.01 Recycling Expense	35.00	221937	11/27/19
GOBIN	CASELLA WASTE SERVICES	11/12/19	PU 11/01-11/07/19 528106	21-7-102-45.00 Zero Sort contain &Tipp	288.92	221937	11/27/19
GOBIN	CASELLA WASTE SERVICES	11/12/19	PU 11/01-11/07/19 528106	21-7-101-45.05 Trash-Tippage	1275.42	221937	11/27/19
GOBIN	CASELLA WASTE SERVICES	11/12/19	PU 11/01-11/07/19 528106	21-7-101-45.10 C&D Tippage	842.74	221937	11/27/19
GOBIN	CASELLA WASTE SERVICES	11/12/19	PU 11/01-11/07/19 528106	21-7-101-45.25 Trash Container charge	245.00	221937	11/27/19
GOBIN	CASELLA WASTE SERVICES	11/12/19	PU 11/01-11/07/19 528106	21-7-101-45.26 C&D-Container Charge	490.00	221937	11/27/19
GOBIN	CASELLA WASTE SERVICES	11/18/19	PU 11/11-11/14/19 528777	21-7-102-45.00 Zero Sort contain &Tipp	264.28	221937	11/27/19
GOBIN	CASELLA WASTE SERVICES	11/18/19	PU 11/11-11/14/19 528777	21-7-102-45.00 Zero Sort contain &Tipp	288.92	221937	11/27/19
GOBIN	CASELLA WASTE SERVICES	11/18/19	PU 11/11-11/14/19 528777	21-7-101-45.26 C&D-Container Charge	490.00	221937	11/27/19
GOBIN	CASELLA WASTE SERVICES	11/18/19	PU 11/11-11/14/19 528777	21-7-101-45.10 C&D Tippage	683.45	221937	11/27/19
GOBIN	CASELLA WASTE SERVICES	11/18/19	PU 11/11-11/14/19 528777	21-7-101-45.05 Trash-Tippage	1336.76	221937	11/27/19
GOBIN	CASELLA WASTE SERVICES	11/18/19	PU 11/11-11/14/19 528777	21-7-101-45.25 Trash Container charge	245.00	221937	11/27/19
GOOD	GOOD POINT RECYCLING	11/11/19	Oct non-Ced 75842	21-7-102-45.01 Recycling Expense	67.50	221945	11/27/19
LINCOLN	LINCOLN NATIONAL LIFE INS	11/30/19	Dec19 premiums DEC19 PREMIU	21-7-101-14.10 Insurance Benefits	39.27	221949	11/27/19
N DELT	NORTHEAST DELTA DENTAL	11/30/19	Dec 19 Premiums DEC 2019	21-7-101-14.10 Insurance Benefits	37.19	221952	11/27/19

11/27/19

Town of Weathersfield Accounts Payable

Page 2 of 2

09:51 am

Check Warrant Report # 19211 Current Prior Next FY Invoices For Fund (Solid Waste)

Account

For Check Acct 1(Fund 00) All check #s 11/19/19 To 11/28/19

	Invoice	Invoice	Description		Amount	Check	Check
Vendor	Date	Invoice	Number	Account	Paid	Number	Date
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Report Total					6983.02		
					=====		

11/18/19  
04:20 pm

Town of Weathersfield Payroll  
Check Warrant Report #  
Check date 11/21/19 to 11/21/19 Departments 111 to 111

Page 1 of 1  
Payroll

Employee Number	Employee Name		Check Number	Check Date	Net Amount	Elec Amount
CONGDONJ	CONGDON, JENNIFER B.		47624	11/21/19	167.29	0.00
DANGOF	DANGO, FLORA ANN		47625	11/21/19	264.33	445.00
DANIELSWI	DANIELS, WILLIAM J.	E	11896	11/21/19	0.00	1010.26
	Fringes paid via direct deposit					76.92
ESTYLYNNE	ESTY, LYNNETTE A.	E	11898	11/21/19	0.00	129.96
FEDOROW	FEDOROW, SVEN	E	11899	11/21/19	0.00	801.45
	Fringes paid via direct deposit					38.46
GRAHAMJ	GRAHAM, JOHN J.	E	11900	11/21/19	0.00	363.55
HIERCA	HIER, CAROLYN A.	E	11901	11/21/19	0.00	277.52
HIERS	HIER, STEVE A.	E	11902	11/21/19	0.00	148.30
KELLY	KELLY, DARLENE R.	E	11904	11/21/19	0.00	865.80
MORANCY	MORANCY, WALTER W.	E	11909	11/21/19	0.00	1286.46
SMITH	SMITH, STEVEN		47627	11/21/19	127.87	0.00
STAPLENIC	STAPLETON, NICKOLAS E.		47628	11/21/19	335.58	0.00
TERRILL	TERRILL, SUSANNE	E	11913	11/21/19	0.00	688.02
WRIGHT	LLOYD WRIGHT, JULIA	E	11906	11/21/19	0.00	77.05
					895.07	6208.75

\*\*\*7,103.82

11/26/19  
08:44 am

Town of Weathersfield Payroll  
Check Warrant Report #  
Check date 11/27/19 to 11/27/19 Departments 111 to 111

Page 1 of 1  
Payroll

Employee Number	Employee Name		Check Number	Check Date	Net Amount	Elec Amount
BEARSE	BEARSE, DEFOREST D.	E	11915	11/27/19	0.00	72.05
CONGDONJ	CONGDON, JENNIFER B.		47630	11/27/19	167.29	0.00
DANGOF	DANGO, FLORA ANN		47631	11/27/19	264.33	445.00
DANIELSWI	DANIELS, WILLIAM J.	E	11917	11/27/19	0.00	864.25
	Fringes paid via direct deposit					76.92
ESTYLYNNE	ESTY, LYNNETTE A.	E	11919	11/27/19	0.00	155.95
FEDOROW	FEDOROW, SVEN	E	11920	11/27/19	0.00	801.45
	Fringes paid via direct deposit					38.46
GRAHAMJ	GRAHAM, JOHN J.	E	11921	11/27/19	0.00	192.80
HIERCA	HIER, CAROLYN A.	E	11922	11/27/19	0.00	284.30
HIERS	HIER, STEVE A.	E	11923	11/27/19	0.00	148.30
KELLY	KELLY, DARLENE R.	E	11925	11/27/19	0.00	865.80
MORANCY	MORANCY, WALTER W.	E	11929	11/27/19	0.00	972.51
SMITH	SMITH, STEVEN		47633	11/27/19	127.87	0.00
STAPLENIC	STAPLETON, NICKOLAS E.		47634	11/27/19	335.21	0.00
TERRILL	TERRILL, SUSANNE	E	11933	11/27/19	0.00	688.43
					894.70	5606.22
					=====	=====

\*\*\*6,500.92

11/18/19  
04:20 pm

Town of Weathersfield Payroll  
Check Warrant Report #  
Check date 11/21/19 to 11/21/19 Departments 121 to 121

Page 1 of 1  
Payroll

Employee Number	Employee Name		Check Number	Check Date	Net Amount	Elec Amount
ESTYJO	ESTY, JOHN W.	E	11897	11/21/19	0.00	655.03
	Fringes paid via direct deposit					76.92
HUNTDON	HUNTLEY, DONALD A.	E	11903	11/21/19	0.00	582.42
	Fringes paid via direct deposit					76.92
LIVAS	LIVAS, PHILLIP A.	E	11905	11/21/19	0.00	540.67
	Fringes paid via direct deposit					38.46
LONGTIN	LONGTIN, ALEXANDER J.	E	11907	11/21/19	0.00	435.44
	Fringes paid via direct deposit					76.92
MOORER	MOORE, RAY A.	E	11908	11/21/19	0.00	672.14
	Fringes paid via direct deposit					76.92
PIPE	PIPE, SCOTT	E	11910	11/21/19	0.00	530.63
	Fringes paid via direct deposit					76.92
STAPLETON	STAPLETON, RAY E.	E	11912	11/21/19	0.00	769.65
	Fringes paid via direct deposit					76.92
					0.00	4685.96
					=====	=====

\*\*\*4,685.96

11/26/19  
08:44 am

Town of Weathersfield Payroll  
Check Warrant Report #  
Check date 11/27/19 to 11/27/19 Departments 121 to 121

Page 1 of 1  
Payroll

Employee Number	Employee Name		Check Number	Check Date	Net Amount	Elec Amount
ESTYJO	ESTY, JOHN W.	E	11918	11/27/19	0.00	755.84
	Fringes paid via direct deposit					76.92
HUNTDON	HUNTLEY, DONALD A.	E	11924	11/27/19	0.00	633.32
	Fringes paid via direct deposit					76.92
HUNTDON	HUNTLEY, DONALD A.	E	11935	11/27/19	0.00	37.18
Total of 2 items for HUNTDON					0.00	670.50
LIVAS	LIVAS, PHILLIP A.	E	11926	11/27/19	0.00	618.68
	Fringes paid via direct deposit					38.46
LONGTIN	LONGTIN, ALEXANDER J.	E	11927	11/27/19	0.00	516.10
	Fringes paid via direct deposit					76.92
MOORER	MOORE, RAY A.	E	11928	11/27/19	0.00	764.54
	Fringes paid via direct deposit					76.92
PIPE	PIPE, SCOTT	E	11930	11/27/19	0.00	568.91
	Fringes paid via direct deposit					76.92
STAPLETON	STAPLETON, RAY E.	E	11932	11/27/19	0.00	769.65
	Fringes paid via direct deposit					76.92
					0.00	5164.20

\*\*\*5,164.20

11/18/19  
04:21 pm

Town of Weathersfield Payroll  
Check Warrant Report #  
Check date 11/21/19 to 11/21/19 Departments 211 to 211

Page 1 of 1  
Payroll

Employee Number	Employee Name	Check Number	Check Date	Net Amount	Elec Amount
MERICLE J	MERICLE, JAMES S.	47626	11/21/19	331.55	0.00
WATERST	WATERS, TYLER M.	47629	11/21/19	560.13	0.00
	Fringes paid via direct deposit				38.46
				891.68	38.46
				=====	=====

\*\*\*\*\*930.14

11/26/19  
08:44 am

Town of Weathersfield Payroll  
Check Warrant Report #  
Check date 11/27/19 to 11/27/19 Departments 211 to 211

Page 1 of 1  
Payroll

Employee Number	Employee Name	Check Number	Check Date	Net Amount	Elec Amount
-----	-----	-----	-----	-----	-----
MERICLE J	MERICLE, JAMES S.	47632	11/27/19	267.63	0.00
WATERST	WATERS, TYLER M.	47635	11/27/19	479.33	0.00
	Fringes paid via direct deposit				38.46
				-----	-----
				746.96	38.46
				=====	=====

\*\*\*\*\*785.42

11/18/19  
04:20 pm

Town of Weathersfield Payroll  
Check Warrant Report #  
Check date 11/21/19 to 11/21/19 Departments 131 to 131

Page 1 of 1  
Payroll

Employee Number	Employee Name		Check Number	Check Date	Net Amount	Elec Amount
COLEMAN	COLEMAN, GLENNA J.	E	11895	11/21/19	0.00	111.16
RICHARDMA	RICHARDSON, MARK P.	E	11911	11/21/19	0.00	651.17
	Fringes paid via direct deposit					76.92
TOPOLSKI	TOPOLSKI, JUDITH A.	E	11914	11/21/19	0.00	145.51
					0.00	984.76
					=====	=====

\*\*\*\*\*984.76

11/26/19  
08:44 am

Town of Weathersfield Payroll  
Check Warrant Report #  
Check date 11/27/19 to 11/27/19 Departments 131 to 131

Page 1 of 1  
Payroll

Employee Number	Employee Name		Check Number	Check Date	Net Amount	Elec Amount
COLEMAN	COLEMAN, GLENNA J.	E	11916	11/27/19	0.00	111.16
RICHARDMA	RICHARDSON, MARK P.	E	11931	11/27/19	0.00	651.17
	Fringes paid via direct deposit					76.92
TOPOLSKI	TOPOLSKI, JUDITH A.	E	11934	11/27/19	0.00	145.51
					0.00	984.76
					=====	=====

\*\*\*\*\*984.76



# TOWN OF WEATHERSFIELD

CHARTERED BY: NEW HAMPSHIRE ON AUGUST 20, 1761  
NEW YORK ON APRIL 8, 1772

(802)674-2626

P.O. BOX 550 ASCUTNEY, VT 05030

[townmanager@weathersfield.org](mailto:townmanager@weathersfield.org)

November 27, 2019

To: Selectboard

Subject: December 24 Early Office Closure

Last year, the annual floating holiday for the office was assigned to December 24<sup>th</sup>. As December 24<sup>th</sup> this year falls on a Tuesday, the floating holiday this year was moved to December 26<sup>th</sup> based on feedback from staff.

Since many staff members have travel plans for December 24<sup>th</sup>, and since it is anticipated that there will not be a substantial number of residents planning to travel to or call the Town office on that day, it is proposed that the Selectboard grant authorization for the office to close at noon rather than its normal closing time of 5:30 PM.

**RECOMMENDATION: Authorize the Town office to close at noon on Tuesday, December 24<sup>th</sup>.**



# TOWN OF WEATHERSFIELD

CHARTERED BY: NEW HAMPSHIRE ON AUGUST 20, 1761  
NEW YORK ON APRIL 8, 1772

(802)674-2626

P.O. BOX 550 ASCUTNEY, VT 05030

[townmanager@weathersfield.org](mailto:townmanager@weathersfield.org)

November 27, 2019

To: Selectboard

Subject: Discussion of Tenney Tree at Park and Ride

Last meeting, Andrea Wright (Environmental Program Manager) and Kyle Obenauer (VTrans Historic Preservation Specialist) were invited to speak about the condition of the Tenney Tree at the Ascutney Park and Ride. The Selectboard requested that a second opinion on the tree be obtained from a certified arborist at the meeting. Last week, Lee Stevens of Stevens Forestry went to inspect the Tenney Tree and his analysis is included in this packet.

The recommendation by Mr. Stevens is in concurrence with the recommendation by the State of Vermont that the tree poses a hazard and that the condition of the tree is “too grave to apply any treatments”.

**RECOMMENDATION: Authorize the removal of the Tenney tree.**

## Sven Fedorow

---

**From:** Stevens Forestry <stevensforestry@myfairpoint.net>  
**Sent:** Sunday, November 24, 2019 11:37 AM  
**To:** Sven Fedorow  
**Subject:** Re: Arborist opinion on Tenney Tree, Weathersfield

Good Morning Sven,

I found time to visit the Tenney maple tree on Saturday the 23rd. The short answer is, unfortunately, I have to consider this tree as dangerous or more appropriately, a "hazard". Being a Certified Arborist, I much prefer to save trees rather than encourage their removal. However, my observations out-weigh any possible mediation to save this tree.

I offer a few comments based on my visit:

The tree hangs over the parking area - exposure for an incident

One leg of the cabling system has failed (not attached) ; Another cable is hooked to a dead / dying branch which predisposes itself to eminent failure in the near future. This failing cable may be the only thing holding that section of the tree from falling into the parking area (an opinion).

The "backside" of the tree lost a large limb years ago and now shows signs of advanced decay in the main stem.

There are numerous dead / dying limbs throughout the tree.

I was hoping the tree was in better health so we might try to extend its' life for a few years, but the current condition of the Tenney tree is to grave to apply any treatments.

I commend you for your efforts on behalf of this historic tree. There will be no charge for my visit.

Lee Stevens

Certified ISA & NH Arborist  
Forester; Licensed Forester in Maine, NH & Vermont

Certified SAF

## Sven Fedorow

---

**From:** Wright, Andrea <Andrea.Wright@vermont.gov>  
**Sent:** Monday, November 25, 2019 10:50 PM  
**To:** Sven Fedorow; Obenauer, Kyle  
**Cc:** Kelly Murphy; Weathersfield Town Office  
**Subject:** RE: Arborist opinion on Tenney Tree, Weathersfield  
**Attachments:** Orange Barrell.png; Type III Barricade.png

Thank you Sven for having this followed up on so quickly.

Kelly, The input we have received thus far puts the public at risk and VTrans must conduct due diligence to minimize that risk. For that reason I am going to encourage our District forces to implement barricades of the full seven spaces. I will be coordinating with Joe Ruzzo tomorrow on that. FYI the attached are the devices we would plan to use to cordon off the parking stalls. We would place these intermittently every few feet and attach printed and laminated signs to message the effort. That message will differ depending on your input.

The way I am seeing this is that there are two options:

- 1) Let VTrans know that you would like to pursue the third arborist. VTrans will then place interim signage stating the spaces are being cordoned off to minimize risk of personal injury or property damage and that nothing will happen to the tree until it is further evaluated.
- 2) Consider the e-mail below the opinion of the second certified arborist. We will then place the barricade and include a message that the tree has been evaluated and has been deemed a hazard, that it will be removed by (date), and that the town, Tenney family, and VTrans are working together to discuss options for memorializing the land, the tree, and Romaine Tenney.

In either case we will likely want to let the media know so they too can message this. If you would like to talk tomorrow please let me know a good time. We can also schedule a call with the arborist if you so choose.

Thanks,  
Andrea

Andrea Wright | ROW and Environmental Program Manager  
Highway Division | Project Delivery Bureau  
802-917-1586  
[andrea.wright@vermont.gov](mailto:andrea.wright@vermont.gov)



## Sven Fedorow

---

**From:** Wright, Andrea <Andrea.Wright@vermont.gov>  
**Sent:** Wednesday, November 27, 2019 9:27 AM  
**To:** Sven Fedorow; Obenauer, Kyle  
**Cc:** Kelly Murphy; Weathersfield Town Office; Ruzzo, Joseph  
**Subject:** RE: Arborist opinion on Tenney Tree, Weathersfield  
**Attachments:** notice.pdf; Orange Barrell.png; Type III Barricade.png

Hi everyone,

I just wanted to follow up on this before we all likely check out for the holiday. I spoke to Sven on the phone yesterday and he said he would recommend to the Select Board that the tree come down. Given the second arborist evaluation and the attention the tree is getting; both from those concerned about the legacy as well as those concerned about the risk, the Agency needs to act on this. Barricades for the seven spaces will be placed as soon as possible next week. That will likely be Tuesday or Wednesday depending on the extent of the predicted weekend storm. The attached sign will be posted with the barricades.

Joe is reaching out to contractors to get a feel for the timing of the tree coming down. We would like to discuss further with the town the coordination of an arborist such that the tree can be removed in the most sensitive way and for potential future use of the wood. It is possible the contractor would have a certified arborist on the crew that could provide that service. Joe please inquire about that when you reach out. Otherwise I would be happy to reach out to Lee Stevens for further coordination on that.

Sven and Kelly please let me know if you feel the services of Chipper are required at this point and if would like VTrans to follow through on the necessary follow-up with them.

I am happy to attend a future Select Board meeting to discuss this as well as to provide a status of the marker language coordination and any other memorial. Please let me know your desire for that.

Thanks and have a wonderful holiday.

Andrea





# TOWN OF WEATHERSFIELD

CHARTERED BY: NEW HAMPSHIRE ON AUGUST 20, 1761  
NEW YORK ON APRIL 8, 1772

(802)674-2626

P.O. BOX 550 ASCUTNEY, VT 05030

[townmanager@weathersfield.org](mailto:townmanager@weathersfield.org)

November 27, 2019

To: Selectboard

Subject: Award of Grounds Maintenance Bid, Roadside Mowing Bid, and Lottery Lane Culvert Bid

Lottery Lane and Roadside Mowing bids were due at 1:00 PM today and so have not been included in this packet.

**RECOMMENDATION: Award the Grounds Maintenance Bid to TJ Property Management LLC, and the Lottery Lane Culvert Replacement and Roadside Mowing bids to the bidder designated by the Town Manager at this meeting.**

# Town of Weathersfield

Bid Opening Date: 11-27-2019

Project: Grounds Maintenance

## Bid Sheet

[illegible]



# TOWN OF WEATHERSFIELD

CHARTERED BY: NEW HAMPSHIRE ON AUGUST 20, 1761  
NEW YORK ON APRIL 8, 1772

(802)674-2626

P.O. BOX 550 ASCUTNEY, VT 05030

[townmanager@weathersfield.org](mailto:townmanager@weathersfield.org)

November 27, 2019

To: Selectboard

Subject: Transfer Station – Fee Schedule & Policy

The existing fee schedule setting forth disposal costs was drafted in 2013. Some of the fees charged pursuant to the 2013 fee schedule are disproportionately high compared to actual disposal costs. In addressing this issue, Highway Department and Finance staff created a new proposed fee schedule intended to better match actual disposal costs, and additionally address issues with difficulties associated with accurately measuring the amount of material being disposed of.

**RECOMMENDATION: Adopt the amended fee schedule included in this packet.**

# TOWN OF WEATHERSFIELD, VERMONT

## TRANSFER STATION / SOLID WASTE DISPOSAL FEES

EFFECTIVE DECEMBER 19<sup>TH</sup>, 2013

Hours of Operation: Sunday 12:00 PM - 4:00 PM Wednesday 12:00 PM - 5:00 PM, Saturday 7:00 AM - 4:00 PM

Telephone: 802-263-5651

<u>ITEM</u>	<u>ES</u>	<u>NUMBER OF PUNCHES</u>
30 Gallon Trash Bag		1 Punch
Appliances		
Freon-based (Refrigerators, air conditioners, de-humidifiers,		10 Punches
Non-Freon based (Stoves, Washers, Dryers, Dishwashers, humidifiers, and small Kitchen Appliances)		0 Punches
Automotive		
Tires		
15 Inch		1 Punch
16 Inch		2 Punches
20 Inch		4 Punches
22 Inch		5 Punches
Heavy Duty Truck		10 Punches
Tires on Rims		Add 2 Punches
Used Motor Oil		No Charge
Anti-Freeze		Not Accepted
Batteries		
Automotive		0 Punches
Sealed Wet Cell		0 Punches
Rechargeable		0 Punches
Construction and Demolition (Non-Burnable)		
Less than 8 Foot Bed		100 Punches
8 Foot Bed		150 Punches
3 Ton Pick-Up Load		400 Punches
Larger than 3 Tons		Not Accepted
Drums		
Empty		No Charge
55 Gallon		To Be Determined by Attendant
275 Gallon		To Be Determined by Attendant

## Electronics

APCs	0 Punch / Recyclable
Monitors	0 Punch / Recyclable
Computers	0 Punch / Recyclable
Copiers	0 Punches
Televisions	
Small	0 Punch / Recyclable
Medium	0 Punch / Recyclable
Large	0 Punch / Recyclable
Projection Screen	0 Punch / Recyclable
Microwaves	
Small	0 Punches
Medium	0 Punches
Large	0 Punches
Built In Microwaves	0 Punches

## Fiberglass Panels/Enclosures

5 Punches

## Florescent Light Bulbs

Up to 2 Tubes	0 Punch
---------------	---------

## Furniture

Couches, Hide-a-Beds, Love Seats	10 Punches
Upholstered Chairs	8 Punches
Tables, Non-Upholstered Chairs	1 - 5 Punches

## Junk Vehicles

Not Accepted

## Logs (Chunk Wood) Per Pick-Up Load (No Tree Stumps)

4 Punches

## Mattress/Box Springs

### Mattress

Twin	3 Punches
Full	4 Punches
Queen	5 Punches
King	5 Punches

### Box Springs

Twin	2 Punches
Full	2 Punches
Queen	3 Punches
King	3 Punches

## Porcelain Fixtures

3 Punches

## Propane and Fuel Tanks

20 Pound	2 Punches
30 Pound	18 Punches
100 Pound	18 Punches
250 Pound	40 Punches

## Vacuum Cleaners

2 Punches

**TOWN OF WEATHERSFIELD, VERMONT**  
**SOLID WASTE FEE ASSESSMENT POLICY**  
Adopted 8/5/04; amended 11/18/10

**I. PURPOSE**

The purpose of this Policy is to establish a standardized procedure for the assessment and collection of solid waste management fees on property within the Town of Weathersfield, Vermont.

**II. APPLICATION**

- A. The Select Board shall establish an assessment rate annually at the same time that the annual tax rate is set.
- B. Each parcel of land within the Town of Weathersfield shall be assessed a solid waste management fee each tax year.
- C. For the purposes of this Policy, contiguous parcels of land in common ownership shall be treated as one (1) parcel for the purpose of assessment in the same manner as tax bills are issued.
- D. For the purposes of this Policy, non-contiguous parcels of land in common ownership which are undeveloped with any structures shall be treated as one (1) parcel for the purpose of assessment in the same manner as tax bills are issued.  
[This subsection added 11/18/10 and is effective on 7/1/11.]
- E. For the purposes of this Policy, non-contiguous parcels of land which are undeveloped with any structures and which share common ownership with a parcel developed with any structures shall be treated as one (1) parcel for the purpose of assessment in the same manner as tax bills are issued.  
[This subsection added 11/18/10 and is effective on 7/1/11.]

**III. EXCEPTIONS**

- A. Campgrounds:

A campground shall be assessed one (1) fee each year. This will entitle the property owner to one (1) permit to utilize the Town's solid waste management facilities.

In the case where a renter wishes to utilize the Town's solid waste management facilities, he/she shall pay one-half (½) of the annual fee to obtain a permit.

B. Mobile Home Courts/Park:

A mobile home court/park shall be assessed one (1) fee each year. This will entitle the property owner to one (1) permit to utilize the Town's solid waste management facilities.

Each individual mobile home within the court/park shall be assessed one (1) fee each year. This will entitle the property owner to one (1) permit to utilize the Town's solid waste management facilities.

C. Multiple Family Dwelling

A multiple family dwelling shall be assessed one (1) fee each year. This will also include parcels with more than one (1) residential or business unit. This will entitle the property owner to one (1) permit to utilize the Town's solid waste management facilities.

In the case where the occupant of any additional units wishes to utilize the Town's solid waste management facilities, he/she shall pay the annual fee to obtain a permit.

D. Personal property will not be subject to the annual assessment fee.

IV. INCONSISTENT POLICIES REPEALED

This Policy shall amend and replace any provisions of any policy of the Town of Weathersfield in effect at the time of enactment of this amended Policy governing any activity included in this amended Policy.

V. SEVERABILITY

All policies of the Town of Weathersfield, or parts of policies resolutions, or other documents inconsistent with the provisions of this Policy are hereby repealed to the extent of such inconsistency.

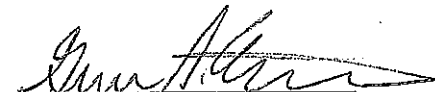
VI. EFFECT

No section of this Policy shall be construed to supersede or replace any Vermont statute.

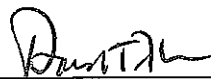
This amended Policy shall be entered in the minutes of the Select Board's meeting.

The foregoing Policy, first adopted by the Select Board of the Town of Weathersfield, Vermont, on the fifth day of August, 2004, is amended on this 18<sup>th</sup> day of November, 2010, and is effective until amended or repealed.

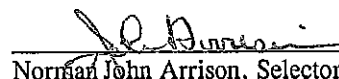
WEATHERSFIELD SELECTBOARD



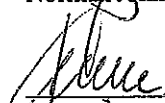
Glenn S. Fisher, Chairperson



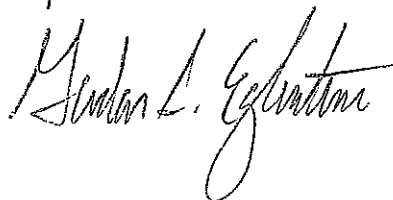
David T. Fuller, Vice-Chairperson



Norman John Arrison, Selector



Henry C. Cobb, Jr., Clerk





# TOWN OF WEATHERSFIELD

CHARTERED BY: NEW HAMPSHIRE ON AUGUST 20, 1761  
NEW YORK ON APRIL 8, 1772

(802)263-5651

P.O. BOX 550 ASCUTNEY, VT 05030

Effective January 1, 2020

**Hours of Operation:** Sunday 12:00PM-4:00PM, Wednesday 12:00pm-5:00PM,  
Saturday 7:00AM-4:00PM

ITEM	NUMBER OF PUNCHES
<b><u>30 Gallon Trash- no matter how full</u></b>	1 punch
<b><u>Appliances- Freon based includes the following</u></b>	
Refrigerator, freezers and air conditioners & dehumidifiers	10 punches
<b><u>Automotive</u></b>	
Tire-15 Inch	1 punch
Tire-16 Inch	2 punches
Tire-20 Inch	4 punches
Tire-22 Inch	5 punches
Tire- Heavy Duty Truck	10 punches
Tires on Rims	2 additional punches to the above
Used Motor Oil	No Charge
<b><u>Batteries</u></b>	
Batteries-Automotive	No charge
Batteries-Household	No charge
<b><u>Construction and Demolition-55-gallon contractor bag-MUST BE BAGGED</u></b>	
55 Gallon Contractor bag	3 punches
<b><u>Mattress</u></b>	
Mattress or box spring-Twin	3 punches
Mattress or box spring-Full	4 punches
Mattress or box spring- Queen or King	5 punches
<b><u>Furniture</u></b>	
Single cushion chair	3 punches
Two cushion love seat or couch	6 punches
Three cushion couches	9 punches
Other furniture	3 punches per item
<b><u>Porcelain</u></b>	
Toilet/sink	3 punches per item
Tub/shower	6 punches per item
<b><u>Fiberglass</u></b>	
Tub	3 punches per item
Tub with shower surround	4 punches per item
<b><u>Metal</u></b>	
Metal Drums- <i>must be empty</i>	No charge
Metal Non-Freon appliances	No charge
Metal-All other scrap metal	No charge



# TOWN OF WEATHERSFIELD

CHARTERED BY: NEW HAMPSHIRE ON AUGUST 20, 1761  
NEW YORK ON APRIL 8, 1772

(802)263-5651

P.O. BOX 550 ASCUTNEY, VT 05030

## **Electronics**

Covered- see attached

No charge

Non-Covered- see attached

Discuss currently no charge

## **Propane Fuel tanks**

20 lbs

2 punches

30 lbs

18 punches

100 lbs

18 punches

250 lbs

40 punches

## **Florescent Light bulbs**

8'- only allowed 10 per visit

No charge

4' & small bulbs-unlimited per visit

No charge

## **Brush- ONLY UNDER 3"**

No charge

## **Compost**

No charge

## **ITEMS NOT ACCEPTED @ Tansfer Station**

Anti-Freeze

Junk Vehicles

Chunk wood

Tree stumps & over 4" brush

**Punch card are sold in 5 punch or 10 punch cards  
1 punch= \$3.50**



# TOWN OF WEATHERSFIELD

CHARTERED BY: NEW HAMPSHIRE ON AUGUST 20, 1761  
NEW YORK ON APRIL 8, 1772

(802)674-2626

P.O. BOX 550 ASCUTNEY, VT 05030

[townmanager@weathersfield.org](mailto:townmanager@weathersfield.org)

November 27, 2019

To: Selectboard

Subject: Budget Update

**(a) Fund Balances and Synopsis of Reserves:** Information was requested two meetings ago regarding current reserve levels, and was handed out but was omitted from the meeting packet. That information has been reproduced in this packet.

Following that document, a two-page spreadsheet illustrating current fund balances has been provided in this packet.

**(b) Land Use Administrator pay & September 3<sup>rd</sup> Selectboard meeting:** At the last meeting, a question was raised regarding the agreement to raise the hourly rate of the Land Use Administrator to \$23 per hour.

The minutes from the September 3<sup>rd</sup> Selectboard meeting, included in this packet for reference, state that the motion was made as follows:

“Dan made a motion to authorize the Town Manager to give a raise up to \$23 an hour, effective immediately, for the Land Use Administrator position, Seconded by Mike Todd.”

The above language differs from the language reflected in the SAPA video of the September 3<sup>rd</sup> Selectboard meeting, beginning at approximately minute 58:30 in the video and made by Dan Boyer, was “to approve the Land Use Administrator’s pay to \$23 dollars an hour”, which was seconded by Mike Todd. Then Dave Fuller restated the motion as “to approve an adjustment to the Land Use Administrator’s pay to \$23 an hour”.

**(c) Finance Department and Solid Waste Budget:** The draft budget for the Finance Department and the Solid Waste budget will be discussed.

**(d) Non-profit Requests & Presentation Schedule for Next Meeting**

Town of Weathersfield Reserve Funds  
as of 6/30/2019

FUND	Est.	6/30/2018 Balance	FY19 Interest	FY19 Transfers	Surplus Transfer	FY19 Other Rev.	Other Rev. Source	FY19 TTL Revenue	FY19 Expenses	6/30/2019 Balance
<b>RESERVE FUNDS</b>										
<b>Fund 11 - General</b>										
Conservation	2005	\$1,738.15	\$10.80					\$10.80		\$1,748.95
Rabies Control	2003	\$3,747.50	\$25.55	\$500.00				\$525.55	\$140.00	\$4,133.05
Aid to Residents in Need	2009	\$5,018.11	\$22.36	\$2,000.00				\$2,022.36	\$3,732.50	\$3,307.97
Unspecified Reserve	2013	\$95,623.52	\$597.05		\$42,449.73			\$43,046.78		\$138,670.30
<b>Fund 15 - Special Rev.</b>										
Records Restoration	2003	\$10,548.64	\$78.03			\$1,875.00	State Grant	\$1,953.03		\$12,501.67
Property Reappraisal	2003	\$214,309.47	\$1,413.14			\$15,694.00	State Grant	\$17,107.14		\$231,416.61
<b>Fund 21 - Solid Waste</b>										
Solid Waste Mgt.	2003	\$63,995.27	\$447.11	\$8,285.00				\$8,732.11		\$72,727.38
<b>Fund 41 - Capital Reserve</b>										
Highway Equip. Acq.	2003	\$94,541.63	\$590.27					\$590.27		\$95,131.90
Highway Capital Maint.	2008	\$66,831.94	\$845.25	\$50,000.00	\$6,988.00	\$26,290.10	FEMA Reimb.	\$84,123.35		\$150,955.29
Fire Apparatus Acq.	2003	\$30,767.00	\$304.75	\$20,000.00	\$8,174.00			\$28,478.75		\$59,245.75
Town Office Cap. Imp.	2007	\$20,015.52	\$124.97					\$124.97		\$20,140.49
Veterans Memorial	2005	\$0.00	\$35.35			\$6,603.91	Agency Fund	\$6,639.26	\$140.85	\$6,498.41
Parks and Recreation	2005	\$18,991.30	\$118.56					\$118.56		\$19,109.86
Center Grove Fund	2006	\$4,454.80	\$27.81					\$27.81		\$4,482.61
Voting Equipment	2003	\$2,990.77	\$18.67					\$18.67		\$3,009.44
T Clerk Computerization	2011	\$1,067.83	\$20.47	\$3,773.00				\$3,793.47		\$4,861.30
Record Maint/ Vault Fee	2003	\$54,818.48	\$363.99	\$4,082.81				\$4,446.80		\$59,265.28
Salmond Covered Bridge	1994	\$0.00	\$5.02			\$936.39	Agency Fund	\$941.41		\$941.41
Library Capital Impr.	2005	\$4,838.17	\$41.19					\$41.19		\$4,879.36
Police Cruiser Purchase	2003	\$11,061.02	\$68.28					\$68.28		\$11,129.30
Fire Dept Equipment	2006	\$12,957.06	\$103.81	\$25,000.00				\$25,103.81	\$5,721.90	\$32,338.97
Fire Protection/Dry Hyd.	2007	\$10,740.38	\$76.03	\$2,000.00				\$2,076.03		\$12,816.41
Martin Hall Cap. Imp.	2007	\$13,849.11	\$86.45		\$20,000.00			\$20,086.45		\$33,935.56
Perkinsville Schl Cap Imp	2015	\$301.35	\$109.98			\$20,158.18	Agency Fund	\$20,268.16		\$20,569.51
		\$743,207.02	\$5,534.89	\$115,640.81	\$77,611.73	\$71,557.58		\$270,345.01	\$9,735.25	\$1,003,816.78

Town of Weathersfield  
Fund Balances (draft audit) 11/19/19

	A	B	C	D	E	F	G	H	I
1	ITEM	General	Highway	Solid	Capital	Grants	Plain	Non-Major	Public
2		Fund	Fund	Waste	Reserve	Fund	Cemetery	Govt.	Trust
3				Fund	Fund		Fund	Funds	Fund
4									
5	FY18 Fund Balances								
6									
7	Invested in Cap. Assets			\$20,561					
8	Unrestricted			\$42,738					
9	Nonspendable	\$69,907							
10	Restricted		\$97,844		\$162,442		\$455,511	\$87,023	\$1,132,167
11	Committed	\$10,504			\$185,784			\$228,321	
12	Assigned	\$95,624							
13	Unassigned	\$81,075						-\$18,252	
14									
15	TOTAL, FY18	\$257,110	\$97,844	\$63,299	\$348,226	\$0	\$455,511	\$297,092	\$1,132,167
16	\$2,651,249								
17									
18	FY19 Fund Balances								
19									
20	Invested in Cap. Assets			\$18,276					
21	Unrestricted**			\$49,189					
22	Nonspendable	\$76,104	\$747						
23	Restricted	\$0	\$117,756		\$250,949		\$487,351	\$94,134	\$1,201,545
24	Committed	\$9,190			\$288,362			\$244,246	
25	Assigned	\$138,670						\$62,006	
26	Unassigned	\$75,448				-\$38,599		-\$14,153	
27									
28	TOTAL, FY19	\$299,412	\$118,503	\$67,465	\$539,311	-\$38,599	\$487,351	\$386,233	\$1,201,545
29	\$3,061,221								
30									
31									
32									
33									
34	** \$ 49,189 in Solid Waste is the net of \$ 72,727 in a Solid Waste Reserve Fund and a cumulative net operating loss								
35	of \$ 23,538								
36									
37									
38	Nonspendable - not in spendable form (prepaids, inventory, etc)								
39	Restricted - state or federal statute limits use of funds								
40	Committed - by the voetrs for a specific purpose								
41	Assigned - by the selectboard for a specific purpose								
42	Unassigned - everything not included in the other categories								
43									
44									
45									
46									

Town of Weathersfield  
Fund Balances (draft audit) 11/19/19

	A	B	C	D	E	F	G	H	I
1	ITEM	General	Highway	Solid	Capital	Grants	Plain	Non-Major	Public
2		Fund	Fund	Waste	Reserve	Fund	Cemetery	Govt.	Trust
3				Fund	Fund		Fund	Funds	Fund
47									
48									
49	<b>Invested in Cap. Assets</b>			\$18,276					
50									
51	<b>Unrestricted**</b>			\$49,189					
52	SW Reserve Fund			\$72,727					
53	SW Operating			-\$23,538					
54									
55	<b>Nonspendable</b>	\$76,104	\$747						
56	Prepays	\$76,104	\$747						
57									
58									
59	<b>Restricted</b>		\$117,756		\$250,949		\$487,351	\$94,134	
60	TC Computerization.				\$4,861				
61	Highway Equip.				\$95,132				
62	Highway Cap. Maint.				\$150,956				
63	Highway Fund Balance		\$117,756						
64	Plain Cemetery Trust						\$487,351		
65	Other Perm. Funds							\$81,632	
66	Records Restoration Fund							\$12,502	
67	Trustees of Public Funds								\$1,201,545
68									
69	<b>Committed</b>	\$9,190			\$288,632			\$244,246	
70	Rabies	\$4,133							
71	Conservation	\$1,749							
72	ARN	\$3,308							
73	14 Cap. Res. Funds				\$288,632				
74	Reappraisal Reserve							\$231,416	
75	Library Expansion							\$12,830	
76									
77									
78	<b>Assigned</b>	\$138,670						\$62,006	
79	Rainy Day Fund	\$138,670							
80	Libr Endow & Fundraising							\$62,006	
81									
82									
83	<b>Unassigned</b>	\$75,448				-\$38,599		-\$14,153	
84	Future Grant Revenue					-\$38,599			
85	Hist. Pres. Grant							-\$4,749	
86	Perk Schl Ramp Grant							-\$9,404	
87									
88	TOTAL, FY19	\$299,412	\$118,503	\$67,465	\$539,581	-\$38,599	\$487,351	\$386,233	\$1,201,545
89	\$3,061,491	\$0	\$0	\$0	\$270	\$0	\$0	\$0	\$0

# TOWN OF WEATHERSFIELD, VERMONT

## FUND BALANCE AND RESERVE FUND BALANCE POLICY

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**PURPOSE.** The Selectboard of the Town of Weathersfield believes that sound financial management requires that sufficient funds be maintained by the Town for unanticipated expenditures and revenue shortfalls as may be caused by economic downturns, natural disasters, and other unforeseen circumstances. Maintaining such funds will help sustain the stability of the Town tax rate and reduce the need for short-term borrowing.

### FUND BALANCE

The Selectboard of the Town of Weathersfield understands that maintaining a fund balance in all funds is an important component in the Town's financial health. The Government Finance Officers Association recommends between 5% to 15% of a municipality's budget be maintained as fund balance, with smaller towns (population under 7000) maintaining 15% of their budget in unrestricted fund balance. The Selectboard understands the need to maintain a sufficient balance of unrestricted funds while not allowing unrestricted funds to accumulate to excessive levels. Because of this, the Selectboard recommends maintaining the Town's unrestricted funds (General Fund Balance, Highway Fund Balance, and Unspecified Reserve) between 13% and 15% of the total General and Highway Fund Budgets.

**DOCUMENTING THE MAINTAINING OF FUND BALANCE.** In an effort to maintain transparency of fund balance and to maintain compliance with 19 V.S.A. section 312, fund balance will be documented each year during the budgeting process. To maintain a fund balance in any Town fund, fund balance will be shown on both the revenue and expenditure side of the financial statements as a transfer of fund balance in (Revenue) and expenditure of fund balance out (back to fund balance).

### UNDESIGNATED RESERVE FUND

Upon recommendation of the Selectboard on March 4, 2013, the voters of the Town authorized establishment of an Unspecified Reserve Fund, not to exceed 10% of the General Fund, in accordance with 24 V.S.A. § 2804(a). The Selectboard's objective is for adequate funds to be set aside in this Unspecified Reserve Fund in a planned and consistent manner, and that these monies not be spent for regular Town expenditures or used to reduce property taxes.

**UNDESIGNATED RESERVE FUND EXPENDITURES.** The Unspecified Reserve Fund was established by the voters for the purpose of covering unanticipated revenue shortfalls and paying non-recurring and unanticipated general and highway fund expenditures of the Town. To this end, the Selectboard will use the Unspecified Reserve Fund to alleviate unanticipated short-term budgetary issues. Any expenditure of the Unspecified Reserve Fund by the Selectboard for such purposes shall require approval of a majority of Selectboard members after due notice at a public meeting. In accordance with 24 V.S.A. § 2804(a), expenditure of the reserve fund for any other purpose shall require the authorization of a majority of the voters present at an annual or special town meeting.

# TOWN OF WEATHERSFIELD, VERMONT

## FUND BALANCE AND RESERVE FUND BALANCE POLICY

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**UNDESIGNATED RESERVE FUND APPROPRIATIONS.** Annually, the Selectboard may propose funding of the Unspecified Reserve Fund through:

- A. reallocation of a General Fund surplus.
- or
- B. inclusion in General Fund Budget.
- or
- C. a proposed separate article to be voted by the voters by Australian ballot at a Regular or Special Town Meeting.

**MINIMUM UNDESIGNATED RESERVE FUND BALANCE.** The Selectboard will maintain the balance at a minimum of 5% of the General Fund and up to the maximum (10%) amount authorized by the voters. If an expenditure reduces the Unspecified Reserve Fund balance below 5% of the General Fund Budget, the Selectboard will, as part of its approval, adopt a plan to restore the funds to the minimum level.

## **SPECIFIED RESERVE FUNDS**

The Selectboard of the Town of Weathersfield believes that sound financial management also requires that sufficient funds be maintained by the Town for specified expenditures. The purpose of these reserve funds is to offset the costs of unplanned expenses, anticipated capital expenditures and expenses for specific purposes (i.e. Center Grove Preservation Reserve Fund). Maintaining such funds will help sustain the stability of the Town tax rate and reduce the need for short-term borrowing. For this reason, adequate balances should be maintained in each reserve to help offset planned and unanticipated expenses.

Upon recommendation of the Selectboard, the voters of the Town authorized the establishment of many specified reserve funds, in accordance with 24 V.S.A. § 2804(a). The reserve funds specified for specific purposes were established by the voters with the purpose of saving money, over time, to fund specific expenditures. To this end, the Selectboard will use the Specified Reserve Funds for the purposes of purchasing and maintaining the Towns capital expenditures, or for the purposes in which they were created.

**SPECIFIED RESERVE FUND EXPENDITURES.** The Selectboard's objective is for adequate funds to be set aside in these reserve funds in a planned and consistent manner and that these monies not be spent for regular Town expenditures. Any expenditure of the specified reserve funds by the Selectboard for such purposes shall require approval of a majority of Selectboard members after due notice at a public meeting. In accordance with 24 V.S.A. § 2804(a), expenditure of a reserve fund for any other purpose shall require the authorization of a majority of the voters present at an annual or special town meeting.

# TOWN OF WEATHERSFIELD, VERMONT

## FUND BALANCE AND RESERVE FUND BALANCE POLICY

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**SPECIFIED RESERVE APPROPRIATIONS.** Annually, the Selectboard may propose funding of the specified reserve funds through:

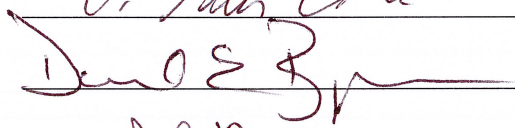
- A. re-allocation of a General Fund surplus  
or
- B. re-allocation of Highway surplus to Highway Reserve funds only  
or
- C. inclusion in General Fund  
or
- D. inclusion of Highway Reserves in Highway Budgets  
or
- E. a proposed separate article to be voted by the voters by Australian ballot at a Regular or Special Town Meeting.

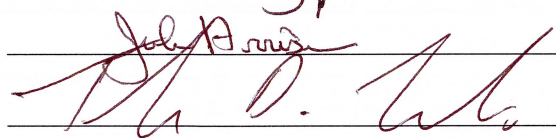
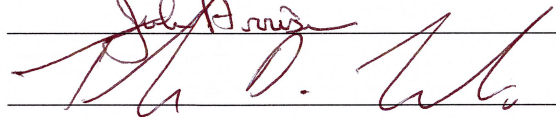
Proceeds from the sale of town assets should be placed in the specified reserve for the purchase of similar assets, at the Town Manager's discretion, with approval from the Selectboard, unless otherwise directed per an article at Town Meeting.

The foregoing Policy is hereby adopted by the Selectboard of the Town of Weathersfield, Vermont, this the 16th day of July, 2018 and is effective as of this date until amended or repealed.

  
Chairperson





TOWN OF WEATHERSFIELD, VERMONT  
SELECTBOARD

- PUC Review – can take 8-18+ months
- Stormwater permit applied for after PUC approval.

Following the PUC process presentation, Mr. Fuller asked that Martha discuss where we are at with each project. Martha stated both projects are in the comment period. Nikita and Fred stated that they had submitted their comments on the transfer station project. Martha then explained that comments can be submitted online, sent to the PUC in letter format, or an email could be sent to [pucclerk@vermont.gov](mailto:pucclerk@vermont.gov).

Mr. Fuller clarified he was asking about the leases. Mr. Morris explained that the Town is very close to reaching consensus on the lease agreements for both projects. Mr. Morris stated he would send the leases through legal review one last time and get the leases to the Selectboard for review to discuss and hopefully approval at the next meeting.

**Motion:** Mike Todd made a motion to move forward with the Phase I environmental assessment at the transfer station, with Norwich Solar bearing the cost, and authorizing the Town Manager to sign any pertinent documents seconded by John Arrison.

**Vote:** All in favor 4-0 Motion Passed

## 8. Fire Discussion

Because of a pre-scheduled joint training the fire discussion was postponed until September 16<sup>th</sup>, 2019.

Mr. Fuller allowed time for anyone in the audience who came to discuss fire to voice their concerns. Darrin Spaulding stated he wanted to clarify a comment made by a Selectboard member that there was a lack of trained personnel on Ascutney Fire. Darrin stated that they have 18 members that are Firefighter I, Firefighter II, or EMT trained.

## 9. Land Use/Assessors Position

Mr. Morris discussed his proposal to take an article to the voters to move from three elected listers to an appointed assessor position. Mr. Morris proposes combining the assessor position with the Land Use Administrator position and having a part time assistant to help in that office. Mr. Morris stated he feels this position would add efficiency to the position and the overall cost would be about the same as both offices are right now, if the salary is increased to \$26 an hour.

Mr. Morris then asked the Selectboard to consider their discussion in executive session and authorize him to increase the Land Use Administrator's salary to \$23 an hour immediately if the board feels they would like to move in this direction. He also stated that \$23 an hour was not out of line with a combined Planner/Zoning

TOWN OF WEATHERSFIELD, VERMONT  
SELECTBOARD

Administrator position any way.

Mr. Fuller explained his position from last meeting that he thought residents would be more comfortable grieving their assessment to elected listers, but after putting some thought into feels with the opportunity to appeal any grievance decision to the board of abatement would give the security that people the grievant may know would be overseeing the process. John Arrison stated he would like to see the overall costs and would like to give the Listers a chance to comment on this before making a decision. Mr. Todd reiterated Mr. Morris's comment that the listers brought this to him two years ago and again this year.

Mr. Morris stated he would ask the Listers if they would like to comment at the next meeting. He again asked about the raise to \$23 an hour for the Land Use Administrator to be effective immediately.

**Motion:** Dan made a motion to authorize the Town Manager to give a raise up to \$23 an hour, effective immediately, for the Land Use Administrator position, Seconded by Mike Todd.

**Vote:** All in favor 4-0 Motion Passed

## 10. Capital Plan Presentation

Mr. Morris gave a presentation on the Capital Plan and handed out a draft of the completed report. After the report, Mr. Morris asked the board to review the Capital Plan and be ready to discuss it and possibly approve it at the next meeting.

## 11. Town Manager Search Process

### **Job description**

Mr. Fuller asked about adding a clause to allow others without all the qualifications identified to apply. He felt the job description could be intimidating to some. Mr. Morris explained that the job description is more than a hiring document and is used to direct the Town Manager in their daily duties. John Arrison asked if much of the job description was for legal purposes. Mr. Morris explained that there are some items in the job description for legal purposes, but much of the job description is a guiding document for the job.

**Motion:** Mike Todd made a motion to approve the Town Manager job description, seconded by John Arrison.

**Vote:** All in favor 4-0 Motion Passed

### **Recruitment brochure and job ad**

There was slight discussion about the timeline printed on the back of the brochure. After some discussion it was agreed to leave the dates as they are since this is a tentative timeline.

# TOWN OF WEATHERSFIELD, VERMONT

## SOCIAL SERVICES POLICY

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### **I. Authority**

This policy is adopted pursuant to the authority granted in Title 24, Section 872 of the Vermont Statutes Annotated.

### **II. Purpose**

To promote transparency, accountability and equitable practices in consideration and distribution of Weathersfield funds to area nonprofits.

### **III. Policy**

The Board of Selectors will consider yearly financial requests from area nonprofits, which can demonstrate the delivery of direct programs and services to Weathersfield residents. All funding requests will be considered and voted on by the Selectors, following a review of the request and submitted documentation, and a question and answer opportunity with the requesting organization at a warned Selectors' meeting. Approved funding requests under \$500 will be included in the proposed general fund budget. Requests of \$500 or greater will require inclusion on the Town Meeting Warning and a majority vote in support of the request. All applications and required documentation will be available for inspection at any time by community members at the town office.

### **IV. Procedures**

#### **A. *Announcement and Application***

The Town will publish an announcement on its website in early August of each year, which will outline the policy, procedures and application deadline. Hard copy applications may be obtained in person during regular hours. All applications will be due 60 days beyond the day of initial announcement.

Applications received after the stated deadline, or incomplete applications, will be determined ineligible for funding. Submission of a complete and timely application is not guaranteed funding.

Application packages will include the following:

1. Application Request for Funding
2. 501c3 IRS Determination Letter
3. Most recently completed IRS 990 or 990EZ
4. Most recently reconciled financial statements
5. Current fiscal year operating budget & program budget for which funding is sought
6. Current list of Board/Trustee members

# TOWN OF WEATHERSFIELD, VERMONT

## SOCIAL SERVICES POLICY

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### *B. Presentation and Review*

All requests for funding will be reviewed by the Selectors. A question/answer opportunity will be scheduled during a regularly warned Selectors' meeting. Organizations are expected to provide a spokesperson to present the funding request and answer any questions about the advantages of the program and need, diversity of funding, financial stability and clear outcome-based goals to serve Weathersfield residents.


Approved requests are valid for two years. Subsequent funding will require yearly submission and compliance with all requirements. All funding requests will receive notification of approval or denial from the Town Manager. If approved, a one-time payment will be arranged. An informal report of achievements and unanticipated challenges serving Weathersfield residents will be required prior to an application for future funding.

All submitted documentation by the organization will be made available for voter review throughout the year.

### **VI. Effect**

No section of this policy shall be construed to supersede or replace any Vermont Statute.

This policy is hereby adopted by the Selectors of the Town of Weathersfield, Vermont, this the 5th day of September 2017, and is effective as of this date until amended or repealed.

  
Chairperson  
