

TOWN OF WEATHERSFIELD, VERMONT  
SELECT BOARD

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**Select Board Agenda  
Martin Memorial Hall  
5259 Route 5  
Monday, May 6<sup>th</sup>, 2019  
7:00 P.M.  
REGULAR MEETING**

1. Executive Session as per 1 V.S.A. § 313 (3) (E) Doug Reed Litigation Update – 6:30
2. Call to Order
3. Agenda Review (7:00)
4. Review minutes from previous meeting(s) 04/15/2019
5. Comments from Select Board and Town Manager
6. Comments from citizens on topics not on agenda
7. Employee Recognition
  - a. Scott Pipe – completion of probationary period
  - b. Susanne Terrill – completion of probationary period
  - c. Sven Fedorow - completion of probationary period
8. Audit Discussion – Presentation of audit by Sullivan, Powers and Co.
9. Award Center Road Project to Pike inc. (Action Item)
10. Fire Discussion (8:00) – Special Town Meeting Discussion
11. Town Solar Project (Possible Action Item)
12. Adopt Federal Municipal Policies and Codes (Action Item)
13. Approve Acceptance of Structures Grant for Lottery Lane (Action Item)
14. Discuss Mechanics position (Informational)
15. Approve Copier Lease (Action Item)
16. Appointments
  - A. Budget Committee (Three Openings)
  - B. Connecticut River Joint Commission
  - C. CRJC Mt Ascutney Subcommittee
  - D. Emergency Management Coordinator
  - E. Fence Viewer (Two Openings)
  - F. Planning Commission (3-year term remaining from unexpired 4-year term, and a 4-year term)

TOWN OF WEATHERSFIELD, VERMONT

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- G. Southern Windsor County Transportation Advisory Committee
- H. Surveyor of Wood and Lumber
- I. Zoning Board of Adjustment (One Opening)

17. Approve Warrant

18. Adjourn

**TOWN OF WEATHERSFIELD, VERMONT**

**SELECT BOARD**

**Select Board  
Martin Memorial Hall  
5259 Route 5, Ascutney VT  
Monday, April 15, 2019  
7:00 PM  
REGULAR MEETING**

**MINUTES**

**Select Board Members Present:** N. John Arrison  
Daniel Boyer  
David Fuller  
Kelly Murphy  
Michael Todd

**Select Board Members Absent:**

**Ed Morris, Town Manager**

**Others Present:**

Edith Stillson	J. Compo	Josh Dauphin
Paul Tillman	T. Compo	
Ray Stapleton	M. Spaulding	

**1. Call to Order**

Ms. Murphy called the meeting to order at 7:00PM.

**2. Agenda Review**

There were no changes to the agenda.

**3. Review minutes from previous meetings – 4/1/2019**

**Motion:** To approve

**Made by:** Mr. Todd    **Second:** Mr. Boyer

**Additions/corrections/deletions:**

(a) Page 7 – informal poll – change “Volunteer Chief” responses to 2 yes; 3 no

(b) Change the date at the bottom of the page

Mr. Fuller took issue with the way the polling results were recorded in the minutes as it doesn't show the instances when he was uncertain or did not know how to respond. Ms. Murphy said the reported results (with the above correction) correlate with the video recording of the discussion.

**Vote:** Unanimous as amended

# TOWN OF WEATHERSFIELD, VERMONT

## SELECT BOARD

### **4. Comments from Select Board and Town Manager**

Ms. Murphy asked Mr. Stapleton for an update on the flooding situation in town. Mr. Stapleton reported that Little Ascutney Road had a ditch wash and the portion of Little Ascutney Road known as Murray Flats was flooded by the North Branch of the Black River. All the fines were washed off the road, so that section will have to be resurfaced with good gravel. Mr. Stapleton has talked to someone from the state who will help determine pricing. There were no other flooding issues.

Ms. Murphy thanked Mr. Arrison for the best April Fool's joke ever played. It was incredibly believable.

- a. **Thank-you letter (cell tower)** – A thank-you letter was in the board's packet. Ms. Murphy asked for feedback from the board. No changes were requested. It will be sent to the legislators and state employees who helped. The board agreed to sign the letter as written.

Mr. Morris said the 2<sup>nd</sup> annual Easter Egg Hunt was a success. 74 kids and 82 adults attended. The weather was great for the event and everyone appeared to have had a good time. 1100 eggs were hidden. It took about 10-15 minutes for the kids to collect them all. Thank you goes to the library staff, the Parks and Recreation Committee, and other volunteers for hosting the event.

Mr. Fuller mentioned the upcoming auction being held at Martin Hall on April 28<sup>th</sup>. All proceeds are to benefit the family of Ellie Rosen who is suffering from a rare form of brain cancer.

### **5. Comments from Citizens on topics not on the agenda**

There were no comments from citizens.

### **6. Large Assembly Permit – Ethan McNaughton**

Ethan McNaughton is planning a memorial 5K road race and 1/2-mile children's' run on June 29<sup>th</sup> in honor of his late wife, Laura. All proceeds will go to a scholarship fund. Mr. McNaughton is proposing to close off a portion of Plains Road for the event. Parking would be on the side of the road with overflow in the Plain Cemetery access road or the Clattenburgs' field.

Mr. McNaughton has spoken to a number of residents on Plains Road – no one has had any objections.

The campground would not be impacted in any way.

Portapotties will be provided.

# TOWN OF WEATHERSFIELD, VERMONT

## SELECT BOARD

He has ample volunteers to assist. The event should be pretty much over in an hour once it's underway. The kids' run will start at 8:30 AM; the adults' at 9:00 AM.

The route will be entirely on Plains Road and Plains Road Extension.

Chief Daniels has no objections. Mr. Morris recommended that Mr. McNaughton work with Chief Daniels and himself to finalize logistics. Ms. Murphy suggested contacting Golden Cross Ambulance to alert them of the event.

**Motion:** To approve the application by Ethan McNaughton for a large gathering permit for a memorial 5K road race and 1/2-mile children's run along Plains Road and to waive the fee.

**Made by:** Mr. Fuller **Second:** Mr. Todd

**Vote:** Unanimous in favor

### 7. Fire Discussion

Ms. Murphy had conducted an informal poll with the board members at the last meeting as a way of getting some insight on how to start this discussion. However, no clear direction came from it other than the agreement to take a part-time fire chief off the table. She asked the board for feedback on how to move forward.

Mr. Arrison said he wasn't in favor of another long string of meetings about it. He felt strongly that the answer should come from the fire departments themselves.

Mr. Fuller said he wanted both departments to be in agreement on which way to go.

Mr. Boyer said at the end of the discussion and just before the vote, both departments were about 90% in agreement. All that remained was AVFD and their assets. He felt that the remaining issues could be resolved. He agreed that both sides have to agree.

All acknowledged that AVFD maintained its opposition to a municipal department throughout.

Mr. Todd said he needed to know more about the history of the discussions before he could formulate his opinion. Mr. Morris offered to provide whatever information or assistance that Mr. Todd might need.

Ms. Murphy said that the two departments and many citizens had invested a lot of time in coming to many meetings and participating in as many discussions, yet she believes that many people voted out of fear and misinformation.

Mr. Fuller disagreed with Mr. Arrison as to the level of contention between the departments or with the board.

Ms. Murphy asked how the board could hold a conversation when only one department is participating. Mr. Fuller said it can't be done by reliving the past. He said not to challenge the voters or how they came to vote the way they did. He said he thought the departments

**TOWN OF WEATHERSFIELD, VERMONT**  
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were working better together by eliminating the dividing line and toning both departments for all calls.

Josh Compo said the line hasn't really disappeared.

Ms. Murphy said she thought both departments were being toned due to a lack of volunteers.

Mr. Dauphin said that was correct; that the idea had come from a recommendation in the Woods report. He, too, said the dividing line is still there.

Mychael Spaulding repeated his same concern – that there are still serious safety issues to be resolved.

Mr. Morris said that John Wood had said the town needs to get in or get out. We have all the liability because we're so intermingled.

Mr. Dauphin said his department has already said we want you to take over our assets; have a contract with the other department.

Ms. Murphy said that won't work. She said we as a board need to own this – we need to decide to hand them a check or get these logistics under control – otherwise we'll just be spinning our wheels again.

Josh Compo said this design is unsustainable; we truly want to get to a better place. He urged the board to not be so timid. He said there is no easy way out and some tough words may need to be said.

Mr. Dauphin agreed. He said we can't please everyone; we want to make a better, safer way for everyone.

Mr. Arrison said West Weathersfield could be our department. We could fund a chief for them. He didn't know what to do with Ascutney, however.

Mr. Morris said that NFPA standards are not being met. He acknowledged that we can't meet them all, but there are some fundamental ones that we can and should be meeting – some are cited in the Woods report.

Mr. Dauphin said he didn't want to lose his life because his department can't keep up with everything. He wants the town to step up and create this department. He doesn't want to be responsible for all of it nor do his officers; he wants to get to a better place.

Ms. Murphy said that liability shouldn't be the only item driving this discussion. She said this is not a slap in the face of the older veterans; why wouldn't we want to create unity and safety?

**TOWN OF WEATHERSFIELD, VERMONT**  
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Mr. Arrison said that right now the volunteers can be sued individually.

Mr. Morris said the Woods report is dead-on; he said just ask Springfield and Windsor; former Claremont Fire Chief Bergeron said it was accurate.

Mr. Arrison said he was almost ready to make a motion to designate WWVFD as the municipal department.

Josh Compo said he would like to discuss Mr. Arrison's point and he wants to know how Mr. Fuller and Mr. Todd think a volunteer chief would work. He asked to have these topics on the next agenda to start the conversation.

Mr. Fuller said he would not leave AVFD behind.

Ms. Murphy said the board had made every effort to include everyone in all the discussions on this matter. In no way had the board ever been negligent.

This discussion will be on the next agenda (and the one after that...)

#### **8. Approve Town Meeting Warning**

The draft warning was in the board's packet.

**Motion:** To approve the warning for the Special Meeting to be held on Monday, May 20<sup>th</sup> at 7:00 PM with voting by Australian Ballot to be held Tuesday, May 21<sup>st</sup>, 2019.

**Made by:** Mr. Fuller    **Second:** Mr. Boyer

**Discussion:** Mr. Fuller said that people will want to know what will take the place of the fire commission. The board needs a back-up plan. Mr. Morris and Mr. Dauphin said that the chiefs meeting with Mr. Morris was the preferred method; that the chiefs had been asking to dissolve the commission for the last year.

**Vote:** Unanimous in favor

#### **9. Audit Discussion**

The auditors will attend the May 6<sup>th</sup> meeting. The town treasurer and finance director will be there as well.

The board had a letter from Steve Hire and Darlene Kelly summarizing the audit.

Mr. Morris said the primary issue the auditors had was that the town had too many places in which it was storing money (along with the lack of written policies and procedures for financial matters). This was not a finding that the town was mishandling money.

Mr. Morris said the auditors are willing to let the town out of the contract this year if we choose. However, Mr. Morris preferred to give it one more year to try and make it work.

Mr. Fuller said he prefers keeping the funds where they are. Being a small town, it can be a nightmare to find things if they are all combined in a few large funds.

**TOWN OF WEATHERSFIELD, VERMONT**  
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Mr. Morris said he didn't think it will cause a problem, but it can be discussed further. He said we can try it for a year – if we don't like it, we can revisit it later.

Ms. Murphy said she still wants to see the time frames needed for completing the auditors' requests. She said she didn't want to hear we don't have time to make the policies and procedures book.

**10. Town Solar Project**

Mr. Morris provided three proposals for solar projects. He said he was not seeking an in-depth discussion or decisions at this meeting.

Mr. Morris said the option of owning our own panels would require more research.

Green Lantern is looking for some direction from the town before net metering credits change in July; they will need a letter of intent by mid-May.

Mr. Fuller would like to know more about the town-owned option. Could we run just the transfer station? He said he would never sign off on the Bow array. He said this project was not on the list of topics the board was going to discuss this year.

Mr. Morris said that wasn't the total list; that we're still working on other things; it is something for the board to discuss to help reduce the tax burden.

Mr. Todd asked if these proposals were contingent on having three sites? Mr. Morris wasn't sure.

Mr. Todd was concerned that the solar arrays would take land away from other uses that might be more profitable to the town. He was not in favor of the Bow site.

Mr. Arrison said he was not totally opposed to the Bow site because we wouldn't be building on the land; it could be a dual use.

Mr. Morris said that the town has much more control over these projects than had been previously stated. The town can ask for a bond for complete remediation, for example.

The board will discuss this more at the next meeting. Ms. Murphy asked Mr. Morris to find out if the three sites are a contingency.

**11. Discuss Selectboard member serving on Planning Commission**

(Continuation of previous discussion) Mr. Morris asked to have the discussion address selectboard members on all other boards, not just the planning commission. He had solicited feedback from a wide array of towns on the matter and received a wide array of opinions which were included in the board's packet. He said whatever the board decides, it should be in the Conflict of Interest Policy in accord with VLCT recommendations.



# TOWN OF WEATHERSFIELD, VERMONT

## SELECT BOARD

After some discussion, it appeared that the consensus of the board was to allow selectboard members to serve on other boards.

**Motion:** That we put in our conflict of interest policy that no more than one member of the selectboard can serve on any other board or commission whose members are appointed by the selectboard

**Made by:** Mr. Boyer    **Second:**

The died for lack of a second.

After more discussion it was agreed that there was not a problem and that the board should just move on.

### 12. Appointments

a. **Conservation Commission – Ellen Clattenburg, Tyler Harwell**

b. **Parks and recreation – Nick Stapleton**

**Motion:** To appoint Ellen Clattenburg and Tyler Harwell to the Conservation Commission and Nick Stapleton to the Parks and Recreation Commission.

**Made by:** Mr. Fuller    **Second:** Mr. Todd

**Vote:** Unanimous in favor

### 13. Approve Warrants

**Motion:** To approve the warrants for 4/15/2019 as follow:

General Funds	Operating Expenses	\$31,134.20
	Payroll	\$15,198.41
Highway Fund	Operating Expenses	\$44,454.66
	Payroll	\$8,334.16
Solid Waste Management Fund		
	Operating Expenses	\$3,643.62
	Payroll	\$1,505.63
Library	Operating Expenses	\$0.00
	Payroll	\$1,939.48
Grants	Operating Expenses	\$0.00
Agency Monies	Operating Expenses	\$0.00
Reserves		\$0.00
Long Term Debt		\$0.00
Grand Totals	Operating Expenses	\$79,232.48

TOWN OF WEATHERSFIELD, VERMONT

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Payroll

\$26,977.68

**Made by:** Mr. Arrison    **Second:** Mr. Todd

Mr. Fuller questioned #23770, Zoning Appeal – Legal Expense/Enforcement.

**Vote:** Unanimous in favor

Mr. Todd asked for an update on the mechanic position at the highway garage. It will be on the next agenda.

**14. Future Meeting Agenda Items**

Fire, solar, audit.

**15. Adjourn**

**Motion:** To adjourn the meeting

**Made by:** Mr. Arrison    **Second:** Mr. Boyer

**Vote:** Unanimous in favor

The meeting adjourned at 9:00 PM.

Respectfully submitted,

*deForest Bearse*

**WEATHERSFIELD SELECTBOARD**

\_\_\_\_\_  
N. John Arrison, Selector

\_\_\_\_\_  
Daniel E. Boyer, Selector

\_\_\_\_\_  
David Fuller, Vice-Chairperson

\_\_\_\_\_  
Kelly Murphy, Chairperson

\_\_\_\_\_  
Michael Todd, Clerk



# TOWN OF WEATHERSFIELD

CHARTERED BY: NEW HAMPSHIRE ON AUGUST 20, 1761  
NEW YORK ON APRIL 8, 1772

(802)674-2626

P.O. BOX 550 ASCUTNEY, VT 05030

[townmanager@weathersfield.org](mailto:townmanager@weathersfield.org)

May 1, 2019

To: Selectboard  
From: Ed Morris  
Subject: Executive Session

Sven Fedorow and I will give an update on the Doug Reed Conditional use appeal.

Ed Morris  
Town Manager



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[townmanager@weathersfield.org](mailto:townmanager@weathersfield.org)

May 1, 2019

To: Selectboard

From: Ed Morris

Subject: Employee Recognition

Scott Pipe, Susanne Terrill and Sven Fedorow have completed their first year and have successfully completed their probationary period. As we have in the past the Selectboard will present a letter to each employee.

Ed Morris

Town Manager



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P.O. BOX 550 ASCUTNEY, VT 05030

[townmanager@weathersfield.org](mailto:townmanager@weathersfield.org)

May 1, 2019

To: Selectboard  
From: Ed Morris  
Subject: Audit Discussion

The Audit has been completed and I distributed copies of the audit at the last meeting. A copy has also been placed on the Town's Website. Fred Duplessis from Sullivan and Powers will be here to discuss the audit and explain their findings and the changes we have made.

I have also discussed an audit calendar with Steve Hier, Darlene Kelly, and Fred Duplessis to ensure we complete the audit in a timely manner this next year. I have included a copy of the audit calendar in this package along with our calendar to complete the financial procedures manual identified in the findings section of the audit.

Ed Morris

Town Manager

## Audit Schedule

Date	Action
Late May	Pre-Audit (end of year review)
Mid-Late August	Pre-Audit Manager Interview and Finance Review/preparation (Call)
Early September	Audit
Mid-September	Weathersfield Finance Director will have Journal Entries Completed
End of September	Exit Interview and ensure all work has been completed (Management Letter)
Early November	Audit Draft Submitted to Town and conference call to review findings
Mid-November	Audit Final Delivered
Monday, December 2, 2019	Present Audit to Selectboard

## Calendar for Preparation of Procedures Manual

Accounting Manual and Procedures	
Task	Time line for completion
Accounts Payable	completed
Accounts Receivable	completed
Payroll	completed but needs updates
Solid Waste Token reconciliation	completed
General journal enteries	completed
Grants tracking & Reconciliation	completed
Budget to Actual Reporting	completed
<b>Quarterly Payroll Reports</b>	
VEMRS	completed
Dept of labor	completed
State withholding	completed
Cash Receipts	Complete by end of May
Remote deposit	Complete by end of May
Bank Reconciliation	Complete by end of May
Balance Sheet Reconciliations	Complete by end of June
<b>Fiscal Year-End Procedures</b>	
setting tax rate	July 1st
reconilitaiton of delinquent taxes	July 15th
<b>Calendar Year-End Procedures</b>	
w-2	Complete by end of June
<b>New Fiscal Year Start</b>	
Printing tax bills	will do these as we change fiscal year
closing reporting periods	will do these as we change fiscal year



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P.O. BOX 550 ASCUTNEY, VT 05030

[townmanager@weathersfield.org](mailto:townmanager@weathersfield.org)

May 1, 2019

To: Selectboard  
From: Ed Morris  
Subject: Award Center Road Project

We received four bids for the Weathersfield Center Road project. Pike Industries came in with the lowest bid at \$398,932.55. After talking over the bids, Ray Stapleton and I recommend awarding the bid to Pike Industries. Pike resurfaced Reservoir Road a couple years ago and did a good job for the Town.

After the bids came in low, we have had multiple discussions about the paving budget, and I have reached out to Pike to determine the cost of paving the remaining section of Reservoir Road that is in dire need of paving. The quote given was an additional \$85,000 to complete .85 miles of Reservoir Road from the point the new paving (completed in 2017) stops to Cady Hill Road.

To stay within our statutory authority from the article passed by the voters and the grant received for the purposes of Paving Center Road, we have come up with the following finance plan:

- Total Cost to pave both Roads equals 483,932.55
  - Weathersfield Center Road (\$398,932.55)
    - \$200,000 grant (\$175,000 State and \$25,000 Town from reserves)
    - \$190,000 loan
    - \$8932.55 Reserves
  - Reservoir Road (\$85,000)
    - \$50,000 from paving budget
    - \$35,000 from Reserves

Right now, we have \$143,199.57 in the Highway Capital Maintenance Reserve. Using these reserves leaves us a total Highway Capital Reserve balance of \$74,267.02.

A loan of \$190,000 over five years equals payments of \$38,000 a year with a total interest payment of \$19,948.35 at 4% interest, this equals an average annual interest payment of \$3,989.67. As expressed before, the finance department and I recommend taking a loan out against ourselves, instead of going through a bank. We have talked with the auditors and they are OK with us doing this as long as we have a contract in place, with the same terms the bank would have. This means we would make annual payments to ourselves and would pay ourselves the 4% interest. The auditors also stated they would

treat the contract as it is written and would make sure the payment was made annually. This means we could not decide to do something else with the money. The best thing about this option is instead of spending \$19,948.35 the Town could put that money into the Highway Capital Reserve fund. So, instead of losing that money we are reinvesting it into a future project and would allow us to reduce the reserve needs on the tax payers in the future, ultimately reducing the tax rate.

One last consideration would be the interest rate we would earn leaving this money in the bank. Steve estimates we would earn approximately:

- \$3000 in the Money Market account
- \$10,000 in a CD

over the same five-year time period. Even with a CD the Town looks to save over \$9,000 by taking a loan from our own cash reserves.

**Recommendations:**

- **Award the Weathersfield Center Road bid to Pike industries in the amount of \$398,932.55.**
- **Approve and add on award to Pike Industries for the paving of Reservoir Road in the amount of \$85,000.**
- **Approve taking a \$190,000 loan against our own funds for the purposes of Paving Weathersfield Center Road.**

Ed Morris  
Town Manager



# Town of Weathersfield

Bid Opening Date: 4-15-19

Project: Center Road.

## Bid Sheet

[illegible]

**From:** [Connor, Caleb \(Pike Industries\)](#)  
**To:** [Ed Morris](#)  
**Subject:** RE: [EXT] Reservoir Road  
**Date:** Monday, April 29, 2019 11:20:59 AM

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Ed,

I did- apologize, bidding has been crazy!

Reservoir road would work out to be 1250 ton if we did 2" of ½" mix ( that road is a bit worse)

Due to it being a Lowbed move away, I would need to up the price on that piece. The reason would be that we need to lowbed all our equipment over there and then the productions are a lot lower than im going to get on Center Road. ( 1250 day vs 1900 a day on Center. )

For that road, I could do \$68.00 per ton x 1250 ton= \$85,000

That increase of \$3750 is due to the lowbed move and slightly lower productions

Let me know if this works for you

Caleb

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**From:** Ed Morris <Townmanager@weathersfield.org>  
**Sent:** Monday, April 29, 2019 11:10 AM  
**To:** Connor, Caleb (Pike Industries) <cconnor@pikeindustries.com>  
**Subject:** [EXT] Reservoir Road

Caleb,

Did you get my email last week about confirming that we will be recommending Pike for the Center Road bid, and asking about pricing to add .85 miles of shim and overlay on Reservoir Road?

How would adding this extra .85 miles affect the price?

Ed Morris  
Weathersfield Town Manager  
PO BOX 550  
Route 5 Ascutney VT 05030  
(802)230-6262

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## Steve Hier

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**From:** Rick Bringham <rbringham@sullivanpowers.com>  
**Sent:** Wednesday, October 10, 2018 3:44 PM  
**To:** Steve Hier  
**Subject:** RE: Borrowing from Reserve Funds

Good afternoon Steve,

Based on your fact pattern we have no major issues with the borrowing.

Just a reminder that borrowing from yourself does not constitute long term debt so it would affect fund balance.

For example if the **General fund borrowed from the bank** for a loader over three years the debt **does not show up in the General fund**, But if that same loader was purchased through a loan from cap reserve fund the liability would show up on GF Balance sheet similar to a due to from balance.

I hope that helps

Rick

Richard Bringham, CPA  
Partner  
Sullivan, Powers & Company  
77 Barre Street / PO Box 947  
Montpelier VT 05602  
Phone: (802) 223-2352 x 116  
Fax: (802) 223-3578

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**From:** Steve Hier [mailto:Treasurer@weathersfield.org]  
**Sent:** Wednesday, October 10, 2018 2:14 PM  
**To:** Rick Bringham <rbringham@sullivanpowers.com>  
**Subject:** Borrowing from Reserve Funds

We had discussions with our previous auditors about the town borrowing money from our reserve funds instead of borrowing from the bank. We would have the select board pass a motion to do so and sign a "loan" document outlining the repayment terms and we would pay interest at the "going rate". A nice way to grow our reserves a bit and not send the interest payments to the bank. We want to have this discussion with the select board to gauge their interest but we first wanted to check in with you to see whether this is something you would be comfortable with.

Thanks.

Treasurer, Town of Weathersfield  
Weathersfield, Vermont

TO: Selectboard

FR: Steve Hier, Town Treasurer

DA: 5/2/2019

RE: Reserve Funds Cash on Hand

We currently have a total of \$ 879,806 in Reserve Funds and the same amount of cash in bank in separate accounts. There is \$ 279,806 in the Reserve Fund savings account and another \$ 600,000 invested in a Certificate of Deposit that expires on June 30, 2019.

These funds are in addition to the cash balance we carry from the day to day operation of our FY19 budgets and grants.



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[townmanager@weathersfield.org](mailto:townmanager@weathersfield.org)

May 1, 2019

To: Selectboard  
From: Ed Morris  
Subject: Fire Discussion

We have decided to focus this week's discussion on preparing for the Special Town Meeting. I have attached a mailer I plan to send to the voters discussing the three articles and providing a brief budget description. I have also attached the tax impact of the two articles.

We can also discuss how we would like to present these articles at the meeting.

Ed Morris  
Town Manager



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[townmanager@weathersfield.org](mailto:townmanager@weathersfield.org)

At the Selectboard meeting on April 15, 2019 the Selectboard approved a Warning for a Special Town Meeting, to be held on Monday May 20, 2019 at 7:00 PM at the Weathersfield School. Article 1 will be discussed and voted on the floor, followed by discussion about Articles #2 and #3. On Tuesday, May 21, 2019 from 10:00 AM to 7:00 PM, voting by Australian ballot for Articles #2 and #3 will take place at Martin Memorial Hall.

Here is a brief description of each article:

**1. Shall the voters of the Town of Weathersfield dissolve the Fire Commission?**

In 1990 the Selectboard recommended the creation of a Fire Commission, that was approved by the voters, to bridge the communication gap between the Ascutney Volunteer Fire Department (AVFD) and West Weathersfield Volunteer Fire Department (WWVFD) and between the departments and the Selectboard. At the March 18, 2019 Selectboard meeting, the dissolution of the Fire Commission was discussed. Members in attendance from AVFD and WWVFD were in support of dissolving the Fire Commission. Both departments felt the Fire Commission meetings have historically been an unproductive and inefficient use of time. Following approved dissolution, designated fire department representative(s) and the Town Manager would meet regularly, and time would be allocated at the Selectboard meeting for updates and decision-making when appropriate.

**2. Shall the voters of the Town of Weathersfield approve the expenditure of \$171,048 for the support and operation of fire services for the Town, which shall be raised by property taxation, allowing the Select Board to set the appropriate tax rate.**

The Selectboard presents a budget comparable to what was proposed by the Fire Commission, and what has been approved in the past. This funding will provide fire services capacity for the Town of Weathersfield, through the response of both fire departments. A summary of the budget is listed below, and the entire line item budget is available on the fire department page of the Town Website.

**3. Shall the voters of the Town of Weathersfield appropriate the sum of \$17,000, to be deposited into the Fire Equipment and Gear Reserve Fund?**

The Selectboard seeks restricted funds deposited to the Non-Motorized Fire Equipment Reserve fund to ease the burden for fundraising, as cited by both fire departments. The Fire Equipment and Gear Reserve Fund is restricted to purchasing firefighter protective clothing, radios, SCBAs, hose, etc.

**Financial Impact to Tax Payers**

Currently, the approved articles equated to a tax rate of .5761. If the proposed articles are voter approved, the tax rate will increase to .6339. However, this tax rate is a decrease from last year's rate of .6375. In summary, the municipal tax rate would decrease by \$4.00 a year for every \$100,000 of property value. The entire breakdown is available on the Municipal Tax Rate Chart on the Fire Department Page of the Website.

*Additional Budget Information on the Back Page*

	FY2016	FY2017	FY2018	FY19	FY 2020
<b>Proposed FY 2020</b>	Actual	Actual	Actual	Budget	Proposed
<b>Revenues</b>					
Tax support					171,048
Fire Equipment Motorized Reserve				20,000	
Fire Equipment and Gear Reserve				5,000	
Dry Hydrant Reserve Trnsf	-		-	2,000	
Other Revenue & Reserves	855	401,347	5,472	31,666	4,503
<b>Expenditures</b>					
Fire Warden/Recd Sec/WC	4,703	5,448	4,565	6,144	5,388
Office Expense	310	888	538	500	600
Utilities	1,500	1,035	377	1,000	1,000
Insurance	13,400	10,825	10,936	11,335	10,829
Communications	16,900	15,496	14,901	16,755	17,800
Fire Equipment /PPE/Hose Testing	8,300	15,724	13,548	16,000	15,700
Fire Truck interest expense	20,000	216	5,645	4,580	3,435
Truck Bond debt reduction	-	10,000	45,800	45,800	45,800
Firetruck Purchase	3,000	390,533	-	-	-
Debt Service	23,000	400,749	51,445	50,380	49,235
Highway and Fuel Service	7,633	18,979	7,017	16,300	15,500
AVFD Funding	20,000	22,500	22,500	22,500	25,000
AVFD PPE			4,278	5,000	4,500
<b>Subtotal Ascutney fire expense</b>	<b>20,000</b>	<b>22,500</b>	<b>26,778</b>	<b>27,500</b>	<b>29,500</b>
WWVFD Funding	20,000	22,500	22,500	22,500	25,000
WWVFD PPE			9,220	5,000	4,500
<b>Subtotal West Weathersfield</b>	<b>20,000</b>	<b>22,500</b>	<b>31,720</b>	<b>27,500</b>	<b>29,500</b>
Subtotal reserve transfers	250	28,438	11,757	27,500	500
<b>Total Expense</b>	<b>115,996</b>	<b>542,582</b>	<b>173,582</b>	<b>200,914</b>	<b>175,551</b>

<b>Total Municipal Tax Rate with Proposed Fire Articles</b>			<b>FY2019</b>
<b>Total Taxes to be Raised</b>	<b>cost</b>	<b>cents on tax rate</b>	<b>Tax Rate</b>
General Fund	\$ 912,461	0.2804	0.3388
Special Articles Passed March 2019	\$ 14,600	0.0045	0.0000
<b>Fire Commission</b>	<b>\$ 171,048</b>	<b>0.0526</b>	<b>0.0000</b>
<b>Fire Reserve Article</b>	<b>\$ 17,000</b>	<b>0.0052</b>	
Highway Fund	\$ 947,777	0.2913	0.2987

<b>Fiscal Year</b>	<b>Tax Rate</b>	<b>% Change from Previous Year</b>	<b>Municipal Taxes on \$100,000 house (without educational taxes)</b>	<b>Increase/ (Decrease)</b>
<b>FY20</b>	<b>0.6339</b>	-0.6%	<b>634</b>	<b>(\$4)</b>
FY19	0.6375	-2.6%	638	<b>(\$17)</b>
FY18	0.6544	4.2%	654	<b>\$26</b>
FY17	0.6282	5.3%	628	<b>\$32</b>
FY16	0.5963	-0.1%	596	<b>-\$1</b>





# TOWN OF WEATHERSFIELD

CHARTERED BY: NEW HAMPSHIRE ON AUGUST 20, 1761  
NEW YORK ON APRIL 8, 1772

(802)674-2626

P.O. BOX 550 ASCUTNEY, VT 05030

[townmanager@weathersfield.org](mailto:townmanager@weathersfield.org)

May 1, 2019

To: Selectboard  
From: Ed Morris  
Subject: Town Solar Project

We have had conversations about working with a solar company to lease Town land for the purposes of placing net metering Solar development on the property. I have been working with Green Lantern Solar, Norwich Solar, and Aegis Solar to see what offers the Town could get and to see which company worked with the Town the best.

Through this process I have decided, that if the Town would like to move forward with these projects, I would recommend signing a letter of intent with Norwich Solar. Norwich Solar presented, what town staff feels is, the best proposal to the Town. Norwich Solar has also been very easy to work with and very responsive to any requests.

I propose signing a letter of intent with Norwich Solar to place a 500KW solar project on the old landfill property at the transfer station along with a 500KW project on Highway Department land. These two sites would equal a lease payment of \$22,000 along with a 12% discount on Net metered Solar Power overall reducing the Towns power bill by around \$1900 annually. The Town will also receive about \$4000 annually in tax payments for each site.

With this agreement the Town would have control over screening and other land use considerations as well as other requirements the Town negotiates in the contract. The Town would have no ongoing maintenance costs or obligations other than the use of the land for the length of the contract.

The letter of intent for the current proposals must be approved tonight, or we will need to get new (lower proposal by about 7%) for next year with the new net metering rules in effect.

**Recommendation: Approve the Town Manager to enter into a 25-year lease agreement with Norwich Solar to place a 500KW solar project on the Transfer Station and Highway Department properties.**

Ed Morris  
Town Manager



# TOWN OF WEATHERSFIELD

CHARTERED BY: NEW HAMPSHIRE ON AUGUST 20, 1761  
NEW YORK ON APRIL 8, 1772

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P.O. BOX 550 ASCUTNEY, VT 05030

[townmanager@weathersfield.org](mailto:townmanager@weathersfield.org)

May 1, 2019

To: Selectboard  
From: Ed Morris  
Subject: Adopt Federal Municipal Policies and Codes

We have done this before, but the Federal Government made a few changes to these policies. These policies must be adopted by the Town for us to receive Federal money through grants and other sources. Currently these policies and codes must be adopted before receiving the final grant agreement for the 1879 schoolhouse handicap ramp.

Ed Morris  
Town Manager

**MUNICIPAL POLICIES AND CODES (FORM MP-1)**

Consistent with the provisions of the Vermont Community Development Program, and federal law, the (check one) ☐ Town ☐ City ☐ Village of \_\_\_\_\_ has adopted the following policies and codes:

**Equal Employment Opportunity Policy (required by 24 CFR 570.904 and modeled on the State of Vermont's State Government EEO Plan for FY 2017):**

A. It is the policy and practice of this municipality to assure that no person will be discriminated against, or be denied the benefit of any activity, program, or employment process, in any area of employment, including but not limited to recruitment, advertising, hiring, promotion, transfer, demotion, lay off, termination, rehiring, rates of pay, benefits, development opportunities, and/or other compensation. This municipality is strongly committed to non-discrimination and equal opportunity in all employment actions for qualified persons without regard to race, color, religion, ancestry, national origin, age, gender, sexual orientation, sexual identification, or disabling condition. It is the policy of this municipality to provide a workplace that is free of harassment for being a member of a protected class, and this municipality prohibits retaliatory action for any protected activity. With this in mind, the following policy is set in place.

1. This municipality shall consider all qualified applicants for available positions without regard to race, color, religion, ancestry, national origin, age, gender, sexual orientation, sexual identity, or disability, provided the individual is qualified to perform the work available. Attempts will be made to contact known sources of minority and women potential applicants to maximize the participation of such applicants.
2. All recruitment advertisements will include the municipality's commitment to Equal Employment Opportunity, and job specifications/descriptions should be reviewed periodically and properly identify job-related requirements.
3. EEO posters shall be placed and maintained in conspicuous locations.
4. Advancement to positions of greater responsibility is based on an individual's demonstrated performance.
5. Compensation, benefits, job assignments, layoffs, employee development opportunities, and discipline shall be administered consistent with federal and state laws, and without bias to race, color, religion, ancestry, national origin, age, gender, sexual orientation, sexual identity, or disability.
6. Executive, management and supervisory level employees have the responsibility to further the implementation of this policy and ensure conformance by subordinates.
7. Any municipal employee who engages in discrimination of a member of a protected class or unlawful harassment may be subject to appropriate discipline.
8. Any supervisory or managerial employee who knows of unlawful discrimination or harassment in the workplace, and fails to take immediate and appropriate corrective action, may be subject to disciplinary action.

B. The municipality is committed to its Equal Employment Opportunity Policy, and as part of the Equal Employment Opportunity Plan will:

1. Recruit, hire, upgrade, train, and promote in all job classifications without regard to race, color, religion, ancestry, national origin, age, gender, sexual orientation, sexual identity, or disability;
2. Base employment decisions on the principles of Equal Employment Opportunity and with the intent to further the municipality's commitment to workplace diversity;
3. Ensure that all other personnel actions such as compensation, benefits, municipal-sponsored training, educational tuition assistance, social and recreational programs shall be administered without regard to race, color, religion, ancestry, national origin, age, gender, sexual orientation, sexual identity, or disability;
4. Provide reasonable accommodations for applicants and/or employees with disabilities, which will enable them to successfully perform the essential job functions;
5. Ensure that employees and applicants are not subjected to intimidation and/or harassment, threats, coercion, or discrimination because they have filed a complaint, assisted or participated in an investigation or any other activity, or opposed any act or practice made unlawful;
6. Investigate claims of discrimination and unlawful harassment in the workplace; and
7. Promote inclusion and diversity in all levels of the workforce.

**Fair Housing Policy (required by 24 CFR 570.904 and modeled on 24 CFR Part 6):**

The policy set forth herein applies to all housing programs, both present and future, funded through the Vermont Community Development Program.

A. This municipality will not, directly or through contractual, licensing, or other arrangements, take any of the following actions on the grounds of race, color, national origin, religion, or sex:

1. Deny any individual any facilities, services, financial aid, or other benefits provided under any VCDP-funded program or activity;
2. Provide any facilities, services, financial aid, or other benefits that are different, or are provided in a different form, from that provided to others under any VCDP-funded program or activity;
3. Subject an individual to segregated or separate treatment in any facility, or in any matter of process related to the receipt of any service or benefit under any VCDP-funded program or activity;
4. Restrict an individual's access to, or enjoyment of, any advantage or privilege enjoyed by others in connection with facilities, services, financial aid or other benefits under any VCDP-funded program or activity;
5. Treat an individual differently from others in determining whether the individual satisfies any admission, enrollment, eligibility, membership, or other requirements or conditions that the individual must meet in order to be provided any facilities, services, or other benefit provided under any VCDP-funded program or activity;
6. Deny an individual an opportunity to participate in any VCDP-funded program or activity as an employee;

7. Aid or otherwise perpetuate discrimination against an individual by providing VCDP-funded financial assistance to an agency, organization, or person that discriminates in providing any housing, aid, benefit, or service;
8. Otherwise limit an individual in the enjoyment of any right, privilege, advantage, or opportunity enjoyed by other individuals receiving the housing, aid, benefit, or service;
9. Use criteria or methods of administration that have the effect of subjecting persons to discrimination or have the effect of defeating or substantially impairing accomplishment of the objectives of the program or activity with respect to persons of a particular race, color, national origin, religion, or sex; or
10. Deny a person the opportunity to participate as a member of planning or advisory boards.

B. In determining the site or location of housing, accommodations, or facilities, this municipality will not make selections that have the effect of excluding persons from, denying them the benefits of, or subjecting them to discrimination on the ground of race, color, national origin, religion, or sex. This municipality will not make selections that have the purpose or effect of defeating or substantially impairing the accomplishment of the objectives of this policy.

C. This municipality will not, directly or through contractual, licensing, or other arrangements, solely on the basis of handicap:

1. Deny a qualified individual with handicaps the opportunity to participate in, or benefit from, any VCDP-funded housing, aid, benefit, or service;
2. Afford a qualified individual with handicaps an opportunity to participate in, or benefit from, any VCDP-funded housing, aid, benefit, or service that is not equal to that afforded to others;
3. Provide a qualified individual with handicaps with any VCDP-funded housing, aid, benefit, or service that is not as effective in affording the individual an equal opportunity to obtain the same result, to gain the same benefit, or to reach the same level of achievement as that provided to others;
4. Provide different or separate VCDP-funded housing, aid, benefits, or services to individuals with handicaps or to any class of individuals with handicaps from that provided to others unless such action is necessary to provide qualified individuals with handicaps with housing, aid, benefits, or services that are as effective as those provided to others;
5. Aid or perpetuate discrimination against a qualified individual with handicaps by providing significant assistance to an agency, organization, or person that discriminates on the basis of handicap in providing any housing, aid, benefit, or service to beneficiaries in the recipient's federally assisted program or activity;
6. Deny a qualified individual with handicaps the opportunity to participate as a member of planning or advisory boards;
7. Deny a dwelling to an otherwise qualified buyer or renter because of a handicap of that buyer or renter or a person residing in or intending and eligible to reside in that dwelling after it is

sold, rented or made available; or

8. Otherwise limit a qualified individual with handicaps in the enjoyment of any right, privilege, advantage, or opportunity enjoyed by other qualified individuals receiving the housing, aid, benefit, or service.

D. This municipality will not, directly or through contracting, licensing, or other arrangements, use age distinctions or take any other actions that have the effect, on the basis of age, of:

1. Excluding individuals from, denying them the benefits of, or subjecting them to discrimination under, a VCDP-funded program or activity; or
2. Denying or limiting individuals in their opportunity to participate in any VCDP-funded program or activity.

**Use of Excessive Force Policy (42 USC sec. 5304(l)):**

This municipality (1) prohibits the use of excessive force by its law enforcement agencies against any individuals engaged in nonviolent civil rights demonstrations; and (2) prohibits its law enforcement agencies from physically barring entrance to or exit from a facility or location that is the subject of a nonviolent civil rights demonstration.

**Policy on the Use of VCDP Funds for Federal Lobbying (Byrd Anti-Lobbying Amendment, 31 U.S.C. 1352):**

This municipality will not allow the use of VCDP funds to pay any person for the influencing or attempting to influence an officer of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment or modification of any federal contract, grant, loan or cooperative agreement.

**Code of Ethics for Administration of Vermont Community Development Program (24 CFR 570.489(h)):**

The following code of ethical conduct for public officials, employees and/or affected contractors covers all aspects of the VCDP, whether or not specifically cited.

1. Goods and services shall be procured in a manner which maximizes free and open competition.
2. Officers and employees shall not participate in any decision concerning matters in which they have a financial interest.
3. Conflicts, and the appearance of conflicts, of interest shall be avoided in order to assure public confidence in the operations of governments.

4. Every effort will be made to actively recruit woman-owned or minority-owned businesses and to provide opportunities for local residents and businesses, consistent with Section 3 of the Housing and Urban Development Act of 1968.
5. All procurement actions shall be conducted in public and all records related thereto will be open to public review.

**The Drug-Free Workplace Act of 1988 (41 U.S.C. 701 et seq.)** requires Grantees to certify and assure the Department that they will establish a formal written policy that informs employees that the manufacture, distribution, possession and use of illegal drugs in the workplace are prohibited, and an ongoing drug-free awareness program.

If this municipality does not already have a drug-free workplace policy that is at least as robust as the following, it hereby establishes that:

As an employer, the {Municipality} is responsible for maintaining safe, efficient working conditions for its employees by providing a drug-free workplace. Therefore, municipal employees shall not engage in the unlawful manufacture, distribution, possession or use of controlled substances (drugs) on the job or on any municipal work site.

1. The illegal use, possession, sale, distribution, or manufacture of controlled substances in or on property belonging to the municipality will not be tolerated and is considered to be grounds for review and termination of employment at the discretion of the employee's supervisor.
2. Any employee of the municipality who has a controlled substance dependency, or any other controlled substance-related problem, shall immediately seek professional assistance or counseling.
3. Any employee of the municipality who is convicted of violating any criminal drug statute must inform his or her supervisor within 5 days after the conviction. The criminal conviction of any employee of this municipality for the use, possession, sale or distribution of a controlled substance may be considered grounds for review and termination of employment at the discretion of the employee's supervisor.
4. If an employee who is convicted of violating any criminal drug statute works in a federally funded program, the municipality shall notify the agency that provides the federal funding within ten (10) days of the municipality's receiving the notice of the conviction. In the case of the Vermont Community Development Program, notify the Department of Housing and Community Development.
5. Any employee on municipal premises who appears to be under the influence of, or who possesses illegal or non-medically authorized drugs, or who has used such drugs on municipal premises, may be temporarily relieved from duty pending further investigation.
6. If the use of legal drugs endangers safety, management may (but is not required to) reassign work on a temporary or permanent basis.

7. All current and future employees shall be informed of this policy and shall acknowledge in writing their understanding and acceptance of this policy.

**Subrecipient Oversight Monitoring Policy (required by Uniform Guidance, 2 CFR Part 200):**

The policy set forth herein must be adopted by all municipalities using VCDP funds. Adoption of this policy certifies the Grantee shall be responsible for oversight monitoring of grant funds that are dispersed to a sub-recipient, to ensure the funds are properly managed.

To ensure such funds are managed according to the agreements and requirements of the granting agency, the Municipality will designate a municipal individual responsible for subrecipient monitoring. At a minimum, this will include:

1. Closely monitoring and reviewing the requisition of funds to the funding agency on a regular basis;
2. Reviewing the Subrecipient's financial management systems, internal control procedures, separation of duties, ensuring that different individuals review the invoices for payment and accuracy, from someone who writes the check, to someone who authorizes or signs the check, to someone who reconciles the Bank statements;
3. Reviewing the Subrecipient's procurement policies to ensure that they meet the requirements of 2 CFR Part 200, Uniform Federal Guidance;
4. Reviewing Labor Standards, if applicable, and the appropriate wage rates; securing payrolls and reviewing them for accuracy, and in the event there are any errors securing proof of restitution;
5. Ensuring that contractors are being paid appropriately, and lien waivers and other releases are secured from the contractors;
6. Closely monitoring the progress of the funded project through the review of required progress reports; and
7. Obtaining and reviewing the independent audit if required for the sub-recipient (expenditure of \$750,000 or greater in one fiscal year); or the municipality may determine that its own single audit may be expanded to include the scope of federal funds expended at the subrecipient level; or the subrecipient may be eligible to have a program specific audit.
8. Authorized representatives of the Secretary of the Agency, the Secretary of HUD, the Inspector General of the United States, or the U.S. General Accounting Office shall have access to all books, accounts, records, reports, files, papers, things, or property belong to, or in use by, any Subgrantee or Subrecipients pertaining to the receipts of VCDP funds as may be necessary to make audits, examinations, excerpts, and transcripts.



**Whistleblower Protections:**

A. The Municipality shall not discriminate or retaliate against a municipal employee or agent for engaging in the following:

1. Providing to a public body a good faith report or good faith testimony that alleges an entity of municipal or state government, a municipal employee or official, or a person providing services to the municipality under contract has engaged in a violation of law or in waste, fraud, or abuse of authority, or an act threatening health or safety.
2. Assisting or participating in a proceeding to enforce the provisions of this policy.

B. Neither the Municipality nor any municipal officer or employee shall attempt to restrict or interfere with, in any manner, a municipal employee's ability to engage in any of the protected activity described in subsection (a) of this policy. Employees are not required to report misconduct to the municipality or its agents prior to reporting to any governmental entity and/or the public.

C. Neither the Municipality nor any municipal offer or employee shall require employees or agents to forego monetary awards as a result of such reports.

**Adoption**

Adopted by the Legislative Body on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_.

**LEGISLATIVE BODY**

(Typed Name)

(Signature)

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# TOWN OF WEATHERSFIELD

CHARTERED BY: NEW HAMPSHIRE ON AUGUST 20, 1761  
NEW YORK ON APRIL 8, 1772

(802)674-2626

P.O. BOX 550 ASCUTNEY, VT 05030

[townmanager@weathersfield.org](mailto:townmanager@weathersfield.org)

May 1, 2019

To: Selectboard  
From: Ed Morris  
Subject: Approve Structures Grant for Lottery Lane

As you know, we received a grant for the design and construction of a box culvert on Lottery Lane. The culvert as you turn north of Route 131 is undersized and floods the road once or twice a year. The highway crew took time this past year to replace the overflow culvert to help alleviate this issue, but a box culvert needs to be installed to correct the problem. I learned about the structures grant and was advised I should apply by our VTrans District Rep.

I Received notice on April 18<sup>th</sup>, 2019 that our grant application was successful and that the State awarded us \$175,000 for this project as long as we provide a \$25,000 (in kind or cash) match. I used the budget from our Baltimore Road culvert of \$215,000 which came in under budget. We have a few years to complete this project, so the money does not have to come out of the FY2020 budget.

All I am asking for, is for the Selectboard to give me approval to accept the grant. I am asking this because I did not ask for approval before applying, because of the short timeframe I had after deciding we should apply.

**Recommendation: Authorize the Town Manager to Accept the FY2020 Structures Grant for a box culvert to be designed and placed on Lottery Lane.**

Ed Morris  
Town Manager



# TOWN OF WEATHERSFIELD

CHARTERED BY: NEW HAMPSHIRE ON AUGUST 20, 1761  
NEW YORK ON APRIL 8, 1772

(802)674-2626

P.O. BOX 550 ASCUTNEY, VT 05030

[townmanager@weathersfield.org](mailto:townmanager@weathersfield.org)

May 1, 2019

To: Selectboard

From: Ed Morris

Subject: Discuss Mechanics Position

Since the Town Mechanic resigned his position, Ray and I have been discussing the possibility of not replacing this position. Both Ray and I talked this option over with Ryan, who agreed that a mechanic was not really needed, and that the computerization of the new trucks made it difficult and expensive to work on trucks in house. One example of this is that we have four different makes of trucks which require four different types of software programs that cost thousands of dollars apiece and have to be updated every few years at an additional expense.

Another factor that weighed into our decision was the capital planning of truck purchases in the future. As with the grader, we are planning to purchase warranties and service agreements, where we can, to keep our computerized trucks running well and minimize the need for an inhouse mechanic.

Last summer we had a short timeframe where Ryan was out, and the Town needed to use an outside mechanic for work. During this timeframe, and for many mechanical issues since, we have used outside mechanics to complete Town work. The prices have been reasonable, and the turnaround time has been quick. This also allowed highway employees to continue working on Town roads.

Also, while we were short handed last year, we were able to hire a couple temporary truck driver/laborers which worked out very well. We used a truck driver to provide in kind support of the Downers Hill project by driving truck to haul away spoils and to truck in the needed rock for the ditches. We also hired a temporary excavator operator to complete more ditching work. This spring, after Ryan's resignation, we hired a temporary laborer to help with mud season. Again, this temporary position successfully filled a need and helped both the temporary employee and the Town during this time.

While reviewing this past year and discussing whether or not the Town truly needs this position, we have decided that the Town may not need an in-house mechanic, but the extra man is needed during the winter and could be used for special projects here and there throughout the summer. During this decision-making process, Ray has also talked with other road foreman, some of which hire winter help, for the same reasons we have come up with.

Because of these reasons, we have decided to implement a one-year pilot program of not replacing this position, and instead we will hire a seasonal snow plow driver (which will be advertised in late summer) and temporary labor for special projects as needed. The plan for this pilot program does include maintaining the funding for this position through FY2021 just in case we find we need to re-hire a full-time employee. We have done the math and feel this move will save the Town some money while maintaining our level of service on the Town roads.

Ed Morris

Town Manager



# TOWN OF WEATHERSFIELD

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P.O. BOX 550 ASCUTNEY, VT 05030

[townmanager@weathersfield.org](mailto:townmanager@weathersfield.org)

May 1, 2019

To: Selectboard

From: Ed Morris

Subject: Approve Copier Lease

The Town's copier lease was up in April. We have been researching the best options for the Town and have received quotes from four different companies. We have decided that staying with Office Systems of Vermont (OSV) on a new lease contract is the best option for the Town. We have been happy with the service we receive from OSV and their pricing was the best. The new lease saves the Town approximately \$100 a month compared to our current pricing. We recommend approving a four-year lease with OSV for a monthly lease amount of \$278.73 which includes toner, service and supplies. As well as 80,000 black and 30,000 color copies annually.

**Recommendation: Authorize the Town Manager to enter into a 48-month copier lease agreement with Office Systems of Vermont, in the amount of \$278.73 a month.**

Ed Morris

Town Manager

Meeting date	May 6, 2019
AP warrant date	05/01/19
Payroll warrant date 1	04/18/19
Payroll warrant date 2	04/25/19
Payroll warrant date 3	05/02/19



## TOWN OF WEATHERSFIELD, VERMONT

### Warrants for Meeting of May 6, 2019

	Check Date	Payroll	Operating Expenses
General Fund	04/18/19	\$6,881.62	
	04/25/19	\$6,772.98	
	05/02/19	\$6,804.87	
AP	5/1/2019		\$76,994.19
Total		\$20,459.47	\$76,994.19
Highway Fund	04/18/19	\$4,163.37	
	04/25/19	\$3,995.44	
	05/02/19	\$3,857.54	
AP	5/1/2019		\$9,994.26
		\$12,016.35	\$9,994.26
Solid Waste Mgmt Ft	04/18/19	\$752.65	
	04/25/19	\$726.46	
	05/02/19	\$699.72	
AP	5/1/2019		\$8,528.02
Total		\$2,178.83	\$8,528.02
Library	04/18/19	\$966.96	
	04/25/19	\$972.52	
AP	5/1/2019		
Total		\$1,939.48	\$0.00
Grants	05/01/19		
Agency Monies	05/01/19		
Reserves	05/01/19		
Long Term Debt	05/01/19		
Grand Totals		\$36,594.13	\$95,516.47

To the Treasurer of the Town of Weathersfield, we hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$132,110.60. Let this be your order for the payments of these amounts.

Selector

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05/01/19

## Town of Weathersfield Accounts Payable

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04:44 pm

Check Warrant Report # 19146 Current Prior Next FY Invoices For Fund (General Fund)  
For Check Acct 1 (General Fund) All check #s 04/11/19 To 05/06/19 & Fund 11

Account

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
VTAGHUMAN	OFFICE OF CHILD SUPPORT	04/18/19	Payroll Transfer PR-04/18/19	11-2-011-07.00 Garnishments	312.49	221186	04/23/19
VTAGHUMAN	OFFICE OF CHILD SUPPORT	04/25/19	Payroll Transfer PR-04/25/19	11-2-011-07.00 Garnishments	312.49	221186	04/23/19
BUSINESSC	BUSINESSCARD SERVICES	04/24/19	April Charges APRIL19CHG	11-7-201-43.00 Legal Expense	29.77	221187	04/30/19
BUSINESSC	BUSINESSCARD SERVICES	04/24/19	April Charges APRIL19CHG	11-7-101-99.00 Miscellaneous Expenditure	40.70	221187	04/30/19
BUSINESSC	BUSINESSCARD SERVICES	04/24/19	April Charges APRIL19CHG	11-7-101-21.00 Postage	10.55	221187	04/30/19
VTAGHUMAN	OFFICE OF CHILD SUPPORT	05/02/19	Payroll Transfer PR-05/02/19	11-2-011-07.00 Garnishments	312.49	221188	04/30/19
AFLAC	AFLAC	04/04/19	Payroll Transfer PR-04/04/19	11-2-011-14.10 Insurance Prem Liability	26.04	221189	05/01/19
AFLAC	AFLAC	04/04/19	Payroll Transfer PR-04/04/19	11-2-011-10.00 AFLAC	115.60	221189	05/01/19
AFLAC	AFLAC	04/11/19	Payroll Transfer PR-04/11/19	11-2-011-10.00 AFLAC	115.60	221189	05/01/19
AFLAC	AFLAC	04/11/19	Payroll Transfer PR-04/11/19	11-2-011-14.10 Insurance Prem Liability	26.04	221189	05/01/19
AFLAC	AFLAC	04/18/19	Payroll Transfer PR-04/18/19	11-2-011-14.10 Insurance Prem Liability	26.04	221189	05/01/19
AFLAC	AFLAC	04/18/19	Payroll Transfer PR-04/18/19	11-2-011-10.00 AFLAC	115.60	221189	05/01/19
AFLAC	AFLAC	04/25/19	Payroll Transfer PR-04/25/19	11-2-011-14.10 Insurance Prem Liability	26.04	221189	05/01/19
AFLAC	AFLAC	04/25/19	Payroll Transfer PR-04/25/19	11-2-011-10.00 AFLAC	115.60	221189	05/01/19
AMAZONCR	AMAZON	03/18/19	Battery back up 594695839859	11-7-101-20.00 Office Supplies	18.63	221190	05/01/19
AMAZONCR	AMAZON	03/12/19	Ptouch tape (4) 794963775736	11-7-101-20.00 Office Supplies	20.90	221190	05/01/19
AFD#2 WAT	ASCUTNEY FIRE DISTRICT #2	04/06/19	Water MMH Jan-March 11631JAN-MAR	11-7-301-34.00 Water	57.43	221191	05/01/19
AFD#2 WAT	ASCUTNEY FIRE DISTRICT #2	04/30/19	Water pymt in cash LLIBBYWATER	11-6-101-99.00 Miscellaneous Revenue	84.00	221191	05/01/19
AFD#2 WAT	ASCUTNEY FIRE DISTRICT #2	04/30/19	Cash pymt for S Roberts w SROBERTSWATE	11-6-101-99.00 Miscellaneous Revenue	560.00	221191	05/01/19
AT&T SVC	AT & T MOBILITY	04/30/19	April 19 Charges APRIL 19 CHA	11-7-201-31.00 Telephone/communications	160.50	221192	05/01/19
AT&T SVC	AT & T MOBILITY	04/30/19	April 19 Charges APRIL 19 CHA	11-7-101-31.50 Wireless Services	128.92	221192	05/01/19
BIBENS	BIBENS HOME CENTER INC.	04/11/19	Tote L97197	11-7-101-20.00 Office Supplies	29.98	221193	05/01/19
COLONI	COLONIAL LIFE	04/04/19	Payroll Transfer PR-04/04/19	11-2-011-14.10 Insurance Prem Liability	59.01	221197	05/01/19
COLONI	COLONIAL LIFE	04/11/19	Payroll Transfer PR-04/11/19	11-2-011-14.10 Insurance Prem Liability	59.01	221197	05/01/19
COLONI	COLONIAL LIFE	04/18/19	Payroll Transfer PR-04/18/19	11-2-011-14.10 Insurance Prem Liability	59.01	221197	05/01/19

05/01/19

## Town of Weathersfield Accounts Payable

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04:44 pm

Check Warrant Report # 19146 Current Prior Next FY Invoices For Fund (General Fund)  
For Check Acct 1(General Fund) All check #s 04/11/19 To 05/06/19 & Fund 11

Account

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
COLONI	04/25/19	PAYROLL Transfer PR-04/25/19	11-2-011-14.10 Insurance Prem Liability	59.01	221197	05/01/19
FAIRPOINT	04/01/19	March 19 Phone 6742626995MA	11-7-101-31.00 Telephone	279.14	221198	05/01/19
COTTSYSTE	05/01/19	May 19 Hosting 127807	11-7-103-23.00 Land records computerizat	325.00	221199	05/01/19
DOLITL	04/26/19	Special Town Meeting 43304	11-7-103-39.00 Town Meetings and Electio	49.93	221201	05/01/19
FOLEY	04/30/19	MMH Rugs 01/02/2019 1220386	11-7-301-20.00 Custodial Supplies	51.35	221202	05/01/19
FOLEY	04/24/19	MMH Rugs 1238795	11-7-301-20.00 Custodial Supplies	52.77	221202	05/01/19
GALLS	04/15/19	Boot 012481301	11-7-201-24.00 Equipment and Supplies	120.00	221203	05/01/19
GALLS	04/15/19	bag 012481400	11-7-201-24.00 Equipment and Supplies	93.98	221203	05/01/19
GMP	04/15/19	March 19 electric MMH 200009MMH319	11-7-301-30.00 Electricity & Gas	284.28	221205	05/01/19
GMP	04/05/19	Dry Hydrant March19 20009MARCH19	11-7-205-31.10 Fire Hydrant El Service	24.68	221205	05/01/19
GMP	04/05/19	march19 electric 1879 SCHOOLHSEMAR	11-7-302-39.00 1879 School house Maint	48.30	221205	05/01/19
JARVIS	04/18/19	Hydrant replacement 3444	11-7-205-90.20 Dry Hydrant Maintenance	1000.00	221209	05/01/19
LEAF	04/23/19	May lease 9383784	11-7-101-44.00 Copier Lease	188.23	221211	05/01/19
LINCOLN	04/05/19	May 19 Life MAY 2019	11-7-201-14.10 Insurance Benefits	43.16	221212	05/01/19
LINCOLN	04/05/19	May 19 Life MAY 2019	11-2-011-09.00 Lincoln Life Supplemental	122.00	221212	05/01/19
LINCOLN	04/05/19	May 19 Life MAY 2019	11-7-101-14.10 Insurance Benefits	107.78	221212	05/01/19
LINCOLN	04/05/19	May 19 Life MAY 2019	11-7-105-14.10 Insurance Benefits	24.41	221212	05/01/19
LINCOLN	04/05/19	May 19 Life MAY 2019	11-7-104-14.10 Insurances Benefits	25.80	221212	05/01/19
LINCOLN	04/05/19	May 19 Life MAY 2019	11-7-103-14.10 Insurance Benefits	33.48	221212	05/01/19
NY REVIEW	---	None --- / /		0.00	221215	05/01/19
		-- VOID --				
N DELT	04/25/19	May 19 Premiums MAY 2019	11-7-103-14.10 Insurance Benefits	104.50	221216	05/01/19
N DELT	04/25/19	May 19 Premiums MAY 2019	11-7-105-14.10 Insurance Benefits	35.97	221216	05/01/19
N DELT	04/25/19	May 19 Premiums MAY 2019	11-7-201-14.10 Insurance Benefits	68.53	221216	05/01/19
N DELT	04/25/19	May 19 Premiums MAY 2019	11-7-101-14.10 Insurance Benefits	294.77	221216	05/01/19
OFFICESYS	04/16/19	Copies Jan-April 19 26AR253041	11-7-101-45.00 Copier Service/Supplies	393.31	221218	05/01/19

Vendor	Invoice Date	Invoice Description	Invoice Number	Account	Amount Paid	Check Number	Check Date
OFFICESYS	04/18/19	OFFICE SYSTEMS OF VERMONT	Service contract April-Ju	11-7-101-45.00	300.24	221218	05/01/19
			26AR254177	Copier Service/Supplies			
CHIT BANK	04/19/19	PEOPLE'S UNITED BANK, N.A	WWVFD TRK Loan	11-7-207-53.00	45800.00	221219	05/01/19
			77459-00021	Truck Bond Debt Reduction			
CHIT BANK	04/19/19	PEOPLE'S UNITED BANK, N.A	WWVFD TRK Loan	11-7-207-52.00	4570.45	221219	05/01/19
			77459-00021	Interest Expense			
SPURRS	04/23/19	SPURRS REPAIR	Oil Change 01/25/19	11-7-201-52.00	69.80	221222	05/01/19
			20134	Repairs and Supplies			
SPURRS	03/15/19	SPURRS REPAIR	Oil change Police	11-7-201-52.00	69.80	221222	05/01/19
			20298	Repairs and Supplies			
SPURRS	03/27/19	SPURRS REPAIR	GAS TANK STRAPS	11-7-206-53.10	86.09	221222	05/01/19
			20330	AVFD Fire Equip Repair			
SPURRS	04/02/19	SPURRS REPAIR	Coolant leak	11-7-201-52.00	520.42	221222	05/01/19
			20351	Repairs and Supplies			
STAPLES	04/25/19	STAPLES CREDIT PLAN	time cards, paper, TP	11-7-101-20.00	71.97	221223	05/01/19
			2262896751	Office Supplies			
STAPLES	04/25/19	STAPLES CREDIT PLAN	Toner	11-7-101-20.00	50.89	221223	05/01/19
			2274218231	Office Supplies			
STAP	04/24/19	STAPLETON, NICK	Mileage	11-7-103-27.00	58.00	221224	05/01/19
			MILEAGE APR1	Tuition and Training			
TOWNWEATH	05/02/19	TOWN OF WEATHERSFIELD	Payroll Transfer	11-2-011-15.00	119.70	221226	05/01/19
			PR-05/02/19	Miscellaneous Deduction			
TRIBUTE	05/01/19	TRIBUTE ARTISTRY LLC	Cleaning C.Martin Stone	11-7-301-99.00	195.00	221227	05/01/19
			0028	Miscellaneous Expenses			
VCA	04/02/19	VCA	Constable membership	11-7-201-42.00	20.00	221228	05/01/19
			2019 MEMBERS	Dues and Memberships			
VTFIRE	04/11/19	VERMONT FIRE EXTINGUISHER	6yr 5lb maintenance	11-7-301-60.10	75.00	221229	05/01/19
			38783	Building Maintenance			
VMERS DB	04/04/19	VMERS DB.	Payroll Transfer	11-2-011-05.00	1946.63	221230	05/01/19
			PR-04/04/19	Retirement			
VMERS DB	04/11/19	VMERS DB.	Payroll Transfer	11-2-011-05.00	1357.46	221230	05/01/19
			PR-04/11/19	Retirement			
VMERS DB	04/18/19	VMERS DB.	Payroll Transfer	11-2-011-05.00	1410.41	221230	05/01/19
			PR-04/18/19	Retirement			
VMERS DB	04/25/19	VMERS DB.	Payroll Transfer	11-2-011-05.00	1357.50	221230	05/01/19
			PR-04/25/19	Retirement			
VOWP	04/18/19	VT OFFENDER WORK PROGRAMS	PD forms	11-7-201-20.00	269.80	221232	05/01/19
			PR7641	Office Supplies			
VTOMA	04/22/19	VTOMA	2019 Conference	11-7-101-27.00	125.00	221233	05/01/19
			2019SPRINGCO	Tuition and Dues			
WEXBANK	04/29/19	WEX BANK	April 19 gas charges	11-7-206-51.00	111.30	221234	05/01/19
			APRIL19CHRGs	AVFD Fuel			
WEXFLEET	04/11/19	WEX BANK	April 18 Gas	11-7-201-51.00	683.76	221235	05/01/19
			APRIL19 GAS	Gas and Oil			
PRTAXES	04/18/19	IRS - PAYROLL TAXES	Payroll Transfer	11-2-011-02.00	2522.46 E	1333	04/17/19
			PR-04/18/19	Social Security W/H			
PRTAXES	04/18/19	IRS - PAYROLL TAXES	Payroll Transfer	11-2-011-01.00	1517.28 E	1333	04/17/19
			PR-04/18/19	Federal Income Tax W/H			
PITNEYPP	04/16/19	PITNEY BOWES POSTAGE BY P	Refill 04/16/19	11-7-101-21.00	200.00 E	1334	04/16/19
			04162019	Postage			



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## Town of Weathersfield Accounts Payable

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Check Warrant Report # 19146 Current Prior Next FY Invoices For Fund (General Fund)  
 For Check Acct 1 (General Fund) All check #s 04/11/19 To 05/06/19 & Fund 11

Account

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
PRUDEN	PRUDENTIAL RETIREMENT	04/11/19	Payroll Transfer PR-04/11/19	11-2-011-11.00 Deferred Compensation	158.68 E	1335	04/11/19
FISHWILD	VERMONT DEPARTMENT OF FIS	04/22/19	Fish & Wildlife 4/18/19 04/18/2019FI	11-2-010-22.00 Clerk to VT - Hunt/Fish	50.50 E	1336	04/18/19
FISHWILD	VERMONT DEPARTMENT OF FIS	04/22/19	Fish 04/25/2019 04/25/19FISH	11-2-010-22.00 Clerk to VT - Hunt/Fish	101.00 E	1337	04/25/19
PRTAXES	IRS - PAYROLL TAXES	04/25/19	Payroll Transfer PR-04/25/19	11-2-011-02.00 Social Security W/H	2463.68 E	1338	04/24/19
PRTAXES	IRS - PAYROLL TAXES	04/25/19	Payroll Transfer PR-04/25/19	11-2-011-01.00 Federal Income Tax W/H	1480.41 E	1338	04/24/19
PRUDEN	PRUDENTIAL RETIREMENT	04/18/19	Payroll Transfer PR-04/18/19	11-2-011-11.00 Deferred Compensation	158.68 E	1339	04/18/19
VT TAX	VERMONT DEPARTMENT OF TAX	04/04/19	Payroll Transfer PR-04/04/19	11-2-011-07.00 Garnishments	12.00 E	1340	04/26/19
VT TAX	VERMONT DEPARTMENT OF TAX	04/04/19	Payroll Transfer PR-04/04/19	11-2-011-04.00 State Income Tax W/H	548.63 E	1340	04/26/19
VT TAX	VERMONT DEPARTMENT OF TAX	04/11/19	Payroll Transfer PR-04/11/19	11-2-011-04.00 State Income Tax W/H	477.43 E	1340	04/26/19
VT TAX	VERMONT DEPARTMENT OF TAX	04/11/19	Payroll Transfer PR-04/11/19	11-2-011-07.00 Garnishments	12.00 E	1340	04/26/19
VT TAX	VERMONT DEPARTMENT OF TAX	04/18/19	Payroll Transfer PR-04/18/19	11-2-011-04.00 State Income Tax W/H	496.35 E	1340	04/26/19
VT TAX	VERMONT DEPARTMENT OF TAX	04/18/19	Payroll Transfer PR-04/18/19	11-2-011-07.00 Garnishments	12.00 E	1340	04/26/19
VT TAX	VERMONT DEPARTMENT OF TAX	04/25/19	Payroll Transfer PR-04/25/19	11-2-011-04.00 State Income Tax W/H	490.37 E	1340	04/26/19
VT TAX	VERMONT DEPARTMENT OF TAX	04/25/19	Payroll Transfer PR-04/25/19	11-2-011-07.00 Garnishments	12.00 E	1340	04/26/19
PRUDEN	PRUDENTIAL RETIREMENT	04/25/19	Payroll Transfer PR-04/25/19	11-2-011-11.00 Deferred Compensation	158.68 E	1342	04/25/19
PITNEYPP	PITNEY BOWES POSTAGE BY P	04/30/19	04/29/19 REFILL 04292019REFI	11-7-101-26.00 Town Report Production	200.00 E	1343	04/29/19

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Town of Weathersfield Accounts Payable

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Check Warrant Report # 19146 Current Prior Next FY Invoices For Fund (General Fund)  
For Check Acct 1 (General Fund) All check #s 04/11/19 To 05/06/19 & Fund 11

Account

Vendor	Invoice	Invoice Description		Amount	Check	Check
	Date	Invoice Number	Account	Paid	Number	Date
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		Report Total		76994.19		=====

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## Town of Weathersfield Accounts Payable

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Check Warrant Report # 19147 Current Prior Next FY Invoices For Fund  
For Check Acct 1(General Fund) All check #s 04/11/19 To 05/01/19 & Fund 12

Account

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
NY REVIEW	--- None ---	/ /	-- VOID --		0.00	221215	05/01/19
BUSINESSC	BUSINESSCARD SERVICES	04/30/19	WATER& APP HWAPRIL119	12-7-101-20.00 Office Supplies	39.25	221187	04/30/19
BUSINESSC	BUSINESSCARD SERVICES	04/30/19	WATER& APP HWAPRIL119	12-7-101-52.00 Repairs & Supplies	27.79	221187	04/30/19
AT&T SVC	AT & T MOBILITY	04/30/19	April 19 Charges APRIL 19 CHA	12-7-101-31.00 Wireless/Pager Service	67.21	221192	05/01/19
BRENNTA	BRENNTAG LUBRICANTS	04/23/19	Grease 6393979	12-7-103-51.50 Oil and Grease	190.55	221194	05/01/19
CERSOSIMA	CERSOSIMO INDUSTRIES, INC	04/06/19	Stone Mud Season 260750	12-7-101-58.26 Gravel Purchase	4011.00	221196	05/01/19
CERSOSIMA	CERSOSIMO INDUSTRIES, INC	04/20/19	Gravel for April 19 storm 260869	12-7-101-58.26 Gravel Purchase	1050.00	221196	05/01/19
FOLEY	Foley Services, Inc.	04/09/19	HW uniforms 04/09/19 1235762	12-7-101-15.20 Uniforms & Cleaning	73.21	221202	05/01/19
FOLEY	Foley Services, Inc.	04/16/19	HW uniforms 04/16/19 1237123	12-7-101-15.20 Uniforms & Cleaning	73.21	221202	05/01/19
FOLEY	Foley Services, Inc.	04/23/19	HW uniforms 04/23/19 1238486	12-7-101-15.20 Uniforms & Cleaning	75.24	221202	05/01/19
GLOB	GLOBAL MONTELLO GROUP	04/30/19	April 19 gas charges 240702	12-7-101-51.20 Gasoline	534.06	221204	05/01/19
GMP	GREEN MOUNTAIN POWER	04/05/19	HW electric March19 200006MARCH1	12-7-101-30.00 Electricity	301.46	221205	05/01/19
GMP	GREEN MOUNTAIN POWER	04/09/19	final bill yewell ln FINALYEWELL	12-7-101-45.01 Antenna Electric Service	15.10	221205	05/01/19
H.O.P.	H.O.P. SALES & SERVICE	04/05/19	Oil nozzel SI-45955	12-7-101-52.00 Repairs & Supplies	153.77	221207	05/01/19
JORD	JORDAN EQUIPMENT	04/24/19	Return and rebill P34220A	12-7-101-52.00 Repairs & Supplies	739.43	221210	05/01/19
LINCOLN	LINCOLN NATIONAL LIFE INS	04/05/19	May 19 Life MAY 2019	12-7-101-14.10 Insurance Benefits	172.48	221212	05/01/19
RAY MOORE	MOORE, RAY	04/30/19	Balance of Boot reimburse BOOTSAPRIL19	12-7-101-53.50 Safety Equipment	70.01	221213	05/01/19
MOUNTM	MOUNTAIN MEADOW PROPERTY	04/16/19	Sweeping and power broom 1714	12-7-101-45.00 Contract Work	995.00	221214	05/01/19
N DELT	NORTHEAST DELTA DENTAL	04/25/19	May 19 Premiums MAY 2019	12-7-101-14.10 Insurance Benefits	654.66	221216	05/01/19
NORTRAX	NORTRAX EQUIPMENT COMPANY	04/05/19	Service JD 1936674	12-7-103-52.00 Equip and Garage Maint	286.65	221217	05/01/19
CHIT BANK	PEOPLE'S UNITED BANK, N.A	04/11/19	Interest 000017HW Well INT TO 5/8/1	12-7-101-87.01 Debt Serv Well/Furnace-In	30.55	221219	05/01/19
PETE'S	PETE'S TIRE BARN, INC.	04/03/19	Oring on tire 036453	12-7-103-52.10 Tires	340.95	221220	05/01/19
PETE'S	PETE'S TIRE BARN, INC.	03/07/19	Casing credit 103521	12-7-101-52.00 Repairs & Supplies	-50.00	221220	05/01/19
PETE'S	PETE'S TIRE BARN, INC.	03/07/19	Recycling tire fee 294600	12-7-101-52.00 Repairs & Supplies	24.00	221220	05/01/19
SANEL	SANEL NAPA SPRINGFIELD	04/23/19	Brake parts 945-335037	12-7-101-52.00 Repairs & Supplies	28.68	221221	05/01/19

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## Town of Weathersfield Accounts Payable

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09:47 am

Check Warrant Report # 19140 Current Prior Next FY Invoices For Fund (Long Term Debt)

Account

For Check Acct 1(General Fund) All check #s 04/11/19 To 05/01/19

Vendor	Invoice Date	Invoice Description	Account	Amount Paid	Check Number	Check Date
CHIT BANK PEOPLE'S UNITED BANK, N.A	04/19/19	WWVFD TRK Loan	98-2-030-31.00	45800.00	221219	05/01/19
		77459-00021	Note Payable - Spartan WW			
CHIT BANK PEOPLE'S UNITED BANK, N.A	04/19/19	WWVFD TRK Loan	98-1-040-02.00	-45800.00	221219	05/01/19
		77459-00021	Amount to Retired, LT Dbt			
				-----		
				0.00		
				=====		
		Report Total				

05/01/19  
11:24 am

Town of Weathersfield Payroll  
Check Warrant Report #  
Check date 04/18/19 to 04/18/19 Departments 111 to 111

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Payroll

Employee Number	Employee Name		Check Number	Check Date	Net Amount	Elec Amount
BALLAM	BALLAM, MARION J.	E	11238	04/18/19	0.00	82.50
CONGDONJ	CONGDON, JENNIFER B.		47394	04/18/19	167.29	0.00
DANGOF	DANGO, FLORA ANN		47395	04/18/19	263.67	415.00
DANIELSWI	DANIELS, WILLIAM J.	E	11240	04/18/19	0.00	981.79
	Fringes paid via direct deposit					76.92
DAY	STILLSON, DIANA L.		47401	04/18/19	77.05	0.00
ESTYJOSH	ESTY, JOSHUA W.	E	11242	04/18/19	0.00	329.43
ESTYLYNNE	ESTY, LYNNETTE A.	E	11243	04/18/19	0.00	189.90
FEDOROW	FEDOROW, SVEN	E	11244	04/18/19	0.00	556.97
	Fringes paid via direct deposit					38.46
HIERCA	HIER, CAROLYN A.	E	11245	04/18/19	0.00	240.26
HIERS	HIER, STEVE A.	E	11246	04/18/19	0.00	227.63
KELLY	KELLY, DARLENE R.	E	11248	04/18/19	0.00	853.93
MCNAMARA	MCNAMARA, TIMOTHY E.		47396	04/18/19	67.45	0.00
MORRISED	MORRIS, EDWARD F.	E	11252	04/18/19	0.00	928.64
	Fringes paid via direct deposit					76.92
MORSE	MORSE, MARTHA J.	E	11253	04/18/19	0.00	50.94
NEILYSTEV	NEILY SR, STEVEN B.		47398	04/18/19	136.91	0.00
SMITH	SMITH, STEVEN		47399	04/18/19	127.87	0.00
STAPLENIC	STAPLETON, NICKOLAS E.		47400	04/18/19	245.48	0.00
TERRILL	TERRILL, SUSANNE	E	11257	04/18/19	0.00	669.56
WRIGHT	LLOYD WRIGHT, JULIA	E	11249	04/18/19	0.00	77.05
					1085.72	5795.90

\*\*\*6,881.62

05/01/19  
11:24 am

Town of Weathersfield Payroll  
Check Warrant Report #  
Check date 04/18/19 to 04/18/19 Departments 121 to 121

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Payroll

Employee Number	Employee Name		Check Number	Check Date	Net Amount	Elec Amount
ESTYJO	ESTY, JOHN W.	E	11241	04/18/19	0.00	554.48
	Fringes paid via direct deposit					76.92
HUNTDON	HUNTLEY, DONALD A.	E	11247	04/18/19	0.00	544.23
	Fringes paid via direct deposit					76.92
LONGTIN	LONGTIN, ALEXANDER J.	E	11250	04/18/19	0.00	420.94
	Fringes paid via direct deposit					76.92
MOORER	MOORE, RAY A.	E	11251	04/18/19	0.00	935.96
	Fringes paid via direct deposit					76.92
PIPE	PIPE, SCOTT	E	11254	04/18/19	0.00	503.71
	Fringes paid via direct deposit					76.92
STAPLETON	STAPLETON, RAY E.	E	11256	04/18/19	0.00	742.53
	Fringes paid via direct deposit					76.92
					-----	-----
					0.00	4163.37
					=====	=====

\*\*\*4,163.37

05/01/19  
11:25 am

Town of Weathersfield Payroll  
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Payroll

Employee Number	Employee Name	Check Number	Check Date	Net Amount	Elec Amount
MERICLE J	MERICLE, JAMES S.	47397	04/18/19	268.02	0.00
WATERST	WATERS, TYLER M.	47402	04/18/19	446.17	0.00
	Fringes paid via direct deposit				38.46
				714.19	38.46
				=====	=====

\*\*\*\*\*752.65

04/22/19  
03:23 pm

Town of Weathersfield Payroll  
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Payroll

Employee Number	Employee Name		Check Number	Check Date	Net Amount	Elec Amount
BEARSE	BEARSE, DEFOREST D.	E	11259	04/25/19	0.00	72.05
CONGDONJ	CONGDON, JENNIFER B.		47403	04/25/19	167.29	0.00
DANGOF	DANGO, FLORA ANN		47404	04/25/19	263.67	415.00
DANIELSWI	DANIELS, WILLIAM J.	E	11261	04/25/19	0.00	927.01
	Fringes paid via direct deposit					76.92
ESTYJOSH	ESTY, JOSHUA W.	E	11263	04/25/19	0.00	329.43
ESTYLYNNE	ESTY, LYNNETTE A.	E	11264	04/25/19	0.00	213.10
FEDOROW	FEDOROW, SVEN	E	11265	04/25/19	0.00	400.20
	Fringes paid via direct deposit					38.46
GRAHAMJ	GRAHAM, JOHN J.	E	11266	04/25/19	0.00	80.75
HIERCA	HIER, CAROLYN A.	E	11267	04/25/19	0.00	258.65
HIERS	HIER, STEVE A.	E	11268	04/25/19	0.00	227.63
KELLY	KELLY, DARLENE R.	E	11270	04/25/19	0.00	853.93
MORRISED	MORRIS, EDWARD F.	E	11273	04/25/19	0.00	928.64
	Fringes paid via direct deposit					76.92
MORSE	MORSE, MARTHA J.	E	11274	04/25/19	0.00	34.05
NEILYSTEV	NEILY SR, STEVEN B.		47406	04/25/19	366.64	0.00
SMITH	SMITH, STEVEN		47407	04/25/19	127.87	0.00
STAPLENIC	STAPLETON, NICKOLAS E.		47408	04/25/19	245.48	0.00
TERRILL	TERRILL, SUSANNE	E	11278	04/25/19	0.00	669.29
					1170.95	5602.03
					=====	=====

\*\*\*6,772.98



04/22/19  
03:24 pm

Town of Weathersfield Payroll  
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Payroll

Employee Number	Employee Name	Check Number	Check Date	Net Amount	Elec Amount
MERICLE J	MERICLE, JAMES S.	47405	04/25/19	262.56	0.00
WATERST	WATERS, TYLER M.	47409	04/25/19	425.44	0.00
	Fringes paid via direct deposit				38.46
				688.00	38.46
				=====	=====

\*\*\*\*\*726.46

04/29/19  
04:05 pm

Town of Weathersfield Payroll  
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Payroll

Employee Number	Employee Name		Check Number	Check Date	Net Amount	Elec Amount
BALLAM	BALLAM, MARION J.	E	11280	05/02/19	0.00	87.23
CONGDONJ	CONGDON, JENNIFER B.		47410	05/02/19	47.59	0.00
DANGOF	DANGO, FLORA ANN		47411	05/02/19	263.67	415.00
DANIELSWI	DANIELS, WILLIAM J.	E	11282	05/02/19	0.00	1231.51
	Fringes paid via direct deposit					76.92
ESTYJOSH	ESTY, JOSHUA W.	E	11284	05/02/19	0.00	94.19
ESTYLYNNE	ESTY, LYNNETTE A.	E	11285	05/02/19	0.00	226.67
FEDOROW	FEDOROW, SVEN	E	11286	05/02/19	0.00	549.67
	Fringes paid via direct deposit					38.46
HIERCA	HIER, CAROLYN A.	E	11287	05/02/19	0.00	268.30
HIERS	HIER, STEVE A.	E	11288	05/02/19	0.00	227.63
KELLY	KELLY, DARLENE R.	E	11290	05/02/19	0.00	853.93
MORRISED	MORRIS, EDWARD F.	E	11293	05/02/19	0.00	1013.56
	Fringes paid via direct deposit					76.92
MORSE	MORSE, MARTHA J.	E	11294	05/02/19	0.00	16.03
NEILYSTEVE	NEILY SR, STEVEN B.		47413	05/02/19	259.33	0.00
SKALABAN	SKALABAN, ALEXIS H.	E	11297	05/02/19	0.00	27.87
SMITH	SMITH, STEVEN		47414	05/02/19	127.87	0.00
STAPLENIC	STAPLETON, NICKOLAS E.		47415	05/02/19	245.48	0.00
TERRILL	TERRILL, SUSANNE	E	11299	05/02/19	0.00	657.04
					943.94	5860.93

\*\*\*6,804.87

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04:05 pm

Town of Weathersfield Payroll  
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Payroll

Employee Number	Employee Name		Check Number	Check Date	Net Amount	Elec Amount
ESTYJO	ESTY, JOHN W.	E	11283	05/02/19	0.00	552.46
	Fringes paid via direct deposit					76.92
HUNTDON	HUNTLEY, DONALD A.	E	11289	05/02/19	0.00	557.66
	Fringes paid via direct deposit					76.92
LONGTIN	LONGTIN, ALEXANDER J.	E	11291	05/02/19	0.00	421.36
	Fringes paid via direct deposit					76.92
MOORER	MOORE, RAY A.	E	11292	05/02/19	0.00	654.99
	Fringes paid via direct deposit					76.92
PIPE	PIPE, SCOTT	E	11295	05/02/19	0.00	503.71
	Fringes paid via direct deposit					76.92
STAPLETON	STAPLETON, RAY E.	E	11298	05/02/19	0.00	705.84
	Fringes paid via direct deposit					76.92
					-----	-----
					0.00	3857.54
					=====	=====

\*\*\*3,857.54

04/29/19  
04:05 pm

Town of Weathersfield Payroll  
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Payroll

Employee Number	Employee Name	Check Number	Check Date	Net Amount	Elec Amount
MERICLE J	MERICLE, JAMES S.	47412	05/02/19	251.82	0.00
WATERST	WATERS, TYLER M.	47416	05/02/19	409.44	0.00
	Fringes paid via direct deposit				38.46
				661.26	38.46
				=====	=====

\*\*\*\*\*699.72