

**Select Board Agenda
Martin Memorial Hall
5259 Route 5
Monday, April 1st, 2019
6:30 P.M.
REGULAR MEETING**

1. Executive Session as per 1 V.S.A. § 313 (3) (E) AVFD Possible Litigation – 6:30
2. Call to Order – 7:00
3. Comments from Select Board and Town Manager
4. Comments from citizens on topics not on agenda
5. Introduce Town Solar Proposal
6. Cell Tower Discussion
7. Regional Energy Plan Discussion
8. Fire Discussion – 8:00 PM
9. Approve Local Emergency Operations Plan
10. Review minutes from previous meeting(s) 03/18/2019
11. Approve Army Corps. Police Contract
12. Approve Town Road Financial Plan
13. Large Gathering Permit/Wellwood Orchard
14. Discuss Late Fees and Payment Approval
15. Appointments
 - A. Budget Committee (Four Openings)
- **Cynthia Porter**
 - B. Connecticut River Joint Commission
 - C. CRJC Mt Ascutney Subcommittee
 - D. Conservation Commission (Two Openings)
 - E. Emergency Management Coordinator
 - F. Energy Coordinator
- **Julia Lloyd Wright**
 - G. Fence Viewer (Two Openings)

TOWN OF WEATHERSFIELD, VERMONT

SELECT BOARD

- H. Fire Commission
 - I. Martin Memorial Hall Trustees (One Opening)
 - **Marilyn Houghton**
 - J. Parks and Recreation Commission (Two Openings)
 - **Julia Lloyd Wright**
 - K. Planning Commission (3-year term remaining from unexpired 4-year term, and a 4-year term)
 - L. Southern Windsor County Regional Planning Commissioner
 - **Peter Daniels**
 - M. Southern Windsor County Transportation Advisory Committee
 - N. Surveyor of Wood and Lumber
 - O. Zoning Board of Adjustment (Three Openings)
 - **John Broker-Campbell?**
 - **Alex Gleeson**
16. Approve Warrant
17. Adjourn



TOWN OF WEATHERSFIELD

CHARTERED BY: NEW HAMPSHIRE ON AUGUST 20, 1761
NEW YORK ON APRIL 8, 1772

(802)674-2626

P.O. BOX 550 ASCUTNEY, VT 05030

townmanager@weathersfield.org

March 26, 2019

To: Selectboard
From: Ed Morris
Subject: Introduce Town Solar Project

As you know, I have been working on a project to place solar panels to offset the Town's energy costs. While working on this project Green Lantern Solar was contacted about a possible small solar array being placed at the highway department. Green Lantern in return asked me about working with them on three projects where they would lease land from the Town in order to place larger (500kw) arrays. In addition to the lease, we would be able to use power from one of the projects to offset Town power costs. The three proposed locations are at the highway garage, transfer station (on the old landfill site), and on the reclaimed portion of the bow sand pit.

Green Lantern Solar will be here to make a presentation and answer questions about their proposal. I am not looking for any Selectboard action on Monday, but just to introduce the project and start to identify questions and concerns. I have reached out to a few other solar companies to get similar proposals from them to make sure the Town, if we decide to move forward, is getting the best deal possible.

I have attached Green Lantern Solar's information on the proposed sites and will provide the actual lease payment proposals once they are all submitted.

Ed Morris
Town Manager

Sand Pit 500 Kw AC Ground Mount Town of Weathersfield Sand Pit, Connecticut River Rd Weathersfield VT

Report

Project Name	Town of Weathersfield Sand Pit
Project Address	Connecticut River Rd Weathersfield VT

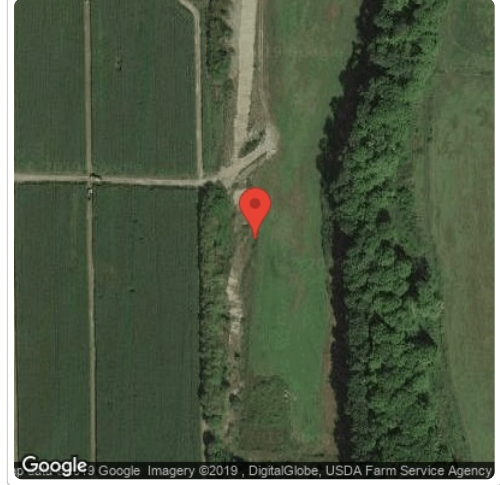


GreenLantern
SOLAR

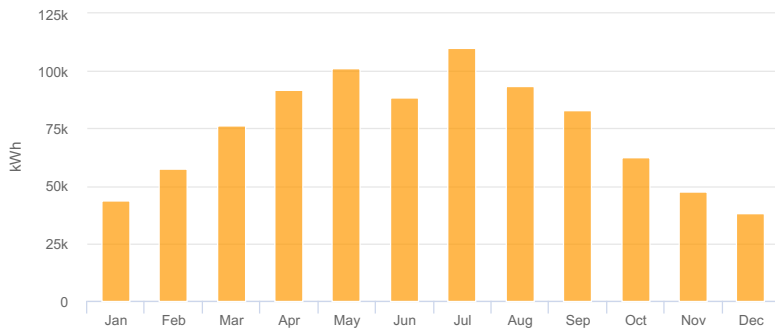
System Metrics

Design	Sand Pit 500 Kw AC Ground Mount
Module DC Nameplate	756.2 kW
Inverter AC Nameplate	500.0 kW Load Ratio: 1.51
Annual Production	894.4 MWh
Performance Ratio	76.8%
kWh/kWp	1,182.8
Weather Dataset	TMY, 10km Grid (43.35,-72.45), NREL (prospector)
Simulator Version	77c98b59b3-5eebe82f27-a5abca7f32-d8dea3204b

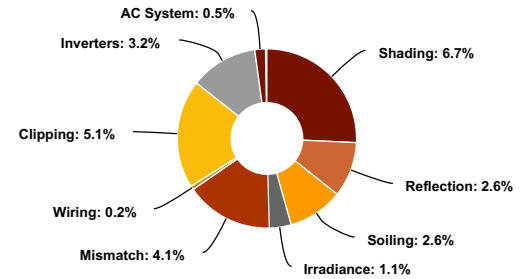
Project Location



Monthly Production



Sources of System Loss



Annual Production

	Description	Output	% Delta
Irradiance (kWh/m²)	Annual Global Horizontal Irradiance	1,330.6	
	POA Irradiance	1,540.6	15.8%
	Shaded Irradiance	1,438.0	-6.7%
	Irradiance after Reflection	1,401.0	-2.6%
	Irradiance after Soiling	1,365.0	-2.6%
	Total Collector Irradiance	1,365.0	0.0%
Energy (kWh)	Nameplate	1,031,545.7	
	Output at Irradiance Levels	1,020,411.6	-1.1%
	Output at Cell Temperature Derate	1,021,046.5	0.1%
	Output After Mismatch	979,304.1	-4.1%
	Optimal DC Output	977,534.8	-0.2%
	Constrained DC Output	928,155.8	-5.1%
	Inverter Output	898,868.0	-3.2%
	Energy to Grid	894,374.0	-0.5%
Temperature Metrics			
Avg. Operating Ambient Temp		9.0 °C	
Avg. Operating Cell Temp		16.1 °C	
Simulation Metrics			
		Operating Hours	4686
		Solved Hours	4686

Condition Set

Description	Condition Set 1											
Weather Dataset	TMY, 10km Grid (43.35,-72.45), NREL (prospector)											
Solar Angle Location	Meteo Lat/Lng											
Transposition Model	Perez Model											
Temperature Model	Sandia Model											
Temperature Model Parameters	Rack Type	a	b	Temperature Delta								
	Fixed Tilt	-3.56	-0.075	3°C								
	Flush Mount	-2.81	-0.0455	0°C								
Soiling (%)	J	F	M	A	M	J	J	A	S	O	N	D
	5	5	5	2	2	2	2	2	2	2	2	2
Irradiation Variance	5%											
Cell Temperature Spread	4° C											
Module Binning Range	-2.5% to 2.5%											
AC System Derate	0.50%											
Module Characterizations	Module						Characterization					
	Q.PLUS L-G4.2 340 (Hanwha)						Spec Sheet Characterization, PAN					
Component Characterizations	Device						Characterization					
	CPS SCA50KTL-DO/US-480 (Mar16) (Chint Power Systems)						Manufacturer					

Components		
Component	Name	Count
Inverters	CPS SCA50KTL-DO/US-480 (Mar16) (Chint Power Systems)	10 (500.0 kW)
Strings	10 AWG (Copper)	130 (16,490.8 ft)
Module	Hanwha, Q.PLUS L-G4.2 340 (340W)	2,224 (756.2 kW)

Wiring Zones			
Description	Combiner Poles	String Size	Stringing Strategy
Wiring Zone	12	15-18	Along Racking

Field Segments									
Description	Racking	Orientation	Tilt	Azimuth	Intrarow Spacing	Frame Size	Frames	Modules	Power
Field Segment 1	Fixed Tilt	Portrait (Vertical)	25°	180°	12.0 ft	2x2	556	2,224	756.2 kW



Ground Mount 500 Town of Weathersfield Transfer Station, 5024 VT-106

Report

Project Name	Town of Weathersfield Transfer Station
Project Address	5024 VT-106
Prepared By	



GreenLantern
SOLAR

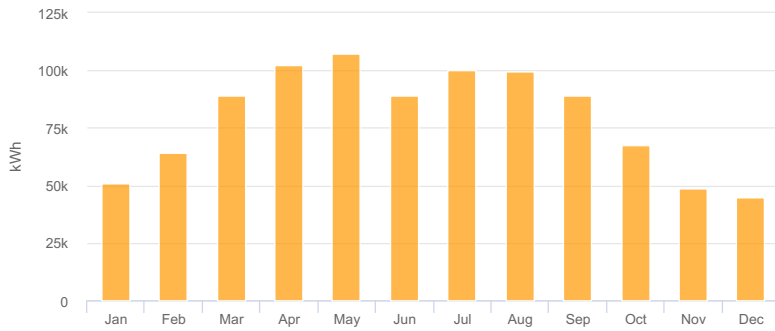
System Metrics

Design	Ground Mount 500
Module DC Nameplate	756.2 kW
Inverter AC Nameplate	500.0 kW Load Ratio: 1.51
Annual Production	952.3 MWh
Performance Ratio	80.7%
kWh/kWp	1,259.4
Weather Dataset	TMY, 10km Grid (43.45,-72.55), NREL (prospector)
Simulator Version	a36d904014-4b77413718-cab88881b0-f5d77519c2

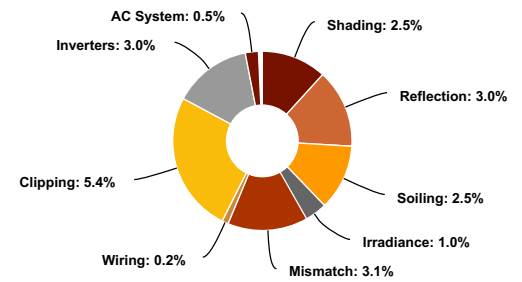
Project Location



Monthly Production



Sources of System Loss



Annual Production

	Description	Output	% Delta
Irradiance (kWh/m ²)	Annual Global Horizontal Irradiance	1,344.4	
	POA Irradiance	1,560.6	16.1%
	Shaded Irradiance	1,521.8	-2.5%
	Irradiance after Reflection	1,476.1	-3.0%
	Irradiance after Soiling	1,439.0	-2.5%
	Total Collector Irradiance	1,438.9	0.0%
Energy (kWh)	Nameplate	1,087,440.2	
	Output at Irradiance Levels	1,076,713.3	-1.0%
	Output at Cell Temperature Derate	1,078,300.7	0.1%
	Output After Mismatch	1,045,242.8	-3.1%
	Optimal DC Output	1,042,726.5	-0.2%
	Constrained DC Output	986,614.4	-5.4%
	Inverter Output	957,111.0	-3.0%
	Energy to Grid	952,325.0	-0.5%
Temperature Metrics			
	Avg. Operating Ambient Temp		9.1 °C
	Avg. Operating Cell Temp		16.6 °C
Simulation Metrics			
	Operating Hours	4695	
	Solved Hours	4695	

Condition Set

Description	Condition Set 1											
Weather Dataset	TMY, 10km Grid (43.45,-72.55), NREL (prospector)											
Solar Angle Location	Meteo Lat/Lng											
Transposition Model	Perez Model											
Temperature Model	Sandia Model											
Temperature Model Parameters	Rack Type	a	b	Temperature Delta								
	Fixed Tilt	-3.56	-0.075	3°C								
	Flush Mount	-2.81	-0.0455	0°C								
Soiling (%)	J	F	M	A	M	J	J	A	S	O	N	D
	3	5	5	2	2	2	2	2	2	2	2	2
Irradiation Variance	5%											
Cell Temperature Spread	4° C											
Module Binning Range	-2.5% to 2.5%											
AC System Derate	0.50%											
Module Characterizations	Module						Characterization					
	Q.PLUS L-G4.2 340 (Hanwha)						Spec Sheet Characterization, PAN					
Component Characterizations	Device						Characterization					
	CPS SCA50KTL-DO/US-480 (Mar16) (Chint Power Systems)						Manufacturer					

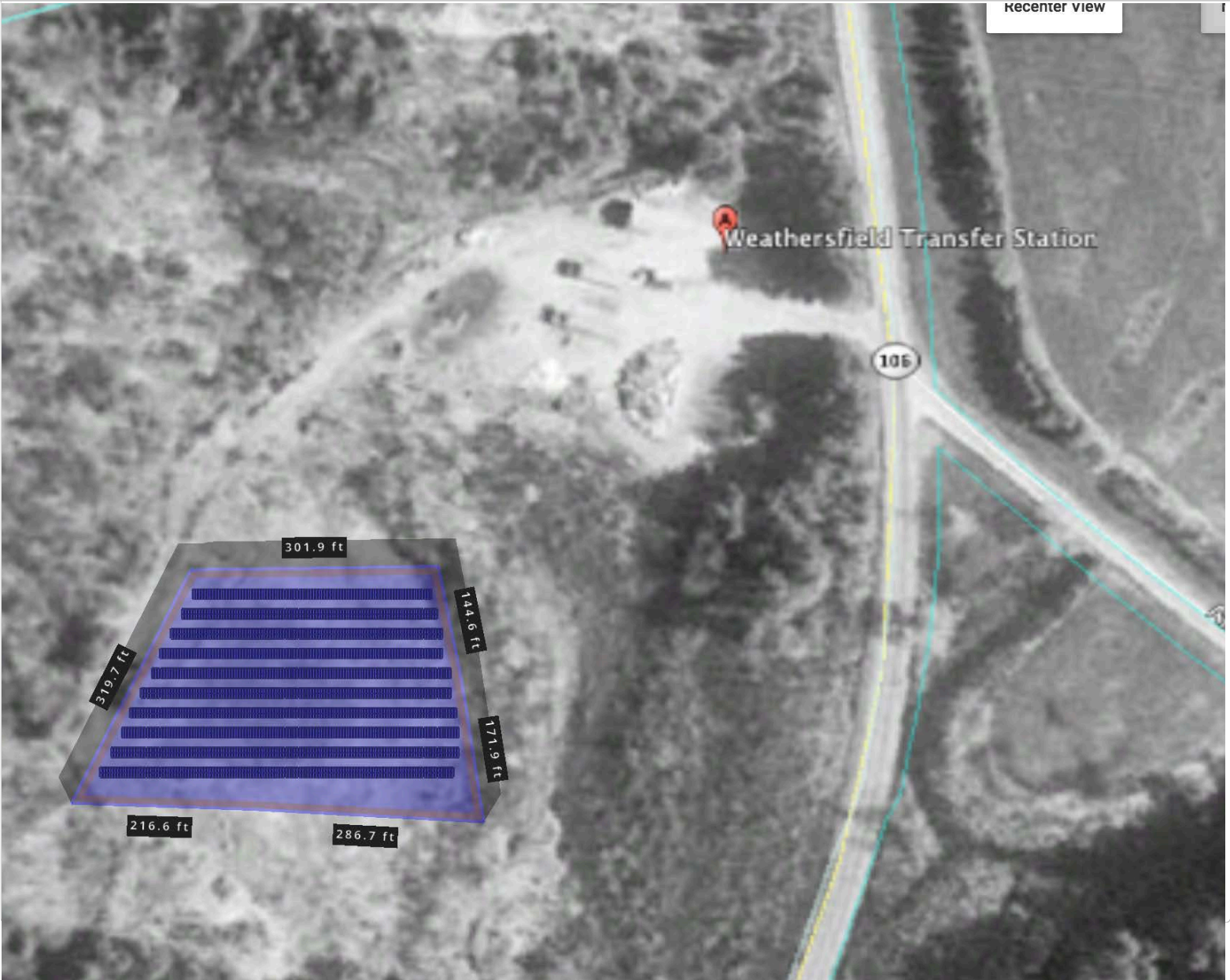
Components		
Component	Name	Count
Inverters	CPS SCA50KTL-DO/US-480 (Mar16) (Chint Power Systems)	10 (500.0 kW)
Strings	10 AWG (Copper)	130 (27,786.0 ft)
Module	Hanwha, Q.PLUS L-G4.2 340 (340W)	2,224 (756.2 kW)

Wiring Zones			
Description	Combiner Poles	String Size	Stringing Strategy
Wiring Zone	12	15-18	Along Racking

Field Segments									
Description	Racking	Orientation	Tilt	Azimuth	Intrarow Spacing	Frame Size	Frames	Modules	Power
Field Segment 1	Fixed Tilt	Portrait (Vertical)	22.5°	180°	12.0 ft	2x2	556	2,224	756.2 kW

Detailed Layout

Recenter view







TOWN OF WEATHERSFIELD

LAND USE ADMINISTRATOR'S OFFICE

(802) 674-2626

P.O. BOX 550 ASCUTNEY, VT 05030

landuse@weathersfield.org

27 March 2019

Re: **AT&T Mobility/SBA Towers - Weathersfield**
Public Service Board Docket No. 8046
Compliance with screening requirements

To the Selectboard,

On March 27, 2019 I obtained permission from the property owner at 5122 Route 5 to capture photographs of the cell phone communications tower referenced above as viewed from that parcel. The three attached photographs accurately reflect my observations of the condition of the cell phone communications tower on that date. Two of the three photographs have been partially enhanced to improve visibility.

It is my opinion that the attached photographs are sufficient to demonstrate that the appearance of the cell phone communications tower is in compliance with the diagram entitled "Proposed Monopine Branch Density" illustrated on a document entitled "129' Ehresmann Monopine Original vs. Proposed Branch Density" dated August 19, 2015 and attached to this letter as Exhibit "A".

Sincerely,

Sven Fedorow

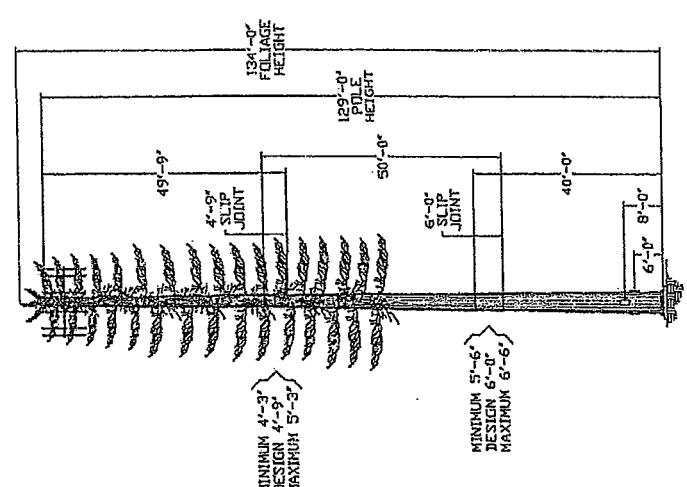
Land Use Administrator

Exhibit "A" - Parcel ID 05-03-37

ORIGINAL MONOPINE BRANCH DENSITY

ELEV.	ITEM	RAD.	AZ.
125'	(12) 12' T-ARMS		
125'	(12) DBB4B90E-XY		
115'	(12) 12' T-ARMS		
115'	(12) DBB4B90E-XY		
105'	(12) 12' T-ARMS		
105'	(12) DBB4B90E-XY		
95'	(12) 12' T-ARMS		
95'	(12) DBB4B90E-XY		
80'	(12) 6' DISKS (6 GHZ)		
60'-129'	(14) FINE BRANCHES 5'-9'		
124'			

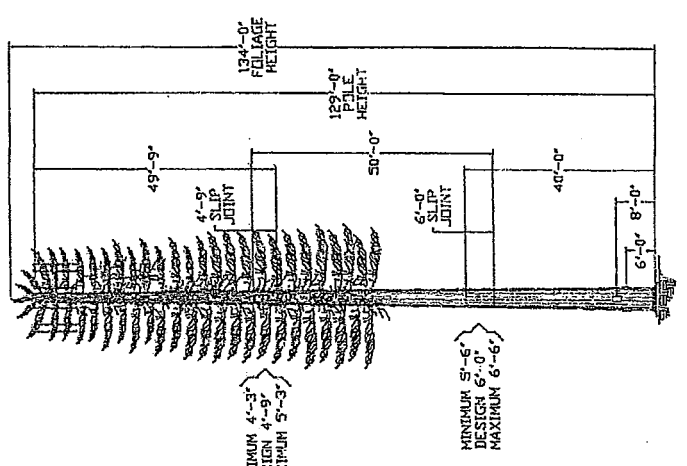
NOTE: 1- ORIGINAL BRANCH DENSITY IS 2 BRANCHES PER FOOT.



PROPOSED MONOPINE BRANCH DENSITY

ELEV.	ITEM	RAD.	AZ.
125'	(12) 12' T-ARMS		
125'	(12) DBB4B90E-XY		
115'	(12) 12' T-ARMS		
115'	(12) DBB4B90E-XY		
105'	(12) 12' T-ARMS		
105'	(12) DBB4B90E-XY		
95'	(12) 12' T-ARMS		
95'	(12) DBB4B90E-XY		
80'	(12) 6' DISKS (6 GHZ)		
60'-129'	(28) FINE BRANCHES 5'-9'		
124'			

NOTE: 1- PROPOSED BRANCH DENSITY IS 3 BRANCHES PER FOOT.
2- PROPOSED (12) 8'-6" FOLIATED, ANTENNA PANEL COVERS



MONOPILE DESIGN LOADS:

- 90 MPH WIND & NO ICE (3 SEC GUST)
- 40 MPH WIND & 3/4" ICE (3 SEC GUST)
- 60 MPH WIND & NO ICE (SERVICED)
- STRUCTURE CLASS II
- EXPOSURE CATEGORY C
- TOPOGRAPHIC CATEGORY 1

PILE DATA	PILE DATA	PILE DATA	PILE DATA	PILE DATA	PILE DATA
ELEV.	WALL THICKNESS	TAPER	PIPE LENGTH	TRP DIA.	BASE DIA.
79'-3"-129'	3/16"	240'/FT	49'-9"	22"	34"
34'-84'	5/16"	240'/FT	50'-0"	32 7/16"	44 1/2"
0'-40'	3/8"	240'/FT	40'-0"	42 3/8"	52"

ANCHOR BOLT DATA:

(20X) 1 3/4" ASTM F1954 GRADE 105 KSI
X 6'-0" LG ON A 59"Ø BOLT CIRCLE
TEMPLATE O.D. = Ø53"

BASE PLATE DATA:

66"Ø, 1 3/4" THICK, ROUND
ASTM A572 50 KSI
(20X) 1/2" THICK X 8 1/2" TALL GUSSETS
ASTM A572 50 KSI

NOTES:

- PILE DESIGNED ACCORDING TO TIA-222-G.
- ANCHOR BOLTS SHALL BE GALVANIZED AFTER FABRICATION.
- WELDED CONNECTIONS SHALL CONFORM TO THE LATEST REVISION OF THE AMERICAN WELDING SOCIETY, A.W.S. D 11.
- ALL POLE MEMBERS SHALL BE HOT-DIP GALVANIZED AFTER FABRICATION. GALVANIZING SHALL BE TO THE STANDARD SPECIFICATION FOR ZINC COATING OF IRON AND STEEL, HARDWARE ASTM A153.
- ALL BOLTS SHALL BE GALVANIZED ACCORDING TO THE STANDARD SPECIFICATION FOR ZINC COATING OF IRON AND STEEL, HARDWARE ASTM A153.
- BOLTS IN TENSION ASTM A325.
- STEEL BOLTS ASTM A307.
- DRAWN V-NOTCH ON TOP TENSILE AND REFERENCE TAB ON BASEPLATE 8 0".
- 8 STAMP "E21 88440" ON TOP OF BASE PLATE NEAR FLAT H4 WITH 1/2" STEEL STAMPS.
- PILE TO BE INSTALLED WITHIN 10' OF THE LINE OF DELIVERY TO THE JOB SITE/STORAGE FACILITY. ANY SHORTAGES REPORTED AFTER THIS DELIVERY WILL BE THE RESPONSIBILITY OF THE CONTRACTOR/OWNER.
- ANY PROBLEMS THAT OCCUR WITH SCHEDULING, TRANSPORTATION, DELIVERY, FOUNDATION INSTALLATION, ERECTION, OR ANY ITEMS FURNISHED BY EEL MUST BE REPORTED IMMEDIATELY TO ALLOW EEL TIME TO TAKE CORRECTIVE MEASURES. EEL WILL MAKE EVERY EFFORT TO PREPARE AND DELIVER THE MONOPILE WITHIN THE SPECIFIED TIME FRAME. HOWEVER, UNDER NO CIRCUMSTANCES WILL EEL PAY FOR OR BE RESPONSIBLE TO ANY DOWN TIME OR EXPENSES INCURRED DUE TO DOWN TIME.

TOP VIEW

BRANCH COVERAGE

SITE: WEATHERSFIELD, VT

129' EHRESMANN MONOPINE

ORIGINAL VS. PROPOSED BRANCH DENSITY

DATE: 08/19/15

BY: DDD

CHECKED:

88442

88442E03A

88442E03A

SITE PRO ULTRA LOW PROFILE
RIGGED T-ARM DWH ULP12-4XX

Image 1



Image 2



Image 3





TOWN OF WEATHERSFIELD

LAND USE ADMINISTRATOR'S OFFICE

(802) 674-2626

P.O. BOX 550 ASCUTNEY, VT 05030

landuse@weathersfield.org

27 March 2019

Re: Update on Enhanced Energy Plan / Solar screening

To the Selectboard,

The Planning Commission has been discussing various aspects of the State's approach to approvals for solar arrays, wind turbines and any other development within the jurisdiction of the Public Utility Commission over its last several meetings. Last week, Annette Smith of Vermonters for a Clean Environment was invited by the Planning Commission to give a talk and six towns were represented at the meeting, along with SWCRPC and several solar developers who showed up for part of the meeting.

A number of possibilities have been discussed as next steps, such as to convene one or more meetings for the purpose of obtaining feedback from residents regarding the current process which determines how solar developments are approved, to consider modifications to the Town Plan, to consider forming a common position across a number of towns, or to communicate concerns with local legislators. Discussions have also occurred with regard to the advantages and disadvantages of adopting an Enhanced Energy Plan or a solar screening ordinance or both and the siting of solar arrays and identification of preferred sites (or whether or not to designate preferred sites).

Sincerely,
Sven Fedorow
Land Use Administrator



TOWN OF WEATHERSFIELD

CHARTERED BY: NEW HAMPSHIRE ON AUGUST 20, 1761
NEW YORK ON APRIL 8, 1772

(802)674-2626

P.O. BOX 550 ASCUTNEY, VT 05030

townmanager@weathersfield.org

March 25, 2019

To: Selectboard
From: Ed Morris
Subject: Fire Discussion

Last meeting, we discussed the future of fire services in the Town with no decisions being made. I supplied you with a slightly modified budget that was proposed by the Fire Commission during the FY2020 budget preparation. Since last meeting we put together another budget with the fire budget line itemed out instead of having an allocation. That budget is included in the packet along with the budget I provided during the last meeting. The board needs to decide what they would like to take forward to the voters.

The board should also discuss what they would like to see done with the Fire Commission and solidify a decision.

Finally, the board should continue their discussion on the future of fire services in the Town.

Ed Morris
Town Manager

I asked VLCT about the possibility of using last year budget if we got to a point where a budget was not passed for the fire departments, unfortunately using last year's budget number is not a possibility, and it wouldn't work like that for the town's normal budgets either. The only thing similar to reverting to the prior year's budget, that VLCT is aware of, is the ability of a school district to borrow up to 87% of its most recently approved budget if it can't approve one by June 30th. 16 V.S.A. § 566.

The Selectboard could keep putting the question of the fire department's budget up before the voters as many times as it likes. "A question voted on shall not be presented for reconsideration or rescission at more than one subsequent meeting within a one-year period, except with the approval of the legislative body." 17 V.S.A. § 2661(c).

If the town votes its normal budget by Australian ballot, then it would have to keep voting until it passes (see Carl's article below).

What happens if the town's Australian ballot budget is rejected by the voters?

If the town's budget is rejected by the voters, then 17 V.S.A. § 2680(c)(2) is triggered, which describes the required process to adopt a subsequent budget. This law requires the selectboard to warn a special town meeting, prepare a revised budget, and set a date for the town to vote on the revised budget.

To warn a special town meeting, the selectboard must post the warning and notice in at least two public places in town and in the clerk's office, not fewer than 30 nor more than 40 days before the meeting. 17 V.S.A. § 2641. The warning must also be published in a newspaper of general circulation in the town at least five days before the meeting.

In addition, the selectboard must hold another public informational meeting on the revised budget, which must be noticed at least five days in advance. The selectboard should give notice of the additional public informational meeting by posting warnings in at least two public places in town and in the clerk's office.

The date of the vote on the revised budget must be at least seven days following the notice of the public informational meeting. The vote on the revised budget must be by Australian ballot and must occur at the same location that the first vote was taken; however, if that polling place is unavailable, the vote may be held at a different location, so long as notice of the new meeting location is also posted at the original location. The revised budget is adopted by a majority vote.

If the revised budget again is voted down, the town must repeat the above procedure until a budget is adopted.

Carl Andeer, Staff Attorney II

VLCT Municipal Assistance Center

From: david fuller <dtfullerfarminc@hotmail.com>
Date: March 25, 2019 at 8:19:11 AM EDT
To: Kelly Murphy <kmurphy@weathersfield.org>
Subject: Fire Depts.

Kelly,

I figured that I would forward some thoughts to you about fire (not in any order)

--- discussion must include anyone interested , no separate exclusive committees

--- special town meeting for fire funding only (for me final decision on fire comm. closer to Mar 2020)

--- fund fire depts. at 18/19 rates providing they actually used these funds and do not have audited surpluses

--- stop dispatching both depts. to every call in town. bring back the mason Dixon line at least for now. that way the fight over scene command is known.

this will actually reduce dispatch \$----and stop potential disputes of scene. 1 boss not 2

--- set date of Mar 2020 as vote for town to formally takeover all finance but leaving fire operation decisions to depts.

--- any item purchased after Mar 2020 date for fire depts. shall be town property regardless of funding (gifts-fundraising etc.) policy

--- there is a deep trust in the ascutney village of their dept ability to help residents. many have come to me, including country estates-others who choose not to speak out but are engaged and follow this/vote.

--- try to find out a list of residents who actually have needed fire/ambulance --ask opinion of services---
-this one without fire depts.---we may find we need different service from golden cross? or not. since majority of calls are medical -town expectations of "fire" too high.

--- I am not in favor of a paid chief (too much for mostly medical need calls) and already pay golden cross

--- 5 year rolling average of total fire spending for facilities

--- returned certified audits of both depts. for FY 19

--- 1 dept format will not prevail without identical/complete written agreement with both fire depts. (audit-finance-governance-operations)

Dave

Fire Commission
Proposed FY 2020

		FY2016 Actual	FY2017 Actual	FY2018 Actual	FY19 Budget	FC FY 2020 Proposed	Notes
Fire Commission							
Revenues	Tax Need					171,047	
11-6-205-90.00	Grant Revenue	-		-			
11-6-205-90.01	Local Sh Cowdrey Hyd Grnt	1,953		-			
11-6-205-91.00	Appropriation Tax Revenue	-		-			
11-6-206-01.20	Ascutney Fire Dept. Haz M	(4,045)	4,475	800	250	250	
11-6-206-01.25	AVFD Insurance Reimb	2,694	2,637	2,874	2,666	2,642	
11-6-206-01.30	AVFD Fuel Tax Reimburseme	-		-			
11-6-206-90.02	Dry Hydrant Reserve Trnsf	-		-			
11-6-206-92.00	Loan Proceeds	-	229,000	-			
11-6-207-01.20	WW Fire Dept Revenue Haz	(1,319)	1,963	338	250	250	
11-6-207-01.25	WWFD Insurance Reimb	1,572	1,739	1,460	1,500	1,361	
11-6-207-12.00	WWFD-Disposal of Equipmen	-	15,533	-			
11-6-207-91.00	WWFD-Trnsf frm Cap Reserv	-	146,000	-			
	Total Revenue	855.03	401,347	5,472	4,666	4,503	
Personnel							
11-7-205-10.55	Recording Secretary	1,020.00	486	417	845	918	
11-7-205-10.70	Fire Warden Stipend	600.00	300	600	600	600	
11-7-205-11.00	FICA	80.00	37	32	111	116	
11-7-205-16.00	Workmen's Compensation	3,000.00	4,598	3,513	4,380	3,550	
11-7-205-17.00	Unemployment	3.00	4	3	8	3	
11-7-205-18.00	Fire Warden Mileage Reimb	-	23	-	200	200	
	Subtotal personnel expense	4,703.00	5,448.00	4,565.05	6,144.00	5,387	
Office Expenses							
11-7-205-23.50	Advertising	10.00	-	-		-	
11-7-205-43.00	Legal Expense	300.00	888	538	500	600	
	Subtotal office expense	310.00	888.00	537.50	500.00	600	
Utilities							
11-7-205-31.10	Fire Hyd Electrical Service	1,500.00	1,035	377	1,000	1,000	

11-7-205-90.10	Hydrant Electric Repairs	250.00		-		-	
	Subtotal Utilities	1,500.00	1,035.00	376.64	1,000.00	1,000	
Insurance							
11-7-205-48.00	Insurance-vehicle/boiler/auto/fiare	6,675.00	2,014	2,356	11,335	10,829	
11-7-205-48.25	Insurance on Vehicles	6,725.00	5,133	5,977	-	-	combined with 11-7-205-48.00
11-7-205-48.30	Boiler Insurance	-	272	195	-	-	combined with 11-7-205-48.00
11-7-205-48.35	Fire Insurance	-	3,406	2,407	-	-	combined with 11-7-205-48.00
	Subtotal Insurance expense	13,400.00	10,825.00	10,936.23	11,335.00	10,829	

Communications

11-7-206-45.15	Radio Repeater Fees-AVFD	-	1,000	-	1,000	1,000	
11-7-207-45.15	Radio Repeater Fees-WWVFD	3,000.00	1,000	1,000	1,000	1,000	
11-7-205-45.10	Dispatching Service	12,700.00	13,496	13,901	14,455	15,500	
11-7-205-31.00	Emergency Management	300.00	-	-	300	300	
11-7-205-31.01	Emergency Mgmt Radios	900.00	-	-		-	
	Subtotal communications	16,900.00	15,496.00	14,901.00	16,755.00	17,800	

Fire Equipment/PPE/Hose Testing & Maintenance

11-7-206-53.10	AVFD Fire Equip Repair	3,500.00	12,246	6,557	7,500	7,500	
11-7-207-53.10	WWVFD Fire Equip Repair	2,800.00	3,478	5,992	6,500	6,200	
11-7-206-30.01	Hose Testing-AVFD	1,000.00		1,000	1,000	1,000	
	PPE-AVFD	-	-	-	-	-	
11-7-207-30.01	Hose Testing-WWVFD	1,000.00			1,000	1,000	
	Subtotal fire equipment /PPE/Hos	8,300.00	15,724.00	13,548.23	16,000.00	15,700	

Debt Service

11-7-207-52.00	Fire Truck interest expense	20,000.00	216	5,645	4,580	3,435	
11-7-207-53.00	Truck Bond debt reduction	-	10,000	45,800	45,800	45,800	
11-7-207-53.05	Firetruck Purchase	3,000.00	390,533	-	-	-	
	Subtotal Debt Service	23,000.00	400,749.00	51,445.49	50,380.00	49,235	

Highway and Fuel Service

11-7-205-90.20	Dry Hydrant Maintenance	3,000.00	7,176	201	3,500	3,500	
11-7-205-90.25	Highway Serv to Dry Hydra	-	1,470	268	2,500	2,500	
11-7-205-99.00	Miscellaneous Expenses	100.00	-	116	500	-	
11-7-206-51.00	AVFD Fuel	-	2,186	2,255	3,000	3,000	
11-7-207-51.00	WWVFD Fuel	2,958.00	2,231	1,402	2,800	2,500	
11-7-206-53.50	Highway Service to AVFD	1,575.00	2,309	1,067	2,000	2,000	
11-7-207-53.50	Highway Services to WWVFD	-	3,607	1,708	2,000	2,000	
	Subtotal highway and fuel service	7,633.00	18,979.00	7,016.57	16,300.00	15,500	

11-7-206 ASCUTNEY FIRE

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11-7-206-30.00	AVFD Funding	20,000.00	22,500	27,039	27,500	25,000	recommend \$25,000 for operations
	AVFD PPE					4,500	recommend \$4,500
	Subtotal Ascutney fire expense	20,000.00	26,975	27,039	27,750	29,500	
11-7-207 WEST WEATHERSFIELD FIRE							
11-7-207-30.00	WWVFD Funding	20,000.00	22,500	27,336	27,500	25,000	recommend \$25,000 for operations
	WWVFD PPE					4,500	recommend \$4,500
	Subtotal West Weathersfield	20,000.00	22,500.00	27,336.00	27,500.00	29,500	
Reserve transfers							
11-7-205-90.30	Transf to Dry Hydrant Res	-		2,000	2,000	-	recommend \$0
11-7-205-90.35	Transf to Fire Equip Rese	-	22,000	3,022			
11-7-207-85.00	Hazmat Revenue to WWVFD	250.00	-	-			
11-7-207-90.00	Hazmat Revenue to Reserve(WWVFD)	-	1,963	338	250	250	
11-7-206-90.00	Hazmat Revenue to Reserve(AVFD)	-	4,475	-	250	250	
11-7-207-99.00	Miscellaneous Expenses			-			
	Subtotal reserve transfers	250.00	28,438.00	5,359.50	2,500.00	500.00	
	Total Expense	115,996	542,582	163,061	175,914	175,550	
	Total Net Revenues to expenses	(37,808)	333,248	(42,966)	(43,313)	(171,047)	

Fire Commission

Proposed FY 2020

		FY2016 Actual	FY2017 Actual	FY2018 Acutal	FY19 Budget	FC FY 2020 Proposed	Notes
<u>Fire Commission</u>							
Revenues	Tax Need					171,048	
11-6-205-90.00	Grant Revenue	-		-			
11-6-205-90.01	Local Sh Cowdrey Hyd Grnt	1,953		-			
11-6-205-91.00	Apprpriation Tax Revenue	-		-			
11-6-206-01.20	Ascutney Fire Dept. Haz M	(4,045)	4,475	800	250	250	
11-6-206-01.25	AVFD Insurance Reimb	2,694	2,637	2,874	2,666	2,642	
11-6-206-01.30	AVFD Fuel Tax Reimburseme	-		-			
11-6-206-90.02	Dry Hydrant Reserve Trnsf	-		-			
11-6-206-92.00	Loan Proceeds	-	229,000	-			
11-6-207-01.20	WW Fire Dept Revenue Haz	(1,319)	1,963	338	250	250	
11-6-207-01.25	WWFD Insurance Reimb	1,572	1,739	1,460	1,500	1,361	
11-6-207-12.00	WWFD-Disposal of Equipmen	-	15,533	-			
11-6-207-91.00	WWFD-Trnsf frm Cap Reserv	-	146,000	-			
	Total Revenue	855	401,347	5,472	4,666	4,503	
<u>Personnel</u>							
11-7-205-10.55	Recording Secretary	1,020.00	486	417	845	918	
11-7-205-10.70	Fire Warden Stipend	600.00	300	600	600	600	
11-7-205-11.00	FICA	80.00	37	32	111	116	
11-7-205-16.00	Workmen's Compensation	3,000.00	4,598	3,513	4,380	3,550	
11-7-205-17.00	Unemployment	3.00	4	3	8	3	
11-7-205-18.00	Fire Warden Mileage Reimb	-	23	-	200	200	
	Subtotal personnel expenses	4,703.00	5,448.00	4,565.05	6,144.00	5,387	
<u>Office Expenses</u>							
11-7-205-23.50	Advertising	10.00	-	-		-	
11-7-205-43.00	Legal Expense	300.00	888	538	500	600	

	Subtotal office expense	310.00	888.00	537.50	500.00	600	
Utilities							
11-7-205-31.10	Fire Hyd Electrical Service	1,500.00	1,035	377	1,000	1,000	
11-7-205-90.10	Hydrant Electric Repairs	250.00		-		-	
	Subtotal Utilties	1,500.00	1,035.00	376.64	1,000.00	1,000	
Insurance							
11-7-205-48.00	Insurance-vehicle/boiler/auto/fiare	6,675.00	2,014	2,356	11,335	10,829	
11-7-205-48.25	Insurance on Vehicles	6,725.00	5,133	5,977	-	-	combined with 11-7-205-48.00
11-7-205-48.30	Boiler Insurance	-	272	195	-	-	combined with 11-7-205-48.00
11-7-205-48.35	Fire Insurance	-	3,406	2,407	-	-	combined with 11-7-205-48.00
	Subtotal Insurance expense	13,400.00	10,825.00	10,936.23	11,335.00	10,829	
Communications							
11-7-205-45.10	Dispatching Service	12,700.00	13,496	13,901	14,455	15,500	
11-7-205-31.00	Emergency Management	300.00	-	-	300	300	
11-7-205-31.01	Emergency Mgmt Radios	900.00	-	-		-	
	Subtotal communications	13,900.00	13,496.00	13,901.00	14,755.00	15,800	
Debt Service							
11-7-207-52.00	Fire Truck interest expense	20,000.00	216	5,645	4,580	3,435	
11-7-207-53.00	Truck Bond debt reduction	-	10,000	45,800	45,800	45,800	
11-7-207-53.05	Firetruck Purchase	3,000.00	390,533	-	-	-	
	Subtotal Debt Service	23,000.00	400,749.00	51,445.49	50,380.00	49,235	
Highway and Fuel Service							
11-7-205-90.20	Dry Hydrant Maintenance	3,000.00	7,176	201	3,500	3,500	
11-7-205-90.25	Highway Serv to Dry Hydra	-	1,470	268	2,500	2,500	
11-7-205-99.00	Miscellaneous Expenses	100.00	-	116	500	-	
	Subtotal Dry Hydrant	3,100	8,646	585	6,500	6,000	
11-7-206 ASCUTNEY FIRE							
11-7-206-30.00	AVFD	20,000.00	22,500	27,039	27,500		
	Building maintenance					500	
	Office supplies					500	
	Training					400	
	Insurance					2,700	
	Electric					2,000	
	Fuel oil/propane					3,400	

	Mowing/Plowing & Sanding					1,450	
	Trash					250	
	Alarm System					1,450	
	Telephone & Internet					1,900	
	Radio & Pagers					2,400	
	Hazmat Supplies					1,144	
	Misc. small equipment repair/maintenance					1,500	
	General fire equipment					5,406	
	Subtotal Operations	20,000	22,500	27,039	27,500	25,000	
	AVFD PPE					4,500	
	Subtotal PPE	-	-	-	-	4,500	
11-7-206-53.50	Highway Service to AVFD	1,575.00	2,309	1,067	2,000	2,000	
11-7-206-51.00	AVFD Fuel(for trucks)	-	2,186	2,255	3,000	3,000	
11-7-206-53.10	AVFD Fire Equip Repair	3,500.00	12,246	6,557	7,500	7,500	
	Subtotal Truck expenses	5,075	16,741	9,879	12,500	12,500	
11-7-206-30.01	Hose Testing-AVFD	1,000.00		1,000	1,000	1,000	
11-7-206-45.15	Radio Repeater Fees-AVFD	-	1,000	-	1,000	1,000	
	Subtotal Hose/repeater fees	1,000	1,000	1,000	2,000	2,000	
	Subtotal Ascutney fire expense	26,075	40,241	37,918	42,000	44,000	
11-7-207 WEST WEATHERSFIELD FIRE							
11-7-207-30.00		20,000.00	22,500	27,336	27,500		recommend \$25,000 for operations
	Building maintenance					2,033	
	Office supplies					500	
	Dues and membership fees					500	
	Training					400	
	Insurance					1,400	
	Electric					1,650	
	Fuel oil/propane					2,500	
	Mowing/Plowing & Sanding					1,000	
	Trash					-	
	Alarm System					230	
	Telephone & Internet					1,850	
	Radio & Pagers					1,550	
	Hazmat Supplies					500	

	Misc. small equipment repair/maintenance					2,470	
	General fire equipment					8,418	
	Subtotal Operations	20,000	22,500	27,336	27,500	25,000	
	WWVFD PPE					4,500	recommend \$4,500
	Subtotal PPE	-	-	-	-	4,500	
11-7-207-51.00	WWVFD Fuel(for trucks)	2,958.00	2,231	1,402	2,800	2,500	
11-7-207-53.50	Highway Services to WWVFD	-	3,607	1,708	2,000	2,000	
11-7-207-53.10	WWVFD Fire Equip Repair	2,800.00	3,478	5,992	6,500	6,200	
	Subtotal truck expense	5,758	9,316	9,101	11,300	10,700	
11-7-207-30.01	Hose Testing-WWVFD	1,000.00			1,000	1,000	
11-7-207-45.15	Radio Repeater Fees-WWVFD	3,000.00	1,000	1,000	1,000	1,000	
	Subtotal Hose/repeater fees	4,000	1,000	1,000	2,000	2,000	
	Subtotal West Weathersfield	29,758	32,816	37,437	40,800	42,200	
Reserve transfers							
11-7-205-90.30	Transf to Dry Hydrant Res	-		2,000	2,000	-	recommend \$0
11-7-205-90.35	Transf to Fire Equip Rese	-	22,000	3,022			
11-7-207-85.00	Hazmat Revenue to WWVFD	250.00	-	-			
11-7-207-90.00	Hazmat Revenue to Reserve(WWVFD)	-	1,963	338	250	250	
11-7-206-90.00	Hazmat Revenue to Reserve(AVFD)	-	4,475	-	250	250	
11-7-207-99.00	Miscellaneous Expenses			-			
	Subtotal reserve transfers	250.00	28,438.00	5,359.50	2,500.00	500	
	Total Expenses	115,996	542,582	163,061	175,914	175,551	
	Total Net Revenues to expenses	(115,141)	(141,235)	(157,590)	(171,248)	(171,048)	



TOWN OF WEATHERSFIELD

CHARTERED BY: NEW HAMPSHIRE ON AUGUST 20, 1761
NEW YORK ON APRIL 8, 1772

(802)674-2626

P.O. BOX 550 ASCUTNEY, VT 05030

townmanager@weathersfield.org

March 25, 2019

To: Selectboard
From: Ed Morris
Subject: Approve Local Emergency Plan

The Local Emergency Operations Plan was given to the Selectboard, Fire Chiefs, and Police Chief for review a couple weeks ago. There have been a few small changes made. We need to get Selectboard approval to submit the plan. If any other changes come up in the future, we could always make those changes.

Recommendation: Approve the 2019-2020 Local Emergency Operations Plan.

Ed Morris
Town Manager

Local Emergency Management Plan

1. Emergency Management (EM) planners

<i>These are the people who wrote and/or maintain this plan.</i>	
Ed Morris	Darrin Spaulding
Michael Lewallen	Josh Dauphin
William Daniels	

2. Municipal Emergency Operations Center (EOC)

<i>The EOC is an organization that coordinates information, support, and response across the municipality for Incident Commanders and town officials. Its main functions are to maintain situational awareness for municipal leaders, coordinate resource and information requests, and provide public information.</i>	
Who, by position, can activate the EOC?	Town Manager
Preferred EOC Positions and Duties	
Michael Lewallen	Supervises and directs all EOC activities coordinating municipal support and response
Town Staff (Susanne Terrill)	Staffs phones and radio
Ed Morris	Tracks and answers any Requests for Information (RFI)
Ed Morris	Tracks and coordinates any Requests for Support (RFS)
Town Staff (Susanne Terrill)	Produces and posts public information and press releases
Potential EOC Staff Members	
<i>Name</i>	<i>Notes / Contact Information</i>
Selectboard	See attached
EMC	See attached
Town Manager	See attached
Police Chief	See attached
Fire Chief	See attached
Finance Director	See attached
Highway Superintendent	See attached
Primary EOC Location	
Facility / Address:	West Weathersfield Fire Station 7259 Route 131 Perkinsville, VT 05151
Phone Numbers:	802-263-5655
Equipment/Notes:	
Alternate EOC Location	
Facility / Address:	Ascutney Fire Station 540 Route 131 Ascutney, VT 05030
Phone Numbers:	802-674-6869
Equipment/Notes:	

3. Resources

Use municipal resources, mutual aid agreements, and local purchases first to get resources for response as needed and available.		
Purchasing agents for emergencies: Ed Morris (Town Manager)		
Emergency spending limits: \$10,000		
<i>Businesses with Standing Municipal Contracts</i>		
<i>Type of Contract</i>	<i>Name</i>	<i>Contact Info</i>
<i>Other Local Resources</i>		
<i>Type of Resources/Skills</i>	<i>Name</i>	<i>Contact Info</i>
Daniels Construction		
Jarvis and Sons Construction	Dwight Jarvis	603-558-6137
State support that is usually at no cost to the municipality: <ul style="list-style-type: none"> • Vermont Hazardous Material (HAZMAT) Response Team (VHMRT) • Vermont Urban Search and Rescue (USAR, VT-TF1) • Vermont State Police and Special Teams • Community Emergency Response Teams (CERTs) • Swiftwater Rescue Teams • Regional Shelter Support • State government agency expertise / services • Federal response agency expertise State support the municipality will normally eventually have to pay for: <ul style="list-style-type: none"> • Supplies and equipment (including sandbags) • VTrans Equipment and Personnel • Vermont National Guard Support 		
<i>The State Emergency Operations Center (SEOC, 800-347-0488) will help coordinate any state support teams or other external resources that local responders may need.</i>		

National Incident Management System (NIMS) Typed Resources*											
Type	I	II	III	IV	Other	Type	I	II	III	IV	Other
Critical Incident Stress Management Team				N/A		Hydraulic Excavator, Large Mass Excavation				N/A	
Mobile Communications Center						Hydraulic Excavator, Medium Mass Excavation					
Mobile Communications Unit			N/A	N/A		Hydraulic Excavator, Compact					
All-Terrain Vehicles	N/A	N/A	N/A	N/A	1 (ARGO)	Road Sweeper					
Marine Vessels	N/A	N/A	N/A	N/A		Snow Blower, Loader Mounted					
Snowmobile	N/A	N/A	N/A	N/A	1	Track Dozer					
Public Safety Dive Team						Track Loader					
SWAT/Tactical Team						Trailer, Equipment Tag-Trailer				N/A	
Firefighting Brush Patrol Engine	N/A	N/A	N/A	2		Trailer, Dump		N/A	N/A	N/A	
Fire Engine (Pumper)	4				1	Trailer, Small Equipment			N/A	N/A	
Firefighting Crew Transport				N/A		Truck, On-Road Dump		2	4	1	
Aerial Fire Truck	1		N/A	N/A		Truck, Plow	2	4	1		
Foam Tender			N/A	N/A		Truck, Sewer Flusher					
Hand Crew						Truck, Tractor Trailer				N/A	
HAZMAT Entry Team				N/A		Water Pumps, De-Watering					5
Engine Strike Team						Water Pumps, Drinking Water Supply - Auxiliary Pump					
Water Tender (Tanker)				N/A		Water Pumps, Water Distribution					
Fire Boat				N/A		Water Pumps, Wastewater					
Aerial Lift - Articulating Boom						Water Truck		N/A	N/A	N/A	
Aerial Lift - Self Propelled, Scissor, Rough Terrain						Wheel Dozer			N/A	N/A	
Aerial Lift - Telescopic Boom						Wheel Loader Backhoe					
Aerial Lift - Truck Mounted						Wheel Loader, Large			1		
Air Compressor	1					Wheel Loader, Medium				1	
Concrete Cutter/Multi-Processor for Hydraulic Excavator						Wheel Loader, Small				N/A	
Electronic Boards, Arrow						Wheel Loader, Skid Steer			1	N/A	
Electronic Boards, Variable Message Signs						Wheel Loader, Telescopic Handler					
Floodlights AVFD / WWVFD				N/A	5	Wood Chipper	1	N/A	N/A	N/A	
Generator AVFD / WWVFD					2	Wood Tub Grinder					
Grader	1			N/A							

*Information about the NIMS Typed resources can be found at: <https://rtlt.preptoolkit.fema.gov>

4. Public Information and Warning

<i>During a significant emergency, the Emergency Operations Center (EOC) and Incident Command Posts (ICPs) will coordinate and manage public information, both by producing accurate, timely reports and by tracking what is publicly reported to minimize confusion and help ensure a positive public response.</i>	
VT-Alert message - State: Other VT-Alert managers:	Vermont Emergency Management: 800-347-0488
Important Local Websites / Social Media channels:	Weathersfieldvt.org Town of Weathersfield (Facebook) Weathersfield Police Department (Facebook) Ascutney Volunteer Fire Association (Facebook) West Weathersfield Fire Department (Facebook)
Local Newspaper, Radio, TV:	Valley News Eagle times WCAX
Public Notice locations:	Ascutney and Downers Post Offices Martin Memorial Hall Proctor Library
<i>Vermont 2-1-1 is a United Ways of Vermont system that provides 24x7x365 information and referral services in cooperation with a large number of state and local government and community based entities. 2-1-1 collects and maintains a database of local resource information and is available to take calls from the general public to inform and instruct them in relation to emergency events, and to refer them to the appropriate response and recovery resource, if necessary.</i>	
To provide information for 2-1-1	Dial 211 or (802) 652-4636

5. Vulnerable Populations

<i>If necessary, the EOC may contact organizations and facilities, below, that serve vulnerable populations to identify residents who are at risk based on the emergency. If there are residents at risk or in danger, the EOC should monitor their status and if required coordinate support for them until their situation stabilizes.</i>	
<i>Name / Notes</i>	<i>Contact Info</i>
School Weathersfield School, Schoolhouse Road	Jean Marie Oakman 802-674-5400
Higher Risk Residents Country Estates Mobile Home Park, Route 5	Steve Smith 802-356-9237
Higher Risk Residents Ascutney House / Residential Care Route 5 & 131 / North Side of Rt 5	Vince Jewell 802-674-4328 802-376-5025
Higher Risk Residents Colonial Manor, Route 5	Wes & Joy Smith 802-546-7136
Higher Risk Residents Hastings Mobile Home Park, Hastings Drive	Max Frazer 802-674-9288
Higher Risk Residents Mountain View Mobile Home Park, Jason Smith Rd	Everett Bingham 802-674-5626
Daycare Facility Suzy's Little Peanuts, Route 5 & 131 / South Side of Rt 5	Suzy Coutermarsh 802-546-4499 Cell 802-591-0089
Daycare Facility Blake, Apryl, Cemetery Road	Apryl Blake 802-674-6292
Daycare Facility Roberts, Elizabeth, 320 Jarvis Road	Elizabeth Roberts 802-795-0038
Daycare Facility World of Discovery, Inc., Route 131 / Downers Corners	Nikita Lenahan 802-795-0079
Daycare Facility Perkinsville Preschool & Childcare, 93 Butterfield Hill Road	Chelsea Chase 802-795-0043
Transient Residents Running Bear Campground, Off Route 5 in Ascutney	Ross Girard 802-674-6417 603-234-2229
Transient Residents Get-a-Way Campground, Route 5 South	Dave & Ellen Fraczek 802-674-812
Recreation Area Stoughton Pond Recreation Area	Jason Farnsworth 802-886-2775 802-380-1456 (Cell)
Recreation Area Springweather Nature Area	Same as above or Stephen Majeski 802-245-4337 978-904-1125
Recreation Area North Springfield Lake	Same as above

6. Shelters

<i>During some emergencies, the EOC will monitor or coordinate support for residents who are displaced due to property or infrastructure damage.</i>	
<i>Spontaneous Sheltering</i>	
<ul style="list-style-type: none"> • Determine the approximate number of people who need sheltering • Call the State EOC / Watch Officer at 800-347-0488 and request support • Track the status of residents who need shelter until their situation stabilizes 	
<i>Regional Shelter</i>	
Location / Address:	Hartford Regional Shelter (Call Red Cross)
Opening Contact:	State EOC, 800-347-0488; American Red Cross, 802-660-9130
Phone Numbers:	
<i>Primary Local Shelter</i>	
Location / Address:	Weathersfield School, 135 Schoolhouse Road
Facility Contact(s):	BJ Esty or Jean Marie Oakman
Phone Numbers:	802-674-5400
Shelter Manager:	Jim Taft 802-291-6894
Staff Requirements:	
Services:	Warm/Cool Overnight Food Prep
Notes:	Capacity: Generator? No Pets Allowed? Service only
<i>Alternate Local Shelter</i>	
Location / Address:	Martin Memorial Hall, 5259 Route 5
Facility Contact(s):	Ed Morris or Susanne Terrill
Phone Numbers:	802-674-2626
Shelter Manager:	
Staff Requirements:	
Services:	Warm/Cool Overnight Food Prep
Notes:	Capacity: Generator? No Pets Allowed? Service only

Annexes (Optional, create and letter as needed)

See the Vermont Emergency Management (VEM) web site at <http://vem.vermont.gov> for samples and examples of annexes, such as: forms; delegations of authority; debris plans; incident-specific plans, checklists, and matrices; animal disaster references; etc.

Contact Information

Position	Name	Phone numbers - indicate Mobile, Home, Work			E-mail
		Primary	Alternate	Alternate	
Local Emergency Management Team					
EMC					
Local Response Organization Contacts					
AVFD Fire Chief	Darrin Spaulding	802-674-6869	802-296-1888		avfd@yahoo.com
WWVFD Fire Chief	Josh Dauphin	802-263-5655	802-356-0623		joshdauphin@comcast.net
EMS Chief	Golden Cross Ambulance	603-542-6660			Dale@goldencrossamb.com
Chief of Police or Constable	William Daniels	802-674-2185	802-230-6730		William.daniels@vermont.gov
State Police or County Sheriff	State Police Dispatch	802-674-2185			
Local Dispatch Center	Hartford Dispatch	802-295-9425			
Local Public Works Contacts					
Highway Superintendent	Raymond Stapleton	802-263-5272	802-291-3219		highway@weathersfield.org
Town Garage	Raymond Stapleton	802-263-5272	802-291-3219		highway@weathersfield.org
Drinking Water Utility	Ed Morris	802-674-2626	802-230-6262		townmanager@weathersfield.org
Transfer Station	Raymond Stapleton	802-263-5272	802-291-3219		highway@weathersfield.org
Municipal Government Contacts					
Town/City Manager	Ed Morris	802-674-2626	802-230-6262		townmanager@weathersfield.org
Selectboard Chair	Kelly Murphy				kmurphy@weathersfield.org
Selectboard Vice Chair	Dave Fuller				dfuller@weathersfield.org
Selectboard Member	John Arrison				jarrison@weathersfield.org
Selectboard Member	Dan Boyer				dboyer@weathersfield.org
Selectboard Member	Michael Todd				mtodd@weathersfield.org

Contact Information

Position	Name	Phone numbers - indicate Mobile, Home, Work			E-mail
		Primary	Alternate	Alternate	
Town Clerk	Flo-Ann Dango	802-674-9500			townclerk@weathersfield.org
Town Treasurer / Finance	Steve Hier	802-674-2626			treasurer@weathersfield.org
Town Health Officer	Ed Morris	802-674-2626	802-230-6262		townmanager@weathersfield.org
Forest Fire Warden	Darrin Spaulding	802-263-5377			m_d_electric@yahoo.com
Animal Control Officer	Cathy Sullivan	603-477-1229			Cathy3sullivan@yahoo.com
School Contact #1	Jean Marie Oakman	802-674-5400			
School Contact #2	BJ Esty	802-674-5400	Cell		
School District Office	WSESU	802-674-2144			
Other Contacts					
American Red Cross (Disaster Program Manager Vt South)	David Muse	802-598-0338			Davie.Muse@redcross.org
Vt Emergency Mgt:	Richard Cogliano	802-241-5097	802-505-1699	800-347-0488	richard.cogliano@vermont.gov

Contact Information

Position	Name	Phone numbers - indicate Mobile, Home, Work			E-mail
		Primary	Alternate	Alternate	



TOWN OF WEATHERSFIELD

CHARTERED BY: NEW HAMPSHIRE ON AUGUST 20, 1761
NEW YORK ON APRIL 8, 1772

(802)674-2626

P.O. BOX 550 ASCUTNEY, VT 05030

townmanager@weathersfield.org

March 25, 2019

To: Selectboard

From: Ed Morris

Subject: Review Minutes from 3-18-2019

Review and approve the minutes from the March 18th, 2019 Selectboard meeting.

Ed Morris

Town Manager

TOWN OF WEATHERSFIELD, VERMONT

SELECT BOARD

**Select Board
Martin Memorial Hall
5259 Route 5, Ascutney VT
Monday, March 18th, 2019
7:00 PM
REGULAR MEETING**

MINUTES

Select Board Members Present: N. John Arrison
Daniel Boyer
David Fuller
Kelly Murphy
Michael Todd

Select Board Members Absent:

Ed Morris, Town Manager

Others Present:

Edith Stillson	Ernest Shand	Loraine Shand	Travis Compo
Ray Stapleton	Josh Compo	Darlene Kelly	Ben Waters
Mark Girard	Paul Tillman	Tim Austin	Colby Hodgdon
Tom Leach	Josh Dauphin	Tracy Dauphin	(2 names unreadable)

1. Call to Order

Ms. Murphy called the meeting to order at 7:00PM.

2. Comments from Select Board and Town Manager

a. Town Challenge Discussion

Mr. Fuller said he was still trying to pull a team together. Ms. Murphy agreed to be the 3rd member if no one else could do it.

3. Comments from Citizens on topics not on the agenda

There were no comments from citizens.

4. Review minutes from previous meetings –

a. February 27, 2019

Additions/corrections/deletions:

a. None

Motion: To accept the minutes from 2/27/2019

Made by: Mr. Boyer **Second:** Mr. Todd

Huge 'thank you' to Ms. Tillman for a complete transcript of the meeting.

TOWN OF WEATHERSFIELD, VERMONT
SELECT BOARD

Vote: Unanimous in favor

b. March 4, 2019

Additions/corrections/deletions:

a. None

Motion: To accept the minutes of the March 4th meeting

Made by: Mr. Todd **Second:** Mr. Boyer

Vote: Unanimous in favor

c. March 7, 2019

Additions/corrections/deletions:

a. None

Motion: To accept the minutes of the March 7th meeting

Made by: Mr. Fuller **Second:** Mr. Boyer

Vote: Unanimous in favor

5. Local Emergency Operations Plan Review

Mr. Fuller asked to have contact information for Richard Cogliano, Regional Emergency Management Program Coordinator for Vermont South and David Moots from the Red Cross added to the plan. Mr. Morris agreed to do so.

Mr. Morris said this plan is in a new form that is meant to be more of local checklist - to be used by the town during times of chaos. The state will still sign off on it, but they won't use it to mobilize us in an emergency. The plan has been sent to the police chief, the fire chiefs, and Michael Lewallen for comment.

Ms. Murphy asked who designates the emergency spending limit (shows \$10,000 in the plan). Mr. Morris said this is the limit for RFPs in the purchasing policy. He has authority to spend up to that amount. The board may have to work out an emergency clause in the policy.

The board will revisit the plan at a later date.

6. Fire Discussion (These items were discussed out of order – c, b, then a)

- a. Budget** – Since the article to fund a municipal fire department failed, the board discussed how to proceed. Points discussed were defaulting to a previous budget; presenting the same article (which would require a 2/3 majority to pass); presenting a different article (perhaps the fire commission's FY19/20 budget); the timeline of action to prevent arriving at the new fiscal year with no funding for fire services (need to finalize by May 1st); repealing the board's decision to create a municipal fire department. Why the article failed was also debated – lack of information, misinformation, resentment that the municipal department had been created by the board and not by town vote; lack of agreement between all three parties.

Mr. Arrison suggested forming a 3-person committee with 3 rank and file members who have some sense of common ground in place of the commission. The goal would be to create a unified department, fully fund it, and vest authority in the select board.

TOWN OF WEATHERSFIELD, VERMONT

SELECT BOARD

The board will look at the FY 19/20 fire commission budget and discuss it at the next meeting. Mr. Morris will research the default mechanism as a backup.

- b. Fire Commission** – The Fire Commission is currently suspended. Ms. Murphy asked for the board's pleasure and polled each member for their opinion. Mr. Fuller said only the voters can decide whether or not to keep the Fire Commission. In his opinion, turnover among members caused too much reinventing of the wheel, causing the commission to keep going backwards and starting over. The commission also tried to tackle too many things and ended up not accomplishing much of anything.

Mr. Boyer said he would not go on it again. He wants it suspended until voted on.

Mr. Arrison said no one wanted to be on it. There is trouble keeping five members on the commission because it's not effective and not productive, so get rid of it.

Mr. Todd said he didn't know a lot about it and suggested that it be reorganized in a totally different way. Mr. Morris said that the voters had decided how the commission was to be organized so the board couldn't change it. The commission wasn't created to control the parties, but to facilitate communication among them.

Ms. Murphy said the commission was a sort of tool offered by the board to try and address the difficulties when it was created in 1990. 29 years later we've decided that the tool didn't work. Why it didn't work is subject to interpretation by many.

Tim Austin said the commission had no authority – all it could do was talk. He felt it should be abolished. He felt the parties should work through the select board and the town manager - work things out with those who have the authority.

Mark Girard said the most productive arrangement was when he, Chief Spaulding, Chief Dauphin and Mychael Spaulding were working directly with Mr. Morris, Darlene Kelly and Kelly Murphy. Ms. Murphy said it worked well – they met in the early morning, which worked best for the parties and it eliminated a night meeting.

Ms. Murphy said the voters created the commission based on a recommendation of the select board. She felt it was ok to go back to the voters and say it didn't work and suggest another option.

Mr. Boyer said the first fire agreement came from the fire commission (meaning it did accomplish something meaningful).

Paul Tillman asked if minutes are kept at the morning meetings. Mr. Morris said notes are taken and they go into the board's meeting packet, but they are not minutes per se. This is not a public meeting – more like a meeting of department heads.

Ms. Murphy asked if the fire commission dissolution should go onto the next special town meeting warrant. Mr. Arrison and Mr. Boyer said yes. Mr. Fuller asked what the commission would be replaced with. Do we have one department or two?

TOWN OF WEATHERSFIELD, VERMONT

SELECT BOARD

- c. **Driver's Check Policy** – Mr. Morris said Mark Girard had brought him the drivers checks for Ascutney which will be processed. He will be doing the same for WWVFD.

Mr. Morris said there is no enforcement in the current policy. There are no due dates – it's just something that needs doing on an annual basis. Ms. Murphy advocated for a fixed due date for all certifications - give new members/employees a fixed amount of time to get them in. Mr. Morris suggested April and adding a sentence that there can be no driving until the certification is brought in as a means of enforcing the policy.

Ms. Murphy asked to have the policy brought back to the board for further review. She also asked to have it run by legal. Mr. Fuller asked to have Chief Daniels weigh in on it.

- d. **Other** (not discussed)

7. Authorize the use of SWCRPC to manage VDCP grant

Motion: Authorize the Town Manager to enter into a contract with the Southern Windsor County Regional Planning Commission to provide administrative services for the 1879 Schoolhouse VDCP Grant.

Made by: Mr. Fuller **Second:** Mr. Boyer

Mr. Arrison asked to amend the motion to add, “not to exceed the grant award”. Mr. Boyer agreed to amend his second.

Vote: Unanimous in favor

8. Designate Newspaper of Record for Town

Mr. Morris said that based on research of pricing and circulation, he recommends designating the Valley News as the newspaper of record for the Town.

Motion: To set the Valley News as Newspaper of Record for the Town.

Made by: Mr. Fuller **Second:** Mr. Todd

Vote: 1 opposed; 4 in favor

9. Select Board/Town Manager Goals

Mr. Morris presented a list of 6 goals:

1. Address Audit Findings
2. Continue working towards municipally-managed fire department
3. Complete Capital Plan, including (prior to FY2021 budget season):
 - a. Long term road maintenance plan
 - b. Capital equipment purchasing plan
 - c. Facilities maintenance/replacement plan
 - d. Capital reserve philosophy and funding strategies
4. Complete Town Forest Access
5. Complete Draft Strategic Plan

TOWN OF WEATHERSFIELD, VERMONT

SELECT BOARD

6. Crown Point Road

Mr. Morris said some of them are carry-overs from things the board has been working on. He would like to bring goals to the board annually at this time to decide what will be worked on. The audit findings are primarily between the finance department and the manager, but Mr. Morris felt it is important for the board to be involved in the process. Some of the staff will be involved in some of the items, but they are mainly between the manager and the board.

Mr. Morris was advised during evaluation to pull back on the number of projects a bit, so he did not add a lot to the list. He suggested picking a few of the items and really concentrating on them.

Mr. Morris preferred prioritizing the list. He opened it to discussion with the board.

Mr. Morris explained to the new board members the difference between department projects and board goals (e.g. 'pave Center Road' would be a department focus vs 'long term paving plan' which might be a board goal).

Ms. Murphy asked for an approximate timeframe associated with each of the items on the list. Mr. Morris said most of them would be happening at the same time. For example, "Address Audit Findings" – he said we have had our audit findings (received late this year) and have been debating with the auditors since then. There was a meeting a week ago – they have asked for their official copies back to make some changes and resubmit it. The auditors will be presenting the audit to the board. We were given an adverse opinion on the General Fund because of how the reserve funds are shown. They want to see the General Fund reserve funds in the General Fund account, the Highway reserve funds in the Highway Fund, etc. The auditors agreed to take back the audit, make the changes they want and remove the adverse opinion. We in turn will make the changes to our accounting.

Mr. Fuller was upset by the lateness of the report and wanted to know why it was so late. He said he hoped they didn't get paid, that if it takes this long to get our information, we may have the wrong company. Mr. Morris said he planned to talk to them about it when this is settled. The contract says November 15th. He acknowledged that due to turnover in the finance department, some information didn't get to them as timely as possible, but next year it will. He said, "We're going to be having that discussion with them."

The item on the list of goals that refers to the audit is to address the findings, not the audit itself. It will take all year to work on them.

Ms. Murphy asked Mr. Morris to tell the auditors that the board wants the final at the next board meeting. If that cannot be done, she asked that they be at the meeting in person to address the reasons why and explain why it is taking so long. She asked that Treasurer Steve Hier be at the next meeting as well. She said she wants that presentation whether it's by Mr. Hier, Ms. Kelly or Mr. Morris so that all of the board is apprised of what needs to happen.

(This is the second year of the auditor's 5-year contract. Mr. Fuller asked to see a copy of it.)

TOWN OF WEATHERSFIELD, VERMONT

SELECT BOARD

Mr. Morris said he would like the Capital Plan done by next budget season.

Mr. Morris spoke with the Town's attorney today about the town forest access. He is playing phone tag with the Abbott's attorney. We are trying to work through the easement purchase. After the easement is purchased, we can talk about how we will fund the improvements. The plan is the same one that was signed by the board.

The Crown Point Road is still kicking back and forth. The Upper Valley Land Trust is now involved. Mr. Morris is working with them on their timetable.

Ms. Murphy asked if there were any questions on these six goals.

Mr. Arrison noted that the Crown Point Road and the Town Forest Access are by far the oldest items on the list. He and Mr. Boyer felt that these needed to be finalized before tackling anything else.

Mr. Fuller said he wasn't aware of any policy allowing any private property to stand neutral for ten years or more without a resolution. He agreed with Mr. Arrison and Mr. Boyer.

Mr. Fuller wanted it clear for the record that the Town did not buy a house from the Abbotts. (He said he saw it stated in the minutes somewhere that the Town had done so.) The house on Jason Smith Road was sold (the Town facilitated the sale) and the proceeds (after deducting closing costs) went to the Town (to pay back taxes).

Ms. Murphy asked if the board had anything to add to the list of goals. Mr. Morris asked if the board wanted to rearrange the priorities.

Mr. Fuller said the audit was important. Ms. Murphy said the audit shouldn't even be in the list of goals. Mr. Morris said this item is not the audit itself, but the to-do list from the findings.

It was agreed to leave the Crown Point Road at the bottom of the list.

Mr. Arrison asked to move the Town Forest up further on the list. Mr. Fuller said to remember that the Board of Civil Authority had to be involved – they are the only body that can “make a deal”.

Ms. Murphy asked the board to consider these six items as the board's “core priority items” for the year. When something new comes in, it will be weighed against these core items. She asked that the six be accepted as they are without specific prioritization.

Mr. Todd asked to move the Town Forest up “as best you can”. It was agreed to switch numbers 3 and 4.

10. Appointments

- a. **Acting Town Manager – Darlene Kelly**
- b. **Animal Control Officer – Cathy Sullivan**
- c. **Budget Committee – Chauncie Tillman**
- d. **Constable – William Daniels**
- e. **Martin Memorial Hall Trustees – Edith Stillson, Janet Bristol**
- f. **Parks & Recreation Commission – Michelle Grald**

TOWN OF WEATHERSFIELD, VERMONT

SELECT BOARD

- g. Southern Windsor/Windham Counties Solid Waste Management District – Ed Morris, Ray Stapleton (Alternate)
- h. Town Pound – Home of Cathy Sullivan at 21 Hartford Street, Claremont NH
- i. Tree Warden – Ray Stapleton
- j. Zoning Board of Adjustment – Jim Cahill, John Broker-Campbell, Willis Wood

Motion: To appoint Darlene Kelly as acting Town Manager; Cathy Sullivan as animal control officer; Chauncie Tillman to the Budget Committee; William Daniels as constable; Edith Stillson and Janet Bristol as Martin Memorial Hall Trustees; Michelle Grald to the Parks and Recreation Commission; Ed Morris and Ray Stapleton as alternate to the Southern Windsor/Windham Counties Solid Waste Management District; the home of Cathy Sullivan at 21 Hartford Street in Claremont, NH as the Town Pound; Ray Stapleton as Tree Warden; and Jim Cahill, John Broker-Campbell and Willis Wood to the Zoning Board of Adjustment.

Made by: Mr. Arrison **Second:** Mr. Boyer

Mr. Todd asked to have an interview with John Broker-Campbell before he is appointed.

Mr. Arrison and Mr. Boyer agreed to remove him from the motion.

Vote: Unanimous in favor of the amended motion

Motion: To appoint Josh Compo as a fence viewer; Mr. Arrison as weigher of coal; Todd Hindinger to the Zoning Board of Adjustment

Made by: Mr. Todd **Second:** Mr. Boyer

Vote: Unanimous in favor

Mr. Morris asked for a discussion about having a select board member serving simultaneously as a Planning Commissioner. There is no statutory prohibition, but VLCT recommends against it for a variety of reasons, including possible conflicts and a desire to preserve a system of checks and balances.

Ms. Murphy said the decision should not be influenced by the number of volunteers available to serve. She asked the board members for their opinions. Mr. Arrison said he wanted to hear what Mr. Todd had to say first.

Mr. Todd said his serving on both boards provides a link between the two that can be good. So much of what the planning commission does happens in a complete vacuum. He pointed out that select board members are all ex officio members of the planning commission. He didn't see any conflict of interest. He said his job is to represent the will of the people and that is what he strives to do.

Motion: To extend the meeting to 9:15 PM.

Made by: Mr. Arrison **Second:** Mr. Boyer

Vote: Unanimous in favor

Mr. Fuller pointed out that Mr. Todd had already done this once before.

It was agreed to table the discussion. Mr. Morris will ask VLCT about the possibility of having more than one planning commission member serving on the select board – are there any towns that limit the number of dual appointments?

TOWN OF WEATHERSFIELD, VERMONT
SELECT BOARD

11. Approve Warrants

Motion: To approve the warrants for 3/18/2019 as follow:

General Funds	Operating Expenses	\$40,202.31
	Payroll	\$13,634.94
Highway Fund	Operating Expenses	\$32,805.97
	Payroll	\$10,456.85
Solid Waste Management Fund		
	Operating Expenses	\$7,777.73
	Payroll	\$1,478.09
Library	Operating Expenses	\$3,671.15
	Payroll	\$1,933.92
Grants	Operating Expenses	\$60.00
Agency Monies	Operating Expenses	\$0.00
Reserves		\$395.49
Long Term Debt		\$0.00
Grand Totals	Operating Expenses	\$84,912.65
	Payroll	\$27,503.80

Made by: Mr. Arrison **Second:** Mr. Boyer

Vote: Unanimous in favor

12. Future Meeting Agenda Items

13. Adjourn

Motion: To adjourn the meeting

Made by: Mr. Boyer **Second:** Mr. Arrison

Vote: Unanimous in favor

The meeting adjourned at 9:13 PM.

Respectfully submitted,
deForest Bearse

TOWN OF WEATHERSFIELD, VERMONT
SELECT BOARD

WEATHERSFIELD SELECTBOARD

N. John Arrison, Selector

Daniel E. Boyer, Selector

David Fuller, Vice-Chairperson

Kelly Murphy, Chairperson

Michael Todd, Clerk



TOWN OF WEATHERSFIELD

CHARTERED BY: NEW HAMPSHIRE ON AUGUST 20, 1761
NEW YORK ON APRIL 8, 1772

(802)674-2626

P.O. BOX 550 ASCUTNEY, VT 05030

townmanager@weathersfield.org

March 25, 2019

To: Selectboard

From: Ed Morris

Subject: Approve Army Corps. Police Contract

We have been presented a contract to provide law enforcement coverage for the Army Corps. land during the 2019 season. As you may know, we have been providing coverage for many years and this contract is similar to the contract we have worked under in the past. The contract has been reviewed by staff, and we feel this contract is acceptable including the hourly rate proposed. The coverage is mostly covered by on duty officers, so the contract will more than cover any cost to the Town.

Recommendation: Authorize the Town Manager to enter into a contractual agreement with the Army Corps. of Engineers to provide law enforcement services, for the 2019 season, as described in contract #DACW33-85-H-0017.

Ed Morris

Town Manager

**Plan of Operation for
North Springfield Lake and the
Town of Weathersfield, Vermont
2019 Recreation Season
Contract # DACW33-85-H-0017**

Purpose: To describe the scope and extent of law enforcement services required at North Springfield Lake and its various recreation facilities to be provided by the Town of Weathersfield Police Department [hereinafter referred to as Contractor].

Services presently provided: A previous agreement was in effect for the 2018 recreation season.

Services to be provided: The Contractor shall provide law enforcement services for a period of 101 days beginning on May 25th, 2018 and going through September 2nd, 2019 with additional callback hours through November 30th, 2019 as described below.

Vehicular patrols: Beginning on May 25th, 2019, and continuing through September 2nd, 2019, the Contractor shall furnish manpower and equipment necessary to provide two law enforcement officer vehicular patrols. The officer performing the patrol shall wear a uniform and/or display law enforcement identification, and the vehicle used shall display law enforcement markings, such as decals and warning lights. A patrol shall consist of driving a pre-established route of specific duration that will start and end when crossing the project boundary. Each patrol shall be completed in approximately one and one-half (1-1/2) hours. Primary areas to be patrolled are, East access (Springweather area), Stoughton Pond Boat Ramp, Stoughton Pond Recreation Area, Amsden Access, and West Access area (off Maple Street in Perkinsville).

Patrols hours may vary, depending upon weather conditions, public visitation, etc. and are to be agreed upon by the Project Manager and the Weathersfield Chief of Police.

The intent of this agreement is to have a police presence during times of peak visitation.

Vehicle Patrols:

Daily, beginning on May 25th, 2019 and ending September 2nd, 2019, two patrols each day on Saturdays and Sundays occurring between 1200 hours and 2000 hours. On Mondays, Tuesdays, Wednesdays, Thursdays and Fridays one patrol will be required. The last patrol of the day on Saturdays and Sundays will be done at 1900 hours and may require assisting in locking of recreation area gates and buildings. On Monday, Tuesdays, Wednesdays, Thursdays and Fridays the patrol will be done at 1900 hours and may require assisting in locking of recreation area gates and buildings. On May 27th, 2019, two patrols occurring between 1200 and 2000 hours will occur with the last patrol of the day being done at 1900 hours. On September 2nd, 2019, two patrols occurring between 1200 and 2000 hours will occur with the last patrol of the day being done at 1900 hours. On July 4th, 2019, two patrols occurring between 1200 and 2000 hours will occur with the last patrol of the day being done

at 1900 hours. The exact hours of patrols will be agreed upon by the Project Manager and the Chief of Police. A total of 101 days, and 134 vehicle patrols will be required.

Callback Hours:

There will be 20 callback hours available at the request of the Project Manager for law enforcement requirements which might occur outside of the agreed upon patrol hours. This will include but not be limited to non-patrol hours and the time frame of September 3rd, 2019 through November 30th, 2019.

Cost Estimate:

Total Vehicle Patrol Man Hours:	201 hours @ \$45.00/hour = \$9,045.00
Callback hours	20 hours @ \$45.00/hour = \$900.00
Total	\$9,945.00

The total number of patrols may vary due to weather conditions, flooding, park closures etc.

Agreement Representatives: The representative for the Corps of Engineers is Jason Farnsworth, Project Manager, North Springfield Lake. The representatives for the Town of Weathersfield are William Daniels, Chief of Police, Weathersfield Police Department and Ed Morris, Town Manager, Town of Weathersfield.

Billing Procedure: Invoices for services rendered may be submitted monthly or at the end of the patrol season. Invoices shall include the contract number, number of man hours worked, and the starting and ending date of the billing period. Invoices shall be submitted to the Project Manager, North Springfield Lake, 98 Reservoir Road, Springfield, VT 05156, for certification.

Reports: The Contractor shall prepare law enforcement logs, which shall be submitted to the Project Manager, North Springfield Lake. However, serious incidents shall be reported immediately.

(date)
Karl Hakala
Operations Manager
Upper Connecticut River Basin
U.S. Army Corps of Engineers

Ed Morris (date)
Town Manager
Town of Weathersfield, Vermont



TOWN OF WEATHERSFIELD

CHARTERED BY: NEW HAMPSHIRE ON AUGUST 20, 1761
NEW YORK ON APRIL 8, 1772

(802)674-2626

P.O. BOX 550 ASCUTNEY, VT 05030

townmanager@weathersfield.org

March 25, 2019

To: Selectboard
From: Ed Morris
Subject: Approve Town Road Financial Plan

As we do annually, Ray and I sat down with VTrans to figure out the annual Town Road Financial Plan. After completing this form, the Selectboard approves the plan for submission.

Recommendation: Approve the FY2020 Town Financial Road Plan.

Ed Morris
Town Manager

ANNUAL FINANCIAL PLAN - TOWN HIGHWAYS
19 V.S.A. § 306(j)

TA-60

Town of Weathersfield Fiscal Year 20 Begin July 1 End June 30

INCOME

DESCRIPTION	ESTIMATED
State Funds - 19 V.S.A. Section 306(a):	
Class 1	\$ <u>0.00</u>
Class 2 <u>14.180</u>	\$ <u>58,119</u>
Class 3 <u>55.65</u>	\$ <u>84,683</u>
Town Tax Funds - 19 V.S.A. Section 307	\$ <u>935,972</u>
Special Funds (e.g., bonds or earmarks):	
a.	\$
b.	\$
c.	\$
TOTAL	\$0.00 <u>1,078,774</u>

EXPENSES

DESCRIPTION	ESTIMATED
Winter Maintenance	\$ <u>565,826</u>
Non-Winter Maintenance	\$ <u>462,948</u>
Major Construction Projects	
a. <u>Paving</u>	\$ <u>50,000</u>
b.	\$
c.	\$
TOTAL	\$0.00 <u>1,078,774</u>

Comments:

This form shall be signed by the appropriate town officials and forwarded to the District Transportation Administrator.

TA-60 Rev 09-13

ANNUAL FINANCIAL PLAN - TOWN HIGHWAYS

TA-60

19 V.S.A. § 306(j)
(page 2)

We, the Legislative Body of the Municipality of _____ certify
that funds raised by municipal taxes are equivalent to or greater than a sum of at least **\$300.00**
per mile for each mile of Class 1, 2, and 3 Town Highway in the municipality. (19 V.S.A. 307)

Date: _____

(Duly Authorized Representatives)

The submitted Town Plan meets the requirements of Title 19, Section 306(j).

Date: _____

District Transportation Administrator



TOWN OF WEATHERSFIELD

CHARTERED BY: NEW HAMPSHIRE ON AUGUST 20, 1761
NEW YORK ON APRIL 8, 1772

(802)674-2626

P.O. BOX 550 ASCUTNEY, VT 05030

townmanager@weathersfield.org

March 26, 2019

To: Selectboard

From: Ed Morris

Subject: Wellwood Orchard Large Gathering Permit

Wellwood Orchard Inc. has applied for two large group gatherings:

- The Strawberry Festival on June 22nd, 2019
- Customer Appreciation Day on August 31st, 2019

In 2016 the Selectboard determined that Wellwood Orchards does not need a large group gathering permit for normal weekly activity. The Selectboard did ask that a permit be applied for concerning special events such as these.

Recommended Motions:

To approve the large gathering permits for the Strawberry Festival on June 22nd, 2019 and the Customer Appreciation Days on August 31st, 2019.

Ed Morris

Town Manager

TOWN OF WEATHERSFIELD, VERMONT
APPLICATION FOR LARGE GATHERING PERMIT

Applicant: Wellwood Orchards Inc
Mailing Address: 529 Wellwood Orchard Rd
Springfield VT 05156 Telephone: 802-263-5200
Property Owner: Roy E Mark / Wellwood Orchard
Mailing Address: same

Date/Time of Event: 6/22/19 10-3p Number Attending: many

Event Location: Wellwood Orchard

Description of Event: Strawberry Festival - vendors, music, food,
Community event.

Will alcohol be served: ☐ Yes ☒ No

Parking Location: Our parking fields (3)

Traffic Control: Yes, staff parking & directing

Sanitation Facilities: 4 restrooms

Clean-Up Provisions: Our staff

Application No. _____ Date Submitted: _____ Fee Paid: _____

Action by Board of Selectmen: ☐ Approved ☐ Denied Date of Action: _____

Conditions [If Applicable] _____

Select Board Chairperson: _____

TOWN OF WEATHERSFIELD, VERMONT
APPLICATION FOR LARGE GATHERING PERMIT

Applicant: Wellwood Orchards Inc
Mailing Address: 529 Wellwood Orchard Rd
Springfield VT 05156 Telephone: 802-263-5200
Property Owner: Roy E Mark / Wellwood Orchard
Mailing Address: same

Date/Time of Event: 8/31/19 103p Number Attending: many
Event Location: Wellwood Orchard
Description of Event: Customer Appreciation Day - family fun, games, community event.

Will alcohol be served: ☐ Yes ☒ No

Parking Location: Our parking fields (3)
Traffic Control: Yes, staff parking & directing

Sanitation Facilities: 4 restrooms

Clean-Up Provisions: Our stuff

Application No. _____ Date Submitted: _____ Fee Paid: _____

Action by Board of Selectmen: ☐ Approved ☐ Denied Date of Action: _____

Conditions [If Applicable] _____

Select Board Chairperson: _____



TOWN OF WEATHERSFIELD

CHARTERED BY: NEW HAMPSHIRE ON AUGUST 20, 1761
NEW YORK ON APRIL 8, 1772

(802)674-2626

P.O. BOX 550 ASCUTNEY, VT 05030

townmanager@weathersfield.org

March 25, 2019

To: Selectboard

From: Ed Morris

Subject: Discuss Late Fees and Payment Approval

We had a Peoples Bank Credit Card invoice this month with \$50 worth of charges on it. The bill was due by April 1, 2019, and if we waited to have the bill approved through the warrant, we would have occurred a \$35 late fee. I made the decision, after discussion with Steve Hier and Darlene Kelly, to pay the bill prior to Selectboard approval, and informed Kelly Murphy of my decision. I also advised her that I would be addressing the board about this decision and asking for approval to make similar decisions in the future, to reduce any late fees that may occur because of the warrant approval process.

Before discussion, I would like to explain our process for bills to be paid to ensure the Selectboard and Residents that all bills go through a multi-step approval process listed below:

- The department head authorizes purchases before the purchase is made
- The department head then signs or approves the receipt or invoice
- The Finance Director processes the invoice for payment (Finance is the secondary approval process by reviewing the expenditures as they are processed looking for anything that looks out of the ordinary, like items that seem not to be job related or bills that seem higher than normal).
- The warrant is produced and reviewed by the Town Manager and Selectboard.
- The Select Board Approves expenditures
- After the warrant is approved, the Treasurer reviews the invoices, warrant, and checks to ensure they all have the proper approvals and the checks match the warrant and invoices before the checks are signed.

Very few checks leave the Town Office prior to Selectboard approval. The only regular payments made prior to approval is payroll, which has a similar approval process. The payroll process is as follows:

- Timecards are signed by each employee
- Reviewed and signed by each department head
- Processed and reviewed by Human Resources
- The processed payroll report is checked and verified by the Finance Director and the Town Manager
- The Treasurer authorizes direct deposit payroll and signs checks
- Selectboard Reviews and Approves Payment (after payments are made)

Besides payroll, on a very limited basis, a payment such as the above identified credit card payment is authorized to be paid before Selectboard approval. The approval process is the same as other payments except that these payments are discussed between the Town Manager, Finance Director, and Treasurer. All three of us must agree that a payment being released prior to Selectboard approval is in the best interest of the Town.

We usually are able to get bills paid in a timely manner, but every once in a while, a bill comes in just after the warrant is produced and needs to be paid prior to the next Selectboard meeting. I would like to get Selectboard approval to pay these bills prior to approval to minimize late fees and reduce the cost to the Town.

Recommendation: Authorize Treasurer to allow payments to be made prior to Selectboard authorization for the purpose of minimizing late fees, if the proper checks and balances have been met and the Town Manager, Finance Director, and Treasurer all agree the payment is in the best interest of the Town, and they sign a document authorizing the payment that is submitted to the Selectboard with the warrant.

Ed Morris

Town Manager



TOWN OF WEATHERSFIELD

CHARTERED BY: NEW HAMPSHIRE ON AUGUST 20, 1761
NEW YORK ON APRIL 8, 1772

(802)674-2626

P.O. BOX 550 ASCUTNEY, VT 05030

townmanager@weathersfield.org

March 12, 2019

To: Selectboard
From: Ed Morris
Subject: Appointments

The following letters requesting appointments have been received. I will also bring any letters received after this packet has been produced, but prior to the meeting.

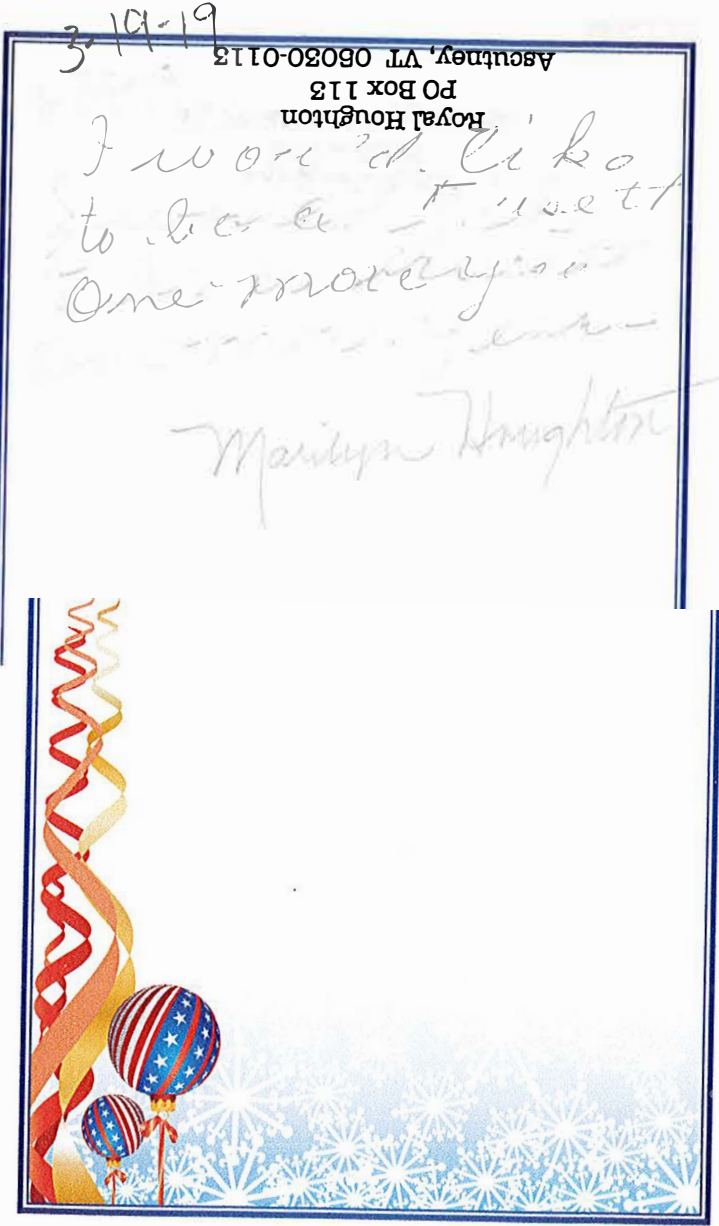
Ed Morris
Town Manager

I would like to be reappointed for one year as the Town's Energy Coordinator and also I would be willing to serve another year on the Parks & Rec. Commission.

Could you please add my name to the appointments list. Thank you.

julia

julia lloyd wright



3-19-19

Royal Houghton
PO Box 113
Ascutney, VT 05030-0113

I would like
to have a little
one more year.
Marilyn Houghton

Good morning Ed,

Please pass along to the select board my request to be reappointed as representative to the Southern Windsor County Regional Planning Commission.

The RPC plays an important link between the State and Federal governments and the town of Weathersfield.

Thank you,

Peter Daniels

888 Skyline Drive

Springfield, VT 05156

(802) 291-1160

pdaniels@vermontel.net

Payroll

From: Ed Morris
Sent: Tuesday, March 26, 2019 5:32 PM
To: Weathersfield Town Office
Subject: FW: Zoning Board membership

Can you add this to the April 1 agenda? And scan the emails and letters into the packet.

I also need Wellwood Orchards Strawberry Festival and Customer appreciation days scanned into the packet. (Do not scan the Wedding application).

Ed Morris
Weathersfield Town Manager
PO BOX 550
Route 5 Ascutney VT 05030
(802)230-6262

From: Sven Fedorow <Landuse@weathersfield.org>
Sent: Tuesday, March 26, 2019 3:44 PM
To: Ed Morris <Townmanager@weathersfield.org>
Subject: FW: Zoning Board membership

Hi Ed – just received this from Alex Gleeson

Sven

From: Alex <mainegleesons@gmail.com>
Sent: Tuesday, March 26, 2019 2:46 PM
To: Sven Fedorow <Landuse@weathersfield.org>
Subject: Re: Zoning Board membership

Sven,
Thanks for the email. I have an interest in being considered for the zoning board. Thank you for your time!

On Mar 26, 2019, at 14:36, Sven Fedorow <Landuse@weathersfield.org> wrote:

Good afternoon Alex,

I received the below e-mail this morning from Todd Hinderger who relayed that you may be interested in Zoning Board membership. The Board was planning to meet on April 11 to go over old business and just have an organizational meeting, so I hope you are be able to attend that at 7 PM at the Town Hall.

In the meantime, if you could write back an e-mail expressing your interest in joining the Board, I can bring that to the Selectboard (which must formally appoint you) – it merely needs to be one sentence. There is a Selectboard meeting this coming Monday, so if you send me the e-mail by tomorrow, it can make it into the Selectboard packet. The Town also has a policy of having new members take an oath at the Clerk's office.

I plan to send out materials relating to the April 11 meeting early that week via e-mail, so you can expect to hear from me around April 8th if you do decide to join, or you are welcome to attend the meeting as a member of the public if you have any questions for the Board members.

Thanks,

Sven Fedorow
Land Use Administrator
Town of Weathersfield
PO Box 550 5259 VT Route 5
Ascutney, VT 05030
802.674.2626
landuse@weathersfield.org

From: David Hindinger <heritageengineering@tds.net>
Sent: Tuesday, March 26, 2019 8:31 AM
To: Sven Fedorow <Landuse@weathersfield.org>
Cc: Ed Morris <Townmanager@weathersfield.org>
Subject: Zoning Board

Hello Sven,

I spoke with Alex Gleeson, a Weathersfield resident, about joining the Zoning Board. We went over what the Board does and I tried to convey the nuts and bolts of what we generally do, along with my impression of the time commitment. He expressed interest and would be a great addition to the team.

Can you send an invite to him with the steps to join?

mainegleesons@gmail.com

Thank You,

Todd

David (Todd) Hindinger, P.E.
Heritage Engineering P.C.
P.O. Box 255
Perkinsville, VT 05151
802-263-5400

Payroll

From: Sven Fedorow
Sent: Wednesday, March 13, 2019 10:55 AM
To: Payroll
Subject: FW: FW: ZBA membership confirmation

I saw Ed asked you to add Jim's confirmation that he was seeking reappointment to the zoning board to the selectboard packet, so I also received this one from John Broker-Campbell

Sven

From: John Broker-Campbell <bcamp1020@gmail.com>
Sent: Tuesday, March 12, 2019 3:43 PM
To: Sven Fedorow <Landuse@weathersfield.org>
Subject: Fwd: FW: ZBA membership confirmation

Hi Sven

I am interested in being reappointed.

Thank you

John B-C

----- Forwarded message -----

From: Broker-Campbell, John <John.Broker-Campbell@vermont.gov>
Date: Tue, Mar 12, 2019 at 3:41 PM
Subject: FW: ZBA membership confirmation
To: bcamp1020@gmail.com <bcamp1020@gmail.com>

John Broker-Campbell, CFM

Regional Floodplain Manager

Department of Environmental Conservation

Watershed Management Division; Rivers Program

www.watershedmanagement.vermont.gov

100 Mineral Street

Springfield, VT 05156

802/490-6196

Meeting date April 1, 2019
 AP warrant date 03/27/19
 Payroll warrant date 2 03/21/19
 Payroll warrant date 3 03/28/19



TOWN OF WEATHERSFIELD, VERMONT

Warrants for Meeting of April 1, 2019

	Check Date	Payroll	Operating Expenses
General Fund	03/21/19	\$7,458.34	
	03/28/19	\$7,266.18	
AP	3/27/2019		\$29,568.46
Total		\$14,724.52	\$29,568.46
Highway Fund	03/21/19	\$5,681.29	
	03/28/19	\$7,371.36	
AP	3/27/2019		\$12,418.19
		\$13,052.65	\$12,418.19
Solid Waste Mgmt Fd	03/21/19	\$746.19	
	03/28/19	\$733.68	
AP	3/27/2019		\$7,944.36
Total		\$1,479.87	\$7,944.36
Library	03/21/19	\$966.96	
	03/28/19	\$972.52	
AP	3/27/2019		
Total		\$1,939.48	\$0.00
Grants	03/27/19		
Agency Monies	03/27/19		
Reserves	03/27/19		\$249.00
Long Term Debt	03/27/19		
Grand Totals		\$31,196.52	\$50,180.01

To the Treasurer of the Town of Weathersfield, we hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$81,376.53. Let this be your order for the payments of these amounts.

Selector

03/27/19

Town of Weathersfield Accounts Payable

Page 1 of 4

02:28 pm

Check Warrant Report # 19126 Current Prior Next FY Invoices For Fund (General Fund)

Account

For Check Acct 1 (General Fund) All check #s 03/19/19 To 03/28/19

Vendor	Invoice Date	Invoice Description	Account	Amount Paid	Check Number	Check Date
BUSINESSC	BUSINESSCARD SERVICES	03/21/19 mARCH 19 cc CHARGES	11-7-101-26.50	180.34	221102	03/21/19
		MARCH 2019CC	Awards and Recognitions			
BUSINESSC	BUSINESSCARD SERVICES	03/21/19 mARCH 19 cc CHARGES	11-7-101-99.00	38.19	221102	03/21/19
		MARCH 2019CC	Miscellaneous Expenditure			
BUSINESSC	BUSINESSCARD SERVICES	03/21/19 mARCH 19 cc CHARGES	11-7-103-39.00	84.48	221102	03/21/19
		MARCH 2019CC	Town Meetings and Electio			
BUSINESSC	BUSINESSCARD SERVICES	03/21/19 mARCH 19 cc CHARGES	11-7-201-24.00	54.97	221102	03/21/19
		MARCH 2019CC	Equipment and Supplies			
BUSINESSC	BUSINESSCARD SERVICES	03/21/19 mARCH 19 cc CHARGES	11-7-101-27.00	37.99	221102	03/21/19
		MARCH 2019CC	Tuition and Dues			
VTAGHUMAN	OFFICE OF CHILD SUPPORT	03/21/19 Payroll Transfer	11-2-011-07.00	312.49	221103	03/25/19
		PR-03/21/19	Garnishments			
VTAGHUMAN	OFFICE OF CHILD SUPPORT	03/28/19 Payroll Transfer	11-2-011-07.00	312.49	221103	03/25/19
		PR-03/28/19	Garnishments			
AFLAC	AFLAC	03/07/19 Payroll Transfer	11-2-011-10.00	136.03	221104	03/27/19
		PR-03/07/19	AFLAC			
AFLAC	AFLAC	03/07/19 Payroll Transfer	11-2-011-14.10	12.00	221104	03/27/19
		PR-03/07/19	Insurance Prem Liability			
AFLAC	AFLAC	03/14/19 Payroll Transfer	11-2-011-10.00	136.03	221104	03/27/19
		PR-03/14/19	AFLAC			
AFLAC	AFLAC	03/14/19 Payroll Transfer	11-2-011-14.10	12.00	221104	03/27/19
		PR-03/14/19	Insurance Prem Liability			
AFLAC	AFLAC	03/21/19 Payroll Transfer	11-2-011-10.00	136.03	221104	03/27/19
		PR-03/21/19	AFLAC			
AFLAC	AFLAC	03/21/19 Payroll Transfer	11-2-011-14.10	12.00	221104	03/27/19
		PR-03/21/19	Insurance Prem Liability			
AFLAC	AFLAC	03/28/19 Payroll Transfer	11-2-011-10.00	136.03	221104	03/27/19
		PR-03/28/19	AFLAC			
AFLAC	AFLAC	03/28/19 Payroll Transfer	11-2-011-14.10	12.00	221104	03/27/19
		PR-03/28/19	Insurance Prem Liability			
AMAZONCR	AMAZON	03/07/19 Soap for bathroom	11-7-101-20.00	47.66	221105	03/27/19
		438386963547	Office Supplies			
BERGERON	BERGERON PROTECTIVE CLOTH	02/22/19 2 Jackets	11-7-207-30.00	3663.75	221107	03/27/19
		216222	WWVFD Funding			
BIBENS	BIBENS HOME CENTER INC.	03/09/19 1879 schoolhouse	11-7-302-39.00	79.82	221109	03/27/19
		L94446/1	1879 School house Maint			
CANON	CANON	02/01/19 Copier maintenance	11-7-103-18.00	57.12	221110	03/27/19
		40283369538	Copier Usage/Supplies/Ser			
COMPETIT	CCI MANAGED SERVICES	03/20/19 termination jack	11-7-101-99.00	14.00	221112	03/27/19
		CW-44372	Miscellaneous Expenditure			
COLONI	COLONIAL LIFE	03/07/19 Payroll Transfer	11-2-011-14.10	59.01	221114	03/27/19
		PR-03/07/19	Insurance Prem Liability			
COLONI	COLONIAL LIFE	03/14/19 Payroll Transfer	11-2-011-14.10	59.01	221114	03/27/19
		PR-03/14/19	Insurance Prem Liability			
COLONI	COLONIAL LIFE	03/21/19 Payroll Transfer	11-2-011-14.10	59.01	221114	03/27/19
		PR-03/21/19	Insurance Prem Liability			
COLONI	COLONIAL LIFE	03/28/19 Payroll Transfer	11-2-011-14.10	59.01	221114	03/27/19
		PR-03/28/19	Insurance Prem Liability			
COMCASTBU	COMCAST BUSINESS	03/27/19 WWVFD march19	11-7-207-30.00	171.10	221115	03/27/19
		9194MARCH19	WWVFD Funding			

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
ONE	ONE CREDIT UNION	03/21/19	Landon recording OVERPAYMENT	11-6-103-20.10 Land Records	7.00	221133	03/27/19
ONE	ONE CREDIT UNION	03/21/19	Landon recording OVERPAYMENT	11-6-103-20.15 Computerization	2.00	221133	03/27/19
ONE	ONE CREDIT UNION	03/21/19	Landon recording OVERPAYMENT	11-6-103-01.05 Computerization-Preserva	1.00	221133	03/27/19
STAPLES	STAPLES CREDIT PLAN	03/26/19	paper, viva vantage 2246521711	11-7-101-20.00 Office Supplies	76.56	221135	03/27/19
STAPLES	STAPLES CREDIT PLAN	03/26/19	paper,wipes,towels 2254161121	11-7-101-20.00 Office Supplies	80.16	221135	03/27/19
SUNOCO	SUNOCO, INC.	03/23/19	March 19 AVFD fuel 58424532	11-7-206-51.00 AVFD Fuel	119.68	221136	03/27/19
TOWNWEATH	TOWN OF WEATHERSFIELD	03/26/19	Stillson overpymt OVERPYMT	11-2-010-11.00 Tax Clearing Account	299.68	221139	03/27/19
VMCTA MTG	VMCTA	03/26/19	April 18 fairlee N.Staple APRILFAIRLEE	11-7-103-10.20 Asst. Town Clerk	25.00	221141	03/27/19
VMCTA MTG	VMCTA	03/26/19	April 18 Fairlee Flo-An FAIRLEE4/18	11-7-103-27.00 Tuition and Training	25.00	221141	03/27/19
VMERS DB	VMERS DB.	03/07/19	Payroll Transfer PR-03/07/19	11-2-011-05.00 Retirement	1685.33	221142	03/27/19
VMERS DB	VMERS DB.	03/14/19	Payroll Transfer PR-03/14/19	11-2-011-05.00 Retirement	1589.69	221142	03/27/19
VMERS DB	VMERS DB.	03/21/19	Payroll Transfer PR-03/21/19	11-2-011-05.00 Retirement	1740.98	221142	03/27/19
VMERS DB	VMERS DB.	03/28/19	Payroll Transfer PR-03/28/19	11-2-011-05.00 Retirement	1864.53	221142	03/27/19
WWVFD	WEST WEATHERSF. VOL. FIRE	03/27/19	Phone and office supplies FEB19	11-7-207-30.00 WWVFD Funding	101.45	221144	03/27/19
PRTAXES	IRS - PAYROLL TAXES	03/21/19	Payroll Transfer PR-03/21/19	11-2-011-02.00 Social Security W/H	2919.68 E	1319	03/20/19
PRTAXES	IRS - PAYROLL TAXES	03/21/19	Payroll Transfer PR-03/21/19	11-2-011-01.00 Federal Income Tax W/H	1768.54 E	1319	03/20/19
PRUDEN	PRUDENTIAL RETIREMENT	03/21/19	Payroll Transfer PR-03/21/19	11-2-011-11.00 Deferred Compensation	158.68 E	1321	03/21/19
PITNEYPP	PITNEY BOWES POSTAGE BY P	03/21/19	Postage refill 3/21/19 03212019	11-7-101-21.00 Postage	200.00 E	1322	03/21/19
PRTAXES	IRS - PAYROLL TAXES	03/28/19	Payroll Transfer PR-03/28/19	11-2-011-01.00 Federal Income Tax W/H	2241.55 E	1323	03/25/19
PRTAXES	IRS - PAYROLL TAXES	03/28/19	Payroll Transfer PR-03/28/19	11-2-011-02.00 Social Security W/H	3277.48 E	1323	03/25/19
FISHWILD	VERMONT DEPARTMENT OF FIS	03/25/19	FISH & WILDLIFE032518 03282019FISH	11-2-010-22.00 Clerk to VT - Hunt/Fish	55.50 E	1324	03/25/19
VT TAX	VERMONT DEPARTMENT OF TAX	03/07/19	Payroll Transfer PR-03/07/19	11-2-011-04.00 State Income Tax W/H	531.46 E	1326	03/28/19
VT TAX	VERMONT DEPARTMENT OF TAX	03/07/19	Payroll Transfer PR-03/07/19	11-2-011-07.00 Garnishments	0.00 E	1326	03/28/19
VT TAX	VERMONT DEPARTMENT OF TAX	03/14/19	Payroll Transfer PR-03/14/19	11-2-011-04.00 State Income Tax W/H	505.57 E	1326	03/28/19
VT TAX	VERMONT DEPARTMENT OF TAX	03/14/19	Payroll Transfer PR-03/14/19	11-2-011-07.00 Garnishments	0.00 E	1326	03/28/19

03/27/19

Town of Weathersfield Accounts Payable

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02:28 pm

Check Warrant Report # 19126 Current Prior Next FY Invoices For Fund (Highway Fund)

Account

For Check Acct 1(General Fund) All check #s 03/19/19 To 03/28/19

Vendor		Invoice Date	Invoice Description	Account	Amount Paid	Check Number	Check Date
BUSINESSC	BUSINESSCARD SERVICES	03/21/19	wiper blades	12-7-101-52.00	88.86	221102	03/21/19
			HWMARCH19	Repairs & Supplies			
AMAZONCR	AMAZON	02/12/19	HW oil	12-7-101-20.00	28.95	221105	03/27/19
			969735394454	Office Supplies			
PATRIOT	ATG WESTMINSTER	03/11/19	Surge Tank	12-7-101-52.00	15.64	221106	03/27/19
			X301003003:0	Repairs & Supplies			
CERSOSIMA	CERSOSIMO INDUSTRIES, INC	03/23/19	Mud season gravel	12-7-101-58.26	6549.50	221113	03/27/19
			260667	Gravel Purchase			
FRANKLIN	FRANKLIN AUTO L.L.C.	03/12/19	Oil Filter	12-7-101-52.00	117.16	221121	03/27/19
			332408	Repairs & Supplies			
FOLEY	Foley Services, Inc.	03/12/19	HW uniforms 03/12/19	12-7-101-15.20	88.43	221122	03/27/19
			1230140	Uniforms & Cleaning			
GALLA	GALLAGHER TREE SERVICE LL	03/13/19	Removal of maple limb ove	12-7-101-45.00	830.00	221123	03/27/19
			3059	Contract Work			
GMP	GREEN MOUNTAIN POWER	03/27/19	Yewell lane March19	12-7-101-45.01	21.45	221125	03/27/19
			YEWELLLANEMA	Antenna Electric Service			
LINCOLN	LINCOLN NATIONAL LIFE INS	03/26/19	April 19 premiums	12-7-101-14.10	172.48	221129	03/27/19
			APRIL19 PREM	Insurance Benefits			
N DELT	NORTHEAST DELTA DENTAL	03/26/19	April 2019 Premiums	12-7-101-14.10	654.66	221130	03/27/19
			APRIL19 PREM	Insurance Benefits			
OREILLY	O'REILLY AUTO PARTS	03/06/19	megacrimp, HYD Hose	12-7-101-52.00	127.92	221132	03/27/19
			5683-177573	Repairs & Supplies			
STPIERRE	ST. PIERRE INC.	03/16/19	Mud season gravel puchase	12-7-101-58.26	3353.46	221134	03/27/19
			1003708	Gravel Purchase			
STATELINE	State Line Truck Service	03/13/19	long Strok	12-7-101-52.00	110.06	221138	03/27/19
			290833	Repairs & Supplies			
STATELINE	State Line Truck Service	03/18/19	Long stroke part	12-7-101-52.00	55.03	221138	03/27/19
			290957	Repairs & Supplies			
VALLEYNEW	VALLEY NEWS	03/11/19	Bids for Center Rd	12-7-101-56.10	119.10	221140	03/27/19
			REQUESTBID	Grant Expenses			
VOWP	VT OFFENDER WORK PROGRAMS	03/14/19	sand pile sign and SW sig	12-7-101-52.00	85.49	221143	03/27/19
			SS3946	Repairs & Supplies			

02:28 pm

Check Warrant Report # 19126 Current Prior Next FY Invoices For Fund (Solid Waste)

Account

For Check Acct 1(General Fund) All check #s 03/19/19 To 03/28/19

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
BESTSEPTI	BEST SEPTIC SERVICE LLC	01/01/19	SW Portable toilet 14538	21-7-101-20.00 Supplies	110.00	221108	03/27/19
GOBIN	CASELLA WASTE SERVICES	03/11/19	Trash pick up 03/06&03/08 474518	21-7-101-45.25 Trash Container charge	245.00	221111	03/27/19
GOBIN	CASELLA WASTE SERVICES	03/11/19	Trash pick up 03/06&03/08 474518	21-7-101-45.05 Trash-Tippage	1158.15	221111	03/27/19
GOBIN	CASELLA WASTE SERVICES	03/11/19	Trash pick up 03/06&03/08 474518	21-7-101-45.26 C&D-Container Charge	245.00	221111	03/27/19
GOBIN	CASELLA WASTE SERVICES	03/11/19	Trash pick up 03/06&03/08 474518	21-7-101-45.10 C&D Tippage	499.80	221111	03/27/19
GOBIN	CASELLA WASTE SERVICES	03/11/19	Trash pick up 03/06&03/08 474518	21-7-102-45.00 Zero Sort contain &Tipp	281.88	221111	03/27/19
GOBIN	CASELLA WASTE SERVICES	03/11/19	Trash pick up 03/06&03/08 474518	21-7-102-45.00 Zero Sort contain &Tipp	277.02	221111	03/27/19
GOBIN	CASELLA WASTE SERVICES	03/18/19	Trash PU 03/14/19 475146	21-7-101-45.25 Trash Container charge	245.00	221111	03/27/19
GOBIN	CASELLA WASTE SERVICES	03/18/19	Trash PU 03/14/19 475146	21-7-101-45.05 Trash-Tippage	996.45	221111	03/27/19
GOBIN	CASELLA WASTE SERVICES	03/18/19	Trash PU 03/14/19 475146	21-7-101-45.26 C&D-Container Charge	245.00	221111	03/27/19
GOBIN	CASELLA WASTE SERVICES	03/18/19	Trash PU 03/14/19 475146	21-7-101-45.10 C&D Tippage	432.60	221111	03/27/19
GOBIN	CASELLA WASTE SERVICES	03/18/19	Trash PU 03/14/19 475146	21-7-102-45.00 Zero Sort contain &Tipp	281.88	221111	03/27/19
GOBIN	CASELLA WASTE SERVICES	03/18/19	Trash PU 03/14/19 475146	21-7-102-45.00 Zero Sort contain &Tipp	232.05	221111	03/27/19
GOBIN	CASELLA WASTE SERVICES	03/18/19	Trash PU 03/14/19 475146	21-7-102-45.03 Disposal of Tires	138.38	221111	03/27/19
GOBIN	CASELLA WASTE SERVICES	03/25/19	trash PU 03/22/2019 475820	21-7-101-45.25 Trash Container charge	245.00	221111	03/27/19
GOBIN	CASELLA WASTE SERVICES	03/25/19	trash PU 03/22/2019 475820	21-7-101-45.05 Trash-Tippage	1183.35	221111	03/27/19
GOBIN	CASELLA WASTE SERVICES	03/25/19	trash PU 03/22/2019 475820	21-7-102-45.00 Zero Sort contain &Tipp	281.88	221111	03/27/19
GOBIN	CASELLA WASTE SERVICES	03/25/19	trash PU 03/22/2019 475820	21-7-102-45.00 Zero Sort contain &Tipp	274.62	221111	03/27/19
DOLITL	DOOLITTLE'S PRINTSERVE, I	03/13/19	Transfer station punch ca 42735	21-7-101-23.00 Permits/Disposal Tickets	139.17	221118	03/27/19
FOLEY	Foley Services, Inc.	03/12/19	SW uniforms 03/12/19 1230141	21-7-101-15.00 Uniforms & Cleaning S.W.	13.08	221122	03/27/19
LINCOLN	LINCOLN NATIONAL LIFE INS	03/26/19	April 19 premiums APRIL19 PREM	21-7-101-14.10 Insurance Benefits	39.27	221129	03/27/19
N DELT	NORTHEAST DELTA DENTAL	03/26/19	April 2019 Premiums APRIL19 PREM	21-7-101-14.10 Insurance Benefits	35.97	221130	03/27/19
NERESREC	NORTHEAST RESOURCE RECOVE	03/21/19	Propane and glass recycld 67522	21-7-102-45.01 Misc. Recycling Expense	292.00	221131	03/27/19
VOWP	VT OFFENDER WORK PROGRAMS	03/14/19	sand pile sign and SW sig SS3946	21-7-101-99.00 Miscellaneous Expense	51.81	221143	03/27/19

03/27/19

Town of Weathersfield Accounts Payable

Page 2 of 2

02:28 pm

Check Warrant Report # 19126 Current Prior Next FY Invoices For Fund (Solid Waste)

Account

For Check Acct 1 (General Fund) All check #s 03/19/19 To 03/28/19

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date

		Report Total		7944.36		
				=====		

03/19/19
08:59 am

Town of Weathersfield Payroll
Check Warrant Report #

Page 1 of 1
Payroll

Check date 03/21/19 to 03/21/19 Departments 111 to 111

Employee Number	Employee Name	Check Number	Check Date	Net Amount	Elec Amount
BALLAM	BALLAM, MARION J.	E 11141	03/21/19	0.00	31.21
BEARSE	BEARSE, DEFOREST D.	E 11142	03/21/19	0.00	226.14
CONGDONJ	CONGDON, JENNIFER B.	47367	03/21/19	167.29	0.00
DANGOF	DANGO, FLORA ANN	47368	03/21/19	263.67	415.00
DANIELSWI	DANIELS, WILLIAM J.	E 11144	03/21/19	0.00	927.01
	Fringes paid via direct deposit				76.92
ESTYJOSH	ESTY, JOSHUA W.	E 11146	03/21/19	0.00	215.43
ESTYLYNNE	ESTY, LYNNETTE A.	E 11147	03/21/19	0.00	188.23
FEDOROW	FEDOROW, SVEN	E 11148	03/21/19	0.00	549.67
	Fringes paid via direct deposit				38.46
HIERCA	HIER, CAROLYN A.	E 11149	03/21/19	0.00	280.27
HIER	HIER, STEVE A.	E 11150	03/21/19	0.00	227.63
KELLY	KELLY, DARLENE R.	E 11152	03/21/19	0.00	856.77
MORRISED	MORRIS, EDWARD F.	E 11156	03/21/19	0.00	928.64
	Fringes paid via direct deposit				76.92
MORSE	MORSE, MARTHA J.	E 11157	03/21/19	0.00	112.59
MULDOONLA	MULDOON, LARRY J.	E 11158	03/21/19	0.00	716.39
	Fringes paid via direct deposit				38.46
SMITH	SMITH, STEVEN	47370	03/21/19	127.87	0.00
STAPLENIC	STAPLETON, NICKOLAS E.	47371	03/21/19	245.94	0.00
TERRILL	TERRILL, SUSANNE	E 11163	03/21/19	0.00	670.78
WRIGHT	LLOYD WRIGHT, JULIA	E 11153	03/21/19	0.00	77.05
				804.77	6653.57

***7,458.34

03/19/19
08:59 am

Town of Weathersfield Payroll
Check Warrant Report #
Check date 03/21/19 to 03/21/19 Departments 121 to 121

Page 1 of 1
Payroll

Employee Number	Employee Name	Check Number	Check Date	Net Amount	Elec Amount
ESTYJO	ESTY, JOHN W.	E 11145	03/21/19	0.00	849.16
	Fringes paid via direct deposit				76.92
HUNTDON	HUNTLEY, DONALD A.	E 11151	03/21/19	0.00	828.89
	Fringes paid via direct deposit				76.92
LONGTIN	LONGTIN, ALEXANDER J.	E 11154	03/21/19	0.00	585.44
	Fringes paid via direct deposit				76.92
MOORER	MOORE, RAY A.	E 11155	03/21/19	0.00	814.03
	Fringes paid via direct deposit				76.92
PELLETRY	PELLETIER, RYAN M.	E 11159	03/21/19	0.00	687.62
	Fringes paid via direct deposit				76.92
PIPE	PIPE, SCOTT	E 11160	03/21/19	0.00	630.83
	Fringes paid via direct deposit				76.92
STAPLETON	STAPLETON, RAY E.	E 11162	03/21/19	0.00	746.88
	Fringes paid via direct deposit				76.92
				0.00	5681.29

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03/19/19
09:00 am

Town of Weathersfield Payroll
Check Warrant Report #
Check date 03/21/19 to 03/21/19 Departments 211 to 211

Page 1 of 1
Payroll

Employee Number	Employee Name	Check Number	Check Date	Net Amount	Elec Amount
-----	-----	-----	-----	-----	-----
MERICLE J	MERICLE, JAMES S.	47369	03/21/19	251.09	0.00
WATERST	WATERS, TYLER M.	47372	03/21/19	456.64	0.00
	Fringes paid via direct deposit				38.46
				-----	-----
				707.73	38.46
				=====	=====

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03/19/19
09:00 am

Town of Weathersfield Payroll
Check Warrant Report #

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Payroll

Check date 03/21/19 to 03/21/19 Departments 131 to 131

Employee Number	Employee Name		Check Number	Check Date	Net Amount	Elec Amount
COLEMAN	COLEMAN, GLENNA J.	E	11143	03/21/19	0.00	94.04
RICHARDMA	RICHARDSON, MARK P.	E	11161	03/21/19	0.00	675.48
	Fringes paid via direct deposit					76.92
TOPOLSKI	TOPOLSKI, JUDITH A.	E	11164	03/21/19	0.00	120.52
					0.00	966.96
					=====	=====

*****966.96