

**Select Board Agenda
Martin Memorial Hall
5259 Route 5
Monday, March 18th, 2019
7:00 P.M.
REGULAR MEETING**

1. Call to Order
2. Comments from Select Board and Town Manager
 - a. Town Challenge Discussion
3. Comments from citizens on topics not on agenda
4. Review minutes from previous meeting(s) 02/27/2019, 03/04/2019, 03/07/2019
5. Local Emergency Operations Plan Review
6. Fire Discussion
 - a. Budget
 - b. Fire Commission
 - c. Driver's Check Policy
 - d. Other
7. Authorize the use of SWRPC to manage the VDCP grant
8. Designate Newspaper of Record for Town
9. Select Board/Town Manager Goals
10. Appointments
 - A. Acting Town Manager
 - **Darlene Kelly**
 - B. Animal Control Officer
 - **Cathy Sullivan**
 - C. Budget Committee (Five Openings)
 - **Chauncie Tillman**
 - D. Connecticut River Joint Commission
 - E. CRJC Mt Ascutney Subcommittee
 - F. Conservation Commission (Two Openings)
 - G. Constable
 - **William Daniels**
 - H. Emergency Management Coordinator
 - I. Energy Coordinator

TOWN OF WEATHERSFIELD, VERMONT

SELECT BOARD

- J. Fence Viewer (Three Openings)
 - K. Fire Commission
 - L. Martin Memorial Hall Trustees (Three Openings)
 - **Edith Stillson**
 - **Janet Bristol**
 - M. Parks and Recreation Commission (Three Openings)
 - **Michelle Grald**
 - N. Planning Commission (3 year term remaining from unexpired 4 year term, and a 4 year term)
 - O. Southern Windsor County Regional Planning Commissioner
 - P. Southern Windsor County Transportation Advisory Committee
 - Q. Southern Windsor/Windham Counties Solid Waste Management District
 - **Ed Morris**
 - **Ray Stapleton (Alternate)**
 - R. Surveyor of Wood and Lumber
 - S. Town Pound
 - **Home of Cathy Sullivan at 21 Hartford Street, Claremont, NH**
 - T. Tree Warden
 - **Ray Stapleton**
 - U. Veterans' Memorial Committee
 - V. Weigher of Coal
 - W. Zoning Board of Adjustment (Five Openings)
 - **Jim Cahill**
 - **John Broker-Campbell**
 - **Willis Wood**
11. Approve Warrant
12. Adjourn

Select Board
Martin Memorial Hall
5259 Route 5, Ascutney VT
Wednesday February 27, 2019 6:30 – 8:30 PM
SPECIAL INFORMATION MEETING - Municipal Fire Department

Select Board Members Present:

Kelly Murphy
Peter Cole
Dan Boyer
Tom Leach

Town Manager - Town Manager, Ed Morris

Select Board Members Absent:

John Arrison

Others Present:

Tim Austin, FloAnn Dango, Sharon Brown, Colby Hodgdon, Derek Gurney, Jeff Epstein, NaToshya Dauphin, Cheryl Watson, Richard Watson, Mychael Spaulding, Travis Compo, Chief Dauphin, Paul Tillman, David Picknell, Pat Howe, Dusty Hodgdon, Josh Compo, Dave Fuller, Mike Todd, Nancy Nutile-McMenemy, Valerie Davidson, Apryl Blake, Tracy Dauphin, Karey Waters, Ben Waters, Robert Knight, Nancy Knight, Nancy Meyer, Chief Spaulding, Stephen Brown, Mark Girard, Joseph Renaud, Fran Renaud, Beth Renaud

Call to Order:

Kelly Murphy called the meeting to order at 6:33 pm.

First order of business is to reappoint Ed Morris as the Health Officer. Per the State of VT, Town Manager, Ed Morris's appointment is ending 2/28/19.

Kelly – "Can I please have a motion to approve?"

Motion to approve Ed as the Town Health Officer

Made by: Dan Boyer, Second Tom Leach

Vote: Unanimous in favor

Kelly Murphy thanked everyone for attending this meeting. It was the largest group in attendance since the meetings to discuss the Municipal Fire Department started. She thanked the community members for the great questions that they brought, the fire fighters for showing up to all of these meetings since October.

She recognized the West Weathersfield Fire Department meeting that was held on Saturday, February 23, 2019.

Kelly Murphy noted that the taxpayers received the flyer that West Weathersfield put together and had been asked to have some of these at the Town Meeting on Saturday March 3, 2019 for those who did not receive one or had not seen it. She also clarified the postage permit # on the flyers are the same # as the Town's postage permit, but this does not mean that the Town paid for the mailing. The permit is shared by the Town's mailing house, West Weathersfield paid for the postage for these flyers.

Discussion of Ascutney Volunteer Fire Association Option B proposal:

AVFA Option B Proposal

1.) Chief, President, and 1 member at large from AVFA be part of hiring committee.

- See Hiring Procedure – Ascutney agreed to 2 members from each department.

Mark Girard “Originally the fire department asked for 2 members and they wanted to shoot for 3, but it wasn't a sticking point. Ed ask for it to be brought up on another vote to clarify and they voted last night (Tuesday, February 26th, 2019) to two members from the Department to make schedules easier for the committee.”

Peter Cole “For people who may not be aware you may want to tell them what the make

Ed Morris “When we went through the hiring process and procedures, we worked with the two fire departments to come up with that. We spent one whole meeting figuring that out with the Officers. What we've come down to, now that they have agreed to, we are looking at putting together a hiring panel that would consist of 2 members of each (fire) departments, 2 citizens at large and 1 Select Board member to do the initial screenings and the initial interviews to work through that. From there they will make recommendations to move some people on. At that point I will join the process and I will work, probably with another Select Board member, and 2 Fire Chiefs from around the area to screen those final applicants that get passed on. From there we will make a decision that will go before the Select Board before any hiring process.”

Kelly Murphy “I'm going to read the component and the response and then if AVFA or the Select Board or if anybody wants to ask a question or put more information in, just raise your hand and we will stop on that one.”

Dave Fuller “In a very broad stroke, and maybe I'm the only one that here that doesn't know it, I mean I've learned somethings, but when you started talking about this Option B. Is there somebody here that can just say as an overview rather than going into the detailed thing about what Option B is, why there is an Option B. Is there an Option A?

Kelly Murphy: “There is Option A and Option B, Option B is what we are going to go through.”

Mark Girard recapped Option A and Option B:

“Option A – AVFA put in a \$95,000 all inclusive bid for us to cover all of our expenses and release the Town of any liability and also provided worker’s comp insurance for the self-employed fire fighters. That was voted down by the Select Board.”

“At the same time, we put in Option B, anticipating that Option A would be voted down. Option B was a compromise as we did not see the Municipal format, they were pushing suitable for our organization. We wanted to retain all of our assets that we have fundraised and had donated and contracted through the years. They have a lot of significance for the members and would still be used for the community through this set up. We are allowing the Town to use the equipment. In exchange, they would have to maintain the equipment, we are allowing them to use the station with limitations to not use the upstairs offices, those are the associations desks to do paperwork and pay bills. The Town will have the downstairs office, meeting room, base. In exchange they pay all household bills and then they would also have to maintain the station as if it was their own.”

2.) Agree to Municipal with restrictions to part-time chief and be open to any and all qualified personnel.

- AVFA Pulled this Stipulation

3.) AVFA elect officers for first year

- See Officer Plan – Members from each side at the 1-17- 2019 meeting asked that a similar hiring procedure as fire chief be used for selecting officers. My thought is 3 members from each department work with myself to determine the officers after a nomination or application process. I do feel it is important to have equal representation during the transition process.

Ed Morris "The officer structure for a Municipal Fire Department would have 1 Fire Chief, 2 Deputy Chiefs, 2 Captains, 2 Lieutenants. One thing that we did do on purpose is we are not having Station Captains. They are going to be operationally based. They are going to be over a function of the Department, not an actual station.”

“What my idea was, and we will work through this, none of this is set in stone, but we will have a Deputy Chief of Operations making sure operations are safe and equipment is maintained, and then maybe a Deputy Chief of training to help the Chief coordinate training and make sure things are going right.”

Beth Renaud “Are all of these positions supposed to be paid positions?”

Ed Morris– “No they are not. They will be similar to the line officers that are in place now. The one thing that we are working towards, that the Departments have been asking for is working towards some sort of paid on-call stipend.”

**** See "Mutually Agreed Upon Fire Officer Structure" handout ****

No further questions or discussions on this during the meeting.

4.) AVFA sells its portion of Engine 1 and Engine 4 for value of depreciated portion to Town of Weathersfield.

- AVFA may maintain their ownership share in any apparatus kept by the Town. If and when these apparatuses are sold, AVFA will receive an amount, equal to the percentage of their portion of the purchase price, from the proceeds of the sale. (Agreed)

No further questions or discussions on this during the meeting.

5.) AVFA maintain ownership of all other assets this includes the station, everything on the trucks and in the station, and only association and/or executive board has approval for items to leave station or to be sold, besides normal fire call usage and training. AVFA will allow municipal fire dept the use of as much or little of AVFA fire equipment and assets it needs.

- We will work to determine what items have been purchased with tax payer money and what items are owned by AVFD. All items purchased by AVFD will stay under the control of AVFD as outlined above. (Agreed)

No further questions or discussions on this during the meeting.

6.) If equipment is damaged it is to be fixed or replaced by municipal fire dept.

- The Town will maintain and treat equipment as its own. Equipment that the Town determines may not be worth major repairs will be discussed with AVFD and there will be a determination and agreement will be made between the two entities before usage. (Agreed)

No further questions or discussions on this during the meeting.

7.) Town to continue maintaining and insure all AVFA motorized assets to include but not limited to, small motorized equipment, Ladder, Forestry, and Hazmat trailer.

- The Town will continue to insure and maintain motorized vehicles it plans to use based on the same stipulations as above. (Agreed)

Colby Hodgdon "It should say, because it has the word trailer in there, it should say non-motorized as well."

8.) Municipal chief shall not be part of AVFA but can bring requests forward on equipment they would like to use, discontinue use, or would like AVFA to look at purchasing

- The Chief will not be a member of either 501c3 and will work with both 501c3's on future purchases. Any future equipment purchases that the Town will be expected to maintain or insure will be approved by the Chief, Town Manager and/or the Select Board. (Agreed)

Josh Compo "I think that is limiting you, because you might have talent in one house now and to make them remove themselves from the 501c3, I think the word "not" and replaced with "should not be."

Ed Morris “I am going to have to disagree, the Fire Chief should not be a member of either one.”

Kelly Murphy “They should not be an active member of either department. You could have a lifetime member of one the organizations, which is a recognition piece. I think that needs to be a little bit flexible, if you have someone applying that has a lifetime membership status to one of those departments, I don’t want to see them loose that standing, but they shouldn’t be and active member.”

9.) AVFA is not responsible for providing any equipment that it does not own or replacing any equipment it does not wish to replace.

- Agreed

No further questions or discussions on this during the meeting.

10.) AVFA will continue fundraising money to support its mission of providing equipment and fire service to the town of Weathersfield as it sees fit.

- Agreed

No further questions or discussions on this during the meeting.

11.) Any future purchases of AVFA are to remain AVFA assets, if the town would like use of items purchased the town shall maintain them appropriately or replace them if broken.

- Purchasing of equipment, ~~ownership~~, and other stipulations will be determined before any future purchases are made. (Agreed)

Mark Girard “The purchasing of equipment if bought by the association, the assets are the association’s, it’s not turned over to the Town. I don’t fully agree with that. I agree with working with the Town to make sure it’s something that is needed, but is to be maintained an Association asset on either side.”

Ed Morris “I think that is what it’s saying there.”

Mark Girard “I would cross out the word ownership.”

Tom Leach “I think ownership needs to be defined. We’re dealing with that right now. I think if you want to keep that asset as your own, I think that ownership needs to be declared, that it’s Ascutney’s or it’s not.”

Kelly Murphy “That’s what you’re determining. You’re determining the purchase of equipment, the ownership and other stipulations before the purchases are made.”

It was agreed to remove the word “ownership” out of the statement above.

Tim Austin “Maybe I’m a little confused, I thought this whole thing was to go to a Municipal Fire Department that’s owned by the Town. It sounds like it’s going to a Municipal Department that’s owned by the Town and if Ascutney Department wants to buy something they can go ahead and go out and buy it and still own it.”

Peter Cole “I think the key here is that the Town will be running the department with a hired Fire Chief that oversees the operation of the whole thing. I guess the feeling was if Ascutney Fire feels strongly about the ownership, and I understand why they do, but we still have full use of that equipment just replace and treat it as our own, it is a compromise, but serves the purpose.”

12.) Any assets the Town does not wish to use will be removed from apparatus and put into storage.

- Any asset, owned by AVFA, the Town does not wish to use will be removed from apparatus and returned to AVFA. (Agreed)

No further questions or discussions on this during the meeting.

13.) Town maintain insurance on building and land.

- Agreed

Mark Girard "I just want to bring up under that, currently anything that is on the land itself is not covered by insurance. That would be above and beyond the VLTC coverage, which wouldn't be much. The sign, the sewer, the septic.”

Ed Morris “It’s the same as all Town buildings.”

Peter Cole “Just for clarification for everyone, the land is owned by the State of VT and AVFD has a long-term lease on that property and they own the building.”

Val Davidson “I just want to clarify, you want the Town to pay for the taxes of the building?”

Colby Hodgdon “501c3 doesn’t have taxes.”

Ed Morris “That goes on the ballot every 5 years and the Town has always voted that that parcel will not be taxed.”

Val Davidson “Are we going to maintain anything of that fire station?”

Mark Girard “As the Town, you will have free use of the downstairs as long as the Town maintains the station as its own.”

Val Davidson “So me as a taxpayer, you want me to pay for that, but you get to keep all of your assets? Am I understanding that correctly?”

Peter Cole “Yes in return for the use of it.”

Mark Girard “It was either allow use or charge a rental fee. So, there’s no money switching hands this way. All household bills will go to the Town, the Town will pay the bills. If something happens, they’re responsible for it as their fire fighters will be the ones using the equipment, the station so it’s part of the Town running a Municipal Fire Department. It would be no different if than if they owned the building.”

Tom Leach “The ware and tare on the building is going to the result of fulfilling fire protection services.”

14.) The town municipal fire dept will have use of the fire station with the exception to the 3 rooms upstairs, in return the town will be responsible for paying all household and utility bills, along with any maintenance that needs to be done which is to be coordinated with AVFA building and grounds chair and municipal chief.

- Agree (with the exception of a similar statement as will be written into WWVFD for major structural issues outside the control of the Town unless the Town agrees to repair it). (Agreed)

Ed Morris “A little of that comes from the concern I’ve heard from citizens on the West Weathersfield station. Most people know there is a crack in there, it hasn’t been getting bigger for the past 10 – 12 years, it’s stayed the same. The thought there is if that building continues to fall into the swamp behind it, the Town is not going to build a new station. We will work with West Weathersfield if there is a fix we can do to keep things together, then of course we will work on that. I will just put the same type of stipulation in. Ascutney’s building is a lot newer, there is no major defects right now, but if something catastrophic happened and the building just fell over, we wouldn’t just build a new station right there. We would have some decisions to make.”

Kelly Murphy “So those are all of the stipulations in the Proposal B. As I said in the beginning, the Town Manager has talked with Mark to get to these points of this agreement. The Select Board hasn’t officially voted on anything or even other than tonight, had a discussion on it so, Select Board members is there any additional information that you would like or comments.”

Peter Cole “I would make a motion that we accept the so-called Option B as presented by Ascutney Fire as a basis for moving forward with a Municipal Fire Department.”

Dan Boyer – seconded motion

Kelly Murphy “For the discussion I am going to open it up to discussion from anybody if you have any additional comments you’d like to make.”

Joseph Renaud “I have a big question. Where did this municipal vote go to the people?”

Kelly Murphy “Right now I have a motion on the table that I need to address before we can get to that question. So is there any questions from anyone on this motion?”

Dave Fuller “I heard early, Tim Austin say, it really is a package of 3 to 4 of these items that qualify for his question which was “Is this really a branch of the tree”. Ascutney has said they will keep their assets, they own them. You have to replace them if they break or if they wear out. In that document, does it say that the Town shall have exclusive use to this or with it being an asset being owned by Ascutney, can they use their own assets as shared.”

Kelly Murphy “So this is not, by any means, a legal document. This is the language Mark sent to Ed, Ed responded. This has not been massaged into anything. This is basically concepts between them.”

Dave Fuller “Then I would say, as a former board member, I have dealt with a whole bunch of different things with the Town that has been gifted, including the building that

we are sitting in. This would be a really hard decision for me sitting up there because the Town has accepted things with too many strings and this is not a knock against the Ascutney Association, I like them all. I like the West side, but this has to be all in or all out. I don't know which side everyone is on, but to have this be vague makes it worse than it is now. By having somebody come through the doors, you can't use the upstairs, etc. I couldn't in good conscience, on behalf of the Town, walk into that agreement."

Tom Leach "Dave brings up a valid point that as Tenants, as far as protecting the interest of the Town. If there was a fundraising event or something, of some type of meeting about personal business or something like that with the meeting rooms upstairs. If someone slips and falls downstairs exiting, is this going to be a Town issue. I would hope we would be able to draft some type of lease agreement in which it would be if that person is not on fire business, that's related to Town operations then that would be on Ascutney if they are going to keep that. Understanding that it's not necessarily their building, but if they are going to keep separate operating program with the top 3 offices. How does it address fundraising if they have a dinner in there? Is it going to be a Town problem or is it going to be an Ascutney problem?"

Chief Spaulding "We can't have a dinner there according to the zoning."

Dave Fuller "I'm talking about machinery, I think that is a very small thing to have a meeting. I'm talking about the overall operations. It's the sharing of the assets that are owned by another entity. Does that entity still get to use that asset? Don't you think there will still be some friction? If the Town wants to go down that road has voted to do that..."

Tom Leach "I think that the Chief is going to have control over all of the apparatus."

Ed Morris "I think this is where it comes to the legal contract. It's a very good point to make sure that stuff is firmed up"

Tim Austin "I'm just thinking about this, one of the things that we discussed in many, many meetings, fundraising was one of the things we were trying to eliminate because of the liabilities that go with it and everything else. Why are we even discussing somebody doing fundraising?"

Peter Cole "The Town would be running the department as it sees fit and have their own equipment as they see fit, but if AVFD or WWVFD wants to, as a separate organization, wants to donate equipment, that would be totally up to them. There is absolutely no requirement."

Tim Austin "I can see an auxiliary to the Municipal Fire Department that wants to raise some of the funds to help buy something, but it still sounds like Ascutney Fire Department is still staying as a separate entity. I thought the whole desire of this thing was to make one department. "

Peter Cole "Operationally, yes that would certainly be the case. Each organization is going to retain their 501c3 status and will still serve as an organization that supports the Fire Department, but not actually taking part in the operation of it."

Mark Girard “So some clarification about the Association fundraising money. Pretty much all municipal fire departments have an Association that fundraises money. They use that to still purchase equipment that taxpayers do not fund. Claremont Fire Association fundraised and saved up money, applied for grants and bought an entire graphic response set up for the RIT (?) team. That equipment is not owned by the municipal fire department as the fire department did not budget for it, but it's owned by the Association and maintained by the Municipal Fire Department. It's not an uncommon set up.”

Pat Howe “What happens when you fundraise for it and you buy it, or in the process of buying it, and the Chief, whoever that may be, says I don't think we need it? What happens then?”

Mark Girard “If the Chief doesn't want it then A.) The Association doesn't buy it or B.) If for some reason they did continue to buy it, the Chief has every right to say they don't want to use it and then it would be put away in storage.”

Pat Howe “So you'd buy something and put in storage or if it got used and broken, the Town is liable to fix it?”

Mark Girard “I wouldn't, but if the Town isn't using it then they would not be liable to maintain it or fix it.”

Ed Morris “That was the discussion in there that we have had that this would be something where the Association says “Hey I think we need this” and they would work with the Chief and/or the Town to decide if that is a piece of equipment that the Town would use. Then they would go fundraise for that piece of equipment.”

Chief Dauphin “Mark, you had stated that the auxiliary maintains ownership, if an auxiliary is going to take and purchase an item that the department needs, the 1st step would be the communication between the Auxiliary and the Fire Chief and 2.) would resolve just buying the equipment and not needing it and putting it in storage and 3.) I'm trying to figure out why the auxiliary would want to maintain ownership for the use of a municipal department.

Tom Leach “Mark it wouldn't always be an equipment thing. Obviously if there was something lacking and there was communication between the Chief and the members of the municipal department, they can elect to go forward with a certain project in mind, but also I would hope that whatever equipment that the Town would be able to budget for and the 501c3 could focus on softer items such as those related to fire training, morale and so on, rather than hardened equipment that should be clearly defined by the Chief and the administration.”

Mark Girard “The Association would use the money for the same things we do now, buy uniforms for people to attend funerals, we send flowers for funerals, we pay for trainings, do get together, buy shirts.”

Chief Dauphin “If there is a demand that is high enough that the fire fighters truly absolutely need, I would assume that would come back to the Fire Chief and you as a municipal department to look at that need and realize there is an area that needs to be

figured out and not be put back onto the Associations to take in. Now to continue to do fundraising because this is important item that people think we need. That's kind of why we are going down this road, to lessen that."

Kelly Murphy "My thought, I agree with Tim and Dave, this is not an ideal situation. When you make a move like this you want to have all of the parties on board. That is not the case. I think that this piece of paper and the things that we have gone through are moving a step in the right direction from both entities. I would not vote in favor of this if this was any kind of a contract because I do believe firmly in what Dave said, there are many issues in all of this that need to be massaged out. I think that as a preliminary, this is what Ascutney Fire is coming forward to the Select Boar and saying these are our issues. I'm ok with voting yes for this knowing that this is the first draft, the first concept of the issues that are important to them. For me it is more of the municipal and trying to get the two parties to become one. I am ok with voting, but this is not a contract. I would not be voting if this was a contract."

Tom Leach "It's more of a good faith agreement, right? So that we can move forward and do those fine adjustments that you are talking about."

Josh Compo "We may want to urge Peter to amend his motion, I believe that the motion was to accept as presented because truly as a first draft there should be some wording in there as such."

Peter Cole amended his motion to "Accepting Option B as the concept of the agreement between the Town as a Municipal Fire Department and Ascutney Fire."

Dan Boyer amended his second to the motion.

Mark Girard "Being as you guys have basically counter offered our counter proposal with the Officer plan, can you provide me with the Officer plan so I can bring it back to the membership?" – A copy was provided.

No other questions regarding this.

Kelly Murphy "All in favor of the motion Select Board signify by saying "aye"
Vote: Unanimous in favor

Kelly Murphy briefly discussed the presentation for the Town Meeting. The Select Board will present the Fire Discussion out of order of the Articles as this will be a "hot topic". The Select Board will be there to answer questions, but as a 2nd. She encouraged the fire fighters to continue to answer community questions and give their input.

One of the questions that has come up in prior meetings as an example, "No fire fighter is going to want to serve next to a paid Chief" That is not a question that the Select Board should really be answering.

Kelly Murphy opened the floor to Q&A for the attendees of the meeting.

Joseph Renaud "When did the idea of a Municipal Department come before the Town?"

Kelly Murphy “This has been a topic that has long come before me as far as the banter back and forth about and Municipal Department.”

Joseph Renaud “But when was there a vote?”

Kelly Murphy “The VT State Statute (24 VSA 1951) that gives the Select Board the authorization to create a Municipal Fire Department. For the creation of a department when a Municipal department does not exist. The State of VT, through the legislature has given the Town authorization to do that. That is where that came from.”

Joseph Renaud “Aren’t you supposed to bring that before the people?”

Kelly Murphy “No, according to the State Statute, the Select Board has the authorization to put that in place. Before that, WWVFD came to the Select Board and asked them what that would look like. That’s where that conversation originated from most recently.

Peter Cole “The public, that’s the whole point of this meeting and the Town Meeting coming up. That is the public’s opportunity to vote on this.”

Joseph Renaud “I looked at the ballot and it only talks about the money, not if we should have one or not”

Peter Cole “The money is the driver, without the money it can’t happen.”

Colby Hodgdon “I noticed on the website that you are looking for the Chief to have and maintain an EMT certification? I know in order to keep the license active the person has to have “x” amount of hours per year, per month, per week. Would this require the Chief to have a part time job as an EMT?”

Ed Morris “We have a Police Chief right now that maintain and EMT, they just have to be working, they will have to work through Golden Cross, which I have talked with him a little bit and we will just have to work through that process and maintain some training. It was one of the items that was brought up to help make sure there was increased Emergency Medical Response through this process. It was a big reason to do that to make sure we had a trained provider responding.”

Colby Hodgdon “Would the licensing have to change as far as operating fire and not medical?”

Ed Morris “No the EMS license wouldn’t change.”

Colby Hodgdon “My concern is that in order to have your EMT you have to maintain a certain number of hours per year. My question was if this would require the Chief to have a part time job as an EMT?”

Kelly Murphy “No because they have an affiliation. Its no different than some of the volunteers that are on the Fire Department that are EMTs and their affiliation is through Golden Cross and that allows them, that’s the connection for your license.”

Colby Hodgdon “So if the Chief responds to a strictly medical response, would GCA be covering insurance and payment or would the Town be covering insurance and pay?”

Ed Morris “It is no different than what you guys are doing now. You’re responding to medical calls. You might not hold that level of certification, all that means is you can’t perform medical services up to that level of certification. There won’t be any difference in insurance.”

Kelly Murphy “If the Fire Chief happens to come on and they’ve got a Paramedic’s license, they’re not going to be, the Town is not going to say now you can perform up to your scope of service as a Paramedic whenever you go on scene. It’s still Golden Cross, when they come on scene, they are the medical provider. It’s their scene.”

Chief Spaulding “So following up on Colby’s question, has anyone even checked in with our Attorney or VT EMT, that sense you are going Municipal that you’ll still be able to be on Golden Cross, because as Dale has said in the past that we’re volunteer and he’ll help us out, but going municipal changes things. Do you have anything in writing? Before we all just jump in and say this is what is going to happen... ”

Ed Morris “It doesn’t change anything it’s the same as our police officers are doing. Because you are a municipal fire department doesn’t change, really much of anything.”

Mark Girard “You said the Fire Chief would have an affiliation with Golden Cross, but the Select Board or the Town Manager, don’t quote me, has been putting out bids from Windsor and Springfield to provide EMS Services.”

Ed Morris “No we haven’t. That’s a lie.”

Mark Girard “So if the EMS service is another provider, would they have to change affiliation to the other provider?”

Ed Morris “If you did that, they would not necessarily have to, but they could. Any licensed medical provider can give you affiliation if they want to. What you are actually doing then is working under their license.”

Kelly Murphy “And we are not putting out feelers.”

Chief Spaulding “Windsor Chief told me that he gave a quote to the Town of Weathersfield for \$90,000 for ambulance coverage.”

Ed Morris “Nobody has given a quote since I’ve been here.”

Chief Dauphin “So this whole thing with the EMT and if the Chief’s going to be an EMT or not, again the whole purpose of why we are doing this is to make a better service than what we have now. So if that means we can get someone with experience, training that can go to all the call and with the hopes of recruitment and retention that we keep talking about as these meetings keep going on, the idea would hopefully be we could get people that are EMT certified, that live in town, that we might be able to take and form a Fast Squad. That could very well be a possibility.”

Kelly Murphy “Not right now though. One step at a time.”

Dave Fuller “You just voted on accepting a concept. Did that vote you just took change your presentation to the Town? (No) Then how is a question going to come from the floor saying have you made a deal or not a deal. The answer is no deal. The answer is we may get to a deal, yet we are voting on Tuesday. So I’m not sure if you can ask the voters to vote on a concept. You have an article that says vote yes or no. What you’re asking is that we’re going to get to the goal line eventually, but you don’t know when, but suppose you don’t. Has the Town done any research to say that if this doesn’t materialize, have you thought about that.”

Kelly Murphy “Article 9 that everyone will be voting on is an article that is tied specifically to money so the taxpayers will be voting whether or not they want to allocate \$265, 070 to this. If that gets defeated we will have to go back to the drawing board, have another Town Meeting after the Select Board comes up with an alternative number, have another Town Meeting and have another official vote to put that number in front of the taxpayers.”

Dave Fuller “But the article is specific.”

Kelly Murphy “The article is specific to the dollar value of the budget.”

Dave Fuller “and to form a municipal fire department.”

Ed Morris “It says it, but it’s not a yes or no to form a municipal fire department.”

Dave Fuller “No but it’s hooked to it.”

Ed Morris “That’s what the money is going to be used for.”

Dave Fuller “Read the Article”

Kelly Murphy “Article 9 – Shall the voters of the Town of Weathersfield approve the expenditure of \$265,070 for the support and operation of a new municipal fire department? \$245,070 shall be raised by property taxation, allowing the Select Board to set the appropriate tax rate.” So, the voters are approving the expenditure of that amount of money for the fire department. If that gets defeated, the Select Board will need to come

back to the table, figure out a lesser amount of money, again have the Town Meeting, have the voting and bring that forward.”

Dave Fuller “There was a concept that was just voted on, it was not a deal, to merge the two together.”

Ed Morris “There’s a tentative agreement.”

Tom Leach “It’s not a concept, the concept has been in the works the past 6 months.”

Kelly Murphy “There are parts of this that have to be massaged out. We’re not going to ...this is going to take months and months and months of having a conversation with the idea of getting closer and closer together. In reality...”

Dave Fuller “I know the reality. The reality is we will only be voting once in 2019, in March and the reality was either do it now or wait for another year. That’s the reality.”

Peter Cole “But that’s not the reality.”

Dave Fuller “I meant to start the thing back in November. Move back your time table. It was to gear up to go to the March vote because it’s the only time you vote. Or not have anything on the ballot and wait for a whole other year. I get that. Except your down to the Wednesday before Saturday’s Town Meeting and it is a little bit more than an idea. I would not rush to say that it’s an agreement because I think that in defense of either party for the reasons I gave earlier, I could not support the agreement on behalf of the Town.”

Kelly Murphy “You have to start somewhere and up until about 2 months ago, 3 months ago, we didn’t even have Ascutney in the room. So the fact that they are here and have had membership meeting and have discussed this. This is a step in the right direction. No we are not going to have a hammered out, attorney approved, contract for Tuesday’s voting. I don’t think we are going to have that any time soon, but you have to move in that direction. And you have to have some good faith in either party moving forward.

Peter Cole “We are not going to have everything laid out in stone. We have several months before the Fiscal Year starts. If we’re not ready to form the Municipal Fire Department at that time because we don’t have all those t’s crossed and I’s dotted, then we won’t do it.”

Mark Girard “Kelly, I want to correct a statement. The fire department has been talking about this since September, late August. We have had at least 1 member has been present at all meetings.”

Tom Leach “ I don’t think she meant to disbar you guys as far as that, its just that we are having an exchange back and forth the last several meetings. I think that is the progress that Kelly is referring to. For this thing to really work we need the input from both current fire departments to be able to merge this successfully into one municipal

department. There are a lot of unknowns out there and there are other towns right now addressing the exact same thing and they are learning as they go, but if we don't have the budget to work with and say that this is what we have to work with for the next year, then we really have nothing to tell either you guys or West Weathersfield as to what we've got to work with and where we're moving forward to. So this junction had to come at some point and you can argue back and forth that there is no lawyer signed agreement at this point but we have a good faith agreement that Ascutney brought to us, that they are on board with, we have an agreement that West Weathersfield brought to us, that they agree with and these are the assets that our town has to work with that when your house goes on fire, or when someone in your family has a life threatening issue, that these are the people that are going to be responding and we owe it to them to move forward on this in a way that they are involved and that we can make the best product possible we can. We aren't going to have everything worked out with the t's crossed and I's dotted, but we're working our way towards that. And if we don't have a budget to present to these folks as to this is what type of operation we are going to be having, then it kind of stops right here. So we've got to be able to move forward."

Nancy Nutile-McMenemy "When I first moved to Town, the very first committee I served on was the budget committee. I've been getting emails and calls from people asking "what is the bottom line?" How much is this going up? How much is this going down? So I did a budget analysis and I'm only looking at operating budget for the "Fire Services in Town" It includes Ascutney Volunteer, West Weathersfield and the money that has been allocated or budgeted by the Fire Commission. I want to thank Darlene for getting back to me with the audited expenditures although I'm not sure where those are ever seen by us because they are not in the current Town Report and they aren't reported in the previous Town Report."

Nancy Nutile-McMenemy presented her audit of the Town Report for 2016-2017 (FY '18 budget).

Weathersfield Fire Services Budget Comparison
Nancy Nutile-McMenemy, Fire Commission Chair

Budget FY2018 from Town Report 2016-2017 page 76-77 and page 72

Fire Commission	\$40,186	Audited expenditures= \$47,190
AVFA	\$46,950	Audited expenditures = \$37,919
WWVFD	\$96,775	Audited expenditures =\$93,951
Total	\$183,911	Total expenditures = \$179,060
Total revenue	\$4,851	Total audited Revenues = \$5,471

Amount to be raised by taxes: \$179,060 Total audited tax need \$173,589

Budget FY2019 from Town Report 2016-2017 page 76-77 and page 72

Fire Commission	\$42,233
AVFA	\$42,250
WWVFD	\$91,430
Total	\$175,913
Total revenue	\$4,666

Amount to be raised by taxes: \$171,247 This is part of the tax need for fire BUT you also need to add in the \$25,000 of reserve articles, the total tax need is \$196,248.

Fire Commission Budget

(does not include FICA, Workmen's Comp, Insurance, truck bond-those figures were to be added by the town) from Fire Commission Meeting 10/18/2018

Fire Commission	\$43,935
AVFA	\$46,750
WWVFD	\$37,950 (truck bond \$45,800 to be added by town-\$83,750)
Total	\$128,635

Proposed FY20 from Town Report 2017-2018 page 96-97

Municipal Fire Department	\$265,070
Revenue	\$20,000

Amount to be raised by taxes: \$245,070

Amount to be raised by taxes for departmental expenses FY19 compared to FY20

\$171,247 + \$73,823 = \$245,070	43.1% increase
If no \$20,00 from projected Hazmat revenue	
\$171,247 + \$93,823 = \$ 265,070	54.8% increase

Amount to be raised by taxes including departmental expenses and \$25,000 of reserve articles from FY19
\$196,248 + \$48,822= \$245,070

Amount to be raised by taxes including \$25,000 of reserve articles. If no \$20,000 from projected Hazmat revenue
\$196,248 + \$68,822= \$265,070

****Please see notes from Fire Commission meeting dated 10/18/18 for line items for each department.****

Nancy Nutile-McMenemy "My first question is, in our new Town Report, at the bottom of page 97, I'm wondering why there is no budget number for Fiscal Year '19? You have one for the estimated budget, for FY '18, FY '19 is blank and FY '20 is proposed. So I think that's a little bit misleading and difficult for people to actually make an informed decision of what's happening with our budget."

Kelly Murphy “What page is that?”

Nancy Nutile-McMenemy “It’s on page 97 of the current Town Report. So if you look at the current Town Report at the Operating Expense for the fire services, only operating departmental expense. Municipal Fire is now listed at \$265,070, estimated revenue to be taken in is \$20,000. So, the total amount to be raised by taxes of the operating budget would be \$245,070. If you compare the operating departmental expenses for FY ’19 to FY ’20 so it’s \$171,247 - \$245,070 that’s a difference of \$73,823. That’s an increase of 43.1%. If we do not take in the projected \$20,000 in Hazmat reimbursement, that number goes up to \$93,823 increase in operating departmental expense which is an increase of 54.8%. I don’t know what you guys are thinking when you’re saying, I know you’re including the \$25,000 that we voted on in the article to make it \$196,248, but that’s articles, not operating budget that taxpayers are trying to make a decision on.”

Ed Morris “I just want to disagree with the revenue piece. That even the auditors will force that the articles that are in there are an expenditure that we have to report through the audit as a fire expense. So to do that the tax revenue collected last year for fire services was \$196,248 there is still a fairly big difference, but really what is it makes a difference in tax need of \$48,822. Then just like we do in every other budget, every year, we will have big swings in highway, big swings in general fund, the tax payers want to know how does that affect me. When we get all said and done we have to put all of these together, that’s part of what my job is to pick and choose the projects that we need to do each year, present them to the Select Board and they make the final decision on what we are going to do that year. There’s plenty of things we could be doing in every department, but the end goal is to keep that tax rate as low as possible so when we get all said and done we are looking at a \$9.46 increase per year on \$100,000 home. You can go home and look at your tax bill or if you don’t have it, call me, I can get you your tax bill and you can do the math yourself or I can help you. Whatever your evaluation is it’s \$9.46 per year, per \$100,000 evaluation. That’s really what you have to look at the whole picture.”

Josh Compo “There was a number floating around, I think Kelly asked for it a year and half, 2 years back, you did an analysis on total cost for fire services and that was basically what the Fire Commission put forth, correct me if I’m wrong, and the 2 fire departments statements on what their expenditures were? Is that correct?”

Kelly Murphy “Yes, I back a year and a half ago, the Fire Commission was suspended at that point, there were no community members serving. The 2 Chiefs were meeting with the Town Manager and I had come into the meeting to identify for the Select Board what is the total amount of money spent in the Town of Weathersfield on fire services. Regardless of revenue, even if it was 100% federal taxpayer grant given. The focus was still, I wanted to know, I wanted the Select Board to know how much are we paying for Fire Services. So, it was Mark, Darrin, Josh and Mychael, Ed and myself at the table so both organizations went back they brought their reconciled financials for the 2016-2017 Fiscal Year. I created a spreadsheet format with line items, tried to pull out and put in them in the right categories, gave them back to both departments to make sure I had

everything where it was supposed to be. They came back with the approval, there was a couple of changes that needed to be done, they came back with the final approval. Then I put all of that together with the line items that the Town does and \$265,960 was how much fire services cost. Now that's again, taking into consideration its one organization, one organization and the Town. It's not revenue, its not where did this money come from, that money come from. It was just looking at expenses."

Tom Leach "Fundraising expenses as well?"

Kelly Murphy "Yes"

Josh Compo "What I want to get to for a point is that part of this process is to reduce the fire departments feeling of obligation to fundraise in order to operate for themselves and make it so they can choose to fundraise for the well being of their organization but not having that obligation to fundraise for operational expenses. That's part of where I think these numbers may differ."

Nancy Nutile-McMenemy "I'm just taking what's in the line items that the taxpayers are giving to both departments to operate properly and the Fire Commission, which covers the insurance."

Kelly Murphy "My numbers have nothing to do with, Nancy is in the Town Report and she's in the town financials. I was looking for more the total fire services of what we were paying in all of the different realms to provide these services to the town."

Josh Compo "Correct, and so part of my point was one of the things we have been discussing for years to reduce the need for fundraising and increase the amount of ownership that the Town is going to take on to support emergency services."

Nancy Nutile-McMenemy "Josh, to that point, in this budget \$111,000 of that \$265,000 is going to the new Fire Chief. It has nothing to do with support actually for the 2 station's operations. It's basically his benefits, his secretarial staff..."

Ed Morris "There is no secretarial staff."

Kelly Murphy "And actually if you took the Fire Chief's salary is \$60,000 the rest of that leading up to whatever it is our over conservative estimates, we are going with a family plan insurance just in case the person has a family. We have workman comp that is more expensive for a Fire Chief than it is a Police Chief, that's a little over \$10,000, all the taxes are worked in there. \$265,000 is duplication, it's running 2 different associations, it's running 2 different buildings, all the equipment and the Fire Chief all in one all for \$960 less than we did it in 2017."

Ed Morris "I was just going along with your comment, you were saying that the Fire Chief reducing some of that duplication, the departments reducing some of that duplication. I just got an email last week from Hartford Dispatch that our dispatch

services are going up to \$12,000 this year, up to over \$15,000 next year and \$19,000 the next year and the reason below that is because we are dispatching 2 departments to a single call instead of just one. So they're doing twice the work at dispatch so because of that they are going to raise the rates. So that's just one example of multiple places the costs are just adding up because we have 2 departments."

Tom Leach "It's very unfair you can't discount that fundraising, how many vehicles have you guys purchased, trailer, everything else out of your own efforts, your fundraising, your dinners, like 2 ½ vehicles (addressing AVFD), your ladder truck, forestry, Hazmat trailer, all these things taxpayer money did not pay for. How many pieces of equipment in your station (addressing WWVFD), brush truck and Argo. Right, so we're trying to say to the volunteers through this municipal project please we want you to be up to standards with NFPA and other obligations, whether it be State or Federal. We want you to be safe, we want you to train more, we're not saying you have to go out and fundraise. If you choose to go out and fundraise that's fine, but we are trying to set a budget that will take care of that need and take care of keeping the proper equipment in our buildings that these firemen need to 1.) do their job safely and serve the Town effectively and it's not fair to come out with those numbers from years past when such huge purchases were made on the backs of the volunteers raising money through flowers sales, yard sales, dinners, BBQs, whatever it might be. You have to take that all in as the big picture and you're right there isn't a lot of good documentation there to show that, but this is the word we need to discuss and the story we need to tell that's what we are attempting to achieve here."

Chief Dauphin "My question was for Nancy if she had incorporated all of this other stuff. It's all fire related just because she pulled it out of the Fire Commission budget and/or what was allocated for both departments and not to factor in a truck payment or a special article. It's all fire related components. There is more to it than what's in the Town Report."

Josh Compo "How do we go to Town Meeting being transparent? That has been the intention of the Board the whole time. There are 2 ways of looking at it. I can appreciate what Nancy is saying, but I also appreciate from the other end. Bottom line we have been spending "x" amount of dollars on emergency services so.. "

Ed Morris "I think we have been saying it all of these open meetings and putting out as much as we can, we aren't trying to hide the fact that the cost of fire services are going up. Whether you want to agree with her (Nancy's) numbers or \$50,000-\$70,000. We are trying to take the number one complaint from the Fire Consultant's report, was there is too much time being spend on fundraising to keep the doors open and going to meetings and this extra stuff the volunteers, we are trying to shift that burden over to the Town through a municipal Fire Department so they don't have to fundraise to keep the doors open. The taxpayers that are providing those services should pay the tax money that is needed to keep the doors open and the fire service and then the fire fighters, like Tom said, can focus on training and focus on responding to different things that they needed to do."

Nancy Nutile-McMenemy "Can you show me where in the Wood Report it says we need a Full Time, paid Fire Chief?"

Ed Morris "It doesn't say that and we never said it said that. "

Nancy Nutile-McMenemy "That's where the expense is coming from. I have no problem putting more money into the Fire departments to relieve their fundraising issues because it's going directly to them. Taking on another FT personnel, with FT benefits, that's where all your budgets increase. If you look through the Town Reports it's not buying a copier, the biggest the jump is in personnel."

Kelly Murphy "I can speak for myself and I can assure you that I have had middle of the night conversations with myself, making sure that the vote that I case is going absolutely where I think it should go because I've watched both on an internal level, both being on Ascutney and now sitting on this side of the table, knowing the conversations I've had all of the guys in this room on both sides of the department. There is no doubt in my mind that this municipal is the absolute, best route for this community."

Val Richardson "I want to say thank you to all of the fire fighters for everything that you've done and all the hard work and I want to support them. If they are over loaded and keep up with that because they have personal lives, grandchildren, they are moms and dads, how would any of you like to do a regular job that they are probably work 50-60 hours a week because they are self employed, and then you have to work for the fire department to help the community another 50-60 hours. Where are you sleeping, what time are you sleeping and then you're going out on fire calls how alert are you to come rescue us or help us. Its about time that this community stands behind them and gives them what they need. It's taxes I mean if it's going to help the people that are saving our lives then who gives a * about \$2 or \$3 or whatever. These are people saving people's lives. You can't put a price on that. It's about time we come together as a community."

Beth Renaud "How is one FT fire chief going to do all the jobs all of these great men have been doing so all they have to do is train? They are all doing so much, how can one person take all of that burden and do it in 40 hours?"

"How can you come to us voters asking them to vote on something that doesn't even exist?"

Chief Spaulding "We had a meeting here, John Arrison and maybe Tom said that's too much for the paid fire chief to do so he was going to delegate it. So we're going right back to where we are, having us all do it. If you watch the video, you guys said "That's too much for the full time fire chief to do so he'll have to delegate that, but we're paying him but he's going to delegate the responsibility."

Kelly Murphy "He is not going to delegate all of the responsibility. I have no problem standing up there and saying there is no way one person can do all that stuff. Just like there is no way the current 2 fire chiefs can stand up there and do all of that. You have a team that does that and there are pieces of that, that are part of the team working on the

municipal. You're not going to hire somebody and they're going to say those are all my duties but you're going to take them over."

Dave Fuller "Do both Fire departments now feel like they need the fundraising to exist? (members in crowd answered yes) Additional discussion on the salary, benefits for the Chief. You are still going to have to fundraise.

Ed Morris "That's where there is duplication costs, efficiency costs. Right now we pay highway to do a ton of stuff, one thing that I really see as a benefit from a town perspective outside of the fire is the highway running around and testing hydrants and picking up trucks and doing truck work. A lot of that stuff is not going to have to happen anymore. In the last couple years the highway's spent I don't know how many hours looking at fire hydrants, working on fire hydrants, going after a snow storm and shoveling out around a hydrant. Some of those things, a full-time chief can do and it's going to minimize cost. We do bill the fire departments when that happens, that's where a lot of that efficiency will come from..."

Dave Fuller "What is the total amount of fundraising from both departments?"

Tracy Dauphin "With both fire departments, how come only one fiscal report was put in the Town Report and one fire department is missing?"

Kelly Murphy "Do you guys happen to know an average of a year what you do in fundraising?"

Mark Girard "The fundraising amount for Ascutney after the expenses is approximately \$25,000 - \$32,000 a year."

Tom Leach "Would you agree that if there was a certain target or goal, that you kicked up your fundraising activities?"

Mark Girard "A lot of our fundraisers are annual fundraisers. Annual yard sales twice a year, annual flower sales, annual dinners, the golf tournament got started 5 years ago. We are actually looking at ramping up fundraising. We are looking at more options even with all of this going on."

Kelly Murphy "If I could just stop you for a moment, Ascutney is \$25,000-\$32,000 annually, West Weathersfield do you have an average?"

Chief Dauphin "For what we do for fundraising, it's not \$25,000-\$30,000, its roughly \$8,000."

Dave Fuller "So is the efficiency \$30,000 of the annual operating budget?"

Ed Morris "I would say it might be more than that. I'd have to do some math. The long term efficiencies get even greater. Right now each department has 2 engines. I think as a

private entity you have to do that, but if you make a single department, my recommendation is that we get rid of 2 of those fire engines and get a apparatus that can haul some water so some sort of water tanker with a pump, which will be a little bit more expensive than a basic tanker. Through that these engines are about \$400,000 apiece, you add that math up over 20 years of not replacing \$800,000 worth of equipment. If you read my report you can see the math, it brings the long-term efficiencies or the cost of a fire chief over about 18 years to \$17,000 a year.”

Beth Renaud “How is a municipal department going to fix this?”

Ed Morris “We are going to have a single fire department that works well together.”

Beth Renaud “Aren’t the same people going to be in these fire departments other than the Chief?”

Ed Morris “I would hope so.”

Kelly Murphy “So that we are going to throw back to the fire fighters. So I am going to ask all of you, how is going to a municipal department going to fix the issue?”

Mychael Spaulding “So you’re going to have 1 department, 1 Chief, 1 set of guidelines, 1 set of rules. We are going to do things this way and you might lose people. If they don’t want to do it that way, you’re going to lose people, but right now you have 2 people that like to do different things. It does not work that way. You’re going to have one single solution this is the way we’re going to do it, and if you don’t like then “ok” that’s just the way it’s going to be because everyone needs to do the same thing together. The fire service is like clockwork, it has to be done correctly to get the job done for the community.”

Tom Leach “There would also be accountability.”

Mark Girard “I want to go back to Tracy’s comment about AVFA and not having financials in the Town Report this year. I was never reached out to about financials for the Town Report. I also did not know about the deadline until the day of.”

Chief Spaulding "I want to respond to Ed's comment about efficiencies. Derek and I for the last year and a half have been bringing our fire trucks to the location to be repaired. It's not the highway picking it up. Our trucks have been going to Spurs for repairs. It's not the highway that is repairing the trucks anymore and the cost of maintenance is going up going elsewhere."

Dave Fuller "There is nothing more important than to have those kinds of events at the fire houses because when you have it here, despite the kitchen being downstairs. It's great with the comradery around, but there is nothing more impressive for people than to go to their place of work and to see what they do there. So when you fundraise it's about politics, it's about seeing what the people are doing. Not just coming down here sitting in

a chair and saying "I drive a fire truck". It's much more visually effective to go stand next to the truck and eat a hamburger."

Pat Howe "Many of people in this room and I know all the ones sitting on that bench over there, at one time or another, in fact one individual said "I'm sick and tired of begging." cause we are having many, many fundraisers. Like it or not, this Town of Weathersfield is what supports most of these things. They're the ones that stop in, they're the ones that donate. So I don't understand why we are having such a hard time about, if nothing else, giving the stuff back to the Town, the Town that is supporting them."

Dusty Hodgdon "If they don't have anymore fundraising, everyone up there has already said 100 times they will still have to have fundraisers or the Town has to raise the taxes."

Kelly Murphy "At no point did anyone up here say that we still had to fundraise. Both of the departments had said they want to retain their 501c3s with the option if they want to fundraise that they could do that. The whole point of this is to get the fire fighters and the services to a point where they train and they respond to calls. If either department decides that they want to do a fundraiser, they want to come down here and do a dinner or something like that, we're not standing in the way. We are also not saying you have to fundraise, you have to raise \$50,000 a year, this is your requirement. At no point in that conversation did that actually happen. That was the departments saying they want to retain the right to fundraise, but the complaint, one of the complaints one of the many of them is the fundraising and why they want to see this go in a municipal direction."

Fran Renaud "So raising taxes is not fundraising."

Chief Dauphin "If neither department did fundraisers, taxes would have gone up long time ago. So we are now at the point of trying to take the work load off from the fire fighters because everybody has less and less time. As Pat said, nobody likes to fundraise. There could be a few that do enjoy doing it, but the fire service is not to go out and fundraise. The fire service is to provide service to the Town for emergency situations. That's our primary goal that we all should be taking and remembering. Training, teamwork, getting along, working together. So everybody can throw how much stuff they want to throw at it, beat it down, the point why we are trying to do this, and there are people on that table that disagree with me, that's fine. There are people in the back of the room that disagree with me, that's fine. My opinion is, is that doing this will improve the service to the Town of Weathersfield."

Kelly Murphy "The one thing that I want to add, and I'm not going to remember the exact words that Josh said, but on Saturday for the piece that I was there, that presentation, there was a comment made, something to the effect of "How is it fair to put this on the taxpayers for a municipal department?" What this does is as a move to a Municipal department, is it frees up the fire fighters to do what it is that they love to do. At one point Josh (Dauphin) said "How is it fair that we volunteer our time to go respond to calls, go to trainings, and then we have to fundraise to get the things that we need to do the job and serve the community. So we've put the total fire services on the backs of, I'll go high, 35-

40 people in this community serving on the departments. That's high, when you talk about active and how many actually go to the calls that number dwindles. But we are going to put fire services on the backs of those fire fighters with the fundraising and everything else they have to do. Where as we have 1,600 taxpayers that are going to pay \$9.46 per \$100,000 on their house. So, he didn't say all of what I just said, but he turned around at one point and said "How is that fair for us?" and I sat there, it made me stop because it's absolutely right. How is that fair that in this move, we can create these efficiencies and we can reduce the stress and reduce some of the stuff that's going on between the 2 departments in the process for \$9.46 per \$100,000. That's the thing that really struck me."

Joseph Renaud "Here's the big problem. We as volunteers, we volunteered to do this job, no matter what it took to get there, we volunteered, whether we fundraised or what not, we volunteered to do that. So I don't know why we are complaining about this because we volunteered to do it and it's our job. So technically, in any other job you work for something to get stuff. Why is that such a big issue?"

Val Richardson "How much hours is each volunteer fire department putting in?"

Tim Austin "If you take another look at that, If you look at every department, maybe you should look at why they can't recruit people is because they have to spend all that time fundraising and time they don't have anymore. And that's why every department now is scrambling to find people to be on the fire department. You did volunteer, you volunteered to be a fireman, you didn't volunteer to stand on the street with a boot in your hand collecting tax payer money. Any maybe if it ends up that all this fundraising, probably 3/4 of it comes from the Town any how."

Chief Dauphin "Everybody volunteers to join the department and when they join the department, they join, which I would hope to serve your community. That's what probably every fire department in the Country is set up for volunteer. So we are trying to, we've been, and I've already gone over this. We (WWVFD) established in 1967, Ascutney established 1955, I've been Chief for 8 years now come March, Ray Stapleton had been Chief for 5 to 6 years, prior to that Sunny Grover was Chief for 33 years. Darrin has been Chief for 24 years now, I don't know how long his father was Chief, but there's and issue that starts from the top and I am willing to admit right now that I am part of this problem. If anybody else that sits here that is not a member, really doesn't have much to take and talk about unless you plan on joining. And when you join then you will see the issues that are what's wrong with this department, with this Town with both departments. So we are trying to eliminate that and I get it. Some people don't want to do it. Don't want the change. Change could take a while, I'm not saying this Chief is going to be able to accomplish all of this. He might have to delegate some, but it's going to get worked out. More so than what we are doing now. Back to the fire fighters, that we can get because I can tell you right now if either department in the last year gave to the Town, gave to the residents, how many fire fighters went to every single call, you would be astounded that we don't have volunteers. I don't care if each Town Report shows 24 rosters on Ascutney and 18 fire fighters for me for West Weathersfield. That is not who's showing up to your

calls, that is not who is training for the calls. To take and make this system better, this is the route that we have to go. To take and bring up other towns, there's a situation for every town, this is our situation, this has been our situation for over the last 50 years. So you can hate me, you can hate my department because 6 months ago we said "Enough with this". It would have never had change if neither one of fire departments never came to the Select Board. Kelly, at the beginning of the meeting you stated "This is something that the Select Board has kicked around." Unless the Select Board is going to say "Thank You" for both departments, we don't want your services, we are going to do this, but they never did. So we came forth, we had enough, we want a better system. So we presented 6 months ago what this system would look like. Here we are today. It costs \$100,000 more to take and relieve duties for the fire fighters to get people to take and go to the calls, then I hope it would be worth spending overall \$9.53 for this year for taxes. Yup it might go up next year, it might go up the next year, and it might go down, but you don't know. No body knows. We had already brought up recruitment, retention, there is grant money out there that the Chief can apply for. There's grants that he can aggressively go after, not saying that we don't do that now, but there's a lot more grant money that can offset his cost, help get the volunteers that we need, cause we don't have them. Thank you"

Josh Compo "We keep focusing on the money and I'm going to be real here and call out the elephant in the room. It's not about money with people that are fighting against us. Money has been used as a scare tactic in town, it's obvious with the numbers, that's not the case. I would urge those that are the fence, to question why one organization is fully in favor of this and moving forward for the Town and one organization is trying to maintain control and what the motive is."

Kelly Murphy "Alright, and we were going 6:30 - 8:30 pm, it is 8:45 pm. Are there any final comments?"

Dave Fuller "It's too bad Mr. Dauphin isn't here, but I'm offended and I was really tempted to break and in and say point of order. I think it serves no purpose to have something like that just happen and accuse anybody who's in the room who hasn't joined. I was a member of the West side for a short time and I've put my time in for service for this town. And I've also spent my lifetime making food for rest of you. Does that mean somebody like that can just go off the deep end and accuse me of not wanting to support or, I'm not going to put words in his mouth, but I really was offended by that."

Kelly Murphy "It is 8:45 pm, so this is our last lead in to Town Meeting. We will be addressing this topic at Town Meeting. It starts at 12:30 pm, and as I said, Fire will be at the beginning of the Town portion. Thank you everyone."

No motion to adjourn meeting.

Attachments: Mutually Agreed Upon Fire Structure

**TOWN OF WEATHERSFIELD, VERMONT
SELECT BOARD**

**Select Board
Martin Memorial Hall
5259 Route 5, Ascutney VT
Monday, March 4, 2019
7:00 PM
REGULAR MEETING**

MINUTES

Select Board Members Present: N. John Arrison
Daniel Boyer
C. Peter Cole
Tom Leach
Kelly Murphy

Select Board Members Absent:

Ed Morris, Town Manager

Others Present:

Edith Stillson	Ray Stapleton	Michael A. Todd
Paul Tillman	Darlene Kelly	

1. Call to Order

Ms. Murphy called the meeting to order at 7:01PM.

2. Review minutes from previous meetings – 2/18/2019

Motion: Approve the minutes of February 18, 2019

Made by: Mr. Boyer **Second:** Mr. Leach

Vote: Unanimous in favor

3. Review Town Meeting

Mr. Arrison suggested not changing the order of the articles. Too many people left before the discussion came to the rest of the warrant.

Mr. Cole wondered if he should have limited the debate, but felt the subject was so important that it was better to allow people sufficient time to say what they needed to.

Mr. Morris thought using Roberts Rules and limiting people to two minutes with no repetition might have worked well, or perhaps some variation of that idea.

All agreed that there are no easy or definitive answers when the issue is of this level of importance.

TOWN OF WEATHERSFIELD, VERMONT
SELECT BOARD

4. Comments from Select Board and Town Manager

5. Comments from Citizens on topics not on the agenda

There were no comments from citizens.

6. Award RFB (Request for Bid) Contract for the 1879 Schoolhouse ADA Ramp

A set of blueprints and a write-up of exactly what was wanted was put out to bid. There was a mandatory pre-bid meeting. Participants were given a week or two to submit questions – answers were distributed to all. Three bids were received:

- Upland Construction - \$66,678
- Cenate - \$56,728
- All Seasons - \$33,794

We have a grant for \$50,000 for this project. The 1879 Schoolhouse Committee and Mr. Morris recommended awarding the bid to All Seasons Construction for \$33,794.

Mr. Morris asked that the bid be awarded pending the sub-recipient grant agreement.

Once the ramp is completed, we should be able to get our full Certificate of Occupancy.

Motion: To award All Seasons Construction the contract for the construction of the ADA ramp at the 1879 schoolhouse for an amount not to exceed \$33,794 pending grant approval.

Made by: Mr. Arrison **Second:** Mr. Leach

Vote: Unanimous in favor

7. Authorization to apply for the FY2020 Class II Paving Grant

Motion: To authorize the Town Manager to apply for the Class II Paving Grant for the purposes of resurfacing Center Road.

Made by: Mr. Cole **Second:** Mr. Arrison

Vote: Unanimous in favor

8. Sand Pile Discussion

This was a continuation of a discussion that started at the last meeting.

Mr. Stapleton said the worst instance was when a load of sand was dropped off at the town office on a Wednesday and it was gone by Friday afternoon. The amount consumed was enough to do half of a plow route. People from Windsor and New Hampshire have been seen taking sand from this pile.

He feels that townspeople should have sand in the winter, but there is no way to regulate who takes it. He said other towns are more stringent about their sand piles. Springfield has

TOWN OF WEATHERSFIELD, VERMONT
SELECT BOARD

jersey barriers around the pile with a path that allows people to walk the 20-25 feet to the pile with buckets.

Seven 14-yard loads have been dropped at the town office this winter. Six loads have gone to the transfer station (one of which may have been used to sand the transfer station lot). People from West Windsor and Reading have been getting sand from this pile. Approximately 9-10 loads have been used at the highway garage.

Most towns do not have sand piles in multiple locations like Weathersfield.

Mr. Stapleton would like to put up signs saying “public sand” or “for Weathersfield residents only”. Mr. Leach felt fines should be instituted. Mr. Arrison felt at a minimum signs should be put up and they should say residents only.

Jersey barriers were felt to get in the way of unloading the sand and would have to be transported to and from the garage.

Paul Tillman said he uses his truck to bring sand to the homes of several family members. Mike Todd said he uses his truck to bring sand to 13 families, all of whom are in Weathersfield. He is paid to sand those driveways, but he doesn't charge for the sand. He also uses the sand for his own 1/4-mile driveway.

There was discussion on what constitutes commercial use. The consensus was that if the person spreading the sand is being paid to do so, then it's a commercial operation and shouldn't be using the pile.

Motion: To authorize Mr. Stapleton to have signs made for all of the sand piles (with duplicates in case of mishap) to say “sand for Weathersfield residents only and non-commercial use”.

Made by: Mr. Leach **Second:** Mr. Arrison

Vote: Unanimous in favor

9. FY2019 Budget Update

Town Finance Director, Darlene Kelly, reviewed the budgets of the general fund, highway, solid waste and the library to date. For the most part, everything looks good and on target. Town staff is still tightening their budget to find the funds to cover the shortfall on the 1879 loan. The funds are likely to come in small amounts from a variety of line items and not large amounts from one or two lines. Salt and tires are a bit over budget as can be expected given the winter this far, but there has been less workman's comp so projections are good. The fund balance can absorb any overages as it is designed to do. The solid waste budget is

TOWN OF WEATHERSFIELD, VERMONT
SELECT BOARD

a bit different being an enterprise fund, but it is looking good thus far. Ms. Kelly will be looking into the incentives we have for punch ticket sales.

The final audit report will be presented to the board at the March 18th meeting.

10. Approve Warrants

Motion: To approve the warrants for March 4, 2019 as follow:

General Funds	Operating Expenses	\$38,688.12
	Payroll	\$14,433.97
Highway Fund	Operating Expenses	\$25,333.73
	Payroll	\$11,829.13
Solid Waste Management Fund		
	Operating Expenses	\$4,730.40
	Payroll	\$1,511.11
Library	Operating Expenses	\$985.93
	Payroll	\$1,967.44
Grants	Operating Expenses	\$0.00
Agency Monies	Operating Expenses	\$0.00
Reserves		\$216.49
Long Term Debt		\$0.00
Grand Totals	Operating Expenses	\$69,954.67
	Payroll	\$29,741.65

Made by: Mr. Arrison **Second:** Mr. Boyer

Vote: Unanimous in favor

Next meeting – 6PM March 7th at Martin Hall – annual reorganization meeting.

Ms. Murphy thanked Mr. Cole and Mr. Leach for their service on the board. Mr. Cole is retiring from the board after many years and will be missed. Mr. Leach is running for re-election.

11. Executive Session as per 1 VSA§313(3)(Town Manager Evaluation)

Motion: To enter executive session as per 1 VSA§313(3) for the purpose of discussing the Town Manager's evaluation.

Made by: Mr. Arrison **Second:** Mr. Boyer

TOWN OF WEATHERSFIELD, VERMONT
SELECT BOARD

Vote: Unanimous in favor

The board entered executive session at 7:48 PM.

The board exited executive session at 9:18 PM.

Motion: To approve a compensation amount of \$75,948 for the town manager, effective July 1, 2019, pending general fund budget approval.

Made by: Mr. Boyer **Second:** Mr. Leach

Vote: Unanimous in favor

12. Adjourn

Motion: To adjourn the meeting

Made by: Mr. Boyer **Second:** Mr. Cole

Vote: Unanimous in favor

The meeting adjourned at 9:20 PM.

Respectfully submitted,

deForest Bearse

WEATHERSFIELD SELECTBOARD

N. John Arrison, Selector

Daniel E. Boyer, Selector

C. Peter Cole, Vice-Chairperson

Tom Leach, Clerk

Kelly Murphy, Chairperson

TOWN OF WEATHERSFIELD, VERMONT

SELECT BOARD

Select Board
Martin Memorial Hall
5259 Route 5, Ascutney VT
Thursday, March 7, 2019
6:00 PM
REGULAR MEETING

MINUTES

Select Board Members Present: N. John Arrison
Daniel Boyer
David Fuller
Kelly Murphy
Michael Todd

Select Board Members Absent:

Ed Morris, Town Manager

Others Present:

1. Call to Order

Mr. Morris called the meeting to order at 6:00 PM

2. Election of Chairperson

Mr. Boyer nominated Ms. Murphy for chairperson. Mr. Arrison seconded the nomination and all were in favor.

3. Election of Vice-Chairperson

Mr. Todd nominated Mr. Fuller for vice-chairperson. Mr. Arrison seconded the nomination and all were in favor.

4. Election of Board Clerk

Mr. Arrison nominated Mr. Todd for Clerk. Ms. Murphy seconded the nomination and all were in favor.

5. Appointment of Recording Clerk

Mr. Arrison motioned to appoint deForest as recording secretary. Mr. Boyer seconded the motion and all were in favor.

TOWN OF WEATHERSFIELD, VERMONT

SELECT BOARD

6. Designate regular meeting dates, times and location

All agreed to continue the regular meeting dates of the 1st and 3rd Mondays of each month at 7:00 PM at Martin Memorial Hall.

7. Designate newspaper of record for Town

All agreed to table the designation and do some research on ad rates at the various local papers.

8. Appoint Select Board Representative to Fire Commission

All agreed to table this appointment as the fire commission is currently suspended.

9. Appoint Select Board representative to Highway Committee

Mr. Morris recommended dissolving this committee, on the grounds that it keeps select board involvement out of daily highway operations.

Motion: To do away with the committee

Made by: Mr. Boyer **Second:** none

Motion dies for lack of a second

Mr. Arrison and Mr. Fuller disagreed. Mr. Arrison said the committee had served a useful purpose in the past, that sometimes the board member can be called on to help with, say designing a hammerhead turnaround. Mr. Fuller said Westley had found it helpful to have a board member's input.

Mr. Morris said the board's function is to set policy on how things should be done – any variation on that should be done by the board as a whole and not a single member, such as might happen with the board's representative on this committee.

After discussion, it was agreed to keep it intact.

Motion: To appoint Mr. Boyer to the Highway Committee

Made by: Mr. Fuller **Second:** Mr. Arrison

Vote: Unanimous in favor

10. Review *Policy for Conduct of Meetings and Hearings*

There have been no changes to this policy since last year. There were no additional questions from the board

11. Review *Ethics Policy*

There were no questions on this policy.

12. Review *Conflict of Interest Policy*

TOWN OF WEATHERSFIELD, VERMONT

SELECT BOARD

There were no questions on this policy.

13. Comments from Select Board and Citizens on topics not on the agenda

Ms. Murphy will be unable to participate in the Town Challenge this year. She passed the baton to Mr. Fuller.

Mr. Todd asked to discuss where things stand on the fire department. The board declined to discuss it as it was not on the agenda. It will be discussed at the regular meeting on March 18th.

Mr. Fuller expressed concern about the short amount of time available to amend the budget before the new fiscal year begins. Mr. Morris said he is working with VLCT to address the matter.

14. Approve Notice of Restricted Use of Town Highways for 2019 Mud Season

Motion: To authorize Ray Stapleton to post the roads for weight limits during the 2019 mud season as needed.

Made by: Mr. Fuller **Second:** Mr. Boyer

Vote: Unanimous in favor

15. Review of Select Board Responsibilities Presentation

Mr. Morris gave his annual presentation on Select Board responsibilities. It is reproduced here:

Select Board

Duties and Responsibilities In a Selectboard – Manager style of government

Selectboard Authority

The Selectboard has board authority- no member (even the chair) has any more decision making authority than any other member of the board.

The board chairs responsibility is to:

- Preside over meetings
- Serve as the official head of the Town for all ceremonial purposes
- Serves as the spokesperson of the Town
- Sets the agenda

Outside the confines of a properly warned meeting Selectboard members have no decision making authority.

Dillon's Rule

TOWN OF WEATHERSFIELD, VERMONT

SELECT BOARD

- Formulated in 1872 by Judge John Forest Dillon
- Town has no authority beyond that which is given by statute
- Unless a statute clearly gives authority we must yield to state control
- State sets procedures on how to act on specific matters
- Some municipalities have special laws that apply only to them (Chartered Town)
- This year self governance is on the Legislative Agenda (S106 and H241)

Select Board Responsibilities

shall have the general supervision of the affairs of the town and shall cause to be performed all duties required of towns and town school districts not committed by law to the care of any particular officer (24 V.S.A. § 872).

Other Elected Officers

The Selectboard's powers are limited by statute insofar as selectpersons are prevented from acting in areas reserved for other officers(24 V.S.A. § 872).

. The Selectboard has no authority over other elected officials' including but not limited to:

- Clerk and their appointed assistant
- Listers
- Treasurer or their appointed assistant

These elected officials can set their own hours and manage their positions the way they see fit.

The Selectboard does have authority over their pay benefits and budgets (outside the use of state regulated fees).

Independent Boards

The Selectboard also has no authority over independent boards (elected boards).

- School Board and Supervisory Union controls the affairs of the school
- Library Trustees controls the affairs of the Library (Hartford Decision)

Town Manager Style of Government

On March 3, 1970 the Town of Weathersfield voted to move to a Town Manager form of government in accordance with (24 V.S.A. Chapter 37).

The Selectboard/Manager style of government is very similar to that of corporate business structure:

- Selectboard develops budgets, policy and vision (except for the mandated approvals needed)
- Manager is tasked with implementation,

Town Manager Style of Government

TOWN OF WEATHERSFIELD, VERMONT

SELECT BOARD

On March 3, 1970 the Town of Weathersfield voted to move to a Town Manager form of government in accordance with (24 V.S.A. § 1232).

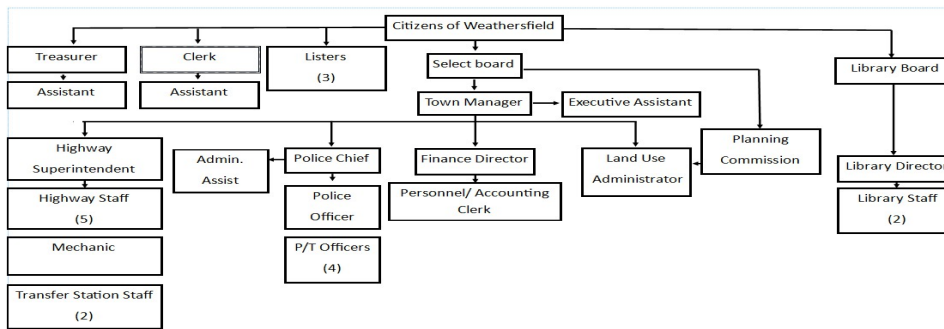
The Selectboard/Manager style of government is very similar to that of corporate business structure:

- Selectboard develops budgets, policy and vision (except for the mandated approvals needed)
- Manager is tasked with implementation

Voters	Stockholders
	ELECT
Select Board	Board of Directors
	HIRE
Town Manager	President of Company
	MANAGE
Town Departments	Company Departments

Finance	Finance
Human Resources	Receivables
Tax Collection	Human Resources
Police	Sales
Highway	Marketing
Land Use	Production
Solid Waste	Purchasing

Select Board	Manager	Staff
	Policy	Structure
	Vision	Procedure
	Budget	Budget Implementation
	Plans	Training
	Expectations	Staffing



TOWN OF WEATHERSFIELD, VERMONT

SELECT BOARD

Other pertinent information

Conflict of Interest

The board must refrain from conflict of interest or the perception of conflict of interest. Mere allegations of conflicts of interest can cause damage to reputations and undermine public confidence in local government.

Disclosure of potential conflicts effectuates transparency and affords opportunities for discussion and evaluation of potential conflicts.

When a conflict is identified and disclosed, the local official should recuse themselves from participation in the matter under consideration, but cannot be forced to recuse themselves.

Ethics

- The ethical failures of one public official resonate widely and reflect on all.
- You are a model for a high standard of performance and behavior, and that means avoiding even the appearance of ethical misconduct.
- Values-Based Ethics
- Be truthful with fellow elected officials, the public, and others.
- Do not accept gifts or other special considerations because of your public position.
- Do not use your public position for personal gain.
- Support the public's right to know and promote meaningful public involvement.
- Excuse yourself from decisions when you or your family's financial interest may be affected by government actions.

Ethics

- What governs ethics in the Town of Weathersfield
- Weathersfield Ethics Policy (All boards, commissions, staff and appointed positions)
- ICMA Code of Ethics (Manager)
- GFOA Code of Ethics (Finance Director)
- Police Department Code of Conduct Policy (Police Department)

Quorum

- The Selectboard quorum is three members (majority of the board).
- The board must have a quorum to conduct business.
- No matter how many members are present at a meeting, a majority of the entire board (3 or more) must agree to make any decisions.
- One or more of the members of a public body may attend a regular, special, or emergency meeting by electronic or other means without being physically present at a designated meeting location (1 V.S.A. § 312.a.2.A).

TOWN OF WEATHERSFIELD, VERMONT

SELECT BOARD

- When one or more members of a public body participate in a meeting electronically (e.g., by conference call or Skype), any vote taken by the public body that is not unanimous must be taken by roll call (1 V.S.A. § 312.a.2.B).

Open Meeting Law

- Agenda must be posted at least 48 hours in advance of a regular meeting and 24 hours in advance of a special meeting.
- Minutes must be taken at every meeting and posted within 5 calendar days. (1 V.S.A. §312)
- Communication about Town business between 3 or more members is considered a meeting.
- Information can be shared electronically with the board, but back and forth email communication is considered an illegal meeting.
- It is also illegal for two members to discuss Town business, and then one of those members talking with another member about the same business in an effort of forming a decision or gathering consensus.

Summary

- Selectboard has no authority to direct the actions of other elected officials or independent boards.
- Selectboard decisions and directives must come from a properly warned meeting.
- The Selectboard's responsibility in a SB/Manager form of government is development of budgets, policy and vision (except for the mandated approvals needed).
- Any request from a board member for agenda items should go through the chair.
- Any request for staff to conduct any work must go through the manager.

Mr. Morris said Ray Stapleton would be present at the next meeting to discuss the highway department.

16. Future Meeting Agenda Items

Mr. Fuller asked how much it would cost to extend to the warranty to its maximum on the grader since we won't be able to purchase a new one this year. Mr. Morris said he would look into it.

17. Adjourn

Motion: To adjourn the meeting

Made by: Mr. Boyer **Second:** Mr. Arrison

Vote: Unanimous in favor

TOWN OF WEATHERSFIELD, VERMONT
SELECT BOARD

The meeting adjourned at 6:43 PM.

Respectfully submitted,
deForest Bearse

WEATHERSFIELD SELECTBOARD

N. John Arrison, Selector

Daniel E. Boyer, Selector

David Fuller, Vice-Chairperson

Michael Todd, Clerk

Kelly Murphy, Chairperson



TOWN OF WEATHERSFIELD

CHARTERED BY: NEW HAMPSHIRE ON AUGUST 20, 1761
NEW YORK ON APRIL 8, 1772

(802)674-2626

P.O. BOX 550 ASCUTNEY, VT 05030

townmanager@weathersfield.org

March 12, 2019

To: Selectboard
From: Ed Morris
Subject: Local Emergency Plan Review

Here is the initial Draft of the Local Emergency Response Plan for 2019-2020. I would like to review the plan and allow for the Selectboard to make comments on the plan prior to a final review and acceptance in the future.

Ed Morris
Town Manager

Local Emergency Management Plan

1. Emergency Management (EM) planners

<i>These are the people who wrote and/or maintain this plan.</i>	
Ed Morris	Darrin Spaulding
Michael Lewallen	Josh Dauphin
William Daniels	

2. Municipal Emergency Operations Center (EOC)

<i>The EOC is an organization that coordinates information, support, and response across the municipality for Incident Commanders and town officials. Its main functions are to maintain situational awareness for municipal leaders, coordinate resource and information requests, and provide public information.</i>	
Who, by position, can activate the EOC?	Town Manager
Preferred EOC Positions and Duties	
Michael Lewallen (EMC)	Supervises and directs all EOC activities coordinating municipal support and response
Town Staff (Susanne Terrill)	Staffs phones and radio
Ed Morris	Tracks and answers any Requests for Information (RFI)
Ed Morris	Tracks and coordinates any Requests for Support (RFS)
Town Staff (Susanne Terrill)	Produces and posts public information and press releases
Potential EOC Staff Members	
<i>Name</i>	<i>Notes / Contact Information</i>
Selectboard	See attached
EMC	See attached
Town Manager	See attached
Police Chief	See attached
Ascutney Fire Chief	See attached
WWVFD Fire Chief	
Finance Director	See attached
Highway Superintendent	See attached
Primary EOC Location	
Facility / Address:	West Weathersfield Fire Station 7259 Route 131 Perkinsville, VT 05151
Phone Numbers:	802-263-5655
Equipment/Notes:	
Alternate EOC Location	
Facility / Address:	Ascutney Fire Station 540 Route 131 Ascutney, VT 05030
Phone Numbers:	802-674-6869
Equipment/Notes:	

3. Resources

Use municipal resources, mutual aid agreements, and local purchases first to get resources for response as needed and available.		
Purchasing agents for emergencies: Ed Morris (Town Manager)		
Emergency spending limits:		
\$10,000		
<i>Businesses with Standing Municipal Contracts</i>		
<i>Type of Contract</i>	<i>Name</i>	<i>Contact Info</i>
<i>Other Local Resources</i>		
<i>Type of Resources/Skills</i>	<i>Name</i>	<i>Contact Info</i>
Daniels Construction		
Jarvis and Sons Construction	Dwight Jarvis	603-558-6137
State support that is usually at no cost to the municipality: <ul style="list-style-type: none"> • Vermont Hazardous Material (HAZMAT) Response Team (VHMRT) • Vermont Urban Search and Rescue (USAR, VT-TF1) • Vermont State Police and Special Teams • Community Emergency Response Teams (CERTs) • Swiftwater Rescue Teams • Regional Shelter Support • State government agency expertise / services • Federal response agency expertise State support the municipality will normally eventually have to pay for: <ul style="list-style-type: none"> • Supplies and equipment (including sandbags) • VTrans Equipment and Personnel • Vermont National Guard Support 		
<i>The State Emergency Operations Center (SEOC, 800-347-0488) will help coordinate any state support teams or other external resources that local responders may need.</i>		

National Incident Management System (NIMS) Typed Resources*											
Type	I	II	III	IV	Other	Type	I	II	III	IV	Other
Critical Incident Stress Management Team				N/A		Hydraulic Excavator, Large Mass Excavation				N/A	
Mobile Communications Center						Hydraulic Excavator, Medium Mass Excavation					
Mobile Communications Unit			N/A	N/A		Hydraulic Excavator, Compact					
All-Terrain Vehicles	N/A	N/A	N/A	N/A	1 (ARGO)	Road Sweeper					
Marine Vessels	N/A	N/A	N/A	N/A		Snow Blower, Loader Mounted					
Snowmobile	N/A	N/A	N/A	N/A	1	Track Dozer					
Public Safety Dive Team						Track Loader					
SWAT/Tactical Team						Trailer, Equipment Tag-Trailer				N/A	
Firefighting Brush Patrol Engine	N/A	N/A	N/A	2		Trailer, Dump		N/A	N/A	N/A	
Fire Engine (Pumper)	4				1	Trailer, Small Equipment			N/A	N/A	
Firefighting Crew Transport				N/A		Truck, On-Road Dump		2	4	1	
Aerial Fire Truck	1		N/A	N/A		Truck, Plow	2	4	1		
Foam Tender			N/A	N/A		Truck, Sewer Flusher					
Hand Crew						Truck, Tractor Trailer				N/A	
HAZMAT Entry Team				N/A		Water Pumps, De-Watering					5
Engine Strike Team						Water Pumps, Drinking Water Supply - Auxiliary Pump					
Water Tender (Tanker)				N/A		Water Pumps, Water Distribution					
Fire Boat				N/A		Water Pumps, Wastewater					
Aerial Lift - Articulating Boom						Water Truck		N/A	N/A	N/A	
Aerial Lift - Self Propelled, Scissor, Rough Terrain						Wheel Dozer			N/A	N/A	
Aerial Lift - Telescopic Boom						Wheel Loader Backhoe					
Aerial Lift - Truck Mounted						Wheel Loader, Large			1		
Air Compressor	1					Wheel Loader, Medium				1	
Concrete Cutter/Multi-Processor for Hydraulic Excavator						Wheel Loader, Small				N/A	
Electronic Boards, Arrow						Wheel Loader, Skid Steer			1	N/A	
Electronic Boards, Variable Message Signs						Wheel Loader, Telescopic Handler					
Floodlights				N/A	?	Wood Chipper	1	N/A	N/A	N/A	
Generator					?	Wood Tub Grinder					
Grader	1			N/A							

*Information about the NIMS Typed resources can be found at: <https://rtlt.preptoolkit.fema.gov>

4. Public Information and Warning

<i>During a significant emergency, the Emergency Operations Center (EOC) and Incident Command Posts (ICPs) will coordinate and manage public information, both by producing accurate, timely reports and by tracking what is publicly reported to minimize confusion and help ensure a positive public response.</i>	
VT-Alert message - State: Other VT-Alert managers:	Vermont Emergency Management: 800-347-0488
Important Local Websites / Social Media channels:	Weathersfieldvt.org Town of Weathersfield (Facebook) Weathersfield Police Department (Facebook) Ascutney Volunteer Fire Association (Facebook) West Weathersfield Fire Department (Facebook)
Local Newspaper, Radio, TV:	Valley News Eagle times WCAX
Public Notice locations:	Ascutney and Downers Post Offices Martin Memorial Hall Proctor Library
<i>Vermont 2-1-1 is a United Ways of Vermont system that provides 24x7x365 information and referral services in cooperation with a large number of state and local government and community based entities. 2-1-1 collects and maintains a database of local resource information and is available to take calls from the general public to inform and instruct them in relation to emergency events, and to refer them to the appropriate response and recovery resource, if necessary.</i>	
To provide information for 2-1-1	Dial 211 or (802) 652-4636

5. Vulnerable Populations

<i>If necessary, the EOC may contact organizations and facilities, below, that serve vulnerable populations to identify residents who are at risk based on the emergency. If there are residents at risk or in danger, the EOC should monitor their status and if required coordinate support for them until their situation stabilizes.</i>	
Name / Notes	Contact Info
School Weathersfield School, Schoolhouse Road	Jean Marie Oakman 802-674-5400
Higher Risk Residents Country Estates Mobile Home Park, Route 5	Steve Smith 802-356-9237
Higher Risk Residents Ascutney House / Residential Care Route 5 & 131 / North Side of Rt 5	Vince Jewell 802-674-4328 802-376-5025
Higher Risk Residents Colonial Manor, Route 5	Wes & Joy Smith 802-546-7136
Higher Risk Residents Hastings Mobile Home Park, Hastings Drive	Max Frazer 802-674-9288
Higher Risk Residents Mountain View Mobile Home Park, Jason Smith Rd	Everett Bingham 802-674-5626
Daycare Facility Suzy's Little Peanuts, Route 5 & 131 / South Side of Rt 5	Suzy Coutermarsh 802-546-4499 Cell 802-591-0089
Daycare Facility Blake, Apryl, Cemetery Road	Apryl Blake 802-674-6292
Daycare Facility Roberts, Elizabeth, 320 Jarvis Road	Elizabeth Roberts 802-795-0038
Daycare Facility World of Discovery, Inc., Route 131 / Downers Corners	
Daycare Facility Perkinsville Preschool & Childcare, 93 Butterfield Hill Road	Chelsea Chase 802-795-0043
Transient Residents Running Bear Campground, Off Route 5 in Ascutney	Ross Girard 802-674-6417 603-234-2229
Transient Residents Get-a-Way Campground, Route 5 South	Dave & Ellen Fraczek 802-674-812
Recreation Area Stoughton Pond Recreation Area	Jason Farnsworth 802-886-2775 802-380-1456 (Cell)
Recreation Area Springweather Nature Area	Same as above or Dylan Dickson 802-245-4337 978-904-1125
Recreation Area North Springfield Lake	Same as above

6. Shelters

<i>During some emergencies, the EOC will monitor or coordinate support for residents who are displaced due to property or infrastructure damage.</i>	
Spontaneous Sheltering	
<ul style="list-style-type: none"> • Determine the approximate number of people who need sheltering • Call the State EOC / Watch Officer at 800-347-0488 and request support • Track the status of residents who need shelter until their situation stabilizes 	
Regional Shelter	
Location / Address:	Hartford
Opening Contact:	State EOC, 800-347-0488; American Red Cross, 802-660-9130
Phone Numbers:	
Primary Local Shelter	
Location / Address:	Weathersfield School, 135 Schoolhouse Road
Facility Contact(s):	BJ Esty or Jean Marie Oakman
Phone Numbers:	802-674-5400
Shelter Manager:	Jim Taft 802-291-6894
Staff Requirements:	
Services:	Warm/Cool Overnight Food Prep
Notes:	Capacity: Generator? No Pets Allowed? Service only
Alternate Local Shelter	
Location / Address:	Martin Memorial Hall, 5259 Route 5
Facility Contact(s):	Ed Morris or Susanne Terrill
Phone Numbers:	802-674-2626
Shelter Manager:	
Staff Requirements:	
Services:	Warm/Cool Overnight Food Prep
Notes:	Capacity: Generator? No Pets Allowed? Y / N

Annexes (Optional, create and letter as needed)

See the Vermont Emergency Management (VEM) web site at <http://vem.vermont.gov> for samples and examples of annexes, such as: forms; delegations of authority; debris plans; incident-specific plans, checklists, and matrices; animal disaster references; etc.

Contact Information

Position	Name	Phone numbers - indicate Mobile, Home, Work			E-mail
		Primary	Alternate	Alternate	
Local Emergency Management Team					
EMC	Michael Lewallen	802-591-2146			mchllewallen@gmail.com
Local Response Organization Contacts					
AVFD Fire Chief	Darrin Spaulding	802-674-6869			avfd@yahoo.com
WWVFD Fire Chief	Josh Dauphin	802-263-5655			joshdauphin@comcast.net
EMS Chief	Golden Cross Ambulance	603-542-6660			Dale@goldencrossamb.com
Chief of Police or Constable	William Daniels	802-674-2185			William.daniels@vermont.gov
State Police or County Sheriff	State Police Dispatch	802-674-2185			
Local Dispatch Center	Hartford Dispatch	802-295-9425			
Local Public Works Contacts					
Highway Superintendent	Raymond Stapleton	802-263-5272			highway@weathersfield.org
Town Garage	Raymond Stapleton	802-263-5272			highway@weathersfield.org
Drinking Water Utility	Ed Morris	802-230-6262			townmanager@weathersfield.org
Transfer Station	Raymond Stapleton	802-263-5272			highway@weathersfield.org
Municipal Government Contacts					
Town/City Manager	Ed Morris	802-674-2626	802-230-6262		townmanager@weathersfield.org
Selectboard Chair	Kelly Murphy				kmurphy@weathersfield.org
Selectboard Vice Chair	Dave Fuller				dfuller@weathersfield.org
Selectboard Member	John Arrison				jarrison@weathersfield.org
Selectboard Member	Dan Boyer				dboyer@weathersfield.org
Selectboard Member	Michael Todd				mtodd@weathersfield.org

Contact Information

[illegible]

Contact Information

Position	Name	Phone numbers - indicate Mobile, Home, Work			E-mail
		Primary	Alternate	Alternate	



TOWN OF WEATHERSFIELD

CHARTERED BY: NEW HAMPSHIRE ON AUGUST 20, 1761
NEW YORK ON APRIL 8, 1772

(802)674-2626

P.O. BOX 550 ASCUTNEY, VT 05030

townmanager@weathersfield.org

March 12, 2019

To: Selectboard
From: Ed Morris
Subject: Fire Discussion

Since the fire department budget was voted down, the Selectboard needs to make a decision on how to proceed with creation and a re-vote on a fire department budget. There also needs to be a decision on whether or not to continue the Fire Commission meetings, and the required steps to enact the board's decision.

Finally, we need to discuss the policy on Checking Driver's License Records and Proof of Insurance. Last year we received drivers checks from all Town Staff and we received many back from West Weathersfield, but after many attempts did not receive any back from the Ascutney Volunteer Fire Association.

I need to know the boards position on what to do if this paperwork is not turned in, and we should update the policy to reflect this action. I also feel we should update the portion of the policy referring to personal vehicle insurance to include Fire Department members as well. We had an incident just over a year ago where a firefighter responding was in an accident. Their personal insurance was the primary insurance, but because they were responding to a call, the Towns insurance becomes a secondary policy. The Town should ensure, to the best of our ability, that all members responding to Town emergencies have proper auto liability coverage.

Ed Morris
Town Manager

If the Selectboard, of its own accord and not by petition, will be presenting the same article that was defeated at its Annual Town Meeting for reconsideration at a subsequent Special Town Meeting then the form of the Australian ballot must be: "Article 1: [cite the article to be reconsidered as lastly voted]. A majority vote in favor of reconsideration will not be effective unless the number of votes cast in favor of reconsideration exceeds two-thirds of then number of votes cast for the prevailing side at the original meeting unless the voters of the Town have previously approved a different percentage. Absentee ballots for reconsideration must be sent to any voter who requested an absentee ballot for the initial vote.

The warning and notice requirements for the Special Town Meeting are the same as those for the Annual Town Meeting and include all of the following from 17 V.S.A. §

2641:

- posting a warning and notice in at least two public places in town as well as in or near the town clerk's office not less than 30 nor more than 40 days before the meeting; and
- publication of the warning in a newspaper of general circulation in the town as designated by the Selectboard at least five days before the meeting; and
- posting the warning and notice on the town's website if it actively updates it on a regular basis.

The law does not define what it considers to be a "regular basis," nor does it direct when posting on a website is to occur. From a conservative perspective, we recommend posting on a town website (if the town has one) and posting the warning on it at the same time it posts its warning in the public places around town.

The warning must include all of the following:

- the date and time of the meeting or election;
- the location of the polling place(s); and
- the nature of the meeting or election.

As with warnings for annual town meetings, the warning for special town meetings must be signed by a majority of the Selectboard and filed with the town clerk for recording before being posted.

The notice must include:

- information on voter registration; and
- information on early or absentee voting. 17 V.S.A. § 2642.

I've also attached our quick guide for warning a special town meeting for your consideration.

I hope this helps. All the best.

Sincerely,

Garrett A. Baxter

Senior Staff Attorney, Municipal Assistance Center

Vermont League of Cities and Towns

WARNING A SPECIAL TOWN MEETING

A “special” town meeting is a meeting of a town held on some day other than its annual meeting and which can be initiated upon the application of five percent of the voters or by the selectboard when it deems it necessary. 17 V.S.A. § 2643(a).

STEP 1: DETERMINE WHETHER TO CALL A SPECIAL TOWN MEETING.

- Selectboard may call a special town meeting whenever it deems necessary; and
- Selectboard must call a special town meeting upon the valid petition of 5% of the registered voters if the subject of the petition is one over which the voters have been given authority by Vermont State law.

A selectboard is legally required to present a petitioned article on a town meeting warning only if the article “set[s] forth a clear right which is within the province of the town meeting to grant or refuse through its vote.” *Clift v. City of South Burlington*, 2007 VT 3, ¶6. In other words, the petition must address an issue over which the Vermont Legislature has specifically granted authority to the voters. Some examples of voters’ authority to petition for a special town meeting include overriding ordinances approved by the selectboard (24 V.S.A. § 1973), filling vacancies in elective offices (24 V.S.A. § 962), and approving the conveyance of town real estate (24 V.S.A. § 1061(a)(2)). *Call VLCT Municipal Assistance Center or Town Attorney to determine if a petition is one that must acted upon.*

STEP 2: DETERMINE IF THE VOTE REQUIRES AUSTRALIAN BALLOTING.

- Depending on the reason for the special town meeting, voting by Australian ballot may be required, even for a town that has not previously adopted this type of voting. Most votes by Australian ballot also require a public information meeting, pursuant to 17 V.S.A. § 2680.

STEP 3: SCHEDULE THE MEETING.

- **Meeting to rescind or reconsider:** If the meeting is being called because there has been a voter-backed petition to rescind or reconsider an article previously voted upon, the special meeting to reconsider must occur within 60 days of the submission of the petition.
- **Meeting for other purpose:** If the meeting is being called for a purpose other than reconsideration, the Selectboard has 60 days from the date of receipt of a petition to warn the date on which the meeting will be held. The meeting must be held not less than 30 nor more than 40 days from the date it is warned.
- **Canceling the meeting:**
 - Selectboard may cancel a special town meeting called by them.
 - Selectboard may not cancel a special meeting that has been called upon petition of 5% of the voters unless a voter who withdraws his/her name from the petition prior to the warning being signed by a majority of the Selectboard drops the % of voters below 5%.

STEP 4: DRAFT THE WARNING FOR THE MEETING.

- The warning must include all of the following information:
 - Date and time of the meeting;
 - Location of polling place or places;
 - Nature of the meeting or election; and

WARNING A SPECIAL TOWN MEETING

- By separate articles specifically indicate the business to be transacted, including the offices to be elected and the questions to be voted upon. *See VLCT's Model Town Meeting Articles or contact the VLCT Municipal Assistance Center for assistance.*
- The original warning must be:
 - Signed by a majority of the selectboard (*or by the town clerk if all selectboard positions are vacant*); and
 - Filed with the clerk and recorded before being posted.

STEP 5: DRAFT OR OBTAIN THE REQUIRED "NOTICE AND INSTRUCTIONS FOR VOTERS."

- The posted notice that accompanies the warning shall include all of the following:
 - Information on voter registration;
 - Information on early or absentee voting; and
 - Other appropriate information.
- The VT Secretary of State's Office has sample notices on their website:
<https://www.sec.state.vt.us/elections/town-meeting-local-elections/town-meeting-warnings.aspx>

STEP 6: POST AND PUBLISH THE WARNING AND NOTICE.

- Special town meeting warning and notice must be posted not less than 30 nor more than 40 days before the meeting:
 - In or near the town clerk's office;
 - In at least two public places in town (but if the town has multiple polling places which are not all in the same building, the warning and notice must be posted in at least two public places within each voting district and in or near the town clerk's office); and
 - On the town's website if it actively updates its website on a regular basis.
- Special town meeting warning and notice must also be published in a newspaper of general circulation in the town at least 5 days before the special town meeting.

Town of Weathersfield, Vermont
Policy for Checking Driver License Records
and Proof of Insurance

[Adopted 10/7/13]

1. It is the policy of the Town of Weathersfield (“Town”) to annually perform a Vermont Department of Motor Vehicles (“DMV”) driving record check on all employees of the Town as well as fire department personnel operating any vehicle owned and/or insured by the Town or operating any personal vehicle for Town business.
2. Purpose
 - a) To limit the liability of the Town by assuring all employees and fire department personnel have an acceptable driving record, proper DMV licensing, and proper insurance when operating Town owned and/or insured vehicles or operating personal vehicles for Town business.
 - b) To insure the public that Town owned and/or insured vehicles are being operated by properly credentialed people.
3. Record checks
 - a. All employees, upon initial hire, shall authorize the Town to perform a record check with DMV of their driving record and, if applicable, the CDL class of their driver’s license. Authorization will be on forms provided by DMV. Driver Privacy Protection Act (DPPA) Forms shall be furnished by the Town, completed, and signed by the employee.
 - b. Fire department members shall submit information as described in Subsection a. above before operating any Town owned or insured vehicle.
 - c. The Town shall henceforth annually require a DMV DPPA check of all drivers of record.
4. Responsibility of Employees and Fire Department Drivers
 - a. It shall be the responsibility of all employees and fire department members operating Town owned and/or insured vehicles or operating any personal vehicle for Town business to notify the Town in writing of any conviction for moving violations within one week of the conviction.

5. Proof of Insurance

- a. Any employee using their personal vehicle for any Town business shall furnish to the Town proof of automobile liability insurance for the vehicle being used.

6. Privacy Rights

- a. The Town recognizes that any and all information obtained utilizing this policy is strictly confidential. Information obtained shall only be used for action by the Weathersfield Town Manager and Police Chief as described in this policy.

7. Actions

- a. If a DAPA report is returned to the Town by DMV with 6 or more points accrued under VSA Title 23, the driving record of the employee or fire department driver will be reviewed by the Town Manager and the Weathersfield Chief of Police for possible action as described in Subsections b. and c. below.
- b. If the driver has accrued 6 or 7 points, a written warning will be issued by the Town Manager and Police Chief to the driver. If 8 or more points have been accrued, permission to operate Town owned and/or insured vehicles or personal vehicles for Town use will be revoked.
- c. Permission to operate Town owned and/or insured vehicles or personal vehicles for Town use may be reinstated by the Town Manager and Police Chief after an acceptable DMV report is available and has been reviewed favorably by the Town Manager and the Chief of Police.

The foregoing policy entitled “Town of Weathersfield, Vermont Policy for Checking Driver License Records and Proof of Insurance” is hereby adopted by the Select Board of the Town of Weathersfield, Vermont, this 7th day of October, 2013, and is effective on January 1, 2014 until amended or repealed.

WEATHERSFIELD SELECTBOARD

Daniel E. Boyer, Chairperson

Norman John Arrison, Vice-Chairperson

Richard N. Clattenburg, Select Person

C. Peter Cole, Select Person

David T. Fuller, Select Person



TOWN OF WEATHERSFIELD

CHARTERED BY: NEW HAMPSHIRE ON AUGUST 20, 1761
NEW YORK ON APRIL 8, 1772

(802)674-2626

P.O. BOX 550 ASCUTNEY, VT 05030

townmanager@weathersfield.org

March 12, 2019

To: Selectboard

From: Ed Morris

Subject: Authorize the use of SWCRPC to manage the VDCP Grant

As you know the Southern Windsor County Regional Planning Commission (SWCRPC) has been instrumental in helping us apply for and work through the process of being awarded the Vermont Community Development Program (VDCP) Grant. As we move forward through the grant management process, we need the Selectboard to sign the attached giving the town permission to contract with SWCRPC for grant administrative and program management services. These services will be paid with VCDP grant funds.

Recommendation: Authorize the Town Manager to enter into a contract with the Southern Windsor County Regional Planning Commission to provide administrative services for the 1879 Schoolhouse VDCP Grant.

Ed Morris

Town Manager

RESOLUTION TO DESIGNATE A PUBLIC AGENCY**FORM PM-4**

WHEREAS, the TOWN of Weathersfield has the authority under Section 102 (c) of Title I of the Housing and Community Development Act of 1974, as amended [42 USC 5301 et seq.] to designate one or more public agencies to undertake activities assisted under that Title;

Now, THEREFORE, BE IT RESOLVED as follows:

- 1) that the Legislative Body of this Municipality authorize the Chief Executive Officer to designate the **Southern Windsor County Regional Planning Commission;**
(name of public agency)
- 2) that said public agency undertake the following activities:
Grant Administrative and Program Management Services for AM-2017-Weathersfield-00001 to include assisting the town in completing all necessary application and environmental review requirements, grant award conditions, grant agreement draft comments, Davis Bacon Labor standard compliance, prepare for monitoring meeting, prepare and submit disbursement requests, quarterly progress reporting, close out and final reporting, maintain financial management system.
- 3) and that the Chief Executive Officer is hereby authorized, on behalf of the municipality, to enter into and contract with said public agency for the performance of said activities.

Passed this 18th day of March, 2019

LEGISLATIVE BODY

(Typed Name)

(Signature)

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

The above Resolution is a true and correct copy of the Resolution as finally adopted at a meeting of the Legislative Body held on the 18th day of March, 2019 and duly recorded in my office.

IN WITNESS WHEREOF, I hereunto set my hand this _____ day of _____,
<YEAR>_____

(SEAL)

(Signature of Municipal Clerk)



TOWN OF WEATHERSFIELD

CHARTERED BY: NEW HAMPSHIRE ON AUGUST 20, 1761
NEW YORK ON APRIL 8, 1772

(802)674-2626

P.O. BOX 550 ASCUTNEY, VT 05030

townmanager@weathersfield.org

January 31, 2019

To: Selectboard

From: Ed Morris

Subject: Designate Newspaper of Record for the Town

As requested, the Town staff has received quotes from the Valley News, Eagle Times, and the Shopper. The prices per Column inch for Legal adds are:

- \$12.58 for the Valley News
- \$13.00 for the Eagle Times
- 12.50 For the Shopper

I feel we will get better circulation for bid requests and other information by using the Valley News over the Shopper.

Recommendation: Set the Valley News as Newspaper of Record for the Town.

Ed Morris
Town Manager

The Newspaper Of The Upper Valley

VALLEY NEWS



RATE CARD # 57 Effective September 1, 2018

LOCAL RETAIL & CLASSIFIED

Mailing Address: P.O. Box 877, White River Jct., VT 05001

Plant Address: 24 Interchange Drive, West Lebanon, NH 03784

Telephone:

General Business.....(603) 298-8711
(800) 874-2226
Advertising.....(603) 298-6082
Circulation.....(603) 298-7739
FAX Machine.....(603) 298-0212
Website.....www.vnews.com

Personnel:

Publisher.....Dan McClory
Advertising Director.....Rich Wallace
Customer Relations Manager.....Kelly Vigue

TERMS OF PAYMENT

Rates on this card are applicable only to local advertisers and are noncommissionable. Earned discounts are allowed for payment by the 20th of the month following service, provided all previous bills are paid in full. Advertisers without established Valley News credit pay cash with their order until credit is established. Insertion orders or contracts containing liability disclaimers are not accepted. Agencies are responsible for payment of invoices for advertising placed by them on their behalf or on behalf of their clients. The Valley News will not extend credit for advertising orders or space reservations that claim sequential liability. 2% interest per month is charged on accounts that are 60 days old. Collection costs will be added.

ADVERTISING RATE POLICIES

All advertisers receiving contract rates must have signed contracts. All contracts are subject to approval by the Valley News. If the contract is canceled prior to its expiration date, all previous charges will be rebilled at the applicable rate. Rates may be revised on 30 day written notice. Contract holders in turn may, by 30 day written notice, cancel their contract. These terms applicable to rate card No. 57, effective September 1, 2018.

CONTRACT AND COPY REQUIREMENTS

- All advertisements accepted are subject to publisher's approval. The Valley News reserves the right to edit, alter, reject or omit any advertisement. Special positions will be honored when possible, but the failure to meet these requests will not constitute cause for adjustment, refund, or rerun.
- Refer to our website, www.vnews.com, for electronic advertising submission guidelines, color and image specifications.
- In the event of a typographical error advertising goods at an incorrect price, the Valley News will furnish a letter to the advertiser stating the correct price, but will assume no liability if the goods are sold at the incorrect price.
- Advertisers should check their ads the first day of publication. The Valley News will not be liable for typographical errors except for a portion of the cost of the ad for the first day of publication.
- The Valley News also reserves the right to edit and determine the proper classification for all advertisements.
- Use only those abbreviations accepted as in common usage by Webster's Dictionary.
- The Publisher reserves the right to cancel advertising at any time if the advertiser defaults in the payment of bills. Upon such cancellation all advertising space used and unpaid shall become immediately due and payable.
- Publisher assumes no responsibility for failure to publish an ad as scheduled.
- We reserve the right to insert the word "advertisement" in all ads.
- No Advertising or Inserts in the Valley News may be resold, brokered or loaned.

ROP DEPTH REQUIREMENTS

- Minimum ad accepted, 1 column X 1 inch. Advertisements are required to be at least 1 inch deep for each column in width, except for 6 column X 3 inch ribbon ads.
- Advertisements over 18" in depth broadsheet, or 11" in depth tab, will be charged as full columns.

SPECIAL SERVICES

- Proofs of advertisements will be shown upon request. Proofs are shown for the purpose of detecting typographical errors only. Changes from original layout and copy must be made prior to deadline. Copy deadlines are advanced 24 hours when proofs are required (see deadlines).
- No charge for composition work for advertising to appear in a Valley News product.
- Electronic tearsheets are available to all advertisers upon request.
- PDF of advertisement available after ad is published in Valley News. 24 hour notice required. Nominal fee charged.

SPECIAL CLASSIFICATIONS

- **Political Rate:** Card rate as earned. Ads must be paid in advance.
- **Position Charge:** Position guarantee when granted, 25% extra.
- **Non-Profit Rate:** Subject to interpretation by the Valley News and available to qualifying organizations upon request. Run of Paper **\$15.98** per column inch and subject to 10% prompt payment discount. (Classified Display **\$13.68** Daily/Internet **\$12.97** Daily, **\$14.97** Sunday/Internet **\$14.26** Sunday).

MECHANICAL MEASUREMENTS

- Flexography
- Halftone screen up to 90 line.
- Broadsheet Page: 6 columns to a page, each column 2 1/16" wide with 1/8" between columns. Column depth, 20.75", 124.5 column inches per page. Makeup & printed page size by inches 13" x 20.75". Double truck, 26.75" x 20.75".
- Tab Page: 5 columns x 13", 65 column inches per page.
- Classified Page: 9 columns to a page, each 1 5/16" wide with 1/8" between columns. 186.75 column inches per page.

ADVERTISING DEADLINES

Valley News	Deadline For	
Publication Day	Retail & Class Display	Transaction Ads
Sunday		
(E & F Sections)	3:00 pm Wednesday	4:30 pm Friday
(A, B, C, D & G)	3:00 pm Thursday	
Monday	3:00 pm Thursday	4:30 pm Friday
Tuesday	3:00 pm Friday	4:30 pm Monday
Wednesday	3:00 pm Monday	4:30 pm Tuesday
Thursday	3:00 pm Tuesday	4:30 pm Wednesday
Friday	3:00 pm Wednesday	4:30 pm Thursday
Saturday	3:00 pm Thursday	4:30 pm Friday
Publication Day	In-Column Classified	Preprinted Inserts
Sunday	3:30 pm Friday	3:00 pm Wednesday
Monday	3:30 pm Friday	3:00 pm Wednesday
Tuesday	3:30 pm Monday	3:00 pm Thursday
Wednesday	3:30 pm Tuesday	3:00 pm Friday
Thursday	3:30 pm Wednesday	3:00 pm Monday
Friday	3:30 pm Thursday	3:00 pm Tuesday
Saturday	3:30 pm Friday	3:00 pm Wednesday

Valley Television: 11 am Friday one week prior to Sunday publication.

Valley Advantage: 11 am Friday one week prior to Saturday publication.

Preprinted Inserts: Material should be delivered prepaid to the Valley News M-F 7am - 4:30pm, 3 business days prior to publication for Valley News, 1 week for Advantage.

Cancellation deadlines are the same as Advertising deadline. All holidays advance all deadlines. Please call to confirm holiday deadlines. Changes in original copy may be made after the deadline at the discretion of the Valley News.

PUBLISHED DAILY & SUNDAY FOR THE UPPER VALLEY

VALLEY NEWS RETAIL

LOCAL MONTHLY VOLUME

OPEN RATE: \$18.79 per column inch less the following monthly discounts:*

Column Inches

50-225	(10%)
225-425	(15%)
425-625	(20%)
625-1,000	(25%)
1,000 & Up	(30%)

*Discounts are earned for payment by the 20th of the month following service, providing all previous bills are paid in full.

REPEAT INSERTIONS

Repeat insertions of the same ad when ordered with first insertion, earns 20% off the base rate (except for local contract and non-profit rates), providing no copy change is required and the ad is rerun within 6 publishing days of its prior insertion.

ANNUAL BULK CONTRACT RATES

Inches Per Year	Daily	Sunday
750	\$15.15	\$15.15
1,500	\$14.48	\$14.48
3,000	\$13.65	\$13.65
5,000	\$12.55	\$12.55
10,000	\$11.73	\$11.73

Contracts are signed for a period of one year. Advertising space to satisfy this contract may be run in Valley News ROP, and will include special sections that are not run under a separate pricing structure. (Classified display will not apply.) Rates are subject to a 20% repeat discount as outlined above and a 10% prompt payment discount if payment is received by the 20th of the month following service, providing all previous bills are paid in full.

LOCAL CONTRACT RATES

Per Column Inch	Daily	Sunday
13 Consecutive Weeks	\$13.92	\$13.92
26 Consecutive Weeks	\$13.00	\$13.00
52 Consecutive Weeks	\$12.12	\$12.12

Rates are based on a minimum of 4 column inches per week consecutively and are subject to a 10% prompt payment discount if payment is received by the 20th of the month following service, providing all previous bills are paid in full.

TRANSACTION PAGE ADS.....\$48.00

(1 col. x 1 inch minimum)

per col. in. flat rate

Transaction page ads appear on the back page of section one (Section B, Sunday) and on page 2 as the volume of ads necessitates. Placement is determined on a best fit basis. Largest ad accepted is 24 col. inches with no ad more than 10 inches in depth. No cuts, mats, special signatures, graphics, or bold face type are used. Borders and type face are selected by the newspaper.

Non-Profit Rate is \$44.00 per col. in. flat rate. Non-Profit ID number required.

COLOR RATES

\$5.00 per column inch in addition to space cost for up to process color. Maximum charge of \$150.00 for spot color, \$350.00 for process color. All color advertising should be submitted as CMYK. Charges per page or portion thereof. Color placement is subject to availability.

COLOR CONTRACTS

52 Consecutive week contract available. \$5.00 per column inch in addition to space cost for up to process color with maximum charge of \$250.00. Rate is based on a minimum of one color insertion per week consecutively.

COLUMN WIDTHS in INCHES

R.O.P.									
1 Col	2 Col	3 Col	4 Col	5 Col	6 Col	7 Col	8 Col	9 Col	10 Col
2 1/16	4 1/4	6 7/16	8 5/8	10 3/4	13				
CLASSIFIED									
1 Col	2 Col	3 Col	4 Col	5 Col	6 Col	7 Col	8 Col	9 Col	10 Col
1 5/16	2 3/4	4 1/4	5 11/16	7 1/8	8 5/8	10 1/16	11 1/2	13	

VALLEY NEWS CLASSIFIED

CLASSIFIED DISPLAY per column inch rate

Daily/Internet \$16.09Daily \$15.25

Sunday/Internet \$17.61Sunday \$16.77

CLASSIFIED LINE ADS

603-298-6082

DEADLINE: 3:30 pm day before publication; 3:30 pm Friday for Sunday & Monday publication. Legal Notices: 12:00 Noon day before publication; 12:00 Noon Friday for Sunday and Monday publication.

of Insertions

1-3\$2.08/line/day + 70¢/day Internet

4-7\$1.64/line/day + 60¢/day Internet

8-14\$1.23/line/day + 50¢/day Internet

15-29\$1.15/line/day + 40¢/day Internet

30-Up86¢/line/day + 30¢/day Internet

• 3 line minimum, approximately 26 characters per line.

• Rates for consecutive days with no copy change.

• Set 7 point, 10 lines to the inch.

CARD OF THANKS.....\$13.54

per column inch + 50¢/day Internet

BUSINESS DIRECTORY.....80¢

per/line/day, 3 line min. 3 mo. contract + 20¢/day Internet

LEGAL NOTICES\$12.58

per column inch

CONFIDENTIAL BOX NUMBER.....\$17.50

Good for 30 days, includes 2 mailings, \$1.00 each additional mailing

PREPRINTED INSERTS

Per Thousand	Full Run	Zoned
OPEN RATE	\$57.00	\$61.00
12 Yearly Contract	\$52.00	\$56.00
24 Yearly Contract	\$47.00	\$51.00
36 Yearly Contract	\$40.00	\$45.00
48 Yearly Contract	\$32.00	\$39.00
60 Yearly Contract	\$28.00	\$37.00

• Rates do not depend on the number of pages and are for daily and Sunday.

• 60 lb. minimum weight index stock required for single sheet inserts.

• Minimum charge \$300.00 net on zoned inserts.

• Full size and tab inserts accepted. Other sizes subject to publisher's approval.

All inserts must have a finished size no larger than 13.5" X 11". Inserts not conforming to these specifications shall be subject to a folding charge.

• The Valley News assumes no liability for preprints that have been damaged in transit. Any skids that are not in receivable condition, or are short in number, will be the liability of the customer, shipper or printer.

ADvantageTMC (Total Market Coverage)

Open Rate.....\$18.00

Contract\$8.75

Sold subject to space availability. Minimum 26 consecutive week commitment.

PREPRINTED INSERTS

Per Thousand	TMC	Zoned by Zip
OPEN RATE	\$65.00	\$75.00
12 Yearly Contract	\$59.00	\$69.00
24 Yearly Contract	\$56.00	\$66.00
36 Yearly Contract	\$49.00	\$59.00
48 Yearly Contract	\$42.00	\$50.00

All requirements for Valley News inserts apply to ADvantage with the following exceptions: ADvantage rates are net and based on up to 1.5 oz. per piece. Add \$3.00 per thousand for each additional 1/10th oz.. There will be a minimum net charge of \$500.00 for any zoned insert. ADvantage inserts may be subject to a surcharge as postal rates necessitate.

Current ~ Community ~ Commitment
EAGLE Printing & Publishing, LLC
Home of the



ARGUS-CHAMPION



THE Valley Marketplace
your weekly shopping resource

Advertising Rate Card

Retail, National, Classified, Preprint & Online Advertising Rates & Information

45 Crescent Street, Claremont, NH 03743 • 603-543-3100 • 800-545-0347 • Fax: 603-504-3199

General Information

Personnel

Publisher George Sample
Associate Publisher Frank Amato
Business Office Manager Bonnie Bachand
Circulation Manager: Karen Bartley
Production Manager Jason Guyer
Editor Sam DiMeo
Associate Editor Tory Denis
Sports Editor Kameron Towle

Terms of Payment

- Pre-payment required for advertisers without established credit
- For advertisers with established credit—net 30 days
- Overdue accounts subject to 1 1/2% service charge.
- Accounts requiring collection will be assessed additional collection fees.
- Local advertising rates are non-commissionable.
- 10% Prompt Payment discount, Net 14 days, provided previous bills are paid.

General Policy

- Publisher (Newspaper) reserves the right to refuse to publish any advertisement. All ads presented to a representative of the Publisher are accepted conditionally, pending final approval of the Publisher.
- Publisher reserves the right to adjust contract advertising rates with thirty days written notice.
- Advertising agreements will cover only advertising for the named business and must be signed by management of that business.
- Advertising orders containing sequential liability clauses will not be accepted or honored.
- The Publisher is not bound by any instructions, conditions or terms, written or verbal that conflict with the newspaper's standard policies, terms, or conditions.
- While the Publisher is prudent in preventing errors, it is the responsibility of the advertiser to check their ads and to report any errors immediately. The newspaper has no liability or financial responsibility for errors, omissions in, or failure to publish any advertisement beyond the original cost of the space occupied in the ad by the item involved and only for the cost of the first insertion. Claims must be made within one business day of the ad's publication.
- The advertiser assumes sole responsibility for ad content and

indemnifies the Publisher, its officers, agents, contractors and employees against any and all liability. This includes any part of ad content; loss or expense arising from claims for libel, unfair trade practice, unfair competition, infringements of trademarks or copyrights, name or patents propriety rights and all violations of the right of privacy resulting from the ad.

- The Publisher will not be liable for failure to print, publish or circulate all or any part of an issue in which advertising accepted by the Publisher is contained, if the failure is due to an Act of God, government, terrorism, strikes, accidents, lack of newsprint or other circumstances beyond the control of the Publisher.
- Assignment for value received: The advertiser assigns to the Publisher all rights, title and interest to all advertising designs, layouts or their work which represents the creative efforts of the Publisher and/or utilization of its own illustrations, labor, typesetting, composition or materials. The advertiser agrees that they cannot authorize photographic or other reproduction of any advertisement for other publications or for other purposes without Publisher's written consent.
- Brokered Advertising will not be accepted for publications.

Additional/Special Rates

- **Commissions** - All local advertising is non-commissionable. National Advertising rates are commissionable to recognized agencies.
- **Political Advertising** - Regular advertising rates apply and payment must be made at the time of order placement. Political ads must meet all State and Federal reporting requirements and bear a fiscal agent signature.
- **Double Trucks** - An extra column's space will be charged for the gutter that lies between the pages.
- **Going Out of Business Ads** - Prepayment with cash, credit card or certifiable funds required.
- **Guaranteed Positioning** - The Publisher makes every effort to display each ad as advantageously as possible. Guaranteed positioning is available on a first-ordered basis at a 25% placement premium.
- **Link to our online websites** to attract more customers and attention to your business. A separate online rate card is available.
- **Banner Ads, "Island" Positions** are occasionally available on specified pages. These ads are billed at 150% of the Standard rate.

Mechanical Information

All Publications

Broadsheet, SAU 6 column format, offset printed, 85 line screen

ROP Column Widths

1Col.	2Col.	3Col.	4Col.	5Col.	6Col.
1.562"					
	3.25"				
		4.932"			
			6.625"		
				8.312"	

TOTAL BILLED SPACE FOR A FULL PAGE IS 127.5"

Page Depth..... 21"

Page Width.....10"

*Double truck advertisements must be 20.983" wide x 21" deep. Space billed as total of 251.8". Double truck width is 20.983".

Classified Column Widths

1Col.	2Col.	3Col.	4Col.	5Col.	6Col.	7Col.	8 Col
1.141"							
	2.406"						
		3.672"					
			4.937"				
				6.203"			
					7.469"		
						8.734"	
							10"

The Valley Marketplace, and the Argus Champion are the same column width as the Eagle, but are 16.5" tall.

DEADLINES

Reservation and Final Ad Copy

EAGLE TIMES

45 Crescent Street, Claremont, NH 03743
Phone: 1-603-543-3100 • Toll-Free: 1-800-545-0347
Fax: 1-603-504-3199

Monday Insertion..... 4 PM Thursday
Tuesday Insertion..... 4 PM Friday
Wednesday Insertion 4 PM Monday
Thursday Insertion 4 PM Tuesday
Friday Insertion 4 PM Wednesday
Weekend Insertion Noon Thursday

Marketplace

Deadline - Monday at 10 AM

ARGUS-CHAMPION

Deadline - Monday at 12 Noon

Classified Advertising Rates & Information

Non-Help Wanted Display

Individual Paper Classified Display Rates

	Eagle Times	Argus	Marketplace
1 Time	\$14.25pci	\$6.50 pci	
2x	\$12.75pci		\$7.50pci
3x	\$12.00pci		\$6.50pci
4x	\$11.25pci		\$5.75pci
5x	\$11.25pci		\$5.25pci
6x	\$10.25pci		\$4.50pci

Help Wanted Display

Individual Paper Classified Display Rates

	EagleTimes	Argus
1 Time	\$15.25pci	\$9.50 pci
2x	\$15.25pci	Message
3x	\$14.75pci	\$15.25
4x	\$13.25pci	The Valley
5x	\$12.25pci	Marketplace
6x	\$12.25pci	\$9.50 pci

All Paper Combo - \$29.00 Total

Eagle - \$10.45 pci

Argus - \$5.00 pci Marketplace - \$5.00 pci

Help Wanted Line

Eagle
\$1.95 / line / day

Argus
\$1.95 / line / day
Combo with
Eagle

The Valley
Marketplace
\$10 / 4 lines / Wk

Other Rates

Legal Ad Rates: Display

Eagle - \$13.00 pci
Argus - \$11.00 pci
Marketplace - N/A

Legal Ad Rates: Line

Eagle - \$1.326/line
Argus - \$1.122/line

Yard Sales

* All papers - 10 lines or less

* All papers - 10 lines or less
ET - \$10/day or \$20/3 days

Real Estate, Commercial, Etc.

Eagle - \$1.25/line/day
Argus - \$.75/line/wk combo w/Eagle
Marketplace - \$10/4 lines/wk

Private Party Single Items for Sale

Eagle - \$5 for 5 days
- \$10 for 10 days
Argus - \$3/5 lines/wk w/ET ad
Marketplace - \$6/6 lines/wk

Private Party Multiple Items for Sale

Eagle - 1 week - \$15.25
Argus - 1 week - \$3.00 w/ET ad
Marketplace - 1 week - \$10/4 lines/wk

Not advertising
is advertising
for no business

PREPRINT Rates & Distribution

Preprinted inserts will be distributed on either a full-run or zoned basis, by the Publisher on behalf of an advertiser, based on the size of the preprinted piece, the number of pages, and the weight of the stock used.

A surcharge may be imposed on:

- Larger or heavier preprinted pieces.
- Irregularly shaped preprints that require a higher postal rate or excessive manual handling.

Final destination on pricing can only be made when a sample of the preprinted piece is reviewed by the Publisher.

**The preprint cannot exceed
11" in depth or 12" in width.**

**Inserts exceeding these measurements must be
quarter-folded. A surcharge will be imposed, if
quarter-folding is needed but not
supplied by the advertiser.**

The following rates pertain to preprints of not more than 48 tabloid pages, printed on newsprint.

	Open Rate	2-12T	13-25T	26-39T	40T+
SingleSheet	\$55/m	\$50/m	\$45/m	\$40/m	\$35/m
Up to 12 Tab pgs	\$70/m	\$65/m	\$50/m	\$45/m	\$40/m
Up to 24 Tab pgs	\$75/m	\$70/m	\$60/m	\$50/m	\$45/m
Up to 32 Tab pgs	\$80/m	\$75/m	\$65/m	\$55/m	\$50/m
Up to 48 Tab pgs	\$85/m	\$80/m	\$70/m	\$60/m	\$55/m

Over 48 tab pages please contact the newspaper for pricing.
PREPRINT Rates & Distribution

Zoned Distribution:

Full Run Only

(Lessor quantities by special prior arrangement.
Limit minimum 3,000)

Reservations, Cancellations and Delivery Deadlines
Reservations and Cancellations must be made at least
8 DAYS prior to the scheduled date.

Preprinted inserts must be delivered **8 days prior to
scheduled insertion**, freight-prepaid, on skids, between
8am and 4pm Monday through Friday.

Pre-prints should be delivered to

• **Eagle-Times C/O Keene Sentinel**

60 West St, Keene NH 03431 • (603) 352-1234

• **Argus-Champion C/O Upper Valley Press**

441 Benton Road, North Haverhill, NH 03374

Valley Marketplace C/O Sun Community News

Denton Publications, Inc

14 Hand Ave, Elizabethtown NY 12932

(518) 873-6368 • Fax(518) 873-6360

Retail Advertising Rates

	Eagle Times	Argus Champion	Valley Marketplace
LOCAL OPEN RATE	\$14.95	\$10.00	\$8.00
w/Contract 100"	\$13.00	\$9.00	\$7.50
250"	\$12.50	\$8.00	\$7.00
500"	\$11.00	\$7.50	\$6.50
1000"	\$10.00	\$7.00	\$6.00
1500"	\$9.50	\$6.50	\$5.50
3000"	\$9.00	\$6.00	\$5.00
5000"	\$8.50	\$5.50	\$4.50
7500"	\$8.00	\$5.00	\$4.00
Non Profit	\$9.50	\$6.50	\$5.50
Political Rates	\$14.95		

COMBO RATES: *(Applies to All Papers)*

1 Additional Paper.....20% Discount
2 or 3 Additional Papers25% Discount

EAGLE TIMES PICKUP RATES:

Wed - Sat (2) or more times25% Discount
Pick Up Previous Ad on Mon or Tues ..50% Discount

COLOR RATES *(additional)*

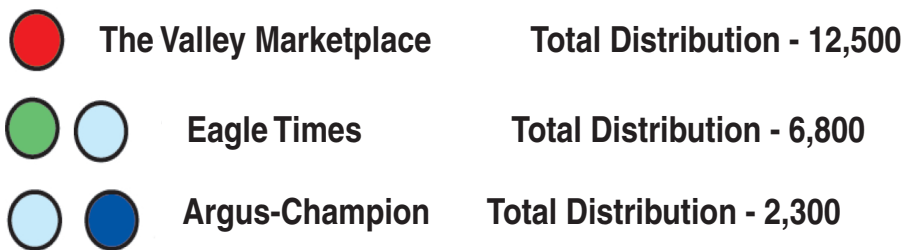
Up to Quarter Page.....\$50
Quarter Page to Half Page.....\$100
Half Page to Full Page\$150

ADDITIONAL RATES

	ET	MFTW	AC	VM
National Rate	\$17.00	\$16.00	\$15.00	\$8.00
Legal Rate	\$13.00	\$12.00	\$11.00	\$5.75

WEB PRICES

30% More for Paper and Web



THE Vermont Journal **THE SHOPPER**

2019 Rate Card

RATES

Open Rate	\$18.00
Non-Profit	\$12.50
Legal Rate	\$15.00
National Rate	\$23.00

COLOR RATES

Black & White	\$18/column inch
Full Process Color	
\$4 per column inch up to 60 column inches	
\$3 per column inch up to 120 column inches	

**ADD AN ADDITIONAL EDITION
FOR \$5.00 PER COLUMN INCH**

REGULAR DISPLAY ADS

1 Column = 1.7361" wide
2 Columns = 3.6389" wide
3 Columns = 5.5417" wide
4 Columns = 7.4444" wide
5 Columns = 19.3472" wide
6 Columns = 11.25" wide

LEGALS, AUTO, REAL ESTATE

1 Column = 1.4643" wide
2 Columns = 3.0952" wide
3 Columns = 4.7262" wide
4 Columns = 6.3571" wide
5 Columns = 7.9881" wide
6 Columns = 9.619" wide
7 Columns = 11.25" wide

FREQUENCY RATES

TIMES PER EDITION x # OF WEEKS	RATE
1T X 52W	\$14.00
2T X 52W	\$14.50
1T X 26W	\$15.50
2T X 26W	\$14.00
1T X 13W	\$16.00
2T X 13W	\$14.00

YEARLY BULK ADVERTISING CONTRACT

# COLUMN INCHES	RATE
100	\$16.50
250	\$16.00
500	\$15.50
1,000	\$14.50
1,500	\$14.00
3,000	\$13.50

CONTACT FOR ADVERTISING

The Vermont Journal
PO Box 228 • Ludlow, VT 05149
Ph: 802-228-3600 • Fax: 802-228-3464
ads@VermontJournal.com

CONTACT FOR EDITORIAL

editor@vermontjournal.com



TOWN OF WEATHERSFIELD

CHARTERED BY: NEW HAMPSHIRE ON AUGUST 20, 1761
NEW YORK ON APRIL 8, 1772

(802)674-2626

P.O. BOX 550 ASCUTNEY, VT 05030

townmanager@weathersfield.org

March 12, 2019

To: Selectboard

From: Ed Morris

Subject: Selectboard/Town Manager Goals for 2019-2020

Here is a list of projects I feel should I/we should be working on over the next year (or two)

1. Address Audit Findings
2. Continue working towards municipally managed fire department
3. Complete Capital plan-including: (Prior to FY2021 budget season)
 - a. Long term road maintenance plan
 - b. Capital equipment purchasing plan
 - c. Facilities maintenance/replacement plan
 - d. Capital Reserve philosophy and funding strategies
4. Complete Town Forest Access
5. Complete Draft Strategic plan
6. Crown Point Road

Ed Morris

Town Manager



TOWN OF WEATHERSFIELD

CHARTERED BY: NEW HAMPSHIRE ON AUGUST 20, 1761
NEW YORK ON APRIL 8, 1772

(802)674-2626

P.O. BOX 550 ASCUTNEY, VT 05030

townmanager@weathersfield.org

March 12, 2019

To: Selectboard
From: Ed Morris
Subject: Appointments

The first meeting after the reorganization meeting is where we normally start making appointments. The list of appointments is on the agenda, and the bold names are those who applied for the position. As in the past, we require an email or letter written asking to be appointed to a position before any appointment is made.

I also would like to have a discussion about having a Selectboard member that serves both on the Selectboard and Planning Commission. We currently have a member that is on both boards, but should approach this subject from a long term perspective with the precedent that will be created. I have worked with VLCT conducting research on this dual role. From a legal perspective, there is no statute that prohibits someone from holding a position on each of these board/commission. From a conflict of interest standpoint there are many reasons not to allow someone to hold both positions. There are some instances where there will be a conflict of interest, and more instances where the perception of conflict will exist and could discredit the decisions made by both groups. I have attached an article from VLCT that addresses why they believe no Selectboard member should serve on the Planning Commission, Zoning Board, or hold a position as Land Use Administrator.

With this information, I strongly recommend that the Selectboard not allow a member to serve on the Selectboard and either the ZBA or Planning Commission. Not only do we have a conflict when writing and approving Town Plans, Subdivision Regulations, and Zoning Bylaws, but there will be many conflicts and perceived conflicts as we continue to move into Strategic Planning, Community Development, Solar and other utility issues, and many other projects that are planned for the near and distant future of the town. I believe the checks and balances built into the system of Selectboard Visioning and Planning Commission public meetings and planning is important for the Town to protect. We see these checks and balances many times throughout the year with the State requiring projects and grants being approved by both the Planning Commission and Selectboard. Finally, I feel that having a single person on the two most influential boards puts too much influence and power into one person. Again there are checks and balances built into statute and other projects for this very reason.

Ed Morris
Town Manager

CAN A SELECTPERSON ALSO SERVE ON THE PLANNING COMMISSION OR ZONING BOARD OF ADJUSTMENT/DEVELOPMENT REVIEW BOARD? CAN A SELECTPERSON SERVE AS THE ADMINISTRATIVE OFFICER?

Yes and yes. These are not statutorily incompatible offices. However, holding these dual positions presents multiple opportunities for the appearance of, as well as actual, conflicts of interest. While most of the conflicts discussed below are direct personal conflicts of interest for a selectperson, a direct financial conflict of interest can also arise in towns where the selectboard sets the compensation for town officers and employees. 24 V.S.A. § 933.

We'll take these dual positions in reverse order, starting with the **administrative officer**. State law expressly allows an administrative officer to "hold any other office in the municipality other than membership in the zoning board of adjustment or development review board..." 24 V.S.A. § 4448(a). Do not take this statutory permission as an endorsement, as opportunities for conflict abound. Examples may include:

- **Scenario:** Administrative officer is nominated by the planning commission and appointed by the selectboard. 24 V.S.A. § 4448(a). **Conflict:** Selectperson votes for him or herself as administrative officer.
- **Scenario:** Selectboard has the authority to adopt personnel policies governing the administrative officer's behavior, evaluate the administrative officer's performance, and remove the administrative officer at any time for cause after consultation with the planning commission and a public hearing. 24 V.S.A. § 4448(a). **Conflict:** Selectperson evaluates his or her own performance, lobbies and votes against his or her removal from office.
- **Scenario:** Selectboard is authorized by statute to settle lawsuits brought against the town in an appeal of an administrative officer's action or decision. **Conflict:** Selectperson votes against overturning his or her own action or decision as administrative officer.

The statutes are silent as to whether a selectperson may also serve on the **zoning board of adjustment (ZBA)/development review board (DRB)**. Therefore, the Municipal Assistance Center considers the practice permitted, but does not recommend it because of the following possible scenarios:

- **Scenario:** ZBA/DRB members are appointed by the selectboard. 24 V.S.A. § 4460(c). **Conflict:** Selectperson votes for him or herself as ZBA/DRB member.
- **Scenario:** Selectboard may remove ZBA/DRB member for cause, upon written charges and after public hearing. 24 V.S.A. § 4460(c). **Conflict:** Selectperson votes against his or her removal from the ZBA/DRB.
- **Scenario:** Selectboard has authority to represent the town in appeals to the Environmental Court and, in limited circumstances, may initiate an appeal of a ZBA/DRB decision as an interested person. **Conflict:** Selectperson votes against overruling a decision he or she approved or denied as a ZBA/DRB member.

Selectpersons in rural towns, by virtue of their office, are already nonvoting *ex officio* members of the **planning commission**. Again, state law does not prohibit selectboard members from

serving as full members of the planning commission so the Municipal Assistance Center considers it permitted, though not advised, because of the following possible scenarios:

- **Scenario:** Planning commissioners may be appointed by the selectboard. 24 V.S.A. § 4323(a). **Conflict:** Selectperson votes for him or herself as planning commissioner.
- **Scenario:** If appointed, planning commissioners may be removed at any time by unanimous vote of the selectboard. 24 V.S.A. § 4323(a). **Conflict:** Selectperson's vote blocks his or her own removal.
- **Scenario:** Selectboard may vote to adopt the town plan and/or bylaws. 24 V.S.A. § 4442(c). **Conflict:** Selectperson votes on the very town plan/bylaws that he or she had a hand in drafting and approving as a planning commissioner. 24 V.S.A. § 4325.

All of the above scenarios bring into question a selectperson's ability to impartially represent the public. For the other officers, questions arise as to their ability to impartially create, administer, and interpret a town's bylaws. Remember, too, that an appearance of conflict can be just as damaging to the public's faith in a town's system of zoning administration as an actual conflict.

As noted above, VLCT does not recommend that a selectperson hold any of these offices unless appropriate measures are taken to mitigate the impact of these potential conflicts. Such measures could include adopting a conflict of interest policy that requires a selectperson to recuse him or herself from all decisions involving his or her role as administrative officer, planning commissioner or ZBA/DRB member (with the caveat that the final decision of whether or not to recuse rests with the individual board member and cannot be compelled by other members of the board).

Finally, appropriate municipal panels (ZBAs/DRBs and planning commissions that exercise development review authority) must adopt rules of ethics with respect to conflicts of interest. Those rules could address the possible membership and participation of a selectperson. 24 V.S.A. § 4461(a).

Garrett Baxter, Attorney, VLCT Municipal Assistance Center

VLCT News, April 2008

Payroll

From: Ed Morris
Sent: Thursday, March 7, 2019 10:51 AM
To: Weathersfield Town Office
Subject: FW: Recording Secretary

Ed Morris
Weathersfield Town Manager
PO BOX 550
Route 5 Ascutney VT 05030
(802)230-6262

From: Chauncie Tillman <dnomyarcl@gmail.com>
Sent: Wednesday, March 6, 2019 8:49 AM
To: Ed Morris <Townmanager@weathersfield.org>
Subject: Re: Recording Secretary

Hi Ed -

I wouldn't mind doing the Select Board minutes, however, if deForest is still doing them that is ok. I am happy to be her alternate (or for any of the committee meetings) whenever needed.

Yes I would like to keep the Fire Commission when that is reestablished, just let me know.

I would also like to be considered for the Budget Committee.

Thanks Ed !

Chauncie

On Tue, Mar 5, 2019 at 2:26 PM Ed Morris <Townmanager@weathersfield.org> wrote:

Chauncie,

Did you want the Selectboard, or do you want to continue being a backup for deforest and the fire commission as the fire commission meets? Call me if you have questions.

Ed Morris
Weathersfield Town Manager
PO BOX 550

March 7, 2019

Select Board Members,

I would like to continue to be a Trustee for Martin Memorial Hall.

Thank you,

Edith Stillson
Edith Stillson

Jan. 28, 2019

Dear Selectboard Members,

I would again like to be
on the board of trustees for
Martin Memorial Hall for the
2019-2020 term.

Thank you -

Sincerely,

Janet Bristol

*Michelle M. Grald
3979 VT Route 131
Perkinsville, VT 05151*

March 12, 2019

Select Board, Town of Weathersfield, VT

Dear Selectmen:

I am writing to you to express my interest in continuing to serve on the Parks and Recreation Committee for our town. I hope that I will be permitted to continue to serve.

Best regards,

Michelle Grald

Michelle Grald

chellegrald@gmail.com

802-795-0075

Payroll

From: Sven Fedorow
Sent: Wednesday, March 13, 2019 10:55 AM
To: Payroll
Subject: FW: FW: ZBA membership confirmation

I saw Ed asked you to add Jim's confirmation that he was seeking reappointment to the zoning board to the selectboard packet, so I also received this one from John Broker-Campbell

Sven

From: John Broker-Campbell <bcamp1020@gmail.com>
Sent: Tuesday, March 12, 2019 3:43 PM
To: Sven Fedorow <Landuse@weathersfield.org>
Subject: Fwd: FW: ZBA membership confirmation

Hi Sven

I am interested in being reappointed.

Thank you

John B-C

----- Forwarded message -----

From: Broker-Campbell, John <John.Broker-Campbell@vermont.gov>
Date: Tue, Mar 12, 2019 at 3:41 PM
Subject: FW: ZBA membership confirmation
To: bcamp1020@gmail.com <bcamp1020@gmail.com>

John Broker-Campbell, CFM

Regional Floodplain Manager

Department of Environmental Conservation

Watershed Management Division; Rivers Program

www.watershedmanagement.vermont.gov

100 Mineral Street

Springfield, VT 05156

802/490-6196

Payroll

From: Ed Morris
Sent: Wednesday, March 13, 2019 10:46 AM
To: Weathersfield Town Office
Subject: FW: Reappointment

Can you add this to the packet?

Ed Morris
Weathersfield Town Manager
PO BOX 550
Route 5 Ascutney VT 05030
(802)230-6262

-----Original Message-----

From: James Cahill <objim73@yahoo.com>
Sent: Tuesday, March 12, 2019 8:04 PM
To: Ed Morris <Townmanager@weathersfield.org>
Subject: Reappointment

Hi Ed. I request reappointment to the Zoning nag board. Thank you. Jim Cahill Sent from my iPhone

Payroll

From: Ed Morris
Sent: Wednesday, March 13, 2019 11:28 AM
To: Weathersfield Town Office
Subject: Fwd: Zoning Board secretary

Ed Morris
Town Manager
Town of Weathersfield
Ascutney Fire District #2 Manager
(802)674-2626

From: Diana Day <dianaday62@gmail.com>
Sent: Wednesday, March 13, 2019 7:33:12 AM
To: Ed Morris
Subject: Zoning Board secretary

I would like to be considered for the secretary position for the Zoning Board. Thank you.

--

Diana Day

Payroll

From: Ed Morris
Sent: Thursday, March 14, 2019 8:56 AM
To: Weathersfield Town Office
Subject: Fwd: ZBA membership confirmation

Ed Morris
Town Manager
Town of Weathersfield
Ascutney Fire District #2 Manager
(802)674-2626

From: Willis Wood <cider@tds.net>
Sent: Thursday, March 14, 2019 8:52:53 AM
To: Sven Fedorow; Ed Morris
Subject: Re: ZBA membership confirmation

Sven and Ed- Please tell the selectboard that I am willing to be reappointed to the ZBA. Thank You, Willis Wood

On Mar 12, 2019, at 3:39 PM, Sven Fedorow <Landuse@weathersfield.org> wrote:

Dear ZBA members,

Per Ed's e-mail below, kindly send either an e-mail or provide a letter confirming that you are seeking re-appointment to the ZBA for this year.

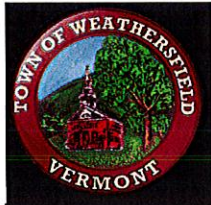
Thanks,

Sven Fedorow
Land Use Administrator
Town of Weathersfield
PO Box 550 5259 VT Route 5
Ascutney, VT 05030
802.674.2626
landuse@weathersfield.org

From: Ed Morris <Townmanager@weathersfield.org>
Sent: Tuesday, March 12, 2019 12:12 PM
To: Sven Fedorow <Landuse@weathersfield.org>
Subject: Zoning Board

Now that Town Meeting is past, all Zoning Board members terms have expired. We need an email or letter from each member seeking reappointment.

Meeting date	March 18, 2019
AP warrant date	03/12/19
Payroll warrant date 2	03/07/19
Payroll warrant date 3	03/14/19



TOWN OF WEATHERSFIELD, VERMONT

Warrants for Meeting of March 18, 2019

	Check Date	Payroll	Operating Expenses
General Fund	03/07/19	\$6,700.10	
	03/14/19	\$6,934.84	
AP	3/12/2019		\$40,202.31
Total		\$13,634.94	\$40,202.31
Highway Fund	03/07/19	\$5,396.31	
	03/14/19	\$5,060.54	
AP	3/12/2019		\$32,805.97
		\$10,456.85	\$32,805.97
Solid Waste Mgmt F	03/07/19	\$728.66	
	03/14/19	\$749.43	
AP	3/12/2019		\$7,777.73
Total		\$1,478.09	\$7,777.73
Library	03/07/19	\$966.96	
	03/14/19	\$966.96	
AP	3/12/2019		\$3,671.15
Total		\$1,933.92	\$3,671.15
Grants	03/12/19		\$60.00
Agency Monies	03/12/19		
Reserves	03/12/19		\$395.49
Long Term Debt	03/12/19		
Grand Totals		\$27,503.80	\$84,912.65

To the Treasurer of the Town of Weathersfield, we hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$112,416.45. Let this be your order for the payments of these amounts.

Selector

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Town of Weathersfield Accounts Payable

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Check Warrant Report # 19121 Current Prior Next FY Invoices For Fund (General Fund)

Account

For Check Acct 1(General Fund) All check #s 03/05/19 To 03/18/19

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
VTAGHUMAN	OFFICE OF CHILD SUPPORT	03/07/19	Payroll Transfer PR-03/07/19	11-2-011-07.00 Garnishments	312.49	221050	03/05/19
AT&T SVC	AT & T MOBILITY	02/16/19	Feb 19 Mobile 28701774043	11-7-101-31.50 Wireless Services	129.03	221055	03/12/19
AT&T SVC	AT & T MOBILITY	02/16/19	Feb 19 Mobile 28701774043	11-7-201-31.00 Telephone/communications	160.66	221055	03/12/19
BIBENS	BIBENS HOME CENTER INC.	03/04/19	Gorilla tape and tote L94002	11-7-201-24.00 Equipment and Supplies	23.98	221057	03/12/19
BCBS VLCT	BLUECROSS BLUESHIELD OF V	03/05/19	April 19 premiums APRIL 2019	11-7-101-14.10 Insurance Benefits	1530.66	221058	03/12/19
BCBS VLCT	BLUECROSS BLUESHIELD OF V	03/05/19	April 19 premiums APRIL 2019	11-2-011-14.10 Insurance Prem Liability	124.11	221058	03/12/19
BCBS VLCT	BLUECROSS BLUESHIELD OF V	03/05/19	April 19 premiums APRIL 2019	11-7-105-14.10 Insurance Benefits	569.03	221058	03/12/19
BCBS VLCT	BLUECROSS BLUESHIELD OF V	03/05/19	April 19 premiums APRIL 2019	11-2-011-14.10 Insurance Prem Liability	29.95	221058	03/12/19
BCBS VLCT	BLUECROSS BLUESHIELD OF V	03/05/19	April 19 premiums APRIL 2019	11-2-011-14.10 Insurance Prem Liability	614.98	221058	03/12/19
BCBS VLCT	BLUECROSS BLUESHIELD OF V	03/05/19	April 19 premiums APRIL 2019	11-2-011-14.10 Insurance Prem Liability	124.11	221058	03/12/19
BCBS VLCT	BLUECROSS BLUESHIELD OF V	03/05/19	April 19 premiums APRIL 2019	11-7-201-14.10 Insurance Benefits	1540.24	221058	03/12/19
BCBS VLCT	BLUECROSS BLUESHIELD OF V	03/05/19	April 19 premiums APRIL 2019	11-2-011-14.10 Insurance Prem Liability	124.88	221058	03/12/19
BCBS VLCT	BLUECROSS BLUESHIELD OF V	03/05/19	April 19 premiums APRIL 2019	11-2-011-14.10 Insurance Prem Liability	124.11	221058	03/12/19
BCBS VLCT	BLUECROSS BLUESHIELD OF V	03/05/19	April 19 premiums APRIL 2019	11-2-011-14.10 Insurance Prem Liability	44.92	221058	03/12/19
CANON	CANON	03/01/19	Copier lease March 19 19799659	11-7-103-18.00 Copier Usage/Supplies/Ser	49.00	221059	03/12/19
CANON	CANON	03/01/19	March 19 19799660	11-7-201-24.00 Equipment and Supplies	33.00	221059	03/12/19
COMPETIT	CCI MANAGED SERVICES	03/12/19	LAN March19 CW-44286	11-7-101-25.05 LAN Networking Services	1535.10	221061	03/12/19
EYEMED	COMBINED INSURANCE CO OF	03/06/19	March 2019 163808946	11-7-101-14.10 Insurance Benefits	26.07	221062	03/12/19
EYEMED	COMBINED INSURANCE CO OF	03/06/19	March 2019 163808946	11-7-105-14.10 Insurance Benefits	4.61	221062	03/12/19
EYEMED	COMBINED INSURANCE CO OF	03/06/19	March 2019 163808946	11-7-201-14.10 Insurance Benefits	13.31	221062	03/12/19
EYEMED	COMBINED INSURANCE CO OF	03/06/19	March 2019 163808946	11-7-103-14.10 Insurance Benefits	8.70	221062	03/12/19
FAIRPOINT	CONSOLIDATED COMMUNICATIO	03/12/19	Feb196742626 6742626FEB19	11-7-101-31.00 Telephone	227.96	221063	03/12/19
FAIRPOINT	CONSOLIDATED COMMUNICATIO	03/12/19	Feb196742626 6742626FEB19	11-7-103-31.00 Telephone	22.99	221063	03/12/19
FAIRPOINT	CONSOLIDATED COMMUNICATIO	03/12/19	Feb196742626 6742626FEB19	11-7-201-31.00 Telephone/communications	28.19	221063	03/12/19
FLOANN	DANGO, FLO-ANN	03/03/19	Food for election ELECTION3/5	11-7-103-39.00 Town Meetings and Electio	44.85	221064	03/12/19

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Check Warrant Report # 19121 Current Prior Next FY Invoices For Fund (General Fund)

Account

For Check Acct 1 (General Fund) All check #s 03/05/19 To 03/18/19

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
FLOANN	DANGO, FLO-ANN	11/12/19 Postage for voting tab ca	11-7-103-39.00	8.88	221064	03/12/19
		VOTINGTAB	Town Meetings and Electio			
DINGEE	DINGEE MACHINE CO.	01/10/19 Ascutney Ladder	11-7-206-53.10	1679.50	221065	03/12/19
		8527	AVFD Fire Equip Repair			
FOLEY	Foley Services, Inc.	02/27/19 Rugs MMH	11-7-301-20.00	51.35	221067	03/12/19
		1227655	Custodial Supplies			
GOLDEN	GOLDEN CROSS AMBULANCE IN	03/05/19 March 2019	11-7-204-45.00	1859.00	221069	03/12/19
		MARCH 19	Golden Cross Ambulance			
GMP	GREEN MOUNTAIN POWER	03/05/19 1879 School house Feb19	11-7-301-30.00	77.06	221072	03/12/19
		200002FEB19	Electricity & Gas			
GMP	GREEN MOUNTAIN POWER	03/05/19 Dry Hydrant Feb19	11-7-205-31.10	29.86	221072	03/12/19
		7200009FEB19	Fire Hydrant El Service			
GUARDIAN	GUARDIAN UNIFORM	02/19/19 flashligh pouch,badge	11-7-201-15.00	78.47	221073	03/12/19
		829197	Uniforms and Cleaning			
HERSHENSO	HERSHENSON, CARTER, SCOTT	03/04/19 Abbott, Mangini	11-7-101-29.19	70.80	221074	03/12/19
		23708	DTax Legal Expenses			
HERSHENSO	HERSHENSON, CARTER, SCOTT	03/06/19 Legal enforcement Zoning	11-7-105-43.60	354.00	221074	03/12/19
		23715	Legal Expense - Enforceme			
IRVINGOIL	IRVING ENERGY DISTRIBUTIO	02/22/19 140.0 Gallons MMH	11-7-301-32.00	329.59	221077	03/12/19
		649287	Heating Fuel Oil			
KOFILE	KOFILE PRESERVATION, INC.	02/28/19 paper	11-7-103-20.10	1032.00	221078	03/12/19
		226715	Land Record Supplies			
MCHUGH	MCHUGH, BENDENTT	03/05/19 Overpymt on recording	11-6-103-20.10	7.00	221080	03/12/19
		OVERPAYT	Land Records			
MCHUGH	MCHUGH, BENDENTT	03/05/19 Overpymt on recording	11-6-103-20.15	2.00	221080	03/12/19
		OVERPAYT	Computerization			
MCHUGH	MCHUGH, BENDENTT	03/05/19 Overpymt on recording	11-6-103-01.05	1.00	221080	03/12/19
		OVERPAYT	Computerization-Preserva			
MORRISEW	MORRIS, ED	02/20/19 Mileage Feb 19	11-7-101-29.20	64.09	221081	03/12/19
		FEB 2019EXP	Travel/Mileage			
MORRISEW	MORRIS, ED	02/19/19 Jan 19 Mileage	11-7-101-29.20	65.42	221081	03/12/19
		JAN 2019 MIL	Travel/Mileage			
OREILLY	O'REILLY AUTO PARTS	02/18/19 Oil & Filter	11-7-201-51.00	35.38	221083	03/12/19
		5683-175884	Gas and Oil			
VTAGHUMAN	OFFICE OF CHILD SUPPORT	03/14/19 Payroll Transfer	11-2-011-07.00	312.49	221084	03/12/19
		PR-03/14/19	Garnishments			
QUALITY	QUALITY MAILING HOUSE LL	02/15/19 Addt'l for town reports	11-7-101-26.00	749.63	221086	03/12/19
		19791	Town Report Production			
SPURRS	SPURRS REPAIR	02/27/19 Repair flat tire	11-7-201-52.00	32.03	221088	03/12/19
		20243	Repairs and Supplies			
STAPLES	STAPLES CREDIT PLAN	02/28/19 paper and trash bags	11-7-101-20.00	49.48	221089	03/12/19
		9797473069-1	Office Supplies			
STAP	STAPLETON, NICK	03/12/19 POSTAGE FOR PD MAILING	11-7-201-20.00	11.95	221090	03/12/19
		EXP022519	Office Supplies			
SULLIVANC	SULLIVAN, CATHY	03/14/19 March 2019	11-7-202-10.10	150.00	221091	03/12/19
		MARCH 2019	Animal Control-Contracted			
TOWNWEATH	TOWN OF WEATHERSFIELD	03/07/19 Payroll Transfer	11-2-011-15.00	119.70	221094	03/12/19
		PR-03/07/19	Miscellaneous Deduction			
VALLEYNEW	VALLEY NEWS	02/21/19 legal notice 2/24/19	11-7-101-43.00	92.83	221096	03/12/19
		24663	Legal Fees			

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Check Warrant Report # 19121 Current Prior Next FY Invoices For Fund (General Fund)
For Check Acct 1(General Fund) All check #s 03/05/19 To 03/18/19

Account

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
VLCTEMPLO	VLCT EMPLOYMENT RESOURCE	02/20/19	2nd qtr 2019 unemployment 2NDQTR2019	11-7-101-17.00 Unemployment Insurance	25.88	221097	03/12/19
VLCTEMPLO	VLCT EMPLOYMENT RESOURCE	02/20/19	2nd qtr 2019 unemployment 2NDQTR2019	11-7-105-17.00 Unemployment	7.23	221097	03/12/19
VLCTEMPLO	VLCT EMPLOYMENT RESOURCE	02/20/19	2nd qtr 2019 unemployment 2NDQTR2019	11-7-201-17.00 Unemployment Insurance	29.24	221097	03/12/19
VLCTEMPLO	VLCT EMPLOYMENT RESOURCE	02/20/19	2nd qtr 2019 unemployment 2NDQTR2019	11-7-103-17.00 Unemployment	7.83	221097	03/12/19
VLCTEMPLO	VLCT EMPLOYMENT RESOURCE	02/20/19	2nd qtr 2019 unemployment 2NDQTR2019	11-7-102-17.00 Unemployment	3.20	221097	03/12/19
VLCTEMPLO	VLCT EMPLOYMENT RESOURCE	02/20/19	2nd qtr 2019 unemployment 2NDQTR2019	11-7-205-17.00 Unemployment	0.50	221097	03/12/19
VLCTEMPLO	VLCT EMPLOYMENT RESOURCE	02/20/19	2nd qtr 2019 unemployment 2NDQTR2019	11-7-301-17.00 Unemployment Insurance	2.62	221097	03/12/19
VLCTPRO1	VLCT PACIF	01/31/19	Qtr ending 4/1/19 QTR4/1/19	11-7-101-16.00 Workmen's Compensation	515.65	221098	03/12/19
VLCTPRO1	VLCT PACIF	01/31/19	Qtr ending 4/1/19 QTR4/1/19	11-7-201-16.00 Workmen's Compensation	3512.82	221098	03/12/19
VLCTPRO1	VLCT PACIF	01/31/19	Qtr ending 4/1/19 QTR4/1/19	11-7-205-16.00 Workmen's Compensation	808.27	221098	03/12/19
VLCTPRO1	VLCT PACIF	01/31/19	Qtr ending 4/1/19 QTR4/1/19	11-7-101-48.20 Liability Insurance	1878.90	221098	03/12/19
VLCTPRO1	VLCT PACIF	01/31/19	Qtr ending 4/1/19 QTR4/1/19	11-7-205-48.00 General Liability Insuran	907.20	221098	03/12/19
VLCTPRO1	VLCT PACIF	01/31/19	Qtr ending 4/1/19 QTR4/1/19	11-7-201-48.15 Gen'l Liability Insurance	218.29	221098	03/12/19
VLCTPRO1	VLCT PACIF	01/31/19	Qtr ending 4/1/19 QTR4/1/19	11-7-101-48.20 Liability Insurance	317.25	221098	03/12/19
VLCTPRO1	VLCT PACIF	01/31/19	Qtr ending 4/1/19 QTR4/1/19	11-7-205-48.30 Boiler Insurance	51.95	221098	03/12/19
VLCTPRO1	VLCT PACIF	01/31/19	Qtr ending 4/1/19 QTR4/1/19	11-7-101-48.50 Crime Insurance	404.35	221098	03/12/19
VLCTPRO1	VLCT PACIF	01/31/19	Qtr ending 4/1/19 QTR4/1/19	11-7-101-48.20 Liability Insurance	18.25	221098	03/12/19
VLCTPRO1	VLCT PACIF	01/31/19	Qtr ending 4/1/19 QTR4/1/19	11-7-205-48.25 Insurance on Vehicles	1308.45	221098	03/12/19
VLCTPRO1	VLCT PACIF	01/31/19	Qtr ending 4/1/19 QTR4/1/19	11-7-201-48.25 Cruiser Insurance	288.79	221098	03/12/19
VLCTPRO1	VLCT PACIF	01/31/19	Qtr ending 4/1/19 QTR4/1/19	11-7-101-48.35 Employment & Practice Ins	1571.10	221098	03/12/19
VLCTPRO1	VLCT PACIF	01/31/19	Qtr ending 4/1/19 QTR4/1/19	11-7-205-48.35 Fire Insurance	386.45	221098	03/12/19
VLCTPRO1	VLCT PACIF	01/31/19	Qtr ending 4/1/19 QTR4/1/19	11-7-201-48.10 Law Enforcement Insurance	1354.79	221098	03/12/19
VLCTPRO1	VLCT PACIF	01/31/19	Qtr ending 4/1/19 QTR4/1/19	11-7-101-48.10 Public Official Liability	834.85	221098	03/12/19
DEPT	VT DEPT OF PUBLIC SAFETY	02/28/19	VLETS & VIBRS 2019 77827	11-7-201-45.20 VIBRS	1862.00	221099	03/12/19
DEPT	VT DEPT OF PUBLIC SAFETY	02/28/19	VLETS & VIBRS 2019 77827	11-7-201-45.21 VLETS	296.50	221099	03/12/19

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Check Warrant Report # 19121 Current Prior Next FY Invoices For Fund (General Fund)

Account

For Check Acct 1(General Fund) All check #s 03/05/19 To 03/18/19

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
WWVFD	WEST WEATHERSF. VOL. FIRE	03/12/19	US Cell Jan19 JAN19CELL	11-7-207-30.00 WWVFD Funding	20.52	221100	03/12/19
WWVFD	WEST WEATHERSF. VOL. FIRE	03/12/19	FIRE GROUND FOOD,ems EQUI JAN2019 EXP	11-7-207-30.00 WWVFD Funding	178.08	221100	03/12/19
PRTAXES	IRS - PAYROLL TAXES	03/07/19	Payroll Transfer PR-03/07/19	11-2-011-01.00 Federal Income Tax W/H	1678.41 E	1315	03/06/19
PRTAXES	IRS - PAYROLL TAXES	03/07/19	Payroll Transfer PR-03/07/19	11-2-011-02.00 Social Security W/H	2759.06 E	1315	03/06/19
PRTAXES	IRS - PAYROLL TAXES	03/14/19	Payroll Transfer PR-03/14/19	11-2-011-01.00 Federal Income Tax W/H	1568.12 E	1316	03/13/19
PRTAXES	IRS - PAYROLL TAXES	03/14/19	Payroll Transfer PR-03/14/19	11-2-011-02.00 Social Security W/H	2675.32 E	1316	03/13/19
Report Total					40202.31		

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Check Warrant Report # 19121 Current Prior Next FY Invoices For Fund (Highway Fund)

Account

For Check Acct 1(General Fund) All check #s 03/05/19 To 03/18/19

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
AIRGAS	AIRGAS USA, LLC	02/26/19	1 Cyl Oxygen 9085943836	12-7-101-52.00 Repairs & Supplies	48.79	221052	03/12/19
APAL	APALACHEE MARINE	02/22/19	SALT 530463	12-7-101-58.15 Salt	4858.87	221054	03/12/19
AT&T SVC	AT & T MOBILITY	02/16/19	Feb 19 Mobile 28701774043	12-7-101-31.00 Wireless/Pager Service	67.32	221055	03/12/19
BCBS VLCT	BLUECROSS BLUESHIELD OF V	03/05/19	April 19 premiums APRIL 2019	12-7-101-14.10 Insurance Benefits	8136.38	221058	03/12/19
BCBS VLCT	BLUECROSS BLUESHIELD OF V	03/05/19	April 19 premiums APRIL 2019	12-7-103-14.00 Insurance Benefits	1530.66	221058	03/12/19
BCBS VLCT	BLUECROSS BLUESHIELD OF V	03/05/19	April 19 premiums APRIL 2019	12-7-101-14.10 Insurance Benefits	554.06	221058	03/12/19
EYEMED	COMBINED INSURANCE CO OF	03/06/19	March 2019 163808946	12-7-101-14.10 Insurance Benefits	68.44	221062	03/12/19
EYEMED	COMBINED INSURANCE CO OF	03/06/19	March 2019 163808946	12-7-103-14.00 Insurance Benefits	8.70	221062	03/12/19
FRANKLIN	FRANKLIN AUTO L.L.C.	01/28/19	Shop supplies 329805	12-7-101-52.00 Repairs & Supplies	14.98	221066	03/12/19
FOLEY	Foley Services, Inc.	02/19/19	HW 02/19/19 1225925	12-7-101-15.20 Uniforms & Cleaning	88.43	221067	03/12/19
FOLEY	Foley Services, Inc.	02/26/19	HW 02/26/19 1227340	12-7-101-15.20 Uniforms & Cleaning	88.43	221067	03/12/19
FOLEY	Foley Services, Inc.	03/05/19	HW03/05/2019 1228730	12-7-101-15.20 Uniforms & Cleaning	88.43	221067	03/12/19
GLOB	GLOBAL MONTELLO GROUP	01/31/19	Jan 19 Gas 236678	12-7-103-51.00 Gasoline	492.25	221068	03/12/19
GLOB	GLOBAL MONTELLO GROUP	02/28/19	Feb 19 Gas 237806	12-7-103-51.00 Gasoline	399.64	221068	03/12/19
GMP	GREEN MOUNTAIN POWER	03/05/19	HW Feb19 200006FEB19	12-7-101-30.00 Electricity	411.71	221072	03/12/19
LAWSON	LAWSON PRODUCTS, INC	01/24/19	Connectors 9306437309	12-7-101-52.00 Repairs & Supplies	28.89	221079	03/12/19
PETE'S	PETE'S TIRE BARN, INC.	02/27/19	Tires 036089	12-7-103-52.10 Tires	453.82	221085	03/12/19
S.G.REED	REED TRUCK SERVICES INC	02/27/19	Bolt, valve stem and whee 1901219	12-7-101-52.00 Repairs & Supplies	1328.96	221087	03/12/19
SPURRS	SPURRS REPAIR	02/19/19	Rear front brake 20213	12-7-101-52.00 Repairs & Supplies	75.00	221088	03/12/19
STATELINE	State Line Truck Service	02/20/19	Drum and core charge 290403	12-7-101-52.00 Repairs & Supplies	199.00	221092	03/12/19
TDS	TDS TELECOM	03/04/19	Feb19 HW phone 2635272FEB19	12-7-101-31.00 Wireless/Pager Service	125.86	221093	03/12/19
WATER	TYLER WATERS	03/12/19	MILEAGE FOR CLASS 03072019	12-7-101-50.00 Expense Reimbursement	28.19	221095	03/12/19
VLCTEMPLO	VLCT EMPLOYMENT RESOURCE	02/20/19	2nd qtr 2019 unemployment 2NDQTR2019	12-7-101-17.00 Unemployment Insurance	39.63	221097	03/12/19
VLCTEMPLO	VLCT EMPLOYMENT RESOURCE	02/20/19	2nd qtr 2019 unemployment 2NDQTR2019	12-7-103-17.00 Unemployment	6.45	221097	03/12/19
VLCTPRO1	VLCT PACIF	01/31/19	Qtr ending 4/1/19 QTR4/1/19	12-7-101-16.00 Workmen's Compensation	7904.90	221098	03/12/19

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Check Warrant Report # 19121 Current Prior Next FY Invoices For Fund (Highway Fund)
 For Check Acct 1(General Fund) All check #s 03/05/19 To 03/18/19

Account

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
VLCTPRO1	VLCT PACIF	01/31/19 Qtr ending 4/1/19	12-7-101-48.00	2069.11	221098	03/12/19
		QTR4/1/19	Insurance - Covered Bridg			
VLCTPRO1	VLCT PACIF	01/31/19 Qtr ending 4/1/19	12-7-101-48.20	1599.19	221098	03/12/19
		QTR4/1/19	Insurance - Liability			
VLCTPRO1	VLCT PACIF	01/31/19 Qtr ending 4/1/19	12-7-101-48.30	28.69	221098	03/12/19
		QTR4/1/19	Insurance - Boiler			
VLCTPRO1	VLCT PACIF	01/31/19 Qtr ending 4/1/19	12-7-101-48.25	2061.19	221098	03/12/19
		QTR4/1/19	Insurance - Vehicle			

		Report Total		32805.97		
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Check Warrant Report # 19121 Current Prior Next FY Invoices For Fund (Solid Waste)
 For Check Acct 1 (General Fund) All check #s 03/05/19 To 03/18/19

Account

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
BESTSEPTI	03/06/19	BEST SEPTIC SERVICE LLC SW Porta potty 15011	21-7-101-20.00 Supplies	110.00	221056	03/12/19
GOBIN	02/25/19	CASELLA WASTE SERVICES Trash pick ups 469986	21-7-101-45.25 Trash Container charge	245.00	221060	03/12/19
GOBIN	02/25/19	CASELLA WASTE SERVICES Trash pick ups 469986	21-7-101-45.05 Trash-Tippage	1029.00	221060	03/12/19
GOBIN	02/25/19	CASELLA WASTE SERVICES Trash pick ups 469986	21-7-101-45.26 C&D-Container Charge	245.00	221060	03/12/19
GOBIN	02/25/19	CASELLA WASTE SERVICES Trash pick ups 469986	21-7-101-45.10 C&D Tippage	430.50	221060	03/12/19
GOBIN	03/01/19	CASELLA WASTE SERVICES Trah PU 022819 471880	21-7-101-45.25 Trash Container charge	245.00	221060	03/12/19
GOBIN	03/01/19	CASELLA WASTE SERVICES Trah PU 022819 471880	21-7-101-45.05 Trash-Tippage	1084.65	221060	03/12/19
GOBIN	03/01/19	CASELLA WASTE SERVICES Trah PU 022819 471880	21-7-102-45.00 Zero Sort contain &Tipp	563.76	221060	03/12/19
GOBIN	03/01/19	CASELLA WASTE SERVICES Trah PU 022819 471880	21-7-102-45.00 Zero Sort contain &Tipp	510.85	221060	03/12/19
EYEMED	03/06/19	COMBINED INSURANCE CO OF March 2019 163808946	21-7-101-14.10 Insurance Benefits	4.61	221062	03/12/19
FOLEY	02/19/19	Foley Services, Inc. SW Uniforms 02/19/2019 1225926	21-7-101-15.00 Uniforms & Cleaning S.W.	13.08	221067	03/12/19
FOLEY	02/26/19	Foley Services, Inc. SW02/26/19 1227341	21-7-101-15.00 Uniforms & Cleaning S.W.	13.08	221067	03/12/19
FOLEY	03/05/19	Foley Services, Inc. SW 03/05/19 1228731	21-7-101-15.00 Uniforms & Cleaning S.W.	13.08	221067	03/12/19
GOOD	02/25/19	GOOD POINT RECYCLING Non Ced mixed 75534	21-7-102-45.01 Misc. Recycling Expense	200.70	221070	03/12/19
GMP	03/05/19	GREEN MOUNTAIN POWER SW Feb 19 200009FEB19	21-7-101-30.00 Electricity	135.20	221072	03/12/19
NERESREC	02/26/19	NORTHEAST RESOURCE RECOVE Tire and Glass recycle 67111	21-7-102-45.03 Disposal of Tires	862.75	221082	03/12/19
NERESREC	02/26/19	NORTHEAST RESOURCE RECOVE Tire and Glass recycle 67111	21-7-102-45.01 Misc. Recycling Expense	245.00	221082	03/12/19
TDS	03/04/19	TDS TELECOM SW Feb19 phone 2635651	21-7-101-31.00 Telephone	51.09	221093	03/12/19
VLCTEMPLO	02/20/19	VLCT EMPLOYMENT RESOURCE 2nd qtr 2019 unemployment 2NDQTR2019	21-7-101-17.00 Unemployment Insurance	11.65	221097	03/12/19
VLCTPRO1	01/31/19	VLCT PACIF Qtr ending 4/1/19 QTR4/1/19	21-7-101-16.00 Workmen's Compensation	1404.28	221098	03/12/19
VLCTPRO1	01/31/19	VLCT PACIF Qtr ending 4/1/19 QTR4/1/19	21-7-101-48.20 Liability Insurance	205.11	221098	03/12/19
VLCTPRO1	01/31/19	VLCT PACIF Qtr ending 4/1/19 QTR4/1/19	21-7-101-48.25 Vehicle Insurance	148.61	221098	03/12/19
VLCTPRO1	01/31/19	VLCT PACIF Qtr ending 4/1/19 QTR4/1/19	21-7-201-48.00 SW Insurance	5.73	221098	03/12/19

03/12/19

Town of Weathersfield Accounts Payable

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04:02 pm

Check Warrant Report # 19121 Current Prior Next FY Invoices For Fund (Solid Waste)

Account

For Check Acct 1 (General Fund) All check #s 03/05/19 To 03/18/19

Vendor	Invoice	Invoice Description		Amount	Check	Check
	Date	Invoice Number	Account	Paid	Number	Date
-----				-----		
Report Total				7777.73		
				=====		

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Town of Weathersfield Accounts Payable

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04:02 pm

Check Warrant Report # 19121 Current Prior Next FY Invoices For Fund (Proctor Library)
 For Check Acct 1(General Fund) All check #s 03/05/19 To 03/18/19

Account

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
BCBS VLCT	03/05/19	BLUECROSS BLUESHIELD OF V April 19 premiums APRIL 2019	13-7-101-14.10 Insurance Benefits	1530.66	221058	03/12/19
EYEMED	03/06/19	COMBINED INSURANCE CO OF March 2019 163808946	13-7-101-14.10 Insurance Benefits	12.76	221062	03/12/19
FAIRPOINT	02/27/19	CONSOLIDATED COMMUNICATIO Feb19 FEB196742863	13-7-101-31.00 Telephone	94.58	221063	03/12/19
ROBERT HO	03/12/19	HOLTORF, ROBERT LIBRARY BOOKCASE LIBRARY19	13-7-101-11.01 Endowment expenditures	1200.00	221075	03/12/19
INGRA	03/05/19	INGRAM LIBRARY SERVICES Books 39057740	13-7-101-78.10 Books, Adult	11.69	221076	03/12/19
IRVINGOIL	02/22/19	IRVING ENERGY DISTRIBUTIO 172.4 Gallons Heating 649757	13-7-101-32.00 Heating and Fuel	405.86	221077	03/12/19
VLCTEMPLO	02/20/19	VLCT EMPLOYMENT RESOURCE 2nd qtr 2019 unemployment 2NDQTR2019	13-7-101-17.00 Unemployment Insurance	11.77	221097	03/12/19
VLCTPRO1	01/31/19	VLCT PACIF Qtr ending 4/1/19 QTR4/1/19	13-7-101-16.00 Workmen's Compensation	104.46	221098	03/12/19
VLCTPRO1	01/31/19	VLCT PACIF Qtr ending 4/1/19 QTR4/1/19	13-7-101-48.00 Insurance Prop-Liab	287.56	221098	03/12/19
VLCTPRO1	01/31/19	VLCT PACIF Qtr ending 4/1/19 QTR4/1/19	13-7-101-48.00 Insurance Prop-Liab	11.81	221098	03/12/19
Report Total				3671.15		

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Town of Weathersfield Accounts Payable

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Check Warrant Report # 19121 Current Prior Next FY Invoices For Fund (Reserves)
 For Check Acct 1 (General Fund) All check #s 03/05/19 To 03/18/19

Account

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
AAH	AGING AT HOME IN WEATHERS	03/12/19	phoneline for aging in pl	41-7-101-90.90	216.49	221051	03/12/19
			PHONELINE	Aid to Residents in Need			
ALLENBROS	ALLEN BROTHERS OIL	03/05/19	Reynolds #42060	41-7-101-90.90	179.00	221053	03/12/19
			ACCT#42060	Aid to Residents in Need			

			Report Total		395.49		
					=====		

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Town of Weathersfield Accounts Payable

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04:02 pm

Check Warrant Report # 19121 Current Prior Next FY Invoices For Fund (Library Courier)

Account

For Check Acct 1 (General Fund) All check #s 03/05/19 To 03/18/19

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
GRNMTNMS GREEN MOUNTAIN MESSENGER	02/28/19	Library courier 71310	63-7-101-06.00 Courier Expense	60.00	221071	03/12/19
Report Total				60.00		

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Town of Weathersfield Payroll
Check Warrant Report #
Check date 03/07/19 to 03/07/19 Departments 111 to 111

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Payroll

Employee Number	Employee Name		Check Number	Check Date	Net Amount	Elec Amount
CONGDONJ	CONGDON, JENNIFER B.		47353	03/07/19	47.59	0.00
DANGOF	DANGO, FLORA ANN		47354	03/07/19	263.67	415.00
DANIELSWI	DANIELS, WILLIAM J.	E	11098	03/07/19	0.00	707.84
	Fringes paid via direct deposit					76.92
ESTYJOSH	ESTY, JOSHUA W.	E	11100	03/07/19	0.00	202.86
ESTYLYNNE	ESTY, LYNNETTE A.	E	11101	03/07/19	0.00	185.86
FEDOROW	FEDOROW, SVEN	E	11102	03/07/19	0.00	438.55
	Fringes paid via direct deposit					38.46
HIERCA	HIER, CAROLYN A.	E	11103	03/07/19	0.00	269.32
HIERS	HIER, STEVE A.	E	11104	03/07/19	0.00	227.63
KELLY	KELLY, DARLENE R.	E	11106	03/07/19	0.00	856.77
MORRISED	MORRIS, EDWARD F.	E	11108	03/07/19	0.00	928.64
	Fringes paid via direct deposit					76.92
MULDOONLA	MULDOON, LARRY J.	E	11109	03/07/19	0.00	877.88
	Fringes paid via direct deposit					38.46
SMITH	SMITH, STEVEN		47356	03/07/19	127.87	0.00
STAPLENIC	STAPLETON, NICKOLAS E.		47357	03/07/19	251.37	0.00
TERRILL	TERRILL, SUSANNE	E	11115	03/07/19	0.00	668.49
					690.50	6009.60

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Town of Weathersfield Payroll
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Payroll

Employee Number	Employee Name		Check Number	Check Date	Net Amount	Elec Amount
BALLAM	BALLAM, MARION J.	E	11118	03/14/19	0.00	95.12
BEARSE	BEARSE, DEFOREST D.	E	11119	03/14/19	0.00	72.05
CONGDONJ	CONGDON, JENNIFER B.		47359	03/14/19	167.29	0.00
DANGOF	DANGO, FLORA ANN		47360	03/14/19	263.67	415.00
DANIELSWI	DANIELS, WILLIAM J.	E	11121	03/14/19	0.00	707.84
	Fringes paid via direct deposit					76.92
ESTYJOSH	ESTY, JOSHUA W.	E	11123	03/14/19	0.00	127.11
ESTYLYNNE	ESTY, LYNNETTE A.	E	11124	03/14/19	0.00	190.12
FEDOROW	FEDOROW, SVEN	E	11125	03/14/19	0.00	443.95
	Fringes paid via direct deposit					38.46
HIERCA	HIER, CAROLYN A.	E	11126	03/14/19	0.00	283.92
HIERS	HIER, STEVE A.	E	11127	03/14/19	0.00	227.63
KELLY	KELLY, DARLENE R.	E	11129	03/14/19	0.00	856.77
MORRISED	MORRIS, EDWARD F.	E	11132	03/14/19	0.00	928.64
	Fringes paid via direct deposit					76.92
MORSE	MORSE, MARTHA J.	E	11133	03/14/19	0.00	81.76
MULDOONLA	MULDOON, LARRY J.	E	11134	03/14/19	0.00	716.39
	Fringes paid via direct deposit					38.46
SMITH	SMITH, STEVEN		47362	03/14/19	127.87	0.00
STAPLENIC	STAPLETON, NICKOLAS E.		47363	03/14/19	256.81	0.00
TERRILL	TERRILL, SUSANNE	E	11139	03/14/19	0.00	670.11
WHITNEY	WHITNEY, NATHALIE		47365	03/14/19	72.03	0.00
					887.67	6047.17
					=====	=====

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Town of Weathersfield Payroll
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Payroll

Employee Number	Employee Name		Check Number	Check Date	Net Amount	Elec Amount
ESTYJO	ESTY, JOHN W.	E	11099	03/07/19	0.00	699.69
	Fringes paid via direct deposit					76.92
HUNTDON	HUNTLEY, DONALD A.	E	11105	03/07/19	0.00	721.76
	Fringes paid via direct deposit					76.92
LONGTIN	LONGTIN, ALEXANDER J.	E	11117	03/07/19	0.00	617.74
	Fringes paid via direct deposit					76.92
MOORER	MOORE, RAY A.	E	11107	03/07/19	0.00	783.04
	Fringes paid via direct deposit					76.92
PELLETRY	PELLETIER, RYAN M.	E	11110	03/07/19	0.00	725.66
	Fringes paid via direct deposit					76.92
PIPE	PIPE, SCOTT	E	11111	03/07/19	0.00	599.79
	Fringes paid via direct deposit					76.92
STAPLETON	STAPLETON, RAY E.	E	11114	03/07/19	0.00	710.19
	Fringes paid via direct deposit					76.92
					0.00	5396.31
					=====	=====

***5,396.31

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Town of Weathersfield Payroll
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Payroll

Employee Number	Employee Name		Check Number	Check Date	Net Amount	Elec Amount
ESTYJO	ESTY, JOHN W.	E	11122	03/14/19	0.00	693.54
	Fringes paid via direct deposit					76.92
HUNTDON	HUNTLEY, DONALD A.	E	11128	03/14/19	0.00	568.19
	Fringes paid via direct deposit					76.92
LONGTIN	LONGTIN, ALEXANDER J.	E	11130	03/14/19	0.00	420.66
	Fringes paid via direct deposit					76.92
MOORER	MOORE, RAY A.	E	11131	03/14/19	0.00	704.55
	Fringes paid via direct deposit					76.92
PELLETRY	PELLETIER, RYAN M.	E	11135	03/14/19	0.00	626.64
	Fringes paid via direct deposit					76.92
PIPE	PIPE, SCOTT	E	11136	03/14/19	0.00	761.64
	Fringes paid via direct deposit					76.92
STAPLETON	STAPLETON, RAY E.	E	11138	03/14/19	0.00	746.88
	Fringes paid via direct deposit					76.92
					-----	-----
					0.00	5060.54
					=====	=====

***5,060.54

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Town of Weathersfield Payroll
Check Warrant Report #
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Payroll

Employee Number	Employee Name		Check Number	Check Date	Net Amount	Elec Amount
COLEMAN	COLEMAN, GLENNA J.	E	11097	03/07/19	0.00	94.04
RICHARDMA	RICHARDSON, MARK P.	E	11113	03/07/19	0.00	675.48
	Fringes paid via direct deposit					76.92
TOPOLSKI	TOPOLSKI, JUDITH A.	E	11116	03/07/19	0.00	120.52
					0.00	966.96
					=====	=====

*****966.96

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Town of Weathersfield Payroll
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Check date 03/14/19 to 03/14/19 Departments 131 to 131

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Payroll

Employee Number	Employee Name		Check Number	Check Date	Net Amount	Elec Amount
COLEMAN	COLEMAN, GLENNA J.	E	11120	03/14/19	0.00	94.04
RICHARDMA	RICHARDSON, MARK P.	E	11137	03/14/19	0.00	675.48
	Fringes paid via direct deposit					76.92
TOPOLSKI	TOPOLSKI, JUDITH A.	E	11140	03/14/19	0.00	120.52
					0.00	966.96
					=====	=====

*****966.96

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Town of Weathersfield Payroll
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Check date 03/07/19 to 03/07/19 Departments 211 to 211

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Payroll

Employee Number	Employee Name	Check Number	Check Date	Net Amount	Elec Amount
-----	-----	-----	-----	-----	-----
MERICLE J	MERICLE, JAMES S.	47355	03/07/19	255.55	0.00
WATERST	WATERS, TYLER M.	47358	03/07/19	434.65	0.00
	Fringes paid via direct deposit				38.46
				-----	-----
				690.20	38.46
				=====	=====

*****728.66

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Town of Weathersfield Payroll

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Check Warrant Report #

Payroll

Check date 03/14/19 to 03/14/19 Departments 211 to 211

Employee Number	Employee Name	Check Number	Check Date	Net Amount	Elec Amount
MERICLE J	MERICLE, JAMES S.	47361	03/14/19	254.55	0.00
WATERST	WATERS, TYLER M.	47364	03/14/19	456.42	0.00
	Fringes paid via direct deposit				38.46
				710.97	38.46
				=====	=====

*****749.43