

Select Board Meeting
Martin Memorial Hall
5259 Route 5, Ascutney VT
DRAFT of Select Board Meeting Minutes
Monday June 1, 2020 7:00PM

Select Board Members Present:

Paul Tillman
Michael Todd
David Fuller
Joey Jarvis
N. John Arrison
Brandon Gulnick, Town Manager

Online Attendees: Darlene Kelly, Steve Hier

Attendees: Greg Herschel, Josh Dauphin

- 1.) Call to Order by Chair, David Fuller at 7:04 pm
- 2.) Comments from Select Board/Town Manager and Citizens on Topics not on the Agenda.

Paul Tillman asked Town Manager, Brandon Gulnick if he had found any policies regarding attendance on the Select Board or any other boards.

David Fuller believes there is something on file regarding attendance. Brandon Gulnick will review further.

Paul Tillman asked who is called when the power goes out and the lights at the 4-way are blinking as there are currently no signs there. Josh Dauphin believes that the signs were removed when 131 was redone and not replaced.

David Fuller had a discussion with the Emergency Management group regarding road closures and will follow up. He is fairly certain that Rte 5 and Rte 131 are under State jurisdiction.

Michael Todd wanted to make the Select Board aware that there is a member of the Planning Commission that has been absent for the last 4 meetings.

Brandon Gulnick, Town Manager and Steve Hier wanted to note that there were 4 policies included in the packet for review for an upcoming meeting:

- Conflict of Interest & Ethical Conduct Policy
- Fraud Policy
- Capitalization Policy
- Investment and Banking Policy

David Fuller requested time to review and for these items to be warned on the next Select Board Meeting agenda. He asked the Town Manager if there were any current versions of these policies to compare them to.

John Arrsion wanted to know where the wordage came from.

The Town Manager said these were new policies and the wording came from the Leagues of Cities and Towns.

Greg Herschel was in attendance to discuss being charged a late penalty for his taxes coming in a day late. They were not aware of a drop box and there are no signs on the "Main Entrance" door indicating that there is a drop box at the other entrance.

WWVFD Fire Chief, Josh Dauphin spoke to the Select Board about replacing the AED machines for both WWVFD and AVFD. He received a letter from the manufacturer stating that these machines needed to be taken out of service. One was purchased in December 2001 and the 2nd was purchased in December 2002. As these are an unanticipated expense, he would like to request that the monies for these come out of the Non-Motorized Reserve Funds.

Michael Todd made a motion to all the Town Manager and the Fire Chiefs find replacements for the AED machines not to exceed \$4,000 to be funded from the Non-Motorized Reserve Account.

Paul Tillman – 2nd

No discussion

Vote - unanimous

3.) Review of minutes from previous meetings:

- a. Minutes from 5-4-20
Motion to approve made by Michael Todd
2nd – Joey Jarvis
No discussion
Vote – unanimous
- b. Minutes from 5-18-20
Motion to approve made by Michael Todd
2nd – Joey Jarvis
No discussion
Vote – Unanimous

4.) Discussion of April 22, 2020 email-

David Fuller discussed the email he sent to the Select Board on April 22, 2020, which read:

Everyone,

I find it necessary to write to remind members about their roles as individual members of a five person board. There are a variety of topics that---given the new Town Manager--need to be researched and put together in a presentation for ---all of us--as a whole board --at the same time--to consider.

The highway grader/ dump truck---the fire departments---land use/assessor ---and the Abbott property are four.

While each of you and myself may have an opinion and or information on any subject , you can and will be allowed to bring that forward in a warned meeting --of all of us ---all at the same time. I have asked TM Brandon to do exactly that and I've asked him to do this alone as Manager---so as not to have any other opinion , one way or another. With exception of the highway--yet to be determined as definition ---the other topics have not had the board's authority. It is very important to let TM Brandon--independently-- do his job.

The Town's Select board only has 2 jobs. 1--to hire a Town Manager (who then reports to us) and 2---provide the resources (money) necessary to operate the Town each year.

I've let a few times that I thought were not appropriate slide . No more. If I find it necessary to file a board member conduct / conflict issue before the full board--I will.

Please, let us all let Brandon present us all details on these subjects.

Dave

David Fuller wanted to make it clear that he did not have information that he didn't want to share.

No one on the Select Board was aware of any vote outside of any meetings.

John Arrison reiterated that he had heard it from a 3rd party.

5.) Town Manager Report –

Town Manager, Brandon Gulnick reviewed the following with the Select Board

Town Manager Report

To: Weathersfield Select board

Cc: Weathersfield Residents & Staff

From: Brandon Gulnick, Town Manager

Date: June 1, 2020

COVID-19 & TOWN OPERATIONS

The Town developed a COVID-19 Safety & Health Work Plan describing the implementation of mandatory health and safety requirements established by the Vermont Department of Health, VOSHA, and the Vermont Agency of Commerce and Community Development in accordance with Governor Scott's COVID-19 Executive Order and subsequent Addenda as well as guidelines from the Centers for Disease Control. See Attachment A Martin Memorial Hall will be open to the public beginning Monday, June 22, 2020. A Phase I Reopening and Training Plan is currently under development to be

complete by June 11, 2020. Key components of the plan include the relocation of the buildings main entrance & exits, which will be identified by free standing signs, a limit of 2 people from the general public upstairs at any given time (excluding researchers in the Town Clerk's Office), markings on the floor indicating 6 foot spacings, plexi glass barriers at all points on the Front Desk & Town Clerk's Office, and the requirement of masks. Additionally, a log of anyone who enters the building from this point forward will be maintained in the event contact tracing is required by the Health Department. The upstairs bathroom will be closed to the public in Phase I until hands free devices are installed. For the convenience of Weathersfield Residents, we ordered an outdoor protected bulletin board to provide Public Notices outside of Martin Memorial Hall. We anticipate the bulletins delivery on June 11, 2020.

SUMMER MEETING SCHEDULE

In the past, the Select board held meetings in various places throughout Weathersfield during the Summer months. COVID-19 restrictions will make it more complicated to do this during Summer 2020. I am requesting the Select board provide an opinion on this topic.

PERFORMANCE EVALUATIONS

Performance Evaluations have been scheduled with all Town Staff. The purpose of this preliminary evaluation is to obtain a firm understanding of where we are, where we need to be, and how we're going to get there. Historically, performance evaluations were done annually. Moving forward, performance evaluations will be conducted quarterly.

TRANSFER STATION

Jim Toher (Casella) visited the Transfer Station on 05/25/2020 to confirm what he thought was on-site. Jim also confirmed with the vendor who provided and installed the ZS compactor and box back in 2017. The Town owns the ZS box and compactor unit. Additionally, the Town owns the trash compactor, but no other boxes are owned by the Town of Weathersfield, including the glass box and trash overflow box. Thus, prior to June 30th, Casella will be removing the glass dumpster only. Alva Waste and I scheduled a meeting for Wednesday, June 3, 2020 to review the contract for Single Stream Recycling & a Trash Overflow box. A draft report for Reading and W. Windsor has been assembled and is currently under review. A meeting with the Select board Representative to Solid Waste and the Highway Superintendent will take place to finalize this report.

ASCUTNEY FIRE DISTRICT #2

The Prudential Committee approved the transition of Management for the Water Department and FY21 budget (Attachment B). The Ascutney Fire District #2 is holding its Annual Meeting on June 9, 2020. I encourage residents of AFD#2 to attend this meeting.

TOWN FOREST PROJECT I'm in the process of reviewing all of the information involved in this project. A lot of work has been done to date and I anticipate providing a full report to the public this Summer. Due to COVID-19 restrictions, I recommend we

hold this meeting outside so that all Weathersfield residents with an interest in this project can be heard.

ITEMS UNDER REVIEW

Town Forest/Abbott Report (May 18th/ June 1)
Road Grader RFP (May 18th)
Dump Truck RFP (May 18th)
Fire Department Report (TBA)
IT Managed Services (TBA)
Performance Evaluations (Scheduling throughout May/June)
Town Plan (Under Review)
Proactive Grant System (In progress)
Analysis of Existing Service (In progress)
Office Restructure (In progress)
Financial Analysis (In progress)
Capital Improvement Plan (TBA)
Information Management Analysis (TBA)

Attachment A

Weathersfield COVID-19 Workplan
Effective June 1, 2020

A. Purpose

This plan describes the implementation of mandatory health and safety requirements established by the Vermont Department of Health, VOSHA, and the Vermont Agency of Commerce and Community Development in accordance with Governor Scott's COVID-19 Executive Order and subsequent Addenda as well as guidelines from the Centers for Disease Control.

B. Responsibilities

Town of Weathersfield has assigned the following individual(s) to serve in the role of health officer. The health officer has the authority to stop or alter activities to ensure that all work practices conform with the mandatory safety and health requirements applicable to COVID-19. Brandon Gulnick, Town Health Officer For the purpose of ensuring compliance with the most recent safety and health requirements, the Town Health Officer is responsible for administering this plan, monitoring agencies for new requirements, updating this plan, communicating any changes to employees, and monitoring the overall effectiveness of the plan. This person is also responsible for providing employees with a copy of this plan upon request.

C. Determination of Exposure Risk by Job Duty

We have determined the COVID-19 exposure risk level of all municipal functions to ensure that we apply appropriate hazard controls – including training, equipment, and

personal protective equipment (PPE) – to protect employees’ safety and health. This assessment is based on OSHA Publication 3900. Classes of employees have been assigned to risk categories as follows:

Work Area and/or Job Duties	COVID-19 Risk Level
EMS/Rescue/Ambulance	High
Police Department	Medium
Highway Department	Low
Office Staff (Town Clerk, Finance, Treasurer, Human Resources/ Admin., Listers)	Low
Land Use Administrator (Limited Access to the Public)	Low
Firefighters (Not providing patient transport)	Medium
Firefighters (Providing patient transport)	High
Solid Waste Personnel	Medium
Town Manager	Medium
Water Operators	Low
Emergency Management Director	Medium

D. Hazard Control Measures

Weathersfield is implementing the following hazard control measures to minimize employees’ workplace exposure to COVID-19.

- Face-to-face meetings are limited and require that both parties follow Hazard Control Measures as described in the Safety & Health Workplan.
- Use of face masks is mandatory within the workplace when in the presence of others.
- Plexiglass barriers have been installed at cashier stations and other fixed locations where customer service contact occurs. Barriers must be used to the maximum extent possible.
- Every employee has received training that meets the VOSHA and ACCD requirements for COVID-19 content and acceptable work practices.
- It is mandatory for employees to maintain six feet (6’) of physical separation (social distancing) at all times, including when interacting with the public, with the exception of certain public safety and medical encounters that require close personal interaction.

- In office settings, workstations are separated by at least six feet (6') to maintain social distancing requirements. Two stations are unable to be separated six feet (6') and in those settings employees are required to wear a face mask when more than one (1) employee occupies the office.
- No more than two (2) employees are permitted to travel together in a single vehicle.
- Common employee areas are closed to the extent feasible. Where common areas are not closed, employees have been trained to maintain six feet (6') of physical separation, and in each room a reminder sign is posted to aid compliance.
- All restrooms, common areas that remain in use, doorknobs/handles, tools, equipment, and other frequently touched surfaces are disinfected before, in the middle of, and at the end of each shift. All contact surfaces of vehicles used by more than one person are disinfected at the end of each person's use. All disinfectants are EPA-approved or otherwise comply with CDC disinfection guidance.
- Each employee is responsible for his/her own workspace. Common areas will be cleaned on a rotating schedule by all employees.
- To monitor employee health at the beginning of each shift, all employees are asked whether they have certain symptoms, and their temperature is checked. Employee monitoring procedures are performed by HR (Susanne Terrill). Employees have been trained to not report to work if they are ill or exhibit signs or symptoms of COVID-19.
- Signs at all entrances indicate that all employees must wear masks, that all entrants are strongly encouraged to do so, and that individuals with COVID-19 symptoms shall not enter the premises.
- When feasible, garage doors and/or windows are opened to encourage the flow of fresh air.
- Travel between worksites is minimized to the extent feasible.
- Adequate handwashing facilities and products are provided for all employees. Where soap and water are not available, hand sanitizer is provided.
- A safe process for receiving supplies and deliveries is in place and strictly adhered to.

E. Personal Protective Equipment

In general, most employees will not have a need for true personal protective equipment as they will not be using N-95 respirators. Should an employee desire to

voluntarily use an N-95 mask, we will provide them with a copy of OSHA 1910.134 Appendix D.

F. Training

All employees have completed the COVID-19 training program developed by VOSHA. In addition, supervisory staff regularly reinforce safety and health requirements and monitor adherence to the elements stated in this plan. Given the nature of the COVID-19 pandemic, we will respond to new safety and health information, implement new procedures or practices if or when they are required, and update this plan to incorporate new requirements or changes in work practices.

Documentation that confirms employees have completed the COVID-19 training is located:

Online: [Weathersfieldvt.org/covid-19localresourcecenter](https://weathersfieldvt.org/covid-19localresourcecenter)

Email: Weathersfield@weathersfield.org

Attachment B: AFD#2 Budget

Current Yr Pd: 10 - Budget Status Report

Account	Budget	FY 20 Actual as of 04/29/20	Projected 2020 Year End	FY 2021 Budget
25-6 REVENUES				
25-6-101-01.00 Water Fee Revenue	71,000	62,544	71,000	89,222
25-6-101-02.00 Hookup Fee Revenue	3,000	3,750	3,750	1,500
25-6-101-03.00 Grant Revenues	-	-		-
25-6-101-04.00 Interest Revenues	25	22	15	25
25-6-101-05.00 Rental Revenues	-	-		-
25-6-101-92.00 Transfer in Reserves	-	-	10,795	
25-6-101-99.00 Miscellaneous Revenue				-
Revenue Subtotal	\$74,025.00	\$66,315.42	\$85,560.00	\$90,747.00

25-7 EXPENSES				
25-7-101-10.00 Salaries and Wages	11,000	8,083	10,544	15,955
25-7-101-11.00 FICA	842	618	807	1,221
25-7-101-13.00 VMERS Retirement	-	-	-	-
25-7-101-14.00 Insurance Benefits	-	-	-	-
25-7-101-16.00 Workers' Compensation	510	-	-	1,276
25-7-101-17.00 Unemployment Insurance	-	-	-	-
25-7-101-20.00 Supplies	800	996		800
25-7-101-21.00 Postage	1,100	621	745	1,000
25-7-101-22.00 Office Expenses	400	250	300	400
25-7-101-23.00 Legal Notices	150	-	-	1,000
25-7-101-27.00 Training	250			1,200
25-7-101-30.00 Electricity	6,500	6,671	8,000	7,500
25-7-101-31.00 Gas	1,300	400	480	1,200
25-7-101-40.00 Town Admin Support	4,000	4,000	4,000	9,085
25-7-101-41.00 Highway Admin Support	200	328	328	-
25-7-101-43.00 Legal Fees	200	2,454	2,454	1,500
25-7-101-44.00 Outside Services	500	989	11,784	1,750
25-7-101-45.00 Financial Review	2,000	-	-	2,000
25-7-101-46.00 VLCT Dues & Other dues	1,305	1,117	1,305	1,305
25-7-101-48.00 Insurance	1,700	1,612	1,700	1,700
25-7-101-49.00 Bank Fees and Interest	50	-	-	50
25-7-101-60.00 Repairs and Maintenance	5,000	2,582	3,500	5,000
25-7-101-65.00 Testing	500	712	854	1,200
25-7-101-74.00 Recording Fees	100	-	-	-
25-7-101-75.00 State Operating Fees	800	391	469	800
25-7-101-80.00 Loan Expenditures				
25-7-101-91.00 Depreciation Expense		-		1,500
25-7-101-92.00 Transfer out Reserves	2,513	-	-	-
25-7-101-93.00 Mileage/Travel	-	36	36	1,000
25-7-101-98.00 Debt Service	31,805	31,805	31,805	31,805
25-7-101-99.00 Miscellaneous	500	119	200	500
Capital Reserve				
Expense Subtotal	74,025	63,785	79,311	90,747
Total Rev to Exp	-	2,531	6,249	0

- 6.) Consider a Vote to establish a written agreement between the Town's Reserve Funds and General Fund up to \$500,000.00

Steve Hier, Town Treasurer presented a letter to the Select Board along with a financial summary report from Darlene Kelly for the current year through 5-27-20.

TO: Weathersfield Select board

FR: Steven Hier, Treasurer

DA: May 20, 2020

RE: Line of Credit In an effort to further clarify my request lets divide what we normally do for cash flow borrowing separate and apart from what impact COVID-19 might have on it this year.

The bulk of our revenue comes from property taxes which are paid quarterly. Our expenses are paid out mostly on a monthly or weekly basis. There are times of the year where our revenue does not come in quickly enough to provide cash to pay our bills. At those times we borrow from our bank and then repay the bank when our cash flow improves. We usually do a Line of Credit which allows us to borrow the money only when we need it and pay it back as soon as our revenue catches up.

A "NORMAL" YEAR

So, in a normal year we run the highest risk of being short of cash in the weeks leading up to the tax collection dates. So mid-June to mid-August, mid-October to mid-November, mid-February to mid-March, and mid-April to mid-May are the likely times we would need to borrow cash which we would repay just after the tax collection date. Say we borrowed \$ 75,000 each time and paid it back (plus interest) three weeks after each borrowing. The bank considers that a \$ 300,000 line of credit (\$ 75,000 borrowed four times during the year). We only pay interest on this money when we actually draw down on the line of credit. In this example we would have paid 12 weeks of interest on what we borrowed, \$ 75,000.

If our upcoming 2020-2021 budget year will be a "normal" year I believe that a line of credit of \$ 200,000 would be sufficient.

I have done a cash flow projection for next year. Even without the complications of COVID-19 there would be periods during the year where our expenditures will exceed our revenues and we will have a negative cash flow. If we could project FY21 to be a normal year I would suggest that we look to do a \$ 200,000 Line of Credit.

The Town does have just over \$ 1,018,000 in its Reserve Funds. Some of you will remember that we borrowed \$ 190,000 from these funds last summer to help finance the Center Road paving project. We are repaying that money, with interest, over a five-year period. This practice was approved by our auditors. We pay the Reserve Funds interest that would match what we would otherwise pay our bank. That helps to grow those funds.

It seems to me that using our Reserve Funds for our cash flow borrowing makes perfect sense. We would be using only a small portion of the \$ 800,000 remaining in Reserve Fund cash and only for 3-4 weeks each quarter at most. We would pay the Reserve Funds interest at a rate similar to what our bank would charge. That money would help to grow our Reserve Funds instead of being paid to the bank.

I recommend that the Board authorize the Town Manager and the Town Treasurer to establish a written agreement between our Reserve Funds and our General Fund such that the Town may borrow up to \$ 200,000 from the Reserve Funds at an interest rate comparable to what we would pay to our bank to cover temporary cash flow needs.

We would only draw on the Reserve Funds when we need money to cover cash flow. The interest paid would be distributed among the individual reserve funds.

POSSIBLE IMPACT OF COVID-19

It seems pretty likely that we will not be able to send tax bills out on our regular schedule and that the August tax collection date will need to be pushed back into September. That will increase the amount of money we need to borrow temporarily to meet our cash flow needs for that delay of about a month.

How likely is it that this coming budget year will be a normal year? It certainly seems possible, if not likely, that there could be an increase in delinquent taxes. Individuals who have been out of work and businesses that have been closed may not be able to pay their taxes in full on time. Those taxes may go delinquent or even could be abated in some cases. Less money comes in each quarter in tax revenue. However, we still have bills to be paid, and we still are required to turn over to the school district the full amount of school taxes.

This borrowing is different in scope. Now we are not talking about a couple of weeks until tax revenue comes in. We need to borrow the money until the delinquent taxes are paid or any deficit due to an increase in abated taxes is made up. Here is where we need to be more careful about accessing our Reserve Funds cash. How much of that money do we want to tie up and for how long?

We won't likely know the extent of any issue we have until we start collecting taxes. At that point we will have to assess the nature of our issue and determine the best way forward. That will take a bit of time. We may need additional cash in the meantime especially in order to make the school tax transfer. Here is where the Reserve Funds can be used – only in the short term unless we decide otherwise at the time – to buy (excuse the pun) us time to decide the best way forward.

So, it would seem prudent to increase the limit on borrowing from the Reserve Funds above the \$ 200,000 suggested above. I would suggest \$ 500,000 as a limit instead. This would give us room to pay out an additional warrant or to make our school tax transfer despite a rise in unpaid taxes. Again, this would be only a temporary, short term solution that would give us time to address any longer-term solution needed.

I would change my recommendation made above such that that the Board authorize the Town Manager and the Town Treasurer to establish a written agreement between our Reserve Funds and our General Fund such that the Town may borrow up to \$ 500,000

from the Reserve Funds at an interest rate comparable to what we would pay to our bank to cover temporary cash flow needs.

We would only draw on the Reserve Funds when we need money to cover cash flow. The interest paid would be distributed among the individual reserve funds.

Michael Todd made a motion to “establish a written agreement between our Reserve Funds and our General Fund such that the Town may borrow up to \$500,000.00 at an interest rate comparable to what we would pay to our bank to cover temporary cash flow needs for Fiscal Year 2020-2021.

John Arrison 2nd

Joey Jarvis asked if the Select Board should lock in a rate?

Steve Heir noted that the rate is 2%.

Vote - unanimous

- 7.) Consider a vote to request an extension to August 15th for filing the abstract Grand List this year.

The Select Board received a letter from the Weathersfield Board of Listers requesting to file for the extension that the State of Vermont has offered, which would allow them to file the Grand List no later than August 15th.

Paul Tillman made a motion to extend time for the Listers to file an extension to August 15, 2020 if needed to create the grand list.

Joey Jarvis – 2nd

Vote – Unanimous

- 8.) Discussion – Fire Truck Insurance

AVFD purchased a 1998 Spartan 75-point ladder truck. The anticipated delivery date is within the next 2 weeks. Previous ladder truck has been paid off.

The new ladder truck was added to the Town’s insurance policy, which now has 2 ladder trucks on the insurance. This increases the Town’s insurance by \$441. AVFD has agreed to pay for this increase.

John Arrison made a motion to extend the meeting until 9:30 pm

Paul Tillman – 2nd

Vote – unanimous

Discussion was had that this was not part of the contract that was extended for 6 months due to COVID between the Town and AVFD. AVFD purchasing a new truck had been previously discussed at the January 13, 2020 Select Board meeting, at which time it was

tabled for further discussion. David Fuller suggested having Town Counsel review the contract and send a letter to AVFD.

Brandon Gulnick, Town Manager noted that the \$441 was less than what it would cost to reach out to legal counsel regarding the matter as they will tell them what they already know.

- Purchasing Policy that AVFD signed has been violated.
- Truck was added to the Town's insurance without knowledge of the Select Board or Town Manager.

John Arrison suggested tabling this topic until the Town Manager could draft a letter to AVFD with what the Select Board knows regarding the purchasing policy and insurance.

John Arrison made a motion to table

Michael Todd – 2nd

Vote – unanimous

9.) Consider a vote to advertise the RFP for a Tandem Axle Dump Truck

Ray Stapleton and the Town Manager presented the RFP for a Tandem Axle Dump Truck

Michael Todd made motion to extend the meeting 15 minutes

Joey Jarvis 3rd

Vote-unanimous

After the Select Board reviewed the RFP, suggestions were made to change the following:

Under "General" on page 2 "N" expected rear drive axle(s) load change from 40,000 to 44,000 lbs.

Under "Dump Bed" on page 9 "A" add or equivalent
Page 9 "B" change from Plow and Sander to Plow, Plow Wing and Sander

Under "Services and Support" on page 10 "C" change "must" to preferred.

Michael Todd made a motion to approve the RFP Dump Truck with the noted changes on pages 2, 9 and 10.

Paul Tillman – 2nd

Vote – unanimous

10.) Consider a vote to advertise the RFP for a Motor Grader

Brandon Gulnick, Town Manager recommended the Select Board table the RFP for the Motor Grader due to a letter he received from Jeffrey Slade, Territory Manager for Milton regarding the specifications that were listed, until he and Ray had time to review and change the specifications.

Paul Tillman made a motion to follow the recommendation of the Town Manager and table the RFP for the Motor Grader until June 15, 2020 Select Board Meeting.

Michael Todd – 2nd

Vote – unanimous

- 11.) Appointments – Tabled
- a. Budget Committee
 - b. Connecticut River Joint Commission
 - c. CRJC Mt. Ascutney Subcommittee
 - d. Fence Viewer
 - e. Parks and Recreation Commission
 - f. Selectman Representative to the School Board
 - g. Southern Windsor County Transportation Advisory Committee
 - h. Southern Windsor/Windham Counties Solid Waste Management District
 - i. Tree Warden
 - j. Veteran’s Memorial Committee

12.) Approve Warrants

John Arrison made a motion to approve the warrants for June 1, 2020 as follows:

General Funds	Operating Expenses \$32,276.50 Payroll \$15,079.21
Highway Fund	Operating Expenses \$24,927.53 Payroll \$8,592.91
Solid Waste Management Fund	Operating Expenses \$7,979.88 Payroll \$1,470.58
Library	Operating Expenses \$0.00 Payroll \$1,799.54
Grants	Operating Expenses \$293.46
Special Revenue	Operating Expenses \$0.00
Reserves	\$0.00
Long Term Debt	\$0.00
Grand Totals	Operating Expenses \$65,183.9 Payroll \$26,942.24

Michael Todd 2nd

David Fuller asked about the charges on page 2 of 4 for Commercial Card Services. They all have the same check number listed. He requested information for the \$366.70 under Emergency Management.

Vote - Unanimous

13.) Any other business - none

14.) Adjourn

Paul Tillman made motion to adjourn the meeting

Michael Todd 2nd

No discussion

Vote – unanimous

Meeting was adjourned at 9:42 pm

Respectfully,
Chauncie Tillman
Alt. Recording Secretary

WEATHERSFIELD SELECTBOARD

N. John Arrison, Selector

David Fuller, Chairperson

Joseph Jarvis, Clerk

Paul Tillman

Michael Todd, Vice- Chairperson