



TOWN OF WEATHERSFIELD
SELECTBOARD

REGULAR MEETING AGENDA

TUESDAY, JULY 6, 2021 AT 06:30PM
5259 US ROUTE 5, ASCUTNEY, VT 05030

PHONE
(802) 674-2626

FAX
(802) 674-2117

ZOOM MEETING

PHONE NUMBER: (929) 205 - 6099 | MEETING ID: 542-595-4364 |
NO PARTICIPANT ID: **PRESS # MEETING PASSCODE: 8021**

Pursuant to Governor Phil Scott's March 30, 2020 Order Suspending Certain Provisions of the Open Meeting Law, See H.681, and the Governor's March 21, 2020 order imposing strict limitation on the number of people that may gather in one place, this meeting of the Weathersfield Select Board will be conducted via remote participation to the greatest extent possible.

Specific information and the general guidelines for remote participation by members of the public and/or parties with a right and/or requirement to attend this meeting can be found at <https://www.weathersfieldvt.org/home/news/public-meetings-zoom>

For this meeting, members of the public who wish to watch the meeting may do so in the following manner:

Comcast Channel "1087" and VTEL Channel "161" on Wednesday at 6:30PM
Zoom: "Live/ Real-time" – July 6, 2021 | 6:30PM
SAPATV.org – Wednesday Afternoon

In-person attendance is permitted, but every effort will be made to ensure that the public can adequately access the proceedings in real-time, via technological means. In the event that we are unable to do so, despite our best efforts, we will post on the Weathersfield website an audio or video recording, transcript or other comprehensive record of proceedings as soon as possible after the meeting.

1. Call to Order
2. Comments from Selectboard Members, Town Manager, and Residents on Topics not on the Agenda
3. Review minutes from previous meetings: 06-21-2021
4. Town Manager Update
5. Tax Rate Discussion
6. Credit Card Policy - Third Reading
7. Mechanic Study
8. Personnel Policy Discussion - Section 23 - PG 17
9. Work-At-Home Policy
10. 2014 Purchase & Sale Agreement
11. Proposed future agenda items
12. Appointments
 - a. Budget Committee (3 vacancies - 1 Year Terms)
 - b. Energy Coordinator (1 Vacancy - 1 Year Term)
13. Warrants
14. Any other Business
15. Adjourn

TOWN OF WEATHERSFIELD, VERMONT

SELECT BOARD

Select Board

**Martin Memorial Hall
5259 Route 5, Ascutney VT
Monday, June 21, 2021
6:30 PM
REGULAR MEETING**

MINUTES

Select Board Members Present: David Fuller
Joseph Jarvis
Kelly O'Brien
Paul Tillman

Select Board Members Absent: Michael Todd

Brandon Gulnick, Town Manager

Others Present:

| | | | |
|---------------|-------------------|--|--|
| Susan Boyer | Rhonda Batchelder | | |
| Steve Hier | Nicole Gagnon | | |
| Ray Stapleton | Joseph Bublat | | |

1. Call to Order

Mr. Fuller called the meeting to order at 6:30 PM.

2. Comments from Select Board and Town Manager and Residents on Topics not on the Agenda

Citizen Comments

Rhonda Batchelder, ride manager for an upcoming (horse) ride, in August said she wanted to use the Crown Point Road from Wellwood Orchard to Reservoir Road. Beth Hunton claims she owns the trail and claims that she can grant or deny use of it. Ms. Batchelder asked for clarification of the status of the trail.

Susan Boyer said she thought it is a Class 4 road. According to her research, the Select Board accepted the entire Crown Point Road (where it goes through the Town) as a town road in April of 1782. In 2010, the Select Board retained ownership of it as a Class 4 town road. The road is on the current Town Highway Map. Dr. Boyer asked what is the appropriate response when they are being denied the use of the road.

Mr. Fuller agreed that the Crown Point Road is a town road. He said the board would take the inquiry under advisement and would not act on it at this meeting as it was not

TOWN OF WEATHERSFIELD, VERMONT
SELECT BOARD

on the agenda. He asked the Town Manager and Highway Department Director to look into it.

There were no other comments from citizens.

Comments from Board Members

Mr. Jarvis had a suggestion from “Lisa” that citizen applications to volunteer board positions not be included in the board packet so as not to make private, personal information available to the public.

Mr. Jarvis gave a shout-out to the Police and K-9 unit for their recent activity. He said it has proven to be worthwhile.

Mr. Tillman repeated Mr. Jarvis’s shout-out to the Police Department for everything they have done in the past few weeks and their support to other towns.

Mr. Tillman asked that item 23 be moved up on the agenda as the applicants were present at the meeting.

Mr. Fuller said he had received some comments about the grounds at the Center Meetinghouse. He said he is also concerned about the grounds at the Grout Cemetery. He asked the board to consider \$2500 for each site “to tend the ground better, including soil testing and to have a little bit stronger plan” for the grounds. It is to be discussed on another agenda.

Town Manager

The manager had no comments.

3. Review minutes from previous meetings – 6/7/2021

Additions/corrections/deletions:

a. None

Motion: To approve the minutes of June 7, 2021

Made by: Mr. Jarvis **Second:** Mr. Tillman

Vote: All in favor

4. Emergency Management Director Announcement

Mr. Fuller stated that the Governor has lifted the state of emergency. He urged everyone to be considerate of each other in the Town Office.

Mr. Fuller moved item #23 to this point on the agenda.

TOWN OF WEATHERSFIELD, VERMONT
SELECT BOARD

(#23) Appointments

Applicants Nicole Gagnon and Joseph Bublat were present at the meeting.

Motion: To appoint Nicole Gagnon to the Budget Committee

Made by: Mr. Tillman **Second:** Mr. Jarvis

Vote: Unanimous in favor

Motion: To appoint Nicole Gagnon to the Parks and Recreation Commission

Made by: Mr. Tillman **Second:** Mr. Jarvis

Vote: Unanimous in favor

Motion: To appoint Joseph Bublat to the Parks and Recreation Commission

Made by: Mr. Tillman **Second:** Mr. Jarvis

Vote: Unanimous in favor

Motion: To appoint Joseph Bublat to the Planning Committee

Made by: Mr. Tillman **Second:** Mr. Jarvis

Vote: Unanimous in favor

Mr. Jarvis thanked the appointees for volunteering.

5. Town Manager Report

Walter Morancy has resigned from the Police Department and is retiring from law enforcement.

Mr. Gulnick welcomed Officer Ryan Prince and K-9 AJ to the Police Department. Mr. Fuller said he recognized the value of a K-9 unit, but worries that it will constantly be called out of town and is concerned about budget stress. Mr. Tillman asked what his recommendation might be. Mr. Fuller said he didn't have one. Mr. Fuller said the car would have to be retrofitted for an animal. Mr. Gulnick said the state police donated the cage and our officers installed it so there was no cost to retrofit the vehicle.

It was noted that we have received the new cruiser. It's in service now, without its full array of bells and whistles which are due to be added next week. Mr. Fuller said the board will now have to determine what to do "with the third one".

There have been two resignations in the Highway Department. Advertising for one of the positions is being held while the board conducts a mechanic study. No applications have been received for the advertised position.

TOWN OF WEATHERSFIELD, VERMONT
SELECT BOARD

Rosalie McNamara resigned from her position as executive assistant to finance. Mr. Gulnick said he has had “productive conversations with a variety of resources and are developing a plan for Finance.”

Mr. Gulnick is working with the fire departments to develop the 10-year capital plans.

Ascutney Fire has accepted an offer for the 1986 ladder truck, funds from which will go into the reserves.

Mr. Gulnick asked to move agenda item #14 to this point on the agenda as Mr. Hier was present at the meeting.

(#14) Credit Card Policy – Second reading

Town Treasurer, Steve Hier, stated that he had incorporated the two changes that had been requested at the first reading; he added “or undocumented” in paragraph 3 and removed “finance director” from the last paragraph. There will be 5 cards in use, each with a different name on them. Each card will be authorized for use by the cardholder or their designated second. The credit card will still belong to the town. The maximum amount on each card will be \$2,000 with a total of \$10,000 between all five cards.

Mr. Jarvis asked that there be a periodic analysis of credit card use. Mr. Gulnick had no objections to the request.

Mr. Hier asked that the Board to adopt the credit card resolution so the new cards could be distributed and in use by the start of the new fiscal year.

Motion: To adopt the *BusinessCard Resolution Form for the Town of Weathersfield*

Made by: Ms. O’Brien **Second:** Mr. Jarvis

Vote: All in favor

6. General Fund Year-End Budget

For the purpose of this update, Mr. Gulnick removed the transfers to reserves and the fund balance from last year to provide better clarity. The \$30,000 special article was also removed from the Topside summary for the same reason.

Mr. Gulnick noted the emergency management line is no longer in the fire department budget due to the complexity of funding fluctuations during the pandemic. It is located in the administration budget for now. The LGER line was created to record grant funds and expenses. There were some complications due to COVID-related expenses having been incurred in FY20 and the grant funds not being received until FY21. There is \$4,003 remaining in this line.

TOWN OF WEATHERSFIELD, VERMONT
SELECT BOARD

There is a projected surplus in revenue of \$57,267 and a projected decrease in expenses of \$31,517, with an overall project surplus in the General Fund of \$88,784.

There was some confusion about a new line in the budget for appropriation revenue/expense to cover \$43,000 (\$30,000 for highway) in appropriations voted on by the Board but not placed on the ballot. Mr. Gulnick will provide details in a memorandum to the Board to clarify.

Mr. Fuller said no funds will be moved at this point in time as the fiscal year has not yet ended. The discussion on what to do with any surpluses will happen at a later date.

7. Highway Fund Year-End Budget

There is a projected difference in highway expenses of \$41,633 resulting from some grant revenue and more State aid to highway than expected.

On the expense side, Mr. Gulnick stated, "When the Highway Budget was proposed and approved by the Weathersfield Voters we anticipated \$1,241,557 in expenses, of which \$946,770 was to be raised by property taxation. For review purposes I have excluded the fund balance and overall, we anticipate expending \$1,056,353. In the Topside summary, the projected actual is \$1,146,000 which includes a proposed transfer of \$90,000 to highway capital maintenance and improvements. By transferring this \$90,000 to Highway Capital Maintenance & Improvements, we will be able to fund the Kendricks Corner Road Paving Project this summer in FY22" (which is up for debate by the Board).

Approved: \$1,156,801

Projection with Reserve Transfer: \$1,146,353

Projection without Reserve Transfer: \$1,056,353

Projected Difference with Reserve Transfer: \$10,449

Projected Difference without Reserve Transfer: \$100,449

NET With Reserve Transfer: \$52,082

NET Without Reserve Transfer: \$142,082

There were no questions from the Board. Mr. Fuller said the Board would not decide on the \$90,000 at this meeting.

Mr. Fuller asked why these budgets are constantly generating surpluses. He said he wanted to learn which line item or items are continually overbudgeted.

Mr. Gulnick said two people resigned resulting in underspending of \$60,000. This cannot be anticipated when creating the budget. We also received a grant of \$38,414 and \$40,000 more in highway aid than anticipated.

TOWN OF WEATHERSFIELD, VERMONT
SELECT BOARD

Mr. Stapleton said there were two grants – one for \$20,000, the other for \$38,000. They were for work that was done before June 30, 2020. Reimbursement wasn't until 2021.

Treasurer Hier said he thought there was a posting error. Mr. Gulnick said he hadn't included it in the report. Mr. Hier said he thought the \$38,000 was also a mis-posting. Mr. Gulnick said that makes for \$38,000 less that has to be dealt with. (He just learned about it at this meeting.)

Mr. Fuller said the paving project was going to require \$136,000 from multiple funding sources and fiscal years. He also said he didn't agree with putting all of the surplus funds into reserves, preferring instead to give some back in tax relief.

8. Solid Waste Fund Year-End Budget

Mr. Gulnick stated, "Year-end Solid Waste Revenues are projected at \$301,501. (There is still an outstanding bill from Downers 4 Corners for \$14,000.)"

Year-end Solid Waste Expenditures are projected at \$295,605.

Total net of \$5,896.

Mr. Fuller said he had heard the Downers store did not have any tickets to sell. Attendants at the transfer station are being given in IOU. He called for a discussion about how tickets are sold. He felt selling tickets is of no benefit to the store but a valuable service to the Town. He wondered if an incentive would help. He asked everyone to think about ideas.

Mr. Fuller said Mr. Gulnick and Mr. Tillman had reached an agreement with West Windsor to work things out. Apparently, there was some concern that that might not happen. He said this is very good news for the relationship between our towns. We don't want anyone to leave, but we want everything to be fair. Mr. Tillman said West Windsor is definitely willing to work with us.

9. Kendricks Corner Paving Project Bid Results

Mr. Gulnick stated, "After holding several site visits on Kendricks Corner Road and speaking to residents there is an urgent and compelling case to prioritize the paving of this road. On May 5, 2021, we advertised an RFP to pave Kendricks Corner Road. A Pre-Bid Conference was held at Martin Memorial Hall on May 18, 2021, at 10AM. Bids were received June 4, 2021, at 2:00 pm. Bids were opened on June 7, 2021, at 2:30 pm publicly. The Town Clerk certified the receipt and opening of all four (4) bids we received." Pike Industries was the low bidder at \$136, 371.

Mr. Gulnick recommended transferring \$86, 371 from this year's fund balance to capital reserves, then pull money from the reserves in FY22 and combine it with the \$50,000

TOWN OF WEATHERSFIELD, VERMONT
SELECT BOARD

that's allotted for paving in FY22 and award it to Pike Industries for this paving project. However, he said he understood the board's hesitance to allocate a fund balance before the end of the fiscal year.

Mr. Fuller stated he was not opposed to the project, only the funding of it. He asked if there was an expiration date of the numbers. Mr. Stapleton said it was FY22. Mr. Fuller asked for feedback on paying cash for paving or taking out a loan.

Mr. Gulnick said the auditors are coming next week for a pre-audit. This should help refine year-end projections.

Mr. Tillman asked Mr. Stapleton for a list of roads in order of greatest need so as to justify spending this money on this project.

10. Transfer Station Update

Mr. Tillman read from a letter written by Mr. Gulnick on June 21st: "We held several discussions with West Windsor since our June 7th meeting. WW Selectboard Chair Edwin Johnson and team have decided to move forward to enter an allocation in their budget for Transfer Station Use for FY22. Please remember, our FY22 begins on July 1, 2021, and their FY22 begins on January 1, 2022."

Mr. Tillman said there's no guarantee that the article will pass. (West Windsor's fiscal year begins on January 1st.) Their budget is voted on in March.

Mr. Gulnick said they are uncertain as to how much the allocation will be. He believes it will be between \$30,000 and \$35,000. The allocation formula must still be finalized. However, West Windsor has agreed to put this in their FY22 budget. There was much positive feedback on their wanting to pass this in the budget.

Mr. Tillman said we must persist in enforcing permit stickers for the transfer station.

Mr. Jarvis asked if the allocation would be a separate article or if it will be a part of their budget. Mr. Gulnick was uncertain.

West Windsor permit stickers will be \$75 between July 1st and December 31st (for us to charge them). West Windsor will charge their residents \$100 per sticker. West Windsor will pay Weathersfield \$30,000 (e.g.), then West Windsor residents will pay \$100 for each sticker. West Windsor is attempting to create a system where only those residents who use the transfer station actually pay for the transfer station. They will put a revenue line in their budget of \$20,000 and an expense line of \$30,000. They will attempt to get that money back in revenue and net \$10,000.

TOWN OF WEATHERSFIELD, VERMONT
SELECT BOARD

Mr. Tillman said we will get a payment for services based on a formula that hasn't been finalized yet. He said it is up to West Windsor to sort out how the allocation is paid for.

Right now, the West Windsor town clerk comes to the town office to buy stickers. We currently charge them \$65 each. They have asked us to increase that to \$75.

Mr. Jarvis sees that we're doubling the cost to the people that use the transfer station. He said he would vote that down if that were happening to him. He said if it works for them, we should do the same thing.

Mr. Fuller said we charge \$50 to every parcel in town. Mr. Jarvis asked why don't we charge \$100 to only the people in our town who use it?

Mr. Gulnick said we don't micro-manage these decisions in any town. Once we have the equal-payment formula, West Windsor's allocation will be based on that. We give them their stickers; they allocate them to their town in whatever way they deem appropriate.

Mr. Fuller said this was the first he'd learned that we charge \$65 for tickets to West Windsor. He thought they paid the same as Weathersfield.

Mr. Tillman said we had to look at the total amount each town has to contribute, not each individual sticker.

Mr. Fuller said to take the total operating cost of the transfer station and divide it by the total number of parcels in the three towns. It came to \$42 per sticker. Mr. Gulnick said West Windsor does not want to do it that way and we cannot tell West Windsor how to have their residents pay for their share of the transfer station. We can only lay claim to how much their fair share is based on a formula that equalizes the 3 towns.

Mr. Fuller and Mr. Jarvis both opposed the proposal. Mr. Tillman asked them what they would like he and Mr. Gulnick to do. There was no answer to the question.

Mr. Fuller said to find out how many people in Weathersfield take curbside.

Mr. Jarvis said to go forward with the recommendations, but collect needed data over the next year.

Mr. Tillman asked if we were to go with the status quo or not. His question was not answered.

11. Set FY22 Transfer Station Permit Sticker Fee

TOWN OF WEATHERSFIELD, VERMONT
SELECT BOARD

See discussion above.

12. Food Waste Disposal

It had been suggested that the town create a new \$1 punch ticket to cover the cost of disposing of food waste. Mr. Fuller objected, preferring instead to use the existing punch tickets of \$3.50 per bag, on the grounds that it would be too much work to create a new set of punch cards. He said to let the administration handle it.

13. Mechanic Study

This topic was tabled.

14. Credit Card Policy – Second reading

(Discussed above)

15. Disposing of Town-Owned Equipment

The town has 7 air conditioners to get rid of. There is no place to donate them and no other town building needs them.

Motion: To sell the 7 used air conditioners as the administration sees fit to advertise.

Made by: Mr. Jarvis **Second:** Mr. Tillman

Vote: All in favor

16. Solid Waste District Appointment

Motion: To approve Brandon Gulnick as the Solid Waste District representative and Paul Tillman as the alternate.

Made by: Ms. O'Brien **Second:** Mr. Jarvis

Vote: All in favor

17. Personnel Policy Discussion

This discussion was continued from a previous discussion. Holidays are all set for this year. There was no other discussion.

18. Work-At-Home Policy

Mr. Fuller said he felt this arrangement is acceptable for emergency situations, but he said he feels strongly that if one works for the public, one's obligation is to be in the office. It was unclear where this policy is in the reading process.

19. ARPA Discussion

Mr. Fuller said there is a lot of money coming into the town and he wanted a special meeting dedicated to discussing only that. Further discussion was tabled.

TOWN OF WEATHERSFIELD, VERMONT
SELECT BOARD

20. 2014 Purchase & Sale Agreement

Mr. Fuller asked everyone to be sure to make it to the June 29th Board of Abatement meeting. He said it would be the most serious meeting in Weathersfield history. He asked each selector to write to each board (of abatement) member to attend. He wants any member on the Board of Abatement barred from the discussion if they don't attend the first meeting. Ms. O'Brien wants Board of Abatement members to see the comprehensive summary written by Mr. Gulnick.

At 9:02 PM, Ms. O'Brien motioned to extend the meeting for 15 minutes. Mr. Tillman seconded the motion and all were in favor.

21. Set Public Hearing – Zoning Map

Motion: To set the date of a public hearing for July 19th to adopt the revised future land use map

Made by: Ms. O'Brien **Second:** Mr. Jarvis

Vote: All in favor

22. Proposed Future Agenda Items

23. Appointments

(Appointments were made earlier in the meeting.)

- a. **Budget Committee – Nicole Gagnon**
- b. **Parks and Recreation – Nicole Gagnon, Joseph Bublat**
- c. **Planning Commission – Joseph Bublat**

24. Approve Warrants

Motion: To approve the warrants for June 21, 2021 as follow:

| | | |
|-----------------------------|--------------------|-------------|
| General Funds | Operating Expenses | \$56,023.33 |
| | Payroll | \$19,985.28 |
| Highway Fund | Operating Expenses | \$21,168.68 |
| | Payroll | \$8,147.41 |
| Solid Waste Management Fund | | |
| | Operating Expenses | \$9,176.89 |
| | Payroll | \$1,496.65 |
| Library | Operating Expenses | \$0.00 |
| | Payroll | \$1,937.70 |

**TOWN OF WEATHERSFIELD, VERMONT
SELECT BOARD**

| | | |
|--------------|--------------------|-------------|
| Grand Totals | Operating Expenses | \$86,368.90 |
| | Payroll | \$31,567.04 |

Made by: Mr. Tilman **Second:** Ms. O'Brien
Vote: All in favor

25. Any Other Business

26. Adjourn

Motion: To adjourn the meeting

Made by: Mr. Tillman **Second:** Mr. Jarvis

Vote: All in favor

The meeting adjourned at 9:14 PM

Respectfully submitted,
deForest Bearse

WEATHERSFIELD SELECTBOARD

David Fuller, Chairperson

Joseph Jarvis, Selector

Kelly O'Brien, Clerk

Paul Tillman, Selector

Michael Todd, Vice- Chairperson

TOWN OF WEATHERSFIELD, VERMONT CREDIT CARD POLICY

PURPOSE. Credit cards provide a convenient method of obtaining goods and services for the Town. However, by their nature, credit cards provide an opportunity for unauthorized purchases and fraudulent activity. The purpose of this policy is to establish criteria for the proper use of credit cards when conducting Town business.

CARD HOLDERS AND LIMITS. The following Town officers may be issued a Town credit card: Town Manager, Library Director, Highway Supervisor, WWVFD Fire Chief, and AVFD Fire Chief. The total credit limit for each card will be \$2,000. Cards will be issued in the names of these authorized town officers.

CREDIT CARD USE. Credit cards issued under this policy may only be used by the named cardholder or their authorized agent to conduct Town business. Credit cards may not be used for personal purchases, cash advances, or purchases that exceed the cardholder's authorized purchase limit. A cardholder who makes unauthorized or undocumented purchases or advances will be liable for the amount of such purchases or advances, plus any administrative fees charged by the bank in connection with the misuse. Employees may be subject to disciplinary action for misuse of a Town credit card, up to and including termination and/or criminal charges (including recovery of legal fees).

SECURITY. Authorized credit card users are responsible for the card's protection and custody and shall immediately notify the Town Manager and the Credit Card Company or bank if the credit card is lost or stolen.

DOCUMENTATION. After each use of a credit card, authorized credit card users shall submit documentation detailing the goods or services purchased, the cost of the goods or services, the date of the purchase, and the reason it was purchased. For over-the-counter purchases, documentation will include the original invoice and/or customer copy of the charge receipt. For internet purchases, documentation will include a copy of the receipt and order confirmation page. For telephone purchases, copy of the receipt must still be obtained from the vendor. All such receipts or invoices mentioned above must be detailed and enumerate clearly all of the items purchased. Generic descriptions such as "FOOD" or "BEVERAGE" are not acceptable.

SEPARATION. Prior to separation from the Town, the cardholder will surrender the credit card to the Town Manager.



Town of Weathersfield

5259 US ROUTE 5 | P.O. BOX 550 | WEATHERSFIELD, VT 05030 | PHONE (802) 674-2626 | FAX (802) 674-2117

Brandon W. Gulnick
Town Manager

June 21, 2021

Weathersfield Select Board
5259 US Route 5
Ascutney, VT 05030

Re: Mechanic Study

Dear Select Board Members & Weathersfield Residents:

Following the resignation of Phil Livas in the Highway Department I was asked to conduct a Mechanic Study prior to advertising the Highway Operator position. The idea was to determine whether a Town mechanic will be more beneficial than the Highway Operator position. Rosalie & Olivia were assigned to the task of pulling all invoices in town for repairs of town equipment. All repair invoice data in FY20 and FY21 for AV Fire Department, WWV Fire Department, Police and Highway was compiled into an excel spreadsheet for review.

FY20 - OUTSOURCED LABOR - APPARATUS/ EQUIPMENT REPAIRS

In FY20 the Town of Weathersfield expended \$20,581 in outsourced labor and \$20,572 in parts to repair our fire trucks, police cars, and highway equipment. Ascutney Volunteer Fire Association expended \$2,803 on labor and \$970 on parts, West Weathersfield Volunteer Fire Association expended \$2,356 on labor and \$2,376 on parts, Police expended \$936 on labor and \$1,046 on parts, and Highway expended \$15,486 on labor and \$16,181 on parts.

FY-21 - OUTSOURCED LABOR - APPARATUS/ EQUIPMENT REPAIRS

In FY21 the Town of Weathersfield expended \$33,782 in outsourced labor and \$20,532 on parts to repair or fire trucks, police cars, and highway equipment. Ascutney Volunteer Fire Association expended \$4,127 on labor and \$2,219 on parts, West Weathersfield Volunteer Fire Association expended \$3,994 on labor and \$1,737 on parts, Police expended \$1,682 on labor and \$2,300 on parts, and Highway expended \$23,978 on labor and \$14,272 on parts.

VERMONT MUNICIPALITIES WITH TOWN MECHANICS

The Towns of Barre, Brattleboro, Brownington, Castleton, Essex, Manchester, Middlebury, Rockingham, Springfield, St. Albans, St Johnsbury, Stowe, and Wilmington employ a Town Mechanic. The average salary (without benefits) is \$49,143. Generally, benefits per employee (family plan) is \$19,795. The estimated cost of employment of for a Town Mechanic in Weathersfield is \$68,938.

CONCLUSION

The Town of Weathersfield has expended \$27,185 for labor on average between FY20 and FY21 to repair our Town apparatus/ equipment across all departments. The estimated cost to employ a Town Mechanic is \$68,938. The Town of Weathersfield will spend \$41,753 more to hire a Town mechanic and will lose a Highway Operator if the Town decides to replace a Highway Operator with a Town Mechanic.

If you have any questions or concerns, please do not hesitate to contact me.

Respectfully,

DocuSigned by:

4A3BEB6DB9B94C7...

Brandon Gulnick
Town Manager

ATTACHMENTS

ATTACHMENT A - TOPSIDE SUMMARY
ATTACHMENT B - FY20 OUTSOURCED REPAIRS
ATTACHMENT C - FY21 OUTSOURCED REPAIRS

ATTACHMENT A
[TOPSIDE SUMMARY]

| |
|-----------------------|
| Summary |
| Mechanic Study |

| FY20 | | | |
|--------------------|-----------|-----------|-----------|
| Department | Parts | Labor | Total |
| AV Fire Department | \$ 970 | \$ 2,803 | \$ 3,772 |
| WV Fire Department | \$ 2,376 | \$ 2,356 | \$ 4,732 |
| Police Department | \$ 1,046 | \$ 936 | \$ 1,981 |
| Highway Department | \$ 16,181 | \$ 15,486 | \$ 31,667 |

| | | |
|-----------|-----------|-----------|
| \$ 20,572 | \$ 21,581 | \$ 42,153 |
|-----------|-----------|-----------|

| FY21 | | | |
|--------------------|-----------|-----------|-----------|
| Department | Parts | Labor | Total |
| AV Fire Department | \$ 2,219 | \$ 4,128 | \$ 6,347 |
| WV Fire Department | \$ 1,737 | \$ 3,994 | \$ 5,732 |
| Police Department | \$ 2,300 | \$ 1,683 | \$ 3,983 |
| Highway Department | \$ 14,275 | \$ 23,978 | \$ 38,253 |

| | | |
|-----------|-----------|-----------|
| \$ 20,532 | \$ 33,782 | \$ 54,314 |
|-----------|-----------|-----------|

ATTACHMENT B
[FY20 OUTSOURCED REPAIRS]

| FY20 OUTSOURCED REPAIRS | | | | | |
|-------------------------|------------|---------------|----------|--------|---------------|
| Fiscal Year | Department | Vendor | Parts | Labor | Invoice Total |
| FY20 | AVFD | Dingee | \$ 22 | \$ 570 | \$ 592 |
| FY20 | AVFD | Dingee | \$ 450 | \$ 333 | \$ 783 |
| FY20 | AVFD | Dingee | \$ 15 | \$ 238 | \$ 253 |
| FY20 | AVFD | Dingee | \$ 326 | \$ 713 | \$ 1,039 |
| FY20 | AVFD | Dingee | \$ 157 | \$ 665 | \$ 822 |
| FY20 | AVFD | Dingee | \$ - | \$ 285 | \$ 285 |
| FY20 | WWVFD | Spurrs | \$ 0 | \$ 49 | \$ 49 |
| FY20 | WWVFD | Spurrs | \$ 22 | \$ 228 | \$ 250 |
| FY20 | WWVFD | Spurrs | \$ - | \$ 33 | \$ 33 |
| FY20 | WWVFD | Spurrs | \$ 283 | \$ 180 | \$ 463 |
| FY20 | WWVFD | Spurrs | \$ 469 | \$ 240 | \$ 709 |
| FY20 | WWVFD | Spurrs | \$ - | \$ 195 | \$ 195 |
| FY20 | WWVFD | Spurrs | \$ 187 | \$ 244 | \$ 431 |
| FY20 | WWVFD | Spurrs | \$ 119 | \$ 260 | \$ 379 |
| FY20 | WWVFD | Spurrs | \$ - | \$ 30 | \$ 30 |
| FY20 | WWVFD | Spurrs | \$ - | \$ 33 | \$ 33 |
| FY20 | WWVFD | Dingee | \$ 188 | \$ 641 | \$ 829 |
| FY20 | WWVFD | Fay's Wrecker | \$ 1,107 | \$ 225 | \$ 1,332 |
| FY20 | POLICE | Spurrs | \$ 69 | \$ 49 | \$ 117 |
| FY20 | POLICE | Spurrs | \$ - | \$ 80 | \$ 80 |
| FY20 | POLICE | Spurrs | \$ 20 | \$ 80 | \$ 100 |
| FY20 | POLICE | Spurrs | \$ 58 | \$ 60 | \$ 118 |
| FY20 | POLICE | Spurrs | \$ 482 | \$ 165 | \$ 647 |
| FY20 | POLICE | Spurrs | \$ 39 | \$ 49 | \$ 87 |
| FY20 | POLICE | Spurrs | \$ - | \$ 160 | \$ 160 |
| FY20 | POLICE | Spurrs | \$ 69 | \$ 49 | \$ 117 |
| FY20 | POLICE | Spurrs | \$ 137 | \$ 195 | \$ 332 |
| FY20 | POLICE | Spurrs | \$ 49 | \$ 33 | \$ 82 |
| FY20 | POLICE | Ford | \$ 123 | \$ 17 | \$ 140 |
| FY20 | HIGHWAY | Spurrs | \$ 191 | \$ 225 | \$ 416 |
| FY20 | HIGHWAY | Spurrs | \$ 118 | \$ 180 | \$ 298 |
| FY20 | HIGHWAY | Spurrs | \$ 293 | \$ 210 | \$ 503 |
| FY20 | HIGHWAY | Spurrs | \$ 2 | \$ 60 | \$ 62 |
| FY20 | HIGHWAY | Spurrs | \$ 278 | \$ 45 | \$ 323 |
| FY20 | HIGHWAY | Spurrs | \$ 17 | \$ 15 | \$ 32 |
| FY20 | HIGHWAY | Spurrs | \$ 43 | \$ 49 | \$ 92 |
| FY20 | HIGHWAY | Spurrs | \$ 776 | \$ 240 | \$ 1,016 |
| FY20 | HIGHWAY | Spurrs | \$ 548 | \$ 163 | \$ 711 |
| FY20 | HIGHWAY | Spurrs | \$ 211 | \$ 228 | \$ 438 |
| FY20 | HIGHWAY | Spurrs | \$ - | \$ 163 | \$ 163 |
| FY20 | HIGHWAY | Spurrs | \$ - | \$ 33 | \$ 33 |
| FY20 | HIGHWAY | Spurrs | \$ 45 | \$ 65 | \$ 110 |
| FY20 | HIGHWAY | Spurrs | \$ 348 | \$ 98 | \$ 446 |

| | | | | | |
|------|---------|--------------------|----------|----------|----------|
| FY20 | HIGHWAY | ATG | \$ 264 | \$ 525 | \$ 789 |
| FY20 | HIGHWAY | ATG | \$ 799 | \$ 1,564 | \$ 2,363 |
| FY20 | HIGHWAY | ATG | \$ 603 | \$ 563 | \$ 1,165 |
| FY20 | HIGHWAY | ATG | \$ - | \$ 559 | \$ 559 |
| FY20 | HIGHWAY | ATG | \$ - | \$ 225 | \$ 225 |
| FY20 | HIGHWAY | ATG | \$ 287 | \$ 250 | \$ 537 |
| FY20 | HIGHWAY | Pete's | \$ 11 | \$ 330 | \$ 341 |
| FY20 | HIGHWAY | Pete's | \$ 196 | \$ 220 | \$ 416 |
| FY20 | HIGHWAY | Pete's | \$ 36 | \$ 110 | \$ 146 |
| FY20 | HIGHWAY | Pete's | \$ 3,626 | \$ 645 | \$ 4,271 |
| FY20 | HIGHWAY | Pete's | \$ - | \$ 258 | \$ 258 |
| FY20 | HIGHWAY | Spurrs | \$ 351 | \$ 130 | \$ 481 |
| FY20 | HIGHWAY | Henry Bresnahan | \$ - | \$ 1,700 | \$ 1,700 |
| FY20 | HIGHWAY | Nortrax | \$ 277 | \$ 701 | \$ 978 |
| FY20 | HIGHWAY | Reed | \$ 55 | \$ 500 | \$ 555 |
| FY20 | HIGHWAY | Reed | \$ 167 | \$ 782 | \$ 949 |
| FY20 | HIGHWAY | ATG | \$ 104 | \$ 683 | \$ 786 |
| FY20 | HIGHWAY | Ascutney fabricat. | \$ - | \$ 150 | \$ 150 |
| FY20 | HIGHWAY | Ascutney fabricat. | \$ - | \$ 150 | \$ 150 |
| FY20 | HIGHWAY | Ascutney fabricat. | \$ - | \$ 187 | \$ 187 |
| FY20 | HIGHWAY | ATG | \$ 287 | \$ 250 | \$ 537 |
| FY20 | HIGHWAY | Southworth | \$ 3,711 | \$ 2,019 | \$ 5,730 |
| FY20 | HIGHWAY | Southworth | \$ 2,167 | \$ 912 | \$ 3,079 |
| FY20 | HIGHWAY | Southworth | \$ 370 | \$ 304 | \$ 674 |

| | | |
|-----------|-----------|-----------|
| \$ 20,572 | \$ 21,581 | \$ 42,153 |
|-----------|-----------|-----------|

ATTACHMENT C
[FY21 OUTSOURCED REPAIRS]

| FY21 OUTSOURCED REPAIRS | | | | | |
|-------------------------|------------|----------------|----------|----------|---------------|
| Fiscal Year | Department | Vendor | Parts | Labor | Invoice Total |
| FY21 | AVFD | Dingee | \$ 493 | \$ 2,500 | \$ 2,993 |
| FY21 | AVFD | Reed | \$ 1,525 | \$ 1,090 | \$ 2,615 |
| FY21 | AVFD | Spurrs | \$ - | \$ 98 | \$ 98 |
| FY21 | AVFD | Reed | \$ 139 | \$ 140 | \$ 279 |
| FY21 | AVFD | Dingee | \$ 63 | \$ 300 | \$ 363 |
| FY21 | WWVFD | Dingee Machine | \$ - | \$ 950 | \$ 950 |
| FY21 | WWVFD | Dingee Machine | \$ - | \$ 332 | \$ 332 |
| FY21 | WWVFD | Spurrs | \$ 17 | \$ 98 | \$ 98 |
| FY21 | WWVFD | Twinline | \$ 548 | \$ 1,232 | \$ 1,232 |
| FY21 | WWVFD | Twinline | \$ 152 | \$ 110 | \$ 110 |
| FY21 | WWVFD | Twinline | \$ 15 | \$ 264 | \$ 264 |
| FY21 | WWVFD | Twinline | \$ 104 | \$ 132 | \$ 132 |
| FY21 | WWVFD | Twinline | \$ 15 | \$ 264 | \$ 264 |
| FY21 | WWVFD | Spurrs | \$ 176 | \$ 81 | \$ 81 |
| FY21 | WWVFD | Spurrs | \$ 638 | \$ 325 | \$ 325 |
| FY21 | WWVFD | Reed | \$ 73 | \$ 109 | \$ 109 |
| FY21 | WWVFD | Spurrs | \$ - | \$ 98 | \$ 98 |
| FY21 | POLICE | Ford | \$ 1,571 | \$ 773 | \$ 2,343 |
| FY21 | POLICE | Spurrs | \$ 64 | \$ 33 | \$ 97 |
| FY21 | POLICE | Spurrs | \$ - | \$ 80 | \$ 80 |
| FY21 | POLICE | Spurrs | \$ 123 | \$ 16 | \$ 139 |
| FY21 | POLICE | Spurrs | \$ - | \$ 80 | \$ 80 |
| FY21 | POLICE | Spurrs | \$ - | \$ 80 | \$ 80 |
| FY21 | POLICE | Ford | \$ 5 | \$ 90 | \$ 95 |
| FY21 | POLICE | Ford | \$ 234 | \$ 165 | \$ 399 |
| FY21 | POLICE | Spurrs | \$ 135 | \$ 65 | \$ 200 |
| FY21 | POLICE | Ford | \$ 38 | \$ 17 | \$ 55 |
| FY21 | POLICE | Ford | \$ 74 | \$ 139 | \$ 214 |
| FY21 | POLICE | Spurrs | \$ - | \$ 80 | \$ 80 |
| FY21 | POLICE | Spurrs | \$ 57 | \$ 65 | \$ 122 |
| FY21 | HIGHWAY | Spurrs | \$ 11 | \$ 65 | \$ 76 |
| FY21 | HIGHWAY | Osgood | \$ 37 | \$ 500 | \$ 537 |
| FY21 | HIGHWAY | Osgood | \$ 6 | \$ 150 | \$ 156 |
| FY21 | HIGHWAY | Ford | \$ 325 | \$ 811 | \$ 1,136 |
| FY21 | HIGHWAY | Osgood | \$ 73 | \$ 525 | \$ 598 |
| FY21 | HIGHWAY | Osgood | \$ 96 | \$ 1,075 | \$ 1,171 |
| FY21 | HIGHWAY | Osgood | \$ 133 | \$ 425 | \$ 558 |
| FY21 | HIGHWAY | ATG | \$ 33 | \$ 260 | \$ 293 |
| FY21 | HIGHWAY | Reed | \$ 11 | \$ 219 | \$ 230 |
| FY21 | HIGHWAY | Reed | \$ 95 | \$ 120 | \$ 215 |
| FY21 | HIGHWAY | ATG | \$ 27 | \$ 195 | \$ 222 |
| FY21 | HIGHWAY | ATG | \$ 199 | \$ 325 | \$ 524 |
| FY21 | HIGHWAY | Ford | \$ 1,433 | \$ 1,333 | \$ 2,766 |

| | | | | | |
|------|---------|-------------------|----------|----------|----------|
| FY21 | HIGHWAY | Reed | \$ 86 | \$ 1,123 | \$ 1,209 |
| FY21 | HIGHWAY | ATG | \$ - | \$ 12 | \$ 12 |
| FY21 | HIGHWAY | Southworth Milton | \$ 202 | \$ 929 | \$ 1,131 |
| FY21 | HIGHWAY | Southworth Milton | \$ 861 | \$ 1,913 | \$ 2,774 |
| FY21 | HIGHWAY | Southworth Milton | \$ 727 | \$ 1,429 | \$ 2,155 |
| FY21 | HIGHWAY | Southworth Milton | \$ 361 | \$ 617 | \$ 978 |
| FY21 | HIGHWAY | Southworth Milton | \$ 459 | \$ 1,349 | \$ 1,808 |
| FY21 | HIGHWAY | Southworth Milton | \$ 1,706 | \$ 3,240 | \$ 4,946 |
| FY21 | HIGHWAY | Southworth Milton | \$ 328 | \$ 829 | \$ 1,157 |
| FY21 | HIGHWAY | Southworth Milton | \$ 1,625 | \$ 3,240 | \$ 4,865 |
| FY21 | HIGHWAY | Reed | \$ 4,477 | \$ 1,352 | \$ 5,828 |
| FY21 | HIGHWAY | Reed | \$ 89 | \$ 87 | \$ 176 |
| FY21 | HIGHWAY | ATG | \$ 50 | \$ 363 | \$ 413 |
| FY21 | HIGHWAY | Safelite | \$ 370 | \$ 80 | \$ 450 |
| FY21 | HIGHWAY | ATG | \$ 54 | \$ 260 | \$ 314 |
| FY21 | HIGHWAY | ATG | \$ 21 | \$ 260 | \$ 281 |
| FY21 | HIGHWAY | Osgood | \$ - | \$ 50 | \$ 50 |
| FY21 | HIGHWAY | ATG | \$ 110 | \$ 325 | \$ 435 |
| FY21 | HIGHWAY | ATG | \$ 271 | \$ 520 | \$ 791 |

| | | |
|-----------|-----------|-----------|
| \$ 20,532 | \$ 33,782 | \$ 52,577 |
|-----------|-----------|-----------|



Town of Weathersfield

5259 US ROUTE 5 | P.O. BOX 550 | WEATHERSFIELD, VT 05030 | PHONE (802) 674-2626 | FAX (802) 674-2117

Brandon W. Gulnick
Town Manager

June 7, 2021

Selectboard
5259 US Route 5
Ascutney, VT 05030

Re: Personnel Policy Updates

Dear Weathersfield Selectboard,

The Personnel Policy has been updated with the feedback received from the May 17, 2021, SB meeting. Changes are in green. These meetings are not a “first reading.” Rather, these meetings are designed to work on the personnel policy, gather feedback, etc. Considering the Personnel Policy will need to be approved in its entirety, the SB has decided to also review the Opt-Out policy prior to moving forward through the approval process (first, second, and final reading). I highlighted the opt-out policy on page 17. Please review and be prepared to provide feedback.

If you have any questions or concerns, please do not hesitate to contact me.

Respectfully,

Brandon Gulnick

Brandon Gulnick
Town Manager



Town of Weathersfield

5259 US ROUTE 5 | P.O. BOX 550 | WEATHERSFIELD, VT 05030 | PHONE (802) 674-2626 | FAX (802) 674-2117

Brandon W. Gulnick
Town Manager

June 7, 2021

Selectboard
5259 US Route 5
Ascutney, VT 05030

Re: Telecommuting Policy Draft

Dear Weathersfield Selectboard,

See the enclosed draft Telecommuting Policy. The policy has been updated with information received at the May 17, 2021, SB Meeting. The review on June 7, 2021, is not a first reading. I am looking to gather additional feedback from the Selectboard on this draft policy. Following this meeting we will review again with staff and have a first reading at the SB meeting on June 21, 2021.

If you have any questions or concerns, please do not hesitate to contact me.

Respectfully,

Brandon Gulnick

Brandon Gulnick
Town Manager

TOWN OF WEATHERSFIELD, VERMONT
TELECOMMUTING POLICY
DRAFT 2: 05/17/2021

I. PURPOSE

The Select Board of the Town of Weathersfield, Vermont, pursuant to Title 24, Chapter 59, of the Vermont Statutes Annotated, and such other general and special enactments as may be material, hereby promulgate the following Policy, being mindful of the need to telecommute temporarily under certain circumstances. Telecommuting may be appropriate for some employees and jobs but not for others. Telecommuting is not an entitlement, it is not a town wide benefit, and it in no way changes the terms and conditions of employment with the Town of Weathersfield.

II. TEMPORARY ARRANGEMENTS

Temporary telecommuting arrangements may be approved at the Town Managers discretion for circumstances such as inclement weather, temporary illnesses, or work above and beyond an employee's regular scheduled weekly workload, such as training. These arrangements are approved on an as-needed basis only and will not be approved long-term as a supplement to working in the office where an employee is readily accessible to Weathersfield residents and others. All telecommuting arrangements are made on a case-by-case basis, focusing first on the needs of the Town of Weathersfield.

During the course of each fiscal year, full-time employees may telecommute for no more than 10 days each year, and part-time employees may telecommute for no more than 7 days each year. Exceptions will be granted at the Town Managers discretion for circumstances such as weather, temporary illness, or work above and beyond an employee's regular scheduled weekly workload, such as training. A work-at-home log will be recorded with human resources.

III. PROCEDURE FOR APPROVAL

- A. Employee proposes a telecommuting arrangement to the Town Manager and/or the Town Manager's designated agent either verbally or in writing. The Town Manager and/or designated agent reviews the proposal and consults with others for guidance (if necessary).
- B. To answer any remaining questions and address any concerns the Town Manager and/or designated agent, and employee review and discuss the proposed arrangement either verbally or in writing.
- C. The Town Manager and/or designated agent makes a determination. If the determination is to deny the arrangement, the Town Manager and/or designated agent will consult with Human Resources for review and guidance.
- D. The Town Manager and/or designated agent communicates the decision to the employee.
- E. The Town Manager and employee review the work performed during the employee's work-at-home arrangement when the employee returns to work. If the employee is working-at-home for more than a workday, the employee, and Town Manager and/or designated agent, must schedule regular check-ins via phone or other remote meeting software such as Zoom or GoToMeeting (if necessary).

TOWN OF WEATHERSFIELD, VERMONT
TELECOMMUTING POLICY
DRAFT 2: 05/17/2021

IV. LOGISTICS/ EXPECTATIONS

- A. Telecommuting employees must be reachable via phone and email while telecommuting (unless otherwise scheduled for a personal appointment or lunch break) to answer questions, respond to inquiries, and assign tasks as needed.
- B. Phone/email check-ins with coworkers are encouraged to determine issues that need attention.
- C. If a telecommuting employee is sick or has a personal appointment while working at home, the employee will report hours worked and use leave time for hours not worked.

V. COMMUNICATION

It is the employee's responsibility to provide clear instructions on how to reach them offsite and this information must be indicated on their work calendar on scheduled telecommuting days, including any applicable phone numbers.

VI. WORKSPACE

- A. The employee's off-site workspace should provide an adequate work area (e.g., table or desk), light and telephone and computer service.
- B. High-speed Internet access may be required by the Town Manager and/or designated agent as a condition of telecommuting approval.
- C. Additional requirements may vary, depending on the nature of the work and the equipment needed to perform the work.
- D. The employee agrees to maintain safe conditions in the off-site workspace and to practice the same safety habits in the designated off-site workspace as in his/her office on employer's premises.
- E. The telecommuter may not perform other duties (such as the care or supervision of children, family members, or others who require assistance due to illness, incapacity, or for any other reason), during the hours when they are to be working for employer.

VII. EQUIPMENT / SERVICES

- A. The cost for technology required for the employee to perform their primary work responsibilities is determined and covered by employer. WIFI is the responsibility of the employee.
- B. Other office related equipment and/or furniture costs are the responsibility of the employee.

TOWN OF WEATHERSFIELD, VERMONT

TELECOMMUTING POLICY

DRAFT 2: 05/17/2021

- C. Employees may use available employer-owned equipment at their off-site workspace with prior approval of the supervisor and IT staff, provided the equipment will be used for employer work only, its use by an employee at his/her off-site workspace will not impede the work of other employees, and this use is not in conflict with existing employer policy.
- D. Repair and maintenance of employee-owned equipment is the responsibility of the employee.

VIII: EVALUATION

Preapproved telecommuting arrangements will be reviewed after the initial arrangement, and during/after each arrangement thereafter. At any point, the Town Manager and/or designated agent may reverse a decision to allow an employee to telecommute if the Town Manager and/or designated agent decides the telecommuting arrangement becomes problematic in any way.

X: TIME WORKED

Telecommuting employees will be required to accurately record all hours worked using the Town of Weathersfield's time-keeping system. Hours worked in excess of those scheduled per day and per workweek require the advance approval of the Town Manager. Failure to comply with this requirement may result in the immediate termination of the telecommuting agreement.

XI: LIABILITY

Employer will comply with the requirements of all state and federal laws that apply to workplace health and safety and is committed to preventing work-related injuries whenever possible. Employees are asked to use good judgment when telecommuting and should not, at any time, hold any in-person business meetings in their home. Such meetings should be scheduled when the employee is working in the main office or at an appropriate offsite location. The employee will maintain homeowners or tenant homeowner liability insurance (minimum liability limits of \$500,000 per occurrence for homeowners and \$300,000 per occurrence for renters) and will provide a certificate of insurance to employer prior to approving a Telecommuting Agreement. Any changes in rates or coverage are the responsibility of the employee and not employer. The employee should discuss their situation with their insurance agent to make sure they are adequately protected.

XII: PERSONS COVERED

This policy applies to all appointed and elected full-time, part-time, and limited-term employees of the Town of Weathersfield. Where a conflict exists between this policy and any individual employment contract, or written agreement the latter will supersede this policy.

XII: REPEAL OF INCONSISTENT PROVISIONS

TOWN OF WEATHERSFIELD, VERMONT
TELECOMMUTING POLICY
DRAFT 2: 05/17/2021

Any provisions of any Policy of the Town of Weathersfield in effect at the time of enactment and of this Policy governing, and in opposition to, any activity included in this Policy is hereby revoked.

XIII: SEVERABILITY

The Select Board hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, clause, or phrase thereof irrespective of the fact that any one or more sections, subsections, subdivisions, paragraphs, sentences, clauses, or phrases be declared unconstitutional or ineffective.

XIV: EFFECTIVE DATE

No section of this Policy shall be construed to supersede or replace any Vermont statute.

This Policy shall be entered in the minutes of the Select Board's meeting, recorded with the Town Clerk, and posted at the regular meeting site of the Select Board.

The foregoing Policy is hereby adopted by the Select Board of the Town of Weathersfield, Vermont, this 21st day of June 2021.

David Fuller, Chair

Michael Todd, Vice Chair

Kelly O'Brien, Clerk

Joseph Jarvis, Member

Paul Tillman, Member

Meeting date
 AP warrant date
 Payroll warrant date 1
 Payroll warrant date 2

July 6, 2021
 06/30/21
 06/24/21
 06/30/21



TOWN OF WEATHERSFIELD, VERMONT

Warrants for Meeting of July 6, 2021

| | Check Date | Payroll | Operating Expenses |
|------------------------------|------------|--------------------|---------------------|
| General Fund | | | |
| | 6/24/2021 | \$7,977.76 | |
| | 6/30/2021 | \$8,031.07 | |
| AP | 6/30/2021 | | \$31,435.11 |
| Total | | <u>\$16,008.83</u> | <u>\$31,435.11</u> |
| Highway Fund | | | |
| | 6/24/2021 | \$3,978.64 | |
| | 6/30/2021 | \$4,022.12 | |
| AP | 6/30/2021 | | \$66,360.13 |
| | | <u>\$8,000.76</u> | <u>\$66,360.13</u> |
| Solid Waste Mgmt Fund | | | |
| | 6/24/2021 | \$759.97 | |
| | 6/30/2021 | \$756.53 | |
| AP | 6/30/2021 | | \$6,188.01 |
| Total | | <u>\$1,516.50</u> | <u>\$6,188.01</u> |
| Library | | | |
| | 6/24/2021 | \$968.85 | |
| | 6/30/2021 | \$968.85 | |
| Total | | <u>\$1,937.70</u> | <u>\$0.00</u> |
| VLCT Grant HWY | | | \$617.92 |
| Grand Totals | | | \$104,601.17 |

Selector

To the Treasurer of the Town of Weathersfield, we hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$132,064.96. Let this be your order for the payments of these amounts.

06/30/21
03:18 pm

Town of Weathersfield Accounts Payable
Check Warrant Report # 19484 Current Prior Next FY Invoices For Fund (General Fund)
For Check Acct 1(General Fund) All check #s 06/30/21 To 06/30/21

Page 1 of 4
payroll

| Vendor | Invoice Date | Invoice Description Invoice Number | Account | Amount Paid | Check Number | Check Date |
|----------|--------------|---|---|-------------|--------------|------------|
| AFLAC | 06/03/21 | Payroll Transfer PR-06/03/21 | 11-2-011-10.00 AFLAC | 73.33 | 223966 | 06/30/21 |
| AFLAC | 06/03/21 | Payroll Transfer PR-06/03/21 | 11-2-011-14.10 Insurance Prem Liability | 26.04 | 223966 | 06/30/21 |
| AFLAC | 06/10/21 | Payroll Transfer PR-06/10/21 | 11-2-011-10.00 AFLAC | 73.33 | 223966 | 06/30/21 |
| AFLAC | 06/10/21 | Payroll Transfer PR-06/10/21 | 11-2-011-14.10 Insurance Prem Liability | 26.04 | 223966 | 06/30/21 |
| AFLAC | 06/17/21 | Payroll Transfer PR-06/17/21 | 11-2-011-10.00 AFLAC | 73.33 | 223966 | 06/30/21 |
| AFLAC | 06/17/21 | Payroll Transfer PR-06/17/21 | 11-2-011-14.10 Insurance Prem Liability | 26.04 | 223966 | 06/30/21 |
| AFLAC | 06/24/21 | Payroll Transfer PR-06/24/21 | 11-2-011-10.00 AFLAC | 73.33 | 223966 | 06/30/21 |
| AFLAC | 06/24/21 | Payroll Transfer PR-06/24/21 | 11-2-011-14.10 Insurance Prem Liability | 26.04 | 223966 | 06/30/21 |
| AFLAC | 06/30/21 | Payroll Transfer PR-06/30/21 | 11-2-011-10.00 AFLAC | 73.33 | 223966 | 06/30/21 |
| AFLAC | 06/30/21 | Payroll Transfer PR-06/30/21 | 11-2-011-14.10 Insurance Prem Liability | 26.04 | 223966 | 06/30/21 |
| AMAZONCR | 06/28/21 | Swing Seats Hoisington 112-9803183 | 11-7-302-38.10 Parks & Recreation Commis | 113.94 | 223967 | 06/30/21 |
| AMAZONCR | 05/12/21 | Screen protector, otterbx 453888989348 | 11-7-101-20.00 GF-Office Supplies | 31.94 | 223967 | 06/30/21 |
| AMAZONCR | 06/03/21 | Masks 459557487474 | 11-7-101-20.00 GF-Office Supplies | 38.20 | 223967 | 06/30/21 |
| AMAZONCR | 06/09/21 | Cruiser supplies 549683343789 | 11-7-201-24.00 Police-Equipment and Supp | 112.98 | 223967 | 06/30/21 |
| AMAZONCR | 06/07/21 | AC Unit 765649848784 | 11-7-101-24.10 GF-Office Equipment | 187.00 | 223967 | 06/30/21 |
| AT&T SVC | 06/28/21 | June21 cell phone 061621JUNE | 11-7-201-31.00 Police-Telephone/communic | 20.24 | 223968 | 06/30/21 |
| AT&T SVC | 06/28/21 | June21 cell phone 061621JUNE | 11-7-101-31.00 GF-Telephone | 58.13 | 223968 | 06/30/21 |
| AT&T SVC | 06/28/21 | June21 cell phone 061621JUNE | 11-7-201-31.00 Police-Telephone/communic | 43.96 | 223968 | 06/30/21 |
| AT&T SVC | 06/28/21 | June21 cell phone 061621JUNE | 11-7-105-31.00 Telephone Cell Phone | 43.96 | 223968 | 06/30/21 |
| AT&T SVC | 06/28/21 | June21 cell phone 061621JUNE | 11-7-201-31.00 Police-Telephone/communic | 22.24 | 223968 | 06/30/21 |
| AT&T SVC | 06/28/21 | June21 cell phone 061621JUNE | 11-7-201-31.00 Police-Telephone/communic | 43.96 | 223968 | 06/30/21 |
| AT&T SVC | 06/28/21 | June21 cell phone 061621JUNE | 11-7-101-31.00 GF-Telephone | 102.71 | 223968 | 06/30/21 |
| AT&T SVC | 06/28/21 | June21 cell phone 061621JUNE | 11-7-101-31.00 GF-Telephone | 140.04 | 223968 | 06/30/21 |
| BIBENS | 06/21/21 | PD Office 274753/1 | 11-7-201-20.00 Police-Office Supplies | 8.02 | 223969 | 06/30/21 |
| BIBENS | 06/30/21 | Supplies & materials 275565/1 | 11-7-201-20.00 Police-Office Supplies | 184.85 | 223969 | 06/30/21 |

06/30/21

Town of Weathersfield Accounts Payable

03:18 pm

Check Warrant Report # 19484 Current Prior Next FY Invoices For Fund (General Fund)

payroll

For Check Acct 1(General Fund) All check #s 06/30/21 To 06/30/21

| Vendor | Invoice Date | Invoice Description | Account | Amount Paid | Check Number | Check Date |
|-----------|--------------|---------------------------------------|---|-------------|--------------|------------|
| COLONI | 06/03/21 | Payroll Transfer PR-06/03/21 | 11-2-011-14.10 Insurance Prem Liability | 41.82 | 223972 | 06/30/21 |
| COLONI | 06/10/21 | Payroll Transfer PR-06/10/21 | 11-2-011-14.10 Insurance Prem Liability | 41.82 | 223972 | 06/30/21 |
| COLONI | 06/17/21 | Payroll Transfer PR-06/17/21 | 11-2-011-14.10 Insurance Prem Liability | 41.82 | 223972 | 06/30/21 |
| COLONI | 06/24/21 | Payroll Transfer PR-06/24/21 | 11-2-011-14.10 Insurance Prem Liability | 41.82 | 223972 | 06/30/21 |
| COLONI | 06/30/21 | Payroll Transfer PR-06/30/21 | 11-2-011-14.10 Insurance Prem Liability | 41.82 | 223972 | 06/30/21 |
| COMCAST | 06/28/21 | June 21 phone 963200066 | 11-7-601-31.00 Library-Telephone | 79.79 | 223973 | 06/30/21 |
| COMCAST | 06/28/21 | June 21 phone 963200066 | 11-7-101-31.00 GF-Telephone | 357.79 | 223973 | 06/30/21 |
| COTTSSYS | 06/17/21 | Monthly hosted solution 141251 | 11-7-103-24.00 TC-Land Rec computer. Lea | 345.00 | 223974 | 06/30/21 |
| FLORAL | 06/29/21 | Memorial Day Wreath 0033338 | 11-7-101-26.50 GF-Awards and Recognition | 150.00 | 223977 | 06/30/21 |
| GMP | 06/15/21 | 5/14-6/15 acct3116820009 MMHJUNE21 | 11-7-301-30.00 Electricity & Gas | 323.62 | 223979 | 06/30/21 |
| GULNIK | 06/29/21 | Mileage MILEAGEJUNE | 11-7-101-29.20 GF-Travel/Mileage | 124.00 | 223980 | 06/30/21 |
| STEVE HIE | 06/28/21 | Mileage 6/23/21 MILEAGE 6/23 | 11-7-102-29.00 FIN-Expense Reimbursement | 5.94 | 223981 | 06/30/21 |
| MD ELECTR | 06/28/21 | TC Light fixture 062894 | 11-7-301-60.10 Building Maintenance | 75.00 | 223986 | 06/30/21 |
| MADISON | 06/28/21 | July Premiums JULY PREMIUM | 11-7-101-14.10 GF-Insurance Benefits | 24.13 | 223987 | 06/30/21 |
| MADISON | 06/28/21 | July Premiums JULY PREMIUM | 11-7-201-14.10 Police-Insurance Benefits | 80.59 | 223987 | 06/30/21 |
| MADISON | 06/28/21 | July Premiums JULY PREMIUM | 11-7-101-14.10 GF-Insurance Benefits | 20.34 | 223987 | 06/30/21 |
| MADISON | 06/28/21 | July Premiums JULY PREMIUM | 11-7-101-14.10 GF-Insurance Benefits | 44.21 | 223987 | 06/30/21 |
| MADISON | 06/28/21 | July Premiums JULY PREMIUM | 11-7-101-14.10 GF-Insurance Benefits | 16.73 | 223987 | 06/30/21 |
| MADISON | 06/28/21 | July Premiums JULY PREMIUM | 11-7-101-14.10 GF-Insurance Benefits | 23.75 | 223987 | 06/30/21 |
| MADISON | 06/28/21 | July Premiums JULY PREMIUM | 11-7-201-14.10 Police-Insurance Benefits | 35.90 | 223987 | 06/30/21 |
| MADISON | 06/28/21 | July Premiums JULY PREMIUM | 11-7-601-14.10 Library-Insurance Benft | 119.11 | 223987 | 06/30/21 |
| MADISON | 06/28/21 | July Premiums JULY PREMIUM | 11-7-101-14.10 GF-Insurance Benefits | 21.05 | 223987 | 06/30/21 |
| MADISON | 06/28/21 | July Premiums JULY PREMIUM | 11-7-101-14.10 GF-Insurance Benefits | 30.41 | 223987 | 06/30/21 |
| MADISON | 06/28/21 | July Premiums JULY PREMIUM | 11-7-101-14.10 GF-Insurance Benefits | 22.42 | 223987 | 06/30/21 |
| SWCRP | 06/23/21 | FY22 Annual assessment 2022-08 | 11-1-030-00.00 Prepaid Expenses & Insr | 3531.25 | 223988 | 06/30/21 |

| Vendor | Invoice Date | Invoice Description | Account | Amount Paid | Check Number | Check Date |
|-----------|--------------|--|---|-------------|--------------|------------|
| MVP | 06/09/21 | MVP HEALTH CARE July21Premiums JULY21PREMIU | 11-7-101-14.10 GF-Insurance Benefits | 1365.24 | 223989 | 06/30/21 |
| MVP | 06/09/21 | MVP HEALTH CARE July21Premiums JULY21PREMIU | 11-7-201-14.10 Police-Insurance Benefits | 1317.46 | 223989 | 06/30/21 |
| MVP | 06/09/21 | MVP HEALTH CARE July21Premiums JULY21PREMIU | 11-7-601-14.10 Library-Insurance Benft | 798.23 | 223989 | 06/30/21 |
| NE MUN | 06/28/21 | NEMRC Bank reconcilliation 48239 | 11-7-101-45.10 GF-NEMRC Services | 688.75 | 223990 | 06/30/21 |
| OREILLY | 06/28/21 | O'REILLY AUTO PARTS Supplies 5683-275321 | 11-7-521-52.00 Repairs and Supplies | 59.93 | 223991 | 06/30/21 |
| VTAGHUMAN | 06/17/21 | OFFICE OF CHILD SUPPORT Payroll Transfer PR-06/17/21 | 11-2-011-07.00 Garnishments | 327.84 | 223992 | 06/30/21 |
| VTAGHUMAN | 06/24/21 | OFFICE OF CHILD SUPPORT Payroll Transfer PR-06/24/21 | 11-2-011-07.00 Garnishments | 327.84 | 223992 | 06/30/21 |
| VTAGHUMAN | 06/30/21 | OFFICE OF CHILD SUPPORT Payroll Transfer PR-06/30/21 | 11-2-011-07.00 Garnishments | 327.84 | 223992 | 06/30/21 |
| ROCELE | 06/11/21 | ROCKINGHAM ELECTRICAL SUP TC Office S3382803.001 | 11-7-301-60.10 Building Maintenance | 88.86 | 223994 | 06/30/21 |
| SAVAGEO | 06/30/21 | SAVAGE OLIVIA Mileage March-May MILEAGE JUNE | 11-7-101-29.20 GF-Travel/Mileage | 24.41 | 223996 | 06/30/21 |
| SECUR | 06/17/21 | SECURSHRED June pickup 365707 | 11-7-101-20.00 GF-Office Supplies | 22.00 | 223997 | 06/30/21 |
| SPAULDIND | 06/28/21 | SPAULDING, DARRIN R. mileage - warden 0625895 | 11-7-205-18.00 Fire Warden Mileage Reimb | 100.00 | 223999 | 06/30/21 |
| STAPLES | 05/17/21 | STAPLES CREDIT PLAN Office supplies 2843756561 | 11-7-101-20.00 GF-Office Supplies | 4.80 | 224014 | 06/30/21 |
| STAPLES | 05/18/21 | STAPLES CREDIT PLAN Office supplies 2844166231 | 11-7-101-20.00 GF-Office Supplies | 44.47 | 224014 | 06/30/21 |
| STAPLES | 05/19/21 | STAPLES CREDIT PLAN Office supplies 2845256841 | 11-7-101-20.00 GF-Office Supplies | 174.14 | 224014 | 06/30/21 |
| STAPLES | 05/20/21 | STAPLES CREDIT PLAN Office supplies 2845999131 | 11-7-101-20.00 GF-Office Supplies | 19.58 | 224014 | 06/30/21 |
| SULLIVANC | 06/28/21 | SULLIVAN, CATHY July 20 Animal control JULY2020 | 11-7-202-10.10 Animal Control-Contracted | 150.00 | 224015 | 06/30/21 |
| SULLIVANC | 06/28/21 | SULLIVAN, CATHY AnimalControl Nov20-Jun21 NOV20-JUNE21 | 11-7-202-10.10 Animal Control-Contracted | 1200.00 | 224015 | 06/30/21 |
| USC | 06/28/21 | US CELLULAR WWVFD May 0440179107 | 11-7-207-30.00 WWVFD Funding | 13.24 | 224017 | 06/30/21 |
| VTLABOR | 03/16/21 | VERMONT DEPARTMENT OF LAB March, April filing 21UNEMPLOYME | 11-7-101-99.00 GF-Miscellaneous Expendit | 200.00 | 224018 | 06/30/21 |
| VTDEPTTAX | 06/10/21 | VERMONT DEPARTMENT OF TAX Payroll Transfer PR-06/10/21 | 11-2-011-07.00 Garnishments | 15.00 | 224019 | 06/30/21 |
| VTDEPTTAX | 06/17/21 | VERMONT DEPARTMENT OF TAX Payroll Transfer PR-06/17/21 | 11-2-011-07.00 Garnishments | 15.00 | 224019 | 06/30/21 |
| VTDEPTTAX | 06/24/21 | VERMONT DEPARTMENT OF TAX Payroll Transfer PR-06/24/21 | 11-2-011-07.00 Garnishments | 15.00 | 224019 | 06/30/21 |
| VTDEPTTAX | 06/30/21 | VERMONT DEPARTMENT OF TAX Payroll Transfer PR-06/30/21 | 11-2-011-07.00 Garnishments | 15.00 | 224019 | 06/30/21 |
| VLCT MUNI | 06/14/21 | VLCT FY22 Associate mem. dues ASD2022-0005 | 11-7-101-42.05 GF-V.L.C.T. Dues | 950.00 | 224021 | 06/30/21 |

06/30/21

Town of Weathersfield Accounts Payable

03:18 pm

Check Warrant Report # 19484 Current Prior Next FY Invoices For Fund (General Fund)

payroll

For Check Acct 1 (General Fund) All check #s 06/30/21 To 06/30/21

| Vendor | Invoice Date | Invoice Description Invoice Number | Account | Amount Paid | Check Number | Check Date |
|---------------------------------|--------------|---------------------------------------|---|-------------|--------------|------------|
| VLCT MUNI VLCT | 06/14/21 | FY22 Dues RGD2022-0220 | 11-1-030-00.00 Prepaid Expenses & Insr | 4591.00 | 224021 | 06/30/21 |
| VMERS DB VMERS DB. | 06/03/21 | Payroll Transfer PR-06/03/21 | 11-2-011-05.00 Retirement | 1965.65 | 224022 | 06/30/21 |
| VMERS DB VMERS DB. | 06/10/21 | Payroll Transfer PR-06/10/21 | 11-2-011-05.00 Retirement | 2036.43 | 224022 | 06/30/21 |
| VMERS DB VMERS DB. | 06/17/21 | Payroll Transfer PR-06/17/21 | 11-2-011-05.00 Retirement | 2385.43 | 224022 | 06/30/21 |
| VMERS DB VMERS DB. | 06/24/21 | Payroll Transfer PR-06/24/21 | 11-2-011-05.00 Retirement | 2160.04 | 224022 | 06/30/21 |
| VMERS DB VMERS DB. | 06/30/21 | Payroll Transfer PR-06/30/21 | 11-2-011-05.00 Retirement | 2009.28 | 224022 | 06/30/21 |
| WWVFD WEST WEATHERSF. VOL. FIRE | 06/28/21 | Hose testing 2021 061621 | 11-7-207-30.01 Hose Testing | 706.00 | 224023 | 06/30/21 |
| WWVFD WEST WEATHERSF. VOL. FIRE | 06/28/21 | Fuel Reimbursement FUEL 6/28/21 | 11-7-207-32.00 Fuel Oil/Propane | 27.50 | 224023 | 06/30/21 |
| Report Total | | | | 31435.11 | | |

06/30/21

Town of Weathersfield Accounts Payable

03:18 pm

Check Warrant Report # 19484 Current Prior Next FY Invoices For Fund (Highway Fund)

payroll

For Check Acct 1(General Fund) All check #s 06/30/21 To 06/30/21

| Vendor | Invoice Date | Invoice Description Invoice Number | Account | Amount Paid | Check Number | Check Date |
|-----------|---------------------------|--|--|-------------|--------------|------------|
| AMAZONCR | AMAZON | 06/29/21 Repellent for clothing 111-1469592 | 12-7-101-53.50 Safety Equipment | 164.89 | 223967 | 06/30/21 |
| AMAZONCR | AMAZON | 06/29/21 Hand Cleaner 112-6238158 | 12-7-101-52.00 Repairs & Supplies | 91.90 | 223967 | 06/30/21 |
| AMAZONCR | AMAZON | 06/29/21 Gloves 114-1828220 | 12-7-101-52.00 Repairs & Supplies | 121.56 | 223967 | 06/30/21 |
| AMAZONCR | AMAZON | 06/29/21 Flood Lights 114-7312072 | 12-7-101-52.00 Repairs & Supplies | 135.96 | 223967 | 06/30/21 |
| AT&T SVC | AT & T MOBILITY | 06/28/21 June21 cell phone 061621JUNE | 12-7-101-31.00 Wireless/Pager Service | 23.82 | 223968 | 06/30/21 |
| CERSOSIMA | CERSOSIMO INDUSTRIES, INC | 06/29/21 1 1/2" crushed gravel 106876 | 12-7-101-58.26 Gravel Purchase | 79.50 | 223971 | 06/30/21 |
| CERSOSIMA | CERSOSIMO INDUSTRIES, INC | 06/29/21 1 1/2" crushed gravel 106959 | 12-7-101-58.26 Gravel Purchase | 2226.00 | 223971 | 06/30/21 |
| COMCAST | COMCAST PHONE | 06/28/21 June 21 phone 963200066 | 12-7-101-31.00 Wireless/Pager Service | 66.96 | 223973 | 06/30/21 |
| LESNIC | DANIEL LESNICK EXCAVATING | 06/29/21 Excavator Rental June 1769 | 12-7-101-45.00 Contract Work | 2620.00 | 223975 | 06/30/21 |
| EVANS | EVANS MOTOR FUEL | 06/29/21 ULS Diesel Jun21 0018568-IN | 12-7-101-51.10 Diesel Fuel | 9700.93 | 223976 | 06/30/21 |
| GORMAN | GORMAN GROUP, LLC | 06/29/21 4500 Gal Summer Calcium 11011802 | 12-7-101-58.30 Chloride | 4005.00 | 223978 | 06/30/21 |
| FAIRFIELD | HOWARD P. FAIRFIELD, LLC | 06/29/21 Gearbox and Coupling 7577622 | 12-7-101-52.00 Repairs & Supplies | 2281.02 | 223982 | 06/30/21 |
| JORD | JORDAN EQUIPMENT | 06/30/21 CSB Carb Rack + Nuts P54966 | 12-7-101-52.00 Repairs & Supplies | 1768.54 | 223983 | 06/30/21 |
| LANE-BALL | LANE ENTERPRISES INC. | 06/29/21 CULVERTS 421492 | 12-7-101-58.60 Culverts | 13896.40 | 223984 | 06/30/21 |
| LAWSON | LAWSON PRODUCTS, INC | 06/29/21 Supplies 9308523169 | 12-7-101-52.00 Repairs & Supplies | 101.77 | 223985 | 06/30/21 |
| MADISON | MADISON NATIONAL LIFE INS | 06/28/21 July Premiums JULY PREMIUM | 12-7-101-14.10 HWY-Insurance Benefits | 31.08 | 223987 | 06/30/21 |
| MADISON | MADISON NATIONAL LIFE INS | 06/28/21 July Premiums JULY PREMIUM | 12-7-101-14.10 HWY-Insurance Benefits | 27.97 | 223987 | 06/30/21 |
| MADISON | MADISON NATIONAL LIFE INS | 06/28/21 July Premiums JULY PREMIUM | 12-7-101-14.10 HWY-Insurance Benefits | 27.97 | 223987 | 06/30/21 |
| MADISON | MADISON NATIONAL LIFE INS | 06/28/21 July Premiums JULY PREMIUM | 12-7-101-14.10 HWY-Insurance Benefits | 17.14 | 223987 | 06/30/21 |
| MADISON | MADISON NATIONAL LIFE INS | 06/28/21 July Premiums JULY PREMIUM | 12-7-101-14.10 HWY-Insurance Benefits | 29.67 | 223987 | 06/30/21 |
| MADISON | MADISON NATIONAL LIFE INS | 06/28/21 July Premiums JULY PREMIUM | 12-7-101-14.10 HWY-Insurance Benefits | 27.16 | 223987 | 06/30/21 |
| MADISON | MADISON NATIONAL LIFE INS | 06/28/21 July Premiums JULY PREMIUM | 12-7-101-14.10 HWY-Insurance Benefits | 36.54 | 223987 | 06/30/21 |
| MADISON | MADISON NATIONAL LIFE INS | 06/28/21 July Premiums JULY PREMIUM | 12-7-101-14.10 HWY-Insurance Benefits | 19.76 | 223987 | 06/30/21 |
| MVP | MVP HEALTH CARE | 06/09/21 July21Premiums JULY21PREMIU | 12-7-101-14.10 HWY-Insurance Benefits | 7802.34 | 223989 | 06/30/21 |
| OSGOOD | RALPH OSGOOD, INC. | 06/29/21 Rear OBVS System 29338 | 12-7-101-56.10 Grant Expenses | 926.88 | 223993 | 06/30/21 |

06/30/21
03:18 pm

Town of Weathersfield Accounts Payable
Check Warrant Report # 19484 Current Prior Next FY Invoices For Fund (Highway Fund)
For Check Acct 1 (General Fund) All check #s 06/30/21 To 06/30/21

Page 2 of 2
payroll

| Vendor | Invoice Date | Invoice Description Invoice Number | Account | Amount Paid | Check Number | Check Date |
|--------------|--------------|---|---|-------------|--------------|------------|
| SANEL | 06/29/21 | SANEL NAPA SPRINGFIELD Air filter & battery swit 379676 | 12-7-101-52.00 Repairs & Supplies | 22.61 | 223995 | 06/30/21 |
| SANEL | 06/29/21 | SANEL NAPA SPRINGFIELD Air filter & battery swit 379676 | 12-7-101-52.00 Repairs & Supplies | 7.49 | 223995 | 06/30/21 |
| SNOWFLOW | 06/29/21 | SNOWFLOW SALES INC Poly-caster 9306 | 12-7-101-53.00 Equipment | 5625.00 | 223998 | 06/30/21 |
| STPIERRE | 06/29/21 | ST. PIERRE INC. 1" gravel blend 1009705 | 12-7-101-58.26 Gravel Purchase | 2667.25 | 224000 | 06/30/21 |
| U1ST | 06/29/21 | UNIFIRST CORPORATION Uniform Cleaning 1070040271 | 12-7-101-15.20 HWY-Uniforms & Cleaning | 97.73 | 224016 | 06/30/21 |
| U1ST | 06/29/21 | UNIFIRST CORPORATION Uniform Cleaning 1070042417 | 12-7-101-15.20 HWY-Uniforms & Cleaning | 159.29 | 224016 | 06/30/21 |
| VIKECIVES | 06/30/21 | VIKING-CIVES Blade Sabre HWY2021-7 VO00011291 | 12-7-101-52.00 Repairs & Supplies | 11550.00 | 224020 | 06/30/21 |
| Report Total | | | | 66360.13 | | |

06/30/21

Town of Weathersfield Accounts Payable

03:18 pm

Check Warrant Report # 19484 Current Prior Next FY Invoices For Fund (Special Revenue)
For Check Acct 1(General Fund) All check #s 06/30/21 To 06/30/21

payroll

| Vendor | Invoice Date | Invoice Description | Account | Amount Paid | Check Number | Check Date |
|--------|--------------|---------------------|---------------------|-------------|--------------|------------|
| OSGOOD | 06/29/21 | Rear OBVS System | 15-7-208-01.00 | 617.92 | 223993 | 06/30/21 |
| | | 29338 | GF-VLCT-PACIF Grant | | | |
| | | Report Total | | 617.92 | | |

06/30/21
03:18 pm

Town of Weathersfield Accounts Payable
Check Warrant Report # 19484 Current Prior Next FY Invoices For Fund (Solid Waste)
For Check Acct 1 (General Fund) All check #s 06/30/21 To 06/30/21

Page 1 of 1
payroll

| Vendor | | Invoice Date | Invoice Description Invoice Number | Account | Amount Paid | Check Number | Check Date |
|--------------|------------------------|--------------|---------------------------------------|--|---------------------------|--------------|------------|
| GOBIN | CASELLA WASTE SERVICES | 06/29/21 | Trash, C&D 6/9+6/10 0653228 | 21-7-101-45.10 C&D Tipping | 663.03 | 223970 | 06/30/21 |
| GOBIN | CASELLA WASTE SERVICES | 06/29/21 | Trash, C&D 6/9+6/10 0653228 | 21-7-101-45.26 C&D-Container Charge | 502.26 | 223970 | 06/30/21 |
| GOBIN | CASELLA WASTE SERVICES | 06/29/21 | Trash, C&D 6/9+6/10 0653228 | 21-7-101-45.05 Trash-Tipping | 1352.52 | 223970 | 06/30/21 |
| GOBIN | CASELLA WASTE SERVICES | 06/29/21 | Trash, C&D 6/9+6/10 0653228 | 21-7-101-45.25 Trash Container charge | 251.13 | 223970 | 06/30/21 |
| GOBIN | CASELLA WASTE SERVICES | 06/29/21 | Trash, C&D 6/16+6/18 0654060 | 21-7-101-45.10 C&D Tipping | 620.00 | 223970 | 06/30/21 |
| GOBIN | CASELLA WASTE SERVICES | 06/29/21 | Trash, C&D 6/16+6/18 0654060 | 21-7-101-45.26 C&D-Container Charge | 502.26 | 223970 | 06/30/21 |
| GOBIN | CASELLA WASTE SERVICES | 06/29/21 | Trash, C&D 6/16+6/18 0654060 | 21-7-101-45.05 Trash-Tipping | 1681.28 | 223970 | 06/30/21 |
| GOBIN | CASELLA WASTE SERVICES | 06/29/21 | Trash, C&D 6/16+6/18 0654060 | 21-7-101-45.25 Trash Container charge | 502.26 | 223970 | 06/30/21 |
| COMCAST | COMCAST PHONE | 06/28/21 | June 21 phone 963200066 | 21-7-101-31.00 Telephone | 113.27 | 223973 | 06/30/21 |
| Report Total | | | | | ----- 6188.01 ===== | | |

06/30/2021
03:20 pm

Town of Weathersfield Payroll
Check Warrant Report #
Check date 06/24/2021 to 06/24/2021 Departments 111 to 111

Page 1
payroll

| Employee Number | Employee Name | | Check Number | Check Date | Net Amount | Elec Amount |
|--------------------|----------------------|---|-----------------|---------------|---------------|----------------|
| CONGDONJ | CONGDON, JENNIFER B. | E | 13951 | 06/24/21 | 0.00 | 167.65 |
| DANGOF | DANGO, FLORA ANN | E | 13952 | 06/24/21 | 0.00 | 721.19 |
| DANIELSWI | DANIELS, WILLIAM J. | E | 13953 | 06/24/21 | 0.00 | 1086.46 |
| ESTYJOSH | ESTY, JOSHUA W. | E | 13955 | 06/24/21 | 0.00 | 187.17 |
| ESTYLYNNE | ESTY, LYNNETTE A. | E | 13956 | 06/24/21 | 0.00 | 409.39 |
| GRAHAMJ | GRAHAM, JOHN J. | E | 13957 | 06/24/21 | 0.00 | 270.00 |
| GULNICKB | GULNICK, BRANDON W. | E | 13958 | 06/24/21 | 0.00 | 985.91 |
| HIERCA | HIER, CAROLYN A. | E | 13959 | 06/24/21 | 0.00 | 454.54 |
| HIERS | HIER, STEVE A. | E | 13960 | 06/24/21 | 0.00 | 262.27 |
| MCNAMARAR | MCNAMARA, ROSALIE | E | 13963 | 06/24/21 | 0.00 | 482.97 |
| MORANCY | MORANCY, WALTER W. | E | 13966 | 06/24/21 | 0.00 | 908.60 |
| MORSE | MORSE, MARTHA J. | E | 13967 | 06/24/21 | 0.00 | 71.01 |
| PRINCE | PRINCE, RYAN C. | E | 13969 | 06/24/21 | 0.00 | 532.51 |
| SAVAGE | SAVAGE, OLIVIA I. | | 47992 | 06/24/21 | 401.36 | 0.00 |
| SKALABAN | SKALABAN, ALEXIS H. | | 47993 | 06/24/21 | 135.19 | 0.00 |
| SMITH | SMITH, STEVEN | | 47994 | 06/24/21 | 186.65 | 0.00 |
| TERRILL | TERRILL, SUSANNE | E | 13972 | 06/24/21 | 0.00 | 928.06 |
| WHIDDEN | WHIDDEN, BERT C. | E | 13975 | 06/24/21 | 0.00 | 510.03 |
| | | | | | ----- | ----- |
| | | | | | 723.20 | 7977.76 |
| | | | | | ===== | ===== |

***8,700.96

06/30/21
03:20 pm

Town of Weathersfield Payroll
Check Warrant Report #
Check date 06/24/21 to 06/24/21 Departments 121 to 121

Page 1 of 1
payroll

| Employee Number | Employee Name | | Check Number | Check Date | Net Amount | Elec Amount |
|--------------------|-----------------------|---|-----------------|---------------|---------------|----------------|
| ESTYJO | ESTY, JOHN W. | E | 13954 | 06/24/21 | 0.00 | 812.24 |
| HUNTDON | HUNTLEY, DONALD A. | E | 13961 | 06/24/21 | 0.00 | 557.40 |
| LONGTIN | LONGTIN, ALEXANDER J. | E | 13962 | 06/24/21 | 0.00 | 429.68 |
| MOORER | MOORE, RAY A. | E | 13965 | 06/24/21 | 0.00 | 664.63 |
| PIPE | PIPE, SCOTT | E | 13968 | 06/24/21 | 0.00 | 744.24 |
| STAPLETON | STAPLETON, RAY E. | E | 13971 | 06/24/21 | 0.00 | 770.45 |
| | | | | | ----- | ----- |
| | | | | | 0.00 | 3978.64 |
| | | | | | ===== | ===== |

***3,978.64

06/30/21
03:21 pm

Town of Weathersfield Payroll
Check Warrant Report #
Check date 06/24/21 to 06/24/21 Departments 131 to 131

Page 1 of 1
payroll

| Employee Number | Employee Name | | Check Number | Check Date | Net Amount | Elec Amount |
|--------------------|---------------------|---|-----------------|---------------|---------------|----------------|
| COLEMAN | COLEMAN, GLENNA J. | E | 13950 | 06/24/21 | 0.00 | 122.71 |
| RICHARDMA | RICHARDSON, MARK P. | E | 13970 | 06/24/21 | 0.00 | 695.53 |
| TOPOLSKI | TOPOLSKI, JUDITH A. | E | 13973 | 06/24/21 | 0.00 | 150.61 |
| | | | | | ----- | ----- |
| | | | | | 0.00 | 968.85 |
| | | | | | ===== | ===== |

*****968.85

06/30/21
03:21 pm

Town of Weathersfield Payroll
Check Warrant Report #
Check date 06/24/21 to 06/24/21 Departments 211 to 211

Page 1 of 1
payroll

| Employee Number | Employee Name | | Check Number | Check Date | Net Amount | Elec Amount |
|--------------------|-------------------|---|-----------------|---------------|---------------|----------------|
| MERICLE J | MERICLE, JAMES S. | E | 13964 | 06/24/21 | 0.00 | 278.67 |
| WATERST | WATERS, TYLER M. | E | 13974 | 06/24/21 | 0.00 | 481.30 |
| | | | | | ----- | ----- |
| | | | | | 0.00 | 759.97 |
| | | | | | ===== | ===== |

*****759.97

06/30/21
03:22 pm

Town of Weathersfield Payroll
Check Warrant Report #
Check date 06/30/21 to 06/30/21 Departments 111 to 111

Page 1 of 1
payroll

| Employee Number | Employee Name | | Check Number | Check Date | Net Amount | Elec Amount |
|--------------------|----------------------|---|-----------------|---------------|---------------|----------------|
| BEARSE | BEARSE, DEFOREST D. | E | 13976 | 06/30/21 | 0.00 | 72.05 |
| CONGDONJ | CONGDON, JENNIFER B. | E | 13978 | 06/30/21 | 0.00 | 167.65 |
| DANGOF | DANGO, FLORA ANN | E | 13979 | 06/30/21 | 0.00 | 721.19 |
| DANIELSWI | DANIELS, WILLIAM J. | E | 13980 | 06/30/21 | 0.00 | 989.82 |
| ESTYJOSH | ESTY, JOSHUA W. | E | 13982 | 06/30/21 | 0.00 | 187.17 |
| ESTYLYNNE | ESTY, LYNNETTE A. | E | 13983 | 06/30/21 | 0.00 | 201.11 |
| GRAHAMJ | GRAHAM, JOHN J. | E | 13984 | 06/30/21 | 0.00 | 217.16 |
| GULNICKB | GULNICK, BRANDON W. | E | 13985 | 06/30/21 | 0.00 | 985.91 |
| HIERCA | HIER, CAROLYN A. | E | 13986 | 06/30/21 | 0.00 | 333.69 |
| HIERS | HIER, STEVE A. | E | 13987 | 06/30/21 | 0.00 | 644.33 |
| MCNAMARAR | MCNAMARA, ROSALIE | E | 13990 | 06/30/21 | 0.00 | 191.54 |
| MORANCY | MORANCY, WALTER W. | E | 13993 | 06/30/21 | 0.00 | 908.60 |
| MORSE | MORSE, MARTHA J. | E | 13994 | 06/30/21 | 0.00 | 71.01 |
| PRINCE | PRINCE, RYAN C. | E | 13996 | 06/30/21 | 0.00 | 730.48 |
| SAVAGE | SAVAGE, OLIVIA I. | | 47995 | 06/30/21 | 429.37 | 0.00 |
| SKALABAN | SKALABAN, ALEXIS H. | | 47996 | 06/30/21 | 52.79 | 0.00 |
| SMITH | SMITH, STEVEN | | 47997 | 06/30/21 | 186.65 | 0.00 |
| TERRILL | TERRILL, SUSANNE | E | 13999 | 06/30/21 | 0.00 | 928.06 |
| WHIDDEN | WHIDDEN, BERT C. | E | 14002 | 06/30/21 | 0.00 | 681.30 |
| | | | | | ----- | ----- |
| | | | | | 668.81 | 8031.07 |
| | | | | | ===== | ===== |

***8,699.88

06/30/21
03:22 pm

Town of Weathersfield Payroll
Check Warrant Report #
Check date 06/30/21 to 06/30/21 Departments 121 to 121

Page 1 of 1
payroll

| Employee Number | Employee Name | | Check Number | Check Date | Net Amount | Elec Amount |
|--------------------|-----------------------|---|-----------------|---------------|---------------|----------------|
| ESTYJO | ESTY, JOHN W. | E | 13981 | 06/30/21 | 0.00 | 785.13 |
| HUNTDON | HUNTLEY, DONALD A. | E | 13988 | 06/30/21 | 0.00 | 559.83 |
| LONGTIN | LONGTIN, ALEXANDER J. | E | 13989 | 06/30/21 | 0.00 | 422.18 |
| MOORER | MOORE, RAY A. | E | 13992 | 06/30/21 | 0.00 | 670.18 |
| PIPE | PIPE, SCOTT | E | 13995 | 06/30/21 | 0.00 | 814.35 |
| STAPLETON | STAPLETON, RAY E. | E | 13998 | 06/30/21 | 0.00 | 770.45 |
| | | | | | ----- | ----- |
| | | | | | 0.00 | 4022.12 |
| | | | | | ===== | ===== |

***4,022.12

06/30/21
03:21 pm

Town of Weathersfield Payroll
Check Warrant Report #
Check date 06/30/21 to 06/30/21 Departments 131 to 131

Page 1 of 1
payroll

| Employee Number | Employee Name | | Check Number | Check Date | Net Amount | Elec Amount |
|--------------------|---------------------|---|-----------------|---------------|---------------|-----------------|
| COLEMAN | COLEMAN, GLENNA J. | E | 13977 | 06/30/21 | 0.00 | 122.71 |
| RICHARDMA | RICHARDSON, MARK P. | E | 13997 | 06/30/21 | 0.00 | 695.53 |
| TOPOLSKI | TOPOLSKI, JUDITH A. | E | 14000 | 06/30/21 | 0.00 | 150.61 |
| | | | | | ----- 0.00 | ----- 968.85 |
| | | | | | ===== | ===== |

*****968.85

06/30/21
03:21 pm

Town of Weathersfield Payroll
Check Warrant Report #
Check date 06/30/21 to 06/30/21 Departments 211 to 211

Page 1 of 1
payroll

| Employee Number | Employee Name | | Check Number | Check Date | Net Amount | Elec Amount |
|--------------------|-------------------|---|-----------------|---------------|---------------|----------------|
| MERICLE J | MERICLE, JAMES S. | E | 13991 | 06/30/21 | 0.00 | 277.88 |
| WATERST | WATERS, TYLER M. | E | 14001 | 06/30/21 | 0.00 | 478.65 |
| | | | | | ----- | ----- |
| | | | | | 0.00 | 756.53 |
| | | | | | ===== | ===== |

*****756.53