



TOWN OF WEATHERSFIELD
SELECTBOARD

REGULAR MEETING AGENDA

MONDAY, MAY 2, 2022 AT 6:30PM
MARTIN MEMORIAL HALL
5259 US ROUTE 5, ASCUTNEY, VT 05030

PHONE
(802) 674-2626

FAX
(802) 674-2117

ZOOM MEETING AVAILABLE

CLICK THE BRIDGE ON WEBSITE HOMEPAGE OR
PHONE NUMBER: (929) 205 - 6099 | MEETING ID: 542-595-4364 |
NO PARTICIPANT ID: PRESS # MEETING PASSCODE: 8021

Agenda

Appointments

1. Call to Order
2. Pledge of Allegiance
3. Agenda Review
4. Comments from the Citizens on topics not on the agenda
5. Review minutes from previous meeting: 04-18-22
6. Town Manager Announcements / Updates
7. Large Gathering Permits
 - a. Center Church Meeting House
 - b. Plains & Reservoir Road Intersection
8. Vote to Approve Small Business Grants
9. Kendricks Corner Road Paving Project
10. Weathersfield Music Series
11. Dump Truck Review for RFP
12. Proposed future agenda items
 - a. Selectboard Goals
 - b. Town Manager Goals
 - c. Business Personal Property Tax
 - d. Key Fob Lock System - MMH
13. Appointments
14. Approve Warrant
15. Any other business
16. Adjourn

- Budget Committee (4 Vacancies)
 - Chauncie Tillman
 - Erika Natalia Culma
- Connecticut River Joint Commission Representative
 - Howard Beach
- Constable
- Energy Coordinator
- Fence Viewer
 - Roderick Bates
- Mount Ascutney Regional Commission
- Parks & Recreation Commission (2 Vacancies)
- Zoning Board of Adjustment

POSTED ON 04/29/2022

Select Board Meeting
Martin Memorial Hall
5259 US Rte 5, Ascutney VT
DRAFT of Select Board Meeting Minutes
Monday, April 18, 2022 6:30 PM

Select Board Members Present:

Paul Tillman
Kelly O'Brien
Michael Todd
Wendy Smith
David Fuller
Brandon Gulnick, Town Manager

Attendees: Buffy and Ross Girard, Olivia Savage, Darrin Spaulding

Online attendees:

1.) Call to Order by Michael Todd, Chair at 6:30 pm

2.) Pledge of Allegiance led by Paul Tillman

Agenda review was not listed in the agenda, however, Paul Tillman would like to move items # 7 Vote to Award Fire Truck Bid and #9 Liquor License to the following as both parties are present:

#4 Liquor Licenses
#5 Vote to Award Fire Truck Bid

The Selectboard was in agreement to move these items.

3.) Comments from Citizens on topics not on the agenda

David Fuller asked about the size of the packets and them not being available via email due to the size. He does not believe that these packets need to be this large. Michael Todd asked that this be discussed further under "Any other business".

4.) Liquor Licenses

a.) Fireside Beverage – Second Class License

Michael Todd asked if there were any changes to the application. Ross Girard said the only change was the address. Ross spoke with Ryan at Land Use office and it is nothing that needed to be addressed. They attached a written explanation of moving

down to the bottom of the hill and what it entailed. The 6220 Rte 5, Suite 1 & 2 needs to be on the liquor license.

David Fuller made a motion to approve the liquor license for Fireside Beverage – 2nd class.

Paul Tillman – 2nd

Discussion – David Fuller asked if this was brand new at a different location. Ross Girard said it's the same store, they are just now selling liquor in just one location not 2. David Fuller also wanted to make sure they had been in touch with the Police Chief and make sure he had signed off on it. Ross Girard said that has been done.

Michael Todd asked if there would be any sales out of the old location? Ross said no, it would all be done out of this building.

Vote - unanimous

5.) Vote to Award Fire Truck Bid

RE: Vote to Award Dingee Machine Company Fire Truck Proposal

The Town of Weathersfield voted to purchase a new fire truck by Australian ballot. The article reads as follows:

Shall the voters of the Town of Weathersfield authorize the Selectboard to borrow funds not to exceed \$270,000 for a period not to exceed 7-years for the purpose of purchasing a fire truck to replace Ascutney Volunteer Fire Association's 1995 Pumper with a new Tanker? The cost of the Fire Truck will not exceed \$325,000. The balance of the funds needed to purchase the truck will come from the sale or trade-in of Engine No. 1 and no more than \$50,000 from the Town's Fire Apparatus Acquisition Reserve Fund. [Not in Budget]

The RFP was advertised on March 9, 2022, at 10am. The final date for RFP submission was April 8, 2022, at 11am. A public bid opening took place on April 8, 2022, at 12pm. The town received the following four (4) bids:

Company	Bid
New England Fire Equipment & Apparatus	\$393,938
Bulldog Fire Apparatus - <u>Fouts Bros</u>	\$359,000
Bulldog Fire Apparatus - KME	\$429,799
<u>Dingee Machine Company</u>	\$321,822

The Ascutney Volunteer Fire Association held a meeting to discuss and review the proposals. According to Chief Darrin Spaulding only 1 vendor (Dingee Machine Company) met the advertised specifications. Chief Spaulding and teams' recommendation is to:

85
86 **Vote to Award Dingee Machine Company Proposal for \$321,822.**
87

88 *See Attachment - Dingee Machine Company Proposal attached to these minutes*
89

90 Paul Tillman made a motion to award Dingee Machine Company Fire Truck proposal in the
91 amount of \$321,822.

92 Kelly O'Brien – 2nd

93 Discussion:

94 Michael Todd asked where in the proposal it stated how many gallons this truck would be.

95 Darrin Spaulding stated it was on the first page that the size of the tank was 2,000 gallons. It is
96 also noted on page 2 of 16 in the proposal. Michael Todd said there was a section that noted 0
97 – 1,500 gallons so he wanted to verify. Darrin Spaulding said this was likely a typo and he
98 would review with Dingee Machine.
99

100 Vote - unanimous
101

102 6.) Review minutes from previous meeting 3-21-22 and 4-4-22
103

104 The vote to approve the minutes from 3-21-22 was carried over from the 4-4-22 Selectboard
105 meeting.
106

107 Original Motion from 4-4-22

108 “Kelly O'Brien made a motion to approve the meeting minutes from 3-21-22 with corrections
109 if needed.

110 Paul Tillman- 2nd”

111 Discussion – David Fuller still had some questions about the meeting from 3-21-22 and does
112 not feel they have come full circle regarding the Acting Town Manager and West
113 Weathersfield Non- Transport License and Business Plan. Dave is going to review the
114 meeting and the WWVFD

115 Business Plan and come back with additional questions.

116 Vote – unanimous
117

118 Paul Tillman made a motion to approve the meeting minutes from 4-4-22 with corrections if
119 needed.

120 Wendy Smith - 2nd

121 Discussion:

122 David Fuller noted the names in line 69 and 70. These should be Nate Stoddard and Barbara
123 Thomas from the Lister's office.

124 No further discussion.

125 Vote – unanimous
126

127 7.) Town Manager Update
128

129 Brandon Gulnick gave an update regarding the building assessments. All building
130 assessments have been completed and are in a report that is in progress. They anticipate the
131 completion of the report by mid-May.

The Highway Garage solar project fencing will commence on 4-14-22. Green Mountain Power has installed the pole and will pull lines. The electrician will work to complete wiring and clean up the site by 4-29-22.

Applications for the Small Business Grant round – 2 extension was advertised and those will be due by April 31, 2022 @ 12:30pm and recommendations will be made to the Selectboard on May 2nd.

Michael Todd noted that he would be submitting a request for mileage reimbursement request for all the travel back and forth for these meetings.

David Fuller wanted to know when or how they were going to go about prioritizing the buildings. Michael Todd said the assessments need to be assembled and prioritized based on what they have for each building. Then they will be reviewed, prioritized and work their way through that. Brandon Gulnick said that a prioritization draft would be available mid-May however it would remain a draft until the Selectboard approves it.

8.) Vote to Set Public Hearing Date & Time – Zoning Bylaw Updates

RE: Vote to Warn Hearing Date/ Time - Zoning Bylaw Updates

The Planning Commission held a public hearing on April 14, 2022, to adopt bylaw amendments and a zoning map. These documents are now being forwarded to the Selectboard.

The Selectboard is receiving these documents on April 18th at your regularly scheduled meeting. The next step in this process is to warn & hold a public hearing.

See Attachment A - Planning Commission Agenda & Packet attached with these minutes

Paul Tillman made a motion to accept the Zoning Map, Map Definitions, District Definitions, Bylaws and the reporting form from the Land Use Administrator and that we hold a public hearing at the Selectboard level on May 16, 2022 at 6:45 pm.

Wendy Smith – 2nd

Discussion – David Fuller wanted to verifying the timing was in accordance with the law. Michael Todd verified that it was.

Vote - unanimous

9.) Vote to elect the ARPA Standard Loss Provision

The Town Treasurer participated in a VLCT webinar on ARPA. For awards under \$10 million there is no need to prove revenue loss and complicate our reporting to the federal government. We will take our standard deduction equal to our entire award of \$817,861.62. To do this, we must indicate it on our April 30, 2022, report. Best practice is for the Selectboard to vote to do this.

See Town Treasurer Memo - Attachment A

See Regional Planning Commission Memo - Attachment B

David Fuller made a motion to elect the ARPA Standard Loss Provision.

Michael Todd – 2nd

Discussion – Steve Heir attended a meeting a standard deduction election

Vote - unanimous

10.) Finance Report – Q3/A4 Projections

GENERAL FUND

Revenues

Overall, revenue in the General Fund is at 72% for Q3. Administration revenues are at 60% for 2 reasons:

1. The appropriation revenue of 43,600 will not be received.
2. Most penalty & interest revenue will not be received this year because the State of Vermont provided a COVID grant to residents that are having trouble paying their taxes. This cleared up any past due balances. We budgeted 42,596 in revenue for this & we will not receive all of it.

Year-end Administration revenues are projected at 79% OR 64,185 short of what was budgeted. Overall, the General Fund is projected to be at 96% OR 55,222 short of what was budgeted.

Expenditures

Overall, expenses in the General Fund are at 74% for Q3. There is a projected year-end savings in the Land Use & Listers offices. Land Use is currently at 44% and the Listers office is at 53%. Other departments are running over, including the Town Clerks office, Finance, and the Administration budgets.

At year-end, General Fund expenditures are projected to come in at 99% or 14,055 less than budgeted.

Fund Balance

The projected year-end fund balance for FY22 is -41,167. This is the net between the -55,222 in revenues and the +14,055 in expenses.

David Fuller has concerns and suggested that they freeze spending and that the Selectboard should address this situation quickly. Brandon

217 Gulnick agreed that this was unacceptable, however, shortages due occur
218 and in this particular case it was a COVID grant.

219 David Fuller would like to see how this was calculated and how it arrived
220 to being so far over.

221 **HIGHWAY FUND**

222 **Revenues**

223 Revenue in the Highway Fund are currently at 77% for Q3. We have
224 received more State Aid to Highway funding than budgeted. At year-end,
225 projected revenues are 12,874 more than budgeted.

226 **Expenses**

227 Highway Fund expenditures are currently at 59% for the following reasons:

- 228 1. Personnel shortages - currently at 62%
- 229 2. Paving line item has not been expended - Kendricks Corner Rd project on
230 hold

231 Expenses are projected at 87% to year-end OR 145,308 less than budgeted,
232 102,513 of which is from personnel shortages.

233 **Fund Balance**

234 At year-end, fund balance is projected to be 158,181.

235 **SOLID WASTE FUND**

236 **Revenues**

237 Solid Waste revenues are currently at 94% for the following reasons:

- 238 1. West Windsor permit sticker revenue is coming in over budget.
- 239 2. Punch card tickets are coming in over budget.

240 When more people use the transfer station permit sticker and punch card
241 ticket revenue increases. At year-end, revenues are projected to be at
242 110% OR 318,589.

243 **Expenses**

244 Solid Waste expenses are currently at 76%. At year-end, expenses are
245 projected to be at 102% OR 295,344.

246 **Fund Balance**

247 The projected fund balance is 23,245.

248
249 11.) Fund Balance Discussion

The cumulative General Fund balance is \$229,072 after we deduct the 45,418, we used to reduce the property tax need in FY23. As you know, the FY22 budget is projected to end with a 41,167 +/- deficit. To balance the FY22 budget by year-end, we will need to put aside an amount of fund balance. Additionally, I recommend holding \$50,000 as a contingency in the General Fund. After these 2 amounts are deducted, an estimated 137,905 is remaining. Considering the year-end deficit is an estimate at this point I recommend holding off on any decision until July 2022.

Recommendation:

<u>Description</u>	<u>Amount</u>
Police Cruiser Reserve	\$25,000
Fire Department Reserve	\$50,000
FY24 Property Tax Reduction	\$33,000
FY25 Property Tax Reduction	\$18,000
FY26 Property Tax Reduction	\$11,904

In FY21 we used \$35,973 in cumulative fund balance in the General Fund Budget rather than increasing property taxes. Similarly, we used \$41,946 in the FY22 GF budget, and another \$45,418 in the FY23 GF budget. Over the past 3 years we have went through our budgets line by line. I do not anticipate being able to further reduce our expenses without decreasing services. If we don't also use \$45,418 in fund balance in FY24 we will see a spike in our property tax need. To reduce this spike, I recommend using \$33,000 from our existing fund balance in FY24 (which I do not expect to see again unless there's additional turnover in personnel), \$18,000 in FY25, and the remaining \$11,904 in FY26.

There is \$4,310 remaining in the Highway Department Cumulative Fund Balance. As you know, we used \$76,726 in the FY23 budget to reduce the property tax need. Although we estimate a surplus in Highway in this fiscal year due to an unanticipated increase in State Aid and unanticipated shortages of personnel, we prefer not to make any decisions until the first meeting in July. At this point, we estimate an FY22 surplus of \$158K +/- . I recommend a similar property tax reduction strategy as the General Fund.

There is a \$33,314 cumulative deficit in the Solid Waste Fund. I was made aware of this from Brittany at RHR Smith & Company. Last year, we had a 2,045 shortfall. The remaining deficit accumulated for a long time. Following transfer station negotiations, we estimate a \$23,245 surplus in the Solid Waste fund this year. If this turns out to be the case, I recommend using it to offset the cumulative deficit to bring us closer to 0.

288 12.) Proposed future agenda items

289 a.) Selectboard Goals

291 b.) Town Manager Goals

292
293 13.) Appointments

294
295 Mount Ascutney Regional Commission

- 296 • Peter Daniels

297
298 Parks & Recreation Commission (5 Vacancies)

- 299 • Mark Richardson

300
301 David Fuller made a motion to appoint Peter Daniels to the Mount Ascutney Regional
302 Commission.

303 Wendy Smith – 2nd

304 No discussion

305 Vote – unanimous

306
307 David Fuller made a motion to appoint Mark Richardson to the Parks & Recreation
308 Commission.

309 Wendy Smith – 2nd

310 No discussion

311 Vote – unanimous

312
313 14.) Approve Warrant

314
315 Paul Tillman made a motion to approve the warrants of 4-18-22 as follows:

316
317 General Funds

Operating Expenses \$28,783.82

Payroll \$15,202.47

318
319
320 Highway Fund

Operating Expenses \$43,896.78

Payroll \$12,457.71

321
322
323 Solid Waste Management Fund

Operating Expenses \$ 795.34

Payroll \$1,613.00

324
325
326 Library

Operating Expenses \$0.00

Payroll \$1,997.21

327
328
329 Grand Totals

Operating Expenses \$73,475.94

Payroll \$31,270.39

330
331
332 Kelly O'Brien– 2nd

Discussion – David Fuller asked to look at the Highway payroll, dates of 4-14-22 (page 183) How did the guys go from regular pay the week before to the payroll a difference of \$4,000. Brandon Gulnick explained that there was a bonus extended to the Highway Department staff for not calling out and working extra hours, which was paid out during this time.

Vote - unanimous

15.) Any other business

Paul Tillman made a motion to into Executive Session personnel section

16.) Adjourn

made motion to adjourn the meeting at pm
– 2nd

No discussion

Vote – unanimous

*At the time of these minutes there was no information on when the Planning Commission came out of Executive Session or adjourned the meeting. *

Respectfully,
Chauncie Tillman
Alt. Recording Secretary

WEATHERSFIELD SELECTBOARD

David Fuller, Vice-Chairperson

Kelly O'Brien, Clerk

Wendy Smith, Selector

Paul Tillman, Selector

Michael Todd, Chairperson



Town of Weathersfield

5259 US ROUTE 5 | P.O. BOX 550 | WEATHERSFIELD, VT 05030 | PHONE (802) 674-2626 | FAX (802) 674-2117

Brandon Gulnick
Town Manager

May 2, 2022

RE: Town Manager Announcements / Updates

EMERGENCY MANAGEMENT

The Emergency Management Team held a meeting on Wednesday, April 27, 2022, at 6pm to review and update the Local Emergency Management Plan, review applicants for the Emergency Management Director (EMD) and Emergency Management Coordinator (EMC) Position, and vote to appoint an EMD & EMC. We received to interested applicants for the position. BJ Esty made a motion to appoint Roderick Bates to the position of EMD and Gary Graham to the position of EMC, with the understanding they will both go through the federal governments training program to become certified. Darrin Spaulding seconded the motion, and all were in favor. Attendees of this meeting included Ascutney Fire Chief Darrin Spaulding, Police Chief William Daniels (received a call and left early), West Weathersfield Fire Chief Josh Dauphin, Highway Superintendent Ray Stapleton, Allyn Girard from Golden Cross Ambulance, Weathersfield Principal Brian Martes, Weathersfield School Admin. BJ Esty, and I. Over the next several weeks a meeting will be held with Roderick Bates and Gary Graham to review the Local Emergency Management Plan and setup their training. The training is provided at no cost from FEMA.

TRANSFER STATION

The Transfer Station Joint Committee held a meeting on the 13th of April at 5:30pm to discuss the compactor at the Transfer Station and a joint permit sticker policy following the confirmation of our Tri-Town agreement. Tom Kennedy from regional planning drafted a new policy. West Windsor and Reading representatives have provided feedback on this policy. The intent is to have the Selectboards in each of our 3 towns review the policy, provide feedback, and come to an agreement to have the same policy in place in each town. Following a review of the policy, the joint committee will hold another meeting and then the policy will be brought to each town Selectboard.

SOLAR PROJECT

Construction has been completed at the Town Garage. A final walkthrough and inspection will take place next week. If anyone is interested in attending this inspection/ final walk-through feel free to contact me and I will let you know the time and date it will be held.

AVFA FIRE TRUCK

The award letter was sent out to Dingee Machine Company & a meeting will be held this month to review the contract. Denial letters were sent out to New England Fire Equipment & Bulldog Fire Apparatus.

PUBLIC HEARING NOTICE

This is a reminder that the Selectboard will hold a Public Hearing at Martin Memorial Hall on May 16, 2022 at 6:45PM (downstairs) to hear public comments on the adoption of the proposed zoning district map of Weathersfield, table of districts and uses, aquifer overlay district regulations, and section 7 definitions. This information is available at the Town Office if anyone in the public would like to review it prior to the public hearing.

If you have any questions, please do not hesitate to contact me.

Respectfully,

Brandon Gulnick
Town Manager



Town of Weathersfield

5259 US ROUTE 5 | P.O. BOX 550 | WEATHERSFIELD, VT 05030 | PHONE (802) 674-2626 | FAX (802) 674-2117

Brandon Gulnick
Town Manager

May 2, 2022

RE: Large Gathering Permit Applications

We received 2 large gathering permits. See Attachment A - Center Church Event on May 14, 2022, 1-4PM and Attachment B - Lace up for Laura 5K Walk/Run and ½ mile Children's Race Event on June 25, 2022, 8:30AM 10:30AM. The Police Chief, Highway Superintendent, and I have reviewed the permit applications and do not have any issues. The applications were also sent over to the Fire Chiefs, and I am waiting on a response. I anticipate having a response prior to Monday evenings Selectboard Meeting. See Attachment C - Large Assembly Ordinance.

If you have any questions, please do not hesitate to contact me.

Respectfully,

Brandon Gulnick
Town Manager

ATTACHMENT A
[CENTER CHURCH EVENT APPLICATION]

TOWN OF WEATHERSFIELD, VERMONT
APPLICATION FOR LARGE GATHERING PERMIT

Applicant: _____ **MOLLY SINCLAIR BULL** _____

Mailing Address: _____ **146 WEST GRAND AVE., APT 59 / OLD ORCHARD BEACH, ME. 04064** _____

EMAIL : mollysinclb@gmail.com

Telephone: _____ **207 - 838 - 5321** _____

Property Owner: _____ **TOWN OF WEATHERSFIELD AND WEATHERSFIELD CENTER CHURCH AND MEETING HOUSE** _____

Mailing Address: _____ **79 WEATHERSFIELD CENTER ROAD, PERKINSVILLE, VT 05151** _____

Date/Time of Event: _____ **MAY 14, 2022 1-4 P.M.** _____ **Number Attending:** _____ **150+ (ESTIMATED)** _____
(SET UP BEGIN ~11 A.M.; BREAKDOWN/OUT BY ~7 P.M.)

Event Location: _____ **CENTER CHURCH / SEE ABOVE** _____

Description of Event: _____ **FUNERAL/MEMORIAL SERVICE/CELEBRATION OF LIFE** _____
_____ **for** _____
_____ **NANCY B. SINCLAIR (late of Springfield)** _____

Will alcohol be served: ☐ **Yes** ☒ **No**

Parking Location: _____ **CHURCH GROUNDS (OWNED BY TOWN)** _____

Traffic Control: _____ **TBD / ON SITE / REASON FOR SUBMISSION OF PERMIT APPLICATION** _____

Sanitation Facilities: _____ **ON SITE (2 BATHROOM FACILITIES IN CHURCH)** _____

Clean-Up Provisions: _____ **APPLICANT / APPLICANT'S FAMILY AND FRIENDS / GATHERING ATTENDEES** _____

_____ **WE WILL PICK UP AFTER OURSELVES, TAKE INSTRUCTIONS FROM CHURCH PARSON/PROPERTY MANAGER** _____

Application No. _____ Date Submitted: _____ Fee Paid: _____

Action by Board of Selectmen: ☐ Approved ☐ Denied Date of Action: _____

Conditions [If Applicable] _____

Select Board Chairperson: _____

ATTACHMENT B
[LACE UP FOR LAURA 5K WALK/RUN AND ½ MILE CHILDRENS RACE]

TOWN OF WEATHERSFIELD, VERMONT
APPLICATION FOR LARGE GATHERING PERMIT

Applicant: Ethan McNaughton
Mailing Address: 1872 Plains Road, Perkinsville VT, 05151
Telephone: 802-885-2240
Property Owner: Richard and Ellen Clatterburg
Mailing Address: 1067 Cady Hill Rd
Perkinsville, VT 05151
Date/Time of Event: 6/25/2022 8:30-10:30 Number Attending: 200+
Event Location: Intersection of Plains & Reservoir Road along Plains Road.
Description of Event: Lace up for Laura 5K walk/run and 1/2 mile children's
race, proceeds go to Laura Cody McNaughton Memorial
Fund which gives college scholarships out.
Will alcohol be served: ☐ Yes ☒ No
Parking Location: Along Plains Road and Plains cemetery Road
Traffic Control: Volunteers, will place road signs again and
cones along the route.
Sanitation Facilities: Porta Potties and Trash/Compost/
recycling receptacles will be provided.
Clean-Up Provisions: We will ensure the entire route is set free of
any litter or debris post race.

Application No. _____ Date Submitted: _____ Fee Paid: _____

Action by Board of Selectmen: ☐ Approved ☐ Denied Date of Action: _____

Conditions [If Applicable] _____

Select Board Chairperson: _____

ATTACHMENT C
[LARGE ASSEMBLY ORDINANCE]

TOWN OF WEATHERSFIELD, VERMONT

LARGE ASSEMBLY ORDINANCE

I: FINDINGS OF FACT

The Select Board of Town of Weathersfield has, pursuant to 24 V.S.A. § 1971 et seq., and 24 V.S.A. § 2291(14), the authority to define what constitutes a public nuisance and to provide procedures and take action for their abatement or removal as the public health, safety or welfare may require.

The Select Board of the Town of Weathersfield finds that the assembly of large numbers of persons at exhibitions, festivals, gatherings, music concerts and sporting events can have an adverse effect on the general health and safety of a community and thereby create a public nuisance through, among other things, sanitation problems resulting from inadequate waste disposal, obstruction of local highways, improper disposal of solid waste, and interference with the use of public and private property.

Therefore, to protect the public health, safety and welfare of the residents of the Town of Weathersfield and those persons attending large assemblies, the Select Board of the Town of Weathersfield hereby adopts this ordinance to regulate large assemblies.

II: DEFINITIONS

For the purpose of this ordinance the terms defined in this ordinance shall have the following meanings:

PERMIT: A written statement, issued by the Select Board of the Town of Weathersfield authorizing the holding of a large assembly under stated conditions as to time, place and manner.

PERSON: An individual, corporation, government, governmental subdivision or agency, business trust, estate, trust, partnership or association, or any other legal entity.

LARGE ASSEMBLY: A gathering of 150 or more individuals at any location in the Town of Weathersfield at any single time for the purpose of musical, political, promotional, sports or social entertainment or other similar type of activity, but shall not include a gathering occurring at any permanent place of worship, auditorium, or public or private school.

TOWN OF WEATHERSFIELD, VERMONT

LARGE ASSEMBLY ORDINANCE

III: LARGE ASSEMBLY PERMIT

Any person, other than the Town of Weathersfield or the Town of Weathersfield School District, who intends to hold or organizes or promotes a large assembly in the Town of Weathersfield shall first obtain a permit to do so.

IV: PROCEDURE

An application for a permit to hold a large assembly shall be filed with the Select Board of the Town of Weathersfield not less than thirty and not more than one hundred twenty days before the date of the proposed large assembly. For good cause shown, the Select Board may allow exceptions to these filing deadlines. The application shall be in writing and shall include:

- a. The date and hours the assembly is to be held.
- b. The name, street address, and telephone number of the applicant, the principal officers of the applicant, the individual making the application, and any other persons authorized to represent the applicant in applying for the permit.
- c. The name, street address, and telephone number of the owner of the location where the assembly will occur.
- d. The estimated number of persons expected to attend the assembly.
- e. The general nature of the assembly.
- f. The arrangements made by the applicant to protect the public health and safety including arrangements with respect to parking, traffic safety, crowd control, and sanitation facilities.
- g. Whether alcohol will be served.
- h. Such other information as may be required for the Select Board to determine whether or not the permit should be granted.

APPLICATION MEETING: The applicant may, and if requested by the Select Board, shall appear before the Select Board to provide additional information and answer questions concerning the application. The Select Board may, in its discretion, hold a hearing on an application to take testimony and evidence.

TOWN OF WEATHERSFIELD, VERMONT

LARGE ASSEMBLY ORDINANCE

CONSULTATION: Prior to issuing a permit hereunder, the applicant shall confer with the Police Chief, Town Manager, Public Works Supervisor, and appropriate Fire Chief with regard to appropriate conditions for parking, traffic safety, crowd control, sanitation, and security.

ACTION ON APPLICATION: The Select Board may issue the permit as requested by the applicant or may issue the permit subject such conditions as may be reasonably necessary to protect the public health, safety, and welfare of the residents of the Town of Weathersfield and persons attending the assembly.

CONDITIONS: The Select Board may impose reasonable conditions upon a large assembly permit to ensure that:

- a. Public sanitation, food, water, and emergency medical conditions are adequate.
- b. The time, place, and duration of the assembly are suitable in view of the number of persons expected to attend.
- c. The assembly will not result in undue adverse traffic congestion and unsafe conditions with respect to use of the public highways.
- d. Measures for controlling the crowd and managing the assembly are adequate.
- e. The assembly will not substantially impair the provision of fire and police protection and medical and other essential public services.
- f. The assembly will not unreasonably interfere with the quiet enjoyment of other properties in the Town.
- g. All solid waste incidental to the assembly will be removed and properly disposed.
- h. All other necessary state and local permits and approvals have been obtained by the applicant.

BOND: As a condition of granting a permit, the Select Board may require that the applicant post a bond or letter of credit sufficient to provide adequate security for compliance with the terms and conditions of any permit granted hereunder. The amount of such bond shall include costs necessary to reimburse the Town for cost incurred by the Town in fulfilling any condition not fulfilled by the applicant, the cost of any

TOWN OF WEATHERSFIELD, VERMONT

LARGE ASSEMBLY ORDINANCE

enforcement action brought by the Town, and the cost for repair to any public property, facility, or improvement.

DENIAL OF PERMIT: If the Select Board finds that it is reasonably likely that an assembly will substantially harm the public health, safety or welfare and that this harm cannot be avoided by the imposition of appropriate conditions, then the Select Board may deny a large assembly permit.

APPEAL: An applicant aggrieved by a decision of the Select Board may appeal that decision to the Windsor County Superior Court.

V: ENFORCEMENT AND PENALTY

CIVIL MATTER: A violation of this ordinance shall be a civil matter which may be enforced in the Vermont Judicial Bureau or in the Windsor County Superior Court, at the election of the Select Board. A civil penalty of not more than \$500.00 per violation may be imposed for violation of this ordinance. Each day that the violation continues shall constitute a separate violation of this ordinance.

JUDICIAL BUREAU: Violations enforced in the Judicial Bureau shall be in accordance with the provisions of 24 V.S.A. §§ 1974a and 1977 et seq. For purposes of enforcement in the Vermont Judicial Bureau, any Weathersfield police officer, the Health Officer or Deputy Health Officer, or Town Manager shall be the designated enforcement officer(s). Said designee(s) shall issue tickets and may be the appearing officer at any hearing. The waiver fee shall be \$250.00.

SUPERIOR COURT: Violations enforced in the Superior Court shall be in accordance with the Vermont Rules of Civil Procedure. The Select Board may pursue all appropriate injunctive relief.

Section VI: SEVERABILITY

5.01 **SEVERABILITY:** If any section of this ordinance is held by a court of competent jurisdiction to be invalid, such finding shall not invalidate any other part of this ordinance.

TOWN OF WEATHERSFIELD, VERMONT

LARGE ASSEMBLY ORDINANCE

Section VII: EFFECTIVE DATE

EFFECTIVE DATE: No section of this Ordinance shall be construed to supersede or replace any Vermont statute.

This Ordinance shall be entered in the minutes of the Select Board's meeting, and posted in at least five (5) conspicuous places with the Town of Weathersfield and published in a newspaper circulating in the Town on a day not more than fourteen (14) days following the date when the Ordinance is adopted.

This Ordinance will become effective on the 19th of June, 2019, sixty (60) days after the date of its adoption by the Select Board, unless a petition is filed with the Town Clerk by the 3rd day of April, 2019, forty-four (44) days after the date of its adoption. The petition should be addressed to the Select Board, should be signed by at least five percent (5%) of the qualified voters of this municipality, and should ask for a special meeting to be called on the question of disapproving the Ordinance. Questions about the Ordinance may be directed to the Municipal Offices, Post Office Box 550, Ascutney, Vermont, 05030-0550 or by calling [802] 674-2626.

The foregoing Ordinance was adopted by the Select Board of the Town of Weathersfield, Vermont, on the 18th day of February, 2019.

Kelly Murphy, Chairperson

C. Peter Cole, Jr., Vice-Chairperson

Tom Leach, Board Clerk

Daniel E. Boyer, Selectperson

Norman John Arrison, Selectperson



Town of Weathersfield

5259 US ROUTE 5 | P.O. BOX 550 | WEATHERSFIELD, VT 05030 | PHONE (802) 674-2626 | FAX (802) 674-2117

Brandon Gulnick
Town Manager

May 2, 2022

RE: Small Business Grants - Round 2 Extended

The Weathersfield Selectboard extended round 2 of the Small Business Grant Round. Following this extension, Ascutney Market and Everett Bingham Enterprises applied for a Small Business Grant of \$2,000. These applications were reviewed based on grant eligibility, priorities, and submission requirements.

Scott Rogers LLC - Ascutney Market - \$2,000

This business provides gas, convenience store, deli, ice cream, and meats.

Funds will be used for working capital, rent/ lease costs, employee support, and repairs.

Everett Bingham Enterprises - Tool Distributor - \$2,000

This business provides retail sales, automotive tools and equipment.

Funds will be used for working capital.

If you have any questions, please do not hesitate to contact me.

Respectfully,

Brandon Gulnick
Town Manager



Town of Weathersfield

5259 US ROUTE 5 | P.O. BOX 550 | WEATHERSFIELD, VT 05030 | PHONE (802) 674-2626 | FAX (802) 674-2117

Brandon Gulnick
Town Manager

May 2, 2022

RE: Kendricks Corner Road Paving Project

On September 20, 2021, the Weathersfield Selectboard voted 4 to 1 to “take \$86,371 out of the reserve account now and \$50,000 from the current (paving) budget for a total of \$136,371 for paving Kendricks Corner Road and to award the contract Pike Industries.” (See Attachment A - 9/20/21 Minutes). The intent was to pave Kendricks Corner Road before the end of 2021, and if not, to complete that project this Spring 2022.

Caleb Connor from Pike Industries contacted us and notified us that he will be looking to begin the project on May 4th, however, there is an increase in price of \$7,316.40 since last year.

The purpose of this agenda item is to request an increase in the budget for this project from \$136,371 to \$143,687.40.

If you have any questions, please do not hesitate to contact me.

Respectfully,

Brandon Gulnick
Town Manager

ATTACHMENT A
[9/20/21 SELECTBOARD MINUTES]

TOWN OF WEATHERSFIELD, VERMONT

SELECT BOARD

Select Board

Martin Memorial Hall

5259 Route 5, Ascutney VT

Monday, September 20, 2021

6:30 PM

REGULAR MEETING

MINUTES

Select Board Members Present: David Fuller (arrived at 6:33 PM)
Joseph Jarvis
Kelly O'Brien
Paul Tillman
Michael Todd

Select Board Members Absent:

Brandon Gulnick, Town Manager

Others Present:

Ray Stapleton	Craig Smith		
Josh Dauphin			
Tracy Dauphin			

1. Call to Order

Mr. Todd called the meeting to order at 6:30 PM.

2. Pledge of Allegiance

3. Comments from Select Board and Town Manager and Citizens on Topics not on the Agenda

Select Board

Mr. Fuller arrived and resumed the chair.

Mr. Tillman thanked Mr. Gulnick and the office staff for getting the packet together.

Mr. Fuller agreed with Mr. Tillman's sentiments.

Mr. Fuller called for an executive session with Mr. Gulnick at end of meeting for personnel.

TOWN OF WEATHERSFIELD, VERMONT
SELECT BOARD

Mr. Gulnick thanked Yamaha and the Chamber of Commerce for donation of 3 blue tooth conference speakers – one for the school, one for the library and one for the Town Office. They are donating these speakers all over Vermont.

Mr. Gulnick announced that the last music event at Hoisington Field will be this Friday.

Mr. Fuller said the discussion on the use of ARPA funds continues and the townspeople will be given an opportunity to weigh in. The second payment has arrived.

Tracy Dauphin asked if the board would take up the discussion on the paving of Kendricks Corner Road earlier in the meeting as there were a number of residents present. The Board agreed, but wished to discuss the reserve transfers first.

Mr. Stapleton updated the board on the Grants in Aid project. They have finished the first segment (South Mountain Road) under budget and have moved on to Cascade Falls Road.

4. Review minutes from previous meetings – 9/7/2021

Additions/corrections/deletions:

a. None

Motion: To approve

Made by: Mr. Todd **Second:** Mr. Tillman

Vote: All in favor

5. Vote to transfer Town Clerk and Parks & Rec FY21 fund balance to reserve account

Mr. Hier said this a routine practice that takes place every year. He had provided to the board a spreadsheet showing the funds that needed transferring.

Town Clerk

Motion: To transfer a total of \$8137 from the general fund to reserve accounts as follows: Vault fees \$2704.26; Computerization \$3636.74; and Preservation \$1796.

Made by: Mr. Todd **Second:** Ms. O'Brien

Vote: All in favor

Tenney Memorial Fund

The Town received \$30,000 from the State. As of June 30th, we had spent just shy of \$27,000. There is no reserve fund into which to transfer the remaining funds. (The remaining funds will be used to finish up the last details of the memorial.) Mr. Hier suggested transferring the funds into the Parks and Recreation reserves.

TOWN OF WEATHERSFIELD, VERMONT
SELECT BOARD

Motion: To transfer \$6696.72 from the general fund FY21 surplus to the Parks and Recreation reserve account

Made by: Mr. Todd **Second:** Mr. Jarvis

Vote: All in favor

Property Reappraisal

Motion: To transfer \$909 (as of 6/30/2021) property reappraisal reserve fund

Made by: Ms. O'Brien **Second:** Mr. Todd

Vote: All in favor

Rabies

Motion: To transfer \$362 for rabies under the Town Clerk's funds to the rabies reserve fund

Made by: Mr. Todd **Second:** Ms. O'Brien

Vote: All in favor

Aid to Residents in Need

Mr. Hier said the Town usually budgets \$2000 for this fund every year. The amount spent out of the fund varies. In years when there are funds left over, they are transferred to the reserve account. In years when \$2000 isn't enough, funds are taken out of the reserves to cover the extra expense. In FY21, people apparently had alternative sources for funds and nothing was spent out this line, so Mr. Hier asked the board to transfer all \$2000 to the reserve.

Motion: To transfer \$2000 from the Aid to Residents in Need fund to the reserve account for Aid to Residents in Need

Made by: Mr. Todd **Second:** Ms. O'Brien

Vote: All in favor

Unspecified reserve

Motion: To transfer \$12,476 from the rainy-day fund to the general fund for the new salt shed

Made by: Mr. Todd **Second:** Mr. Jarvis

Vote: All in favor

The board moved to the Highway Fund Balance at this point (item #10 on the agenda).

6. General Fund FY21 fund balance and current FY22 update discussion

A vote of the Board of Civil Authority abated \$21,000 in taxes. Mr. Fuller asked if this abatement could be taken from the fund that was set up for property tax losses instead of from the general fund. Mr. Gulnick said it will be booked to that line and it will show that line as deficit spent (that line only has \$8000 in it per year.). Mr. Fuller alluded to another account. Why wouldn't it come out of the account that was made for that? (i.e., the

TOWN OF WEATHERSFIELD, VERMONT
SELECT BOARD

allowance for doubtful accounts.) Mr. Gulnick said he and Mr. Hier would have to talk to the auditors about that. Mr. Hier said this account didn't keep pace and he didn't know why. He said the auditors said the Town wasn't ever going to collect that money (based on the agreement we had with the Abbotts) which was true (we were going to forgive the Abbott's taxes), so the auditors wrote that off as an uncollectable account. We have an allowance for uncollectable accounts. However, the Abbott account has continued to accrue interest and penalty assigned to it every year. One assumes the auditors would have increased that allowance each year, but they didn't. He said we would have to charge the general fund the difference between what we are abating and how much that allowance was increased over the last few years.

Mr. Tillman said he didn't think there was ever an official agreement to forgive the Abbott's taxes.

Mr. Fuller said the taxes can't just be forgiven – the other people in Weathersfield have to make up the difference.

Mr. Hier said the auditors saw there was a purchase and sales agreement with this property that we're never going to collect. To have a \$69,000 balance as an outstanding receivable on our books was inappropriate, so they basically wrote it off. Mr. Fuller said the money was not actually lost as it was made up by the tax rates over the years. Mr. Hier agreed saying it was expensed to the budget.

Mr. Fuller doubted that the auditors had the authority to set up such an account. Reserve accounts are set up by a vote of the Town. In addition, the delinquent tax policy closes a circle on all properties so there is no need for these accounts. Tax sales cover this need. The Town becomes the first lien holder - it is guaranteed so long as the delinquency does not exceed the value of the property. The Town would not be able to recover that.

Mr. Hier said under normal circumstances the Town would not have an allowance for uncollectable taxes – the taxes would be recovered through the policy. However, in this case there was a signed purchase and sales agreement where the Town essentially said the taxes would not have to be paid.

7. Current Lister office schedule structure and FY22 budget

Barb Thomas is now working 10 hours a week as a lister. NEMRC has assumed the role of assessor (by board vote). The NEMRC appointee came in last Thursday to meet with lister Alexis Skalaban, Carolyn Hier, Ms. Thomas and Ms. Terrill. This arrangement will cost the Town \$24,000 annually. Mr. Gulnick projected spending \$38,944 in that budget line in FY22 which is in line with what was budgeted.

TOWN OF WEATHERSFIELD, VERMONT
SELECT BOARD

Mr. Gulnick has not received any feedback from the public regarding this arrangement, but acknowledged there is still a lot to be done in that office including appointing a 911 coordinator and finalizing who is responsible for each of the required tasks in that office. Ms. Hier has been hired to assist with the transition. Everything seems to be working on target for now.

8. Land Use Office (current schedule structure) and FY22 budget

The Planning Commission nominated and the board appointed Alexander Taft as the interim Zoning Administrator. He is working 10 hours a week at \$30 per hour. Office staff are handling the clerical and public contact portion of the duties.

deForest Bearse has been hired to build a foundation in the Land Use office for the next Land Use Administrator. She was also tasked with editing the job description for the position, which Mr. Gulnick shared with the board, along with an earlier version of the description.

The FY22 budget for this position is 30 hours a week at \$23.50 per hour. To date, \$3,056 in the administrative officer line has been spent. An additional \$2,200 has been spent on temporary land use office services. \$31,500 remains in this budget.

Mr. Gulnick feels that considering the circumstances, the office is in “really good shape”. However, these are temporary arrangements and the decision on how that position will be shaped still needs to be made.

Mr. Jarvis said he had received a complaint from someone that is trying to build a house and is having difficulty getting information about what his taxes will be.

Mr. Tillman asked if 30 hours a week is considered full time with benefits or part time. He also asked about the funds that were dedicated to digitizing the land use records. Mr. Gulnick said those funds (\$5000) were expended in FY21, but in FY22, \$3500 has been allocated for that. Mr. Fuller said he remembered these funds were to be offered on a contract basis to compensate for reducing the LUA hours to part time. Everyone agreed with that recollection.

9. Land Use Job description and salary

Mr. Fuller asked Mr. Gulnick what he was looking for from the board at this meeting regarding guidance on the LUA position. After much discussion, it was agreed to offer candidates 30 hours a week with a maximum hourly rate of \$28.

Motion: To set the wage limit at \$43,680 (for the LUA position)

Made by: Mr. Todd **Second:** Mr. Tillman

Vote: All in favor

The Planning Commission agreed to move ahead with interviewing the candidates who have applied for the position.

TOWN OF WEATHERSFIELD, VERMONT
SELECT BOARD

10. Highway Fund Balance Discussion FY21 and current FY22 update

- a. Description of FY21 balance**
- b. Paving plan discussion**

The Town has contracted with a new auditing firm. They will be starting our audit on November 1st.

The highway department appears to have collected \$40,336 more in revenue than anticipated. Most of that came from a 2nd state aid payment of around \$38,000. Without that payment, we would finish the year with \$4,835 in the negative in revenues. (One of the highway department employees is no longer working for the water district, so the highway department no longer received that revenue. Ms. Savage has been hired as the back-up water operator.)

The highway department expended \$96,000 less than anticipated, most of which resulted from personnel, paving and salt: no paving in FY21, leaving \$50,000 in this line item; the department was not fully staffed in FY21, leaving \$46,000 (in salary and benefits) in personnel. The total fund balance in the highway fund is believed to be \$136,000.

No money has been spent this year in paving and there is a gap in personnel again, again resulting in savings in those two lines so far.

Mr. Fuller reminded the board that people have been hired and will be collecting salaries and benefits so savings at the end of June 30th will be diminished. He said in addition that diesel fuel has changed dramatically (it is up significantly). We have already spent \$44,000 on diesel in this fiscal year – we only budgeted \$55,000. Mr. Fuller used this as a caution to the board that the budget situation at the end of this fiscal year will not be the same as it was after the end of FY21.

Mr. Fuller said that the \$50,000 budgeted for paving last year and not used in FY21 was not transferred to the reserves. Mr. Hier said that request was made a couple of months ago, but the board did not act on it.

There are two reserve accounts for the highway budget – highway equipment acquisition with a current balance of \$154,283.51 and highway capital maintenance and improvements with a current balance of \$136,164.09, according to Mr. Hier. The capital maintenance reserve funds can be used for paving, although these funds are not specifically earmarked for that purpose.

TOWN OF WEATHERSFIELD, VERMONT
SELECT BOARD

Mr. Fuller asked if there were any payments scheduled to come out of either of these reserve accounts. It was believed there were not. Funds for the truck or grader that were to come from these reserves were spent in FY21. Payments for these purchases are in the highway budget as line items in the FY22 budget.

Josh Dauphin asked what the lowest bid amount was for paving Kendricks Corner Road. Mr. Tillman said \$136,371 (as presented to the board at the June 21st meeting). Mr. Dauphin said there is \$50,000 left from last year's paving budget, unused in FY21, that is in the general fund surplus (Mr. Fuller corrected this to say it is in the highway fund, not the general fund) and \$136,000 in the reserve account. He then asked Mr. Stapleton if there is a list of roads that need paving. Mr. Stapleton said he has a draft paving plan. He said Kendricks Corner Road is one of several roads at the top of the list. He said he started preparing for paving Kendricks Corner Road 3 years ago. He purchased culverts with the culvert budget in 2020 and purchased the rest of them in 2021. These culverts are all installed. The ditching and brush-cutting have been completed in anticipation of paving.

Mr. Dauphin said there appears to be sufficient funds with which to pave Kendricks Corner Road. He said the road has been in disrepair for many years. Residents were under the impression, that with the culverts being done this, the intention was to pave the road. He said the road is now worse with the culverts having been replaced (it's very bumpy). He appealed to the board to get this road paved this year. Mr. Dauphin said he assumed that if it doesn't get paved this year that the project would have to go back out to bid and would most likely not be the same amount as the current (low) bid.

Mr. Fuller asked Mr. Hier for clarification that the capital improvements reserve is not exclusively for paving and that the \$50,000 of unused paving funds was not transferred to the reserves. Mr. Hier said that was correct. Mr. Fuller said, "So there isn't really \$136,000 in the reserve account?" He asked if it would be \$186,000 if the \$50,000 is transferred. Mr. Hier said that would be so, if the board decides to transfer those funds.

It was also confirmed that \$50,000 is in the FY22 budget for paving.

Mr. Hier stated there is potentially \$236,000 available.

Mr. Tillman said he'd like to see Kendricks Corner Road paved now and then move on to creating the long-term paving plan.

Mr. Fuller said he did not oppose this project, only the means with which it would be financed. He preferred instead to fund it with a loan, rather than use up the cash reserves.

TOWN OF WEATHERSFIELD, VERMONT
SELECT BOARD

Mr. Jarvis asked if ARPA funds could be used to fund the project in its entirety. It was not known for certain, but it seemed unlikely.

Kendricks Corner Road resident Craig Smith said the Town would pay more for the project if the Town chose to borrow the money (i.e., interest expense). He also said that if the road isn't paved before winter, the plow trucks will ruin it (because of the culverts) and be damaged themselves, thus increasing the cost of the project still more.

Mr. Gulnick said between the highway fund balance from FY21 (\$136,000) and what's in reserves right now (\$136,000), there is \$272,000 plus another \$50,000 for paving in this year's budget, giving us \$320,000.

Mr. Dauphin again appealed to the board to complete this project that has already been started.

Mr. Stapleton said this project was started in 2019. Money has been set aside several times in anticipation of it. He put it out to bid in the spring of this year because the money was all lined up for it. He said we were trying to do it without borrowing the money. He said we've been saving money for this project for 3 years and that he would rather borrow money for other things, like guard rails, where borrowing money can actually save the Town money (by buying in larger quantities). Borrowing for paving doesn't save the Town any money.

Mr. Todd asked Mr. Fuller how much he was thinking we should borrow. Mr. Fuller said he didn't yet know. He said he wasn't in favor of using up the \$50,000 in the FY22 budget, because the fiscal year has just begun. This would prevent anymore paving until June 30, 2022.

Mr. Hier said he thinks borrowing money for paving would require a Town vote. If a special election were needed, the paving season would be over by the time the vote is taken.

Tracy Dauphin asked why no action had been taken on this since the first presentation in June. Mr. Fuller said that was at the end of the fiscal year, the Town's accountant left, and the board needed time to put together accurate year-end data.

Ms. Dauphin asked the opinion of the rest of the board members on this project.

Motion: To use \$50,000 from the FY21 budget, \$50,000 from the FY22 budget, and transfer \$36,371 from the highway capital maintenance and improvement reserve and pave the road.

Made by: Mr. Todd

TOWN OF WEATHERSFIELD, VERMONT
SELECT BOARD

Mr. Tillman suggested that the motion include awarding the bid. Mr. Todd said that was the price from Pike Industries based on the June 21st, 2021 bid.

Second on the motion: Mr. Tillman

Mr. Hier said it would be easier from an accounting point of view if the board first transferred the \$50,000 from the FY21 budget to the reserve account, and then took \$86,000 out of the reserves in addition to the \$50,000 from this year.

Mr. Fuller objected on the grounds that the board was taking up things that were not on the agenda and that the board is considering moving funds that have not yet been audited. Mr. Todd said the funds have not been encumbered and they are still sitting in the highway fund. Mr. Hier agreed, saying that unless the auditors change the numbers (hopefully not to the tune of \$136,000) those funds will just go into the highway fund. If we use \$100,000 out of this year, we'll charge that \$100,000 to this year's paving budget, run a \$50,000 deficit, which will be covered by the fund balance from last year.

Mr. Hier asked if the board waits another two weeks (so as to get this transfer on the agenda) will we still get the project done. He said sometimes the board has to do things that aren't on the agenda because they need to be done.

Whatever money isn't spent or moved into a reserve becomes fund balance when the year is closed out. If we want to spend that money, one runs a deficit in the current year knowing that you have the money from last year to cover it. It looks like we have deficit spent, but we know we have the money to cover it. However, it looks "cleaner" if the funds are moved into the reserve fund.

Mr. Todd said the bill for this work won't be on the warrant for a while. He said the board could put the transfer of the \$50,000 on the agenda in two weeks. Mr. Hier said the motion was very specific about where the funds would come from. He suggested just approving the project tonight.

Mr. Todd said he would amend his motion. He said he would move to take \$86,371 from the reserve account now and \$50,000 from the current budget and then two weeks from now we'll have on the agenda a motion to transfer \$50,000 from the FY21 fund balance back into the highway capital maintenance and improvement reserve account. That will bring the balance in that account back to \$100,000.

Amended motion: To take \$86,371 out of the reserve account now and \$50,000 from the current (paving) budget for a total of \$136,371 for paving Kendricks Corner Road and to award the contract to Pike Industries

TOWN OF WEATHERSFIELD, VERMONT
SELECT BOARD

Made by: Mr. Todd **Second:** Mr. Tillman

Vote: Mr. Fuller opposed; all others voted in favor. Motion carries 4 to 1.

Mr. Fuller asked for any other comments on highway matters. Mr. Jarvis said he would like to see highway projects ranked (in part) on the number of people who live on a road to get “the most bang for our buck”. Mr. Stapleton said the roads are ranked on their condition.

The discussion returned to the general fund.

11. Proposed future agenda items

12. Approve Warrants

Motion: To approve the warrants for 9/20/2021 as follow:

General Funds	Operating Expenses	\$61,062.07
	Payroll	\$13,317.86
Highway Fund	Operating Expenses	\$18,879.39
	Payroll	\$7,064.39
Solid Waste Management Fund	Operating Expenses	\$20,113.91
	Payroll	\$1,557.37
Library	Operating Expenses	\$0.00
	Payroll	\$1,985.00
Library Endowment	Operating Expenses	\$600
	Payroll	
Grand Totals	Operating Expenses	\$100,655.37
	Payroll	\$23,924.62

Made by: MT **Second:** PT

Vote: All in favor

13. Any Other Business

14. Motion: To go into executive session for personnel and include Mr. Gulnick

Made by: Mr. Todd **Second:** Mr. Tillman

Vote: All in favor

The board came out of executive session at

TOWN OF WEATHERSFIELD, VERMONT
SELECT BOARD

Action taken by the board ...

15. Adjourn

Motion: To adjourn the meeting

Made by: **Second:**

Vote:

The meeting adjourned at

Respectfully submitted,

deForest Bearse

WEATHERSFIELD SELECTBOARD

David Fuller, Chairperson

Joseph Jarvis, Selector

Kelly O'Brien, Clerk

Paul Tillman, Selector

Michael Todd, Vice- Chairperson



Town of Weathersfield

5259 US ROUTE 5 | P.O. BOX 550 | WEATHERSFIELD, VT 05030 | PHONE (802) 674-2626 | FAX (802) 674-2117

Brandon Gulnick
Town Manager

May 2, 2022

RE: Weathersfield Music Series

June Brink will be presenting the idea to hold another Weathersfield Music Series this summer. The proposal includes 8 music events on Friday afternoons from July 8th, 2022, to August 26th, 2022. It also includes a free pizza night, free water/soda/ice, and food trucks. There is advertising, costs, including flyers, banners, newspapers ads, raffles/ giveaways. This is a great opportunity to continue to bring the community together through outdoor recreation and music.

The total proposed cost of these 8 events is \$1,250 per event on average OR \$10,000 total. The purpose of this discussion is to determine if the Selectboard is interested in doing this again, and if so, whether the board will be open to the use of ARPA funds to hold the series.

See Attachment A - Music Series Budget

If you have any questions, please do not hesitate to contact me.

Respectfully,

Brandon Gulnick
Town Manager

2022 Weathersfield Summer Music Series (8 shows) This is just an estimate

Dates

July 8th
July 15th
July 22nd
July 29th
Aug 5th
Aug 12th
Aug 19th
Aug 26th

Musician Fees

Single - \$200 Duo - \$400
Single - \$200 Duo - \$400
Single - \$200 Duo - \$400
Single - \$200 Duo - \$400
Single - \$200 Duo - \$400
Single - \$200 Duo - \$400
Single - \$200 Duo - \$400
Single - \$200 Duo - \$400

Free pizza night (15 large)
Free water/soda/ice
Plates/napkins

\$250 (estimated cost) each event that will have free pizza night, should do more than one night
\$100 - \$150 (estimated cost)
\$20 (estimated cost)

Food trucks? (last year I gave Olivia a list)

June Brink
Use of Bills equipment, if needed

\$150 per show
\$50 per show

Advertising

Flyers
Banner
Newspaper ad

\$30 - \$40 (estimated cost)
\$100 (estimated cost)
I will try to get a story in the paper like last year, if not, paying for ad would be a good idea. No idea of cost for tha

Misc funds

\$200 - \$300 (For things that are not listed here)

Raffles or Giveaways

\$200 (gift certificates to local businesses and/or gift baskets)

Other ideas

T-shirts as a giveaway or for sale

?

Stickers? As a giveaway

?



Town of Weathersfield

5259 US ROUTE 5 | P.O. BOX 550 | WEATHERSFIELD, VT 05030 | PHONE (802) 674-2626 | FAX (802) 674-2117

Brandon Gulnick
Town Manager

May 2, 2022

RE: Dump Truck Review for RFP

The residents of the Town of Weathersfield voted to:

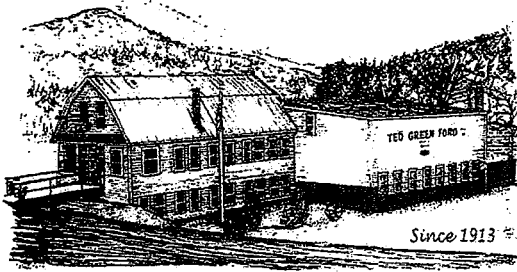
authorize the Selectboard to borrow funds not to exceed \$270,000 for a period not to exceed 7-years for the purpose of purchasing a fire truck to replace Ascutney Volunteer Fire Association's 1995 Pumper with a new Tanker? The cost of the Fire Truck will not exceed \$325,000. The balance of the funds needed to purchase the truck will come from the sale or trade-in of Engine No. 1 and no more than \$50,000 from the Town's Fire Apparatus Acquisition Reserve Fund.

The purpose of this agenda item is to review various specs and determine which spec or combination of specs is in the best interest of the Town.

If you have any questions, please do not hesitate to contact me.

Respectfully,

Brandon Gulnick
Town Manager



Over 100 Years of Sales and Service Thanks to Our Loyal Customers

Ted Green Ford Inc.

PO Box 8, Stockbridge, Vermont 05772

Located at the corner of Scenic Route 100 and 2621 Blackmer Boulevard

E-Mail: tedgreenford@tedgreenford.net Website: www.tedgreenford.com

Telephone (802) 234-5301 ~ Fax (802) 746-8497

January 4, 2018

Town of West Windsor
22 Brownsville Hartland Road
West Windsor, VT 05089

We are pleased to submit the following bid:

2017 F-550 Regular Cab

145" Wheelbase

Green

Vinyl 40/20/40

XL Trim

Air Conditioner

6.7L V8 Diesel

6-Speed Auto Transmission

225 Max Trac Tires

4.88 Limited Slip

Rapid Heat

Payload Plus Upgrade

Power Equipment

Tele TT Mirrors-Power

Platform Running Boards

XL Décor Package

19500# GVWR Package

Engine Block Heater

Snow Plow Package

Trans PTO

Dual Extra HD Alternator

MSRP

\$56,065.00



Cives Corporation, dba
Viking Cives (USA)
14331 Mill Street

Harrisville, NY 13648
Phone: (315) 543-2321
Fax: (315) 543-2366

www.vikingcives.com

QUOTATION

Error! Reference
Quote ID: **source not found.**

Page 1 of 2

Fall '08 Factory Install
Catalog

Customer: TOWN OF WEATHERSFIELD
Contact: Ray Stapleton
Address: 483 STOUGHTON POND ROAD

PERKINSVILLE, VT 05151
Phone: 802-263-5272
Fax:
Attn: Ray Stapleton

Quote Number: Weathersfield
Quote Date: 01/25/2022
Quote valid until: 06/25/2022
For:
Terms: Net 30 Days
Salesperson: Mike Murray
FOB: Williston, VT

QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT
1	LD Plow Hitch	\$0.00	\$0.00
1	R93241LDFEF Full Trip Moldboard w/Flare	\$0.00	\$0.00
1	PRR Reversing Drive Frame w/Cushion Valve Relief	\$0.00	\$0.00
1	Standard Push Lug Swivel	\$0.00	\$0.00
1	Sabre Blades	\$0.00	\$0.00
1	Frame Shoes (Pair)	\$0.00	\$0.00
1	Transmission Mounted Pump/PTO	\$0.00	\$0.00
1	Stainless Steel Frame Mounted Oil Reservoir	\$0.00	\$0.00
1	5 Section Implement/Spreader Valve in SS Enclosure	\$0.00	\$0.00
1	Arm Rest Mounted Joystick Electronic Implement Controls	\$0.00	\$0.00
1	EZ Spread 2 Electronic Spreader Controls	\$0.00	\$0.00
1	Stainless Steel Hydraulic Lines to the Rear	\$0.00	\$0.00
1	Airflo 9-3-DS Dump Body w/Drop Sides	\$0.00	\$0.00
1	Manual Release w/Top Mount Quick Latches	\$0.00	\$0.00
1	½ Cab Shield	\$0.00	\$0.00
1	DA Under Body Hoist	\$0.00	\$0.00
1	Pintle Plate w/Receiver, D-Rings, and Electrical Plug	\$0.00	\$0.00
1	Poly Fenders and Rear Mud Flaps	\$0.00	\$0.00
1	LED Cab Shield (4) and LED Heated Corner Strobes	\$0.00	\$0.00
1	OEM Lights and LED Markers	\$0.00	\$0.00
3	LED Heated Spot Lights	\$0.00	\$0.00
1	LED Heated Plow Lights	\$0.00	\$0.00
Quote Total:			\$38,900.00

The following options may be added:

QUANTITY	DESCRIPTION	PRICE EACH	AMOUNT
OPT	Tailgate Mounted Liquid Tank w/Electric Power Unit and Driver - ADD	\$2,200.00	\$2,200.00
OPT	Wing System - ADD	\$8,800.00	\$8,800.00
OPT	Stainless Body Sides and Ends in Lieu of Carbon Steel	\$5,200.00	\$5,200.00
OPT	Stainless Body Sides and Ends wo/Drop Sides in Lieu of Carbon Steel	\$4,500.00	\$4,500.00
OPT	Color Camera System w/Dual Feeds - ADD	\$700.00	\$700.00
OPT	Dual 4" Auger Stainless Under Tailgate Spreader	\$4,200.00	\$4,200.00

From: [Chauncie Tillman](#)
To: [Brandon Gulnick](#)
Subject: Budget Committee
Date: Monday, April 25, 2022 6:36:33 PM

Hi Brandon -

I would once again like to be considered for the Budget Committee.

Thank you,
Chauncie

April 25, 2022

Dear Selectors,

Please consider this letter as a request to be appointed to the Weathersfield Budget Advisory Committee.

Thank you,

Erika Natalia Culma

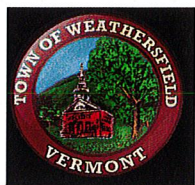
From: [Howard Beach](#)
To: [Brandon Gulnick](#)
Subject: Connecticut River Joint Commissy
Date: Tuesday, February 22, 2022 4:49:21 PM

I was looking through the Town Report and see that the position of representative to the CRJC shows vacant. I have been serving, and continue to serve in that capacity. If my term has expired I am willing to serve another term. Technically we are supposed to have two representatives, so if you know of anyone interested we could use another person.

Howard Beach

Sent from my iPhone

Meeting date	May 2, 2022
AP warrant date	05/02/22
Payroll warrant date 1	04/21/22
Payroll warrant date 2	04/28/22



TOWN OF WEATHERSFIELD, VERMONT

Warrants for Meeting of May 2, 2022

	Check Date	Payroll	Operating Expenses
General Fund			
	4/21/2022	\$7,472.01	
	4/28/2022	\$6,667.58	
AP	5/2/2022		\$69,291.97
Total		\$14,139.59	\$69,291.97
Highway Fund			
	4/21/2022	\$3,972.44	
	4/28/2022	\$3,919.47	
AP	5/2/2022		\$28,094.49
		\$7,891.91	\$28,094.49
Solid Waste Mgmt Fund			
	4/21/2022	\$806.68	
	4/28/2022	\$810.34	
AP	5/2/2022		\$13,452.77
Total		\$1,617.02	\$13,452.77
Library			
	4/21/2022	\$1,001.67	
	4/28/2022	\$1,038.40	
Total		\$2,040.07	\$0.00
Highway Grant			
Library Endowment Expense			\$6,000.00
Grand Totals			
		\$25,688.59	\$116,839.23

Selector

To the Treasurer of the Town of Weathersfield, we hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$142,527.82. Let this be your order for the payments of these amounts.

04/29/22

Town of Weathersfield Accounts Payable

Page 1 of 4

11:00 am

Check Warrant Report # 19532 Current Prior Next FY Invoices For Fund (General Fund)

payroll

For Check Acct 1(General Fund) All check #s 05/02/22 To 05/02/22

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
AFLAC	AFLAC	04/07/22	Payroll Transfer PR-04/07/22	11-2-011-10.00 AFLAC	54.63	225076	05/02/22
AFLAC	AFLAC	04/14/22	Payroll Transfer PR-04/14/22	11-2-011-10.00 AFLAC	54.63	225076	05/02/22
AFLAC	AFLAC	04/21/22	Payroll Transfer PR-04/21/22	11-2-011-10.00 AFLAC	54.63	225076	05/02/22
AFLAC	AFLAC	04/28/22	Payroll Transfer PR-04/28/22	11-2-011-10.00 AFLAC	54.63	225076	05/02/22
AT&T SVC	AT & T MOBILITY	04/27/22	acct 287018774043 04242022	11-7-201-31.00 Police-Telephone/communic	122.02	225077	05/02/22
AT&T SVC	AT & T MOBILITY	04/27/22	acct 287018774043 04242022	11-7-101-31.00 GF-Telephone	275.89	225077	05/02/22
BENS	BEN'S UNIFORMS	04/26/22	Jacket Alteration Waters 102444	11-7-207-20.00 Supplies	39.00	225078	05/02/22
BENS	BEN'S UNIFORMS	04/26/22	Jacket Alteration Compo 102446	11-7-207-20.00 Supplies	112.00	225078	05/02/22
BENS	BEN'S UNIFORMS	04/26/22	Shirt Compo 102448	11-7-207-20.00 Supplies	53.00	225078	05/02/22
CAI TECHN	CAI TECHNOLOGIES	04/19/22	Axisgis upload tool 13760	11-7-104-25.00 Listers-Software agree	500.00	225079	05/02/22
CAI TECHN	CAI TECHNOLOGIES	04/19/22	WEBGIS Support 13766	11-7-104-25.00 Listers-Software agree	2400.00	225079	05/02/22
COMPETIT	CCI MANAGED SERVICES	04/01/22	IT SERVICES: APRIL 2022 CW-53747	11-7-103-25.05 IT Services	241.36	225080	05/02/22
COMPETIT	CCI MANAGED SERVICES	04/01/22	IT SERVICES: APRIL 2022 CW-53747	11-7-601-25.05 IT Services	120.38	225080	05/02/22
COMPETIT	CCI MANAGED SERVICES	04/01/22	IT SERVICES: APRIL 2022 CW-53747	11-7-207-25.05 IT Services	120.68	225080	05/02/22
COMPETIT	CCI MANAGED SERVICES	04/01/22	IT SERVICES: APRIL 2022 CW-53747	11-7-201-25.05 IT Services	241.36	225080	05/02/22
COMPETIT	CCI MANAGED SERVICES	04/01/22	IT SERVICES: APRIL 2022 CW-53747	11-7-102-25.05 IT Services	241.36	225080	05/02/22
COMPETIT	CCI MANAGED SERVICES	04/01/22	IT SERVICES: APRIL 2022 CW-53747	11-7-105-25.05 IT Services	120.68	225080	05/02/22
COMPETIT	CCI MANAGED SERVICES	04/01/22	IT SERVICES: APRIL 2022 CW-53747	11-7-104-25.05 IT Services	362.04	225080	05/02/22
COMPETIT	CCI MANAGED SERVICES	04/01/22	IT SERVICES: APRIL 2022 CW-53747	11-7-101-25.05 GF-IT Services	599.85	225080	05/02/22
COMPETIT	CCI MANAGED SERVICES	04/01/22	IT SERVICES: APRIL 2022 CW-53747	11-7-206-25.05 IT Services	120.68	225080	05/02/22
COLONI	COLONIAL LIFE	04/07/22	Payroll Transfer PR-04/07/22	11-2-011-14.10 Insurance Prem Liability	6.69	225081	05/02/22
COLONI	COLONIAL LIFE	04/14/22	Payroll Transfer PR-04/14/22	11-2-011-14.10 Insurance Prem Liability	6.69	225081	05/02/22
COLONI	COLONIAL LIFE	04/21/22	Payroll Transfer PR-04/21/22	11-2-011-14.10 Insurance Prem Liability	6.69	225081	05/02/22
COLONI	COLONIAL LIFE	04/28/22	Payroll Transfer PR-04/28/22	11-2-011-14.10 Insurance Prem Liability	6.69	225081	05/02/22
COMCAST	COMCAST PHONE	04/27/22	4/15/22-05/14/22 phone APR15-MAY14	11-7-101-31.00 GF-Telephone	345.95	225082	05/02/22

04/29/22

Town of Weathersfield Accounts Payable

Page 2 of 4

11:00 am

Check Warrant Report # 19532 Current Prior Next FY Invoices For Fund (General Fund)

payroll

For Check Acct 1(General Fund) All check #s 05/02/22 To 05/02/22

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
COMCAST	COMCAST PHONE	04/27/22	4/15/22-05/14/22 phone APR15-MAY14	11-7-601-31.00 Library-Telephone	77.58	225082	05/02/22
CONSUMER	CONSUMER REPORTS	04/19/22	2022 Renewal consumer rep 2022SUBSCRIP	11-7-601-78.00 Library-Media	31.80	225083	05/02/22
COTTSYS	COTT SYSTEMS	04/22/22	May 2022 146606	11-7-103-24.00 Hosting Svcs - COTTS	345.00	225084	05/02/22
STEVE HIE	HIER, STEVE	04/28/22	81.8miles VMCTA training 4/27/22	11-7-102-29.00 FIN-Expense Reimbursement	47.85	225087	05/02/22
INGRA	INGRAM LIBRARY SERVICES	04/19/22	Books 58829811	11-7-601-78.00 Library-Media	10.55	225088	05/02/22
FARNSWORT	INTENTIONAL CLEANING	04/06/22	Cleaning 4/21/22 110	11-7-601-40.00 Custodial Services	50.00	225089	05/02/22
FARNSWORT	INTENTIONAL CLEANING	04/06/22	Cleaning 4/21/22 110	11-7-301-40.00 Custodial Services	100.00	225089	05/02/22
FARNSWORT	INTENTIONAL CLEANING	04/06/22	Cleaning 4/28/22 111	11-7-601-40.00 Custodial Services	50.00	225089	05/02/22
FARNSWORT	INTENTIONAL CLEANING	04/06/22	Cleaning 4/28/22 111	11-7-301-40.00 Custodial Services	100.00	225089	05/02/22
LAMBERT	LAMBERT SUPPLY CO	04/27/22	Supplies 104658	11-7-206-20.00 Supplies	6.75	225090	05/02/22
LAVALC	LAVALLEY BUILDING SUPPLY	04/27/22	Supplies WL-4504068	11-7-206-60.00 Maintenance & Repairs	46.04	225091	05/02/22
MCKESS	MCKESSON MEDICAL-SURGICAL	04/26/22	Gloves 36997495	11-7-207-20.00 Supplies	198.99	225092	05/02/22
MES	MUNICIPAL EMERGENCY SERVI	04/26/22	WWVFD compressor IN1699943	11-7-207-60.00 Maintenance & Repair	593.00	225093	05/02/22
OREILLY	O'REILLY AUTO PARTS	04/27/22	GL wiper fluid 5683-310197	11-7-206-60.10 Vehicle Maintenance	40.35	225094	05/02/22
VTAGHUMAN	OFFICE OF CHILD SUPPORT	04/21/22	Payroll Transfer PR-04/21/22	11-2-011-07.00 Garnishments	327.84	225095	05/02/22
VTAGHUMAN	OFFICE OF CHILD SUPPORT	04/28/22	Payroll Transfer PR-04/28/22	11-2-011-07.00 Garnishments	327.84	225095	05/02/22
CHIT BANK	PEOPLE'S UNITED BANK, N.A	04/26/22	WWVFD April 22Truck pymt WWVFDAPRIL22	11-7-207-85.01 Debt Svc - Interest	1109.25	225096	05/02/22
CHIT BANK	PEOPLE'S UNITED BANK, N.A	04/26/22	WWVFD April 22Truck pymt WWVFDAPRIL22	11-7-207-81.00 Debt Svc - Principal	45769.45	225096	05/02/22
TWIN	TWINLINE TOWING & RECOVER	04/26/22	Fuel Hose and battery 24134	11-7-207-60.10 Vehicle Maintenance	744.70	225098	05/02/22
VERMONTHE	VITAL RECORDS	04/22/22	Engraved paper VT0863501 903	11-7-103-20.00 TC-Office Supplies	38.00	225099	05/02/22
VMERS DB	VMERS DB.	04/07/22	Payroll Transfer PR-04/07/22	11-2-011-05.00 Retirement	1917.04	225100	05/02/22
VMERS DB	VMERS DB.	04/14/22	Payroll Transfer PR-04/14/22	11-2-011-05.00 Retirement	2650.09	225100	05/02/22
VMERS DB	VMERS DB.	04/21/22	Payroll Transfer PR-04/21/22	11-2-011-05.00 Retirement	1887.47	225100	05/02/22
VMERS DB	VMERS DB.	04/21/22	Payroll Transfer PR-04/21/22A	11-2-011-05.00 Retirement	29.19	225100	05/02/22
VMERS DB	VMERS DB.	04/28/22	Payroll Transfer PR-04/28/22	11-2-011-05.00 Retirement	1888.78	225100	05/02/22

04/29/22

Town of Weathersfield Accounts Payable

Page 3 of 4

11:00 am

Check Warrant Report # 19532 Current Prior Next FY Invoices For Fund (General Fund)

payroll

For Check Acct 1(General Fund) All check #s 05/02/22 To 05/02/22

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
VOWP	VT OFFENDER WORK PROGRAMS	04/19/22	Envelopes PR11468	11-7-101-20.00 GF-Office Supplies	121.46	225101	05/02/22
WEX BANK	WEX BANK	04/15/22	April'22 Fuel 80252214	11-7-206-51.00 AVFD Fuel	171.08	225102	05/02/22
WEX BANK	WEX BANK	04/15/22	April'22 Fuel 80252214	11-7-201-51.00 Gas and Oil	1194.52	225102	05/02/22
WEX BANK	WEX BANK	04/15/22	April'22 Fuel 80252214	11-7-207-51.00 WWVFD Fuel	352.90	225102	05/02/22
AMAZONCR	AMAZON	04/19/22	Ice Maker 433367574678	11-7-206-60.00 Maintenance & Repairs	439.00	225104	05/02/22
AMAZONCR	AMAZON	04/19/22	Postage meter ink 546933337767	11-7-101-20.00 GF-Office Supplies	97.25	225104	05/02/22
AMAZONCR	AMAZON	04/19/22	office supplies 673973867685	11-7-101-20.00 GF-Office Supplies	25.98	225104	05/02/22
AMAZONCR	AMAZON	04/20/22	seed supplies 73959758898	11-7-601-78.00 Library-Media	24.47	225104	05/02/22
AMAZONCR	AMAZON	04/19/22	Flag 759694398898	11-7-301-60.10 Building Maintenance	64.94	225104	05/02/22
AMAZONCR	AMAZON	04/19/22	office supplies 776946995643	11-7-101-20.00 GF-Office Supplies	24.95	225104	05/02/22
AMAZONCR	AMAZON	04/19/22	office supplies 776946995643	11-7-201-20.00 Police-Office Supplies	6.98	225104	05/02/22
AMAZONCR	AMAZON	04/20/22	books 949758938864	11-7-601-78.00 Library-Media	22.24	225104	05/02/22
BUSINESSSC	COMMERCIAL CARD SERVICES	04/19/22	3/20-3/27/22 creditcard ADMINMAR22	11-7-101-25.15 GF-Software Purchase	14.99	225106	05/02/22
BUSINESSSC	COMMERCIAL CARD SERVICES	04/19/22	3/20-3/27/22 creditcard ADMINMAR22	11-7-103-20.00 TC-Office Supplies	219.98	225106	05/02/22
BUSINESSSC	COMMERCIAL CARD SERVICES	04/19/22	3/20-3/27/22 creditcard ADMINMAR22	11-7-103-20.00 TC-Office Supplies	5.98	225106	05/02/22
BUSINESSSC	COMMERCIAL CARD SERVICES	04/19/22	3/14-4/7/22 Charge AVFD4/8/22	11-7-206-60.10 Vehicle Maintenance	19.09	225106	05/02/22
BUSINESSSC	COMMERCIAL CARD SERVICES	04/19/22	3/14-4/7/22 Charge AVFD4/8/22	11-7-206-60.00 Maintenance & Repairs	29.99	225106	05/02/22
BUSINESSSC	COMMERCIAL CARD SERVICES	04/19/22	3/14-4/7/22 Charge AVFD4/8/22	11-7-206-60.00 Maintenance & Repairs	88.00	225106	05/02/22
BUSINESSSC	COMMERCIAL CARD SERVICES	04/19/22	3/14-4/7/22 Charge AVFD4/8/22	11-7-201-15.00 Police-Uniforms and Clean	180.00	225106	05/02/22
BUSINESSSC	COMMERCIAL CARD SERVICES	04/19/22	3/13-4/3/22 Charges LIBMAR22	11-7-601-20.01 Library-Office Supplies	67.61	225106	05/02/22
BUSINESSSC	COMMERCIAL CARD SERVICES	04/19/22	3/13-4/3/22 Charges LIBMAR22	11-7-601-21.00 Library-Postage	10.89	225106	05/02/22
BUSINESSSC	COMMERCIAL CARD SERVICES	04/19/22	3/13-4/3/22 Charges LIBMAR22	11-7-601-20.01 Library-Office Supplies	20.46	225106	05/02/22
BUSINESSSC	COMMERCIAL CARD SERVICES	04/19/22	3/13-4/3/22 Charges LIBMAR22	11-7-601-21.00 Library-Postage	3.63	225106	05/02/22
BUSINESSSC	COMMERCIAL CARD SERVICES	04/19/22	3/13-4/3/22 Charges LIBMAR22	11-7-601-21.00 Library-Postage	10.27	225106	05/02/22
GMP	GREEN MOUNTAIN POWER	04/19/22	3/15-4/14 71268200004 LIBAPR22	11-7-601-30.00 Library-Utilities	331.53	225108	05/02/22

04/29/22

Town of Weathersfield Accounts Payable

Page 4 of 4

11:00 am

Check Warrant Report # 19532 Current Prior Next FY Invoices For Fund (General Fund)

payroll

For Check Acct 1 (General Fund) All check #s 05/02/22 To 05/02/22

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
GMP	GREEN MOUNTAIN POWER	04/20/22	3/15-4/14 31168200009	11-7-301-30.00	362.54	225108	05/02/22
			MHHAPR22	Electricity & Gas			
GULNIK	GULNICK, BRANDON	04/29/22	4/26-4/28 Mileage	11-7-101-29.20	101.67	225109	05/02/22
			MIL4/26-4/28	GF-Travel/Mileage			
STAPLES	STAPLES CREDIT PLAN	04/20/22	Office Supplies	11-7-101-20.00	5.79	225114	05/02/22
			3049481781	GF-Office Supplies			
STAPLES	STAPLES CREDIT PLAN	04/20/22	Office Supplies	11-7-301-20.00	32.99	225114	05/02/22
			3049481781	Custodial Supplies			
STAPLES	STAPLES CREDIT PLAN	04/20/22	USB 4Port Police	11-7-201-20.00	17.73	225114	05/02/22
			3052876881	Police-Office Supplies			
STAPLES	STAPLES CREDIT PLAN	04/20/22	Office Supplies	11-7-101-20.00	14.88	225114	05/02/22
			3053193021	GF-Office Supplies			
STAPLES	STAPLES CREDIT PLAN	04/20/22	Custodial supplies	11-7-301-20.00	6.92	225114	05/02/22
			3054120251	Custodial Supplies			
THOMAS	THOMAS, BARBARA	04/28/22	Reimburse postage listers	11-7-104-29.00	52.17	225115	05/02/22
			REIMB4/22	Expense Reimbursement			
SULLIVANC	SULLIVAN, CATHY	04/29/22	April '22 animal control	11-7-202-10.10	500.00	225123	05/02/22
			APRIL2022	Animal Control Salary			
Report Total					69291.97		

04/29/22

Town of Weathersfield Accounts Payable

Page 1 of 2

11:00 am

Check Warrant Report # 19532 Current Prior Next FY Invoices For Fund (Highway Fund)

payroll

For Check Acct 1 (General Fund) All check #s 05/02/22 To 05/02/22

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
AT&T SVC	AT & T MOBILITY	04/27/22	acct 287018774043 04242022	12-7-101-31.00 Wireless/Pager Service	40.77	225077	05/02/22
COMPETIT	CCI MANAGED SERVICES	04/01/22	IT SERVICES: APRIL 2022 CW-53747	12-7-101-25.05 IT Services	182.14	225080	05/02/22
COMCAST	COMCAST PHONE	04/27/22	4/15/22-05/14/22 phone APR15-MAY14	12-7-101-31.00 Wireless/Pager Service	65.22	225082	05/02/22
CVC	CVC PAGING	04/25/22	Mobil Service 210-20607	12-7-101-52.00 Repairs & Supplies	420.00	225085	05/02/22
HAMMONDE	HAMMOND ENGINEERING	04/27/22	Green Valley Rd Culvert 325	12-7-208-15.22 Green Valley Design	5000.00	225086	05/02/22
OREILLY	O'REILLY AUTO PARTS	04/22/22	Hose 5683-311244	12-7-101-52.00 Repairs & Supplies	75.70	225094	05/02/22
TJ PROPER	TJ PROPERTY MANAGEMENT LL	04/19/22	Plowing&Sanding March 22 6021	12-7-101-45.00 Contract Work	1075.00	225097	05/02/22
BIBENS	BIBENS HOME CENTER INC.	04/22/22	Supplies 498876/1	12-7-101-52.00 Repairs & Supplies	27.98	225105	05/02/22
BIBENS	BIBENS HOME CENTER INC.	04/22/22	Supplies 498942/1	12-7-101-52.00 Repairs & Supplies	25.53	225105	05/02/22
BIBENS	BIBENS HOME CENTER INC.	04/27/22	Supplies 499521/1	12-7-101-52.00 Repairs & Supplies	9.18	225105	05/02/22
BIBENS	BIBENS HOME CENTER INC.	04/27/22	Supplies 499642/1	12-7-101-52.00 Repairs & Supplies	21.81	225105	05/02/22
BUSINESSC	COMMERCIAL CARD SERVICES	04/19/22	3/13-3/30/22 charges HWAYMAR22	12-7-101-52.00 Repairs & Supplies	235.84	225106	05/02/22
BUSINESSC	COMMERCIAL CARD SERVICES	04/19/22	3/13-3/30/22 charges HWAYMAR22	12-7-101-24.10 Office Equipment	7.41	225106	05/02/22
BUSINESSC	COMMERCIAL CARD SERVICES	04/19/22	3/13-3/30/22 charges HWAYMAR22	12-7-101-24.10 Office Equipment	0.99	225106	05/02/22
BUSINESSC	COMMERCIAL CARD SERVICES	04/19/22	3/13-3/30/22 charges HWAYMAR22	12-7-101-52.00 Repairs & Supplies	529.97	225106	05/02/22
BUSINESSC	COMMERCIAL CARD SERVICES	04/19/22	3/13-3/30/22 charges HWAYMAR22	12-7-101-35.00 Security System	14.99	225106	05/02/22
BUSINESSC	COMMERCIAL CARD SERVICES	04/19/22	3/13-3/30/22 charges HWAYMAR22	12-7-101-20.00 Office Supplies	7.00	225106	05/02/22
FAIRFIELD	HOWARD P. FAIRFIELD, LLC	04/22/22	chain assembly 7988339	12-7-101-52.00 Repairs & Supplies	2451.84	225110	05/02/22
MCMASTER	MCMASTER-CARR	04/28/22	cam and groove hose coupl 77208144	12-7-101-52.00 Repairs & Supplies	76.07	225111	05/02/22
S.G.REED	REED TRUCK SERVICES INC	04/25/22	'21 International 6854	12-7-101-52.00 Repairs & Supplies	914.70	225112	05/02/22
SOUTHWOTH	SOUTHWORTH-MILTON, INC	04/27/22	Parts INV2569545	12-7-101-52.00 Repairs & Supplies	156.71	225113	05/02/22
U1ST	UNIFIRST CORPORATION	04/27/22	04/15/22 uniforms 1070122570	12-7-101-15.20 HWY-Uniforms & Cleaning	102.62	225116	05/02/22
U1ST	UNIFIRST CORPORATION	04/25/22	4/22/22 uniforms 1070124454	12-7-101-15.20 HWY-Uniforms & Cleaning	118.78	225116	05/02/22
VIKECIVES	VIKING-CIVES	04/22/22	Control Cable 4515802	12-7-101-52.00 Repairs & Supplies	103.56	225117	05/02/22
BRENNTA	BRENNTAG LUBRICANTS	04/29/22	Drum Return BLN22-069403	12-7-101-52.00 Repairs & Supplies	-20.00	225118	05/02/22

04/29/22

Town of Weathersfield Accounts Payable

Page 2 of 2

11:00 am

Check Warrant Report # 19532 Current Prior Next FY Invoices For Fund (Highway Fund)

payroll

For Check Acct 1 (General Fund) All check #s 05/02/22 To 05/02/22

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
BRENNTA	BRENNTAG LUBRICANTS	04/29/22	Diesel Fuel Supplies	12-7-101-52.00	70.38	225118	05/02/22
			BLN22-906637	Repairs & Supplies			
CONTECH	CONTECH ENGINEERD SOLUTIO	04/29/22	Cady Hill Grant	12-7-209-18.22	5998.05	225119	05/02/22
			24761285	Cady Hill Culverts			
CONTECH	CONTECH ENGINEERD SOLUTIO	04/29/22	Old Bow Rd Grant	12-7-209-19.22	5388.50	225119	05/02/22
			24761286	Old Bow Rd-Culverts			
STPIERRE	ST. PIERRE INC.	04/29/22	1" gravel blend	12-7-101-58.26	4993.75	225121	05/02/22
			1011222	Gravel Purchase			
Report Total					28094.49		

04/29/22

Town of Weathersfield Accounts Payable

Page 1 of 1

11:00 am

Check Warrant Report # 19532 Current Prior Next FY Invoices For Fund (Proctor Library)

payroll

For Check Acct 1 (General Fund) All check #s 05/02/22 To 05/02/22

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
GAA	04/19/22	Arch Design Fee A-01	13-6-101-11.00 Library-Endowment	6000.00	225120	05/02/22
Report Total				6000.00		

04/29/22

Town of Weathersfield Accounts Payable

Page 1 of 1

11:00 am

Check Warrant Report # 19532 Current Prior Next FY Invoices For Fund (Solid Waste)

payroll

For Check Acct 1 (General Fund) All check #s 05/02/22 To 05/02/22

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
COMPETIT	CCI MANAGED SERVICES	04/01/22	IT SERVICES: APRIL 2022 CW-53747	21-7-101-25.05 IT Services	120.68	225080	05/02/22
COMCAST	COMCAST PHONE	04/27/22	4/15/22-05/14/22 phone APR15-MAY14	21-7-101-31.00 Telephone	110.10	225082	05/02/22
ALV	ALVA WASTE SERVICES, LLC.	04/27/22	Hauling, glass 47312	21-7-102-45.01 Recycling - Glass	281.30	225103	05/02/22
ALV	ALVA WASTE SERVICES, LLC.	04/27/22	Single stream recycling 47408	21-7-102-45.00 Zero Sort contain &Tipp	3986.86	225103	05/02/22
ALV	ALVA WASTE SERVICES, LLC.	04/27/22	MSW March'22 47409	21-7-101-45.05 Trash-Tippage	5500.55	225103	05/02/22
ALV	ALVA WASTE SERVICES, LLC.	04/27/22	C&D 47410	21-7-101-45.10 C&D Tippage	2701.37	225103	05/02/22
BIBENS	BIBENS HOME CENTER INC.	04/27/22	Supplies 499504/1	21-7-101-20.00 Supplies	13.98	225105	05/02/22
GOOD	GOOD POINT RECYCLING	04/26/22	Nov non-ced items 76857	21-7-102-45.07 Recycling - Electronics	401.44	225107	05/02/22
GOBIN	CASELLA WASTE SERVICES	04/29/22	Compost 0702289	21-7-102-45.06 Recycling - Compost	336.49	225122	05/02/22
Report Total					13452.77		

04/28/22
03:42 pm

Town of Weathersfield Payroll
Check Warrant Report #
Check date 04/28/22 to 04/28/22 Departments 111 to 111

Page 1 of 1
payroll

Employee Number	Employee Name		Check Number	Check Date	Net Amount	Elec Amount
BALLAM	BALLAM, MARION J.	E	14986	04/28/22	0.00	487.46
DANGOF	DANGO, FLORA ANN	E	14989	04/28/22	0.00	772.67
DANIELSWI	DANIELS, WILLIAM J.	E	14990	04/28/22	0.00	949.37
GRAHAMJ	GRAHAM, JOHN J.	E	14992	04/28/22	0.00	306.50
GULNICKB	GULNICK, BRANDON W.	E	14993	04/28/22	0.00	1103.14
GUMBART	GUMBART, RYAN C.	E	14994	04/28/22	0.00	358.52
HIER	HIER, STEVE A.	E	14995	04/28/22	0.00	233.07
PRINCE	PRINCE, RYAN C.	E	15000	04/28/22	0.00	804.58
SAVAGE	SAVAGE, OLIVIA I.	E	15002	04/28/22	0.00	430.36
SMITH	SMITH, STEVEN		48090	04/28/22	187.52	0.00
TERRILL	TERRILL, SUSANNE	E	15004	04/28/22	0.00	864.68
THOMASB	THOMAS, BARBARA A.	E	15005	04/28/22	0.00	169.71
					187.52	6480.06

***6,667.58

04/28/22
03:43 pm

Town of Weathersfield Payroll
Check Warrant Report #
Check date 04/28/22 to 04/28/22 Departments 121 to 121

Page 1 of 1
payroll

Employee Number	Employee Name		Check Number	Check Date	Net Amount	Elec Amount
BEARSED	BEARSE, DAVID E.	E	14987	04/28/22	0.00	606.59
ESTYJO	ESTY, JOHN W.	E	14991	04/28/22	0.00	780.13
HUNTDON	HUNTLEY, DONALD A.	E	14996	04/28/22	0.00	611.79
LONGTIN	LONGTIN, ALEXANDER J.	E	14997	04/28/22	0.00	432.05
MOORER	MOORE, RAY A.	E	14999	04/28/22	0.00	686.33
STAPLETON	STAPLETON, RAY E.	E	15003	04/28/22	0.00	802.58
					0.00	3919.47
					=====	=====

***3,919.47

04/28/22
03:43 pm

Town of Weathersfield Payroll
Check Warrant Report #
Check date 04/28/22 to 04/28/22 Departments 131 to 131

Page 1 of 1
payroll

Employee Number	Employee Name		Check Number	Check Date	Net Amount	Elec Amount
COLEMAN	COLEMAN, GLENNA J.	E	14988	04/28/22	0.00	141.81
RICHARDMA	RICHARDSON, MARK P.	E	15001	04/28/22	0.00	708.58
TOPOLSKI	TOPOLSKI, JUDITH A.	E	15006	04/28/22	0.00	188.01
					-----	-----
					0.00	1038.40
					=====	=====

***1,038.40

04/28/22
03:43 pm

Town of Weathersfield Payroll
Check Warrant Report #
Check date 04/28/22 to 04/28/22 Departments 211 to 211

Page 1 of 1
payroll

Employee Number	Employee Name	Check Number	Check Date	Net Amount	Elec Amount
MERICLE J	MERICLE, JAMES S.	E 14998	04/28/22	0.00	287.50
WATERST	WATERS, TYLER M.	E 15007	04/28/22	0.00	522.84
				-----	-----
				0.00	810.34
				=====	=====

*****810.34

04/28/22
03:44 pm

Town of Weathersfield Payroll
Check Warrant Report #
Check date 04/21/22 to 04/21/22 Departments 111 to 111

Page 1 of 1
payroll

Employee Number	Employee Name		Check Number	Check Date	Net Amount	Elec Amount
BALLAM	BALLAM, MARION J.	E	14960	04/21/22	0.00	437.77
DANGOF	DANGO, FLORA ANN	E	14963	04/21/22	0.00	772.67
DANIELSWI	DANIELS, WILLIAM J.	E	14964	04/21/22	0.00	818.06
DAY	STILLSON, DIANA L.		48089	04/21/22	77.05	0.00
GRAHAMJ	GRAHAM, JOHN J.	E	14966	04/21/22	0.00	204.32
GULNICKB	GULNICK, BRANDON W.	E	14967	04/21/22	0.00	1103.14
GUMBART	GUMBART, RYAN C.	E	14968	04/21/22	0.00	358.52
HIERS	HIER, STEVE A.	E	14969	04/21/22	0.00	233.07
MCKENZIEG	MCKENZIE, GAIL R.	E	14972	04/21/22	0.00	785.85
MCKENZIEG	MCKENZIE, GAIL R.	E	14984	04/21/22	0.00	40.43
MCKENZIEG	MCKENZIE, GAIL R.	E	14985	04/21/22	0.00	287.97
Total of 3 items for MCKENZIEG					0.00	1114.25
PRINCE	PRINCE, RYAN C.	E	14975	04/21/22	0.00	700.77
SAVAGE	SAVAGE, OLIVIA I.	E	14977	04/21/22	0.00	419.25
SMITH	SMITH, STEVEN		48088	04/21/22	187.52	0.00
TERRILL	TERRILL, SUSANNE	E	14979	04/21/22	0.00	864.68
THOMASB	THOMAS, BARBARA A.	E	14980	04/21/22	0.00	180.94
					264.57	7207.44

***7,472.01

04/28/22
03:44 pm

Town of Weathersfield Payroll
Check Warrant Report #
Check date 04/21/22 to 04/21/22 Departments 121 to 121

Page 1 of 1
payroll

Employee Number	Employee Name		Check Number	Check Date	Net Amount	Elec Amount
BEARSED	BEARSE, DAVID E.	E	14961	04/21/22	0.00	607.43
ESTYJO	ESTY, JOHN W.	E	14965	04/21/22	0.00	795.78
HUNTDON	HUNTLEY, DONALD A.	E	14970	04/21/22	0.00	611.13
LONGTIN	LONGTIN, ALEXANDER J.	E	14971	04/21/22	0.00	430.40
MOORER	MOORE, RAY A.	E	14974	04/21/22	0.00	723.14
STAPLETON	STAPLETON, RAY E.	E	14978	04/21/22	0.00	804.56
					-----	-----
					0.00	3972.44
					=====	=====

***3,972.44

04/28/22

03:44 pm

Town of Weathersfield Payroll

Check Warrant Report #

Page 1 of 1

payroll

Check date 04/21/22 to 04/21/22 Departments 131 to 131

Employee Number	Employee Name	Check Number	Check Date	Net Amount	Elec Amount
COLEMAN	COLEMAN, GLENNA J.	E 14962	04/21/22	0.00	135.69
RICHARDMA	RICHARDSON, MARK P.	E 14976	04/21/22	0.00	708.58
TOPOLSKI	TOPOLSKI, JUDITH A.	E 14982	04/21/22	0.00	157.40
				-----	-----
				0.00	1001.67
				=====	=====

***1,001.67

04/28/22
03:46 pm

Town of Weathersfield Payroll
Check Warrant Report #
Check date 04/21/22 to 04/21/22 Departments 211 to 211

Page 1 of 1
payroll

Employee Number	Employee Name		Check Number	Check Date	Net Amount	Elec Amount
MERICLE J	MERICLE, JAMES S.	E	14973	04/21/22	0.00	287.08
WATERST	WATERS, TYLER M.	E	14983	04/21/22	0.00	519.60
					-----	-----
					0.00	806.68
					=====	=====

*****806.68