



TOWN OF WEATHERSFIELD
SELECTBOARD

REGULAR MEETING AGENDA

MONDAY, NOVEMBER 20, 2023 AT 6PM
MARTIN MEMORIAL HALL
5259 US ROUTE 5, ASCUTNEY, VT 05030

PHONE
(802) 674-2626

FAX
(802) 674-2117

ZOOM MEETING AVAILABLE
CLICK THE MOUNTAIN ON WEBSITE HOMEPAGE OR
PHONE NUMBER: (929) 205 - 6099 | MEETING ID: 542-595-4364 |
NO PARTICIPANT ID: PRESS # MEETING PASSCODE: 8021

1. Call to Order
2. Executive Session 1 V.S.A. § 313 - 6pm-6:30pm
3. Pledge of Allegiance
4. Agenda Review
5. Comments from SB, TM, and Citizens on Topics not on the Agenda
6. Review Minutes from Previous Meeting: 10/2/23 & 11/6/23
7. Accept Joseph Bublat's ZBA resignation
8. Vermont Child Care Financial Assistance Program Payroll Tax
9. FY25 General Fund Budget
10. FY25 Highway Fund Budget
11. FY25 Solid Waste Budget
12. Police Crusier Invitation for Bids
13. Village Wastewater Committee (Second Reading Continued)
14. Town Manager Update
15. Appointments
 - a. Budget Committee (5 Vacancies)
 - b. Conservation Commission (1 Vacancy)
 - c. Energy Coordinator (1 Vacancy)
 - d. Green Up Coordinator (1 Vacancy)
 - e. Lister (2 Vacancies)
 - f. Parks and Recreation (1 Vacancy)
 - g. Veterans Memorial Committee (2 Vacancies)
 - h. Village Wastewater Committee
 - i. Ann Marie Christensen
 - ii. John Arrison
 - iii. Mark Richardson
 - i. Zoning Board of Adjustment (3 Vacancies)
16. Approve Warrant
17. Any other business
18. Future Agenda Items
19. Adjourn

Select Board
Martin Memorial Hall
5259 Route 5, Ascutney VT
Monday, October 2, 2023
6:30 PM
REGULAR MEETING

Select Board Members Present: Michael Todd, David Fuller, August Murray, Kelly O'Brien, Wendy Smith

Select Board Members Absent:

Brandon Gulnick, Town Manager

Others Present:

Olivia Savage	Steve Hier	
Ray Stapleton	Mark Richardson	
Flo-Ann Dango		
John Arrison		
Andrea Murray (remote)		

1 Call to Order

Mr. Todd called the meeting to order at 6:30pm.

2 Pledge of Allegiance

Mr. Todd led the pledge of allegiance.

3 Agenda Review

The Select Board added item 6, *Appointment of Vice-Chair*.

4 Comments from SB, TM, and Citizens on Topics not on the Agenda

Mr. Arrison and Mr. Todd discussed Deliberative Session verses Executive Session and procedures.

The Highway Superintendent gave an update on the status of roads, such as the structures, culverts, and ditching grants on Goulden Ridge and Mountain View, the paving bid on Sunset, Cherry Lane, and a section of Thrasher Road. The crack sealing bid for paving from last year, which is tied to Stoughton Pond Road and any class 2 roads, will also target Reservoir Road and Center road on the week of October 9th.

5 Review Minutes from Previous Meeting(s): 9/18/23

Additions/corrections/deletions:

a. None.

Motion: To approve the 9/18/23 minutes.

Made by: Mr. Fuller **Second:** Ms. O'Brien

Vote: All in favor

6 Appointment of Select Board Vice-Chair

Motion: To appoint Dave Fuller as Vice-Chair of the Select Board.

Made by: Ms. Smith **Second:** Ms. O'Brien

Vote: All in favor

7 ARPA Discussion

During the Select Board meeting on August 21st, the Select Board asked the Town Manager to review the expenses proposed by residents & board members during the Public Input meetings, prioritize them, and propose expenditures of \$200,000 leaving \$100,000+ remaining for future allocation.

The Town Manger prioritized the expenses and excluded certain expense requests for future consideration based on the information provided & further review, with many of the proposed expenses being rough estimates. If the board agrees with the prioritization & the expenses, the Town Manager will begin the process to obtain estimates for these projects, many of which will require the RFP process.

A list of the expenses funded to date using ARPA funding.

Approved Expenses	Expense	% of ARPA
Small Business Grants	12,000	1%
COVID (Supp, Test, Clean)	4,344	1%
Firefighting Gear	14,230	2%
Fire Dept. Wash Extractor	5,929	1%
Fire Dept. Hose	15,175	2%
Building Assessments	5,828	1%
Police Cruiser	45,724	6%
Late Filing Fee Waiver	13,818	2%
MMH Roof Replacement	51,000	6%
WWFD Roof Replacement	72,600	9%
Town Garage Roof Replacement	131,918	16%
Water District Subgrant	75,000	9%
Food Shelf Refrigerator	9,290	1%
MMH Basement Project	13,311	2%
MMH Generator	28,164	3%
Total	498,331	55.85%

This second chart shows the proposed expenses ranked by priority. This proposal will expend an estimated \$200,000 in ARPA funds.

Proposed Expenses	Expense	% of ARPA
MMH Drainage Engineering	\$ 5,000.00	1%
MMH Drainage Project	\$ 15,000.00	2%
MMH Security System	\$ 7,500.00	1%
Virtual Meeting Improvements	\$ 5,000.00	1%
MMH Electrical Improvements	\$ 35,000.00	4%
Town Garage Generator	\$ 45,000.00	6%
1879 SH Generator	\$ 12,000.00	1%
Town Office Redesign	\$ 30,000.00	4%
Tree Maintenance	\$ 15,000.00	2%
Hoisington Field Master Plan	\$ 10,000.00	1%
Updated Hoisington Field Surveying	\$ 8,000.00	1%
Trail Improvements	\$ 10,000.00	1%
Gardening Club Allocation	\$ 2,500.00	0%
Total	\$ 200,000	24.45%

Starting Balance	\$ 818,054
Expended to date	\$ 498,331
Remaining Balance	\$ 319,723
Proposed Expenditures	\$ 200,000
Balance if Proposed Expenses are funded	\$ 119,723

The Town received \$818,054 in ARPA funds and have expended \$498,331 to date on the expenses outlined on page 1. The Town has a remaining balance of \$319,723. This amount is lower than calculated during the meeting on 8/21/23 as the Town received a bill from Alva Waste for \$2,888.91 to dispose of the C & D from the Town Garage Roof project. In the RFP and the Contract for the roof replacement project, the Town committed to providing a dumpster for the roofing projects, the Town being unaware of how much it would cost to dispose of. This \$2,888.91 was expensed to the Town Garage Roof Project.

The board asked that the Town look into grants for the Mapping of Scenic Views, and that the Town Clerk utilize her reserve accounts for the digitization project. The Town Clerk did note that the project she is proposing is to digitize Town Proceedings, and that the money in her reserve account is earmarked for other projects. Posts for Veterans Park, Martin Memorial Hall

paving, Fire Department Stipends, and Town Welcome signs were also removed from the chart above.

Proposed Expenses not Included in Request for Funding to Carryover for future consideration OR other funding opportunities (including grants)		
Posts - Veterans Park	\$ 30,000.00	25%
Mapping - Scenic Views	\$ 15,000.00	13%
MMH Paving	\$ 28,000.00	23%
FD Training Stipends	\$ 20,000.00	17%
Town Welcome Signs	\$ 43,200.00	36%
Digitization of Town Proceedings	\$ 25,000.00	21%
Total	\$ 161,200.00	134.64%

The Town can either seek grants or future budget allocations for these proposed expenses. The Town does have reserve accounts and there might be grant opportunities that some of these expenses may be eligible to apply for. If the proposed expenses are approved, there is still \$119,723 remaining the board could allocate to any of these expenses.

The Select Board discussed and agreed that the drainage at Martin Memorial Hall has become a top priority. The Select Board is going to review the rest of the items on the list and come back with a plan when it comes to prioritizing items.

Motion: To authorize the Town Manager to solicit three bids for engineering for the drainage at Martin Memorial Hall, to select the best option with the Board Chair, and for the funds to be allocated from the ARPA funds balance.

Made by: Mr. Fuller **Second:** Dr. Murray

Vote: All in favor

8 Solid Waste Fee Assessment Policy

The Select Board reviewed the Solid Waste Fee Assessment Policy (Adopted 8/5/04; Amended 11/18/10). The purpose of this policy is to establish a standardized procedure for the assessment and collection of solid waste management fees on property within the Town of Weathersfield.

The Select Board discussed Section 11, Item C and how this effects the Exceptions section. The Town Manger stated that there had been an amendment strictly dealing with the permit sticker policy, which is different from the assessment policy. The Town Manager will get the two policies together and identify the differences.

9 Signing Orders

The normal process for paying the Town's bills is for the Town Office to prepare a warrant which the Select Board reviews and approves thereby authorizing the Treasurer to sign the checks. While this process works well in the vast majority of cases, it is not without issues. The Select Board meets twice a month so there is usually a meeting every two weeks (and occasionally, every three weeks when there are five Mondays in a month). On occasion there are bills that have payment due dates prior to the next scheduled regular meeting. On occasion other circumstances call for a bill to be paid prior to the next meeting. On occasion meetings are cancelled, rescheduled, or otherwise postponed.

Currently, the Select Board has authorized a check to be issued outside of the normal process in order to avoid late fees as long as the Town Manager, Accountant, and Treasurer all agree in writing that such is the case. The check then appears on the next warrant presented to the Select Board. This process works in some cases but does not address all of the reasons why a check needs to be signed in advance of the next Select Board meeting. It leaves the Town Office to choose between ignoring the current need and exceeding authority. The thought is to generate some Select Board discussion on this topic.

The Select Board discussed possible solutions such as putting a dollar threshold, requiring three signatures, and having a Board member come sign for it. The Town Manger will draft a policy on what this might look like and bring it back to the Select Board.

10 Liquor License – The Inn at Weathersfield

- a. First Class Restaurant/Bar License**
- b. Third Class Restaurant/Bar License**
- c. Outside Consumption Permit**

Motion: To renew the Inn at Weathersfield's First Class Restaurant/Bar License, Third Class Restaurant/Bar License, and Outside Consumption Permit.

Made by: Mr. Fuller

Second: Ms. O'Brien

Vote: All in favor

11 Town Clerk Project

According to the Town Purchasing Policy, all purchases over \$10,000 require a sign-off on the purchase order. The Town Clerk has requested \$22,000 from her Computerization Reserve Fund to have Cott Systems index data from the period of 6/1983-9/1993. The policy also states that there must be three bids, however, this is a "Sole Source Purchase" as the Town Clerk is contracted

with this company for Land Records. The Town Clerk attached the Order Summary for the Select Board to review.

Motion: To waive the purchasing policy for the Town Clerk project and authorize the Town Clerk to move forward with Cott Systems at a cost not to exceed \$22,105.00, to be expended in the FY23-24 Municipal Records Fund.

Made by: Mr. Fuller **Second:** Ms. O'Brien

Vote: All in favor

12 Storm Damage/ FEMA Reimbursements

To date, we completed the Request for Public Assistance, Exploratory Call, Recovery Scoping Meeting, and Site Inspections. The Town has held four (4) meetings since the site inspection to complete the Damage Inventory, and Essential Elements of Information. The next step is procurement.

- 1) Ascutney Basin Bridge: The Town already has a design for the bridge deck. This design will replace the bridge as it was before the storm. This will not increase hydraulic flow capacity. If the Select Board approves this option, the Town will send the project out to bid.
- 2) Little Ascutney Bridge: The Town will need to advertise an RFQ for engineering to repair the erosion on the western wingwalls and abutment. This will replace the bridge as it was pre-storm. Engineering is required to obtain the design for proper repair. This design will be used to send the project out to bid.
- 3) Upper Falls Covered Bridge: The Town needs to advertise an RFQ for engineering to design the replacement of the riprap on the northern side of the bridge. Following the design, the Town will need to send this project out to bid.
- 4) Perkinsville Dry Hydrant: Once the Town receives the preliminary results, they will need to send this project out to bid.

The Select Board discussed fixing bridges verses mitigation. The Select Board discussed the areas in town that flood and how there won't be damage to fix again if they went with mitigation in needed areas. Difficulties some of the projects might bring was discussed, as well as how it would be essential in some cases to put in a temporary bridge deck so heavier loads can safely get across. The Select Board weighed in on costs and funding, speaking of reimbursements, government funds, and grants.

The amount of time each stage of projects was discussed and it was pointed out that it could about a year for the engineering of the project and two years before the project could begin. The Select Board agreed that these storm are becoming more common, that mitigation has been recommended by FEMA,

and that there is tremendous opportunity for reimbursements with this projects.

Motion: To send out an RFP for Ascutney Basin Bridge.

Made by: Ms. Smith **Second:** Dr. Murray

Vote: All in favor

Motion: To authorize an RFQ to repair the Little Ascutney Bridge.

Made by: Ms. Smith **Second:** Dr. Murray

Vote: All in favor

Motion: To advertise an RFQ for the Upper Falls Covered Bridge project.

Made by: Mr. Fuller **Second:** Ms. O'Brien

Vote: All in favor

There was no action needed at this meeting by the Select Board for Perkinsville Dry Hydrant. Mr. Todd and Dr. Murray expressed interest in checking out the Ascutney Basin with the Highway Superintendent.

13 Village Wastewater Committee (Draft Policy)

The Select Board reviewed the draft [Village Wastewater Committee Policy](#) and discussed the Town Plan, development and density in the village areas, and the purpose of the committee. The Select Board concluded that more time is needed to review the policy so that thoughtful feedback can be given and that a policy needs to be in place before appointing a committee. Additionally, a few more names are needed for appointment. The Select Board discussed having a representatives serving as liaison between Otter Creek and the Towns engineering firm. The Select Board concluded that this was only a first read of the policy.

14 Town Manager Update

a. Health Insurance

The Town Health insurance rates came back. The Gold Plan from MVP is increasing by 12.44%, meaning if all plans stay the same, there will be a total cost increase of \$25,594. The deductible decreased by \$200 for single and \$400 for family, with the Gold Plan only. The Town will be looking at all of their options and bring forward an analysis for the Board to review.

b. Fire Department Roof

The was a little bit of a delay on the West Weathersfield Fire Department roof project and will take a week to two weeks to complete.

c. Martin Memorial Hall Updates

The hazard tree has been removed from the Martin Memorial Parking lot. Additionally, the propane tank will be buried and that is scheduled for the middle of November.

d. First Quarter Finance Report

The Towns First Quarter Finance Report will be given on Oct. 16th and will consist of the first three months of the General Fund, the Highway Fund, and Solid Waste Fund.

e. VTCMA Conference

On Oct. 26th and Oct. 27th, the Town Manager will be attending the Vermont Towns and City's Managers Association Conference. This will be the first one attended in his new role on the Board of Directors. Topics will include Storm Water Management; the Local Legislative Panels; Justice, Equity, Diversity, and Inclusion; and Lessons from Vermont's Neighbors. The Town Manger will be taking vacation on Oct. 17th-Oct. 24th.

15 Appointments

- a. Budget Committee (5 Vacancies)
- b. Energy Coordinator (1 Vacancy)
- c. Green Up Coordinator (1 Vacancy)
- d. Lister (2 Vacancies)
- e. Parks and Recreation (1 Vacancy)
- f. Planning Commission (1 Vacancy)
 - i. Brian Bosenberg
- g. Veterans Memorial Committee (2 Vacancies)
- h. Village Wastewater Committee
 - i. Andrea De Luna-Murray
 - ii. Ann Marie Christensen
 - iii. John Arrison
 - iv. Mark Richardson
- i. Zoning Board of Adjustment (2 Vacancies)

Mr. Todd stated that the public has one more week to put their name in for the Planning Commission vacancy and that the Village Wastewater Committee is to be continued until after the policy is adopted.

16 Approve Warrant

To approve the warrants for 10/2/2023 as followed:

General Funds
Operating Expenses: \$28,188.36
Payroll: \$15,440.92

Solid Waste Management Fund
Operating Expenses: \$22,568.61
Payroll: \$1,792.20

Highway Fund
Operating Expenses: \$13,749.77
Payroll: \$8,869.50

Library
Operating Expenses: 0
Payroll: \$2,391.97

Gulden Ridge Culvert:
\$11,325.00

Grand Totals:
Operating Expenses: \$76,456.76
Payroll: \$28,494.59

SIU Grant: \$625.00

Made by: Mr. Fuller

Second: Ms. O'Brien

Vote: All in favor

The Library's Fund Raising money for engineering/expansion (\$5,524.00) ended up on the warrant in error and actually belonged on the warrant for the Library Board of Trustees. The funding raising money was used to do an engineering study and also to pay for a construction estimate needed for a grant.

The Select Board inquired about who has jurisdiction over fundraising money. The Town Manager explained that Select Board and the Library Board of Trustees are elected members of the Town to oversee the Library. The fundraising money from the Library does have to come into the Town so that a check can be issued and signed by the treasurer, which requires a warrant to be drawn on. The Library Board of Trustees approve that warrant. The Select Board agreed that the Library should be able to spend their own fundraising money.

The Town Manager continued that all expenses for the Town have to go through the warrant process. The difference between other fundraising monies and these fundraising monies is that this one goes through the Town account. The Select Board pointed out that with ARPA, there were instructions to spend money in such a way that will incur any annual costs and that if the size of any building is increasing, that will increase the annual budget, beyond the cost of construction and costs related to the project, such as using more power, etc. Thus, there is an obligation of future costs to the Town without going through a formal process.

Library Representative reiterated that the Library Board of Trustees is an elected Board and they oversee the Library building, not the Select Board and that the Select Board provided a letter of support. The money for the building is coming from the State, from fundraising, and from grants. The Library is adamant about not asking the citizens of Weathersfield to pay for it. The Select Board inquired about the budget going up due to the Library, to which the response was that costs always go up with lights, insurance, etc and that it is only 500 square feet.

The Select Board stated that perhaps an article should have been put forward for the citizens to support the project. The Library Representative stated that

the money has come from fundraising. The Select Board reiterated that there is an annual operating cost associated that is located within the General Fund to operate the Library. The Library Representative stated that the Town had audit issues and that the Library had their own fund and that there was an agreement from the Town and that when that happens, there would be no interference guaranteed and that there are meeting minutes about this.

The Select Board stated that it is in the General Fund because the Board of Directors submit their budget to the Select Board and the Select Board includes it in the General Fund and that this year, the Select Board won't do that this year and will put it as a separate article from the Board of Directors from the Library and let the citizens vote on the Library's budget.

The Library Representative stated that he had wanted to combine the Library and the Town as the Town had audit issues and the Library had budget issues and the Library would like the Select Board to have a say about the Library and that also, the Library Board of Trustee should have the respect as elected officials. The Select Board stated that they just want to fix the mistake on the warrant. The Town Manger stated that separating the Library from the General Fund does increase overlapping costs to the Town. The Select Board stated that this can be discussed at a later date.

Motion: To remove the funding raising money for the Library in the amount of \$5,524.00 to be taken off the Select Board warrants, changing the Grand Total Operating Expenses from \$81,980.74 to \$76,456.74.

Made by: Mr. Fuller **Second:** Ms. O'Brien

Vote: All in favor

17 Any Other Business

Motion: To appoint August Murray as the Solid Waste Representative and to the Solid Waste District Commission as a Voting member and to the Transfer Station Joint Committee for West Windsor, Reading, and Weathersfield.

Made by: Mr. Fuller **Second:** Ms. Smith

Vote: All in favor

18 Adjourn

Motion: To adjourn the meeting.

Made by: Mr. Fuller **Second:** Ms. O'Brien

Vote: All in favor

The meeting adjourned at 9:04 PM.

Respectfully submitted,
Nichole Gagnon

WEATHERSFIELD SELECT BOARD

Michael Todd, Chairperson

August Murray, Selector

Wendy Smith, Selector

David Fuller, Vice-Chairperson

Kelly O'Brien, Clerk

Select Board
Martin Memorial Hall
5259 Route 5, Ascutney VT
Monday, November 6, 2023
6:30 PM
REGULAR MEETING
Draft Minutes

Select Board Members Present: Michael Todd, David Fuller, Kelly O'Brien, Wendy Smith, August Murray

Select Board Members Absent:

Brandon Gulnick, Town Manager

Others Present:

Olivia Savage	Dave Bearse	
Ray Stapleton	Ray Moore	
John Arrison (remote)	Annmarie Christensen	
William Daniels		

1 Call to Order

Mr. Todd called the meeting to order at 6:32pm.

2 Pledge of Allegiance

Dr. Murray led the pledge.

3 Agenda Review

None.

4 Comments from the SB, TM, and Citizens on Topics not on the Agenda

Mr. Todd reminded everyone about the Veterans Day Ceremony on November 11, 2023 at 11am at Veterans Memorial Park in Perkinsville, VT.

Mr. Fuller spoke about how TDS upgrading broadband seems to be progressing in a positive direction.

5 Review Minutes from Previous Meeting: 10/16/2023

The Town Manager stated that the 10/2/2023 minutes will be on the next agenda.

a. Corrections: Change "project" to "projector," Boar" to "Board," and "O'Brian" to "O'Brien," and to put Mr. Fuller's statement that the Board "take this up for discussion and consideration."

Motion: To approve.

Made by: Mr. Fuller **Second:** Dr. Murray

Vote: All in Favor

6 2024 Healthcare

The [2024 Health Insurance Study](#) has been completed and the key findings generated from the study are as followed:

1. MVP increased their costs this year by 12.5%, which would lead to a \$26,046 increase in Health Insurance in Weathersfield if the Town continues doing business with MVP in 2024.
2. The increase with MVP also affects Town employees, increasing their costs annually by \$198 in 2024 for Single Plans, \$382 in 2024 for Employee + Child Plans, \$396 in 2024 for Single + Spouse Plans, and \$557 in 2024 for Family Plans.
3. The Town and Employees will save money by switching to the comparable Blue Cross Blue Shield (BCBS) Plan. For example, the total annual increase for the Town this year will be \$15,461 (\$10,585 less than MVP) if we switch to BCBS. The total increase for employees opting into a Single Plan through BCBS is \$136 in 2024, employees opting into a Single + Child plan will have a \$263 increase in 2024, employees opting into an Employee + Spouse plan will have a \$272 increase in 2024, and employees opting into a Family Plan will have a \$383 increase in 2024.
4. The deductible in 2023 through MVP was \$3,200 for Single Plans and \$6,400 for Employee + (Spouse, Child, and Family) Plans. The deductible through BCBS in 2024 is \$2,850 for Single Plans and \$5,700 for Employee + (Spouse, Child, and Family) Plans. Page 6 – Table 8
5. The existing arrangement with the HSA is disproportionate between employees that opt into a Single Plan and Employees that opt into an Employee + (Spouse, Child, or Family) Plan. For example, in 2023, employees opting into a Single Plan have a \$3,200 deductible, and receive a \$3,000 HSA, OR a 94% contribution toward their deductible through the HSA. Employees opting into an Employee + (Spouse, Child, or Family) Plan have a \$6,400 deductible and receive a \$5,000 HSA, or a 78% contribution toward their deductible through the HSA. See Health Insurance Study: Page 3 - Table 3.
6. As demonstrated in the 2024 Health Insurance Study on the following pages, all Plan Types were analyzed between MVP & BCBS. A Cost-Benefit Analysis was completed, and that Analysis demonstrates that the BCBS CDHP Plan provides the best benefits to employees at the most reasonable cost to the Town as compared to all other plan types between BCBS & MVP. Pages 1-14 – Tables 1-25

The Select Board discussed the value of switching plans and verified that Town employees involved in healthcare were able to have their questions answered and understood their healthcare options. They found that there is a significant cost savings by making the change in healthcare plans, although healthcare costs are up in general.

Motion: To offer the BCBS Gold CDHP Plan in 2024 to employees with an 86% (Employer) / 14% (Employee) contribution share.

Made by: Ms. Smith **Second:** Dr. Murray

Vote: All in Favor

Motion: To offer an HSA in 2024 to employees with an 86% (Employer) / 14% (Employee) share of the deductible for all Plan types.

Made by: Mr. Fuller **Second:** Ms. O'Brien

Vote: All in Favor

Discussion followed about how in the past, the Town set an HSA based on what the deductible was, but there wasn't a formula for calculating the HSA. The Town Manger stated that it makes it consistent with the employee contribution of the plan cost, making the deductible consistent with that ratio. Mr. Fuller inquired about what happens when someone leaves during the year and then the money is gone and if there is a fair solution for that. The Town Manger stated that he had looked into a Health Reimbursement Account, but it would add a lot of administration costs. The Town Manager will look into a way to resolve this issue, but suggested perhaps a portion of the HSA be repaid by the former employee and that he would look further into the matter.

7 FY25 COLA

The Cost-of-Living Adjustment is 3.2% in 2024. Overall, the tax impact per % increase is below for all funds, including Wages, FICA, Retirement, Workers Compensation, and Unemployment. As wages increase, these line-items will also increase based on various percentages.

Budget Increase Per % Increase in Wages (Includes Wages, FICA, Retirement, WC, and UE)					
1.00%	1.50%	2.00%	2.50%	3.00%	3.20%
12,588	18,910	25,247	31,598	37,963	40,566

FY25 Personnel COLA Tax Impact Study						
Wages	1.00%	1.50%	2.00%	2.50%	3.00%	3.20%
General Fund	616,648	622,814	625,898	628,981	632,064	635,147
Budget Increase Per % Increase	6,166	9,250	12,333	15,416	18,499	19,733
Highway Fund	373,994	377,734	379,604	381,474	383,344	385,214
Budget Increase Per % Increase	3,740	5,610	7,480	9,350	11,220	11,968
Solid Waste Fund	53,476	54,011	54,278	54,545	54,813	55,080
Budget Increase Per % Increase	535	802	1,070	1,337	1,604	1,711
Wages All Funds	1,044,118	1,054,559	1,059,780	1,065,000	1,070,221	1,075,441
Budget Increase Per % Increase	10,441	15,662	20,882	26,103	31,324	33,412
Total FICA	1.00%	1.50%	2.00%	2.50%	3.00%	3.20%
All Funds	79,875.02	80,673.77	81,073.15	81,472.52	81,871.90	82,271.27
Budget Increase Per % Increase	799	1,198	1,598	1,997	2,396	2,556
Total Retirement	1.00%	1.50%	2.00%	2.50%	3.00%	3.20%
All Funds	61,562	62,177	62,485	62,793	63,101	63,409
Budget Increase Per % Increase	616	923	1,231	1,539	1,847	1,970
Workers Compensation FY24	1.00%	1.50%	2.00%	2.50%	3.00%	3.20%
Highway	48,846	49,171	49,334	49,497	49,659	49,822
Budget Increase		325	488	651	813	976
Solid Waste	7,916	7,979	8,010	8,041	8,072	8,103
Budget Increase		62	93	124	155	187
Police	27,359	27,619	27,749	27,879	28,009	28,139
Budget Increase		260	390	520	650	780
Admin	1,274	1,294	1,324	1,364	1,413	1,473
Budget Increase		20	50	90	139	199
Librarians	515	523.53	536.31	553.37	574.68	600.26
Budget Increase		9	21	38	60	85
All Funds Totals	85,910	86,586	86,953	87,334	87,728	88,137
Budget Increase Per % Increase	676	1,042	1,423	1,818	2,227	2,447
Unemployment	1.00%	1.50%	2.00%	2.50%	3.00%	3.20%
All Funds FY24	5,638.24	5,694.62	5,722.81	5,751.00	5,779.19	5,807.38
Budget increase Per % Increase	56	85	113	141	169	180
Total (FICA, Ret. WC, UE)	1.00%	1.50%	2.00%	2.50%	3.00%	3.20%
All Funds	141,436.75	143,584	144,685	145,801	146,932	148,076
Budget Increase Per % Increase	2,147	3,249	4,365	5,495	6,639	7,154
All Funds - Total Cost of COLA Increases	1.00%	1.50%	2.00%	2.50%	3.00%	3.20%
	12,588	18,910	25,247	31,598	37,963	40,566

The Select Board discussed how it is going to be important to incorporate these numbers now because it is going to impact the numbers in the budget moving forward. There have been federal increases and that these numbers align with the federal numbers. After discussion about different kinds of cost of living adjustments and the differences, such as with Social Security, the Select Board concluded that for the sake of predictability with the budget and considering how it is a reasonable and practical increase, to move forward with the 3.20% increase. Mr. Fuller pointed out that the Grand List also needs to be looked at so that there is no sticker shock. The Town Manger stated that there is limit to the amount of depreciation and that he will release that information at the next meeting.

Motion: To approve the COLA 3.20 % increase.

Made by: Dr. Murray **Second:** Ms. Smith

Vote: All in Favor

8 Replace Police Cruiser

Over the past couple of years, The Town has replaced two (2) police cruisers. The Town's third and final cruiser should also be replaced this year. Following replacement, The Town will have a good rotation on cruiser replacement. Currently, the cruiser in question has 122,000 miles on it, needs rear knuckles, front bushings, the blower is broken on the windshield, and there is surface rust on the drivers and passenger door.

The estimated total cost to fix the rear knuckles, front bushings, and blower will be \$5,500. It is estimated that it will cost \$57,200 for a new cruiser, including the cost of the vehicle, extended warranty, and upfitting. The Town puts about 15,000 miles on the cruisers per year plus 7,000 idle hours.

The Town currently has \$31,464.71 in the Police Cruiser reserves following the transfer of \$10,000 to reserves that the Select Board authorized from the FY24 Police Department Budget. The Town recently sold the other car in auction for \$2,550, and estimates show that this car will be selling for \$6,500. Last year the Police Department budget finished the year with an estimated \$20,000 fund balance.

The Town anticipates receiving fund balance figures from the auditors by mid-November and will be ready to present them at the next meeting. Replacing this cruiser will complete the Police Department fleet. The current request is for the Select Board to authorize obtaining bids, and support to replace this cruiser.

Chief Daniels explained that the car in question was not able to pass inspection and therefore has been pulled off the road. They have held off on doing the repairs because if they were to sell the car at auction, they would only get between \$5,500-\$6,500 as the other cruiser that was sold at auction sold for \$2,550 after paying for the fees and services. The \$3,500 worth of repairs must be done to make the cruiser road worthy. In speaking with Ford, they are going to stop production of the police cruisers right now so what already exists is what is available.

The Select Board discussed the different options, such as keeping the car and repairing it, or putting it up for a vote by the people to purchase a new car or, funding the reserve account or, taking the funds out of the rainy day fund. The Select Board expressed concern about how long it has taken the new cars to be unfitted right off the lot.

The Select Board discussed how it could be a year before a new cruiser can be purchased and that the broken cruiser is just sitting there. The Select Board concluded that they need numbers on the new cruiser option and that for now, fix the broken cruiser so that there is not only two cruisers available as a new car will have to be bought anyways. The Select Board stated that the Chief does not have to be there for the future meetings in regards to this topic and it has now become a financial issue for the Town Manger to address.

9 FY25 Highway Department Budget

The FY25 Highway Department Budget has been assembled. The overall budget is increasing by \$23,463 and includes the COLA adjustment and the decision on healthcare. The tax need is increasing by \$54,959. There is a new line item in the Highway budget called Highway Insurance Benefits 2025 Contingency, which is where what is needed in healthcare knowing that between January 1st and June 30th of 2025, there will be a potential health insurance cost increase. Highway Insurance property, auto, workers compensation, and liability has not been released yet, but inflation was added. Final figures should be ready by November 20th thus, this budget is not ready to be voted on.

The Town Manager spoke on how the Highway to Solid Waste revenue is a revenue because the Solid Waste Fund is an enterprise fund so the Town charges that budget with highway department labor and highway department administration, and the expenses in the Solid Waste Fund are split between everyone who uses the transfer station.

FY25 HIGHWAY PROPOSED BUDGET						
Account	Description	FY24 Approved	FY25 Proposed	Difference \$	Difference %	Notes
REVENUES						
12-6	HIGHWAY REVENUES					
12-6-101-01.00	HWY-Tax Revenue	945,983	986,039	40,056	4%	
12-6-101-01.17	HWY-Appropriation Revenue	-		-		
12-6-101-02.00	Hwy-State Aid	152,535	152,728	193	0%	
12-6-101-11.00	HWY-Driveway Permits	64	64	-	0%	
12-6-101-11.50	HWY-Overweight Permits	234	234	-	0%	
12-6-101-12.00	HWY-Sale of Equip & Vehi	-		-		
12-6-101-20.00	Solar Lease Revenue	-		-		
12-6-101-80.00	HWY-Transfr from Fund Ba	-		-		
12-6-101-90.00	Refund of PY Expense	-		-		
12-6-101-99.00	HWY-Miscellaneous Income	-		-		
12-6-103-01.05	HWY-Serv to Solid Waste	16,524	16,524	-	0%	
12-6-103-01.14	SWD-Admin to Hwy	10,465	10,465	-	0%	
12-6-103-02.11	Hwy to WWFD Diesel	-		-		
12-6-106-90.00	Fund Balance carryover	46,689	15,000	(31,689)	-211%	
12-6-106-90.10	Use of Fund Balance	-		-		
Total Revenue		1,172,494	1,181,054	8,560	0.72%	

The Town Manger went over the expenses and will make adjustments to wages and reflect that at the next meeting. The Town used \$46,000 last year and the highway tax revenue needed is \$40,056, with \$31,689 coming from the line item Fund Balance Carryover.

The Town Manager presented the line items on the Expense portion of the Highway budget, pointing out that the summer mowing contract has increased, but that was just part of the contract. Interest rates decrease each year as the principle is paid on the paver loan, grater loan, plow truck, and dump truck. The Highway superintendent pointed out that using the fund balance was fine for one year, but that it costs more for a couple years after to get caught back up again. There was only an \$8,560 increase in the Highway Budget for this year, but because the Town has to make up what it used in the fund balance last year, it comes out being \$40,000.

EXPENDITURES

12-7 HIGHWAY EXPENDITURES

12-7-101-10.10	HWY-Superintendent	70,705	70,705	-	0%	
12-7-101-10.20	HWY-Regular Wages	264,599	264,599	-	0%	
12-7-101-10.21	HWY-Overtime Wages	38,690	38,690	-	0%	
12-7-101-10.95	Accrued Vacation Expense	-	-	-	-	
12-7-101-11.00	HWY-FICA	28,611	28,611	(0)	0%	
12-7-101-13.00	HWY-Retirement	19,635	20,570	935	5%	
12-7-101-14.10	HWY-Insurance Benefits	145,672	145,033	(639)	0%	
	HWY-Ins. Benefits (2025 Cont)	-	7,252	7,252	100%	
12-7-101-14.90	HWY-Employee Benefit Opt	7,857	9,401	1,544	16%	
12-7-101-15.20	HWY-Uniforms & Cleaning	5,800	6,356	556	9%	
12-7-101-16.00	Workmen's Compensation	47,603	49,959	2,356	5%	Pending: Will receive updated WC on 11/17
12-7-101-17.00	Unemployment Insurance	2,020	2,020	(0)	0%	
12-7-101-20.00	Office Supplies	400	400	-	0%	
12-7-101-20.10	PPE	-	1,200	1,200	100%	
12-7-101-21.00	Postage	-	-	-	-	
12-7-101-23.50	Highway Advertising	350	350	-	0%	
12-7-101-24.00	Equipment	2,000	-	(2,000)	-	
12-7-101-25.05	IT Services	1,462	1,477	15	1%	
12-7-101-26.50	Awards & Recognition	-	1,500	1,500	-	
12-7-101-27.00	Training and Conferences	675	675	-	0%	
12-7-101-30.00	Electricity	3,095	3,251	156	5%	
12-7-101-31.00	Telephone & Internet	1,921	3,312	1,391	42%	
12-7-101-35.00	Security System Maint.	-	173	173	-	
12-7-101-43.00	Legal Expense	300	300	-	0%	
12-7-101-43.50	Penalties & Fines	-	-	-	-	
12-7-101-44.00	Equipment Rental	-	-	-	-	
12-7-101-45.00	Contract Work	8,000	9,000	1,000	11%	
12-7-101-45.03	Summer Mowing	13,000	16,500	3,500	21%	
12-7-101-45.10	Radio Service	5,040	5,040	-	0%	
12-7-101-48.00	HWY-Insurance	14,489	14,953	464	3%	Pending: Will receive updated Insurance on 11/17

The highway fund balance shouldn't be significant enough to require a special article. There will be one special article for the Highway budget, which will be the backhoe that has needed to be replaced for 5 years now. The Highway Reserves are in good shape, with \$419,000. The Select Board discussed how expensive equipment has become and how important it is to have enough in reserves to prepare for that. The Highway Superintendent stated that he is looking to create a quality capital plan and how there are key points in time to trade in equipment/vehicles where they are valued higher.

12-7-101-48.20	Covered Bridge Insuranc	9,063	9,353	290	3%	Pending: Will receive updated Insurance on 11/18
12-7-101-50.00	Expense Reimbursement	250	250	-	0%	
12-7-101-51.10	Diesel Fuel	60,000	60,000	-	0%	
12-7-101-51.20	Gasoline	5,250	5,500	250	5%	
12-7-101-52.00	Repairs & Supplies	75,000	75,000	-	0%	
12-7-101-52.20	Grader Svc & Warranty	6,686	6,686	-	0%	
12-7-101-56.10	Grant Match	-	-	-	-	
12-7-101-57.10	Paving repairs	10,000	10,000	-	0%	
12-7-101-57.15	Reconstruct/Pave Class 2	50,000	50,000	-	0%	
12-7-101-58.15	Salt	45,000	43,000	(2,000)	-5%	
12-7-101-58.26	Gravel Purchase	70,000	75,000	5,000	7%	
12-7-101-58.30	Chloride	37,500	40,000	2,500	6%	
12-7-101-58.60	Culverts	8,200	8,500	300	4%	
12-7-101-58.70	Road Signs	500	600	100	17%	
12-7-101-59.00	Reclamation and Other Ex	2,500	2,500	-	0%	
12-7-101-71.00	Fees and Permits	-	-	-	-	
12-7-101-71.10	Storm Water Permits	1,350	1,350	-	0%	
12-7-101-81.02	Debt Svc - Paving Princ.	38,000	38,000	-	0%	
12-7-101-81.03	Debt Service Grader	16,429	16,429	-	0%	
12-7-101-81.04	Debt Svc - Dump Truck	17,575	17,575	-	0%	
12-7-101-81.05	Debt Service 18 Plow Tru	14,000	14,000	-	0%	

The Select Board discussed how with current interest rates, any borrowing/purchasing is going to be scary right and that assembling a package that does not include borrowing would be ideal. Using ARPA funds to offer set some of the costs was discussed. The Select Board and the Town Manager discussed putting together a five (5) year Capital Plan, although the Town Manager stated that while the Town doesn't have the capacity do it at the moment, he has been discussing it for the future.

The Highway Superintendent stated that he would like to put together a capital plan for paving and that there might be an opportunity to use ARPA funds to have someone come

in and create a 10+ year comprehensive capital plan. The Town Manager will have the missing pieces of the Budget assembled at the next meeting.

10 FY25 Solid Waste Budget

The FY25 Solid Waste Fund Budget has been assembled. FY25 Solid Waste Fund Budget is not ready to be voted on as it still needs the COLA and health insurance added to it. The variable expenses are the biggest increase in the budget. There had been 93 pulls of CND over the last 12 months and the Town has disposed of 368 tons of CND material. There was 54 pulls of 253 tons of recycling materials, 57 pulls and disposal of 575 tons of municipal solid waste materials, and 12 pulls and 61 tons of glass. \$65,000 has been spent on CND, \$57,000 on recycling, \$82,000 on municipal solid waste, and \$3,300 on glass.

The Town Manager and the Solid Waste Representative met with the Town's hauler, Alva Waste, to receive estimates for the FY25 costs. On a larger scale, the solid waste district is going out to bid for haulers, which is between Alva Waste and Casella. In FY22, there was an estimated 49,000 punches, then the Town will raise \$211,000 in variable revenues. If the Town receives the \$8,500 in other variable revenues, it will have a grand total of \$220,000 in variable revenues, which is a \$13,223 shortfall in what is needed to cover variable expenses.

The Select Board discussed charging extra for CND, or potentially having a different ticket for CND, or a special sticker. It was discussed how the hauler is charging more to get rid of it and having to pay more at the receiver. The current ticket price is \$4.25 and a 3.2% increase would take it to \$4.38. The Select Board concluded that this might not be the place to make the decision and that it should perhaps be brought to the committee, especially since there are three Towns involved, but that it would be good if the Select Board could submit some ideas to the committee.

11 Storm Damage Update

The Town advertised three (3) projects to obtain bids:

1. Temporary Bridge IFB
 - a. Advertised 10/25/23.
 - b. Pre-Bid Conference 11/2/23 @ 2:30pm
 - c. Question period ends on 11/17/23 @ 12:30pm
 - d. Bids Due 11/27/23 @ 11am
 - e. Public Bid Opening 11/27/23 @ 2pm.
 - f. Selectboard Review: 12/4/23
2. Little Ascutney Bridge Engineering IFB
 - a. Advertised 10/25/23.
 - b. Pre-Bid Conference 11/2/23 @ 3:30pm
 - c. Question period ends on 11/17/23 @ 12:30pm
 - d. Bids Due 11/27/23 @ 11am
 - e. Public Bid Opening 11/27/23 @ 2:10pm.
 - f. Selectboard Review: 12/4/23
3. Upper Falls Covered Bridge Engineering IFB
 - a. Advertised 10/25/23.
 - b. Pre-Bid Conference 11/2/23 @ 4pm
 - c. Question period ends on 11/17/23 @ 12:30pm
 - d. Bids Due 11/27/23 @ 11am
 - e. Public Bid Opening 11/27/23 @ 2:15pm.

The Town has made an effort to obtain three (3) estimates to fix the Perkinsville Dry Hydrant but had only received one (1) estimate from Daniels Construction. The total cost to move forward with this is \$5,800. To move forward with this project, the Town will need the Select Board to waive the policy that requires three (3) estimates, and document it in the minutes per FEMA. The Town approached five (5) contractors for an estimate but only Daniels Construction came back with a written estimate.

Motion: To waive the purchasing policy requirement for the request for the repair of the Perkinsville Hydrant and to award that estimate at a cost of no more than \$5,800 to Daniels Construction.

Made by: Mr. Fuller **Second:** Ms. O'Brien

Vote: All in Favor

12 Village Wastewater Committee (Second Reading Continued)

The engineers have a 30% report completed for both villages. They are currently waiting for the committee to be formed before submitting them. The committee, according to the engineers, is a local decision, and is not a requirement for the project. If the town decides not to form a committee, then the engineers will send the drafts for the Select Board to review. The policy has been revised and any changes made to the policy are tracked in red.

The Select Board discussed having public input on the report and Mr. Fuller stated that it seems like there should be more than 30% done before this happens. The Select Board wanted to the engineers to know that they are in the process of forming a committee. The Select Board discussed how it could be read to the public at a Select Board meeting or how it could get sent off to the Planning Commission instead. The Select Board concluded that Otter Creek can leave a few copies at the Town Office so that people who are interested can just pick one up.

The Select Board reiterated page 46 on how the committee should have an end date that parallels the Village Wastewater project end date. The Town Manager will find out if the policy itself becomes null and void when the committee is disbanded. Community outreach concerns were discussed, which led to a further discussion on responsibilities of the committee and the responsibilities of Otter Creek. There was a lot of nuanced responsibilities for the committee and because of this, the Select Board wants to read over the feasibility study for clarification. The Town Manager will research and make a decision about whether or not to keep the responsibility section for the committee.

Motion: To continue the second reading of the Village Wastewater Committee policy and have the Wastewater Policy available to the public before the next Select Board meeting on November 20, 2023.

Made by: Dr. Murray **Second:** Ms. O'Brien

Vote: All in Favor

TOWN OF WEATHERSFIELD, VERMONT
VILLAGE WASTEWATER COMMITTEE
POLICY AND PROCEDURES

I. PURPOSE AND MISSION

The purpose of the Village Wastewater Committee is to support and act as the liaison for the Town of Weathersfield and Otter Creek Engineering, Inc. for the Perkinsville and Ascutney Wastewater Feasibility Study. The Engineer will prepare an evaluation of potential community wastewater solutions for the Ascutney and Perkinsville Villages, provide order of magnitude cost opinions for alternatives, and provide recommendations for further study in a feasibility study report.

II. ORGANIZATION

A. An Advisory Committee shall be established and be titled the "Village Wastewater Committee."

B. The Committee shall have at least ~~35~~ members, and may consist of a Planning Commission member, and other town residents (ideally, including residents of both villages impacted by the study).

C. Members of the Committee shall be appointed, ~~and any vacancy filled,~~ by the Selectboard. The term of each member shall be as established by the Selectboard. Any appointment to fill a vacancy shall be for the unexpired term, expire upon the completion of the wastewater feasibility study.

D. Any member of the Committee may be removed at any time for just cause by vote of the Selectboard, for reasons given to the member in writing, and after a public hearing on the issue if the member so requests.

III. MEETINGS

A. The Committee shall comply with all provisions of Vermont's Open Meeting Law.

B. At its organization meeting, the Committee shall establish a regular meeting day, time, and location.

C. The Committee shall publish an agenda in accordance with the statutes.

D. The Committee shall keep written minutes of all the meetings. Minutes of the meetings will be approved at the following meeting, signed by the Chairperson, and submitted to the Town Clerk for recording.

IV. DUTIES AND RESPONSIBILITIES

A. The Village Wastewater Committee shall ~~be designated to act as the Owner's representative~~ act as an advisory committee, with respect to the services to be performed

or furnished by Engineer and responsibilities of Owner under the Feasibility Study Agreement. The Committee shall have authority to transmit instructions, receive information, and ~~render~~ recommend decisions to the Selectboard relative to the Agreement on behalf of the Town of Weathersfield.

B. Cooperate with the Selectboard, Planning Commission, Zoning Board of Adjustment, ~~Road Committee~~, or other municipal or private organizations on matters affecting the village wastewater project and resources of the municipality.

C. Provide the ~~Selectboard~~ Selectboard with regular updates of the Feasibility Study progress, monthly and at 30%, 90% completion and final report.

D. Committee Outreach.

a. Develop and prepare a community outreach program to inform affected residents of Wastewater Feasibility Study and receive comments/input of needs/concerns that will be included in the Report to the Selectboard.

b. Coordinate and post Notice of the Otter Creek Engineering presentation of the completed Wastewater Feasibility Study to Selectboard and town.

V. INCONSISTENT POLICIES REPEALED

This policy shall amend and replace any inconsistent provisions of any policy of the Town of Weathersfield in effect at the time of enactment of this policy governing any activity included in this Policy.

VI. SEVERABILITY

If any provision (or portion thereof) of this Policy shall for any reason be held invalid, void, or unenforceable by judicial decision or legislative amendment, the valid and enforceable provisions of this Policy will continue to be in full force and effect.

VII. EFFECT

No section of this Policy shall be construed to supersede or replace any Vermont statute.

This Policy and any amendments shall be entered in the minutes of the Selectboard's meeting it was amended at.

The foregoing Policy is hereby adopted by the Selectors of the Town of Weathersfield, Vermont, this ____ (__) day of _____ 2023, and is effective as of this date until amended or repealed.

13 Town Manger Update

a. New Employees

The Town recently filled the Transfer Station & Highway Department vacancies. The Town welcomes David Picknell to the Transfer Station and Evan McClure to the Highway Department. David Picknell has been the temporary attendant at the Transfer Station and has accepted the position permanently. The Town interviewed several people for the Highway Department and extended the offer to Mr. McClure. Mr.

McClure is a resident of Perkinsville, and has worked for the Highway Department in Hartland, VT since 2018.

b. Projects

The Upper Falls Covered Bridge Project is complete. The propane tank has been buried and connected to the generator. The generator project is complete.

c. Policies

- 1) Personnel Policy – Under Review
- 2) Purchasing Policy – Under Review
- 3) MMH Rules & Regulations – Under Review
- 4) 1879 Schoolhouse Rules and Regulations – Under development

d. Upcoming Holidays

- 1) Veterans Day – Town Office Closed on 11/10/23 & Transfer Station Closed 11/11/23
- 2) Thanksgiving – Town Office Closed on 11/23/23
- 3) Christmas – Town Office Closed on Monday 12/25/23
- 4) News Years – Town Office will be closed on Monday, 1/1/24.

14 Solid Waste Fee Assessment Policy

There have been people getting charged when they should not be. There were about 40 people who were exempt from the \$50.00 policy and it is important to figure out how they were excluded from the fee. Property that has building, no septic, water, etc. does not generate waste and therefore should not be charged. This could also result in a change in the other direction, where a vacant lot gets a house on it and should be getting charged.

The Select Board concluded that anyone who has evidence that they were charged when they should not have been can be reimbursed. It was stated that this is one of the issues of not having a fully staffed Lister's office. The Town Manager will assign the Lister the project of getting the list sorted out.

15 Appointments

- (a) Budget Committee (5 Vacancies)
- (b) Conservation Commission (2 Vacancies)
 - (i) Bruce Cox
- (c) Energy Coordinator (1 Vacancy)
- (d) Green Up Coordinator (1 Vacancy)
- (e) Lister (2 Vacancies)
- (f) Parks and Recreation (1 Vacancy)
- (g) Veterans Memorial Committee (2 Vacancies)
- (h) Village Wastewater Committee
 - (i) Ann Marie Christensen
 - (ii) John Arrison
 - (iii) Mark Richardson
- (i) Zoning Board of Adjustment (2 Vacancies)

Motion: To appoint Bruce Cox to the Conservation Commission.

Made by: Ms. O'Brien **Second:** Mr. Fuller

Vote: All in Favor

The Board will appointment the Village Wastewater committee when the policy is complete.

16 Approve Warrant

Motion: To approve the warrants for 11/6/2023 as followed:

General Funds
Operating Expenses: \$57,005.39
Payroll: \$24,890.86

Library
Operating Expenses: \$0.
Payroll: \$3,632.68

Highway Fund
Operating Expenses: \$29,108.87
Payroll: \$14,628.58

Covered Bridge: \$29,500.00
Special Revenue: \$16,482.38
ARPA Roofing: \$48,838.28

Solid Waste Management Fund
Operating Expenses: \$34,499.30
Payroll: \$2,833.46

Grand Totals:
Operating Expenses: \$215,434.22
Payroll: \$45,985.58

Made by: Mr. Fuller
Vote: All in favor

Second: Dr. Murray

17 Any Other Business

None.

18 Future Agenda Items

Healthcare opt out option for current employees
Solid Waste Fee Assessment Policy
FEMA Updates
Town and School Connection

19 Adjourn

Motion: To Adjourn.

Made by: Ms. O'Brien

Second: Mr. Fuller

Vote: All in Favor

The meeting adjourned at 9:49 PM.

Respectfully submitted,
Nichole Gagnon

WEATHERSFIELD SELECT BOARD

Michael Todd, Chairperson

David Fuller, Vice-Chairperson

Wendy Smith, Selector

August Murray, Selector

Kelly O'Brien, Clerk

From: [Joseph Bublat](#)
To: [Brandon Gulnick](#); [Todd H](#); chopper1usa@yahoo.com; [Land Use](#)
Subject: Joseph Bublat ZBA
Date: Monday, October 23, 2023 9:42:29 PM

Good evening,
Tonight (10/23/2023) I was elected Chair of the Planning Commission. With this new responsibility I will need to devote all of my volunteer time to this task. With regret I must resign from the Zoning Board of Adjustment effective immediately. I am thankful for the time and people I have had the pleasure of meeting while in this role, and wish the ZBA well, and will see them in joint meetings to come.

Regards,
Joseph Bublat



TOWN OF WEATHERSFIELD

OFFICE OF THE SELECTBOARD/
TOWN MANAGER

5259 US ROUTE 5
ASCUTNEY, VERMONT 05030

Susanne Terrill
Human Resources

Olivia Savage
Principal Clerk

Brandon Gulnick
Town Manager
TEL. (802) 674-2626
Weathersfieldvt.org

November 20, 2023

RE: State of Vermont Implemented New Payroll Tax: Childcare Financial Assistance Program

Dear Selectors,

The Vermont House and Senate overrode Vermont Governor Phil Scott's veto of H. 217 which, effective July 1, 2024, imposes a new childcare tax of 0.44% on wages and 0.11% on self-employment income. The tax will be administered by the Vermont Department of Taxes (Department).

Facts:

- Employers are required to pay a 0.44% payroll tax on all employee wages earned in Vermont.
- An employer may choose to deduct and withhold a maximum of 25 percent of the required contribution (i.e., 0.11%) from employee wages.
- Employers will be required to remit CCC payroll tax payments to the Department in the same manner and frequency as they remit Vermont Income Tax Withholding, with quarterly reporting on the WHT-436 Quarterly Withholding Reconciliation. Additional tax guidance and updated forms will be available on this page as they are finalized.

Cost:

- We will have an estimated \$1,077,530 in wages in FY24.
- If Weathersfield opts for a .33% / .11% split in this payroll tax, the total estimated cost to the Town will be \$3,555.85.
- If Weathersfield opts to pay the .44% payroll tax, it will cost \$4,741.13.

If you have any questions, please feel free to contact me.

Sincerely,

Brandon Gulnick
Town Manager
Weathersfield, VT

FY2025 BUDGET MEMO

To: Selectboard
From: Town Manager
Date: November 17, 2023
Subject: FY25 Budgets – All Funds

OVERVIEW

The FY25 Proposed Budget has been assembled for all departments/funds in Weathersfield. In FY24, there was a 10% increase in the General Fund. In FY25, the increase in the General Fund has been reduced by 50%, down to a 5% increase overall. Similarly, the change in tax need was reduced from 16% to 5%. The proposed Highway Department budget is increasing by 2% overall and 5% on tax need. We continue to gradually reduce the use of fund balance in this department. The Solid Waste Fund has the largest increase this year, including a 3% increase in fixed revenue need and a 17% increase in variable revenue need. The permit sticker will remain \$50; however, the punch ticket will need to be adjusted to a minimum of \$4.50. As shown in the Solid Waste budget, we are seeing the biggest increase in recycling costs. As compared to FY24, we need to increase this line-item by 53%. We noticed this earlier in the year and adjusted the punch ticket, but it appears that the punch ticket will need to be adjusted again. We held a meeting with the chairs of West Windsor and Reading and will continue discussions about recycling costs in February. The Weathersfield Selectboard Rep. to Solid Waste, August Murray, and I have developed study areas at the Transfer Station, and will prepare accordingly for the meeting, and further discussions with the Weathersfield Selectboard.

During the last meeting, the board asked me to research the depreciation schedule for property on our grand list. I spoke with the Vermont Department of Taxes, who informed me that the reported inventory decreased slightly in 2022, however, what is decreasing the value on our Grand List is the application (by law) of the town's CLA to the reported inventory at 100%. The valuation methodology is attached to this Memo for your review. Our Assessor stated that there's no way to tell what the state's valuation will be for the utilities. We generally do not receive them until April or May. We do have tons of permits again this year, which may offset all or some of any deductions from the utilities and other changes that may or may not occur. Further, we won't have the loss in personal property values in FY25, as we had in FY24 from the changes we made to personal property at Town Meeting, unless they go down on an individual level. Based on this information, it would be surprising if our CLA dropped further than what is already has, and there are too many unknowns to make assumptions on what our grand list may or may not do. Therefore, I am using the FY24 grand list as a base for projected tax need calculations.

Please note that General Fund revenue/expenses have been adjusted for FY24, as the Special Appropriation of \$40,000 was approved at Town Meeting, and has been included in the FY24 budget, and the SIU Grant for \$60,000 has been included in FY24 and FY25. The SIU grant was not included last year as it was still a new grant, however, after careful consideration with the Police Chief, and communications with the Special Investigations Unit, we will continue to receive this grant in FY25.

FY23 YEAR-END FUND BALANCE

The auditors continue to work towards finalizing our FY23 Audit. Currently, we have preliminary year-end fund balance figures. The Solid Waste Fund currently has a cumulative deficit of **-\$57,253**.

Although there's a reserve account for the transfer station of \$73,906, the net position of the transfer station is \$28,074.74. We need to address the cumulative deficit.

The General Fund has a preliminary cumulative unassigned fund balance of \$162,759. Keep in mind, some of the fund balance was restricted to the FY24 budget as we used fund balance to reduce the tax rate, some of it is restricted for annual pre-paid expenses, and some for potential shortfalls in general fund revenues. At this time, I am comfortable allocating up to \$100,000 of GF balances in FY25 and recommend allocating it as follows:

Description	Fund Balance Use
General Fund Tax Reduction	\$40,000
Police Cruiser Reserves	\$20,000
Fire Department App. Reserves	\$40,000

The Highway Fund has a preliminary cumulative unassigned fund balance of \$127,940. Similar to the General Fund, some of the fund balance was restricted to the FY24 budget, as we used fund balance to reduce the tax rate, and some of it is restricted for annual pre-paid expenses. At this time, I am comfortable allocating \$75,000 of HWF balances in FY25, and recommend allocating it as follows:

Description	Fund Balance Use
<i>Highway Fund Tax Reduction</i>	\$20,000
<i>Highway Equipment</i>	\$40,000
<i>Highway Capital</i>	\$15,000

Allocating the fund balance as described above allows us to fund reserves without the need of special articles this year, while at the same time offsetting further tax increases and allowing for contingencies in our budgets for Healthcare cost increases between January 2024-June 2024, and potential shortfalls in revenue in the General Fund.

FY25 TAX RATE CALCULATION

Based on the proposed FY25 budget for all departments, the FY25 Tax Rate has been assembled to demonstrate what the FY25 Tax Rate will look like in the case the grand list remains status quo and all budgets are approved as presented. As shown on the Total Municipal Tax Rate calculation below, the tax rate would increase by 0.0232, and taxes on a \$100,000 house would increase by \$22.80 annually (or \$5.70 quarterly). This is a 3.3% increase between FY24 & FY25.

Total Municipal Tax Rate				
	FY25	FY25	FY24	FY23 - FY24
Total Taxes to be Raised	Cost	Tax Rate	Tax Rate	Change in Tax Rate
General Fund	1,373,950	0.4142	0.3942	0.0200
County Tax	24,726	0.0075	0.0079	-0.0004
GF Special Articles	-	0.0000	0.0003	-0.0003
Highway Fund	999,220	0.3012	0.2852	0.0160
Local Education	27,497	0.0083	0.0083	0.0000
Highway Separate Article	-	0.0000	0	0.0000
Fire Department Separate Article		0.0000	0.0121	-0.0121
Municipal Taxes to be Raised	2,425,393	0.7312	0.7080	0.0232

Tax Rates FY14 - FY25			Municipal Taxes on \$100,000 house	
Fiscal Year	Tax Rate	% Change	Taxes	Increase/ Decrease
FY25	0.7312	3.3%	731	22.8
FY24	0.7080	12.9%	708	81
FY23	0.6269	3.7%	627	22
FY22	0.6046	-5.6%	605	-36
FY21	0.6406	2.4%	641	15
FY20	0.6253	-1.9%	625	-12
FY19	0.6375	-2.6%	638	-17
FY18	0.6544	4.2%	654	26
FY17	0.6282	5.3%	628	32
FY16	0.5963	-0.1%	596	-1
FY15	0.5970	5.2%	597	30

FY25 ADMINISTRATION BUDGET

Revenues in the Administration budget continue to be challenging to estimate. For example, interest on current taxes, penalty on delinquent taxes, and current use, fluctuate each year. Solid Waste and Water District reimbursement revenues increased by the 3.2% Cost of Living Adjustment. On the expense side, wages increased by the COLA, and the Childcare Contribution (CCC) Payroll Tax has been entered at .33% pending the board's decision on this. IT services increased by 1% per contract, and we negotiated a new contract with Comcast that resulted in a 62 % decrease. We are awaiting a response from non-profits to determine what their appropriation requests will be for FY25, if any. For now, these budget line items remain status quo.

FY25 FINANCE BUDGET

We are proposing an increase in the Treasurers time in the office. There's a lot of financial work that we look forward to working on together, including a full capital plan for all departments, improved internal controls and policies, an evaluation of existing financial systems to develop more efficient and transparent reporting of town finance. Over the years we have endured various changes in our finance personnel. We will continue discussions on the best mechanism for Town Finance in the future.

FY25 TOWN CLERK BUDGET

Vault Fee revenue continues to decrease as people can now use the online system, which is free of charge. There is minor fluctuation in other Town Clerk revenue based on review of prior years and the past 12 months. Overall, the proposed Town Clerk budget is increasing by 4%.

FY25 LISTERS BUDGET

The Listers Budget decreased to account for the reduced contracted assessor services for 2025. We anticipate beginning the reappraisal in February/March. We do have a reserve account that we can use during the reappraisal process in the case we would like to hire additional temporary assistance with the reappraisal.

FY25 LAND USE BUDGET

The Land Use budget has increased to reflect the coverage the Town needs to adequately operate this office. We recently developed a shared services framework with Windsor and Rockingham. Over the years we have all been grappling with turnover in this office. Questions have been discussed about whether to hire someone full-time, or part-time, with benefits, and without benefits, however, the turnover continued to be a problem. Typically, when this position is offered full-time, wages are lower to reflect an increase in other full-time employee-related expenses. When the position is offered part-time, it's just as

difficult to find someone to do it, and when we do, they typically leave for a full-time job somewhere else. The three (3) towns came together to hire full-time, with benefits, and competitive pay, which we anticipate leading to more stability in this office. The total land use budget continues to be less than the cost of 1 full-time employee on our own.

FY25 POLICE DEPARTMENT BUDGET

We entered the SIU grant in both FY24 and FY25 to demonstrate where the funding will be allocated. Wages increased by the COLA, equipment is increasing as there is police equipment that requires replacement, and our Police Chief received additional information on dispatching services leading to an increase. Overall, the budget is increasing by 2%, which includes increases in wages and healthcare.

FY25 EMERGENCY SERVICES BUDGET

The emergency services budget has been updated to reflect shared expenditures between both departments. The overall goal is to combine more fire department related activities and enter them in this budget document, which will be even more evident following the completion of the capital plan. Ambulance services were similarly moved from the admin budget to the Emergency Services budget. This budget includes a \$40,000 transfer from FY23 Year-End Fund Balance to Fire Apparatus reserves.

FY25 WW FIRE DEPARTMENT BUDGET

The West Weathersfield Fire Department is proposing a \$6,732 increase in their departments budget or an 8% increase overall. The cost of fire boots, fire gear, gloves, and helmets have increased by 3%, 30%, 5%, and 14% respectively. This department tried to offset increases as much as possible, decreasing appreciation, portable radios, foam, and personnel tags.

This department does have funding requests outside of the budget, which include 12 bailout systems at a cost of \$8,280, \$7,200 for roofing project cost overages, and \$10,000 for training stipends. The department recently received a grant for \$48,571 to purchase a new set of spreaders, cutters, batteries, and a stabilization kit. The department is requesting \$2,428.58 to cover the grant match.

FY25 ASCUTNEY FIRE DEPARTMENT BUDGET

The Ascutney Fire Department is proposing a \$19,298 increase in their budget, or 21% overall. Their supplies budget includes \$400 for batteries, \$1,300 for an AED, \$450 for traffic wands, \$640 for battery lights, and \$850 for repeater batteries. Their PPE line increased by 66%, and includes 3 helmets at \$1,500, 3 pairs of boots at \$1,830, 3 sets of bunker gear at \$10,500, 8 traffic vests at \$680, 6 pairs of gloves at \$720, 6 hoods at \$540, for a grand total of \$15,770. The department is also requesting an increase in vehicle maintenance, as the cost of vehicle maintenance continues to increase for fire trucks.

Ascutney Fire Department also has additional funding requests, including \$10,000 for body work, \$13,000 to replace their skid tank, \$9,500 for thermal imaging cameras, \$2,250 for traffic cones, and \$15,000 for a heating system. The floors in the department are cracking. The heating lines are underneath the 4-inch slab. With the weight of the trucks, the floor could split. Further, on nights below 0, the temperature drops 20 degrees or more when the garage opens and closes. This department is looking to obtain a Modine heater.

FY25 LIBRARY BUDGET

The Library Board of Trustees increased library employees' wages based on performance and merit in last year's budget, which was in addition to the COLA. This accounts for the percentage increases you are seeing between this year and FY25. Otherwise, the department remains relatively status quo.

FY25 HIGHWAY BUDGET

The Highway Department budget has been updated to include the COLA & Healthcare decision. The budget also includes the new Childcare Contribution payroll tax at .33% pending the board's decision on shares of this tax. Overall, the budget is increasing by \$27,605 or 2%. We used \$46,689 in fund balance last year to limit tax increases, and we propose the use of \$20,000 this year. 6) We also budgeted a new line in the budget "Highway Insurance Benefits (2025) contingency." Since health insurance costs operate on a calendar year, and we budget based on a fiscal year, we estimated a 10% increase in health insurance costs for 6 months of FY25 (January 1, 2025-June 30, 2025).

FY25 SOLID WASTE BUDGET

We held a meeting with the chairs of West Windsor and Reading to review the Transfer Station budget, allocations, and variable revenue and expenses for FY25. There was no objection to the budget, but we do need to address recycling expenses, and will continue to research and discuss potential solutions.

- Over the past 12 months, October 2022 to September 2023, we had 93 pulls of C&D and have disposed of 368 tons of C&D material.
- We had 54 pulls and disposed of 253 tons of recycling materials.
- We had 57 pulls and disposed of 575 tons of municipal solid waste materials.
- And we had 12 pulls and disposed of 61 tons of glass.

Over the past 12 months, we spent \$65,578 on C&D material, \$67,251 on Single Stream Recycling, \$82,530 on Municipal Solid Waste, and \$3,376 on glass.

Based on these estimates and analysis from previous years, and discussion with our hauler, in FY25 we're estimating \$69,942 in recycling costs, \$67,948 in C&D costs, \$85,327 in MSW costs, \$3,436 in glass costs, and \$2,760 in compost costs, for a grand total of \$230,852 in variable expenses.

In FY22, we punched an estimated 49,787 times. If we have a similar number of punches in FY24, we will raise \$211,594 in punch ticket revenue. If we receive \$8,500 in other variable revenues, we will have a grand total of \$220,094 in variable revenue, or a \$10,757 shortfall. The punch ticket will need to be adjusted by \$0.25.

On the fixed side of the budget, expenses are increasing by 3%, which includes the Childcare Contribution Tax, COLA adjustments, and healthcare increases. We've prepared each municipalities allocations, which will not affect the permit sticker cost in Weathersfield for FY25.

ATTACHMENTS

- A – VALUATION OF UTILITY PROPERTY
- B – FY25 GENERAL FUND BUDGET
- C – FY25 HIGHWAY FUND BUDGET
- D – FY25 SOLID WASTE FUND BUDGET
- E – RESERVE ACCOUNTS
- F – DEBT SCHEDULE

ATTACHMENT A
[VALUATION OF UTILITY PROPERTY]



State of Vermont
Department of Taxes
133 State Street
Montpelier, VT 05633-1401

Agency of Administration

To: Vermont Listers and Assessors
Cc: PVR District Advisors
From: Christie Wright, PVR Field Director
Date: May 9, 2023
Subject: Valuation of Utility Property

In VTPIE under Municipal Information (bottom right) in the Attachments tab, there are copies of the inventory of plant filed by utility companies who own taxable property in your town or city, as filed with Property Valuation and Review annually pursuant to 32 V.S.A., §4452. Note: Some utility companies will provide their inventory report directly to the towns, these are only duplicate copies of what is attached in VTPIE.

Utilities are to report mileage on an average cost format. Average cost values can be applied to the inventory of the plant listed on the form. The resulting values must then be adjusted for depreciation and other relevant factors such as your town's common level of appraisal to derive a listed value. A copy of the Electric Utility Estimated Costs and suggested depreciation based on customers per mile for 2023 are included.

The figures you receive are as reported by the utility. Analysis and adjustments often are necessary to ensure these properties are equitably assessed. While the PVR Inventory Form is based on an average cost format, another cost approach to value that can result in a valid basis for valuation is a reproduction cost new less depreciation format. This is the approach used by VT Transco in reporting costs. Our District Advisors are knowledgeable about the utility appraisal process and will be glad to assist you with the valuation process. Please do not hesitate to call them.

Electric utility poles, lines, and fixtures are nonhomestead real property and are taxed at fair market value per 32 V.S.A. §3620 and §3659. Cable television lines (including wires, poles, insulators, anchors, and guy wires), the head ends, and house drops are included in the education grand list and should be in the PP-Cable TV category.

The real and personal estate of telephone companies (including cellular telephone companies), except land and buildings, used for telephone business is not taxable at the local level per 32 V.S.A. §3803. Transmitting and receiving towers, for example, are not considered to be land or buildings, and should be taxed appropriately.

If you have a utility that has not been reported, we suggest you contact the firm directly to ensure the material is received in a timely manner. Please advise our office of any companies that did not file so that we can follow-up with them.

The following are estimated costs PVR will be using to value electric utility property for the 2023 tax year. Physical depreciation should be in the 5-30% range. Take particular care when assigning depreciation to recent additions or updates. The maximum economic obsolescence to be applied for customer density is 18%. **This is applied to distribution lines only.**

PVR is not estimating the costs of individual items except for the poles jointly owned and poles owned by individual.



Transmission Lines**2023**

34.5 KV and less	\$175,000 per mile
34.5 KV Underbuilt	\$153,000 per mile
46 KV	\$264,000 per mile
46 KV Underbuilt	\$243,000 per mile
69 KV	\$284,000 per mile
115 KV	\$455,000 per mile
230 KV	\$529,000 per mile
345 KV	\$962,000 per mile

Distribution Lines

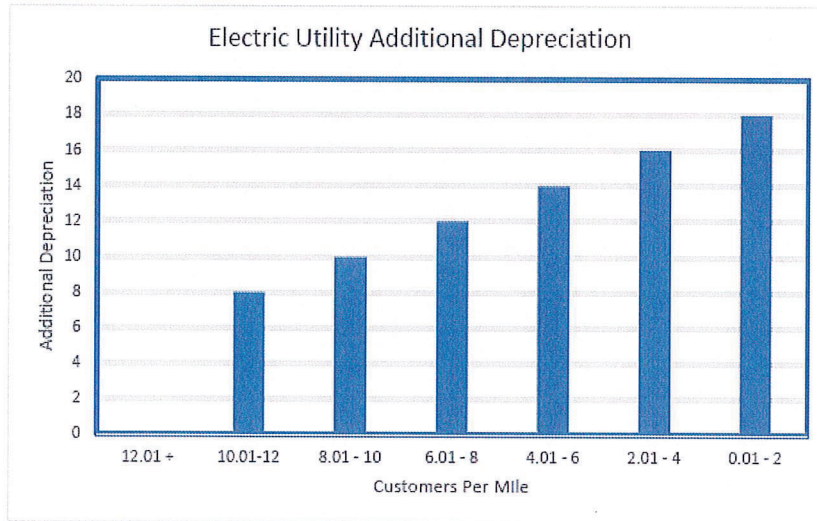
Single Phase	\$ 62,000 per mile
Single Phase (underground)	\$127,000 per mile
Single Phase (Ubuilt)	\$ 31,000 per mile
Two Phase	\$ 65,000 per mile
Two Phase (underground)	\$178,000 per mile
Two Phase (Ubuilt)	\$ 34,000 per mile
Three Phase	\$ 72,000 per mile
Three Phase (underground)	\$229,000 per mile
Three Phase (Ubuilt)	\$ 40,000 per mile
Jointly Owned Poles	\$ 721 each
Poles Owned by Others	\$ 1,445 each
Customer (low KVA)	\$ 1,823 each
Customer (high KVA)	\$ 2,393 each
Streetlights	\$ 492 each

Substations - \$ per KVA

\$ 179.00

Electric Utility Additional Economic Depreciation

Customer per mile	Additional Depreciation
12.01 +	0
10.01-12	8
8.01 - 10	10
6.01 - 8	12
4.01 - 6	14
2.01 - 4	16
0.01 - 2	18



2023 Hydro Electric Flowage and Cap Rate.

0.4423

Average of day ahead and real time hub to include peak ~ off peak prices for the month in \$/KWh.

Breakdown of Cap Rate:			
	Rate	Multiplier	Cap Rate
Debt	4.74%	45.00%	2.13%
Equity	9.10%	55.00%	5.01%
Property Tax	1.86%	100.00%	1.86%
Recapture 40 years	2.50%	100.00%	2.50%
Total			0.1150

ETR

ATTACHMENT B
[FY25 GENERAL FUND BUDGET]

Town of Weathersfield
 FY25 Topside Summary

FY2025 BUDGET

General Fund Revenues	FY24 Budget	FY25 Proposed	FY24 - FY25 \$ CHANGE	FY24 - FY25 % CHANGE
GF Tax Revenue	1,307,678	1,373,950	66,272	5%
Administration	220,863	239,796	18,933	8%
Finance	11,000	11,000	-	
Library	-	-	-	0%
Town Clerk	46,265	45,845	(421)	-1%
Listers	15,000	15,000	-	0%
Land Use	6,122	10,500	4,378	42%
Police Department	76,000	76,000	-	0%
Fire Services	40,000	40,000	-	
Special articles(Fire Service)				
Total - Revenues	1,722,928	1,812,090	89,162	5%
General Fund Expenses				
Administration	468,475	475,981	7,506	2%
Library	140,457	148,450	7,993	5%
Finance	115,387	139,491	24,104	17%
Town Clerk	141,402	147,025	5,623	4%
Listers	64,673	54,232	(10,441)	-19%
Land Use	51,066	68,766	17,700	26%
Police Department	442,787	451,621	8,833	2%
General Fire Services	147,989	149,803	1,814	1%
WW Fire Department	76,806	83,538	6,732	8%
AV Fire Department	73,886	93,184	19,298	21%
Special articles			-	
Subtotal - Expenses	1,722,928	1,812,090	89,162	5%
Net	(0)	0	0	
Highway Fund				
Total Revenue	1,172,494	1,200,099	27,605	2%
Operating Expenses	1,172,494	1,200,099	27,605	2%
Net Highway	-	0	0	
Solid Waste Fund				
Total Revenues	334,769	377,749	42,980	11%
Total Expenses	334,769	377,749	42,980	11%
Net Solid Waste	-	0	0	
All Funds Revenues	3,230,191	3,389,938	159,747	5%
All Funds Expenses	3,230,191	3,389,938	159,747	5%

FY25 ADMINISTRATION PROPOSED BUDGET

Account	Description	FY24 Approved	FY25 Proposed	Difference \$	Difference %
REVENUES					
11-6-101	Tax Related				
11-6-101-01.10	Admin Tax Revenue	247,612	236,185	(11,427)	-5%
11-6-101-01.11	Interest on Current Taxes	16,500	16,500	-	0%
11-6-101-01.12	Other on Current Tax	-	-	-	
11-6-101-01.15	Current Use / Hold Harmless	71,500	69,500	(2,000)	-3%
11-6-101-01.17	Appropriation Revenue	1,000	-	(1,000)	
11-6-101-01.20	Delinquent Tax Revenues	-	-	-	
11-6-101-01.21	Delinquent Tax Penalty	9,500	12,000	2,500	21%
11-6-101-01.22	Interest on Delinquent Taxes	12,500	12,500	-	0%
11-6-101-01.23	Other Delinquent Taxes	2,750	2,750	-	0%
11-6-101-01.25	Tax Sale Redemption	-	-	-	
11-6-101-01.26	Tax Sale Legal	-	-	-	
11-6-101-01.27	Duplicate Tax Bill Fee	-	-	-	
11-6-101-01.30	Pilot St VTrans	3,572	3,641	69	2%
11-6-101-01.34	Pilot St Forest and P	4,435	4,492	57	1%
11-6-101-01.35	Pilot	4,364	4,419	55	1%
11-6-101-01.40	County Tax	-	-	-	
11-6-101-01.45	County Courthouse Imp	-	-	-	
11-6-101-01.50	Flood Compact PILOT	10,092	10,092	-	0%
11-6-101-01.60	Fed Land Management P	1,169	1,253	84	7%
11-6-101-01.75	Late File Penalty HS-	-	-	-	
11-6-101-02.00	Misc General Grant Re	-	-	-	
11-6-101-03.00	Sale of Assets	-	-	-	
11-6-101-04.05	Interest Earnings	3,000	5,500	2,500	45%
11-6-101-90.00	Refund of PY Expense	-	-	-	
11-6-101-99.00	Miscellaneous Revenue	1,999	1,500	(499)	-33%
				-	
11-6-106	Other Income				
11-6-106-01.30	Solid Waste Reimbursement	18,342	18,929	587	3%
11-6-106-01.40	Water District Reimbursement	14,461	14,924	463	3%
11-6-106-90.10	Use of Fund Balance	25,000	40,000	15,000	38%
				-	
11-6-110	AFD#2 Reimbursements				
11-6-110-01.45	AFD#2 Reimbursements	19,279	19,896	617	3%
				-	
11-6-202	Adminal Control				
11-6-202-01.10	Animal Control Fines	-	-	-	
11-6-202-01.20	Animal Adoption Fees	-	-	-	
				-	
11-6-301	Martin Hall Revenue				
11-6-301-01.70	Martin M. Hall Rental	500	1,000	500	50%
				-	
11-6-302	Lands & Grounds Revenue				
11-6-302-01.00	Town Land Rental	500	500	-	0%
				-	
11-6-700	Cemetery Revenues				
11-6-700-01.00	Cemetery-Revenue	400	400	-	0%
11-6-700-03.00	Cemtery-Interest Earned	-	-	-	
				-	
	Total Revenues	468,475	475,981	7,506	2%

FY25 ADMINISTRATION PROPOSED BUDGET

Account	Description	FY24 Approved	FY25 Proposed	Difference \$	Difference %
EXPENSE					
11-7-101	TOWN ADMINISTRATION				
11-7-101-10.01	GF-Selectboard	2,500	2,500	-	0%
11-7-101-10.10	GF-Town Manager Salary	87,935	90,749	2,814	3%
11-7-101-10.20	GF-HR/Admin-Wages	57,845	59,696	1,851	3%
11-7-101-10.40	GF-Princ Clerk	30,369	31,341	972	3%
11-7-101-10.55	GF-Recording Secretary	2,253	2,253	-	0%
11-7-101-10.60	GF-Vet Recording Secreta	83	83	-	0%
11-7-101-10.95	GF-Accrued Vacation Expe	-	-	-	
	GF-CCC Tax		616		
11-7-101-11.00	GF- Admin FICA	13,845	14,277	432	3%
11-7-101-13.00	GF-VMERS Retirement	12,106	12,948	842	6%
11-7-101-14.00	GF-Section 125	150	150	-	0%
11-7-101-14.10	GF-Insurance Benefits	37,738	39,080	1,342	3%
11-7-101-14.30	GF-COBRA Admin fee	-	-	-	
11-7-101-14.90	GF-Employee Benefits Opt	10,000	10,000	-	0%
11-7-101-16.00	GF-Workmen's Compensatio	1,274	1,315	41	3%
11-7-101-17.00	GF-Unemployment Insuranc	977	1,007	30	3%
11-7-101-20.00	GF-Office Supplies	5,400	5,500	100	2%
11-7-101-21.00	GF-Postage	5,750	5,000	(750)	-15%
11-7-101-23.50	GF-Advertising	1,000	1,000	-	0%
11-7-101-24.00	Equipment	1,500	1,500	-	0%
11-7-101-25.05	GF-IT Services	4,344	4,387	43	1%
11-7-101-25.10	GF-Website Development	2,000	2,100	100	5%
11-7-101-25.15	Software	2,142	2,150	8	0%
11-7-101-26.00	Town Report	10,250	10,250	-	0%
11-7-101-26.50	GF-Awards and Recognitio	3,500	3,750	250	7%
11-7-101-27.00	GF-Tuition and Dues	3,500	3,500	-	0%
11-7-101-29.15	GF-Delinquent Tax Expens	500	500	-	0%
11-7-101-29.19	GF-DTax Legal Expenses	4,000	4,000	-	0%
11-7-101-29.20	GF-Travel/Mileage	2,700	2,500	(200)	-8%
11-7-101-29.25	GF-Public Health Expendi	-	-	-	
11-7-101-29.99	GF-Selectboard Other Exp	100	100	-	0%
11-7-101-31.00	GF-Telephone	10,500	6,500	(4,000)	-62%
11-7-101-42.05	GF-V.L.C.T. Dues	4,679	4,846	167	3%
11-7-101-43.00	GF-Legal Fees	2,500	3,000	500	17%
11-7-101-43.15	GF-Legal : Town Forest A	-	-	-	
11-7-101-43.50	GF-Consultants	-	-	-	
11-7-101-44.00	GF-Copier Lease	3,738	4,189	451	11%
11-7-101-45.00	GF-Copier Service/Suppli	1,000	1,000	-	0%
11-7-101-45.10	GF-NEMRC Services	2,621	2,950	329	11%
11-7-101-48.00	GF-Insurance	17,830	18,398	568	3%
11-7-101-70.02	Abated Taxes	3,750	3,500	(250)	-7%
11-7-101-75.00	GF-County Tax	17,313	17,526	213	1%
11-7-101-75.10	GF-County Courthouse Bon	8,971	7,200	(1,771)	-25%
11-7-101-80.00	GF-Tax Sale Purchase	-	-	-	
11-7-101-99.00	GF-Miscellaneous Expendi	500	500	-	0%
11-7-101-99.01	Bank Reconciling Items	-	-	-	
11-7-101-99.02	GF-Bank Service fee	-	-	-	
11-7-106	OTHER EXPENSES				

FY25 ADMINISTRATION PROPOSED BUDGET

Account	Description	FY24 Approved	FY25 Proposed	Difference \$	Difference %
11-7-106-90.00	Fund Balance Carryover	-	-	-	
11-7-106-90.01	Exp. - Unspec. Res	-	-	-	
11-7-106-90.02	Exp - Rabies Res.	650	-	(650)	
11-7-106-90.03	Exp. - Conserv. Res.	-	-	-	
11-7-106-90.04	Exp. - ARN Res.	1,500	1,500	-	0%
11-7-110	AFD#2 Reimbursable	-	-	-	
11-7-110-10.10	AFD#2 Treasurer	-	1,000	1,000	
11-7-110-10.20	AFD#2 Asst. Treasurer	-	1,000	1,000	
11-7-110-10.25	AFD#2 Salary	17,749	18,317	568	3%
11-7-110-11.00	AFD#2 FICA	1,358	1,401	43	3%
11-7-110-16.00	AFD#2 Workers Comp	76	78	2	3%
11-7-110-17.00	AFD#2 Unemployment	96	99	3	3%
11-7-110-21.00	AFD#2 Postage	-	-	-	
11-7-202	ANIMAL CONTROL				
11-7-202-45.00	Animal Control Officer	4,000	4,000	-	0%
11-7-202-45.10	Animal Boarding Charges	-	-	-	
11-7-202-45.50	Veterinary Services	-	-	-	
11-7-202-60.00	Spay & Neuter Program	-	-	-	
11-7-3	Other Town Expense				
11-7-301	MARTIN MEMORIAL HALL				
11-7-301-17.00	Unemployment Insurance	-	-	-	
11-7-301-20.00	Custodial Supplies	50	50	-	0%
11-7-301-30.00	Electricity & Gas	5,000	5,160	160	3%
11-7-301-32.00	Heating Fuel Oil	3,500	3,125	(375)	-12%
11-7-301-34.00	Water	550	535	(15)	-3%
11-7-301-40.00	Custodial Services	5,200	5,366	166	3%
11-7-301-60.10	Building Maintenance	3,000	3,000	-	0%
11-7-301-60.20	Heating System Maintenanc	500	500	-	0%
11-7-301-99.00	Miscellaneous Expenses	100	100	-	0%
11-7-302	LANDS AND GROUNDS				
11-7-302-30.10	Electricity - Perk Villa	3,000	2,750	(250)	-9%
11-7-302-31.20	Center Grove Maintenance	2,000	2,000	-	0%
11-7-302-31.21	Trsf to Center Grove Res	-	-	-	
11-7-302-38.10	Parks & Recreation Commi	1,500	1,500	-	0%
11-7-302-38.11	Trans. P&R Reserves	-	-	-	
11-7-302-38.85	Town Parks	5,500	5,500	-	0%
11-7-302-38.89	Memorial Day	800	1,000	200	20%
11-7-303	1879 SCHOOLHOUSE				
11-7-303-30.00	1879 Electricity	-	1,356	1,356	
11-7-303-31.00	1879 Telephone & Interne	1,600	1,200	(400)	-33%
11-7-303-32.00	1879 Fuel Oil	-	-	-	
11-7-303-40.00	Custodial Services	-	-	-	
11-7-303-60.00	1879 Maint. & Repairs	5,000	5,000	-	0%
11-7-303-81.00	1879 Renovations	3,000	3,000	-	0%
11-7-305	SUMMER MUSIC				
11-7-700	CEMETERY				
11-7-700-38.86	Cemetery-Expenses	2,000	2,000	-	0%
11-9-901	APPROPRIATIONS				
11-9-901-90.01	American Red Cross	250	250	-	0%
11-9-901-90.10	Council on Aging	450	450	-	0%
11-9-901-90.15	Health/Rehabilitative Se	2,683	2,683	-	0%

FY25 ADMINISTRATION PROPOSED BUDGET

Account	Description	FY24 Approved	FY25 Proposed	Difference \$	Difference %
11-9-901-90.20	Meals on Wheels	400	400	-	0%
11-9-901-90.30	Green Mt RSVP	300	300	-	0%
11-9-901-90.35	SEVCA	1,500	1,500	-	0%
11-9-901-90.50	VT Association Blind	750	750	-	0%
11-9-901-90.55	VT Ctr Independent Livin	185	185	-	0%
11-9-901-90.58	M.A.P.P	450	450	-	0%
11-9-901-90.60	Visiting Nurses	12,100	12,100	-	0%
11-9-901-90.65	Volunteers in Action	1,000	1,000	-	0%
11-9-901-90.67	Green Up Vermont	150	150	-	0%
11-9-901-90.69	Southeast VT Transit	125	125	-	0%
11-9-901-90.70	Vermont Adult Learning	300	300	-	0%
11-9-901-90.71	Approp.- Friends of Meet	1,000	1,000	-	0%
11-9-901-90.73	VT Rural Fire Pro	100	100	-	0%
11-9-901-90.77	Windsor County Mentors	480	480	-	0%
11-9-901-90.79	VT Family Network	500	500	-	0%
11-9-901-90.90	W.I.S.E.	500	500	-	0%
11-9-901-99.99	Budgeting Error	360	360	-	0%
Total Expense		468,475	475,981	7,506	2%
Net Revenue/Expense		-	(0)	100%	

FY25 PROPOSED FINANCE BUDGET

Account	Description	FY24 Budget	FY25 Budget	Difference \$	Difference %
REVENUES					
11-6-102	Town Finance				
	Tax Revenue	104,387	128,491	24,104	19%
11-6-102-01.40	Cont. Svcs. - Solar	11,000	11,000	-	0%
	<i>Total Revenue</i>	<i>115,387</i>	<i>139,491</i>	<i>24,104</i>	<i>17%</i>
EXPENDITURES					
11-7-102	TOWN FINANCE				
11-7-102-10.10	FIN-Town Treasurer	18,646	39,000	20,354	52%
11-7-102-10.20	FIN-Asst Town Treasurer	500	500	-	0%
11-7-102-10.50	FIN-Accountant	56,160	57,957	1,797	3%
	FIN-CCC Tax		322		
11-7-102-11.00	Finance-FICA	5,761	7,455	1,694	23%
11-7-102-13.00	Finance-VMERS Retirement	2,948	3,188	240	8%
11-7-102-14.10	Finance-Insurance Benefi	12,288	12,700	412	3%
11-7-102-15.00	FIN-Benefit Opt out	-	-	-	
11-7-102-16.00	Finance-Workmen's Compen	507	523	16	3%
11-7-102-17.00	Finance-Unemployment Ins	407	526	119	23%
11-7-102-20.00	FIN - Supplies	-	-	-	
11-7-102-21.00	Finance - Postage	1,050	500	(550)	-110%
11-7-102-23.00	Finance-Tax Billing Supp	650	650	-	0%
11-7-102-23.50	Finance-Advertising	-	-	-	
11-7-102-25.05	IT Services	2,896	2,925	29	1%
11-7-102-27.00	FIN-Tuition and Training	500	500	-	0%
11-7-102-29.00	FIN-Expense Reimbursemen	200	200	-	0%
11-7-102-42.00	FIN-Dues	45	45	-	0%
11-7-102-45.00	FIN-Annual audit of acco	10,500	10,500	-	0%
11-7-102-45.10	NEMRC Services	1,829	1,500	(329)	-22%
11-7-102-85.00	Late Fees/Interest	500	500	-	0%
	Total Expense	115,387	139,491	24,104	17%
	Net Revenue/ Expense	-	(0)	(0)	

FY25 TOWN CLERK PROPOSED BUDGET

Account	Description	FY24 Approved	FY25 Proposed	Difference \$	Difference %
REVENUES					
11-6-103	Town Clerk's Office				
	Tax Revenue	95,137	101,181	6,044	6%
11-6-103-01.05	TC-Computerization-Prese	5,120	5,460	340	7%
11-6-103-01.10	TC-Vault Fee Rev.	5,000	3,600	(1,400)	-28%
11-6-103-01.15	TC Marriage License Fee	200	200	-	0%
11-6-103-01.20	TC-Liquor Licenses	495	575	80	16%
11-6-103-01.30	TC-Vt Motor Vehicles Reg	60	72	12	20%
11-6-103-01.35	TC-Hunting/Fishing Rev.	15	32	17	110%
11-6-103-01.40	TC-Green Mountain Passpo	20	20	-	0%
11-6-103-01.91	TC-Trans Fr Preserva Fun	-	-	-	
11-6-103-20.10	TC-Land Records Rev.	25,600	25,806	206	1%
11-6-103-20.15	TC-Computerization	7,680	7,695	15	0%
11-6-103-20.17	TC-Land Postings Revenue	75	85	10	13%
11-6-103-20.18	TC-Transf fr Voting Equ	-	-	-	
11-6-103-20.20	TC-Transfer from Comp. F	-	-	-	
11-6-103-20.23	TC-Transf fr Vault Reser	-	-	-	
11-6-103-20.25	TC-Dog Lic Fees & Rab.Co	1,800	2,100	300	17%
11-6-103-99.00	TC-Miscellaneous Fees	200	200	-	0%
Total Revenue		141,402	147,025	5,623.44	4%

11-7-103	TOWN CLERK				
11-7-103-10.10	Town Clerk Salary	52,060	53,726	1,666	3%
11-7-103-10.20	Asst. Town Clerk Salary	30,542	31,519	977	3%
11-7-103-10.30	Clerical/Election Salary	-	1,000	1,000	
11-7-103-10.95	TC-Accrued Vacation	-	-	-	
	TC-CCC Tax		285		
11-7-103-11.00	FICA	6,319	6,521	202	3%
11-7-103-13.00	VMERS Retirement	4,337	4,688	351	8%
11-7-103-14.10	Insurance Benefits	1,418	1,418	-	0%
11-7-103-14.90	Emp. Benefits Opt Out	10,000	10,000	-	0%
11-7-103-16.00	Workers Compensation	551	647	96	17%
11-7-103-17.00	Unemployment Comp	419	466	47	11%
11-7-103-18.00	Copier Lease	700	700	-	0%
11-7-103-20.00	Office Supplies	800	1,000	200	25%
11-7-103-20.10	Land Record Supplies	-	-	-	
11-7-103-20.25	Dog License Supplies	300	300	-	0%
11-7-103-21.00	TC - Postage	-	-	-	
11-7-103-24.00	Hosting Svcs - COTTS	7,680	5,000	(2,680)	-35%
11-7-103-25.05	IT Services	2,925	2,954	29	1%
11-7-103-27.00	TC-Tuition and Training	1,700	1,700	-	0%
11-7-103-29.00	TC-Expense Reimbursement	500	600	100	20%
11-7-103-31.00	TC-Telephone	210	720	510	243%
11-7-103-39.00	TC-Town Meetings and Ele	6,100	7,500	1,400	23%
11-7-103-42.00	TC-Dues	400	400	-	0%
11-7-103-43.00	Legal - Town Clerk	-	500	500	
11-7-103-44.00	TC-Vault Expense	3,000	5,000	2,000	67%

FY25 TOWN CLERK PROPOSED BUDGET

Account	Description	FY24 Approved	FY25 Proposed	Difference \$	Difference %
11-7-103-45.10	NEMRC Services	1,071	1,071	-	0%
11-7-103-90.00	TC-Land Rec Compt to res	-	-	-	
11-7-103-90.02	TC-Trans to Preservt/Res	5,120	5,460	340	7%
11-7-103-90.03	TC-Vault Fee to Reserve	5,000	3,600	(1,400)	-28%
11-7-103-99.00	TC-Miscellaneous Expense	250	250	-	0%
11-2-010-22.00	Clerk to VT - Hunt/Fish	-			
<i>Total Expense</i>		<i>141,402</i>	<i>147,025</i>	<i>5,623.44</i>	<i>4%</i>
<i>Net Revenue/Expense</i>		<i>-</i>	<i>0</i>	<i>0</i>	

FY25 PROPOSED LISTERS BUDGET

Account	Description	FY24 Approved	FY25 Proposed	Difference \$	Difference %
REVENUES					
11-6-104	Listers Office				
	Tax Revenue	49,673	39,232	(10,441)	-27%
11-6-104-01.75	List-Late HS122 filing	-	-	-	
11-6-104-01.99	Listers- other income	-	-	-	
11-6-104-90.00	Listers- Act 60 Revenue	15,000	15,000	-	0%
11-6-104-91.00	Listers-Appropriation Tax	-	-	-	
11-6-104-96.00	Listers-Revenue fr Reser	-	-	-	
Total Revenue		64,673	54,232	(10,441)	-19%
EXPENDITURES					
11-7-104	BOARD OF LISTERS				
11-7-104-10.10	Listers	11,209	11,568	359	3%
	Listers-CCC Tax		38		100%
11-7-104-11.00	Listers-FICA	857	885	28	3%
11-7-104-16.00	Listers-Workmen's Compen	197	203	6	3%
11-7-104-17.00	List-Unemployment Ins.	61	62	1	2%
11-7-104-20.00	Listers - Supplies	200	200	-	0%
11-7-104-24.00	Listers-Equipment	100	100	-	0%
11-7-104-25.00	Listers-Software agree	3,555	4,082	527	13%
11-7-104-25.05	IT Services	2,896	2,925	29	1%
11-7-104-25.90	Contracted Assessor / Li	24,000	17,500	(6,500)	-37%
11-7-104-27.00	Listers Tuition & Train	250	250	-	0%
11-7-104-29.00	Expense Reimbursement	250	250	-	0%
11-7-104-45.00	Town Parcel Mapping	3,800	-	(3,800)	
11-7-104-45.10	NEMRC Services	2,298	1,168	(1,130)	-97%
11-7-104-90.00	Reappraisal Reserve Acco	15,000	15,000	-	0%
Total Expense		64,673	54,232	(10,441)	-19%
Net Revenue/Expense		-	0	0	

FY25 PROPOSED LAND USE BUDGET

Account	Description	FY24 Approved	FY25 Proposed	Difference \$	Difference %
REVENUES					
11-6-105	Land Use				
	Tax Revenue	44,944	58,266	13,322	23%
11-6-105-01.00	Land Use-Zoning Permits	6,122	8,500	2,378	
11-6-105-01.25	Land Use-Zoning By-Laws	-	-	-	
11-6-105-01.50	Land Use- Fines & Penalt	-	2,000	2,000	100%
11-6-105-02.00	Land Use Change Tax	-	-	-	
Total Revenue		51,066	68,766	17,700	26%
EXPENDITURES					
11-7-105	Land Use				
11-7-105-10.55	Land Use-Recording Secre	2,837	3,063	226	7%
11-7-105-20.00	Land Use-Supplies	200	200	-	0%
11-7-105-23.00	Printing	150	150	-	0%
11-7-105-23.50	Land Use Advertising	1,500	500	(1,000)	-200%
11-7-105-25.00	Land Use, Planning, Enforcer	34,200	55,172	20,972	38%
11-7-105-25.05	IT Services	1,462	200	(1,262)	-631%
11-7-105-27.00	Memberships and Conferen	500	-	(500)	
11-7-105-38.50	Conservation Commission	1,100	1,100	-	0%
11-7-105-42.00	Regional Planning Dues	3,531	3,694	163	4%
11-7-105-42.50	Dues and Subscriptions	100	-	(100)	
11-7-105-43.00	Legal Expense	4,486	4,676	190	4%
11-7-105-45.50	Land Use Maps	1,000	-	(1,000)	
11-7-105-99.00	Miscellaneous Expenses	-	-	-	
Total Expense		51,066	68,766	17,700	26%
Net Revenue/Expense		-	0	0	

FY25 POLICE DEPARTMENT PROPOSED BUDGET

Account	Description	FY24 Budget Includes grant	FY25 Proposed Includes grant	Difference \$	Difference %
REVENUES					
11-6-201	Police Revenue				
	Tax Revenue	366,787	375,621	8,834	2%
11-6-201-01.10	Police Fines	7,000	7,000	-	0%
11-6-201-01.65	Police- Army Corps Rev	9,000	9,000	-	0%
11-6-201-12.00	Police-Sale of Equip & V	-	-	-	
11-6-201-50.75	Police Contracted Patrol	-	-	-	
11-6-201-91.00	Police -Transf from Rsrv	-	-	-	
	SIU Grant	60,000	60,000	-	0%
11-6-201-99.00	Police-Other Revenue	-	-	-	
Total Revenue		442,787	451,621	8,834	2%
EXPENDITURES					
11-7-201	POLICE DEPARTMENT				
11-7-201-10.10	Police-Chief Salary	91,892	94,833	2,941	3%
11-7-201-10.20	Police- Officers - FT	62,195	64,185	1,990	3%
11-7-201-10.23	Police- Officers - OT	6,168	6,365	197	3%
11-7-201-10.25	Police- Officers-PT	32,903	33,956	1,053	3%
11-7-201-10.28	Police - SIU Stipends	25,000	25,000	-	0%
11-7-201-10.40	Police-VIBRS Clerk	9,603	8,578	(1,025)	-12%
11-7-201-10.65	Police-Corps of Engineer	4,000	3,500	(500)	-14%
	Police - CCC Tax		780		
11-7-201-11.00	Police-FICA	17,424	17,818	394	2%
11-7-201-13.00	Police- Retirement	23,531	24,740	1,209	5%
11-7-201-14.10	Police-Insurance Benefit	54,106	58,004	3,898	7%
11-7-201-14.90	Police-Ins. Benefits Opt	-	-	-	
11-7-201-15.00	Police-Uniforms and Clea	2,000	2,000	-	0%
11-7-201-16.00	Police-Workmen's Compens	27,359	28,234	875	3%
11-7-201-17.00	Police-Unemployment Insu	1,252	1,258	6	0%
11-7-201-20.00	Police-Office Supplies	1,100	1,100	-	0%
11-7-201-21.00	Postage	-	500	500	100%
11-7-201-24.00	Police-Equipment	2,000	5,500	3,500	64%
11-7-201-25.05	IT Services	2,896	2,925	29	1%
11-7-201-27.00	Police-Tuition and Train	2,500	2,500	-	0%
11-7-201-29.00	Police-Expense Reimburse	500	500	-	0%
11-7-201-31.00	Police-Telephone/communi	1,518	2,460	942	38%
11-7-201-41.00	Police - Soft. Licenses	-	-	-	
11-7-201-42.00	Dues and Memberships	865	900	35	4%
11-7-201-43.00	Legal Expense	150	250	100	40%
11-7-201-44.00	K9 Medical Expenses	1,000	1,000	-	0%
11-7-201-45.10	Dispatch Services	14,000	18,000	4,000	22%
11-7-201-45.20	VIBRS	1,850	1,850	-	0%
11-7-201-45.21	VLETS	300	300	-	0%
11-7-201-48.00	Police-Insurance	8,803	9,085	282	3%
11-7-201-51.00	Gas and Oil	20,000	20,000	-	0%
11-7-201-52.00	Repairs and Supplies	5,500	5,500	-	0%

FY25 POLICE DEPARTMENT PROPOSED BUDGET

Account	Description	FY24 Budget	FY25 Proposed	Difference \$	Difference %
11-7-201-90.00	Cruiser Purchase			-	
11-7-201-90.05	Transfer to Cruiser Rese	10,000	10,000	-	
11-7-201-90.50	Cruiser Debt Service	-		-	
11-7-201-90.51	Cruiser Debt Service-Int	-		-	
	SIU Grant expenses	12,373	-	(12,373)	
11-7-201-99.00	Miscellaneous Expenses	-		-	
Total Expense		442,787	451,621	8,833	2%
Net Revenue/Expense		(0)	(0)		

FY25 EMERGENCY SERVICES PROPOSED BUDGET

Account	Description	FY24 Budget	FY25 Proposed	Difference \$	Difference %
REVENUES					
11-6-205	Emergency Services				
	Tax Revenue	107,989	109,803	1,814	2%
11-6-205-91.00	Fire- Appropriation Rev	-	-	-	
11-6-205-99.00	FS-Misc. Revenue	-	-	-	
11-6-101-01.17	Special Appropriation	40,000		(40,000)	
	Tranfer from Fund Balance		40,000		
Total Revenue		147,989	149,803	1,814	1%
11-7-205					
	Emergency Services				
11-7-205-10.70	Emergency Mgt Coord.	-	250	250	
11-7-205-31.01	Emergency Mgmt	1,000	1,000	-	0%
	Training	-	750	750	100%
	Dispatching Services	25,610	27,988	2,378	8%
	Radio Repeater Fees	3,500	3,500	-	0%
11-7-204-45.00	Golden Cross Ambulance	22,308	22,308	-	0%
11-7-205-31.10	Fire Hydrant El Service	600	580	(20)	-3%
11-7-205-60.00	Dry Hydrant Maint.	5,600	5,600	-	0%
11-7-205-81.00	Debt Svc Principal	38,571	38,570	(1)	0%
11-7-205-85.00	Debt Svc - Interest	10,800	9,257	(1,543)	-17%
11-7-205-90.30	Transf to Dry Hydrant Re	-	-	-	
11-7-205-90.35	Transfer-Fire Equip. Res	-	-	-	
11-7-205-90.36	Transfer-Fire App. Res.	40,000	40,000	-	0%
Total Expense		147,989	149,803	1,814	1%
Net Revenue/Expense		-	-	0	

FY25 West Weathersfield Fire Department Proposed Budget

Account	Description	FY24 Approved	FY25 Proposed	Difference \$	Difference %
REVENUES					
	Tax Revenue	76,806	83,538	6,732	8%
Total Revenue		76,806	83,538	6,732	8%

EXPENDITURES

11-7-207 WEST WEATHERSFIELD FIRE

11-7-207-10.70	Fire Warden Stipend	540	557	17	3%
11-7-207-10.80	Fire Chief Stipend	1,557	1,607	50	3%
11-7-207-10.90	President Stipend	667	688	21	3%
11-7-207-11.00	FICA	212	218	6	3%
11-7-207-16.00	Workers Compensation	1,650	1,703	53	3%
11-7-207-20.00	Supplies	12,060	13,065	1,005	8%
11-7-207-20.10	PPE	6,360	8,392	2,032	24%
11-7-207-21.00	Postage	300	300	-	0%
11-7-207-23.50	Advertising	50	50	-	0%
11-7-207-25.05	IT Services	-	1,456	1,456	100%
11-7-207-25.15	Software - E Rep.	1,800	1,800	-	0%
11-7-207-27.00	Training	2,000	2,000	-	0%
11-7-207-29.00	Fire Warden mileage	350	350	-	0%
11-7-207-30.01	Hose Testing	2,650	3,400	750	22%
11-7-207-30.10	Electricity	2,500	2,500	-	0%
11-7-207-31.00	Telephone & Internet	2,175	2,175	-	0%
11-7-207-32.00	Fuel Oil/Propane	3,200	3,050	(150)	-5%
11-7-207-42.00	Dues & Fees	850	850	-	0%
11-7-207-43.00	Legal Expense	500	500	-	0%
11-7-207-45.00	Accounting Svcs.	700	700	-	0%
11-7-207-48.00	Insurance	6,750	6,966	216	3%
11-7-207-51.00	WWVFD Fuel	3,500	3,000	(500)	-17%
11-7-207-60.00	Maintenance & Repair	14,435	14,710	275	2%
11-7-207-60.10	Vehicle Maintenance	12,000	13,500	1,500	11%
Total Expense		76,806	83,538	6,732	8%
Net Revenue/Expense		-	(0)	(0)	

FY25 Ascutney Fire Department Proposed Budget

Account	Description	FY24 Budget	FY25 Proposed	Difference \$	Difference %
REVENUES					
	Tax Revenue	73,886	93,184	19,298	21%
Total Revenue		73,886	93,184	19,298	21%
EXPENDITURES					
11-7-206	ASCUTNEY FIRE				
11-7-206-10.70	Fire Warden Stipend	540	557	17	3%
11-7-206-10.80	Fire Chief Stipend	1,557	1,607	50	3%
11-7-206-10.90	President Stipend	667	688	21	3%
11-7-206-11.00	FICA	212	218	6	3%
11-7-206-16.00	Workers Compensation	1,650	1,703	53	3%
11-7-206-20.00	Supplies	5,461	6,780	1,319	19%
11-7-206-20.10	PPE	5,400	15,770	10,370	66%
11-7-206-21.00	Postage	300	300	-	0%
11-7-206-23.50	Radios/Pagers	-	3,120	3,120	
11-7-206-27.00	Training	1,635	1,600	(35)	-2%
11-7-206-29.00	Fire Warden mileage	350	350	-	0%
11-7-206-30.01	AVFD-Hose Testing	3,815	3,400	(415)	-12%
11-7-206-30.10	Electricity	2,537	2,537	-	0%
11-7-206-31.00	Telephone & Internet	1,635	1,687	52	3%
11-7-206-32.00	Fuel Oil/Propane	6,238	7,000	762	11%
11-7-206-34.00	Water	763	900	137	15%
11-7-206-42.00	Dues and Fees	300	300	-	0%
11-7-206-43.00	Legal Expense	500	500	-	0%
11-7-206-45.00	Accounting Svcs.	545	600	55	9%
	Active 911	-	750	750	100%
11-7-206-48.00	Insurance	8,737	9,017	280	3%
11-7-206-51.00	AVFD Fuel	3,270	3,800	530	14%
11-7-206-60.00	Maintenance & Repairs	11,799	12,000	201	2%
11-7-206-60.10	Vehicle Maintenance	15,975	18,000	2,025	11%
Total Expense		73,886	93,184	19,298	21%
Net Revenue/Expense		-	(0)	(0)	

FY25 LIBRARY PROPOSED BUDGET

Account	Description	FY24 Budget	FY25 Proposed	Difference \$	Difference %
REVENUES					
	Tax Revenue	140,457	148,450	7,993	5%
Total Revenue		140,457	148,450	7,993	5%
EXPENDITURES					
11-7-601	LIBRARY				
11-7-601-10.10	Library-Librarian Wages	55,912	60,404	4,492	7%
11-7-601-10.15	Library-Circulation Coor	10,759	12,966	2,207	17%
11-7-601-10.20	Library-Librarian youth-Wa	10,759	12,853	2,094	16%
11-7-601-10.30	Library - Sub Wages	1,500	1,500	-	0%
	Library - CCC Tax		289	289	100%
11-7-601-11.00	Library-FICA	6,041	6,711	670	10%
11-7-601-13.00	Library-VMERS-retire	3,774	5,285	1,511	29%
11-7-601-14.10	Library-Insurance Benft	13,116	13,964	848	6%
11-7-601-16.00	Library-Workmen's Comp	515	531	16	3%
11-7-601-17.00	Library-Unemplomt Ins.	426	474	48	10%
11-7-601-20.00	Library-Supplies	750	750	-	0%
11-7-601-20.01	Library-Office Supplies	900	900	-	0%
11-7-601-21.00	Library-Postage	2,178	2,400	222	9%
11-7-601-25.05	IT Services	1,448	1,462	14	1%
	Software		100	100	100%
11-7-601-25.20	Library-ASPEN	300	350	50	14%
11-7-601-26.00	Library-Fiber Connect Se	2,068	-	(2,068)	
11-7-601-27.00	Library-Tuition & Traini	200	200	-	0%
11-7-601-27.51	Library-Memberships	900	1,000	100	10%
11-7-601-29.10	Library-Trustees Exp	3,000	2,000	(1,000)	-50%
11-7-601-29.20	Library-Travl Reim/Lib e	1,000	1,000	-	0%
11-7-601-30.00	Library-Utilities	3,636	3,572	(64)	-2%
11-7-601-31.00	Library-Telephone	945	977	32	3%
11-7-601-32.00	Library-Heating & Fuel	2,184	1,865	(319)	-17%
11-7-601-34.00	Library-Water	340	376	36	10%
11-7-601-38.00	Library-Library Programs	1,224	1,500	276	18%
11-7-601-40.00	Custodial Services	2,600	2,683	83	3%
11-7-601-48.00	Library-Insurance	2,082	2,149	67	3%
11-7-601-62.10	Library-Building Maint.	1,500	1,500	-	0%
11-7-601-62.20	Library - Pk Lot Work	-	250	250	100%
11-7-601-78.00	Library-Media	9,450	7,500	(1,950)	-26%
11-7-601-90.05	Library-Ing. Library Sy	750	750	-	0%
11-7-601-90.06	Library-Alarm System	200	189	(11)	-6%
Total Expense		140,457	148,450	7,993	5%
Net Revenue/Expense		-	0		

ATTACHMENT C
[FY25 HIGHWAY FUND BUDGET]

FY25 HIGHWAY PROPOSED BUDGET

Account	Description	FY24 Approved	FY25 Proposed	Difference \$	Difference %
REVENUES					
12-6	HIGHWAY REVENUES				
12-6-101-01.00	HWY-Tax Revenue	945,983	999,220	53,237	5%
12-6-101-02.00	Hwy-State Aid	152,535	152,728	193	0%
12-6-101-11.00	HWY-Driveway Permits	64	64	-	0%
12-6-101-11.50	HWY-Overweight Permits	234	234	-	0%
12-6-103-01.05	HWY-Serv to Solid Waste	16,524	17,053	529	3%
12-6-103-01.14	SWD-Admin to Hwy	10,465	10,800	335	3%
12-6-106-90.00	Fund Balance carryover	46,689	20,000	(26,689)	-133%
12-6-106-90.10	Use of Fund Balance	-	-	-	
Total Revenue		1,172,494	1,200,099	27,605	2%

EXPENDITURES

12-7	HIGHWAY EXPENDITURES				
12-7-101-10.10	HWY-Superintendent	70,705	72,968	2,263	3%
12-7-101-10.20	HWY-Regular Wages	264,599	275,506	10,907	4%
12-7-101-10.21	HWY-Overtime Wages	38,690	39,928	1,238	3%
	HWY-CCC Tax		1,282	1,282	100%
12-7-101-11.00	HWY-FICA	28,611	29,713	1,102	4%
12-7-101-13.00	HWY-Retirement	19,635	21,362	1,727	8%
12-7-101-14.10	HWY-Insurance Benefits	145,672	145,033	(639)	0%
	HWY-Ins. Benefits (2025 Cont)	-	7,252	7,252	100%
12-7-101-14.90	HWY-Employee Benefit Opt	7,857	9,401	1,544	16%
12-7-101-15.20	HWY-Uniforms & Cleaning	5,800	6,356	556	9%
12-7-101-16.00	Workmen's Compensation	47,603	51,342	3,739	7%
12-7-101-17.00	Unemployment Insurance	2,020	2,097	77	4%
12-7-101-20.00	Office Supplies	400	400	-	0%
12-7-101-20.10	PPE	-	1,200	1,200	100%
12-7-101-23.50	Highway Advertising	350	350	-	0%
12-7-101-24.00	Equipment	2,000	-	(2,000)	
12-7-101-25.05	IT Services	1,462	1,477	15	1%
12-7-101-26.50	Awards & Recognition	-	1,500	1,500	
12-7-101-27.00	Training and Conferences	675	675	-	0%
12-7-101-30.00	Electricity	3,095	3,251	156	5%
12-7-101-31.00	Telephone & Internet	1,921	3,312	1,391	42%
12-7-101-35.00	Security System Maint.	-	173	173	
12-7-101-43.00	Legal Expense	300	300	-	0%
12-7-101-45.00	Contract Work	8,000	9,000	1,000	11%
12-7-101-45.03	Summer Mowing	13,000	16,500	3,500	21%
12-7-101-45.10	Radio Service	5,040	5,040	-	0%
12-7-101-48.00	HWY-Insurance	14,489	14,953	464	3%
12-7-101-48.20	Covered Bridge Insuranc	9,063	9,353	290	3%
12-7-101-50.00	Expense Reimbursement	250	250	-	0%
12-7-101-51.10	Diesel Fuel	60,000	60,000	-	0%
12-7-101-51.20	Gasoline	5,250	5,500	250	5%
12-7-101-52.00	Repairs & Supplies	75,000	75,000	-	0%
12-7-101-52.20	Grader Svc & Warranty	6,686	6,686	-	0%
12-7-101-57.10	Paving repairs	10,000	10,000	-	0%
12-7-101-57.15	Reconstruct/Pave Class 2	50,000	50,000	-	0%

FY25 HIGHWAY PROPOSED BUDGET

Account	Description	FY24 Approved	FY25 Proposed	Difference \$	Difference %
12-7-101-58.15	Salt	45,000	43,000	(2,000)	-5%
12-7-101-58.26	Gravel Purchase	70,000	75,000	5,000	7%
12-7-101-58.30	Chloride	37,500	40,000	2,500	6%
12-7-101-58.60	Culverts	8,200	8,500	300	4%
12-7-101-58.70	Road Signs	500	600	100	17%
12-7-101-59.00	Reclamation and Other Ex	2,500	2,500	-	0%
12-7-101-71.10	Storm Water Permits	1,350	1,350	-	0%
12-7-101-81.02	Debt Svc - Paving Princ.	38,000	38,000	-	0%
12-7-101-81.03	Debt Service Grader	16,429	16,429	-	0%
12-7-101-81.04	Debt Svc - Dump Truck	17,575	17,575	-	0%
12-7-101-81.05	Debt Service 18 Plow Tru	14,000	14,000	-	0%
12-7-101-85.02	Debt Svc - Paving Intere	2,090	1,045	(1,045)	-100%
12-7-101-85.03	Debt Svc Grader Int	2,054	1,643	(411)	-25%
12-7-101-85.04	Debt Svc - Dump Trk Int	2,198	1,759	(439)	-25%
12-7-101-86.06	Debt Service-18 Plow T-I	1,925	1,540	(385)	-25%
12-7-101-99.99	Miscellaneous Expenses	-	-	-	
12-7-106-90.10	Transfer to Hwy Cap Main	-	-	-	
12-7-106-90.20	Tranfer to Hwy Equip.	15,000	-	(15,000)	
Total Expense		1,172,494	1,200,099	27,605	2%
Net Revenue/Expense		-	0	0	

ATTACHMENT D
[FY25 SOLID WASTE FUND BUDGET]

FY25 SOLID WASTE PROPOSED BUDGET

Account	Description	FY24 Approved	FY25 Proposed	Difference \$	Difference %
REVENUES					
21-6	SW REVENUES				
21-6-101-02.00	From Prior Fund Balance	-			
21-6-101-05.00	SW Assessment - Wea.	78,321	80,641	2,320	3%
21-6-101-05.25	SW Assessment - Read.	22,740	23,414	674	3%
21-6-101-05.50	SW Assessment - WW	41,610	42,842	1,232	3%
21-6-101-06.10	Punch Cards - Wea.	168,996	208,852	39,856	19%
21-6-101-06.12	Punch Cards - Read.	3,024	3,500	476	14%
21-6-101-06.14	Punch Cards - WW	6,578	10,000	3,422	34%
21-6-101-07.05	Recycling - Other	13,500	8,500	(5,000)	-59%
Total Fixed Revenue		142,671	146,897	4,226	3%
Total Variable Revenue		192,098	230,852	38,754	17%
Total Revenue		334,769	377,749	42,980	11%
21-7-101	Solid Waste Admin				
21-7-101-07.15	Expenses - SW Reserve	-			
21-7-101-10.10	Operators Wages	26,763	27,619	856	3%
21-7-101-10.20	Attendants Wages	19,935	20,573	638	3%
21-7-101-10.21	Solid Waste Overtime Wages	1,335	1,378	43	3%
	CCC-Tax		164		
21-7-101-11.00	FICA	3,674	3,792	118	3%
21-7-101-13.00	Retirement	1,475	1,586	111	7%
21-7-101-13.10	VMERS Liability Chgs.	-	-	-	
21-7-101-14.10	Insurance Benefits	8,215	9,754	1,539	16%
21-7-101-15.00	Uniforms & Cleaning S.W	650	920	270	29%
21-7-101-16.00	Workmen's Compensation	7,671	7,916	245	3%
21-7-101-17.00	Unemployment Insurance	259	268	9	3%
21-7-101-20.00	Supplies	850	850	-	0%
21-7-101-23.00	Permits/Disposal Tickets	1,000	1,000	-	0%
21-7-101-23.50	Advertising	-	-	-	
21-7-101-25.05	IT Services	1,462	1,477	15	1%
21-7-101-30.00	Electricity	1,850	2,158	308	14%
21-7-101-31.00	Telephone & Internet	3,100	1,750	(1,350)	-77%
21-7-101-45.00	Rental - Port-a-Potty	1,320	1,320	-	0%
21-7-101-45.05	Trash-Tippage	90,102	85,327	(4,775)	-6%
21-7-101-45.10	C&D Tippage	57,576	67,948	10,372	15%
21-7-101-48.00	SW-Insurance	1,524	1,573	49	3%
21-7-101-62.00	Facility Construct/Mainte	300	300	-	0%
21-7-101-62.50	Highway Service /Station	16,524	17,053	529	3%
21-7-101-62.60	Hwy Superinten Admin Su	10,465	10,800	335	3%
21-7-101-62.65	Town Office Admin Supp	18,342	18,929	587	3%
21-7-101-74.00	Annual Audit of accounts	1,000	1,065	65	6%
21-7-101-81.00	Debt Svc - Principal	10,130	10,130	-	0%
21-7-101-85.00	Debt Svc - Interest	2,127	1,823	(304)	-17%
21-7-101-91.00	Depreciation	1,500	1,500	-	0%
21-7-102	Recycling				
21-7-102-45.00	Zero Sort contain & Tipp	33,090	69,942	36,852	53%

FY25 SOLID WASTE PROPOSED BUDGET

Account	Description	FY24 Approved	FY25 Proposed	Difference \$	Difference %
21-7-102-45.01	Recycling - Glass	11,330	3,436	(7,894)	-230%
21-7-102-45.06	Recycling - Compost	-	4,199	4,199	100%
21-7-102-52.00	Repairs and Supplies	1,200	1,200	-	0%
21-9-901-90.00	Transfer to S.W. Reserve	-	-	-	-
Total Expense		334,769	377,749	42,980	11%
Fixed Expense		142,671	146,897	4,062	3%
Net Fixed Rev/Exp		-	(0)		
Total Variable Expense		192,098	230,852	38,754	17%
Net Variable Rev/Exp		-	-		

ATTACHMENT E
[RESERVE ACCOUNTS]

Town of Weathersfield Reserve Funds
as of 09/30/2023

FUND	Est.	6/30/2023 Balance	FY24 Interest	FY24 Transfers	FY24 Other Rev	FY24 TTL Rev	FY24 Expenses	Current Balance	DEPT	Fund Total
RESERVE FUNDS										
Fund 11 - General										
Conservation	2005	\$1,813.15	\$8.83			\$8.83		\$1,821.98	105	
Rabies Control	2003	\$5,218.62	\$25.41			\$25.41		\$5,244.03	103	
Aid to Residents in Need	2009	\$2,988.75	\$13.70		\$250.00	\$263.70	\$425.18	\$2,827.27	302	
Rainy Day	2013	\$121,237.25	\$590.40			\$590.40		\$121,827.65	101	\$131,720.93
Fund 15 - Special Revenue										
Land & Vital Records Preservation	2003	\$28,707.20	\$139.80	\$5,120.00		\$5,259.80		\$33,967.00	103	
Property Reappraisal	2003	\$286,537.64	\$1,395.39	\$15,000.00		\$16,395.39		\$302,933.03	104	\$336,900.03
Fund 21 - Solid Waste										
Solid Waste Management	2003	\$73,906.04	\$359.91			\$359.91		\$74,265.95	101	\$74,265.95
Fund 41 - Capital Reserve										
Highway Equipment Acquisition	2003	\$203,288.36	\$989.98	\$15,000.00		\$15,989.98		\$219,278.34	400	R
Highway Capital Maint & Improvements	2008	\$89,250.46	\$434.63			\$434.63		\$89,685.09	405	R
Fire Apparatus Acquisition	2003	\$132,545.20	\$645.47	\$40,000.00		\$40,645.47		\$173,190.67	410	C
Town Office Capital Improvements	2007	\$20,466.92	\$99.67			\$99.67		\$20,566.59	415	C
Veterans Memorial	2005	\$5,978.79	\$29.12			\$29.12		\$6,007.91	420	C
Parks and Recreation	2005	\$23,105.37	\$111.82			\$111.82	\$143.92	\$23,073.27	425	C
Center Grove Preservation	2006	\$5,562.60	\$27.09			\$27.09		\$5,589.69	430	C
Voting Equipment	2003	\$3,058.20	\$14.89			\$14.89		\$3,073.09	435	C
Municipal Records (computerization)	2011	\$20,079.29	\$97.78			\$97.78		\$20,177.07	440	R
Vault Usage	2003	\$72,612.68	\$352.32	\$5,000.00		\$5,352.32	\$264.11	\$77,700.89	445	C
Covered Bridge Repair (Salmond)	1994	\$969.07	\$4.72			\$4.72		\$973.79	450	C
Proctor Library Capital Improvement	2005	\$3,948.64	\$19.23			\$19.23		\$3,967.87	455	C
Police Cruiser Purchase	2003	\$21,360.69	\$104.02			\$104.02		\$21,464.71	460	C
Firefighting Equipment and Gear	2006	\$28,682.72	\$139.68			\$139.68		\$28,822.40	465	C
Fire Protection Water Supply Construction	2007	\$13,024.10	\$63.43			\$63.43		\$13,087.53	470	C
Martin Mem. Hall Cap Maint & Improvement	2007	\$47,272.99	\$230.21			\$230.21		\$47,503.20	475	C
1879 Perk Schlhse Cap Maint & Improvement	2015	\$14,766.31	\$70.69		\$1,000.00	\$1,070.69	\$1,250.00	\$14,587.00	480	C
Martin Memorial Reserve	??	\$0.00				\$0.00		\$0.00		
Upper Falls Covered Bridge Restoration	2003	\$35,689.86	\$173.81			\$173.81		\$35,863.67		\$804,612.78
\$64,608.56		\$1,262,070.90	\$6,142.00	\$80,120.00	\$1,250.00	\$87,512.00	\$2,083.21	\$1,347,499.69		\$1,347,499.69
						\$87,512.00		\$1,347,499.69		
BOOK BALANCES										
Custody Account		\$1,030,585.64	\$139,940.88	FUND 11	FUND 21	FUND 41			July	\$2,672.99
Due From (To) Town		\$162,139.05	-\$8,219.95	\$333,279.34	\$73,710.31	\$483,655.11			Aug	\$2,679.92
Loans to Town		\$154,775.00		\$3,620.69	-\$60,219.36	\$226,957.67			Sept	\$2,600.09
Pending GF cash transfer		\$0.00			\$60,775.00	\$94,000.00			Oct	
Posting Variance		\$0.00							Nov	
Total		\$1,347,499.69	\$131,720.93	\$336,900.03	\$74,265.95	\$804,612.78			Dec	\$7,953.00

10/3/23
SAL
[Signature]

ATTACHMENT F
[DEBT SCHEDULE]



TOWN OF WEATHERSFIELD

OFFICE OF THE SELECTBOARD/
TOWN MANAGER

5259 US ROUTE 5
ASCUTNEY, VERMONT 05030

Susanne Terrill
Human Resources

Olivia Savage
Principal Clerk

Brandon Gulnick
Town Manager
TEL. (802) 674-2626
Weathersfieldvt.org

November 16, 2023

Invitation for Bids (IFB) – POLICE CRUISER

SUMMARY

The Town of Weathersfield is seeking sealed bids for the purchase of a new police cruiser, as detailed below. The IFB is released on November 21, 2023. All envelopes shall be clearly marked "POLICE CRUISER BID" and written to the attention of the Town Manager. Bids must be either hand delivered or mailed to 5259 US Route 5, Ascutney, VT 05030. Bids must be received in the mail or hand delivery no later than December 21, 2023, at 2pm. Late bids will not be opened and will be returned to the proposer. Bids will be opened on December 21, 2023, at 2:15pm. A decision is expected to be made on January 2, 2024, and issued to the awardee on January 3, 2024. The bid sheet is attached on the last page of this IFB. A pre-bid conference will be held on December 11, 2023 at 10am. The conference will be held at Martin Memorial Hall, 5259 US Route 5, Ascutney, VT 05030 in the conference room upstairs and is not mandatory. If you have any questions, please contact Police Chief William Daniels at william.daniels@vermont.gov or by phone at (802) 674-2626.

TYPE

New, latest model at time of delivery.

GENERAL

Vehicle must be completely Vermont State Inspected and serviced by vendor prior to delivery, including steering geometry and balancing of all wheels and tires.

MODEL

2023 or 2024 SUV four door. Police Package.

WHEELBASE

Standard

ENGINE

High performance V-6 engine – minimum 4.0 liter

TRANSMISSION

Heavy-duty automatic four (4) speeds, equipped with oil cooled radiator.

HEATER

Fresh air type heater/defroster system with rear window defogger.

COOLING

Heavy-duty type fully pressurized with coolant recovery tank. Hi-open thermostat (190 degrees). Permanent type coolant adequate for temperatures to minus 35-degrees Fahrenheit.

BRAKES

Heavy-duty, power assisted ABS.

WHEELS/TIRES

Five (5) full size. Minimum 15 inches.

LIGHTING

Second interior dome light or magnified spot lens in prim dome light to permit night writing by operator with minimal shadow. No other light package.

MIRRORS

1. Inside non-glare day/night tilt type with safety break away feature.
2. Left hand outside remote control mirror.

WINDSHEILD WIPERS

Two (2) speed electric and intermittent speed.

ELECTRICAL SYSTEM

1. 12-volt system solid state/electronic ignition.
2. Battery – heavy duty 12-volt
3. Alternator – heavy-duty 12-volt, 95-amp minimum.

MISCELLANEOUS

1. Heavy duty foam padded seats front and rear, with heavy-duty front springs. Front seat to be bucket type, rear to be bench type.
2. Upholstery – vinyl fabric preferred.
3. Ammeter, oil pressure gauge and water temperature gauge are to be illuminated, needle type.
4. Interior hood release.
5. AM/FM radio (factory installed) with rear mounted single speaker with clock.

6. Warranty: Manufacturer's standard warranty shall be furnished.
7. Air conditioner, efficient, factory installed
8. Mud flaps
9. Pre-drilled wiring for lights.
10. Electric windows
11. Floor mats
12. Outside spotlight - LED
13. Full Size Spare tire
14. This vehicle should be bid with police package in its entirety if available.
15. Color selection: Black.

[BID FORM ON NEXT PAGE]

**TOWN OF WEATHERSFIELD, VERMONT
POLICE CRUISER**

BID SHEET

MAKE OF UNIT: _____

MODEL OF UNIT: _____

YEAR OF UNIT: _____

PRICE OF UNIT: _____

DELIVERY DATE: _____

Please include specifications of vehicle bid is being submitted for.

Company Name

Authorized Representative (Printed)

Authorized Representative (Signature)

Date

TOWN OF WEATHERSFIELD, VERMONT
VILLAGE WASTEWATER COMMITTEE
POLICY AND PROCEDURES

I. PURPOSE AND MISSION

The purpose of the Village Wastewater Committee is to support and act as the liaison for the Town of Weathersfield and Otter Creek Engineering, Inc. for the Perkinsville and Ascutney Wastewater Feasibility Study. The Engineer will prepare an evaluation of potential community wastewater solutions for the Ascutney and Perkinsville Villages, provide order of magnitude cost opinions for alternatives, and provide recommendations for further study in a feasibility study report.

II. ORGANIZATION

A. An Advisory Committee shall be established and be titled the “Village Wastewater Committee.”

B. The Committee shall have at least 35 members, and may consist of a Planning Commission member, and other town residents (ideally, including residents of both villages impacted by the study).

C. Members of the Committee shall be appointed, ~~and any vacancy filled,~~ by the Selectboard. The term of each member shall be as established by the Selectboard. Any appointment to fill a vacancy shall be for the unexpired term. expire upon the completion of the wastewater feasibility study.

D. Any member of the Committee may be removed at any time for just cause by vote of the Selectboard, for reasons given to the member in writing, and after a public hearing on the issue if the member so requests.

III. MEETINGS

A. The Committee shall comply with all provisions of Vermont’s Open Meeting Law.

B. At its organization meeting, the Committee shall establish a regular meeting day, time, and location.

C. The Committee shall publish an agenda in accordance with the statutes.

D. The Committee shall keep written minutes of all the meetings. Minutes of the meetings will be approved at the following meeting, signed by the Chairperson, and submitted to the Town Clerk for recording.

IV. DUTIES AND RESPONSIBILITIES

A. The Village Wastewater Committee shall ~~be designated to act as the Owner’s representative~~ act as an advisory committee, with respect to the services to be performed

or furnished by Engineer and responsibilities of Owner under the Feasibility Study Agreement. The Committee shall have authority to transmit instructions, receive information, and ~~render~~recommend decisions to the Selectboard relative to the Agreement on behalf of the Town of Weathersfield.

B. Cooperate with the Selectboard, Planning Commission, Zoning Board of Adjustment, ~~Road Committee~~, or other municipal or private organizations on matters affecting the village wastewater project and resources of the municipality.

C. Provide the ~~Selectboard~~Selectboard with regular updates of the Feasibility Study progress, monthly and at 30%, 90% completion and final report.

D. Committee Outreach.

a. Develop and prepare a community outreach program to inform affected residents of Wastewater Feasibility Study and receive comments/input of needs/concerns that will be included in the Report to the Selectboard.

b. Coordinate and post Notice of the Otter Creek Engineering presentation of the completed Wastewater Feasibility Study to Selectboard and town.

V. INCONSISTENT POLICIES REPEALED

This policy shall amend and replace any inconsistent provisions of any policy of the Town of Weathersfield in effect at the time of enactment of this policy governing any activity included in this Policy.

VI. SEVERABILITY

If any provision (or portion thereof) of this Policy shall for any reason be held invalid, void, or unenforceable by judicial decision or legislative amendment, the valid and enforceable provisions of this Policy will continue to be in full force and effect.

VII. EFFECT

No section of this Policy shall be construed to supersede or replace any Vermont statute.

This Policy and any amendments shall be entered in the minutes of the Selectboard's meeting it was amended at.

The foregoing Policy is hereby adopted by the Selectors of the Town of Weathersfield, Vermont, this ____ (____) day of _____ 2023, and is effective as of this date until amended or repealed.

TOWN OF WEATHERSFIELD

APPOINTED OFFICIAL APPLICATION

Weathersfield's success as a community is largely due to the participation of residents in government and community affairs. Completing this form is one way to indicate your interest in being considered for appointment to one of the Boards, Commissions and Committees appointed by the Board of Selectmen. This form highlights the interests and qualifications of applicants willing to serve our community. All appointments remain at the discretion of the Selectboard.

First Name: Annmarie Middle Initial: _____ Last Name: Christensen

Address: 16 Old Center St., Perkinsville

Telephone Number: 802-263-9530 Email Address: Anmar4@comcast.net

Occupation: _____ Name of Employer: _____

Do you reside in Weathersfield? Yes: No: _____ How Long? _____

Are you a registered voter in Town? Yes: No: _____

Age Group (Circle): Under 18 18-34 35-60 **Over 60**

Education (Circle): High School Some College Graduate **Advanced**

Degrees/ Major Study of Interest: Computer, English

Certifications or Other Vocational Training: _____

Other Skills: _____

Volunteer Experience and/or Previous or Current Community Involvement:

Former president of Perkinsville trustees, Former member of conservation commission, former state legislator

Please note that many boards require regular attendance at weekday evening meetings, either once or several times per month.

* If you are appointed, could you meet: Mornings _____ Afternoons Evenings

What do you feel you can contribute to the community that may not be evident from information already on this form? _____

The entire village of Perkinsville, where I live, is affected by wastewater problems now or in the immediate future, and have no idea how much it will cost to solve the problem

**TOWN OF WEATHERSFIELD
APPOINTED OFFICIAL QUESTIONNAIRE**

Name: John Arrison Date: August 28, 2023

Address: PO BOX 460, Ascutney, VT 05030

Phone Number: (802) 291-0587 Email: wattsup@tds.net

OFFICE DESIRED

- | | |
|--|--|
| <input type="checkbox"/> 1879 School Committee | <input type="checkbox"/> Animal Control Officer |
| <input type="checkbox"/> Budget Committee | <input type="checkbox"/> Connecticut River Joint Comm. Rep |
| <input type="checkbox"/> Conservation Commission | <input type="checkbox"/> Energy Coordinator |
| <input type="checkbox"/> Fence Viewer | <input type="checkbox"/> Green Up Coordinator |
| <input type="checkbox"/> Martin Memorial Hall Trustee | <input type="checkbox"/> Parks & Recreation |
| <input type="checkbox"/> Planning Commission | <input type="checkbox"/> Transportation Advisory Committee |
| <input type="checkbox"/> Solid Waste Management District Rep | <input type="checkbox"/> Surveyor of Wood & Lumber |
| <input type="checkbox"/> Tree Warden | <input type="checkbox"/> Veterans Memorial Committee |
| <input type="checkbox"/> Weigher of Coal | <input type="checkbox"/> Zoning Board of Adjustment |
| <input type="checkbox"/> Fire Warden | <input type="checkbox"/> Mount Ascutney Regional Commission |
| <input type="checkbox"/> Deputy Fire Warden | <input type="checkbox"/> Southern Windsor County SW Mgmt. Dist. |
| <input type="checkbox"/> Trustees of Public Funds | <input checked="" type="checkbox"/> Village Wastewater Committee |

Reason(s) for desiring office: To assist in the development of Weathersfields Wastewater Feasability Study.

Reason(s) you feel you are qualified for the office: Experience working with engineers, contractors, and planning agencies.

Please return or email this form to:

Brandon Gulnick, Town Manager
Town of Weathersfield
PO BOX 550, 5259 US Route 5
Ascutney, VT 05040
townmanager@weathersfield.org
(802) 674-2626

**TOWN OF WEATHERSFIELD
APPOINTED OFFICIAL QUESTIONNAIRE**

Name: Mark Richardson Date: September 5, 2023
Address: 2236 VT RT 106, Perkinsville VT 05151
Phone Number: 207-332-2323 Email: richardsonmark123@gmail.com

OFFICE DESIRED

- | | |
|--|--|
| <input type="checkbox"/> 1879 School Committee | <input type="checkbox"/> Animal Control Officer |
| <input type="checkbox"/> Budget Committee | <input type="checkbox"/> Connecticut River Joint Comm. Rep |
| <input type="checkbox"/> Conservation Commission | <input type="checkbox"/> Energy Coordinator |
| <input type="checkbox"/> Fence Viewer | <input type="checkbox"/> Green Up Coordinator |
| <input type="checkbox"/> Martin Memorial Hall Trustee | <input type="checkbox"/> Parks & Recreation |
| <input type="checkbox"/> Planning Commission | <input type="checkbox"/> Transportation Advisory Committee |
| <input type="checkbox"/> Solid Waste Management District Rep | <input type="checkbox"/> Surveyor of Wood & Lumber |
| <input type="checkbox"/> Tree Warden | <input type="checkbox"/> Veterans Memorial Committee |
| <input type="checkbox"/> Weigher of Coal | <input type="checkbox"/> Zoning Board of Adjustment |
| <input type="checkbox"/> Fire Warden | <input type="checkbox"/> Mount Ascutney Regional Commission |
| <input type="checkbox"/> Deputy Fire Warden | <input type="checkbox"/> Southern Windsor County SW Mgmt. Dist. |
| <input type="checkbox"/> Trustees of Public Funds | <input checked="" type="checkbox"/> Village Wastewater Committee |

Reason(s) for desiring office: _____

I live in Perkinsville and currently have my septic on an adjacent property. I have spoken with many of my neighbors about this issue, and I would like to explore any options that may exist to address the issue.

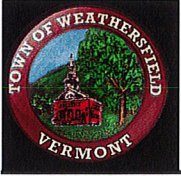
Reason(s) you feel you are qualified for the office: _____

I'm vice-president of SARA TV, and on the Veterans Memorial Committee, the Board of Governors of the Historical Society, and previously served as a member of Parks + Recreation.

Please return or email this form to:

Brandon Gulnick, Town Manager
Town of Weathersfield
PO BOX 550, 5259 US Route 5
Ascutney, VT 05040
townmanager@weathersfield.org
(802) 674-2626

Meeting date November 20, 2023
 AP warrant date 11/20/23
 Payroll warrant date 1 11/09/23
 Payroll warrant date 2 11/16/23
 Payroll warrant date 3



TOWN OF WEATHERSFIELD, VERMONT

Warrants for Meeting of November 20, 2023

	Check Date	Payroll	Operating Expenses
General Fund			
	11/09/23	\$9,116.14	
	11/16/23	\$8,200.60	
AP	11/20/2023		\$18,042.33
Total		\$17,316.74	\$18,042.33
Highway Fund			
	11/09/23	\$4,843.97	
	11/16/23	\$4,159.28	
AP	11/16/2023		\$66,684.05
		\$9,003.25	\$66,684.05
Solid Waste Mgmt Fund			
	11/09/23	\$1,042.02	
	11/16/23	\$938.69	
AP	11/20/2023		\$28,155.17
Total		\$1,980.71	\$28,155.17
Library			
	11/09/23	\$1,227.64	
	11/16/23	\$1,180.71	
AP	11/20/2023		\$28.50
Total		\$2,408.35	\$28.50
Reserves			\$128.35
Special Revenue			\$50,992.48
ARPA - MMH Generator			\$404.01
Grand Totals		\$30,709.05	\$164,434.89

Selector _____

To the Treasurer of the Town of Weathersfield, we hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$195,143.94. Let this be your order for the payments of these amounts.

Vendor	Invoice Date	Invoice Description	Invoice Number	Account	Amount Paid	Check Number	Check Date
ALLA	11/01/23	SCHOOLHOUSE 9/27-10/24	7703	11-7-302-38.85 Town Parks	185.00	227292	11/20/23
ALLA	11/13/23	SCHOOLHOUSE 10/25-11/21	8034	11-7-302-38.85 Town Parks	185.00	227292	11/20/23
ALLA	11/13/23	SCHOOLHOUSE 11/22-12/19	8035	11-7-302-38.85 Town Parks	185.00	227292	11/20/23
AMZONCAP	11/01/23	OCTOBER, 2023 Purchases	16DYHKDN6DWJ	11-7-104-20.00 Listers - Supplies	40.89	227295	11/20/23
AMZONCAP	11/01/23	OCTOBER, 2023 Purchases	16DYHKDN6DWJ	11-7-207-20.00 Supplies	9.89	227295	11/20/23
AMZONCAP	11/01/23	OCTOBER, 2023 Purchases	16DYHKDN6DWJ	11-7-101-20.00 GF-Office Supplies	46.44	227295	11/20/23
AMZONCAP	11/01/23	OCTOBER, 2023 Purchases	16DYHKDN6DWJ	11-7-101-20.00 GF-Office Supplies	9.48	227295	11/20/23
AMZONCAP	11/01/23	OCTOBER, 2023 Purchases	16DYHKDN6DWJ	11-7-301-20.00 Custodial Supplies	8.99	227295	11/20/23
AMZONCAP	11/01/23	OCTOBER, 2023 Purchases	16DYHKDN6DWJ	11-7-101-20.00 GF-Office Supplies	19.99	227295	11/20/23
AMZONCAP	11/01/23	OCTOBER, 2023 Purchases	16DYHKDN6DWJ	11-7-201-20.00 Police-Office Supplies	66.39	227295	11/20/23
AMZONCAP	11/01/23	OCTOBER, 2023 Purchases	16DYHKDN6DWJ	11-7-101-20.00 GF-Office Supplies	12.86	227295	11/20/23
AMZONCAP	11/01/23	OCTOBER, 2023 Purchases	16DYHKDN6DWJ	11-7-105-20.00 Land Use-Supplies	24.99	227295	11/20/23
AMZONCAP	11/01/23	OCTOBER, 2023 Purchases	16DYHKDN6DWJ	11-7-201-20.00 Police-Office Supplies	19.99	227295	11/20/23
AMZONCAP	11/01/23	OCTOBER, 2023 Purchases	16DYHKDN6DWJ	11-7-101-20.00 GF-Office Supplies	8.99	227295	11/20/23
AMZONCAP	11/01/23	OCTOBER, 2023 Purchases	16DYHKDN6DWJ	11-7-201-20.00 Police-Office Supplies	10.58	227295	11/20/23
AMZONCAP	11/01/23	OCTOBER, 2023 Purchases	16DYHKDN6DWJ	11-7-101-20.00 GF-Office Supplies	11.95	227295	11/20/23
AFD#2 WAT	11/13/23	Reimburse for CC pmts	CCINGALLS	11-2-010-35.00 Due to AFD#2	84.00	227296	11/20/23
CANON	10/31/23	TC-Copier Lease	31492221	11-7-103-18.00 Copier Lease	49.00	227298	11/20/23
COMCASTBU	11/02/23	8773501440106826 Internet	MMHNOV2023	11-7-101-31.00 GF-Telephone	423.16	227302	11/20/23
COMCSTWWF	11/01/23	WWWFD 8773501440009194	9194-1123	11-7-207-31.00 Telephone & Internet	147.15	227303	11/20/23
CONNOLLY	11/06/23	AVFD - Mowing 10/23	3854	11-7-206-60.00 Maintenance & Repairs	55.00	227304	11/20/23
FAIRPOINT	10/27/23	AVFD 10/27-11/26	AVFD102723	11-7-206-31.00 Telephone & Internet	56.77	227305	11/20/23
CJTC	10/30/23	Police - K-9 Billing	18989	11-7-201-27.00 Police-Tuition and Traini	11.00	227306	11/20/23
EYEMED	11/09/23	Nov. 2023 Premiums	166013268	11-7-103-14.10 Insurance Benefits	8.70	227310	11/20/23
EYEMED	11/09/23	Nov. 2023 Premiums	166013268	11-7-201-14.10 Police-Insurance Benefits	8.70	227310	11/20/23

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
EYEMED	11/09/23	FIDELITY SECURITY LIFE IN Nov. 2023 Premiums 166013268	11-7-102-14.10 Finance-Insurance Benefit	4.61	227310	11/20/23
EYEMED	11/09/23	FIDELITY SECURITY LIFE IN Nov. 2023 Premiums 166013268	11-7-201-14.10 Police-Insurance Benefits	12.76	227310	11/20/23
EYEMED	11/09/23	FIDELITY SECURITY LIFE IN Nov. 2023 Premiums 166013268	11-7-601-14.10 Library-Insurance Benft	12.76	227310	11/20/23
EYEMED	11/09/23	FIDELITY SECURITY LIFE IN Nov. 2023 Premiums 166013268	11-7-101-14.10 GF-Insurance Benefits	4.61	227310	11/20/23
EYEMED	11/09/23	FIDELITY SECURITY LIFE IN Nov. 2023 Premiums 166013268	11-7-101-14.10 GF-Insurance Benefits	8.70	227310	11/20/23
GALLS	11/09/23	GALLS, LLC Police - GUN CLEANING SUP 026214684	11-7-201-52.00 Repairs and Supplies	14.53	227311	11/20/23
GOLDEN	11/01/23	GOLDEN CROSS AMBULANCE IN Ambulance Services 23-15898	11-7-204-45.00 Golden Cross Ambulance	1859.00	227312	11/20/23
GMP	11/07/23	GREEN MOUNTAIN POWER 31348200002 School Oct 1879SHOCT	11-7-303-30.00 1879 Electricity	137.11	227313	11/20/23
GMP	11/07/23	GREEN MOUNTAIN POWER 18968200008 AVFD Oct AVFDOCT2023	11-7-206-30.10 Electricity	37.54	227313	11/20/23
GMP	11/07/23	GREEN MOUNTAIN POWER 58757200009 Fire Pump Oct FIRE PUMPOCT	11-7-205-31.10 Fire Hydrant El Service	25.80	227313	11/20/23
GMP	11/07/23	GREEN MOUNTAIN POWER 31168200009-MMH Oct MMHOCT2023	11-7-301-30.00 Electricity & Gas	50.35	227313	11/20/23
GMP	11/07/23	GREEN MOUNTAIN POWER 90947992575 -Oct 2023 QUARRYOCT23	11-7-302-30.10 Electricity - Perk Villag	275.18	227313	11/20/23
GMP	11/07/23	GREEN MOUNTAIN POWER 80547200008 - Oct 2023 WWVFD-OCT	11-7-207-30.10 Electricity	35.33	227313	11/20/23
GULNIK	11/01/23	GULNICK, BRANDON Oct/Nov Reimb. OCT/NOV23	11-7-101-29.20 GF-Travel/Mileage	131.26	227314	11/20/23
FARNSWORT	10/29/23	INTENTIONAL CLEANING 11/16 MMH & 11/19 School 289-24	11-7-301-40.00 Custodial Services	100.00	227316	11/20/23
FARNSWORT	10/29/23	INTENTIONAL CLEANING 11/16 MMH & 11/19 School 289-24	11-7-303-40.00 Custodial Services	50.00	227316	11/20/23
FARNSWORT	10/29/23	INTENTIONAL CLEANING 11/19/23 MMH Clean 290-24	11-7-207-40.00 WWVFD Custodial Svcs	80.00	227316	11/20/23
FARNSWORT	10/29/23	INTENTIONAL CLEANING 11/22/23 MMH Clean 2912-24	11-7-301-40.00 Custodial Services	100.00	227316	11/20/23
FARNSWORT	10/29/23	INTENTIONAL CLEANING 11/30/23 MMH Clean 292	11-7-301-40.00 Custodial Services	100.00	227316	11/20/23
DINGEE	10/09/23	DINGEE MACHINE CO. WWVFD Engine 7 Accident 9307	11-7-207-60.00 Maintenance & Repair	3832.96	227350	11/20/23
LEAF	10/31/23	LEAF Copier Lease & Insurance 15551524	11-7-101-44.00 GF-Copier Lease	349.08	227352	11/20/23
M&T	11/06/23	M&T BANK NOV Inv.SOCT'23 CC Charge NOV2023	11-7-101-25.15 Software	14.99	227353	11/20/23
M&T	11/06/23	M&T BANK NOV Inv.SOCT'23 CC Charge NOV2023	11-7-601-21.00 Library-Postage	8.86	227353	11/20/23
M&T	11/06/23	M&T BANK NOV Inv.SOCT'23 CC Charge NOV2023	11-7-601-38.00 Library-Library Programs	59.82	227353	11/20/23
M&T	11/06/23	M&T BANK NOV Inv.SOCT'23 CC Charge NOV2023	11-7-102-85.00 Late Fees/Interest	35.00	227353	11/20/23

Vendor	Invoice Date	Invoice Description	Account	Amount Paid	Check Number	Check Date
M&T	M&T BANK	11/06/23 NOV Inv.SOCT'23 CC Charge	11-7-601-38.00	43.86	227353	11/20/23
		NOV2023	Library-Library Programs			
M&T	M&T BANK	11/06/23 NOV Inv.SOCT'23 CC Charge	11-7-601-21.00	3.72	227353	11/20/23
		NOV2023	Library-Postage			
M&T	M&T BANK	11/06/23 NOV Inv.SOCT'23 CC Charge	11-7-601-38.00	7.15	227353	11/20/23
		NOV2023	Library-Library Programs			
M&T	M&T BANK	11/06/23 NOV Inv.SOCT'23 CC Charge	11-7-601-38.00	36.75	227353	11/20/23
		NOV2023	Library-Library Programs			
M&T	M&T BANK	11/06/23 NOV Inv.SOCT'23 CC Charge	11-7-206-31.00	77.37	227353	11/20/23
		NOV2023	Telephone & Internet			
M&T	M&T BANK	11/06/23 NOV Inv.SOCT'23 CC Charge	11-7-101-25.15	12.99	227353	11/20/23
		NOV2023	Software			
M&T	M&T BANK	11/06/23 NOV Inv.SOCT'23 CC Charge	11-7-201-24.00	500.00	227353	11/20/23
		NOV2023	Police-Equipment			
M&T	M&T BANK	11/06/23 NOV Inv.SOCT'23 CC Charge	11-7-101-25.15	19.99	227353	11/20/23
		NOV2023	Software			
M&T	M&T BANK	11/06/23 NOV Inv.SOCT'23 CC Charge	11-7-101-29.20	215.34	227353	11/20/23
		NOV2023	GF-Travel/Mileage			
M&T	M&T BANK	11/06/23 NOV Inv.SOCT'23 CC Charge	11-7-101-20.00	33.25	227353	11/20/23
		NOV2023	GF-Office Supplies			
M&T	M&T BANK	11/06/23 NOV Inv.SOCT'23 CC Charge	11-7-601-38.00	21.48	227353	11/20/23
		NOV2023	Library-Library Programs			
M&T	M&T BANK	11/06/23 NOV Inv.SOCT'23 CC Charge	11-7-601-38.00	17.83	227353	11/20/23
		NOV2023	Library-Library Programs			
M&T	M&T BANK	11/06/23 NOV Inv.SOCT'23 CC Charge	11-7-601-62.10	57.19	227353	11/20/23
		NOV2023	Library-Building Maint.			
NE MUN	NEMRC	11/07/23 Work Done & Travel, Nate	11-7-104-25.90	1330.00	227354	11/20/23
		53825	Contracted Assessor / Lis			
N DELT	NORTHEAST DELTA DENTAL	11/17/23 DEC 2023 Ee Dental	11-7-103-14.10	68.55	227355	11/20/23
		DEC2023	Insurance Benefits			
N DELT	NORTHEAST DELTA DENTAL	11/17/23 DEC 2023 Ee Dental	11-7-201-14.10	68.55	227355	11/20/23
		DEC2023	Police-Insurance Benefits			
N DELT	NORTHEAST DELTA DENTAL	11/17/23 DEC 2023 Ee Dental	11-7-101-14.10	68.55	227355	11/20/23
		DEC2023	GF-Insurance Benefits			
N DELT	NORTHEAST DELTA DENTAL	11/17/23 DEC 2023 Ee Dental	11-7-201-14.10	129.44	227355	11/20/23
		DEC2023	Police-Insurance Benefits			
N DELT	NORTHEAST DELTA DENTAL	11/17/23 DEC 2023 Ee Dental	11-7-601-14.10	129.44	227355	11/20/23
		DEC2023	Library-Insurance Benft			
N DELT	NORTHEAST DELTA DENTAL	11/17/23 DEC 2023 Ee Dental	11-7-101-14.10	129.44	227355	11/20/23
		DEC2023	GF-Insurance Benefits			
N DELT	NORTHEAST DELTA DENTAL	11/17/23 DEC 2023 Ee Dental	11-7-101-14.10	35.98	227355	11/20/23
		DEC2023	GF-Insurance Benefits			
N DELT	NORTHEAST DELTA DENTAL	11/17/23 DEC 2023 Ee Dental	11-7-102-14.10	68.55	227355	11/20/23
		DEC2023	Finance-Insurance Benefit			
N DELT	NORTHEAST DELTA DENTAL	10/01/23 SEPT 2023 Ee Dental	11-7-103-14.10	68.55	227355	11/20/23
		SEPT2023	Insurance Benefits			
N DELT	NORTHEAST DELTA DENTAL	10/01/23 SEPT 2023 Ee Dental	11-7-201-14.10	68.55	227355	11/20/23
		SEPT2023	Police-Insurance Benefits			
N DELT	NORTHEAST DELTA DENTAL	10/01/23 SEPT 2023 Ee Dental	11-7-101-14.10	68.55	227355	11/20/23
		SEPT2023	GF-Insurance Benefits			

Vendor	Invoice Date	Invoice Description	Invoice Number	Account	Amount Paid	Check Number	Check Date
N DELT	10/01/23	NORTHEAST DELTA DENTAL SEPT 2023 Ee Dental	SEPT2023	11-7-201-14.10	129.44	227355	11/20/23
N DELT	10/01/23	NORTHEAST DELTA DENTAL SEPT 2023 Ee Dental	SEPT2023	11-7-601-14.10	129.44	227355	11/20/23
N DELT	10/01/23	NORTHEAST DELTA DENTAL SEPT 2023 Ee Dental	SEPT2023	11-7-101-14.10	129.44	227355	11/20/23
N DELT	10/01/23	NORTHEAST DELTA DENTAL SEPT 2023 Ee Dental	SEPT2023	11-7-101-14.10	35.98	227355	11/20/23
N DELT	10/01/23	NORTHEAST DELTA DENTAL SEPT 2023 Ee Dental	SEPT2023	11-7-102-14.10	68.55	227355	11/20/23
NORWI	11/11/23	NORWICH TECHNOLOGIES OCTOBER'23 Net metering	INV-00003931	11-7-206-30.10	113.39	227357	11/20/23
NORWI	11/11/23	NORWICH TECHNOLOGIES OCTOBER'23 Net metering	INV-00003931	11-7-303-30.00	43.40	227357	11/20/23
NORWI	11/11/23	NORWICH TECHNOLOGIES OCTOBER'23 Net metering	INV-00003931	11-7-205-31.10	18.67	227357	11/20/23
NORWI	11/11/23	NORWICH TECHNOLOGIES OCTOBER'23 Net metering	INV-00003931	11-7-601-30.00	93.10	227357	11/20/23
NORWI	11/11/23	NORWICH TECHNOLOGIES OCTOBER'23 Net metering	INV-00003931	11-7-207-30.10	85.47	227357	11/20/23
NORWI	11/11/23	NORWICH TECHNOLOGIES OCTOBER'23 Net metering	INV-00003931	11-7-301-30.00	228.28	227357	11/20/23
VTAGHUMAN	11/09/23	OFFICE OF CHILD SUPPORT Payroll Transfer	PR-11/09/23	11-2-011-07.00	139.40	227359	11/20/23
VTAGHUMAN	11/16/23	OFFICE OF CHILD SUPPORT Payroll Transfer	PR-11/16/23	11-2-011-07.00	139.40	227359	11/20/23
PETE'S	10/31/23	PETE'S TIRE BARN, INC. Police Tires	064040	11-7-201-52.00	1020.48	227360	11/20/23
PITNEY	11/07/23	PITNEY BOWES GLOBAL FINAN GF - Postage Meter Lease	3318267577	11-7-101-21.00	215.79	227361	11/20/23
POSTMASTE	11/15/23	POSTMASTER AVFD FY24 box renewal	POBOX91 '23	11-7-206-21.00	174.00	227362	11/20/23
ROBERTSEL	11/14/23	ROBERTS, ELIZABETH Refund MMH Rental Deposit	REFUND	11-2-010-40.00	100.00	227363	11/20/23
SHI	10/31/23	SHI INTERNATIONAL CORP. Police - Wired Car Adapte	B12268227	11-7-201-24.00	50.00	227365	11/20/23
SHUSTER	11/07/23	SHUSTER, BUTTREY & WING, Refund Overpmt Recording	REFUND	11-6-103-99.00	15.00	227366	11/20/23
RUGGED	10/25/23	THE RUGGED STORE Dock. Station+side mount	75606	11-7-201-52.00	790.00	227368	11/20/23
TJ PROPER	11/12/23	TJ PROPERTY MANAGEMENT LL mowing/trimming Oct 23	6773	11-7-301-60.10	90.00	227369	11/20/23
TJ PROPER	11/12/23	TJ PROPERTY MANAGEMENT LL mowing/trimming Oct 23	6773	11-7-601-62.10	70.00	227369	11/20/23
TJ PROPER	11/12/23	TJ PROPERTY MANAGEMENT LL mowing/trimming Oct 23	6773	11-7-302-38.85	70.00	227369	11/20/23
TJ PROPER	11/12/23	TJ PROPERTY MANAGEMENT LL mowing/trimming Oct 23	6773	11-7-302-38.85	50.00	227369	11/20/23
TJ PROPER	11/12/23	TJ PROPERTY MANAGEMENT LL mowing/trimming Oct 23	6773	11-7-302-38.85	40.00	227369	11/20/23

11/17/23

Town of Weathersfield Accounts Payable

11:01 am

Check Warrant Report # 24027 Current Prior Next FY Invoices For Fund (General Fund)

dhanley

For Check Acct 1(General Fund) All check #s 11/20/23 To 11/20/23

Vendor	Invoice Date	Invoice Description	Account	Amount Paid	Check Number	Check Date
TJ PROPER TJ PROPERTY MANAGEMENT LL	11/12/23	mowing/trimming Oct 23 6773	11-7-303-60.00 1879 Maint. & Repairs	40.00	227369	11/20/23
TJ PROPER TJ PROPERTY MANAGEMENT LL	11/12/23	mowing/trimming Oct 23 6773	11-7-302-38.85 Town Parks	140.00	227369	11/20/23
TJ PROPER TJ PROPERTY MANAGEMENT LL	11/12/23	Nov23 Fall Clean-up 6805	11-7-301-60.10 Building Maintenance	135.00	227369	11/20/23
TJ PROPER TJ PROPERTY MANAGEMENT LL	11/12/23	Nov23 Fall Clean-up 6805	11-7-601-62.10 Library-Building Maint.	75.00	227369	11/20/23
TJ PROPER TJ PROPERTY MANAGEMENT LL	11/12/23	Nov23 Fall Clean-up 6805	11-7-302-38.85 Town Parks	450.00	227369	11/20/23
TJ PROPER TJ PROPERTY MANAGEMENT LL	11/12/23	Nov23 Fall Clean-up 6805	11-7-302-38.85 Town Parks	240.00	227369	11/20/23
TJ PROPER TJ PROPERTY MANAGEMENT LL	11/12/23	Nov23 Fall Clean-up 6805	11-7-303-60.00 1879 Maint. & Repairs	90.00	227369	11/20/23
TJ PROPER TJ PROPERTY MANAGEMENT LL	11/12/23	Nov23 Fall Clean-up 6805	11-7-302-38.85 Town Parks	75.00	227369	11/20/23
TJ PROPER TJ PROPERTY MANAGEMENT LL	11/12/23	Nov23 Fall Clean-up 6805	11-7-302-38.85 Town Parks	50.00	227369	11/20/23
VLCT MUNI VLCT	11/01/23	Terrill-dtax 3768	11-7-101-27.00 GF-Tuition and Dues	10.00	227372	11/20/23
VMCTA MTG VMCTA	11/09/23	Marion Ballam Annual Due MB2023-2024	11-7-103-42.00 TC-Dues	35.00	227373	11/20/23
VTEL VTEL	11/05/23	11/05-12/04 internet 7626700NOV23	11-7-303-31.00 1879 Telephone & Internet	50.00	227374	11/20/23
WWVFD WEST WEATHERSF. VOL. FIRE	10/20/23	October Reimbursements OCT REIMB	11-7-207-20.00 Supplies	134.87	227375	11/20/23
WWVFD WEST WEATHERSF. VOL. FIRE	10/20/23	October Reimbursements OCT REIMB	11-7-207-20.00 Supplies	167.00	227375	11/20/23
Report Total				----- 18042.33 =====		

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
AIRGAS	10/30/23	AIRGAS USA, LLC HWY-Cylinder Rentals 5501583429	12-7-101-52.00 Repairs & Supplies	84.00	227291	11/20/23
BLAKTOP	10/31/23	BLAKTOP, INC. KENDRICK'S CRNR RD-PAVING 32159	12-7-101-57.15 Paving	55043.61	227297	11/20/23
CERSOSIMA	10/28/23	CERSOSIMO INDUSTRIES, INC HWY - Ditch & CR Stone 118525	12-7-101-58.26 Gravel Purchase	2128.00	227299	11/20/23
COMINTHWY	11/08/23	COMCAST - 877350144010829 HWY-Internet 11/15-12/14 0108293/11	12-7-101-31.00 Telephone & Internet	214.29	227301	11/20/23
EVANS	11/03/23	EVANS MOTOR FUEL HWY - uls diesel - clear 0055499-IN	12-7-101-51.10 Diesel Fuel	6959.45	227309	11/20/23
EYEMED	11/09/23	FIDELITY SECURITY LIFE IN Nov. 2023 Premiums 166013268	12-7-101-14.10 HWY-Insurance Benefits	4.61	227310	11/20/23
EYEMED	11/09/23	FIDELITY SECURITY LIFE IN Nov. 2023 Premiums 166013268	12-7-101-14.10 HWY-Insurance Benefits	8.70	227310	11/20/23
EYEMED	11/09/23	FIDELITY SECURITY LIFE IN Nov. 2023 Premiums 166013268	12-7-101-14.10 HWY-Insurance Benefits	8.70	227310	11/20/23
EYEMED	11/09/23	FIDELITY SECURITY LIFE IN Nov. 2023 Premiums 166013268	12-7-101-14.10 HWY-Insurance Benefits	12.76	227310	11/20/23
EYEMED	11/09/23	FIDELITY SECURITY LIFE IN Nov. 2023 Premiums 166013268	12-7-101-14.10 HWY-Insurance Benefits	8.70	227310	11/20/23
EYEMED	11/09/23	FIDELITY SECURITY LIFE IN Nov. 2023 Premiums 166013268	12-7-101-14.10 HWY-Insurance Benefits	12.76	227310	11/20/23
GMP	11/07/23	GREEN MOUNTAIN POWER 7932200006 HWYOct 2023 HWYOCT2023	12-7-101-30.00 Electricity	36.68	227313	11/20/23
AMEX	11/02/23	AMAZON BUSINESS PRIME CAR HWY - Supplies 61007-120223	12-7-101-20.00 Office Supplies	119.00	227349	11/20/23
AMEX	11/02/23	AMAZON BUSINESS PRIME CAR HWY - Supplies 61007-120223	12-7-101-52.00 Repairs & Supplies	22.11	227349	11/20/23
AMEX	11/02/23	AMAZON BUSINESS PRIME CAR HWY - Supplies 61007-120223	12-7-101-52.00 Repairs & Supplies	149.75	227349	11/20/23
AMEX	11/02/23	AMAZON BUSINESS PRIME CAR HWY - Supplies 61007-120223	12-7-101-52.00 Repairs & Supplies	39.99	227349	11/20/23
AMEX	11/02/23	AMAZON BUSINESS PRIME CAR HWY - Supplies 61007-120223	12-7-101-52.00 Repairs & Supplies	48.26	227349	11/20/23
AMEX	11/02/23	AMAZON BUSINESS PRIME CAR HWY - Supplies 61007-120223	12-7-101-20.00 Office Supplies	99.86	227349	11/20/23
AMEX	11/02/23	AMAZON BUSINESS PRIME CAR HWY - Supplies 61007-120223	12-7-101-20.00 Office Supplies	19.52	227349	11/20/23
AMEX	11/02/23	AMAZON BUSINESS PRIME CAR HWY - Supplies 61007-120223	12-7-101-20.00 Office Supplies	223.81	227349	11/20/23
AMEX	11/02/23	AMAZON BUSINESS PRIME CAR HWY - Supplies 61007-120223	12-7-101-20.00 Office Supplies	177.96	227349	11/20/23
AMEX	11/02/23	AMAZON BUSINESS PRIME CAR HWY - Supplies 61007-120223	12-7-101-52.00 Repairs & Supplies	-35.00	227349	11/20/23
M&T	11/06/23	M&T BANK NOV Inv.SOCT'23 CC Charge NOV2023	12-7-101-52.00 Repairs & Supplies	49.98	227353	11/20/23
M&T	11/06/23	M&T BANK NOV Inv.SOCT'23 CC Charge NOV2023	12-7-101-35.00 Security System Maint.	17.99	227353	11/20/23
M&T	11/06/23	M&T BANK NOV Inv.SOCT'23 CC Charge NOV2023	12-7-101-27.00 Training and Conferences	-35.00	227353	11/20/23

Vendor	Invoice Date	Invoice Description	Account	Amount Paid	Check Number	Check Date
M&T	M&T BANK	11/06/23 NOV Inv.SOCT'23 CC Charge	12-7-101-52.00	63.00	227353	11/20/23
		NOV2023	Repairs & Supplies			
M&T	M&T BANK	11/06/23 NOV Inv.SOCT'23 CC Charge	12-7-101-20.00	0.99	227353	11/20/23
		NOV2023	Office Supplies			
N DELT	NORTHEAST DELTA DENTAL	11/17/23 DEC 2023 Ee Dental	12-7-101-14.10	68.55	227355	11/20/23
		DEC2023	HWY-Insurance Benefits			
N DELT	NORTHEAST DELTA DENTAL	11/17/23 DEC 2023 Ee Dental	12-7-101-14.10	68.55	227355	11/20/23
		DEC2023	HWY-Insurance Benefits			
N DELT	NORTHEAST DELTA DENTAL	11/17/23 DEC 2023 Ee Dental	12-7-101-14.10	68.55	227355	11/20/23
		DEC2023	HWY-Insurance Benefits			
N DELT	NORTHEAST DELTA DENTAL	11/17/23 DEC 2023 Ee Dental	12-7-101-14.10	68.55	227355	11/20/23
		DEC2023	HWY-Insurance Benefits			
N DELT	NORTHEAST DELTA DENTAL	11/17/23 DEC 2023 Ee Dental	12-7-101-14.10	129.44	227355	11/20/23
		DEC2023	HWY-Insurance Benefits			
N DELT	NORTHEAST DELTA DENTAL	11/17/23 DEC 2023 Ee Dental	12-7-101-14.10	35.98	227355	11/20/23
		DEC2023	HWY-Insurance Benefits			
N DELT	NORTHEAST DELTA DENTAL	11/17/23 DEC 2023 Ee Dental	12-7-101-14.10	-60.89	227355	11/20/23
		DEC2023	HWY-Insurance Benefits			
N DELT	NORTHEAST DELTA DENTAL	11/17/23 DEC 2023 Ee Dental	12-7-101-14.10	-60.89	227355	11/20/23
		DEC2023	HWY-Insurance Benefits			
N DELT	NORTHEAST DELTA DENTAL	11/17/23 DEC 2023 Ee Dental	12-7-101-14.10	-60.89	227355	11/20/23
		DEC2023	HWY-Insurance Benefits			
N DELT	NORTHEAST DELTA DENTAL	11/17/23 DEC 2023 Ee Dental	12-7-101-14.10	-60.89	227355	11/20/23
		DEC2023	HWY-Insurance Benefits			
N DELT	NORTHEAST DELTA DENTAL	10/01/23 SEPT 2023 Ee Dental	12-7-101-14.10	68.55	227355	11/20/23
		SEPT2023	HWY-Insurance Benefits			
N DELT	NORTHEAST DELTA DENTAL	10/01/23 SEPT 2023 Ee Dental	12-7-101-14.10	68.55	227355	11/20/23
		SEPT2023	HWY-Insurance Benefits			
N DELT	NORTHEAST DELTA DENTAL	10/01/23 SEPT 2023 Ee Dental	12-7-101-14.10	129.44	227355	11/20/23
		SEPT2023	HWY-Insurance Benefits			
N DELT	NORTHEAST DELTA DENTAL	10/01/23 SEPT 2023 Ee Dental	12-7-101-14.10	68.55	227355	11/20/23
		SEPT2023	HWY-Insurance Benefits			
N DELT	NORTHEAST DELTA DENTAL	10/01/23 SEPT 2023 Ee Dental	12-7-101-14.10	129.44	227355	11/20/23
		SEPT2023	HWY-Insurance Benefits			
N DELT	NORTHEAST DELTA DENTAL	10/01/23 SEPT 2023 Ee Dental	12-7-101-14.10	35.98	227355	11/20/23
		SEPT2023	HWY-Insurance Benefits			
NORWI	NORWICH TECHNOLOGIES	11/11/23 OCTOBER'23 Net metering	12-7-101-30.00	135.00	227357	11/20/23
		INV-00003931	Electricity			
OREILLY	O'REILLY AUTO PARTS	11/08/23 HWY-Capsule	12-7-101-52.00	22.00	227358	11/20/23
		5683-381668	Repairs & Supplies			
SANEL	SANEL NAPA SPRINGFIELD	11/09/23 HWY-Repairs & Supplies	12-7-101-52.00	8.97	227364	11/20/23
		425304	Repairs & Supplies			
SANEL	SANEL NAPA SPRINGFIELD	11/13/23 HWY-Repairs & Supplies	12-7-101-52.00	29.77	227364	11/20/23
		426030	Repairs & Supplies			
STPIERRE	ST. PIERRE INC.	10/31/23 HWY - 1" gravel blend	12-7-101-58.26	153.54	227367	11/20/23
		1014359	Gravel Purchase			
VALLEYNEW	VALLEY NEWS	10/31/23 HWY-Bridges	12-7-101-23.50	153.72	227371	11/20/23
		888120	Highway Advertising			

11/17/23

Town of Weathersfield Accounts Payable

11:49 am

Check Warrant Report # 24029 Current Prior Next FY Invoices For Fund (Highway Fund)

dhanley

For Check Acct 1(General Fund) All check #s 11/20/23 To 11/20/23

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date

		Report Total		66684.05		
				=====		

11/17/23

Town of Weathersfield Accounts Payable

11:01 am

Check Warrant Report # 24027 Current Prior Next FY Invoices For Fund (Solid Waste)

dhanley

For Check Acct 1(General Fund) All check #s 11/20/23 To 11/20/23

Vendor	Invoice Date	Invoice Description	Account	Amount Paid	Check Number	Check Date
ALV	10/31/23	ALVA WASTE SERVICES, LLC. XFR-Pull Charge C&D 59972	21-7-101-45.10 C&D Tippage	2888.91	227293	11/20/23
ALV	10/01/23	ALVA WASTE SERVICES, LLC. XFER -Single stream rec A 61653	21-7-102-45.00 Zero Sort contain &Tipp	6370.03	227293	11/20/23
ALV	10/31/23	ALVA WASTE SERVICES, LLC. glass container rental 62256	21-7-102-45.01 Recycling - Glass	77.00	227293	11/20/23
ALV	10/31/23	ALVA WASTE SERVICES, LLC. XFR-Pull Charge C&D 62503	21-7-101-45.10 C&D Tippage	6534.04	227293	11/20/23
ALV	10/31/23	ALVA WASTE SERVICES, LLC. XFR-Pull Charge C&D 62504	21-7-101-45.10 C&D Tippage	6025.62	227293	11/20/23
ALV	10/31/23	ALVA WASTE SERVICES, LLC. XFER -Single stream rec A 62505	21-7-102-45.00 Zero Sort contain &Tipp	4833.35	227293	11/20/23
EYEMED	11/09/23	FIDELITY SECURITY LIFE IN Nov. 2023 Premiums 166013268	21-7-101-14.10 Insurance Benefits	4.61	227310	11/20/23
GMP	11/07/23	GREEN MOUNTAIN POWER 70547200009 Xfer Oct 2023 XFROCT2023	21-7-101-30.00 Electricity	41.84	227313	11/20/23
M&T	11/06/23	M&T BANK NOV Inv.SOCT'23 CC Charge NOV2023	21-7-101-20.10 PPE	282.26	227353	11/20/23
N DELT	11/17/23	NORTHEAST DELTA DENTAL DEC 2023 Ee Dental DEC2023	21-7-101-14.10 Insurance Benefits	35.98	227355	11/20/23
N DELT	10/01/23	NORTHEAST DELTA DENTAL SEPT 2023 Ee Dental SEPT2023	21-7-101-14.10 Insurance Benefits	35.98	227355	11/20/23
NERESREC	10/12/23	NORTHEAST RESOURCE RECOVE Tires-passenger #703658 135212	21-7-102-45.03 Recycling - Tires	949.50	227356	11/20/23
NORWI	11/11/23	NORWICH TECHNOLOGIES OCTOBER'23 Net metering INV-00003931	21-7-101-30.00 Electricity	76.05	227357	11/20/23

Report Total

28155.17

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11/17/23
11:01 am

Town of Weathersfield Accounts Payable
Check Warrant Report # 24027 Current Prior Next FY Invoices For Fund (Proctor Library)
For Check Acct 1(General Fund) All check #s 11/20/23 To 11/20/23

Page 1 of 1
dhanley

Vendor	Invoice Date	Invoice Description	Account	Amount Paid	Check Number	Check Date
M&T	M&T BANK	11/06/23 NOV Inv.SOCT'23 CC Charge	13-7-101-11.02	28.50	227353	11/20/23
		NOV2023	Fundraising Expenses			
		Report Total		28.50		

11/17/23

Town of Weathersfield Accounts Payable

11:01 am

Check Warrant Report # 24027 Current Prior Next FY Invoices For Fund (Reserves)

dhanley

For Check Acct 1(General Fund) All check #s 11/20/23 To 11/20/23

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
AMZONCAP	AMAZON CAPITAL SERVICES,	11/01/23	OCTOBER, 2023 Purchases 16DYHKDN6DWJ	41-7-425-07.15 Expense - Parks & Rec.	77.98	227295	11/20/23
M&T	M&T BANK	11/06/23	NOV Inv.SOCT'23 CC Charge NOV2023	41-7-425-07.15 Expense - Parks & Rec.	35.87	227353	11/20/23
M&T	M&T BANK	11/06/23	NOV Inv.SOCT'23 CC Charge NOV2023	41-7-425-07.15 Expense - Parks & Rec.	14.50	227353	11/20/23
Report Total					----- 128.35 =====		

11/17/23

Town of Weathersfield Accounts Payable

11:01 am

Check Warrant Report # 24027 Current Prior Next FY Invoices For Fund (ARPA Fund)

dhanley

For Check Acct 1(General Fund) All check #s 11/20/23 To 11/20/23

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
DEAD	DEAD RIVER COMPANY	11/02/23 MMH- Install propane Tank 63894	16-7-101-69.00 Generator - MMH	404.01	227307	11/20/23
Report Total				404.01		

11/16/23
01:48 pm

Town of Weathersfield Payroll
Check Warrant Report #24022
Check date 11/09/23 to 11/09/23 Departments 111 to 111

Page 1 of 1
dhanley

Employee Number	Employee Name	Check Number	Check Date	Net Amount	Elec Amount
BALLAM	BALLAM, MARION J.	E 16916	11/09/23	0.00	451.97
DANGO	DANGO, FLORA ANN	E 16919	11/09/23	0.00	840.33
DANIELSWI	DANIELS, WILLIAM J.	E 16920	11/09/23	0.00	1541.44
DIPIETRO	DIPIETRO, ALICIA	E 16921	11/09/23	0.00	141.68
GRAHAMJ	GRAHAM, JOHN J.	E 16923	11/09/23	0.00	425.53
GULNICKB	GULNICK, BRANDON W.	E 16924	11/09/23	0.00	1178.60
HANLEY	HANLEY, DEBORAH D.	E 16925	11/09/23	0.00	736.34
HIERCA	HIER, CAROLYN A.	E 16926	11/09/23	0.00	40.39
HIERS	HIER, STEVE A.	E 16927	11/09/23	0.00	325.31
PRINCE	PRINCE, RYAN C.	E 16931	11/09/23	0.00	889.13
SAVAGE	SAVAGE, OLIVIA I.	E 16933	11/09/23	0.00	396.42
SMITH	SMITH, STEVEN	48251	11/09/23	202.53	0.00
TERRILL	TERRILL, SUSANNE	E 16936	11/09/23	0.00	890.00
TERRILL	TERRILL, SUSANNE	E 16937	11/09/23	0.00	947.33
Total of 2 items for TERRILL				0.00	1837.33
THOMASB	THOMAS, BARBARA A.	E 16938	11/09/23	0.00	109.14
				202.53	8913.61

***9,116.14

11/16/23
01:42 pm

Town of Weathersfield Payroll
Check Warrant Report #24022
Check date 11/16/23 to 11/16/23 Departments 111 to 111

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dhanley

Employee Number	Employee Name	Check Number	Check Date	Net Amount	Elec Amount
BALLAM	BALLAM, MARION J.	E 16941	11/16/23	0.00	464.42
DANGO	DANGO, FLORA ANN	E 16944	11/16/23	0.00	840.33
DANIELSWI	DANIELS, WILLIAM J.	E 16945	11/16/23	0.00	1645.08
DIPIETRO	DIPIETRO, ALICIA	E 16946	11/16/23	0.00	141.68
GRAHAMJ	GRAHAM, JOHN J.	E 16948	11/16/23	0.00	238.30
GULNICKB	GULNICK, BRANDON W.	E 16949	11/16/23	0.00	1178.60
HANLEY	HANLEY, DEBORAH D.	E 16950	11/16/23	0.00	742.91
HIERCA	HIER, CAROLYN A.	E 16951	11/16/23	0.00	45.63
HIERS	HIER, STEVE A.	E 16952	11/16/23	0.00	325.31
PRINCE	PRINCE, RYAN C.	E 16956	11/16/23	0.00	889.13
SAVAGE	SAVAGE, OLIVIA I.	E 16958	11/16/23	0.00	539.35
SMITH	SMITH, STEVEN	48252	11/16/23	202.53	0.00
TERRILL	TERRILL, SUSANNE	E 16960	11/16/23	0.00	947.33
				-----	-----
				202.53	7998.07
				=====	=====

***8,200.60

11/16/23
01:47 pm

Town of Weathersfield Payroll
Check Warrant Report #24022
Check date 11/09/23 to 11/09/23 Departments 121 to 121

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dhanley

Employee Number	Employee Name		Check Number	Check Date	Net Amount	Elec Amount
BEARSED	BEARSE, DAVID E.	E	16917	11/09/23	0.00	750.68
ESTYJO	ESTY, JOHN W.	E	16922	11/09/23	0.00	885.92
LONGTIN	LONGTIN, ALEXANDER J.	E	16928	11/09/23	0.00	556.21
MOORER	MOORE, RAY A.	E	16929	11/09/23	0.00	784.66
STAPLETON	STAPLETON, RAY E.	E	16934	11/09/23	0.00	991.68
STAPLETON	STAPLETON, RAY E.	E	16935	11/09/23	0.00	874.82
Total of 2 items for STAPLETON					0.00	1866.50
					0.00	4843.97

***4,843.97

11/16/23
01:43 pm

Town of Weathersfield Payroll
Check Warrant Report #24022
Check date 11/16/23 to 11/16/23 Departments 121 to 121

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dhanley

Employee Number	Employee Name		Check Number	Check Date	Net Amount	Elec Amount
BEARSED	BEARSE, DAVID E.	E	16942	11/16/23	0.00	756.14
ESTYJO	ESTY, JOHN W.	E	16947	11/16/23	0.00	863.84
LONGTIN	LONGTIN, ALEXANDER J.	E	16953	11/16/23	0.00	653.08
MOORER	MOORE, RAY A.	E	16954	11/16/23	0.00	774.07
STAPLETON	STAPLETON, RAY E.	E	16959	11/16/23	0.00	1112.15
					-----	-----
					0.00	4159.28
					=====	=====

***4,159.28

11/16/23
01:44 pm

Town of Weathersfield Payroll
Check Warrant Report #24022
Check date 11/09/23 to 11/09/23 Departments 211 to 211

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dhanley

Employee Number	Employee Name	Check Number	Check Date	Net Amount	Elec Amount
DENNETTSH	DENNETT, SHAWN M.	48250	11/09/23	82.79	0.00
PICKNELL	PICKNELL, DAVID H.	E 16930	11/09/23	0.00	356.57
WATERST	WATERS, TYLER M.	E 16940	11/09/23	0.00	602.66
				-----	-----
				82.79	959.23
				=====	=====

***1,042.02

11/16/23
01:44 pm

Town of Weathersfield Payroll
Check Warrant Report #24023
Check date 11/16/23 to 11/16/23 Departments 211 to 211

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dhanley

Employee Number	Employee Name		Check Number	Check Date	Net Amount	Elec Amount
PICKNELL	PICKNELL, DAVID H.	E	16955	11/16/23	0.00	366.34
WATERST	WATERS, TYLER M.	E	16962	11/16/23	0.00	572.35
					-----	-----
					0.00	938.69
					=====	=====

*****938.69

11/16/23
01:46 pm

Town of Weathersfield Payroll
Check Warrant Report #24022
Check date 11/09/23 to 11/09/23 Departments 131 to 131

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dhanley

Employee Number	Employee Name		Check Number	Check Date	Net Amount	Elec Amount
COLEMAN	COLEMAN, GLENNA J.	E	16918	11/09/23	0.00	198.25
RICHARDMA	RICHARDSON, MARK P.	E	16932	11/09/23	0.00	833.86
TOPOLSKI	TOPOLSKI, JUDITH A.	E	16939	11/09/23	0.00	195.53
					-----	-----
					0.00	1227.64
					=====	=====

***1,227.64

11/16/23
01:43 pm

Town of Weathersfield Payroll
Check Warrant Report #24022
Check date 11/16/23 to 11/16/23 Departments 131 to 131

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dhanley

Employee Number	Employee Name	Check Number	Check Date	Net Amount	Elec Amount
COLEMAN	COLEMAN, GLENNA J.	E 16943	11/16/23	0.00	167.70
RICHARDMA	RICHARDSON, MARK P.	E 16957	11/16/23	0.00	817.48
TOPOLSKI	TOPOLSKI, JUDITH A.	E 16961	11/16/23	0.00	195.53
				0.00	1180.71

***1,180.71

Vendor	Invoice Date	Invoice Description	Invoice Number	Account	Amount Paid	Check Number	Check Date
M&T	11/06/23	NOV Inv.SOCT'23 CC Charge	NOV2023	12-7-101-52.00 Repairs & Supplies	63.00	227353	11/20/23
M&T	11/06/23	NOV Inv.SOCT'23 CC Charge	NOV2023	12-7-101-20.00 Office Supplies	0.99	227353	11/20/23
N DELT	11/17/23	DEC 2023 Ee Dental	DEC2023	12-7-101-14.10 HWY-Insurance Benefits	68.55	227355	11/20/23
N DELT	11/17/23	DEC 2023 Ee Dental	DEC2023	12-7-101-14.10 HWY-Insurance Benefits	68.55	227355	11/20/23
N DELT	11/17/23	DEC 2023 Ee Dental	DEC2023	12-7-101-14.10 HWY-Insurance Benefits	68.55	227355	11/20/23
N DELT	11/17/23	DEC 2023 Ee Dental	DEC2023	12-7-101-14.10 HWY-Insurance Benefits	68.55	227355	11/20/23
N DELT	11/17/23	DEC 2023 Ee Dental	DEC2023	12-7-101-14.10 HWY-Insurance Benefits	129.44	227355	11/20/23
N DELT	11/17/23	DEC 2023 Ee Dental	DEC2023	12-7-101-14.10 HWY-Insurance Benefits	35.98	227355	11/20/23
N DELT	11/17/23	DEC 2023 Ee Dental	DEC2023	12-7-101-14.10 HWY-Insurance Benefits	-60.89	227355	11/20/23
N DELT	11/17/23	DEC 2023 Ee Dental	DEC2023	12-7-101-14.10 HWY-Insurance Benefits	-60.89	227355	11/20/23
N DELT	11/17/23	DEC 2023 Ee Dental	DEC2023	12-7-101-14.10 HWY-Insurance Benefits	-60.89	227355	11/20/23
N DELT	11/17/23	DEC 2023 Ee Dental	DEC2023	12-7-101-14.10 HWY-Insurance Benefits	-60.89	227355	11/20/23
N DELT	10/01/23	SEPT 2023 Ee Dental	SEPT2023	12-7-101-14.10 HWY-Insurance Benefits	68.55	227355	11/20/23
N DELT	10/01/23	SEPT 2023 Ee Dental	SEPT2023	12-7-101-14.10 HWY-Insurance Benefits	68.55	227355	11/20/23
N DELT	10/01/23	SEPT 2023 Ee Dental	SEPT2023	12-7-101-14.10 HWY-Insurance Benefits	129.44	227355	11/20/23
N DELT	10/01/23	SEPT 2023 Ee Dental	SEPT2023	12-7-101-14.10 HWY-Insurance Benefits	68.55	227355	11/20/23
N DELT	10/01/23	SEPT 2023 Ee Dental	SEPT2023	12-7-101-14.10 HWY-Insurance Benefits	129.44	227355	11/20/23
N DELT	10/01/23	SEPT 2023 Ee Dental	SEPT2023	12-7-101-14.10 HWY-Insurance Benefits	35.98	227355	11/20/23
NORWI	11/11/23	OCTOBER'23 Net metering	INV-00003931	12-7-101-30.00 Electricity	135.00	227357	11/20/23
OREILLY	11/08/23	HWY-Capsule	5683-381668	12-7-101-52.00 Repairs & Supplies	22.00	227358	11/20/23
SANEL	11/09/23	HWY-Repairs & Supplies	425304	12-7-101-52.00 Repairs & Supplies	8.97	227364	11/20/23
SANEL	11/13/23	HWY-Repairs & Supplies	426030	12-7-101-52.00 Repairs & Supplies	29.77	227364	11/20/23
STPIERRE	10/31/23	HWY - 1" gravel blend	1014359	12-7-101-58.26 Gravel Purchase	153.54	227367	11/20/23
U1ST	11/09/23	HWY - Uniforms	1070249914	12-7-101-15.20 HWY-Uniforms & Cleaning	142.82	227370	11/20/23
U1ST	11/09/23	HWY - Uniforms	1070251683	12-7-101-15.20 HWY-Uniforms & Cleaning	162.34	227370	11/20/23

11/17/23

Town of Weathersfield Accounts Payable

11:01 am

Check Warrant Report # 24027 Current Prior Next FY Invoices For Fund (Special Revenue)

dhanley

For Check Acct 1(General Fund) All check #s 11/20/23 To 11/20/23

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
INDUS	INDUS	10/31/23	HWY - Crack Repair 20230896	15-7-211-13.22 Stoughton Pond Paving 80%	48744.00	227315	11/20/23
AMEX	AMAZON BUSINESS PRIME CAR	11/02/23	HWY - Supplies 61007-120223	15-7-208-01.00 GF-VLCT-PACIF Grant	599.98	227349	11/20/23
KNOWBE4	KNOW BE 4	10/31/23	Security Awareness Traini KMSATD	15-7-101-27.00 Cyber Training - VLCT	1048.50	227351	11/20/23
M&T	M&T BANK	11/06/23	NOV Inv.SOCT'23 CC Charge NOV2023	15-7-201-15.04 Police: Equipment Grant	600.00	227353	11/20/23
Report Total					50992.48		