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TOWN OF WEATHERSFIELD
SELECTBOARD

REGULAR MEETING AGENDA

MONDAY, JANUARY 03, 2022 AT 6:30PM
MARTIN MEMORIAL HALL
5259 US ROUTE 5, ASCUTNEY, VT 05030

PHONE
(802) 674-2626

FAX
(802) 674-2117

ZOOM MEETING AVAILABLE
PHONE NUMBER: (929) 205 - 6099 | MEETING ID: 542-595-4364 |
NO PARTICIPANT ID: PRESS # MEETING PASSCODE: 8021

1. Call to Order
2. Pledge of Allegiance
3. Comments from the Board, Town Manager and Citizens on topics not on the agenda
4. Review minutes from previous meeting: 12-20-2021
5. Appropriation Requests
    a. American Red Cross
    b. Big Heavy World
    c. Greent Mt. RSVP
    d. Green Up Vermont
    e. M.A.P.P.
    f. Meals on Wheels
    g. Senior Solutions - Council on Aging for Southeastern VT
    h. The MOOver Rockingham - Formerly SEVT the Current
    i. Vermont Adult Learning
    j. Vermont Family Network
    k. Vermont Rural Fire Protection Task Force
    l. Volunteers in Action
    m. VT Ctr Independent Living
    n. WISE
    o. Windsor County Mentors
6. Vote to extend Mask Requirement
7. Town Manager Update
8. General Fund Budget Discussion
    a. Vote to dissolve allowance for doubtful accounts
    b. Special Article Appropriations
    c. General Fund Reserves
9. Highway Fund Budget Discussion
10. AVFA Fire Truck Proposal
11. Replacement of 2012 Plow Truck Financing
12. Proposed future agenda items
13. Approve Warrant
14. Any other business
15. Executive Session - 1 V.S.A. § 313 Contracts
16. Adjourn

*All regular meetings are broadcasted live on Comcast channel 1087, VTEL Channel 161, and SAPA.org on Wednesdays at 06:30pm.* POSTED 12-30-2021 AT 5:00pm.

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**Select Board**
**Martin Memorial Hall**
**5259 Route 5, Ascutney VT**
**Monday, December 20, 2021**
**6:30 PM**
**REGULAR MEETING**

# MINUTES

**Select Board Members Present:** David Fuller
Joseph Jarvis (remotely)
Kelly O'Brien
Paul Tillman
Michael Todd

**Select Board Members Absent:**

**Brandon Gulnick, Town Manager**

Others Present:

| | | | |
|---|---|---|---|
| Darrin Spaulding | | | |
| Ray Stapleton | | | |
| Ben Waters | | | |

## 1. Call to Order

Mr. Fuller called the meeting to order at 6:33 PM.

## 2. Pledge of Allegiance

## 3. Comments from Select Board and Town Manager and Citizens on Topics not on the Agenda

Mr. Tillman said he had received some phone calls asking about the discussion on internet services in town and asking where the discussion stood. Mr. Gulnick said the board will resume the discussion on ARPA funds at the first meeting in February (2022). He thought the board could talk about it in more detail then.

There were no other comments from anyone.

## 4. Review minutes from previous meetings – 12/6/2021

**Additions/corrections/deletions:**

a. Barb Thompson should be changed to Barb Thomas

**Motion:** To approve (with correction)

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**Made by:** Mr. Todd **Second:** Ms. O'Brien
**Vote:** All in favor

**5. Town Manager Update**

The auditors will attend the first meeting in January. They have done reconciliations from July 2020 (cash and expenses).

The Town website has been updated. Pages have been added for the Board of Civil Authority and the Board of Abatement (where agendas and minutes will be posted). The site will continue to evolve.

Martin Memorial Hall Repairs – The RFP was advertised. A bid conference was held. Two companies showed up. A third came in today to take a look. Bids are due January 6th. Bids will be opened January 7th, and awarded on January 10th.

Holiday Town Office Hours: Offices will be closed Thursday, December 23rd at 12:30 PM and reopening the following Monday. The same thing will be repeated on December 30th.

**6. FY23 General Fund Budget**

Mr. Gulnick used a power point presentation to present the budgets to the board and the viewing public.

<u>General Fund Overview</u>

*Revenues*

- Revenue is increasing by 0.36%
- General Fund tax revenue – proposing to increase by $33,000 (due to a shortage of revenue in the administration budget)
- In FY22, administration budget was $264,577; this becomes $216,654 in FY23 for a $47,000 shortage in revenue
- Finance sees an increase in revenue of $23,000 - this is new revenue from sharing accountant services with the town of Windsor (70% in Weathersfield, 30% in Windsor) – this offsets the expense of the accountant.
- Library revenue decreases by $50
- Town Clerk revenue increases by $8,400
- Listers decreases by $4,000
- No change in Land Use or Police Department revenues
- Fire services revenue decreases by $16,000, due to the Town taking over all of the fund raising and offsetting it with tax revenue
- Proposing to increase use of fund balance by $9,500 (using $45,418)

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*Expenses*

- Administration decreases by $2,927
- Library increases by $5,700
- Finance increases by $39,000
- Town Clerk increases by $$19,000
- Listers decreases by $11,000
- Land Use decreases by $13,000
- Police Department increases by $10,000
- General Fire Services decreases by $48,000 (due to pay-off of WWVFD truck)
- WWVFD increases by $9,000
- AVFD decreases $2,400

General Fund Details

*Administration Revenue*

- Proposing to increase revenues by 3% ($32,999)
- Tax Collection Revenue decreases by $49,000
- PILOT revenue decreases by $1,910
- Interest decreases by $250
- Other sources of revenue increases by $3,249
- Increase in use of fund balance by $9,445

*Administration Expenses*

- Personnel increases by $15,240
- Ascutney Water District #2 Reimbursement increases by $506
- Office Expenses increases by $3,770
- Utilities increases by $1,596
- Legal and consulting decreases by $1,000
- Insurance decreases by $619
- Tax collection decreases by $185
- Contracted services increases by $38
- Martin Memorial Hall decreases by $3,740
- Other Town Services decreases by $500
- 1879 Schoolhouse – no change
- Appropriations – according to the Town policy, any request greater than $500 must go on the ballot. It is not included in the budget. If all of this year's appropriations are passed by the voters, it will increase the budget by $18,000.
- Overall decrease in expenses of $2,927

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*Finance*
Last year we had an executive assistant to finance; this year we are sharing an accountant with Windsor, so the tax need has increased by $16,000. It is offset in the administration budget by moving unused benefit expenses into the finance budget.

*Listers*
The listers budget decreases by $11,052. There was some discussion about whether customer service is being maintained with the reduction in personnel in the office and if the Grand List will be ready in April. It was suggested that the website be utilized to enhance accessibility to services.

*Land Use*
The land use budget decreases by $13,000. It is believed that the transition is working well. There was discussion about how customer service is maintained with the LUA in the office only one day a week and how timely enforcement will be achieved in light of the fact that the new LUA already has a full-time job in addition to his position as LUA. There was also discussion about the compensation package for the position.

Mr. Gulnick said there is a shortage of revenue of $44,000 in the FY22 budget that he is still working to close. FY22 administration budget – appropriation revenue $43,600 – line #11-6-101-01.17 - this was mis-budgeted – there were appropriation requests that we didn't put on the ballot, so the revenue didn't come in nor will it come in. It has not been budgeted for FY23.

*Police Department*
This budget has already been approved.

*Town Clerk*
Revenues

- The Town Clerk is seeking a 12% increase in her tax need.
- Operating revenues are increasing by 17%.
- Computerization is increasing by 33%.
- Vault fees are decreasing by 9%.
- There is an overall increase of $18,962, $10,000 of which will come from taxes.

Expenses

- Personnel budget has an increase of 14%– the Town Clerk has hired a deputy clerk (welcome back Marion Ballam; Ms. Ballam is working 24 hours a week)
- Office expenses – no change
- Reserve Transfers increase by $1,620 (offset by increase in computerization revenues)
- Vault expenses increase by $2,500
- Transfer to Rabies – no change

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- Overall budget change of 14%

*Library*

- Tax need is increasing by $5,813
- Personnel is increasing by $2,393 (there are 2 part time employees; wages are increasing by 3%; there is a decrease in insurance benefits of $366)
- Administrative expenses are increasing by 16%
- Building and maintenance decreases by 20%
- Dues and membership increase by 14%
- Media increases by 5%
- The library trustees have approved this budget.

*Ascutney Volunteer Fire Association*

- Expenses are decreasing by 3%
- There is a 22% increase in tax need due to taking over fundraising revenue. The department used to use fundraising to offset operating expenses (heat, phone, internet, lights, etc. This was not money used for equipment). The Town is absorbing those costs in a phased manner - $11,000 last year; $11,000 this year. This explains the decrease in the expense budget with an increase in the tax need.
- Telephone and internet expenses were taken over, but not budgeted for last year, so that line will be overspent this year.
- That having been said, the Town doesn't want to give up the chicken barbeque on the west side or the garage sales in Ascutney. If the departments fundraise and they buy any kind of equipment or add-ons to a truck with the proceeds it will be treated as a donation to the Town.
- Chief Spaulding said his department will continue with fundraising until the ladder truck is paid off.

*West Weathersfield Volunteer Fire Department*

- This budget does not include the officer or training stipends. This will be taken up for both departments in a separate discussion.
- The tax need increases by 12%
- There is an 11% increase in expenses
- Personnel expenses increase by 3%
- Office expenses increase by $2,600 (70% due to emergency recording software)
- Utilities increase by $1,100
- No change in insurance cost
- Communications increases by 14%

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- Fire Equipment/PPE/Hose Testing increase by 10%. WWVFD does their own hose testing annually. AVFD hires an NFPA-rated company to test their hoses and ladders. The company repacks the hoses when they are done. Any hose that failed is tagged and a report is generated. If a hose fails at a scene that was not tagged, the testing company assumes the liability. It was unclear how the hose-testing funds for WWVFD are spent, as the volunteers are not paid to do the annual testing. The board wanted to relieve the WWVFD of their testing duties and have it done the way AVFA does. Mr. Gulnick said he would look into it.
- Fuel increases by 11%
- The accounting expense is for someone to do the department's taxes.
- The department is asking for an additional two hours of legal expenses (total of five hours). The reason was not known. It was noted that AVFA only has $5 in their line for legal expenses (possibly just a placeholder for this line item). Mr. Gulnick said since there are no contractual negotiations scheduled for next year, he has offered the Town's counsel to the departments. WWVFD endured a legal expense last year for an issue they had – that may be the reason for the increase. There was concern on how the Town can pay for independent legal counsel if the issue is with the Town itself. No changes were made, however.

*General Fire Services*

- This budget includes:
  - Emergency Management
  - Fire Hydrant Electrical Service
  - Dry Hydrant Maintenance
  - Highway Service to Dry Hydrant (discontinued in FY23)
  - Fire Truck Interest Expense
  - Truck Bond Debt Reduction
  - Fire Truck Purchase
- Tax revenue will decrease by 637% because the fire truck is being paid off this year

*Fire Departments Stipends Discussion*

Officer and Training Stipends and Firefighter Pay

Mr. Gulnick shared the pay programs for Charlestown (NH), Cavendish and Chester. (Only Cavendish is a volunteer department.) Cavendish pays its firefighters by the call and per training event. The Chief and Deputy are paid hourly up to 20 hours a week.

Weathersfield Proposal

| **Pay per Call** | **Training Stipend** |
|---|---|
| 550 calls/year (70% AVFA, 30% WWVFD) | 24 Trainings/year |
| Average 5 members/call | 30 members/training (15 members/dept) |

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| | |
|---|---|
| $15/member/call | $25/member/training |
| Total Cost $41,250 | Total Cost $18,000 |

Some guidelines and definitions would need to be developed before this could be implemented. This proposal does not include the officers.

WWVFD is looking for the stipends as an indication of the Town's appreciation of their services and to help retain volunteers.

It was agreed that more research and discussion over the course of the next year is needed for this.

There were no more comments or questions regarding the FY23 General Fund Budget.

**Motion**: To accept the FY23 General Fund Budget as proposed, dated 12/20/2021
**Made by**: Mr. Todd **Second**: Mr. Tillman
**Vote**: All in favor

**7. AVFA Fire Truck Purchase**

Chief Spaulding recapped his request for a new truck (first presented in September) - $360,000 for a 2,500-gal tanker quoted by Dingee Machine. The quote was good for 45 days. He said it could go on the ballot as not to exceed $390,000 to account for price increases. This would replace the 1995 Ford that carries 1250 gallons of water with a 1250 pump. The new truck would have a 30-gal foam tank; a compartment to put airpacs in; 2-person cab; a small pump to minimize the length of the truck (so it will fit in its allotted space in the station).

The wheeled fund reserve account currently has $122,854 in it. If $100,000 were used from the reserve and the balance financed over 5 years, the annual payment would exceed $50,000.

Questions were raised on how this would be financed; how the price was derived; and whether this is the type of truck we need given the majority of the calls to which we respond. How will this fit into the long-term debt schedule?

It was agreed to table this for now. Mr. Gulnick will gather more information for later discussions.

**8. FY23 Highway Fund Budget**

Much of this budget has been discussed and agreed upon at previous meetings.

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There is an estimated $108,000 fund balance. After consulting with Town Treasurer Steve Hier, Mr. Gulnick reduced the tax need by $16,429. This budget includes two payments on the grader. $76,000 is used from the fund balance.

The Highway Equipment Acquisition reserve fund contains $154,283. Highway Capital Maintenance and Improvement account has $186,164. After the Kendricks Corner Road project is completed, the balance will be $99,000.

The auditors will have a more concrete figure at the January 3rd meeting.

Mr. Stapleton wants the remaining $31,000 (from the fund balance) to go into the reserves because there will be a lot of grants coming up that will require matching funds. There are also guard rails that need work if the prices come back down.

To be continued…

**9. Replacement of 2012 Plow Truck**

The truck will cost $120,000-$130,000. Mr. Gulnick was asked to craft a couple of articles on financing the truck purchase for the next meeting. The old truck will most likely be put up for private sale (worth about $20,000 appraised value).

**10. Establishment of a Reserve Account for Reclamation of the Bow Pit**

Mr. Stapleton said this has been in the highway budget as a line item for the past five years. It is supposed to have been accumulating, but because reclamation doesn't happen every year, it goes back into the fund balance. Mr. Gulnick was asked to draft an article for the warrant.

**11. Conservation Commission Policy 3rd Reading**

The Commission asked that the word "protect" be changed to "conserve".
**Motion**: To approve the changes to the policy on the 3rd reading dated December 16, 2021.
**Made by:** Mr. Tillman **Second**: Ms. O'Brien
**Roll Call Vote**: Mr. Tillman (yes), Ms. O'Brien (yes), Mr. Jarvis (Yes), Mr. Fuller (yes), Mr. Todd (no)

**12. Errors & Omissions Certificate**

**Motion**: To approve the errors and omissions certificate by the listers for 2021, dated December 16, 2021
**Made by:** Mr. Fuller **Second**: Mr. Jarvis
**Vote:** All in favor

**13. Proposed future agenda items**

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- Finalize the highway budget
- Fire
- Articles for the new truck
- ARPA funds discussion

**14. Approve Warrants**

**Motion:** To approve the warrants for 12/20/2021 as follow:

| | | |
|---|---|---|
| General Funds | Operating Expenses | $12,060.19 |
| | Payroll | $16,543.51 |
| Highway Fund | Operating Expenses | $14,601.78 |
| | Payroll | $8,658.43 |
| Solid Waste Management Fund | | |
| | Operating Expenses | $15,403.47 |
| | Payroll | $1,539.05 |
| Library | Operating Expenses | $0.00 |
| | Payroll | $1,983.60 |
| Grand Totals | Operating Expenses | $42,065.44 |
| | Payroll | $28,724.59 |

**Made by:** PT **Second:** MT
**Vote:** All in favor

**15. Any Other Business**

**16. Executive Session – 1 V.S.A. §313**

**Motion**: To go into executive session under 1 VSA §313 for personnel and to include the town manager
**Made by**: Mr. Tillman Second:
**Vote**:

No action was taken following the executive session.

**17. Adjourn**

**Motion:** To adjourn the meeting
**Made by:** Mr. Tillman **Second:** Mr. Todd
**Vote:** All in favor

The meeting adjourned at 10:00 PM.

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Respectfully submitted,
*deForest Bearse*

**WEATHERSFIELD SELECTBOARD**

_____, _____
David Fuller, Chairperson Joseph Jarvis, Selector

_____ _____
Kelly O'Brien, Clerk Paul Tillman, Selector

_____
Michael Todd, Vice- Chairperson

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# Town of Weathersfield

5259 US ROUTE 5 | P.O. BOX 550 | WEATHERSFIELD, VT 05030 | PHONE (802) 674-2626 | FAX (802) 674-2117

To: Selectboard & Residents
From: Town Manager
Date: 01/03/2022
Re: Appropriation Requests

Dear Selectors:

According to our Social Services Policy, "approved funding requests under $500 will be included in the proposed General Fund Budget." Susanne Terrill completed the Announcement and received applications from 501(c)(3) organizations, including:

| | |
|---|---|
| American Red Cross | $250 |
| Big Heavy World | $250 |
| Green Mt. RSVP | $300 |
| Green Up Vermont M.A.P.P | $150 |
| M.A.P.P. | $450 |
| Meals on Wheels | $400 |
| Senior Solutions - Council on Aging for Southeastern VT | $450 |
| the MOOver Rockingham | $125 |
| Vermont Adult Learning | $300 |
| Vermont Family Network | $500 |
| Vermont Rural Protection Task Force | $100 |
| Volunteers in Action | $360 |
| VT Ctr Independent Living | $185 |
| WISE | $500 |
| Windsor County Mentors | $480 |

According to IV(B) of the Social Services Policy "All requests for funding will be reviewed by the Selectors. A question/answer opportunity will be scheduled during a regularly warned Selectors' meeting. Organizations are expected to provide a spokesperson to present the funding request and answer any questions about the advantages of the program and need, diversity of funding, financial stability, and clear outcome-based goals to serve Weathersfield residents."

Approved requests are valid for two years. Subsequent funding will require yearly submission and compliance with all requirements. All funding requests will receive notification of approval or denial from the Town Manager. IF approved, a one-time payment will be arranged. An informal report of achievements and unanticipated challenges serving Weathersfield residents will be required prior to an application for future funding.

All submitted documentation by the organization will be made available for voter review throughout the year.

See Attachment A - Social Services Policy
See Attachment B - Appropriation Request Forms.

Respectfully,

DocuSigned by:
Brandon Gulnick
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Brandon Gulnick
Town Manager

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# ATTACHMENT A
# SOCIAL SERVICES POLICY

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# TOWN OF WEATHERSFIELD, VERMONT

## SOCIAL SERVICES POLICY

### I. Authority

This policy is adopted pursuant to the authority granted in Title 24, Section 872 of the Vermont Statutes Annotated.

### II. Purpose

To promote transparency, accountability and equitable practices in consideration and distribution of Weathersfield funds to area nonprofits.

### III. Policy

The Board of Selectors will consider yearly financial requests from area nonprofits, which can demonstrate the delivery of direct programs and services to Weathersfield residents. All funding requests will be considered and voted on by the Selectors, following a review of the request and submitted documentation, and a question and answer opportunity with the requesting organization at a warned Selectors' meeting. Approved funding requests under $500 will be included in the proposed general fund budget. Requests of $500 or greater will require inclusion on the Town Meeting Warning and a majority vote in support of the request. All applications and required documentation will be available for inspection at any time by community members at the town office.

### IV. Procedures

A. *Announcement and Application*

The Town will publish an announcement on its website in early August of each year, which will outline the policy, procedures and application deadline. Hard copy applications may be obtained in person during regular hours. All applications will be due 60 days beyond the day of initial announcement.

Applications received after the stated deadline, or incomplete applications, will be determined ineligible for funding. Submission of a complete and timely application is not guaranteed funding.

Application packages will include the following:

1. Application Request for Funding
2. 501c3 IRS Determination Letter
3. Most recently completed IRS 990 or 990EZ
4. Most recently reconciled financial statements
5. Current fiscal year operating budget & program budget for which funding is sought
6. Current list of Board/Trustee members

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*B. Presentation and Review*

All requests for funding will be reviewed by the Selectors. A question/answer opportunity will be scheduled during a regularly warned Selectors' meeting. Organizations are expected to provide a spokesperson to present the funding request and answer any questions about the advantages of the program and need, diversity of funding, financial stability and clear outcome-based goals to serve Weathersfield residents.

Approved requests are valid for two years. Subsequent funding will require yearly submission and compliance with all requirements. All funding requests will receive notification of approval or denial from the Town Manager. If approved, a one-time payment will be arranged. An informal report of achievements and unanticipated challenges serving Weathersfield residents will be required prior to an application for future funding.

All submitted documentation by the organization will be made available for voter review throughout the year.

**VI. Effect**

No section of this policy shall be construed to supersede or replace any Vermont Statute.

This policy is hereby adopted by the Selectors of the Town of Weathersfield, Vermont, this the 5th day of September 2017, and is effective as of this date until amended or repealed.

Kelly L Murphy
Chairperson

Lynnette A Estey

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# ATTACHMENT B
# APPROPRIATION REQUEST FORMS

DocuSign Envelope ID: C4733115-DDA8-4631-BE2E-787684184D6B

TOWN OF WEATHERSFIELD
NONPROFIT REQUEST FORM

**Organization Information**

Organization Name: American Red Cross

Address: 32 N Prospect St Burlington, VT 05401

Phone Number: 802-391-6499 Fax Number:N/A

Contact Person: Rachel Zellem

Title: Development Specialist

Email Address: supportnne@redcross.org

**Program Information**

Funding amount requested: $250

Scope of services to be provided to Weathersfield Community members:
Throughout our region, the American Red Cross of New Hampshire and Vermont provides disaster response and preparedness services, training in CPR and First Aid, services to the Armed Forces, and blood product collection and distribution.

Total Clients Served Annually:
In Fiscal Year 2021, we:

- We assisted a local family in the face of disaster, on average, **once every 18 hours,** helping more than **2,000 individuals.**
- We made over **500 homes safer** by installing smoke detectors and educating families about fire safety and prevention through our Home Fire Campaign.
- Trained **26,957 people** in first aid, CPR, and water safety skills.
- We collected over **153,000 units of blood.** Hospitals throughout Northern New England depend on the American Red Cross for these collections.
- In our region, **850** service members, veterans, and their families received supportive services through our Service to the Armed Forces department.

Total Weathersfield Residents Served Annually: Please see attached Windsor County Service Report.

**Please attach ONE copy of the following information:**

1. 501(c)(3) IRS Determination Letter
2. Most recently completed IRS 990 or 990EZ
3. Most recently reconciled fiscal year Profit/Loss and Balance Sheet Statements
4. Current fiscal year operating budget
5. Current listing of Board/Trustee members

Signed:
Name: Rachel Zellem
Title: Development Specialist

Town Personnel Accepting: Date Received in Town Office

_____ _____

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**STANDARD INFORMATION**

**Organization Name:** Big Heavy World (The Big Heavy World Foundation, Inc.)

**Address:** P.o. Box 428, 4 Howard Street #A-8, Burlington, VT 05402-0428

**Fiscal Year Reported:** 2021

**Program Description:** A volunteer-run independent statewide music office and archive of Vermont-made music, working to inclusively promote and preserve all kinds of music made across Vermont.

**Name of Person filling out this form:** James Lockridge

**Name of Person to contact with questions:** James Lockridge

**Phone Number:** (802) 865-1140 **E-mail:** jim@bigheavyworld.com

**AMOUNT OF FUNDING REQUEST:** $250.00

**SERVICE INFORMATION**

**What is your organization's service area? State? Washington County? or Other?**
Our service area is statewide.

**What is the total number of individuals served by your organization in your prior Fiscal Year?**
Our events including workshops and showcases served several hundred individuals, were live-streamed and are free on-demand. We have thousands of Vermont-made songs in rotation on our radio station (serving those artists and the public). We typically have more than one dozen active volunteers at any time. Our web site received 23,000 unique visitors last year, viewing ~56,000 pages.

**How many people in our town were served by your organization in the same period?**
We do not know, but all of the town's original music creators are welcomed to benefit from the resources we provide.

**What type of service(s) does your organization provide to our town residents?**
Ongoing exposure of music recordings via radio and streaming; live, in-person interviews and performances for radio and podcast, including photographs; a statewide public directory of Vermont-based musicians; an archive of Vermont music representing the state's historic record of music made in the state; professional development workshops accessible to all, virtually and on-demand; economic development data and special projects intended to serve all original Vermont musicians; and a constant advocacy to the public and policymakers for recognition of the value to the state of Vermont-made music.

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**Approximately how many staff hours are dedicated to provide the services your organization offered to our town residents during this time period?**
Our volunteers worked thousands of hours during the last year, serving a statewide mission.

**What services does your organization provide that are not available elsewhere?**
Big Heavy World provides music development office services that are unique in Vermont. Other cities and states legislate similar offices into existence, but in Vermont our volunteers fill this void.

**What (if any) organizations provide similar services?**
Big Heavy World is allied to the Vermont Arts Council and Vermont Folklife Center, but neither perform the functions of our organization.

**If applicable, how does your organization collaborate with organizations providing similar services?**
Our work is accomplished in part within collaborations with the Vermont Arts Council & Vermont Creative Network; Vermont Association of Broadcasters; TheaterEngine; Vermont Dance Alliance; Robot Dog Studio, Music to Life and others. Our projects were supported in the past year by the George W. Mergens Foundation; Champlain Valley National Heritage Partnership; Schwab Charitable; Vermont Humanities Council; City of Burlington; Town of Middletown Springs; Town of Middlesex; State Department Young Leaders of America Initiative; Vermont Public Radio; HOPE Works; the Small Business Administration; Burlington City Arts; Town of Glover; Town of East Montpelier; State of Vermont; Mascoma Bank; NEIWPCC, New England Grassroots Environmental Fund; YouthBuild; the Vermont Agency of Commerce and Community Development; and many other organizations and individuals.

**In what way are the services your organization provides preventative in nature?**
Our office and broadcast studio environment is staffed by volunteers who are mostly college and high school aged. It is a substance-free skills-building educational environment that is compelling to youth for its concentration on music. The energy contributed by volunteers serves Vermont's cultural heritage community directly.

**FINANCIAL INFORMATION**

**How did your organization determine the amount of the funding request? Please explain in detail your reasoning for any increase or decrease (use attached sheet if necessary).**
We think of $250.00 as being a contribution to our overhead costs that, if equally shared among all Vermont towns, would sustain the organization, which is volunteer-staffed.

**If approved by the town, how will your organization use the funds?**
Funding would support the basic overhead expenses of rent and utilities that make our work possible.

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**Do any of your grant sources require local financial commitment? Explain.**
Our grant sources occasionally require matching funds, which this appropriation could count helpfully toward, leveraging its value.

**Is your organization approved by the IRS as tax-exempt?** Yes

**If yes, indicate your approval type:** 501c3: _X_ other:_____

| INCOME SOURCES | PERCENT OF INCOME | TOTAL INCOME |
|---|---|---|
| Federal | | $10,000 |
| State | | $15,000 |
| Local Towns | | $1,000 |
| United Way | | - |
| Fundraising | | $12,259 |
| Grants | | $11,400 |
| Other | | - |
| TOTAL | | $49,659 |

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| EXPENDITURES | Budgeted Percent | Budgeted Dollars | Actual Expense Percent | Actual Expense Dollars |
|---|---|---|---|---|
| Personnel | | | | $2,200 |
| Insurance/Rent/Utilities | | | | $15,450 |
| Fundraising Costs | | | | |
| Other | | | | $37,576 |
| Other | | | | |
| Total | | | | $55,226 |

**Number of full-time paid staff positions (full-time equivalents or hours):**
All-volunteer

**Number of full-time volunteer staff positions (full-time equivalents or hours):**
~12

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TOWN OF WEATHERSFIELD
NONPROFIT REQUEST FORM

## Organization Information

Organization Name: Green Mountain RSVP

Address: 160 Benmont Ave, Suite 90 Bennington, VT 05201

Phone Number: 802-772-7875 Fax Number: 802-447-2846

Contact Person: Cathy Aliberti

Title: Program Director

Email Address: caliberti@svcoa.net

## Program Information

Funding amount requested: $300.00

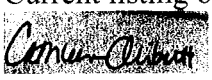
Scope of services to be provided to Weathersfield Community members:
COVID-19 changed the way we work in some interesting and lasting ways. Some of our most popular workstations are no longer available, including the library and Damon Hall for our Bone Builder class- we hope to find a new spot for that class. Programs aimed at food insecurity found new, efficient ways to get food to those in need and GMRSVP volunteers stepped up. We welcomed new volunteer drivers to Springfield Meals on Wheels which serves Weathersfield, and we cover the cost of background checks for these volunteers. We also had one volunteer at Senior Solutions who did grocery shopping and errands regularly for one resident. One volunteer made postcards for the MLK Sunshine Project and in the spring for Older Americans Month which were delivered to Meals on Wheels clients. This past year, our Volunteer Coordinator delivered volunteer appreciation gifts. Our volunteers are seniors and losing their volunteer positions was isolating for some of them. Being recognized for their effort before, during and after COVID-19 meant so much.

Total Clients Served Annually: 1525 total for those we account for in Windsor, Bennington, & Windham, the actual number is higher as we do not collect data on all volunteer activities.

Total Weathersfield Residents Served Annually: Meals on Wheels – 12, 1 at Senior Solutions, although the actual number is higher as we do not collect data on all volunteer activities.

**Please attach ONE copy of the following information:**

1. 501(c)(3) IRS Determination Letter
2. Most recently completed IRS 990 or 990EZ
3. Most recently reconciled fiscal year Profit/Loss and Balance Sheet Statements
4. Current fiscal year operating budget
5. Current listing of Board/Trustee members

Signed: 
Name: Cathleen Aliberti
Title: Program Director

Town Personnel Accepting: Date Received in Town Office

DocuSign Envelope ID: C4733115-DDA8-4631-BE2E-787684184D6B

TOWN OF WEATHERSFIELD
NONPROFIT REQUEST FORM

**Organization Information**

Organization Name: Green Up Vermont

Address: PO Box 1191, Montpelier, VT 05601

Phone Number: 802-229-4586 Fax Number: none

Contact Person: Kate Alberghini

Title: Executive Director

Email Address: Greenup@greenupvermont.org

**Program Information**

Funding amount requested: $150.00

Scope of services to be provided to Weathersfield Community members:
Green Up Vermont supplies Weathersfield with supplies and promotional materials for Green Up Day. In 2021 Weathersfield reported 100 volunteers cleaning up 150 bags of litter and 34 tires over 70 miles – fantastic job. We are proud to help build this community service in Weathersfield.

Total Clients Served Annually: All residents, businesses and visitors of Vermont

Total Weathersfield Residents Served Annually: All residents and visitors

**Please attach ONE copy of the following information:**

1. 501(c)(3) IRS Determination Letter
2. Most recently completed IRS 990 or 990EZ
3. Most recently reconciled fiscal year Profit/Loss and Balance Sheet Statements
4. Current fiscal year operating budget
5. Current listing of Board/Trustee members

Signed: Kate Alberghini
Name: Kate Alberghini
Title: Executive Director

Town Personnel Accepting: _____

Date Received in Town Office _____

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TOWN OF WEATHERSFIELD
NONPROFIT REQUEST FORM

**Organization Information**

Organization Name: Mt. Ascutney Prevention Partnership (MAPP)

Address: C/O MAHHC, 289 County Road Windsor, VT 05089

Phone Number: 674-7450 Fax Number: 674-7155

Contact Person: Melanie P. Sheehan, MCHES

Title: Regional Prevention Program Manager

Email Address: melanie.sheehan@mahhc.org

**Program Information**

Funding amount requested: $450

Scope of services to be provided to Weathersfield Community members:
MAPP works with school and community partners on best practice approaches to prevent substance misuse and promote health. We work with Weathersfield School to implement prevention curricula, send parenting resources and prevention communications to households, provide funding for equipment to increase physical activity, and support free summer meal program. We support municipal planning and policy setting processes that promote healthy environments for all.

Total Clients Served Annually: We are not a direct service organization

Total Weathersfield Residents Served Annually: We do not count individuals we work with but greatly impact the student body at WES, have improved food systems in the food shelf, and worked in the past with the town to change policy that promotes health for all.

**Please attach ONE copy of the following information:**

1. 501(c)(3) IRS Determination Letter
2. Most recently completed IRS 990 or 990EZ
3. Most recently reconciled fiscal year Profit/Loss and Balance Sheet Statements
4. Current fiscal year operating budget
5. Current listing of Board/Trustee members

Signed: _____
Name: _____
Title: _____

Town Personnel Accepting: _____

Date Received in Town Office _____

DocuSign Envelope ID: C4733115-DDA8-4631-BE2E-787684184D6B

# TOWN OF WEATHERSFIELD
# NONPROFIT REQUEST FORM

## Organization Information

Organization Name: Meals on Wheels of Greater Springfield Inc

Address: 139 Main St. Springfield VT

Phone Number: 885-5879 Fax Number: _____

Contact Person: Susan Levine

Title: Program Manager

Email Address: MWSpringfield@gmail.com

## Program Information

Funding amount requested: 400

Scope of services to be provided to Weathersfield Community members:

Meals on wheels

Total Clients Served Annually: 160

Total Weathersfield Residents Served Annually: 10

**Please attach ONE copy of the following information:**

1. 501(c)(3) IRS Determination Letter
2. Most recently completed IRS 990 or 990EZ
3. Most recently reconciled fiscal year Profit/Loss and Balance Sheet Statements
4. Current fiscal year operating budget
5. Current listing of Board/Trustee members

Signed: Susan Levine
Name: Susan Levine
Title: Program Manager

Town Personnel Accepting: _____ Date Received in Town Office _____

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# TOWN OF WEATHERSFIELD
# NONPROFIT REQUEST FORM

## Organization Information

Organization Name: Senior Solutions

Address: 38 Pleasant Street, Springfield, VT 05156

Phone Number: (802) 885-2655 Fax Number: (802) 885-2665

Contact Person: Kevin Golden

Title: Office Administrator and Executive Assistant

Email Address: townoutreach@seniorsolutionsvt.org

## Program Information

Funding amount requested: $450.00

Scope of services to be provided to Weathersfield Community members:

In-home case management or other home-based services; home-delivered meals or congregate meals; information and assistance via the Senior Solutions toll-free Senior Helpline; Medicare assistance through our State Health Insurance Program (SHIP); caregiver respite; transportation; a variety of other services.

Total Clients Served Annually: 3942

Total Weathersfield Residents Served Annually: 106

**Please attach ONE copy of the following information:**

1. 501(c)(3) IRS Determination Letter
2. Most recently completed IRS 990 or 990EZ
3. Most recently reconciled fiscal year Profit/Loss and Balance Sheet Statements
4. Current fiscal year operating budget
5. Current listing of Board/Trustee members

Signed: Mark Boutwell

Name: Mark Boutwell

Title: Executive Director

Town Personnel Accepting: _____

Date Received in Town Office _____

DocuSign Envelope ID: C4733115-DDA8-4631-BE2E-787684184D6B

TOWN OF WEATHERSFIELD
NONPROFIT REQUEST FORM

## Organization Information

Organization Name The MOOver Rockingham, division of Southeast Vermont Transit

Address:706 Rockingham Rd Rockingham Vermont 05101

Phone Number: 802-460-7433 Fax Number 802-460-1004

Contact Person: Christine Howe

Title: General manager

Email Address: Christine@moover.com

## Program Information

Funding amount requested: $125

Scope of services to be provided to Weathersfield Community members:

The MOOver is the regions public transit provider of fixed route and elderly and disabled service provided by vans, busses and volunteers. Our service provides safe reliable transportation for Wethersfield's elderly and disabled population for non-emergency medical, shopping and adult day transportation services.

Total Clients Served Annually: 1351

Total Weathersfield Residents Served Annually: 13

**Please attach a copy of the following information:**

1. 501(c)(3) IRS Determination Letter
2. Most recently completed IRS 990 or 990EZ
3. Most recently reconciled fiscal year Profit/Loss and Balance Sheet Statements
4. Current fiscal year operating budget
5. Current listing of Board/Trustee members

Signed: Christine Howe
Name Christine Howe
Title General Manager

Town Personnel Accepting: Date Received in Town Office

DocuSign Envelope ID: C4733115-DDA8-4631-BE2E-787684184D6B

TOWN OF WEATHERSFIELD
NONPROFIT REQUEST FORM

**Organization Information**

Organization Name:_Vermont Adult Learning

Address:_100 River Street, Suite 102 Springfield, VT 05156

Phone Number: 802-281-4312 Fax Number:_N/A

Contact Person: Ashley Dailey

Title: Regional Director, Windsor County

Email Address: adailey@vtadultlearning.org

**Program Information**

Funding amount requested: $300.00

Scope of services to be provided to Weathersfield Community members:

We provide adults with basic skills instruction in reading, writing and math, GED prep and testing, a high school diploma program, and classes for English Language Learners.

Total Clients Served Annually: 974

Total Weathersfield Residents Served Annually: 1

**Please attach ONE copy of the following information:**

1. 501(c)(3) IRS Determination Letter
2. Most recently completed IRS 990 or 990EZ
3. Most recently reconciled fiscal year Profit/Loss and Balance Sheet Statements
4. Current fiscal year operating budget
5. Current listing of Board/Trustee members

Signed: Ashley Dailey
Name: Ashley Dailey
Title: Regional Director, Windsor County

Town Personnel Accepting: Date Received in Town Office

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TOWN OF WEATHERSFIELD
NONPROFIT REQUEST FORM

**Organization Information**

Organization Name: Vermont Family Network

Address: 600 Blair Park, Suite 240, Williston VT 05495

Phone Number: 301-509-2435 Fax Number: 802-876-6291

Contact Person: Claire Giroux-Williams

Title: Development & Communications Manager

Email Address: Claire.giroux-williams@vtfn.org

**Program Information**

Funding amount requested: $500

Scope of services to be provided to Weathersfield Community members:

The Vermont Family Network is a state-wide organization whose mission is to empower and support all Vermont families of children with special needs. Through our Family Support Program, we offer families a variety of services such as trainings, parent matches, school meeting support, and a helpline. Our Family Support Consultants are all experienced parents of children with special needs, allowing them to relate to and understand the unique needs of families dealing with the special needs of their children. This program allows families to receive various services helping them to adapt to a child's diagnosis, understand the various systems they will need to navigate, and educate them in a multitude of areas to help them be the best advocate for their child that they can be.

Total Clients Served Annually: 1073 in the last year through the Family Support Program.

Total Weathersfield Residents Served Annually: 7 family contacts were in Weathersfield specifically.

**Please attach ONE copy of the following information:**

1. 501(c)(3) IRS Determination Letter
2. Most recently completed IRS 990 or 990EZ
3. Most recently reconciled fiscal year Profit/Loss and Balance Sheet Statements
4. Current fiscal year operating budget
5. Current listing of Board/Trustee members

Claire Giroux-Williams

Signed:
Name: Claire Giroux-Wiliams
Title: Development and Communications Manager

Town Personnel Accepting: Date Received in Town Office

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Vermont Association of Conservation Districts

*Our Land. Our Water. Our Future.*

November 15, 2021

# INVOICE

**for Support of the Rural Fire Protection Program**
**(dry hydrants and other rural water supply systems)**

**$100**

**Please make payment to:**

VACD-RFP Program
c/o Troy Dare
170 Lower Sumner Hill Road
Sumner, ME 04292

***Thank You!***

**Questions?**

Contact Troy Dare, VACD Rural Fire Protection Program Manager
(802) 828-4582, dryhydrantguy@yahoo.com or

Jill Arace, VACD Executive Director
(802) 496-5162, jill.arace@vacd.org

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TOWN OF WEATHERSFIELD
NONPROFIT REQUEST FORM

**Organization Information**

Organization Name: Volunteers in Action

Address: P.O. Box 707, 54 Main St. #203, Windsor, VT 05089

Phone Number: (802) 674-5971 Fax Number: (802) 674-7155

Contact Person: Amanda Smith

Title: Volunteers in Action Coordinator

Email Address: amanda.smith@mahhc.org

**Program Information**

Funding amount requested: $360.00

Scope of services to be provided to Weathersfield Community members:
Volunteers in Action (ViA) provides services that allow many individuals to stay in their homes and maintain independence as they age. ViA volunteers deliver Meals on Wheels (Mon-Fri), Veggie Van Go (monthly), and provide free rides to medical appointments, shopping, prescription pick-up, and more! We also provide resource referral

Total Clients Served Annually: Meals on Wheels ~70 (Mon-Fri), Veggie Van Go ~300 monthly; Rides + errands ~50 individuals (ad hoc).
Total Weathersfield Residents Served Annually: meals on wheels ~20; Rides + errands 10+

**Please attach ONE copy of the following information:**

1. 501(c)(3) IRS Determination Letter
2. Most recently completed IRS 990 or 990EZ
3. Most recently reconciled fiscal year Profit/Loss and Balance Sheet Statements
4. Current fiscal year operating budget
5. Current listing of Board/Trustee members

Signed: Amanda Jordan Smith
Name: Amanda Jordan Smith
Title: Volunteers in Action Coordinator

Town Personnel Accepting: _____

Date Received in Town Office _____

DocuSign Envelope ID: C4733115-DDA8-4631-BE2E-787684184D6B

# TOWN OF WEATHERSFIELD
# NONPROFIT REQUEST FORM

## Organization Information

Organization's Name: VT Center for Independent Living

Address: 11 East State Street, Montpelier, VT 05602

Contact Person/Title: Linda Meleady

Title: Development Director

E-mail address: lindam@vcil.org

## Program Information

Funding amount requested: $185.00

Scope of services to be provided to Weathersfield community members:

The Vermont Center for Independent Living (www.vcil.org) has been dedicated to improving the quality of life for people with disabilities in Vermont for over 40 years. **4** residents of **Weathersfield** received services from the following programs: Meals on Wheels (MOW), over **$2,400.00** spent on meals for residents, VT Telecommunications Equipment Distribution program over **$200.00** spent on adaptive telephone equipment for Deaf, Deaf-Blind or hard of hearing residents and our Information Referral and Assistance (I,R&A). www.vcil.org

Total Clients Served Annually: ~2,400

Total Weathersfield Residents Served Annually: 4

**Please attach ONE copy of the following information:**

1. 501(c )(3) IRS Determination Letter
2. Most recently completed IRS 990 or 990EZ
3. Most recently reconciled fiscal year Profit/Loss and Balance Sheet Statements
4. Current fiscal year operating budget
5. Current listing of Board/Trustee members

Signed: Sarah Launderville

Name: Sarah Launderville

Title: Executive Director

Town Personnel Accepting: Date Received in Town Office:

DocuSign Envelope ID: C4733115-DDA8-4631-BE2E-787684184D6B

# TOWN OF WEATHERSFIELD
# NONPROFIT REQUEST FORM

## Organization Information

Organization Name: WISE

Address: 38 Bank Street, Lebanon, NH 03766

Phone Number: 603-448-5988 EXT: 110 Fax Number: 603-448-2799

Contact Person: Peggy O'Neil

Title: Executive Director

Email Address: peggy.oneil@wiseuv.org

## Program Information

Funding amount requested: $500

Scope of services to be provided to Weathersfield Community members:

Total Clients Served Annually: FY21 - 1362

Total Weathersfield Residents Served Annually: FY21 - 5

**Please attach ONE copy of the following information:**

1. 501(c)(3) IRS Determination Letter
2. Most recently completed IRS 990 or 990EZ
3. Most recently reconciled fiscal year Profit/Loss and Balance Sheet Statements
4. Current fiscal year operating budget
5. Current listing of Board/Trustee members

Signed: Peggy O'Neil
Name: Peggy O'Neil
Title: Executive Director

Town Personnel Accepting:

Date Received in Town Office

DocuSign Envelope ID: C4733115-DDA8-4631-BE2E-787684184D6B

TOWN OF WEATHERSFIELD
NONPROFIT REQUEST FORM

## Organization Information

Organization Name: Windsor County Mentors (formerly Windsor County Partners)

Address: PO Box 101, Windsor, VT 05089

Phone Number: 802-674-5101 Fax Number: N/A

Contact Person: Barb Slaton

Title: Program Support

Email Address: programswc@outlook.com

## Program Information

Funding amount requested: $480

Scope of services to be provided to Weathersfield Community members:

Windsor County Mentors screens and trains adult mentors who are then matched with children who need a caring adult in their lives. Volunteer mentors are provided with support, supervision, and guidance to benefit both them and their mentees. Mentoring partnerships benefit both the mentor and the mentee.

Mentors emphasize healthy lifestyles. Children who are mentored have improved communication and conflict resolution skills. Studies have shown that quality mentoring reduces the risk of substance abuse and improves school performance. During the pandemic mentoring match have become more critical than ever to our children.

Total Clients Served Annually: FY2021 - 36 Mentorships County-wide (30 community-based, 6 school)

Total Weathersfield Residents Served Annually: FY 2021 no Weathersfield matches

**Please attach ONE copy of the following information:**

1. 501(c)(3) IRS Determination Letter
2. Most recently completed IRS 990 or 990EZ
3. Most recently reconciled fiscal year Profit/Loss and Balance Sheet Statements
4. Current fiscal year operating budget
5. Current listing of Board/Trustee members

Signed: *Barbara Slaton* Date: September 23, 2021
Name: Barbara Slaton
Title: Program Support, Windsor County Mentors

Town Personnel Accepting: Date Received in Town Office

DocuSign Envelope ID: C4733115-DDA8-4631-BE2E-787684184D6B

# Town of Weathersfield

5259 US ROUTE 5 | P.O. BOX 550 | WEATHERSFIELD, VT 05030 | PHONE (802) 674-2626 | FAX (802) 674-2117

To: Selectboard & Residents
From: Town Manager
Date: 01-03-2022
Re: Mask Requirement Extension

Dear Selectors:

On November 29, 2021, a meeting was held to review a Local Mask Mandate in Weathersfield.

Mr. Tillman made a motion to “require masks in to be worn when entering all town buildings, to be reviewed on a 30-day basis.” Ms. O’Brien seconded the motion. All were in favor.

The 30-day requirement ended. The Selectboard may review and extend the mask requirement for 30-day periods through April 30, 2022.

If you have any questions, please let me know.

Respectfully,

DocuSigned by:
Brandon Gulnick
4A3BEB6DB9B94C7...

Brandon Gulnick
Town Manager

Attachment A - VT LEG #358498 v.1
Attachment B - VLCT Explanation
Attachment C - FAQ
Attachment D - Understanding the difference between masks

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Attachment A
VT LEG #358498 v.1

DocuSign Envelope ID: C4733115-DDA8-4631-BE2E-787684184D6B



SPECIAL SESSION

S.1

An act relating to temporary municipal rules in response to COVID-19

It is hereby enacted by the General Assembly of the State of Vermont:

Sec. 1. MUNICIPAL REGULATORY AUTHORITY; TEMPORARY AUTHORITY TO ADOPT RULES REQUIRING FACE COVERINGS

(a) As used in this section, "municipality" means a city, town, or incorporated village.

(b) For the purpose of COVID-19 prevention and mitigation, the legislative body of a municipality shall have the authority to adopt a temporary rule requiring individuals to wear face coverings while indoors at locations that are open to the public. A rule adopted pursuant to this section shall not apply to school buildings or school property, which shall remain under the authority of the school board.

(c)(1) The legislative body of a municipality shall adopt a rule authorized by this section at a regular or special meeting of the legislative body warned for that purpose.

(2) Notwithstanding 24 V.S.A. §§ 1972 and 1973 or any municipal charter provision to the contrary, a rule adopted pursuant to this section shall

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take effect upon adoption and shall not be subject to a petition for permissive referendum.

(d) A rule adopted pursuant to this section shall remain in effect for not more than 45 days following its initial adoption. The legislative body of a municipality that adopted a rule pursuant to this section shall meet during the period in which the initial rule is in effect and vote either to rescind the rule or to extend the rule for an additional 30 days. Thereafter, the legislative body shall meet at a minimum once every 30 days to reconsider the rule, at which meeting the legislative body shall vote either to rescind the rule or to extend the rule for an additional 30-day period.

(e) The authority granted by this section shall expire on April 30, 2022, and any municipal face covering rule in effect on that date shall be repealed.

Sec. 2. EFFECTIVE DATE

This act shall take effect on passage.

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Attachment B
VLCT Explanation

DocuSign Envelope ID: C4733115-DDA8-4631-BE2E-787684184D6B

Vermont League of Cities & Towns

# Governor Signs Legislation Authorizing Face Covering Rules

Nov. 23, 2021. As winter and the holiday season approach, Vermont's COVID-19 cases counts are surging, putting Vermont near the top of states reporting new COVID-19 cases. Yesterday, in an extraordinarily unusual move, Governor Scott called the legislature into a one-day special session to consider granting cities, towns, and villages temporary authority to establish face covering requirements in public places within the boundaries of their jurisdictions. In the last several weeks, the governor made it clear that while his administration is doing everything possible to encourage people to get vaccinated, wear face coverings while indoors in public places or in close confines, and practice social distancing, especially indoors, he does not support re-imposing a mask mandate and would not establish such a requirement statewide. His administration likewise would not make use of Title 18 section 613, which reads,

> **§ 613. Powers of local board**.
> (a) A local board of health may make and enforce rules in such town or city relating to the prevention, removal, or destruction of public health hazards and the mitigation of public health risks, provided that such rules have been approved by the Commissioner. Such rules shall be posted and published in the same manner that ordinances of the municipality are required to be posted and published.

In August, the governor denied a petition from the Town of Brattleboro to re-impose a masking requirement pursuant to that law. No town has since taken up the issue, there being no point when a denial of permission was certain.

Last week, Scott *did* offer the legislature the option of passing a law to authorize cities, towns, and villages to establish such requirements on a temporary basis, on the condition that the bill not deviate from the draft the administration had prepared.

On Monday, the legislature considered a single bill: S.1. The Senate, having taken testimony last week, debated, amended, and passed the bill in the early afternoon. At the same time, the House Government Operations Committee took testimony on the bill, including from your Advocacy staff. We thanked the committee for taking up the matter since no statewide mask mandate would be forthcoming. We also answered questions about the historic authority to enact health orders; the names of the municipalities that might discuss, adopt, and implement a mask requirement; and the ability of local government to undertake such efforts.

The bill, which passed the House in the early evening, authorizes towns, cities, and villages to establish masking requirements through rule. A local legislative body may initially adopt the masking requirement for up to 45 days and may renew it subsequently for 30-day periods through April 30, 2022. The rule would not be subject to petition and could take effect immediately upon adoption at a duly warned regular or special meeting of the local legislative body. The rule would not apply to schools. The VLCT Municipal Assistance Center can help answer questions regarding the details of S.1.

S.1 is a permissive grant of authority and not a mandate – the helpful kind of authority that local governments request of the legislature. A municipality may now discuss and adopt a face covering rule if case counts and trends in their jurisdictions warrant such action. It is, however, under no obligation to do so.

Governor Scott signed the legislation today.

- Advocacy handouts to House Government Operations Committee
- S.1 as passed

Karen Horn, Director
Public Policy and Advocacy

DocuSign Envelope ID: C4733115-DDA8-4631-BE2E-787684184D6B

# Attachment C
# FAQ

DocuSign Envelope ID: C4733115-DDA8-4631-BE2E-787684184D6B

Published on *Vermont League of Cities and Towns* (https://www.vlct.org)



# Face Covering Rule FAQs

Tuesday, November 23, 2021

Act 1 was recently passed by the Legislature and signed by the governor. It temporarily authorizes a municipality's legislative body to adopt a face covering rule. The law is new and short but that does not mean it lacks detail. For that reason, the VLCT Municipal Assistance Center has compiled this list of frequently asked questions and answers about Act 1 and the face covering rules municipalities may now adopt. For more information, including model mask rules created by the VLCT Municipal Assistance Center (MAC) please refer to our Face Covering Rule Toolkit [1] or COVID-19 Resources [2] page.

This is not a comprehensive discussion of this topic. For assistance with the response to a specific question, please contact your town attorney or the VLCT Municipal Assistance Center at (800) 649-7915 or info@vlct.org [3].

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The resources listed below were developed by VLCT staff for informational purposes only and do not constitute legal advice or a substitute for legal counsel. This information is not intended to create, and receipt of it does not constitute, an attorney-client relationship. You should not rely or act upon this information without seeking professional counsel. VLCT makes no express or implied guarantee of legal enforceability or legal compliance. VLCT also does not represent that any resource is appropriate for any particular municipality. Please seek legal counsel before taking action based on anything found in these resources.

## What does Act 1, an act relating to temporary municipal rules in response to COVID-19 ("Act"), temporarily allow?

The Act provides municipal legislative bodies with the temporary and limited authority to make and enforce face covering rules in indoor locations that are open to the public. These rules can apply to any public or private place within the town's boundaries that is open to the public.

## Is there any other way that municipalities can implement a town-wide face covering requirement?

VLCT MAC thinks that municipalities have the authority to impose a local face covering rule applicable

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town-wide (as opposed to just on municipally owned property) under their own authority to make and enforce rules to prevent, remove, or destroy a public health hazard and to mitigate a public health risk pursuant to 18 V.S.A. § 613(a) [4]. Under this law before such rules can be implemented, they must first be approved by the VT Commissioner of Health and posted and published in the same manner that ordinances are required to be posted and published.

However, the Governor calls this opinion in question. The Governor has taken the position that Executive Order No. 06-21 (COVID-19 Post Emergency Recovery Activities issued June 15, 2021), supersedes 18 V.S.A. § 613(a) and requires all policy adoptions or changes related to the COVID-19 response or recovery to be approved by the Governor.

In response to recent calls from VLCT and legislative leaders, the Governor has offered temporary municipal face covering rulemaking authority as a compromise, allowing municipalities the temporary authority to enact and enforce temporary face covering rules for indoor public places.

Given this hostility to local control, we recommend that legislative bodies consult with their town attorneys prior to adopting any rules outside the scope of the limited authority granted by the Act.

## Can any municipal entity enact a local face covering rule?

No. The law explicitly confers this grant of temporary authority only upon the legislative bodies of towns (selectboards), villages (boards of trustees, prudential committee members), and cities (city councils, board of alderpersons).

## Do local face covering rules apply to schools?

No. The Act specifically states that adoption of a local face covering rule does not apply to school buildings or school property because these remain under the authority of the school board.

## Do local face covering rules apply to everyone?

Yes, unless the selectboard makes exceptions. The law has no stated exceptions to whom the rule applies; however, since municipalities have not only those powers and functions specifically authorized by the legislature but also any additional powers that are incidental, subordinate, or necessary to the exercise of such express authority, it is fairly safe to assume that they may also carve out exceptions to any rule they create so long as they are reasonable, do not implicate a suspect class, and are rationally related to the rule's objectives. Hinesburg Sand & Gravel Co. v. Town of Hinesburg, 135 Vt. 484 (1977).

## How are local face covering rules adopted?

Face covering rules are adopted in nearly the same manner as ordinances. The only exception is that the Act states that such rules are not subject to the permissive referendum process, but rather will take effect upon adoption. The vote to adopt a face covering rule must take place at a duly warned

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regular or special selectboard meeting and passage requires the majority approval of the total membership of the legislative body.

## Do local face covering rules have to be posted?

Yes. The Act requires that such rules be posted and published in the same manner that ordinances are required to be posted and published. The law governing the posting of ordinances requires that the full text or a concise summary be posted in at least five conspicuous places in town and published in a newspaper of general circulation within 14 days of the selectboard's vote to adopt it. The same standard therefore must be applied to local face covering rules. The information in the newspaper must include the following: the name of the municipality; the name of the municipality's website, if the municipality actively updates its website on a regular basis; the title or subject of the rule or rule; the name, telephone number, and mailing address of a municipal official designated to answer questions and receive comments on the proposal; and where the full text of the rule may be examined.

## How long do local face covering rules last?

The rules continue in effect for a period not to exceed 45 days from the initial date of adoption or sooner if rescinded by the selectboard. The selectboard must meet while the rule is still in effect during this initial 45-day period to either rescind or extend the rule for an additional 30 days. Thereafter, the selectboard must meet at least once every 30 days to reconsider the rule, at which time it may rescind it or extend it for an additional 30-day period. If the selectboard does not act to extend the rule every subsequent 30-day period, the rule will automatically expire. The authority to adopt face covering rules last until April 30, 2022, which at that time, any existing local face covering rules will be repealed by operation of law (i.e. sunset) and have no further force and effect.

## Do the posting requirements apply if and when the selectboard votes to extend or amend its face covering rule?

The Act is silent on this question. MAC's opinion is that, because it is a rule, the adoption process and posting/publication process of rules and ordinances under 24 V.S.A. §§ 1972 (with exception of the voter referendum authority) applies. Given the risk of challenge to a renewed or amended rule on procedural grounds, we recommend adopting a conservative approach to this question and posting anew in accordance with the standards stated above.

## How are local face covering rules enforced?

If your municipality adopts a local face covering rule, the town's first and primary method of enforcement should be educating the public of the rule's requirements and requesting voluntary compliance. If necessary, enforcement of an order would occur as with any rule or ordinance adopted pursuant to Title 24, Chapter 59 [5] of the Vermont Statutes Annotated. This typically occurs via issuance of a civil ticket enforceable in the Vermont Judicial Bureau, the court with statewide jurisdiction over violations of civil rules and ordinances, though injunctive relief (court order commanding or preventing an action) can also be sought in Superior Court.

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## Can a local face covering rule be criminally enforced?

Yes, but a rule may only be designated as either criminal or civil, not both. Therefore, in order to enforce it criminally, the rule must be adopted specifically as a criminal rule. Violation of a criminal rule is enforced in the Criminal Division of Superior Court and may impose a fine not to exceed $800.00 and a term of imprisonment not to exceed one year.

## Who is responsible for enforcing a local face covering rule

As with any other ordinance or rule adopted pursuant to Title 24, Chapter 59 this responsibility would fall upon whomever is designated as the enforcement officer in the rule by the selectboard.

## Can we require people to wear a face covering when they enter municipally owned property?

Yes. The Act does not alter in any way a municipality's power to oversee its own property. Under the municipal manager form of government, the manager has "charge and supervision of all public municipality buildings . . . unless otherwise provided for by the selectboard." 24 V.S.A. § 1236(4) [6]. Therefore, the municipal manager may make this decision unless the selectboard has made other arrangements. Alternatively, the selectboard could make this decision in those towns without the town manager form of government. In such an event, although we believe that municipalities could decline service to individuals who are not wearing a face covering just businesses may, they would still have to provide an alternate way for those not wearing a face covering to access their services, programs, and activities such as by offering on-line or curb-side services, remote access, or other innovative solutions.

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**Links**
[1] https://www.vlct.org/node/16830
[2] https://www.vlct.org/node/15178/
[3] mailto:info@vlct.org
[4] https://legislature.vermont.gov/statutes/section/18/011/00613
[5] https://legislature.vermont.gov/statutes/chapter/24/059
[6] https://legislature.vermont.gov/statutes/section/24/037/01236

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# Attachment D
## Understanding the difference between masks

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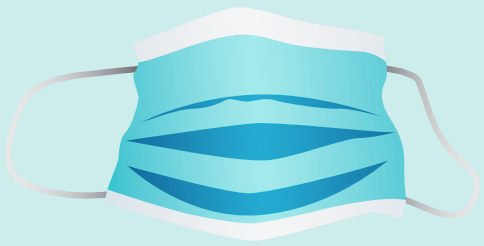
# Understanding the Difference



## Surgical Mask

## N95 Respirator

| | Surgical Mask | N95 Respirator |
|---|---|---|
| **Testing and Approval** | Cleared by the U.S. Food and Drug Administration (**FDA**) | Evaluated, tested, and approved by **NIOSH** as per the requirements in *42 CFR Part 84* |
| **Intended Use and Purpose** | Fluid resistant and provides the wearer protection against large droplets, splashes, or sprays of bodily or other hazardous fluids. Protects the patient from the wearer's respiratory emissions. | Reduces wearer's exposure to particles including small particle aerosols and large droplets (**only non-oil aerosols**). |
| **Face Seal Fit** | Loose-fitting | Tight-fitting |
| **Fit Testing Requirement** | No | Yes |
| **User Seal Check Requirement** | No | Yes. Required each time the respirator is donned (put on) |
| **Filtration** | Does NOT provide the wearer with a reliable level of protection from inhaling smaller airborne particles and is not considered respiratory protection | Filters out at least 95% of airborne particles including large and small particles |
| **Leakage** | Leakage occurs around the edge of the mask when user inhales | When properly fitted and donned, minimal leakage occurs around edges of the respirator when user inhales |
| **Use Limitations** | Disposable. Discard after each patient encounter. | Ideally should be discarded after each patient encounter and after aerosol-generating procedures. It should also be discarded when it becomes damaged or deformed; no longer forms an effective seal to the face; becomes wet or visibly dirty; breathing becomes difficult; or if it becomes contaminated with blood, respiratory or nasal secretions, or other bodily fluids from patients. |

This information provides clarification regarding respirator and mask use in workplaces in which employees are exposed to respiratory hazards, it is not specific for the COVID-19 pandemic.

**Centers for Disease Control and Prevention**
National Institute for Occupational Safety and Health

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# Town of Weathersfield

5259 US ROUTE 5 | P.O. BOX 550 | WEATHERSFIELD, VT 05030 | PHONE (802) 674-2626 | FAX (802) 674-2117

To: Selectboard & Residents
From: Town Manager
Date: 01-03-2022
Re: Town Manager Update

Dear Selectors & Residents:

**Happy New Year 2022!!!!**

Martin Luther King Jr. Day

As a reminder, the second Selectboard meeting in January falls on Martin Luther King Jr. Day. Last year the board decided to observe this day as a holiday. The Town Offices will be closed. Please consider moving the Monday, January 17, 2022, Selectboard Meeting to Tuesday, January 18, 2022.

Annual Report Reminder

We hired Doolittle's directly to compile & mail our Annual Report. Ms. Terrill is working with all and coordinating the Annual Report this year with Doolittle's. Annual reports are due no later than January 19th at 02:30pm. The Selectboard Annual Report will be drafted between the Chair and I and presented to the board on January 18th for review & approval

Town Meeting Reminder

A discussion needs to occur regarding Town Meeting this year & whether it will be virtual or in person. This should occur & be decided no later than January 18th or during a special meeting no later than January 26, 2022.

Martin Memoria Hall Project

An Amendment to the RFP was released on 12/23/21. Bids are due this week on Thursday, January 6, 2022, at 12:30pm. The public bid opening will take place this Friday, January 7, 2022, at 10am. A bidder will be awarded on Monday, January 10, 2022, following the Martin Memorial Hall Board of Trustees Meeting. All Selectboard members are invited to attend this meeting.

If you have any questions, please do not hesitate to contact me.

Respectfully,

DocuSigned by:
Brandon Gulnick
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Brandon Gulnick
Town Manager

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Town of Weathersfield

5259 US ROUTE 5 | P.O. BOX 550 | WEATHERSFIELD, VT 05030 | PHONE (802) 674-2626 | FAX (802) 674-2117

To: Selectboard & Residents
From: Town Manager
Date: 01/03/2022
Re: General Fund Budget Discussion

Dear Selectors:

The General Fund budget was presented to you during the December 20, 2021, Selectboard meeting. The Chair and I met and decided to isolate three (3) areas of the General Fund budget for review.

A. Vote to Dissolve the Allowance for Doubtful Accounts

The Town of Weathersfield has an Allowance for Doubtful Accounts, which has a balance of $69,400. The account was setup as a result of a 2014 Purchase & Sale Agreement that has been voted down. The account is no longer necessary.

**Vote to dissolve the Allowance for Doubtful Accounts & transfer the to fund balance for future discussions.**

B. Special Article Appropriations

According to the Social Services Policy requests of $500 or greater will require inclusion on the Town Meeting warning and a majority vote in support of the request. A total of $18,033 from other appropriation requests have been proposed for inclusion at Town Meeting, including $2,683 request from Health Rehabilitative Services, $1,500 request from SEVCA, $750 request from Vt Association Blind, $12,100 request from Visiting Nurses, and $1,000 request from Friends of the Meeting House. If all of these are approved, it will increase the amount to be raised by taxes from $1,049,017 to $1,067,050.

C. General Fund Reserves

See Attachment A - Reserves. The Police Cruiser reserve and Rainy-Day Fund will be updated this month to reflect expenditures from the first phase of the MMH project & the purchase of the new police cruiser. Keep in mind that the Highway Capital Maintenance & Improvements Reserve will reduce to 100K after the Kendricks Corner Road Paving Project is complete.

If you have any questions, please do not hesitate to contact me.

Respectfully,

DocuSigned by:
Brandon Gulnick
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Brandon Gulnick
Town Manager

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ATTACHMENT A
10/7/21 RESERVE UPDATE

DocuSign Envelope ID: C4733115-DDA8-4631-BE2E-787684184D6B

Town of Weathersfield Reserve Funds
as of 9/30/2021

| FUND | Est. | 6/30/2021 | FY22 | FY22 | FY22 | FY22 | FY22 | Current | DEPT | Fund |
|---|---|---|---|---|---|---|---|---|---|---|
| **RESERVE FUNDS** | | Balance | Interest | Transfers | Other Rev | TTL Rev | Expenses | Balance | | Total |
| **Fund 11 - General** | | | | | | | | | | |
| Conservation | 2005 | $1,761.57 | | | | $0.00 | | $1,761.57 | 105 | |
| Rabies Control | 2003 | $4,826.55 | | | | $0.00 | | $4,826.55 | 103 | |
| Aid to Residents in Need | 2009 | $5,515.76 | | | | $0.00 | | $5,515.76 | 302 | |
| Rainy Day | 2013 | $127,189.69 | | | | $0.00 | | $127,189.69 | 101 | $139,293.57 |
| **Fund 15 - Special Revenue** | | | | | | | | | | |
| Land & Vital Records Preservation | 2003 | $22,380.99 | | | | $0.00 | | $22,380.99 | 103 | |
| Property Reappraisal | 2003 | $252,599.72 | | | | $0.00 | | $252,599.72 | 104 | $274,980.71 |
| **Fund 21 - Solid Waste** | | | | | | | | | | |
| Solid Waste Management | 2003 | $73,252.43 | | | | $0.00 | | $73,252.43 | 101 | $73,252.43 |
| **Fund 41 - Capital Reserve** | | | | | | | | | | |
| Highway Equipment Acquisition | 2003 | $154,283.51 | | | | $0.00 | | $154,283.51 | 400 | |
| Highway Capital Maint & Improvements | 2008 | $186,164.09 | | | | $0.00 | | $186,164.09 | 405 | |
| Fire Apparatus Acquisition | 2003 | $122,854.94 | | | | $0.00 | | $122,854.94 | 410 | |
| Town Office Capital Improvements | 2007 | $20,285.91 | | | | $0.00 | | $20,285.91 | 415 | |
| Veterans Memorial | 2005 | $6,545.32 | | | | $0.00 | | $6,545.32 | 420 | |
| Parks and Recreation | 2005 | $27,600.61 | | | | $0.00 | $1,815.50 | $25,785.11 | 425 | |
| Center Grove Preservation | 2006 | $5,513.40 | | | | $0.00 | | $5,513.40 | 430 | |
| Voting Equipment | 2003 | $3,031.16 | | | | $0.00 | | $3,031.16 | 435 | |
| Municipal Records (computerization) | 2011 | $15,264.75 | | | | $0.00 | $679.00 | $14,585.75 | 440 | |
| Vault Usage | 2003 | $66,517.57 | | | | $0.00 | | $66,517.57 | 445 | |
| Covered Bridge Repair (Salmond) | 1994 | $948.21 | | | | $0.00 | | $948.21 | 450 | |
| Proctor Library Capital Improvement | 2005 | $3,913.72 | | | | $0.00 | | $3,913.72 | 455 | |
| Police Cruiser Purchase | 2003 | $34,569.15 | | | | $0.00 | | $34,569.15 | 460 | |
| Firefighting Equipment and Gear | 2006 | $32,014.25 | | | | $0.00 | | $32,014.25 | 465 | |
| Fire Protection Water Supply Construction | 2007 | $12,908.93 | | | | $0.00 | | $12,908.93 | 470 | |
| Martin Mem. Hall Cap Maint & Improvement | 2007 | $46,615.85 | | | | $0.00 | | $46,615.85 | 475 | |
| 1879 Perk Schlhse Cap Maint & Improvemen | 2015 | $16,678.19 | | | | $0.00 | $5,213.00 | $11,465.19 | 480 | |
| Martin Memorial Reserve | ?? | $0.00 | | | | $0.00 | | $0.00 | | |
| Upper Falls Covered Bridge Restoration | 2003 | $0.00 | | | | $0.00 | | $0.00 | | $748,002.06 |
| | | $1,243,236.27 | $0.00 | $0.00 | $0.00 | $0.00 | $7,707.50 | $1,235,528.77 | | $1,235,528.77 |
| | | | | | | $0.00 | | $1,235,528.77 | | |
| | | | | | | | | | | |
| BOOK BALANCES | | | FUND 11 | FUND 15 | FUND 21 | FUND 41 | ***BANK RECON*** | | July | $84.54 |
| Custody Account | | $1,028,500.20 | $136,731.57 | $120,275.71 | $73,252.43 | $698,240.49 | Book Balance | $1,028,500.20 | August | $90.18 |
| Due From (To) Town | | $52,496.57 | | $2,705.00 | | $49,791.57 | Unposted Int. | $259.27 | Sept | $84.55 |
| Loan to Town | | $152,000.00 | | $152,000.00 | | | | | Oct | |
| Pending GF cash transfer | | $2,562.00 | $2,562.00 | | | | Adj. Book Bal. | $1,028,759.47 | Nov | |
| Posting Variance | | -$30.00 | | | | | Bank Balance | $1,028,759.47 | Dec | |
| Total | | $1,235,528.77 | $139,293.57 | $274,980.71 | $73,252.43 | $748,032.06 | Variance | $0.00 | | $259.27 |

10/7/21 PM

10/12/21

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# Town of Weathersfield

5259 US ROUTE 5 | P.O. BOX 550 | WEATHERSFIELD, VT 05030 | PHONE (802) 674-2626 | FAX (802) 674-2117

To: Selectboard & Residents
From: Town Manager
Date: 01/03/2022
Re: AVFA Fire Truck Proposal

Dear Selectors:

Chief Spaulding met with Dingee Machine Company to strategize to reduce costs by reusing the existing Engine 1 Chassis. If approved, Dingee will remove 6 feet from the frame & sandblast from the cab back with new rims and add-in 1800 gallons of water converting the truck into a tanker. This will cost a total of $238,740. There are 2 other options, which includes adding $78,000 for a brand-new chassis. If this add-in is approved the total cost will be $316,740. The second add-in, if approved, is a large arrow stick that will be used to signal traffic left or right during accidents.

See Attachment A - Dingee Machine Company Quote + Optional Add-Ins
See Attachment B - Picture Signal Add-in

If you have any questions or concerns, please do not hesitate to contact me.

Respectfully,

DocuSigned by:
Brandon Gulnick
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Brandon Gulnick
Town Manager

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# Attachment A
# Dingee Machine Company Quote + Optional Add-Ins

DocuSign Envelope ID: C4733115-DDA8-4631-BE2E-787684184D6B


# Dingee Machine Company

195 NH Route 120
Cornish, NH 03745
603-542-9682 • 603-542-0915 (fax)
dingeemachine@comcast.net


Ascutney Fire Department
Attn: Chief Spaulding
540 Vermont Route 131
Ascutney, VT 05030

December 30, 2021

Our cost to convert your current Engine 1 into an 1,850 gallon tanker is $238,740.00. Please see the list below that shows what is included in this cost.

Please know that the cost quoted above is good only through March Town Meeting. We would then reserve the right to extend, withdraw, or modify our proposal, including pricing.

**Payment Terms:**
Cost to be broken into three (3) mutually agreed upon payments.

**Options:**
Provide new Freightliner M2 106 chassis- 360hp with all current NFPA required equipment ILO reusing existing chassis. Chassis will be available during the 4th quarter of 2022, if ordered immediately after Town Meeting. **ADD: $78,000.00**

Provide and install a Superior Signals LED arrow board (13 lamp 24X48 LED half hood) mounted on an electrically actuated lifting mechanism **ADD: $7,370.00**

**Cab:**

- Remove body and pump compartment.
- The rear facing jump cab shall be removed.
- Remove current pump and all associated plumbing.
- Shorten wheelbase to required length
- Frame shall be sandblasted from the cab to the back
- Install current tires on new aluminum rims
- Install new painted formed steel bumper
- Cab paint shall be buffed and touched up, as necessary.

**Pump & Plumbing:**

- Install new Hale or Darley DSD or equivalent pump rated at 1250 GPM

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- *Rebuild existing driveshaft*
- Install all new stainless steel plumbing
- Two (2) 6" suctions- one (1) each side
- One (1) 2 ½" auxiliary suction
- One (1) rear fill
- Two (2) 2" valves with plumbing for crosslays to include swivel elbows. These shall terminate with 1 ½" NPSH swivel elbows. Each crosslay to be capable of holding 200' of 1 ¾" hose with nozzle.
- Install NFPA compliant crosslay cover
- Two (2) 2 ½" discharges – one (1) each side
- One (1) 3" x 4" discharge – this will be installed on the right side of the truck
- One (1) 2 ½" rear discharge
- Install Trident Air Primer
- Install new Elkhart 40 relief valve
- Install new FRC Pump Boss pressure governor
- Install new stainless steel pump panel
- Install new FRC TankVision water level gauge
- A Newton 10" stainless steel dump valve with extension chute and swivel shall be installed. The extension chute and swivel will allow this to dump to the left, right and rear of the truck.

**Foam System:**

- FoamPro 1600 foam system
    - Plumbed to all discharges. *Note:* This system will not allow you to run foam simultaneously to all discharges.
- FRC TankVision foam level gauge
- Twenty (20) gallon foam cell

**Water Tank & Body:**

- Wetside style tanker body
    - Two (2) compartments shall be installed on the right side – one (1) ahead and one (1) behind the rear wheel
    - Three (3) compartments shall be installed on the left side – one (1) ahead of the rear wheel, one (1) high side compartment, and one (1) behind the rear wheel
- Amdor satin finished roll-up doors shall be supplied and installed.
- A Ziamatic electric portable tank rack shall be installed above the right side compartments.
- One (1) 2,100 gallon portable tank to be housed in the above rack
- Two (2) lengths of 6" x 10' suction hose shall be supplied. These shall be stored under the water tank- one (1) each side.
- Hosebed large enough to accommodate required hose load.
- Two (2) adjustable hosebed dividers

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- NFPA compliant hosebed cover
- Four (4) Ziamatic Walkaway SCBA brackets installed in the high side compartment
- Four (4) bottle boxes installed in the fender area. These bottle boxes shall be installed two (2) each side.
- Body portion shall be painted to match cab.

**Audible & Visual Warning:**

- Ascutney Fire Department's current light bar shall remain on truck.
- Remove Federal Q2B mechanical siren from existing bumper and mount in new steel bumper.
- Supply and install Whelen Single Panel (PFP1) brow light
- Supply and install two (2) Whelen LED beacons (L31)
- Supply and install the following Whelen LED taillight package:
    - Two (2) Whelen 600 Series LED Brake/Tail/Turn – one (1) each side
    - Two (2) Whelen 600 LED Series Amber Arrow – one (1) each side
    - Two (2) Whelen 600 Series LED White/Min Back-Up – one (1) each side
    - Two (2) Whelen 600 Series Red Lights – one (1) each side.

  These lights shall be installed in a four light vertical flange
- Six (6) Whelen 900 Series LED scene lights
    - Two (2) each side of body
    - Two (2) at rear of truck

Please feel free to let us know if you have any questions.

Sincerely,
*Larry Dingee*
*Ashley Cunningham*

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# Attachment B
# Signal Add-in Picture

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**From:** Darrin Spaulding
**To:** Brandon Gulnick
**Subject:** 246428177_2938681336345844_210259517235866390_n.jpg
**Date:** Thursday, December 30, 2021 11:15:25 AM

Sent from my iPhone

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| | |
|---|---|
| Meeting date | January 3, 2022 |
| AP warrant date | 01/03/22 |
| Payroll warrant date 1 | 12/23/21 |
| Payroll warrant date 2 | 12/30/21 |

# TOWN OF WEATHERSFIELD, VERMONT

## Warrants for Meeting of January 3, 2022

| | Check Date | Payroll | Operating Expenses |
|---|---|---|---|
| **General Fund** | | | |
| | 12/23/2021 | $7,767.39 | |
| | 12/30/2021 | $7,698.73 | |
| AP | 1/3/2022 | | $29,890.28 |
| Total | | $15,466.12 | $29,890.28 |
| **Highway Fund** | | | |
| | 12/23/2021 | $3,838.35 | |
| | 12/30/2021 | $5,730.26 | |
| AP | 1/3/2022 | | $47,479.35 |
| | | $9,568.61 | $47,479.35 |
| **Solid Waste Mgmt Fund** | | | |
| | 12/23/2021 | $773.21 | |
| | 12/30/2021 | $765.50 | |
| AP | 1/3/2022 | | $778.17 |
| Total | | $1,538.71 | $778.17 |
| **Library** | | | |
| | 12/23/2021 | $991.80 | |
| | 12/30/2021 | $991.80 | |
| Total | | $1,983.60 | $0.00 |
| **Highway Grant** | | | |
| **Library Memorial Expense** | | | |
| **Grand Totals** | | $28,557.04 | $78,147.80 |

**Selector**

To the Treasurer of the Town of Weathersfield, we hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating $106,704.84. Let this be your order for the payments of these amounts.

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| Vendor | | Invoice Date | Invoice Description / Invoice Number | Account | Amount Paid | Check Number | Check Date |
|---|---|---|---|---|---|---|---|
| AFLAC | AFLAC | 12/29/21 | Aflac - Premium Make-up<br>HUNTLEYDEC21 | 11-2-011-10.00<br>AFLAC | 153.50 | 224652 | 01/03/22 |
| AFLAC | AFLAC | 12/02/21 | Payroll Transfer<br>PR-12/02/21 | 11-2-011-10.00<br>AFLAC | 54.63 | 224652 | 01/03/22 |
| AFLAC | AFLAC | 12/09/21 | Payroll Transfer<br>PR-12/09/21 | 11-2-011-10.00<br>AFLAC | 54.63 | 224652 | 01/03/22 |
| AFLAC | AFLAC | 12/16/21 | Payroll Transfer<br>PR-12/16/21 | 11-2-011-10.00<br>AFLAC | 54.63 | 224652 | 01/03/22 |
| AFLAC | AFLAC | 12/23/21 | Payroll Transfer<br>PR-12/23/21 | 11-2-011-10.00<br>AFLAC | 54.63 | 224652 | 01/03/22 |
| AFLAC | AFLAC | 12/30/21 | Payroll Transfer<br>PR-12/30/21 | 11-2-011-10.00<br>AFLAC | 54.63 | 224652 | 01/03/22 |
| AMAZONCR | AMAZON | 12/28/21 | charger ipad, iphone<br>495737345994 | 11-7-101-20.00<br>GF-Office Supplies | 57.85 | 224653 | 01/03/22 |
| AT&T SVC | AT & T MOBILITY | 12/29/21 | acct 287018774043<br>043X12242021 | 11-7-101-31.00<br>GF-Telephone | 296.39 | 224654 | 01/03/22 |
| AT&T SVC | AT & T MOBILITY | 12/29/21 | acct 287018774043<br>043X12242021 | 11-7-201-31.00<br>Police-Telephone/communic | 122.22 | 224654 | 01/03/22 |
| AT&T SVC | AT & T MOBILITY | 12/29/21 | acct 287018774043<br>043X12242021 | 11-7-105-31.00<br>Telephone Cell Phone | 40.87 | 224654 | 01/03/22 |
| ATLAS | ATLAS OUTFITTERS | 12/30/21 | Ice rescue handbook<br>14475 | 11-7-207-20.00<br>Supplies | 87.00 | 224655 | 01/03/22 |
| BIBENS | BIBENS HOME CENTER INC. | 12/28/21 | Ice melt rock salt<br>490773/1 | 11-7-201-24.00<br>Police-Equipment | 69.75 | 224656 | 01/03/22 |
| CHOICECAR | COBRA ADMINISTRATION & HE | 12/17/21 | Dec 21 Basic Admin fee<br>IN2237744 | 11-7-101-14.30<br>GF-COBRA Admin fee | 30.00 | 224658 | 01/03/22 |
| COMCAST | COMCAST PHONE | 12/23/21 | December 21 phone<br>136625019 | 11-7-601-31.00<br>Library-Telephone | 78.39 | 224659 | 01/03/22 |
| COMCAST | COMCAST PHONE | 12/23/21 | December 21 phone<br>136625019 | 11-7-101-31.00<br>GF-Telephone | 352.59 | 224659 | 01/03/22 |
| FAIRPOINT | CONSOLIDATED COMMUNICATIO | 12/29/21 | AVFD 11/27-12/26<br>AVFD11-27-21 | 11-7-206-31.00<br>Telephone & Internet | 45.70 | 224660 | 01/03/22 |
| GMP | GREEN MOUNTAIN POWER | 12/17/21 | 11/15-12/14 71268200004<br>LIBDEC21 | 11-7-601-30.00<br>Library-Utilities | 328.95 | 224664 | 01/03/22 |
| GMP | GREEN MOUNTAIN POWER | 12/17/21 | 11/15-12/14 31168900009<br>MMHDEC21 | 11-7-301-30.00<br>Electricity & Gas | 339.03 | 224664 | 01/03/22 |
| FARNSWORT | INTENTIONAL CLEANING | 11/22/21 | Cleaning 12/30/21<br>081 | 11-7-601-40.00<br>Custodial Services | 50.00 | 224665 | 01/03/22 |
| FARNSWORT | INTENTIONAL CLEANING | 11/22/21 | Cleaning 12/30/21<br>081 | 11-7-301-40.00<br>Custodial Services | 100.00 | 224665 | 01/03/22 |
| IRVINGOIL | IRVING ENERGY DISTRIBUTIO | 12/28/21 | MMH 142.3 gal heatoil<br>58726 | 11-7-301-32.00<br>Heating Fuel Oil | 353.97 | 224666 | 01/03/22 |
| MADISON | MADISON NATIONAL LIFE INS | 12/23/21 | Dec '21 Premiums<br>DECPREMIUM | 11-7-103-14.10<br>TC-Insurance Benefits | 23.39 | 224668 | 01/03/22 |
| MADISON | MADISON NATIONAL LIFE INS | 12/23/21 | Dec '21 Premiums<br>DECPREMIUM | 11-7-201-14.10<br>Police-Insurance Benefits | 76.83 | 224668 | 01/03/22 |
| MADISON | MADISON NATIONAL LIFE INS | 12/23/21 | Dec '21 Premiums<br>DECPREMIUM | 11-7-101-14.10<br>GF-Insurance Benefits | 40.50 | 224668 | 01/03/22 |
| MADISON | MADISON NATIONAL LIFE INS | 12/23/21 | Dec '21 Premiums<br>DECPREMIUM | 11-7-101-14.10<br>GF-Insurance Benefits | 30.84 | 224668 | 01/03/22 |

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| Vendor | | Invoice Date | Invoice Description / Invoice Number | Account | Amount Paid | Check Number | Check Date |
|---|---|---|---|---|---|---|---|
| MADISON | MADISON NATIONAL LIFE INS | 12/23/21 | Dec '21 Premiums<br>DECPREMIUM | 11-7-201-14.10<br>Police-Insurance Benefits | 30.81 | 224668 | 01/03/22 |
| MADISON | MADISON NATIONAL LIFE INS | 12/23/21 | Dec '21 Premiums<br>DECPREMIUM | 11-7-601-14.10<br>Library-Insurance Benft | 116.44 | 224668 | 01/03/22 |
| MADISON | MADISON NATIONAL LIFE INS | 12/23/21 | Dec '21 Premiums<br>DECPREMIUM | 11-7-101-14.10<br>GF-Insurance Benefits | 19.72 | 224668 | 01/03/22 |
| MADISON | MADISON NATIONAL LIFE INS | 12/23/21 | Dec '21 Premiums<br>DECPREMIUM | 11-7-101-14.10<br>GF-Insurance Benefits | 29.64 | 224668 | 01/03/22 |
| MADISON | MADISON NATIONAL LIFE INS | 12/23/21 | Dec '21 Premiums<br>DECPREMIUM | 11-7-103-14.10<br>TC-Insurance Benefits | 70.16 | 224668 | 01/03/22 |
| MES | MUNICIPAL EMERGENCY SERVI | 12/29/21 | AVFD boots<br>IN1646482 | 11-7-206-50.00<br>Fire Equipment Purchase | 189.86 | 224669 | 01/03/22 |
| MES | MUNICIPAL EMERGENCY SERVI | 12/30/21 | WWVFD coat repair<br>IN1651619 | 11-7-207-20.00<br>Supplies | 333.69 | 224669 | 01/03/22 |
| MES | MUNICIPAL EMERGENCY SERVI | 12/29/21 | AVFD streamlight<br>IN1652185 | 11-7-206-60.00<br>Maintenance & Repairs | 794.48 | 224669 | 01/03/22 |
| MVP | MVP HEALTH CARE | 12/30/21 | Jan 22 Premiums<br>JAN22PREMIUM | 11-2-011-14.10<br>Insurance Prem Liability | 2024.51 | 224670 | 01/03/22 |
| MVP | MVP HEALTH CARE | 12/30/21 | Jan 22 Premiums<br>JAN22PREMIUM | 11-7-201-14.10<br>Police-Insurance Benefits | 1134.04 | 224670 | 01/03/22 |
| MVP | MVP HEALTH CARE | 12/30/21 | Jan 22 Premiums<br>JAN22PREMIUM | 11-7-101-14.10<br>GF-Insurance Benefits | 1175.17 | 224670 | 01/03/22 |
| MVP | MVP HEALTH CARE | 12/30/21 | Jan 22 Premiums<br>JAN22PREMIUM | 11-7-101-14.10<br>GF-Insurance Benefits | 587.59 | 224670 | 01/03/22 |
| MVP | MVP HEALTH CARE | 12/30/21 | Jan 22 Premiums<br>JAN22PREMIUM | 11-7-201-14.10<br>Police-Insurance Benefits | 1651.11 | 224670 | 01/03/22 |
| MVP | MVP HEALTH CARE | 12/30/21 | Jan 22 Premiums<br>JAN22PREMIUM | 11-7-601-14.10<br>Library-Insurance Benft | 733.54 | 224670 | 01/03/22 |
| MVP | MVP HEALTH CARE | 12/30/21 | Jan 22 Premiums<br>JAN22PREMIUM | 11-7-101-14.10<br>GF-Insurance Benefits | 587.59 | 224670 | 01/03/22 |
| N DELT | NORTHEAST DELTA DENTAL | 12/21/21 | January 22 Premiums<br>JANUARY2022 | 11-7-103-14.10<br>TC-Insurance Benefits | 68.55 | 224671 | 01/03/22 |
| N DELT | NORTHEAST DELTA DENTAL | 12/21/21 | January 22 Premiums<br>JANUARY2022 | 11-7-201-14.10<br>Police-Insurance Benefits | 68.55 | 224671 | 01/03/22 |
| N DELT | NORTHEAST DELTA DENTAL | 12/21/21 | January 22 Premiums<br>JANUARY2022 | 11-7-101-14.10<br>GF-Insurance Benefits | 68.55 | 224671 | 01/03/22 |
| N DELT | NORTHEAST DELTA DENTAL | 12/21/21 | January 22 Premiums<br>JANUARY2022 | 11-7-201-14.10<br>Police-Insurance Benefits | 129.44 | 224671 | 01/03/22 |
| N DELT | NORTHEAST DELTA DENTAL | 12/21/21 | January 22 Premiums<br>JANUARY2022 | 11-7-601-14.10<br>Library-Insurance Benft | 129.44 | 224671 | 01/03/22 |
| N DELT | NORTHEAST DELTA DENTAL | 12/21/21 | January 22 Premiums<br>JANUARY2022 | 11-7-101-14.10<br>GF-Insurance Benefits | 129.44 | 224671 | 01/03/22 |
| N DELT | NORTHEAST DELTA DENTAL | 12/21/21 | January 22 Premiums<br>JANUARY2022 | 11-7-101-14.10<br>GF-Insurance Benefits | 35.98 | 224671 | 01/03/22 |
| N DELT | NORTHEAST DELTA DENTAL | 12/21/21 | January 22 Premiums<br>JANUARY2022 | 11-7-101-14.10<br>GF-Insurance Benefits | 35.98 | 224671 | 01/03/22 |
| VTAGHUMAN | OFFICE OF CHILD SUPPORT | 12/23/21 | Payroll Transfer<br>PR-12/23/21 | 11-2-011-07.00<br>Garnishments | 327.84 | 224672 | 01/03/22 |
| VTAGHUMAN | OFFICE OF CHILD SUPPORT | 12/30/21 | Payroll Transfer<br>PR-12/30/21 | 11-2-011-07.00<br>Garnishments | 327.84 | 224672 | 01/03/22 |

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| Vendor | | Invoice Date | Invoice Description / Invoice Number | Account | Amount Paid | Check Number | Check Date |
|---|---|---|---|---|---|---|---|
| RHR | RHR SMITH & COMPANY | 12/21/21 | bank reconcilliation<br>2021-1919 | 11-7-102-45.00<br>FIN-Annual audit of accou | 312.50 | 224675 | 01/03/22 |
| RHF&S | ROUND HILL FENCE & SECURI | 12/29/21 | 2022 Alarm mon #139-1014<br>16705 | 11-7-206-20.00<br>Supplies | 252.00 | 224676 | 01/03/22 |
| SAYMORE | SAYMORE TROPHY COMPANY | 12/28/21 | Gumbart LUA sign<br>2021-4510 | 11-7-105-20.00<br>Land Use-Supplies | 15.00 | 224677 | 01/03/22 |
| SECUR | SECURSHRED | 12/16/21 | DECEMBER Pick-up<br>380925 | 11-7-101-20.00<br>GF-Office Supplies | 22.00 | 224678 | 01/03/22 |
| SF&B | SHEEHEY FURLONG & BEHM P. | 12/21/21 | 11/12, 11/22+23 legal mat<br>67434 | 11-7-201-43.00<br>Legal Expense | 667.50 | 224679 | 01/03/22 |
| SF&B | SHEEHEY FURLONG & BEHM P. | 12/21/21 | 11/4+10+19+22 legal matte<br>67435 | 11-7-101-43.00<br>GF-Legal Fees | 495.00 | 224679 | 01/03/22 |
| SF&B | SHEEHEY FURLONG & BEHM P. | 12/21/21 | balance 8/17<br>67436 | 11-7-101-43.00<br>GF-Legal Fees | 60.50 | 224679 | 01/03/22 |
| STAPLES | STAPLES CREDIT PLAN | 12/28/21 | Batteries<br>2967455471 | 11-7-101-20.00<br>GF-Office Supplies | 3.29 | 224682 | 01/03/22 |
| STAPLES | STAPLES CREDIT PLAN | 12/28/21 | Office supplies<br>2979825991 | 11-7-101-20.00<br>GF-Office Supplies | 105.46 | 224682 | 01/03/22 |
| SYMQUEST | SYMQUEST | 12/22/21 | Dec21 copier lease<br>459627824 | 11-7-601-24.00<br>Library-Copier Lease | 150.10 | 224683 | 01/03/22 |
| TERR | TERRILL, SUSANNE | 12/22/21 | Mark Richardson 60 bday<br>REIMBDEC21 | 11-7-101-26.50<br>GF-Awards and Recognition | 60.00 | 224684 | 01/03/22 |
| TSARGENT | TS PROPERTY MAINTENANCE | 12/29/21 | Mowing Oct + Fall Clean<br>FALLCLEAN'21 | 11-7-206-60.00<br>Maintenance & Repairs | 35.00 | 224685 | 01/03/22 |
| TSARGENT | TS PROPERTY MAINTENANCE | 12/29/21 | Mowing Oct + Fall Clean<br>FALLCLEAN'21 | 11-7-206-60.00<br>Maintenance & Repairs | 75.00 | 224685 | 01/03/22 |
| VT POLICE | VCJTC | 12/21/21 | K-9 Drug 11/30/21<br>211212274 | 11-7-201-27.00<br>Police-Tuition and Traini | 11.00 | 224687 | 01/03/22 |
| VMERS DB | VMERS DB. | 12/02/21 | Payroll Transfer<br>PR-12/02/21 | 11-2-011-05.00<br>Retirement | 1865.51 | 224688 | 01/03/22 |
| VMERS DB | VMERS DB. | 12/09/21 | Payroll Transfer<br>PR-12/09/21 | 11-2-011-05.00<br>Retirement | 1950.15 | 224688 | 01/03/22 |
| VMERS DB | VMERS DB. | 12/16/21 | Payroll Transfer<br>PR-12/16/21 | 11-2-011-05.00<br>Retirement | 2278.09 | 224688 | 01/03/22 |
| VMERS DB | VMERS DB. | 12/23/21 | Payroll Transfer<br>PR-12/23/21 | 11-2-011-05.00<br>Retirement | 1976.20 | 224688 | 01/03/22 |
| VMERS DB | VMERS DB. | 12/30/21 | Payroll Transfer<br>PR-12/30/21 | 11-2-011-05.00<br>Retirement | 2251.56 | 224688 | 01/03/22 |
| WHITESDAI | WHITES DAIRY SUPPLY | 12/28/21 | 22 rubber mats AVFD<br>4832 | 11-7-206-20.00<br>Supplies | 1012.00 | 224689 | 01/03/22 |
| COLONI | COLONIAL LIFE | 12/09/21 | Payroll Transfer<br>PR-12/09/21 | 11-2-011-14.10<br>Insurance Prem Liability | 26.53 | 224690 | 01/03/22 |
| COLONI | COLONIAL LIFE | 12/16/21 | Payroll Transfer<br>PR-12/16/21 | 11-2-011-14.10<br>Insurance Prem Liability | 26.53 | 224690 | 01/03/22 |
| COLONI | COLONIAL LIFE | 12/23/21 | Payroll Transfer<br>PR-12/23/21 | 11-2-011-14.10<br>Insurance Prem Liability | 26.53 | 224690 | 01/03/22 |
| COLONI | COLONIAL LIFE | 12/30/21 | Payroll Transfer<br>PR-12/30/21 | 11-2-011-14.10<br>Insurance Prem Liability | 13.38 | 224690 | 01/03/22 |
| STRATHAM | STRATHAM TIRE, INC | 12/30/21 | Parts & Services<br>4115210 | 11-7-206-60.00<br>Maintenance & Repairs | 2393.60 | 224700 | 01/03/22 |

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| Vendor | | Invoice Date | Invoice Description / Invoice Number | Account | Amount Paid | Check Number | Check Date |
|---|---|---|---|---|---|---|---|
| OREILLY | O'REILLY AUTO PARTS | 12/28/21 | wndshld cover<br>5683-298038 | 11-7-201-24.00<br>Police-Equipment | 54.97 | 224701 | 01/03/22 |
| | Report Total | | | | 29890.28 | | |

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| Vendor | | Invoice Date | Invoice Description / Invoice Number | Account | Amount Paid | Check Number | Check Date |
|---|---|---|---|---|---|---|---|
| AT&T SVC | AT & T MOBILITY | 12/29/21 | acct 287018774043<br>043X12242021 | 12-7-101-31.00<br>Wireless/Pager Service | 40.87 | 224654 | 01/03/22 |
| BRENNTA | BRENNTAG LUBRICANTS | 12/30/21 | def diesl exhaust<br>BLN21-728938 | 12-7-101-52.00<br>Repairs & Supplies | 238.95 | 224657 | 01/03/22 |
| BRENNTA | BRENNTAG LUBRICANTS | 12/30/21 | MobilGrease<br>BLN21-732102 | 12-7-101-52.00<br>Repairs & Supplies | 104.12 | 224657 | 01/03/22 |
| COMCAST | COMCAST PHONE | 12/23/21 | December 21 phone<br>136625019 | 12-7-101-31.00<br>Wireless/Pager Service | 65.87 | 224659 | 01/03/22 |
| CVC | CVC PAGING | 12/28/21 | Radio installation<br>206-20607 | 12-7-101-52.00<br>Repairs & Supplies | 1260.00 | 224661 | 01/03/22 |
| MADISON | MADISON NATIONAL LIFE INS | 12/23/21 | Dec '21 Premiums<br>DECPREMIUM | 12-7-101-14.10<br>HWY-Insurance Benefits | 24.00 | 224668 | 01/03/22 |
| MADISON | MADISON NATIONAL LIFE INS | 12/23/21 | Dec '21 Premiums<br>DECPREMIUM | 12-7-101-14.10<br>HWY-Insurance Benefits | 28.45 | 224668 | 01/03/22 |
| MADISON | MADISON NATIONAL LIFE INS | 12/23/21 | Dec '21 Premiums<br>DECPREMIUM | 12-7-101-14.10<br>HWY-Insurance Benefits | 25.61 | 224668 | 01/03/22 |
| MADISON | MADISON NATIONAL LIFE INS | 12/23/21 | Dec '21 Premiums<br>DECPREMIUM | 12-7-101-14.10<br>HWY-Insurance Benefits | 25.61 | 224668 | 01/03/22 |
| MADISON | MADISON NATIONAL LIFE INS | 12/23/21 | Dec '21 Premiums<br>DECPREMIUM | 12-7-101-14.10<br>HWY-Insurance Benefits | 27.17 | 224668 | 01/03/22 |
| MADISON | MADISON NATIONAL LIFE INS | 12/23/21 | Dec '21 Premiums<br>DECPREMIUM | 12-7-101-14.10<br>HWY-Insurance Benefits | 33.47 | 224668 | 01/03/22 |
| MADISON | MADISON NATIONAL LIFE INS | 12/23/21 | Dec '21 Premiums<br>DECPREMIUM | 12-7-101-14.10<br>HWY-Insurance Benefits | 22.56 | 224668 | 01/03/22 |
| MVP | MVP HEALTH CARE | 12/30/21 | Jan 22 Premiums<br>JAN22PREMIUM | 12-7-101-14.10<br>HWY-Insurance Benefits | 587.59 | 224670 | 01/03/22 |
| MVP | MVP HEALTH CARE | 12/30/21 | Jan 22 Premiums<br>JAN22PREMIUM | 12-7-101-14.10<br>HWY-Insurance Benefits | 1175.17 | 224670 | 01/03/22 |
| MVP | MVP HEALTH CARE | 12/30/21 | Jan 22 Premiums<br>JAN22PREMIUM | 12-7-101-14.10<br>HWY-Insurance Benefits | 1651.11 | 224670 | 01/03/22 |
| MVP | MVP HEALTH CARE | 12/30/21 | Jan 22 Premiums<br>JAN22PREMIUM | 12-7-101-14.10<br>HWY-Insurance Benefits | 1175.17 | 224670 | 01/03/22 |
| MVP | MVP HEALTH CARE | 12/30/21 | Jan 22 Premiums<br>JAN22PREMIUM | 12-7-101-14.10<br>HWY-Insurance Benefits | 1651.11 | 224670 | 01/03/22 |
| MVP | MVP HEALTH CARE | 12/30/21 | Jan 22 Premiums<br>JAN22PREMIUM | 12-7-101-14.10<br>HWY-Insurance Benefits | 587.59 | 224670 | 01/03/22 |
| N DELT | NORTHEAST DELTA DENTAL | 12/21/21 | January 22 Premiums<br>JANUARY2022 | 12-7-101-14.10<br>HWY-Insurance Benefits | 68.55 | 224671 | 01/03/22 |
| N DELT | NORTHEAST DELTA DENTAL | 12/21/21 | January 22 Premiums<br>JANUARY2022 | 12-7-101-14.10<br>HWY-Insurance Benefits | 68.55 | 224671 | 01/03/22 |
| N DELT | NORTHEAST DELTA DENTAL | 12/21/21 | January 22 Premiums<br>JANUARY2022 | 12-7-101-14.10<br>HWY-Insurance Benefits | 129.44 | 224671 | 01/03/22 |
| N DELT | NORTHEAST DELTA DENTAL | 12/21/21 | January 22 Premiums<br>JANUARY2022 | 12-7-101-14.10<br>HWY-Insurance Benefits | 68.55 | 224671 | 01/03/22 |
| N DELT | NORTHEAST DELTA DENTAL | 12/21/21 | January 22 Premiums<br>JANUARY2022 | 12-7-101-14.10<br>HWY-Insurance Benefits | 129.44 | 224671 | 01/03/22 |
| N DELT | NORTHEAST DELTA DENTAL | 12/21/21 | January 22 Premiums<br>JANUARY2022 | 12-7-101-14.10<br>HWY-Insurance Benefits | 35.98 | 224671 | 01/03/22 |
| CHIT BANK | PEOPLE'S UNITED BANK, N.A | 12/20/21 | 01777459-00023<br>00023 JAN22 | 12-7-101-81.05<br>Debt Service 18 Plow Truc | 31304.00 | 224673 | 01/03/22 |

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|---|---|---|---|---|---|---|---|
| CHIT BANK | PEOPLE'S UNITED BANK, N.A | 12/20/21 | 01777459-00023<br>00023 JAN22 | 12-7-101-86.06<br>Debt Service-18 Plow T-In | 1764.77 | 224673 | 01/03/22 |
| S.G.REED | REED TRUCK SERVICES INC | 12/17/21 | Western Star 2016<br>5653 | 12-7-101-52.00<br>Repairs & Supplies | 662.24 | 224674 | 01/03/22 |
| SMI | SMITH, GARDNER | 12/29/21 | Trapping 12/13 Lottery Ln<br>DEC21BEAVER | 12-7-101-45.00<br>Contract Work | 50.00 | 224680 | 01/03/22 |
| U1ST | UNIFIRST CORPORATION | 12/21/21 | 12/17 uniform cleaning<br>1070089633 | 12-7-101-15.20<br>HWY-Uniforms & Cleaning | 110.42 | 224686 | 01/03/22 |
| CARGILL | CARGILL, INCORPORATED | 12/17/21 | 32.06 Deicer Salt ice<br>2906723734 | 12-7-101-58.15<br>Salt | 2340.38 | 224697 | 01/03/22 |
| B-B CHAIN | CHAPPEL TRACTOR SALES, IN | 12/30/21 | rubber adj<br>P22566 | 12-7-101-52.00<br>Repairs & Supplies | 120.00 | 224698 | 01/03/22 |
| B-B CHAIN | CHAPPEL TRACTOR SALES, IN | 12/30/21 | Chains<br>P23125 | 12-7-101-52.00<br>Repairs & Supplies | 1100.00 | 224698 | 01/03/22 |
| MCMASTER | MCMASTER-CARR | 12/17/21 | Supplies<br>69999039 | 12-7-101-52.00<br>Repairs & Supplies | 32.75 | 224699 | 01/03/22 |
| OREILLY | O'REILLY AUTO PARTS | 12/30/21 | GL wiper fluid<br>5683-297156 | 12-7-101-52.00<br>Repairs & Supplies | 77.88 | 224701 | 01/03/22 |
| OREILLY | O'REILLY AUTO PARTS | 12/30/21 | hub pickup<br>5683-297752 | 12-7-101-52.00<br>Repairs & Supplies | 512.10 | 224701 | 01/03/22 |
| OREILLY | O'REILLY AUTO PARTS | 12/30/21 | wiper blade<br>5683-297754 | 12-7-101-52.00<br>Repairs & Supplies | 179.88 | 224701 | 01/03/22 |
| | Report Total | | | | 47479.35 | | |

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For Check Acct 1(General Fund) All check #s 01/03/22 To 01/03/22

| Vendor | | Invoice Date | Invoice Description / Invoice Number | Account | Amount Paid | Check Number | Check Date |
|---|---|---|---|---|---|---|---|
| COMCAST | COMCAST PHONE | 12/23/21 | December 21 phone<br>136625019 | 21-7-101-31.00<br>Telephone | 111.23 | 224659 | 01/03/22 |
| DOLITL | DOOLITTLE'S PRINTSERVE, I | 12/29/21 | FY22 extra TS stickers<br>52230 | 21-7-101-23.00<br>Permits/Disposal Tickets | 61.65 | 224662 | 01/03/22 |
| GOOD | GOOD POINT RECYCLING | 12/17/21 | Nov non-ced items<br>76781 | 21-7-102-45.07<br>Recycling - Electronics | 95.36 | 224663 | 01/03/22 |
| MADISON | MADISON NATIONAL LIFE INS | 12/23/21 | Dec '21 Premiums<br>DECPREMIUM | 21-7-101-14.10<br>Insurance Benefits | 15.95 | 224668 | 01/03/22 |
| N DELT | NORTHEAST DELTA DENTAL | 12/21/21 | January 22 Premiums<br>JANUARY2022 | 21-7-101-14.10<br>Insurance Benefits | 35.98 | 224671 | 01/03/22 |
| SWWCSWMD | SOUTHERN WINDSOR/WINDHAM | 12/17/21 | Glassdisposal 11/15+10/11<br>WGLOCTNOV21 | 21-7-102-45.01<br>Recycling - Glass | 214.00 | 224681 | 01/03/22 |
| SWWCSWMD | SOUTHERN WINDSOR/WINDHAM | 12/17/21 | Glassdisposal 11/15+10/11<br>WGLOCTNOV21 | 21-7-102-45.01<br>Recycling - Glass | 224.00 | 224681 | 01/03/22 |
| SWWCSWMD | SOUTHERN WINDSOR/WINDHAM | 12/17/21 | Glassdisposal 11/15+10/11<br>WGLOCTNOV21 | 21-7-102-45.01<br>Recycling - Glass | 20.00 | 224681 | 01/03/22 |
| | Report Total | | | | 778.17 | | |

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Check date 12/23/21 to 12/23/21 Departments 111 to 111

| Employee Number | Employee Name | | Check Number | Check Date | Net Amount | Elec Amount |
|---|---|---|---|---|---|---|
| BALLAM | BALLAM, MARION J. | E | 14557 | 12/23/21 | 0.00 | 458.80 |
| DANGOF | DANGO, FLORA ANN | E | 14560 | 12/23/21 | 0.00 | 767.61 |
| DANIELSWI | DANIELS, WILLIAM J. | E | 14561 | 12/23/21 | 0.00 | 1075.53 |
| ESTYJOSH | ESTY, JOSHUA W. | E | 14563 | 12/23/21 | 0.00 | 119.85 |
| GRAHAMJ | GRAHAM, JOHN J. | E | 14564 | 12/23/21 | 0.00 | 363.10 |
| GULNICKB | GULNICK, BRANDON W. | E | 14565 | 12/23/21 | 0.00 | 999.96 |
| GUMBART | GUMBART, RYAN C. | E | 14566 | 12/23/21 | 0.00 | 357.65 |
| HIERS | HIER, STEVE A. | E | 14567 | 12/23/21 | 0.00 | 267.90 |
| MCKENZIEG | MCKENZIE, GAIL R. | E | 14569 | 12/23/21 | 0.00 | 768.88 |
| | Fringes paid via direct deposit | | | | | 38.46 |
| PRINCE | PRINCE, RYAN C. | E | 14572 | 12/23/21 | 0.00 | 699.35 |
| | Fringes paid via direct deposit | | | | | 76.92 |
| SAVAGE | SAVAGE, OLIVIA I. | E | 14574 | 12/23/21 | 0.00 | 451.45 |
| | Fringes paid via direct deposit | | | | | 38.46 |
| SAVAGE | SAVAGE, OLIVIA I. | E | 14575 | 12/23/21 | 0.00 | 80.80 |
| | Total of 2 items for SAVAGE | | | | 0.00 | 532.25 |
| SMITH | SMITH, STEVEN | | 48058 | 12/23/21 | 186.65 | 0.00 |
| TERRILL | TERRILL, SUSANNE | E | 14577 | 12/23/21 | 0.00 | 862.42 |
| THOMASB | THOMAS, BARBARA A. | E | 14578 | 12/23/21 | 0.00 | 153.60 |
| | | | | | 186.65 | 7580.74 |

***7,767.39

DocuSign Envelope ID: C4733115-DDA8-4631-BE2E-787684184D6B


Check date 12/23/21 to 12/23/21 Departments 121 to 121

| Employee Number | Employee Name | | Check Number | Check Date | Net Amount | Elec Amount |
|---|---|---|---|---|---|---|
| BEARSED | BEARSE, DAVID E. | E | 14558 | 12/23/21 | 0.00 | 704.11 |
| | Fringes paid via direct deposit | | | | | 38.46 |
| ESTYJO | ESTY, JOHN W. | E | 14562 | 12/23/21 | 0.00 | 951.27 |
| LONGTIN | LONGTIN, ALEXANDER J. | E | 14568 | 12/23/21 | 0.00 | 557.27 |
| MOORER | MOORE, RAY A. | E | 14571 | 12/23/21 | 0.00 | 804.66 |
| STAPLETON | STAPLETON, RAY E. | E | 14576 | 12/23/21 | 0.00 | 782.58 |
| | | | | | 0.00 | 3838.35 |

***3,838.35

DocuSign Envelope ID: C4733115-DDA8-4631-BE2E-787684184D6B


Check date 12/23/21 to 12/23/21 Departments 131 to 131

| Employee Number | Employee Name | | Check Number | Check Date | Net Amount | Elec Amount |
|---|---|---|---|---|---|---|
| COLEMAN | COLEMAN, GLENNA J. | E | 14559 | 12/23/21 | 0.00 | 128.69 |
| RICHARDMA | RICHARDSON, MARK P. | E | 14573 | 12/23/21 | 0.00 | 706.53 |
| TOPOLSKI | TOPOLSKI, JUDITH A. | E | 14580 | 12/23/21 | 0.00 | 156.58 |
| | | | | | 0.00 | 991.80 |

*****991.80

DocuSign Envelope ID: C4733115-DDA8-4631-BE2E-787684184D6B


Check date 12/23/21 to 12/23/21 Departments 211 to 211

| Employee Number | Employee Name | | Check Number | Check Date | Net Amount | Elec Amount |
|---|---|---|---|---|---|---|
| MERICLE J | MERICLE, JAMES S. | E | 14570 | 12/23/21 | 0.00 | 282.98 |
| WATERST | WATERS, TYLER M. | E | 14581 | 12/23/21 | 0.00 | 490.23 |
| | | | | | 0.00 | 773.21 |

*****773.21

DocuSign Envelope ID: C4733115-DDA8-4631-BE2E-787684184D6B


Check date 12/30/2021 to 12/30/2021 Departments 111 to 111

| Employee Number | Employee Name | | Check Number | Check Date | Net Amount | Elec Amount |
|---|---|---|---|---|---|---|
| BALLAM | BALLAM, MARION J. | E | 14582 | 12/30/21 | 0.00 | 506.83 |
| DANGOF | DANGO, FLORA ANN | E | 14585 | 12/30/21 | 0.00 | 767.61 |
| DANIELSWI | DANIELS, WILLIAM J. | E | 14586 | 12/30/21 | 0.00 | 1042.70 |
| GRAHAMJ | GRAHAM, JOHN J. | E | 14588 | 12/30/21 | 0.00 | 185.47 |
| GULNICKB | GULNICK, BRANDON W. | E | 14589 | 12/30/21 | 0.00 | 999.96 |
| GUMBART | GUMBART, RYAN C. | E | 14590 | 12/30/21 | 0.00 | 357.65 |
| HIERS | HIER, STEVE A. | E | 14591 | 12/30/21 | 0.00 | 267.90 |
| MCKENZIEG | MCKENZIE, GAIL R. | E | 14593 | 12/30/21 | 0.00 | 758.36 |
| | Fringes paid via direct deposit | | | | | 38.46 |
| PRINCE | PRINCE, RYAN C. | E | 14596 | 12/30/21 | 0.00 | 878.04 |
| | Fringes paid via direct deposit | | | | | 76.92 |
| SAVAGE | SAVAGE, OLIVIA I. | E | 14598 | 12/30/21 | 0.00 | 488.88 |
| | Fringes paid via direct deposit | | | | | 38.46 |
| SAVAGE | SAVAGE, OLIVIA I. | E | 14599 | 12/30/21 | 0.00 | 48.48 |
| | Total of 2 items for SAVAGE | | | | 0.00 | 537.36 |
| SMITH | SMITH, STEVEN | | 48059 | 12/30/21 | 186.65 | 0.00 |
| TERRILL | TERRILL, SUSANNE | E | 14601 | 12/30/21 | 0.00 | 862.42 |
| THOMASB | THOMAS, BARBARA A. | E | 14602 | 12/30/21 | 0.00 | 193.94 |
| | | | | | 186.65 | 7512.08 |

***7,698.73

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Check date 12/30/21 to 12/30/21 Departments 121 to 121

| Employee Number | Employee Name | | Check Number | Check Date | Net Amount | Elec Amount |
|---|---|---|---|---|---|---|
| BEARSED | BEARSE, DAVID E. | E | 14583 | 12/30/21 | 0.00 | 1068.08 |
| | Fringes paid via direct deposit | | | | | 38.46 |
| ESTYJO | ESTY, JOHN W. | E | 14587 | 12/30/21 | 0.00 | 1374.44 |
| LONGTIN | LONGTIN, ALEXANDER J. | E | 14592 | 12/30/21 | 0.00 | 863.71 |
| MOORER | MOORE, RAY A. | E | 14595 | 12/30/21 | 0.00 | 1217.78 |
| STAPLETON | STAPLETON, RAY E. | E | 14600 | 12/30/21 | 0.00 | 1167.79 |
| | | | | | 0.00 | 5730.26 |

***5,730.26

DocuSign Envelope ID: C4733115-DDA8-4631-BE2E-787684184D6B


Check date 12/30/21 to 12/30/21 Departments 131 to 131

| Employee Number | Employee Name | | Check Number | Check Date | Net Amount | Elec Amount |
|---|---|---|---|---|---|---|
| COLEMAN | COLEMAN, GLENNA J. | E | 14584 | 12/30/21 | 0.00 | 128.69 |
| RICHARDMA | RICHARDSON, MARK P. | E | 14597 | 12/30/21 | 0.00 | 706.53 |
| TOPOLSKI | TOPOLSKI, JUDITH A. | E | 14603 | 12/30/21 | 0.00 | 156.58 |
| | | | | | 0.00 | 991.80 |

*****991.80

DocuSign Envelope ID: C4733115-DDA8-4631-BE2E-787684184D6B


Check date 12/30/21 to 12/30/21 Departments 211 to 211

| Employee Number | Employee Name | | Check Number | Check Date | Net Amount | Elec Amount |
|---|---|---|---|---|---|---|
| MERICLE J | MERICLE, JAMES S. | E | 14594 | 12/30/21 | 0.00 | 280.11 |
| WATERST | WATERS, TYLER M. | E | 14604 | 12/30/21 | 0.00 | 485.39 |
| | | | | | 0.00 | 765.50 |

*****765.50