



TOWN OF WEATHERSFIELD
SELECTBOARD

REGULAR MEETING AGENDA

MONDAY, AUGUST 7, 2023 AT 6:30PM
MARTIN MEMORIAL HALL
5259 US ROUTE 5, ASCUTNEY, VT 05030

PHONE
(802) 674-2626

FAX
(802) 674-2117

ZOOM MEETING AVAILABLE
CLICK THE MOUNTAIN ON WEBSITE HOMEPAGE OR
PHONE NUMBER: (929) 205 - 6099 | MEETING ID: 542-595-4364 |
NO PARTICIPANT ID: PRESS # MEETING PASSCODE: 8021

1. Call to Order
2. Pledge of Allegiance
3. Agenda Review
4. Comments from SB, TM, and Citizens on Topics not on the Agenda
5. Review Minutes from Previous Meeting: 7/11/23 & 7/12/23
6. Public Hearing: Zoning Bylaws – Use Tables & Definitions
7. Highway #95 Deliberation
8. Bottle Redemption Fund Request
9. Board of Listers: Errors & Omissions to Grand List
10. Order to Reappraise
11. Town Manager Update
12. Long-term Debt Schedule
13. ARPA Discussion
14. VLCT Town Fair 9/26 - 9/27
15. Collaborative Stoke, LLC - Request to Cater Permit at Wedding
 - a. Saturday, August 12, 2023 from 4pm-9pm at 396 Lottery Lane
16. Appointments
 - a. Budget Committee (5 Vacancies)
 - b. Conservation Commission (2 Vacancies)
 - c. Energy Coordinator (1 Vacancy)
 - d. Green Up Coordinator (1 Vacancy)
 - e. Lister (1 Vacancy)
 - f. Parks and Recreation (1 Vacancy)
 - g. Veterans Memorial Committee (2 Vacancies)
 - h. Zoning Board of Adjustment (2 Vacancies)
17. Approve Warrant
18. Any other business
19. Adjourn

Select Board
Martin Memorial Hall
5259 Route 5, Ascutney VT
Tuesday, July 11, 2023
6:30 PM
SPECIAL MEETING
Draft Minutes

Select Board Members Present: Michael Todd, David Fuller, Paul Tillman, Kelly O'Brien

Select Board Members Absent: Wendy Smith

Brandon Gulnick, Town Manager

Others Present:

Olivia Savage		
Lisa Slade		

1 Call to Order

Mr. Todd called the meeting to order at 6:31pm.

2 Pledge of Allegiance

Mr. Tillman led the pledge of allegiance.

3 Town Manager Update

a. Preliminary Year-End Finance Report

There is still movement in FY23. The auditors will finish their report and may request changes, invoices from vendors may trickle in, although the Town Manager captured as many as he could. General Fund Revenues are at 98%, and at \$23,000 less than anticipated. General Fund Expenses are at 97% or \$51,000 less than anticipated. The net revenue/expenses in the General Fund is at a net positive of \$28,540.

The Highway Fund revenues are at 102% or \$18,700 more than anticipated, due to higher amounts paid by the state than expected. Expenses are at 98% or \$20,000 less than anticipated. Net revenue/expenses in the Highway Fund are a positive \$39,591. The Solid Waste revenues are at 108% or \$22,000 more than expected. Solid Waste expenses are at 116% or \$26,000 more than anticipated. Solid Waste

revenue/expense are at a net negative \$26,000. Permit stickers ended the year were they should have.

b. Site Examination

The Select Board will examine the premises on Thursday, July 13, 2023, at 6:30pm to become familiar with Highway #95 prior to the public hearing. The site examination will be held at 381 E. Cooks Pond Road, Weathersfield, VT 05156.

c. Storm Update

Upper falls road has been measured, photographed, and repaired. The road has reopened. The Town will be submitting the expenses to Vermont Emergency Management for reimbursement. Upper Falls Bridge has been inspected and deemed safe for travel. The riprap did its job, but most of it has washed away, and needs to be replaced. It's well documented and photographed and will be submitted for reimbursement to Vermont Emergency Management.

The Ascutney Basin Bridge will need to be replaced. The Town received a grant last year for engineering/design. This work has been completed as of 7/7/23. The Town is awaiting permitting, but will be submitting this to Vermont Emergency Management as well. Ascutney Basin Road has damage on both sides of the bridge, and is currently being repaired.

Little Ascutney Road continues to be closed. When it dries out, the Highway Department will regrade it. The damage is not significant enough on Little Ascutney Road to request reimbursement. For questions and concerns, contact the Town Office at (802) 674-2626.

4 Set FY24 Property Tax Rate

Motion: To set the FY24 Property Tax Rates as the following: General Fund .3809, County Tax .0076, General Fund Special Article at .0003, Highway Fund FY23 at .2755, Local Education FY24 Tax at .0083, Fire Department Special Article at .0017, for a total municipal tax rate of .6843.

Made by: Mr. Fuller

Second: Ms. O'Brien

Vote: All in favor

5 Set FY24 Property Tax Due Dates

Motion: To set the quarterly tax payment due dates as August 16, 2023, November 15, 2023, February 15, 2024, and May 15, 2024.

Made by: Mr. Tillman

Second: Mr. Fuller

Vote: All in favor

6 Set Transfer Station Rates

Motion: To set the FY24 Permit Sticker Fee to \$50.

Made by: Mr. Tillman **Second:** Mr. Fuller

Vote: All in favor

Motion: To set the FY24 Punch Ticket Fee to \$4.25 per punch.

Made by: Mr. Tillman **Second:** Mr. Fuller

Vote: All in favor

7 Any Other Business

Mr. Fuller stated that the communication for the online parts of meetings needs to improve or not done online at all. There is an expectation when the meeting is warned that participants can participate online and there have been times when they can't. The Select Board discussed at length if dual meetings were necessary, the kinds of trouble there has been with meetings, and how the online portions need to not the warning, not offering it at all, or writing a disclaimer on the warning.

The Select Board discussed the impact of the storm throughout Weathersfield and the state at large. Mr. Todd suggested discussing grants in the future for affected areas. Mr. Fuller stated that for residents having field issues, to reach out to Farm Service Agency 802-295-7942. The Select Board discussed the possibility of federal disaster funds.

Lisa Slade requested that the Martin Memorial Hall Trustees be put on the August 21st agenda and the Select Board concurred.

8 Adjourn

Motion: To adjourn the meeting.

Made by: Mr. Fuller **Second:** Mr. Fuller

Vote: All in favor

The meeting adjourned at 7:32 PM.

Respectfully submitted,
Nichole Gagnon

WEATHERSFIELD SELECT BOARD

Michael Todd, Chairperson

Paul Tillman, Vice-Chairperson

Wendy Smith, Selector

David Fuller, Selector

Kelly O'Brien, Clerk

Select Board
Martin Memorial Hall
5259 Route 5, Ascutney VT
Wednesday, July 12, 2023
6:00 PM
SPECIAL MEETING
Draft Minutes

Select Board Members Present: Michael Todd (remote), Paul Tillman, Kelly O'Brien

Select Board Members Absent: David Fuller, Wendy Smith

Brandon Gulnick, Town Manager

Others Present:

Olivia Savage		

1 Call to Order

Mr. Tillman called the meeting to order at 6:03pm.

2 Set FY24 Property Tax Rate

Motion: To rescind the FY24 Property Tax Rate made on 7/11/23.

Made by: Mr. Todd **Second:** Mr. Tillman

Roll Call Vote: Mr. Todd-Yay, Mr. Tillman-Yay, Ms. O'Brien-Yay
Motion Passed

Motion: To rescind the Quarterly Tax payment dates made on 7/11/23.

Made by: Mr. Todd **Second:** Mr. Tillman

Roll Call Vote: Mr. Todd-Yay, Mr. Tillman-Yay, Ms. O'Brien-Yay
Motion Passed

Motion: To set the FY24 Property Tax Rates as the following: General Fund .3942, County Tax .0079, General Fund Special Article 13 at .0003, Highway Fund FY23 at .2852, Local Education FY24 Tax at .0083, Fire Department Special Article 11 at .0121, for a total municipal tax rate of .7080.

Made by: Mr. Tillman **Second:** Ms. O'Brien

Roll Call Vote: Mr. Todd-Yay, Mr. Tillman-Yay, Ms. O'Brien-Yay
Motion Passed

Motion: To set the quarterly tax payment due dates as August 17, 2023, November 15, 2023, February 15, 2024, and May 15, 2024.

Made by: Mr. Tillman **Second:** Ms. O'Brien

Roll Call Vote: Mr. Todd-Yay, Mr. Tillman-Yay, Ms. O'Brien-Yay
Motion Passed

3 Any Other Business

Tillman wanted to let the public know that a new program was being used and an error occurred, with the consequences of that error being rate changes and this meeting. Mr. Tillman reiterated that there needs to be a way for this not to happen again in the future and discussed corrective action being on the next agenda.

4 Adjourn

Motion: To adjourn the meeting.

Made by: Mr. Tillman **Second:** Ms. O'Brien

Vote: All in favor

The meeting adjourned at 6:19pm.

Respectfully submitted,
Nichole Gagnon

WEATHERSFIELD SELECT BOARD

Michael Todd, Chairperson

Paul Tillman, Vice-Chairperson

Wendy Smith, Selector

David Fuller, Selector

Kelly O'Brien, Clerk

**TOWN OF WEATHERSFIELD VERMONT
SELECTBOARD
HIGHWAY #95
FINDINGS AND DECISION**

INTRODUCTION AND PROCEDURAL HISTORY

1. This proceeding involves review of Highway #95 as requested by John Kenniston, a resident who resides at 381 Cooks Pond Road, Weathersfield, Vermont, that would like to see that Highway #95 be discontinued.
2. The request was received by the Town Manager, Brandon Gulnick. The request is dated April 19, 2022. A copy of the request is available at the Weathersfield Town Office.
3. Notice of the Public Hearing was posted at the following places:
 - a. Valley Newspaper dated June 19, 2023
 - b. Ascutney Post Office
 - c. Perkinsville Post Office
 - d. Weathersfield Proctor Library
 - e. Martin Memorial Hall
4. A copy of the notice of Public Hearing was mailed to the requestor.
5. A copy of the notice of Public Hearing was mailed to the owners of properties that abut 381 Cooks Pond Road, Weathersfield, Vermont.
6. A copy of the notice of Public Hearing was sent to the Mount Ascutney Regional Commission.
7. The Selectboard conducted a Site Examination on Thursday, July 13, 2023, at 6:30pm. Minutes of the Site Examination were taken and are available on the Weathersfield Website and at the Town Office/ Martin Memorial Hall.
8. Present at the Site Examination were the following members of the Selectboard:
 - a. Michael Todd, Chair
 - b. Paul Tillman, Vice Chair
 - c. Kelly O'Brien, Clerk
9. Also present at the Site Examination were:
 - a. Brandon Gulnick, Town Manager
 - b. Nichole Gagnon, Recording Secretary
 - c. Ray Stapleton, Highway Superintendent
 - d. John Kenniston, Requestor
 - e. Jeff Pelton, Resident
 - f. Ken Blum, Abutter
 - g. Jonah Blum, Abutter
10. Highway #95 was reviewed as requested by the Selectboard at a Public Hearing at approximately 6:30pm on July 17, 2023.
11. Present at the Public Hearing were the following members of the Selectboard:
 - a. Michael Todd, Chair
 - b. Paul Tillman, Vice Chair
 - c. Kelly O'Brien, Clerk
 - d. David Fuller, Member

- e. Wendy Smith, Member
12. Also present at the Public Hearing were:
- a. Brandon Gulnick, Town Manager
 - b. Olivia Savage, Principal Clerk
 - c. Nichole Gagnon, Recording Secretary
 - d. Ray Stapleton, Highway Superintendent
 - e. deForest Bearse, Resident
 - f. John Keniston, Requestor
 - g. Ken Blum, Abutter
 - h. Johah Blum, Abutter
 - i. Emily Hackett, State of Vermont
 - j. Michael Kondrat
 - k. John Arrison, State Representative
13. At the outset of the hearing, the Selectboard Chair read the Notice of Public Hearing aloud to the public. Abutters and interested persons participating in the hearing then swore an oath that any testimony given in the hearing is of the truth, under penalty of perjury, so help them God. The following were sworn in by the Chair:
- a. Brandon Gulnick, Town Manager
 - b. Ray Stapleton, Highway Superintendent
 - c. John Keniston, Requestor
 - d. Ken Blum, Abutter
 - e. Jonah Blum, Abutter
14. During the hearing the following exhibits were submitted to the Selectboard:
- a. Exhibit #1: Notice of Public Hearing
 - b. Exhibit #2: Site Examination Minutes
 - c. Exhibit #3: Highway Superintendent Letter to Town Manager
 - d. Exhibit #4: Resident Request to discontinue Highway #95
 - e. Exhibit #5: Report on Proceedings regarding change of a Highway.
 - f. Exhibit #6: 1964 Highway Mileage Map of Weathersfield
 - g. Exhibit #7: 1962 Highway Map of Weathersfield
 - h. Exhibit #8: 1963 Highway Map of Weathersfield
 - i. Exhibit #9: 1964 Highway Map of Weathersfield
 - j. Exhibit #10: 1966 Highway Map of Weathersfield
 - k. Exhibit #11: 1971 Highway Map of Weathersfield
 - l. Exhibit #12: 1973d Highway Map of Weathersfield
 - m. Exhibit #13: 1973r Highway Map of Weathersfield
 - n. Exhibit #14: 1986 Highway Map of Weathersfield
15. The Request was reviewed according to 19 VSA § 708.

FINDINGS OF FACT

The following findings of facts are deemed relevant to the Board's decision on this request. These facts are compiled from the application project documents including

the written application request, the items listed in the exhibits, testimony and evidence provided by the requestor, the site examination, and other parties present at the hearing.

- F1. During the Site Examination, the Selectboard found that Highway #95 is unidentifiable from the surrounding field.
- F2. During the Site Examination, the Selectboard found no evidence of an existing road or lane.
- F3. During the Site Examination, the Selectboard learned that the site was different in-person than the maps show.

CONCLUSIONS OF LAW

The aim of the Selectboard in this matter was to receive the request to discontinue the road, appoint a date/time for a Site Examination and Public Hearing, hear comments from the public regarding Highway #95, review the testimony and evidence, and judge whether the public good, necessity, and convenience of the inhabitants of the municipality require the highway to be laid out, altered, reclassified, or discontinued as claimed in the request.

C1.



TOWN OF WEATHERSFIELD

OFFICE OF THE SELECTBOARD/
TOWN MANAGER

5259 US ROUTE 5
ASCUTNEY, VERMONT 05030

Susanne Terrill
Human Resources

Olivia Savage
Principal Clerk

Brandon Gulnick
Town Manager
TEL. (802) 674-2626
Weathersfieldvt.org

August 4, 2023

RE: Bottle Redemption Fund Request

Dear Board Members,

We have a "Bottle Redemption Fund" that revenue is entered into when we collect returnable bottles and cans at the Transfer Station with proceeds dispersed by the Selectboard as grants to citizens/organizations who applied for the funds. According to the Treasurer, this process was shut down by our previous auditors because we had no authorization to keep those funds separate and roll them over from year to year.

Fiscal Year	Revenue	Expense
FY20	\$3,197.95	\$1,000 (Flags)
FY21	\$2,651.40	\$0
FY22	\$1,185.52	\$0

Since FY20, we have accumulated \$6,034.81, following the deduction of the \$1,000 we granted to Lisa & Jeff Slade for flags.

The Gardening Club President, Amy Beth Main, has requested a mini grant of \$2,500 to continue their efforts in planting flowers, plants, trees, etc. for the beautification of Weathersfield.

Recommendation: Grant the Weathersfield Gardening Clubs mini grant in the amount of \$2,500 to be deducted from the Bottle Redemption Fund.

If you have any questions or concerns, please let me know.

Sincerely,

Brandon Gulnick
Town Manager
Town of Weathersfield
5259 US Route 5, PO BOX 550, Ascutney, VT
E. Townmanager@weathersfield.org
P. (802) 674-2626 F. (802) 674-2117
www.weathersfieldvt.org

Town of Weathersfield

Board of Listers
POST OFFICE BOX 550
ASCUTNEY, VERMONT 05030-0550

CHARTERED BY
NEW YORK
APRIL 8, 1772

Telephone: [802] 674-2626
Facsimile: [802] 674-2117

E-mail: lister3@weathersfield.org

July 24,2023

To: Selectboard
From: Board of Listers
Re: Errors and Omissions to Grand List

In accordance with 32 V.S.A. section 4261, we request approval from the Selectboard to make the following changes to the 2024 Grand List book.

Personal Property Parcel # 110108PP, 070203APP, 040228PP, 050258PP, 120052PP, 060014PPB, 060010PP, 040356PP, 070211PP, 0402242PP, 060014APP, 080101PPA, 050337PP, 060020PP, and 5A0219PP.

After the change in the exemption amount last year from \$10,000.00 to \$50,000.00for personal property/equipment there was a hand full of parcels that were missed as far as changing the exemption amount and subsequently changing the taxable amount. Those parcels were missed because the listers office did not receive back the notice of value change from the owners and it was not caught during the process of finalizing this year's Grand List.

Correcting this error decreases the Total Municipal Grand List by \$3,109.81.

Thank you.



Board of Listers

Selectboard



TOWN OF WEATHERSFIELD

OFFICE OF THE SELECTBOARD/
TOWN MANAGER

5259 US ROUTE 5
ASCUTNEY, VERMONT 05030

Susanne Terrill
Human Resources

Olivia Savage
Principal Clerk

Brandon Gulnick
Town Manager
TEL. (802) 674-2626
Weathersfieldvt.org

August 4, 2023

RE: Order to Reappraise

The Town of Weathersfield has been ordered to reappraise pursuant to 32 V.S.A. § 4041a. We will need to complete Form RA-308 within 150 days of the date we were ordered to do a reappraisal. We must submit Form RA-308 no later than December 18, 2023.

We did advertise an RFP and we received 2 responses. NEMRC is \$174,000 and NEMC is \$174,500. We have enough money in reserves to complete this process.

Attachments:

- A – Reappraisal Order
- B – Form RA-308

If you have any questions or concerns, please do not hesitate to contact me.

Sincerely,

Brandon Gulnick
Town Manager
Town of Weathersfield
5259 US Route 5, PO BOX 550, Ascutney, VT
E. Townmanager@weathersfield.org
P. (802) 674-2626 F. (802) 674-2117
www.weathersfieldvt.org

ATTACHMENT A
REAPPRAISAL ORDER



State of Vermont
Department of Taxes
133 State Street
Montpelier, VT 05633-1401

Agency of Administration

July 21, 2023

Weathersfield Municipal Officials
PO Box 550
Ascutney, VT 05030

You are receiving this letter because the Vermont Department of Taxes is notifying towns required to reappraise Education Grand List properties. Act 68 (H.480) of 2023, altered the statutory triggers that require municipalities to reappraise. Effective for Grand Lists lodged on April 1, 2022, Vermont law 32 V.S.A. § 4041a(b), requires that a municipality maintain its Education Grand List with a coefficient of dispersion (COD) that is at or below 20%, as determined by the Director of Property Valuation and Review (PVR). If the Education Grand List falls outside this parameter, the Director must order the municipality to reappraise. This statutory change does not alter existing reappraisal orders; municipalities that received a reappraisal order in prior years are still obligated to reappraise.

Based on the results of the 2022 Equalization Study, the COD in Weathersfield was outside the acceptable parameters, and therefore, an order to reappraise is issued.

What do you need to do?

1. **Please provide this information to your Board of Listers or Assessor.** An electronic copy of this letter was emailed to the Town Clerk, which includes web-based links to the required forms, reappraisal rules, PVR guidance and helpful resources. If you have not received this additional information, please reach out to PVR/your District Advisor.
2. **Within 30 days respond** to this order to indicate receipt of order and intention to develop a detailed compliance plan. A response form is attached. The response must be signed by the chair of the legislative body of the municipality or their designee. If contesting the order, a response in writing is required.
3. **Plan a reappraisal as soon as possible.** Work with PVR/your District Advisor and send a completed detailed compliance plan, Form RA-308, within 150 days of this order. Based on the date of this order the town response is due by Wednesday, December 20, 2023.

If your municipality has already voluntarily scheduled a reappraisal and submitted a detailed compliance plan (Form RA-308), a municipal response within 30 days is still required to indicate receipt and acknowledgement of the order. The municipality does not need to resubmit Form RA-308. The municipality should check in with their District Advisor (DA) about the status of the reappraisal. If any details or the timeline of the reappraisal have changed, please send updated information.

Send communications to: tax.pvr@vermont.gov and your DA (electronic submissions are preferred)
Vermont Department of Taxes, Property Valuation and Review, ATTN: Reappraisal, 133 State Street FL 1,
Montpelier, VT 05633

Sincerely,

Jill Remick, Director
Property Valuation and Review
cc: Selectboard, Board of Listers/Assessor



State of Vermont
Department of Taxes
133 State Street
Montpelier, VT 05633-1401

Agency of Administration

ORDER TO REAPPRAISE

Findings of Fact:

Pursuant to 32 V.S.A. §5406, the Director of Property Valuation and Review notified the Selectboard that the municipal CLA was 80.97% and COD was 20.45%.

Conclusions of Law:

Pursuant to 32 V.S.A. § 4041a, Weathersfield is required to reappraise its education grand list properties. Section 4041a. provides:

(b) If the Director of Property Valuation and Review determines that a municipality's education grand list has a coefficient of dispersion greater than 20, the municipality shall reappraise its education grand list properties. If the Director orders a reappraisal, the Director shall send the municipality written notice of the decision. The municipality shall be given 30 days to contest the finding under procedural rules adopted by the Director, or to develop a compliance plan, or both. If the Director accepts a proposed compliance plan submitted by the municipality, the Director shall not order commencement of the reappraisal until the municipality has had one year to carry out that plan.

(c) If a municipality fails to submit an acceptable plan or fails to carry out the plan, pursuant to subsection (b) of this section, the State shall withhold the education, transportation, and other funds from the municipality until the Director certifies that the town has carried out that plan.

Order:

Now therefore, in conformity with Section 4041a(b) of Title 32, you are hereby ordered to reappraise your Education Grand List properties. Failure to comply will result in withholding of State funds.

Dated at Montpelier, Vermont on this 21st day of July 2023.

A handwritten signature in blue ink, appearing to read "J. Remick".

Jill Remick, Director
Property Valuation and Review



State of Vermont
Department of Taxes
133 State Street
Montpelier, VT 05633-1401

Agency of Administration

Weathersfield Municipal Response to Reappraisal Order

Vermont law 32 V.S.A. § 4041a(b), requires that a municipality maintain its Education Grand List with a coefficient of dispersion (COD) that is at or below 20%, as determined by the Director of Property Valuation and Review (PVR). If the Education Grand List falls outside this parameter, the Director must order the municipality to reappraise.

Based on the results of the 2022 Equalization Study the COD in your municipality was outside the acceptable parameters, and therefore, an order to reappraise was issued.

This response acknowledges the municipalities receipt of the reappraisal order. The municipality will work towards submitting a reappraisal compliance plan (Form RA-308) within 150 days of the date of order.

The response must be signed by the chair of the legislative body of the municipality or their designee.

Signature and date

Please return response to: tax.pvr@vermont.gov and your District Advisor (electronic submission preferred) Vermont Department of Taxes, Property Valuation and Review, ATTN: Reappraisal, 133 State Street FL 1, Montpelier, VT 05633; electronic submissions: your District Advisor and tax.pvr@vermont.gov

ATTACHMENT B
FORM RA-308

VT Form
RA-308 Property Valuation and Review
DETAILED REAPPRAISAL COMPLIANCE PLAN

The Town/City of _____ hereby notifies the Director of Property Valuation and Review (PVR) that a reappraisal is planned. It will be completed for grand list year _____.

General Information

A. Number of taxable parcels of real property in town/city _____

B. Year of last complete reappraisal _____

C. Last reappraisal done by:

In-House (listers or assessor)

Contractor Name _____

Other (explain) _____

Please indicate what CAMA system was used in the last complete reappraisal.

Specify _____

None (no CAMA)

D. Does your town have property maps (tax maps)? _____ Yes No

If "Yes," are they updated annually? _____ Yes No

If not updated annually, how often are they updated? _____

Who maintains the maps? _____

E. CLA from equalization study certified January 1, 20__ was _____ %

F. COD from equalization study certified January 1, 20__ was _____ %

G. Does your town send sales verification forms to:

Sellers? _____ Yes No

Buyers? _____ Yes No

H. Are building permits required in your town? _____ Yes No

I. Since your last complete reappraisal, has your town had in place a method of systematic re-inspection of all properties? _____ Yes No

If yes, please briefly explain how it works: 1) How do you decide what properties are inspected each year?

2) Is a certain percentage of the town re-inspected yearly or are certain classes or neighborhoods chosen?

3) Is it those properties subject to building permits? Use attachment if necessary.

[Empty rectangular box for providing details on systematic re-inspection methods.]

J. Which of the following describes the type of reappraisal activity proposed? Check one.

- Complete Reappraisal (Complete section K below)
- Statistical Update (Complete sections K and L. Read instructions, page 3)
- Partial Reappraisal (Complete sections K and M. Read instructions, page 4)
- Rolling Reappraisal or Cyclical Reappraisal (Complete sections K and N. Read instructions, page 5)

K. Who will be conducting the reappraisal? Appraisal Firm Project Supervisor

Please provide the following information for those who will be working on this project:

Firm Name (if applicable): _____

Project Supervisor: _____

Is this person also a Lister? Yes No

Please *provide a copy* of the reappraisal contract.

- Contract enclosed
- Contract sent previously

Field and Data Entry Positions

Name 1: _____

- Certification: Appraiser Appraiser Trainee Lister
 Other certifications: _____

Name 2: _____

- Certification: Appraiser Appraiser Trainee Lister
 Other certifications: _____

Name 3: _____

- Certification: Appraiser Appraiser Trainee Lister
 Other certifications: _____

Name 4: _____

- Certification: Appraiser Appraiser Trainee Lister
 Other certifications: _____

Name 5: _____

- Certification: Appraiser Appraiser Trainee Lister
 Other certifications: _____

Name 6: _____

- Certification: Appraiser Appraiser Trainee Lister
 Other certifications: _____

Name 7: _____

- Certification: Appraiser Appraiser Trainee Lister
 Other certifications: _____

Name 8: _____

- Certification: Appraiser Appraiser Trainee Lister
 Other certifications: _____

L. If you checked “Statistical Update,” complete the following (reminder, this option is only available within five years of your last full reappraisal).

Briefly explain the method of systematic re-inspection you established following your last complete reappraisal. We are trying to ascertain how you decided what properties were inspected each year. **1)** Was a certain percentage of the town re-inspected yearly, or were certain classes or neighborhoods chosen? **2)** Was it only those properties subject to building permits? If more space is needed, attach additional pages. If you have completed a data quality study, please attach a copy.

Has a data study been conducted to establish that your existing property description data is complete and accurate?..... Yes No

If “Yes,” attach a listing of the properties upon which this study was completed and a report of actions taken as a result of that study.

Indicate which tables, factors, and schedules will be updated.

- Cost tables
- Land Schedule(s)
- Adjustments Table
- Depreciation Schedule
- Other (explain) _____

(See instructions, page 3 - Statistical Update)

M. If you checked “Partial Reappraisal,” please complete the following. A total change of less than 20% over the prior year must be accompanied by detailed reasons for why the changes are necessary.

Has a data quality study been conducted to establish that your existing property description data is complete and accurate? Yes No

If “No,” it is unlikely a partial reappraisal is acceptable. Without assurance of data quality, there is no evidence that a partial reappraisal will not result in increasing inequities.

If “Yes,” **attach** a listing of the properties upon which this study was completed and a report of actions taken as a result of that study.

Will the reappraised values be adjusted to the level of appraisal (CLA) of the portion of the appropriate jurisdiction that was not subject to revaluation? Yes No

The goal must be to ensure that the newly adjusted (reappraised) fair market value of the updated grand list has all properties appraised at the same level of assessment (LOA).

Indicate the class or classes of property and/or neighborhood(s) that are subject to the reassessment and the LOA that is being sought. For instance, you may be reappraising lakeshore property because you have evidence that the LOA on lakeshore property is 60% and all other properties in town have an LOA of 95%. In that example you would indicate:

<u>Class/Neighborhood</u>	<u>Present LOA</u>	<u>Target LOA</u>
<i>Example: Lakeshore</i>	<i>60%</i>	<i>95%</i>
<u>Class/Neighborhood</u>	<u>Present LOA</u>	<u>Target LOA</u>
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____

The goal of a partial reappraisal is to bring the values of changed properties into line with the properties that go unchanged. The resulting levels of assessment should be very similar regardless of property class or location.

N. If you checked "Rolling Reappraisal," complete the following. Note that to be considered for updated CLA, such reappraisal must be **completed within three years.**

Indicate the reappraisal activity to be completed in each year. Specify which properties are affected. This must be by property type or geographic area or other distinct population of parcels.

Year _____

Year _____

Year _____

Please check the one that best describes your method.

- Correcting most inequitable first
- Split up geographically
- Split up by category
- Other (explain below) _____

Will the reappraised values be adjusted to the level of appraisal (CLA) of the portion of the appropriate jurisdiction that was not subject to revaluation? Yes No

How will you determine which properties are to be reappraised in each year? We are looking for your reasoning for choosing the classes or neighborhoods chosen. We are trying to answer such questions as the following: **1) Did you have evidence of a specific disparity that the reassessment is aimed at correcting? 2) Was a particular neighborhood chosen in year one because you had evidence that its level of assessment was considerably less than the balance of the town? 3) Did you split the town up geographically or by category and plan to reappraise one third each year?** If more space is needed, attach additional pages.

The goal in each year must be to bring the value of changed properties into line with those of properties whose assessments go unchanged. (See instructions, page 5 - Rolling Reappraisal)

O. Provide any other information you feel would be helpful in explaining your reappraisal activity. If more space is needed, attach additional pages.

We acknowledge that we have read and understand the expectations and requirements for this reappraisal activity. We further understand that this reappraisal will be audited as part of the three-prong test, and the results may not be accepted if these requirements are not followed (see three-prong test). We have completed this form and will provide further documentation upon request.

Board of Listers: _____

Date: _____

Mail to:

Property Valuation and Review Division
Vermont Department of Taxes
133 State Street
Montpelier VT 05633-1401

Email submission to: tax.pvr@vermont.gov

Fax: (802) 828-2239

If you have any questions, please contact your District Advisor or call (802) 828-5860.

Town of _____

REAPPRAISALS

Division of Property Valuation and Review

Towns that are planning a reappraisal, whether under order or not, must report that activity to the Division of Property Valuation and Review (PVR). PVR will evaluate the planned activity to determine the following:

- 1) Whether the town's plan will meet the goal of coming into compliance of the common level of appraisal (CLA),
- 2) the coefficient of dispersion (COD) which is used in setting the education tax rates, and
- 3) whether the town's plan, if not under order, will improve the CLA and COD.

The necessary reporting forms and an explanation of the process are provided here.

STEPS TO TAKE FOR REAPPRAISALS

1. The listers will complete and return **Form RA-308, Detailed Reappraisal Compliance Plan, prior to commencement of the project**. The reappraisal shall substantially conform to one of the definitions of reappraisal in the "Definitions of Reappraisal Types" appended to this document. The Report should be filed with PVR as soon as practicable, but **no later than January 1** of the year in which reappraisal activity will begin.
2. PVR will acknowledge receipt of the plan by notifying the listers. If further information is needed, PVR will request it at that time.
3. In the year declared for the completion of the reappraisal, a **confirmation letter** will be sent to the **listers to complete and return to PVR by March 1**. This mailing will include a copy of **Form RA-309, Detailed Reappraisal Compliance Report**, and **Form RA-310, Report of Reappraised Grand List**.
4. At the time of the lodging of the grand list book with the town clerk (after the close of grievances), the listers will return Form RA-309.
5. The town clerk will file the **reappraised grand list and Form 411** electronically and mail Form RA-310 to PVR.
6. PVR will determine a temporary, reappraisal CLA for tax rate setting purposes and set the fiscal year's education tax rates using that new CLA. The education tax rates will be set as soon as practicable after receipt of the current reappraised grand list information submitted.

Given municipalities' understandable desire to proceed with tax billing and collection, a comprehensive evaluation of the reappraised grand list is not possible as part of the PVR Director's certification of reappraisal for tax rate setting purposes. Certification of a reappraisal for tax setting purposes under 32 V.S.A. § 5406(c) **shall not be construed as acceptance of reappraisal activity for PVR's equalization study**.

If the Director of Property Valuation and Review certifies that a municipality has completed a town-wide reappraisal, the common level of appraisal for that municipality shall be equal to its new grand list value divided by its most recent equalized grand list value, for the purposes of determining education property tax rates, education property tax liabilities, and income sensitivity claims relating to the fiscal year designated by the director. 32 V.S.A. § 5406.

If further evaluation of a grand list as part of the equalization process suggests that unacceptable assessment practices such as selective reappraisal took place, PVR will adjust its equalization procedures to derive the best possible estimate of fair market value and COD.

WHAT IS A REAPPRAISAL?

There are four generally accepted reappraisal activities.

1. Complete reappraisal
2. Statistical update
3. Partial reappraisal as defined below that results in changes in grand list value to a substantial portion of the parcels in the municipality, and results in a significant change in total grand list value over the prior year's total.
4. Rolling reappraisal as defined below, **provided that the rolling reappraisal is completed within a three-year time-frame.**

DEFINITIONS OF REAPPRAISAL TYPES

Complete Reappraisal

A reappraisal of all town properties including interior property inspections, development of new land and building pricing schedules, adjustments, and factors. The goal must be to implement new values for all properties that reflect 100% of fair market value.

1. Tax maps are desirable to assure a complete parcel inventory with detailed land area information for each parcel.
2. To the greatest degree feasible, all parcels and buildings (95% is desirable) should be fully inspected and measured with documentation on property record cards. The documentation should show date of inspection, person performing the inspection, and all factors and criteria employed to generate the new listed value. As new technologies are developed, alternate methods of data collection may be permissible with the consent of the Director on a case-by-case basis.
3. A sales analysis should be performed to establish land and building mass appraisal factors for property attributes (for example, land schedule(s), building and land grading factors, depreciation schedule(s), building value base rates, outbuilding values, utility contributory values, etc.). The systematic estimation of value for every property should be performed based upon its attributes relative to these factors. Only through the uniform application of a systematic estimation process is it possible to properly calibrate a mass appraisal valuation model and then derive uniform and defensible grand list values. The non-systematic manipulation of the valuation model to reach the sales price of a recently sold property is a form of sales chasing and is not an acceptable appraisal practice within this definition. The use of the arbitrary adjustment of depreciation and/or quality grades to reach a value that conforms to a sale price is an example of such manipulation.
4. There should be sufficient sales to support reliable estimation parameters for land schedules, depreciation etc. If sufficient sales are not available within the municipality, sales from other municipalities with comparable real estate markets, appraisals or an expanded time period should be used to supplement the database. Documentation to support each of these actions should be maintained and be available for review.

Statistical Update

A statistical update is a revaluation of all town properties, but unlike a complete reappraisal it does not require on-site property inspections except to confirm validity of data for a sample of properties. The goal must be to implement new values for all properties to reflect **100%** of fair market value. If building permits are not required in your municipality and there is no program of systematic re-inspection of all property, this **is likely not an acceptable method** of establishing equitable values as any inequities that currently exist within the grand list may be magnified using a statistical update. If a statistical update is being done, a copy of the data quality study conducted prior to the update must be included with this Form RA-308 to PVR.

1. Tax maps are desirable as with complete reappraisals.
2. Completion and documentation of an initial data quality study is done to establish that the quality of the existing physical data currently on file is acceptable.
 - a. Select a random, representative sample of 2% to 5% of all properties. The size of the sample is dependent on: size of the community, location mix (that is, number of neighborhoods) in the community, age and style of the properties, number of years since the last date when all properties within the municipality were inspected, and the nature of data maintenance programs used. The sampling process should be sufficient to ensure that existing property data is accurate concerning each significant type of property and neighborhood within the municipality. In other words, in cases where there has not been a systematic inspection of all properties for several years, where you have a heterogeneous mix of properties or a large number of defined neighborhoods, you need to review a greater number of properties in order to determine the degree of accuracy of your existing data.
 - b. For each sample parcel subject to review and after it has been inspected (including an interior inspection), you should correct any errors in the data and rerun the value for that property using your unmodified mass appraisal model from the last reappraisal. The original value is compared with the value that would have been in effect had more accurate data been available. You should then look at the level of discrepancy in values (old versus new). If the average level of discrepancy for any significant property type is large (in excess of 10%), then you need to evaluate whether there is sufficient integrity in the existing data to support a reappraisal based on a statistical update. In other words, if after correcting for data errors, the new values are on average significantly different from existing grand list values, then it is time to consider doing a complete reappraisal including inspections of all properties.
3. Sales analysis and mass appraisal guidelines are the same as for a complete reappraisal (see #3 and #4 above under Complete Reappraisal).
4. Under most circumstances, a statistical update **shall only be done once** if within 5 years of the last complete reappraisal, and the COD is less than 15.

Partial Reappraisals

A partial reappraisal is a reappraisal activity that either targets some but not all properties in a town or adjusts a limited number of factors. Generally, this will result in a change in value, but a partial appraisal will not bring the entire municipality to 100% market value. The goal of a partial reappraisal is to improve the appraisal equity among specific categories, types, and/or neighborhoods of properties within a town by bringing them to approximately the same level of appraisal as the rest of the properties in that town.

1. Common types of partial reappraisals include land revaluation (which generally should only be done within five years of the last complete reappraisal). Other common types are time and location adjustments to improvements or selective revaluation of identified categories of properties based on types and/or geographic areas (that is, neighborhoods).
2. The extent of the revaluation activity is a characteristic that differentiates a partial reappraisal from routine grand list maintenance. Generally, to be considered a partial reappraisal, the revaluation activity should impact on a significant percentage of grand list properties (20% or more), and/or all parcels in a property category (that is, R1, MHU, Other, etc.), geographic area, or property type.
3. The following guidelines should be considered when doing a partial reappraisal.
 - a. The grand list should undergo a sales analysis. The analysis should show that the level of appraisal of a portion of the grand list varies from other properties in the municipality so that adjustment is necessary to ensure that all properties are appraised at approximately the same level of appraisal. In making a determination that there is sufficient disparity in appraisal level to warrant reappraising a segment of the grand list, there should be sufficient sales to reliably identify the extent of disparity in level of appraisal. In the absence of statistical measurement, evidence from large samples – 20 or more sales – may be adequate to justify a partial reappraisal. The actual number of sales necessary is relative to the number of properties being evaluated and the variability in listed value to sale price ratios for the identified property type. For example, if you have 20 unlanded mobile home properties, a small number of sales may be sufficient assuming the sales analysis demonstrates a reasonably consistent level of appraisal.
 - b. Guidelines for a complete reappraisal relating to inspection and measurement, sales analysis and parameter estimation also apply to the property subset being adjusted through a partial reappraisal. At a minimum, all sale properties to be used in the sales analysis are inspected and measured.
 - c. Properties in the subset should be valued at fair market value **and then adjusted to the level of appraisal of the portion of the jurisdiction that has not been reappraised**. The level of appraisal for the non-reappraised portion of the grand list should be independently determined from a sufficiently large sales sample. Generally, the use of the town-wide CLA from PVR's equalization study is incorrect, as it would include older sales, and it would reflect all sales including those in the subset of property subject to reappraisal.
 - d. The practice of annually adjusting some or all listed values of sale properties and only sale properties to a value at or nearer the sale prices is known as “**sales chasing**” and does not constitute a partial reappraisal. Furthermore, it is not an acceptable appraisal practice.

“Rolling” Reappraisal (Cyclical Reappraisal)

A “rolling” reappraisal is a type of complete reappraisal. What differentiates a rolling reappraisal from a complete reappraisal is that it is conducted and implemented over more than one year.

1. All of the elements of a complete reappraisal should be adhered to when conducting a rolling reappraisal including sales analysis and mass appraisal guidelines (see #3 and #4 above under Complete Reappraisal). The mass appraisal factors established for the first year of the reappraisal should be used consistently for each intermediate year of the reappraisal. As part of the preparation for conducting a rolling reappraisal, there should be a **pre-established** plan laying out the time period of the overall reappraisal and the properties subject to revaluation in each of the years.
2. The time period for conducting a rolling reappraisal **shall not exceed three years**. Plans for a rolling reappraisal over more than a three-year period are not accepted for updated CLAs for tax rate setting purposes. A longer time-frame becomes more difficult to maintain equity across appraisal values as the number of years in the cycle increases. This is particularly the case if market conditions at the time of the rolling reappraisal display significant appreciation or depreciation in values. This is due to the staggered schedule for inspections and a changing town-wide level of assessment over the period of reappraisal.
3. In any year of the reappraisal, the revalued properties should be valued at fair market value **and then adjusted to the level of appraisal of the portion of the jurisdiction that was not subject to the revaluation (see also under Partial Reappraisal #3c)**.
4. Under most circumstances, it is likely that a new sales analysis will be necessary in the last year of the rolling reappraisal. The analysis will indicate the need for adjustments to the mass appraisal factors used throughout the reappraisal in order to achieve a 100% fair market value standard. In the last year of the cycle and after the necessary adjustments to mass appraisal factors, all properties are then brought to full market value.

General Grand List Maintenance

Grand list maintenance is a limited revaluation activity on individual parcels intended to reflect changes not covered by the above definitions. This generally involves a relatively small number of value changes limited to properties with physical changes, revaluation of sub-division (and combination) of land, and name and address changes due to transfers. Grand list maintenance does not constitute a revaluation activity subject to 32 V.S.A. § 5406(c) certification.



TOWN OF WEATHERSFIELD

OFFICE OF THE SELECTBOARD/
TOWN MANAGER

5259 US ROUTE 5
ASCUTNEY, VERMONT 05030

Susanne Terrill
Human Resources

Olivia Savage
Principal Clerk

Brandon Gulnick
Town Manager
TEL. (802) 674-2626
Weathersfieldvt.org

August 4, 2023

RE: Town Manager Update

Projects

The Town Garage Roof Replacement project kicked off on Monday, July 31st. Following completion, the West Weathersfield Fire Department roof will follow.

Indus has been notified that they were awarded the crack sealing project. They anticipate completion in September.

BlakTop paving has been notified that they were awarded the paving projects on Sunset Blvd., Cherry Lane., Thrasher Road. The project will be completed no later than September 30, 2023.

Renaud Bros has been notified that they were awarded the Upper Falls Covered Bridge project. This project will be completed no later than 10/31/2023.

We are in the process of releasing an RFQ for engineering services for Martin Memorial Hall Drainage.

Storm Damage/ FEMA Funding

We attended the Applicants Briefing for DR4720. The briefing included information on the FEMA Public Assistance Program, Eligibility and Project Documentation, Contracting and Procurement, Time extensions on projects, improved alternate projects, and closeouts/ project completion certification Reports.

The Disaster Number is FEMA-DR4720-VT. The declaration was declared on July 14, 2023. The type of disaster is Severe Storms and Flooding. The funding mechanism will be through the Public Assistance and Hazard Mitigation. Designated counties include Addison, Bennington, Caledonia, Chittenden, Lamoille, Orange, Orleans, Rutland, Washington, Windham, and Windsor.

Step 1: registration to the Grants Portal. This step has been completed.

Step 2: RPA - must be submitted within 30 days of the declaration. This is currently in process.

Step 3 kick off meeting.

Step 4: Formulation of Projects, exploratory call

Step 5: Project Review, recovery scoping meeting, Damage inventory, Site inspections

Step 6: Approval

Step 7: Funding, procurement,

Step 8: Recipient

Step 9: Sub Recipient

There are two (2) types of projects:

- **SMALL-** Small projects are any projects less than \$1 million dollars. Paid by the State at 75% share. Closeout documents are required to be submitted to the State for any small projects over \$250k.
- **LARGE-** Large projects are any projects at or more than \$1 million dollars. Large are paid by the State at 75% share only after FEMA has closed them. Projects at \$1million+ FULL Closeout documents are required to be submitted to the State to review who then send to FEMA.

Special Considerations:

- Insurance - Always have FEMA write a project even if Insurance will pay it all. You may claim the deductible.
- Floodplain Management – seek prior approval ANR permits.
- Hazard Mitigation – could be added into a project.
- Environmental Protection – permitting requirements and INDIANA BAT in Addison County! Talk to Army Corps before conducting work on major projects.
- Historic Preservation and Cultural Resources – 50 years old

Categories of Projects

1. Category A- Debris removal. ONLY Eligible when in the public right of way and necessary to: Eliminate an immediate threat to life, public health and safety; or eliminate an immediate threat of significant damage to improved property; or ensure the economic recovery of the affected community. Must monitor any contract and debris removal activities.
2. Category B- Temporary and Emergency Work-- Quick temporary opening of roadway, sandbagging.
3. Categories C through G - Cost reasonable repairs with proper permits using properly procured contracts and/or force account labor on: Roads, culverts and temporary and permanent bridges, Water control and sewer facilities, Buildings and equipment repairs after insurance deductions, Utilities, Parks, recreation and public cemeteries.

Weathersfield Projects:

We have \$10,000 - \$15,000 in total expenses for labor and materials, \$25,000-\$30,000 in mutual aid to Cavendish, and three (3) bridges that may be eligible, including the Ascutney Basin Bridge replacement, Little Ascutney Road Bridge (pending hydraulic study), and Upper Falls Covered Bridge (replacement of riprap). We're waiting on project estimates prior to completing the RPA but anticipate costs exceeding 1M.

MOOVER

The MicroMoo is a new, free, on-demand transportation service that is coming to the Town of Weathersfield. I met with the Manager of MOOVER last week, and they will be providing transportation to residents in Weathersfield from Route 5, parts of 131, and the Ascutney Park & Ride. The MicroMoo is funded by state grants, and there is no cost to the town.

PLANNING & ZONING PARTNERSHIP

We partnered with the Towns of Windsor and Rockingham/Bellows Falls with Planning & Zoning. The three (3) towns will share Land Use & Planning staff, and share expenses similar to the formula we have at the Transfer Station with Reading and West Windsor. The Town of Hartland may also join into the arrangement. Windsor is taking the lead on the employment aspect, similar to Weathersfield with the Transfer Station. Any towns wishing to join would do so through our Intermunicipal Agreement.

WATER DISTRICT PROJECT

We applied for \$1.2M to replace the water main line for the Water District. Our project has been engineered and permitted. We attended the Priority List public hearing in Montpelier on the 31st. We continue to advocate for our project.

VIRTUAL MEETINGS

CCI & SAPA are in the process of improving our virtual meeting technology and setup. Stay tuned as changes will be made soon.

RADAR SIGN – PERKINSVILLE

I am in contact with the Permit Coordinator. As of 8/3, we've been told the permit will be going through by 8/11.

If you have any questions or concerns, please let me know.

Sincerely,

Brandon Gulnick
Town Manager
Town of Weathersfield
5259 US Route 5, PO BOX 550, Ascutney, VT
E. Townmanager@weathersfield.org
P. (802) 674-2626 F. (802) 674-2117
www.weathersfieldvt.org



TOWN OF WEATHERSFIELD

OFFICE OF THE SELECTBOARD/
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August 4, 2023

RE: ARPA Discussion

Last week the Selectboard discussed prioritizing projects, long term debt, and the storm that recently swept through the State of Vermont. The board requested that we provide more information about the Tree project, Town Clerk Digitization, and Hoisington Field.

From a high priority standpoint, I would like to request some funding to improve virtual meetings Up to \$5,000.

Additionally, we need to determine what our plan is for the remainder of the work for the Generator. We have a grant that we would like to close out, but there's still \$650 available for hooking up the generator to the propane. We originally budgeted \$28,121.5 from ARPA for the generator project. We've expended \$28,164, and the generator has been installed on a concrete pad.

We currently have \$14,103.25 remaining in the ARPA fund for the propane hookup, and \$650 remaining in the grant from VEM (\$14,753.25 total).

Option 1: includes installing a 1,000 UG LP Tank on the side of the building, excavating around the building to run the propane line, and installing the line into the generator. The gas line will consist of 1/2" poly coat and 1" polyethylene low pressure. The total cost for this to be done is \$4,875, and the work would be done through McKinstry Property Services and Excavation.

Option 2: includes installing a 1,000 UG LP tank in the back of the parking lot near the existing shed. The propane tank would be buried. The parking lot would need to be pulled up and the pipes sleeved in conduit. The line size would need to be larger. This would increase the price of the job to \$5,800.

It makes more sense to move forward with Option 2, however, if we do that, we should consider paving the parking lot. IF we move forward with Option 2, there will still be \$8,953.25 remaining in designated ARPA funds to this project. Springfield paving provided an estimate to us to pave the parking lot and driveway, and that estimate came in at \$28,275. We would need an additional \$19,321.75 if we decided to do this.

Here is a copy of expenses that have been approved to date and proposed expenses that need to be prioritized.

Approved Expenses	Expense	% of ARPA
Small Businesses	12,000	1%
COVID (Supp, Test, Clean)	4,344	1%
Fire Departments	20,159	2%
Police Department	45,724	6%
Late Filing fees	13,818	2%
Roofing Projects	252,629	31%
Water District	75,000	9%
Food Shelf	9,290	1%
Martin Memorial Hall	41,475	5%
Building Assessments	5,828	1%
Total	480,267	59%
Proposed Expenses	Expense	% of ARPA
Hoisington Field	75,000	9%
Tree Maintenance	15,000	2%
Posts - Veterans Park	30,000	4%
MMH Drainage	20,000	2%
Trails	17,500	2%
Mapping - Scenic Views	15,000	2%
Digitization Town Clerk	25,000	3%
MMH Paving	28,000	3%
FD Training Stipends	20,000	2%
Town Welcome Signs	43,200	5%
MMH Electricity Improvements	30,000	4%
Security System - MMH	7,500	1%
Virtual Meeting Improvements	10,000	1%
Town Garage Generator	45,000	6%
Digitization of Land Use Records	25,000	3%
1879 SH Generator	12,016	1%
Total	418,216	51%

There's \$337,787.41 available in the ARPA fund.

Attached on the following pages includes:

- Attachment A – MMH Paving
- Attachment B - Hoisington Field Wetland Delineation & Survey Estimate
- Attachment C – Hoisington Field Master Plan Estimate
- Attachment D – Town Clerk Digitization
- Attachment E – Request for Tree Care Bids (note dates need to be updated if funded)

If you have any questions or concerns, please let me know.

Sincerely,

Brandon Gulnick
 Town Manager
 Town of Weathersfield
 5259 US Route 5, PO BOX 550, Ascutney, VT
 E. Townmanager@weathersfield.org
 P. (802) 674-2626 F. (802) 674-2117
www.weathersfieldvt.org

Attachment A
MMH Paving Estimate

Springfield Paving

10 Caajm Rd
Claremont, NH 03743

PROPOSAL

Proposal # 4053

jeremy@sunapeepaving.com

(603) 763-5300 (802) 886-3300

Proposal Submitted to:	Customer Phone	Date
Town of Weathersfield P.O. Box 550 Ascutney, VT 05030	Martin Memorial Hall Weathersfield, VT	5/24/2023
		Job #

We hereby submit specifications and estimates for:	Total
Price to overlay already paved driveway and parking lot. 1/2" shim coat and 1.0" topcoat - approx 19,048 sq ft.	28,275.00T
Price to grade and pave RH driveway and portion of parking lot - 1.5" base coat and 1.5" topcoat - approx 4,584 sq ft. Vermont 6% Sales Tax	14,950.00T 0.00

WE PROPOSE hereby to furnish material and labor, complete in accordance with above specifications, for the sum of: **\$43,225.00**

Payment to be made as follows: **Due upon completion**

All material is guaranteed to be as specified. All work to be completed in a substantial workman-like manner according to specifications submitted per standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Authorized Signature

Jeremy Zullo

Note: This proposal may be withdrawn by us if not accepted within 30 days.

ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are satisfactory and are hereby accepted.

You are authorized to do the work as specified.

Payment will be made as outlined above.

Signature

Date of Acceptance

Attachment B
Hoisington Field Wetland Delineation & Survey Estimate



May 10, 2023

Weathersfield Park & Recreation Commission
PO BOX 550
Ascutney, VT 05030
Brian.bosenberg@gmail.com, Highway@weathersfield.org

via email

Subject: Hoisington Field Project, Perkinsville, VT
Wetland Delineation & Survey Proposal

Dear Commission,

Thank you for the opportunity to submit this proposal to provide Wetland Delineation & Survey services for the Hoisington Field Park portion of your Master Plan project for the 1879 Perkinsville School House in Perkinsville, VT. We look forward to working with you on your project.

PROJECT UNDERSTANDING

It is our understanding that the Town is developing a master plan for Hoisington Field and the former historical school house. There are several Class II wetlands mapped in and near the park, and the aerial photographs provided support the presence of wetlands in these areas. A wetland delineation is needed to inform the planning of the proposed project. Based on the information available to us, the area requiring delineation is approximately 7 acres. A survey of the existing conditions on the property has also been requested to aid in master planning. The existing conditions to be surveyed include the picnic pavilion, basketball court, wellheads, fences, parking lot, bus shelter, sign, utility poles along the road, underground utilities, rock outcropping, stone walls, the edge of the woods, and significant trees in the lawn areas over 4" DBH.

SCOPE OF SERVICES

The services outlined in this proposal include the services necessary to provide the Commission with a basemap of the existing facilities, topography and mapped wetlands / buffers. This scope is based upon your desire to initiate planning for the proposed project, and is not intended to provide full engineering services which may be necessary for complete design and permitting of your project.

1. **Wetland Delineation**

- a. We will perform a site visit to determine the extent of wetlands and associated buffers within or adjacent to the project area. The wetland delineation will consider plant species, hydrology, and soil characteristics.
- b. We will coordinate a meeting with the State of Vermont District Wetland Ecologist to

go over the delineation and receive concurrence from the State.

2. **Survey of the Field**

- a. OCE will complete a topographic field survey at the project site, including structures, drives, relevant surface features, utilities and wetland boundaries. Underground utilities will be shown based on information available from the property owner, Town records, and visible field evidence. A topographic survey with one-foot intervals will be generated. A boundary survey is not included in our scope of work at this time.
- b. A site plan will be completed showing the 1-foot contours, existing conditions, wetland boundary and 50-foot buffer.

3. **Survey of Woods**

- a. Additional topographic survey would be completed of the woods area to the stone walls so that topography of the entire property can be shown on the site plan.

PROJECT SCHEDULE

We will proceed with the wetland delineation in May 2023. The site visit with the District Wetland Ecologist will be scheduled as soon as possible but will depend on their schedule. The survey and site plan will be completed by the end of July 2023.

COST PROPOSAL

Based upon our experience with similar projects and the requirements of regulatory officials, we propose to provide the services outlined above for a lump sum fee. As requested by the Town, we have broken the budget into separate lump sum amounts for your consideration:

<u>Options</u>	<u>Budget</u>
1. Wetland Delineation	\$ 3,000
2. Topographic Survey - Field Only	\$ 3,500
3. <u>Topographic Survey – Woods</u>	<u>\$ 1,500</u>
Total All 3 Options	\$ 8,000

We will invoice monthly based on the work completed at the end of each month. As the project progresses, we will keep you informed of the budget status and discuss any changes from the anticipated scope. Additional services requested by the Town will be provided on an hourly basis, plus expenses, in accordance with our most current Schedule of Rates and Fees at the time services are provided.



AUTHORIZATION

If this proposal and the attached Standard Terms and Conditions meet with your approval, this document can serve as a Professional Engineering Services Agreement with your signature and date in the space provided below. Please sign, date, and return the Agreement to our office.

We appreciate the opportunity to provide these services for your project. If you have any questions regarding this proposal or would like additional information, please call me.

Sincerely,

A handwritten signature in blue ink that reads 'Mary Beth Poli'.

Mary Beth Poli, PWS
Natural Resources Ecologist

AUTHORIZATION TO PROCEED

Signature: _____

Name: _____

Date: _____

P2023

STANDARD TERMS AND CONDITIONS

**OTTER CREEK ENGINEERING, INC. (OCE)
AND TOWN OF WEATHERSFIELD (CLIENT)
HOISINGTON FIELD PROJECT, PERKINSVILLE, VT – WETLAND DELINEATION & SURVEY
MAY 10, 2023**

Standard of Care: Services provided by OCE under this agreement will be performed in a manner consistent with the degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances.

Applicable Law: This agreement shall be subject to the applicable laws of the State of Vermont.

Compensation for Services: Invoices will be submitted monthly and payable within thirty (30) days. A service charge of 1.5% per month will be assessed on overdue balances. In the event any portion of an account remains unpaid for 90 days, the Client shall pay applicable service charges and all costs of collection, including reasonable attorney fees.

Additional Services: In the event the Client requests services outside those outlined in the Agreement, OCE may provide those services at an additional fee at established rates or other basis agreed upon with the Client. At the request of the client, an amendment to the original agreement will be prepared to document these additional services.

Ownership of Instruments of Service: All documents, including those on electronic media, prepared by OCE as instruments of service shall remain the property of OCE. Any reuse or change without written approval by OCE is prohibited.

Information Provided by Others: OCE shall indicate to the Client the information needed for rendering of services. The Client shall provide the necessary information as is available. OCE shall be entitled to rely on its accuracy, completeness, and authority to furnish it to OCE. The Client recognizes that OCE cannot assure the accuracy, completeness and sufficiency of such information and therefore, indemnifies OCE from all claims arising from its use.

Buried Utilities: The Client shall provide OCE with any available information on the location, size, and type of all underground improvements. OCE shall rely on this information in the preparation of plans and drawings and for subsurface penetrations. The Client agrees to hold OCE harmless from any damage, liability, or costs resulting from inaccuracy of this information, except for damages caused by the sole negligence of OCE in the use of Client furnished information.

Opinions of Probable Cost: In providing opinions of probable cost, the Client understands that OCE has no control over the contractor's method of pricing, or the cost of materials and labor, and that such opinions are provided on the basis of OCE's experience and qualifications. OCE makes no warranty, expressed or implied, as to the accuracy of such opinions as compared to bid or actual costs.

Permits and Approvals: OCE shall assist the Client in applying for those permits and approvals as listed in the Agreement. OCE does not guarantee receipt of permits or approval by regulatory agencies.

Construction Phase Services without Design: Because OCE did not prepare the Contract Documents for the Project, the Client agrees to the fullest extent permitted by law, to indemnify OCE from any damage, liability or cost, arising from any errors or omissions contained in the plans, specifications or other Contract Documents prepared by others, except for the sole negligence or willful misconduct of OCE.

Construction Observation: OCE will provide persons qualified to observe and report on construction and determine whether the work is in general conformance with the Contract Documents. The Client recognizes that Construction Review is intended to minimize the risk of problems arising during construction; that it is not insurance, and does not constitute a warranty or guarantee of any type. The Contractor shall retain responsibility for the quality of their work and for adhering to the plans and specifications. OCE shall not be required to make exhaustive or continuous on-site observations to check the quality or quantity of the work, and shall not be responsible for scheduling, construction means or methods, coordination of the work with other trades or construction safety precautions, all of which are the responsibilities of the Contractor.

Shop Drawing Review: OCE will review Contractor submittals for conformance with the design concept and the contract documents. The review shall not include an evaluation of the accuracy or completeness of details, such as quantities, dimensions, and fabrication processes.

Jobsite Safety: The Contractor is solely responsible for jobsite safety. OCE, through its professional activities, or presence at the site, has no authority to exercise control over any contractor in connection with its means, methods, sequences, or any health or safety precautions.

Hazardous Materials: OCE's scope of services does not include any work related to asbestos, or hazardous or toxic materials. In the event it becomes known that such materials are present at the job site, OCE may suspend work on the project, without any liability for damages, until the Client retains a qualified specialist to abate the situation and warrant that the job site is safe and in full compliance with applicable laws.

Mediation: The Client and OCE agree that all disputes between them and arising out of or relating to this Agreement shall be submitted to nonbinding mediation unless the parties mutually agree otherwise.

Indemnification: OCE and the Client agree, to the fullest extent permitted by law, to indemnify and hold harmless each other from any damage, liability or cost, including reasonable attorney's fees and costs of defense, to the extent caused by their own, negligent acts, errors or omissions arising from the Project.

Limitation of Liability: In recognition of the relative risks and benefits of the project, the Client agrees to the fullest extent permitted by law, to limit the liability of OCE to the Client and to all Contractors on the project, so that the total aggregate liability shall not exceed \$50,000 or OCE's total fee for services, whichever is greater.

Defects in Service: The Client will promptly report to OCE any defects or suspected defects in service or work so that OCE may take measures to minimize the consequences of such a defect.

Termination: Either the Client or OCE may terminate this agreement at any time with or without cause upon giving the other party seven calendar days notice. In the event of termination, the Client shall pay OCE for all services rendered and expenses to the date of termination, including work in progress.

Taxes: The amount of any Federal, State, or local excise, value added tax, or gross receipts tax which may be imposed on the Engineer's fees under this agreement, shall be added to the fees under this agreement as accrued, and paid to the Engineer by the Client. This does not apply to Federal or State income or payroll taxes.

SCHEDULE OF RATES AND FEES

ENGINEERING SERVICES:

- Managing Engineer.....\$155.00 per hour
- Senior Project Engineer.....\$135.00 per hour
- Project Engineer.....\$100.00 per hour
- Staff Engineer.....\$90.00 per hour
- Land Surveyor.....\$115.00 per hour
- Senior Environmental Engineer.....\$130.00 per hour
- Hydrogeologist.....\$110.00 per hour
- Senior Environmental Scientist.....\$95.00 per hour
- Environmental Scientist.....\$80.00 per hour
- Senior Engineering Technician.....\$100.00 per hour
- Wetland Scientist.....\$95.00 per hour
- Natural Resource Ecologist.....\$90.00 per hour
- Engineering Technician.....\$85.00 per hour
- Senior Resident Project Representative.....\$100.00 per hour
- Resident Project Representative.....\$90.00 per hour
- Administrative Assistant.....\$65.00 per hour

EXPENSES:

Subcontracted Services (as required):

Special consultants

Material testing

Equipment charges

Permit Fees

Outside reproduction services.....At Cost Plus 10%

Mileage.....Current IRS Rate

Lodging, Meals.....At Cost

Per Diem (lodging, meals).....\$125 per night

Photocopies:

- | | <u>Bond</u> | <u>Mylar</u> |
|--------------------------------|-------------|--------------|
| ▪ 8 ½" x 11" (Black and White) | \$0.10 each | |
| ▪ 8 ½" x 11" (Color) | \$0.50 each | |
| ▪ 24" x 36" (Standard Size) | \$3.00 each | \$15.00 each |
| ▪ Other Large Scale Copies | \$0.50 / sf | \$ 2.50 /sf |

Other Charges.....By Special Mutual Agreement

TERMS:

Please refer to terms set forth in the Agreement.

May 2022

Attachment C
Hoisington Field Master Plan Estimate

May 30, 2023

Ray Stapleton

Via email

Re: Proposal for Professional Landscape Architecture Site Master Planning Services / Weathersfield Park

Dear Ray

I believe that Keith transferred the information he got from your request, but feel free to reach out to me with any corrections regarding scope and/or program for the Park. Please find this fee proposal that outlines the process for providing a master plan for the 5-1/2 Acre parcel.

SCOPE OF SERVICES

1. MASTER PLANNING PHASE

- A. Site visit / Kick off meeting: Visit the site and photograph the parcel. Get any additional input on the program for the park, desired ball fields, play structure, parking needs and other desired amenities. We will need at the minimum a survey of the parcel boundaries and would recommend that someone determine if there are any wetlands on the parcel or adjacent that might impact the development. If the parcel is fairly flat we can master plan the parcel without grading information but it will be needed eventually to specify proper grading and stormwater treatment.
- B. Attend one public meeting to gather input, either ahead of developing concept alternatives or after to receive input on concepts.
- C. Develop concept alternative sketches for the overall layout of the park taking into account desired ballfield orientations and appropriate dimensions for the target age group.
- D. Meet with you and or the steering committee to discuss initial ideas and conceptual alternatives.
- E. Make refinements to the plan & develop a final site master plan drawing for presentation to you including layout and materials.
- F. Develop an illustrative color plan for public display and to assist with permitting.

Based upon the agreed upon Master Plan, Wagner Hodgson (WH) will prepare a fee proposal for additional services that could include:

2. DESIGN DEVELOPMENT/ CONSTRUCTION DOCUMENT PHASE

Preparation of detailed construction drawings and specifications required for proper site/landscape bidding.

- A. Layout & Materials Plan: Plan indicating the location of site features and scope including the arrival experience, pedestrian & vehicular circulation, parking, plantings, drainage and grading.
- B. Grading Plan: Plan indicating desired grades for above mentioned site features.
- C. Planting Plan and Plant Schedule: Plan indicating the location of proposed plant materials and existing plant materials to remain, including their names, sizes, and any other characteristics required for plant specimens. A plant schedule or list shall be provided indicating the quantity, botanical name, common name size, spacing and special requirements of each type of plant for the Project.
- D. Site Construction Details and Specifications: Site construction Details and Specifications for above mentioned site features.
- E. Planting Details and Specifications: Preparation of the landscape planting details and specifications to convey specific planting methods for installation during construction for the selected Contractor.
- F. Coordination with civil engineer and or contractor on state or local permitting.

3. BIDDING & NEGOTIATION

- A. Assist in finding contractors to bid the work and respond to questions that arise during the bidding process.

4. CONSTRUCTION OBSERVATION PHASE

After successful award of the Construction Contract, Wagner Hodgson will work closely with your contractor and, periodically observe construction, to review and provide written documentation regarding compliance with site/landscape design intent and construction documents on the following items:

- A. Respond to requests for information (RFI), issue clarifications and process landscape related shop drawings.
- B. Review and field select, plant material at nurseries as required.
- C. Provide clarification sketches as needed and visit site to resolve site issues.
- D. Observe final installation of hardscape, walls, furnishings and plant materials; provide punch-list prior to commencement of Provisional Acceptance and the Guarantee Period.
- E. Re-inspect site work installation at end of Final Acceptance Period to certify in writing that all necessary corrective work has been completed and that all plant material is in healthy, thriving condition.

COMPENSATION / TERMS

Compensation for the MASTER PLANNING PHASE will be billed on an hourly basis using the rates listed below, with a fee not to exceed Ten Thousand Dollars (\$10,000). In the event that these efforts become more extensive or involved than anticipated, we will request a fee review; however, the total fee for services will not exceed the estimated total without your prior review and approval.

Partner	\$175.00
Principal	\$150.00
Senior Associate	\$130.00
Associate	\$110.00
Licensed Landscape Architect	\$95.00
Designer	\$85.00
Staff	\$55.00

Fees do not include incidental direct expenditures made in the interest of the project such as reproduction, postage and transportation expenses that will be invoiced for reimbursement at cost plus 10 percent. Statements for services rendered are submitted on the 1st of each month, and an interest rate of 1.5% per month will be charged on amounts 30 days in arrears. If you are in agreement with this proposal, please sign and return one of the enclosed proposals to our office at your earliest convenience.

If you should have any questions or comments, please do not hesitate to contact me.

Sincerely,



Jeff Jeff Hodgson, FASLA

Partner

Accepted By: _____ Date: _____

Attachment D
Town Clerk Digitization



Building Trust through Transparency

www.ClerkBase.com | 2220 Plainfield Pike | Cranston, Rhode Island 02921 | 866.676.9486

**CLERKBASE® RETRIEVAL SYSTEM PROPOSAL
FOR WEATHERSFIELD VT**

TOWN RECORDS PROJECT

Historical Records Books

- conversion of Town Records Books to ClerkBase® system
- retype of minutes to 99.995% accuracy
- documents arranged by year
- folders for various records types**

Pricing is based on the following catalog of Town Records Books:

Book #	Recorded Years	Total Cost
Book 8	1993-2000	Not Cataloged
Book 7	1972-1992	\$ 5,175
Book 6	1935-1971	\$ 5,485
Book 5	1863-1932	\$ 7,450
Book 4	1833-1861	\$ 4,150
Book 3	1809-1833	\$ 4,690
Book 2	1788-1808	\$ 2,070
Book 1	1772-1786	Plastic Sleeves

**Records types:

- agendas and minutes (town meetings, school committee, budget meetings, zoning, etc.)
- policy documents (vehicle use, personnel, social services, ethics, etc.)
- board reports
- warrants
- ballots
- oath of office
- ordinance
- incorporation of Perkinsville
- additional folders as needed



Building Trust through Transparency

www.ClerkBase.com | 2220 Plainfield Pike | Cranston, Rhode Island 02921 | 866.676.9486

**CLERKBASE® RETRIEVAL SYSTEM PROPOSAL
FOR WEATHERSFIELD VT**

TOWN RECORDS PROJECT

ClerkBase Document Hosting (Annual Fee) **\$ 495.00**

Includes:

- licensing fee
- design, publish and maintain website
- document hosting
- remote product support
- unlimited training sessions

ClerkBase Retrieval System (Annual Subscription) **\$ 800.00**

Includes:

- publication of *NEW* Town Records to the ClerkBase® system
- immediate Internet updates (or annual updates)
- folders for various records types** (similar to the Stowe, VT ClerkBase page: <https://clerkshq.com/stowe-vt>)

The above pricing is based on the following:

- records can be provided in real-time or as a bulk project each year
- documents will be provided in digital format

Attachment E
Request for Tree Care Bids (note dates need to be updated if funded)

Town of Weathersfield

Request for Tree Care Bids

February 22, 2023

The Town of Weathersfield is requesting sealed bids for tree care projects. Work to be completed by December 31, 2023.

Scope of work

There are 3 types of services that are requested by the Town and will occur at each location as directed.

1. Tree pruning – Provide services to prune dead limbs out of trees designated for retention.
2. Tree removal – Provide services to fell and dispose of trees and stumps designated for removal.
3. Tree health evaluation – Written descriptions of the identified trees considering the overall welfare of the tree. Include observations of insects and disease, grounds maintenance, site and soil conditions, climate considerations, etc. Provide specific recommendations to protect tree health as well as health of the urban forest.

*Successful bidder will provide traffic control as needed.

Project details

Location	Pruning	Removal	Evaluation
Hoisington Field – Parcel 07-03-15 1800 VT-106, Perkinsville, VT	2	3	5
Perkinsville Park – Parcel 07-01-52.1 35 Church Street, Perkinsville, VT	2	8	8
Center Grove – Parcel 08-02-21 79 Center Church Road, Weathersfield, VT	50	0	Grove
Town Office – Parcel 5A-02-20 5259 US-5, Ascutney, VT	2	1	2
Ascutney Park – Parcel NA 5 Ascutney Park Road, Ascutney, VT	1	1	3

Pre-Bid Conference

A Pre-Bid Conference for the Town of Weathersfield Tree Care project will be held on Wednesday, March 8 at 10:00AM prevailing time at the Weathersfield Town office located at 5259 US Route 5, Ascutney, Vermont. **This conference is recommended** for contractors wishing to bid on the projects listed above. Specific project site visits may be scheduled if needed prior to the completion of the Pre-Bid Conference.

Industry standards

The provisions of the most recent version of the American National Standards Institute (ANSI) A300 Standards for Tree Care to include all supplemental provisions and attachments, all contract documents specified, and any other Federal, State, or Municipal applicable standards, policies, and procedures shall apply to this contract.

Instruction to bidders

All bids must be submitted on the provided bid form. The bid form must be filled out completely, signed, printed signature, and dated. Handwritten bid forms must be done in ink and must be legible. Corrections to handwritten bid forms must be initialed and dated. Illegible bid forms will not be accepted. If multiple bids are submitted, only the last one submitted prior to the bid due date and time shall be considered. Previously submitted bids shall be discarded. Bidders are to bid on the project in a price per location format. Bids for multiple projects may be submitted on the same bid form. All questions pertaining to this Request for Tree Care Bids shall be submitted in writing to Ryan Gumbart, Tree Warden at the Weathersfield Town Office located at 5259 US Route 5, Ascutney, Vermont 05030 or e-mailed to landuse@weathersfield.org. The question period ends at 2:00PM Wednesday, March 15. Questions received after this date and time will not be answered.

Bids must be received at the Weathersfield Town Office located at 5259 US Route 5, Ascutney, Vermont 05030 by 1:00PM prevailing time Wednesday, March 22, 2023. Sealed bids delivered by person, overnight express, courier, or parcel post must be clearly marked "Town of Weathersfield Tree Care Bid". All bids will be opened and read aloud in public at the Weathersfield Town Office located at 5259 US Route 5, Ascutney, Vermont 05030 at 2:00PM Wednesday, March 22, 2023. Bid award is anticipated to take place on April 3, 2023.

Award of projects

The Bid, if awarded, will be awarded based on criteria of least cost per location, best qualified to perform the work in a time frame advantageous to the Town and public, ability in meeting the terms of the contract and ability to provide a quality product, and past performance of the bidder under previous contracts with Town, the State and elsewhere. Project must be completed by December 31, 2023.

Location of work

Hoisington Field – Parcel 07-03-15 – 1800 VT-106, Perkinsville, VT 05151

Perkinsville Park – Parcel 07-01-52.1 – 0 VT-106, Perkinsville, VT 05151

Center Grove – Parcel 08-02-21 – 79 Center Church Road, Perkinsville, VT 05151

Town Office – Parcel 5A-02-20 – 5259 US-5, Ascutney, VT 05030

Ascutney Park – Across from 20 Ascutney Park Road, Ascutney, VT 05030

Disclaimer

The Town of Weathersfield reserves the right:

- a. To accept or reject any and all bids in whole or in part and to accept other than the apparent lowest bid price and or total project cost as read:
- b. To amend, modify, or withdraw this Request for Bids.
- c. To cancel any and/or all projects prior to the start of construction without prior notification.
- d. To request submittal of supplemental documents or information from any and all bidders.
- e. To accept or reject a bidder's request to hold a special pre-bid conference at a time and/or date other than that specified in the Pre-Bid Conference Section of this document based on special conditions and/or mitigating circumstances.
- f. To allow or disallow entry into the pre-bid conference for any potential bidder arriving after the start of the pre-bid conference.
- g. To postpone the time and date of the pre-bid conference due to emergencies and unforeseen circumstances and/or conditions.

Deliverables

A written report for each location and all trees designated for evaluation including: written descriptions, pictures, health concerns, recommended treatments, and recommended maintenance. An overview section for each location should detail soils and site conditions, potential risks and hazards, and overall goals for the shade trees on the property.

Requirements

Successful contractors will notify Ryan Gumbart, Tree Warden, by email at landuse@weathersfield.org, at least 1 week before starting work and 1 week before work is expected to end at each location.

Payment

Payments will be made following the completion of the project in its entirety.



TOWN OF WEATHERSFIELD

OFFICE OF THE SELECTBOARD/
TOWN MANAGER

5259 US ROUTE 5
ASCUTNEY, VERMONT 05030

Susanne Terrill
Human Resources

Olivia Savage
Principal Clerk

Brandon Gulnick
Town Manager
TEL. (802) 674-2626
Weathersfieldvt.org

August 3, 2023

RE: VLCT Town Fair

Dear Selectors,

The Vermont League of Cities and Towns is holding their Town Fair on Tuesday, September 26th, and Thursday, September 27th.

There are four (4) tracks for meetings that include Clerks & Treasurers, Public Safety, Town Leaders, and Listers.

Our Town Clerk, Treasurer, Principal Clerk, Deputy Clerk, and HR would like to attend, which will result in closing the office on 9/26 & 9/27.

The Link can be found [here](#), which includes the agenda for each date the trainings will be held.

Please determine whether the Selectboard would like to close the office to allow the Town Employees to attend this event.

If you have any questions or concerns, please let me know.

Sincerely,

Brandon Gulnick
Town Manager
Town of Weathersfield
5259 US Route 5, PO BOX 550, Ascutney, VT
E. Townmanager@weathersfield.org
P. (802) 674-2626 F. (802) 674-2117
www.weathersfieldvt.org

Attachment A
Town Fair Information

Town Fair

Town Fair is VLCT's popular, two-day, annual event. Members and partners connect with counterparts and customers from all around the state. Typical conference attendance is 500+ and gives members and vendors time to learn about the most critical topics, products and services, all in one place. It's an unparalleled experience that includes numerous networking, recreational, and entertainment options as well.

For more information and to register for Town Fair 2023, happening September 26-27 at South Burlington's Doubletree by Hilton, keep scrolling!

See who's attending!

- [Tracks](#)
- [Annual Meetings & Voting Delegates](#)
- [Casino Night](#)

This year's trainings fit into four tracks designed to fit your role in local government:

Clerks & Treasurers

Foundational tools for your day-to-day success

Public Safety

New solutions for recurring problems in your communities

Town Leaders

Support your municipality from the inside out!

Listers

The nuts and bolts of this position delivered in one place

VLCT invites all members to send a voting delegate to our annual meetings on September 26 from 1:00 to 2:30.

The annual meetings are where you will elect the VLCT Board of Directors, hear updates on recent program changes from VLCT leadership, learn about the financial health of the member-owned risk pools, and meet VLCT's new Director of Intergovernmental Affairs.

This is your annual opportunity to weigh in on how VLCT represents you in the state house, share insights into what services you need VLCT, PACIF or VERB to offer your municipality, and question both staff and board members about why we do things the way we do. Voting Delegates will need to register separately from their Town Fair registration.

[Designate a Voting Delegate](#)

VLCT presents Casino Night brought to you by Alpine Amusement, featuring 9 game tables offering Craps, Roulette, Texas Hold'em & Blackjack.

Enjoy a relaxed atmosphere and a buffet-style meal while you network with colleagues and play games to win raffle tickets to fabulous prizes! Attendees can purchase refreshments at the cash-bar.

Dinner tickets come with \$250 in chips to start. Attendees can purchase an additional \$250 chips on-site for \$25. **Proceeds will benefit the [VLCT Municipal Service Scholarship](#).**

***There will be absolutely NO gambling with real money at this fundraiser.** Games are played with chips that are traded in for raffle tickets to win great prizes!



Home (/DLLicenseManagment/s/)

Application
DLL - Application - 30776

Approve

Reject

Applicant Action Required

Town Payment Received

Download

APPLICATION DETAILS

RELATED INFORMATION

> Application Information

∨ Event Details

Start date of event

8/12/2023 4:00 PM

End date of event

8/12/2023 9:00 PM

Physical Location Street 1

396 Lottery Lane

Physical Location Name ⓘ

8.12 Mollie

Physical Location Street 2/Unit/Suite

Physical Location State

Vermont

Town Clerk/ Municipal Jurisdiction

Weathersfield

Outside Side Consumption End time

Physical Location City/Town

Weathersfield

Outside Side Consumption Hours Requested

Landlord Name

Business Location

Outside Side Consumption Start time

Approximate Number of Persons Expected:

120

Physical Location Zip

05151

Last Modified By



Christopher Lyons (/DLLicenseManagment/s/profile/005t0000008nm0bAAA), 8/1/2023 2:15 PM

Location

[LN-027893 \(/DLLicenseManagment/s/detail/a0A8z000003bkeaEAA\)](/DLLicenseManagment/s/detail/a0A8z000003bkeaEAA)

Outside Side Consumption Days Requested

Describe the type of event/ OCP Area

Wedding!

Days or specific bingo date(s)

Created By

Post Question Poll

Share an update...

Share



Search this feed...



Christopher Lyons (/DLLLicenseManagement/s/profile/005t0000008nm0bAAA) (Customer) created this dll application.
Yesterday at 2:15 PM (/DLLLicenseManagement/s/feed/0D58z0000004ls0CAB)



[DLL - Application - 30776](#)

[View more details](#)

Like

Comment



Write a comment...

Contact Violations

Violation Id First Name Last Name Contact Role Offense Date of Offense

There are no contact violations found

Application Documents

Name Document Type Associated With

There are no Application Documents found

Flo-Ann Dango

From: noreply@salesforce.com on behalf of DLL Vermont NoReply
<dll.noreply@vermont.gov>
Sent: Tuesday, August 1, 2023 2:18 PM
To: Flo-Ann Dango
Subject: DLL Application routed to Town/City Clerk's Office



State of Vermont
Department of Liquor and Lottery
Division of Liquor Control
1311 US Route 302, Suite 100,
Barre, VT 05641
<https://liquorcontrol.vermont.gov/>
[phone] 802-828-2339
[fax] 802-479-4294
Wendy Knight, Commissioner
8/1/2023

Application # : DLL - Application - 30776

Business Name : 8.12 Mollie

Physical Street: 396 Lottery Lane

Physical City/Town: Weathersfield

Physical ZIP Code: 05151

Dear Town Clerk at Weathersfield,

An application for Request to Cater Permit License has been submitted to the Vermont Department of Liquor and Lottery, Division of Liquor Control (DLC). The license applied by the applicant requires the approval of local Commissioners prior to consideration by the DLC. The application has been routed to the Weathersfield for consideration and action. After your approval, the system will route the application back to DLC. Applicant will be notified when this occurs.

If any fees are associated with the local review process, they must be paid directly to the municipality.

If you have any questions, please call us at 802-828-2339.

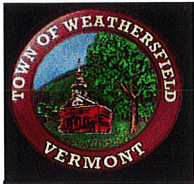
Sincerely,
Martin Prevost
Director of Licensing

Liquor and Lottery Control Board:

Martin Manahan, Chair; Edward Flanagan, Sam Guy, Megan Cicio, Thom Lauzon



Meeting date August 7, 2023
 AP warrant date 08/07/23
 Payroll warrant date 1 07/20/23
 Payroll warrant date 2 07/27/23
 Payroll warrant date 3 08/03/23



TOWN OF WEATHERSFIELD, VERMONT

Warrants for Meeting of August 7, 2023

	Check Date	Payroll	Operating Expenses
General Fund			
	07/20/23	\$8,286.30	Incl Prince Stipend \$384.62
	07/27/23	\$8,160.80	Incl Daniels Stipend \$576.92
	08/03/23	\$8,213.76	
AP	8/7/2023		\$66,511.74
Total		\$24,660.86	\$66,511.74
Highway Fund			
	07/20/23	\$6,227.77	
	07/27/23	\$5,883.16	
	08/03/23	\$4,634.22	
AP	8/7/2023		\$40,979.88
		\$16,745.15	\$40,979.88
Solid Waste Mgmt Fund			
	07/20/23	\$859.51	
	07/27/23	\$982.40	
	08/03/23	\$1,057.93	
AP	8/7/2023		\$2,510.82
Total		\$2,899.84	\$2,510.82
Library			
	07/20/23	\$1,180.71	
	07/27/23	\$1,142.52	
	08/03/23	\$1,180.71	
Total		\$3,503.94	\$0.00
Grant			\$1,565.89
Parks & Rec			\$3,750.00
Grand Totals		\$47,809.79	\$115,318.33

Selector _____

To the Treasurer of the Town of Weathersfield, we hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$163,128.12. Let this be your order for the payments of these amounts.

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
AFLAC	07/06/23	Payroll Transfer PR-07/06/23	11-2-011-10.00 AFLAC	60.92	226814	08/07/23
AFLAC	07/13/23	Payroll Transfer PR-07/13/23	11-2-011-10.00 AFLAC	60.92	226814	08/07/23
AFLAC	07/20/23	Payroll Transfer PR-07/20/23	11-2-011-10.00 AFLAC	60.92	226814	08/07/23
AFLAC	07/27/23	Payroll Transfer PR-07/27/23	11-2-011-10.00 AFLAC	60.92	226814	08/07/23
ALLA	07/21/23	Schoolhouse 7/5/23-8/1/23 6988	11-7-303-60.00 1879 Maint. & Repairs	185.00	226815	08/07/23
AMZONCAP	08/01/23	July, 2023 Purchases 11YJ-791N-JP	11-7-101-20.00 GF-Office Supplies	17.18	226817	08/07/23
AMZONCAP	08/01/23	July, 2023 Purchases 11YJ-791N-JP	11-7-102-20.00 FIN - Supplies	62.99	226817	08/07/23
AMZONCAP	08/01/23	July, 2023 Purchases 11YJ-791N-JP	11-7-103-20.00 Office Supplies	10.09	226817	08/07/23
AMZONCAP	08/01/23	July, 2023 Purchases 11YJ-791N-JP	11-7-101-20.00 GF-Office Supplies	99.74	226817	08/07/23
AMZONCAP	08/01/23	July, 2023 Purchases 11YJ-791N-JP	11-7-101-20.00 GF-Office Supplies	16.88	226817	08/07/23
AMZONCAP	08/01/23	July, 2023 Purchases 11YJ-791N-JP	11-7-601-20.00 Library-Supplies	11.95	226817	08/07/23
AMERICAN	07/28/23	FY24 Appropriation FY24 APPROP	11-9-901-90.01 American Red Cross	250.00	226818	08/07/23
AT&T SVC	07/16/23	Cell Phone Service 7162023	11-7-101-31.00 GF-Telephone	101.62	226819	08/07/23
AT&T SVC	07/16/23	Cell Phone Service 7162023	11-7-201-31.00 Police-Telephone/communic	209.55	226819	08/07/23
BIBENS	07/28/23	WWVFD-Maintenance Supply 537642/1	11-7-207-60.00 Maintenance & Repair	19.79	226821	08/07/23
CANON	07/01/23	TC-Copier Lease 30767845	11-7-103-18.00 Copier Lease	49.00	226822	08/07/23
CERSOSIMA	07/15/23	HWY - Dense Gr Cr Stone 16581	11-7-205-31.05 7-10-23 Flood/Storm Damag	504.00	226823	08/07/23
COLONI	07/06/23	Payroll Transfer PR-07/06/23	11-2-011-14.10 Insurance Prem Liability	6.69	226824	08/07/23
COLONI	07/13/23	Payroll Transfer PR-07/13/23	11-2-011-14.10 Insurance Prem Liability	6.69	226824	08/07/23
COLONI	07/20/23	Payroll Transfer PR-07/20/23	11-2-011-14.10 Insurance Prem Liability	6.69	226824	08/07/23
COLONI	07/27/23	Payroll Transfer PR-07/27/23	11-2-011-14.10 Insurance Prem Liability	6.69	226824	08/07/23
COTTSYSSTE	07/19/23	TC-Monthly Hosted Solutio 154381	11-7-103-24.00 Hosting Svcs - COTTS	345.00	226826	08/07/23
DZIOMBA	07/26/23	tax over pymt 23-24 OVRPMT23-24	11-2-020-01.00 Over payments received	303.44	226829	08/07/23
EAGLEP	07/12/23	Hearing Notice 4/11 00017810	11-7-105-23.50 Land Use Advertising	27.06	226830	08/07/23
ESO	07/01/23	WWVFD-Active911 Software ESO-112306	11-7-207-25.15 Software - E Rep.	1795.00	226831	08/07/23

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
EYEMED	07/31/23	FIDELITY SECURITY LIFE IN August 2023 Premiums 165885066	11-7-103-14.10 Insurance Benefits	8.70	226832	08/07/23
EYEMED	07/31/23	FIDELITY SECURITY LIFE IN August 2023 Premiums 165885066	11-7-201-14.10 Police-Insurance Benefits	8.70	226832	08/07/23
EYEMED	07/31/23	FIDELITY SECURITY LIFE IN August 2023 Premiums 165885066	11-7-102-14.10 Finance-Insurance Benefit	4.61	226832	08/07/23
EYEMED	07/31/23	FIDELITY SECURITY LIFE IN August 2023 Premiums 165885066	11-7-201-14.10 Police-Insurance Benefits	12.76	226832	08/07/23
EYEMED	07/31/23	FIDELITY SECURITY LIFE IN August 2023 Premiums 165885066	11-7-601-14.10 Library-Insurance Benft	12.76	226832	08/07/23
EYEMED	07/31/23	FIDELITY SECURITY LIFE IN August 2023 Premiums 165885066	11-7-101-14.10 GF-Insurance Benefits	4.61	226832	08/07/23
EYEMED	07/31/23	FIDELITY SECURITY LIFE IN August 2023 Premiums 165885066	11-7-101-14.10 GF-Insurance Benefits	8.70	226832	08/07/23
FIRETECH	07/17/23	FIRE TECH & SAFETY OF NEW WWVFD - PPE 214867	11-7-207-20.10 PPE	720.00	226833	08/07/23
FIRSTL	07/01/23	FIRST LIGHT Library - Recurring ERate 14553722	11-7-601-26.00 Library-Fiber Connect Ser	35.00	226834	08/07/23
FORDCL	07/13/23	FORD OF CLAREMONT Police-2016 Explorer Mnt 64199	11-7-201-52.00 Repairs and Supplies	105.31	226835	08/07/23
FORDCL	07/25/23	FORD OF CLAREMONT Police-Oil Change 64508	11-7-201-52.00 Repairs and Supplies	77.40	226835	08/07/23
GALLS	07/18/23	GALLS, LLC Police-T# L-Bracket 025098332	11-7-201-15.00 Police-Uniforms and Clean	34.97	226836	08/07/23
RSVPWIN	07/28/23	GREEN MOUNTAIN RSVP FY24 Appropriations FY24 APPROP	11-9-901-90.30 Green Mt RSVP	300.00	226839	08/07/23
GREEN UP	07/28/23	GREEN UP VERMONT FY24 Appropriation FY24 APPROP	11-9-901-90.67 Green Up Vermont	150.00	226840	08/07/23
GULNIK	08/01/23	GULNICK, BRANDON July/Aug Reimbursement AUG2023	11-7-101-29.20 GF-Travel/Mileage	105.32	226841	08/07/23
HEALTH C	07/01/23	HEALTH CARE & REHABILITAT FY24 Appropriation ARINV100536	11-9-901-90.15 Health/Rehabilitative Ser	2683.00	226842	08/07/23
INGRA	07/06/23	INGRAM LIBRARY SERVICES Library - Book Purchase 76714026	11-7-601-78.00 Library-Media	217.82	226844	08/07/23
FARNSWORT	07/01/23	INTENTIONAL CLEANING Library 7/20/23 Clean 270	11-7-601-40.00 Custodial Services	50.00	226845	08/07/23
FARNSWORT	07/01/23	INTENTIONAL CLEANING 7/27/23 Cleaning 271	11-7-301-40.00 Custodial Services	100.00	226845	08/07/23
FARNSWORT	07/01/23	INTENTIONAL CLEANING 7/27/23 Cleaning 271	11-7-303-40.00 Custodial Services	50.00	226845	08/07/23
FARNSWORT	07/01/23	INTENTIONAL CLEANING Library - 7/27/23 Clean 272	11-7-601-40.00 Custodial Services	50.00	226845	08/07/23
FARNSWORT	07/31/23	INTENTIONAL CLEANING 08/03/23 Cleaning 274	11-7-301-40.00 Custodial Services	100.00	226845	08/07/23
FARNSWORT	08/03/23	INTENTIONAL CLEANING Library 8/3/23 Clean 275	11-7-601-40.00 Custodial Services	50.00	226845	08/07/23
FARNSWORT	07/31/23	INTENTIONAL CLEANING 08/10/23 Cleaning 276	11-7-301-40.00 Custodial Services	100.00	226845	08/07/23
FARNSWORT	07/31/23	INTENTIONAL CLEANING 8/13SH,8/7MMH Cleaning 278	11-7-301-40.00 Custodial Services	100.00	226845	08/07/23

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FARNSWORT	INTENTIONAL CLEANING	07/31/23	8/13SH,8/7MMH Cleaning 278	11-7-601-40.00 Custodial Services	50.00	226845	08/07/23
MADISON	MADISON NATIONAL LIFE INS	07/24/23	August '23 Premiums 1570140	11-7-103-14.10 Insurance Benefits	17.87	226846	08/07/23
MADISON	MADISON NATIONAL LIFE INS	07/24/23	August '23 Premiums 1570140	11-7-103-14.10 Insurance Benefits	23.95	226846	08/07/23
MADISON	MADISON NATIONAL LIFE INS	07/24/23	August '23 Premiums 1570140	11-7-201-14.10 Police-Insurance Benefits	45.33	226846	08/07/23
MADISON	MADISON NATIONAL LIFE INS	07/24/23	August '23 Premiums 1570140	11-7-101-14.10 GF-Insurance Benefits	41.45	226846	08/07/23
MADISON	MADISON NATIONAL LIFE INS	07/24/23	August '23 Premiums 1570140	11-7-102-14.10 Finance-Insurance Benefit	44.19	226846	08/07/23
MADISON	MADISON NATIONAL LIFE INS	07/24/23	August '23 Premiums 1570140	11-7-201-14.10 Police-Insurance Benefits	31.46	226846	08/07/23
MADISON	MADISON NATIONAL LIFE INS	07/24/23	August '23 Premiums 1570140	11-7-601-14.10 Library-Insurance Benft	30.15	226846	08/07/23
MADISON	MADISON NATIONAL LIFE INS	07/24/23	August '23 Premiums 1570140	11-7-101-14.10 GF-Insurance Benefits	20.05	226846	08/07/23
MADISON	MADISON NATIONAL LIFE INS	07/24/23	August '23 Premiums 1570140	11-7-101-14.10 GF-Insurance Benefits	30.26	226846	08/07/23
MADISON	MADISON NATIONAL LIFE INS	07/24/23	August '23 Premiums 1570140	11-2-011-09.00 Supplemental Life Ins.	30.45	226846	08/07/23
MADISON	MADISON NATIONAL LIFE INS	07/24/23	August '23 Premiums 1570140	11-2-011-09.00 Supplemental Life Ins.	57.50	226846	08/07/23
MADISON	MADISON NATIONAL LIFE INS	07/24/23	August '23 Premiums 1570140	11-2-011-09.00 Supplemental Life Ins.	101.50	226846	08/07/23
MEALS	MEALS & WHEELS GREATER SP	07/28/23	FY24appropriations FY24 APPROP	11-9-901-90.20 Meals on Wheels	400.00	226848	08/07/23
MAPP	MT. ASCUTNEY PREVENTION P	07/28/23	FY23 Appropriation FY24 APPROP	11-9-901-90.58 M.A.P.P	450.00	226851	08/07/23
MVP	MVP HEALTH CARE	07/08/23	August, 2023 Health Premi 18421928	11-7-201-14.10 Police-Insurance Benefits	2005.46	226852	08/07/23
MVP	MVP HEALTH CARE	07/08/23	August, 2023 Health Premi 18421928	11-7-102-14.10 Finance-Insurance Benefit	713.69	226852	08/07/23
MVP	MVP HEALTH CARE	07/08/23	August, 2023 Health Premi 18421928	11-2-011-14.10 Insurance Prem Liability	2457.63	226852	08/07/23
MVP	MVP HEALTH CARE	07/08/23	August, 2023 Health Premi 18421928	11-7-201-14.10 Police-Insurance Benefits	1377.42	226852	08/07/23
MVP	MVP HEALTH CARE	07/08/23	August, 2023 Health Premi 18421928	11-7-101-14.10 GF-Insurance Benefits	1427.38	226852	08/07/23
MVP	MVP HEALTH CARE	07/08/23	August, 2023 Health Premi 18421928	11-7-101-14.10 GF-Insurance Benefits	713.69	226852	08/07/23
MVP	MVP HEALTH CARE	07/08/23	August, 2023 Health Premi 18421928	11-7-601-14.10 Library-Insurance Benft	878.22	226852	08/07/23
NE MUN	NEMRC	07/16/23	Consult & Travel, Nate 52916	11-7-104-25.90 Contracted Assessor / Lis	1140.00	226853	08/07/23
NE MUN	NEMRC	07/17/23	CAMA Disater Recovery agr 52934	11-7-104-25.00 Listers-Software agree	773.48	226853	08/07/23
NE MUN	NEMRC	07/18/23	Marshal Swift-7/1-6/30/24 53189	11-7-104-45.10 NEMRC Services	656.50	226853	08/07/23

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
N DELT	07/15/23	NORTHEAST DELTA DENTAL AUG 2023 Ee Dental AUG2023	11-7-103-14.10 Insurance Benefits	68.55	226854	08/07/23
N DELT	07/15/23	NORTHEAST DELTA DENTAL AUG 2023 Ee Dental AUG2023	11-7-201-14.10 Police-Insurance Benefits	68.55	226854	08/07/23
N DELT	07/15/23	NORTHEAST DELTA DENTAL AUG 2023 Ee Dental AUG2023	11-7-101-14.10 GF-Insurance Benefits	68.55	226854	08/07/23
N DELT	07/15/23	NORTHEAST DELTA DENTAL AUG 2023 Ee Dental AUG2023	11-7-201-14.10 Police-Insurance Benefits	129.44	226854	08/07/23
N DELT	07/15/23	NORTHEAST DELTA DENTAL AUG 2023 Ee Dental AUG2023	11-7-601-14.10 Library-Insurance Benft	129.44	226854	08/07/23
N DELT	07/15/23	NORTHEAST DELTA DENTAL AUG 2023 Ee Dental AUG2023	11-7-101-14.10 GF-Insurance Benefits	129.44	226854	08/07/23
N DELT	07/15/23	NORTHEAST DELTA DENTAL AUG 2023 Ee Dental AUG2023	11-7-101-14.10 GF-Insurance Benefits	35.98	226854	08/07/23
N DELT	07/15/23	NORTHEAST DELTA DENTAL AUG 2023 Ee Dental AUG2023	11-7-102-14.10 Finance-Insurance Benefit	68.55	226854	08/07/23
N DELT	07/01/23	NORTHEAST DELTA DENTAL July 2023 Ee Dental JULY2023	11-7-103-14.10 Insurance Benefits	68.55	226854	08/07/23
N DELT	07/01/23	NORTHEAST DELTA DENTAL July 2023 Ee Dental JULY2023	11-7-201-14.10 Police-Insurance Benefits	68.55	226854	08/07/23
N DELT	07/01/23	NORTHEAST DELTA DENTAL July 2023 Ee Dental JULY2023	11-7-101-14.10 GF-Insurance Benefits	68.55	226854	08/07/23
N DELT	07/01/23	NORTHEAST DELTA DENTAL July 2023 Ee Dental JULY2023	11-7-201-14.10 Police-Insurance Benefits	129.44	226854	08/07/23
N DELT	07/01/23	NORTHEAST DELTA DENTAL July 2023 Ee Dental JULY2023	11-7-601-14.10 Library-Insurance Benft	129.44	226854	08/07/23
N DELT	07/01/23	NORTHEAST DELTA DENTAL July 2023 Ee Dental JULY2023	11-7-101-14.10 GF-Insurance Benefits	129.44	226854	08/07/23
N DELT	07/01/23	NORTHEAST DELTA DENTAL July 2023 Ee Dental JULY2023	11-7-101-14.10 GF-Insurance Benefits	35.98	226854	08/07/23
N DELT	07/01/23	NORTHEAST DELTA DENTAL July 2023 Ee Dental JULY2023	11-7-102-14.10 Finance-Insurance Benefit	68.55	226854	08/07/23
OREILLY	07/12/23	O'REILLY AUTO PARTS HWY-Air Filter for Slvrdo 5683-366395	11-7-205-31.05 7-10-23 Flood/Storm Damag	29.81	226856	08/07/23
VTAGHUMAN	07/20/23	OFFICE OF CHILD SUPPORT Payroll Transfer PR-07/20/23	11-2-011-07.00 Garnishments	139.40	226857	08/07/23
VTAGHUMAN	07/27/23	OFFICE OF CHILD SUPPORT Payroll Transfer PR-07/27/23	11-2-011-07.00 Garnishments	139.40	226857	08/07/23
VTAGHUMAN	08/03/23	OFFICE OF CHILD SUPPORT Payroll Transfer PR-08/03/23	11-2-011-07.00 Garnishments	139.40	226857	08/07/23
S.G.REED	07/06/23	REED TRUCK SERVICES INC AVFD- Ladder Truck Repair 10405	11-7-206-60.00 Maintenance & Repairs	544.60	226858	08/07/23
SECUR	07/26/23	SECURSHRED MMH - 7/26/23 Shred 431417	11-7-101-20.00 GF-Office Supplies	22.00	226859	08/07/23
COASEV	07/31/23	SENIOR SOLUTIONS COUNCIL FY24 Appropriation FY24APPROP	11-9-901-90.10 Council on Aging	475.00	226860	08/07/23
SF&B	07/21/23	SHEEHEY FURLONG & BEHM P. General Municipal Matters 75615	11-7-101-43.00 GF-Legal Fees	826.00	226861	08/07/23
SF&B	07/21/23	SHEEHEY FURLONG & BEHM P. General Municipal Matters 75615	11-7-105-43.00 Legal Expense	855.50	226861	08/07/23

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SF&B	07/21/23	GF- Tax Sale Consults 75637	11-7-101-29.19 GF-DTax Legal Expenses	228.00	226861	08/07/23
C.R.T.	07/28/23	FY23 appropriaiton FY24 APPROPR	11-9-901-90.69 Southeast VT Transit	125.00	226863	08/07/23
SOUCY	07/14/23	HWY - Vehicle Repair 288847	11-7-205-31.05 7-10-23 Flood/Storm Damag	820.89	226865	08/07/23
STAPLES	07/01/23	Office Supplies 3286289251	11-7-101-20.00 GF-Office Supplies	13.69	226868	08/07/23
STAPLES	07/01/23	Office Supplies 3286289251	11-7-301-20.00 Custodial Supplies	44.58	226868	08/07/23
STAPLES	07/01/23	Office Supplies 3286289251	11-7-101-20.00 GF-Office Supplies	41.98	226868	08/07/23
STAPLES	07/01/23	Office Supplies 3286289251	11-7-301-60.10 Building Maintenance	12.27	226868	08/07/23
STAPLES	07/01/23	Office Supplies 3286289251	11-7-101-20.00 GF-Office Supplies	40.58	226868	08/07/23
STAPLES	07/01/23	Office Supplies 3286289251	11-7-101-20.00 GF-Office Supplies	319.90	226868	08/07/23
STAPLES	07/01/23	Office Supplies 3286289251	11-7-101-20.00 GF-Office Supplies	18.18	226868	08/07/23
STAPLES	07/01/23	Office Supplies 3286289251	11-7-301-20.00 Custodial Supplies	17.18	226868	08/07/23
STAPLES	07/01/23	Office Supplies 3286289251	11-7-101-20.00 GF-Office Supplies	-4.46	226868	08/07/23
STAPLES	07/01/23	Office Supplies 3286289251	11-7-301-60.10 Building Maintenance	-1.72	226868	08/07/23
STAPLES	07/01/23	Office Supplies 3289558021	11-7-101-20.00 GF-Office Supplies	68.18	226868	08/07/23
STAPLES	07/07/23	Office Supplies 3297140421	11-7-102-20.00 FIN - Supplies	80.00	226868	08/07/23
STAPLES	07/12/23	Office Supplies 3299361341	11-7-101-20.00 GF-Office Supplies	41.15	226868	08/07/23
STAPLES	06/30/23	March Statement 4122-03123.2	11-7-101-20.00 GF-Office Supplies	20.00	226868	08/07/23
STAPLES	06/30/23	Correction to Encumbrance 4122-03123.3	11-7-101-20.00 GF-Office Supplies	-20.00	226868	08/07/23
STAPLES	06/30/23	Correction to Encumbrance 4122-03123.3	11-7-104-10.10 Listers	-20.00	226868	08/07/23
SULLIVANC	07/01/23	June, July, August No B/U JUN23	11-7-202-45.00 Animal Control Officer	600.00	226869	08/07/23
SEVCA	07/28/23	FY24 Appropriations FY24 APPROPR	11-9-901-90.35 SEVCA	1500.00	226871	08/07/23
TAYLO	08/03/23	22-23 Tax Overpayment 050259/80323	11-2-020-01.00 Over payments received	275.92	226872	08/07/23
TDS	08/04/23	07/04/23-08/03/23 6514JULY23	11-7-303-31.00 1879 Telephone & Internet	40.95	226873	08/07/23
TJ PROPER	07/28/23	Mowing/Trimming July '23 6649	11-7-301-60.10 Building Maintenance	180.00	226874	08/07/23
TJ PROPER	07/28/23	Mowing/Trimming July '23 6649	11-7-601-62.10 Library-Building Maint.	140.00	226874	08/07/23

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
TJ PROPER TJ PROPERTY MANAGEMENT LL	07/28/23	Mowing/Trimming July '23 6649	11-7-302-38.85 Town Parks	140.00	226874	08/07/23
TJ PROPER TJ PROPERTY MANAGEMENT LL	07/28/23	Mowing/Trimming July '23 6649	11-7-302-38.85 Town Parks	150.00	226874	08/07/23
TJ PROPER TJ PROPERTY MANAGEMENT LL	07/28/23	Mowing/Trimming July '23 6649	11-7-303-60.00 1879 Maint. & Repairs	80.00	226874	08/07/23
TJ PROPER TJ PROPERTY MANAGEMENT LL	07/28/23	Mowing/Trimming July '23 6649	11-7-302-38.85 Town Parks	200.00	226874	08/07/23
TJ PROPER TJ PROPERTY MANAGEMENT LL	07/28/23	Mowing/Trimming July '23 6649	11-7-302-38.85 Town Parks	70.00	226874	08/07/23
TJ PROPER TJ PROPERTY MANAGEMENT LL	07/28/23	Mowing/Trimming July '23 6669	11-7-302-38.85 Town Parks	26.17	226874	08/07/23
TJ PROPER TJ PROPERTY MANAGEMENT LL	07/28/23	Mowing/Trimming July '23 6669	11-7-601-62.10 Library-Building Maint.	13.08	226874	08/07/23
TJ PROPER TJ PROPERTY MANAGEMENT LL	07/28/23	Mowing/Trimming July '23 6669	11-7-302-38.85 Town Parks	13.08	226874	08/07/23
TJ PROPER TJ PROPERTY MANAGEMENT LL	07/28/23	Mowing/Trimming July '23 6669	11-7-302-38.85 Town Parks	4.67	226874	08/07/23
TJ PROPER TJ PROPERTY MANAGEMENT LL	07/28/23	Mowing/Trimming July '23 6669	11-7-303-60.00 1879 Maint. & Repairs	7.48	226874	08/07/23
TJ PROPER TJ PROPERTY MANAGEMENT LL	07/28/23	Mowing/Trimming July '23 6669	11-7-301-60.10 Building Maintenance	16.82	226874	08/07/23
TJ PROPER TJ PROPERTY MANAGEMENT LL	07/28/23	Mowing/Trimming July '23 6669	11-7-302-38.85 Town Parks	18.70	226874	08/07/23
SEC OF ST Treasurer, State of Vermo	07/20/23	Marriage Lic: Apr-Jun 23 APR-JUN23	11-2-010-23.00 Clerk to VT - Marriage Li	450.00	226875	08/07/23
SEC OF ST Treasurer, State of Vermo	07/01/23	Marriage Lic: Jan-Mar2023 JAN-MAR23	11-2-010-23.00 Clerk to VT - Marriage Li	150.00	226875	08/07/23
VACD VERMONT ASSOCIATION OF CO	07/28/23	FY24 Appropriations FY24 APPROP	11-9-901-90.73 VT Rural Fire Pro	100.00	226877	08/07/23
VISITING VISITING NURSE AND HOSPIC	07/28/23	FY24 Appropriations FY24 APPROP	11-9-901-90.60 Visiting Nurses	12100.00	226878	08/07/23
VLCT MUNI VLCT	07/01/23	Township Regular Dues 2104	11-7-101-42.05 GF-V.L.C.T. Dues	4846.00	226879	08/07/23
VLCTPRO1 VLCT PACIF	07/13/23	WC Audit Adjustment INT20237170-	11-7-201-16.00 Police-Workmen's Compensa	266.26	226880	08/07/23
VLCTPRO1 VLCT PACIF	07/13/23	WC Audit Adjustment INT20237170-	11-7-101-16.00 GF-Workmen's Compensation	601.65	226880	08/07/23
VLCTPRO1 VLCT PACIF	07/13/23	WC Audit Adjustment INT20237170-	11-7-601-16.00 Library-Workmen's Comp	97.10	226880	08/07/23
VLCTPRO1 VLCT PACIF	07/05/23	Vehicle additions INT785070523	11-7-201-48.00 Police-Insurance	316.00	226880	08/07/23
VMERS DB VMERS DB.	07/06/23	Payroll Transfer PR-07/06/23	11-2-011-05.00 Retirement	2375.66	226881	08/07/23
VMERS DB VMERS DB.	07/13/23	Payroll Transfer PR-07/13/23	11-2-011-05.00 Retirement	2578.93	226881	08/07/23
VMERS DB VMERS DB.	07/20/23	Payroll Transfer PR-07/20/23	11-2-011-05.00 Retirement	2728.65	226881	08/07/23
VMERS DB VMERS DB.	07/27/23	Payroll Transfer PR-07/27/23	11-2-011-05.00 Retirement	2607.19	226881	08/07/23

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
VIA	VOLUNTEERS IN ACTION	07/28/23	FY24 Approp FY24 APPROP	11-9-901-90.65 Volunteers in Action	1000.00	226882	08/07/23
VERMONT A	VT ASSOCIATION FOR THE BL	07/28/23	FY24 Appropriation FY24 APPROP	11-9-901-90.50 VT Association Blind	750.00	226883	08/07/23
INDLIV	VT CENTER FOR INDEPENDENT	07/28/23	FY24 Appropriation FY24 APPROP	11-9-901-90.55 VT Ctr Independent Living	185.00	226884	08/07/23
VT FAMILY	VT FAMILY NETWORK	07/28/23	FY24 Appropriation FY24 APPROP	11-9-901-90.79 VT Family Network	500.00	226885	08/07/23
WEATHERSF	WEATHERSFIELD CEMETERY CO	07/18/23	FY24 Appropriations FY24 APPROP	11-1-010-07.00 Cash-GF Cemetery	1500.00	226886	08/07/23
WISE	WISE	07/28/23	FY24 Appropriation FY24 APPROP	11-9-901-90.90 W.I.S.E.	500.00	226887	08/07/23
XFINITY	XFINITY	07/10/23	AFD - Jul 15-Aug14 2023 4484-71023	11-7-206-31.00 Telephone & Internet	82.90	226888	08/07/23
Report Total					66511.74		

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
AMEX	07/25/23	AMAZON BUSINESS PRIME CAR HWY - Supplies 61007-72523	12-7-101-20.00 Office Supplies	49.99	226816	08/07/23
AMEX	07/25/23	AMAZON BUSINESS PRIME CAR HWY - Supplies 61007-72523	12-7-101-52.00 Repairs & Supplies	33.34	226816	08/07/23
AMZONCAP	08/01/23	AMAZON CAPITAL SERVICES, July, 2023 Purchases 11YJ-791N-JP	12-7-101-20.00 Office Supplies	16.86	226817	08/07/23
AMZONCAP	08/01/23	AMAZON CAPITAL SERVICES, July, 2023 Purchases 11YJ-791N-JP	12-7-101-20.00 Office Supplies	13.97	226817	08/07/23
AT&T SVC	07/16/23	AT & T MOBILITY Cell Phone Service 7162023	12-7-101-31.00 Telephone & Internet	39.54	226819	08/07/23
BIBENS	07/26/23	BIBENS HOME CENTER INC. HWY - Supplies 537376/1	12-7-101-52.00 Repairs & Supplies	15.18	226821	08/07/23
CERSOSIMA	07/22/23	CERSOSIMO INDUSTRIES, INC HWY - Ditch Stone 116615	12-7-101-58.26 Gravel Purchase	1358.00	226823	08/07/23
COMINTHWY	07/23/23	COMCAST - 877350144010829 HWY-Internet 7/30-8/29 0108293/7	12-7-101-31.00 Telephone & Internet	166.09	226825	08/07/23
CVC	07/25/23	CVC PAGING HWY - Paging Services 10394959	12-7-101-45.10 Radio Service	420.00	226827	08/07/23
DOLITL	07/01/23	DOOLITTLE'S PRINTSERVE, I HWY - Road Closed Signs 1271015200	12-7-101-52.00 Repairs & Supplies	84.53	226828	08/07/23
EYEMED	07/31/23	FIDELITY SECURITY LIFE IN August 2023 Premiums 165885066	12-7-101-14.10 HWY-Insurance Benefits	4.61	226832	08/07/23
EYEMED	07/31/23	FIDELITY SECURITY LIFE IN August 2023 Premiums 165885066	12-7-101-14.10 HWY-Insurance Benefits	8.70	226832	08/07/23
EYEMED	07/31/23	FIDELITY SECURITY LIFE IN August 2023 Premiums 165885066	12-7-101-14.10 HWY-Insurance Benefits	8.70	226832	08/07/23
EYEMED	07/31/23	FIDELITY SECURITY LIFE IN August 2023 Premiums 165885066	12-7-101-14.10 HWY-Insurance Benefits	12.76	226832	08/07/23
EYEMED	07/31/23	FIDELITY SECURITY LIFE IN August 2023 Premiums 165885066	12-7-101-14.10 HWY-Insurance Benefits	8.70	226832	08/07/23
EYEMED	07/31/23	FIDELITY SECURITY LIFE IN August 2023 Premiums 165885066	12-7-101-14.10 HWY-Insurance Benefits	12.76	226832	08/07/23
GORMAN	07/27/23	GORMAN GROUP, LLC HWY - Summer Calcium 11012864	12-7-101-58.30 Chloride	5175.00	226838	08/07/23
HERITAGEE	07/26/23	HERITAGE ENGINEERING P.C. Bridge Superstructure Rep 2012196	12-7-208-14.22 Ascutney Basin Design	2775.00	226843	08/07/23
MADISON	07/24/23	MADISON NATIONAL LIFE INS August '23 Premiums 1570140	12-7-101-14.10 HWY-Insurance Benefits	26.29	226846	08/07/23
MADISON	07/24/23	MADISON NATIONAL LIFE INS August '23 Premiums 1570140	12-7-101-14.10 HWY-Insurance Benefits	29.88	226846	08/07/23
MADISON	07/24/23	MADISON NATIONAL LIFE INS August '23 Premiums 1570140	12-7-101-14.10 HWY-Insurance Benefits	26.95	226846	08/07/23
MADISON	07/24/23	MADISON NATIONAL LIFE INS August '23 Premiums 1570140	12-7-101-14.10 HWY-Insurance Benefits	26.95	226846	08/07/23
MADISON	07/24/23	MADISON NATIONAL LIFE INS August '23 Premiums 1570140	12-7-101-14.10 HWY-Insurance Benefits	28.55	226846	08/07/23
MADISON	07/24/23	MADISON NATIONAL LIFE INS August '23 Premiums 1570140	12-7-101-14.10 HWY-Insurance Benefits	35.05	226846	08/07/23
MCMASTER	07/25/23	MCMASTER-CARR HWY-Supplies 11548409	12-7-101-52.00 Repairs & Supplies	74.03	226847	08/07/23

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
RAY MOORE	08/01/23	MOORE, RAY 073123MILEAG	Mileage 07/31/23 Expense Reimbursement 12-7-101-50.00	11.99	226849	08/07/23
SWCRP	06/30/23	MOUNT ASCUTNEY REGIONAL C 267-4	Muni Roads Grant BRO928 Road Inventory Grant 12-7-208-01.20	160.15	226850	08/07/23
SWCRP	07/01/23	MOUNT ASCUTNEY REGIONAL C WEAMRGP22267	Apr-Jun '23 BRO928 Road Inventory Grant 12-7-208-01.20	160.15	226850	08/07/23
MVP	07/08/23	MVP HEALTH CARE 18421928	August, 2023 Health Premi HWY-Insurance Benefits 12-7-101-14.10	713.69	226852	08/07/23
MVP	07/08/23	MVP HEALTH CARE 18421928	August, 2023 Health Premi HWY-Insurance Benefits 12-7-101-14.10	1427.38	226852	08/07/23
MVP	07/08/23	MVP HEALTH CARE 18421928	August, 2023 Health Premi HWY-Insurance Benefits 12-7-101-14.10	2005.46	226852	08/07/23
MVP	07/08/23	MVP HEALTH CARE 18421928	August, 2023 Health Premi HWY-Insurance Benefits 12-7-101-14.10	713.69	226852	08/07/23
MVP	07/08/23	MVP HEALTH CARE 18421928	August, 2023 Health Premi HWY-Insurance Benefits 12-7-101-14.10	1427.38	226852	08/07/23
MVP	07/08/23	MVP HEALTH CARE 18421928	August, 2023 Health Premi HWY-Insurance Benefits 12-7-101-14.10	2005.46	226852	08/07/23
N DELT	07/15/23	NORTHEAST DELTA DENTAL AUG2023	AUG 2023 Ee Dental HWY-Insurance Benefits 12-7-101-14.10	68.55	226854	08/07/23
N DELT	07/15/23	NORTHEAST DELTA DENTAL AUG2023	AUG 2023 Ee Dental HWY-Insurance Benefits 12-7-101-14.10	68.55	226854	08/07/23
N DELT	07/15/23	NORTHEAST DELTA DENTAL AUG2023	AUG 2023 Ee Dental HWY-Insurance Benefits 12-7-101-14.10	129.44	226854	08/07/23
N DELT	07/15/23	NORTHEAST DELTA DENTAL AUG2023	AUG 2023 Ee Dental HWY-Insurance Benefits 12-7-101-14.10	68.55	226854	08/07/23
N DELT	07/15/23	NORTHEAST DELTA DENTAL AUG2023	AUG 2023 Ee Dental HWY-Insurance Benefits 12-7-101-14.10	129.44	226854	08/07/23
N DELT	07/15/23	NORTHEAST DELTA DENTAL AUG2023	AUG 2023 Ee Dental HWY-Insurance Benefits 12-7-101-14.10	35.98	226854	08/07/23
N DELT	07/01/23	NORTHEAST DELTA DENTAL JULY2023	July 2023 Ee Dental HWY-Insurance Benefits 12-7-101-14.10	68.55	226854	08/07/23
N DELT	07/01/23	NORTHEAST DELTA DENTAL JULY2023	July 2023 Ee Dental HWY-Insurance Benefits 12-7-101-14.10	68.55	226854	08/07/23
N DELT	07/01/23	NORTHEAST DELTA DENTAL JULY2023	July 2023 Ee Dental HWY-Insurance Benefits 12-7-101-14.10	129.44	226854	08/07/23
N DELT	07/01/23	NORTHEAST DELTA DENTAL JULY2023	July 2023 Ee Dental HWY-Insurance Benefits 12-7-101-14.10	68.55	226854	08/07/23
N DELT	07/01/23	NORTHEAST DELTA DENTAL JULY2023	July 2023 Ee Dental HWY-Insurance Benefits 12-7-101-14.10	129.44	226854	08/07/23
N DELT	07/01/23	NORTHEAST DELTA DENTAL JULY2023	July 2023 Ee Dental HWY-Insurance Benefits 12-7-101-14.10	35.98	226854	08/07/23
SMI	07/24/23	SMITH, GARDNER JULY17BEAVER	Trapping Beaver July 2023 Contract Work 12-7-101-45.00	225.00	226862	08/07/23
STPIERRE	07/15/23	ST. PIERRE INC. 1013634	HWY - 1" gravel blend Gravel Purchase 12-7-101-58.26	3177.36	226867	08/07/23
SUM	08/04/23	SUMMIT CONTRACTING AND PR 1332	HWY - Roadside Mowing Summer Mowing 12-7-101-45.03	16500.00	226870	08/07/23
U1ST	07/14/23	UNIFIRST CORPORATION 1070244545	HWY - Uniforms HWY-Uniforms & Cleaning 12-7-101-15.20	142.82	226876	08/07/23

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
U1ST	UNIFIRST CORPORATION	07/21/23	HWY - Uniforms 1070246349	12-7-101-15.20 HWY-Uniforms & Cleaning	142.82	226876	08/07/23
U1ST	UNIFIRST CORPORATION	07/28/23	HWY - Uniforms 1070248128	12-7-101-15.20 HWY-Uniforms & Cleaning	142.82	226876	08/07/23
VLCTPRO1	VLCT PACIF	07/13/23	WC Audit Adjustment INT20237170-	12-7-101-16.00 Workmen's Compensation	571.26	226880	08/07/23
Report Total					----- 40979.88 =====		

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
BESTSEPTI	BEST SEPTIC SERVICE LLC	08/01/23	XFer - Porta Potties 41736	21-7-101-45.00 Rental - Port-a-Potty	110.00	226820	08/07/23
EYEMED	FIDELITY SECURITY LIFE IN	07/31/23	August 2023 Premiums 165885066	21-7-101-14.10 Insurance Benefits	4.61	226832	08/07/23
GOOD	GOOD POINT RECYCLING	07/28/23	April-June Non-ced mixed 77295	21-7-102-45.07 Recycling - Electronics	286.40	226837	08/07/23
MADISON	MADISON NATIONAL LIFE INS	07/24/23	August '23 Premiums 1570140	21-7-101-14.10 Insurance Benefits	17.03	226846	08/07/23
MADISON	MADISON NATIONAL LIFE INS	07/24/23	August '23 Premiums 1570140	21-7-101-14.10 Insurance Benefits	23.84	226846	08/07/23
N DELT	NORTHEAST DELTA DENTAL	07/15/23	AUG 2023 Ee Dental AUG2023	21-7-101-14.10 Insurance Benefits	35.98	226854	08/07/23
N DELT	NORTHEAST DELTA DENTAL	07/01/23	July 2023 Ee Dental JULY2023	21-7-101-14.10 Insurance Benefits	35.98	226854	08/07/23
NERESREC	NORTHEAST RESOURCE RECOVE	07/13/23	Scrap Removal Fees 133868	21-7-102-45.04 Recycling - Fl. Bulbs	6.25	226855	08/07/23
NERESREC	NORTHEAST RESOURCE RECOVE	07/19/23	Tires-passenger #702109 134011	21-7-102-45.03 Recycling - Tires	729.00	226855	08/07/23
SWWCSWMD	SOUTHERN WINDSOR/WINDHAM	07/01/23	Glassdisposal June 2023 07892284468	21-7-102-45.01 Recycling - Glass	1188.00	226864	08/07/23
VLCTPRO1	VLCT PACIF	07/13/23	WC Audit Adjustment INT20237170-	21-7-101-16.00 Workmen's Compensation	73.73	226880	08/07/23
Report Total					----- 2510.82 =====		

08/03/23

Town of Weathersfield Accounts Payable

03:41 pm

Check Warrant Report # 19679 Current Prior Next FY Invoices For Fund (Reserves)

dhanley

For Check Acct 1(General Fund) All check #s 08/07/23 To 08/07/23

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
SPRINGFLD SPRINGFIELD PAVING	07/20/23	1879 Schoolhouse 2411	41-7-480-07.15 Expense - Perk. Schl.	3750.00	226866	08/07/23
Report Total				3750.00		

08/03/23

Town of Weathersfield Accounts Payable

03:41 pm

Check Warrant Report # 19679 Current Prior Next FY Invoices For Fund (Special Revenue)

dhanley

For Check Acct 1(General Fund) All check #s 08/07/23 To 08/07/23

Vendor	Invoice Date	Invoice Description	Account	Amount Paid	Check Number	Check Date
SWCRP	07/01/23	MOUNT ASCUTNEY REGIONAL C Apr-Jun '23 ZoningContrat WEAHMP23380	15-7-205-01.00 BRIC Grant - LHMP	1565.89	226850	08/07/23
Report Total				1565.89		

08/03/23
03:55 pm

Town of Weathersfield Payroll
Check warrant report #19838 for department:111
Check date 07/20/23 to 07/20/23 Departments 111 to 111

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dhanley

Employee Number	Employee Name		Check Number	Check Date	Net Amount	Elec Amount
BALLAM	BALLAM, MARION J.	E	16523	07/20/23	0.00	468.05
DANGOF	DANGO, FLORA ANN	E	16526	07/20/23	0.00	840.33
DANIELSWI	DANIELS, WILLIAM J.	E	16527	07/20/23	0.00	1593.28
DIPIETRO	DIPIETRO, ALICIA	E	16528	07/20/23	0.00	141.68
ESTYJOSH	ESTY, JOSHUA W.	E	16530	07/20/23	0.00	29.14
GRAHAMJ	GRAHAM, JOHN J.	E	16531	07/20/23	0.00	406.05
GULNICKB	GULNICK, BRANDON W.	E	16532	07/20/23	0.00	1178.60
HANLEY	HANLEY, DEBORAH D.	E	16533	07/20/23	0.00	740.98
HIERS	HIER, STEVE A.	E	16534	07/20/23	0.00	325.31
PRINCE	PRINCE, RYAN C.	E	16538	07/20/23	0.00	889.13
SAVAGE	SAVAGE, OLIVIA I.	E	16540	07/20/23	0.00	395.74
SMITH	SMITH, STEVEN		48224	07/20/23	202.53	0.00
TERRILL	TERRILL, SUSANNE	E	16542	07/20/23	0.00	947.33
THOMASB	THOMAS, BARBARA A.	E	16543	07/20/23	0.00	128.15
					-----	-----
					202.53	8083.77
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08/03/23
03:58 pm

Town of Weathersfield Payroll
Check warrant report #19838 for department:111
Check date 07/27/23 to 07/27/23 Departments 111 to 111

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dhanley

Employee Number	Employee Name		Check Number	Check Date	Net Amount	Elec Amount
BALLAM	BALLAM, MARION J.	E	16547	07/27/23	0.00	470.21
DANGOF	DANGO, FLORA ANN	E	16550	07/27/23	0.00	840.33
DANIELSWI	DANIELS, WILLIAM J.	E	16551	07/27/23	0.00	1400.29
DAY	STILLSON, DIANA L.		48228	07/27/23	83.20	0.00
DIPIETRO	DIPIETRO, ALICIA	E	16552	07/27/23	0.00	141.68
GRAHAMJ	GRAHAM, JOHN J.	E	16554	07/27/23	0.00	228.30
GULNICKB	GULNICK, BRANDON W.	E	16555	07/27/23	0.00	1178.60
HANLEY	HANLEY, DEBORAH D.	E	16556	07/27/23	0.00	737.77
HIERS	HIER, STEVE A.	E	16557	07/27/23	0.00	325.31
PRINCE	PRINCE, RYAN C.	E	16561	07/27/23	0.00	889.13
SAVAGE	SAVAGE, OLIVIA I.	E	16563	07/27/23	0.00	511.27
SMITH	SMITH, STEVEN		48227	07/27/23	202.53	0.00
TERRILL	TERRILL, SUSANNE	E	16565	07/27/23	0.00	947.33
THOMASB	THOMAS, BARBARA A.	E	16566	07/27/23	0.00	204.85
					-----	-----
					285.73	7875.07
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08/03/23
04:03 pm

Town of Weathersfield Payroll
Check warrant report #19838 for department:111
Check date 08/03/23 to 08/03/23 Departments 111 to 111

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dhanley

Employee Number	Employee Name		Check Number	Check Date	Net Amount	Elec Amount
BALLAM	BALLAM, MARION J.	E	16569	08/03/23	0.00	464.66
DANGOF	DANGO, FLORA ANN	E	16572	08/03/23	0.00	840.33
DANIELSWI	DANIELS, WILLIAM J.	E	16573	08/03/23	0.00	1541.44
DAY	STILLSON, DIANA L.		48233	08/03/23	83.20	0.00
DIPIETRO	DIPIETRO, ALICIA	E	16574	08/03/23	0.00	141.68
GRAHAMJ	GRAHAM, JOHN J.	E	16576	08/03/23	0.00	248.30
GULNICKB	GULNICK, BRANDON W.	E	16577	08/03/23	0.00	1178.60
HANLEY	HANLEY, DEBORAH D.	E	16578	08/03/23	0.00	746.36
HIERS	HIER, STEVE A.	E	16579	08/03/23	0.00	325.31
PRINCE	PRINCE, RYAN C.	E	16584	08/03/23	0.00	986.02
SAVAGE	SAVAGE, OLIVIA I.	E	16586	08/03/23	0.00	324.65
SMITH	SMITH, STEVEN		48232	08/03/23	202.53	0.00
TERRILL	TERRILL, SUSANNE	E	16588	08/03/23	0.00	947.33
THOMASB	THOMAS, BARBARA A.	E	16589	08/03/23	0.00	183.35
					-----	-----
					285.73	7928.03
					=====	=====

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08/03/23
03:55 pm

Town of Weathersfield Payroll
Check warrant report #19838 for department:121
Check date 07/20/23 to 07/20/23 Departments 121 to 121

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dhanley

Employee Number	Employee Name		Check Number	Check Date	Net Amount	Elec Amount
BEARSED	BEARSE, DAVID E.	E	16524	07/20/23	0.00	1037.72
ESTYJO	ESTY, JOHN W.	E	16529	07/20/23	0.00	1454.67
HUNTDON	HUNTLEY, DONALD A.	E	16535	07/20/23	0.00	755.84
LONGTIN	LONGTIN, ALEXANDER J.	E	16536	07/20/23	0.00	863.36
MOORER	MOORE, RAY A.	E	16537	07/20/23	0.00	1241.36
STAPLETON	STAPLETON, RAY E.	E	16541	07/20/23	0.00	874.82
					-----	-----
					0.00	6227.77
					=====	=====

***6,227.77

08/03/23
04:17 pm

Town of Weathersfield Payroll
Check warrant report #19838 for department:121
Check date 07/27/23 to 07/27/23 Departments 121 to 121

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dhanley

Employee Number	Employee Name		Check Number	Check Date	Net Amount	Elec Amount
BEARSED	BEARSE, DAVID E.	E	16548	07/27/23	0.00	1095.49
ESTYJO	ESTY, JOHN W.	E	16553	07/27/23	0.00	1573.40
HUNTDON	HUNTLEY, DONALD A.	E	16558	07/27/23	0.00	671.67
LONGTIN	LONGTIN, ALEXANDER J.	E	16559	07/27/23	0.00	524.22
MOORER	MOORE, RAY A.	E	16560	07/27/23	0.00	1143.56
STAPLETON	STAPLETON, RAY E.	E	16564	07/27/23	0.00	874.82
					-----	-----
					0.00	5883.16
					=====	=====

***5,883.16

08/03/23
04:16 pm

Town of Weathersfield Payroll
Check warrant report #19838 for department:121
Check date 08/03/23 to 08/03/23 Departments 121 to 121

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dhanley

Employee Number	Employee Name		Check Number	Check Date	Net Amount	Elec Amount
BEARSED	BEARSE, DAVID E.	E	16570	08/03/23	0.00	742.71
ESTYJO	ESTY, JOHN W.	E	16575	08/03/23	0.00	872.91
HUNTDON	HUNTLEY, DONALD A.	E	16580	08/03/23	0.00	678.72
LONGTIN	LONGTIN, ALEXANDER J.	E	16581	08/03/23	0.00	534.12
MOORER	MOORE, RAY A.	E	16583	08/03/23	0.00	930.94
STAPLETON	STAPLETON, RAY E.	E	16587	08/03/23	0.00	874.82
					-----	-----
					0.00	4634.22
					=====	=====

***4,634.22

08/03/23
03:57 pm

Town of Weathersfield Payroll
Check warrant report #19838 for department:211
Check date 07/20/23 to 07/20/23 Departments 211 to 211

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dhanley

Employee Number	Employee Name	Check Number	Check Date	Net Amount	Elec Amount
BARTON	BARTON, JEREMY F.	48223	07/20/23	289.17	0.00
WATERST	WATERS, TYLER M.	E 16546	07/20/23	0.00	570.34
				-----	-----
				289.17	570.34
				=====	=====

*****859.51

08/03/23
04:02 pm

Town of Weathersfield Payroll
Check warrant report #19838 for department:211
Check date 07/27/23 to 07/27/23 Departments 211 to 211

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dhanley

Employee Number	Employee Name	Check Number	Check Date	Net Amount	Elec Amount
BARTON	BARTON, JEREMY F.	48225	07/27/23	277.23	0.00
DENNETTSH	DENNETT, SHAWN M.	48226	07/27/23	131.81	0.00
WATERST	WATERS, TYLER M.	E 16568	07/27/23	0.00	573.36
				-----	-----
				409.04	573.36
				=====	=====

*****982.40

08/03/23
04:04 pm

Town of Weathersfield Payroll
Check warrant report #19838 for department:211
Check date 08/03/23 to 08/03/23 Departments 211 to 211

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dhanley

Employee Number	Employee Name		Check Number	Check Date	Net Amount	Elec Amount
BARTON	BARTON, JEREMY F.		48229	08/03/23	106.84	0.00
DENNETTSH	DENNETT, SHAWN M.		48230	08/03/23	92.39	0.00
MERRITTA	MERRITT, ANDREW A.	E	16582	08/03/23	0.00	117.19
PICKNELL	PICKNELL, DAVID H.		48231	08/03/23	160.03	0.00
WATERST	WATERS, TYLER M.	E	16591	08/03/23	0.00	581.48
					----- 359.26	----- 698.67
					=====	=====

***1,057.93

08/03/23
03:56 pm

Town of Weathersfield Payroll
Check warrant report #19839 for department:131
Check date 07/20/23 to 07/20/23 Departments 131 to 131

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dhanley

Employee Number	Employee Name	Check Number	Check Date	Net Amount	Elec Amount
COLEMAN	COLEMAN, GLENNA J.	E 16525	07/20/23	0.00	167.70
RICHARDMA	RICHARDSON, MARK P.	E 16539	07/20/23	0.00	817.48
TOPOLSKI	TOPOLSKI, JUDITH A.	E 16545	07/20/23	0.00	195.53
				-----	-----
				0.00	1180.71
				=====	=====

***1,180.71

08/03/23
04:22 pm

Town of Weathersfield Payroll
Check warrant report #19838 for department:131
Check date 07/27/23 to 07/27/23 Departments 131 to 131

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dhanley

Employee Number	Employee Name		Check Number	Check Date	Net Amount	Elec Amount
COLEMAN	COLEMAN, GLENNA J.	E	16549	07/27/23	0.00	129.51
RICHARDMA	RICHARDSON, MARK P.	E	16562	07/27/23	0.00	817.48
TOPOLSKI	TOPOLSKI, JUDITH A.	E	16567	07/27/23	0.00	195.53
					-----	-----
					0.00	1142.52
					=====	=====

***1,142.52

08/03/23
04:01 pm

Town of Weathersfield Payroll
Check warrant report #19838 for department:131
Check date 08/03/23 to 08/03/23 Departments 131 to 131

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dhanley

Employee Number	Employee Name		Check Number	Check Date	Net Amount	Elec Amount
COLEMAN	COLEMAN, GLENNA J.	E	16571	08/03/23	0.00	167.70
RICHARDMA	RICHARDSON, MARK P.	E	16585	08/03/23	0.00	817.48
TOPOLSKI	TOPOLSKI, JUDITH A.	E	16590	08/03/23	0.00	195.53
					-----	-----
					0.00	1180.71
					=====	=====

***1,180.71