



TOWN OF WEATHERSFIELD  
SELECTBOARD

REGULAR MEETING AGENDA

MONDAY, AUGUST 21, 2023 AT 6:30PM  
MARTIN MEMORIAL HALL  
5259 US ROUTE 5, ASCUTNEY, VT 05030

PHONE  
(802) 674-2626

FAX  
(802) 674-2117

ZOOM MEETING AVAILABLE  
CLICK THE MOUNTAIN ON WEBSITE HOMEPAGE OR  
PHONE NUMBER: (929) 205 - 6099 | MEETING ID: 542-595-4364 |  
NO PARTICIPANT ID: PRESS # MEETING PASSCODE: 8021

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1. Call to Order
2. Pledge of Allegiance
3. Agenda Review
4. Comments from SB, TM, and Citizens on Topics not on the Agenda
5. Review Minutes from Previous Meeting: 8/7/2023
6. Continued: Public Hearing: Zoning Bylaws – Use Tables & Definitions
7. FY23 Year-end Reserve Transfers
8. Board of Listers: Errors & Omissions to Grand List
9. AVFD Hose Replacement
10. Sale of Ascutney Fire Engine 1
11. Town Manager Update
12. ARPA Discussion
13. Appointments
  - a. Budget Committee (5 Vacancies)
  - b. Conservation Commission (2 Vacancies)
    - i. Marina Garland
  - c. Energy Coordinator (1 Vacancy)
  - d. Green Up Coordinator (1 Vacancy)
  - e. Lister (1 Vacancy)
  - f. Parks and Recreation (1 Vacancy)
  - g. Trustees of Public Funds (1 Vacancy)
    - i. David Ainley
  - h. Veterans Memorial Committee (2 Vacancies)
  - i. Village Wastewater Committee (3 vacancies)
  - j. Zoning Board of Adjustment (2 Vacancies)
14. Approve Warrant
15. Any other business
16. Adjourn

Select Board  
Martin Memorial Hall  
5259 Route 5, Ascutney VT  
Monday, August 7, 2023  
6:30 PM  
REGULAR MEETING  
Draft Minutes

**Select Board Members Present:** Michael Todd, David Fuller, Paul Tillman, Kelly O'Brien, Wendy Smith

**Select Board Members Absent:**

**Brandon Gulnick, Town Manager**

Others Present:

Olivia Savage	Scott Duffy	
Joseph Bublat	Ryan Gumbart	
John Arrison	Barbara Thomas	
Beth Humton	John Keniston	
Kathleen Duffy		

**1 Call to Order**

Mr. Todd called the meeting to order at 6:30pm.

**2 Pledge of Allegiance**

Mr. Tillman led the pledge of allegiance.

**3 Agenda Review**

Mr. Todd stated that he may come back to agenda review incase item #15 needs to be moved up sooner.

**4 Comments from SB, TM, and Citizens on Topics not on the Agenda**

Mr. Duffy expressed concerns surrounding damages to his property during severe flooding and inquired if the Town could do something about it since a town bridge is part of the issue. The Town Manager stated that the problem is being looked into and that Mr. Duffy will be kept in the loop.

Mr. Fuller had spoken with Farm Service Agency and help for farms has been slow going but there may be a property tax relief from the Board of Civil Authority can assist in a per acre grant. Mr. Fuller wanted to let local farmers know that he is going to propose property tax relief via ARPA funds. The Select Board agreed that there should be future conversations about how to help small businesses in town that were impacted by the flood and frost.

**5 Review Minutes from Previous Meeting: 7/11/23 & 7/12/23**

**Additions/corrections/deletions:**

a. None.

**Motion:** To approve the 7/11/23 minutes.

**Made by:** Mr. Tillman     **Second:** Ms. O'Brien

**Vote:** All in Favor

**Motion:** To approve the 7/12/23 minutes.

**Made by:** Mr. Tillman     **Second:** Ms. O'Brien

**Vote:** All in Favor

**6 Public Hearing: Zoning Bylaws – Use Tables & Definitions**

Mr. Todd opened the hearing and Mr. Tillman read aloud the [Notice of Public Hearing](#). The Land Use Administrator read aloud the [Planning Commission Reporting Form](#).

Participants Mr. Gumbart, Mr. Gulnick, Mr. Arrison, Mr. Bublat, and Ms. Humton then swore an oath that any testimony given in the hearing is of the truth, under penalty of perjury, so help them God.

Mr. Gumbart stated that the last time the Select Board adopted changes to the Bylaws, that those changes did not include amendments to the Use Tables and that the Use Table is like the Table of Contents of the document. The amendment in question is just to catch up with the changes that have already been made. Ms. Humton and Mr. Bublat both stated that they agree with this.

The Select Board and participants discussed hearing procedures, the changes made, how it is a living document, the documents structure, and how there is no regulatory change.

**Motion:** To continue the Zoning Bylaws hearing for a final decision by the Select Board on 8/21/23 at 6:30pm.

**Made by:** Mr. Fuller     **Second:** Mr. Tillman

**Vote:** All in Favor

Mr. Fuller stated that this motion will give two more weeks for those who may not have had a chance to review or comment on it.

Mr. Todd closed the hearing.

**7 Highway #95 Deliberation**

Mr. Todd read aloud the following Findings of Fact:

F1. During the Site Examination, the Select Board found that Highway #95 is unidentifiable from the surrounding field.

F2. During the Site Examination, the Select Board found no evidence of an existing road or lane.

F3. During the Site Examination, the Select Board learned that the site was different in-person than the maps show.

Mr. Todd read aloud the Conclusions of Law:

The aim of the Select Board in this matter was to receive the request to discontinue the road, appoint a date/time for a Site Examination and Public Hearing, hear comments from the public regarding Highway #95, review the testimony and evidence, and judge whether the public good, necessity, and convenience of the inhabitants of the municipality require the highway to be laid out, altered, reclassified, or discontinued as claimed in the request.

The Select Board needed to determine that the discontinuance is required for the “public good, necessity, and convenience of the inhabitants of the municipality” per section 710. The Select Board found that 1) Highway #95 is located on private property. 2) If the road is not discontinued, it would be at a substantial cost to residents without any benefit.

**Motion:** To discontinue Highway #95, to file the appropriate paperwork, and for the Chair to sign at conclusion.

**Made by:** Mr. Fuller      **Second:** Ms. O’Brien

## **8      Bottle Redemption Fund Request**

The Town has a “Bottle Redemption Fund” that revenue is entered into when the Town collects returnable bottles and cans at the Transfer Station with proceeds dispersed by the Select Board as grants to citizens/organizations who applied for the funds. According to the Treasurer, this process was shut down by the previous auditors because the Town had no authorization to keep those funds separate and roll them over from year to year.

Since FY20, the Town has accumulated \$6,034.81, following the deduction of the \$1,000 granted to Lisa & Jeff Slade for flags. The Gardening Club President, Amy Beth Main, has requested a mini grant of \$2,500 to continue their efforts in planting flowers, plants, trees, etc. for the beautification of Weathersfield.

The Select Board went into discussion about the request. Mr. Fuller pointed out how this is revenue coming in from the transfer station and going into the general fund and that the revenue probably should be going into the solid waste fund, pointing out the deficit in the solid waste budget.



The Select Board discussed the effect this fund could have on other towns contracting with Weathersfield, how the Town is expending labor at the transfer station to do bottle redemption, and that perhaps setting bins up for residents to sort redemption out their own might be helpful.

The Select Board discussed that it would be nice to know what exactly the Garden Club is spending \$2,500 on and that a proposal might be good to have. The Select Board requests that the Garden Club meet with the Parks and Recreation Commission.

**Motion:** To move the Bottle Redemption Fund from the General Fund to the Solid Waste Fund.

**Made by:** Mr. Fuller                      **Second:** Ms. O'Brien

**Vote:** All in Favor

**9      Board of Listers: Errors & Omissions to Grand List**

July 24,2023

To: Selectboard  
From: Board of Listers  
Re: Errors and Omissions to Grand List

In accordance with 32 V.S.A. section 4261, we request approval from the Selectboard to make the following changes to the 2024 Grand List book.

Personal Property Parcel # 110108PP, 070203APP, 040228PP, 050258PP, 120052PP, 060014PPB, 060010PP, 040356PP, 070211PP, 0402242PP, 060014APP, 080101PPA, 050337PP, 060020PP, and 5A0219PP.

After the change in the exemption amount last year from \$10,000.00 to \$50,000.00for personal property/equipment there was a hand full of parcels that were missed as far as changing the exemption amount and subsequently changing the taxable amount. Those parcels were missed because the listers office did not receive back the notice of value change from the owners and it was not caught during the process of finalizing this year's Grand List.

Correcting this error decreases the Total Municipal Grand List by \$3,109.81.

Thank you,  


Board of Listers

**Motion:** To accept the July 24 Errors and Omissions to Grand List from the Board of Lister in the amount of \$3,109.81.

**Made by:** Mr. Tillman                      **Second:** Ms. O'Brien

**Vote:** All in favor

## 10 Order to Reappraise

The Vermont Department of Taxes is notifying towns required to reappraise Education Grand List properties. Act 68 (H.480) of 2023, altered the statutory triggers that require municipalities to reappraise. Effective for Grand Lists lodged on April 1, 2022, Vermont law 32 V.S.A. §4041a(b), requires that a municipality maintain its Education Grand List with a coefficient of dispersion (COD) that is at or below 20%, as determined by the Director of Property Valuation and Review (PVR).

If the Education Grand List falls outside this parameter, the Director must order the municipality to reappraise. This statutory change does not alter existing reappraisal orders; municipalities that received a reappraisal order in prior years are still obligated to reappraise. Based on the results of the 2022 Equalization Study, the COD in Weathersfield was outside the acceptable parameters, and therefore, an order to reappraise is issued.

The Select Board discussed the two RFPs, one from NEMRC for the amount of \$174,000 and one from NEMC for \$172,000. NEMC can get it done between January and June of 2024, while NEMRC may take another two years. The Select Board discussed the pro and cons of starting the process sooner verses later and concluded that it has to be done regardless and that the conversation has been going on for a while.

**Motion:** To award the reappraisal to NEMC for the amount of \$172,000 and to authorize the Chair to sign the letter.

**Made by:** Mr. Fuller                      **Second:** Ms. Smith

**Vote:** All in favor

## 11 Town Manager Update

### a. Projects

- The Town Garage Roof Replacement project kicked off on Monday, July 31st. Following completion, the West Weathersfield Fire Department roof will follow.
- Indus has been notified that they were awarded the crack sealing project and they anticipate completion in September.
- BlakTop paving has been notified that they were awarded the paving projects on Sunset Blvd., Cherry Lane., Thrasher Road. The project will be completed no later than September 30, 2023.

- Renaud Bros has been notified that they were awarded the Upper Falls Covered Bridge project. This project will be completed no later than 10/31/2023.
- The Town is in the process of releasing an RFQ for engineering services for Martin Memorial Hall Drainage.

**b. Storm Damage/ FEMA Funding**

The Town attended the Applicants Briefing for DR4720. The briefing included information on the FEMA Public Assistance Program, Eligibility and Project Documentation, Contracting and Procurement, Time extensions on projects, improved alternate projects, and closeouts/ project completion certification Reports. The Disaster Number is FEMA-DR4720-VT. The declaration was declared on July 14, 2023. The type of disaster is Severe Storms and Flooding. The funding mechanism will be through the Public Assistance and Hazard Mitigation. Designated counties include Addison, Bennington, Caledonia, Chittenden, Lamoille, Orange, Orleans, Rutland, Washington, Windham, and Windsor.

The Town has \$10,000 - \$15,000 in total expenses for labor and materials, \$25,000-\$30,000 in mutual aid to Cavendish, and three (3) bridges that may be eligible, including the Ascutney Basin Bridge replacement, Little Ascutney Road Bridge (pending hydraulic study), and Upper Falls Covered Bridge (replacement of riprap). The Town is waiting on project estimates prior to completing the RPA but anticipate costs exceeding 1M.

**c. Moover**

The MicroMoo is a new, free, on-demand transportation service that is coming to the Town of Weathersfield. The Town Manager met with the Manager of MOOVER last week, and they will be providing transportation to residents in Weathersfield from Route 5, parts of 131, and the Ascutney Park & Ride. The MicroMoo is funded by state grants, and there is no cost to the town.

**d. Planning & Zoning Partnership**

Weathersfield partnered with the Towns of Windsor and Rockingham/Bellows Falls with Planning & Zoning. The three (3) towns will share Land Use & Planning staff, and share expenses similar to the formula used for the Transfer Station with Reading and West Windsor. The Town of Hartland may also join into the arrangement. Windsor is taking the lead on the employment aspect, similar to Weathersfield with the Transfer Station. Any towns wishing to join would do so through the Inter-municipal Agreement.

**e. Water District Project**

The Town applied for \$1.2M to replace the water main line for the Water District. The project has been engineered and permitted. Interested parties attended the Priority List public hearing in Montpelier on the 31<sup>st</sup> and continue to advocate for the project.

**f. Virtual Meetings**

CCI & SAPA are in the process of improving the virtual meeting technology and setup.

**g. Radar Sign – Perkinsville**

The Town Manager is in contact with the Permit Coordinator. As of 8/3, the Town has been told the permit will be going through by 8/11.

**12 Long-term Debt Schedule**

The Town Manager presented the long-term debt schedule, which showed everything that the Town has interests or principle payments per fiscal year. The only item currently pending is the fire truck. The Select Board discussed the implications of current interest rates and potentially paying off some of these items with ARPA funds, such as the trash compactor. The Town Manager will bring back some projections for the Select Board.

Town of Weathersfield  
Long Term Debt Schedule

Type	Purpose	Amount	Number	First Payment	Last Payment	Term	Int. Rate	First FY	FY19	FY20	FY21	FY22	FY23	FY24	FY25	FY26	FY27	FY28	FY29	FY30
Capital Improvements	Fire Truck	\$229,000	1777459-21	5/17/18	5/17/22	5 years	2.50%	FY18	\$45,800	\$45,800	\$45,800	\$45,800								
Interest									\$4,580	\$3,402	\$2,290	\$1,145								
Capital Improvements	Snow Plow Truck	\$156,520	1777459-23	1/17/19	1/17/23	5 year	2.75%	FY19	\$31,304	\$31,304	\$31,304	\$31,304	\$31,304							
Interest									\$4,305	\$3,424	\$2,583	\$1,722	\$861							
CAT Financial - Grader	Grader lease								\$33,988	\$33,989										
Paving Loan	Wea Cntr Road	\$180,000	self funded w/Reserves	10/1/20	10/1/24	5 years	2.75%	FY21		\$38,000	\$38,000	\$38,000	\$38,000	\$38,000						
Interest										\$5,225	\$4,180	\$3,135	\$2,090	\$1,045						
Capital Improvements	Dump Truck	\$123,020		10/23/21	10/23/27	7 years	2.50%	FY22				\$17,575	\$17,575	\$17,575	\$17,575	\$17,575	\$17,575	\$17,570		
Interest												\$3,076	\$2,637	\$2,198	\$1,759	\$1,320	\$881	\$439		
Capital Improvements	Grader	\$115,000		12/9/21	12/9/27	7 years	2.50%	FY22				\$16,429	\$16,429	\$16,429	\$16,429	\$16,429	\$16,429	\$16,426		
Interest												\$2,875	\$2,465	\$2,054	\$1,643	\$1,232	\$822	\$411		
Capital Improvements	Highway Truck	\$70,000	self funded w/Reserves	10/1/23	10/1/27	5 years	2.75%	FY24						\$14,000	\$14,000	\$14,000	\$14,000	\$14,000		
Interest														\$1,925	\$1,540	\$1,155	\$770	\$385		
Capital Improvements	Trash Compactor	\$70,905	self funded w/Reserves	11/1/23	11/1/29	7 years	3.00%	FY24						\$10,130	\$10,130	\$10,130	\$10,130	\$10,130	\$10,130	
Interest														\$2,127	\$1,823	\$1,519	\$1,215	\$911	\$607	\$304
Capital Improvements	Fire Truck	\$270,000	pending	1/17/24	1/17/30	7 years	4.00%	FY24						\$38,570	\$38,570	\$38,570	\$38,570	\$38,570	\$38,570	\$38,580
Interest														\$10,800	\$9,257	\$7,714	\$6,171	\$4,628	\$3,085	\$1,542
Capital Principal									\$111,092	\$111,093	\$115,104	\$149,108	\$103,308	\$134,704	\$134,704	\$96,704	\$96,704	\$96,696	\$48,700	\$48,710
Capital Interest									\$8,885	\$6,826	\$10,098	\$12,998	\$9,098	\$21,194	\$17,067	\$12,940	\$9,859	\$6,774	\$3,692	\$1,846
TOTAL									\$119,977	\$117,919	\$125,202	\$162,106	\$112,406	\$155,898	\$151,773	\$109,644	\$106,563	\$103,470	\$52,392	\$50,556
VERIFY									\$119,977	\$117,919	\$125,202	\$162,106	\$112,406	\$155,898	\$151,773	\$109,644	\$106,563	\$103,470	\$52,392	\$50,556
last updated	12/15/22																			

**13 ARPA Discussion**

The Town Manager would like to request some funding to improve virtual meetings up to \$5,000.

Additionally, the Town needs to determine what the plan is for the remainder of the work for the Generator. The Town has a grant that it would like to close out, but there's still \$650 available for hooking up the generator to the propane. The Town originally budgeted \$28,121.5 from ARPA for the generator project and has expended \$28,164, and the generator has been installed on a concrete pad. The Town currently has \$14,103.25 remaining in the ARPA fund for the propane hookup, and \$650 remaining in the grant from VEM (\$14,753.25 total).

The Town Manager presented the following solutions:

Option 1: includes installing a 1,000 UG LP Tank on the side of the building, excavating around the building to run the propane line, and installing the line into the generator. The gas line will consist of 1/2" poly coat and 1" polyethylene low pressure. The total cost for this to be done is \$4,875, and the work would be done through McKinstry Property Services and Excavation.

Option 2: includes installing a 1,000 UG LP tank in the back of the parking lot near the existing shed. The propane tank would be buried. The parking lot would need to be pulled up and the pipes sleeved in conduit. The line size would need to be larger. This would increase the price of the job to \$5,800.

The Select Board discussed the size of the tank and why the engineer didn't suggest a smaller tank option, if the tank could be buried, and if the Town would be owning the tank. The Select Board discussed at length which location to put the tank. The Town Manger stated that he needs more time to think about it and investigate more about the details of this project.

The Select Board had previously discussed prioritizing projects, long term debt, and the storm that recently swept through the State of Vermont. The Select Board had also requested that the Town provide more information about the Tree project, Town Clerk Digitization, and Hoisington Field. The Select Board moved the rest of the ARPA discussion to the next meeting.

**14 VLCT Town Fair 9/26 - 9/27**

**Motion:** To close the Town Hall on 9/26 & 9/27 so Town staff can attend the VLCT Town Fair.

**Made by:** Mr. Tillman      **Second:** Mr. Fuller

**Vote:** All in favor

The Select Board stated that the Town Office being closed on those dates needs to be well advertised and that their experience with these trainings have been good.

**15 Collaborative Stoke, LLC - Request to Cater Permit at Wedding**

a. Saturday, August 12, 2023 from 4pm-9pm at 396 Lottery Lane  
**Motion:** To approve the Cater Permit at the Wedding on Saturday, August 12, 2023 from 4pm-9pm at 396 Lottery Lane and to waive all fees.  
**Made by:** Mr. Tillman    **Second:** Ms. O'Brien  
**Vote:** All in Favor

**16 Appointments**

There were no appointments but the vacancies are as followed:

- a. Budget Committee (5 Vacancies)
- b. Conservation Commission (2 Vacancies)
- c. Energy Coordinator (1 Vacancy)
- d. Green Up Coordinator (1 Vacancy)
- e. Lister (1 Vacancy)
- f. Parks and Recreation (1 Vacancy)
- g. Veterans Memorial Committee (2 Vacancies)
- h. Zoning Board of Adjustment (2 Vacancies)

**17 Approve Warrant**

To approve the warrants for 8/7/2023 as followed:

General Funds	Library
Operating Expenses: \$66,511.74	Operating Expenses: \$0
Payroll: \$24,660.86	Payroll: \$3,503.94
Highway Fund	Grant: \$1,565.89
Operating Expenses: \$40,979.88	Parks & Recreation: \$3,750.00
Payroll: \$16,745.15	
Solid Waste Management Fund	Grand Totals:
Operating Expenses: \$2,510.82	Operating Expenses:\$115,318.33
Payroll: \$2,899.84	Payroll: \$47,809.79

**Made by:** Mr. Tillman    **Second:** Ms. O'Brien  
**Vote:** All in favor

**18 Any Other Business**

Mr. Tillman stated that the Planning Commission received a letter from the Chief of Police stating that some of the stuff in town could have an adverse effect on the community and that he may need more people. Mr. Tillman requested that this topic be put on the next agenda.

**19 Adjourn**

**Motion:** To adjourn the meeting.

**Made by:** Mr. Tillman      **Second:** Ms. O'Brien  
**Vote:** All in favor

The meeting adjourned at 9:36pm.

Respectfully submitted,  
Nichole Gagnon

WEATHERSFIELD SELECT BOARD

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Michael Todd, Chairperson

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Paul Tillman, Vice-Chairperson

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Wendy Smith, Selector

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David Fuller, Selector

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Kelly O'Brien, Clerk





Treasurer, Town of Weathersfield  
Weathersfield, Vermont

TO: Selectboard

FR: Steve Hier

DA: 8/17/23

RE: End of FY23 Transfers To/From Reserves

It is time again to balance out a series of transfers between the General Fund and various town Reserve Funds at the end of FY23. The attached spreadsheet summarizes the transfers that need to be done. This year the net result is \$ 513.65 being transferred out of the Reserve Funds and into the General Fund.

Most of these transfers fall into the “must do” category. I fully understand the frustration of asking a board to approve something when they really have no choice in the matter. Why even ask for approval if it is a “must do”? It is a combination of the way we budget certain revenues and the fact that the auditors will look for Board approval on transfers that do not match specifically budgeted dollar amounts.

In many of these transfers, revenue that should go into the reserve fund is budgeted as general fund revenue which then requires a transfer to the various reserve funds. Those revenues could be directly deposited into the reserve funds instead, eliminating the need for transfers, but the tradition here is to include them in the General Fund.

Let’s go down the attached list of transfers and address each of them:

Vault Fees, Computerization, and Preservation reserve funds have been established by the voters such that the fees charged for those purposes go into the reserve funds and expenses for those purposes would come out of the reserve fund. The way the Town has always handled these is for the revenue to be recorded into the General Fund budget and then transferred to the reserve funds. In two cases we have already transferred an estimated amount of revenue as included in the budget. During FY23 actual revenue for both of those was less than budgeted so we need to move money back into the General Fund.

The article that established the Parks and Recreation reserve fund specifies that any unspent funds remaining in the Parks and Recreation budget will be transferred to the reserve. Technically, this does not really need to be on the list for your approval but has been historically.

The Property Reappraisal transfer represents the state grant for that purpose which is again budgeted as a revenue in the general fund and then transferred to the reserve fund. Each year we estimate the amount of the grant and transfer that budgeted

Treasurer, Town of Weathersfield  
Weathersfield, Vermont

estimate early in the year. Since the estimate is never exact we then have to adjust that transfer to reflect the actual amount of the grant. If FY23 we have already done that.

Each year the general fund budget includes a line for Aid to Residents in Need (ARN). This year it was \$ 1,500. Additionally this year town residents donated a total of \$ 170 for that purpose. At the end of each year any unspent funds for this purpose are transferred to the ARN reserve fund. If the Town has spent more than what was budgeted, funds would be transferred out of the reserve fund to cover the overage. In FY23 we did spend more than budgeted so we are withdrawing money from the reserve fund.

Dog license payments include a \$ 1 fee for rabies control and prevention. Again, that amount is budgeted as a revenue in the general fund and must then be transferred out to the Rabies Control reserve fund.

There was no activity in the Unspecified Reserve (Rainy Day Fund) this year.

The ARN transfer and the Unspecified Reserve transfer are really the only “discretionary” transfers. The others are “must do” based on how we currently account for reserve fund revenues by including them in the general fund budget.

ITEM	Account Number	FY23 Revenue	FY23 Expense	Balance	Already Transferred	Balance to Transfer	Reserve Fund	DEBIT Account	CREDIT Account	FUND BALANCE (before transfer)
<b>EXPENSE TRANSFER:</b>										
Vault Fees	103-01.10	\$ 3,591.55	\$ -	\$ 3,591.55	\$ 5,500.00	\$ (1,908.45)	Vault Usage	11-7-103-90.03	41-6-445-08.15	\$ 74,417.06
Computerization*	103-20.15	\$ 6,327.00	\$ 4,083.00	\$ 2,244.00		\$ 2,244.00	Municipal Records	11-7-103-90.00	41-6-440-08.15	\$ 17,810.38
Preservation	103-01.05	\$ 4,342.00	\$ -	\$ 4,342.00	\$ 5,120.00	\$ (778.00)	Land & Vital Records	11-7-103-90.02	15-6-103-08.15	\$ 29,444.02
Voting Equipment		\$ -	\$ -	\$ -		\$ -	Voting Equipment	11-7-103-90.04	41-6-435-08.15	\$ 3,053.93
Parks & Recreation****	302-38.10	\$ 1,500.00	\$ 304.88	\$ 1,195.12		\$ 1,195.12	Parks & Recreation	11-7-302-38.10	41-6-425-08.15	\$ 24,125.54
Property Reappraisal	104-90.00	\$ 15,808.00	\$ -	\$ 15,808.00	\$ 15,808.00	\$ -	Reappraisal	11-7-104-90.00	15-6-104-08.15	\$ 286,137.48
<b>CASH TRANSFER ONLY:</b>										
Aide to Res. In Need	106-09.18	\$ 1,670.00	\$ 3,285.32	\$ (1,615.32)		\$ (1,615.32)	Aide to Res. In Need	11-1-010-02.00	11-1-010-03.00	\$ 4,601.99
Conservation	106-09.17	\$ 35.71	\$ 1,785.32	\$ 35.71	\$ 35.71	\$ -	Conservation	11-1-010-02.00	11-1-010-03.00	\$ 1,810.62
Rabies***	106-09.16	\$ 349.00		\$ 349.00		\$ 349.00	Rabies	11-1-010-02.00	11-1-010-03.00	\$ 4,862.82
Unspecified Reserve				\$ -				11-1-010-02.00	11-1-010-03.00	\$ 121,067.94
			\$ -			\$ (513.65)				
<b>NET TOTAL</b>										

\* Transfer equals revenue less expenses in line 11-7-103-24.00

\*\* Transfer equals any donation revenue plus the balance in 11-7-106-90.04

\*\*\* Transfer equals number of dog licenses issued during year x \$ 1.

\*\*\*\* Transfer equals unspent balance in 11-7-302-38.10

# Town of Weathersfield

Board of Listers  
POST OFFICE BOX 550  
ASCUTNEY, VERMONT 05030-0550

CHARTERED BY  
NEW YORK  
APRIL 8, 1772

Telephone: [802] 674-2626  
Facsimile: [802] 674-2117

E-mail: [lister3@weathersfield.org](mailto:lister3@weathersfield.org)

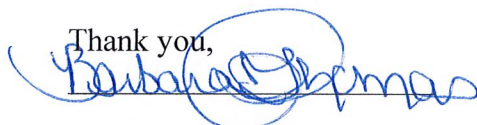
August 8, 2023

To: Selectboard  
From: Board of Listers  
Re: Errors and Omissions to Grand List

In accordance with 32 V.S.A. section 4261, we request approval from the Selectboard to make the following changes to the 2024 Grand List book.

Real Value Solar Parcel #080201SLR \$591,000.00 and #050340SLR \$662,600.00 these numbers have been added to the Grand List.

Thank you,



\_\_\_\_\_  
Board of Listers

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Selectboard



# TOWN OF WEATHERSFIELD

OFFICE OF THE SELECTBOARD/  
TOWN MANAGER

5259 US ROUTE 5  
ASCUTNEY, VERMONT 05030

Susanne Terrill  
Human Resources

Olivia Savage  
Principal Clerk

Brandon Gulnick  
Town Manager  
TEL. (802) 674-2626  
Weathersfieldvt.org

August 16, 2023

## **RE: AVFD Hose Replacement**

Dear Board Members,

### **BACKGROUND**

On Monday, August 14, 2023, Industrial Analysts conducted Ascutney Fire's annual hose testing. The test involves hooking our hose onto their pump system, and they boost the pressure up to 400lbs, which is required by NFPA to determine whether a hose fails. A hose fails the test when there is water coming out of any section of the hose or the hose pulls away from the coupling fitting itself.

Ascutney Fire also conducted their annual ladder testing through the same company. The test involves placing the ladder on two (2) upright pieces of metal with the ladder in between and placing a 500lb block on top. A ladder fails when the rivets pull away from the ladder and rung, and when they take the weight off and there's bending in the ladder.

### **FINDINGS**

1. 21 pieces of fire hose failed the test, and this was all tested last year, so the damage to the hose occurred over the past 12 months.
  - a. Bubbles were found in the hose, and water was squirting out in the middle of the hose, and some lengths were broken apart, and others peeled away from the fittings themselves.
2. Of the 21 pieces of hose that failed, 11 pieces are lines that go into buildings with firefighters.
3. The 3" hose and 1" & ¾ hose are all 50ft long, and the 4" hose are 100ft pieces of hose, which are the supply lines.
4. 1 ladder failed the test, and this ladder is a non-issue because it's on the truck that we are replacing and selling. The buyer will be notified that the ladder failed the test.

**AVFD HOSE INVENTORY**

- 1) In 2021, the Ascutney Fire Department had 73 lengths of 1.75” hose OR 3,650FT of 1.75” hose.
- 2) 9 of these hoses failed in 2021 and were removed from inventory.
- 3) In 2022, the analysts did not find any hose that failed.
- 4) This year, 11 lengths of 1.75” failed.
- 5) 37 lengths of 1.75” hose is older than 10 years. NFPA strongly recommends that any hose older than 10 years be placed in reserve.
- 6) 33 lengths of 1.75” hose is older than 20 years, and they are generally taken out of service.
- 7) Of the 73 lengths of 1.75” hose that AVFD had in its inventory in 2021, 20 pieces must be removed due to failing the hose test, and at least 33 lengths should be removed due to exceeding the 20-year life, leaving the Ascutney Fire Department with 20 lengths of hose OR 72% less hose than it had in 2021/ 1,000 feet of hose remaining (2,650ft less).

**REPLACEMENT**

We received two estimates on two (2) hose replacement options. The first table demonstrates the cost if the Town decides to replace the hose that failed & the hose that exceeds the 20-year life. The second demonstrates the cost if the Town decides to replace the hose that failed and 50% of the hose that exceeds the 20-year life. The third table demonstrates the cost of replacing the 6 pieces of 3” hose.

**Table 1: Replacement of 1 ¾” Hose (failed & exceeds 20 years life)**

Company	Item	Description	Unit Price	# of Units	Total Cost
MES	DP17CCR-50-ARN	1.75”x 50’ Alum NH Cobra Combat	\$333	53	\$17,490
Reynolds	MER 12517050ATY	1.75” X 50’	\$245.74	53	\$13,024

**Table 2: Replacement of 1 ¾” Hose (failed & 50% exceeds 20 years life)**

Company	Item	Description	Unit Price	# of Units	Total Cost
MES	DP17CCR-50-ARN	1.75”x 50’ Alum NH Cobra Combat	\$333	36	\$11,988
Reynolds	MER 12517050ATY	1.75” X 50’	\$245.74	36	\$8,846.64

**Table 3: Replacement of 3” Hose (Analysts refused tested due age (40+years old))**

Company	Item	Description	Unit Price	# of Units	Total Cost
MES	Matex Hose	3” x 50’	\$358.50	6	\$2,151
Reynolds	MER 12517050ATY	3” x 50’	\$401.92	6	\$2,411.56

## **CONCLUSION**

### **Proposal 1 - \$15,175 (59 lengths of hose replaced/ 2,950ft)**

- Motion to replace 53 pieces of 1.75” hose from Reynolds for a total of \$13,024 from the Firefighting Equipment and Gear Reserve Fund.
- Motion to replace 6 pieces of 3” hose from MES for a total of \$2,151 from the Firefighting Equipment and Gear Reserve Fund.

### **Proposal 2 - \$10,997 (42 lengths of hose replaced/ 2,100ft)**

- Motion to replace 36 pieces of 1.75” hose from Reynolds for a total of \$8,846.64 from the Firefighting Equipment and Gear Reserve Fund.
- Motion to replace 6 pieces of 3” hose from MES for a total of \$2,151 from the Firefighting Equipment and Gear Reserve Fund.

If you have any questions or concerns, please let me know.

#### Attachments

- Attachment A – Hose Testing
- Attachment B – Ladder Testing

Sincerely,

Brandon Gulnick  
Town Manager  
Town of Weathersfield  
5259 US Route 5, PO BOX 550, Ascutney, VT  
E. [Townmanager@weathersfield.org](mailto:Townmanager@weathersfield.org)  
P. (802) 674-2626 F. (802) 674-2117  
[www.weathersfieldvt.org](http://www.weathersfieldvt.org)



ATTACHMENT A  
HOSE TESTING

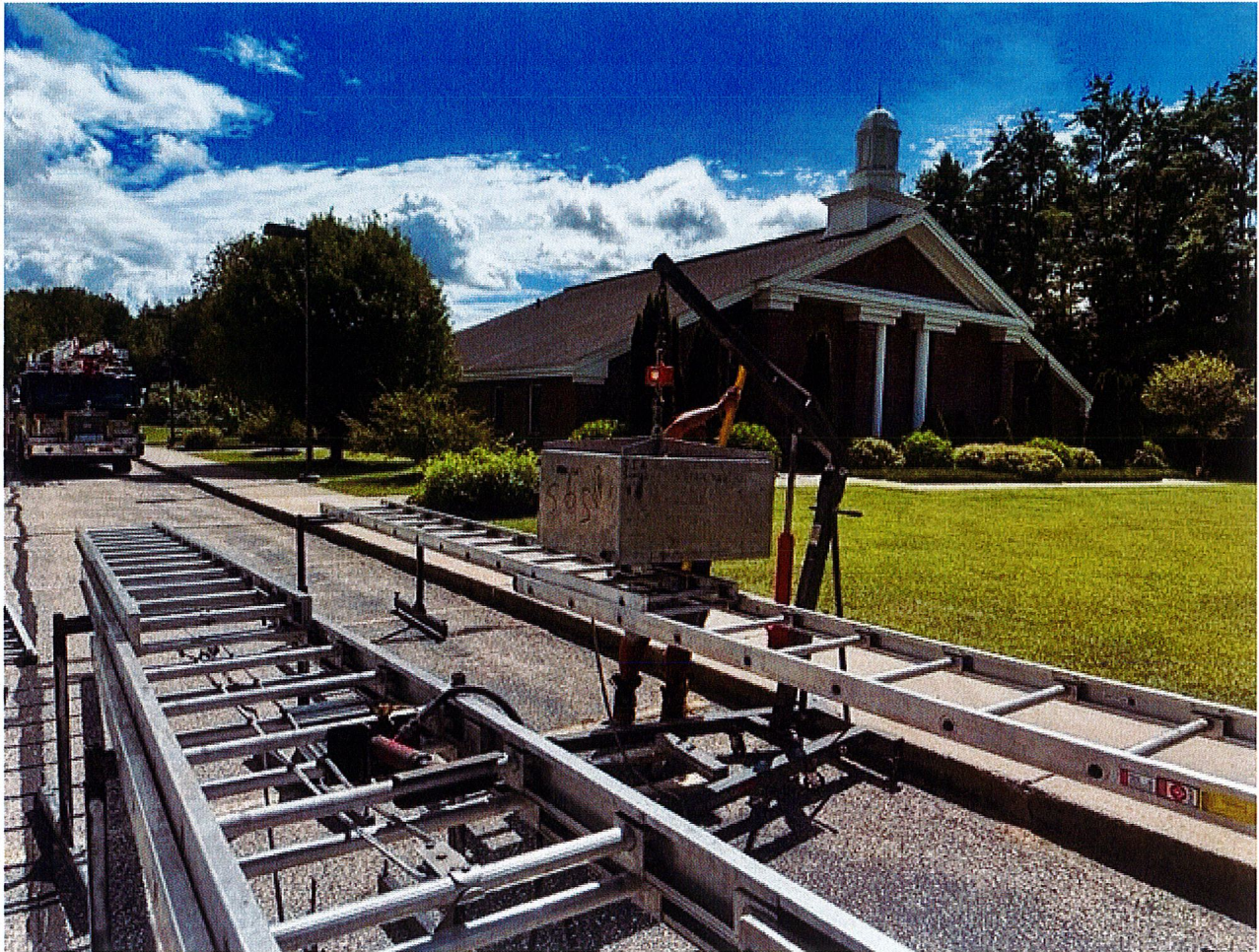








ATTACHMENT B  
LADDER TESTING









# TOWN OF WEATHERSFIELD

OFFICE OF THE SELECTBOARD/  
TOWN MANAGER

5259 US ROUTE 5  
ASCUTNEY, VERMONT 05030

Susanne Terrill  
Human Resources

Olivia Savage  
Principal Clerk

Brandon Gulnick  
Town Manager  
TEL. (802) 674-2626  
Weathersfieldvt.org

August 16, 2023

RE: Sale of Engine 1

Dear Board Members,

Engine 1 was advertised to sell for \$25,999 in April 2023. In May, the price was reduced to \$19,999. We have not received any interest from the advertised seller. Two (2) weeks ago a Deputy Chief from Fairlee Vermont stopped by the Ascutney Fire Station to pick up foam, and asked Chief Spaulding if he was aware of any Fire Trucks for sale in the area. Chief Spaulding showed him Engine 1, and they came down on Sunday, drove it, pumped with it, and offered us \$8,000. The Fire Department in Fairlee voted in favor of purchasing this truck from us for \$8,000.

**Recommendation: Sell our 1995 (chassis)/1996 (body) Engine 1 to Fairlee, Vermont Fire Department for \$8,000.**

If you have any questions or concerns, please let me know.

Sincerely,

Brandon Gulnick  
Town Manager  
Town of Weathersfield  
5259 US Route 5, PO BOX 550, Ascutney, VT  
E. [Townmanager@weathersfield.org](mailto:Townmanager@weathersfield.org)  
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# TOWN OF WEATHERSFIELD

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August 17, 2023

RE: Town Manager Update

## **Projects**

The Town Garage Roof Replacement project is completed. I signed an amendment to our West Weathersfield Fire Department Roof Replacement Contract to extend the completion date to September 30, 2023. The weather has not been cooperating this summer, so an extended completion date was required. The materials for the project have been purchased, and the interior ceiling work coordinated.

Indus has been notified that they were awarded the crack sealing project. They anticipate completion in September. BlakTop paving has been notified that they were awarded the paving projects on Sunset Blvd., Cherry Lane., Thrasher Road. The project is scheduled to begin during the first week of September.

Renaud Bros has been notified that they were awarded the Upper Falls Covered Bridge project. This project will be completed no later than 10/31/2023. We are in the process of releasing an RFQ for engineering services for Martin Memorial Hall Drainage.

We began efforts to relocate the generator adjacent to the Shed in the back of the MMH parking lot. Brookfield service will soon provide an estimate (if they haven't already done so by the time of the Selectboard meeting on Monday). Once I have that estimate, and determine whether its reasonable, I will coordinate with an excavator to determine the cost of digging the trench for the electrical along side the dirt portion of the parking lot. I anticipate having a plan assembled for Selectboard Action on September 5<sup>th</sup>.

## **Selectboard Meeting on September 4, 2023**

The Selectboard meeting on Monday, September 4<sup>th</sup> needs to be moved to Tuesday, September 5<sup>th</sup>. September 4<sup>th</sup> is Labor Day.

## **Storm Damage/ FEMA Funding**

We completed the RPA (Request for Public Assistance) through FEMA on 8/14. Following an assessment, the damage we have proposed to FEMA is approximately 1.2 million. The next step is the Exploratory Call, which is scheduled for Monday, 8/21/23 at 1:30pm.



## **Reappraisal Update**

I distributed a Notice of Award to NEMC to do our Town Reappraisal. They are excited to start the process and plan to hold a kickoff meeting in November. They anticipate beginning the process in May/June 2024.

## **Assessor Services Update**

NEMRC currently provides Assessor services to Weathersfield. Since NEMC will be doing our reappraisal, NEMRC has decided that they no longer wish to provide Assessor Services to Weathersfield. According to NEMRC, “there is an ongoing overlap between assessment services and completing a reappraisal; these are not mutually exclusive activities. No company completing a reappraisal wants their competition watching how they complete a reappraisal. The company doing assessment services does not want to ever defend the work of a different company.” NEMRC has agreed to continue to provide Assessor Services until the 2024 Grand List is lodged, after that, they will be voiding our agreement with them.

I asked NEMC if they can provide these services, and they stated they probably will not have the time, but they are willing to discuss it during our kickoff meeting. Many of our surrounding towns are in the same situation, and we plan to have discussions collectively on whether we can hire an Assessor and add that position to our Shared Services agreement. In my opinion, this would be the best long-term solution.

## **Highway #95 Conclusion**

The findings and decision document has been completed and the order of discontinuance has been filed with the Town Clerk. The Order has also been sent to the requestor, all persons that attended the hearing, and abutters. A copy of this has been attached to this report.

If you have any questions or concerns, please let me know.

## **Village Wastewater Committee**

The Village Wastewater Committee has been advertised on this agenda to appoint three (3) members. This committee will work with Otter Creek Engineering as they develop the Wastewater Feasibility Study. For anyone interesting in joining this committee, please contact me at [townmanager@weathersfield.org](mailto:townmanager@weathersfield.org).

If you have any questions or concerns, please do not hesitate to contact me.

Sincerely,

Brandon Gulnick  
Town Manager  
Town of Weathersfield  
5259 US Route 5, PO BOX 550, Ascutney, VT  
E. [Townmanager@weathersfield.org](mailto:Townmanager@weathersfield.org)  
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**TOWN OF WEATHERSFIELD VERMONT  
SELECTBOARD  
HIGHWAY #95  
FINDINGS AND DECISION**

**INTRODUCTION AND PROCEDURAL HISTORY**

1. This proceeding involves review of Highway #95 as requested by John Keniston, a resident who resides at 381 Cooks Pond Road, Weathersfield, Vermont, that would like to see that Highway #95 be discontinued.
2. The request was received by the Town Manager, Brandon Gulnick. The request is dated April 19, 2022. A copy of the request is available at the Weathersfield Town Office.
3. Notice of the Public Hearing was posted at the following places:
  - a. Valley Newspaper dated June 19, 2023
  - b. Ascutney Post Office
  - c. Perkinsville Post Office
  - d. Weathersfield Proctor Library
  - e. Martin Memorial Hall
4. A copy of the notice of Public Hearing was mailed to the requestor.
5. A copy of the notice of Public Hearing was mailed to the owners of properties that abut 381 Cooks Pond Road, Weathersfield, Vermont.
6. A copy of the notice of Public Hearing was sent to the Mount Ascutney Regional Commission.
7. The Selectboard conducted a Site Examination on Thursday, July 13, 2023, at 6:30pm. Minutes of the Site Examination were taken and are available on the Weathersfield Website and at the Town Office/ Martin Memorial Hall.
8. Present at the Site Examination were the following members of the Selectboard:
  - a. Michael Todd, Chair
  - b. Paul Tillman, Vice Chair
  - c. Kelly O'Brien, Clerk
9. Also present at the Site Examination were:
  - a. Brandon Gulnick, Town Manager
  - b. Nichole Gagnon, Recording Secretary
  - c. Ray Stapleton, Highway Superintendent
  - d. John Keniston, Requestor
  - e. Jeff Pelton, Resident
  - f. Ken Blum, Abutter
  - g. Jonah Blum, Abutter
10. Highway #95 was reviewed as requested by the Selectboard at a Public Hearing at approximately 6:30pm on July 17, 2023.
11. Present at the Public Hearing were the following members of the Selectboard:
  - a. Michael Todd, Chair
  - b. Paul Tillman, Vice Chair
  - c. Kelly O'Brien, Clerk
  - d. David Fuller, Member

- e. Wendy Smith, Member
12. Also present at the Public Hearing were:
- a. Brandon Gulnick, Town Manager
  - b. Olivia Savage, Principal Clerk
  - c. Nichole Gagnon, Recording Secretary
  - d. Ray Stapleton, Highway Superintendent
  - e. deForest Bearse, Resident
  - f. John Keniston, Requestor
  - g. Ken Blum, Abutter
  - h. Johah Blum, Abutter
  - i. Emily Hackett, State of Vermont
  - j. Michael Kondrat
  - k. John Arrison, State Representative
13. At the outset of the hearing, the Selectboard Chair read the Notice of Public Hearing aloud to the public. Abutters and interested persons participating in the hearing then swore an oath that any testimony given in the hearing is of the truth, under penalty of perjury, so help them God. The following were sworn in by the Chair:
- a. Brandon Gulnick, Town Manager
  - b. Ray Stapleton, Highway Superintendent
  - c. John Keniston, Requestor
  - d. Ken Blum, Abutter
  - e. Jonah Blum, Abutter
14. During the hearing the following exhibits were submitted to the Selectboard:
- a. Exhibit #1: Notice of Public Hearing
  - b. Exhibit #2: Site Examination Minutes
  - c. Exhibit #3: Highway Superintendent Letter to Town Manager
  - d. Exhibit #4: Resident Request to discontinue Highway #95
  - e. Exhibit #5: Report on Proceedings regarding change of a Highway.
  - f. Exhibit #6: 1964 Highway Mileage Map of Weathersfield
  - g. Exhibit #7: 1962 Highway Map of Weathersfield
  - h. Exhibit #8: 1963 Highway Map of Weathersfield
  - i. Exhibit #9: 1964 Highway Map of Weathersfield
  - j. Exhibit #10: 1966 Highway Map of Weathersfield
  - k. Exhibit #11: 1971 Highway Map of Weathersfield
  - l. Exhibit #12: 1973d Highway Map of Weathersfield
  - m. Exhibit #13: 1973r Highway Map of Weathersfield
  - n. Exhibit #14: 1986 Highway Map of Weathersfield
15. The Request was reviewed according to 19 VSA § 708.

**FINDINGS OF FACT**

The following findings of facts are deemed relevant to the Board’s decision on this request. These facts are compiled from the application project documents including the

written application request, the items listed in the exhibits, testimony and evidence provided by the requestor, the site examination, and other parties present at the hearing.

- F1. During the Site Examination, the Selectboard found that Highway #95 is unidentifiable from the surrounding field.
- F2. During the Site Examination, the Selectboard found no evidence of an existing road or lane.
- F3. During the Site Examination, the Selectboard learned that the site was different in-person than the maps show.

### CONCLUSIONS OF LAW

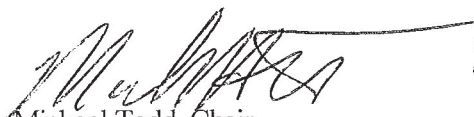
The aim of the Selectboard in this matter was to receive the request to discontinue the road, appoint a date/time for a Site Examination and Public Hearing, hear comments from the public regarding Highway #95, review the testimony and evidence, and judge whether the public good, necessity, and convenience of the inhabitants of the municipality require the highway to be laid out, altered, reclassified, or discontinued as claimed in the request.

- C1. Highway #95 is located on private property.
- C2. If the road is not discontinued, it would be at a substantial cost to residents without any benefit.

### DECISION

On August 7, 2023, the Selectboard voted to discontinue Highway #95, to file the appropriate paperwork, and for the Chair to sign at conclusion.

Dated at Weathersfield, Vermont, this 15<sup>th</sup> day of August 2023

BY:  8/15/23  
Michael Todd, Chair


Members participating in the hearing and deliberations:

Michael Todd, Chair  
Paul Tillman, Vice-Chair  
Kelly O'Brien, Clerk  
David Fuller, Member  
Wendy Smith, Member

Members not participating in the hearing and deliberations:

This decision may be reviewed in the manner provided by Vermont Rule of Civil Procedure 75.

Copies of this decision will be distributed to: Requestor, every person or body appearing and having been heard at the hearing, Town Manager, and Town Clerk.

 8/15/23



# TOWN OF WEATHERSFIELD

OFFICE OF THE SELECTBOARD/  
TOWN MANAGER

5259 US ROUTE 5  
ASCUTNEY, VERMONT 05030

Susanne Terrill  
Human Resources

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Brandon Gulnick  
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TEL. (802) 674-2626  
Weathersfieldvt.org

August 4, 2023

RE: ARPA Discussion

Last week the Selectboard discussed prioritizing projects, long term debt, and the storm that recently swept through the State of Vermont. The board requested that we provide more information about the Tree project, Town Clerk Digitization, and Hoisington Field.

From a high priority standpoint, I would like to request some funding to improve virtual meetings Up to \$5,000.

Additionally, we need to determine what our plan is for the remainder of the work for the Generator. We have a grant that we would like to close out, but there's still \$650 available for hooking up the generator to the propane. We originally budgeted \$28,121.5 from ARPA for the generator project. We've expended \$28,164, and the generator has been installed on a concrete pad.

We currently have \$14,103.25 remaining in the ARPA fund for the propane hookup, and \$650 remaining in the grant from VEM (\$14,753.25 total).

**Option 1:** includes installing a 1,000 UG LP Tank on the side of the building, excavating around the building to run the propane line, and installing the line into the generator. The gas line will consist of 1/2" poly coat and 1" polyethylene low pressure. The total cost for this to be done is \$4,875, and the work would be done through McKinstry Property Services and Excavation.

**Option 2:** includes installing a 1,000 UG LP tank in the back of the parking lot near the existing shed. The propane tank would be buried. The parking lot would need to be pulled up and the pipes sleeved in conduit. The line size would need to be larger. This would increase the price of the job to \$5,800.

It makes more sense to move forward with Option 2, however, if we do that, we should consider paving the parking lot. IF we move forward with Option 2, there will still be \$8,953.25 remaining in designated ARPA funds to this project. Springfield paving provided an estimate to us to pave the parking lot and driveway, and that estimate came in at \$28,275. We would need an additional \$19,321.75 if we decided to do this.



Here is a copy of expenses that have been approved to date and proposed expenses that need to be prioritized.

<b>Approved Expenses</b>	<b>Expense</b>	<b>% of ARPA</b>
Small Businesses	12,000	1%
COVID (Supp, Test, Clean)	4,344	1%
Fire Departments	20,159	2%
Police Department	45,724	6%
Late Filing fees	13,818	2%
Roofing Projects	252,629	31%
Water District	75,000	9%
Food Shelf	9,290	1%
Martin Memorial Hall	41,475	5%
Building Assessments	5,828	1%
<b>Total</b>	<b>480,267</b>	<b>59%</b>
<b>Proposed Expenses</b>	<b>Expense</b>	<b>% of ARPA</b>
Hoisington Field	75,000	9%
Tree Maintenance	15,000	2%
Posts - Veterans Park	30,000	4%
MMH Drainage	20,000	2%
Trails	17,500	2%
Mapping - Scenic Views	15,000	2%
Digitization Town Clerk	25,000	3%
MMH Paving	28,000	3%
FD Training Stipends	20,000	2%
Town Welcome Signs	43,200	5%
MMH Electricity Improvements	30,000	4%
Security System - MMH	7,500	1%
Virtual Meeting Improvements	10,000	1%
Town Garage Generator	45,000	6%
Digitization of Land Use Records	25,000	3%
1879 SH Generator	12,016	1%
<b>Total</b>	<b>418,216</b>	<b>51%</b>

There's \$337,787.41 available in the ARPA fund.

Attached on the following pages includes:

- Attachment A – MMH Paving
- Attachment B - Hoisington Field Wetland Delineation & Survey Estimate
- Attachment C – Hoisington Field Master Plan Estimate
- Attachment D – Town Clerk Digitization
- Attachment E – Request for Tree Care Bids (note dates need to be updated if funded)

If you have any questions or concerns, please let me know.

Sincerely,

Brandon Gulnick  
 Town Manager  
 Town of Weathersfield  
 5259 US Route 5, PO BOX 550, Ascutney, VT  
 E. [Townmanager@weathersfield.org](mailto:Townmanager@weathersfield.org)  
 P. (802) 674-2626 F. (802) 674-2117  
[www.weathersfieldvt.org](http://www.weathersfieldvt.org)

Attachment A  
MMH Paving Estimate

# Springfield Paving

10 Caajm Rd  
Claremont, NH 03743

# PROPOSAL

Proposal # 4053

jeremy@sunapeepaving.com

(603) 763-5300 (802) 886-3300

Proposal Submitted to:	Customer Phone	Date
Town of Weathersfield P.O. Box 550 Ascutney, VT 05030	Martin Memorial Hall Weathersfield, VT	5/24/2023
		Job #

We hereby submit specifications and estimates for:	Total
Price to overlay already paved driveway and parking lot. 1/2" shim coat and 1.0" topcoat - approx 19,048 sq ft.	28,275.00T
Price to grade and pave RH driveway and portion of parking lot - 1.5" base coat and 1.5" topcoat - approx 4,584 sq ft. Vermont 6% Sales Tax	14,950.00T 0.00

WE PROPOSE hereby to furnish material and labor, complete in accordance with above specifications, for the sum of: **\$43,225.00**

Payment to be made as follows: **Due upon completion**

All material is guaranteed to be as specified. All work to be completed in a substantial workman-like manner according to specifications submitted per standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Authorized Signature

Jeremy Zullo

Note: This proposal may be withdrawn by us if not accepted within 30 days.

## ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are satisfactory and are hereby accepted.

You are authorized to do the work as specified.

Payment will be made as outlined above.

Signature

Date of Acceptance

\_\_\_\_\_

\_\_\_\_\_



Attachment B  
Hoisington Field Wetland Delineation & Survey Estimate



May 10, 2023

Weathersfield Park & Recreation Commission  
PO BOX 550  
Ascutney, VT 05030  
[Brian.bosenberg@gmail.com](mailto:Brian.bosenberg@gmail.com), [Highway@weathersfield.org](mailto:Highway@weathersfield.org)

***via email***

Subject: Hoisington Field Project, Perkinsville, VT  
Wetland Delineation & Survey Proposal

Dear Commission,

Thank you for the opportunity to submit this proposal to provide Wetland Delineation & Survey services for the Hoisington Field Park portion of your Master Plan project for the 1879 Perkinsville School House in Perkinsville, VT. We look forward to working with you on your project.

**PROJECT UNDERSTANDING**

It is our understanding that the Town is developing a master plan for Hoisington Field and the former historical school house. There are several Class II wetlands mapped in and near the park, and the aerial photographs provided support the presence of wetlands in these areas. A wetland delineation is needed to inform the planning of the proposed project. Based on the information available to us, the area requiring delineation is approximately 7 acres. A survey of the existing conditions on the property has also been requested to aid in master planning. The existing conditions to be surveyed include the picnic pavilion, basketball court, wellheads, fences, parking lot, bus shelter, sign, utility poles along the road, underground utilities, rock outcropping, stone walls, the edge of the woods, and significant trees in the lawn areas over 4" DBH.

**SCOPE OF SERVICES**

The services outlined in this proposal include the services necessary to provide the Commission with a basemap of the existing facilities, topography and mapped wetlands / buffers. This scope is based upon your desire to initiate planning for the proposed project, and is not intended to provide full engineering services which may be necessary for complete design and permitting of your project.

1. **Wetland Delineation**

- a. We will perform a site visit to determine the extent of wetlands and associated buffers within or adjacent to the project area. The wetland delineation will consider plant species, hydrology, and soil characteristics.
- b. We will coordinate a meeting with the State of Vermont District Wetland Ecologist to

go over the delineation and receive concurrence from the State.

## 2. **Survey of the Field**

- a. OCE will complete a topographic field survey at the project site, including structures, drives, relevant surface features, utilities and wetland boundaries. Underground utilities will be shown based on information available from the property owner, Town records, and visible field evidence. A topographic survey with one-foot intervals will be generated. A boundary survey is not included in our scope of work at this time.
- b. A site plan will be completed showing the 1-foot contours, existing conditions, wetland boundary and 50-foot buffer.

## 3. **Survey of Woods**

- a. Additional topographic survey would be completed of the woods area to the stone walls so that topography of the entire property can be shown on the site plan.

### **PROJECT SCHEDULE**

We will proceed with the wetland delineation in May 2023. The site visit with the District Wetland Ecologist will be scheduled as soon as possible but will depend on their schedule. The survey and site plan will be completed by the end of July 2023.

### **COST PROPOSAL**

Based upon our experience with similar projects and the requirements of regulatory officials, we propose to provide the services outlined above for a lump sum fee. As requested by the Town, we have broken the budget into separate lump sum amounts for your consideration:

<u>Options</u>	<u>Budget</u>
1. Wetland Delineation	\$ 3,000
2. Topographic Survey - Field Only	\$ 3,500
3. <u>Topographic Survey – Woods</u>	<u>\$ 1,500</u>
<b>Total All 3 Options</b>	<b>\$ 8,000</b>

We will invoice monthly based on the work completed at the end of each month. As the project progresses, we will keep you informed of the budget status and discuss any changes from the anticipated scope. Additional services requested by the Town will be provided on an hourly basis, plus expenses, in accordance with our most current Schedule of Rates and Fees at the time services are provided.



**AUTHORIZATION**

If this proposal and the attached Standard Terms and Conditions meet with your approval, this document can serve as a Professional Engineering Services Agreement with your signature and date in the space provided below. Please sign, date, and return the Agreement to our office.

We appreciate the opportunity to provide these services for your project. If you have any questions regarding this proposal or would like additional information, please call me.

Sincerely,

A handwritten signature in blue ink that reads 'Mary Beth Poli'.

Mary Beth Poli, PWS  
Natural Resources Ecologist

**AUTHORIZATION TO PROCEED**

**Signature:** \_\_\_\_\_

**Name:** \_\_\_\_\_

**Date:** \_\_\_\_\_

*P2023*

## STANDARD TERMS AND CONDITIONS

**OTTER CREEK ENGINEERING, INC. (OCE)  
AND TOWN OF WEATHERSFIELD (CLIENT)  
HOISINGTON FIELD PROJECT, PERKINSVILLE, VT – WETLAND DELINEATION & SURVEY  
MAY 10, 2023**

**Standard of Care:** Services provided by OCE under this agreement will be performed in a manner consistent with the degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances.

**Applicable Law:** This agreement shall be subject to the applicable laws of the State of Vermont.

**Compensation for Services:** Invoices will be submitted monthly and payable within thirty (30) days. A service charge of 1.5% per month will be assessed on overdue balances. In the event any portion of an account remains unpaid for 90 days, the Client shall pay applicable service charges and all costs of collection, including reasonable attorney fees.

**Additional Services:** In the event the Client requests services outside those outlined in the Agreement, OCE may provide those services at an additional fee at established rates or other basis agreed upon with the Client. At the request of the client, an amendment to the original agreement will be prepared to document these additional services.

**Ownership of Instruments of Service:** All documents, including those on electronic media, prepared by OCE as instruments of service shall remain the property of OCE. Any reuse or change without written approval by OCE is prohibited.

**Information Provided by Others:** OCE shall indicate to the Client the information needed for rendering of services. The Client shall provide the necessary information as is available. OCE shall be entitled to rely on its accuracy, completeness, and authority to furnish it to OCE. The Client recognizes that OCE cannot assure the accuracy, completeness and sufficiency of such information and therefore, indemnifies OCE from all claims arising from its use.

**Buried Utilities:** The Client shall provide OCE with any available information on the location, size, and type of all underground improvements. OCE shall rely on this information in the preparation of plans and drawings and for subsurface penetrations. The Client agrees to hold OCE harmless from any damage, liability, or costs resulting from inaccuracy of this information, except for damages caused by the sole negligence of OCE in the use of Client furnished information.

**Opinions of Probable Cost:** In providing opinions of probable cost, the Client understands that OCE has no control over the contractor's method of pricing, or the cost of materials and labor, and that such opinions are provided on the basis of OCE's experience and qualifications. OCE makes no warranty, expressed or implied, as to the accuracy of such opinions as compared to bid or actual costs.

**Permits and Approvals:** OCE shall assist the Client in applying for those permits and approvals as listed in the Agreement. OCE does not guarantee receipt of permits or approval by regulatory agencies.

**Construction Phase Services without Design:** Because OCE did not prepare the Contract Documents for the Project, the Client agrees to the fullest extent permitted by law, to indemnify OCE from any damage, liability or cost, arising from any errors or omissions contained in the plans, specifications or other Contract Documents prepared by others, except for the sole negligence or willful misconduct of OCE.

**Construction Observation:** OCE will provide persons qualified to observe and report on construction and determine whether the work is in general conformance with the Contract Documents. The Client recognizes that Construction Review is intended to minimize the risk of problems arising during construction; that it is not insurance, and does not constitute a warranty or guarantee of any type. The Contractor shall retain responsibility for the quality of their work and for adhering to the plans and specifications. OCE shall not be required to make exhaustive or continuous on-site observations to check the quality or quantity of the work, and shall not be responsible for scheduling, construction means or methods, coordination of the work with other trades or construction safety precautions, all of which are the responsibilities of the Contractor.

**Shop Drawing Review:** OCE will review Contractor submittals for conformance with the design concept and the contract documents. The review shall not include an evaluation of the accuracy or completeness of details, such as quantities, dimensions, and fabrication processes.

**Jobsite Safety:** The Contractor is solely responsible for jobsite safety. OCE, through its professional activities, or presence at the site, has no authority to exercise control over any contractor in connection with its means, methods, sequences, or any health or safety precautions.

**Hazardous Materials:** OCE's scope of services does not include any work related to asbestos, or hazardous or toxic materials. In the event it becomes known that such materials are present at the job site, OCE may suspend work on the project, without any liability for damages, until the Client retains a qualified specialist to abate the situation and warrant that the job site is safe and in full compliance with applicable laws.

**Mediation:** The Client and OCE agree that all disputes between them and arising out of or relating to this Agreement shall be submitted to nonbinding mediation unless the parties mutually agree otherwise.

**Indemnification:** OCE and the Client agree, to the fullest extent permitted by law, to indemnify and hold harmless each other from any damage, liability or cost, including reasonable attorney's fees and costs of defense, to the extent caused by their own, negligent acts, errors or omissions arising from the Project.

**Limitation of Liability:** In recognition of the relative risks and benefits of the project, the Client agrees to the fullest extent permitted by law, to limit the liability of OCE to the Client and to all Contractors on the project, so that the total aggregate liability shall not exceed \$50,000 or OCE's total fee for services, whichever is greater.

**Defects in Service:** The Client will promptly report to OCE any defects or suspected defects in service or work so that OCE may take measures to minimize the consequences of such a defect.

**Termination:** Either the Client or OCE may terminate this agreement at any time with or without cause upon giving the other party seven calendar days notice. In the event of termination, the Client shall pay OCE for all services rendered and expenses to the date of termination, including work in progress.

**Taxes:** The amount of any Federal, State, or local excise, value added tax, or gross receipts tax which may be imposed on the Engineer's fees under this agreement, shall be added to the fees under this agreement as accrued, and paid to the Engineer by the Client. This does not apply to Federal or State income or payroll taxes.

## SCHEDULE OF RATES AND FEES

### ENGINEERING SERVICES:

- Managing Engineer.....\$155.00 per hour
- Senior Project Engineer.....\$135.00 per hour
- Project Engineer.....\$100.00 per hour
- Staff Engineer.....\$90.00 per hour
- Land Surveyor.....\$115.00 per hour
- Senior Environmental Engineer.....\$130.00 per hour
- Hydrogeologist.....\$110.00 per hour
- Senior Environmental Scientist.....\$95.00 per hour
- Environmental Scientist.....\$80.00 per hour
- Senior Engineering Technician.....\$100.00 per hour
- Wetland Scientist.....\$95.00 per hour
- Natural Resource Ecologist.....\$90.00 per hour
- Engineering Technician.....\$85.00 per hour
- Senior Resident Project Representative.....\$100.00 per hour
- Resident Project Representative.....\$90.00 per hour
- Administrative Assistant.....\$65.00 per hour

### EXPENSES:

Subcontracted Services (as required):

Special consultants

Material testing

Equipment charges

Permit Fees

Outside reproduction services.....At Cost Plus 10%

Mileage.....Current IRS Rate

Lodging, Meals.....At Cost

Per Diem (lodging, meals).....\$125 per night

Photocopies:

- |                                | <u>Bond</u> | <u>Mylar</u> |
|--------------------------------|-------------|--------------|
| ▪ 8 ½" x 11" (Black and White) | \$0.10 each |              |
| ▪ 8 ½" x 11" (Color)           | \$0.50 each |              |
| ▪ 24" x 36" (Standard Size)    | \$3.00 each | \$15.00 each |
| ▪ Other Large Scale Copies     | \$0.50 / sf | \$ 2.50 /sf  |

Other Charges.....By Special Mutual Agreement

### TERMS:

Please refer to terms set forth in the Agreement.

May 2022

Attachment C  
Hoisington Field Master Plan Estimate



May 30, 2023

Ray Stapleton

Via email

Re: Proposal for Professional Landscape Architecture Site Master Planning Services / Weathersfield Park

Dear Ray

I believe that Keith transferred the information he got from your request, but feel free to reach out to me with any corrections regarding scope and/or program for the Park. Please find this fee proposal that outlines the process for providing a master plan for the 5-1/2 Acre parcel.

#### SCOPE OF SERVICES

##### 1. MASTER PLANNING PHASE

- A. Site visit / Kick off meeting: Visit the site and photograph the parcel. Get any additional input on the program for the park, desired ball fields, play structure, parking needs and other desired amenities. We will need at the minimum a survey of the parcel boundaries and would recommend that someone determine if there are any wetlands on the parcel or adjacent that might impact the development. If the parcel is fairly flat we can master plan the parcel without grading information but it will be needed eventually to specify proper grading and stormwater treatment.
- B. Attend one public meeting to gather input, either ahead of developing concept alternatives or after to receive input on concepts.
- C. Develop concept alternative sketches for the overall layout of the park taking into account desired ballfield orientations and appropriate dimensions for the target age group.
- D. Meet with you and or the steering committee to discuss initial ideas and conceptual alternatives.
- E. Make refinements to the plan & develop a final site master plan drawing for presentation to you including layout and materials.
- F. Develop an illustrative color plan for public display and to assist with permitting.

Based upon the agreed upon Master Plan, Wagner Hodgson (WH) will prepare a fee proposal for additional services that could include:

##### 2. DESIGN DEVELOPMENT/ CONSTRUCTION DOCUMENT PHASE

Preparation of detailed construction drawings and specifications required for proper site/landscape bidding.

- A. Layout & Materials Plan: Plan indicating the location of site features and scope including the arrival experience, pedestrian & vehicular circulation, parking, plantings, drainage and grading.
- B. Grading Plan: Plan indicating desired grades for above mentioned site features.
- C. Planting Plan and Plant Schedule: Plan indicating the location of proposed plant materials and existing plant materials to remain, including their names, sizes, and any other characteristics required for plant specimens. A plant schedule or list shall be provided indicating the quantity, botanical name, common name size, spacing and special requirements of each type of plant for the Project.
- D. Site Construction Details and Specifications: Site construction Details and Specifications for above mentioned site features.
- E. Planting Details and Specifications: Preparation of the landscape planting details and specifications to convey specific planting methods for installation during construction for the selected Contractor.
- F. Coordination with civil engineer and or contractor on state or local permitting.

3. BIDDING & NEGOTIATION

- A. Assist in finding contractors to bid the work and respond to questions that arise during the bidding process.

4. CONSTRUCTION OBSERVATION PHASE

After successful award of the Construction Contract, Wagner Hodgson will work closely with your contractor and, periodically observe construction, to review and provide written documentation regarding compliance with site/landscape design intent and construction documents on the following items:

- A. Respond to requests for information (RFI), issue clarifications and process landscape related shop drawings.
- B. Review and field select, plant material at nurseries as required.
- C. Provide clarification sketches as needed and visit site to resolve site issues.
- D. Observe final installation of hardscape, walls, furnishings and plant materials; provide punch-list prior to commencement of Provisional Acceptance and the Guarantee Period.
- E. Re-inspect site work installation at end of Final Acceptance Period to certify in writing that all necessary corrective work has been completed and that all plant material is in healthy, thriving condition.

COMPENSATION / TERMS

Compensation for the MASTER PLANNING PHASE will be billed on an hourly basis using the rates listed below, with a fee not to exceed Ten Thousand Dollars (\$10,000). In the event that these efforts become more extensive or involved than anticipated, we will request a fee review; however, the total fee for services will not exceed the estimated total without your prior review and approval.

Partner	\$175.00
Principal	\$150.00
Senior Associate	\$130.00
Associate	\$110.00
Licensed Landscape Architect	\$95.00
Designer	\$85.00
Staff	\$55.00

Fees do not include incidental direct expenditures made in the interest of the project such as reproduction, postage and transportation expenses that will be invoiced for reimbursement at cost plus 10 percent. Statements for services rendered are submitted on the 1st of each month, and an interest rate of 1.5% per month will be charged on amounts 30 days in arrears. If you are in agreement with this proposal, please sign and return one of the enclosed proposals to our office at your earliest convenience.

If you should have any questions or comments, please do not hesitate to contact me.

Sincerely,



Jeff Jeff Hodgson, FASLA

Partner

Accepted By: \_\_\_\_\_ Date: \_\_\_\_\_

Attachment D  
Town Clerk Digitization



*Building Trust through Transparency*

www.ClerkBase.com | 2220 Plainfield Pike | Cranston, Rhode Island 02921 | 866.676.9486

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**CLERKBASE® RETRIEVAL SYSTEM PROPOSAL  
FOR WEATHERSFIELD VT**

**TOWN RECORDS PROJECT**

**Historical Records Books**

- conversion of Town Records Books to ClerkBase® system
- retype of minutes to 99.995% accuracy
- documents arranged by year
- folders for various records types\*\*

Pricing is based on the following catalog of Town Records Books:

<b>Book #</b>	<b>Recorded Years</b>	<b>Total Cost</b>
<b>Book 8</b>	1993-2000	Not Cataloged
<b>Book 7</b>	1972-1992	\$ 5,175
<b>Book 6</b>	1935-1971	\$ 5,485
<b>Book 5</b>	1863-1932	\$ 7,450
<b>Book 4</b>	1833-1861	\$ 4,150
<b>Book 3</b>	1809-1833	\$ 4,690
<b>Book 2</b>	1788-1808	\$ 2,070
<b>Book 1</b>	1772-1786	Plastic Sleeves

\*\*Records types:

- agendas and minutes (town meetings, school committee, budget meetings, zoning, etc.)
- policy documents (vehicle use, personnel, social services, ethics, etc.)
- board reports
- warrants
- ballots
- oath of office
- ordinance
- incorporation of Perkinsville
- additional folders as needed



*Building Trust through Transparency*

www.ClerkBase.com | 2220 Plainfield Pike | Cranston, Rhode Island 02921 | 866.676.9486

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**CLERKBASE® RETRIEVAL SYSTEM PROPOSAL  
FOR WEATHERSFIELD VT**

**TOWN RECORDS PROJECT**

***ClerkBase Document Hosting (Annual Fee)***

**\$ 495.00**

Includes:

- licensing fee
- design, publish and maintain website
- document hosting
- remote product support
- unlimited training sessions

***ClerkBase Retrieval System (Annual Subscription)***

**\$ 800.00**

Includes:

- publication of \*NEW\* Town Records to the ClerkBase® system
- immediate Internet updates (or annual updates)
- folders for various records types\*\* (similar to the Stowe, VT ClerkBase page: <https://clerkshq.com/stowe-vt>)

**The above pricing is based on the following:**

- records can be provided in real-time or as a bulk project each year
- documents will be provided in digital format

Attachment E  
Request for Tree Care Bids (note dates need to be updated if funded)

# Town of Weathersfield

## *Request for Tree Care Bids*

February 22, 2023

The Town of Weathersfield is requesting sealed bids for tree care projects. Work to be completed by December 31, 2023.

### Scope of work

There are 3 types of services that are requested by the Town and will occur at each location as directed.

1. Tree pruning – Provide services to prune dead limbs out of trees designated for retention.
2. Tree removal – Provide services to fell and dispose of trees and stumps designated for removal.
3. Tree health evaluation – Written descriptions of the identified trees considering the overall welfare of the tree. Include observations of insects and disease, grounds maintenance, site and soil conditions, climate considerations, etc. Provide specific recommendations to protect tree health as well as health of the urban forest.

\*Successful bidder will provide traffic control as needed.

### Project details

Location	Pruning	Removal	Evaluation
Hoisington Field – Parcel 07-03-15 1800 VT-106, Perkinsville, VT	2	3	5
Perkinsville Park – Parcel 07-01-52.1 35 Church Street, Perkinsville, VT	2	8	8
Center Grove – Parcel 08-02-21 79 Center Church Road, Weathersfield, VT	50	0	Grove
Town Office – Parcel 5A-02-20 5259 US-5, Ascutney, VT	2	1	2
Ascutney Park – Parcel NA 5 Ascutney Park Road, Ascutney, VT	1	1	3

### Pre-Bid Conference

A Pre-Bid Conference for the Town of Weathersfield Tree Care project will be held on Wednesday, March 8 at 10:00AM prevailing time at the Weathersfield Town office located at 5259 US Route 5, Ascutney, Vermont. **This conference is recommended** for contractors wishing to bid on the projects listed above. Specific project site visits may be scheduled if needed prior to the completion of the Pre-Bid Conference.

### Industry standards

The provisions of the most recent version of the American National Standards Institute (ANSI) A300 Standards for Tree Care to include all supplemental provisions and attachments, all contract documents specified, and any other Federal, State, or Municipal applicable standards, policies, and procedures shall apply to this contract.

## **Instruction to bidders**

All bids must be submitted on the provided bid form. The bid form must be filled out completely, signed, printed signature, and dated. Handwritten bid forms must be done in ink and must be legible. Corrections to handwritten bid forms must be initialed and dated. Illegible bid forms will not be accepted. If multiple bids are submitted, only the last one submitted prior to the bid due date and time shall be considered. Previously submitted bids shall be discarded. Bidders are to bid on the project in a price per location format. Bids for multiple projects may be submitted on the same bid form. All questions pertaining to this Request for Tree Care Bids shall be submitted in writing to Ryan Gumbart, Tree Warden at the Weathersfield Town Office located at 5259 US Route 5, Ascutney, Vermont 05030 or e-mailed to [landuse@weathersfield.org](mailto:landuse@weathersfield.org). The question period ends at 2:00PM Wednesday, March 15. Questions received after this date and time will not be answered.

Bids must be received at the Weathersfield Town Office located at 5259 US Route 5, Ascutney, Vermont 05030 by 1:00PM prevailing time Wednesday, March 22, 2023. Sealed bids delivered by person, overnight express, courier, or parcel post must be clearly marked "Town of Weathersfield Tree Care Bid". All bids will be opened and read aloud in public at the Weathersfield Town Office located at 5259 US Route 5, Ascutney, Vermont 05030 at 2:00PM Wednesday, March 22, 2023. Bid award is anticipated to take place on April 3, 2023.

## **Award of projects**

The Bid, if awarded, will be awarded based on criteria of least cost per location, best qualified to perform the work in a time frame advantageous to the Town and public, ability in meeting the terms of the contract and ability to provide a quality product, and past performance of the bidder under previous contracts with Town, the State and elsewhere. Project must be completed by December 31, 2023.

## **Location of work**

***Hoisington Field*** – Parcel 07-03-15 – 1800 VT-106, Perkinsville, VT 05151

***Perkinsville Park*** – Parcel 07-01-52.1 – 0 VT-106, Perkinsville, VT 05151

***Center Grove*** – Parcel 08-02-21 – 79 Center Church Road, Perkinsville, VT 05151

***Town Office*** – Parcel 5A-02-20 – 5259 US-5, Ascutney, VT 05030

***Ascutney Park*** – Across from 20 Ascutney Park Road, Ascutney, VT 05030

## **Disclaimer**

The Town of Weathersfield reserves the right:

- a. To accept or reject any and all bids in whole or in part and to accept other than the apparent lowest bid price and or total project cost as read:
- b. To amend, modify, or withdraw this Request for Bids.
- c. To cancel any and/or all projects prior to the start of construction without prior notification.
- d. To request submittal of supplemental documents or information from any and all bidders.
- e. To accept or reject a bidder's request to hold a special pre-bid conference at a time and/or date other than that specified in the Pre-Bid Conference Section of this document based on special conditions and/or mitigating circumstances.
- f. To allow or disallow entry into the pre-bid conference for any potential bidder arriving after the start of the pre-bid conference.
- g. To postpone the time and date of the pre-bid conference due to emergencies and unforeseen circumstances and/or conditions.



### **Deliverables**

A written report for each location and all trees designated for evaluation including: written descriptions, pictures, health concerns, recommended treatments, and recommended maintenance. An overview section for each location should detail soils and site conditions, potential risks and hazards, and overall goals for the shade trees on the property.

### **Requirements**

Successful contractors will notify Ryan Gumbart, Tree Warden, by email at [landuse@weathersfield.org](mailto:landuse@weathersfield.org), at least 1 week before starting work and 1 week before work is expected to end at each location.

### **Payment**

Payments will be made following the completion of the project in its entirety.

**TOWN OF WEATHERSFIELD  
APPOINTED OFFICIAL QUESTIONNAIRE**

Name: Hank Ainley Date: 8/17/2023

Address: 721 Cady Hill Road

Phone Number: 802-263-5217 Email: ainley.david@gmail.com

**OFFICE DESIRED**

Trustees of Public Funds

**Reason(s) for desiring office: I was asked by a current trustee and as a Weathersfielder this is a function of the town that I can help with.**

**Reason(s) you feel you are qualified for the office: I have no particular qualifications other than my willingness, a joy for cordial discussion, and admiration for the people who have kept weathersfield a wonderful place to live by working and volunteering for the town.**

**Please return or email this form to:**

Brandon Gulnick, Town Manager  
Town of Weathersfield  
PO BOX 550, 5259 US Route 5  
Ascutney, VT 05040  
[townmanager@weathersfield.org](mailto:townmanager@weathersfield.org)  
(802) 674-2626

**TOWN OF WEATHERSFIELD  
APPOINTED OFFICIAL QUESTIONNAIRE**

Name: Marina Garland Date: 8/16/2023

Address: 721 Cady Hill Road

Phone Number: 802-263-5217

Email: mgarland@coa.edu

- |   |   |
|---|---|
| 1879 School Committee                                       | <input type="checkbox"/> Animal Control Officer                 |
| Budget Committee  | <input type="checkbox"/> Connecticut River Joint Comm. Rep      |
| <input checked="" type="checkbox"/> Conservation Commission | <input type="checkbox"/> Energy Coordinator                     |
| Fence Viewer  | <input type="checkbox"/> Green Up Coordinator                   |
| Martin Memorial Hall Trustee                                | <input type="checkbox"/> Parks & Recreation                     |
| Planning Commission   | <input type="checkbox"/> Transportation Advisory Committee      |
| Solid Waste Management District                             | <input type="checkbox"/> Surveyor of Wood & Lumber              |
| Tree Warden   | <input type="checkbox"/> Veterans Memorial Committee            |
| Weigher of Coal   | <input type="checkbox"/> Zoning Board of Adjustment             |
| Fire Warden   | <input type="checkbox"/> Southern Windsor County Regional Comm. |
| Deputy Fire Warden  | <input type="checkbox"/> Southern Windsor County SW Mgmt. Dist. |

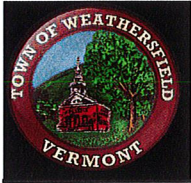
**Reason(s) for desiring office:** I've seen so many fellow Weathersfielders volunteer their time to keep important aspects of the town going, and it feels like time to put in some hours of my own.

**Reason(s) you feel you are qualified for the office:** My education is in ecology and human ecology, which feel quite appropriate for the conservation commission, along with general willingness and interest to learn from the folks who have been doing this work for years!

**Please return or email this form to:**

Brandon Gulnick, Town Manager  
Town of Weathersfield  
PO BOX 550, 5259 US Route 5  
Ascutney, VT 05040  
[townmanager@weathersfield.org](mailto:townmanager@weathersfield.org)  
(802) 674-2626

Meeting date August 21, 2023  
 AP warrant date 08/21/23  
 Payroll warrant date 1 08/10/23  
 Payroll warrant date 2 08/17/23  
 Payroll warrant date 3



**TOWN OF WEATHERSFIELD, VERMONT**

**Warrants for Meeting of August 21, 2023**

	Check Date	Payroll	Operating Expenses
<b>General Fund</b>			
	08/10/23	\$7,882.91	Incl Prince Stipend \$384.62
	08/17/23	\$8,036.11	Incl Daniels Stipend \$576.92
AP	8/21/2023		\$36,393.56
Total		\$15,919.02	\$36,393.56
<b>Highway Fund</b>			
	08/10/23	\$4,681.31	
	08/17/23	\$4,485.40	
AP	8/21/2023		\$597.11
Total		\$9,166.71	\$597.11
<b>Solid Waste Mgmt Fund</b>			
	08/10/23	\$873.64	
	08/17/23	\$879.31	
AP	8/21/2023		\$768.18
Total		\$1,752.95	\$768.18
<b>Library</b>			
	08/10/23	\$1,211.26	
	08/17/23	\$1,180.71	
AP	8/21/2023		\$160.17
Total		\$2,391.97	\$0.00
<b>Reserves</b>			
			\$143.92
<b>ARPA</b>			
			\$68,784.10
<b>Grand Totals</b>			
		\$29,230.65	\$106,686.87

Selector \_\_\_\_\_

To the Treasurer of the Town of Weathersfield, we hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$135,917.52. Let this be your order for the payments of these amounts.

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Vendor	Invoice Date	Invoice Description	Account	Amount Paid	Check Number	Check Date
MC GRAIL	AMROCK LLC	08/14/23 Coppola QC, PTTR & Mtg	11-6-103-99.00	75.00	226894	08/21/23
		REFUND313877	TC-Miscellaneous Fees			
AXON	AXON ENTERPRISE	07/28/23 Annual Contract FY 2024	11-7-201-27.00	91.39	226896	08/21/23
		INUS174558	Police-Tuition and Traini			
AXON	AXON ENTERPRISE	07/28/23 Annual Contract FY 2024	11-7-201-24.00	1196.74	226896	08/21/23
		INUS174558	Police-Equipment			
BIBENS	BIBENS HOME CENTER INC.	08/05/23 AVFD Maintenance Supplies	11-7-206-60.00	73.69	226897	08/21/23
		538295/1	Maintenance & Repairs			
CANON	CANON	07/31/23 TC-Copier Lease	11-7-103-18.00	49.00	226898	08/21/23
		30980167	Copier Lease			
COMPETIT	CCI MANAGED SERVICES	06/30/23 Managed Services-July	11-7-101-24.00	-60.00	226899	08/21/23
		CW-57072	Equipment			
COMPETIT	CCI MANAGED SERVICES	08/01/23 Managed Services-July	11-7-101-25.05	605.14	226899	08/21/23
		CW-57310	GF-IT Services			
COMPETIT	CCI MANAGED SERVICES	08/01/23 Managed Services-July	11-7-103-25.05	244.85	226899	08/21/23
		CW-57310	IT Services			
COMPETIT	CCI MANAGED SERVICES	08/01/23 Managed Services-July	11-7-102-25.05	244.85	226899	08/21/23
		CW-57310	IT Services			
COMPETIT	CCI MANAGED SERVICES	08/01/23 Managed Services-July	11-7-104-25.05	359.87	226899	08/21/23
		CW-57310	IT Services			
COMPETIT	CCI MANAGED SERVICES	08/01/23 Managed Services-July	11-7-105-25.05	122.92	226899	08/21/23
		CW-57310	IT Services			
COMPETIT	CCI MANAGED SERVICES	08/01/23 Managed Services-July	11-7-201-25.05	244.85	226899	08/21/23
		CW-57310	IT Services			
COMPETIT	CCI MANAGED SERVICES	08/01/23 Managed Services-July	11-7-206-25.05	122.92	226899	08/21/23
		CW-57310	IT Services			
COMPETIT	CCI MANAGED SERVICES	08/01/23 Managed Services-July	11-7-207-25.05	122.92	226899	08/21/23
		CW-57310	IT Services			
COMPETIT	CCI MANAGED SERVICES	08/01/23 Managed Services-July	11-7-601-25.05	122.60	226899	08/21/23
		CW-57310	IT Services			
COMPETIT	CCI MANAGED SERVICES	08/01/23 Managed Services-July	11-7-101-25.05	195.84	226899	08/21/23
		CW-57310	GF-IT Services			
COMCASTBU	COMCAST 8773501440106826	08/02/23 8773501440106826 Internet	11-7-101-31.00	355.41	226900	08/21/23
		MMHAUGUST23	GF-Telephone			
COMCSTWWF	COMCAST-877350144 0009194	08/01/23 WWVFD August 2023 Interne	11-7-207-31.00	146.64	226901	08/21/23
		9194-0823	Telephone & Internet			
FAIRPOINT	CONSOLIDATED COMMUNICATIO	07/27/23 AVFD 7/27/23-8/26/23	11-7-206-31.00	55.42	226902	08/21/23
		AVFD080323	Telephone & Internet			
FLOANN	DANGO, FLO-ANN	08/01/23 Mileage & Postage Reimbur	11-7-103-29.00	8.13	226903	08/21/23
		JULY,2023	TC-Expense Reimbursement			
FLOANN	DANGO, FLO-ANN	08/01/23 Mileage & Postage Reimbur	11-7-103-21.00	8.78	226903	08/21/23
		JULY,2023	TC - Postage			
DINGEE	DINGEE MACHINE CO.	07/31/23 WWFD-lightbar repair	11-7-207-60.00	785.00	226904	08/21/23
		9241	Maintenance & Repair			
DOLITL	DOOLITTLE'S PRINTSERVE, I	08/08/23 Window Envelopes	11-7-101-20.00	87.88	226905	08/21/23
		59101	GF-Office Supplies			
DOLITL	DOOLITTLE'S PRINTSERVE, I	08/08/23 Window Envelopes	11-7-102-20.00	87.88	226905	08/21/23
		59101	FIN - Supplies			
V&BSTOOD	DOREEN STOODLEY	08/12/23 Deposit Refund/Room Rent	11-2-010-40.00	100.00	226906	08/21/23
		BABY SHOWER	MMH Deposits Payable			

Vendor	Invoice Description	Invoice Date	Invoice Number	Account	Amount Paid	Check Number	Check Date
FIRSTL	FIRST LIGHT	08/01/23	July Erate Charge 14770689	11-7-601-26.00 Library-Fiber Connect Ser	290.60	226907	08/21/23
FRIENDSME	FRIENDS OF THE MEETING HO	08/01/23	FY24 Appropriation FY24 APPROP	11-9-901-90.71 Approp.- Friends of Meetg	1000.00	226908	08/21/23
GALLS	GALLS, LLC	08/01/23	Police-Mourning Band 025241481	11-7-201-15.00 Police-Uniforms and Clean	125.26	226909	08/21/23
GOLDEN	GOLDEN CROSS AMBULANCE IN	08/01/23	August EMT Services 23-11059	11-7-204-45.00 Golden Cross Ambulance	1859.00	226910	08/21/23
GMP	GREEN MOUNTAIN POWER	08/07/23	58757200009 AFD Pump July AFD2PUMPJULY	11-7-206-30.10 Electricity	23.00	226911	08/21/23
GMP	GREEN MOUNTAIN POWER	08/07/23	18968200008 AVFD July AVFDJULY2023	11-7-206-30.10 Electricity	86.26	226911	08/21/23
GMP	GREEN MOUNTAIN POWER	08/07/23	31348200002 School June JULYSCHOOL	11-7-303-30.00 1879 Electricity	114.79	226911	08/21/23
GMP	GREEN MOUNTAIN POWER	08/07/23	31168200009-Town Ofc MMHJULY23	11-7-301-30.00 Electricity & Gas	46.52	226911	08/21/23
GMP	GREEN MOUNTAIN POWER	08/04/23	90947992575 - July 2023 QUARRYRDJULY	11-7-302-30.10 Electricity - Perk Villag	245.50	226911	08/21/23
HINKLEY	HINKLEY CO., INC	08/09/23	AVFD Pre paid fuel 2023 PREBUY2023	11-7-206-32.00 Fuel Oil/Propane	6236.90	226912	08/21/23
DIANE	HODGDON, DIANE	08/07/23	Refund of Overpayment REFUND23	11-6-103-99.00 TC-Miscellaneous Fees	30.00	226913	08/21/23
INGRA	INGRAM LIBRARY SERVICES	07/25/23	Library - Book Purchase 76985895	11-7-601-78.00 Library-Media	71.78	226914	08/21/23
INGRA	INGRAM LIBRARY SERVICES	07/27/23	Library Book Purchases 77031546	11-7-601-78.00 Library-Media	192.93	226914	08/21/23
INGRA	INGRAM LIBRARY SERVICES	08/09/23	Library - Book Purchase 77242696	11-7-601-78.00 Library-Media	154.51	226914	08/21/23
FARNSWORT	INTENTIONAL CLEANING	08/01/23	Library 8/10/23 Clean 277	11-7-601-40.00 Custodial Services	50.00	226915	08/21/23
FARNSWORT	INTENTIONAL CLEANING	08/01/23	Library 8/17/23 Clean 279	11-7-601-40.00 Custodial Services	50.00	226915	08/21/23
FARNSWORT	INTENTIONAL CLEANING	07/31/23	08/24/23 Cleaning 280	11-7-301-40.00 Custodial Services	100.00	226915	08/21/23
FARNSWORT	INTENTIONAL CLEANING	08/01/23	Library 8/24/23 Clean 281	11-7-601-40.00 Custodial Services	50.00	226915	08/21/23
FARNSWORT	INTENTIONAL CLEANING	07/31/23	8/27SH,831MMH Cleaning 282	11-7-301-40.00 Custodial Services	100.00	226915	08/21/23
FARNSWORT	INTENTIONAL CLEANING	07/31/23	8/27SH,831MMH Cleaning 282	11-7-303-40.00 Custodial Services	50.00	226915	08/21/23
FARNSWORT	INTENTIONAL CLEANING	08/01/23	Library 8/31/23 Clean 283	11-7-601-40.00 Custodial Services	50.00	226915	08/21/23
IRVINGOIL	IRVING ENERGY DISTRIBUTIO	08/01/23	Libry Service Plan,Boiler 750411	11-7-601-32.00 Library-Heating & Fuel	287.78	226916	08/21/23
MEDINA	KEVIN MEDINA OR DORIS MED	08/15/23	Refund of Tax Credit 040105	11-2-020-01.00 Over payments received	539.85	226917	08/21/23
LEAF	LEAF	08/01/23	Copier lease July 23 15105216	11-7-101-44.00 GF-Copier Lease	349.08	226918	08/21/23
LEGACY	LEGACY PLUMBING AND HEATI	08/11/23	MMH New Toilet 2355	11-7-301-60.10 Building Maintenance	485.50	226919	08/21/23

Vendor	Invoice Date	Invoice Description	Account	Amount Paid	Check Number	Check Date
MD ELECTR	08/01/23	M&D ELECTRIC AVFD-Generator Maintenanc	11-7-206-60.00	255.00	226920	08/21/23
		261183	Maintenance & Repairs			
M&T	08/06/23	M&T BANK August '23 CC Charges	11-7-601-20.01	38.98	226921	08/21/23
		AUGUST2023	Library-Office Supplies			
M&T	08/06/23	M&T BANK August '23 CC Charges	11-7-601-21.00	8.15	226921	08/21/23
		AUGUST2023	Library-Postage			
M&T	08/06/23	M&T BANK August '23 CC Charges	11-7-601-29.10	45.55	226921	08/21/23
		AUGUST2023	Library-Trustees Exp			
M&T	08/06/23	M&T BANK August '23 CC Charges	11-7-601-38.00	73.02	226921	08/21/23
		AUGUST2023	Library-Library Programs			
M&T	08/06/23	M&T BANK August '23 CC Charges	11-7-601-20.01	84.00	226921	08/21/23
		AUGUST2023	Library-Office Supplies			
M&T	08/06/23	M&T BANK August '23 CC Charges	11-7-601-21.00	8.86	226921	08/21/23
		AUGUST2023	Library-Postage			
M&T	08/06/23	M&T BANK August '23 CC Charges	11-7-207-20.00	104.97	226921	08/21/23
		AUGUST2023	Supplies			
M&T	08/06/23	M&T BANK August '23 CC Charges	11-7-206-20.00	14.07	226921	08/21/23
		AUGUST2023	Supplies			
M&T	08/06/23	M&T BANK August '23 CC Charges	11-7-206-60.10	64.96	226921	08/21/23
		AUGUST2023	Vehicle Maintenance			
M&T	08/06/23	M&T BANK August '23 CC Charges	11-7-207-20.00	35.90	226921	08/21/23
		AUGUST2023	Supplies			
M&T	08/06/23	M&T BANK August '23 CC Charges	11-7-206-20.00	26.37	226921	08/21/23
		AUGUST2023	Supplies			
M&T	08/06/23	M&T BANK August '23 CC Charges	11-7-206-20.00	102.39	226921	08/21/23
		AUGUST2023	Supplies			
M&T	08/06/23	M&T BANK August '23 CC Charges	11-7-206-20.00	147.15	226921	08/21/23
		AUGUST2023	Supplies			
M&T	08/06/23	M&T BANK August '23 CC Charges	11-7-206-20.00	77.37	226921	08/21/23
		AUGUST2023	Supplies			
M&T	08/06/23	M&T BANK August '23 CC Charges	11-7-206-60.10	1175.00	226921	08/21/23
		AUGUST2023	Vehicle Maintenance			
M&T	08/06/23	M&T BANK August '23 CC Charges	11-7-101-21.00	6.15	226921	08/21/23
		AUGUST2023	GF-Postage			
M&T	08/06/23	M&T BANK August '23 CC Charges	11-7-101-27.00	15.00	226921	08/21/23
		AUGUST2023	GF-Tuition and Dues			
M&T	08/06/23	M&T BANK August '23 CC Charges	11-7-101-20.00	16.50	226921	08/21/23
		AUGUST2023	GF-Office Supplies			
M&T	08/06/23	M&T BANK August '23 CC Charges	11-7-101-25.15	12.99	226921	08/21/23
		AUGUST2023	Software			
M&T	08/06/23	M&T BANK August '23 CC Charges	11-7-101-26.50	159.94	226921	08/21/23
		AUGUST2023	GF-Awards and Recognition			
M&T	08/06/23	M&T BANK August '23 CC Charges	11-7-101-25.15	14.99	226921	08/21/23
		AUGUST2023	Software			
M&T	08/06/23	M&T BANK August '23 CC Charges	11-7-101-25.15	19.99	226921	08/21/23
		AUGUST2023	Software			
M&T	08/06/23	M&T BANK August '23 CC Charges	11-7-101-20.00	247.92	226921	08/21/23
		AUGUST2023	GF-Office Supplies			
SWCRP	08/08/23	MOUNT ASCUTNEY REGIONAL C	11-7-105-42.00	3694.60	226922	08/21/23
		FY4 Annual assessment	Regional Planning Dues			
		2023DUES				

Vendor	Invoice Date	Invoice Description	Invoice Number	Account	Amount Paid	Check Number	Check Date
NEFORESTR	07/31/23	Land Use - July Services	I009189	11-7-105-25.00 Land Use-Consultant	2600.00	226923	08/21/23
NORWI	07/13/23	Solar Credits	CM-00000388	11-7-205-31.10 Fire Hydrant El Service	-236.82	226924	08/21/23
NORWI	07/13/23	Solar Credits	CM-00000388	11-7-301-30.00 Electricity & Gas	-236.82	226924	08/21/23
NORWI	07/13/23	Solar Credits	CM-00000388	11-7-206-30.10 Electricity	-236.82	226924	08/21/23
NORWI	07/13/23	Solar Credits	CM-00000388	11-7-303-30.00 1879 Electricity	-236.82	226924	08/21/23
NORWI	07/13/23	Solar Credits	CM-00000388	11-7-206-30.10 Electricity	-236.82	226924	08/21/23
NORWI	07/13/23	Solar Credits	CM-00000388	11-7-601-30.00 Library-Utilities	-236.82	226924	08/21/23
NORWI	07/13/23	Solar Credits	CM-00000388	11-7-207-30.10 Electricity	-236.82	226924	08/21/23
NORWI	07/08/23	July '23 Net metering	INV-00003312	11-7-206-30.10 Electricity	203.98	226924	08/21/23
NORWI	07/08/23	July '23 Net metering	INV-00003312	11-7-303-30.00 1879 Electricity	78.28	226924	08/21/23
NORWI	07/08/23	July '23 Net metering	INV-00003312	11-7-206-30.10 Electricity	136.81	226924	08/21/23
NORWI	07/08/23	July '23 Net metering	INV-00003312	11-7-601-30.00 Library-Utilities	167.66	226924	08/21/23
NORWI	07/08/23	July '23 Net metering	INV-00003312	11-7-207-30.10 Electricity	153.68	226924	08/21/23
NORWI	07/08/23	July '23 Net metering	INV-00003312	11-7-205-31.10 Fire Hydrant El Service	33.55	226924	08/21/23
NORWI	07/08/23	July '23 Net metering	INV-00003312	11-7-301-30.00 Electricity & Gas	410.74	226924	08/21/23
NORWI	08/12/23	August '23 Net metering	INV-00003440	11-7-206-30.10 Electricity	224.52	226924	08/21/23
NORWI	08/12/23	August '23 Net metering	INV-00003440	11-7-303-30.00 1879 Electricity	86.09	226924	08/21/23
NORWI	08/12/23	August '23 Net metering	INV-00003440	11-7-206-30.10 Electricity	36.91	226924	08/21/23
NORWI	08/12/23	August '23 Net metering	INV-00003440	11-7-601-30.00 Library-Utilities	184.54	226924	08/21/23
NORWI	08/12/23	August '23 Net metering	INV-00003440	11-7-207-30.10 Electricity	169.15	226924	08/21/23
NORWI	08/12/23	August '23 Net metering	INV-00003440	11-7-301-30.00 Electricity & Gas	452.09	226924	08/21/23
VTAGHUMAN	08/10/23	Payroll Transfer	PR-08/10/23	11-2-011-07.00 Garnishments	139.40	226925	08/21/23
VTAGHUMAN	08/17/23	Payroll Transfer	PR-08/17/23	11-2-011-07.00 Garnishments	139.40	226925	08/21/23
NASHPAT	08/15/23	Refund of Tax Credit	060012-09	11-2-020-01.00 Over payments received	103.32	226926	08/21/23
PIKE	08/02/23	Refundof Overpayment	1473R	6/22 11-1-020-10.00 Acct Rec - Other	1700.00	226927	08/21/23



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02:03 pm

Town of Weathersfield Accounts Payable  
Check Warrant Report # 19844 Current Prior Next FY Invoices For Fund (General Fund)  
For Check Acct 1(General Fund) All check #s 08/21/23 To 08/21/23

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Vendor	Invoice Date	Invoice Description	Account	Amount Paid	Check Number	Check Date
PIKE	08/02/23	Refundof Overpayment 6/22 1473REV	11-1-020-10.00 Acct Rec - Other	340.00	226927	08/21/23
PITNEY	08/07/23	postage meter lease 3317853224	11-7-101-21.00 GF-Postage	215.79	226928	08/21/23
PRIOR	07/31/23	Inter Library Loan Prgm 81682331	11-7-601-21.00 Library-Postage	90.84	226929	08/21/23
S.G.REED	08/02/23	AVFD-Spartan Gladiator 10615	11-7-206-60.10 Vehicle Maintenance	1272.98	226930	08/21/23
ROBERTSAU	07/31/23	J&D White Auto Repair WHITE EST 9	11-7-106-90.04 Exp. - ARN Res.	425.18	226931	08/21/23
ROCELE	07/19/23	Generac Maint. Kit S3761059.001	11-7-206-60.00 Maintenance & Repairs	41.35	226932	08/21/23
VT ADULT	08/01/23	FY24 Appro FY24 APPROP	11-9-901-90.70 Vermont Adult Learning	300.00	226933	08/21/23
VTEL	08/05/23	08/05-09/04 Network Svc 7626700AUG23	11-7-303-31.00 1879 Telephone & Internet	50.00	226934	08/21/23
WBMASON	07/31/23	Bottled Water and Rents IS1576421	11-7-101-20.00 GF-Office Supplies	4.95	226935	08/21/23
WEX BANK	08/15/23	8/15/23-9/15/23 Fuel 91154282	11-7-206-51.00 AVFD Fuel	471.30	226937	08/21/23
WEX BANK	08/15/23	8/15/23-9/15/23 Fuel 91154282	11-7-201-51.00 Gas and Oil	1060.89	226937	08/21/23
WEX BANK	08/15/23	8/15/23-9/15/23 Fuel 91154282	11-7-207-51.00 WWVFD Fuel	174.62	226937	08/21/23
WEX BANK	08/15/23	8/15/23-9/15/23 Fuel 91154282	11-7-201-51.00 Gas and Oil	-7.18	226937	08/21/23
WINDCOUNT	08/01/23	FY24 Appropriation FY2024APPROP	11-9-901-90.77 Windsor County Mentors	480.00	226938	08/21/23
YIPES	08/02/23	Police Car Equipment Inst 9533	11-7-201-52.00 Repairs and Supplies	473.66	226939	08/21/23
CHOICECAR	08/09/23	Admin-08/01/23-08/31/23 IN2825377	11-7-101-14.30 GF-COBRA Admin fee	45.00 E	2092	08/21/23
DELUXE	08/09/23	AP Checks 9002158959	11-7-101-20.00 GF-Office Supplies	1105.00 E	2093	08/21/23

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02:03 pm

Town of Weathersfield Accounts Payable  
Check Warrant Report # 19844 Current Prior Next FY Invoices For Fund (General Fund)  
For Check Acct 1 (General Fund) All check #s 08/21/23 To 08/21/23

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Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
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		Report Total		36393.56		
				=====		

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12:53 pm

Town of Weathersfield Accounts Payable  
Check Warrant Report # 19846 Current Prior Next FY Invoices For Fund (Highway Fund)  
For Check Acct 1(General Fund) All check #s 08/21/23 To 08/21/23

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
AWSI	07/31/23	AWSI DISA TUSTIN HWY - DOT follow up 586044	12-7-101-27.00 Training and Conferences	90.00	226895	08/21/23
M&T	08/06/23	M&T BANK August '23 CC Charges AUGUST2023	12-7-101-20.00 Office Supplies	48.63	226921	08/21/23
M&T	08/06/23	M&T BANK August '23 CC Charges AUGUST2023	12-7-101-25.05 IT Services	17.99	226921	08/21/23
M&T	08/06/23	M&T BANK August '23 CC Charges AUGUST2023	12-7-101-20.00 Office Supplies	10.59	226921	08/21/23
M&T	08/06/23	M&T BANK August '23 CC Charges AUGUST2023	12-7-101-25.05 IT Services	0.99	226921	08/21/23
NORWI	07/13/23	NORWICH TECHNOLOGIES Solar Credits CM-00000388	12-7-101-30.00 Electricity	-236.82	226924	08/21/23
NORWI	07/08/23	NORWICH TECHNOLOGIES July '23 Net metering INV-00003312	12-7-101-30.00 Electricity	243.10	226924	08/21/23
NORWI	08/12/23	NORWICH TECHNOLOGIES August '23 Net metering INV-00003440	12-7-101-30.00 Electricity	267.58	226924	08/21/23
WEX BANK	08/15/23	WEX BANK 8/15/23-9/15/23 Fuel 91154282	12-7-101-51.20 Gasoline	155.05	226937	08/21/23
Report Total				----- 597.11 =====		

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12:53 pm

Town of Weathersfield Accounts Payable  
Check Warrant Report # 19846 Current Prior Next FY Invoices For Fund (Solid Waste)  
For Check Acct 1 (General Fund) All check #s 08/21/23 To 08/21/23

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Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
AGRI	AGRI-CYCLE	07/31/23	Xfer-Tote and Svc Fees 26181	21-7-102-45.06 Recycling - Compost	224.08	226893	08/21/23
AGRI	AGRI-CYCLE	07/31/23	Xfer-Tote and Svc Fees 26766	21-7-102-45.06 Recycling - Compost	237.06	226893	08/21/23
COMPETIT	CCI MANAGED SERVICES	08/01/23	Managed Services-July CW-57310	21-7-101-25.05 IT Services	122.89	226899	08/21/23
GMP	GREEN MOUNTAIN POWER	08/07/23	7/5-8/4/23 #70547200009 TSJULY2023	21-7-101-30.00 Electricity	33.45	226911	08/21/23
NORWI	NORWICH TECHNOLOGIES	08/12/23	August '23 Net metering INV-00003440	21-7-101-30.00 Electricity	150.70	226924	08/21/23
Report Total					768.18		

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12:53 pm

Town of Weathersfield Accounts Payable  
Check Warrant Report # 19846 Current Prior Next FY Invoices For Fund (Proctor Library)  
For Check Acct 1 (General Fund) All check #s 08/21/23 To 08/21/23

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Vendor	Invoice Date	Invoice Description	Account	Amount Paid	Check Number	Check Date
M&T	M&T BANK	08/06/23 August '23 CC Charges	13-7-101-11.02	79.88	226921	08/21/23
		AUGUST2023	Fundraising Expenses			
M&T	M&T BANK	08/06/23 August '23 CC Charges	13-7-101-11.02	42.37	226921	08/21/23
		AUGUST2023	Fundraising Expenses			
M&T	M&T BANK	08/06/23 August '23 CC Charges	13-7-101-11.02	37.92	226921	08/21/23
		AUGUST2023	Fundraising Expenses			
		Report Total		160.17		

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12:53 pm

Town of Weathersfield Accounts Payable  
Check Warrant Report # 19846 Current Prior Next FY Invoices For Fund (ARPA Fund)  
For Check Acct 1 (General Fund) All check #s 08/21/23 To 08/21/23

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Vendor		Invoice Date	Invoice Description	Account	Amount Paid	Check Number	Check Date
YIPES	YIPES AUTO ACCESSORIES	08/02/23	Police Car Equipment Inst	16-6-101-01.00	9514.54	226939	08/21/23
			9532	ARPA Grant - Town			
YIPES	YIPES AUTO ACCESSORIES	08/02/23	Police Car Equipment Inst	16-6-101-01.00	2117.69	226939	08/21/23
			9533	ARPA Grant - Town			
CTRIVER	CT RIVER ROOFING, & GC, L	08/17/23	HWY Roof Replacement	16-7-101-65.00	57151.87	226940	08/21/23
			3025	Roof Replacements			
					-----		
					Report Total		
					68784.10		
					=====		

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12:53 pm

Town of Weathersfield Accounts Payable  
Check Warrant Report # 19846 Current Prior Next FY Invoices For Fund (Reserves)  
For Check Acct 1(General Fund) All check #s 08/21/23 To 08/21/23

Vendor	Invoice Date	Invoice Description	Invoice Number	Account	Amount Paid	Check Number	Check Date
TOWGARDEN WEATHERSFIELD GARDENING C	08/14/23	Tenney Memorial Flowers AUGUST REIMB		41-7-425-07.16 P & Rec - Tenney Mem.	143.92	226936	08/21/23
Report Total					143.92		

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Town of Weathersfield Payroll  
Check Warrant Report #19846  
Check date 08/10/23 to 08/10/23 Departments 111 to 111

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Employee Number	Employee Name		Check Number	Check Date	Net Amount	Elec Amount
BALLAM	BALLAM, MARION J.	E	16592	08/10/23	0.00	455.82
DANGOF	DANGO, FLORA ANN	E	16595	08/10/23	0.00	840.33
DANIELSWI	DANIELS, WILLIAM J.	E	16596	08/10/23	0.00	1255.16
DIPIETRO	DIPIETRO, ALICIA	E	16597	08/10/23	0.00	141.68
GAGNON	GAGNON, NICHOLE	E	16599	08/10/23	0.00	449.66
GULNICKB	GULNICK, BRANDON W.	E	16600	08/10/23	0.00	1178.60
HANLEY	HANLEY, DEBORAH D.	E	16601	08/10/23	0.00	736.90
HIERS	HIER, STEVE A.	E	16602	08/10/23	0.00	325.31
PRINCE	PRINCE, RYAN C.	E	16606	08/10/23	0.00	889.13
SAVAGE	SAVAGE, OLIVIA I.	E	16608	08/10/23	0.00	243.71
SMITH	SMITH, STEVEN		48235	08/10/23	202.53	0.00
TERRILL	TERRILL, SUSANNE	E	16610	08/10/23	0.00	947.33
THOMASB	THOMAS, BARBARA A.	E	16611	08/10/23	0.00	216.75
					-----	-----
					202.53	7680.38
					=====	=====

\*\*\*7,882.91



08/17/23  
01:03 pm

Town of Weathersfield Payroll  
Check Warrant Report #19854  
Check date 08/17/23 to 08/17/23 Departments 111 to 111

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dhanley

Employee Number	Employee Name		Check Number	Check Date	Net Amount	Elec Amount
BALLAM	BALLAM, MARION J.	E	16614	08/17/23	0.00	453.96
DANGO	DANGO, FLORA ANN	E	16617	08/17/23	0.00	840.33
DANIELSWI	DANIELS, WILLIAM J.	E	16618	08/17/23	0.00	1255.16
DIPIETRO	DIPIETRO, ALICIA	E	16619	08/17/23	0.00	141.68
GRAHAMJ	GRAHAM, JOHN J.	E	16621	08/17/23	0.00	406.05
GULNICKB	GULNICK, BRANDON W.	E	16622	08/17/23	0.00	1178.60
HANLEY	HANLEY, DEBORAH D.	E	16623	08/17/23	0.00	737.19
HIERCA	HIER, CAROLYN A.	E	16624	08/17/23	0.00	50.17
HIERS	HIER, STEVE A.	E	16625	08/17/23	0.00	325.31
PRINCE	PRINCE, RYAN C.	E	16630	08/17/23	0.00	889.13
SAVAGE	SAVAGE, OLIVIA I.	E	16632	08/17/23	0.00	344.87
SMITH	SMITH, STEVEN		48236	08/17/23	202.53	0.00
TERRILL	TERRILL, SUSANNE	E	16634	08/17/23	0.00	947.33
THOMASB	THOMAS, BARBARA A.	E	16635	08/17/23	0.00	263.80
					-----	-----
					202.53	7833.58
					=====	=====

\*\*\*8,036.11

08/17/23  
12:57 pm

Town of Weathersfield Payroll  
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Check date 08/10/23 to 08/10/23 Departments 121 to 121

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dhanley

Employee Number	Employee Name		Check Number	Check Date	Net Amount	Elec Amount
BEARSED	BEARSE, DAVID E.	E	16593	08/10/23	0.00	743.46
ESTYJO	ESTY, JOHN W.	E	16598	08/10/23	0.00	972.10
HUNTDON	HUNTLEY, DONALD A.	E	16603	08/10/23	0.00	787.94
LONGTIN	LONGTIN, ALEXANDER J.	E	16604	08/10/23	0.00	516.91
MOORER	MOORE, RAY A.	E	16605	08/10/23	0.00	786.08
STAPLETON	STAPLETON, RAY E.	E	16609	08/10/23	0.00	874.82
					-----	-----
					0.00	4681.31
					=====	=====

\*\*\*4,681.31

08/17/23  
01:03 pm

Town of Weathersfield Payroll  
Check Warrant Report #19853  
Check date 08/17/23 to 08/17/23 Departments 121 to 121

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dhanley

Employee Number	Employee Name		Check Number	Check Date	Net Amount	Elec Amount
BEARSED	BEARSE, DAVID E.	E	16615	08/17/23	0.00	743.46
ESTYJO	ESTY, JOHN W.	E	16620	08/17/23	0.00	878.65
HUNTDON	HUNTLEY, DONALD A.	E	16626	08/17/23	0.00	695.91
LONGTIN	LONGTIN, ALEXANDER J.	E	16627	08/17/23	0.00	518.49
MOORER	MOORE, RAY A.	E	16628	08/17/23	0.00	774.07
STAPLETON	STAPLETON, RAY E.	E	16633	08/17/23	0.00	874.82
					-----	-----
					0.00	4485.40
					=====	=====

\*\*\*4,485.40

08/17/23  
01:00 pm

Town of Weathersfield Payroll  
Check Warrant Report #19850  
Check date 08/10/23 to 08/10/23 Departments 211 to 211

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dhanley

Employee Number	Employee Name	Check Number	Check Date	Net Amount	Elec Amount
PICKNELL	PICKNELL, DAVID H.	48234	08/10/23	291.07	0.00
WATERST	WATERS, TYLER M.	E 16613	08/10/23	0.00	582.57
				-----	-----
				291.07	582.57
				=====	=====

\*\*\*\*\*873.64

08/17/23  
01:02 pm

Town of Weathersfield Payroll  
Check Warrant Report #19851  
Check date 08/17/23 to 08/17/23 Departments 211 to 211

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dhanley

Employee Number	Employee Name		Check Number	Check Date	Net Amount	Elec Amount
PICKNELL	PICKNELL, DAVID H.	E	16629	08/17/23	0.00	306.82
WATERST	WATERS, TYLER M.	E	16637	08/17/23	0.00	572.49
					-----	-----
					0.00	879.31
					=====	=====

\*\*\*\*\*879.31

08/17/23  
12:59 pm

Town of Weathersfield Payroll  
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Check date 08/10/23 to 08/10/23 Departments 131 to 131

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dhanley

Employee Number	Employee Name		Check Number	Check Date	Net Amount	Elec Amount
COLEMAN	COLEMAN, GLENNA J.	E	16594	08/10/23	0.00	167.70
RICHARDMA	RICHARDSON, MARK P.	E	16607	08/10/23	0.00	817.48
TOPOLSKI	TOPOLSKI, JUDITH A.	E	16612	08/10/23	0.00	226.08
					----- 0.00	----- 1211.26
					=====	=====

\*\*\*1,211.26

08/17/23  
01:03 pm

Town of Weathersfield Payroll  
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Check date 08/17/23 to 08/17/23 Departments 131 to 131

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dhanley

Employee Number	Employee Name		Check Number	Check Date	Net Amount	Elec Amount
COLEMAN	COLEMAN, GLENNA J.	E	16616	08/17/23	0.00	167.70
RICHARDMA	RICHARDSON, MARK P.	E	16631	08/17/23	0.00	817.48
TOPOLSKI	TOPOLSKI, JUDITH A.	E	16636	08/17/23	0.00	195.53
					-----	-----
					0.00	1180.71
					=====	=====

\*\*\*1,180.71