



TOWN OF WEATHERSFIELD
SELECTBOARD

REGULAR MEETING AGENDA

MONDAY, OCTOBER 4, 2021 AT 6:30PM
MARTIN MEMORIAL HALL
5259 US ROUTE 5, ASCUTNEY, VT 05030

PHONE
(802) 674-2626

FAX
(802) 674-2117

ZOOM MEETING AVAILABLE

PHONE NUMBER: (929) 205 - 6099 | MEETING ID: 542-595-4364 |
NO PARTICIPANT ID: PRESS # MEETING PASSCODE: 8021

1. Call to Order
2. Pledge of Allegiance
3. Comments from the Board, Town Manager and Citizens on topics not on the agenda
4. Review minutes from previous meeting: 09-20-2021
5. Town Manager Update
6. Vote to transfer \$50K from FY21 Highway Surplus to Highway Capital Maint. & Improvements
7. Budget Advisory Committee Orientation
8. AVFD Tanker Discussion
9. Parks and Recreation Policy & Procedures
10. Martin Memorial Hall Repairs
11. Proposed future agenda items
12. Approve Warrant
13. Any other business
14. Adjourn

All regular meetings are broadcasted live on Comcast channel 1087, VTEL Channel 161, and SAPA.org on Wednesdays at 06:30pm. POSTED 9-29-2021 AT 5:00pm.



Town of Weathersfield

5259 US ROUTE 5 | P.O. BOX 550 | WEATHERSFIELD, VT 05030 | PHONE (802) 674-2626 | FAX (802) 674-2117

To: Selectboard & Residents
From: Town Manager
Date: 09/29/2021
Re: September 20th Minutes - Correction

Dear Selectboard Members:

The Treasurer identified a typo in the minutes in regard to the Tenney Memorial transfer to the Parks & Recreation Reserves.

Please amend the minutes at the top of page 3 to reflect the following:

Motion: To transfer ~~\$6,696.72~~ \$6,966.72 from the General Fund FY21 surplus to the Parks and Recreation reserve account.

Made by: Mr. Todd Second: Mr. Jarvis

Vote: All in favor

If you have any questions or concerns, please do not hesitate to contact me.

Respectfully,

DocuSigned by:
 9/30/2021
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Brandon Gulnick
Town Manager

TOWN OF WEATHERSFIELD, VERMONT

SELECT BOARD

Select Board
Martin Memorial Hall
5259 Route 5, Ascutney VT
Monday, September 20, 2021
6:30 PM
REGULAR MEETING

MINUTES

Select Board Members Present: David Fuller (arrived at 6:33 PM)
Joseph Jarvis
Kelly O'Brien
Paul Tillman
Michael Todd

Select Board Members Absent:

Brandon Gulnick, Town Manager

Others Present:

Ray Stapleton	Craig Smith		
Josh Dauphin			
Tracy Dauphin			

1. Call to Order

Mr. Todd called the meeting to order at 6:30 PM.

2. Pledge of Allegiance

3. Comments from Select Board and Town Manager and Citizens on Topics not on the Agenda

Select Board

Mr. Fuller arrived and resumed the chair.

Mr. Tillman thanked Mr. Gulnick and the office staff for getting the packet together.

Mr. Fuller agreed with Mr. Tillman's sentiments.

Mr. Fuller called for an executive session with Mr. Gulnick at end of meeting for personnel.

TOWN OF WEATHERSFIELD, VERMONT

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Mr. Gulnick thanked Yamaha and the Chamber of Commerce for donation of 3 blue tooth conference speakers – one for the school, one for the library and one for the Town Office. They are donating these speakers all over Vermont.

Mr. Gulnick announced that the last music event at Hoisington Field will be this Friday.

Mr. Fuller said the discussion on the use of ARPA funds continues and the townspeople will be given an opportunity to weigh in. The second payment has arrived.

Tracy Dauphin asked if the board would take up the discussion on the paving of Kendrick's Corner Road earlier in the meeting as there were a number of residents present. The Board agreed, but wished to discuss the reserve transfers first.

Mr. Stapleton updated the board on the Grants in Aid project. They have finished the first segment (South Mountain Road) under budget and have moved on to Cascade Falls Road.

4. Review minutes from previous meetings – 9/7/2021

Additions/corrections/deletions:

a. None

Motion: To approve

Made by: Mr. Todd **Second:** Mr. Tillman

Vote: All in favor

5. Vote to transfer Town Clerk and Parks & Rec FY21 fund balance to reserve account

Mr. Hier said this a routine practice that takes place every year. He had provided to the board a spreadsheet showing the funds that needed transferring.

Town Clerk

Motion: To transfer a total of \$8137 from the general fund to reserve accounts as follows: Vault fees \$2704.26; Computerization \$3636.74; and Preservation \$1796.

Made by: Mr. Todd **Second:** Ms. O'Brien

Vote: All in favor

Tenney Memorial Fund

The Town received \$30,000 from the State. As of June 30th, we had spent just shy of \$27,000. There is no reserve fund into which to transfer the remaining funds. (The remaining funds will be used to finish up the last details of the memorial.) Mr. Hier suggested transferring the funds into the Parks and Recreation reserves.

TOWN OF WEATHERSFIELD, VERMONT

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Motion: To transfer \$6696.72 from the general fund FY21 surplus to the Parks and Recreation reserve account

Made by: Mr. Todd **Second:** Mr. Jarvis

Vote: All in favor

Property Reappraisal

Motion: To transfer \$909 (as of 6/30/2021) property reappraisal reserve fund

Made by: Ms. O'Brien **Second:** Mr. Todd

Vote: All in favor

Rabies

Motion: To transfer \$362 for rabies under the Town Clerk's funds to the rabies reserve fund

Made by: Mr. Todd **Second:** Ms. O'Brien

Vote: All in favor

Aid to Residents in Need

Mr. Hier said the Town usually budgets \$2000 for this fund every year. The amount spent out of the fund varies. In years when there are funds left over, they are transferred to the reserve account. In years when \$2000 isn't enough, funds are taken out of the reserves to cover the extra expense. In FY21, people apparently had alternative sources for funds and nothing was spent out this line, so Mr. Hier asked the board to transfer all \$2000 to the reserve.

Motion: To transfer \$2000 from the Aid to Residents in Need fund to the reserve account for Aid to Residents in Need

Made by: Mr. Todd **Second:** Ms. O'Brien

Vote: All in favor

Unspecified reserve

Motion: To transfer \$12,476 from the rainy-day fund to the general fund for the new salt shed

Made by: Mr. Todd **Second:** Mr. Jarvis

Vote: All in favor

The board moved to the Highway Fund Balance at this point (item #10 on the agenda).

6. General Fund FY21 fund balance and current FY22 update discussion

A vote of the Board of Civil Authority abated \$21,000 in taxes. Mr. Fuller asked if this abatement could be taken from the fund that was set up for property tax losses instead of from the general fund. Mr. Gulnick said it will be booked to that line and it will show that line as deficit spent (that line only has \$8000 in it per year.). Mr. Fuller alluded to another account. Why wouldn't it come out of the account that was made for that? (i.e., the

SELECT BOARD

allowance for doubtful accounts.) Mr. Gulnick said he and Mr. Hier would have to talk to the auditors about that. Mr. Hier said this account didn't keep pace and he didn't know why. He said the auditors said the Town wasn't ever going to collect that money (based on the agreement we had with the Abbotts) which was true (we were going to forgive the Abbott's taxes), so the auditors wrote that off as an uncollectable account. We have an allowance for uncollectable accounts. However, the Abbott account has continued to accrue interest and penalty assigned to it every year. One assumes the auditors would have increased that allowance each year, but they didn't. He said we would have to charge the general fund the difference between what we are abating and how much that allowance was increased over the last few years.

Mr. Tillman said he didn't think there was ever an official agreement to forgive the Abbott's taxes.

Mr. Fuller said the taxes can't just be forgiven – the other people in Weathersfield have to make up the difference.

Mr. Hier said the auditors saw there was a purchase and sales agreement with this property that we're never going to collect. To have a \$69,000 balance as an outstanding receivable on our books was inappropriate, so they basically wrote it off. Mr. Fuller said the money was not actually lost as it was made up by the tax rates over the years. Mr. Hier agreed saying it was expensed to the budget.

Mr. Fuller doubted that the auditors had the authority to set up such an account. Reserve accounts are set up by a vote of the Town. In addition, the delinquent tax policy closes a circle on all properties so there is no need for these accounts. Tax sales cover this need. The Town becomes the first lien holder - it is guaranteed so long as the delinquency does not exceed the value of the property. The Town would not be able to recover that.

Mr. Hier said under normal circumstances the Town would not have an allowance for uncollectable taxes – the taxes would be recovered through the policy. However, in this case there was a signed purchase and sales agreement where the Town essentially said the taxes would not have to be paid.

7. Current Lister office schedule structure and FY22 budget

Barb Thomas is now working 10 hours a week as a lister. NEMRC has assumed the role of assessor (by board vote). The NEMRC appointee came in last Thursday to meet with lister Alexis Skalaban, Carolyn Hier, Ms. Thomas and Ms. Terrill. This arrangement will cost the Town \$24,000 annually. Mr. Gulnick projected spending \$38,944 in that budget line in FY22 which is in line with what was budgeted.

TOWN OF WEATHERSFIELD, VERMONT

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Mr. Gulnick has not received any feedback from the public regarding this arrangement, but acknowledged there is still a lot to be done in that office including appointing a 911 coordinator and finalizing who is responsible for each of the required tasks in that office. Ms. Hier has been hired to assist with the transition. Everything seems to be working on target for now.

8. Land Use Office (current schedule structure) and FY22 budget

The Planning Commission nominated and the board appointed Alexander Taft as the interim Zoning Administrator. He is working 10 hours a week at \$30 per hour. Office staff are handling the clerical and public contact portion of the duties.

deForest Bearse has been hired to build a foundation in the Land Use office for the next Land Use Administrator. She was also tasked with editing the job description for the position, which Mr. Gulnick shared with the board, along with an earlier version of the description.

The FY22 budget for this position is 30 hours a week at \$23.50 per hour. To date, \$3,056 in the administrative officer line has been spent. An additional \$2,200 has been spent on temporary land use office services. \$31,500 remains in this budget.

Mr. Gulnick feels that considering the circumstances, the office is in “really good shape”. However, these are temporary arrangements and the decision on how that position will be shaped still needs to be made.

Mr. Jarvis said he had received a complaint from someone that is trying to build a house and is having difficulty getting information about what his taxes will be.

Mr. Tillman asked if 30 hours a week is considered full time with benefits or part time. He also asked about the funds that were dedicated to digitizing the land use records. Mr. Gulnick said those funds (\$5000) were expended in FY21, but in FY22, \$3500 has been allocated for that. Mr. Fuller said he remembered these funds were to be offered on a contract basis to compensate for reducing the LUA hours to part time. Everyone agreed with that recollection.

9. Land Use Job description and salary

Mr. Fuller asked Mr. Gulnick what he was looking for from the board at this meeting regarding guidance on the LUA position. After much discussion, it was agreed to offer candidates 30 hours a week with a maximum hourly rate of \$28.

Motion: To set the wage limit at \$43,680 (for the LUA position)

Made by: Mr. Todd **Second:** Mr. Tillman

Vote: All in favor

The Planning Commission agreed to move ahead with interviewing the candidates who have applied for the position.

SELECT BOARD

10. Highway Fund Balance Discussion FY21 and current FY22 update

- a. Description of FY21 balance**
- b. Paving plan discussion**

The Town has contracted with a new auditing firm. They will be starting our audit on November 1st.

The highway department appears to have collected \$40,336 more in revenue than anticipated. Most of that came from a 2nd state aid payment of around \$38,000. Without that payment, we would finish the year with \$4,835 in the negative in revenues. (One of the highway department employees is no longer working for the water district, so the highway department no longer received that revenue. Ms. Savage has been hired as the back-up water operator.)

The highway department expended \$96,000 less than anticipated, most of which resulted from personnel, paving and salt: no paving in FY21, leaving \$50,000 in this line item; the department was not fully staffed in FY21, leaving \$46,000 (in salary and benefits) in personnel. The total fund balance in the highway fund is believed to be \$136,000.

No money has been spent this year in paving and there is a gap in personnel again, again resulting in savings in those two lines so far.

Mr. Fuller reminded the board that people have been hired and will be collecting salaries and benefits so savings at the end of June 30th will be diminished. He said in addition that diesel fuel has changed dramatically (it is up significantly). We have already spent \$44,000 on diesel in this fiscal year – we only budgeted \$55,000. Mr. Fuller used this as a caution to the board that the budget situation at the end of this fiscal year will not be the same as it was after the end of FY21.

Mr. Fuller said that the \$50,000 budgeted for paving last year and not used in FY21 was not transferred to the reserves. Mr. Hier said that request was made a couple of months ago, but the board did not act on it.

There are two reserve accounts for the highway budget – highway equipment acquisition with a current balance of \$154,283.51 and highway capital maintenance and improvements with a current balance of \$136,164.09, according to Mr. Hier. The capital maintenance reserve funds can be used for paving, although these funds are not specifically earmarked for that purpose.

TOWN OF WEATHERSFIELD, VERMONT

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Mr. Fuller asked if there were any payments scheduled to come out of either of these reserve accounts. It was believed there were not. Funds for the truck or grader that were to come from these reserves were spent in FY21. Payments for these purchases are in the highway budget as line items in the FY22 budget.

Josh Dauphin asked what the lowest bid amount was for paving Kendricks Corner Road. Mr. Tillman said \$136,371 (as presented to the board at the June 21st meeting). Mr. Dauphin said there is \$50,000 left from last year's paving budget, unused in FY21, that is in the general fund surplus (Mr. Fuller corrected this to say it is in the highway fund, not the general fund) and \$136,000 in the reserve account. He then asked Mr. Stapleton if there is a list of roads that need paving. Mr. Stapleton said he has a draft paving plan. He said Kendricks Corner Road is one of several roads at the top of the list. He said he started preparing for paving Kendricks Corner Road 3 years ago. He purchased culverts with the culvert budget in 2020 and purchased the rest of them in 2021. These culverts are all installed. The ditching and brush-cutting have been completed in anticipation of paving.

Mr. Dauphin said there appears to be sufficient funds with which to pave Kendricks Corner Road. He said the road has been in disrepair for many years. Residents were under the impression, that with the culverts being done this, the intention was to pave the road. He said the road is now worse with the culverts having been replaced (it's very bumpy). He appealed to the board to get this road paved this year. Mr. Dauphin said he assumed that if it doesn't get paved this year that the project would have to go back out to bid and would most likely not be the same amount as the current (low) bid.

Mr. Fuller asked Mr. Hier for clarification that the capital improvements reserve is not exclusively for paving and that the \$50,000 of unused paving funds was not transferred to the reserves. Mr. Hier said that was correct. Mr. Fuller said, "So there isn't really \$136,000 in the reserve account?" He asked if it would be \$186,000 if the \$50,000 is transferred. Mr. Hier said that would be so, if the board decides to transfer those funds.

It was also confirmed that \$50,000 is in the FY22 budget for paving.

Mr. Hier stated there is potentially \$236,000 available.

Mr. Tillman said he'd like to see Kendricks Corner Road paved now and then move on to creating the long-term paving plan.

Mr. Fuller said he did not oppose this project, only the means with which it would be financed. He preferred instead to fund it with a loan, rather than use up the cash reserves.

TOWN OF WEATHERSFIELD, VERMONT

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Mr. Jarvis asked if ARPA funds could be used to fund the project in its entirety. It was not known for certain, but it seemed unlikely.

Kendricks Corner Road resident Craig Smith said the Town would pay more for the project if the Town chose to borrow the money (i.e., interest expense). He also said that if the road isn't paved before winter, the plow trucks will ruin it (because of the culverts) and be damaged themselves, thus increasing the cost of the project still more.

Mr. Gulnick said between the highway fund balance from FY21 (\$136,000) and what's in reserves right now (\$136,000), there is \$272,000 plus another \$50,000 for paving in this year's budget, giving us \$320,000.

Mr. Dauphin again appealed to the board to complete this project that has already been started.

Mr. Stapleton said this project was started in 2019. Money has been set aside several times in anticipation of it. He put it out to bid in the spring of this year because the money was all lined up for it. He said we were trying to do it without borrowing the money. He said we've been saving money for this project for 3 years and that he would rather borrow money for other things, like guard rails, where borrowing money can actually save the Town money (by buying in larger quantities). Borrowing for paving doesn't save the Town any money.

Mr. Todd asked Mr. Fuller how much he was thinking we should borrow. Mr. Fuller said he didn't yet know. He said he wasn't in favor of using up the \$50,000 in the FY22 budget, because the fiscal year has just begun. This would prevent anymore paving until June 30, 2022.

Mr. Hier said he thinks borrowing money for paving would require a Town vote. If a special election were needed, the paving season would be over by the time the vote is taken.

Tracy Dauphin asked why no action had been taken on this since the first presentation in June. Mr. Fuller said that was at the end of the fiscal year, the Town's accountant left, and the board needed time to put together accurate year-end data.

Ms. Dauphin asked the opinion of the rest of the board members on this project.

Motion: To use \$50,000 from the FY21 budget, \$50,000 from the FY22 budget, and transfer \$36,371 from the highway capital maintenance and improvement reserve and pave the road.

Made by: Mr. Todd

TOWN OF WEATHERSFIELD, VERMONT

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Mr. Tillman suggested that the motion include awarding the bid. Mr. Todd said that was the price from Pike Industries based on the June 21st, 2021 bid.

Second on the motion: Mr. Tillman

Mr. Hier said it would be easier from an accounting point of view if the board first transferred the \$50,000 from the FY21 budget to the reserve account, and then took \$86,000 out of the reserves in addition to the \$50,000 from this year.

Mr. Fuller objected on the grounds that the board was taking up things that were not on the agenda and that the board is considering moving funds that have not yet been audited. Mr. Todd said the funds have not been encumbered and they are still sitting in the highway fund. Mr. Hier agreed, saying that unless the auditors change the numbers (hopefully not to the tune of \$136,000) those funds will just go into the highway fund. If we use \$100,000 out of this year, we'll charge that \$100,000 to this year's paving budget, run a \$50,000 deficit, which will be covered by the fund balance from last year.

Mr. Hier asked if the board waits another two weeks (so as to get this transfer on the agenda) will we still get the project done. He said sometimes the board has to do things that aren't on the agenda because they need to be done.

Whatever money isn't spent or moved into a reserve becomes fund balance when the year is closed out. If we want to spend that money, one runs a deficit in the current year knowing that you have the money from last year to cover it. It looks like we have deficit spent, but we know we have the money to cover it. However, it looks "cleaner" if the funds are moved into the reserve fund.

Mr. Todd said the bill for this work won't be on the warrant for a while. He said the board could put the transfer of the \$50,000 on the agenda in two weeks. Mr. Hier said the motion was very specific about where the funds would come from. He suggested just approving the project tonight.

Mr. Todd said he would amend his motion. He said he would move to take \$86,371 from the reserve account now and \$50,000 from the current budget and then two weeks from now we'll have on the agenda a motion to transfer \$50,000 from the FY21 fund balance back into the highway capital maintenance and improvement reserve account. That will bring the balance in that account back to \$100,000.

Amended motion: To take \$86,371 out of the reserve account now and \$50,000 from the current (paving) budget for a total of \$136,371 for paving Kendricks Corner Road and to award the contract to Pike Industries

TOWN OF WEATHERSFIELD, VERMONT

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Made by: Mr. Todd **Second:** Mr. Tillman

Vote: Mr. Fuller opposed; all others voted in favor. Motion carries 4 to 1.

Mr. Fuller asked for any other comments on highway matters. Mr. Jarvis said he would like to see highway projects ranked (in part) on the number of people who live on a road to get “the most bang for our buck”. Mr. Stapleton said the roads are ranked on their condition.

The discussion returned to the general fund.

11. Proposed future agenda items

12. Approve Warrants

Motion: To approve the warrants for 9/20/2021 as follow:

General Funds	Operating Expenses	\$61,062.07
	Payroll	\$13,317.86
Highway Fund	Operating Expenses	\$18,879.39
	Payroll	\$7,064.39
Solid Waste Management Fund	Operating Expenses	\$20,113.91
	Payroll	\$1,557.37
Library	Operating Expenses	\$0.00
	Payroll	\$1,985.00
Library Endowment	Operating Expenses	\$600
Grand Totals	Operating Expenses	\$100,655.37
	Payroll	\$23,924.62

Made by: MT **Second:** PT

Vote: All in favor

13. Any Other Business

14. Motion: To go into executive session for personnel and include Mr. Gulnick

Made by: Mr. Todd **Second:** Mr. Tillman

Vote: All in favor

The board came out of executive session at

TOWN OF WEATHERSFIELD, VERMONT

SELECT BOARD

Action taken by the board ...

15. Adjourn

Motion: To adjourn the meeting

Made by: Second:

Vote:

The meeting adjourned at

Respectfully submitted,
deForest Bearse

WEATHERSFIELD SELECTBOARD

David Fuller, Chairperson

Joseph Jarvis, Selector

Kelly O'Brien, Clerk

Paul Tillman, Selector

Michael Todd, Vice- Chairperson



Town of Weathersfield

5259 US ROUTE 5 | P.O. BOX 550 | WEATHERSFIELD, VT 05030 | PHONE (802) 674-2626 | FAX (802) 674-2117

To: Selectboard & Residents
From: Town Manager
Date: 09/30/2021
Re: Vote to Transfer 50K to Highway Reserves

Dear Selectboard Members:

On 9-20-2021 Mr. Todd stated "he would move to take \$86,371 from the reserve account now and \$50,000 from the current budget and then two weeks from now we'll have on the agenda a motion to transfer \$50,000 from the FY21 fund balance back into the highway capital maintenance and improvement reserve account. That will bring the balance in that account back to \$100,000."

Vote to transfer 50K from the FY21 Highway Surplus to Highway Capital Maintenance & Improvements.

See attached minutes, page 9 of 11.

If you have any questions or concerns, please do not hesitate to contact me.

Respectfully,

DocuSigned by:
Brandon Gulnick 9/30/2021
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Brandon Gulnick
Town Manager



Town of Weathersfield

5259 US ROUTE 5 | P.O. BOX 550 | WEATHERSFIELD, VT 05030 | PHONE (802) 674-2626 | FAX (802) 674-2117

To: Selectboard & Residents
From: Town Manager
Date: 09/30/2021
Re: Budget Advisory Committee Orientation

Dear Selectboard Members:

The Budget Advisory Committee held its first meeting on September 23rd. The committee organized as follows:

Everett Bingham, Chair
Barbara Thomas, Vice Chair
Chauncie Tillman, Clerk
Erika Culma, Member
Nicole Gagnon, Member

The committee established regular meeting dates/times, which is the 4th Wednesday of the month at 06:30pm between September - February. During their September 23rd meeting the accountant and I explained the General Fund, Highway Fund, and Solid Waste Fund. We also went through each departments budget and discussed the FY22 approved revenues and expenditures.

According to the Budget Committee policy (see attachment A) the Selectboard and Town Manager will:


1. Hold an orientation meeting for the Budget Committee for the purpose of:
 - a. Providing general introductions
 - b. Reviewing and defining the role of the board, the committee, and the Town Manager.
 - c. Discussing the Town's goals and needs; and,
 - d. Describing the budget process and general timetable.
2. Send agendas, minutes, and other pertinent documents to each member.
3. Publicly warn all board and committee meetings in accordance with state law.

The Budget Advisory Committee page on the website has been updated. It can be found here:

<https://www.weathersfieldvt.org/budget-advisory-committee>

If you have any questions or concerns, please do not hesitate to contact me.

Respectfully,

DocuSigned by:
 9/30/2021
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Brandon Gulnick
Town Manager

ATTACHMENT A
[BUDGET ADVISORY COMMITTEE POLICY]

TOWN OF WEATHERSFIELD, VERMONT

BUDGET COMMITTEE

I. The Committee

A. Purpose of the Committee

1. The Town Budget Committee is convened:
 - to participate in the town budget process as representatives of the taxpayers;
 - to assist the Selectboard by contributing ideas, alternatives, research and time resources to the budget process; and
 - to present an independent and informed opinion of the budget to the voters at
Town Meeting.

B. Appointment of the Committees

The Selectboard shall appoint a town budget committee comprised of no less than three and no more than five registered voters of the Town of Weathersfield. Volunteers will be solicited by verbal invitation at Town Meeting and a written invitation in the Town Report. The board may select any registered voter but should pay particular attention to applicants responding to the formal solicitation. Committee members are appointed for a one-year term.

II. Town Budget Process

A. Selectboard and Town Manager Responsibilities

The Selectboard and Town Manager will:

1. hold an orientation meeting for the Budget Committee for the purpose of:
 - a. providing general introductions;
 - b. reviewing and defining the role of the Board, the Committee, and the Town Manager;
 - c. discussing the Town's goals and needs; and,
 - d. describing the budget process and general timetable;
2. send agendas, minutes, and other pertinent documents to each member;
3. publicly warn all Board and Committee meetings in accordance with State law.

**TOWN OF WEATHERSFIELD, VERMONT
BUDGET COMMITTEE**

B. Budget Committee Responsibilities

Budget Committee members will:

1. select a spokesperson/facilitator to provide a primary point of contact between the Selectboard and the committee and to represent the opinion(s) of the committee to the town at Town Meeting; and,
2. Commit to attending Budget Committee meetings in order to be fully informed and an active contributor to the budget process.

Chairperson



Town of Weathersfield

5259 US ROUTE 5 | P.O. BOX 550 | WEATHERSFIELD, VT 05030 | PHONE (802) 674-2626 | FAX (802) 674-2117

To: Selectboard & Residents
From: Town Manager
Date: 09/30/2021
Re: AVFD Tanker Discussion

Dear Selectboard Members & Weathersfield Residents:

Ascutney Volunteer Fire Associations 1995 Ford Engine 1 will be 27 years old next year. According to the draft Capital Plan this is the next truck on our list to replace. I held a meeting with AVFD Fire Chief Darrin Spaulding to discuss the replacement plan.

Chief Spaulding recommends replacing Engine 1 with a Tanker because an Engine only holds 1200-1500 gallons of water. Considering we do not have municipal water having a Tanker will increase the available water supply at a scene to 4,000 gallons (Engine 4 (1500 gallons) + Tanker (2500 gallons). This provides AVFD with enough water to hold down a structure fire until mutual aid arrives.

West Weathersfield Volunteer Fire Department's truck is paid off this year. The annual payment on this truck was \$45,800. We currently have \$122,854 in our Fire Apparatus Acquisition Reserve. The estimate for the proposed purchase of a new 2,500-gallon tanker is \$360K. If we put \$100K down and finance the remaining \$260K for 5 years the principal payment will be \$52,000, at 7 years the principal payment will be 37,142, and at 10 years the principal payment will be \$26,000.

See Attachment A - Tanker Cost Estimate

See Attachment B - 2023 HV607 SBA Specs

See Attachment C - (Separate from Packet due to size) Draft Capital Plan

Keep in mind the Capital plan is still under development.

If you have any questions or concerns, please do not hesitate to contact me.

Respectfully,

DocuSigned by:

Brandon Gulnick

9/30/2021

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Brandon Gulnick

Town Manager

ATTACHMENT A
[TANKER COST ESTIMATE]

Dingee Machine Company

195 NH Route 120

Cornish, NH 03745

603-542-9682 • 603-542-0915 (fax)

dingeemachine@comcast.net

Ascutney Fire Department
Attn: Chief Spaulding
540 Route 131
Ascutney, Vermont 05030

September 24, 2021

Our cost to provide your department with a new 2,500 gallon tanker is \$360,000.00. Please note that this is today's cost. With the daily changes in pricing and availability of parts, we are only able to quote this cost for forty-five (45) days.

CHASSIS:

- Chassis shall be an International HV607 SBA. Please see included specifications from Reed Truck Services, Inc. in Newport, New Hampshire.

BODY:

- 2,500 gallon polypropylene water tank
 - Aluminum dry side tanker body with the following compartments
 - Two (2) compartments on the right side of the truck – one (1) ahead of the rear axle and one (1) behind the rear axle, as large as possible
 - Four (4) compartments on the left side of the truck – one (1) full height compartment ahead of the rear axle, two (2) high side compartments and one (1) full height compartment behind the rear axle.
 - 2,500 gallon folding tank
 - Ziamatic folding tank rack
 - Amdor brand non-painted roll-up doors
 - Four (4) SCBA cylinder boxes installed in the wheel wells
 - Four (4) Ziamatic SCBA brackets installed in a location to be determined by the Ascutney Fire Department
 - Two (2) adjustable hosebed dividers
 - NFPA compliant hosebed cover
 - One (1) Duo-Safety 24' 2-section ladder – this ladder shall be housed in the hosebed
 - One (1) Duo-Safety 14' roof ladder – this ladder shall be housed in the hosebed
- Note:** It is our intention to lay the ladders in the hosebed, leaving room for the required hose load. It will be the department's choice as to whether the ladders are covered by the hosebed cover or left open.

- Two (2) 10' x 6" lengths of suction hose – one (1) each side in a compartment under the water tank.

PUMP & PLUMBING:

- Hale 1250GPM pump
- Stainless steel plumbing
- Stainless steel pump panel with all NFPA compliant tags
- Roll-up door to enclose pump panel
- Two (2) crosslays with NFPA compliant crosslay cover
- One (1) 2 ½" discharge
- One (1) 3" discharge with 3"x4" Storz adapter
- One (1) 2 ½" rear discharge – Dingee Machine shall install department supplied BlitzFire near this discharge
- One (1) front discharge
- One (1) rear fill
- One (1) auxiliary suction
- Newton 10" stainless steel rear dump with swivel
- Trident air primer
- Elkhart 40
- Fire Research Pump Boss
- Fire Research TankVision water level gauge – installed on the pump panel
- Whelen PSTANK2 water level gauge – installed at the rear of the truck
- A third party NFPA compliant pump test shall be completed prior to delivery. A copy of the certification shall be provided to the Ascutney Volunteer Fire Department.

FOAM SYSTEM:

- Fire Research FoamPro 2001 with thirty (30) gallon foam cell.
- Fire Research TankVision foam level gauge

VISUAL & AUDIBLE WARNING:

NFPA complaint LED warning light package:

- Ascutney Fire Department's existing LED light bar with Opticom shall be removed from E1 and reinstalled on new chassis
- Two (2) Whelen Model 600 Series red LED lights mounted in the front grille
- Two (2) Whelen Model 600 Series red LED lights mounted in the rear of the body- lower portion of the body
- Two (2) Whelen Model 600 Series red LED lights mounted in rear fenders
- Two (2) Whelen Model LINZ6 red LED lights mounted in the front fenders
- One (1) Whelen Model L31 LED amber rotating beacon and one (1) L31 LED red rotating beacon mounted in the rear of the truck upper portion of the body side – one (1) each side.
- Six (6) Whelen 900 series LED scene lights – two (2) each side of the body and two (2) at the rear

- Whelen PFP1 brow light
- Two (2) Whelen L31 beacons – one (1) each side at the rear, high on body
- Whelen LED taillight package
 - Two (2) Whelen 600 Series LED Brake/Tail/Turn – one (1) each side
 - Two (2) Whelen 600 LED Series Amber Arrow – one (1) each side
 - Two (2) Whelen 600 Series LED White/Min Back-Up – one (1) each side
 - Two (2) Whelen 600 Series LED red warning lights
- Superior Signals fold-down arrow board
- Whelen 100 watt electronic siren with speaker mounted behind front bumper
- LED Roto Ray with one (1) red light, one (1) green light, and one (1) white light. This Roto Ray shall be installed in the front grille.
- Ascutney Fire Department's existing Q2B shall be removed from E1 and reinstalled.

PAINT:

- Cab roof to be painted black to match existing Ascutney Fire Department apparatus
- Body to be painted red to match cab
- NFPA complaint Chevron striping shall be installed at the rear of the body
- NFPA compliant Scotchlite stripe shall be installed on sides of chassis and body
- Vinyl goldleaf lettering to be installed to match existing Ascutney Fire Department apparatus.

ATTACHMENT B
[2023 HV607 SBA SPECS]



HV607 SBA

Sales Proposal For:

Ascutney Fire Department

Presented By:

Reed Truck Services, Inc.

INTERNATIONAL®

June 21, 2021

Prepared For:

Ascutney Fire Department
Chief Darrin Spaulding
PO Box 91
Ascutney, VT 05030-0091
(802)674-6869

Presented By:

Reed Truck Services, Inc.
Scott G. Reed
PO Box 989
Claremont, NH 03743
(603)542-5032



Model Profile
2023 HV607 SBA (HV607)

AXLE CONFIG: 6X4

MISSION: Requested GVWR: 60000. Calc. GVWR: 54780

DIMENSION: Wheelbase: 221.00, CA: 153.90, Axle to Frame: 100.00

ENGINE, DIESEL: {Cummins L9 450} EPA 2021, 450HP @ 2100 RPM, 1250 lb-ft Torque @ 1200 RPM, 2100 RPM Governed Speed, 450 Peak HP (Max), (RATED FOR EMERGENCY VEHICLES ONLY)

TRANSMISSION, AUTOMATIC: {Allison 3000 EVS} 5th Generation Controls, Close Ratio, 6-Speed with Double Overdrive, with PTO Provision, Less Retarder, Includes Oil Level Sensor

CLUTCH: Omit Item (Clutch & Control)

AXLE, FRONT NON-DRIVING: {Meritor MFS-18-133A} Wide Track, I-Beam Type, 18,000-lb Capacity

AXLE, REAR, TANDEM: {Meritor MT-40-14X-4DCR-P} Single Reduction, 40,000-lb Capacity, with Lube Oil Pump, .433"(11mm) Wall Housing Thickness, Driver Controlled Locking Differential in Forward-Rear and Rear-Rear Axle, R Wheel Ends Gear Ratio: 5.86

CAB: Conventional, Day Cab

TIRE, FRONT: (2) 12R22.5 Load Range H HSR2 (CONTINENTAL), 483 rev/mile, 75 MPH, All-Position

TIRE, REAR: (8) 12R22.5 Load Range H HDR2+ (CONTINENTAL), 479 rev/mile, 75 MPH, Drive

SUSPENSION, REAR, TANDEM: {Hendrickson HMX EX 400} Walking Beam, 40,000-lb Capacity, 54" Axle Spacing, Rubber Springs, with Transverse Torque Rods, Rubber End Bushings

PAINT: Cab schematic 100WL
Location 1: 2303, Red (Std)

INTERNATIONAL®

June 21, 2021

Chassis schematic N/A

INTERNATIONAL®**Vehicle Specifications
2023 HV607 SBA (HV607)****June 21, 2021**

Code	Description
HV60700	Base Chassis, Model HV607 SBA with 221.00 Wheelbase, 153.90 CA, and 100.00 Axle to Frame.
1570	TOW HOOK, FRONT (2) Frame Mounted
1572	TOW HOOK, REAR (2)
1AND	AXLE CONFIGURATION {Navistar} 6x4
	<u>Notes</u> : Pricing may change if axle configuration is changed.
1CGE	FRAME RAILS Heat Treated Alloy Steel (125,000 PSI Yield); 11.25" x 4.00" x 0.500" (285.75mm x 101.6mm x 12.7mm); 480.8" (12212mm) Maximum OAL
1MDP	BUMPER, FRONT Contoured, Stainless Steel, Polished
1MEJ	FRAME, SPECIAL EFFECTS Dimple on Left and Right Top Flange of Frame Rail to Reference Rear Axle Centerline
1WGY	WHEELBASE RANGE 221" (560cm) Through and Including 262" (665cm)
2ARZ	AXLE, FRONT NON-DRIVING {Meritor MFS-18-133A} Wide Track, I-Beam Type, 18,000-lb Capacity
3ADG	SUSPENSION, FRONT, SPRING Parabolic Taper Leaf, Shackle Type, 18,000-lb Capacity, with Shock Absorbers
4091	BRAKE SYSTEM, AIR Dual System for Straight Truck Applications
	<u>Includes</u> : BRAKE LINES Color and Size Coded Nylon : DRAIN VALVE Twist-Type : GAUGE, AIR PRESSURE (2) Air 1 and Air 2 Gauges; Located in Instrument Cluster : PARKING BRAKE CONTROL Yellow Knob, Located on Instrument Panel : PARKING BRAKE VALVE For Truck : QUICK RELEASE VALVE On Rear Axle for Spring Brake Release: 1 for 4x2, 2 for 6x4 : SPRING BRAKE MODULATOR VALVE R-7 for 4x2, SR-7 with relay valve for 6x4/8x6
4722	DRAIN VALVE {Bendix DV-2} Automatic, with Heater, for Air Tank
4AZA	AIR BRAKE ABS {Bendix AntiLock Brake System} 4-Channel (4 Sensor/4 Modulator) Full Vehicle Wheel Control System
4EBT	AIR DRYER {Bendix AD-IP} with Heater
4EXU	BRAKE CHAMBERS, REAR AXLE {Bendix EverSure} 30/30 SqIn Spring Brake
4EXV	BRAKE CHAMBERS, FRONT AXLE {Bendix} 24 SqIn
4LAA	SLACK ADJUSTERS, FRONT {Haldex} Automatic
4LGA	SLACK ADJUSTERS, REAR {Haldex} Automatic
4SPA	AIR COMPRESSOR {Cummins} 18.7 CFM
4VGN	AIR TANK Painted Aluminum, with Straight Thread O-Ring Ports

INTERNATIONAL®**Vehicle Specifications
2023 HV607 SBA (HV607)****June 21, 2021**

Code	Description
4VKC	AIR DRYER LOCATION Mounted Inside Left Rail, Back of Cab
4WBX	DUST SHIELDS, FRONT BRAKE for Air Cam Brakes
4WDM	DUST SHIELDS, REAR BRAKE for Air Cam Brakes
4WZJ	AIR TANK LOCATION (2) : One Mounted Under Each Rail, Front of Rear Suspension, Parallel to Rail
4XDR	BRAKES, REAR {Meritor 16.5X7 Q-PLUS CAST} Air S-Cam Type, Cast Spider, Fabricated Shoe, Double Anchor Pin, Size 16.5" X 7", 23,000-lb Capacity per Axle
4XDT	BRAKES, FRONT {Meritor 16.5X6 Q-PLUS CAST} Air S-Cam Type, Cast Spider, Fabricated Shoe, Double Anchor Pin, Size 16.5" X 6", 20,000-lb Capacity
4XEE	PARK BRAKE CHAMBERS, ADDITIONAL (2) Spring Brake Type
5710	STEERING COLUMN Tilting and Telescoping
5CAW	STEERING WHEEL 4-Spoke; 18" Dia., Black
5PTB	STEERING GEAR (2) {Sheppard M100/M80} Dual Power
6DGW	DRIVELINE SYSTEM {Dana Spicer} Service Free SPL170 Main Driveline with SPL170 Interaxle Shaft, for 6x4
7BES	AFTERTREATMENT COVER Polished Aluminum
7BLV	EXHAUST SYSTEM Horizontal Aftertreatment System, Frame Mounted Right Side Under Cab, for Single Short Horizontal Tail Pipe, Frame Mounted Right Side Back of Cab
7SDP	ENGINE COMPRESSION BRAKE {Jacobs} for Cummins ISL/L9 Engines; with Selector Switch and On/Off Switch
7WCW	TAIL PIPE (1) Horizontal, Short, Exits Right Side, 90 Degree Turnout
7WZX	SWITCH, FOR EXHAUST 3 Position, Momentary, Lighted Momentary, ON/CANCEL, Center Stable, INHIBIT REGEN, Mounted in IP Inhibits Diesel Particulate Filter Regeneration When Switch is Moved to ON While Engine is Running, Resets When Ignition is Turned OFF
8000	ELECTRICAL SYSTEM 12-Volt, Standard Equipment

Includes

- : DATA LINK CONNECTOR For Vehicle Programming and Diagnostics In Cab
- : HAZARD SWITCH Push On/Push Off, Located on Instrument Panel to Right of Steering Wheel
- : HEADLIGHT DIMMER SWITCH Integral with Turn Signal Lever
- : PARKING LIGHT Integral with Front Turn Signal and Rear Tail Light
- : STARTER SWITCH Electric, Key Operated
- : STOP, TURN, TAIL & B/U LIGHTS Dual, Rear, Combination with Reflector
- : TURN SIGNAL SWITCH Self-Cancelling for Trucks, Manual Cancelling for Tractors, with Lane Change Feature
- : WINDSHIELD WIPER SWITCH 2-Speed with Wash and Intermittent Feature (5 Pre-Set Delays), Integral with Turn Signal Lever

INTERNATIONAL®**Vehicle Specifications
2023 HV607 SBA (HV607)****June 21, 2021**

<u>Code</u>	<u>Description</u>
	: WINDSHIELD WIPERS Single Motor, Electric, Cowl Mounted : WIRING, CHASSIS Color Coded and Continuously Numbered
8GXK	ALTERNATOR {Leece-Neville BLP4006HN} Brushless, 12 Volt, 325 Amp Capacity, Pad Mount, with Remote Sense
8HAB	BODY BUILDER WIRING Back of Day Cab at Left Frame or Under Sleeper, Extended or Crew Cab at Left Frame; Includes Sealed Connectors for Tail/Amber Turn/Marker/ Backup/ Accessory Power/Ground and Sealed Connector for Stop/Turn
8MJU	BATTERY SYSTEM {Fleetrite} Maintenance-Free, (3) 12-Volt 2850CCA Total, Top Threaded Stud
8RMZ	SPEAKERS (2) 6.5" Dual Cone Mounted in Both Doors, (2) 5.25" Dual Cone Mounted in Both B-Pillars
8RPR	ANTENNA for Increased Roof Clearance Applications
8RPS	RADIO AM/FM/WB/Clock/Bluetooth/USB Input/Auxiliary Input
8TPA	DATA RECORDER Includes Display Mounted in Overhead Console
8VAY	HORN, ELECTRIC Disc Style
8WBW	JUMP START STUD Remote Mounted
8WPH	CLEARANCE/MARKER LIGHTS (5) {Truck Lite} Amber LED Lights, Flush Mounted on Cab or Sunshade
8WPZ	TEST EXTERIOR LIGHTS Pre-Trip Inspection will Cycle all Exterior Lamps Except Back-up Lights
8WRB	HEADLIGHTS ON W/WIPERS Headlights Will Automatically Turn on if Windshield Wipers are turned on
8WTK	STARTING MOTOR {Delco Remy 38MT Type 300} 12 Volt, Less Thermal Over-Crank Protection
8WWJ	INDICATOR, LOW COOLANT LEVEL with Audible Alarm
8WZP	INDICATOR, BATTERY WARNING Green BATTERY ON Indicator, Mounted on Left Side of Instrument Panel, To be Used with Factory Installed or Customer Mounted Battery Disconnect Switch
8XAH	CIRCUIT BREAKERS Manual-Reset (Main Panel) SAE Type III with Trip Indicators, Replaces All Fuses
8XDU	BATTERY BOX Steel, with Aluminum Cover, 14" Wide, 2-3 Battery Capacity, Mounted Left Side Under Cab
8XGT	TURN SIGNALS, FRONT Includes LED Side Turn Lights Mounted on Fender
8XHN	HORN, AIR Single Trumpet, Black, with Lanyard Pull Cord
8XHV	BATTERY DISCONNECT SWITCH for Cab Power Disconnect Switch, Disconnects Power to Power Distribution Center (PDC) and Body Builder Through Solenoid, Does Not Disconnect Charging Circuits, Locks with Padlock, Cab Mounted

INTERNATIONAL®**Vehicle Specifications
2023 HV607 SBA (HV607)****June 21, 2021**

Code	Description
8XKM	SWITCH, AIR HORN, PASSENGER Fire Truck Application; Momentary Switch Located in Instrument Panel Close to Passenger, Driver Also To Activate Switch with Lanyard
8XNY	HEADLIGHTS Halogen
9AAB	LOGOS EXTERIOR Model Badges
9AAE	LOGOS EXTERIOR, ENGINE Badges
9HAN	INSULATION, UNDER HOOD for Sound Abatement
9HBM	GRILLE Stationary, Chrome
9HBN	INSULATION, SPLASH PANELS for Sound Abatement
9WBC	FRONT END Tilting, Fiberglass, with Three Piece Construction, for WorkStar/HV
9WBT	GRILLE EMBER SCREEN Mounted to Grille and Cowl Tray to Keep Hot Embers out of Engine and HVAC Air Intake System
10060	PAINT SCHEMATIC, PT-1 Single Color, Design 100 <u>Includes</u> : PAINT SCHEMATIC ID LETTERS "WL"
10761	PAINT TYPE Base Coat/Clear Coat, 1-2 Tone
11001	CLUTCH Omit Item (Clutch & Control)
12703	ANTI-FREEZE Red, Extended Life Coolant; To -40 Degrees F/ -40 Degrees C, Freeze Protection
12849	BLOCK HEATER, ENGINE 120V/1000W, for Cummins ISB/B6.7/ISL/L9 Engines <u>Includes</u> : BLOCK HEATER SOCKET Receptacle Type; Mounted below Drivers Door
12ESV	ENGINE, DIESEL {Cummins L9 450} EPA 2021, 450HP @ 2100 RPM, 1250 lb-ft Torque @ 1200 RPM, 2100 RPM Governed Speed, 450 Peak HP (Max), (RATED FOR EMERGENCY VEHICLES ONLY)
12THT	FAN DRIVE {Horton Drivemaster} Two-Speed Type, Direct Drive, with Residual Torque Device for Disengaged Fan Speed <u>Includes</u> : FAN Nylon
12UYH	RADIATOR Aluminum, Cross Flow, Front to Back System, 1469 Sqli, with 1172 Sqli Charge Air Cooler <u>Includes</u> : DEAERATION SYSTEM with Surge Tank : HOSE CLAMPS, RADIATOR HOSES Gates Shrink Band Type; Thermoplastic Coolant Hose Clamps : RADIATOR HOSES Premium, Rubber
12VBC	AIR CLEANER Single Element

INTERNATIONAL®**Vehicle Specifications
2023 HV607 SBA (HV607)****June 21, 2021**

Code	Description
12VHR	EMISSION, CALENDAR YEAR {Cummins L9} EPA, OBD and GHG Certified for Calendar Year 2021
12VXT	THROTTLE, HAND CONTROL Engine Speed Control; Electronic, Stationary, Variable Speed; Mounted on Steering Wheel
12WZD	CARB IDLE COMPLIANCE Engine Shutdown System Exempt Vehicles, Complies with California Clean Air Regulations
12WZY	CARB EMISSION WARR COMPLIANCE for Cummins L9 Engines
12XBM	ENGINE CONTROL, REMOTE MOUNTED Provision for; Includes Wiring for Body Builder Installation of PTO Controls and Starter Lockout, with Ignition Switch Control, for Cummins B6.7 and L9 Engines
13AUK	TRANSMISSION, AUTOMATIC {Allison 3000 EVS} 5th Generation Controls, Close Ratio, 6-Speed with Double Overdrive, with PTO Provision, Less Retarder, Includes Oil Level Sensor
13WAW	OIL COOLER, AUTO TRANSMISSION {Modine} Water to Oil Type
13WET	TRANSMISSION SHIFT CONTROL Column Mounted Stalk Shifter, Not for Use with Allison 1000 & 2000 Series Transmission
13WLP	TRANSMISSION OIL Synthetic; 29 thru 42 Pints
13WUE	ALLISON SPARE INPUT/OUTPUT for Emergency Vehicle Series (EVS), Fire/Pumper, Tank, Aerial/Ladder, Package Number 198
13WYU	SHIFT CONTROL PARAMETERS {Allison} 3000 or 4000 Series Transmissions, Performance Programming
13XAM	PTO LOCATION Dual, Customer Intends to Install PTO at Left and/or Right Side of Transmission
14GVL	AXLE, REAR, TANDEM {Meritor MT-40-14X-4DCR-P} Single Reduction, 40,000-lb Capacity, with Lube Oil Pump, .433"(11mm) Wall Housing Thickness, Driver Controlled Locking Differential in Forward-Rear and Rear-Rear Axle, R Wheel Ends . Gear Ratio: 5.86
14UMV	SUSPENSION, REAR, TANDEM {Hendrickson HMX EX 400} Walking Beam, 40,000-lb Capacity, 54" Axle Spacing, Rubber Springs, with Transverse Torque Rods, Rubber End Bushings
14WCR	TRANSVERSE TORQUE RODS {Hendrickson} TRAAX Rod, Transverse Only
15924	FUEL TANK STRAPS Bright Finish Stainless Steel
15LNS	FUEL/WATER SEPARATOR {Racor 400 Series} 12 VDC Electric Heater, Includes Pre-Heater, with Primer Pump, Includes Water-in-Fuel Sensor, Mounted on Engine
15SXX	FUEL TANK Top Draw, Polished Aluminum, 24" Dia, 50 US Gal (189L), Mounted Left Side, Under Cab
15WCN	DEF TANK 5 US Gal (19L) Capacity, Frame Mounted Outside Left Rail, Under Cab
15WCS	FUEL COOLER Less Thermostat; Mounted in Front of Cooling Module

INTERNATIONAL®**Vehicle Specifications
2023 HV607 SBA (HV607)****June 21, 2021**

Code	Description
16030	CAB Conventional, Day Cab
16BAM	AIR CONDITIONER with Integral Heater and Defroster
16GEG	GAUGE CLUSTER Premium Level; English with English Electronic Speedometer <u>Includes</u> : GAUGE CLUSTER DISPLAY: Base Level (3" Monochromatic Display), Premium Level (5" LCD Color Display); Odometer, Voltmeter, Diagnostic Messages, Gear Indicator, Trip Odometer, Total Engine Hours, Trip Hours, MPG, Distance to Empty/Refill for : GAUGE CLUSTER Speedometer, Tachometer, Engine Coolant Temp, Fuel Gauge, DEF Gauge, Oil Pressure Gauge, Primary and Secondary Air Pressure : WARNING SYSTEM Low Fuel, Low DEF, Low Oil Pressure, High Engine Coolant Temp, Low Battery Voltage (Visual and Audible), Low Air Pressure (Primary and Secondary)
16HCK	SEATBELT WARNING PREWIRE Includes Seat Belt Switches and Seat Sensors for all Belted Positions in the Cab and a Harness Routed to the Center of the Dash for the Aftermarket Installation of the Data Recorder and Seatbelt Indicator Systems, for 1 to 3 Seat Belts
16HGH	GAUGE, OIL TEMP, AUTO TRANS for Allison Transmission
16HHE	GAUGE, AIR CLEANER RESTRICTION {Filter-Minder} with Black Bezel, Mounted in Instrument Panel
16HKT	IP CLUSTER DISPLAY On Board Diagnostics Display of Fault Codes in Gauge Cluster
16HLR	VIRTUAL GAUGE, AIR APPLICATION Requires Premium Cluster
16HLU	VIRTUAL GA, OIL TEMP,AUTO XMSN for Allison Transmission, Requires Premium Cluster
16JJE	SEAT, DRIVER {National 2000} NFPA Compliant, Air Suspension, High Back with Integral Headrest, Vinyl, Isolator, 1 Chamber Lumbar, 2 Position Front Cushion Adjust, -3 to +14 Degree Back Angle Adjust
16SDC	GRAB HANDLE, EXTERIOR (2) Chrome, Towel Bar Type, with Anti-Slip Rubber Inserts, for Cab Entry Mounted Left and Right Side at B-Pillar
16SMH	SEAT, TWO-MAN PASSENGER {National} Fixed Back, Integrated Headrest in Both Occupant Positions, Vinyl, with Under Seat Storage Compartment
16SNR	MIRRORS (2) C-Loop, Power Adjust, Heated, LED Clearance Lights, Bright Heads and Arms, 7.5" x 14" Flat Glass, Includes 7.5" x 7" Convex Mirrors, for 102" Load Width <u>Notes</u> : Mirror Dimensions are Rounded to the Nearest 0.5"
16VBZ	SEAT BELT All Red; 1 to 3
16VHX	CAB MOUNTING HEIGHT EFFECTS High Cab in Lieu of Mid High Cab Mounting (Approx. 4.5")
16VKK	CAB INTERIOR TRIM Diamond, for Day Cab <u>Includes</u>

INTERNATIONAL®**Vehicle Specifications
2023 HV607 SBA (HV607)****June 21, 2021**

<u>Code</u>	<u>Description</u>
	: CONSOLE, OVERHEAD Molded Plastic with Dual Storage Pockets, Retainer Nets and CB Radio Pocket; Located Above Driver and Passenger
	: DOME LIGHT, CAB Door Activated and Push On-Off at Light Lens, Timed Theater Dimming, Reading Lights; Integral to Overhead Console, Center Mounted
	: SUN VISOR (3) Padded Vinyl; 2 Moveable (Front-to-Side) Primary Visors, Driver Side with Vanity Mirror and Toll Ticket Strap, plus 1 Auxiliary Visor (Front Only), Driver Side
16WJU	WINDOW, POWER (2) and Power Door Locks, Left and Right Doors, Includes Express Down Feature
16WLM	HOURMETER, PTO for Customer Provided PTO; with Indicator Light and Hourmeter in Gauge Cluster Includes Return Wire for PTO Feedback Switch
16WSK	CAB REAR SUSPENSION Air Bag Type
16XJN	INSTRUMENT PANEL Flat Panel
16XTK	ACCESS, CAB Bright Aluminum, Driver & Passenger Sides, Two Steps per Door, for use with Day Cab or Extended Cab
27DUS	WHEELS, FRONT {Accuride 41730} DISC; 22.5x9.00 Rims, Extra Polish Aluminum, 10-Stud, 285.75mm BC, Hub-Piloted, Flanged Nut, with Steel Hubs
28DVP	WHEELS, REAR {Accuride 42644} DUAL DISC; 22.5x8.25 Rims, Extra Polish Aluminum, 10-Stud, 285.75mm BC, Hub-Piloted, Flanged Nut, with Steel Hubs
60AAH	BDY INTG, REMOTE POWER MODULE (2) Mounted Inside Cab Behind Driver Seat, Up to 6 Outputs & 6 Inputs Each, Max 20 amp per Channel, Max 80 amp Total; Includes 2 Switch Packs with Latched Switches
60AKY	BDY INTG, DASH IND LT TRICOLOR (1) for Optional Usage Customer to Program
7382155415	(2) TIRE, FRONT 12R22.5 Load Range H HSR2 (CONTINENTAL), 483 rev/mile, 75 MPH, All-Position
7382155444	(8) TIRE, REAR 12R22.5 Load Range H HDR2+ (CONTINENTAL), 479 rev/mile, 75 MPH, Drive
OBD001	CHASSIS COATING Galvanized Frame rail 10028

Services Section:

40128	WARRANTY Standard for HV507, HV50B, HV607 Models, Effective with Vehicles Built July 1, 2017 or Later, CTS-2025A
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INTERNATIONAL®

**Financial Summary
2023 HV607 SBA (HV607)**

June 21, 2021

(US DOLLAR)

Description

Price

Net Sales Price:

\$116,490.00

Please feel free to contact me regarding these specifications should your interests or needs change. I am confident you will be pleased with the quality and service of an International vehicle.

Approved by Seller:

Accepted by Purchaser:

Official Title and Date

Firm or Business Name

Authorized Signature

Authorized Signature and Date

This proposal is not binding upon the seller without Seller's Authorized Signature

Official Title and Date

The TOPS FET calculation is an estimate for reference purposes only. The seller or retailer is responsible for calculating and reporting/paying appropriate FET to the IRS.

The limited warranties applicable to the vehicles described herein are Navistar, Inc.'s standard printed warranties which are incorporated herein by reference and to which you have been provided a copy and hereby agree to their terms and conditions.

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Ratings
2023 HV607 SBA (HV607)

June 21, 2021

GVWR Component Rating(s)

Ratings	Primary			Adjusted By			GAWR* (lbf)	GVWR* * (lbf)
	ATA Class	Feature	Rating (lbf)	ATA Class	Feature	Rating (lbf)		
Front Component Ratings	AXLE, FRONT NON-DRIVING	0002AR Z	18000					
	BRAKES, FRONT	0004XD T	20000					
	SUSPENSION, FRONT, SPRING	0003AD G	18000					
	WHEELS, FRONT	0027DU S	20000	TIRE, FRONT	073821 5	14780		
Front GAWR							14780	
Rear Component Ratings	BRAKES, REAR	0004XD R	46000					
	BRAKE SYSTEM, AIR	000409 1	46000					
	SUSPENSION, REAR, TANDEM	0014U MV	40000					
	WHEELS, REAR	0028DV P	55560	TIRE, REAR	073821 5	54240		
	AXLE, REAR, TANDEM	0014GV L	40000					
Rear GAWR							40000	
Overall Vehicle Limitations	TRANSMISSION , AUTOMATIC	0013AU K	80000					
GVWR Based on Axle Ratings***								54780
Calculated GVWR								54780

* **GAWR (Gross Axle Weight Rating)** is the rating capacity of an axle system which include wheels, tires, axles, brakes, springs, and suspensions.

** **GVWR (Gross Vehicle Weight Rating)** is the maximum amount that a loaded vehicle can weight.

*** **GVWR Based on Axle Ratings = Front GAWR + Rear GAWR.** Overall vehicle weight limitations are not taken into account.

**** **GCWR (Gross Combined Weight Rating)** is the maximum weight of a tractor and trailer.



Town of Weathersfield

5259 US ROUTE 5 | P.O. BOX 550 | WEATHERSFIELD, VT 05030 | PHONE (802) 674-2626 | FAX (802) 674-2117

To: Selectboard & Residents
From: Town Manager
Date: 09/30/2021
Re: Parks & Recreation Policy & Procedures

Dear Selectboard Members & Weathersfield Residents:

After reviewing the 2002 Parks & Recreation Policy / Bylaws we found a need to amend both documents to reflect the reality of both the administration and the committee today.

Changes include the following:

1. The 2002 policy set the time/date for Parks and Recreation Meetings to the 2nd Wednesday of each month at 06:30pm. This decision should be left up to the committee to vote on each year after appointments as peoples availability fluctuates. Setting a time and date in policy limits their ability.
2. The Town Treasurer had a much larger role in Town finance in 2002. Today, many of these duties are now handled by the accountant. The policy and bylaws have been updated to reflect these changes.
3. The financial section of the policy and bylaws require Selectboard approval for all expenses, however, the Town has a Manager that should be able to approve or deny expenses within the Towns purchasing policy. For example, the Parks and Recreation Commission is participating in a Trunk or Treat this year and the commission will use some of its funding to purchase candy to distribute to kids, which will cost less than \$100.
4. The bylaws and policy contradicted each other regarding the commissions organization. The policy limits the membership of the commission to 7 members, whereas the bylaws states there is no limit to the number of members on the commission.

Attachment A - Updated Policy

Attachment B - Updated Bylaws

Attachment C - 2002 Policy

Attachment D - 2002 Bylaws

If you have any questions or concerns, please do not hesitate to contact me.

Respectfully,

DocuSigned by:
 9/30/2021
4A3BEB6DB9B94C7...

Brandon Gulnick
Town Manager

ATTACHMENT A
[AMENDED PARKS AND RECREATION POLICY]

TOWN OF WEATHERSFIELD, VERMONT
PARKS AND RECREATION COMMISSION
POLICY AND PROCEDURES

I. PURPOSE AND MISSION

- a. The Parks and Recreation Commission is organized pursuant to Title 31, Chapter 5, of the Vermont Statutes Annotated, to study the need for, plan, and oversee improvements to, or construction of, recreational facilities in the Town of Weathersfield.
- b. It is the mission of the Parks and Recreation Commission to establish and maintain resources that provide recreation, community gathering, and natural educational opportunities to residents of all ages within the Town.

II. ORGANIZATION

- a. The Commission shall consist of up to seven (7) members, appointed annually by the Selectboard.
- b. The Commission, at the first meeting after the annual appointments, shall conduct a reorganization meeting, electing a Chairperson, Vice-Chairperson, and Clerk.

III. MEETINGS

- a. The Commission shall comply with all provisions of Vermont's Open Meeting Law.
- b. At its reorganization meeting, the Commission shall establish a regular meeting day, time, and location.
- c. The Commission shall publish an agenda in accordance with the statutes.
- d. The Commission shall keep written minutes of all the meetings. Minutes of the meetings will be approved at the following meeting, signed by the Chairperson, and submitted to the Town Clerk for recording.

IV. REPORTS

- a. The Commission shall report to the Selectboard at the first Board meeting of each quarter.
- b. The Commission shall submit an annual report for publication in the Town Report.

TOWN OF WEATHERSFIELD, VERMONT
PARKS AND RECREATION COMMISSION
POLICY AND PROCEDURES

V. FINANCES

- a. The Town Accountant shall handle all funds received and expended by the Commission as authorized by a warrant issued by the Selectboard.
- b. The Commission may request an update on the commission budget from the Town Accountant at any time.
- c. The Commission may vote to recommend expending funds:
 - i. The meeting minutes will state the motion for expenditure (which shall include the purpose), that the motion carried, and who is to receive the monies.
 - ii. The Commission will submit a written request for expenditures to the Town Manager, with invoices and/or receipts attached as appropriate, using the standard form developed by the Town.
 - iii. The request will either be approved or denied by the Town Manager.
- d. The Commission shall prepare, in November annually, a budgetary request for the following fiscal year. This request shall be submitted to the Town Manager for consideration in the annual budgetary preparation.

VI. INCONSISTENT POLICIES REPEALED

This policy shall amend and replace any provisions of any policy of the Town of Weathersfield in effect at the time of enactment of this amended policy governing any activity included in this amended Policy.

VII. SEVERABILITY

If any section, subsection, subdivision, paragraph, sentence, clause, or phrase of this Policy, or any part thereof, is for any reason held to be unconstitutional or invalid or ineffective by any court of competent jurisdiction, such decision shall not affect the validity or effectiveness of the remaining portions of this Policy or any part thereof.

The Selectboard hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, clause, or phrase thereof irrespective of the fact that any one or more sections, subsections, subdivisions, paragraphs, sentences, clauses, or phrases be declared unconstitutional or ineffective.

TOWN OF WEATHERSFIELD, VERMONT
PARKS AND RECREATION COMMISSION
POLICY AND PROCEDURES

VIII. EFFECT

No section of this Policy shall be construed to supersede or replace any Vermont statute.

This amended Policy shall be entered in the minutes of the Selectboard's meeting it was amended at.

The foregoing amended Policy is hereby adopted by the Selectors of the Town of Weathersfield, Vermont, this first day of November 2021, and is effective as of this date until amended or repealed.

David Fuller, Chair

Kelly O'Brien, Clerk

Michael Todd, Vice Chair

Joe Jarvis, Member

Paul Tillman, Member

ATTACHMENT B
[AMENDED PARKS AND RECREATION BYLAWS]

TOWN OF WEATHERSFIELD, VERMONT

PARKS AND RECREATION COMMISSION

BYLAWS

1. Purpose

The Parks and Recreation Commission was organized to study the need for, plan, and oversee improvements to, or construction of, recreational facilities.

2. Organization

- a. The Commission is appointed, annually, by the Selectboard. The Commission shall consist of up to seven (7) members.
- b. The Commission, at the first meeting after the annual appointments, shall conduct a reorganization meeting, electing a Chairperson, Vice-Chairperson, and Clerk.
- c. The Commission shall keep written minutes of all the meetings. Minutes of the meetings will be approved at the following meeting, signed by the Chairperson, and submitted to the Town Clerk for recording.

3. Meetings

Regular meetings shall be voted on by the Parks and Recreation Commission at its first scheduled meeting after appointment annually. All interested parties are welcome at these meetings, but only Commission members may make motions and vote upon those motions.

4. Finances

- a. The Town Accountant shall handle all funds received and expended by the Commission.
- b. The Commission may call or visit the accountant at any time during regularly Martin Memorial Halls regularly scheduled business hours.
- c. The Commission may vote to expend the funds and then submit a written request to the Town Manager, stating the motion (which shall include the purpose for the expenditure), that the motion carried, and who is to receive the monies. The request shall be signed by the Chairperson or Vice-Chairperson. The Town Manager will either approve or deny the request.

5. Reports

- a. The Commission shall periodically report to the Selectboard.
- b. The Commission shall submit an annual report for publication in the Town Report.

ATTACHMENT C
[2002 PARKS AND RECREATION POLICY]

Draft

**TOWN OF WEATHERSFIELD, VERMONT
PARKS AND RECREATION COMMISSION**

POLICY AND PROCEDURES

I. PURPOSE AND MISSION

- A. The Parks and Recreation Commission is organized pursuant to Title 31, Chapter 5, of the Vermont Statutes Annotated, to study the need for, plan, and oversee improvements to, or construction of, recreational facilities in the Town of Weathersfield.

- B.5 It is the mission of the Parks and Recreation Committee to establish and maintain resources that provide recreation, community gathering, and natural educational opportunities to residents of all ages within the town.

II. ORGANIZATION

- A. The Commission shall consist of up to ~~seven (7)~~⁵ members, appointed annually; by the Select Board.
- B. The Commission, at the first meeting after the annual appointments, shall conduct a reorganization meeting, electing a Chairperson, Vice-Chairperson, and Secretary.

III. MEETINGS

- A. The Commission shall comply with all provisions of Vermont's 'Open Meeting Law.'
- B. At its reorganization meeting, the Commission establish a regular meeting day, time, and location for the following year.
- C. The Commission shall publish an agenda in accordance with the Statutes.
- D. The Commission shall keep written minutes of all the meetings. Minutes of the meetings will be approved at the following meeting, signed by the Chairperson, and submitted to the Town Clerk for recording.

IV. REPORTS

- A. The Commission shall report to the Select Board at the first Board meeting of each quarter.
 - B. The Commission shall submit an annual report for publication in the Town Report.
-
-

**TOWN OF WEATHERSFIELD, VERMONT
PARKS AND RECREATION COMMISSION**

POLICY AND PROCEDURES

V. FINANCES

- A. The Town Treasurer shall handle all funds received and expended by the Commission as authorized by a warrant issued by the Select Board.
- B. The Commission may request an update on the commission budget from the Town Treasurer at any time.
- C. The Commission may vote to recommend expending funds:
 - (1) The meeting minutes will state the motion for expenditure [which shall include the purpose], that the motion carried, and who is to receive the monies.
 - (2) The Commission will submit a written request for expenditures to the Town Manager, with invoices and/or receipts attached as appropriate, using the standard form developed by the Town.
 - (3) The request shall to the Select Board for approval.
- D. The Commission shall prepare, in November annually, a budgetary request for the following fiscal year. This request shall be submitted to the Town Manager for consideration in the annual budgetary preparation.

VI. INCONSISTENT POLICIES REPEALED

This Policy shall amend and replace any provisions of any policy of the Town of Weathersfield in effect at the time of enactment of this amended Policy governing any activity included in this amended Policy.

VII. SEVERABILITY

If any section, subsection, subdivision, paragraph, sentence, clause, or phrase of this Policy, or any part thereof, is for any reason held to be unconstitutional or invalid or ineffective by any court of competent jurisdiction, such decision shall not affect the validity or effectiveness of the remaining portions of this Policy or any part thereof.

The Board of Selectmen hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, clause, or phrase thereof irrespective of the fact that any one or more sections, subsections, subdivisions, paragraphs, sentences, clauses, or phrases be declared unconstitutional or ineffective.

**TOWN OF WEATHERSFIELD, VERMONT
PARKS AND RECREATION COMMISSION**

POLICY AND PROCEDURES

VIII. EFFECT

No section of this Policy shall be construed to supersede or replace any Vermont statute.

This amended Policy shall be entered in the minutes of the Board of Selectmen's meeting.

The foregoing amended Policy is hereby adopted by the Selectmen of the Town of Weathersfield, Vermont, this _____ day of _____, 2002, and is effective as of this date until amended or repealed.

Chairperson

Vice-Chairperson

Board Clerk

ATTACHMENT D
[2002 PARKS AND RECREATION BYLAWS]

TOWN OF WEATHERSFIELD, VERMONT
PARKS AND RECREATION COMMISSION

BYLAWS

1. Purpose

The Parks and Recreation Commission was organized to study the need for, plan, and oversee improvements to, or construction of, recreational facilities.

2. Organization

- (1) The Commission is appointed, yearly, by the Select Board. There is no limit to the number of members on the Commission.
- (2) The Commission, at the first meeting after the yearly appointments, shall elect a Chairperson, Vice-Chairperson, Treasurer, and Secretary.
- (3) The Commission shall keep minutes of all the meetings. Minutes of the meetings will be approved at the next meeting, signed by the Chairperson, and submitted to the Town Clerk for recording.

3. Meetings

Regular meetings shall be held on the second Wednesday of each month. The meetings will begin at 6:30 P.M., unless otherwise noticed. All interested parties are welcome at these meetings, but only Commission members may make motions and vote upon those motions.

4. Finances

- (1) The Town Treasurer shall handle all funds received and expended by the Commission.
- (2) The Commission may call the Treasurer for an update on the finances at any time.
- (3) The Commission may vote to expend the funds and then submit a written request to the Town Manager, stating the motion [which shall include the purpose for the expenditure], that the motion carried, and who is to receive the monies. The request shall be signed by the Chairperson or Vice-Chairperson.

5. Reports

- (1) The Commission shall periodically report to the Select Board.
- (2) The Commission shall submit an annual report for publication in the Town Report.



Town of Weathersfield

5259 US ROUTE 5 | P.O. BOX 550 | WEATHERSFIELD, VT 05030 | PHONE (802) 674-2626 | FAX (802) 674-2117

To: Selectboard & Residents
From: Town Manager
Date: 09/30/2021
Re: MMH Repairs Update

Dear Selectboard Members:

As you know, we submitted an insurance claim to VLCT to cover the damages to the floors & walls downstairs at Martin Memorial Hall. VLCT hired a third party (J. Dyke & Company) to inspect the damages and assemble a report. VLCT sent us a letter stating that the 2021 property coverage we have excludes water damage from seepage (see Attachment A).

Kingdom Cleaners sent us an estimate to do the work on the walls (see Attachment B). We contacted Floor to Ceiling - Helie's Carpet to give us an estimate to repair the damage to the floors. We expect to receive that estimate within the next 2 weeks.

We have the following funding for Martin Memorial Hall:

Martin Mem. Hall Reserve	\$50,141.27
Town Office Capital Improvements	\$20,276.59
FY22 Budget - MMH Building Maintenance	\$3,400

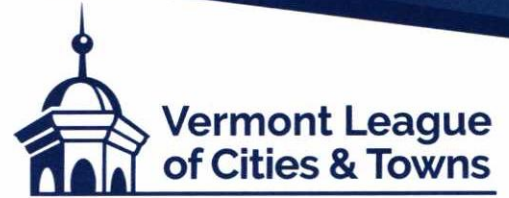
If you have any questions or concerns, please do not hesitate to contact me.

Respectfully,

DocuSigned by:
Brandon Gulnick 9/30/2021
4A3BEB6DB9B94C7...

Brandon Gulnick
Town Manager

ATTACHMENT A
[INSURANCE CLAIM DENIAL LETTER]



September 20, 2021

Weathersfield Town
PO Box 550
Ascutney, VT 05030

Re: File#: 20210817-P01
Loss date: 8/20/2021

Dear Suzanne,

We have reviewed the inspection report from J. Dyke and Company as well as the 2021 Property and Casualty Coverage Document to determine if coverage is available for this loss.

Unfortunately, the 2021 property coverage excludes water damage from seepage. Based on these findings, we are unable to make any payments on this claim.

II-C. Property Coverage EXCLUSIONS – Pg 19

1. In addition to the GENERAL COVERAGE Exclusions (listed in Section I-C), with regard to all PROPERTY, this PROPERTY COVERAGE will not pay for loss or damage caused directly or indirectly by any of the following:

k. Loss or damage from water seepage into building foundations.

If you have any questions, please feel free to contact me directly at 802-262-1949.

Respectfully,



Susan Rowell
Claims Representative

ATTACHMENT B
[KINGDOM CLEANERS ESTIMATE]

CK CLEANING SERVICES, LLC
DBA KINGDOM CLEANERS
PO BOX 456
CLAREMONT, NH 03743

Weathersfield Town Offices
Martin Memorial Hall
5259 Route 5
Ascutney, VT 05030

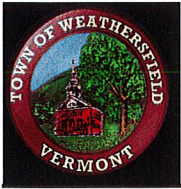
ESTIMATE:

- * Seal off basement from upstairs with 6 mil plastic
- * Cover floor with 15 mil Gorilla Shield Plastic, six feet out from affected wall and length of wall, sealing edges with Preservation 4 inch wide waterproof tape
- * Set up containment wall across basement with 6 mil plastic, 4 feet out from affected wall
- * Set up ABT/NEG air machine with 2000 cfm rating
- * Remove baseboard heat coverings and trim board (half way up) from wall
- * Remove affected sheetrock from base of basement stairs
- * Double bag and dispose off all debris
- * Hepa vac and treat area with Concrobrium (broad spectrum disinfectant for mold)
- * Remove all carpet from wall, bag and dispose of debris
- * Scrape wall, using Citrus Dissolve, to remove carpet glue from cement wall
- * Etch cement wall and rinse using wet vac to contain water
- * Set up dehumidifier and run for 3 days in containment center
- * Seal paint cement with waterproof sealant
- * Replace baseboard heat covers and trim boards

Approximately 7 days for completion

COST: \$4,975

Meeting date October 4, 2021
 AP warrant date 10/04/21
 Payroll warrant date 1 09/23/21
 Payroll warrant date 2 09/30/21



TOWN OF WEATHERSFIELD, VERMONT

Warrants for Meeting of October 4, 2021

	Check Date	Payroll	Operating Expenses
General Fund			
	9/23/2021	\$8,224.59	
	9/30/2021	\$7,661.27	
AP	10/4/2021		\$19,389.10
Total		\$15,885.86	\$19,389.10
Highway Fund			
	9/23/2021	\$3,347.08	
	9/30/2021	\$3,318.21	
AP	10/4/2021		\$7,833.68
		\$6,665.29	\$7,833.68
Solid Waste Mgmt Fund			
	9/23/2021	\$761.80	
	9/30/2021	\$774.87	
AP	10/4/2021		\$203.37
Total		\$1,536.67	\$203.37
Library			
	9/23/2021	\$992.50	
	9/30/2021	\$1,004.75	
AP	10/4/2021		\$25.55
Total		\$1,997.25	\$0.00
Highway Grant			\$7,371.20
Grand Totals			\$34,797.35

Selector _____

To the Treasurer of the Town of Weathersfield, we hereby certify that there is due to the several persons whose names are listed hereon the sum against each name and that there are good and sufficient vouchers supporting the payments aggregating \$60,882.42. Let this be your order for the payments of these amounts.

09/30/21

Town of Weathersfield Accounts Payable

Page 1 of 3

04:14 pm

Check Warrant Report # 19505 Current Prior Next FY Invoices For Fund (General Fund)

finance

For Check Acct 1(General Fund) All check #s 10/04/21 To 10/04/21

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
AFLAC	09/30/21	Aflac - Premium Make-up AFLACHUNTLEY	11-2-011-10.00 AFLAC	92.10	224343	10/04/21
AFLAC	09/02/21	Payroll Transfer PR-09/02/21	11-2-011-10.00 AFLAC	73.33	224343	10/04/21
AFLAC	09/02/21	Payroll Transfer PR-09/02/21	11-2-011-14.10 Insurance Prem Liability	12.00	224343	10/04/21
AFLAC	09/09/21	Payroll Transfer PR-09/09/21	11-2-011-10.00 AFLAC	73.33	224343	10/04/21
AFLAC	09/09/21	Payroll Transfer PR-09/09/21	11-2-011-14.10 Insurance Prem Liability	12.00	224343	10/04/21
AFLAC	09/16/21	Payroll Transfer PR-09/16/21	11-2-011-10.00 AFLAC	54.63	224343	10/04/21
AFLAC	09/23/21	Payroll Transfer PR-09/23/21	11-2-011-10.00 AFLAC	54.63	224343	10/04/21
AFLAC	09/30/21	Payroll Transfer PR-09/30/21	11-2-011-10.00 AFLAC	54.63	224343	10/04/21
AT&T SVC	09/29/21	Sept 21 cell phone 43X09242021	11-7-101-31.00 GF-Telephone	283.50	224344	10/04/21
AT&T SVC	09/29/21	Sept 21 cell phone 43X09242021	11-7-201-31.00 Police-Telephone/communic	20.24	224344	10/04/21
AT&T SVC	09/29/21	Sept 21 cell phone 43X09242021	11-7-105-31.00 Telephone Cell Phone	43.94	224344	10/04/21
AT&T SVC	09/29/21	Sept 21 cell phone 43X09242021	11-7-201-31.00 Police-Telephone/communic	43.94	224344	10/04/21
AT&T SVC	09/29/21	Sept 21 cell phone 43X09242021	11-7-101-31.00 GF-Telephone	275.26	224344	10/04/21
AT&T SVC	09/29/21	Sept 21 cell phone 43X09242021	11-7-201-31.00 Police-Telephone/communic	43.94	224344	10/04/21
AT&T SVC	09/29/21	Sept 21 cell phone 43X09242021	11-7-201-31.00 Police-Telephone/communic	20.24	224344	10/04/21
AT&T SVC	09/29/21	Sept 21 cell phone 43X09242021	11-7-101-31.00 GF-Telephone	40.92	224344	10/04/21
AT&T SVC	09/29/21	Sept 21 cell phone 43X09242021	11-7-101-31.00 GF-Telephone	-283.50	224344	10/04/21
BALLAM	09/29/21	MILG REIMB - vmcta MILAGEREIMB	11-7-103-29.00 TC-Expense Reimbursement	45.92	224345	10/04/21
BIBENS	09/29/21	Tape: duct, magic & frict 282622/1	11-7-207-20.00 Supplies	14.56	224346	10/04/21
BIBENS	09/29/21	cord cover plst wht 5' 482881/1	11-7-201-20.00 Police-Office Supplies	15.46	224346	10/04/21
BIBENS	09/30/21	Flapper - adjust a flush 483475/1	11-7-301-60.10 Building Maintenance	7.27	224346	10/04/21
BRINKBILL	09/29/21	Performance 9/26, 2021 092621PERFOR	11-7-305-25.00 Performers - Smr Music	200.00	224347	10/04/21
CAN	09/23/21	Maintenance - Copier 4036670892	11-7-101-45.00 GF-Copier Service/Supplie	17.70	224348	10/04/21
CAN	09/23/21	Maintenance - Copier 4037054283	11-7-101-45.00 GF-Copier Service/Supplie	46.46	224348	10/04/21
COMCASTBU	09/29/21	Acct8773501440004484 AVFD SEPT21	11-7-206-31.00 Telephone & Internet	79.79	224351	10/04/21

09/30/21
04:14 pm

Town of Weathersfield Accounts Payable
 Check Warrant Report # 19505 Current Prior Next FY Invoices For Fund (General Fund)
 For Check Acct 1 (General Fund) All check #s 10/04/21 To 10/04/21

Page 2 of 3
finance

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
COMCAST	COMCAST PHONE	09/29/21	September 2021 phones 130663409	11-7-601-31.00 Library-Telephone	78.74	224352	10/04/21
COMCAST	COMCAST PHONE	09/29/21	September 2021 phones 130663409	11-7-101-31.00 GF-Telephone	351.95	224352	10/04/21
FORDCL	FORD OF CLAREMONT	09/29/21	Exhaust Leak Car #2 47811	11-7-201-52.00 Repairs and Supplies	370.14	224355	10/04/21
GALLS	GALLS, LLC	09/16/21	2 - 1/4 zip job shirts 019240493	11-7-201-15.00 Police-Uniforms and Clean	108.99	224356	10/04/21
GALLS	GALLS, LLC	09/29/21	mre's case (12) 019274727	11-7-201-20.00 Police-Office Supplies	143.92	224356	10/04/21
GALLS	GALLS, LLC	09/29/21	1 Oakley SI Cap 019293498	11-7-201-15.00 Police-Uniforms and Clean	33.19	224356	10/04/21
GALLS	GALLS, LLC	09/11/21	Returned 2 interior LED l CR019040659	11-7-201-24.00 Police-Equipment and Supp	-178.50	224356	10/04/21
GMP	GREEN MOUNTAIN POWER	09/29/21	18968200008 AVFSEPT2021	11-7-206-31.00 Telephone & Internet	286.19	224358	10/04/21
GMP	GREEN MOUNTAIN POWER	09/20/21	8/16 - 9/15 71268200004 LIBSEP21	11-7-601-30.00 Library-Utilities	304.34	224358	10/04/21
GMP	GREEN MOUNTAIN POWER	09/23/21	8/16-9/15/21 31168900009 MMHSEP21	11-7-301-30.00 Electricity & Gas	305.06	224358	10/04/21
STEVE HIE	HIER, STEVE	09/30/21	Mileage: VMCTA Conf. 09/23-24/21	11-7-102-29.00 FIN-Expense Reimbursement	92.06	224359	10/04/21
IIA	IIA FIRE DEPARTMENT TESTI	09/29/21	Hose Testing,Ladder Test INV-014333	11-7-206-30.01 AVFD-Hose Testing	3116.60	224360	10/04/21
INGRA	INGRAM LIBRARY SERVICES	09/02/21	Books 54626235	11-7-601-78.00 Library-Media	118.45	224361	10/04/21
INGRA	INGRAM LIBRARY SERVICES	09/03/21	Books 54652742	11-7-601-78.00 Library-Media	23.60	224361	10/04/21
IRVINGOIL	IRVING ENERGY DISTRIBUTIO	09/23/21	MMH 163.7 gal heatoil 839734	11-7-301-32.00 Heating Fuel Oil	398.11	224362	10/04/21
MD ELECTR	M&D ELECTRIC	09/29/21	TC Light fixture 062894	11-7-301-60.10 Building Maintenance	75.00	224363	10/04/21
MCGEE	MCGEE CHRYSLER, DODGE, JE	09/29/21	Paint Touchup 77111	11-7-201-52.00 Repairs and Supplies	22.15	224364	10/04/21
MCKENZIE	MCKENZIE GAIL	09/29/21	Mileage 8/30-9/27 MILEAGE 9/29	11-7-101-29.20 GF-Travel/Mileage	36.40	224365	10/04/21
MESERVE	MESERVE, MATT	09/29/21	Sept 26 Performance 9/26 PERFORM	11-7-305-25.00 Performers - Smr Music	200.00	224367	10/04/21
VTAGHUMAN	OFFICE OF CHILD SUPPORT	09/23/21	Payroll Transfer PR-09/23/21	11-2-011-07.00 Garnishments	327.84	224369	10/04/21
VTAGHUMAN	OFFICE OF CHILD SUPPORT	09/30/21	Payroll Transfer PR-09/30/21	11-2-011-07.00 Garnishments	327.84	224369	10/04/21
RHR	RHR SMITH & COMPANY	09/29/21	bank reconcilliation 2021-1367	11-7-102-45.00 FIN-Annual audit of accou	500.00	224371	10/04/21
SECUR	SECURSHRED	09/29/21	September pickup 373840	11-7-101-20.00 GF-Office Supplies	22.00	224372	10/04/21
STAPLES	STAPLES CREDIT PLAN	09/29/21	USB sticks 2906704041	11-7-101-20.00 GF-Office Supplies	26.99	224374	10/04/21
STAPLES	STAPLES CREDIT PLAN	09/29/21	Office Supplies 2912265081	11-7-101-20.00 GF-Office Supplies	32.98	224374	10/04/21

09/30/21
04:14 pm

Town of Weathersfield Accounts Payable
Check Warrant Report # 19505 Current Prior Next FY Invoices For Fund (General Fund)
For Check Acct 1 (General Fund) All check #s 10/04/21 To 10/04/21

Page 3 of 3
finance

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
STAPLES	09/29/21	Office supplies 78636	11-7-101-20.00 GF-Office Supplies	657.91	224374	10/04/21
TDS	09/29/21	1879 School House, Sep21 1879 SEP21	11-7-302-39.00 1879 School house Maint	83.01	224375	10/04/21
VALLEYNEW	09/30/21	Legal: work estimate MMH 535552	11-7-101-23.50 GF-Advertising	27.20	224377	10/04/21
VMERS DB	09/02/21	Payroll Transfer PR-09/02/21	11-2-011-05.00 Retirement	2285.41	224378	10/04/21
VMERS DB	09/09/21	Payroll Transfer PR-09/09/21	11-2-011-05.00 Retirement	1955.37	224378	10/04/21
VMERS DB	09/16/21	Payroll Transfer PR-09/16/21	11-2-011-05.00 Retirement	2097.99	224378	10/04/21
VMERS DB	09/23/21	Payroll Transfer PR-09/23/21	11-2-011-05.00 Retirement	1899.29	224378	10/04/21
VMERS DB	09/30/21	Payroll Transfer PR-09/30/21	11-2-011-05.00 Retirement	1695.42	224378	10/04/21
COLONI	09/02/21	Payroll Transfer PR-09/02/21	11-2-011-14.10 Insurance Prem Liability	26.53	224379	10/04/21
COLONI	09/09/21	Payroll Transfer PR-09/09/21	11-2-011-14.10 Insurance Prem Liability	26.53	224379	10/04/21
COLONI	09/16/21	Payroll Transfer PR-09/16/21	11-2-011-14.10 Insurance Prem Liability	26.53	224379	10/04/21
COLONI	09/23/21	Payroll Transfer PR-09/23/21	11-2-011-14.10 Insurance Prem Liability	26.53	224379	10/04/21
COLONI	09/30/21	Payroll Transfer PR-09/30/21	11-2-011-14.10 Insurance Prem Liability	26.53	224379	10/04/21
OREILLY	09/30/21	12.5oz carbcl 5683-285336	11-7-201-52.00 Repairs and Supplies	2.49	224380	10/04/21
GULNIK	09/30/21	Mileage MILEAGE SEPT	11-7-101-29.20 GF-Travel/Mileage	86.03	224381	10/04/21
Report Total				----- 19389.10 =====		

09/30/21
04:14 pm

Town of Weathersfield Accounts Payable
 Check Warrant Report # 19505 Current Prior Next FY Invoices For Fund (Highway Fund)
 For Check Acct 1 (General Fund) All check #s 10/04/21 To 10/04/21

Page 1 of 1
finance

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
AT&T SVC	09/29/21	Sept 21 cell phone 43X09242021	12-7-101-31.00 Wireless/Pager Service	21.30	224344	10/04/21
BIBENS	09/29/21	Battery AA 20 pack Energi 282287/1	12-7-101-52.00 Repairs & Supplies	16.99	224346	10/04/21
CERSOSIMA	09/29/21	Ditch Stone: GIA FY21 8534	12-7-207-09.00 Grant Match - GIA FY21 20	478.80	224349	10/04/21
COMCAST	09/29/21	September 2021 phones 130663409	12-7-101-31.00 Wireless/Pager Service	66.12	224352	10/04/21
LESNIC	09/29/21	S. Mtn Road Excavator hrl 1795	12-7-207-09.00 Grant Match - GIA FY21 20	1364.00	224353	10/04/21
GORMAN	09/29/21	4631 Gal Summer Calcium 11012011	12-7-101-58.30 Chloride	4121.59	224357	10/04/21
MCMASTER	09/29/21	Wire seal, cable ties 65431660	12-7-101-52.00 Repairs & Supplies	36.09	224366	10/04/21
OREILLY	09/29/21	connectors, fuses 5683-284150	12-7-101-52.00 Repairs & Supplies	39.95	224368	10/04/21
S.G.REED	09/29/21	Rep wire o/top transmissi 5045	12-7-101-52.00 Repairs & Supplies	1393.60	224370	10/04/21
SMI	09/21/21	Beaver Trapping 9/3-9/10 AUG21REVISE	12-7-101-45.00 Contract Work	200.00	224373	10/04/21
U1ST	09/21/21	9/17/21 Uniforms 1070064511	12-7-101-15.20 HWY-Uniforms & Cleaning	95.24	224376	10/04/21
Report Total				7833.68		

09/30/21

Town of Weathersfield Accounts Payable

04:14 pm

Check Warrant Report # 19505 Current Prior Next FY Invoices For Fund (Proctor Library)

finance

For Check Acct 1 (General Fund) All check #s 10/04/21 To 10/04/21

Vendor		Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
INGRA	INGRAM LIBRARY SERVICES	09/02/21	Books 54626235	13-7-101-11.03 Memorial Expenses	25.55	224361	10/04/21
			Report Total		25.55		

09/30/21
04:14 pm

Town of Weathersfield Accounts Payable
Check Warrant Report # 19505 Current Prior Next FY Invoices For Fund (Special Revenue)
For Check Acct 1 (General Fund) All check #s 10/04/21 To 10/04/21

Vendor	Invoice Date	Invoice Description Invoice Number	Account	Amount Paid	Check Number	Check Date
CERSOSIMA	09/29/21	Ditch Stone: GIA FY21 8534	15-7-207-09.00 HWY-GIA FY21	1915.20	224349	10/04/21
LESNIC	09/29/21	S. Mtn Road Excavator hrl 1795	15-7-207-09.00 HWY-GIA FY21	5456.00	224353	10/04/21
Report Total				7371.20		

09/30/21

Town of Weathersfield Accounts Payable

04:14 pm

Check Warrant Report # 19505 Current Prior Next FY Invoices For Fund (Solid Waste)
For Check Acct 1(General Fund) All check #s 10/04/21 To 10/04/21

finance

Vendor		Invoice Date	Invoice Description	Account	Amount Paid	Check Number	Check Date
COMCAST	COMCAST PHONE	09/29/21	September 2021 phones 130663409	21-7-101-31.00 Telephone	111.75	224352	10/04/21
DOLITL	DOOLITTLE'S PRINTSERVE, I	09/29/21	Compost Punch Cards 51250	21-7-101-23.00 Permits/Disposal Tickets	91.62	224354	10/04/21
Report Total					203.37		

09/30/21
04:18 pmTown of Weathersfield Payroll
Check Warrant Report #
Check date 09/30/21 to 09/30/21 Departments 111 to 111Page 1 of 1
finance

Employee Number	Employee Name	Check Number	Check Date	Net Amount	Elec Amount
BALLAM	BALLAM, MARION J.	E 14270	09/30/21	0.00	644.03
DANGOF	DANGO, FLORA ANN	E 14273	09/30/21	0.00	767.61
DANIELSWI	DANIELS, WILLIAM J.	E 14274	09/30/21	0.00	812.89
GRAHAMJ	GRAHAM, JOHN J.	E 14276	09/30/21	0.00	363.10
GULNICKB	GULNICK, BRANDON W.	E 14277	09/30/21	0.00	999.96
HIERCA	HIER, CAROLYN A.	E 14278	09/30/21	0.00	39.87
HIERS	HIER, STEVE A.	E 14279	09/30/21	0.00	267.90
MCKENZIEG	MCKENZIE, GAIL R.	E 14281	09/30/21	0.00	878.02
PRINCE	PRINCE, RYAN C.	E 14284	09/30/21	0.00	699.35
	Fringes paid via direct deposit				797.51
SAVAGE	SAVAGE, OLIVIA I.	E 14286	09/30/21	0.00	434.05
SMITH	SMITH, STEVEN	48033	09/30/21	186.65	0.00
TERRILL	TERRILL, SUSANNE	E 14288	09/30/21	0.00	862.42
THOMASB	THOMAS, BARBARA A.	E 14289	09/30/21	0.00	94.56
				-----	-----
				186.65	7661.27
				=====	=====

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09/30/21
04:19 pm

Town of Weathersfield Payroll
Check Warrant Report #
Check date 09/30/21 to 09/30/21 Departments 121 to 121

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finance

Employee Number	Employee Name	Check Number	Check Date	Net Amount	Elec Amount
BEARSED	BEARSE, DAVID E.	E 14271	09/30/21	0.00	599.01
	Fringes paid via direct deposit				38.46
ESTYJO	ESTY, JOHN W.	E 14275	09/30/21	0.00	792.65
LONGTIN	LONGTIN, ALEXANDER J.	E 14280	09/30/21	0.00	429.73
MOORER	MOORE, RAY A.	E 14283	09/30/21	0.00	675.78
STAPLETON	STAPLETON, RAY E.	E 14287	09/30/21	0.00	782.58
				0.00	3318.21
				0.00	3318.21

***3,318.21

09/30/21
04:19 pm

Town of Weathersfield Payroll

Check Warrant Report #

finance

Check date 09/30/21 to 09/30/21 Departments 131 to 131

Employee Number	Employee Name	Check Number	Check Date	Net Amount	Elec Amount
COLEMAN	COLEMAN, GLENNA J.	E 14272	09/30/21	0.00	140.94
RICHARDMA	RICHARDSON, MARK P.	E 14285	09/30/21	0.00	707.23
TOPOLSKI	TOPOLSKI, JUDITH A.	E 14290	09/30/21	0.00	156.58
				-----	-----
				0.00	1004.75
				=====	=====

***1,004.75

09/30/21
04:20 pm

Town of Weathersfield Payroll
Check Warrant Report #
Check date 09/30/21 to 09/30/21 Departments 211 to 211

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finance

Employee Number	Employee Name	Check Number	Check Date	Net Amount	Elec Amount
BARTON	BARTON, JEREMY F.	48032	09/30/21	75.61	0.00
MERICLE J	MERICLE, JAMES S.	E 14282	09/30/21	0.00	288.88
WATERST	WATERS, TYLER M.	E 14291	09/30/21	0.00	485.99
				-----	-----
				75.61	774.87
				=====	=====

*****850.48

09/30/21
04:21 pmTown of Weathersfield Payroll
Check Warrant Report #
Check date 09/23/21 to 09/23/21 Departments 111 to 111Page 1 of 1
finance

Employee Number	Employee Name	Check Number	Check Date	Net Amount	Elec Amount
BEARSE	BEARSE, DEFOREST D.	E 14247	09/23/21	0.00	259.17
DANGOF	DANGO, FLORA ANN	E 14249	09/23/21	0.00	767.61
DANIELSWI	DANIELS, WILLIAM J.	E 14250	09/23/21	0.00	812.89
ESTYJOSH	ESTY, JOSHUA W.	E 14252	09/23/21	0.00	235.33
GRAHAMJ	GRAHAM, JOHN J.	E 14253	09/23/21	0.00	185.47
GULNICKB	GULNICK, BRANDON W.	E 14254	09/23/21	0.00	999.96
HIERCA	HIER, CAROLYN A.	E 14255	09/23/21	0.00	65.47
HIERS	HIER, STEVE A.	E 14256	09/23/21	0.00	267.90
MCKENZIEG	MCKENZIE, GAIL R.	E 14258	09/23/21	0.00	859.02
PRINCE	PRINCE, RYAN C.	E 14261	09/23/21	0.00	794.42
SAVAGE	SAVAGE, OLIVIA I.	48029	09/23/21	394.18	0.00
SKALABAN	SKALABAN, ALEXIS H.	48030	09/23/21	21.91	0.00
SMITH	SMITH, STEVEN	48031	09/23/21	186.65	0.00
TERRILL	TERRILL, SUSANNE	E 14264	09/23/21	0.00	862.42
TERRILL	TERRILL, SUSANNE	E 14265	09/23/21	0.00	1980.31
Total of 2 items for TERRILL				0.00	2842.73
THOMASB	THOMAS, BARBARA A.	E 14266	09/23/21	0.00	134.62
				602.74	8224.59

***8,827.33

09/30/21
04:21 pm

Town of Weathersfield Payroll
Check Warrant Report #
Check date 09/23/21 to 09/23/21 Departments 121 to 121

Page 1 of 1
finance

Employee Number	Employee Name		Check Number	Check Date	Net Amount	Elec Amount
BEARSED	BEARSE, DAVID E.	E	14246	09/23/21	0.00	613.82
ESTYJO	ESTY, JOHN W.	E	14251	09/23/21	0.00	837.56
LONGTIN	LONGTIN, ALEXANDER J.	E	14257	09/23/21	0.00	437.15
MOORER	MOORE, RAY A.	E	14260	09/23/21	0.00	675.97
STAPLETON	STAPLETON, RAY E.	E	14263	09/23/21	0.00	782.58
					-----	-----
					0.00	3347.08
					=====	=====

***3,347.08

09/30/21
04:21 pm

Town of Weathersfield Payroll
Check Warrant Report #
Check date 09/23/21 to 09/23/21 Departments 131 to 131

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finance

Employee Number	Employee Name		Check Number	Check Date	Net Amount	Elec Amount
COLEMAN	COLEMAN, GLENNA J.	E	14248	09/23/21	0.00	128.69
RICHARDMA	RICHARDSON, MARK P.	E	14262	09/23/21	0.00	707.23
TOPOLSKI	TOPOLSKI, JUDITH A.	E	14268	09/23/21	0.00	156.58
					-----	-----
					0.00	992.50
					=====	=====

*****992.50

09/30/21
04:21 pm

Town of Weathersfield Payroll
Check Warrant Report #
Check date 09/23/21 to 09/23/21 Departments 211 to 211

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finance

Employee Number	Employee Name		Check Number	Check Date	Net Amount	Elec Amount
BARTON	BARTON, JEREMY F.		48028	09/23/21	193.78	0.00
MERICLE J	MERICLE, JAMES S.	E	14259	09/23/21	0.00	277.28
WATERST	WATERS, TYLER M.	E	14269	09/23/21	0.00	484.52
					-----	-----
					193.78	761.80
					=====	=====

*****955.58