

# **TOWN OF WEATHERSFIELD REQUEST FOR PLOWING BIDS**

## **Project Description**

The Town of Weathersfield is requesting sealed bids for plowing in the Town of Weathersfield for the following locations.

1. Weathersfield Town Office 5259 Route 5 Ascutney VT
  - Plow and salt parking lot, shovel in front of doorways and salt after every storm
  - Have parking lot open before offices hours, any Martin Hall events, and during storms to allow for safe access. (Contractor will be notified of scheduled events)
  - Plow, and clear doorways during storms as needed to allow safe access to the building during business hours.
  
2. Ascutney Store Rd
  - Plow and salt after every storm
  - Plow during storms as needed for safe travel of public.
  
3. 1879 School House 1862 Route 106 Perkinsville VT
  - Plow main parking lot after every storm and sand as needed.
  - Have main parking lot and walkways clear and sanded before hours of operation for food shelf.
  - Plow parking lot, and shovel walkways during storms as needed to allow safe access to building during hours of operation.
  
4. Proctor Library 5101 RT 5 Ascutney VT
  - Plow parking lots, salt front parking lot, and sand rear parking lot after every storm
  - Have parking lots plowed, and sanded before hours of operation when storms allow.
  - Plow during operating hours as needed during storms.
  
5. Transfer Station
  - Plow and sand the Transfer Station after storms and have it open before hours of operation.
  - No shoveling required
  - Plow during hours of operation as needed for safe access during storms.

Note: The Highway Department will push back or remove snowbanks as needed when requested.

## **RFB/Award Timeline**

This request for bids is considered advertised on October 16, **2023**. The question period will begin on October 18, 2023, and will end on November 10, 2023. Questions can be directed to Ray Stapleton at [highway@weathersfield.org](mailto:highway@weathersfield.org). Questions received after this date may not be

answered. Bids must be received at the Weathersfield Town Office located at 5259 US Route 5, Ascutney, VT 05030 by 11AM prevailing time, November 15, 2023. Sealed bids delivered by person, overnight express, courier, or parcel post must be clearly marked "Town of Weathersfield Plowing Bid." All bids will be opened and read aloud in public at the Weathersfield Town Office located at the abovementioned address on Wednesday, November 15, 2023, at 1pm. We anticipate awarding a contractor shortly thereafter.

### **Disclaimer**

The Town of Weathersfield reserves the right:

- To accept or reject any and all bids in whole or in part and to accept other than the apparent lowest bid price and or total project cost as read:
- To amend, modify, or withdraw this Request for Bids.
- To cancel any and/or all projects prior to the start of construction without prior notification.
- To request submittal of supplemental documents or information from any and all bidders.
- To accept or reject a bidder's request to hold a special pre-bid conference at a time and/or date other than that specified in the Pre-Bid Conference Section of this document based on special conditions and/or mitigating circumstances.

### **Indemnification & Insurance**

- The chosen contractor shall comply with the following requirements
- The contractor agrees to defend and save harmless the Town of Weathersfield, its officers, agents and employees against all claims, demands, payments, suits, actions, recovery, and judgments of every kind and description arising out of the performance of the Agreement, including personal injury or property damage brought or recovered against it by reason of any negligent action or omission of the consultant, its agents, or employees and with

respect to the degree to which the Town is free from negligence on the part of itself, its employees and agents.

- The contractor shall carry Comprehensive Broad Form General Liability Insurance in the amount shown below including protection for bodily injury and property damage.
- The contractor shall also maintain Automobile Liability Insurance providing limits prescribed by the Town and Umbrella or Excess Liability Insurance in the amount shown below. The Workers' Compensation Insurance shall provide coverage pursuant to V. S. A. Title 21, Section 600 et seq.
- Prior to the commencement of the work, Certificates of Insurance shall be supplied to the Town by the contractor detailing the required coverage. These Certificates shall be issued by a carrier authorized to do business within the State of Vermont.
- The State of Vermont and the Town of Weathersfield shall also be named as an additional insured.
- The contractor shall have and require all sub-consultants to have and maintain insurance coverage and list the Town as an additional insured in accordance with the minimum amounts listed below. Prior to the start of any work, the Town shall be furnished with an insurance certificate as proof that coverage is in place.
  - General Liability-\$1,000,000 per occurrence
  - Product Liability-\$1,000,000 per occurrence
  - Property Damage-\$1,000,000 per occurrence
  - Personal Injury-\$1,000,000 per occurrence
  - Automotive Liability-\$500,000 per occurrence
  - Worker's Compensation-Statutory Requirement

## Calendar

RFB Posted	October 16, 2023
Question Period	October 18 – November 10
Bids Due	November 15 at 11am
Public Bid Opening	November 15 at 1pm
Bid award/ Contractor notification	November 20th

TOWN OF WEATHERSFIELD, VERMONT  
BID FORM  
Plowing for 2023

Instructions: Please fill out this bid form in its entirety. The bid shall include a rate that is all inclusive of the operator, equipment, and materials.

Bidders Name: \_\_\_\_\_

Address: \_\_\_\_\_

Email Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Please list three (3) similar projects you have completed.

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

Rate per storm:

1 . Weathersfield Town Office

\$ \_\_\_\_\_

2 . Ascutney Store Rd

\$ \_\_\_\_\_

3. School House

\$ \_\_\_\_\_

4. Proctor Library

\$ \_\_\_\_\_

5. Transfer Station

\$ \_\_\_\_\_

In developing this Bid, I have followed all instructions set forth by the Town of Weathersfield and hereby certify that the work to be performed will fully conform to conditions stipulated as part of the Town's request for bids. I have read the bid documents and agree to adhere to all of the provisions. The bid price includes any and all administrative & fuel costs. Furthermore, I certify that the price in this bid has been arrived at independently without collusion, consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such price with any other bidder or with any competitor.

Signature of bidder: \_\_\_\_\_

Date: \_\_\_\_\_