

**TOWN OF WEATHERSFIELD, VERMONT
ASCUTNEY WATER DISTRICT
NOTICE OF REQUEST FOR STATEMENTS OF QUALIFICATIONS
FOR ENGINEERING SERVICES**

The Ascutney Water District is in the process of obtaining Statements of Qualifications from qualified engineering firms detailing the firms' qualifications, technical expertise, management and staffing capabilities, references, and related prior experience. Required professional services will include but are not limited to preliminary engineering services, design- and construction-related services, preparation of bidding and contract documents, participation in the evaluation of bids received, and monitoring and inspection of construction activities to ensure compliance with plans and specifications associated for Town of Weathersfield's two projects:

1. Ascutney Fire District water system improvements; and,
2. Assessment of cost-effective wastewater solutions for the Villages of Perkinsville and Ascutney. Both villages are presently served by on-site septic systems.

Procurement of said services will be in accordance with elements of the procurement process in 40 U.S.C. § 1101-1104. Qualified firms/candidates interested in being considered for either or both projects must submit one hard copy and one digital (PDF) copies each of: (1) letter of interest; (2) statement of qualifications and experience of staff persons who will be involved with the project; (3) references; and (4) related prior experience. Submit the requested information to Brandon Gulnick, Town Manager/ Water Director, Town of Weathersfield, P.O. Box 550, Ascutney, Vermont 05030, townmanager@weathersfield.org; no later than 04:00 PM on May 5, 2022, in order to receive consideration.

Attention is directed to the fact that the proposed projects may be undertaken with a variety of Federal and state funds and that all work will be performed in accordance with the regulations issued by such agencies and the State of Vermont pertaining thereto.

The Town of Weathersfield shall evaluate the statements of qualifications and performance data and other material submitted by interested firms and select a minimum of three firms which, in their opinion, are best qualified to perform the desired services. Interviews with each firm selected shall be conducted, which may include discussions regarding anticipated concepts and proposed methods of approach. The Town of Weathersfield shall rank, in order of preference, these three professional firms deemed to be the most highly qualified to provide the services required, and shall commence scope of services and price negotiations with the highest qualified professional firm for engineering services. The Town of Weathersfield reserves the right to select different firms for each project.